



 **AUGUST 2017**  
**Board Report**





**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Thursday, August 17, 2017 - 7:00 p.m.  
Takiff Center - Community Hall**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

**A G E N D A**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
  - A. Minutes of July 18, 2017 Regular Board Meeting
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director Report
- VII. Action Items
  - A. Approval of Takiff Center Improvement Project Bid
  - B. Approval of Watts Basketball Court Renovation Bid
  - C. Bi-Annual Review of Executive Session Minutes 5ILCS120/2(c)(21)
- VIII. Other Business
- IX. Executive Session
  - A. Personnel 5ILCS 120/2 (c)(1)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: [lsheppard@glencoeParkDistrict.com](mailto:lsheppard@glencoeParkDistrict.com)

### **III. Consent Agenda Items**

**Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.**

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for **any** reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
August 2017 Board Meeting

MINUTES OF JULY 18, 2017 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Dudley Onderdonk, President  
Lisa Brooks, Vice President  
Josh Lutton, Treasurer  
Stefanie Boron, Commissioner  
Steve Gaines, Commissioner  
*Gaines arrived at 8:08pm*

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Mike Lushniak, Director of Recreation/Facilities  
Erin Maassen, Manager of Marketing/Comm.  
Jenny Runkel, Administrative Assistant  
Liz Visteen, PM: Special Events & Active Adults  
Paul Goedjen, Takiff Facility Manager

Members of the public in attendance who signed in or spoke: Kevin Batson, Nicole Batson, Dan Dorfman, Julie Klaff, Elizabeth Towle

Consent Agenda: A motion was made by Commissioner Brooks to approve the consent agenda items as presented including Minutes of the June 20, 2017 Finance Committee of the Whole meeting, June 20, 2017 Regular Board meeting, June 20, 2017 Personnel and Policy Committee meeting, July 10, 2017 Special Projects and Facilities Committee meeting, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk

NAYS: None

ABSENT: None

Matters from the Public: Nicole Batson spoke about Astor Park including tree location overlapping her driveway, which could be moved by the sandbox, a second tree that could be moved by the bench for shade, and shortening the fence to stop at her basketball hoop.

Kevin Batson asked the Board to think strongly on his wife's request and compromise on the trees and fence.

Financial Report: Director of Finance/Human Resources Mensinger stated we are four months into the year. We did make a recovery in daycare area and are hoping to recoup, compared to last year, some of the Beach revenue going into the warmer months of July and August. An increase in revenues through daily fees is looking good. In the monthly financial analysis three year comparison, the rec/admin/Takiff dept. looks unusually high for expenses, however that is due to a transfer to fund 69 for future capital projects.

In response to a question from commissioners, Director Lushniak stated that waiting until the end of the season to see the effect of the nonresident price increase is best. Revenues are consistent with strong numbers last year and it looks as though we are on track for another strong year. It has been noted that weekdays are weaker, but weekends are strong. Executive Director Sheppard voiced the need to wait until the end of the season. The purpose of the increase was to reduce nonresident participation, which we are seeing on weekdays only. Overall, there is no catastrophic event causing a revenue decrease. Director Lushniak stated that staff track weather closings and average temperatures to provide data to the Board at the end of the season. Adding credit card payments has been very convenient and helpful.

Daycare revenue is close to a \$25,000 differential from last year although revenue is better than the year before. Following policy changes, we are seeing a shift in revenue and the gap is closing. The infant room, as a new program, held spots for infants for up to six months and those spots are now filling. Other rooms have a wait list and hiring is in progress to accommodate the wait list in the Frogs room only. All other rooms have maxed out DCFS maximums.

Move Astor Action Item Up in the Agenda: A motion was made by Commissioner Lutton to approve moving Action Item F: Approve the Landscape Plan for Astor Park up in the agenda. Commissioner Boron seconded the motion. No discussion ensued.

Roll call vote taken:

AYES:	Boron, Brooks, Gaines, Lutton, Onderdonk
NAYS:	None
ABSENT:	None

Approval of Astor Landscape Plan: Executive Director Sheppard stated that the landscape plan is up for approval. It was discussed last month when the Board directed staff to ask PDRMA about the fence. PDRMA did review the site plans, noting two border concerns, as defined by the Consumer Products Safety Commission including the adjacent roadways of Astor Place and Sunset Lane and the adjacent homeowner driveway. In their opinion, these pose a significant boarder concern and PDRMA recommended a fence or dense vegetation. Staff is recommending a split rail fence. Dense vegetation may infringe on our open space and is more expensive to purchase and install. Mature plants would need to be planted to provide the safety barrier immediately. Director Leiner added that a safety barrier is thick and about four to six feet tall, a significant barrier to the edge of the site. Tree maintenance at a site like this might be four to six hours per year whereas dense vegetation would be triple the cost, and include spring and fall pruning. Dense vegetation can quickly become overwhelming in a green space or play area. Executive Director Sheppard continued that a split rail fence provides a barrier, but allows a child to climb over to chase a loose ball. Staff does not advise going against PDRMA's recommendations, which would void any protection from them in case of an accident. PDRMA is our insurance carrier, makes recommendations to keep our facilities safe, and protects us from potential litigation and liability.

A review of the updated plan in the Board packet included removal of much of the vegetation around the green space based on last month's meeting in order to open up

the park as much as possible. Flowers and bushes will be located only by the park sign and at the entrances of the park. Otherwise, more trees will be planted based on the Master Plan addressing more shade is needed at the park. One of the trees Nicole Batson requested to be moved has already been addressed in the updated design. The plat of survey shows enough trees by the sand and bench area.

Director Leiner stated that the approach of the driveway and basketball hoop made the design more difficult. The location of the fence and bushes are planned around the fact that the driveway and basketball hoop are on Park District property. Executive Director Sheppard added that the District does not approach residents to fix encroachment issues upon discovery. Only if the driveway needs replacement will we request they not install on District property. Encroachment does not mean the property is now the resident's, it is still District property. Director Leiner stated the encroachment is 15 inches wide by 20 feet long, about 18-20 square feet total.

CVSC guidelines are in force in the entire park. Village code designated how close vegetation can get to the sidewalk with the fence behind it. Tree sizes were reviewed. In response to a commissioner request, staff stated there is no problem moving a tree a couple feet per Nicole Batson's request and will defer to the landscape architect to determine the location.

A motion was made by Commissioner Brooks to approve the landscape plan for Astor Park including the split rail fence around the park as indicated in the plan and PDRMA's recommendation as presented including moving the south tree two to six feet as recommended by the landscape architect. Commissioner Lutton seconded the motion. Roll call vote taken:

AYES:	Boron, Brooks, Gaines, Lutton, Onderdonk
NAYS:	None
ABSENT:	None

Staff Reports: Staff shared additional information not included in their Board Reports.

Director Mensinger is starting summer projects including the timeclock management system and Distinguished Agency.

Director Leiner shared that this is a busy time with great park use. The Lakefront tennis court was pressure washed with more pressure washing scheduled for other tennis courts the beginning of August.

Manager Maassen shared that the fall guide went out to residents and is gearing up for fall. In response to a question, teen programs are scattered throughout the guide and the District partners with GJHP and teen center. Program ages, teen preferences, fitness center, drop in, providing jobs, and the busy schedules of teens were discussed. A commissioner asked staff to consider expanding the age group to include teens where available.

The Safety Committee reported that we are having a safe summer and staff are highly trained this summer.

Director Lushniak applauded our Red Cross trained Beach staff for the exceptional audit last week. The Ellis and Associates auditor stated it was one the best audits she had seen all summer. The new Train Day event was successful with over 170 participants signed up. In response to a commissioner question, Kinder Corner participation jumped up by 15 requiring a move to the Panda Bear room thereby reducing the Panda Bear max to the new room size.

Executive Director Report: Executive Director Sheppard lauded staff for a well-run Fourth of July celebration.

We fared much better than cities north of us following storms. All the water is dumping into Lake Michigan causing ruts that need to be addressed. The Beach is ever changing, if we fix something, it can be gone the next day. The water is high; causing erosion. The drainpipe is exposed which is normally under sand as well as an anchor and steps installed 20 years ago. The bottom of boats will be damaged dragging them over the pipe. Staff has moved boats to the north end to avoid high water, and regraded a number of areas with costs for both rental equipment and staff time. Director Leiner explained the equipment used to remove cliff faces or fill in large canyons. Lenny Hoffman excavators regrade the entire beach and into the lake from the swimming beach to the boating beach at \$330 per hour totaling \$4500 for that service at the beginning of the summer. The District has spent a total of \$4700 on rental equipment this season, 35 labor hours, and around \$4200 on grading the beach to contend with Beach issues this summer. Director Lushniak added that no boat spots have been lost, however may need to be revisited next year. Executive Director Sheppard did not recommend adding semi-loads of sand due to Beach closure for 3-5 days at the cost of about \$75,000 as well as lost revenue at the Beach, concessions, and aquatic camp. Executive Director Sheppard is part of the IL Dept. of Natural Resources Coastal Management Program's IL Sand Management Working Group whose goal is to permit depositing dredged material from Waukegan via barge to address erosion and other options to keep sand on our beach for a few cities along Lake Michigan. Jetties affecting sand was reviewed. The boating beach is bordered by Village property on both sides.

On Thursday, there will be many emergency response vehicles down at the Beach for training with our staff. It will be communicated on Facebook and our website.

The Takiff parking lot and site improvement rebid process is underway. Altamanu gave recommendations on how to increase bidding opportunities including removing color-coding for the lot and timing will be better for contractors whose schedules are opening up in September. This delay fits in our timeline to be ready for the fitness area opening. They also highly recommend limiting alternate bids and to choose either concrete or asphalt pathways. Discussion ensued regarding use, aesthetics, longevity, and cost.

President Onderdonk directed staff, based on Board discussion, for staff to have Altamanu to bid Takiff Center pathway in concrete.

Facility maintenance closure was reviewed.

Presentation of the Adult Recreation Report: Director Lushniak, Program Manager Visteen, and Takiff Manager Goedjen presented the Adult Recreation Report attached to these minutes. Discussion with the Board ensued.

Commissioner Gaines arrived at 8:08 pm during the Adult Recreation Report.

Action Items:

Approval of Resolution No. 873: A Resolution for the Commitment of \$500,000 of the Corporate Fund Balance and \$500,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District: A motion was made by Commissioner Lutton to approve Resolution No. 873: A Resolution for the Commitment of \$500,000 of the Corporate Fund Balance and \$500,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District as presented. Commissioner Boron seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of the Annual Treasurer's Report: A motion was made by Commissioner Lutton to approve the Annual Treasurer's Report as presented. Commissioner Brooks seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of Investment Policy: A motion was made by Commissioner Brooks to approve the Investment Policy as presented. Commissioner Boron seconded the motion, which passed by unanimous voice vote. No discussion ensued.

Approval to move August Board to Thursday, August 17 at 7:00pm: A motion was made by Commissioner Gaines to approve moving the August Board meeting to Thursday, August 17, 2017 at 7:00pm as presented. Commissioner Boron seconded the motion, which passed by unanimous voice vote. No discussion ensued.

Approval of Glencoe Fitness Area and Takiff Center Registration Desk Bids: A motion was made by Commissioner Gaines to approve the lowest responsible bidder, Happ Builders of Waukegan, Illinois including alternate 1 for a total of \$219,100 for the Takiff Center fitness area, restroom renovation, and front desk improvement project as presented. Commissioner Brooks seconded the motion.

In response to a commissioner question, the total project cost is with fitness equipment, and the total up for approval is just construction cost. They did come in lower than we thought. Roll call vote taken:



AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of Revised Policy on Recreation and Facility Discounts for Employees and Commissioners: A motion was made by Commissioner Gaines to approve the revised policy on recreation and facility discounts for employees and commissioners as presented. Commissioner Lutton seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of 3-Year PDRMA Health Insurance Commitment: A motion was made by Commissioner Boron to approve that no notification be given to PDRMA Health Program regarding termination and in doing so, that the District remain with PDRMA Health Program for another three-year period as presented. Commissioner Brooks seconded the motion.

This was reviewed and discussed in committee. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of Glencoe Junior Kindergarten Agreement: A motion was made by Commissioner Gaines to approve the Glencoe Junior Kindergarten Agreement as presented. Commissioner Boron seconded the motion.

Commissioner Brooks was on the committee to negotiate to contract, which was a very agreeable process. They offered pro-bono attorneys, worked smoothly, and ended with a much better contract on both sides. Executive Director Sheppard added that we value GJK in our facility and they offer different programming. They are a welcome partner and we feel this agreement reflects that. The new GJK Board representatives, Julie and Liz echoed those sentiments and offered help with anything going forward. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Approval of Temporary Lights at West Sports Field from September – November: A motion was made by Commissioner Lutton to approve the use of temporary field lights at West Park due to parking and trail construction at Takiff as presented. Commissioner Brooks seconded the motion.

Executive Director Sheppard stated we are still working with the Village in placing lights with the neighbors, however there are no permitting issues. Having lights at any facility is hard for neighbors to swallow, but once we agreed upon cannot be taken back. If

approved tonight we are making a commitment with all the youth organizations for field use. Because of the bid situation, moving light installation back until construction actually takes place will result in 2 months max of light use. A commissioner commented that this may not be the most popular decision, but important to provide a facility while being compassionate for those who may be upset short-term. Roll call vote taken:

AYES: Boron, Brooks, Gaines, Lutton, Onderdonk  
NAYS: None  
ABSENT: None

Other Business: Benefit of meeting requests and the difference between a roll call and all in favor vote were reviewed.

Adjourn to Closed Session: There was no reason to go into Executive Session.

Adjourn: Commissioner Gaines moved to adjourn the meeting at 8:27 p.m. Commissioner Brooks seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



# 2017 Adult Recreation Report

Adult Programming and Recreational Opportunities

Mike Lushniak: Director of Recreation and Facilities

Paul Goedjen: Takiff Center Manager

Liz Visteen: Special Events & Active Adults Program Manager

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## Introduction

The Glencoe Park District works to fulfil its mission of enriching lives and creating memorable experiences by providing recreational opportunities to people of all ages. While some people might think of the Park District as only serving younger age demographics, agency staff also takes great pride in its continued effort to meet the needs of adults. The recreational landscape is quickly evolving when it comes to services and opportunities that recreational agencies are offering to adults. Terms like “senior programming” have been replaced with “active adult programming”, and active adult programming is giving way to the very general term of simply “adult programming”.

Gone are the days of park districts offering classes like bingo and basket weaving to meet the needs of aging populations within communities. Current industry trends necessitate a wider variety of adult programming that focuses on working adults, adults with families, active older adults entering retirement, and the more traditional senior programming. The challenge is to change the way people think about, and the way the Glencoe Park District offers adult recreation. This report will highlight not only traditional active adult programs, but delve into other recreational opportunities that are available to adults, but may not be what people think of when they hear the words “adult programming”.

For the purpose of this report, an adult will be considered anyone age 21 or older, youth programs will include anyone age 18 and below, and active adults or seniors will be considered anyone over the age of 55. While some of the Glencoe Park District adult programs target adults of any age, some specifically target older adults age 55 and above.

## Promotion

Marketing for adult recreation programs is done primarily through the seasonal brochures, which are sent out three times per year in fall, winter, and spring. Over 87% of residents cite the Park District brochure as their primary way to learn about upcoming programs and events. The seasonal brochure is displayed as a flipbook and downloadable PDF on our website, and each program category has its own webpage with details on the season’s offerings. Over 50% of residents attribute the website to the source of their Park District information. Articles about programming are regularly included in the Glencoe Quarterly with details about new programs and trips geared towards active adults.

Marketing staff also uses flash sales to promote adult programs. These short-sales offer a limited time 20% discount and are promoted on email and social media as a benefit to our subscribers. The email/social media links are trackable, with a clear correlation from email/social media posts to program enrollment.

In addition, TV screens at Watts and Takiff display advertising messages for new or low-enrollment programs. Staff also uses boosted social media posts on Twitter, Instagram, and Facebook to advertise low-enrollment and new programs. Programs are also cross-marketed to patrons using email blasts; for example, an ELC parent may receive email notifications about adult ceramics or parent night out programs.

42% of residents find out about programs from word of mouth. Knowing this, our customer support and recreation teams take extra care in providing excellent customer service to our participants. In addition to

in-person customer service, staff is expected to respond to email and social media messages promptly in relation to specific programs.

Marketing staff is also working on a flyer/poster program to promote upcoming adult programs in area businesses. We have developed a series of templates for the Adult Programming Manager to update and are working on identifying business contacts to display the flyers.

## Adult Programming

### Classes

The park district offers a variety of adult classes to the community including Ceramics, Ballroom Dance, Dog Obedience, and Improvisation. Class enrollment and popularity have fluctuated over the last few years. Some programs have decreased in enrollment while others have increased. Fluctuation can result from many reasons such as a change in instructors, recreational trends, and variations in local competition.

The Adult Ceramics program has been slowly building in enrollment and is now the most popular adult program. The park district offers four adult ceramics classes per week, all of which are open to beginners through intermediate students. The biggest contributor to the success of this program is the lead instructor, Natalie Steinmetz. Since Natalie was hired in 2011, the program has built a reputation of excellence. She has developed relationships with her adult students, several of which have been taking classes with her since she started at the district. Staff continues to look for ways to continue to improve the ceramics program by adding new pieces of equipment, new clay bodies and glazes, and keeping materials, equipment, and the studio in good working condition. The majority of the adults who have enrolled in a ceramics class continue taking classes with the park district. Another reason for the success of the program is the open studio hours offered to adult students. Also included in class enrollment, the park district allows adult students to utilize the studio when there are no classes taking place. Many students take advantage of this added bonus and find the studio a relaxing and calming place to work on their pieces. In addition to their class time, students have access to over thirty hours a week of open studio time.

One limitation to expanding the adult ceramics program is lack of space. Classes can accommodate more students; however, the studio is very full in regards to storing students' ceramic pieces. Staff plans to investigate expanding the ceramics program into the Art Room across the hall in order to accommodate more students and their artwork. In the short term, staff is looking into reorganizing and maximizing the current



space. Trying things like build shelving in the Ceramics Studio in order to store more student work might alleviate space issues in the short term. Several other park districts and organizations in the neighboring communities offer ceramics classes; however, Highland Park Art Center is the biggest competitor. The Art Center offers several adult ceramic classes a week and has the ability to accommodate more students and storage. This location also has a gas kiln, which is a big draw for their facility and program.

Dog Obedience was once a very popular adult program; however, participation has declined since 2014. Previously, the park district offered beginner and intermediate level obedience classes. A potential reason for the decline in enrollment may be due to the health of the previous instructor. The previous dog obedience instructor was well known and highly regarded within the community, however there were some sessions in which she could not teach for personal health reasons. With last minute class cancellations and an unreliable instructor, the reputation of the Glencoe Park District dog obedience class lost prominence. Another reason for the decline may be the increased number of dog training options in the community offered by pet stores, private companies, and even dog trainers who come to people's homes to train. This past February, the park district successfully ran a Beginner Dog Obedience class with eleven participants under the direction of a new instructor.



Ballroom Dance is one of the newest park district classes offered for adults. First offered in fall 2016 this class now has a steady group of committed participants. It is currently offered as a beginner and continuing class but if interest continues, the park district may offer an intermediate level or additional types of dance classes. This program has helped to grow the recreational programming portfolio for adults beyond mainly art-focused classes.

Painting on Canvas is another adult program that has seen ebbs and flows of enrollment in recent years. Like many of the art programs offered for adults at the Glencoe Park District, this class has competition from both private companies, such as Signature of Art in downtown Glencoe, and neighboring senior centers and park districts. Another reason for Painting on Canvas's varying success could be the space used for this class. The program is currently offered in the art room at the Takiff Center; however, staff frequently received feedback about the lack of natural light in this space. In an effort to expand the adult art program the park district is offering Drawing and Water Colors classes this fall.

Mah Jongg is another adult program which has had mixed success. The park district started offering this program in fall of 2014; however, since the initial offering it has had limited enrollment. Staff will be eliminating this program from its portfolio beginning this fall. The Women's Library Club offers this program as a free drop-in program for its members, so park district staff will be working with the WLC to cross promote programs such as this when offered by other partners in the community.

A consistent challenge for all adult Park District programs is changing the perception that the park district only offers programs for youth and families. This reduces the probability that adults will look through the brochure

for their own recreational needs. In order to combat this, staff is looking to create a flyer template that can be updated on a monthly or seasonal basis. This flyer can be posted at local businesses, the Glencoe Public Library, and possibly mailed directly to older adults in the community.

Staff is always looking to offer new programs for adults in an effort to develop a consistent following and bring people into the Takiff Center. Several new classes are being offered this fall including The Plays The Thing, which is an play reading class for adults, Sewing, Drawing, and Water Colors. Staff is hoping that by continually offering new classes more adults will be drawn to the park district and expose them to other opportunities already offered.

## Trips

The park district began offering one-day trips during the spring of 2016 in an effort to reach active adults who might have limitations getting to destinations outside the community or those looking for social interaction. Unfortunately, thus far day trips have had minimal interest and are frequently cancelled due to low enrollment. Staff continues to offer day trips to new and different locations in hopes of finding destinations that pique the interest of residents. Staff has moved from more expensive day trips to more open trip destinations such as the Chicago River Walk. Through conversations with adults, staff has found that active adults simply take the ability to go on day trips into their own hands by planning and transporting themselves. According to the Lyric group sales representative, many Glencoe residents have regular subscriptions to the Lyric Opera House, however when the trip was planned to this destination, it was unsuccessful.

Competition and ease of access will continue to make offering day trips a challenge. With community access to the Metra, active adults may plan their own trips, or be taking advantage of local cultural arts opportunities such as Writers Theatre. There are also a number of senior centers that already have an established following that offer similar trips. The Highland Park Senior Center, the North Shore Senior Center in Northfield, and the Northbrook Park District Senior Center are open to all and offer a variety of programs including day trips. Staff is looking into partnering with other organizations such as the Women's Library Club and Family Service of Glencoe to generate interest in these programs and engage Glencoe residents to raise awareness of offerings within the community.

New this fall, the park district is now offering extended travel trips through American Classic Tours. In partnering with a travel agency/touring company, staff is hoping to create a new offering that may provide yet another opportunity to expose residents to other Glencoe Park District adult program offerings. Fall 2017 trips include Cape Cod in September, Door County in October, and Nashville in November. All travel, hotel, and meals are included in the fee. Trips planned for winter 2018 include Florida Keys & Miami in February, Savannah, Charleston, Hilton Head and Jekyll Island in March, and North Carolina in April.





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## Workshops and One Day Offerings

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Based on their success, the park district continues to offer more one-day programs and workshops including Paint & Sip, Sculpt & Sip, and CPR/AED classes. Many multi-week classes have resulted in inconsistent registration possibly due to busier schedules for adults; however, one-day classes have grown in popularity.

Some one-day programs require a registration fee while others are free of charge such as the monthly drop-in Breakfast Club program, which started in fall 2016. The Glencoe Breakfast Club was initiated as an opportunity for staff to meet adults from the community, find out what programs would be welcome additions, and expose adults to the variety of programming the Park District currently offers. While this monthly gathering event had a slow start, attendance has been increasing. Starting this fall, a presentation component will be added to the monthly Breakfast Club program that will provide an educational opportunity for adults about a variety of topics such as Medicare or taking care of an elderly parent.

The park district also partners with community groups such as Glencoe Community Garden and Friends of the Green Bay Trail to provide and promote free presentations to the community. Some programs offered this year included How to Build a Vertical Garden, Food Mood Connection, Grow-Your-Own Garden, Made for the Shade: Native Plants to Brighten Up Your Landscape, and Pollinator Plant Sale. Staff has found success in working with partner organizations to offer these classes. Using community groups allows them to use their relationships within the community to spread word of mouth about these program offerings.

Several other organizations in the community offer workshops and one-day presentations including the Glencoe Public Library, Women's Library Club, and North Shore Senior Center. Park district staff has started communicating with these organizations to eliminate duplication and competition. The hope is through these efforts the park district will establish partnerships with these organizations to serve the residents of Glencoe.

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## Fitness Programming

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### Fitness classes

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The Glencoe Park District offers a variety of fitness class opportunities for adult recreation to Glencoe residents. Classes currently offered at the Takiff Center include Moving with Weights, Werq, Hatha Yoga, Adult Jazz Dance, Row & Go Circuit, Rowing Fundamentals, and Beginner Yoga. During the summer, fitness programming also takes place at the Glencoe Beach and in the parks. Classes offered at the beach include Paddle Board Fitness, Paddle Board Yoga, and Beach Bootcamp. Staff is also attempting to utilize the new fitness pod at Shelton Park by offering a Fitness in the Park circuit exercise class.

The most popular classes the park district currently offers are Hatha Yoga, Moving with Weights, Adult Jazz Dance, and the rowing programs. These classes all are led by instructors that have a strong following in the area. A strong selling point for the fitness classes moving forward will be the addition of the Takiff Center Fitness Area.

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Staff offers new fitness classes with the release of the brochure three times a year; however, it has been difficult to introduce new classes to the adult fitness portfolio with strong enrollment. Participation in new fitness classes has been low, as current students tend to remain on a consistent schedule with classes they are currently taking. Unless an instructor is able to offer a new class with an established following, minimums are seldom met. Staff is hopeful that the addition of the Takiff Center Fitness area will help to increase attendance at classes and draw adults who are looking for a local, unintimidating fitness opportunity.

The instructors for the park district's fitness classes are a mix of independent contractors and part-time employees. Notable instructors that have been teaching classes at the park district for many years are Alison Faith who teaches Hatha Yoga, Marianne Nicolosi who teaches Moving with Weights, and Julie Kaplan who teaches Adult Jazz Dance. Staff will be working with these instructors, as well as new staff members, to develop classes that are offered at attractive times and serve as a compliment to the new Glencoe Fitness Area.

A main challenge for the park district's fitness programming is the competition from other private and public fitness agencies. There are endless options for adults looking for fitness opportunities such as larger neighboring park districts and other not for profit fitness centers, large corporate fitness centers, and personal training opportunities within Glencoe such as Bora Fitness. To combat the competition, the park district will continue to work and develop its niche within the community. Staff will focus on integrating fitness classes and marketing them to the new Glencoe Fitness Area members and continuing to add unique and innovative classes to stay abreast of current fitness trends.

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## Personal Training Rentals

In addition to the adult fitness classes the Glencoe Park District offers, instructors also rent the fitness studios to hold private and small group trainings. These private rentals offer additional fitness opportunities for patrons in a smaller more private type of atmosphere. Allowing instructors to offer private and small group trainings helps to bring people into the Takiff Center and expose them to other Glencoe Park District offerings. These small private group classes also fill the fitness studios during "non-peak" hours of the day. As the new fitness area opens, staff will be working to offer its own small group classes and personal training to capture this demographic that is currently using the facility.

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## The Future of Glencoe Park District Fitness

Beginning in August 2017, the park district will begin renovating the Aiken Activity Room into a new fitness area. This area will house cardio, strength, and stretching equipment for residents of Glencoe as well as non-residents. When the Glencoe Fitness Area is completed, staff anticipates that it will aid in the growth of attendance of fitness classes.

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In addition to the new fitness area, the park district will work to grow and expand on its current class offerings. New and innovative classes will be added and staff will continue to develop its current offerings. A focus will be placed to grow unique class offerings such as rowing, paddle board classes, beach fitness, and outdoor fitness classes. By making the Takiff Center a “one stop shop” for fitness, featuring free weights, cardio machines, strength machines, group classes, and personal training, staff is hoping to reach a new section of the Glencoe adult community.

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## Partnerships & Collaboration

### Family Service of Glencoe

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Family Service of Glencoe’s mission is to promote a stronger community by meeting individual and family needs through services that identify, prevent, and resolve social and emotional problems. They provide counseling services, parent consultations, youth and family outreach, crisis intervention, scholarship assessment for the park district and district 35 schools, assistance to seniors through the Committee for Senior Housing Aid, and provide information and referral services.

The park district partners with Family Service of Glencoe to offer an annual event called Family Fun Fest. The event has been an annual staple for several years. The event includes a variety of family activities such as games, crafts, program presentations, face painting, balloon artist, and refreshments. This event also welcomes other organizations such as Women’s Library Club and Glencoe Community Garden to assist with activities and showcase what they do in the community.

The park district and Family Service of Glencoe have recently collaborated to explore new ideas and opportunities to engage the active adult population in the community. Both agencies initiated a project in 2016 to gather information about the older adults living in the community and what types of services and offerings they were interested in through one-on-one interviews and focus groups. In order to launch this project and introduce our organizations to the community, the park district and Family Service of Glencoe co-sponsored a Spaghetti Dinner in February 2017. Approximately fifteen adults attended the free event which included a brief presentation introducing each agency and the services each organization provides. During the dinner, staff from both organizations was able to meet with attendees and hear their feedback. Staff is hopeful that both organizations will continue collaborative efforts to engage the adult population allowing them to participate in more events and activities.

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### Women’s Library Club

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The Women’s Library Club of Glencoe, now headquartered within the Writers Theatre building, began in 1872 as a small group of friends who gathered to read and discuss classical and contemporary literature. As their collection of books grew, they made them available to the public, operating out of their first clubhouse on 654 Greenwood. This community service continued until 1908 when the club donated the entire collection to be the nucleus of the new Glencoe Public Library. The club carries on its tradition of service by supporting numerous philanthropic causes and partnering with many organizations within Glencoe to form a stronger community. This organization organizes luncheons, book club, Bridge, Mah Jongg, dining out trips, lectures/presentations, and many other programs for its members.

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The park district's partnership with the Women's Library Club is used to promote and jointly offer adult programs and trips. Initial conversations began in 2016 and staff continues to be an active member of Women's Library Club by attending the annual Women's Library Club meeting and attending other events sponsored by this organization.

## Glencoe Public Library

The Glencoe Public Library's mission is to enrich the lives of Glencoe residents by providing the library materials and services needed to meet their informational and recreational interests; to act as a responsive resource for independent, lifelong learning; to encourage use of the library by patrons of all ages as a vital center of community life; and to support the principles of intellectual freedom.

The park district and the public library recently formed a partnership to coordinate and promote youth and adult programs. Discussions began in February to discover what programs are offered, if duplication can be eliminated, and the potential of working together on future adult events or programs. As a result of these meetings, the park district and library have partnered on branding and marketing the summer Tots-N-Tunes concerts together. In addition, the library will be providing a Story Walk element to the park district's Park-N-Play program. Both organizations are now beginning to coordinate adult programs and will share speakers for fall presentations. The park district will continue to foster this relationship in order to offer more programs together and eliminate duplication within the community.

## Other Groups & Partners

The park district also partners with Glencoe Community Garden and Friends of the Green Bay Trail to offer programs to the residents of Glencoe. Many of these organizations offer programs on park district property including Shelton Park, Greenhouse, or Takiff Center. The park district markets these programs in the seasonal brochure and promotes these programs via social media. In return, the park district increases its exposure to these residents and is able to provide services to them outside of traditional programming.

The park district also works with a variety of other adult based groups such as Reach Yoga of Glencoe to offer collaborate fitness classes, the Glencoe/Glenview League of Women Voters, and the North Shore New Horizon Band which uses space weekly in the Takiff Center. Partnerships are also formed with other park districts in the area to benefit adults. Reciprocal agreements with the Winnetka Park District for paddle tennis, the Park District of Highland Park for indoor tennis, and the Northbrook Park District for aquatic facilities provide three additional ways for adults to recreate.



# Adult Recreational Opportunities

## Glencoe Boating & Swimming Beach



The Glencoe Beach and Pearlman Boating Beach are two Glencoe Park District facilities that provide another means for adults to recreate within the community. These facilities offer drop-in opportunities, programs, pass options, and rentals that serve adults of all ages.

In the summer of 2017, 42% of beach passes sold were to adults age 21 and older and 33 senior passes were sold to participants age 55 and older. The average age of a beach pass holder is 30 years old. These statistics show

that the Glencoe Beach is a place that adults visit and use to recreate. In addition to these passes, the beach accepts hundreds of adult daily admissions each week, making it a very popular recreational opportunity to both adults and active adults.

In addition to just visiting the beach, adults take advantage of the amenities at this facility. Both youth and adults alike are seen renting paddleboards, kayaks, and sailboats. Additionally, groups of adults are seen playing beach volleyball both during the early morning hours and when the beach is open. Adults also use the sun shelters to host family gatherings, parties, or simply barbeque with friends. Similarly, the Trellis is reserved for rent almost every weekend of the summer for events like graduation parties, special events, and even weddings.

The Pearlman Boating Beach is another facility that provides the opportunity to recreate for adults. The boat house allows people to store kayaks, paddleboards, and sailboats at the beach. The owners of these vessels are adults of all ages. These customers find more than a storage space at this facility that allows them to use their watercraft in a safe environment with the help of park district staff. They also have the option to register for adult sailing lessons, take part in regattas, or join in boat club social outings that take place throughout the summer.

## Watts Ice Center

The Watts Ice Center provides outdoor winter recreation to all ages. Adults have the ability to get involved in hockey and skating based recreation in a number of ways.

Rink passes for drop-in hockey and open skating times are one way that the Glencoe Park District serves the adult population. The park district offers Adult Scrub Hockey (pick-up games) on Sunday mornings, adult open hockey times throughout the week, and public skate for all ages seven days a week during the season. In 2017, of the 175 rink passes sold for open skate or drop-in hockey, 109 (62%) were sold to individuals who were age 21 or older. Of those 109 passes, 20 were sold to active adults who were over the age of 55, showing that even the active adult population takes advantage of this community facility to recreate. Similar to the beach, the ice rink also takes dozens of admissions per week for adults who come to use open hockey and open skate times through the Watts season.



In addition to drop-in hockey and skating times, adult rental groups make up a portion of ice usage at this facility. Each week there are eight adult hockey rentals that serve adult hockey players. The ice is rented to an individual who

organizes pick-up hockey games for other adults. These groups often have players of varying skills and ages, with younger adults recreating side by side with older ones. Other rentals allow youth to recreate with adults and parents to recreate with their children. Private ice rentals for birthday parties or parent/child hockey games are popular and commonplace at this facility.

Watts Ice Center has also offered adult hockey lessons and skating lessons for a number of years, however these programs have struggled to gain enrollments or meet minimums to run in recent history. Staff continues to alter program times, days, and content to meet the needs of the residents.

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## Facility Rentals and User Groups

The Glencoe Park District offers many rental opportunities to the adult population of Glencoe and the surrounding area. Patrons currently have the opportunity to rent multiple spaces within Takiff Center including the gym, community rooms, activity room, multipurpose room, lobby, and community hall. Each year, Takiff Center houses birthday parties, weddings, mitzvahs, anniversaries, business meetings, in addition to many other types of events. Allowing the adults of the Glencoe area to rent space allows the park district to reach this population with a more passive approach.

The most notable active adult facility rental that uses Takiff Center weekly is the New Horizons Band. The New Horizons Band is a non-profit organization dedicated to providing seniors an exciting and educational opportunity to make music, regardless of ability or experience. They welcome those who have not played for years, as well as those who never found the time to begin learning how to play musical instruments. Members hail from Winnetka, Wilmette, Evanston, Skokie, Northbrook, Highland Park, Glencoe, Deerfield, Glenview, Riverwoods, Morton Grove, Chicago, Vernon Hills and Lake Bluff. By providing a space for this group to practice, it allows residents and nonresidents alike to use Takiff Center and once again exposes them to other offerings within the park district.

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Takiff Center also serves other adults by providing space for businesses such as @Properties, a weekly Glencoe Rotary Club meeting space, and a place for social gatherings. A common misconception is that facility rentals for events and parties are youth based events. Instead, Takiff Center has been host to 50<sup>th</sup> birthday parties, adult social club events, and themed parties for Glencoe residents.

## Adult Athletics

The Glencoe Park District works to provide recreational opportunities to adults through athletic programs. Currently, the park district offers an Adult Softball League, Adult Tennis Classes, and Adult Karate Classes.

The Men's Adult Softball program plays at Reinsdorf Field on Thursday nights in the spring and summer. Teams play with a 12" ball and play a ten game regular season followed by playoffs. Participation has been consistent in recent history, with the number of teams each season ranging from 5 to 7. The industry trend has seen a decrease in the popularity of adult men's softball, so staff is pleased to continue to offer this program given the small population of Glencoe and the competition of softball leagues in almost every community.



With approximately 15 people per team this program serves 75 to 80 players, with about two thirds of the participants being residents of Glencoe. This program is another unique opportunity for adults of all ages to recreate with one another with young adults playing side by side with active adults.

Adult Tennis Lessons are another athletic offering for adults through the Glencoe Park District. Adult tennis lessons are offered in co-ed classes for beginner, intermediate, and advanced players. While this program has a strong participation base, it has seen a decline in participation over the past 3 years. For the summer of 2017, staff will be offering new classes, times, and a new program structure in an attempt to revive the program and reverse the trending decline. In the summer of 2017, staff has also introduced private tennis lessons that are run through the Glencoe Park District. Interested participants can register for private tennis lessons through the RecTrac registration program used by the district and can be connected to an instructor who will work to find a date and time to provide the private lesson. In addition to park district run tennis lessons, the Glencoe Park District works to reserve court time with a community tennis club who arranges matches against surrounding communities. Similar to softball, a high level of neighboring tennis competition exists with indoor facilities located in Winnetka, Northbrook, and Highland Park that can offer year round lessons.

Another area of adult athletics that has been a new program offering is Adult Karate. The youth karate program has been strong at the park district for a number of years, however recently adult classes have been added and seen strong enrollments. Currently 9 people between the ages of 18 and 55 are participating in karate classes that take place on Mondays, Tuesdays, and Saturdays at Takiff Center.

## Special Events and Family Programs

The family aspect of adult recreation is not one that can be overlooked. The Glencoe Park District prides itself on serving adults through family based recreational opportunities. The Park District offers many special events each year that are intended for families. Some of the bigger family events include Watts Below Zero, the Spring Egg Hunt, the Fourth of July Celebration, Beach Camp Out, and the Boo Bash. Each of these events offer valuable time for parents to spend with their children and often times join in the fun. Parent & child events are also offered annually by the Glencoe Park District. These events include the Daddy Daughter Dance, Mother Son Date Night, and Mommy & Me Tea. These events serve adults with children and allow them unique experiences to spend time with one another. Parents are often seen having more fun than their children do at these popular events by participating in activities and dancing or socializing with other parents.

In 2016, the park district started offering more adult only BYO (bring your own) special events including Paint & Sip and Sculpt & Sip. These events are well received with strong enrollment.

## Passive Park Use

Throughout the 100 acres that make up the Glencoe Park District park system, there is significant adult park use. The park system offers many amenities heavily used by adults, including tennis at one of the district's many courts, or outdoor basketball at Watts Park and Kalk Park.

Often walkers can be seen in Shelton Park, Lakefront Park, and Kalk Park. The bluff at Lakefront Park is a favorite location for walkers and joggers to exercise. The site receives significant use often numbering in the hundreds each week. While Friends Park is primarily a playground for children, the site provides the perfect atmosphere to enjoy a cup of coffee and catch up with friends while supervising children on the playground. This park site is used by hundreds of adults and children every week.

The park district's section of the Green Bay Trail in Shelton Park is used by hundreds of adults on a daily basis enjoying fitness activities and enjoying nature. From the most intense workouts to a leisurely pace, this section of the trail is very popular for adults of all ages. The district has a bike repair station and a water bottle filling station at this location in an effort to enhance the experience for the user. While just a small portion of the trail, the park district has partnered with the Village of Glencoe and the Friends of Green Bay Trail to keep it in optimal condition for bikers, runners, joggers, and walkers. While the park district does not own the trail, staff frequently assists the village and volunteers in maintaining it. From growing plant material in the greenhouses at Takiff, to a monthly mowing of the trail, the park district is strong municipal partner in managing this community asset.





Frisbee golf at Watts Park is also an outdoor activity regularly frequented by adults and teenagers. The course offers a picturesque location and nearby parking to anyone interested in playing a round of Frisbee Golf regardless of age.

The park system in Glencoe offers a multitude of amenities to provide recreation to adults of varying intensity from the most intense workouts to a shaded place to read a book or enjoy the outdoors.

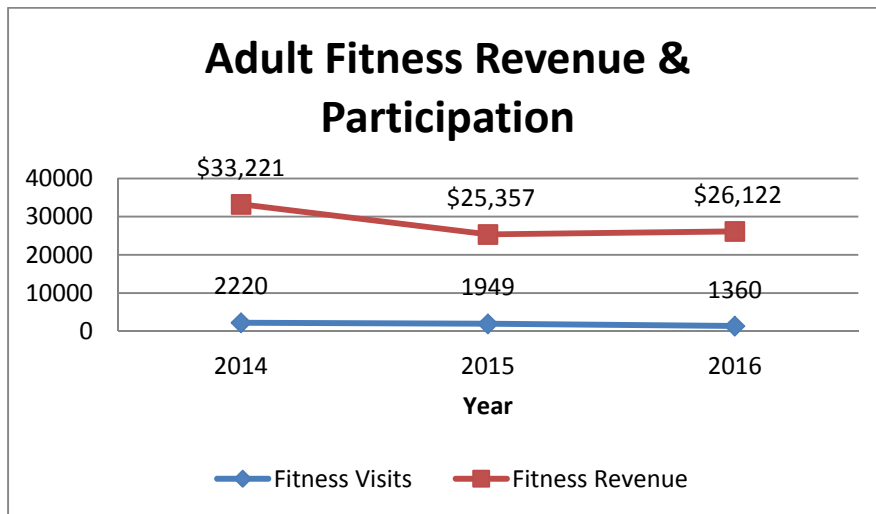
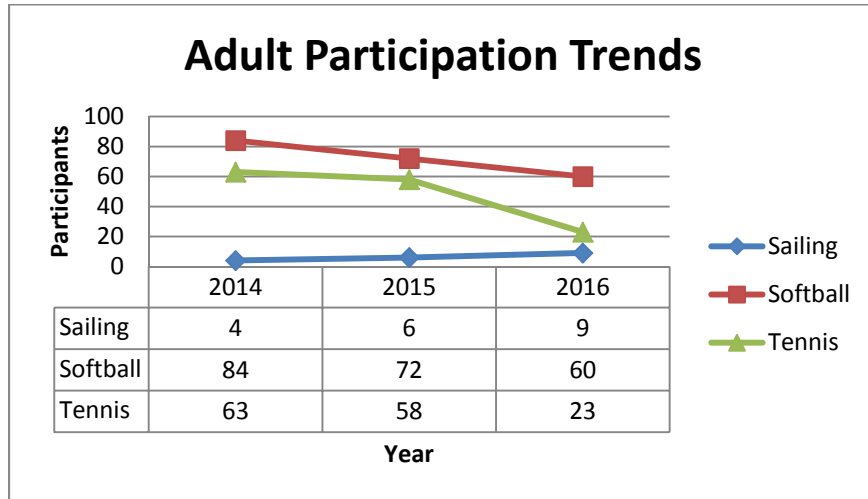
## Conclusion

The Glencoe Park District is a place for adults to recreate. Staff is constantly evaluating traditional adult program offerings to adjust times, program logistics, or content to meet the needs of adult residents. While programs work to directly engage adults by teaching them a new skill, introducing them to a new experience, or offering social interaction in a recreation setting, passive adult recreation is an important part of what is also offered. The Glencoe Park District is fortunate to offer a beach, boathouse, tennis courts, trails, open space, and other amenities that allow adults in Glencoe to interact with one another and utilize park district services.

Staff will continue to engage the adult residents of Glencoe to ensure that desired recreational opportunities are being met. In 2016, the Glencoe Park District officially began a volunteer program, which encourages adults to get involved by supporting current program offerings. That program has expanded into a service trip for youth and adults that will be offered in the fall of 2017. Adults are also able to get involved in the park district and community through numerous citizen committees including the Lakefront Advisory Group, the Watts Ice Center Advisory Group, the Early Childhood Committee, and other task forces.

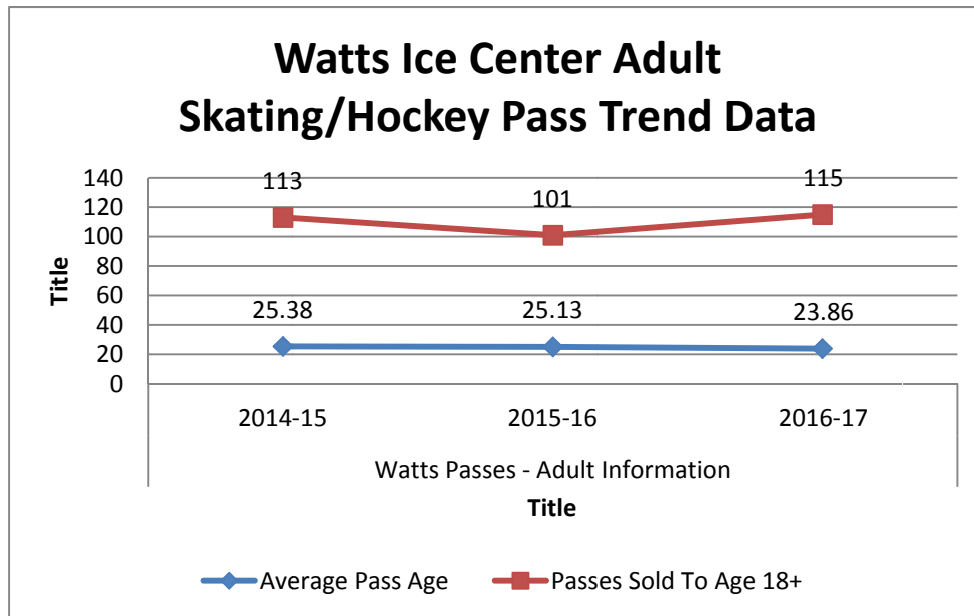
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# Appendix A - Trends and Data



## 5 Year History of Active Adult Program Offerings

	2017	2016	2015	2014	2013
Ceramics	37	66	56	33	23
Dog Obedience	11	cancelled	14	20	66
Painting on Canvas	cancelled	3	8	2	
Mah Jongg	cancelled	cancelled	4	4	
Ballroom Dance (reg as couples)	12	4			
Breakfast Club (Meet & Greet)	7	0			
Improvisation	8				
Spring Bulbs Workshop	cancelled				
Art Institute trip	cancelled				
CPR/AED Cert.	5			16	
Photography Workshop	cancelled	cancelled	cancelled	cancelled	
Yoga & Wine	cancelled				
Magnificent Mile trip	cancelled				
Herb Gardens Workshop	pending				
Chicago Riverwalk trip	pending				
Intro to Flower Design	cancelled				
Paint & Sip	7	cancelled			
Sculpt & Sip	10				
Snowshoeing Workshop	cancelled				
Emergency Preparedness	cancelled				
Beginner Knitting		4	cancelled		
Succulent Gardens Workshop		9			
From Field to Table Workshop		cancelled			
Art & Wellness		cancelled			
The Artist's Way / Art of Play			cancelled	cancelled	
Spring Awakenings wksp.		cancelled			
Farmer's Market Bouquets		cancelled			
Field Museum trip		cancelled			
The King & I trip		cancelled			
Long Grove - Chocolate Fest		cancelled			
Chicago River Cruise		cancelled			
Hand Tied Bouquets		cancelled			
Handmade Journal		cancelled	cancelled		
Book Page Wreath		cancelled			
Crochet Wire Necklace			cancelled		
Field to Table Centerpiece			cancelled		
Terrarium Workshop			cancelled		
Essential Oils workshop			1	2	
Painting Partners			cancelled		
Visual Journaling			cancelled		
Language of Color (floral)			cancelled	cancelled	
Winter Whites (floral)			cancelled		
Food & Film: Today's Special			cancelled		
Food & Film: Big Night			cancelled		
Fall Harvesting				2	
Crawl Into Plays				cancelled	
Private Cooking Parties				cancelled	cancelled
A Taste of Italy				cancelled	
Foreign Film Series					cancelled
Flower Arranging					cancelled
Adult Pickleball					cancelled
Alicia, My Story (lecture)					cancelled
A Night at the Oscars (lecture)					cancelled
Love is a Rose (floral)					cancelled
Winter Elegance (floral)					cancelled
Super "Bowl" Sunday (ceramic)					cancelled
Ceramic Night Out					6
Sunset Painting Workshop					cancelled
Parents Night Out					cancelled
Mother/Daughter Self-Defence					cancelled
	97	86	83	79	95



## 2017 Beach Pass Sale Information

The average age of a beach pass holder is 29.

Over 850 passes were sold to adults age 18-64

93 passes were sold to active adults age 65+

58% of all beach passes were sold to adults age 18 and over.

## Appendix B - Related Research

### ***Play Is Important For Adults Too***

*Pittsburg Post-Gazette*

By: Jennifer Wallace

May 22, 2017

*Soccer icon David Beckham has said that he plays with Lego pieces to control stress. Comedian Ellen DeGeneres playfully pranks her television guests. While serving as Britain's prime minister, David Cameron was known to decompress at the end of a long day with the video game "Angry Birds." The importance of play for children is well documented. Now researchers are turning their attention to its benefits for adults. What they're finding is that play isn't just about goofing off; it can also reduce stress and contribute to overall well-being.*

*Play is easy to recognize in children and animals — such as, say, an impromptu game of tag or chase — but what does it look like in adults? How we play is "as unique to an individual as a fingerprint" and could mean collecting stamps, tossing a football, reading a book or climbing Mount Everest, says psychiatrist Stuart Brown, founder of the National Institute for Play in Carmel Valley, Calif. "What all play has in common," Dr. Brown says, "is that it offers a sense of engagement and pleasure, takes the player out of a sense of time and place, and the experience of doing it is more important than the outcome." Although some people may appear more playful than others, researchers say that we are all wired by evolution to play.*

*Peter Gray, a research professor of psychology at Boston College, says, "Play primarily evolved to teach children all kinds of skills, and its extension into adulthood may have helped to build cooperation and sharing among hunter-gathers beyond the level that would naturally exist in a dominance-seeking species." In other words, for our earliest ancestors, play wasn't just about adding fun to their lives, it may have been a way of keeping the peace, which was critical for survival. There's a reason adult play exists in modern society, says Lynn Barnett, a professor of recreation, sports and tourism at the University of Illinois at Urbana-Champaign. One theory is that we play because it's therapeutic — and there's research to back that up, she says. "At work, play has been found to speed up learning, enhance productivity and increase job satisfaction; and at home, playing together, like going to a movie or a concert, can enhance bonding and communication."*

*Playful adults have the ability to transform everyday situations, even stressful ones, into something entertaining, Ms. Barnett says. She co-authored a study that found highly playful young adults — those who rated themselves high on personality characteristics such as being spontaneous or energetic, or open to "clowning around" — reported less stress in their lives and possessed better coping skills. Perhaps they have these attributes because they are better able to keep stress in perspective, Ms. Barnett theorizes. "Highly playful adults feel the same stressors as anyone else, but they appear to experience and react to them differently, allowing stressors to roll off more easily than those who are less playful," she says.*

*Being a playful adult may also make us more attractive to the opposite sex, according to a study from Penn State University. Researchers there asked 250 students to rate 16 characteristics that they might look for in a long-term mate. "Sense of humor" came in first among the males and second among the females, "fun-loving" came in third for both, and being "playful" placed fourth for women and fifth for men.*

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*Lead researcher Garry Chick speculates that the attraction to playfulness may be rooted in evolution and what we value in a mate. “In men, playfulness signals nonaggressiveness, meaning they’d be less likely to harm a mate or an offspring,” he said, “and in women, it signals youth and fertility.” Not all adults play alike, of course. In a study published in April in the journal *Personality and Individual Differences*, researchers examined the complexities of adult playfulness in an effort to tease out patterns of behavior.*

*The researchers identified four types of playful adults: those who outwardly enjoy fooling around with friends, colleagues, relatives and acquaintances; those who are generally lighthearted and not preoccupied by the future consequences of their behavior; those who play with thoughts and ideas; and those who are whimsical, exhibiting interest in strange and unusual things and are amused by small everyday observations.*

*Lead researcher Rene Proyer, a professor of psychology at the Martin Luther University Halle-Wittenberg in Germany, says that by showing how varied playfulness can be, he hopes that people will be encouraged to become more playfully engaged with others. “A less playful person can learn to be more playful, much like an introvert can learn to be a better speaker by observing the techniques extroverts use,” he says. “Play is a basic human need as essential to our well-being as sleep, so when we’re low on play, our minds and bodies notice,” Dr. Brown says. Over time, he says, play deprivation can reveal itself in certain patterns of behavior: We might get cranky, rigid, feel stuck in a rut or feel victimized by life. To benefit most from the rejuvenating benefits of play, he says, we need to incorporate it into our everyday lives, “not just wait for that two-week vacation every year.”*

*To identify the kind of play that would be most meaningful to you, Dr. Brown suggests thinking back to the play you enjoyed as a child and trying to connect that to your life now. For example, a person who was very active as a child may be wise to engage in recreational sports as an adult. “Play has the power to deeply enrich your adult life, if you pay attention to it,” Dr. Brown says.*

*Brittany Rouille, a 28-year-old travel blogger in Hood River, Ore., says she made a point of incorporating more play into her life a few years ago after her then stressful and rigid lifestyle left her depressed. “It wasn’t until I re-introduced play into my life that I started to feel like myself again,” she says. “Now I play every day, whether it’s roller blading, painting or playing my harmonica, even if it’s only for an hour, because I know how important it is for me to let go and not think about anything except for the fun thing I’m doing in that moment,” Ms. Rouille says. “I find play so crucial to my well-being that I have built my life around playing outside.”*

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## **Older Adults: Exploring Their Changing Demographics and Health Outlook**

*National Recreation and Parks Association Magazine*

By: M. Jean Keller

December 30, 2016,

*Senior centers have been operating in the United States for nearly 75 years. The first center was introduced in New York City in 1943 to help older adults remain in their community by offering educational and recreational programs along with case management services. The Older Americans Act (OAA) of 1965, which was reauthorized in 2016, funded early senior centers and, today, centers are recognized by the Administration on Aging (AoA) as one of the most widely used services among older Americans.*

*The National Council on Aging (NCOA) estimates 11,400 senior centers serve more than 1 million older adults every day. While there are many ways to define senior centers, for purposes of this article they will be defined as a community focal point, under the direction of municipal parks and recreation departments, where older adults gather to fulfill many of their social, physical, emotional and intellectual needs and interests. Much like senior centers, older adults can be defined in numerous ways. For our purposes, they will be defined as Americans 60 years or older, unless specifically noted.*

*In coming years, with the older population increasing annually and with 69 percent of working Americans retiring before age 65, communities where park and recreation agencies host senior centers and programs will see increased participation in municipal recreation, fitness and wellness programs. Are your senior adult facilities and services ready to meet the needs of this ever-expanding and changing older population? Let's explore the demographics along with the health and wellness needs of this segment of the U.S. population.*

### **Older Adults by the Numbers**

*Research shows that the older adult segment of the population is diverse and very interested in health and wellness. Community recreation leaders need to be aware of the diversity among older adults in their communities to effectively serve them. The following statistics demonstrate that diversity with regard to income, education, employment status as well as race and ethnicity.*

*According to the AoA, since 2004, the number of Americans 65 and older has increased by 10 million and, as of 2015, stands at 46 million. In that same period, the number of Americans 60 years and older increased 33 percent, from 49 to 65 million, respectively, and is projected to reach 98 million by 2040. This older population is itself increasingly older. In 2014, the 65–74 age group (26 million) was more than 12 times larger than it was in 1900, the 75–84 group (14 million) was more than 17 times larger and the 85+ group (6 million) was 50 times larger. Racial and ethnic minority older adult populations have also increased — from 6.5 million in 2004 to 10 million in 2014 (a 22 percent increase) — and are projected to reach 21 million by 2030. Between 2014 and 2030, the white (non-Hispanic) population 65 and over is projected to increase by 46 percent compared with 110 percent for older racial and ethnic minority populations, including Hispanics (137 percent), African-Americans (non-Hispanic) (90 percent), American Indian and Native Alaskans (non-Hispanic) (93 percent) and Asians (non-Hispanic) (104 percent).*

**Marital Status** — *In general, older men are much more likely to be married than older women (70 percent of men compared to 45 percent of women). In 2014, there were 26 million older women and 20 million older men, or a male to female ratio of 127 women for every 100 men. There are more than three times as many widows (9 million) as widowers (2 million), and in 2015, 15 percent of all older adults indicated they were divorced or separated. This percentage has increased since 1980, when approximately 5 percent of the older population was divorced or separated. Single older adults often have different recreation, health, and wellness needs and interests than those who are coupled. For example, on overnight trips, individuals may need help with roommates to keep rates reasonable if pricing is based on*

*double occupancy. Today, the primary users of senior centers are single, well-educated, Caucasian females in their mid-70s.*

**Retirement** — *More than 50 percent of Americans ages 61 to 69 years have fully retired and about 15 percent is now finished with work. Among this group, according to the LIMRA Secure Retirement Institute, the presence of a traditional pension or retirement plan is often what separates those considered income-rich from those who are not. Retired Americans receive \$1.3 trillion in income, the vast majority of which comes from Social Security (42 percent) and traditional pension and retirement plans (30 percent). Traditional pensions remain fairly common for those over 75 years, according to LIMRA.*

**Education** — *Along with their numbers, the educational level of the older population is increasing. Between 1970 and 2015, the percentage of older persons who had completed high school rose from 28 percent to 84 percent, but this percentage varied considerably by race and ethnic origin. In 2015, about 27 percent held a bachelor's degree or higher, and education and income are positively correlated. In 2014, households containing families headed by persons 65 and over reported a median income of \$54,838 and 35 percent of those households had incomes of \$75,000 or higher. However, that same year, more than 4.5 million people in this age range (10 percent) were reported to be living below the poverty level.*

**Health Outlook** — *According to AoA, between 2012 and 2014, 44 percent of community-dwelling older adults assessed their health as excellent or very good, with slightly more than 43 percent of 65–74 year olds and 27 percent of those 75-year-olds and older reporting that they engaged in regular leisure-time physical activity. Most have at least one chronic condition and many have multiple conditions. Among the most frequently occurring conditions mentioned were diagnosed arthritis (49 percent), all types of heart disease (30 percent), and cancer (24 percent), diagnosed diabetes (roughly 21 percent), and hypertension (high blood pressure or taking antihypertensive medication) (roughly 71 percent). In addition, about 30 percent of older adults reported height/weight combinations that placed them among the obese.*

*For older adults, the average life expectancy is an additional 19 years (21 years for females and 18 years for males). A child born in 2014 could expect to live to be 79 years of age, about 30 years longer than a child born in 1900. Concerns have been raised about future increases in life expectancy in the United States compared to other high-income countries, primarily because of past smoking habits and current obesity levels, especially for women age 50 and over.*

### **Older Adults' Needs and Interests**

*According to research conducted by the NCOA in 2015, older adults who participate in senior centers learn to manage and delay the onset of chronic disease and experience measureable improvement in their physical, social, spiritual, emotional and economic well-being. The majority of them also report receiving helpful information, lifelong learning, and acquiring new skills that contribute to their continued independence. A survey of 734 senior center participants from six states illustrated the important roles senior centers play in the physical and mental health of older adults. Twenty-five percent of those surveyed indicated they regularly felt down or depressed. Yet, when engaged at a senior center, nearly half (46 percent) reported feeling less lonely, laughing more often (49 percent), having reduced levels of stress (48 percent), feeling more satisfied with life (43 percent) and having increased or started regularly exercising (40 percent). Research also indicates social support is a key determinant of successful aging. In this same study, more than 90 percent of the respondents indicated they developed close friendships at their senior centers and engaged in social activities both inside and outside of the centers. Single females in the study indicated that the senior centers offered opportunities for social interactions, friendships and the emotional support they lacked and that senior center participation successfully countered social isolation and loneliness.*

*Three key components of successful aging as identified by authors J.W. Rowe and R. L. Kahn are (1) low risk of disease and disease-related disability, (2) maintaining a high level of mental and physical functioning, and (3) active engagement with life. These overarching areas for successful aging are sound starting places to determine the needs and interests of community-dwelling older adults and today's senior*



centers are challenged with designing recreation, wellness and fitness programs and services to meet their needs.

#### **Four Service and Programming Models**

There are four models for senior center service and programming that should be considered to meet the needs of this highly diverse and growing population: *café, technology, lifelong learning and fitness/wellness.*

The **café model** is an updated, multipurpose center that has an inviting storefront. This concept is designed to welcome younger-older adults (age 50 and older) by starting with a cup of coffee or tea and once they're in the door, offering them a menu of adventures that include entertainment, educational programs and wellness-related activities. This model has been shown to result in a 65 percent increase in community engagement and outreach and a 57 percent increase in participant involvement. It offers great opportunities for partnerships with community gardens and culinary and other academic programs at secondary or postsecondary educational institutions, libraries, businesses and intergenerational groups.

Some of the challenges in getting older adults to avail themselves of the services and programs that are offered include lack of time and transportation and health barriers. In that case, the **technology model** may be the solution. Some centers offer telephone topics — daily calls where older adults listen to conversations and learn and share pertinent and beneficial information. Other centers have created virtual programs where interactive experiences can be shared just about anywhere. Senior centers often offer courses to expose older adults to new technology and software, as well as how to use them. It is likely this model will grow in the future.

The **lifelong-learning model** supports computer literacy, second career training, hobby development or expansion, travel, study groups, and volunteering and mentoring. Senior centers are responding to newly retired older adults' needs with high-profile re-employment and civic engagement offices to support career transition and retirement-alternative lifestyles. Various art studios are being developed along with partnerships for volunteering and mentoring.

The **fitness/wellness model** in senior centers is expanding and focuses on six dimensions of wellness: emotional, spiritual, intellectual, social, physical and occupational. To every extent possible, senior centers are encouraged to use evidence-based programs to ensure that measurable outcomes are achieved in the various areas of health and wellness. For example, *EnhanceFitness*, developed by the University of Washington's Health Promotion Research Center, is a physical activity program for older adults that has served more than 60,000 older adults in 39 states and has been shown to improve health among participants. This program was supported by the Centers for Disease Control and Prevention. The NCOA shares evidence-based programs to prevent falls. Multiple evidence-based programs that have been proven to help older adults reduce their risks of falling, such as *A Matter of Balance*, *FallsTalk*, *FallScape*, and *Stepping On*, are available for implementation in senior centers. Recreation agencies have established innovative partnerships with physical therapy clinics, hospitals and corporate wellness programs to expand their health and fitness programs and facilities to older adults.

Senior centers remain a community focal point for older adults. The challenge is how they will serve a changing and growing population with changing and growing needs and interests. Senior center leaders need to work to remain relevant to this changing population and provide meaningful, innovative and needed programs and services that are evidence-based and that will attract not only public and private partners but also older adults to their facilities.

# **V. Financial Report**

Glencoe Park District  
August 2017 Board Meeting

Glencoe Park District  
 Monthly Funds Report  
 July 2017

**Corporate and Other Funds:**

	<u>July 2017</u>	<u>June 2017</u>
Harris Bank Corporate Account - 0.20%	363,264.96	387,092.50
Illinois Park District Liquid Asset Fund (IPDLAF) - 0.85%	3,314,986.36	3,168,983.38
The Illinois Fund (Public Treasurers' Investment Pool) - 0.96%	3,715,395.18	2,958,405.64
Harris Payroll Account - 0.20%	13,230.21	11,343.57
PMA Financial Account - 0.90%	365,328.92	607,898.89
Reconciling Items(Dep in Transit, O/S Checks, PMA Interest, etc.)	(219,458.02)	(262,890.09)
IPDLAF Certificates of Deposit:		
2 CDs at \$247,000 each maturing July 21,2017 (1.00% net)	0.00	494,000.00
2 CDs at \$248,000 each maturing October 17, 2017 0.95% net)	496,000.00	496,000.00
1 CDs at \$246,000 each maturing February 7, 2018 (1.10% net)	246,000.00	246,000.00
2 CDs at \$246,000 each maturing March 19, 2018 (1.15%)	492,000.00	492,000.00
1 CDs at \$247,000 each maturing April 17, 2018 (1.40% net)	247,000.00	0.00
1 CDs at \$246,000 each maturing April 20, 2018 (1.20% net)	246,000.00	246,000.00
2 CDs at \$246,000 each maturing June 12, 2018 (1.35% net)	492,000.00	492,000.00
1 CDs at \$246,000 each maturing July 24, 2018 (1.46% net)	246,000.00	0.00
PMA Certificates of Deposit:		
2 CDs at \$248,900 each maturing July 24, 2017 (0.86% net)	0.00	497,800.00
1 CDs at \$247,600 each maturing August 4, 2017 (0.95% net)	247,600.00	247,600.00
2 CDs totalling \$495,400 maturing October 16, 2017 (0.90% net)	495,400.00	495,400.00
2 CDs totalling \$496,700 maturing January 22, 2018 (1.28% net)	496,700.00	0.00
3 CDs at \$247,200 each maturing February 27, 2018 (1.11% net)	741,600.00	741,600.00
1 CDs at \$246,900 each maturing April 20, 2018 (1.22% net)	246,900.00	246,900.00
1 CDs at \$246,200 each maturing July 23, 2018 (1.518% net)	246,200.00	0.00
<b>Grand Total</b>	<b>\$12,492,147.61</b>	<b>\$11,566,133.89</b>



# G/L MONTHLY Pooled Cash Report

Glencoe Park District  
For the Period Ending 7/31/2017

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b><u>CLAIM ON CASH</u></b>					
10-00-000-1000	CASH/INVESTMENTS	2,485,094.90	311,489.97	2,796,584.87	
25-00-000-1000	CASH/INVESTMENTS	3,970,834.44	(35,533.08)	3,935,301.36	
30-00-000-1000	CASH/INVESTMENTS	178,084.36	52,262.00	230,346.36	
35-00-000-1000	CASH/INVESTMENTS	321,142.90	53,107.64	374,250.54	
36-00-000-1000	CASH/INVESTMENTS	114,774.12	29,329.68	144,103.80	
40-00-000-1000	CASH/INVESTMENTS	761,627.40	270,437.07	1,032,064.47	
45-00-000-1000	CASH/INVESTMENTS	181,112.75	(12,940.59)	168,172.16	
50-00-000-1000	CASH/INVESTMENTS	60,426.94	(10,933.81)	49,493.13	
55-00-000-1000	CASH/INVESTMENTS	1,268.60	2,437.00	3,705.60	
65-00-000-1000	CASH/INVESTMENTS	372,142.97	18,356.60	390,499.57	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	3,037,879.50	253,094.30	3,290,973.80	
70-00-000-1000	CASH/INVESTMENTS	73,745.01	(5,093.06)	68,651.95	
75-00-000-1000	CASH/INVESTMENTS	8,000.00	0.00	8,000.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
<b>TOTAL CLAIM ON CASH</b>		<b>11,566,133.89</b>	<b>926,013.72</b>	<b>12,492,147.61</b>	
<b><u>CASH IN BANK</u></b>					
99-00-000-1011	Operating Corporate Account	132,503.21	21,482.06	153,985.27	
99-00-000-1012	Operating PR Account	3,042.77	9.11	3,051.88	
99-00-000-1013	IL Funds	2,958,405.64	756,989.54	3,715,395.18	
99-00-000-1014	IPDLAF CD's	2,466,000.00	(1,000.00)	2,465,000.00	
99-00-000-1015	IPDLAF MM	3,168,983.38	146,002.98	3,314,986.36	
99-00-000-1016	PMA CD's	2,229,300.00	245,100.00	2,474,400.00	
99-00-000-1017	PMA MM	607,898.89	(242,569.97)	365,328.92	
<b>TOTAL CASH IN BANK</b>		<b>11,566,133.89</b>	<b>926,013.72</b>	<b>12,492,147.61</b>	
<b><u>DUE TO OTHER FUNDS</u></b>					
99-00-000-2400	Due To Other Funds	11,566,133.89	926,013.72	12,492,147.61	
<b>TOTAL DUE TO OTHER FUNDS</b>		<b>11,566,133.89</b>	<b>926,013.72</b>	<b>12,492,147.61</b>	
Claim on Cash	12,492,147.61	Claim on Cash	12,492,147.61	Cash in Bank	12,492,147.61
Cash in Bank	12,492,147.61	Due To Other Funds	12,492,147.61	Due To Other Funds	12,492,147.61
Difference	0.00	Difference	0.00	Difference	0.00

**Glencoe Park District  
Monthly Financial Analysis  
July 2017**

	<u>As of 07/31/2015</u>	<u>As of 07/31/2016</u>	<u>As of 07/31/2017</u>
<b><u>Recreation Department - Programs</u></b>			
Revenues	2,430,149	2,237,882	1,925,354 (2)
Wages	(258,029)	(274,495)	(257,490)
Contractual	(806,281)	(696,772)	(750,103)
Supplies	(47,478)	(50,051)	(42,241)
Net Surplus	1,318,361	1,216,564	875,520 (2)
<b><u>Day Care Department</u></b>			
Revenue	318,818	388,233	371,043
Expense	(254,315)	(283,643)	(280,931)
Net Surplus/(Deficit)	64,503	104,590	90,112
<b><u>Beach Department</u></b>			
Revenue	168,970	234,809	241,094
Expense	(122,069)	(138,018)	(134,141)
Net Surplus/(Deficit)	46,901	96,791	106,953
<b><u>Boating Department</u></b>			
Revenue	58,039	82,776	97,311
Expense	(58,484)	(55,384)	(72,341)
Net Surplus/(Deficit)	(445)	27,392	24,970
<b>Beach/Boating Department Total:</b>			
	46,456	124,183	131,923
<b><u>Watts Department</u></b>			
Revenue	4,720	812	2,166
Expenses	(52,242)	(48,640)	(52,913)
Net Surplus/(Deficit)	(47,522)	(47,828)	(50,747)
<b><u>G &amp; A (Administration)</u></b>			
Revenue (excl G&A Tfr)	12,220	12,170	14,360
Expense	(401,005)	(432,874)	(475,992)
Net Surplus/(Deficit)	(388,785)	(420,704)	(461,632)
<b><u>Parks Department</u></b>			
Revenue	8,567	4,908	755
Expense	(404,481)	(427,726)	(411,572)
Net Surplus/(Deficit)	(395,914)	(422,818)	(410,817)
<b><u>Rec-Admin/Takiff Department</u></b>			
Revenues	755,617	775,676	855,122
Expenses	(1,362,702) (1)	(940,189)	(1,821,870) (1)
Net Surplus/(Deficit)	(607,085)	(164,513)	(966,748)

(1) Due to interfund transfer to Master Plan Capital Fund 69.

(2) Due to the fact that fall registration was held in July the last two years. This year it is in August.

## **VI. Executive Director Report**

Glencoe Park District  
August 2017 Board Meeting

**Glencoe Park District  
Executive Director's Report  
August 2017**

**Real Time Registration**

The fall brochure was mailed to residents on July 10. Resident real-time registration opened at 7:00am on August 2. The District collected approximately \$255,000 compared to 2016 when we collected \$205,000 within the first three hours of registration. Nonresidents were allowed to register for fall programs on August 9. Some fall classes will begin on August 28 with the majority starting after Labor Day.

**Glencoe Beach**

The Village notified us the first week of August that they would need to do unexpected work to the intake pipe in front of the Water Plant. During the week of July 31, a routine inspection of the Village's water intake pipe in Lake Michigan revealed an excessive build-up of sand and sediment. While this does not compromise the quality of water in the Village's water supply, as any sand and sediment is removed during the water treatment process, it is necessary to perform a comprehensive cleaning of the intake pipe to remove the sand and sediment material to ensure adequate water flow into the Glencoe Water Plant.

The Village has contracted with *Northern Divers USA, Inc.* of Spring Grove, Illinois to facilitate the project, which will start Monday, August 21 and continue through Thursday, August 24. The cleaning will require the use of seven diesel engine pumps operating continuously over a period of several days to flush out the sand and sediment. These pumps will be located just south of the Glencoe Water Plant, operating from the morning of Monday, August 21 until the cleaning is finished sometime on Thursday, August 24.

The Glencoe Park District is cooperating with the Village of Glencoe to ensure the safety of our community's water supply. The safety of our water quality takes precedence over recreational boating and swimming. Please see the attached communication that went out to residents. Additional information is also available on the Village webpage at [www.villageofglencoe.org/intakecleaning](http://www.villageofglencoe.org/intakecleaning).

**What does this mean for boaters and swimmers?**

*Monday, August 16 - Friday, August 18*

On Wednesday, August 16, the contractor will start bringing down six large pumps. The entrance on Hazel Road will be closed, so patrons will need to enter through the Park Avenue entrance. Access to the swimming and boating beach will be open as the contractor prepares for the project. Glencoe Park District staff will also begin moving a row of sailboats and kayaks/paddleboards on the swimming beach closest to the water plant.

*Saturday, August 19 - Sunday, August 20*

Glencoe Beach will be open as usual.

*Monday, August 21 - Wednesday, August 24*

On Monday, August 21, the Beach's post-season will begin, which means the boat house will be closed and no lifeguards will be on duty during the week. The Beach House bathrooms will be open 9:00am-5:00pm. That day also marks the start of the cleaning the pipes. The large pumps will operate continuously for 72 hours. Due to the type of equipment necessary for this work to be completed, there is a high likelihood of steady and continuous noise from the diesel engines and there will be a strong undertow that may not be visible on the surface. For the safety of our residents and Glencoe Beach patrons, **the water will be closed Monday, August 21-Thursday, August 24 due to the dangerous undercurrent that the pumps will create in the work zone near the beach.** No swimming, paddle boarding, sailing or kayaking near Glencoe Beach will be permitted.

*Thursday, August 25 - September 4*

Glencoe Beach will resume post-season hours.

### **Programs**

As summer is coming to an end, our summer programs are also wrapping up. We will have a full report on Day Camp and Early Childhood program at the September meeting and Glencoe Beach at the October meeting. I applaud our full and part-time staff for living in the S.P.I.R.I.T. of the Glencoe Park District in everything thing they did this summer! We provided outstanding camp and aquatic opportunities to many residents and nonresidents.

### **Takiff Maintenance**

A reminder, that we will be doing annual facility maintenance at the Takiff Center, during the last two weeks of August. We will be doing a full facility shutdown the week of August 21, during which the Early Childhood registration office will be open from 9:00am-3:00pm. Construction on the Takiff registration desk and fitness area will also begin that week. The registration desk may take 2-3 weeks to complete, but we will be setting up a mobile registration in the lobby to assist with registration.

### **Construction Projects**

- Construction at West Park is going very well despite wet weather. The playgrounds are innovative and looking fantastic. The project is on schedule for completion by the first day of school. We are planning a grand opening with the school on Tuesday, September 5 at 6:00pm (prior to our special projects meeting).
- Astor Park has all its footing installed, but the equipment has not gone in yet. Due to the hard deadline to get West Playground done before school starts, the contractor is devoting all personnel to that project. We should see completion on that playground by October (weather depending).
- Glencoe Fitness Center construction will begin the week of August 21 with estimated completion by November 1.
- Takiff parking improvements and walking trail construction will begin the week of September 11. We will be developing a plan for staff offsite parking during the construction.
- Watts Basketball Court resurfacing will begin in September or October, weather depending.
- Power washing of the tennis courts at Lakefront, Shelton, and West Park is done. We will be budgeting for yearly power washing of all tennis courts moving forward.



### **Freedom of Information Report**

There was one FOIA request this month from Chicagoland Construction requesting bid and award information for Takiff Fitness Area Renovation Bid and Award & West Basketball Court Renovation. This was received on Thursday, July 13 and responded to on Thursday, July 13.

### **Staff News**

We are very sad to announce that Mike Lushniak's last day was August 11. He left us for an unexpected and exciting opportunity as a Business Manager for the Chicago Blackhawks. In the time Mike has been here, he has made amazing strides in moving our recreation programs and facilities to the next level and helping me develop a culture of accountability and excellence. It is very bittersweet, but we are happy to see Mike fulfill a dream since childhood to work for the Blackhawks.

### **Board Volunteer Opportunities**

- As we start a new school year, please let me know if you would like to be a volunteer reader in our ELC and Children Circle programs. I try to do this at least once a month and it is a wonderful way to see the exciting things that our teachers are doing in their classrooms.
- The Great Mud Run on Saturday, September 16: Volunteer to be at one of the obstacles!
- Volunteer at GPD First Annual Community Give-Back on Sunday, October 1 from 1:00-4:00pm Recommended for Grades 6 - Adult. The benefactor is The Night Ministry. See more information on page 23 of our brochure.
- Family Service trip to Feed My Starving Children on Saturday, October 21 from 1 – 4:30pm

### **Items that you may want to add to your calendar**

- August 26: End of Summer Fire Party 7:00-9:00pm
- September 5: West Playground Grand Opening 6:00pm
- September 5: Special Projects & Facilities Committee Meeting 7:00pm
- September 17 & 23: Doggie Dip at Glencoe Beach 2:00-3:00pm
- September 16: The Great Mud Run 9:00-11:00am
- September 26: NRPA Gold Medal Announcement!
- October 15: Mother & Son Date Night 5:00-7:00pm
- October 26: Boo Bash 5:00-7:30pm
- November 18: Snoopy Thanksgiving 10:00-11:30am
- November 22: Merry and Bright Holiday Celebration at Kalk Park 4:00-6:00pm
- November 24: Black Ice Friday 6:00-8:00pm

### **Action Item**

- Bid for Takiff Center Parking and Pathway Improvements
- Bid for Basketball Court at Watts Park

Submitted by:  
Lisa Sheppard, CPRP  
Executive Director



# VILLAGE OF GLENCOE

675 Village Court, Glencoe, Illinois 60022  
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[www.villageofglencoe.org](http://www.villageofglencoe.org)

August 10, 2017

## Re: Glencoe Water Utility – Intake Cleaning to Begin Monday, August 21

Dear Resident,

During the week of July 31, routine inspections of the Village's water intake pipe in Lake Michigan revealed an excessive build-up of sand and sediment. While this does not compromise the quality of water in the Village's water supply, as any sand and sediment is ultimately removed during the water treatment process, it is necessary to perform a comprehensive cleaning of the intake pipe to ensure adequate water flow into the Glencoe Water Plant. Due to the quickly changing weather and the limited availability of firms who have the expertise to conduct such cleaning, the Village has contracted *Northern Divers USA, Inc.* of Spring Grove, Illinois to begin this process starting Monday, August 21. While the timing of this critical system maintenance may not be ideal, the Village is committed to ensuring our water infrastructure operates effectively at all times, and as such, we are working to resolve this issue as quickly as possible.

The water intake pipe is 24-inches in diameter and extends approximately 3,300 feet out into Lake Michigan. It will require the use of seven diesel engine pumps operating continuously over a period of several days to flush out the sand and sediment. These pumps, which will be located just south of the plant, are scheduled to operate beginning the morning of Monday, August 21 and conclude at some time on Thursday, August 24. Village staff is working closely with the Park District staff to minimize the impact that this work will have on the swimming and boating beach operations. Note that during the week of August 14, the delivery of equipment will be taking place, which will impact Hazel Avenue. Public access to the beach will be limited from Hazel Avenue during this time, but residents will retain access to driveways.

The Village is reaching out to make you aware of this project because of the proximity of your home to the lakefront where the work will be performed. Due to the type of equipment necessary for this work to be completed, there is a high likelihood of steady and continuous noise from the diesel engines, but it is unclear at this time how much of the sound will resonate up the bluff and how that may impact you in your home. Additionally, please note that the beach will be accessible but no swimming or boating will be allowed during the pumping process due to the dangerous undercurrent the pumps may create during pumping operations.

As the work commences on August 21, we request that you monitor the noise levels at your property. If you determine the noise is excessive and burdensome please contact me at (847) 461-1116 or Water Plant Superintendent Alex Urbanczyk at (847) 461-1651 to discuss options that may be available to you. We sincerely appreciate your understanding and cooperation as the Village prepares to complete this important maintenance work for the Glencoe Water Utility.

Sincerely,

David Mau, P.E.

Public Works Director

Village of Glencoe

675 Village Court | Glencoe, Illinois 60022

[dmau@villageofglencoe.org](mailto:dmau@villageofglencoe.org) | (847) 461-1116

# Water Intake Pipe Cleaning Work Zone Diagram





# VILLAGE OF GLENCOE

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## Water Plant Intake Pipe Cleaning – Frequently Asked Questions As of August 11, 2017

During the week of July 31, a biennial inspection of the Village's water intake pipe in Lake Michigan revealed an excessive build-up of sand and sediment. While this does not compromise the quality of water in the Village's water supply, as any sand and sediment is removed during the water treatment process, it is necessary to perform a comprehensive cleaning of the intake pipe to remove the sand and sediment material to ensure adequate water flow into the Glencoe Water Plant.

The Village has contracted with *Northern Divers USA, Inc.* of Spring Grove, Illinois to begin this process starting Monday, August 21 and continuing through Thursday, August 24.

### Why is the cleaning necessary?

A scheduled inspection conducted during the week of July 31 revealed an excessive amount of sand and sediment inside the Village's 24-inch water intake pipe, which extends 3,300 feet out into Lake Michigan. This pipe is the primary source of water to the Glencoe Water Plant and the cleaning will ensure that the flow of water to the plant is sufficient for the community's needs.

### Does the sand and sediment impact water quality of the drinking water produced and distributed from the Glencoe Water Plant?

No, there is no negative impact to drinking water delivered to homes and businesses in Glencoe. The sand and sediment does not compromise the quality of water in the Glencoe water supply, as it is removed during the water treatment process.

### How will the cleaning impact Glencoe Beach?

The cleaning will require the use of seven diesel engine pumps operating continuously over a period of several days to flush out the sand and sediment. These pumps will be located just south of the Glencoe Water Plant, operating from the morning of Monday, August 21 until the cleaning is finished sometime on Thursday, August 24. While all areas of the beach (outside of the work zone), will remain open during the cleaning process, excessive noise is expected. Because pumps will create a dangerous undercurrent while in operation, no swimming or boating will be allowed while the pumping is taking place. Additionally, pedestrian access to the beach from Wednesday, August 16 through Friday, August 18 will be limited to Park Avenue only, as Hazel Avenue will be used for staging and deliveries.

**Can anyone swim or sail around Glencoe Beach during the cleaning?**

For the safety of our residents and Glencoe Beach patrons, **the water will be closed Monday, August 21-Thursday, August 24 due to the dangerous undercurrent that the pumps will create in the work zone near the beach.** No swimming, sailing or kayaking near Glencoe Beach will be permitted.

**How will the maintenance cleaning project impact residents of the lakefront?**

There is a high likelihood of steady and continuous noise from the diesel engines, but it is unclear at this time how much of the sound will resonate up the bluff and how that may impact residents living near the lakefront.

**Why does this maintenance cleaning need to happen now? Why not wait until the beach is less in use?**

While the timing of this critical system maintenance may not be ideal, due to the quickly changing weather and the limited availability of contractors who have the expertise to conduct such cleaning, the best option available to the Village was to contract with *Northern Divers USA, Inc.* of Spring Grove, Illinois and to begin the cleaning process starting Monday, August 21.

**Who do I contact with questions?**

Please contact David Mau, Public Works Director, at (847) 461-1116 or Alex Urbanczyk, Water Plant Supervisor, at (847) 461-1651 with any questions you may have.

***The Village appreciates your understanding and cooperation as we prepare to complete this important maintenance work for the Glencoe Water Utility.***

**WATER CLOSED  
AUGUST 21-24  
WATER INTAKE PIPE CLEANING**

**DANGEROUS UNDERCURRENTS**

*BEACH ACCESS LIMITED, EXCESSIVE NOISE EXPECTED*

**(847) 835-4111**

[www.villageofglencoe.org/intakecleaning](http://www.villageofglencoe.org/intakecleaning)



Dear Glencoe Beach Patrons & Boaters:

As you may have heard, a water intake pipe from the Village of Glencoe's Water Treatment Plant requires cleaning. During the week of July 31, a routine inspection of the Village's water intake pipe in Lake Michigan revealed an excessive build-up of sand and sediment. While this does not compromise the quality of water in the Village's water supply, as any sand and sediment is removed during the water treatment process, it is necessary to perform a comprehensive cleaning of the intake pipe to remove the sand and sediment material to ensure adequate water flow into the Glencoe Water Plant.

The Village has contracted with Northern Divers USA, Inc. of Spring Grove, Illinois to facilitate the project, which will start Monday, August 21 and continue through Thursday, August 24. The Village could not wait until after Labor Day to start the project.

The cleaning will require the use of seven diesel engine pumps operating continuously over a period of several days to flush out the sand and sediment. These pumps will be located just south of the Glencoe Water Plant, operating from the morning of Monday, August 21 until the cleaning is finished sometime on Thursday, August 24.

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## **What does this mean for boaters and swimmers?**

### ***Monday, August 16-Friday, August 18***

- On Wednesday, August 16, the contractor will start bringing down six large pumps. The entrance on Hazel Road will be closed, so patrons will need to enter through the Park Avenue entrance. Access to the swimming and boating beach will be open as the contractor prepares for the project. Glencoe Park District staff will also begin moving a row of sailboats and kayaks/paddleboards on the swimming beach closest to the water plant.

### ***Saturday, August 19-Sunday, August 20***

- Glencoe Beach will be open as usual.

### ***Monday, August 21-Wednesday, August 24***

- On Monday, August 21, the Beach's post-season will begin, which means the boat house will be closed and no lifeguards will be on duty during the week. The Beach House bathrooms will be open 9 am-5 pm. That day also marks the start of the cleaning the pipes. The large pumps will operate continuously for 72 hours. Due to the type of equipment necessary for this work to be completed,

there is a high likelihood of steady and continuous noise from the diesel engines and there will be a strong undertow that may not be visible on the surface. For the safety of our residents and Glencoe Beach patrons, the water will be closed Monday, August 21-Thursday, August 24 due to the dangerous undercurrent that the pumps will create in the work zone near the beach. No swimming, sailing, paddleboarding, or kayaking near Glencoe Beach will be permitted.

***Thursday, August 25-September 4***

- Glencoe Beach will resume post-season hours.

Glencoe Park District is cooperating with the Village of Glencoe to ensure the safety of our community's water supply. The safety of our water quality takes precedence over recreational boating and swimming.

For more information, please visit [www.villageofglencoe.org/intakecleaning](http://www.villageofglencoe.org/intakecleaning). If you have any questions, please contact me or the Village of Glencoe (David Mau, Public Works Director, at (847) 461-1116 or Alex Urbanczyk, Water Plant Supervisor, at (847) 461-1651).

Sincerely,

Lisa Sheppard, CPRP  
Executive Director  
Glencoe Park District





**VII. Action Item A**  
**Approval of Takiff Center**  
**Improvement Project Bid**

Glencoe Park District  
August 2017 Board Meeting



To: Board of Commissioners

Date: 8/14/17

From: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks and Maintenance

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**SUBJECT: Takiff Parking Expansion and Walking Path**

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On Friday, August 11, bids were opened for the Takiff Center Parking Expansion and Walking Path Project. Three qualified bids were submitted for the project. The working construction budget as discussed in June was \$686,667. This amount did not include Alternate #1 Large Bioswale which was budgeted at \$158,712. The target construction start date is September 11 with the bioswale plantings completed next spring.

Below is the summary of the results:

2017 Takiff Parking Bid Results			
Contractor	Base Bid	Alt 1	Total Bid
CLAUSS BROTHERS	\$493,804.21	\$88,996.81	\$582,801.02
HACIENDA	\$491,735.00	\$123,340.00	\$615,075.00
ELANAR CONSTRUCTION	\$599,840.00	\$138,605.00	\$738,445.00

The lists of alternates listed above include:

Alternate 1 North Bioswale

Per the bid document, we are awarding on the lowest total combined bid.

The lowest qualified bidder, Clauss Brothers Inc. of Elgin, Illinois previously completed Melvin Berlin Park for the Glencoe Park District in 2017. As you can see, the total combined bid with Alternate 1 is lower than the budgeted base project amount of \$686,667. Staff recommends accepting the Base Bid with Alternate 1.

Recommended Motion: The approval of the lowest responsible bidder, Clauss Brothers Inc. of Elgin, Illinois including Alternate #1 for a total of \$582,801.02.

**VII. Action Item B**  
**Approval of Watts Basketball Court**  
**Renovation Bid**

Glencoe Park District  
August 2017 Board Meeting



To: Board of Commissioners

Date: 8/11/17

From: Lisa Sheppard, Executive Director, and Chris Leiner, Director of Parks and Maintenance

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**SUBJECT: Watts Basketball Court Resurfacing**

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On Thursday, August 10, bids were opened for the Watts Basketball Court Resurfacing Project. Three qualified bids were submitted for the project. The working construction budget is \$75,000. This is included in the fund 69 budget.

The Bid Results:

2017 Watts Court Resurface Bid	
Contractor	Total Bid
<b>CHICAGOLAND PAVING</b>	<b>\$62,900.00</b>
EVANS & SON	\$66,000.00
SUPERIOR PAVING	\$78,800.00

Per the bid document we are awarding on the lowest total bid.

The lowest qualified bidder is Chicagoland Paving Contractors of Lake Zurich, Illinois. Reference checks were completed on this firm.

Recommend Motion: To approve the lowest responsible bidder, Chicagoland Paving Contractors of Lake Zurich, Illinois for a total of \$62,900.

**VII. Action Item C**  
**Approval of Bi-Annual Review of Executive**  
**Session Minutes 5ILCS 120/2(c)(21)**

**Handouts will be distributed at the meeting.**

Glencoe Park District  
August 2017 Board Meeting