



SEPTEMBER 2018 Board Report





**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Monday, September 17, 2018 - 7:00 p.m.
Takiff Center - Community Hall**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of July 10 Special Projects and Facilities Committee Meeting
 - B. Minutes of July 17, 2018 Regular Board Meeting
 - C. Minutes of August 7, 2018 Special Projects and Facilities Committee Meeting
 - D. Minutes of September 11, 2018 Special Projects and Facilities Committee Meeting
 - E. Minutes of September 11, 2018 Special Board Meeting
 - F. Approval of the Bills: 7/12/18-8/17/18 and 8/18/18-9/12/18
- IV. Matters from the Public
- V. Approval of Resolution No. 887 – Brad Janis 20 Years’ Service
- VI. Financial Report: July and August
- VII. Presentation by Friends of the Green Bay Trail on SOSA Project
- VIII. Presentation of the 2018 Summer Camp Report
- IX. Staff Reports
 - A. Business
 - B. Recreation and Facilities
 - C. Parks and Maintenance
 - D. Marketing and Communications
 - E. Safety and Wellness Committee
- X. Executive Director Report
- XI. Action Items
 - A. Approval of IGS Natural Gas Contract
- XII. Other Business
- XIII. Executive Session
 - A. Personnel 5ILCS 120/2 (c)(1)
- XIV. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: lsheppard@glencoeParkDistrict.com

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
September 2018 Board Meeting

MINUTES OF JULY 10, 2018 SPECIAL PROJECTS AND FACILITIES COMMITTEE
MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Dudley Onderdonk, Chair/Treasurer
Lisa Brooks, President
Stefanie Boron, Vice President
Steve Gaines, Commissioner
Josh Lutton, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities

Members of the Public in attendance who signed in or spoke: Caleb Barth, John McManus, Edward Torrez

Matters from the Public: There were no matters from the public.

Discussion on Lakefront Park / Glencoe Beach Bluff Study: Executive Director Sheppard introduced John McManus of Altamanu stated that preliminary findings will be shared tonight, not the final report. John McManus relayed Board directives, water effects on the bluff, the bluff's condition. Mr. McManus introduced Baird's Marine Engineer Caleb Barth who addressed surface water management and erosion, bluff slope stability, conclusion, and recommendations. Mr. Barth answered commissioner questions. Edward Torrez of Bauer Latoza Studio gave observations of the Halfway House and the Beach House. Mr. Torrez answered commissioner questions. All presentations are attached to these minutes.

The final report will be presented to the Board in a few months.

Discussion on Parks with Standing Water: Executive Director Sheppard explained that extreme rainfall has led to standing water in our parks and has been very challenging. Discussion ensued.

Update on Park Projects: Executive Director Sheppard then updated the committee on ongoing capital projects. The playgrounds are coming along really well. Grand openings are to be announced.

Director of Finance/HR Carol Mensinger and Administrative Assistant Jenny Runkel entered the meeting.

Recognition of Retiring Commissioner – Steve Gaines: Commissioners and staff commented on Commissioner Gaines' time as a Park Board Member and thanked him for his service. Chair Onderdonk read and Executive Director presented retiring

commissioner Steve Gaines with a plaque. Commissioner Gaines was offered an honorary plaque to be placed at a park of his choice.

Comments from Retiring Commissioner – Steve Gaines: Commissioner Gaines commented on his role at the District, personal experiences, praised staff members and commissioners, and thanked the community.

Matters from the Public: There were no matters from the public.

Other Business: The committee discussed ongoing projects.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 9:13pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF JULY 17, 2018 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Dudley Onderdonk, President
Lisa Brooks, Vice President
Josh Lutton, Treasurer
Stefanie Boron, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Maassen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Michael LaPorte, Ben Miller

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of June 19, 2018 Finance Committee of the Whole meeting, June 19, 2018 Regular Board meeting, Cooperative Planning, Use, and Maintenance of Facilities and Parks Policy, Quality and Professionally Trained Staff Policy, Volunteer Policy, and Approval of the Bills. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk
NAYS: None
ABSENT: None
The motion passed.

Matters from the Public: Michael LaPorte of the Village Nominating Committee reviewed the committee purpose and powers. VNC is currently soliciting applications with an extended deadline of September 17, 2018 at midnight. Ben Miller introduced himself as a VNC committee member.

Financial Report: Executive Director Sheppard stated we are four months into the fiscal year. Financials are in line with previous years, although the beach is a little lower due to weather or closures from unsafe surf including rip tides and currents and water/high bacteria days. It was noted that busy days are almost making up for the closures. Tracking shows eight closures so far this year, zero closures at this time last year with a total last year of six closures.

Staff Reports: Staff shared additional information not included in their Board Reports.

Executive Director Sheppard gave the business department report. Registration begins August 1 for residents with nonresidents beginning on August 6. Staff, managers, and department heads come in for registration on August 1 prior to the 7:00am online registration. Ongoing projects include the Three Year Capital Projects Plan to be

presented at a committee meeting, Distinguished Accreditation, and PDRMA Loss Control Review. We are working with the same consultant, Hay Group to do a salary review. The review will include job descriptions that have changed since the last review and a salary study.

Director Collins noted the Loss Control Review Recreation Audit occurred last week and went very well with no major concerns from PDRMA. The score is not released yet. The beach PDRMA audit went well with a 9.5 score which will go up once they include the independent audit that had not happened as of the PDRMA audit. Camp is going well and staff are already planning for next year, receiving feedback, and making changes to better the program experience. The team is also gearing up for fall programs. The Men's Journal rated Glencoe Beach the third best urban beach in the United States based on cleanliness, rentals, and beauty. Amanda and Karen were welcomed as new ELC staff members as well as new ELC front desk members Sylwia and Ann. ELC job responsibilities were reviewed.

Director Leiner shared that the parks team is out in full force weeding, mowing, and watering. The team is also planning and prepping for the shutdown in August along with Takiff parking phase 2. The facility is being painted. Little rain in the last two weeks has helped the department catch up. The teams are hitting each park as a large group to make an immediate impact. The backboard at Shelton Park is being manufactured and will be installed early August after the resurfacing, both per community feedback request. Playground equipment was installed at both Old Elm and Vernon. Vernon is a little delayed due to rain, sidewalks should be done this week, drainage finished next week, then moving onto site restorations at the end of the week.

Superintendent Maassen described the Fourth of July custom snap chat filter downtown to the lakefront and Hazel to Park Avenue from morning through evening. 127 people used it, which got us 4600 views that also saw our logo. We are also using Instagram Stories and Facebook Live to engage the younger crowd.

The Safety and Wellness Committee is working on the loss control review. Staff and customer appreciation day is scheduled on Thursday including a light breakfast.

Executive Director Report: Executive Director Sheppard shared that even though the state has not made an announcement, IAPD communicated that OSLAD grants will be due August 1 – October 1. We researched and have secured a grant writer and the Green Bay linear park and trail system will be appealing to OSLAD. It has trail connectivity serving more than just Glencoe, environmental, plantings, possible fitness, sports, playground, gathering, and more. Possibly Lakefront Park although they prefer to do something new. We will be working with Altamanu on this project. It is a matching grant.

Fourth of July staff worked hard all day from 6:00am-11:00pm setting up, running each program, and cleanup. The only snafu was the food trucks. Food trucks are becoming so popular they now want guarantees of \$300 up front and another \$1200 in guaranteed sales. This is too big of an investment for us to commit too. We will change the

language going forward. It has never been a problem until this year. We did have two vendors back out a couple weeks prior the event because of an all-day event with more attendance elsewhere. A majority of our participants come just prior the fireworks. The few food vendors we had ran out of food early and the ice cream truck did very well.

The construction barge and golf course history was reviewed in regards to fireworks. If the Board wants to entertain changes, they would need to happen very soon. We send beachgoers to nearby Winnetka beaches. Turnbull Woods as the old fireworks location was discussed. No Commissioners vocalized a need to change the event. The Village wishes to expand the show for the 150th Anniversary at the Village's expense.

Takiff Parking phase 1 bioswales are almost finished; grass is filling in although we are not thrilled with the quality. Takiff Parking phase 2 is scheduled for this summer.

The parks team finished emergency sewer repairs at the beach.

Takiff will be closed August 20-25 except the Glencoe Fitness, which will be open the 22-25 for annual maintenance.

Staff is working heavily on Distinguished Accreditation for the final review in October.

A Lakefront Advisory Group meeting is on August 24 at 7:00p.

Sheppard is on vacation starting tomorrow to return on Tuesday for the Board meeting, connectivity will be limited. Lisa Brooks noted she will be off the grid as well.

The Sesquicentennial event was reviewed.

Action Items:

Approval of Commissioner Service Resolution No. 885 – Steven H. Gaines: A motion was made by Commissioner Lutton to approve Commissioner Service Resolution No. 885 - Steven H. Gaines as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk
NAYS: None
ABSENT: None
The motion passed.

Approval of Resolution No. 886: A Resolution for the Commitment of \$300,000 of the Corporate Fund Balance and \$700,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District: A motion was made by Commissioner Boron to approve Resolution No. 886: A Resolution for the Commitment of \$300,000 of the Corporate Fund Balance and \$700,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District as presented. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk

NAYS: None
ABSENT: None
The motion passed.

Approval of the Annual Treasurer's Report: A motion was made by Commissioner Onderdonk to approve the Annual Treasurer's Report as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk
NAYS: None
ABSENT: None
The motion passed.

Approval to Cancel the August Regular Board Meeting: A motion was made by Commissioner Boron to approve cancellation of the August Regular Board Meeting as presented. Commissioner Lutton seconded the motion, which passed by unanimous voice vote. A tour of parks will happen at a committee meeting in October or September.

The motion passed.

Approval of Energy Contract: A motion was made by Commissioner Lutton to approve and authorize the executive director to sign an agreement for a 36-month contract with IGS Inc. at a fixed rate of .599 cents per kilowatt hour as presented. Commissioner Boron seconded the motion. Per Executive Director Sheppard, the District will save money if we use the same amount of energy as in the past. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk
NAYS: None
ABSENT: None
The motion passed.

Approval of Updated Safety Manual: A motion was made by Commissioner Lutton to approve the updated Safety Manual as presented. Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote. No further discussion ensued.

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 7:45pm, Commissioner Boron moved to adjourn into closed session to discuss personnel as mandated by Section 2.06. 5 ILCS 120/2 (a)(3) Commissioner Lutton seconded the motion, which passed by unanimous voice vote. Those present in closed session include commissioners and the executive director.

Return to Open Session: Commissioner Boron moved to return to open session at 8:01pm, Commissioner Onderdonk seconded the motion. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk
NAYS: None
ABSENT: None
The motion passed.

Action Item:

Approval of Appointment to fill Glencoe Park District Board Commissioner Vacancy: A motion was made by Commissioner Boron to appoint Bob Kimble to fill the Glencoe Park District Board Commissioner Vacancy. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Brooks, Lutton, Onderdonk

NAYS: None

ABSENT: None

The motion passed.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:02pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF AUGUST 7, 2018
SPECIAL PROJECTS AND FACILITIES COMMITTEE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and roll was called.

Committee Members present:

Dudley Onderdonk, Chair/Treasurer
Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities

Committee Members absent:

Members of the Public in attendance who signed in or spoke: Betsy Leibson, Elsabi Drost, Adam Hall, Bob Kimble, Harvey Mysel, Robert Ury, Sharon Zulkie

Matters from the Public: Betsy Leibson thanked the District for the support and work completed on the SOSA project, especially Chris Leiner who was wonderful.

Design Review for Old Green Bay Linear Parks: Executive Director Sheppard reviewed the Master Plan, meeting schedule and purpose, architects, and community meeting, then introduced John McManus of Altamanu who gave the presentation are attached to these minutes. Discussion ensued and Committee questions were answered.

Refer to the September 11, 2018 minutes for the Altamanu Presentation.

Public Comment on Designs presented for Old Green Bay Linear Parks:

- Reduce paths, switch grasslands for low maintenance growth, concern over cost
- Consider alternative material at trail heads, cobblestone is too slippery
- Route the trail as far from residences as possible
- Safety at intersections and paths for walkers, bikers, children traveling for school
- Install path without the expense of doing the “aerating thing”, use the alternative route
- Avoid Viburnum, Viburnum across the street has the Viburnum borer
- Do not develop the parks any further. Fine the way they are. We do not want more traffic in the parks.
- Ensure native restoration/perennial beds are manageable in size
- Consider Invasive species removal along existing brush lines

Board Feedback/Questions

- Do we need the sidewalks?
- Ensure the we don’t recreate the poured in placed areas that maybe attractive to kids biking
- Will this project affect drainage conditions?

Other Business: There was no other business.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 8:24pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF SEPTEMBER 11, 2018 SPECIAL PROJECTS AND FACILITIES
COMMITTEE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:04pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.

Committee Members absent:

Dudley Onderdonk, Chair/Treasurer

Members of the Public in attendance who signed in or spoke: Jim Carper, Penny Carper, Jay Chmiel, Larry Domont, Sally Domont, Dan Dorfman, Andrew Edelston, Adam Hal, Lucia Halvadia, Marla Hand, Bob Kimble, Phil Kiraly, Gary Lee, Todd Marver, Klaus Miller-Bergh, Vera Regina Miller-Bergh, Mary B. Motley, Mary G. Motley, Jim Nyeste, Scott Padiak, Bernard Rosauer, Jon Ruderman, Roman Schlaeger, Nina Schroeder, Steve Schroeder, Eric Sigurdson, Eileen Sirkin, Jack Smyth, Roberta Ury

Matters from the Public: There were no matters from the public.

Design Review of Old Green Bay Linear Parks: John McManus and Josephine Bellalta of Altamanu gave the presentation attached to these minutes. Changes from the first plan included changing the entranceways from cobblestone to pavers and taking out the walking loop at "sunken park". President Brooks welcomed community input.

Public Comment on Designs presented for Old Green Bay Linear Parks:

- Comment one: Can part of the path branch to the east so that we do not have to go to entrance to get on pathway, there is an underground river in a section of the park.
- Comment two: Can you make the camp tent where the pick-up location is a permanent building? Likes the splash pad
- Comment three: Less is more, way too ambitious, what is the cost of construction and ongoing maintenance
- Comment four: Grandchildren live in the area and likes the plan that it will be safer biking for children
- Comment five: Lives in the area, kids like to bike, does not think the park will drive in a large amount of people, we have many young families in the area, likes it and thinks it is a great idea
- Comment six: Lives on Greenleaf, likes the rose garden, how do you know they will use path instead of the road
- Comment seven: Hazel crossing – How are we going to deal with that crossing

- Comment eight: Lives on Maple Hill, intersection a concern, incorporate the underground river, go further to the east for the trail, instead of aerating the roots, parking questions.
- Comment nine: Lives on Maple Hill Road, does not want it to be a designation park Favors: Veterans Memorial, improvement in drainage, playground but not much larger, train, and rumble bike circuit. Not Favored: Introduction of more hardscape, paths, exercise equipment (clutter), taking away informal activity space.
- Comment ten: Like the plan, path would be great for kids, familiar with the train in another community and it caused frustration because it is locked up a lot, how do people access it, worried about Maple Hill intersection
- Comment eleven: Love activating the area idea, devote time to protecting the tree
- Comment twelve: Lives on Denis Lane, talked about bike and walking traffic
- Comment thirteen: Lives on Madison Street, uses route to take grandchild to school, less is more, likes Veterans Memorial Park, parks have a lot of kids, this will attract people to buy houses, less pathways so it doesn't threaten trees.
- Comment fourteen: Came in without a lot of knowledge on projects, should only do things that are must haves, park is a must have, path is redundant not a must have.
- Many comments questioned the construction and maintenance cost of this project

Josephine Bellalta presented the estimated project costs. Committee discussion ensued.

Capital Projects Discussion: Executive Director Sheppard informed the Board that they will need to make the decision if they want to move forward with the OSLAD grant they would need to pass a resolution at the September 17 Regular Board Meeting. The project cost for the OSLAD grant project components is approximately \$2.3 million. Veteran's Park, professional services, and unknowns would be an additional cost. Once the District makes a commitment to move forward with the OSLAD grant by passing the resolution at the September 17 Regular Board Meeting and if we are awarded the grant then we are committed to completing the project components. Usually the grant applied for would be for the full amount; however, if they reduce the grant funds, we would be allowed to reduce the scope of the project.

Committee discussion ensued. Bob Kimble indicated that he really liked the plan and saw it as an asset for the community. Commissioner Lutton stated that he wanted to be clear that the reason he ran for this seat was because he supported an agenda, which everyone on this Board already knows. But, he wanted to make sure if we do the trail that we do it right and thinks it's a mistake to put a gravel path through grass. He thinks that is just not aesthetically appealing. He said the master plan calls for more walking paths and native plantings. He questioned what plantings or landscaping would be around that path. Question number two is although he fully understands as well as anyone here that the sidewalk is not park district property, he would like to have a conversation about if we can work with the Village on one sidewalk or trail. Executive Director Sheppard indicated to the committee that the reason it is a winding path is that during the prior brainstorming meetings regarding this park development one of the directives was to have a winding path through the park so that it would not encourage use by fast bicycles, but more adults with children bicyclist and runners. Parks Director

Leiner indicated that the path has pockets of planting gardens that would be less costly to maintain. Commissioner Boron also liked the plan and was in favor of the pathway the way it was depicted, leaving the sidewalks. This gives delineation between walkers, bikers, etc. She liked the hand-cranked train and thinks there is opportunity for a donor. She questioned if we need that many fitness stations. President Brooks was also in favor of the plan and is reflective of what was discussed in prior committee meetings. She indicated that she was surprised of Josh's remarks, what would make him go from wanting a path to not wanting one.

Discussion ensued regarding the pathways, Board's past direction for the designs, material selection for the grant, and placement of path affecting recreational use of current open areas were discussed.

Executive Director Sheppard stated that if the Board decides to go for the grant, all the capital projects in the next two years, with the exception of this playground and the pathway, would be deferred for three more years. The linear project system would be the only project in the next couple of years. In addition, we have received more calls than normal this year, requesting lights at Watts tennis courts, improve drainage in low lying parks, and improvements of baseball fields. This is an important project, but know that if the project moves forward, all other improvements talked about in the last couple years that are infrastructure needs would have to be put off for 2-3 years.

Director Mensinger continued that the OSLAD grant monies must be paid by the District and then OSLAD refunds after the project is complete. Funding options were reviewed. The items on the 3-Year Capital Projects plan were reviewed and which projects would be deferred if the grant project is approved. The Board needs to ask themselves if a \$400,000 OSLAD grant is worth suspending two years of our capital plan or would doing the project in phases would better suit the community.

Committee discussion ensued; each committee member gave their project viewpoint.

Chair Brooks, based on the discussion by the committee, directed park district staff to move forward with the OSLAD resolution as an action item at the Monday, September 17 Regular Board Meeting.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 9:31pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Old Green Bay Road Linear Parks Master Plan

September 11th, 2018



Delighted to be Here!!!

Tonight

Proposal for a Recreational Multi-Use Trail through the Parks along Old Green Bay Road

Accommodate Variety of Users, All Ages & Abilities

Act as a Spine for Aesthetic and Park Experiences

Promote Exercise and the Health of the Community

But First the Opening of Jefferson Vernon Playground



Before



Opening Day August 29th 2018





Shows the Need for Recreation
and
Community Gathering Spaces





People who Helped Make it Happen : Board and Staff



People who Helped Make it Happen : Board and Staff





People who Helped Make it Happen : Board and Staff



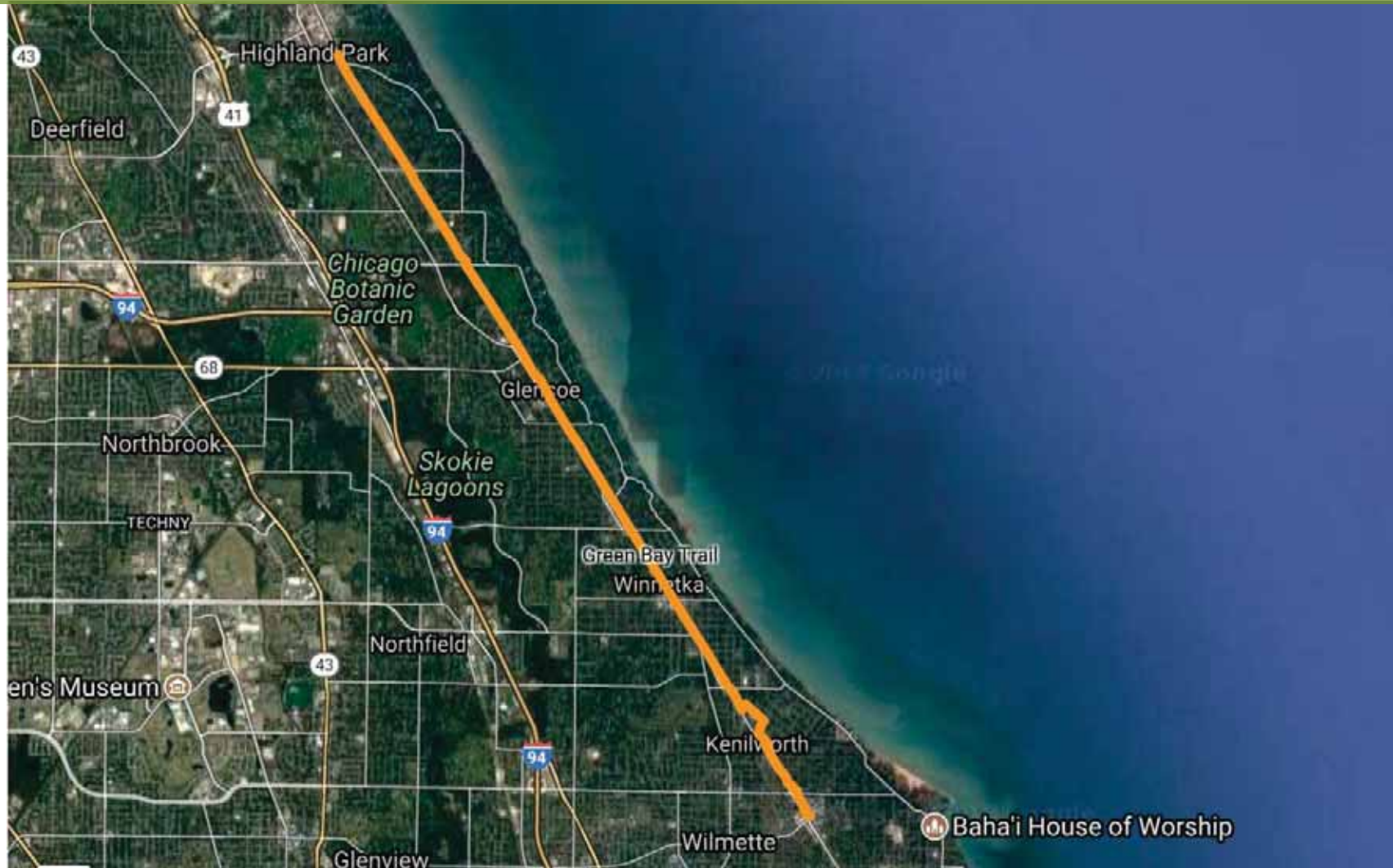
Please
Remember this Image of Children Enjoying Exercising!!



Altamanu's privileged to have worked on many Playground, Park and Trail Projects :
North Branch Bridge & Trail, Lake Cook Trail, Lake Forest, Chicago River and Lakefront Trails



Tonight: The Green Bay Trail in Downtown Glencoe

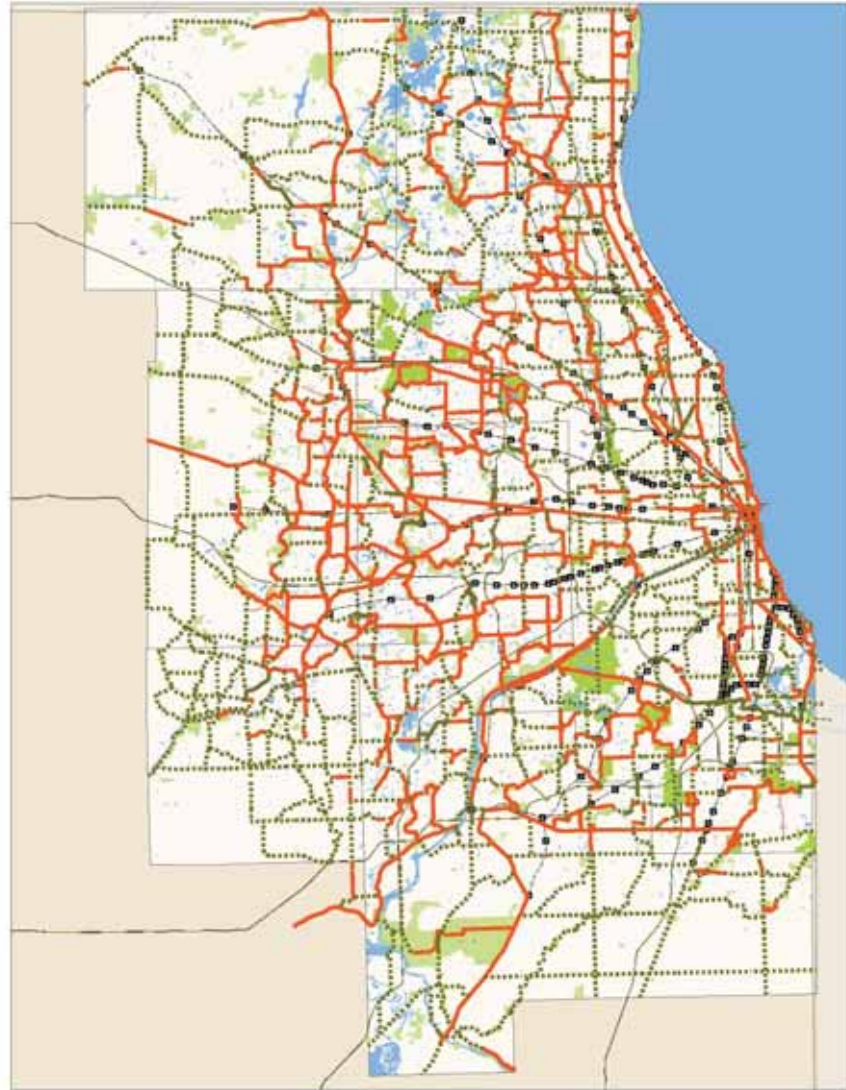


Part of Ever-Growing Network

Altamanu Inc.
landscape architecture + urban design + planning



2016 Regional Greenways and Trails Plan



CMAP 2016 Proposed Greenways and Trails Plan

Trail Status

- Existing Trails
- Planned and Future Trails
- Programmed Trails

- Metra Lines
 - Metra Stations
 - Parks and Open Space
 - Water Bodies
- 0 2.5 5 10 15 20 Miles
- N

Part of Ever-Growing Network

Cycling: Rising Trend Nationally

Large Increase of Cyclists between 2012 and 2016

By 2016 : 66.5 million cyclists

Young adults –18 to 24 – Increasing Dramatically

However

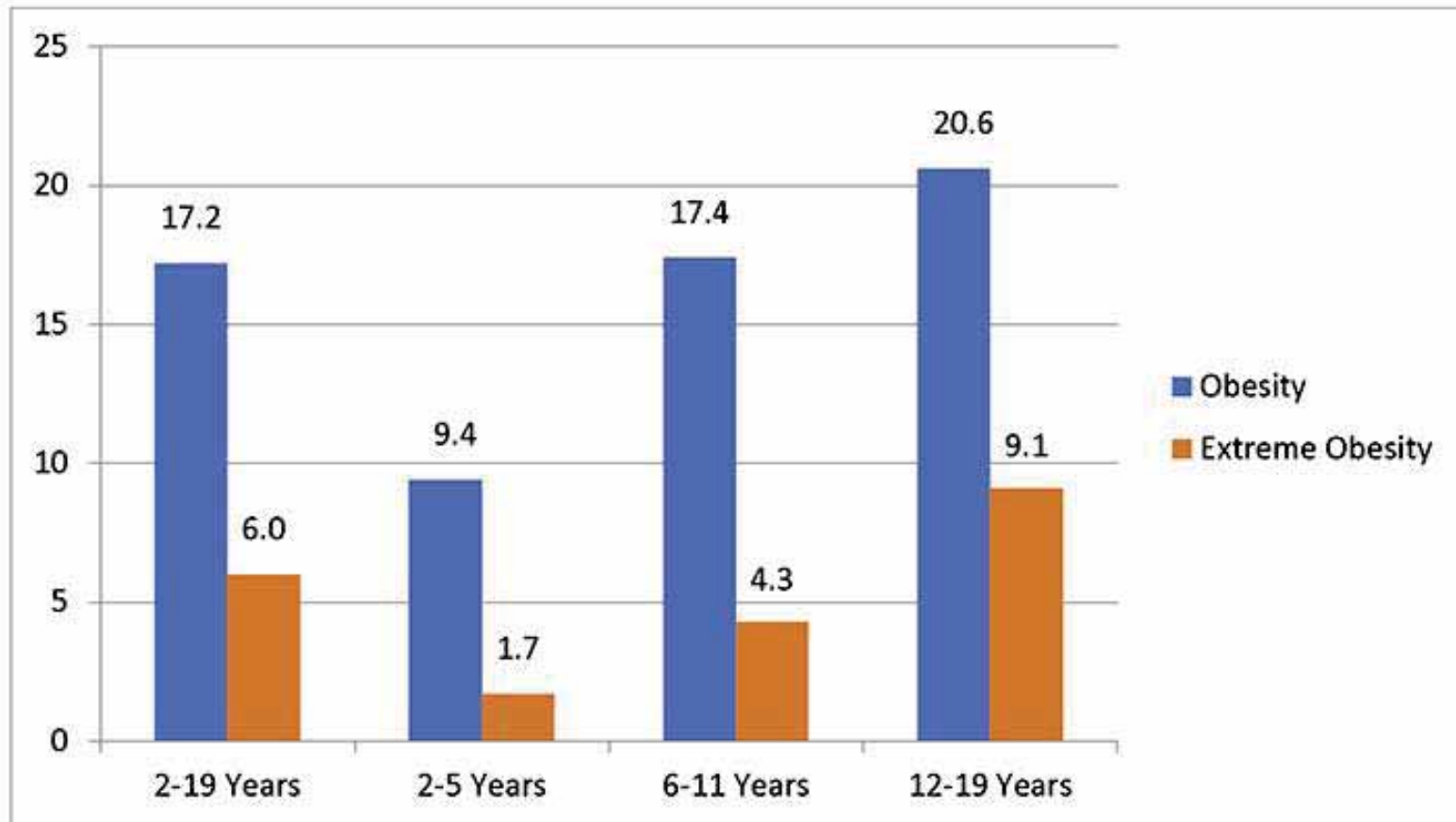
Young cyclists in the U.S. Declining

Statista

Correlation to Rising Health Issues 2013 - 2014

Children and Adolescents (Youth)

Estimated Percentage of US Youth with Obesity*, Ages 2–19, 2013–2014 NHANES Data



* obesity includes extreme obesity

Meanwhile Active Adults : Fastest Growing Segment Nationwide



“Thoughtful Neighborhood and Park Design
Encourages Active Aging.” *US NATIONAL LIBRARY OF MEDICAL RESEARCH*

“Paths & Trails Most Popular Facilities in Surveys”

NATIONAL PARK AND RECREATION ASSOCIATION

Altamanu Inc.
landscape architecture + urban design + planning



Need ADA Compliant Paths



“Shouldn’t there be some access so we can experience the trees?”

Resident of Glencoe

And Not Surprisingly Another National Trend

Call for Intergenerational Recreation!!!

FRIENDSHIP SWING



OUTDOOR CARDIO WALKER



SPINNER



“Children can see older adults in non-stereotypic activity and begin to understand that exercise is a lifelong pursuit”

Correlation to Rising Health Issues

Therefore

Children & Adolescents Drastic increase in Obesity/Diabetes
Epidemic according to AMA

Decrease in Exercise in that Age Group

Seniors (Active Adults) Fastest Growing Segment (not a pun)

Paths and Trails most Popular and

Call for Intergenerational Recreation

What Does this Mean for the Park District

Children & Adolescents Drastic increase in Obesity/Diabetes
GET THEM EXERCISING

Decrease in Exercise in that Age Group
PAY ATTENTION TO THE YOUNG

Seniors (Active Adults) Fastest Growing Segment
AND PROVIDE ACTIVITIES FOR ACTIVE ADULTS

Paths and Trails most Popular and Intergenerational Rec.
PROVIDE PEOPLE ARE LOOKING FOR PATHS AND TRAILS

Back to The Green Bay Trail : From On Trail Link

Green Bay Trail Facts

Trail end points:

St. Johns Ave. at Sheridan Rd. (Highland Park) and Greenleaf Ave. (Wilmette)

Trail surfaces: Asphalt, Concrete, Crushed Stone

Trail category: Rail-Trail

Trail activities:

Biking, Skating, Walking, Jogging, Cross-Country Skiing, Wheelchair Accessible

ACCESSIBLE?

Not Particularly in Glencoe!!!



Part of the Trail is through Parks, on Separate Paths
However long Segments are on Busy Roadways

And Next Year is the Sesquicentennial

“Glencoe officials are seeking suggestions from residents on what they would like to see in terms of a “legacy gift” as part of the next year’s planned celebration of the village’s 150th anniversary of its incorporation.

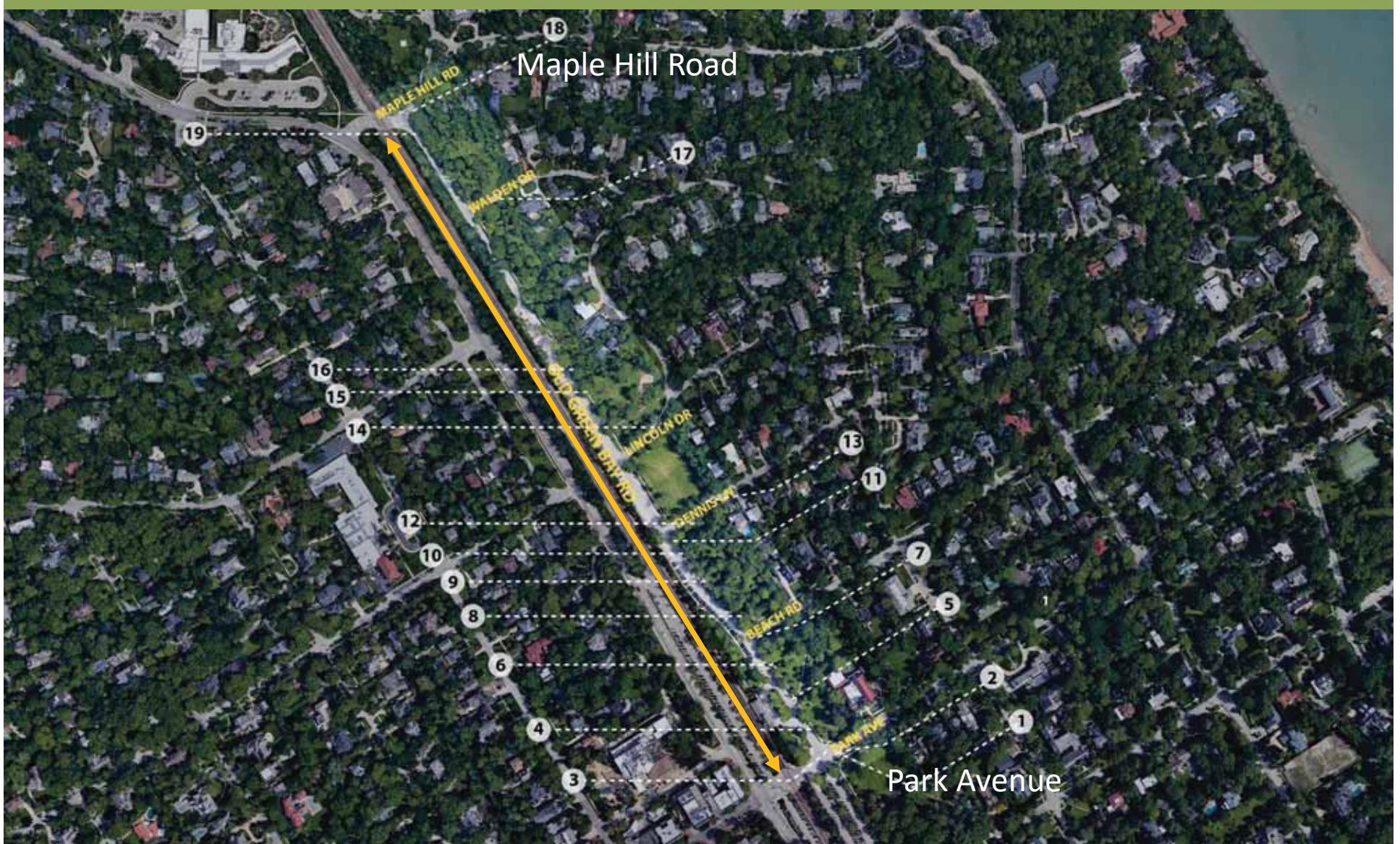
The goal is to have some long-lasting gift that will remain in place long after the village’s sesquicentennial festivities subside.

The Park Districts' Reaction to All that Information

The Board of Park Commissioners of the Park District
conducted visioning secessions

Engaged Altamanu to examine the
Potential of a Multi-Use Trail along the
Old Green Bay Road Linear Parks

Proposed Project : .53 Miles Approx. 2,800 Feet



More Than Seven and a Half Football Fields



What's Involved?

5 Separate Parks, each with its own distinct character, viewsheds, settings, and spatial relationships.

A playground that needs to be replaced, Veterans Memorial, various gardens, historic artifacts and an urban forest with many mature (priceless) trees.

Issues within each park vary. Some Streets have no Pathways and there are No Park Pathways.

Drainage, current-use, potential-use, and relationship to residences are also important.

What's are We Trying to Do?

Provide a Safe Environment for All, including Children, and Active Adults, to Exercise Together and Experience Our Parks.

Not Just a “Borrowed Landscape” to View as you Drive-By along the Road, but “being in the Parks under the Trees”.
(ADA access into the Parks not just along the Street)

Rehabilitate the Park Facilities that We Have (Playground at Lincoln and Crescent constructed 26 years ago)

Add New Facilities of Interest to All but in particular the Young and Seniors



Existing Conditions Analysis

Major Arterial Nodes



Northern Gateway
Maple Hill

Downtown Gateway
Park Avenue

Existing Conditions Analysis

Only Crossings at Maple Hill and Park Avenue



Northern Gateway

Downtown Gateway

Existing Conditions Analysis

Connections to Sheridan Road



Traffic Speeds Along Maple Hill

Northern Gateway At Maple Hill : Issues Safety & Confusion



Which Way Do We Go?



Views Blocked by Utilities, Trees & Curve of Alignment



Watch Out for Traffic
Fast Moving Traffic on Road Doesn't Stop



Cycle along the sidewalk



But many go straight across a busy intersection



We are trying to encourage people to go safely into Park for the length of the Project

Not Talking About M.A.M.I.L.s (Middle Aged Men in Lycra)



They will continue to use the fastest Route

We are Thinking of Families, Seniors and Children



Many of Whom Use the Roadway

Thinking of Something More Like This Image



And This : Intergenerational Play: Number 1 in Play Nationally



Add “Play Together” Equipment Pods along the Trail

FRIENDSHIP SWING



OUTDOOR CARDIO WALKER



SPINNER



But Keep it Low Key!!!!

Some of the Potential Equipment

Keep in Mind Many Heritage Oaks along Green Bay



1800s Oak Forests accounted for 60 % of the state's trees

Today, of what remains only 5 percent are Oaks

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Segments of the Project

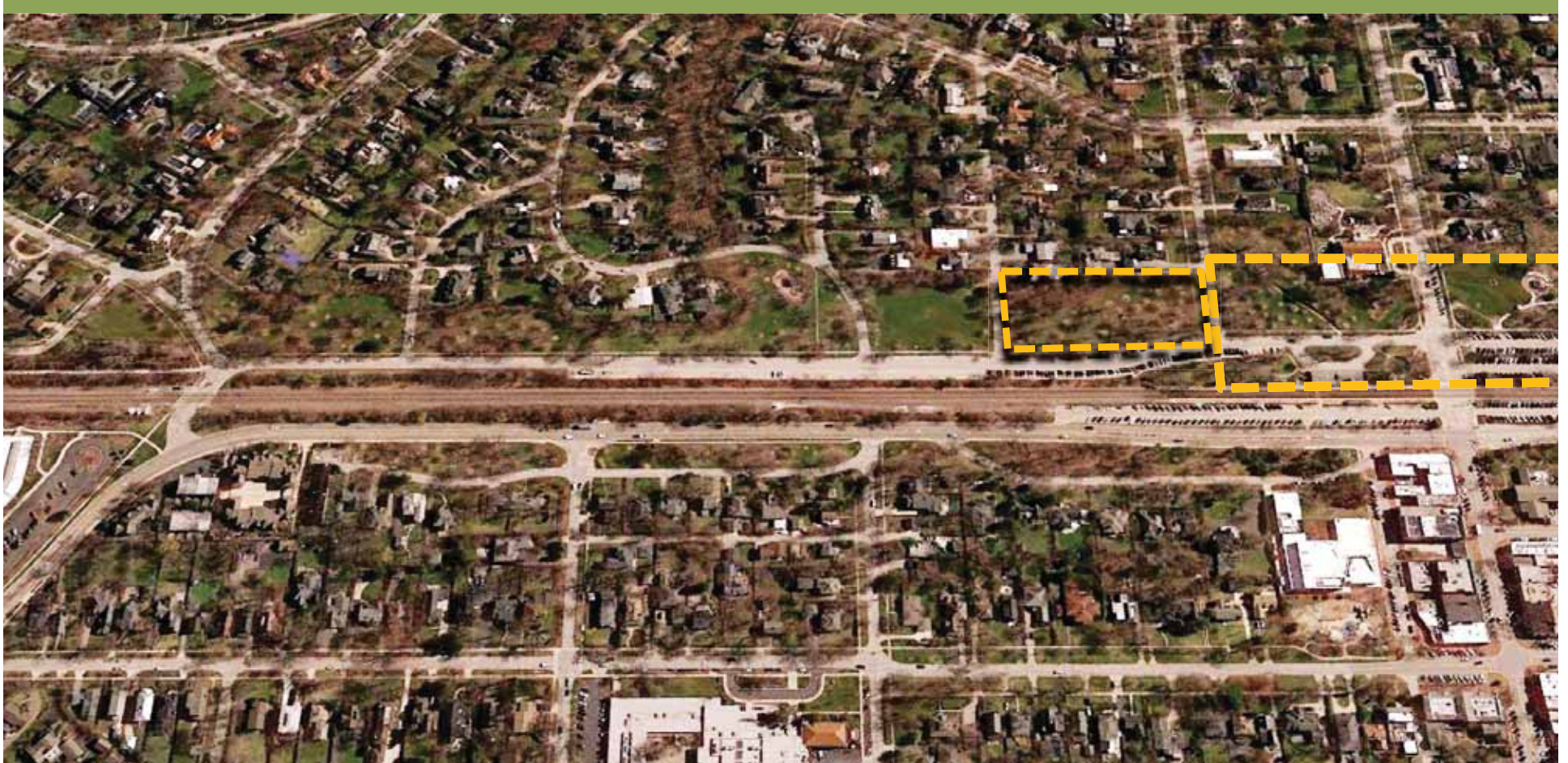
The Quad



Gateway
Veterans Memorial
Display Gardens
Oaks and Elms
Liza's Gazebo

Existing Conditions Analysis

Sculpture Garden The Quad



Breakwater
Sculpture
Oaks and Elms

Gateway
Veterans Memorial
Display Gardens
Arboretum
Liza's Gazebo

Existing Conditions Analysis

Lincoln & Crescent Sculpture Garden The Quad



Playground
 Topography
 Head of Ravine
 Open/Sunken Field

Breakwater
 Sculpture
 Oaks and Elms

Gateway
 Veterans Memorial
 Display Gardens
 Arboretum
 Liza's Gazebo

Existing Conditions Analysis

Meadow Lincoln & Crescent Sculpture Garden The Quad



Wet Habitat
 Volunteer Growth
 Open Meadow

Playground
 Topography
 Head of Ravine
 Open/Sunken Field

Breakwater
 Sculpture
 Oaks and Elms

Gateway
 Veterans Memorial
 Display Gardens
 Arboretum
 Liza's Gazebo

Existing Conditions Analysis

N. Woodland Meadow Lincoln & Crescent Sculpture Garden The Quad



Woodland w/
Wet Areas

Wet Habitat
Volunteer Growth
Open Meadow

Playground
Topography
Head of Ravine
Open/Sunken Field

Breakwater
Sculpture
Oaks and Elms

Gateway
Veterans Memorial
Display Gardens
Arboretum
Liza's Gazebo

Existing Conditions Analysis

N. Gateway Pk N. Woodland Meadow Lincoln & Crescent Sculpture Garden The Quad



Open Field
Volunteer Growth
Stone Walls
Takiff Center

Woodland w/
Wet Areas

Wet Habitat
Volunteer Growth
Open Meadow

Playground
Topography
Head of Ravine
Open/Sunken Field

Breakwater
Sculpture
Oaks and Elms

Gateway
Veterans Memorial
Display Gardens
Arboretum
Liza's Gazebo

Existing Conditions Analysis



“The Quad”

Existing Desire Lines (Like a University Quad)



Desire Lines lead to the Station and Downtown

“The Quad”



Northern Desire Line begins on Beach Road

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GLENCOE
PARK DISTRICT



Passes by Ancient Oaks

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Practical Recreational : Basketball



“The Quad”

However there is a Sacred Element



Entry

However there is a Sacred Element



Entry, Veterans Memorial,

However there is a Sacred Element



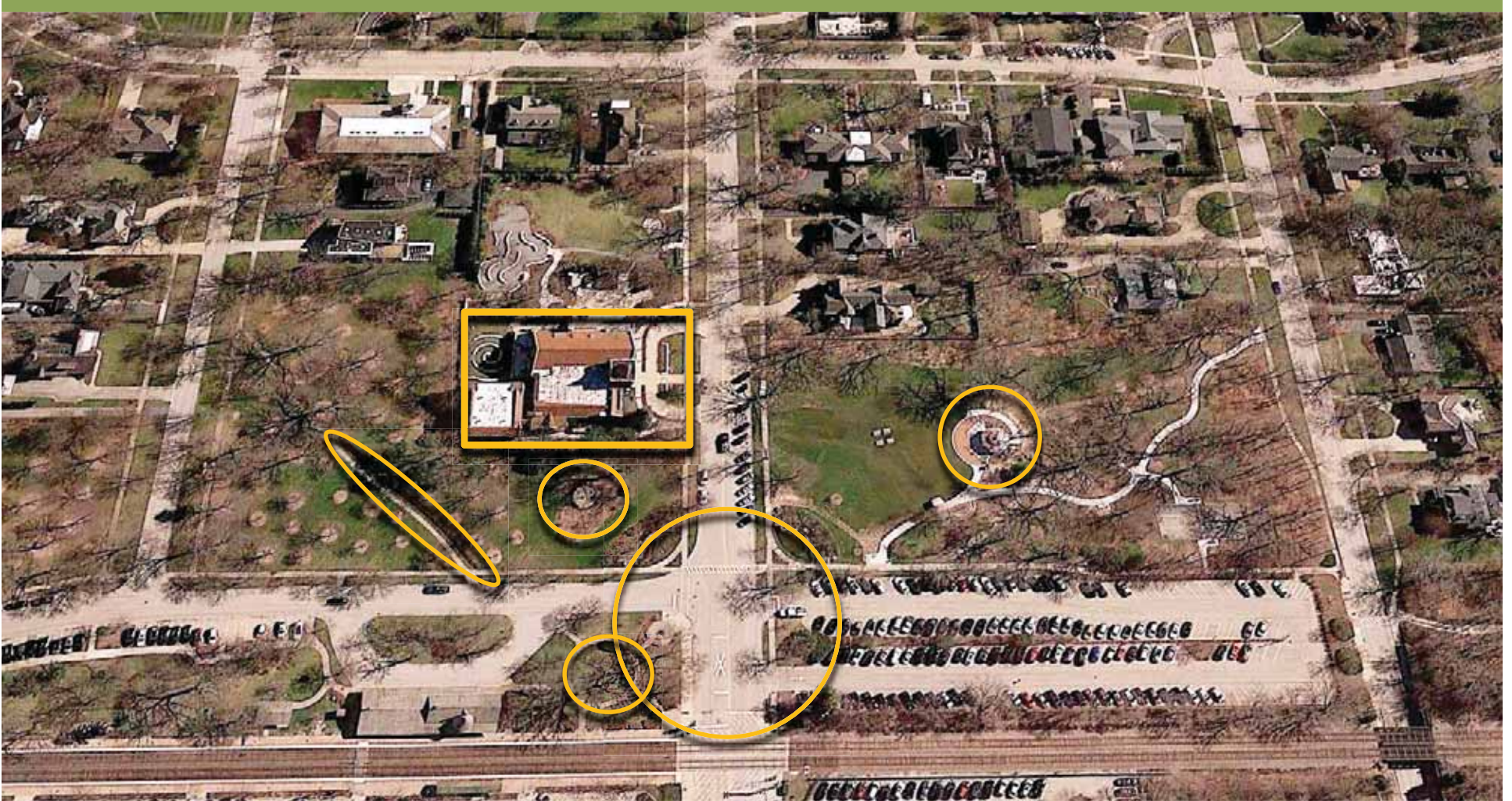
Entry, Veterans Memorial, Church,

However there is a Sacred Element



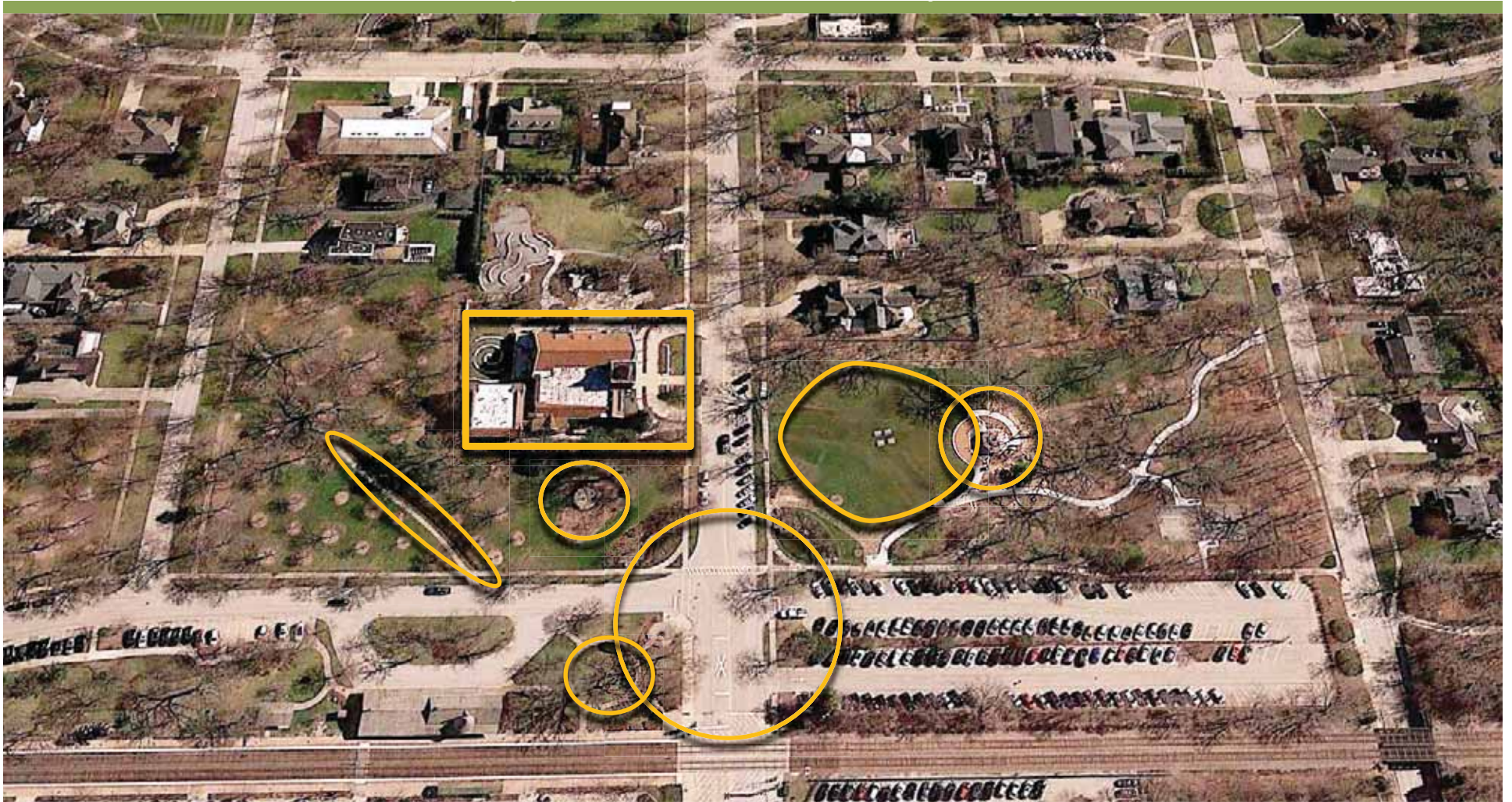
Entry, Veterans Memorial, Church, Liza's Gazebo,

However there is a Sacred Element



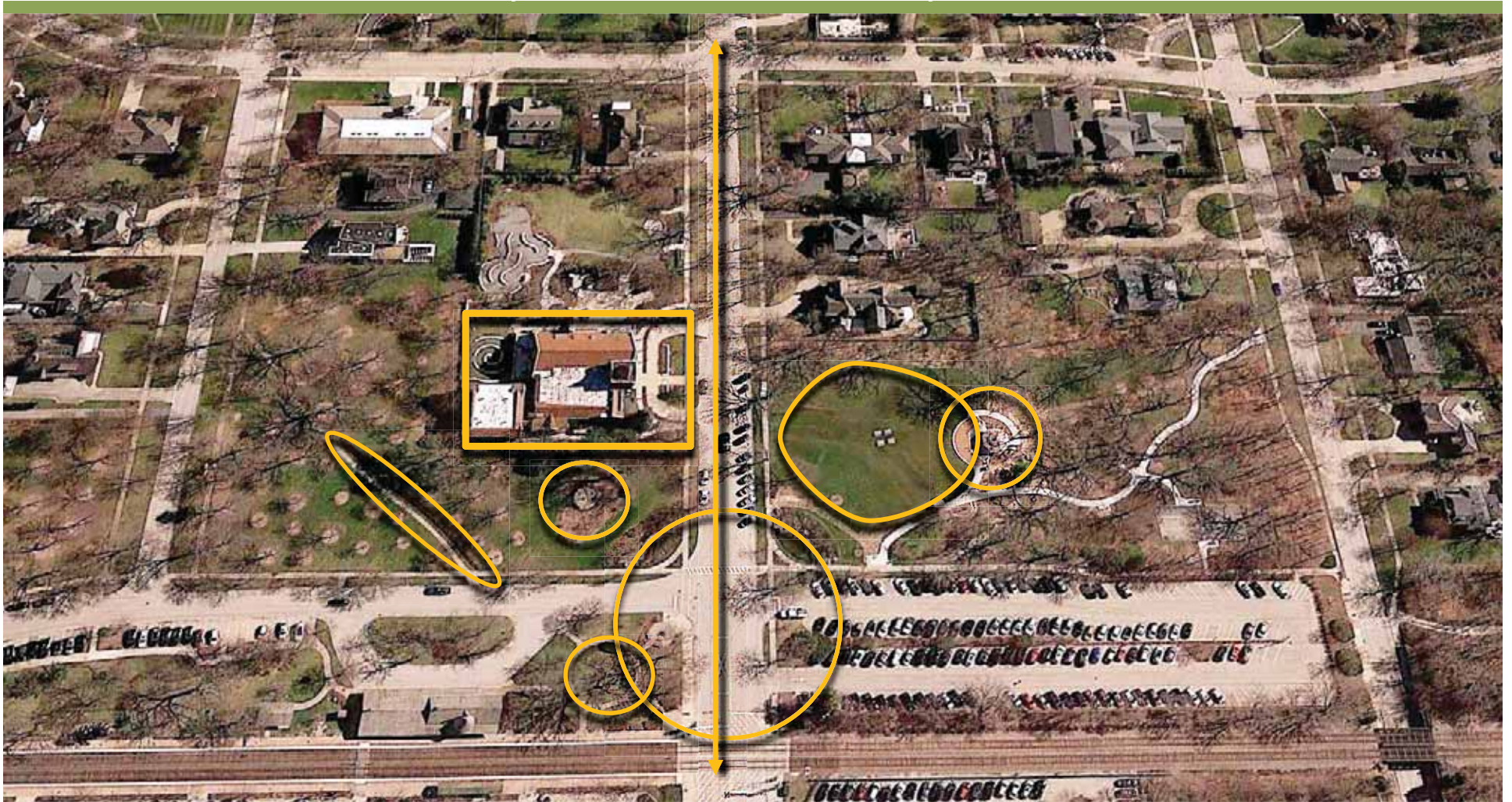
Entry, Veterans Memorial, Church, Liza's Gazebo, Gardens,

However there is a Sacred Element



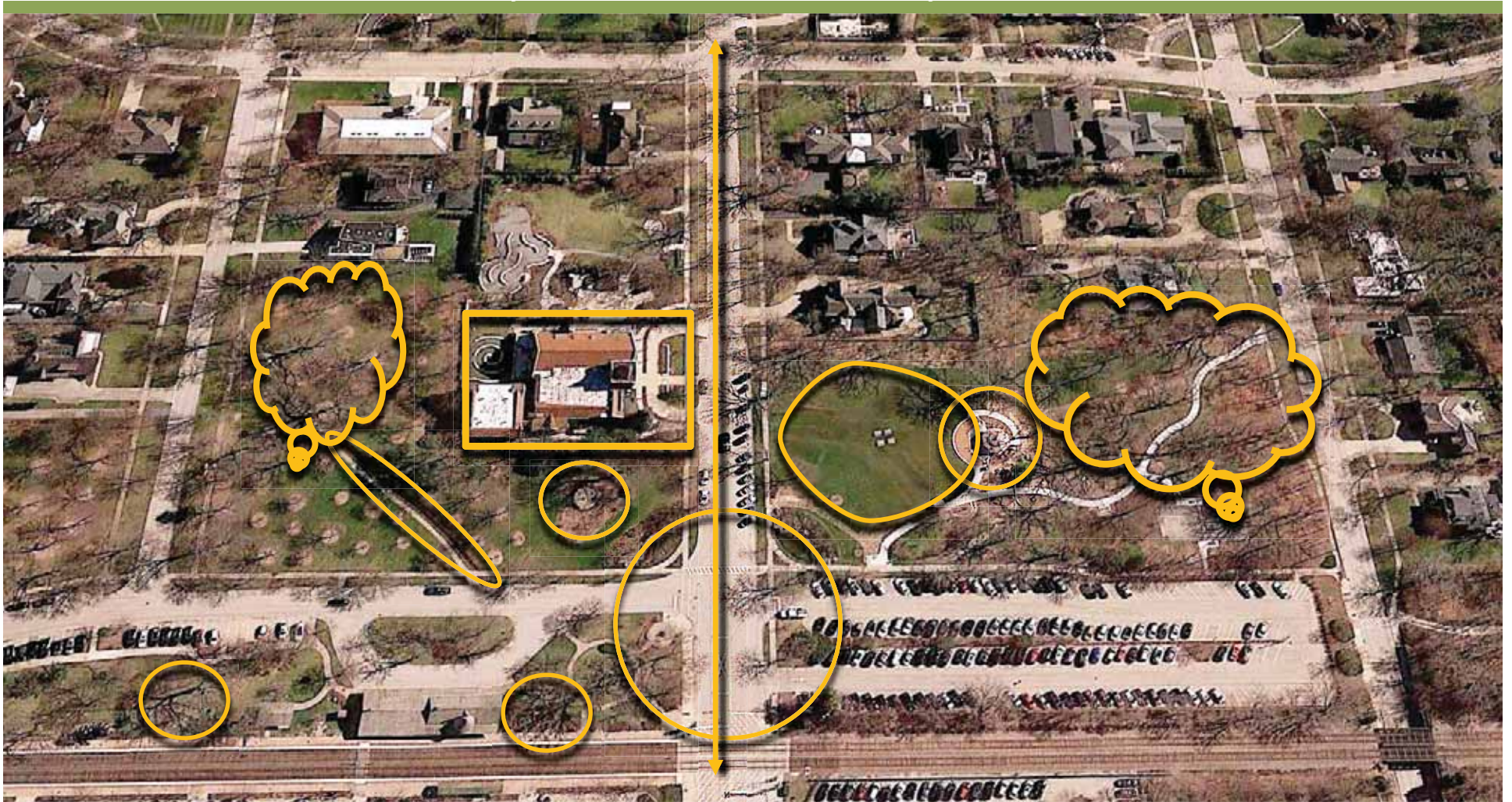
Entry, Veterans Memorial, Church, Liza's Gazebo, Gardens,
Community Gathering,

However there is a Sacred Element



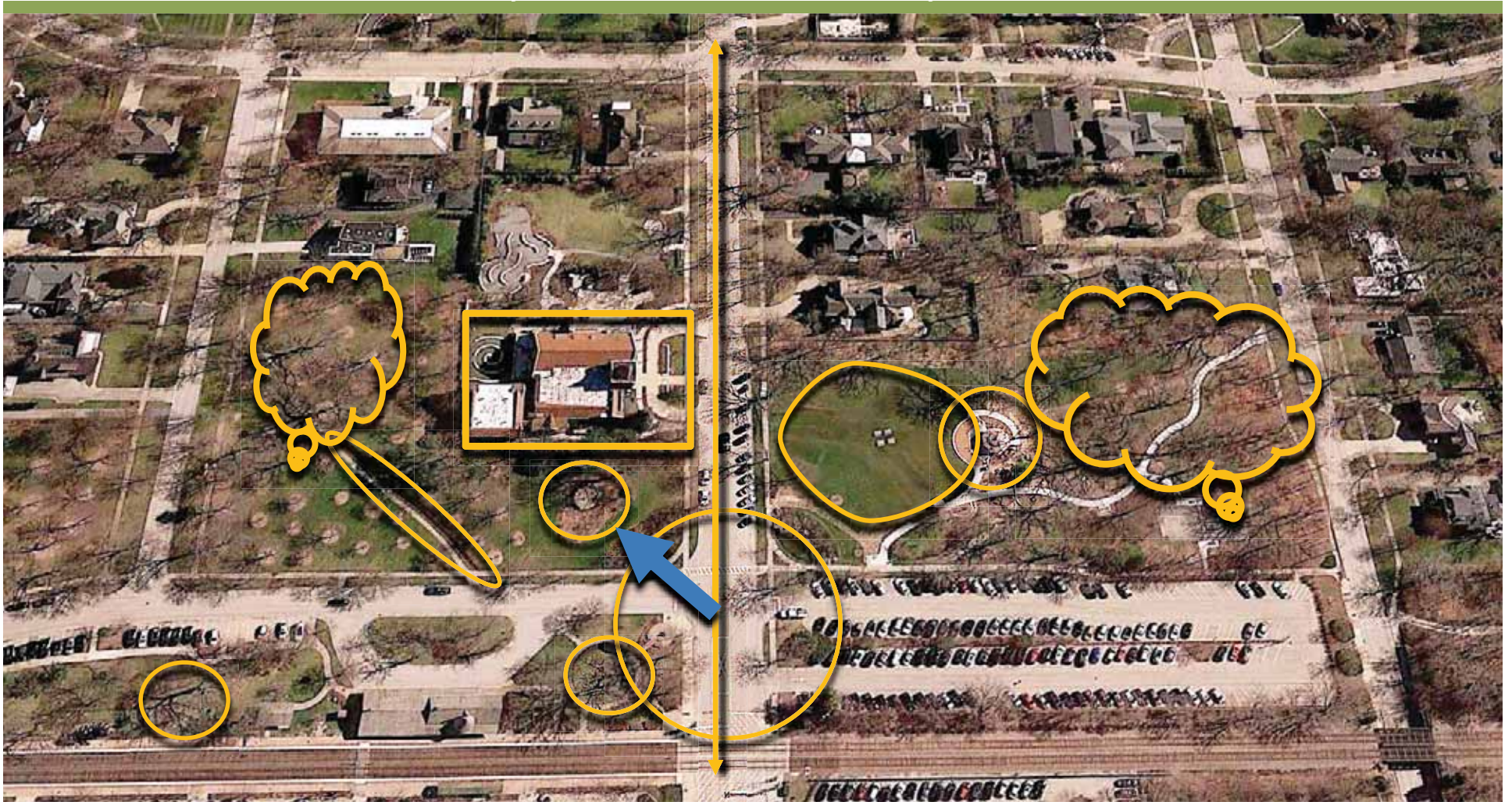
Entry, Veterans Memorial, Church, Liza's Gazebo, Gardens, Community Gathering, Link to the Lake/Downtown

However there is a Sacred Element



And Superb Oaks and other Mature Trees

Scope is From Park Avenue North



Start with Entry and Veterans Memorial



Gateway Planting on Park Avenue

Attractive Planting and Stone Walls but Domestic in Scale



Gateway Planting on Park Avenue



Veterans Memorial

Stone Walls and Flower Display

Existing Stone Walls and Veterans Memorial





Existing Stone Walls and Veterans Memorial

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Attractive Up Close



Veterans Memorial Hidden and No ADA Access

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Existing



1st Proposed Entry and Veterans Memorial

Expose Stonework, Keep Some Area for Flower Display, Provide Views to Memorial, Complete Mound, Add Walls

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Residents stated that Cobbles were not suitable for bikes. We can use other Pavers



Existing View to Memorial from Green Bay



Proposed View of Expanded Memorial from Old Green Bay



Existing Veterans Memorial



Proposed: Accessible, Dignified



The Proposed Plan for the Quad

Sculpture Garden The Quad



Breakwater
Sculpture
Oaks & Elms

Gateway
Veterans Memorial
Display Gardens
Oaks Set Back
Band Shell

Existing Conditions Analysis





Do not wish to Damage
Root Structure of Mature
Oaks and Elms



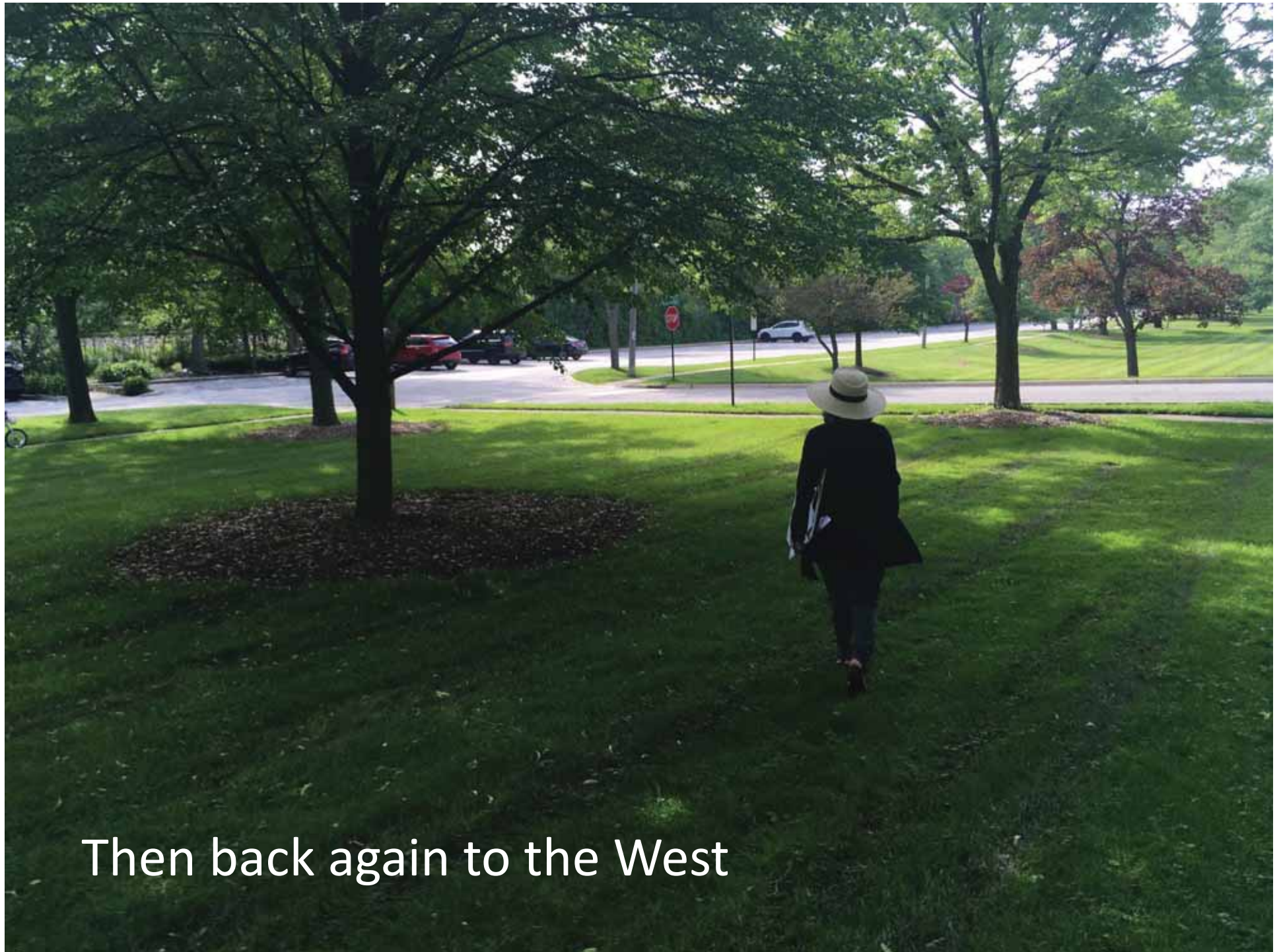
There are Two Proposals
Proposal 1: Swing Path East To Open Space and Younger Trees



Swing Path East : To Open Space and Younger Trees
Add a Substantial Tree and Shrub Buffer to East



Plenty of Space



Then back again to the West





Proposal 2 : Hug the Sculpture





Add Root Aeration Matting to Elm



Example Root Aeration Matting



Add Sculpture : But be Restrained in Choices and location
Could be Rotating Pieces on-loan

Add Sculpture Over Time



Work of Sophie Ryder



Add Sculpture Over Time



Add Select Spring Ephemerals Mow after Flowering



Example Mills Park

Example of Spring Ephemerals, but we would use Natives



Add Densely Planted Buffer

Sculpture and Spring Ephemerals under Trees

Swing Benches

Primary Path 1

Path 2 Extra Cost

Proposed Plan for Sculpture Garden

Lincoln & Crescent Sculpture Garden The Quad



Playground
 Topography
 Head of Ravine
 Open/Sunken Field

Breakwater
 Sculpture
 Oaks and Elms

Gateway
 Veterans Memorial
 Display Gardens
 Arboretum
 Liza's Gazebo

Existing Conditions Analysis



Lincoln Dennis: Multi-Use Field

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Lincoln Dennis: Open Space

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Lincoln Dennis : Drainage Issues



Lincoln Dennis: Use Topography



Use Topography & Add Native Planting

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Maintenance:

Turf Grass = **2.8 cents** / Sq. Ft. / Year

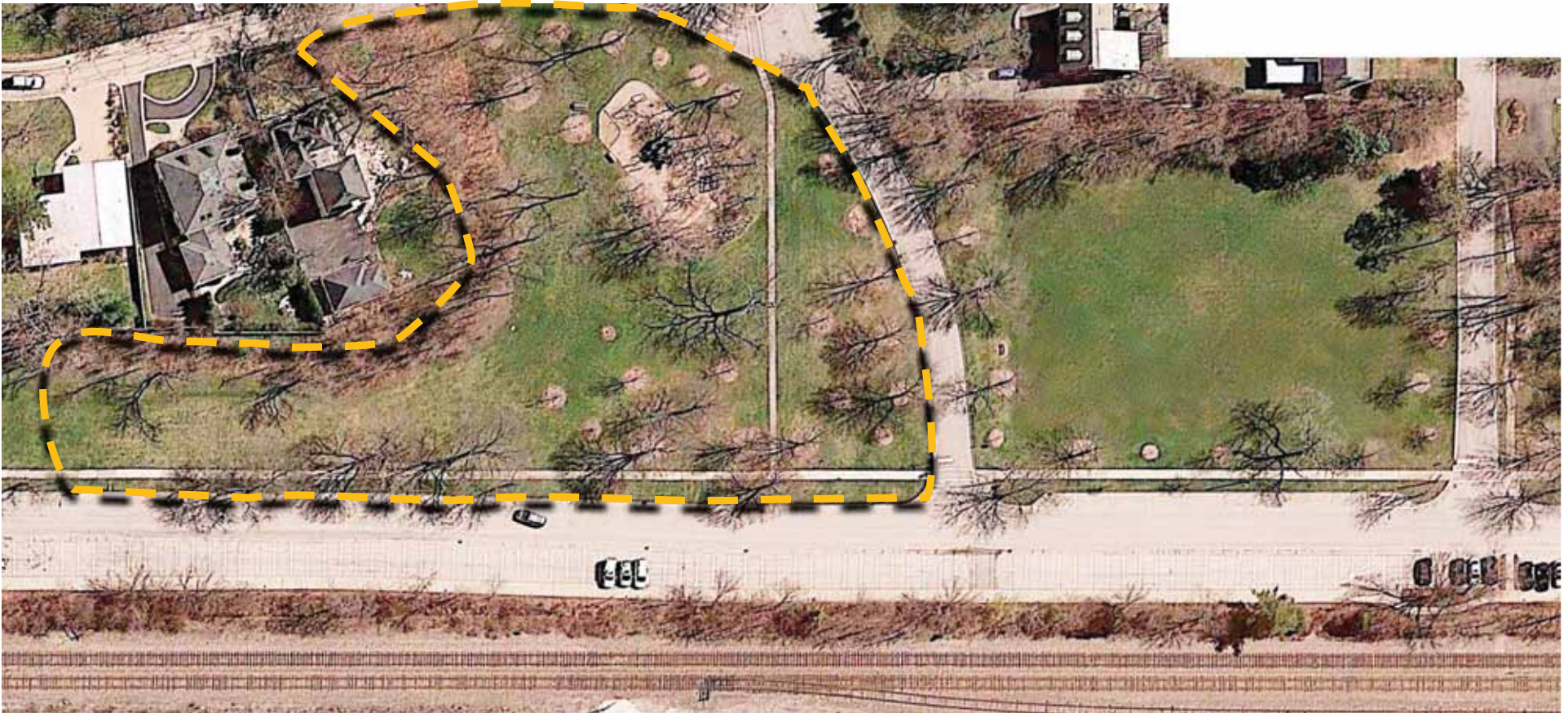
Natural Area = **16.2 cents** / Sq. Ft. / Year



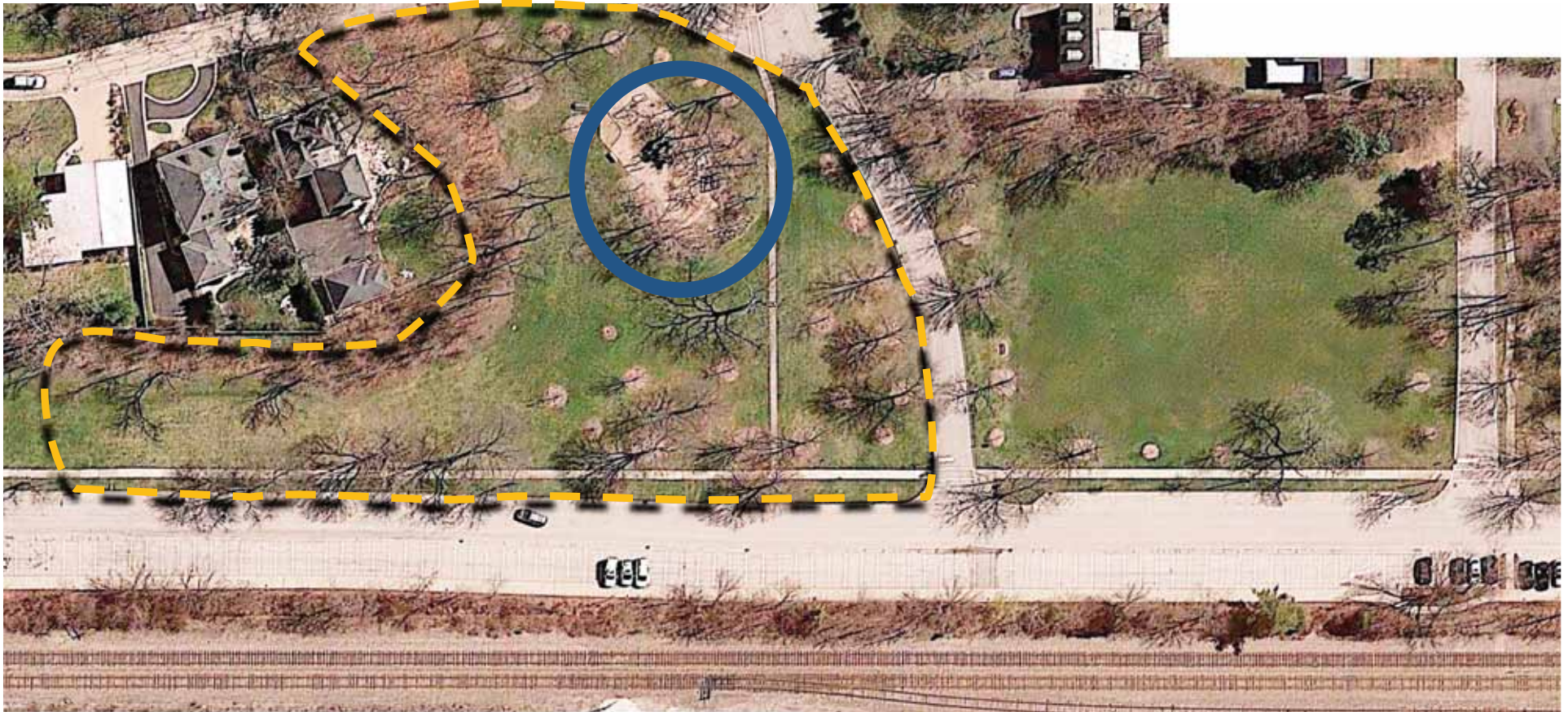
1st Proposed Plan



Current Plan After Public Comment



Lincoln Crescent



Existing Playground has to be Replaced



Existing Playground on Rise

Make use of the Slope as at West Park



Playground



Potential Play Equipment

Other Potential Additions



Interactive Fountain, Small in Scale



Discovery Garden Oak Park Conservatory



Discovery Garden Oak Park Conservatory

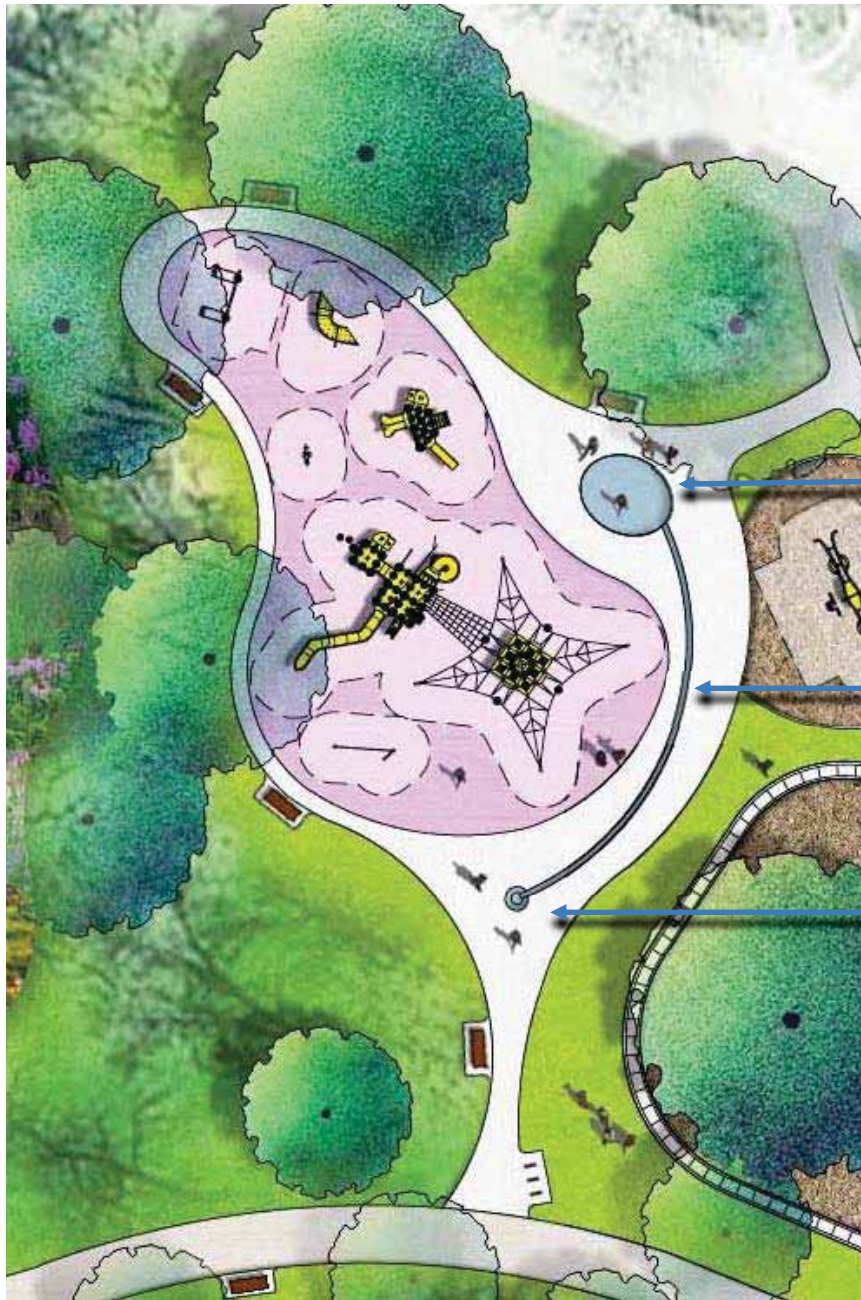


Discovery Garden Oak Park Conservatory

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Bring Both Concepts Together



Interactive Water Feature

Runnel, runs down slope

Pool (connect to wet meadow planting and existing storm water catch basin)

Other Potential Additions



Example : Hand-Cranked Miniature Train



Main Playground

Water Fountain

Group Swings

Miniature Train

Potential Hand Driven Train



160 Feet to nearest
Residence to the SE

200 Feet to nearest
residence to the NE

Potential Hand Driven Train

Meadow



Wet Habitat
Volunteer Growth
Open Meadow

Existing Conditions Analysis



Pinch Point to Walden



Pinch Point



Dry, Drains to East



Wet Meadow



Native Planting Along Edge

Play together pod

Play together Pod

Meadow and Wet Meadow

Woodland Discovery



Woodland w/
Wet Areas

Existing Conditions Analysis



Woodland Discovery



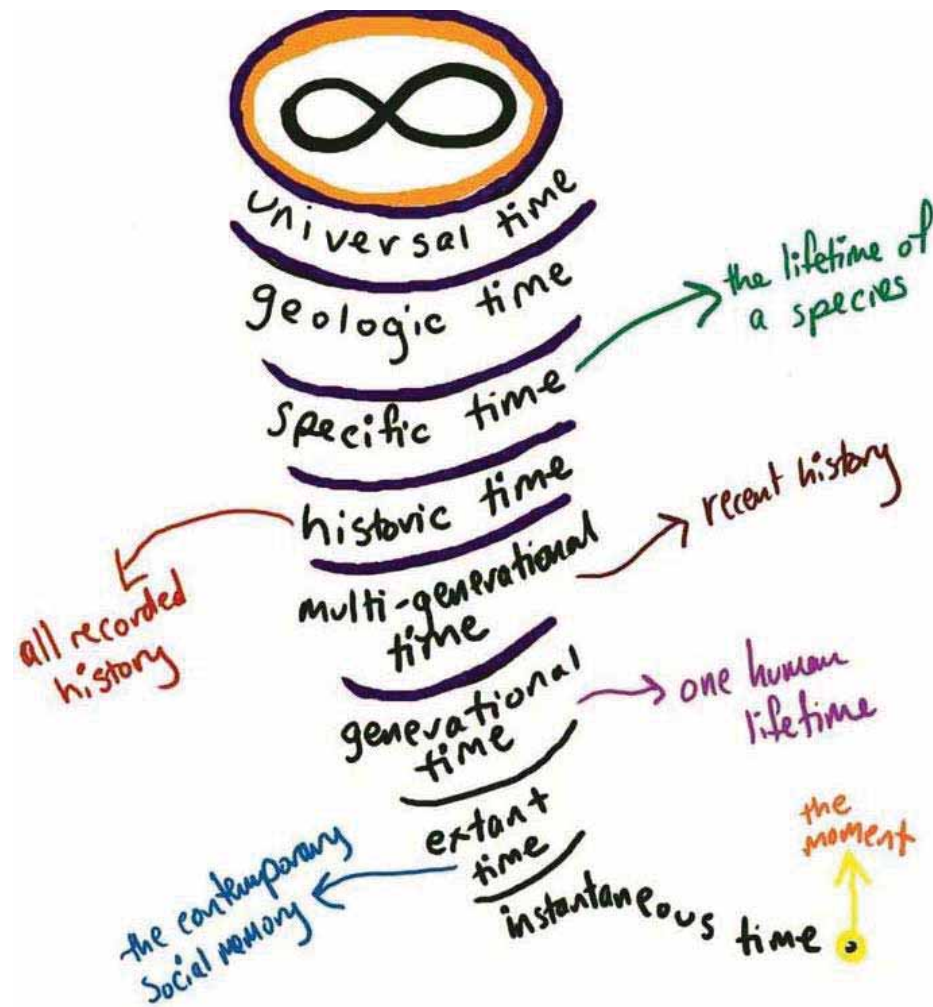
Direction to Team

- Create something Unique
- Something inspired by Nature
- Can be used for Fund Raising
- Can be Expanded Over-Time

-
- Create something Unique
 - Something inspired by Nature
 - Can be used for Fund Raising
 - Can be Expanded Over-Time

Create a Labyrinth & Tell The Story of Glencoe

Lines in the grass each with a different timeline and different local info?

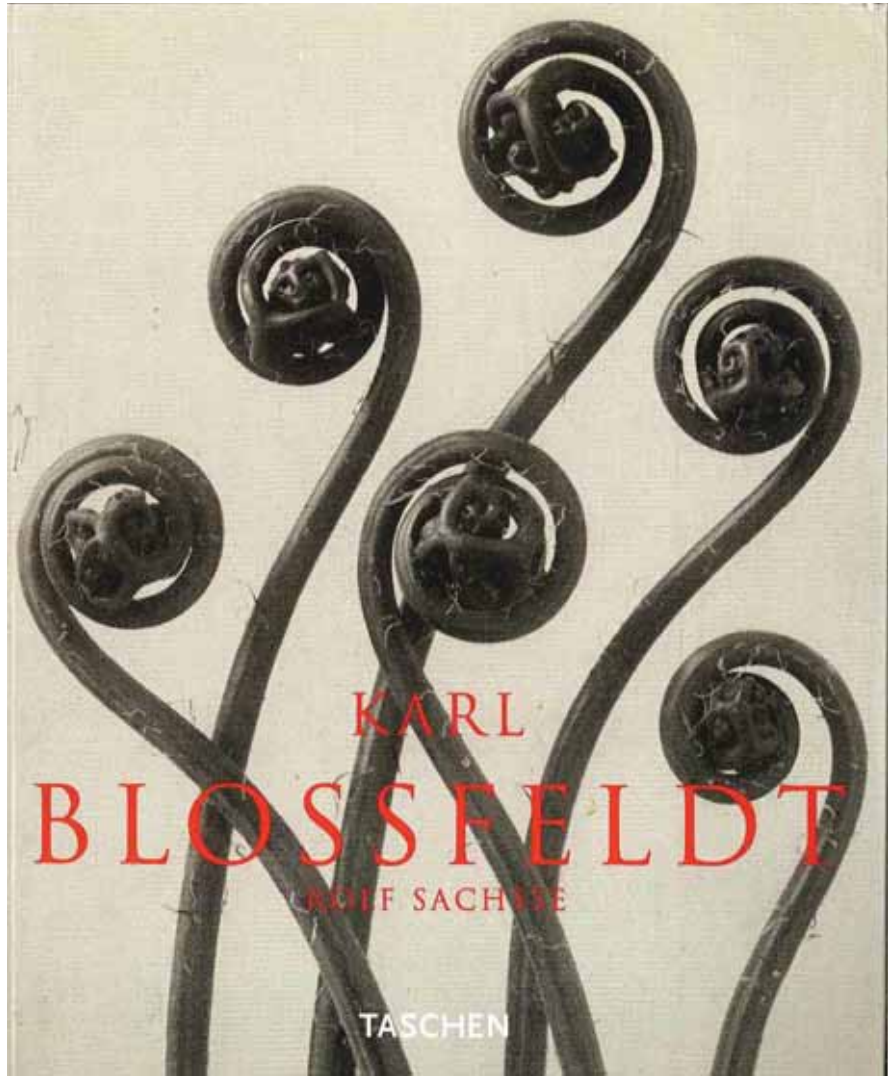


Woodland Discovery

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Inspiration from Nature and Karl Blossfeldt

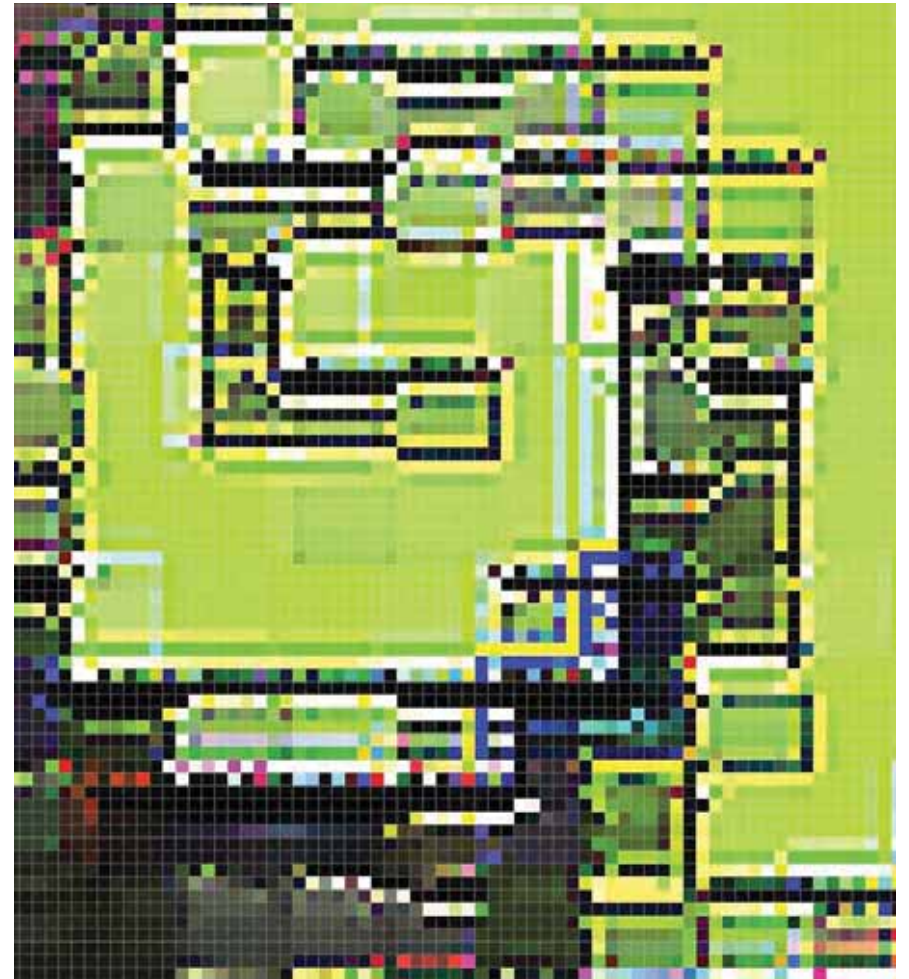


Woodland Discovery

Design Process : Pixelate and Make into Rectangles



Design Process : Can be any size and of any complexity
(Scale Invariance: Pattern Applies at all Scales)





Example Labyrinth: Mills Park : A single Journey
"Unicursal"

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Glencoe's Woodland Labyrinth

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80 Feet Minimum from Residence, It could be More



Glencoe's Woodland Labyrinth

And Double Width of Buffer Planting



Glencoe's Woodland Labyrinth

If we want to foster interest in cycling need events for kids



Woodland Discovery

Add a Children's Training Circuit



Woodland Discovery



Plan of Woodland Discovery

Brings us back to the Northern Gateway

Northern Gateway



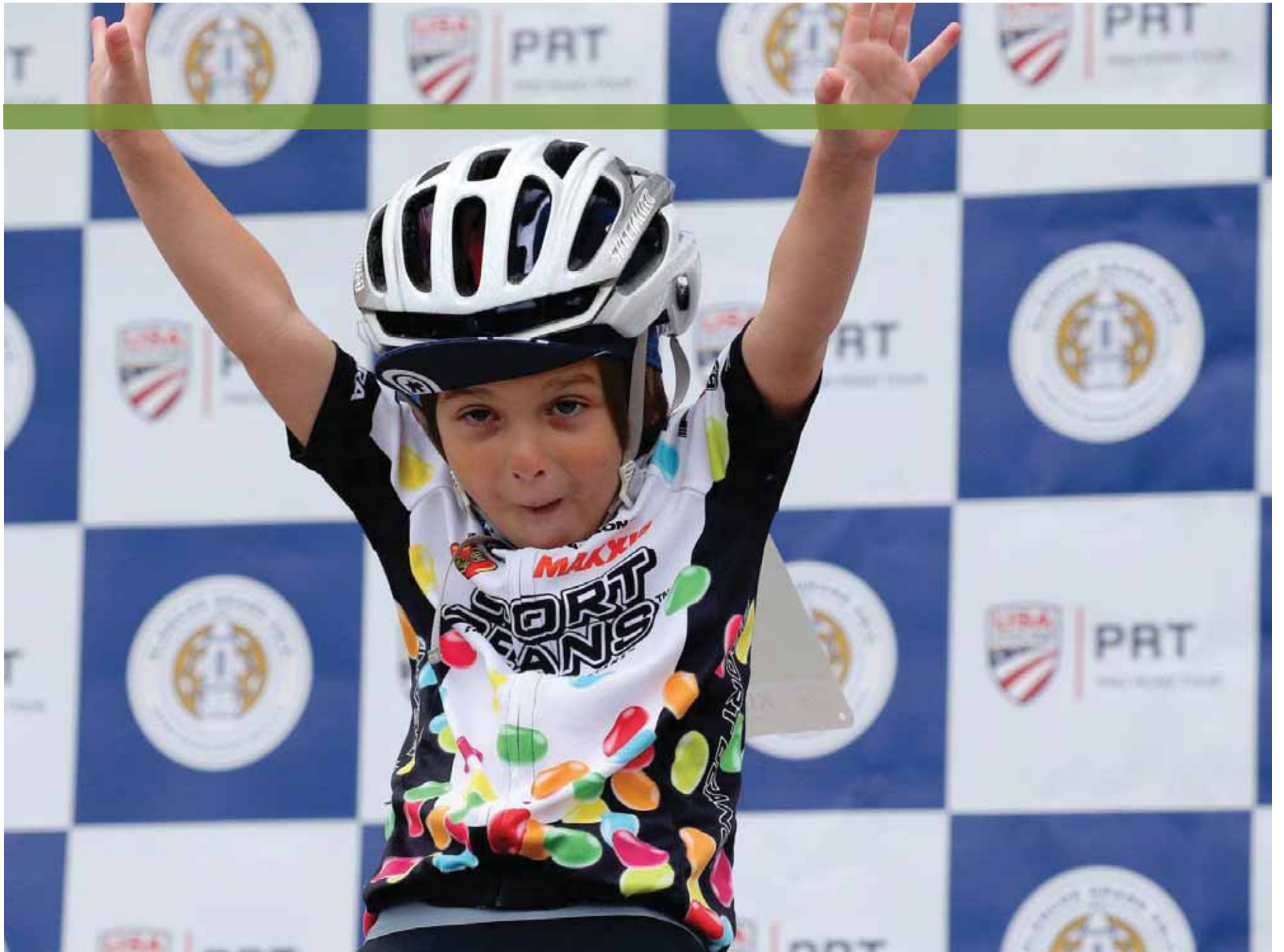


Proposed Plan Northern Gateway

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SMI GROUP





MINUTES OF SEPTEMBER 11, 2018 SPECIAL BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 9:32pm. and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Maassen, Supt. of Marketing/Comm.

Commissioners absent:

Dudley Onderdonk, Treasurer

Members of the public in attendance who signed in or spoke: Dan Dorfman

Matters from the Public: There was no one wishing to address the Board.

Oath of Office: Bob Kimble: Board Secretary Lisa Sheppard issued the Oath of Office to Robert W. Kimble.

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including the Open Meetings Act and Freedom of Information Act Designees Policy, Board Policy Manual, and Ordinance Code No. 700. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Brooks
NAYS: None
ABSENT: Onderdonk
The motion passed.

Action Items:

Bi-Annual Review of Executive Session Minutes: A motion was made by Commissioner Boron to approve and keep confidential executive session minutes including July 17, 2018, and to not Release any minutes from Confidentiality, and to authorize the destruction of audio recordings of its closed meetings held on the following dates as to which closed meeting official minutes have been approved and no litigation under the open meetings act is pending including October 18, 2016, November 15, 2016, January 17, 2017, and February 28, 2017 as mandated by 5ILCS120/2 (c)(21). Commissioner Kimble seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Brooks
NAYS: None
ABSENT: Onderdonk
The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Kimble moved to adjourn the meeting at 9:38pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 11295 - Action #1 Construction					
Action #1 Construction	08/07/2018	8719	65-00-018-5520	Takiff Prep & Lead Paint Abat	37,800.00
Vendor 11295 - Action #1 Construction Total:					37,800.00
Vendor: 10134 - Action Territory					
Action Territory	08/15/2018	8776	25-25-801-5300	Contractual - Camp Field Trip	626.67
Action Territory	08/15/2018	8776	25-25-810-5300	Contractual - Camp Field Trip	835.56
Vendor 10134 - Action Territory Total:					1,462.23
Vendor: 10136 - Advanced Disposal Services					
Advanced Disposal Services	08/15/2018	8777	10-12-000-5353	Trash/Recycling - Parks	1,309.21
Advanced Disposal Services	08/15/2018	8777	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	08/15/2018	8777	25-00-000-5353	Trash/Recycling - Takiff	344.00
Advanced Disposal Services	08/15/2018	8777	69-00-000-5549	Trash/Recycling - Old Elm Play	511.92
Vendor 10136 - Advanced Disposal Services Total:					2,277.13
Vendor: 11292 - Advanced Roofing					
Advanced Roofing	07/31/2018	8683	25-00-000-5352	Takiff Gym Roof Repair	2,362.00
Vendor 11292 - Advanced Roofing Total:					2,362.00
Vendor: 10098 - AFLAC					
AFLAC	07/17/2018	8604	10-00-000-2170	Supplemental Aflac Coverage	310.48
AFLAC	08/15/2018	8778	10-00-000-2170	Supplemental Aflac Coverage	310.48
Vendor 10098 - AFLAC Total:					620.96
Vendor: 10739 - Airespring					
ring	07/31/2018	8684	25-00-000-5210	Fiber Internet - August	1,728.37
Vendor 10739 - Airespring Total:					1,728.37
Vendor: 11275 - Albertsons Safeway					
Albertsons Safeway	07/31/2018	8685	25-25-803-5400	Camp Supplies	167.69
Albertsons Safeway	07/31/2018	8685	25-25-813-5400	Camp Supplies	64.92
Albertsons Safeway	07/31/2018	8685	25-26-000-5403	Day Care Program Supplies	4.76
Albertsons Safeway	07/31/2018	8685	25-26-000-5409	Day Care Food Supplies	241.19
Albertsons Safeway	07/31/2018	8685	25-26-000-5460	Day Care Food Equipment	3.98
Vendor 11275 - Albertsons Safeway Total:					482.54
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Lt	07/17/2018	8605	25-26-000-5387	Day Care Nurse Services	90.00
All About Childcare Health, Lt	08/15/2018	8779	25-26-000-5387	Day Care Nurse Svcs	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					180.00
Vendor: 11097 - Allegra Marketing					
Allegra Marketing	08/15/2018	8780	25-00-000-5360	Art Marketing Mailer	1,127.00
Vendor 11097 - Allegra Marketing Total:					1,127.00
Vendor: 10973 - Altamanu, Inc.					
Altamanu, Inc.	07/24/2018	8633	69-00-000-5544	Construction Management - V	2,052.57
Altamanu, Inc.	07/24/2018	8633	69-00-000-5547	Construction Management -	1,026.29
Altamanu, Inc.	07/24/2018	8633	69-00-000-5553	Construction Management -	13,806.89
Altamanu, Inc.	08/07/2018	8720	69-00-000-5530	Construction Mgmt - Takiff Pa	462.55
Altamanu, Inc.	08/07/2018	8720	69-00-000-5534	Bluff Study	18,174.62
Altamanu, Inc.	08/15/2018	8781	69-00-000-5544	Construct. Mgmt - Vernon	800.00
Altamanu, Inc.	08/15/2018	8781	69-00-000-5547	Construct. Mgmt - Old Elm	2,683.22
Altamanu, Inc.	08/15/2018	8781	69-00-000-5550	Construct. Mgmt - Takiff Parki	2,300.53
Altamanu, Inc.	08/15/2018	8781	69-00-000-5553	Construct. Mgmt - Old Green	36,952.31
Vendor 10973 - Altamanu, Inc. Total:					78,258.98
Vendor: 10140 - Althoff Industries, Inc.					
Althoff Industries, Inc.	07/17/2018	8606	25-00-000-5352	Building Repairs - Takiff	1,245.75

Voucher List of Bills

Payment Dates: 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Althoff Industries, Inc.	07/24/2018	8674	10-12-000-5581	Building Repairs - Parks	343.75
f Industries, Inc.	08/15/2018	8782	25-00-000-5355	Takiff HVAC Mo Maint - Sept	742.17
Vendor 10140 - Althoff Industries, Inc. Total:					2,331.67
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	07/24/2018	8634	10-15-000-5420	General Boat Supplies	196.49
Amazon Capital Services	07/24/2018	8634	10-15-000-5450	Equipment Parts - Boats	164.59
Amazon Capital Services	07/24/2018	8634	25-00-000-5210	Phone Cases	52.50
Amazon Capital Services	07/24/2018	8634	25-00-000-5420	General Rec Supplies	577.54
Amazon Capital Services	07/24/2018	8634	25-25-803-5400	Kinder Korner Supplies	58.96
Amazon Capital Services	07/24/2018	8634	25-26-000-5403	Day Care Program Supplies	54.55
Amazon Capital Services	07/24/2018	8634	25-27-000-5420	General Fitness Area Supplies	250.79
Amazon Capital Services	07/24/2018	8634	65-00-018-5524	Presentation Carts	225.46
Amazon Capital Services	08/07/2018	8721	10-15-000-5482	Hardware - Boathouse	8.44
Amazon Capital Services	08/07/2018	8721	25-00-000-5360	Marketing	106.28
Amazon Capital Services	08/07/2018	8721	25-00-000-5401	Office Supplies - Rec	86.65
Amazon Capital Services	08/07/2018	8721	25-00-000-5420	General Rec Supplies	395.00
Amazon Capital Services	08/07/2018	8721	25-25-835-5400	Aquatics Camp Supplies	780.87
Amazon Capital Services	08/07/2018	8721	65-00-018-5524	Wireless Projector Project	79.94
Vendor 10946 - Amazon Capital Services Total:					3,038.06
Vendor: 10145 - American Backflow Prevention					
American Backflow Preventio	07/17/2018	8607	10-12-000-5350	Backflow Testing - Parks	1,090.05
American Backflow Preventio	07/17/2018	8607	10-13-000-5355	Backflow Testing - Watts	150.00
American Backflow Preventio	07/17/2018	8607	10-14-000-5350	Backflow Testing - Beach	75.00
American Backflow Preventio	07/17/2018	8607	25-00-000-5355	Backflow Testing - Takiff	375.00
Vendor 10145 - American Backflow Prevention Total:					1,690.05
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	08/15/2018	8783	25-25-809-5400	Supplies - Camp T-Shirts	441.90
American Outfitters, Ltd.	08/15/2018	8783	25-25-812-5400	Supplies - Camp T-Shirts	785.00
American Outfitters, Ltd.	08/15/2018	8783	25-25-813-5400	Supplies - Camp T-Shirts	700.00
American Outfitters, Ltd.	08/15/2018	8783	25-25-835-5400	Supplies - Camp T-Shirts	223.75
American Outfitters, Ltd.	08/15/2018	8783	25-25-836-5400	Supplies - Camp T-Shirts	200.00
Vendor 10147 - American Outfitters, Ltd. Total:					2,350.65
Vendor: 10152 - American Red Cross					
American Red Cross	07/24/2018	8635	10-14-000-5340	Contractual - Red Cross Certifi	22.00
American Red Cross	07/24/2018	8635	25-00-000-5340	Contractual - Red Cross Certifi	532.00
American Red Cross	08/07/2018	8722	10-14-000-5340	Contractual - Lifeguard Certifi	297.00
Vendor 10152 - American Red Cross Total:					851.00
Vendor: 10050 - Ancel, Glink, Diamond, Bush, Diacianni & Krefthefer P.C.					
Ancel, Glink, Diamond, Bush,	07/17/2018	8608	10-11-000-5310	Legal Services - June	1,260.00
Ancel, Glink, Diamond, Bush,	08/15/2018	8784	10-11-000-5310	Legal Services - July	262.50
Vendor 10050 - Ancel, Glink, Diamond, Bush, Diacianni & Krefthefer P.C. Total:					1,522.50
Vendor: 11297 - Anna Fraczek					
Anna Fraczek	08/07/2018	8723	10-14-000-4910	Refund for Dup Charge on CC	370.00
Vendor 11297 - Anna Fraczek Total:					370.00
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	08/15/2018	8785	10-12-000-5450	Equipment Parts - Parks	349.29
Arlington Power Equipment	08/15/2018	8785	10-12-000-5488	Power Tools - Parks	91.80
Arlington Power Equipment	08/15/2018	8785	10-12-000-5582	Maintenance Equipment - Par	651.98
Vendor 10159 - Arlington Power Equipment Total:					1,093.07
Vendor: 10161 - Arthur Clesen Inc.					
Arthur Clesen Inc.	07/24/2018	8675	10-12-000-5493	Fertilizer/Chemicals	4,715.00
Vendor 10161 - Arthur Clesen Inc. Total:					4,715.00
Vendor: 10162 - AT & T					
AT & T	07/24/2018	8636	10-12-000-5210	Phone Svc - Parks	52.79
AT & T	07/24/2018	8636	10-13-000-5210	Phone Svc - Watts	42.61
AT & T	07/24/2018	8636	25-00-000-5210	Phone Svc - Takiff	604.80

Voucher List of Bills

Payment Dates: 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount	
AT & T	07/31/2018	8686	25-00-000-5210	Phone Service - Takiff	442.47	
Vendor: 10455 - AT & T					Vendor 10162 - AT & T Total:	1,142.67
AT & T	08/15/2018	8786	10-14-000-5210	DSL Service - Beach	166.09	
Vendor: 11299 - Barry Tinsley					Vendor 10455 - AT & T Total:	166.09
Barry Tinsley	08/07/2018	8724	65-00-018-5529	Breakwater Sculpture Restora	4,500.00	
Vendor: 11218 - Bartlett Park District					Vendor 11299 - Barry Tinsley Total:	4,500.00
Bartlett Park District	08/07/2018	8725	25-25-810-5300	Contractual - Camp Field Trip	225.00	
Bartlett Park District	08/16/2018	8826	25-25-810-5300	Contractual - Camp Field Trip	225.00	
Vendor: 10172 - Becker Arena Products					Vendor 11218 - Bartlett Park District Total:	450.00
Becker Arena Products	07/31/2018	8687	10-13-000-5412	Cleaning Supplies - Watts Rin	861.44	
Vendor: 10473 - BMO Harris Bank N.A.					Vendor 10172 - Becker Arena Products Total:	861.44
BMO Harris Bank N.A.	07/18/2018	8630	10-11-000-5340	NRPA Hotel/Conf Registration	2,060.83	
BMO Harris Bank N.A.	07/18/2018	8630	10-11-000-5342	Staff Meeting Snacks	26.16	
BMO Harris Bank N.A.	07/18/2018	8630	10-11-000-5730	CPRP Recertification - Lisa	60.00	
BMO Harris Bank N.A.	07/18/2018	8630	10-12-000-5340	NRPA Conf Registration	455.00	
BMO Harris Bank N.A.	07/18/2018	8630	10-12-000-5342	Parks Lunch Meeting	22.55	
BMO Harris Bank N.A.	07/18/2018	8630	10-12-000-5421	Parks Uniforms	614.25	
BMO Harris Bank N.A.	07/18/2018	8630	10-14-000-5420	General Beach Supplies CREDI	-11.94	
BMO Harris Bank N.A.	07/18/2018	8630	10-15-000-5450	Equipment Parts - Boats	150.39	
BMO Harris Bank N.A.	07/18/2018	8630	10-15-000-5584	Rec Equipment - Boathouse	2,464.70	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5210	Phone Cases	200.64	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5301	Postage	34.14	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5321	Email Marketing	100.94	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5340	NRPA Hotel/Conf Registration	1,497.34	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5360	Banners/Signs/Marketing	849.47	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5362	Stock Photography	196.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5420	General Rec Supplies	348.16	
BMO Harris Bank N.A.	07/18/2018	8630	25-00-000-5420	General Rec Supplies	300.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-615-5400	Ceramics Supplies	288.70	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-801-5300	Contractual - Camp Trip	2,327.02	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-801-5400	Camp Lunches	281.37	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-801-5400	Camp Supplies	148.09	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-803-5300	K Korner Supplies	147.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-809-5400	CIT Camp Lunches	186.32	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-810-5300	Contractual - Camp Field Trip	687.01	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-810-5400	Camp Supplies	148.08	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-810-5400	Camp Lunches/Supplies	327.34	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-813-5300	Koalas Field Trips	314.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-813-5400	Koalas Camp Supplies	131.09	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-825-5300	Contractual - Sum Beg Trip	1,638.50	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-825-5400	Summer's Beg Camp Supplies	479.48	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-833-5300	Contractual - Camp Field Trips	2,509.30	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-833-5400	Camp Supplies	49.97	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-910-5400	July 4th Supplies	1,168.26	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-944-5400	Park & Play Supplies	8.98	
BMO Harris Bank N.A.	07/18/2018	8630	25-25-952-5400	Summer Events Supplies	58.67	
BMO Harris Bank N.A.	07/18/2018	8630	25-26-000-5386	Care.com Subscription	75.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-26-000-5386	Contractual - Day Care Trip	75.00	
BMO Harris Bank N.A.	07/18/2018	8630	25-26-000-5404	Brightwheel Day Care App	175.00	
BMO Harris Bank N.A.	07/18/2018	8630	65-00-018-5501	Water Coolers & Stands	1,149.50	
BMO Harris Bank N.A.	07/18/2018	8630	65-00-018-5531	Bee Suit/Bee Keeping Supplie	384.21	
BMO Harris Bank N.A.	07/18/2018	8630	69-00-000-5532	Web Data Storage	45.00	
BMO Harris Bank N.A.	07/18/2018	8630	69-00-000-5549	Construction Fence - Old Elm	2,149.48	
BMO Harris Bank N.A.	08/15/2018	8787	10-11-000-5340	IGFOA Luncheon Meeting	25.00	

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	08/15/2018	8787	10-11-000-5342	Meeting Expenses	106.05
BMO Harris Bank N.A.	08/15/2018	8787	10-12-000-5421	Uniforms - Parks	161.00
BMO Harris Bank N.A.	08/15/2018	8787	10-12-000-5421	CREDIT - Uniforms Returned	-76.96
BMO Harris Bank N.A.	08/15/2018	8787	10-14-000-5420	Beach Pizza Lunch	30.96
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5210	CREDIT - Shipping Fee	-13.68
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5301	Postage	13.45
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5321	Proof HQ	1,808.00
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5340	Camp Meeting Luncheon	58.14
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5342	Meeting Supplies	58.92
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5360	Marketing	1,126.90
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5362	Stock Photos	98.00
BMO Harris Bank N.A.	08/15/2018	8787	25-00-000-5481	Construction Supplies - Takiff	425.49
BMO Harris Bank N.A.	08/15/2018	8787	25-25-615-5400	Ceramics Supplies	780.80
BMO Harris Bank N.A.	08/15/2018	8787	25-25-801-5300	Contractual - Camp Trips	4,315.47
BMO Harris Bank N.A.	08/15/2018	8787	25-25-801-5400	Sun Fun Supplies	310.91
BMO Harris Bank N.A.	08/15/2018	8787	25-25-803-5300	Contractual - Camp Trip	702.00
BMO Harris Bank N.A.	08/15/2018	8787	25-25-809-5300	Contractual - CIT Trip	15.00
BMO Harris Bank N.A.	08/15/2018	8787	25-25-810-5300	Contractual - Camp Trip	1,356.26
BMO Harris Bank N.A.	08/15/2018	8787	25-25-810-5400	Camp Adv Supplies	310.93
BMO Harris Bank N.A.	08/15/2018	8787	25-25-833-5300	Contractual - Action Quest Tri	3,569.09
BMO Harris Bank N.A.	08/15/2018	8787	25-25-835-5400	Boat Trailer	515.00
BMO Harris Bank N.A.	08/15/2018	8787	25-25-836-5400	Boat Trailer	500.00
BMO Harris Bank N.A.	08/15/2018	8787	25-25-904-5300	Contractual - Mom/Son Event	50.00
BMO Harris Bank N.A.	08/15/2018	8787	25-25-911-5400	Beach Campout Supplies	127.42
BMO Harris Bank N.A.	08/15/2018	8787	25-25-941-5400	Mud Run Supplies	1,288.04
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5360	Care.com Job Site Subscriptio	75.00
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5386	Contractual - Day Care Trip	83.00
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5403	Day Care Program Supplies	601.41
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5404	Day Care Classroom App	175.00
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5425	Day Care Employee Recogniti	254.68
BMO Harris Bank N.A.	08/15/2018	8787	25-26-000-5584	Day Care Recreation Supplies	25.36
BMO Harris Bank N.A.	08/15/2018	8787	69-00-000-5532	Online Data Storage	45.00
Vendor 10473 - BMO Harris Bank N.A. Total:					43,242.64
Vendor: 11259 - Bright Insight Computer Instruction, Inc.					
Bright Insight Computer Instr	07/24/2018	8637	25-00-000-5340	Excel Training	195.00
Vendor 11259 - Bright Insight Computer Instruction, Inc. Total:					195.00
Vendor: 10184 - Burriss Equipment Company					
Burriss Equipment Company	08/15/2018	8791	10-12-000-5450	Equipment Parts - Parks	771.99
Vendor 10184 - Burriss Equipment Company Total:					771.99
Vendor: 10656 - Call One					
Call One	08/15/2018	8792	25-00-000-5210	T1 Phone Line - Takiff	340.11
Vendor 10656 - Call One Total:					340.11
Vendor: 11079 - Calumet Marine					
Calumet Marine	07/24/2018	8676	10-15-000-5351	Equipment Repairs - Boathou	1,209.98
Vendor 11079 - Calumet Marine Total:					1,209.98
Vendor: 11223 - Carlson Environmental					
Carlson Environmental	07/31/2018	8690	69-00-000-5533	Takiff Parking - UST	3,388.00
Vendor 11223 - Carlson Environmental Total:					3,388.00
Vendor: 10187 - Cawley Company					
Cawley Company	08/07/2018	8726	10-11-000-5342	Staff Name Tags	18.05
Cawley Company	08/07/2018	8726	25-00-000-5360	Marketing	36.10
Vendor 10187 - Cawley Company Total:					54.15
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	07/17/2018	8609	25-25-615-5400	Ceramics Supplies	83.40
Ceramic Supply Chicago, Inc.	07/31/2018	8691	25-25-615-5400	Ceramics Supplies	658.00
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					741.40

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	08/07/2018	8727	10-11-000-5311	Legal Notices	36.58
Vendor 10552 - Chicago Tribune Media Group Total:					36.58
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	07/24/2018	8639	25-25-910-5400	Medals/Ribbons - July 4 Fun R	561.20
Classic Design Awards	07/31/2018	8692	10-11-000-5342	Replacement Name Plate	42.60
Classic Design Awards	08/07/2018	8728	10-12-000-5585	Park Bench Plaque	133.00
Vendor 10202 - Classic Design Awards Total:					736.80
Vendor: 10802 - Clauss Brothers Inc.					
Clauss Brothers Inc.	07/24/2018	8640	69-00-000-5531	Takiff Parking - Phase 1 Const	39,417.11
Vendor 10802 - Clauss Brothers Inc. Total:					39,417.11
Vendor: 10505 - Comcast					
Comcast	07/17/2018	8610	10-12-000-5210	Internet Svc - Parks	189.12
Comcast	07/24/2018	8677	10-13-000-5210	Internet Svc - Watts	195.94
Comcast	08/15/2018	8793	10-12-000-5210	Internet Svc - Parks	189.12
Vendor 10505 - Comcast Total:					574.18
Vendor: 10876 - Comdata Corporation					
Comdata Corporation	08/15/2018	8794	10-11-000-5342	Board Meeting Supplies	29.47
Comdata Corporation	08/15/2018	8794	10-11-000-5425	Staff Appreciation Supplies	190.79
Comdata Corporation	08/15/2018	8794	10-14-000-5420	General Beach Supplies	34.25
Comdata Corporation	08/15/2018	8794	25-25-761-5400	Disc Golf Tournament Supplie	48.39
Comdata Corporation	08/15/2018	8794	25-25-801-5400	Sun Fun Supplies	63.63
Comdata Corporation	08/15/2018	8794	25-25-810-5400	Camp Adv Supplies	63.64
Comdata Corporation	08/15/2018	8794	25-25-812-5400	Bears Camp Supplies	21.92
Comdata Corporation	08/15/2018	8794	25-25-833-5400	Action Quest Supplies	44.94
Comdata Corporation	08/15/2018	8794	25-25-835-5400	Aquatics Camp Supplies	58.41
Comdata Corporation	08/15/2018	8794	25-25-836-5400	Sailing Camp Supplies	58.40
Comdata Corporation	08/15/2018	8794	25-25-910-5400	July 4th Supplies	48.95
Comdata Corporation	08/15/2018	8794	25-26-000-5403	Day Care Pgm Supplies	89.45
Comdata Corporation	08/15/2018	8794	25-26-000-5403	Day Care Supplies - CREDIT	-20.86
Comdata Corporation	08/15/2018	8794	25-26-000-5409	Day Care Food Supplies	485.53
Comdata Corporation	08/15/2018	8794	25-26-000-5409	Day Care Food Supplies - CRE	-1.23
Comdata Corporation	08/15/2018	8794	25-26-000-5425	Day Care Recognition Supplie	75.61
Vendor 10876 - Comdata Corporation Total:					1,291.29
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	08/07/2018	8729	10-12-000-5230	Electricity - Parks	432.76
Commonwealth Edison	08/07/2018	8729	10-13-000-5230	Electricity - Watts	1,199.75
Commonwealth Edison	08/07/2018	8729	10-14-000-5230	Electricity - Beach	572.53
Commonwealth Edison	08/07/2018	8729	10-15-000-5230	Electricity - Boathouse	267.19
Commonwealth Edison	08/07/2018	8729	25-00-000-5230	Electricity - Takiff	11,257.82
Vendor 10208 - Commonwealth Edison Total:					13,730.05
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	08/07/2018	8730	10-12-000-5482	Hardware - Parks	8.49
Craftwood Lumber Company	08/07/2018	8730	10-12-000-5484	Electrical Supplies - Parks	21.46
Craftwood Lumber Company	08/07/2018	8730	10-12-000-5486	Plumbing Supplies - Parks	157.04
Craftwood Lumber Company	08/07/2018	8730	10-12-000-5488	Power Tools - Parks	40.48
Craftwood Lumber Company	08/07/2018	8730	10-12-000-5493	Fertilizer/Chemicals - Parks	23.96
Craftwood Lumber Company	08/07/2018	8730	25-00-000-5483	Paint - Takiff	29.97
Craftwood Lumber Company	08/07/2018	8730	25-00-000-5486	Plumbing Supplies - Takiff	19.48
Craftwood Lumber Company	08/07/2018	8730	69-00-000-5546	Drinking Fountain Install - Ver	191.53
Vendor 10215 - Craftwood Lumber Company Total:					492.41
Vendor: 10216 - Creekside Printing					
Creekside Printing	07/17/2018	8611	25-00-000-5360	Printing - Fall Brochure	4,953.00
Vendor 10216 - Creekside Printing Total:					4,953.00
Vendor: 11308 - Criterion Pictures					
Criterion Pictures	08/15/2018	8796	25-25-928-5300	Contractual - Movies on the G	400.00
Vendor 11308 - Criterion Pictures Total:					400.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10322 - Custom Sign Consultants, Inc.					
n Sign Consultants, Inc.	07/24/2018	8642	25-00-000-5360	Signs - Takiff	206.00
Vendor 10322 - Custom Sign Consultants, Inc. Total:					206.00
Vendor: 10925 - DeMuth Inc.					
DeMuth Inc.	08/07/2018	8731	65-00-018-5533	Emergency Repairs - Boathou	21,800.00
Vendor 10925 - DeMuth Inc. Total:					21,800.00
Vendor: 10333 - Dermatec Direct					
Dermatec Direct	08/07/2018	8732	25-26-000-5430	Day Care Diapering Supplies	1,460.13
Vendor 10333 - Dermatec Direct Total:					1,460.13
Vendor: 11221 - DirecTV					
DirecTV	07/24/2018	8643	25-27-000-5210	TV/Internet Svc - Takiff Fitnes	146.98
Vendor 11221 - DirecTV Total:					146.98
Vendor: 10334 - Discount School Supply					
Discount School Supply	08/07/2018	8733	25-25-803-5400	Kinder Korner Supplies	72.33
Discount School Supply	08/07/2018	8733	25-26-000-5584	Day Care Rec Equipment	567.36
Vendor 10334 - Discount School Supply Total:					639.69
Vendor: 10335 - Domino's Pizza					
Domino's Pizza	07/17/2018	8612	25-25-801-5400	Pizza for Camp Overnighter	183.83
Domino's Pizza	07/17/2018	8612	25-25-810-5400	Pizza for Camp Overnighter	183.82
Domino's Pizza	07/31/2018	8694	25-25-833-5400	Camp Pizza	306.77
Vendor 10335 - Domino's Pizza Total:					674.42
Vendor: 11209 - Elite Coffee Service, Inc.					
Elite Coffee Service, Inc.	08/07/2018	8734	10-11-000-5420	Coffee Svc - Takiff	85.90
Elite Coffee Service, Inc.	08/07/2018	8734	10-12-000-5420	Coffee Svc - Parks	42.95
Vendor 11209 - Elite Coffee Service, Inc. Total:					128.85
Vendor: 10337 - Elk Grove Park District					
Elk Grove Park District	07/17/2018	8613	25-25-813-5300	Contractual - Koalas Field Trip	272.00
Elk Grove Park District	07/17/2018	8613	25-26-000-5386	Contractual - Day Care Field T	110.50
Vendor 10337 - Elk Grove Park District Total:					382.50
Vendor: 10848 - Entertainment Concepts					
Entertainment Concepts	07/24/2018	8644	25-25-911-5300	Contractual - Movie Screen R	1,000.00
Vendor 10848 - Entertainment Concepts Total:					1,000.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corpora	07/17/2018	8614	65-00-018-5502	Replacement SAN Drive	242.95
Excalibur Technology Corpora	08/07/2018	8735	10-11-000-5355	Credit for Previous Overpaym	-138.00
Excalibur Technology Corpora	08/07/2018	8735	65-00-018-5502	32" Monitor - Bobby	317.95
Excalibur Technology Corpora	08/15/2018	8797	10-11-000-5355	TSS Maint - September	6,153.80
Excalibur Technology Corpora	08/15/2018	8797	25-00-000-5321	WebTrac Hosting - September	749.00
Excalibur Technology Corpora	08/15/2018	8797	25-00-000-5321	Fall Registration Consulting	175.00
Excalibur Technology Corpora	08/15/2018	8797	65-00-018-5502	HP Warranty - 2 Servers	2,102.35
Vendor 10341 - Excalibur Technology Corporation Total:					9,603.05
Vendor: 10402 - F.J. Kerrigan Plumbing Co.					
F.J. Kerrigan Plumbing Co.	07/24/2018	8645	10-14-000-5351	Beach Equipment Repairs	946.65
F.J. Kerrigan Plumbing Co.	08/15/2018	8798	10-14-000-5351	Beach House Water Heater R	1,482.86
Vendor 10402 - F.J. Kerrigan Plumbing Co. Total:					2,429.51
Vendor: 10673 - FAMOS! DJ Entertainment					
FAMOS! DJ Entertainment	08/07/2018	8736	25-25-801-5300	Contractual - Camp DJ (8/9 &	765.00
FAMOS! DJ Entertainment	08/07/2018	8736	25-25-810-5300	Contractual - Camp DJ (8/9 &	765.00
Vendor 10673 - FAMOS! DJ Entertainment Total:					1,530.00
Vendor: 10344 - FedEx					
FedEx	08/07/2018	8737	25-00-000-5360	Shipping - Marketing	29.05
FedEx	08/07/2018	8737	69-00-000-5520	Shipping - Lakefront Park Doc	28.61
FedEx	08/07/2018	8737	69-00-000-5533	Shipping - Takiff Parking UST	25.51
FedEx	08/07/2018	8737	69-00-000-5552	Shipping - Takiff Parking Docu	28.68
Vendor 10344 - FedEx Total:					111.85

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10405 - First Student					
Student	07/24/2018	8646	25-25-801-5300	Contractual Bus Svc - Camps	2,733.67
First Student	07/24/2018	8646	25-25-803-5300	Contractual Bus Svc - Camps	207.50
First Student	07/24/2018	8646	25-25-809-5300	Contractual Bus Svc - Camps	186.75
First Student	07/24/2018	8646	25-25-810-5300	Contractual Bus Svc - Camps	778.13
First Student	07/24/2018	8646	25-25-825-5300	Contractual Bus Svc - Camps	783.09
First Student	07/24/2018	8646	25-25-833-5300	Contractual Bus Svc - Camps	1,784.51
First Student	07/31/2018	8697	25-25-801-5300	Contractual - Summer Bus Svc	1,359.12
First Student	07/31/2018	8697	25-25-803-5300	Contractual - Summer Bus Svc	155.63
First Student	07/31/2018	8697	25-25-810-5300	Contractual - Summer Bus Svc	290.50
First Student	07/31/2018	8697	25-25-813-5300	Contractual - Summer Bus Svc	72.63
First Student	07/31/2018	8697	25-25-833-5300	Contractual - Summer Bus Svc	684.76
First Student	07/31/2018	8697	25-26-000-5386	Contractual - Summer Bus Svc	72.62
First Student	08/07/2018	8738	25-25-801-5300	Contractual - Camp Bus Servic	2,716.35
First Student	08/07/2018	8738	25-25-803-5300	Contractual - Camp Bus Servic	103.75
First Student	08/07/2018	8738	25-25-810-5300	Contractual - Camp Bus Servic	669.00
First Student	08/07/2018	8738	25-25-813-5300	Contractual - Camp Bus Servic	182.75
First Student	08/07/2018	8738	25-25-833-5300	Contractual - Camp Bus Servic	857.38
First Student	08/15/2018	8799	25-00-000-4910	CREDIT - For damaged light b	-655.00
First Student	08/15/2018	8799	25-25-801-5300	Contractual - Camp Bus Servic	1,037.50
First Student	08/15/2018	8799	25-25-803-5300	Contractual - Camp Bus Servic	383.88
First Student	08/15/2018	8799	25-25-810-5300	Contractual - Camp Bus Servic	591.38
First Student	08/15/2018	8799	25-25-813-5300	Contractual - Camp Bus Servic	20.75
First Student	08/15/2018	8799	25-25-833-5300	Contractual - Camp Bus Servic	881.89
First Student	08/15/2018	8799	25-26-000-5386	Contractual - Camp Bus Servic	114.13
Vendor 10405 - First Student Total:					16,012.67
Vendor: 11307 - Foam Daddy					
Foam Daddy	08/15/2018	8800	25-00-000-5420	Foam Machine for Special Eve	452.00
Foam Daddy	08/15/2018	8800	25-25-941-5400	Foam Machine for Special Eve	452.00
Vendor 11307 - Foam Daddy Total:					904.00
Vendor: 10345 - Fox Valley Fire and Safety					
Fox Valley Fire and Safety	07/24/2018	8647	10-12-000-5350	Building Repairs - Parks	228.00
Vendor 10345 - Fox Valley Fire and Safety Total:					228.00
Vendor: 10570 - FP Mailing Solutions					
FP Mailing Solutions	07/24/2018	8648	10-11-000-5370	Postage Machine Rental	152.85
Vendor 10570 - FP Mailing Solutions Total:					152.85
Vendor: 10346 - Fun Express					
Fun Express	07/31/2018	8698	25-25-952-5400	Summer Special Events Suppli	199.62
Vendor 10346 - Fun Express Total:					199.62
Vendor: 10819 - Funtopia					
Funtopia	07/24/2018	8649	25-25-810-5300	Contractual - Camp Field Trip	593.60
Vendor 10819 - Funtopia Total:					593.60
Vendor: 10354 - Germania Seed Company					
Germania Seed Company	07/17/2018	8615	10-12-000-5490	Plantings/Flowers	277.83
Vendor 10354 - Germania Seed Company Total:					277.83
Vendor: 10357 - Glenbrook Auto Parts Inc.					
Glenbrook Auto Parts Inc.	07/24/2018	8650	10-12-000-5450	Equipment Parts - Parks	80.00
Glenbrook Auto Parts Inc.	07/24/2018	8650	10-15-000-5450	Equipment Parts - Parks	153.39
Glenbrook Auto Parts Inc.	08/15/2018	8801	10-12-000-5450	Equipment Parts - Parks	113.48
Vendor 10357 - Glenbrook Auto Parts Inc. Total:					346.87
Vendor: 10361 - Glencoe Junior High Project					
Glencoe Junior High Project	07/31/2018	8699	25-00-000-5740	Quarterly Contributions - Apri	5,000.00
Vendor 10361 - Glencoe Junior High Project Total:					5,000.00
Vendor: 10364 - Glencoe Youth Services					
Glencoe Youth Services	07/31/2018	8700	25-00-000-5740	Quarterly Contribution - April	5,500.00
Vendor 10364 - Glencoe Youth Services Total:					5,500.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10884 - Glenview Park District					
Glenview Park District	07/31/2018	8701	25-26-000-5386	Contractual - Day Care Field T	74.75
Glenview Park District	08/16/2018	8827	25-25-801-5300	Contractual - Camp Field Trips	881.50
Glenview Park District	08/16/2018	8827	25-25-810-5300	Contractual - Camp Field Trips	355.00
Vendor 10884 - Glenview Park District Total:					1,311.25
Vendor: 10837 - Gordon Food Service, Inc.					
Gordon Food Service, Inc.	07/17/2018	8616	25-26-000-5409	Day Care Food Supplies	2,051.04
Gordon Food Service, Inc.	07/31/2018	8702	25-25-803-5400	Camp Supplies	68.29
Gordon Food Service, Inc.	07/31/2018	8702	25-25-813-5400	Camp Supplies	51.07
Gordon Food Service, Inc.	07/31/2018	8702	25-26-000-5409	Day Care - Food Supplies	1,192.28
Gordon Food Service, Inc.	07/31/2018	8702	25-26-000-5460	Day Care - Food Equipment	165.97
Gordon Food Service, Inc.	08/15/2018	8802	25-26-000-5409	Day Care Food Supplies	83.50
Vendor 10837 - Gordon Food Service, Inc. Total:					3,612.15
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	07/17/2018	8617	25-00-000-5482	Hardware - Takiff Door Locks	2,519.52
Grainger Inc.	08/15/2018	8803	25-00-000-5481	Construction Supplies - Takiff	71.56
Vendor 10370 - Grainger Inc. Total:					2,591.08
Vendor: 10325 - Grand Food Center					
Grand Food Center	07/31/2018	8703	25-25-910-5400	July 4th Supplies	22.66
Grand Food Center	07/31/2018	8703	25-26-000-5409	Day Care Milk	181.10
Vendor 10325 - Grand Food Center Total:					203.76
Vendor: 10371 - Great Lakes Clay and Supply, Co.					
Great Lakes Clay and Supply,	08/15/2018	8804	25-25-615-5400	Ceramics Supplies	88.40
Vendor 10371 - Great Lakes Clay and Supply, Co. Total:					88.40
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	07/24/2018	8651	69-00-000-5548	Construction - Old Elm Playgr	69,750.00
Hacienda Landscaping	08/07/2018	8739	69-00-000-5545	Vernon Playground Constructi	39,748.50
Vendor 11282 - Hacienda Landscaping Total:					109,498.50
Vendor: 11257 - HighTouch High Tech					
HighTouch High Tech	07/31/2018	8704	25-25-944-5300	Contractual - Park & Play Eve	650.00
Vendor 11257 - HighTouch High Tech Total:					650.00
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	07/24/2018	8652	10-12-000-5481	Construction Supplies - Parks	193.29
Home Depot Credit Services	07/24/2018	8652	10-12-000-5482	Hardware - Parks	31.88
Home Depot Credit Services	07/24/2018	8652	10-12-000-5486	Plumbing Supplies - Parks	263.70
Home Depot Credit Services	07/24/2018	8652	25-00-000-5420	General Rec Supplies	296.00
Home Depot Credit Services	07/24/2018	8652	25-25-910-5400	July 4th Supplies	437.01
Home Depot Credit Services	07/24/2018	8652	25-25-941-5400	Mud Run Supplies	100.00
Home Depot Credit Services	07/24/2018	8652	25-25-952-5400	Summer Events Supplies	100.00
Home Depot Credit Services	07/24/2018	8652	69-00-000-5549	Old Elm Playground Owner It	324.69
Vendor 10384 - Home Depot Credit Services Total:					1,746.57
Vendor: 11286 - Homer Industries					
Homer Industries	07/31/2018	8705	69-00-000-5546	Vernon Playground Owner Ite	1,192.00
Homer Industries	08/07/2018	8740	69-00-000-5546	Playground Mulch	1,192.00
Vendor 11286 - Homer Industries Total:					2,384.00
Vendor: 11288 - HP Products					
HP Products	07/24/2018	8653	25-00-000-5430	First Aid Supplies - Takiff	192.60
Vendor 11288 - HP Products Total:					192.60
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	07/17/2018	8618	25-00-000-5360	Signs - Construction/Fitness/P	593.77
IC Signs & Graphics	08/07/2018	8741	25-00-000-5360	Community Input Signs	320.47
Vendor 10934 - IC Signs & Graphics Total:					914.24
Vendor: 10557 - IL Dept of Employment Security					
IL Dept of Employment Securi	08/15/2018	8805	45-00-000-5653	2nd Quarter Unemployment	534.00
Vendor 10557 - IL Dept of Employment Security Total:					534.00

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Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	07/20/2018	DFT0000679	10-00-000-2110	IL State Tax W/H	7,515.25
IL Dept of Revenue	08/03/2018	DFT0000690	10-00-000-2110	IL State Tax W/H	7,587.06
IL Dept of Revenue	08/17/2018	DFT0000695	10-00-000-2110	IL State Tax W/H	7,263.71
IL Dept of Revenue	08/17/2018	DFT0000699	10-00-000-2110	IL State Tax W/H	282.01
Vendor 10100 - IL Dept of Revenue Total:					22,648.03
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	07/31/2018	DFT0000682	10-00-000-2150	IMRF Contribution - July 2018	37,924.27
Illinois Municipal Retirement	07/31/2018	DFT0000682	10-00-000-2155	IMRF VAC Contribution - July	3,453.84
Vendor 10101 - Illinois Municipal Retirement Fund Total:					41,378.11
Vendor: 11181 - Innova Disc Golf					
Innova Disc Golf	07/24/2018	8654	25-25-761-5400	Discs for Disc Golf Tournamen	332.33
Vendor 11181 - Innova Disc Golf Total:					332.33
Vendor: 10396 - International Society of Arboriculture					
International Society of Arbor	07/17/2018	8619	10-12-000-5344	ISA Certificate - Keefe	180.00
Vendor 10396 - International Society of Arboriculture Total:					180.00
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	07/20/2018	DFT0000677	10-00-000-2120	Social Security W/H	20,647.16
IRS/Dept of Treasury	07/20/2018	DFT0000678	10-00-000-2130	Medicare	4,828.68
IRS/Dept of Treasury	07/20/2018	DFT0000680	10-00-000-2100	Fed Income Tax W/H	12,500.17
IRS/Dept of Treasury	08/03/2018	DFT0000688	10-00-000-2120	Social Security W/H	20,865.34
IRS/Dept of Treasury	08/03/2018	DFT0000689	10-00-000-2130	Medicare	4,879.90
IRS/Dept of Treasury	08/03/2018	DFT0000691	10-00-000-2100	Fed Income Tax W/H	13,027.21
IRS/Dept of Treasury	08/17/2018	DFT0000693	10-00-000-2120	Social Security W/H	20,003.42
IRS/Dept of Treasury	08/17/2018	DFT0000694	10-00-000-2130	Medicare	4,678.32
IRS/Dept of Treasury	08/17/2018	DFT0000696	10-00-000-2100	Fed Income Tax W/H	12,231.61
IRS/Dept of Treasury	08/17/2018	DFT0000697	10-00-000-2120	Social Security W/H	739.74
IRS/Dept of Treasury	08/17/2018	DFT0000698	10-00-000-2130	Medicare	173.00
IRS/Dept of Treasury	08/17/2018	DFT0000700	10-00-000-2100	Fed Income Tax W/H	843.31
Vendor 10106 - IRS/Dept of Treasury Total:					115,417.86
Vendor: 11298 - James Galeno					
James Galeno	08/07/2018	8742	25-25-803-5300	Contractual - Camp Reptile Sh	116.67
James Galeno	08/07/2018	8742	25-25-813-5300	Contractual - Camp Reptile Sh	116.66
James Galeno	08/07/2018	8742	25-26-000-5386	Contractual - Day Care Reptile	116.67
Vendor 11298 - James Galeno Total:					350.00
Vendor: 10400 - Kaplan Early Learning Co.					
Kaplan Early Learning Co.	07/31/2018	8706	25-26-000-5403	Day Care Program Supplies	23.00
Vendor 10400 - Kaplan Early Learning Co. Total:					23.00
Vendor: 10401 - Ken's Quick Print Inc.					
Ken's Quick Print Inc.	07/24/2018	8655	25-00-000-5401	Office Supplies - Rec	164.95
Ken's Quick Print Inc.	08/07/2018	8743	10-11-000-5342	Meeting Expenses	123.32
Ken's Quick Print Inc.	08/07/2018	8743	25-00-000-5360	Marketing	246.63
Vendor 10401 - Ken's Quick Print Inc. Total:					534.90
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solut	08/15/2018	8808	10-11-000-5355	Copy Machine Mo Maint - Jul	126.14
Konica Minolta Business Solut	08/15/2018	8808	25-00-000-5355	Copy Machine Mo Maint - Jul	193.44
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					319.58
Vendor: 11290 - Korn Ferry Hay Group, Inc.					
Korn Ferry Hay Group, Inc.	07/24/2018	8657	10-11-000-5321	Deposit - Salary Survey Updat	5,750.00
Vendor 11290 - Korn Ferry Hay Group, Inc. Total:					5,750.00
Vendor: 11169 - Kristen Saunders					
Kristen Saunders	08/07/2018	8744	25-25-785-5300	Contractual - Fitness Classes	11.37
Kristen Saunders	08/07/2018	8744	25-25-786-5300	Contractual - Fitness Classes	7.50
Vendor 11169 - Kristen Saunders Total:					18.87

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Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	08/07/2018	8745	25-26-000-5403	Day Care Program Supplies	606.99
Vendor 10406 - Lakeshore Learning Material Total:					606.99
Vendor: 10148 - Laser Quest - Arlington Heights					
Laser Quest - Arlington Height	08/15/2018	8809	25-25-833-5300	Contractual - Camp Trip (Bala	55.00
Vendor 10148 - Laser Quest - Arlington Heights Total:					55.00
Vendor: 10150 - Libertyville Parks and Recreation Department					
Libertyville Parks and Recreati	08/16/2018	8828	25-25-801-5300	Contractual - Camp Field Trip	1,320.00
Vendor 10150 - Libertyville Parks and Recreation Department Total:					1,320.00
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	08/15/2018	8810	10-12-000-5481	Construction Supplies - Parks	113.10
Lowe's Business Acct/GEMB	08/15/2018	8810	10-12-000-5481	Construction Supplies - Parks	-872.30
Lowe's Business Acct/GEMB	08/15/2018	8810	10-12-000-5581	Building Equipment - Parks	116.19
Lowe's Business Acct/GEMB	08/15/2018	8810	25-00-000-5481	Construction Supplies - Takiff	100.47
Lowe's Business Acct/GEMB	08/15/2018	8810	25-00-000-5588	Building Improvements - Takif	2,754.98
Vendor 10360 - Lowe's Business Acct/GEMB Total:					2,212.44
Vendor: 10082 - Marianne Nicolosi					
Marianne Nicolosi	08/07/2018	8746	25-25-785-5300	Contractual - Fitness Classes	621.42
Vendor 10082 - Marianne Nicolosi Total:					621.42
Vendor: 10160 - Market Access					
Market Access	07/17/2018	8620	25-00-000-5305	Liquor Liability Insurance - Jun	175.00
Market Access	08/15/2018	8811	10-14-000-5305	Liquor Liability Insurance - Be	1,050.00
Market Access	08/15/2018	8811	25-00-000-5305	Liquor Liability Insurance - Ta	350.00
Vendor 10160 - Market Access Total:					1,575.00
Vendor: 10174 - MCI					
MCI	07/31/2018	8708	25-00-000-5210	Long Distance Phone Svc	58.13
Vendor 10174 - MCI Total:					58.13
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	07/31/2018	8709	10-12-000-5481	Construction Supplies - Parks	150.98
Menoni & Mocogni	07/31/2018	8709	10-12-000-5497	Playground Surface Supplies	127.50
Menoni & Mocogni	07/31/2018	8709	69-00-000-5546	Vernon Playground Owner Ite	777.00
Menoni & Mocogni	08/07/2018	8747	69-00-000-5546	Vernon Playground Owner Ite	969.00
Vendor 10191 - Menoni & Mocogni Total:					2,024.48
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	07/24/2018	8659	10-12-000-5348	Mowing - Shared Services	1,553.44
Milieu Design LLC	07/24/2018	8659	10-12-000-5349	Mowing	6,699.08
Milieu Design LLC	08/07/2018	8748	10-12-000-5348	Contractual Mowing - VoG	1,165.08
Milieu Design LLC	08/07/2018	8748	10-12-000-5349	Contractual Mowing - GPD	5,024.31
Milieu Design LLC	08/15/2018	8813	10-12-000-5348	Contractual - Mowing VoG	1,165.08
Milieu Design LLC	08/15/2018	8813	10-12-000-5349	Contractual - Mowing GPD	5,024.31
Vendor 11267 - Milieu Design LLC Total:					20,631.30
Vendor: 10211 - Mundelein Park District					
Mundelein Park District	08/15/2018	8814	25-25-833-5300	Contractual - Camp Field Trip	195.00
Vendor 10211 - Mundelein Park District Total:					195.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	08/07/2018	8749	10-12-000-5481	Construction Supplies - Parks	55.76
Mutual Ace Hardware	08/07/2018	8749	10-12-000-5486	Plumbing Supplies - Parks	127.76
Mutual Ace Hardware	08/07/2018	8749	10-12-000-5490	Plantings/Flowers	40.10
Mutual Ace Hardware	08/07/2018	8749	25-00-000-5420	General Rec Supplies	40.47
Mutual Ace Hardware	08/07/2018	8749	25-25-910-5400	July 4th Supplies	75.60
Vendor 10213 - Mutual Ace Hardware Total:					339.69
Vendor: 8125 - Natalie Steinmetz					
Natalie Steinmetz	08/15/2018	8815	25-25-615-5400	Reimbursement - Ceramics Su	113.33
Vendor 8125 - Natalie Steinmetz Total:					113.33

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Vendor: 10103 - NCPERS-IL IMRF					
RS-IL IMRF	08/03/2018	8678	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					64.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts I	07/17/2018	8621	10-12-000-5590	Tree Trimming	1,505.00
Nels J. Johnson Tree Experts I	07/24/2018	8660	10-12-000-5590	Tree Trimming	1,510.00
Nels J. Johnson Tree Experts I	08/07/2018	8750	10-12-000-5590	Tree Trimming	1,105.00
Nels J. Johnson Tree Experts I	08/15/2018	8816	10-12-000-5590	Tree Trimming	810.00
Nels J. Johnson Tree Experts I	08/15/2018	8816	69-00-000-5546	Vernon Playground Tree Rem	3,575.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					8,505.00
Vendor: 11141 - North Shore Catering					
North Shore Catering	08/07/2018	8751	25-25-911-5300	Contractual - Beach Campout	1,764.00
Vendor 11141 - North Shore Catering Total:					1,764.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	07/31/2018	8710	10-13-000-5220	Gas/Heat - Watts	85.48
North Shore Gas Company	07/31/2018	8710	25-00-000-5220	Gas/Heat - Takiff	813.95
North Shore Gas Company	08/07/2018	8752	10-12-000-5220	Gas/Heat - Parks	146.54
North Shore Gas Company	08/07/2018	8752	10-14-000-5220	Gas/Heat - Parks	47.62
Vendor 10224 - North Shore Gas Company Total:					1,093.59
Vendor: 10227 - NRPA					
NRPA	07/24/2018	8661	10-11-000-5730	Annual Membership	850.00
Vendor 10227 - NRPA Total:					850.00
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	07/24/2018	8662	25-00-000-5355	Takiff Elevator Mo Maintenanc	467.63
Vendor 10235 - Otis Elevator Company Total:					467.63
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services	07/17/2018	8622	10-00-000-2175	FSA Plan Contributions - July	2,273.40
Administrative Services	07/24/2018	8663	10-11-000-5600	Sect 125 Fee - August	93.50
Vendor 10110 - PACT Administrative Services Corp Total:					2,366.90
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit U	07/20/2018	8601	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	07/20/2018	8601	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	07/20/2018	8601	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	08/03/2018	8679	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	08/03/2018	8679	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	08/03/2018	8679	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	08/17/2018	8772	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	08/17/2018	8772	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	08/17/2018	8772	10-00-000-2180	#880010320 Stowick	20.00
Vendor 10104 - Partnership Financial Credit Union Total:					975.00
Vendor: 10242 - PDRMA					
PDRMA	07/31/2018	8711	10-11-000-5600	Health Insurance - July	34,632.98
PDRMA	07/31/2018	8711	25-26-000-5600	Health Insurance - July	4,403.25
PDRMA	08/17/2018	8830	25-26-000-5600	Ins. Continuation Coverage -	682.54
Vendor 10242 - PDRMA Total:					39,718.77
Vendor: 10245 - Performance Media					
Performance Media	07/24/2018	8664	25-00-000-5360	Beach Advertisement	1,000.00
Vendor 10245 - Performance Media Total:					1,000.00
Vendor: 10690 - Philip C Hargarten					
Philip C Hargarten	08/07/2018	8753	10-12-000-5350	Turf Consulting - Berlin Field	3,500.00
Vendor 10690 - Philip C Hargarten Total:					3,500.00
Vendor: 10919 - Pizzo & Associates, Ltd.					
Pizzo & Associates, Ltd.	07/24/2018	8665	10-12-000-5585	Shelton Swale - Partnership Fo	89.37
Pizzo & Associates, Ltd.	08/15/2018	8817	10-12-000-5585	Shelton Park Swale / 2018 Ste	933.12
Vendor 10919 - Pizzo & Associates, Ltd. Total:					1,022.49

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Vendor: 10090 - Pride Dojo Inc.					
Dojo Inc.	07/24/2018	8666	25-25-725-5300	Contractual - Summer Karate	3,430.12
Vendor 10090 - Pride Dojo Inc. Total:					3,430.12
Vendor: 10254 - Pump It Up					
Pump It Up	07/17/2018	8623	25-25-801-5300	Contractual - Camp Field Trip	1,380.00
Vendor 10254 - Pump It Up Total:					1,380.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	07/17/2018	8624	25-00-000-5401	Office Supplies - Rec	157.09
Quill Corporation	07/17/2018	8624	25-00-000-5412	Cleaning Supplies - Takiff	20.97
Quill Corporation	07/17/2018	8624	25-00-000-5420	General Supplies - Rec	33.57
Quill Corporation	07/24/2018	8667	10-14-000-5401	Office Supplies - Beach	11.99
Quill Corporation	07/24/2018	8667	25-00-000-5401	Office Supplies - Rec	34.49
Quill Corporation	07/24/2018	8667	25-00-000-5420	General Supplies - Rec	81.59
Quill Corporation	07/31/2018	8712	25-00-000-5351	Equipment Repairs - Takiff	18.97
Quill Corporation	07/31/2018	8712	25-00-000-5401	Office Supplies - Rec	368.23
Quill Corporation	07/31/2018	8712	25-00-000-5412	Cleaning Supplies - Takiff	8.19
Quill Corporation	07/31/2018	8712	25-00-000-5420	General Rec Supplies	44.27
Quill Corporation	07/31/2018	8712	25-26-000-5401	Office Supplies - Day Care	53.01
Quill Corporation	08/07/2018	8754	10-12-000-5420	General Parks Supplies	24.20
Quill Corporation	08/07/2018	8754	10-14-000-5401	Office Supplies - Beach	15.99
Quill Corporation	08/07/2018	8754	25-00-000-5351	Equipment Repairs - Takiff	143.98
Quill Corporation	08/07/2018	8754	25-00-000-5401	Office Supplies - Rec	188.41
Quill Corporation	08/07/2018	8754	25-00-000-5412	Cleaning Supplies - Takiff	57.95
Quill Corporation	08/07/2018	8754	25-00-000-5420	General Rec Supplies	42.71
Quill Corporation	08/07/2018	8754	25-26-000-5401	Office Supplies - Day Care	65.09
Quill Corporation	08/07/2018	8754	45-00-000-5587	Safety/Security Equipment	205.40
Vendor 10259 - Quill Corporation Total:					1,576.10
Vendor: 10699 - Randall Industries					
ll Industries	07/31/2018	8713	25-00-000-5355	Lift Inspection	354.60
Vendor 10699 - Randall Industries Total:					354.60
Vendor: 11305 - RC Miller Events & Entertainment Inc.					
RC Miller Events & Entertain	08/15/2018	8818	25-25-950-5300	Contractual - Nerf Battle Even	570.00
Vendor 11305 - RC Miller Events & Entertainment Inc. Total:					570.00
Vendor: 10263 - Red's Garden Center Inc.					
Red's Garden Center Inc.	08/07/2018	8755	10-12-000-5494	Seed/Sod	192.30
Vendor 10263 - Red's Garden Center Inc. Total:					192.30
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	07/24/2018	8668	10-12-000-5353	Portable Toilet Svcs - Parks	340.00
Rite Portable Restrooms	07/24/2018	8668	10-14-000-5353	Portable Toilet Svcs - Beach	409.00
Rite Portable Restrooms	08/15/2018	8819	10-12-000-5353	Portable Toilet Svcs - Parks	684.00
Rite Portable Restrooms	08/15/2018	8819	10-15-000-5353	Portable Toilet Svcs - Boathou	204.50
Vendor 10767 - Rite Portable Restrooms Total:					1,637.50
Vendor: 10269 - RMC Inc.					
RMC Inc.	08/15/2018	8820	10-13-000-5357	Watts Refrig Mo Maint - Augu	265.00
Vendor 10269 - RMC Inc. Total:					265.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	07/17/2018	8625	25-27-000-5365	Contractual - June Personal Tr	206.25
Ronald P. Cadarian	08/07/2018	8756	25-27-000-5365	Contractual - Personal Trainin	318.75
Vendor 1232 - Ronald P. Cadarian Total:					525.00
Vendor: 10724 - Rubino Engineering Inc					
Rubino Engineering Inc	08/07/2018	8757	69-00-000-5552	Geotech Report - Takif Parkin	1,100.00
Vendor 10724 - Rubino Engineering Inc Total:					1,100.00
Vendor: 10615 - Salle Stepien Corp					
Salle Stepien Corp	08/07/2018	8758	25-25-765-5300	Contractual - Spring/Summer	1,974.00
Vendor 10615 - Salle Stepien Corp Total:					1,974.00
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial	07/31/2018	8714	25-25-801-5400	Camp Supplies	457.56

Voucher List of Bills

Payment Dates: 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sam's Club Direct Commercial	07/31/2018	8714	25-25-810-5400	Camp Supplies	314.64
Club Direct Commercial	07/31/2018	8714	25-25-833-5400	Camp Supplies	180.06
Sam's Club Direct Commercial	07/31/2018	8714	25-25-910-5400	July 4th Supplies	431.80
Sam's Club Direct Commercial	07/31/2018	8714	25-25-952-5400	Summer Events Supplies	98.92
Sam's Club Direct Commercial	07/31/2018	8714	65-00-018-5524	Three TVs	4,137.00
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					5,619.98
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	08/07/2018	8759	25-25-785-5300	Contractual - Fitness Classes	208.69
Sandra K Culver	08/07/2018	8759	25-25-786-5300	Contractual - Fitness Classes	52.50
Vendor 10654 - Sandra K Culver Total:					261.19
Vendor: 11160 - Shaun Christopher Whitley					
Shaun Christopher Whitley	07/31/2018	8715	25-25-803-5300	Contractual - Camp Music Cla	900.00
Shaun Christopher Whitley	07/31/2018	8715	25-25-812-5300	Contractual - Camp Music Cla	300.00
Shaun Christopher Whitley	07/31/2018	8715	25-25-813-5300	Contractual - Camp Music Cla	450.00
Shaun Christopher Whitley	07/31/2018	8715	25-26-000-5386	Contractual - Day Care Music	975.00
Vendor 11160 - Shaun Christopher Whitley Total:					2,625.00
Vendor: 10706 - Southeastern Security Consultants, Inc					
Southeastern Security Consult	07/31/2018	8716	25-25-707-5300	Background Checks - BBall Vol	380.00
Southeastern Security Consult	07/31/2018	8716	25-25-708-5300	Background Checks - BBall Vol	202.00
Southeastern Security Consult	07/31/2018	8716	25-25-711-5300	Background Checks - BBall Vol	380.00
Southeastern Security Consult	07/31/2018	8716	45-00-000-5335	Background Checks	203.50
Southeastern Security Consult	08/17/2018	8775	45-00-000-5335	Background Checks-July 2018	148.00
Vendor 10706 - Southeastern Security Consultants, Inc Total:					1,313.50
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	07/20/2018	8602	10-00-000-2190	M Barrios,335-98-0452,FIPS#	195.90
State Disbursement Unit	08/03/2018	8680	10-00-000-2190	M Barrios,335-98-0452,FIPS#	195.90
State Disbursement Unit	08/17/2018	8773	10-00-000-2190	M Barrios,335-98-0452,FIPS#	195.90
Vendor 10108 - State Disbursement Unit Total:					587.70
Vendor: 10603 - Steven J Balazs					
Steven J Balazs	08/15/2018	8822	25-25-908-5300	Contractual - Tots & Tunes En	900.00
Vendor 10603 - Steven J Balazs Total:					900.00
Vendor: 10753 - Sunbelt Rentals					
Sunbelt Rentals	07/31/2018	8717	69-00-000-5549	Old Elm Playground Owner It	1,977.68
Vendor 10753 - Sunbelt Rentals Total:					1,977.68
Vendor: 10291 - Swank Motion Pictures, Inc					
Swank Motion Pictures, Inc	07/31/2018	8718	25-25-911-5300	Contractual - Beach Campout	435.00
Vendor 10291 - Swank Motion Pictures, Inc Total:					435.00
Vendor: 11294 - Tennis Court Supply					
Tennis Court Supply	08/07/2018	8760	10-12-000-5585	Site Development - Tennis Ba	5,830.00
Vendor 11294 - Tennis Court Supply Total:					5,830.00
Vendor: 11274 - The Boating Warehouse, LLC.					
The Boating Warehouse, LLC.	08/07/2018	8761	10-14-000-5580	Beach Equipment Supplies	1,373.93
Vendor 11274 - The Boating Warehouse, LLC. Total:					1,373.93
Vendor: 11246 - The Scribble Books Company, Inc.					
The Scribble Books Company,	07/17/2018	8626	25-25-908-5300	Contractual - Tots N Tunes Pe	800.00
Vendor 11246 - The Scribble Books Company, Inc. Total:					800.00
Vendor: 10302 - Uline					
Uline	08/07/2018	8762	25-00-000-5401	Office Supplies - Rec	480.90
Uline	08/15/2018	8823	65-00-018-5534	Supplies - Children's Circle Ext	325.16
Vendor 10302 - Uline Total:					806.06
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	07/17/2018	8627	10-13-000-5220	Bulk Heat/Gas - Watts	490.44
Vanguard Energy Service, LLC	07/17/2018	8627	25-00-000-5220	Bulk Heat/Gas - Takiff	3,416.48
Vanguard Energy Service, LLC	07/24/2018	8669	10-13-000-5220	Bulk Gas/Heat - Watts	11.46
Vanguard Energy Service, LLC	07/24/2018	8669	25-00-000-5220	Bulk Gas/Heat - Takiff	433.19
Vendor 10307 - Vanguard Energy Service, LLC Total:					4,351.57

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Payment Dates: 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	07/20/2018	8603	10-00-000-2140	ICMA - A/C#301403	1,309.61
Vantagepoint Trf Agents-457	08/03/2018	8681	10-00-000-2140	ICMA - A/C#301403	1,309.61
Vantagepoint Trf Agents-457	08/17/2018	8774	10-00-000-2140	ICMA - A/C#301403	1,309.61
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,928.83
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	08/07/2018	8763	25-00-000-5210	Cell Phone Svc	915.94
Vendor 10309 - Verizon Wireless Total:					915.94
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	07/17/2018	8628	10-14-000-5420	Beach Pass Key Fobs/Cards	1,240.00
Vendor 10308 - Vermont Systems, Inc. Total:					1,240.00
Vendor: 10310 - Vernon Hills Park District					
Vernon Hills Park District	07/17/2018	8629	25-25-801-5300	Contractual - Camp Field Trip	1,089.00
Vendor 10310 - Vernon Hills Park District Total:					1,089.00
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	08/07/2018	8764	10-12-000-5480	Gasoline - Parks	1,870.94
Village of Glencoe	08/15/2018	8824	10-12-000-5240	Water/Sewer - Linden House	29.77
Vendor 10457 - Village of Glencoe Total:					1,900.71
Vendor: 10314 - Walmart Community					
Walmart Community	07/24/2018	8670	25-25-803-5400	K Korner Supplies	50.40
Walmart Community	07/24/2018	8670	25-25-813-5400	Koalas Supplies	67.91
Walmart Community	07/24/2018	8670	25-25-833-5400	Action Quest Supplies	211.68
Walmart Community	07/24/2018	8670	25-25-911-5400	Beach Campout Supplies	6.16
Walmart Community	07/24/2018	8670	25-25-944-5400	Park & Play Supplies	32.68
Walmart Community	07/24/2018	8670	25-26-000-5403	Day Care Pgm Supplies	228.74
Walmart Community	07/24/2018	8670	25-26-000-5430	Day Care First Aid Supplies	152.38
Vendor 10314 - Walmart Community Total:					749.95
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace	07/24/2018	8671	25-00-000-5412	Cleaning Supplies - Takiff	2,223.20
Warehouse Direct Workplace	07/24/2018	8671	25-26-000-5412	Cleaning Supplies - Day Care	1,000.00
Warehouse Direct Workplace	08/07/2018	8765	25-00-000-5412	Cleaning Supplies - Takiff	529.24
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					3,752.44
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	08/15/2018	8825	25-00-000-5360	Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 10316 - Wheeling Park District					
Wheeling Park District	08/07/2018	8766	25-25-810-5300	Contractual - Camp Field Trip	351.50
Vendor 10316 - Wheeling Park District Total:					351.50
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	07/31/2018	DFT0000681	10-00-000-2111	WI Mo Withholding	233.04
Vendor 10102 - Wisconsin Dept of Revenue Total:					233.04
Vendor: 11068 - Women's Library Club					
Women's Library Club	07/24/2018	8672	25-00-000-5730	Annual Memb. Dues - Wome	125.00
Vendor 11068 - Women's Library Club Total:					125.00
Vendor: 11256 - Zevco Medical Products					
Zevco Medical Products	07/24/2018	8673	25-00-000-5430	First Aid Supplies - Takiff	225.06
Vendor 11256 - Zevco Medical Products Total:					225.06
Vendor Set AP Vendors Total:					788,603.03

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 9504 - Adam Wohl					
Auam Wohl	07/31/2018	8682	25-00-000-4910	Reimbursement - Watts Com	16.00
Vendor 9504 - Adam Wohl Total:					16.00
Vendor: 4577 - Brad Janis					
Brad Janis	08/15/2018	8790	10-12-000-5421	Reimbursment - Uniform	60.00
Vendor 4577 - Brad Janis Total:					60.00
Vendor: 7073 - Chris Pietrini					
Chris Pietrini	07/24/2018	8638	25-00-000-5341	Reimbursement - Mileage	103.11
Chris Pietrini	07/24/2018	8638	25-25-833-5400	Reimbursement - Camp Suppl	20.82
Vendor 7073 - Chris Pietrini Total:					123.93
Vendor: 6988 - Cristina Pepe					
Cristina Pepe	07/24/2018	8641	25-25-801-5400	Reimbursement - Camp Suppl	15.00
Cristina Pepe	07/24/2018	8641	25-25-810-5400	Reimbursement - Camp Suppl	15.00
Vendor 6988 - Cristina Pepe Total:					30.00
Vendor: 0752 - Dana Baer					
Dana Baer	07/31/2018	8693	25-25-810-5400	Reimbursement - Camp Suppl	43.36
Vendor 0752 - Dana Baer Total:					43.36
Vendor: 7347 - Elizabeth Stowick					
Elizabeth Stowick	07/31/2018	8695	10-11-000-5341	Mileage Reimbursement	37.47
Vendor 7347 - Elizabeth Stowick Total:					37.47
Vendor: 3784 - Ellie Huber					
Ellie Huber	07/31/2018	8696	25-26-000-5409	Reimbursement - Day Care Fo	48.60
Vendor 3784 - Ellie Huber Total:					48.60
Vendor: 5029 - Jackie Kozelka					
Jackie Kozelka	08/15/2018	8806	25-25-813-5400	Reimbursement - Camp Suppl	63.65
Vendor 5029 - Jackie Kozelka Total:					63.65
Vendor: 1123 - Jackson Brownlee					
Jackson Brownlee	08/15/2018	8807	10-14-000-5340	Reimbursement 50% - US Saili	95.00
Jackson Brownlee	08/15/2018	8807	25-25-835-5400	Reimbursement 50% - US Saili	85.00
Jackson Brownlee	08/15/2018	8807	25-25-836-5400	Reimbursement 50% - US Saili	100.00
Vendor 1123 - Jackson Brownlee Total:					280.00
Vendor: 9041 - Liz Visteen					
Liz Visteen	07/24/2018	8658	25-25-941-5400	Reimbursement - Supplies	187.26
Liz Visteen	07/24/2018	8658	25-25-944-5400	Reimbursement - Supplies	15.96
Vendor 9041 - Liz Visteen Total:					203.22
Vendor: 7571 - Liza Rosenfeld					
Liza Rosenfeld	07/31/2018	8707	25-25-801-5400	Reimbursement - Camp Suppl	5.99
Liza Rosenfeld	07/31/2018	8707	25-25-810-5400	Reimbursement - Camp Suppl	5.98
Vendor 7571 - Liza Rosenfeld Total:					11.97
Vendor: 5052 - Mary Krueger					
Mary Krueger	08/15/2018	8812	25-26-000-5341	Reimbursement - Mileage	26.16
Vendor 5052 - Mary Krueger Total:					26.16
Vendor: 1518 - Robert Collins					
Robert Collins	08/15/2018	8821	25-00-000-5360	Replacement - Broken Phone	200.00
Vendor 1518 - Robert Collins Total:					200.00
Vendor Set Employees Total:					1,144.36

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Payment Dates: 07/12/2018 - 08/17/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000003733-162 - Amy Kadens					
Amy Kadens	08/10/2018	8771	25-00-000-2580	Actv 908502-02 Class Refund	199.37
Vendor 000003733-162 - Amy Kadens Total:					199.37
Vendor: 000004686-158 - Colette Freeman					
Colette Freeman	08/09/2018	8767	25-00-000-2580	Actv 605102-01 Class Refund	716.00
Vendor 000004686-158 - Colette Freeman Total:					716.00
Vendor: 000003589-159 - Ivy Domont					
Ivy Domont	08/09/2018	8768	25-00-000-2580	Actv 905101-03 Class Refund	17.75
Vendor 000003589-159 - Ivy Domont Total:					17.75
Vendor: 000003589-160 - Ivy Domont					
Ivy Domont	08/09/2018	8769	25-00-000-2580	Actv 905101-05 Class Refund	250.00
Vendor 000003589-160 - Ivy Domont Total:					250.00
Vendor: 000003589-161 - Ivy Domont					
Ivy Domont	08/09/2018	8770	25-00-000-2580	Actv 905101-07 Class Refund	250.00
Vendor 000003589-161 - Ivy Domont Total:					250.00
Vendor Set Refunds Total:					1,433.12
Grand Total:					791,180.51

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	308,854.53
25 - RECREATION FUND	163,474.87
45 - LIABILITY INSURANCE FUND	1,090.90
65 - CAPITAL PROJECTS FUND	73,064.52
69 - MASTER PLAN CAPITAL PROJECTS	244,695.69
Grand Total:	791,180.51

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	38,602.30
10-00-000-2110	IL STATE WITHHOLDING	22,648.03
10-00-000-2111	WI STATE WITHHOLDIN	233.04
10-00-000-2120	SOCIAL SECURITY WITH	62,255.66
10-00-000-2130	MEDICARE WITHHOLDING	14,559.90
10-00-000-2140	ICMA DEF COMP WITHO	3,928.83
10-00-000-2150	IMRF WITHHOLDING	37,924.27
10-00-000-2155	IMRF VAC WITHHOLDING	3,453.84
10-00-000-2160	SUPPL IMRF LIFE WITHO	64.00
10-00-000-2170	AFLAC WITHHOLDING	620.96
10-00-000-2175	FSA PLAN WITHHOLDIN	2,273.40
10-00-000-2180	CREDIT UNION WITHOL	975.00
10-00-000-2190	GARNISHMENT WITHOL	587.70
10-11-000-5310	LEGAL SERVICES	1,522.50
10-11-000-5311	LEGAL NOTICES	36.58
10-11-000-5321	CONSULTING SERVICES	5,750.00
10-11-000-5340	CONFERENCES AND TRA	2,085.83
10-11-000-5341	MILEAGE REIMBURSEM	37.47
10-11-000-5342	OFFICIALS/MEETING EXP	345.65
10-11-000-5355	MAINTENANCE SERVICE	6,141.94
10-11-000-5370	RENTAL - EQUIPMENT	152.85
10-11-000-5420	SUPPLIES - GENERAL	85.90
10-11-000-5425	SUPPLIES-STAFF RECOG/	190.79
10-11-000-5600	HEALTH INSURANCE PRE	34,726.48
10-11-000-5730	DUES/MEMBERSHIPS	910.00
10-12-000-5210	TELEPHONE/INTERNET	431.03
10-12-000-5220	FUEL/HEAT	146.54
10-12-000-5230	ELECTRICITY	432.76
10-12-000-5240	WATER	29.77
10-12-000-5340	CONFERENCES AND TRA	455.00
10-12-000-5342	OFFICIALS/MEETING EXP	22.55
10-12-000-5344	LICENSES	180.00
10-12-000-5348	SHARED SVCS-CONT MO	3,883.60
10-12-000-5349	CONTRACTL-HORT/LAN	16,747.70
10-12-000-5350	MAINTENANCE SERVICE	4,818.05
10-12-000-5353	DISPOSAL/PORTOLET SE	2,333.21
10-12-000-5420	SUPPLIES - GENERAL	67.15
10-12-000-5421	SUPPLIES - UNIFORMS	758.29
10-12-000-5450	SUPPLIES - EQUIPMENT	1,314.76
10-12-000-5480	GASOLINE/LUBRICANTS	1,870.94
10-12-000-5481	SUPPLIES-CONSTRUCTIO	-359.17
10-12-000-5482	SUPPLIES-HARDWARE	40.37
10-12-000-5484	SUPPLIES-ELECTRICAL/B	21.46
10-12-000-5486	SUPPLIES-PLUMBING	548.50
10-12-000-5488	SUPPLIES-POWER TOOL	132.28
10-12-000-5490	SUPPLIES-PLANTINGS/FL	317.93
10-12-000-5493	SUPPLIES-FERTILIZER/CH	4,738.96
10-12-000-5494	SUPPLIES-SEED/SOD	192.30

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5497	SUPPLIES-PLAYGRD/SUR	127.50
10-12-000-5581	EQUIPMENT - BLDG/HO	459.94
10-12-000-5582	EQUIPMENT - MAINTEN	651.98
10-12-000-5585	PAVEMENT & SITE DEVE	6,985.49
10-12-000-5590	TREE TRIM/WORK-Outsi	4,930.00
10-13-000-5210	TELEPHONE/INTERNET	238.55
10-13-000-5220	FUEL/HEAT	587.38
10-13-000-5230	ELECTRICITY	1,199.75
10-13-000-5353	DISPOSAL/PORTOLET SE	112.00
10-13-000-5355	MAINTENANCE SERVICE	150.00
10-13-000-5357	MAINT SERVICE-REFRIG	265.00
10-13-000-5412	CUSTODIAL/CLEANING S	861.44
10-14-000-4910	MISC/UNCLASSIFIED INC	370.00
10-14-000-5210	TELEPHONE/INTERNET	166.09
10-14-000-5220	FUEL/HEAT	47.62
10-14-000-5230	ELECTRICITY	572.53
10-14-000-5305	PARTY RENTAL ENTERM	1,050.00
10-14-000-5340	CONFERENCES AND TRA	414.00
10-14-000-5350	MAINTENANCE SERVICE	75.00
10-14-000-5351	REPAIRS - EQUIPMENT	2,429.51
10-14-000-5353	DISPOSAL/PORTOLET SE	409.00
10-14-000-5401	OFFICE SUPPLIES	27.98
10-14-000-5420	SUPPLIES - GENERAL	1,293.27
10-14-000-5580	EQUIPMENT - GENERAL	1,373.93
10-15-000-5230	ELECTRICITY	267.19
10-15-000-5351	REPAIRS - EQUIPMENT	1,209.98
10-15-000-5353	DISPOSAL/PORTOLET SE	204.50
10-15-000-5420	SUPPLIES - GENERAL	196.49
10-15-000-5450	SUPPLIES - EQUIPMENT	468.37
10-15-000-5482	SUPPLIES-HARDWARE	8.44
10-15-000-5584	EQUIPMENT - RECREATI	2,464.70
25-00-000-2580	BALANCE ON ACCOUNT-	1,433.12
25-00-000-4910	MISC/UNCLASSIFIED INC	-639.00
25-00-000-5210	TELEPHONE/INTERNET	4,329.28
25-00-000-5220	FUEL/HEAT	4,663.62
25-00-000-5230	ELECTRICITY	11,257.82
25-00-000-5301	POSTAGE	47.59
25-00-000-5305	PARTY RENTAL ENTERM	525.00
25-00-000-5321	CONSULTING-ONLINE/O	2,832.94
25-00-000-5340	CONFERENCES AND TRA	2,282.48
25-00-000-5341	MILEAGE REIMBURSEM	103.11
25-00-000-5342	OFFICIALS/MEETING EXP	58.92
25-00-000-5351	REPAIRS - EQUIPMENT	162.95
25-00-000-5352	REPAIRS - BUILDINGS	3,607.75
25-00-000-5353	DISPOSAL/PORTOLET SE	344.00
25-00-000-5355	MAINTENANCE SERVICE	2,132.84
25-00-000-5360	PRINTING/MARKETING/	10,956.09
25-00-000-5362	PHOTOGRAPHY	294.00
25-00-000-5401	OFFICE SUPPLIES	1,480.72
25-00-000-5412	CUSTODIAL/CLEANING S	2,839.55
25-00-000-5420	SUPPLIES - GENERAL	2,611.31
25-00-000-5430	SUPPLIES - FIRST AID	417.66
25-00-000-5481	SUPPLIES-CONSTRUCTIO	597.52
25-00-000-5482	SUPPLIES-HARDWARE	2,519.52
25-00-000-5483	SUPPLIES-PAINT	29.97
25-00-000-5486	SUPPLIES-PLUMBING	19.48
25-00-000-5588	BUILDING IMPROVEME	2,754.98
25-00-000-5730	DUES/MEMBERSHIPS	125.00

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5740	COMMUNITY GRP CONT	10,500.00
25-25-615-5400	SUPPLIES-YOUTH CERA	2,012.63
25-25-707-5300	CONTRACTL-BOYS HSE B	380.00
25-25-708-5300	CONTRACTL-GIRLS HSE B	202.00
25-25-711-5300	CONTRACTL-PEE WEE B	380.00
25-25-725-5300	CONTRACTL-KARATE CL	3,430.12
25-25-761-5400	SUPPLIES-DISC GOLF	380.72
25-25-765-5300	CDNTRACTL-FENCING	1,974.00
25-25-785-5300	CONTRACTL-FITNESS PU	841.48
25-25-786-5300	CONTRACTL-FITNESS DR	60.00
25-25-801-5300	CONTRACTL-SUN FUN C	20,551.30
25-25-801-5400	SUPPLIES-SUN FUN CAM	1,466.38
25-25-803-5300	CONTRACTL-KINDER KO	2,716.43
25-25-803-5400	SUPPLIES-KINDER KORN	417.67
25-25-809-5300	CONTRACTL-COUNSELO	201.75
25-25-809-5400	SUPPLIES-COUNSELOR I	628.22
25-25-810-5300	CONTRACTL-CAMP ADV	7,722.94
25-25-810-5400	SUPPLIES-CAMP ADVEN	1,412.79
25-25-812-5300	CONTRACTL-PANDA BEA	300.00
25-25-812-5400	SUPPLIES-PANDA BEAR	806.92
25-25-813-5300	CONTRACTL-KOALA BEA	1,428.79
25-25-813-5400	SUPPLIES-KOALA BEAR C	1,078.64
25-25-825-5300	CONTRACTL-SUMMERS	2,421.59
25-25-825-5400	SUPPLIES-SUMMERS EN	479.48
25-25-833-5300	CONTRACTL-ACTION QU	10,536.93
25-25-833-5400	SUPPLIES-ACTION QUES	814.24
25-25-835-5400	SUPPLIES-AQUATIC CAM	1,663.03
25-25-836-5400	SUPPLIES-SAILING CAMP	858.40
25-25-904-5300	CONTRACTL-MOTHER/S	50.00
25-25-908-5300	CONTRACTL-SUMMER C	1,700.00
25-25-910-5400	SUPPLIES-4TH OF JULY	2,745.48
25-25-911-5300	CONTRACTL-BEACH CA	3,199.00
25-25-911-5400	SUPPLIES-BEACH CAMP	133.58
25-25-928-5300	CONTRACTL-MOVIES ON	400.00
25-25-941-5400	SUPPLIES-YOUTH OBSTA	2,027.30
25-25-944-5300	CONTRACTL-PARK N PLA	650.00
25-25-944-5400	SUPPLIES-PARK N PLAY	57.62
25-25-950-5300	CONTRACTL-GEN WKSP/	570.00
25-25-952-5400	SUPPLIES-SUMMER SPE	457.21
25-26-000-5341	MILEAGE REIMBURSEM	26.16
25-26-000-5360	PRINTING/MARKETING/	75.00
25-26-000-5386	SERVICES-DAYCARE PRO	1,696.67
25-26-000-5387	NURSE SERVICES	180.00
25-26-000-5401	OFFICE SUPPLIES	118.10
25-26-000-5403	DAYCARE PROGRAM SU	1,588.04
25-26-000-5404	COMPUTER PGMS/APPS	350.00
25-26-000-5409	SUPPLIES-INTERNAL FO	4,282.01
25-26-000-5412	SUPPLIES-CLEANING/CU	1,000.00
25-26-000-5425	SUPPLIES-STAFF RECOG	330.29
25-26-000-5430	SUPPLIES - FIRST AID	1,612.51
25-26-000-5460	SUPPLIES-FOOD EQUIP	169.95
25-26-000-5584	EQUIPMENT - RECREATI	592.72
25-26-000-5600	HEALTH INSURANCE PRE	5,085.79
25-27-000-5210	DEDICATED TV/INTERNE	146.98
25-27-000-5365	CONTRACTL-PERSONAL	525.00
25-27-000-5420	SUPPLIES-GENERAL	250.79
45-00-000-5335	WELLNESS/PRE-PLACEM	351.50
45-00-000-5587	SAFETY/SECURITY EQUIP	205.40

Account Summary

Account Number	Account Name	Payment Amount
45-00-000-5653	UNEMPLOYMENT	534.00
65-00-018-5501	DIRECTOR COMMUNITY	1,149.50
65-00-018-5502	ANNUAL HARDWARE RE	2,663.25
65-00-018-5520	LEAD PAINT ABATEMT/C	37,800.00
65-00-018-5524	WIRELESS PROJECTORS-	4,442.40
65-00-018-5529	SCULPTURE RESTORATI	4,500.00
65-00-018-5531	BEE APIARY PROJECT	384.21
65-00-018-5533	EMERGENCY BOATHSE S	21,800.00
65-00-018-5534	CHILDRENS CIRCLE EXPA	325.16
69-00-000-5520	LAKEFRONT PARK-Desig	28.61
69-00-000-5530	TAKIFF PARKING-Ph 1-D	462.55
69-00-000-5531	TAKIFF PARKING-Ph 1-C	39,417.11
69-00-000-5532	TAKIFF PARKING-Ph1-O	90.00
69-00-000-5533	TAKIFF PARKING-UST Iss	3,413.51
69-00-000-5534	GEOTECH - Lakefront	18,174.62
69-00-000-5544	PLAYGRD-VERNON/JEFF-	2,852.57
69-00-000-5545	PLAYGRD-VERNON/JEFF-	39,748.50
69-00-000-5546	PLAYGRD-VERNON/JEFF-	7,896.53
69-00-000-5547	PLAYGRD-OLD ELM-Desi	3,709.51
69-00-000-5548	PLAYGRD-OLD ELM-Cons	69,750.00
69-00-000-5549	PLAYGRD-OLD ELM-Own	4,963.77
69-00-000-5550	TAKIFF PARKING Ph 2-D	2,300.53
69-00-000-5552	TAKIFF PARKING Ph 2-O	1,128.68
69-00-000-5553	OLD GB LINEAR PARKS-D	50,759.20
Grand Total:		791,180.51

Project Account Summary

Project Account Key	Payment Amount
None	791,180.51
Grand Total:	791,180.51

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on September 17, 2018 and you are hereby authorized to pay them from the appropriate funds.



 Treasurer, Park Board of Commissioners



 Secretary/Executive Director



Voucher List of Bills

By Vendor Set

Payment Dates 08/18/2018 - 09/12/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10532 - 22nd Century Media					
22nd Century Media	09/11/2018	8918	25-00-000-5360	Chamber Advertising	350.00
Vendor 10532 - 22nd Century Media Total:					350.00
Vendor: 11295 - Action #1 Construction					
Action #1 Construction	09/11/2018	8920	65-00-018-5520	Completion of Takiff Paint/Ca	53,600.00
Vendor 11295 - Action #1 Construction Total:					53,600.00
Vendor: 10098 - AFLAC					
AFLAC	09/06/2018	8872	10-00-000-2170	Supplemental Aflac Coverage	310.48
Vendor 10098 - AFLAC Total:					310.48
Vendor: 10739 - Airespring					
Airespring	09/06/2018	8873	25-00-000-5210	Fiber Internet - September	1,728.37
Vendor 10739 - Airespring Total:					1,728.37
Vendor: 11275 - Albertsons Safeway					
Albertsons Safeway	08/29/2018	8834	25-25-813-5400	Koala Camp Supplies	8.11
Albertsons Safeway	08/29/2018	8834	25-26-000-5409	Day Care Food Supplies	92.60
Vendor 11275 - Albertsons Safeway Total:					100.71
Vendor: 10973 - Altamanu, Inc.					
Altamanu, Inc.	09/11/2018	8921	69-00-000-5534	Design Svcs - Bluff Study	14,471.86
Altamanu, Inc.	09/11/2018	8921	69-00-000-5538	Design Svcs - Woodlawn Park	2,078.10
Altamanu, Inc.	09/11/2018	8921	69-00-000-5544	Design Svcs - Vernon Park	411.06
Altamanu, Inc.	09/11/2018	8921	69-00-000-5547	Design Svcs - Old Elm Park	1,745.88
Altamanu, Inc.	09/11/2018	8921	69-00-000-5550	Design Svcs - Takiff Parking Ph	3,444.17
Altamanu, Inc.	09/11/2018	8921	69-00-000-5553	Design Svcs - Old Green Bay R	10,184.25
Vendor 10973 - Altamanu, Inc. Total:					32,335.32
Vendor: 10140 - Althoff Industries, Inc.					
Althoff Industries, Inc.	08/29/2018	8835	25-00-000-5351	Takiff HVAC Equipment Repai	2,703.01
Althoff Industries, Inc.	09/11/2018	8922	25-00-000-5351	Takiff HVAC Repairs	667.02
Althoff Industries, Inc.	09/11/2018	8922	25-00-000-5355	Takiff HVAC Mo Maint - Octo	742.17
Vendor 10140 - Althoff Industries, Inc. Total:					4,112.20
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	09/06/2018	8874	10-14-000-5430	Beach First Aid Supplies	73.40
Amazon Capital Services	09/06/2018	8874	10-14-000-5580	General Beach Equipment	1,288.85
Amazon Capital Services	09/06/2018	8874	25-25-615-5400	Ceramics Supplies	62.81
Amazon Capital Services	09/06/2018	8874	25-25-787-5400	Fitness Supplies	14.99
Amazon Capital Services	09/06/2018	8874	25-25-836-5400	Sailing Camp Supplies	149.50
Amazon Capital Services	09/06/2018	8874	25-25-941-5400	Mud Run Supplies	182.19
Amazon Capital Services	09/06/2018	8874	25-26-000-5584	Day Care Rec Supplies	310.50
Amazon Capital Services	09/06/2018	8874	45-00-000-5587	Safety/Security Equipment	67.80
Amazon Capital Services	09/11/2018	8923	10-11-000-5342	Meeting Expenses	44.93
Amazon Capital Services	09/11/2018	8923	25-00-000-5210	Cell Phone Supplies	25.31
Amazon Capital Services	09/11/2018	8923	25-00-000-5405	Party Rental Supplies	221.88
Amazon Capital Services	09/11/2018	8923	25-00-000-5420	General Rec Supplies	76.47
Amazon Capital Services	09/11/2018	8923	25-25-787-5400	Fitness Class Supplies	65.95
Amazon Capital Services	09/11/2018	8923	25-26-000-5584	Day Care Recreation Supplies	216.67
Vendor 10946 - Amazon Capital Services Total:					2,801.25
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	09/11/2018	8924	25-25-941-5400	Supplies - Mud Run Tee Shirts	1,655.77
Vendor 10147 - American Outfitters, Ltd. Total:					1,655.77

Voucher List of Bills

Payment Dates: 08/18/2018 - 09/12/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10152 - American Red Cross					
American Red Cross	08/29/2018	8836	10-14-000-5340	Lifeguard Certifications	117.00
Vendor 10152 - American Red Cross Total:					117.00
Vendor: 10733 - Architectural Consulting Group, Ltd					
Architectural Consulting Grou	09/06/2018	8875	65-00-018-5520	Lead Paint Abatement Consul	5,495.00
Vendor 10733 - Architectural Consulting Group, Ltd Total:					5,495.00
Vendor: 10161 - Arthur Clesen Inc.					
Arthur Clesen Inc.	09/06/2018	8876	10-12-000-5493	Fertilizer/Chemicals - Parks	1,529.04
Arthur Clesen Inc.	09/06/2018	8876	10-12-000-5496	Athletic Field Maintenance Su	2,300.00
Arthur Clesen Inc.	09/06/2018	8876	69-00-000-5549	Old Elm Playground Owner It	320.00
Vendor 10161 - Arthur Clesen Inc. Total:					4,149.04
Vendor: 10162 - AT & T					
AT & T	08/29/2018	8837	10-12-000-5210	Phone Svc - Parks	54.64
AT & T	08/29/2018	8837	10-13-000-5210	Phone Svc - Watts	42.46
AT & T	08/29/2018	8837	25-00-000-5210	Phone Svc - Takiff=	1,614.50
Vendor 10162 - AT & T Total:					1,711.60
Vendor: 10455 - AT & T					
AT & T	09/06/2018	8877	10-14-000-5210	DSL Service - Beach	166.09
Vendor 10455 - AT & T Total:					166.09
Vendor: 10164 - Automatic Doors, Inc.					
Automatic Doors, Inc.	08/29/2018	8838	25-00-000-5351	Takiff Automatic Door Repairs	300.00
Vendor 10164 - Automatic Doors, Inc. Total:					300.00
Vendor: 10656 - Call One					
Call One	09/11/2018	8925	25-00-000-5210	T1 Line - Watts	350.98
Vendor 10656 - Call One Total:					350.98
Vendor: 11223 - Carlson Environmental					
Carlson Environmental	08/29/2018	8841	69-00-000-5533	Takiff Parking - UST Issue	440.00
Vendor 11223 - Carlson Environmental Total:					440.00
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	09/06/2018	8878	25-25-615-5400	Ceramics Supplies	161.60
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					161.60
Vendor: 10409 - Cintas Corporation #22					
Cintas Corporation #22	09/06/2018	8880	25-00-000-5350	Takiff Tile Clean/Seal	2,988.83
Cintas Corporation #22	09/06/2018	8880	25-00-000-5352	Takiff Carpet Cleaning	1,222.90
Vendor 10409 - Cintas Corporation #22 Total:					4,211.73
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	09/11/2018	8928	10-11-000-5342	Commissioner Name Plate	42.60
Vendor 10202 - Classic Design Awards Total:					42.60
Vendor: 10115 - Clowning Around Entertainment					
Clowning Around Entertainm	09/06/2018	8881	25-25-912-5300	Contractual - Harvest Fest Ha	529.50
Vendor 10115 - Clowning Around Entertainment Total:					529.50
Vendor: 10651 - Columbia Cascade Company					
Columbia Cascade Company	09/06/2018	8882	10-12-000-5585	Portable Park Picnic Tables - P	1,772.00
Columbia Cascade Company	09/06/2018	8882	69-00-000-5540	Portable Park Picnic Tables -	3,544.00
Columbia Cascade Company	09/06/2018	8882	69-00-000-5546	Portable Park Picnic Tables - V	1,772.00
Columbia Cascade Company	09/06/2018	8882	69-00-000-5549	Portable Park Picnic Tables -	1,772.00
Vendor 10651 - Columbia Cascade Company Total:					8,860.00
Vendor: 10505 - Comcast					
Comcast	08/29/2018	8842	10-13-000-5210	Internet Svc - Watts	195.94
Vendor 10505 - Comcast Total:					195.94
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	09/06/2018	8883	10-12-000-5230	Electricity - Parks	401.28
Commonwealth Edison	09/06/2018	8883	10-13-000-5230	Electricity - Watts	1,247.24
Commonwealth Edison	09/06/2018	8883	10-14-000-5230	Electricity - Beach	545.46
Commonwealth Edison	09/06/2018	8883	10-15-000-5230	Electricity - Boathouse	198.69

Voucher List of Bills

Payment Dates: 08/18/2018 - 09/12/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Commonwealth Edison	09/06/2018	8883	25-00-000-5230	Electricity - Takiff	12,411.53
Vendor 10208 - Commonwealth Edison Total:					14,804.20
Vendor: 10324 - Decatur Blueprint, Inc.					
Decatur Blueprint, Inc.	09/06/2018	8884	25-00-000-5360	Park Events Kiosks	592.73
Vendor 10324 - Decatur Blueprint, Inc. Total:					592.73
Vendor: 11221 - DirecTV					
DirecTV	08/29/2018	8844	25-27-000-5210	TV/Internet Svc - Takiff Fitness	146.98
Vendor 11221 - DirecTV Total:					146.98
Vendor: 10334 - Discount School Supply					
Discount School Supply	09/06/2018	8885	25-26-000-5584	Day Care Recreation Supplies	735.78
Vendor 10334 - Discount School Supply Total:					735.78
Vendor: 10335 - Domino's Pizza					
Domino's Pizza	08/29/2018	8845	25-25-806-5400	Preschool Summer's End Cam	62.37
Domino's Pizza	09/06/2018	8886	25-26-000-5425	Emp Recognition Pizza Lunche	132.86
Vendor 10335 - Domino's Pizza Total:					195.23
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corpora	09/11/2018	8930	10-11-000-5355	TSS - October	6,153.80
Excalibur Technology Corpora	09/11/2018	8930	25-00-000-5321	WebTrac Hosting - October	749.00
Vendor 10341 - Excalibur Technology Corporation Total:					6,902.80
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	08/29/2018	8846	25-00-000-5355	Fire Protection Inspection	1,750.00
Vendor 10207 - F.E. Moran, Inc. Total:					1,750.00
Vendor: 10344 - FedEx					
FedEx	08/29/2018	8847	25-00-000-5301	Shipping	16.30
Vendor 10344 - FedEx Total:					16.30
Vendor: 10405 - First Student					
First Student	08/29/2018	8848	25-25-801-5300	Contractual - Camp Bus Serv	1,400.64
First Student	08/29/2018	8848	25-25-809-5300	Contractual - Camp Bus Serv	197.13
First Student	08/29/2018	8848	25-25-810-5300	Contractual - Camp Bus Serv	487.62
First Student	08/29/2018	8848	25-25-833-5300	Contractual - Camp Bus Serv	684.74
First Student	08/29/2018	8848	25-26-000-5386	Contractual - Day Care Camp	155.63
First Student	09/11/2018	8931	25-25-825-5300	Contractual - Camp Bus Serv	591.37
Vendor 10405 - First Student Total:					3,517.13
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-471-5300	Payment #6 - School Year	4,306.50
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-472-5300	Payment #6 - School Year	5,623.50
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-473-5300	Payment #6 - School Year	8,979.00
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-474-5300	Payment #6 - School Year	1,414.13
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-475-5300	Payment #1 - Fall Extensions	19,597.50
Glencoe Junior Kindergarten	09/11/2018	8932	25-25-476-5300	Payment #6 - Camp	93.75
Vendor 10076 - Glencoe Junior Kindergarten Total:					40,014.38
Vendor: 10837 - Gordon Food Service, Inc.					
Gordon Food Service, Inc.	08/29/2018	8849	25-26-000-5460	Day Care Food Equipment	44.84
Gordon Food Service, Inc.	09/06/2018	8887	25-26-000-5409	Day Care Food Supplies	782.49
Gordon Food Service, Inc.	09/06/2018	8887	25-26-000-5460	Day Care Food Equipment	46.53
Gordon Food Service, Inc.	09/11/2018	8933	25-25-402-5400	ELC Supplies	131.08
Gordon Food Service, Inc.	09/11/2018	8933	25-26-000-5409	Day Care Food Supplies	809.29
Gordon Food Service, Inc.	09/11/2018	8933	25-26-000-5460	Day Care Food Equipment	49.51
Vendor 10837 - Gordon Food Service, Inc. Total:					1,863.74
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	08/29/2018	8850	25-00-000-5401	Office Supplies - Rec	174.60
Grainger Inc.	09/11/2018	8934	25-00-000-5484	Electrical Supplies - Takiff	140.88
Vendor 10370 - Grainger Inc. Total:					315.48
Vendor: 10325 - Grand Food Center					
Grand Food Center	09/06/2018	8888	25-25-835-5400	Aquatics Camp Supplies	5.99
Grand Food Center	09/06/2018	8888	25-25-836-5400	Sailing Camp Supplies	5.99

Voucher List of Bills

Payment Dates: 08/18/2018 - 09/12/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Grand Food Center	09/06/2018	8888	25-26-000-5409	Day Care Milk	172.14
Vendor 10325 - Grand Food Center Total:					184.12
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	09/11/2018	8935	69-00-000-5545	Vernon Playground Constructi	17,079.46
Vendor 11282 - Hacienda Landscaping Total:					17,079.46
Vendor: 10379 - HD Supply Facilities Maintenance					
HD Supply Facilities Maintena	09/06/2018	8889	10-12-000-5497	Playground Surface Supplies	614.46
Vendor 10379 - HD Supply Facilities Maintenance Total:					614.46
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	08/29/2018	8851	25-00-000-5420	General Rec Supplies	331.70
Home Depot Credit Services	08/29/2018	8851	65-00-018-5524	Wireless Projector Project Su	449.46
Vendor 10384 - Home Depot Credit Services Total:					781.16
Vendor: 11286 - Homer Industries					
Homer Industries	09/11/2018	8936	69-00-000-5549	Old Elm Playground Woodchi	2,384.00
Vendor 11286 - Homer Industries Total:					2,384.00
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	09/06/2018	8890	25-00-000-5360	Signs - Beach/Parks/Parking L	1,056.51
Vendor 10934 - IC Signs & Graphics Total:					1,056.51
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	08/31/2018	DFT0000704	10-00-000-2110	IL State Tax W/H	4,626.70
Vendor 10100 - IL Dept of Revenue Total:					4,626.70
Vendor: 10088 - Illinois Baseball Academy					
Illinois Baseball Academy	09/06/2018	8891	25-25-701-5300	Contractual - Baseball Camps	3,220.00
Vendor 10088 - Illinois Baseball Academy Total:					3,220.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	08/31/2018	DFT0000706	10-00-000-2150	IMRF Contribution - August	56,753.50
Illinois Municipal Retirement	08/31/2018	DFT0000706	10-00-000-2155	IMRF Contribution - August	4,840.76
Vendor 10101 - Illinois Municipal Retirement Fund Total:					61,594.26
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	08/31/2018	DFT0000702	10-00-000-2120	Social Security W/H	13,168.84
IRS/Dept of Treasury	08/31/2018	DFT0000703	10-00-000-2130	Medicare	3,079.72
IRS/Dept of Treasury	08/31/2018	DFT0000705	10-00-000-2100	Fed Income Tax W/H	8,143.97
Vendor 10106 - IRS/Dept of Treasury Total:					24,392.53
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solut	09/11/2018	8937	10-11-000-5355	Copy Machine Mo Maint - Au	81.51
Konica Minolta Business Solut	09/11/2018	8937	25-00-000-5355	Copy Machine Mo Maint - Au	157.10
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					238.61
Vendor: 11290 - Korn Ferry Hay Group, Inc.					
Korn Ferry Hay Group, Inc.	08/29/2018	8852	10-11-000-5321	Payment #2 - Salary Survey	2,875.00
Vendor 11290 - Korn Ferry Hay Group, Inc. Total:					2,875.00
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	09/06/2018	8892	25-25-402-5400	ELC Supplies	94.97
Lakeshore Learning Material	09/06/2018	8892	25-26-000-5584	Day Care Recreation Equipme	7,673.14
Vendor 10406 - Lakeshore Learning Material Total:					7,768.11
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	09/11/2018	8939	10-12-000-5481	Construction Supplies - Parks	438.61
Lowe's Business Acct/GEMB	09/11/2018	8939	10-12-000-5490	Plantings/Flowers	507.96
Lowe's Business Acct/GEMB	09/11/2018	8939	25-00-000-5481	Construction Supplies - Takiff	1,623.49
Lowe's Business Acct/GEMB	09/11/2018	8939	25-00-000-5582	Maintenance Equipment - Tak	455.64
Lowe's Business Acct/GEMB	09/11/2018	8939	25-26-000-5412	Day Care Custodial Supplies	175.30
Vendor 10360 - Lowe's Business Acct/GEMB Total:					3,201.00
Vendor: 10082 - Marianne Nicolosi					
Marianne Nicolosi	09/06/2018	8893	25-25-785-5300	Contractual - Fitness Classes	458.68
Vendor 10082 - Marianne Nicolosi Total:					458.68

Voucher List of Bills

Payment Dates: 08/18/2018 - 09/12/2018

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10160 - Market Access					
Market Access	09/11/2018	8940	10-14-000-5305	Liquor Liability Insurance - Be	875.00
Market Access	09/11/2018	8940	25-00-000-5305	Liquor Liability Insurance - Ta	175.00
Vendor 10160 - Market Access Total:					1,050.00
Vendor: 10174 - MCI					
MCI	08/29/2018	8853	25-00-000-5210	Long Distance Phone Svc	65.00
Vendor 10174 - MCI Total:					65.00
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	09/06/2018	8895	10-12-000-5481	Construction Supplies - Parks	75.52
Menoni & Mocogni	09/06/2018	8895	25-00-000-5486	Plumbing Supplies - Takiff	568.80
Menoni & Mocogni	09/06/2018	8895	69-00-000-5546	Vernon Playground Owner Ite	763.10
Menoni & Mocogni	09/11/2018	8941	25-00-000-5481	Construction Supplies - Rec	1,570.00
Menoni & Mocogni	09/11/2018	8941	25-25-941-5400	Mun Run Supplies	650.00
Menoni & Mocogni	09/11/2018	8941	69-00-000-5546	Vernon Playground Supplies	42.24
Vendor 10191 - Menoni & Mocogni Total:					3,669.66
Vendor: 11312 - Mr. David's Flooring					
Mr. David's Flooring	09/06/2018	8896	65-00-018-5523	ELC Green Floor Replacement	13,016.00
Vendor 11312 - Mr. David's Flooring Total:					13,016.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	09/11/2018	8942	10-12-000-5480	Gasoline/Lubricants - Parks	71.96
Mutual Ace Hardware	09/11/2018	8942	10-12-000-5481	Construction Supplies - Parks	25.19
Mutual Ace Hardware	09/11/2018	8942	10-12-000-5490	Plantings/Flowers	93.47
Mutual Ace Hardware	09/11/2018	8942	10-12-000-5491	Greenhouse Supplies	22.49
Mutual Ace Hardware	09/11/2018	8942	25-00-000-5483	Paint - Takiff	56.35
Vendor 10213 - Mutual Ace Hardware Total:					269.46
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts I	08/29/2018	8854	10-12-000-5346	Shared Svcs - Dist 35	9,820.00
Nels J. Johnson Tree Experts I	08/29/2018	8854	10-12-000-5590	Tree Trimming	6,235.00
Nels J. Johnson Tree Experts I	09/06/2018	8897	10-12-000-5590	Tree Trimming	2,220.00
Nels J. Johnson Tree Experts I	09/11/2018	8943	10-12-000-5590	Tree Trimming	6,667.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					24,942.00
Vendor: 11141 - North Shore Catering					
North Shore Catering	08/29/2018	8855	25-25-801-5400	Pizza Lunches for Camp	2,960.00
North Shore Catering	08/29/2018	8855	25-25-810-5400	Pizza Lunches for Camp	1,480.00
Vendor 11141 - North Shore Catering Total:					4,440.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	08/29/2018	8856	10-13-000-5220	Gas/Heat - Watts	149.37
North Shore Gas Company	08/29/2018	8856	25-00-000-5220	Gas/Heat - Takiff	847.53
North Shore Gas Company	09/06/2018	8898	10-12-000-5220	Gas/Heat - Parks	74.40
North Shore Gas Company	09/06/2018	8898	10-14-000-5220	Gas/Heat - Beach	48.62
Vendor 10224 - North Shore Gas Company Total:					1,119.92
Vendor: 10340 - Northshore Omega					
Northshore Omega	08/29/2018	8857	25-26-000-5335	Pre Placement Exams (Kroll &	620.00
Vendor 10340 - Northshore Omega Total:					620.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	09/11/2018	8944	25-00-000-5355	Takiff Mo Exterminator - Aug	365.46
Vendor 10233 - Orkin Pest Control Total:					365.46
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	08/29/2018	8858	25-00-000-5355	Takiff Elevator Mo Maintenanc	467.63
Vendor 10235 - Otis Elevator Company Total:					467.63
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services	08/29/2018	8859	10-11-000-5600	PACT Admin Fee - Sept	99.00
PACT Administrative Services	08/29/2018	8860	10-00-000-2175	FSA Plan Contributions - Aug	3,409.10
Vendor 10110 - PACT Administrative Services Corp Total:					3,508.10
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit U	08/31/2018	8831	10-00-000-2180	#86720 Janis	30.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Partnership Financial Credit U	08/31/2018	8831	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	08/31/2018	8831	10-00-000-2180	#880010320 Stowick	20.00
Vendor 10104 - Partnership Financial Credit Union Total:					325.00
Vendor: 5208 - Patrick Lentz					
Patrick Lentz	09/06/2018	8899	25-00-000-5362	Mud Run Photography	225.00
Patrick Lentz	09/06/2018	8899	25-25-941-5300	Mud Run Photography	300.00
Vendor 5208 - Patrick Lentz Total:					525.00
Vendor: 10242 - PDRMA					
PDRMA	08/29/2018	8861	10-11-000-5600	Health Insurance - August	34,643.28
PDRMA	08/29/2018	8861	25-26-000-5600	Health Insurance - August	7,000.95
PDRMA	08/29/2018	8862	25-26-000-5600	Sept. Continuation - Cohen	965.24
PDRMA	09/11/2018	8945	25-26-000-5600	Oct. Insurance Continuation -	982.33
Vendor 10242 - PDRMA Total:					43,591.80
Vendor: 10243 - Pentegra Systems					
Pentegra Systems	09/06/2018	8900	25-00-000-5420	Takiff Swipe Cards	405.50
Vendor 10243 - Pentegra Systems Total:					405.50
Vendor: 10246 - Petty Cash					
Petty Cash	09/11/2018	8946	25-25-941-4200	Cash Bank for Mud Run	400.00
Vendor 10246 - Petty Cash Total:					400.00
Vendor: 10247 - Piero's Pizza - Highland Park					
Piero's Pizza - Highland Park	09/06/2018	8901	25-00-000-5340	Rec Staff Pizza Luncheon	87.12
Piero's Pizza - Highland Park	09/06/2018	8901	25-25-803-5400	K Korner Camp Lunches	245.50
Piero's Pizza - Highland Park	09/06/2018	8901	25-25-814-5400	Presch Summer's End Camp L	85.82
Piero's Pizza - Highland Park	09/06/2018	8901	25-26-000-5425	Day Care Staff Employee Reco	130.40
Piero's Pizza - Highland Park	09/11/2018	8947	25-25-803-5400	Balance Due - K Korner Camp	15.00
Vendor 10247 - Piero's Pizza - Highland Park Total:					563.84
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	09/06/2018	8902	25-25-725-5300	Contractual - Fall Karate Class	13,178.17
Vendor 10090 - Pride Dojo Inc. Total:					13,178.17
Vendor: 10259 - Quill Corporation					
Quill Corporation	08/29/2018	8863	10-11-000-5342	Meeting Supplies	13.63
Quill Corporation	08/29/2018	8863	25-00-000-5401	Office Supplies - Rec	951.66
Quill Corporation	08/29/2018	8863	25-00-000-5412	Cleaning Supplies - Rec	9.35
Quill Corporation	08/29/2018	8863	25-00-000-5420	General Rec Supplies	72.11
Quill Corporation	08/29/2018	8863	45-00-000-5587	Safety/Ergonomics Equipmen	1,507.86
Quill Corporation	09/06/2018	8903	10-11-000-5342	Meeting Expenses - Admin	124.95
Quill Corporation	09/06/2018	8903	25-00-000-5401	Office Supplies - Rec	337.85
Quill Corporation	09/06/2018	8903	25-00-000-5420	General Supplies - Rec	29.99
Quill Corporation	09/06/2018	8903	25-26-000-5401	Office Supplies - Day Care	81.76
Vendor 10259 - Quill Corporation Total:					3,129.16
Vendor: 10878 - Rainout Line					
Rainout Line	09/11/2018	8948	25-00-000-5404	Weather Info System Renewa	399.00
Vendor 10878 - Rainout Line Total:					399.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	09/11/2018	8949	25-25-913-5300	Contractual - Boo Bash Entert	1,185.00
Vendor 10375 - Record-A-Hit Total:					1,185.00
Vendor: 10263 - Red's Garden Center Inc.					
Red's Garden Center Inc.	08/29/2018	8864	10-12-000-5494	Seed/Sod	150.50
Vendor 10263 - Red's Garden Center Inc. Total:					150.50
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	09/06/2018	8904	10-12-000-5353	Portable Toilet Svcs - Parks	684.00
Vendor 10767 - Rite Portable Restrooms Total:					684.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	08/29/2018	8865	10-13-000-5357	Watts Refrig Mo Maint - Sept	265.00
Vendor 10269 - RMC Inc. Total:					265.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	09/11/2018	8951	25-27-000-5365	Contractual - Personal Trainin	386.25
Vendor 1232 - Ronald P. Cadarian Total:					386.25
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	09/06/2018	8905	10-11-000-5730	3rd Quarter Rotary Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					275.00
Vendor: 10724 - Rubino Engineering Inc					
Rubino Engineering Inc	08/29/2018	8866	69-00-000-5534	Lakefront/Bluff Study / 3 Soil	7,850.00
Vendor 10724 - Rubino Engineering Inc Total:					7,850.00
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial	09/06/2018	8906	25-25-801-5400	Sun Fun Camp Supplies	119.47
Sam's Club Direct Commercial	09/06/2018	8906	25-25-810-5400	Camp Adventure Supplies	119.47
Sam's Club Direct Commercial	09/06/2018	8906	25-25-833-5400	Action Quest Camp Supplies	48.40
Sam's Club Direct Commercial	09/06/2018	8906	25-25-911-5400	Beach Campout Supplies	366.88
Sam's Club Direct Commercial	09/06/2018	8906	65-00-018-5524	Takiff Projector Project Suppli	198.18
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					852.40
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	09/06/2018	8907	25-25-785-5300	Contractual - Fitness Classes	152.70
Sandra K Culver	09/06/2018	8907	25-25-786-5300	Contractual - Fitness Classes	90.00
Vendor 10654 - Sandra K Culver Total:					242.70
Vendor: 10276 - Scholastic Book Fair					
Scholastic Book Fair	09/06/2018	8908	25-26-000-5402	Science Magazines for Day Ca	121.00
Vendor 10276 - Scholastic Book Fair Total:					121.00
Vendor: 11160 - Shaun Christopher Whitley					
Shaun Christopher Whitley	09/11/2018	8952	25-25-803-5300	Contractual - Camp Music Cla	225.00
Shaun Christopher Whitley	09/11/2018	8952	25-25-811-5300	Contractual - Camp Music Cla	200.00
Shaun Christopher Whitley	09/11/2018	8952	25-25-813-5300	Contractual - Camp Music Cla	200.00
Shaun Christopher Whitley	09/11/2018	8952	25-26-000-5386	Contractual - Day Care Music	575.00
Vendor 11160 - Shaun Christopher Whitley Total:					1,200.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	09/11/2018	8953	10-12-000-5483	Paint - Parks	111.97
Sherwin-Williams Company	09/11/2018	8953	25-00-000-5483	Paint - Takiff	892.31
Vendor 10279 - Sherwin-Williams Company Total:					1,004.28
Vendor: 10706 - Southeastern Security Consultants, Inc					
Southeastern Security Consult	09/11/2018	8954	45-00-000-5335	Background Checks - August	111.00
Vendor 10706 - Southeastern Security Consultants, Inc Total:					111.00
Vendor: 10285 - Specialty Floors, Inc.					
Specialty Floors, Inc.	08/29/2018	8867	25-00-000-5350	Takiff Gym Floor Sealing	5,028.00
Vendor 10285 - Specialty Floors, Inc. Total:					5,028.00
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	08/31/2018	8832	10-00-000-2190	M Barrios,335-98-0452,FIPS#	195.90
Vendor 10108 - State Disbursement Unit Total:					195.90
Vendor: 10801 - Stephanie Metz					
Stephanie Metz	09/06/2018	8909	25-25-785-5300	Contractual - Fitness Classes	24.00
Stephanie Metz	09/06/2018	8909	25-25-786-5300	Contractual - Fitness Classes	360.00
Stephanie Metz	09/06/2018	8909	25-25-787-5300	Contractual - Fitness Classes	648.00
Vendor 10801 - Stephanie Metz Total:					1,032.00
Vendor: 10151 - The Lifeguard Store					
The Lifeguard Store	09/06/2018	8911	10-14-000-5421	Uniforms - Beach	136.00
Vendor 10151 - The Lifeguard Store Total:					136.00
Vendor: 10209 - The Mulch Center					
The Mulch Center	09/11/2018	8955	69-00-000-5540	Woodlawn Playground Suppli	1,800.00
Vendor 10209 - The Mulch Center Total:					1,800.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10302 - Uline					
Uline	08/29/2018	8868	25-00-000-5420	General Rec Supplies	445.16
Vendor 10302 - Uline Total:					445.16
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	08/29/2018	8869	25-00-000-5301	Postage for Mail Machine	750.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					750.00
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	08/29/2018	8870	10-13-000-5220	Bulk Gas/Heat - Watts	21.96
Vanguard Energy Service, LLC	08/29/2018	8870	25-00-000-5220	Bulk Gas/Heat - Watts	730.92
Vendor 10307 - Vanguard Energy Service, LLC Total:					752.88
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	08/31/2018	8833	10-00-000-2140	ICMA - A/C#301403	1,309.61
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					1,309.61
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	09/11/2018	8956	25-00-000-5210	Cell Phone Svc	928.88
Vendor 10309 - Verizon Wireless Total:					928.88
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	09/11/2018	8957	10-12-000-5480	Gasoline - Parks	2,231.98
Village of Glencoe	09/11/2018	8958	25-25-935-5300	Liquor Permit - Tails & Ales	50.00
Village of Glencoe	09/11/2018	8959	10-12-000-5240	Water/Sewer - Parks	3,849.83
Village of Glencoe	09/11/2018	8959	10-13-000-5240	Water/Sewer - Watts	724.46
Village of Glencoe	09/11/2018	8959	10-14-000-5240	Water/Sewer - Beach	96.88
Village of Glencoe	09/11/2018	8959	10-15-000-5240	Water/Sewer - Boathouse	80.30
Village of Glencoe	09/11/2018	8959	25-00-000-5240	Water/Sewer - Takiff	3,253.43
Vendor 10457 - Village of Glencoe Total:					10,286.88
Vendor: 10314 - Walmart Community					
Walmart Community	08/29/2018	8871	25-25-803-5400	K Korner Supplies	74.49
Walmart Community	08/29/2018	8871	25-25-812-5400	Panda Camp Supplies	14.91
Walmart Community	08/29/2018	8871	25-25-813-5400	Koalas Supplies	14.41
Walmart Community	08/29/2018	8871	25-25-833-5400	Action Quest Supplies	6.00
Walmart Community	08/29/2018	8871	25-25-911-5400	Beach Campout Supplies	74.56
Walmart Community	08/29/2018	8871	25-25-952-5400	Summer Special Events Suppli	22.66
Walmart Community	08/29/2018	8871	25-26-000-5403	Day Care Pgm Supplies	953.76
Walmart Community	08/29/2018	8871	25-26-000-5584	Day Care Recreation Supplies	211.48
Vendor 10314 - Walmart Community Total:					1,372.27
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	09/11/2018	8960	25-00-000-5360	Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	08/31/2018	DFT0000707	10-00-000-2111	Wi Mo Withholding	356.71
Vendor 10102 - Wisconsin Dept of Revenue Total:					356.71
Vendor: 11310 - WT Group, LLC					
WT Group, LLC	09/06/2018	8912	30-00-000-5321	Consulting Svcs - ADA Transiti	1,033.75
Vendor 11310 - WT Group, LLC Total:					1,033.75
Vendor Set AP Vendors Total:					481,021.82

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 6950 - Abigail Paulson					
Abigail Paulson	09/11/2018	8919	25-26-000-5403	Reimbursement - Day Care Su	123.36
Vendor 6950 - Abigail Paulson Total:					123.36
Vendor: 4577 - Brad Janis					
Brad Janis	08/29/2018	8839	10-11-000-5342	20 Yrs Service Award	200.00
Vendor 4577 - Brad Janis Total:					200.00
Vendor: 7405 - Cari Resis					
Cari Resis	08/29/2018	8840	25-25-806-5400	Reimbursement - Preschool C	31.31
Vendor 7405 - Cari Resis Total:					31.31
Vendor: 5667 - Carol Mensinger					
Carol Mensinger	09/11/2018	8926	10-11-000-5340	NRPA Conference - Cash Adva	115.00
Vendor 5667 - Carol Mensinger Total:					115.00
Vendor: 5202 - Chris Leiner					
Chris Leiner	09/11/2018	8927	10-12-000-5340	NRPA Conference - Cash Adva	225.00
Vendor 5202 - Chris Leiner Total:					225.00
Vendor: 7073 - Chris Pietrini					
Chris Pietrini	09/06/2018	8879	25-25-833-5300	Reimbursement - Camp Field	767.50
Vendor 7073 - Chris Pietrini Total:					767.50
Vendor: 5464 - David Marron					
David Marron	08/29/2018	8843	10-12-000-5421	Reimbursement - Uniform	100.00
Vendor 5464 - David Marron Total:					100.00
Vendor: 5415 - Erin Maassen					
Erin Maassen	09/11/2018	8929	25-00-000-5340	NRPA Conference - Cash Adva	225.00
Vendor 5415 - Erin Maassen Total:					225.00
Vendor: 7851 - Lisa Sheppard					
Lisa Sheppard	09/11/2018	8938	10-11-000-5340	NRPA Conference - Cash Adva	115.00
Vendor 7851 - Lisa Sheppard Total:					115.00
Vendor: 9190 - Matt Walker					
Matt Walker	09/06/2018	8894	10-14-000-5420	Reimbursement - Beach Suppl	449.10
Vendor 9190 - Matt Walker Total:					449.10
Vendor: 1518 - Robert Collins					
Robert Collins	09/11/2018	8950	25-00-000-5340	NRPA Conference - Cash Adva	225.00
Vendor 1518 - Robert Collins Total:					225.00
Vendor: 5045 - Sydney Kroll					
Sydney Kroll	09/06/2018	8910	25-26-000-5584	Reimbursement - Day Care Su	168.95
Vendor 5045 - Sydney Kroll Total:					168.95
Vendor Set Employees Total:					2,745.22

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000001781-163 - Allison Schatz					
Allison Schatz	09/07/2018	8913	25-00-000-2580	Actv 214525-01 Class Refund	165.00
Vendor 000001781-163 - Allison Schatz Total:					165.00
Vendor Set Refunds Total:					165.00
Grand Total:					483,932.04

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	188,302.11
25 - RECREATION FUND	150,048.76
30 - SPECIAL RECREATION FUND	1,033.75
45 - LIABILITY INSURANCE FUND	1,686.66
65 - CAPITAL PROJECTS FUND	72,758.64
69 - MASTER PLAN CAPITAL PROJECTS	70,102.12
Grand Total:	483,932.04

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHOLDING	8,143.97
10-00-000-2110	IL STATE WITHOLDING	4,626.70
10-00-000-2111	WI STATE WITHOLDIN	356.71
10-00-000-2120	SOCIAL SECURITY WITH	13,168.84
10-00-000-2130	MEDICARE WITHOLDING	3,079.72
10-00-000-2140	ICMA DEF COMP WITHO	1,309.61
10-00-000-2150	IMRF WITHOLDING	56,753.50
10-00-000-2155	IMRF VAC WITHOLDING	4,840.76
10-00-000-2170	AFLAC WITHOLDING	310.48
10-00-000-2175	FSA PLAN WITHOLDIN	3,409.10
10-00-000-2180	CREDIT UNION WITHOL	325.00
10-00-000-2190	GARNISHMENT WITHOL	195.90
10-11-000-5321	CONSULTING SERVICES	2,875.00
10-11-000-5340	CONFERENCES AND TRA	230.00
10-11-000-5342	OFFICIALS/MEETING EXP	426.11
10-11-000-5355	MAINTENANCE SERVICE	6,235.31
10-11-000-5600	HEALTH INSURANCE PRE	34,742.28
10-11-000-5730	DUES/MEMBERSHIPS	275.00
10-12-000-5210	TELEPHONE/INTERNET	54.64
10-12-000-5220	FUEL/HEAT	74.40
10-12-000-5230	ELECTRICITY	401.28
10-12-000-5240	WATER	3,849.83
10-12-000-5340	CONFERENCES AND TRA	225.00
10-12-000-5346	SHARED MAINT SVCS-Sc	9,820.00
10-12-000-5353	DISPOSAL/PORTOLET SE	684.00
10-12-000-5421	SUPPLIES - UNIFORMS	100.00
10-12-000-5480	GASOLINE/LUBRICANTS	2,303.94
10-12-000-5481	SUPPLIES-CONSTRUCTIO	539.32
10-12-000-5483	SUPPLIES-PAINT	111.97
10-12-000-5490	SUPPLIES-PLANTINGS/FL	601.43
10-12-000-5491	SUPPLIES-GREENHOUSE	22.49
10-12-000-5493	SUPPLIES-FERTILIZER/CH	1,529.04
10-12-000-5494	SUPPLIES-SEED/SOD	150.50
10-12-000-5496	SUPPLIES-ATHLETIC MAI	2,300.00
10-12-000-5497	SUPPLIES-PLAYGRD/SUR	614.46
10-12-000-5585	PAVEMENT & SITE DEVE	1,772.00
10-12-000-5590	TREE TRIM/WORK-Outsi	15,122.00
10-13-000-5210	TELEPHONE/INTERNET	238.40
10-13-000-5220	FUEL/HEAT	171.33
10-13-000-5230	ELECTRICITY	1,247.24
10-13-000-5240	WATER	724.46
10-13-000-5357	MAINT SERVICE-REFRIG	265.00
10-14-000-5210	TELEPHONE/INTERNET	166.09
10-14-000-5220	FUEL/HEAT	48.62
10-14-000-5230	ELECTRICITY	545.46
10-14-000-5240	WATER	96.88
10-14-000-5305	PARTY RENTAL ENTERM	875.00

Account Summary

Account Number	Account Name	Payment Amount
10-14-000-5340	CONFERENCES AND TRA	117.00
10-14-000-5420	SUPPLIES - GENERAL	449.10
10-14-000-5421	SUPPLIES - UNIFORMS	136.00
10-14-000-5430	SUPPLIES - FIRST AID	73.40
10-14-000-5580	EQUIPMENT - GENERAL	1,288.85
10-15-000-5230	ELECTRICITY	198.69
10-15-000-5240	WATER	80.30
25-00-000-2580	BALANCE ON ACCOUNT-	165.00
25-00-000-5210	TELEPHONE/INTERNET	4,713.04
25-00-000-5220	FUEL/HEAT	1,578.45
25-00-000-5230	ELECTRICITY	12,411.53
25-00-000-5240	WATER	3,253.43
25-00-000-5301	POSTAGE	766.30
25-00-000-5305	PARTY RENTAL ENTERM	175.00
25-00-000-5321	CONSULTING-ONLINE/O	749.00
25-00-000-5340	CONFERENCES AND TRA	537.12
25-00-000-5350	MAINTENANCE SERVICE	8,016.83
25-00-000-5351	REPAIRS - EQUIPMENT	3,670.03
25-00-000-5352	REPAIRS - BUILDINGS	1,222.90
25-00-000-5355	MAINTENANCE SERVICE	3,482.36
25-00-000-5360	PRINTING/MARKETING/	2,160.66
25-00-000-5362	PHOTOGRAPHY	225.00
25-00-000-5401	OFFICE SUPPLIES	1,464.11
25-00-000-5404	COMPUTER PROGRAMS	399.00
25-00-000-5405	PARTY RENTAL SUPPLIES	221.88
25-00-000-5412	CUSTODIAL/CLEANING S	9.35
25-00-000-5420	SUPPLIES - GENERAL	1,360.93
25-00-000-5481	SUPPLIES-CONSTRUCTIO	3,193.49
25-00-000-5483	SUPPLIES-PAINT	948.66
25-00-000-5484	SUPPLIES-ELECTRICAL/B	140.88
25-00-000-5486	SUPPLIES-PLUMBING	568.80
25-00-000-5582	EQUIPMENT - MAINTEN	455.64
25-25-402-5400	SUPPLIES-ELC 4YR	226.05
25-25-471-5300	CONTRACTL-GJK PLAYTI	4,306.50
25-25-472-5300	CONTRACTL-GJK TRANSI	5,623.50
25-25-473-5300	CONTRACTL- GJK 3'S	8,979.00
25-25-474-5300	CONTRACTL-GJK 4'S	1,414.13
25-25-475-5300	CONTRACTL-GJK ENRICH	19,597.50
25-25-476-5300	CONTRACTL-GJK CAMPS	93.75
25-25-615-5400	SUPPLIES-YOUTH CERA	224.41
25-25-701-5300	CONTRACTL-T-BALL	3,220.00
25-25-725-5300	CONTRACTL-KARATE CL	13,178.17
25-25-785-5300	CONTRACTL-FITNESS PU	635.38
25-25-786-5300	CONTRACTL-FITNESS DR	450.00
25-25-787-5300	CONTRACTL-GENERAL FI	648.00
25-25-787-5400	SUPPLIES-GENERAL FITN	80.94
25-25-801-5300	CONTRACTL-SUN FUN C	1,400.64
25-25-801-5400	SUPPLIES-SUN FUN CAM	3,079.47
25-25-803-5300	CONTRACTL-KINDER KO	225.00
25-25-803-5400	SUPPLIES-KINDER KORN	334.99
25-25-806-5400	SUPPLIES-PRESCHL SUM	93.68
25-25-809-5300	CONTRACTL-COUNSELO	197.13
25-25-810-5300	CONTRACTL-CAMP ADV	487.62
25-25-810-5400	SUPPLIES-CAMP ADVEN	1,599.47
25-25-811-5300	CONTRACTL-TEDDY BEA	200.00
25-25-812-5400	SUPPLIES-PANDA BEAR	14.91
25-25-813-5300	CONTRACTL-KOALA BEA	200.00
25-25-813-5400	SUPPLIES-KOALA BEAR C	22.52

Account Summary

Account Number	Account Name	Payment Amount
25-25-814-5400	SUPPLIES-PRESCHL SUM	85.82
25-25-825-5300	CONTRACTL-SUMMERS	591.37
25-25-833-5300	CONTRACTL-ACTION QU	1,452.24
25-25-833-5400	SUPPLIES-ACTION QUES	54.40
25-25-835-5400	SUPPLIES-AQUATIC CAM	5.99
25-25-836-5400	SUPPLIES-SAILING CAMP	155.49
25-25-911-5400	SUPPLIES-BEACH CAMP	441.44
25-25-912-5300	CONTRACTL-HARVEST F	529.50
25-25-913-5300	CONTRACTL-HALLOWEE	1,185.00
25-25-935-5300	CONTRACTL-TAILS N ALE	50.00
25-25-941-4200	REV-YOUTH OBSTACLE R	400.00
25-25-941-5300	CONTRACTL-YOUTH OBS	300.00
25-25-941-5400	SUPPLIES-YOUTH OBSTA	2,487.96
25-25-952-5400	SUPPLIES-SUMMER SPE	22.66
25-26-000-5335	WELLNESS/PRE-PLACEM	620.00
25-26-000-5386	SERVICES-DAYCARE PRO	730.63
25-26-000-5401	OFFICE SUPPLIES	81.76
25-26-000-5402	BOOKS/PUBLICATNS/SU	121.00
25-26-000-5403	DAYCARE PROGRAM SU	1,077.12
25-26-000-5409	SUPPLIES-INTERNAL FO	1,856.52
25-26-000-5412	SUPPLIES-CLEANING/CU	175.30
25-26-000-5425	SUPPLIES-STAFF RECOG	263.26
25-26-000-5460	SUPPLIES-FOOD EQUIP	140.88
25-26-000-5584	EQUIPMENT - RECREATI	9,316.52
25-26-000-5600	HEALTH INSURANCE PRE	8,948.52
25-27-000-5210	DEDICATED TV/INTERNE	146.98
25-27-000-5365	CONTRACTL-PERSONAL	386.25
30-00-000-5321	CONSULTING SERVICES	1,033.75
45-00-000-5335	WELLNESS/PRE-PLACEM	111.00
45-00-000-5587	SAFETY/SECURITY EQUIP	1,575.66
65-00-018-5520	LEAD PAINT ABATEMT/C	59,095.00
65-00-018-5523	GREEN FLOOR REPLAEM	13,016.00
65-00-018-5524	WIRELESS PROJECTORS-	647.64
69-00-000-5533	TAKIFF PARKING-UST Iss	440.00
69-00-000-5534	GEOTECH - Lakefront	22,321.86
69-00-000-5538	PLAYGRD-WOODLAWN-	2,078.10
69-00-000-5540	PLAYGRD-WOODLAWN-	5,344.00
69-00-000-5544	PLAYGRD-VERNON/JEFF-	411.06
69-00-000-5545	PLAYGRD-VERNON/JEFF-	17,079.46
69-00-000-5546	PLAYGRD-VERNON/JEFF-	2,577.34
69-00-000-5547	PLAYGRD-OLD ELM-Desi	1,745.88
69-00-000-5549	PLAYGRD-OLD ELM-Own	4,476.00
69-00-000-5550	TAKIFF PARKING Ph 2-D	3,444.17
69-00-000-5553	OLD GB LINEAR PARKS-D	10,184.25
Grand Total:		483,932.04

Project Account Summary

Project Account Key	Payment Amount
None	483,932.04
Grand Total:	483,932.04

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on September 17, 2018 and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Approval of Resolution No. 887 – Brad Janis 20 Years' Service

Glencoe Park District
September 2018 Board Meeting

**GLENCOE PARK DISTRICT
BRAD JANIS 20 YEAR SERVICE RESOLUTION No. 887**

WHEREAS, Brad Janis was employed by the Glencoe Park District on the staff of the Parks and Facilities Team beginning on September 14, 1998;

WHEREAS, Brad has been a vital part of the Parks and Facilities Team in which he has, over the years, provided expert equipment operation, efficient mowing, professional trade work and a thoughtful approach to the upkeep of the Glencoe Park District; and

WHEREAS, his service, passion, and skill as Parks Maintenance has been an asset to the Glencoe Park District; and

WHEREAS, Brad has served the Glencoe Park District in a loyal and faithful manner for 20 years;

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Brad Janis and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 17th day of September 2018 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT AND NOT VOTING:

Lisa M. Brooks, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 887:

BRAD JANIS 20 YEAR SERVICE RESOLUTION No. 887

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 17th day of September 2018.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 17th day of September 2018.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

VI. Financial Report

Glencoe Park District
September 2018 Board Meeting



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 7/31/2018

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,481,429.19	366,899.70	2,848,328.89	
25-00-000-1000	CASH/INVESTMENTS	4,481,242.70	(120,812.23)	4,360,430.47	
30-00-000-1000	CASH/INVESTMENTS	192,190.84	86,279.00	278,469.84	
35-00-000-1000	CASH/INVESTMENTS	314,354.64	64,777.19	379,131.83	
36-00-000-1000	CASH/INVESTMENTS	121,341.94	39,772.57	161,114.51	
40-00-000-1000	CASH/INVESTMENTS	781,826.08	353,341.64	1,135,167.72	
45-00-000-1000	CASH/INVESTMENTS	192,110.62	(5,544.39)	186,566.23	
50-00-000-1000	CASH/INVESTMENTS	60,917.28	(7,890.16)	53,027.12	
55-00-000-1000	CASH/INVESTMENTS	3,985.60	1,988.00	5,973.60	
65-00-000-1000	CASH/INVESTMENTS	321,971.63	122,050.66	444,022.29	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	2,668,337.90	(290,548.20)	2,377,789.70	
70-00-000-1000	CASH/INVESTMENTS	45,022.77	(4,069.16)	40,953.61	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		11,664,731.19	606,244.62	12,270,975.81	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	351,547.10	(149,632.56)	201,914.54	
99-00-000-1012	Operating PR Account	3,135.46	125,757.93	128,893.39	
99-00-000-1013	IL Funds	3,780,540.83	10,126.95	3,790,667.78	
99-00-000-1014	IPDLAF CD's	2,198,000.00	(246,000.00)	1,952,000.00	
99-00-000-1015	IPDLAF MM	2,467,752.50	861,854.41	3,329,606.91	
99-00-000-1016	PMA CD's	2,700,200.00	(246,200.00)	2,454,000.00	
99-00-000-1017	PMA MM	163,555.30	250,337.89	413,893.19	
TOTAL CASH IN BANK		11,664,731.19	606,244.62	12,270,975.81	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	11,664,731.19	606,244.62	12,270,975.81	
TOTAL DUE TO OTHER FUNDS		11,664,731.19	606,244.62	12,270,975.81	
Claim on Cash	12,270,975.81	Claim on Cash	12,270,975.81	Cash in Bank	12,270,975.81
Cash in Bank	12,270,975.81	Due To Other Funds	12,270,975.81	Due To Other Funds	12,270,975.81
Difference	0.00	Difference	0.00	Difference	0.00

**Glencoe Park District
Monthly Funds Report
July 2018**

Corporate and Other Funds:

	<u>July 2018</u>	<u>June 2018</u>
Harris Bank Corporate Account - 0.558%	398,091.68	519,289.49
Illinois Park District Liquid Asset Fund (IPDLAF) - 1.84%	3,790,667.78	2,467,752.50
The Illinois Fund (Public Treasurers' Investment Pool) - 1.93%	3,329,606.91	3,780,540.83
Harris Payroll Account - 0.558%	139,012.34	8,760.57
PMA Financial Account - 1.90%	413,893.19	163,555.30
Reconciling Items(Dep in Transit, O/S Checks, PMA Interest, etc.)	(206,296.09)	(173,367.50)
IPDLAF Certificates of Deposit:		
1 CDs at \$246,000 each maturing July 24, 2018 (1.46% net)	0.00	246,000.00
1 CDs at \$245,000 each maturing January 14, 2019 (2.05% net)	245,000.00	245,000.00
1 CDs at \$245,000 each maturing January 22, 2019 (2.10% net)	245,000.00	245,000.00
1 CDs at \$246,000 each maturing February 7, 2019 (1.90% net)	244,000.00	244,000.00
2 CDs at \$244,000 each maturing March 21, 2019 (2.08%)	488,000.00	488,000.00
1 CDs at \$244,000 each maturing April 24, 2019 (2.30% net)	244,000.00	244,000.00
2 CDs at \$243,000 each maturing June 12, 2019 (2.415% net)	486,000.00	486,000.00
PMA Certificates of Deposit:		
1 CDs at \$246,200 each maturing July 23, 2018 (1.518% net)	0.00	246,200.00
4 CDs totaling \$984,400 maturing October 18, 2018 (1.56% net)	984,400.00	984,400.00
2 CDs totaling \$490,400 maturing January 22, 2019 (1.94% net)	490,400.00	490,400.00
3 CDs at \$244,900 each maturing February 27, 2019 (2.06% net)	734,700.00	734,700.00
1 CDs at \$244,500 each maturing April 24, 2019 (2.24% net)	244,500.00	244,500.00
Grand Total	\$12,270,975.81	\$11,664,731.19

**Glencoe Park District
Monthly Financial Analysis
July 2018**

	<u>As of</u> <u>07/31/2016</u>	<u>As of</u> <u>07/31/2017</u>	<u>As of</u> <u>07/31/2018</u>
<u>Recreation Department - Programs</u>			
Revenues	2,237,882 (1)	1,925,354 (1)	2,045,915 (1)
Wages	(274,495)	(257,490)	(270,781)
Contractual	(696,772)	(750,103)	(821,382)
Supplies	(50,051)	(42,241)	(47,128)
Net Surplus	1,216,564 (1)	875,520 (1)	906,623 (1)
<u>Day Care Department</u>			
Revenue	388,233	371,043	455,108
Expense	(283,643)	(280,931)	(354,753)
Net Surplus/(Deficit)	104,590	90,112	100,355
<u>Fitness Department</u>			
Revenue	n/a	n/a	17,620
Expense	n/a	n/a	(16,338)
Net Surplus/(Deficit)	n/a	n/a	1,282
<u>Beach Department</u>			
Revenue	234,809	241,094	223,455
Expense	(138,018)	(134,141)	(124,173)
Net Surplus/(Deficit)	96,791	106,953	99,282
<u>Boating Department</u>			
Revenue	82,776	97,311	86,506
Expense	(55,384)	(72,341)	(88,409)
Net Surplus/(Deficit)	27,392	24,970	(1,903)
<u>Beach/Boating Department</u>			
Total:	124,183	131,923	97,379
<u>Watts Department</u>			
Revenue	812	2,166	1,369
Expenses	(48,640)	(52,913)	(60,382)
Net Surplus/(Deficit)	(47,828)	(50,747)	(59,013)
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	12,170	14,360	13,540
Expense	(432,874)	(475,992)	(488,544)
Net Surplus/(Deficit)	(420,704)	(461,632)	(475,004)
<u>Parks Department</u>			
Revenue	4,908	755	4,039
Expense	(427,726)	(411,572)	(426,228)
Net Surplus/(Deficit)	(422,818)	(410,817)	(422,189)
<u>Rec-Admin/Takiff Department</u>			
Revenues	775,676	855,122	927,127
Expenses	(940,189)	(1,821,870)	(1,243,016)
Net Surplus/(Deficit)	(164,513)	(966,748)	(315,889)

(1) Due to the fact that fall registration was held in July two years ago. This year and last year, it was held in August.

**Glencoe Park District
Monthly Funds Report
August 2018**

Corporate and Other Funds:

	<u>July 2018</u>	<u>Aug 2018</u>
Harris Bank Corporate Account - 0.558%	398,091.68	625,047.00
Illinois Park District Liquid Asset Fund (IPDLAF) - 1.86%	3,329,606.91	3,846,174.46
The Illinois Fund (Public Treasurers' Investment Pool) - 1.96%	3,790,667.78	3,797,379.76
Harris Payroll Account - 0.558%	139,012.34	19,466.91
PMA Financial Account - 1.97%	413,893.19	414,578.98
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(197,541.10)	(122,950.97)
IPDLAF Certificates of Deposit:		
1 CDs at \$245,000 each maturing January 14, 2019 (2.05% net)	245,000.00	245,000.00
1 CDs at \$245,000 each maturing January 22, 2019 (2.10% net)	245,000.00	245,000.00
1 CDs at \$246,000 each maturing February 7, 2019 (1.90% net)	244,000.00	244,000.00
2 CDs at \$244,000 each maturing March 21, 2019 (2.08%)	488,000.00	488,000.00
1 CDs at \$244,000 each maturing April 24, 2019 (2.30% net)	244,000.00	244,000.00
2 CDs at \$243,000 each maturing June 12, 2019 (2.415% net)	486,000.00	486,000.00
PMA Certificates of Deposit:		
4 CDs totaling \$984,400 maturing October 18, 2018 (1.56% net)	984,400.00	984,400.00
2 CDs totaling \$490,400 maturing January 22, 2019 (1.94% net)	490,400.00	490,400.00
3 CDs at \$244,900 each maturing February 27, 2019 (2.06% net)	734,700.00	734,700.00
1 CDs at \$244,500 each maturing April 24, 2019 (2.24% net)	244,500.00	244,500.00
Grand Total	\$12,279,730.80	\$12,985,696.14



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 8/31/2018

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,856,741.89	179,946.22	3,036,688.11	
25-00-000-1000	CASH/INVESTMENTS	4,360,772.46	298,628.87	4,659,401.33	
30-00-000-1000	CASH/INVESTMENTS	278,469.84	53,360.00	331,829.84	
35-00-000-1000	CASH/INVESTMENTS	379,131.83	17,641.78	396,773.61	
36-00-000-1000	CASH/INVESTMENTS	161,114.51	8,592.49	169,707.00	
40-00-000-1000	CASH/INVESTMENTS	1,135,167.72	212,023.54	1,347,191.26	
45-00-000-1000	CASH/INVESTMENTS	186,566.23	21,395.58	207,961.81	
50-00-000-1000	CASH/INVESTMENTS	53,027.12	7,173.46	60,200.58	
55-00-000-1000	CASH/INVESTMENTS	5,973.60	2,588.00	8,561.60	
65-00-000-1000	CASH/INVESTMENTS	444,022.29	19,027.68	463,049.97	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	2,377,789.70	(114,457.43)	2,263,332.27	
70-00-000-1000	CASH/INVESTMENTS	40,953.61	45.15	40,998.76	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		12,279,730.80	705,965.34	12,985,696.14	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	210,669.53	307,704.32	518,373.85	
99-00-000-1012	Operating PR Account	128,893.39	(125,704.30)	3,189.09	
99-00-000-1013	IL Funds	3,790,667.78	6,711.98	3,797,379.76	
99-00-000-1014	IPDLAF CD's	1,952,000.00	0.00	1,952,000.00	
99-00-000-1015	IPDLAF MM	3,329,606.91	516,567.55	3,846,174.46	
99-00-000-1016	PMA CD's	2,454,000.00	0.00	2,454,000.00	
99-00-000-1017	PMA MM	413,893.19	685.79	414,578.98	
TOTAL CASH IN BANK		12,279,730.80	705,965.34	12,985,696.14	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	12,279,730.80	705,965.34	12,985,696.14	
TOTAL DUE TO OTHER FUNDS		12,279,730.80	705,965.34	12,985,696.14	
Claim on Cash	12,985,696.14	Claim on Cash	12,985,696.14	Cash in Bank	12,985,696.14
Cash in Bank	12,985,696.14	Due To Other Funds	12,985,696.14	Due To Other Funds	12,985,696.14
Difference	0.00	Difference	0.00	Difference	0.00

Glencoe Park District
 Monthly Financial Analysis
 August 2018

	<u>As of</u> <u>8/31/2016</u>	<u>As of</u> <u>8/31/2017</u>	<u>As of</u> <u>8/31/2018</u>
<u>Recreation Department - Programs</u>			
Revenues	2,352,382	2,426,877	2,505,008
Wages	(358,639)	(372,949)	(391,244)
Contractual	(880,147)	(870,875)	(856,970)
Supplies	(57,433)	(55,290)	(60,300)
Net Surplus	1,056,163	1,127,763	1,196,494
<u>Day Care Department</u>			
Revenue	443,834	438,788	547,226
Expense	(341,573)	(343,636)	(456,682)
Net Surplus/(Deficit)	102,261	95,152	90,544
<u>Fitness Department</u>			
Revenue	n/a	n/a	18,940
Expense	n/a	n/a	(19,382)
Net Surplus/(Deficit)	n/a	n/a	(442)
<u>Beach Department</u>			
Revenue	305,821	305,778	314,498
Expense	(174,894)	(177,028)	(171,606)
Net Surplus/(Deficit)	130,927	128,750	142,892
<u>Boating Department</u>			
Revenue	91,278	102,181	93,051
Expense	(70,832)	(91,127)	(110,119)
Net Surplus/(Deficit)	20,446	11,054	(17,068)
Beach/Boating Dept Total:	151,373	139,804	125,824
<u>Watts Department</u>			
Revenue	1,037	2,961	1,746
Expenses	(58,189)	(70,792)	(73,038)
Net Surplus/(Deficit)	(57,152)	(67,831)	(71,292)
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	14,515	17,240	16,405
Expense	(520,240)	(564,112)	(596,835)
Net Surplus/(Deficit)	(505,725)	(546,872)	(580,430)
<u>Parks Department</u>			
Revenue	4,808	755	4,039
Expense	(507,941)	(533,592)	(550,001)
Net Surplus/(Deficit)	(503,133)	(532,837)	(545,962)
<u>Rec-Admin/Takiff Department</u>			
Revenues	1,050,738	1,088,648	1,128,949
Expenses (1)	(1,084,264)	(1,973,677)	(1,421,209)
Net Surplus/(Deficit)	(33,526)	(885,029)	(292,260)

(1) Includes Fund 69 transfer for future Master Plan projects

VII. Presentation by Friends of the Green Bay Trail on SOSA Project

No Documents

Glencoe Park District
September 2018 Board Meeting

VIII. Presentation of the 2018 Summer Camp Report

Glencoe Park District
September 2018 Board Meeting

2018 Summer Camp Report



Glencoe Park District
September 17, 2018
Stephani Briskman
Chris Pietrini
Jess Stockl

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Introduction

The Glencoe Park District summer camp programs provide a wide selection of experiences for participants 2 to 16 years old. A variety of activities take place in a typical camp week, including swimming, crafts, nature awareness, games, sports, special events, field trips, cookouts, and theme days. Camps are structured to provide opportunities for children to make new friends, grow, learn, discover, and, most importantly, to have fun within their surroundings.

This summer could be described as a year of successful transition for the summer camp program. There were a number of new part-time staff including counselors, head counselors, and camp directors. With staff new in their positions, it provided the opportunity to take a fresh approach and enhance the camp program. From small details like drop-off and pick-up procedures and new field trips like The Chicago Shakespeare Theatre, the camp experience in 2018 had a new and innovative feel while at the same time, maintaining the high standards of service and communication that have existed in previous years.

The camp season launched on June 11 with a week of Summer's Beginning camps. The full schedule of camp offerings began on June 18 and ran eight weeks through August 10. The camp season concluded the week of August 13-17 with the Summer's End camps.

Our camp staff had a number of overarching goals that were earmarked heading into the 2018 camp season. The goals were created with a vision of providing an exceptional experience for the residents of Glencoe.



- Provide a safe and fun camp experience for every participant
- Exceed camper and parent expectations with the highest levels of customer service and quality programming
- Provide activities that engage the camper and offer a variety of experiences
- Be flexible and solution oriented when weather or other factors dictate a change in schedule or planned activities
- Continue to develop our marketing/PR strategies to increase enrollment and minimize cancellations
- Seek opportunities to continue to build authentic relationships between staff, campers, and families through open lines of communication
- Identify and overcome barriers and roadblocks that may hinder camp participation or decrease the level of service provided

Camp Descriptions and Overview

The Glencoe Park District puts an emphasis on providing summer camps for children of all ages. Staff has acknowledged that parents sign their children up for camp for a variety of reasons such as social development, exposure to new experiences, the opportunity for adventure, or simply out of the necessity for childcare during the summer months. The variety in age offerings, time offerings, and weeks of camp offered have taken into consideration the constantly evolving family schedule and the need to accommodate many different situations.

In addition to these descriptions, all camps offered a number of additional services. This summer North Shore Catering provided a meal option to all campers. This service allowed parents to sign-up online to have a lunch delivered to their child at camp every day in lieu of sending them with a traditional sack lunch. The services of the North Suburban Special Recreation Association were also offered for every camp. NSSRA coordinates with the Glencoe Park District to provide inclusion companions for any camper with a disability or special needs. Additionally, NSSRA staff led a camp training session on inclusion services, behavior management, and disability awareness. Finally, the Glencoe Park District Scholarship Program was available to provide an opportunity for recreation for anyone with a financial barrier to participation.



The following is a brief description of each camp including age demographic served and a summary of what participants can expect.

Summer's Beginning and Summer's End Camps

These two camps serve as the "bookends" to the traditional summer camp program. These camps are offered the week prior to and the week after the regular camp season to accommodate parents that need childcare during those weeks or that want to start the camp experience early or extend it later into the season. These programs serve participants from kindergarten up through fifth grade and provide them a traditional camp experience during a time when camp is not customarily offered. Fieldtrips included waterparks, bowling, and a trip to laser tag.

Preschool Summer's Beginning and Summer's End Camps

These programs allow parents to add a week before the start of camp and to extend the end of camp by a week for children 3-5. Summer's Beginning focused on safety as they prepared for camp. The children had visitors including a lifeguard and a crossing guard. This camp focuses on instilling confidence in the young campers through exposure to safety related topics and places including crossing the street and sign recognition. Summer's End continued the safety education by preparing our little ones for safety during the school year.

Panda and Koala Bear Camps

The “bear-themed” preschool camps serve the following age groups:

- Panda Bear Camp: Age 2-3 (9:00-11:30am daily)
- Koala Bear Camp: Age 4 (9:00am-1:00pm daily)

These camps utilize a mixture of seasonal staff and preschool teachers to ensure a safe environment focused on child development. The Panda Bear Camp understands the attention and sensitivity needed for young campers. Koala Camp offers a slightly longer day than Panda Camp and takes the extra step of exposing campers to off-site field trips. The shortened camp days assist in a smooth transition to preschool as well as preparing for full day kindergarten.

Kinder Korner Camp

Geared for campers entering kindergarten in fall, this camp offers a variety of activities including cooking, singing, games, and crafts based on a weekly theme. The Kinder Korner Camp day runs from 9:00am-1:00pm. Staff take campers on field trips to visit the beach or a splash pad on a



weekly basis. The “stay and play” option for this camp, as well as the Koala Camp, gives campers the option to extend their day until 3:00pm if needed or desired.

Sun Fun Camp & Camp Adventure

Sun Fun and Camp Adventure are the signature camps of the Glencoe Park District. These programs serve participants in first through third grade (Sun Fun) and fourth and fifth grade (Camp Adventure). A normal camp day begins

at 8:45am with drop off. From there, campers are then off to a field trip to places like waterparks, arcades, professional sporting events, or a day around the Takiff Center full of activities planned and executed by the seasonal camp staff. By the end of the day at 3:00pm, campers should be worn out from an action-packed day of activities with their friends in their assigned groups. The camp includes two overnights at the Takiff Center.

Action Quest Camp

Action Quest Camp serves the older camp population of sixth through ninth graders. The most popular aspect of this program is advertising a camp that is always “on the go”. Action Quest campers spent every day, except for 4 days, away from their home base at the Watts Center by going on field trips that include a Cubs Game, numerous waterparks, and even Great America. This camp also visits the beach once a week for swimming and paddle boarding and also tries to spend two overnight outings at the beach camping in tents. Camp runs daily from 9:15am-3:15pm.



Counselor In Training (CIT)

The CIT camp combines a hybrid of camper experiences and camp staff experiences. In addition to providing the participants of this camp a fun and enjoyable summer of field trips and activities, this camp also puts a focus on preparing participants for a possible job on the camp staff team at the Glencoe Park District once they are sixteen years of age. CITs now receive training at the beginning of the season more similar to that of the camp counselors. CITs are then assigned to head counselors and camp groups spread across all of the Glencoe Park District camps based out of Takiff and charged with assisting the camp staff in daily camp operations. In turn, camp staff provides feedback and mentorship. CITs receive an evaluation from the camp director at the end of the session highlighting personal strengths and areas to improve upon, as well as weekly goals, in order to become the ideal candidate for a camp position in the future.



Marketing and Promotion

A significant amount of time and energy is placed into properly marketing and promoting the wide variety of summer camp offerings offered each year through the Glencoe Park District. This year, a 10-page detailed camp guide was published in both the winter and spring/summer brochures. Residents were encouraged to look online for specific camp details, including session options and early bird discounts.

Camp registration began two weeks after the winter program guide was mailed in late November. An early bird discount was offered from November 30 through February 28, which was marketed using email blasts, flyers, and posters. Information was also posted on the Glencoe Park District website, TV system, and on sponsored social media posts. Special event attendees were given flyers at events, which were also distributed to program participants. Staff also included camp articles in the summer Glencoe Quarterly and the Summer Sampler, a 4-page mailer with a variety of programming options sent to residents. A six foot banner, advertising camp registration, was also on display in the Takiff Center lobby.

Paid ads were included in the Glencoe PTO fundraiser book, Family Service of Glencoe's fundraiser book, and in the Chicago North Shore & Visitor's Bureau 2018 Guide.

Throughout the summer, we utilized Instagram Live, Facebook Live, and Snapchat to share brief videos and images from the camp day. We also posted images on Instagram and Facebook pages to promote the program, with links to our camp website. Once again, we used the rainout line software to post emergency notices quickly on the District's web page and social media feeds. Parents could also sign up for text alerts from rainout line. The system is easy for staff to deploy and automatically sent alerts to the website, Facebook, and Twitter.

At the end of the summer, a survey was sent to all parents, which will utilize parent comments to fuel future marketing pieces. Please see Appendix B for samples of marketing materials.

Staffing and Staff Training

The Glencoe Park District prides itself on hiring hardworking, motivated, and energetic staff members. This summer, our camp staff included over 65 individuals working as seasonal camp directors, head counselors, and counselors. Camp directors, with the full-time staff, are responsible for the day-to-day lesson planning of the camp program as well as communication with parents throughout the day. The camp directors are the primary leadership positions that are onsite day in and day out. Head counselors report to the camp directors and are responsible for the oversight of the camp counselors. Head counselors work to help counselors problem-solve throughout the day, as well as provide mentoring and feedback. Camp counselors are the staff members that interact with the campers on a constant basis throughout the summer. Their focus is to develop strong relationships with campers, provide a fun summer, and always keep safety at the forefront.



2018 Camp Directors

- Sun Fun: Cristina Pepe and Liza Rosenfeld
- Camp Adventure: Dana Baer
- Action Quest: Drew Suchsland
- Counselor In Training (CITs): Jon Pranian

A large focus of time and effort is spent on preseason training. All camp staff members go through over 16 hours of training that is presented by the full-time managers, Director of Recreation and Facilities, Executive Director, and other members of the Glencoe Park District full-time team. We also invited Sarah Kurtz McKinnon to speak about camp counselor skills. Additionally, staff had weekly meetings to refresh topics discussed at the preseason training or to address issues or concerns that come up throughout the week.

Camp staff is not only trained on Glencoe Park District camp procedures including safety, first aid, reporting, camper supervision, and proper interaction with campers, but also ways to provide memorable experiences for campers. For example, camp staff are taught innovative



games, how to keep campers entertained during transitions, how to interact with parents, and ways to develop relationships with campers. The training is also site specific, so that camp staff can get familiar with the site they will be working at. The training consists of a combination of a PowerPoint presentation, group activities, hands-on practice, discussion, and role-playing scenarios.

In addition to basic camp training, camp staff attend the summer employee orientation led by Executive Director Lisa Sheppard. At this training, Lisa welcomed staff to the Glencoe Park District team, explained the SPIRIT values that embody the agency, and impressed upon the staff the importance of their roles. The camp directors and head counselors also attended a five hour leadership staff training this season. In this training, the leadership staff was exposed to many challenging scenarios they would face this summer including staff discipline, dealing with upset patrons/participants, creating a culture of accountability, and success among the counselors. To kick off the summer, we invited Eddie Slowikowski to speak to our staff. Eddie inspired our staff to make meaningful connections with the children we are working with each day.

Changes Made for the 2018 Camp Season

Each year, Glencoe Park District staff examines and analyzes the successes and areas of improvement from the most recent camp season in an effort to constantly improve the experience for every camper and family.

Kinder Korner & Bear Camps

Under the direction of Early Childhood Program Manager Jessica Stockl, the Bear Camps saw changes in a variety of areas. There were a number of new field trips that were booked for Koala and Kinder Korner Camps. Some of these field trips included exploring different Glencoe parks as well as a trip to Medieval Times. These new field trips kept the camp fresh and kept kids excited about coming to camp every day.

Other changes that were implemented were based off of survey results collected in 2017. We added AM and PM care options for our younger campers. Pandas and Koalas had the opportunity to attend AM care from 7:00-9:00am, which gave working parents and families with early risers the chance to extend their camp day. Koala campers were also able to attend PM care from 3:00-6:00pm.

Sun Fun Camp and Camp Adventure

Under the direction of Arts and Youth Program Manager Stephani Briskman, Sun Fun and Camp Adventure saw changes in a variety of areas. New field trips, Camp Adventure Clubs, and special guests were added to keep the campers excited about coming to camp each day.

New field trips were added such as a trip to the Chicago Dogs baseball game, Roosevelt Aquatic Center, and the Mobile Escape room. We added a new special event day, Chicago Sports Day giving campers new and different opportunities to dress up and have fun. We also had the Chicago Blackhawks inflatable hockey rink visit us at camp.

Continuing for Camp Adventure for the summer of 2018, we offered clubs. Campers chose activities based on their interests to participate in 2 week intervals. This allowed the Camp Adventure campers to design their own schedules while Camp Adventure was on site.

Action Quest Camp & Counselor-In-Training

Our Manager of Athletics, Sports and Teen Camps Chris Pietrini, oversaw Action Quest and Counselor-In-Training camps. Action Quest Camp saw only minor changes from 2017 because of its popularity and track record of success, however 2018 participation dropped from 78 to 54. In comparison to other local teen camps, Winnetka Park District dropped from an average of 43 participants the past 3 years to 18 participants in 2018 and Glenview went from 28 participants in 2016 to 50 in 2017 and then down to 15 in 2018.

Staff eliminated Hot Ground Gym, Glenview Ice Center, and Par King Mini Golf, and replaced them with trips to Vernon Hills Waterpark, Centennial Aquatic Center in Park Ridge, and Roosevelt Pool in Glenview.

For Counselor-In-Training, more of the camp staff training was integrated in to both the pre-camp training and meetings with our camp director. Participant goals were also set weekly as opposed to bi-weekly. This was a very strong class of CIT's and more of them volunteered to lead games and help in additional ways than past groups.

2018 Year in Review – Highlights and Popular Activities

Bear Camps & Kinder Korner

These camps mean big fun for little campers ages two through five and reflect the commitment to quality programming that characterizes the school-year early childhood programs. A glowing positive this year, much like other summers, is the experienced camp counselors. Many of these staff members serve as Glencoe Park District Preschool and Kindergarten Enrichment teachers during the school year. This group of staff was able to plan a mix of outdoor play, creative expression times, and games. Staff lesson plans with specific goals of promoting friendships, learning, and fun.

One of the most memorable days for this camp was the last day of the summer. The impact of a great summer of programming and activities is recognized through the reactions of the campers when they realize that the season is over and they must part ways with staff and friends to which they have become so close. A highlight of the exceptional summer programming is evident as families enroll in year-round preschool with the Park District based on their camp experience. Other highlights of the camp season included new field trips to Medieval Times and the Lincoln Park Zoo. Campers had a wonderful time on these field trips as they were to partake in new experiences and learn more about the world around them.



With the experienced staff, and a full summer of age appropriate outings and activities, the camp program for these young participants creates a great introduction to Glencoe Park District

programs. With the use of a safe, nurturing environment and a play-based learning approach, the early childhood camps are very well received by the community!

Sun Fun Camp and Camp Adventure

A highlight of these two camps every year is the “camper’s choice” set of activities. These times allow for campers to break up into groups and spend time doing activities that specific groups of campers enjoy which might include sports, crafts, or other special interest games. Another highlight is the Sun Fun Camp swim lessons. These swim lessons, built into the cost of the program, utilize the Recreation Center in Highland Park for swim lessons for first, second, and third graders.

Sun Fun’s field trips are another highlight of a busy camp schedule. Trips to Glencoe Beach, waterparks, bowling, Lincoln Park Zoo, and much more add variety and excitement to each week of camp. Camp Adventure also goes on trips, which include Action Territory, Rainbow Falls Waterpark, Cubs game, and more. A camp favorite is the overnigher at Takiff Center, which takes place after the regular camp day and includes evening entertainment, dinner, movie, and special activities.

Sun Fun and Camp Adventure had a large amount of returning staff, which provided an opportunity for those staff to mentor the new staff. This summer, the camp staff was able to build upon the bonds made from previous summers, which made a strong impact in a customer service aspect towards the parents.

When analyzing camp enrollment numbers, grade size is positively correlated. Generally when a grade size grows or reduces, so does camp enrollment. This summer the incoming 3rd grade was smaller than the incoming 1st and 2nd grades, leading to a shift in enrollment. Sun Fun’s enrollment increased by 13, while Camp Adventure’s enrollment was in line with last summer, as campers aged out of Sun Fun and moved in to Camp Adventure.

Sun Fun was able to manage some additional expenses that occurred in 2017. We utilized the Park District bus to transport summer school campers . We also worked closely with the Park District of Highland Park to restore our original swim times, which decreased our bus rental expenses.

Action Quest Camp & Counselor-In-Training

The Action Quest Camp has the reputation of being a “traveling camp” with off-site activities planned every day but Thursdays. The highlight is generally the overnight beach campouts at Glencoe Beach that take place once every four-week session. The campers go kayaking and paddle boarding, make a fire, and spend the night sleeping in tents on the beach. Unfortunately we had poor weather (rain for the first, 90+ degree heat for the second) on each campout night, leading to decreased participation.

Another very popular trip is Great America, which is planned for each four-week session. On this day, campers have an extended day so they can spend more time at the theme park. Along with the Camp Adventure campers, the Action Quest Camp headed to Wrigley Field on July 25.

Action Quest had just over half of the staff returning, which provided continuity to those participants who were returning from camp the previous years, and aided in the new staff seeing how camp operates day-to-day.

The Counselor-In-Training (CIT) program is based out of Takiff Center. The CIT campers go on two "CIT only" field trips as a reward for their hard work and help throughout the summer. The CIT's loved going on their own field trips, particularly to Bartlett Waterpark with their lazy river and zip line.

Planning for Summer 2019

After a fun and successful 2018 camp season, staff is able to look for ways to improve the camp experience both from an internal and procedural perspective as well as to improve the customer experience. Where possible, staff will work with one another to develop more consistency in camp procedures from a parent perspective regardless of age or type of camp.



Below are some of the changes that staff will be investigating this winter.

Bears Camps and Kinder Korner Camp

- Extend the trainings for staff to include more early childhood specific trainings
- Offer more in-house visitors and entertainers for our younger campers
- Provide Kinder Korner campers the opportunity to visit Sun Fun camp to promote the transition for the following summer
- Provide flexible pick up times for parents with campers in multiple programs

Sun Fun Camp and Camp Adventure

- Research other swim lessons locations and options for Sun Fun campers
- Research options for swim lessons for Camp Adventure campers
- Add at least two new field trips and eliminate the least popular ones
- Review and work to improve the transition from summer school to camps for the first half of the camp season

Action Quest Camp & CIT

- AQ – Change to one week options to provide increased flexibility for this age group that has many outside options
- AQ – Consider themed options for each of the weeks, for example, waterparks, sports games, action/adventure
- CIT – Continue to integrate more training into the program through additional mid-season trainings that are shorter in length

All Camps

- Get Glencoe Park District issued rash guards for all campers to wear at water parks and the beach making campers more visible and identifiable as well as offer protection from the sun
- Investigate the use of technology to send pictures and updates to parents throughout the day
- Continue to improve the counselor-in-training program. Hold a focus group with counselors during winter break to provide input for improvement

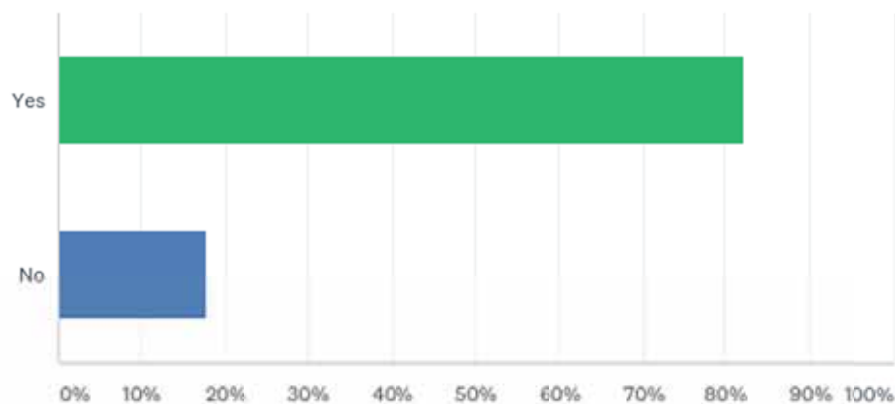
Customer Feedback and Survey Results

At the end of each season, a survey is sent to the families of all the camp participants to solicit feedback that is used to improve and make changes to the camp program the following year. This year, 97 camp participants completed the survey (80 in 2017), which is created, distributed, and analyzed using www.SurveyMonkey.com. Camp participants were asked questions ranging from the registration process, to staff, facilities, activities, field trips, and overall experience.

Scores from this survey were consistent with years past.

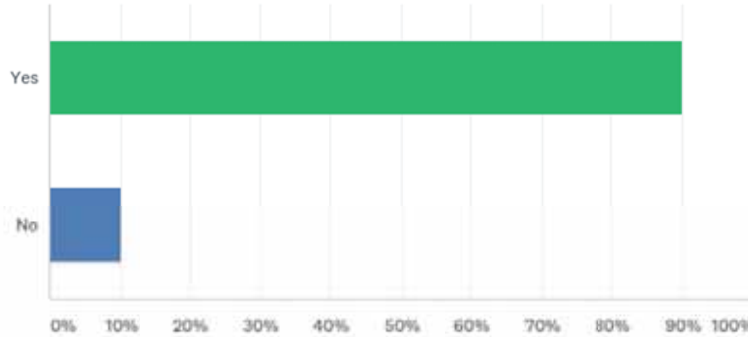
Q63: Would you register your child for camp again?

Answered: 79 Skipped: 18



Q64: Would you recommend the Glencoe Park District camp program to a friend?

Answered: 79 Skipped: 18



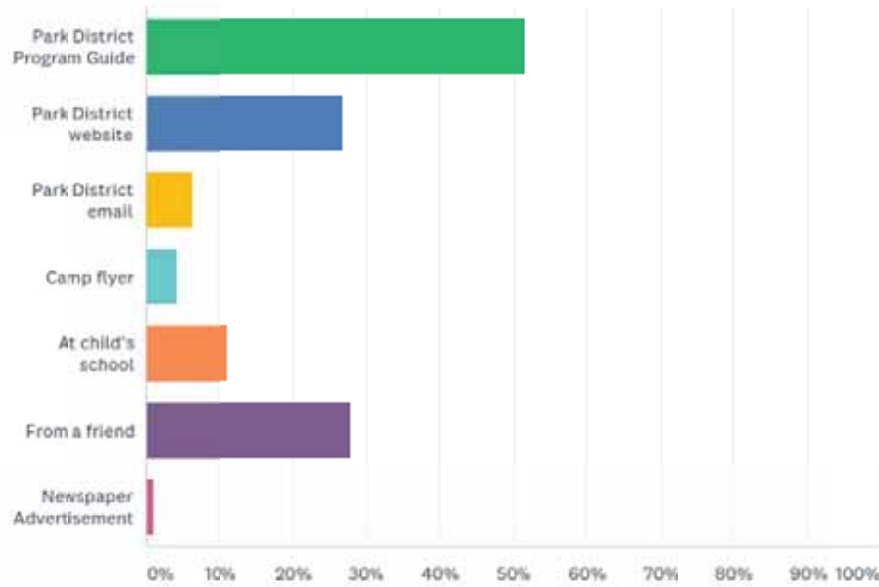
Q2: Why did you register your child/children for camp?

Answered: 97 Skipped: 0

ANSWER CHOICES	RESPONSES	
Wanted to attend camp with friends	43.30%	42
Fees are reasonable	43.30%	42
Days and times fit our schedule	48.45%	47
Session options (8/4/2 week camp options)	30.93%	30
Type of camp child wanted	29.90%	29
Recommended by someone	10.31%	10
Returning camper	44.33%	43
Other (please specify)	6.19%	6
Total Respondents: 97		

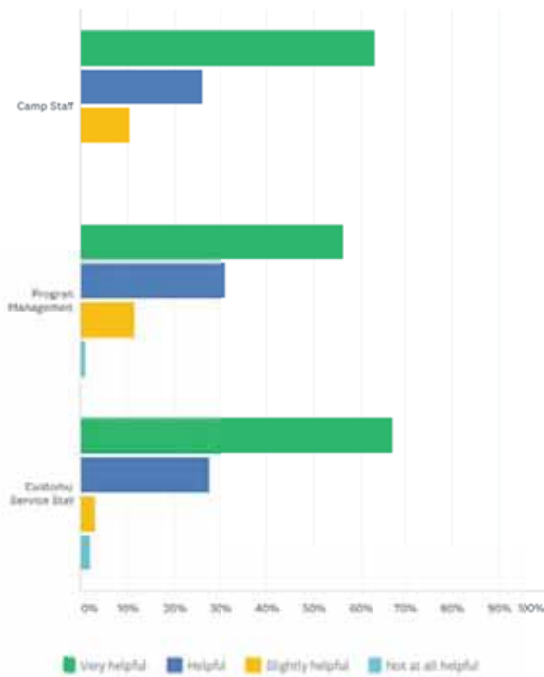
Q1: How did you hear about Glencoe Park District camps?

Answered: 97 Skipped: 0



Q3: How would you rate the Glencoe Park District staff?

Answered: 96 Skipped: 1



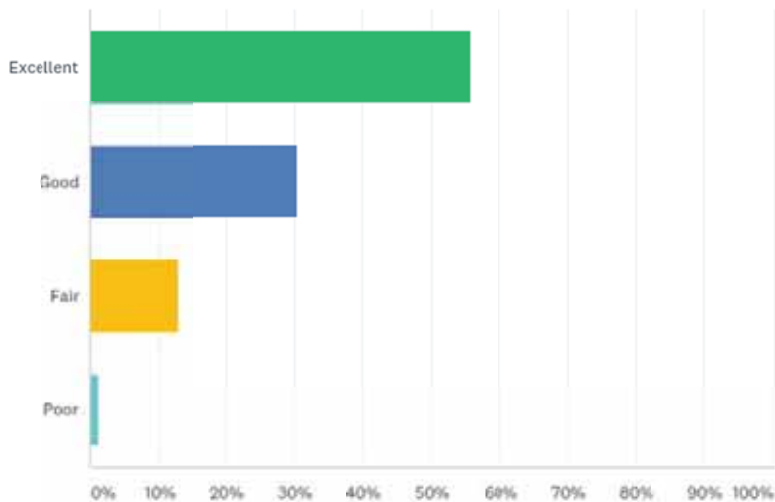
Q4: Please rate your satisfaction with Glencoe Park District camps.

Answered: 97 Skipped: 0

	VERY SATISFIED	SATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL	WEIGHTED AVERAGE
Camp registration process	63.92% 62	27.84% 27	6.19% 6	2.06% 2	0.00% 0	97	3.54
Camp activities	52.08% 50	36.46% 35	11.46% 11	0.00% 0	0.00% 0	96	3.41
Camp staff courtesy	67.01% 65	30.93% 30	1.03% 1	1.03% 1	0.00% 0	97	3.64
Camp staff competency	55.21% 53	35.42% 34	7.29% 7	2.08% 2	0.00% 0	96	3.44
Camp staff knowledge	54.74% 52	35.79% 34	6.32% 6	0.00% 0	3.16% 3	95	3.50
Camp staff accessibility	63.92% 62	26.80% 26	5.15% 5	0.00% 0	4.12% 4	97	3.61
Camp operating hours	70.10% 68	26.80% 26	3.08% 3	0.00% 0	0.00% 0	97	3.67
Camp facility	61.86% 60	35.05% 34	2.06% 2	0.00% 0	1.03% 1	97	3.60
Cost of the program	52.58% 51	40.21% 39	7.22% 7	0.00% 0	0.00% 0	97	3.45

Q65: How would you rate the value of the camp(s) in relation to the fees?

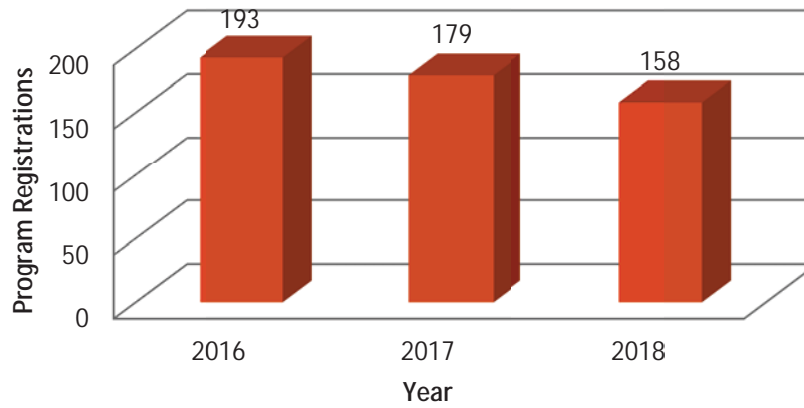
Answered: 79 Skipped: 18



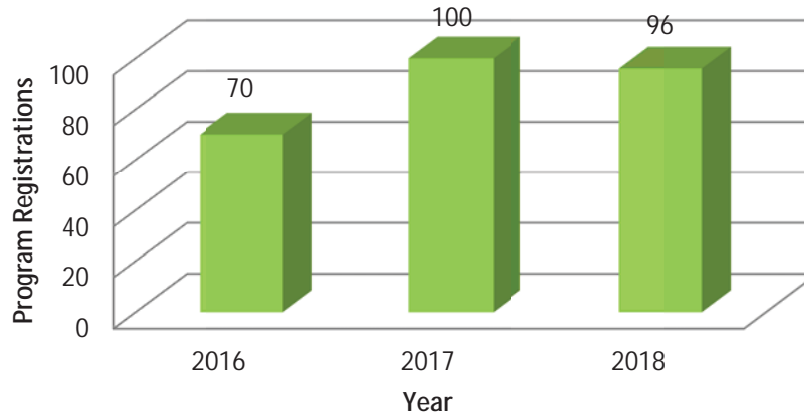
Appendix A – Camp Participation Information



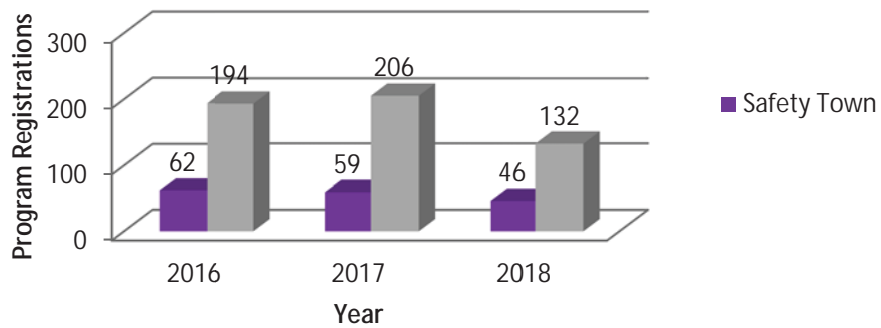
Bear Camps (Teddy, Panda, Koala)

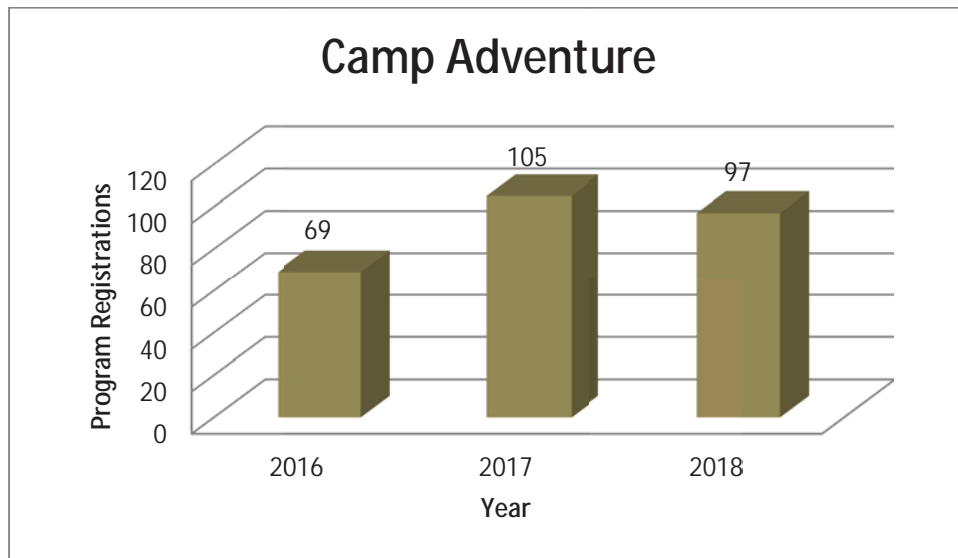
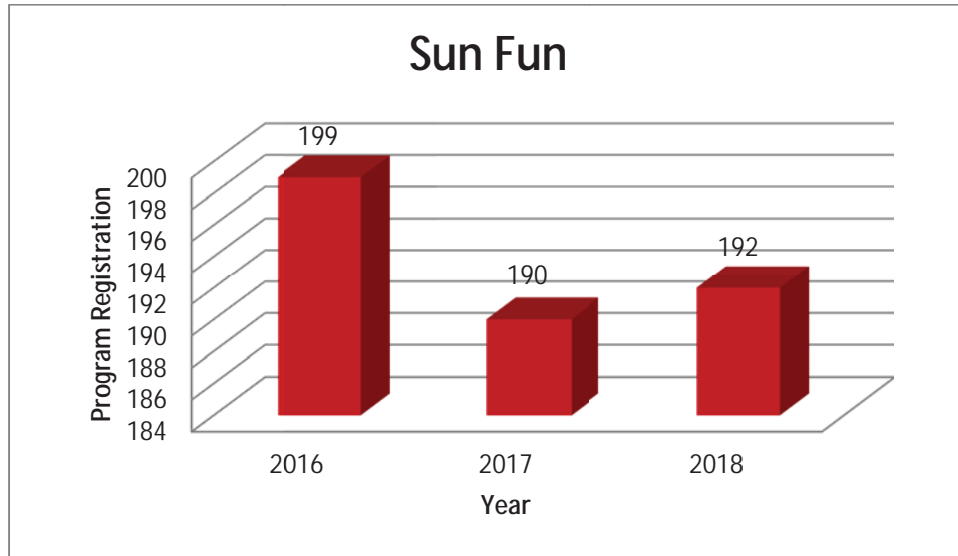


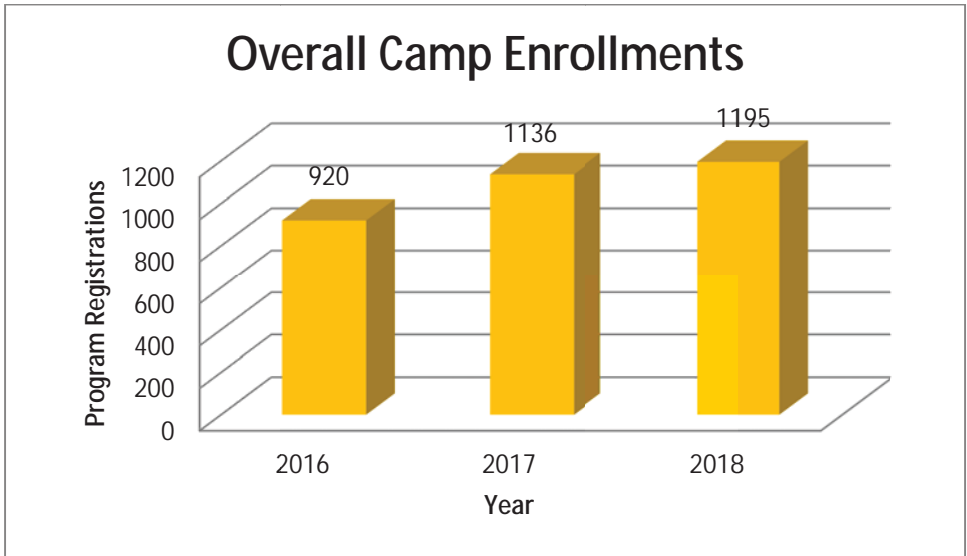
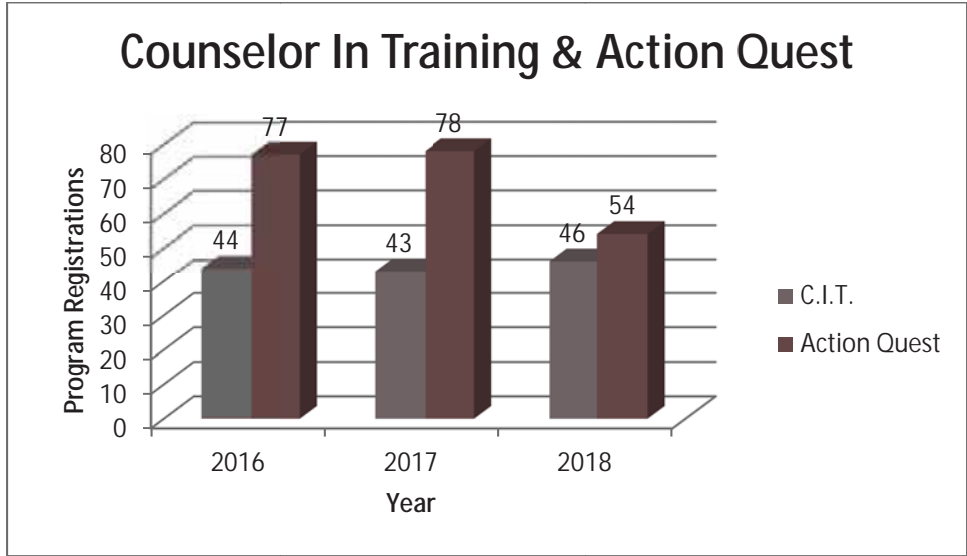
Kinder Korner



Safety Town & Summer's Beginning/End



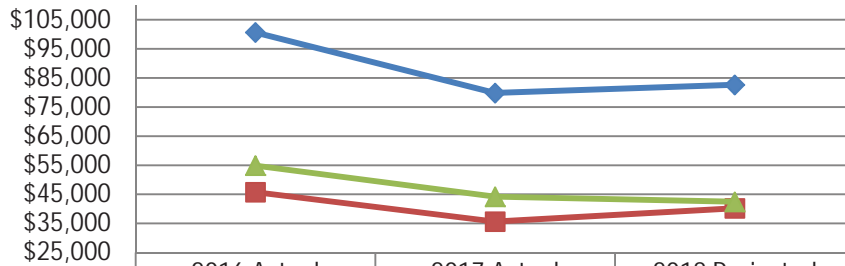




Appendix B – Financial Information

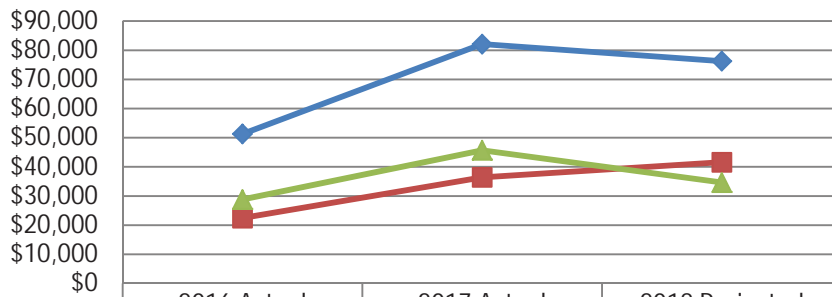


Bear Camps Financial Trends



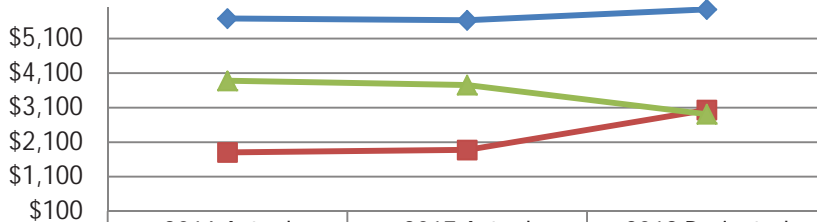
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$100,635	\$79,804	\$82,617
Expense	\$45,751	\$35,625	\$40,201
Net	\$54,884	\$44,179	\$42,416

Kinder Korner Financial Trends



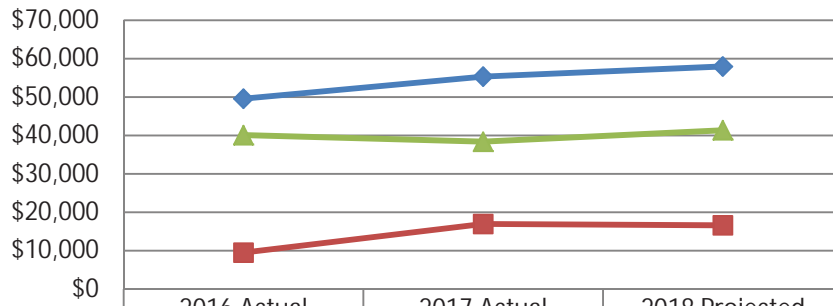
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$51,283	\$82,089	\$76,245
Expense	\$22,456	\$36,409	\$41,606
Net	\$28,827	\$45,680	\$34,639

Preschool Summer Beginning Financial Trends



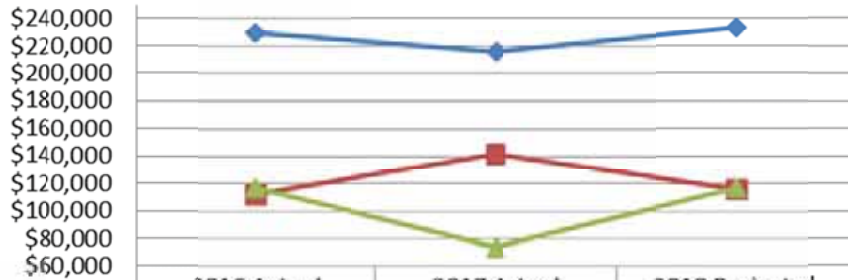
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$5,678	\$5,626	\$5,942
Expense	\$1,802	\$1,874	\$3,033
Net	\$3,876	\$3,752	\$2,909

Summer's Beginning/End Financial Trends



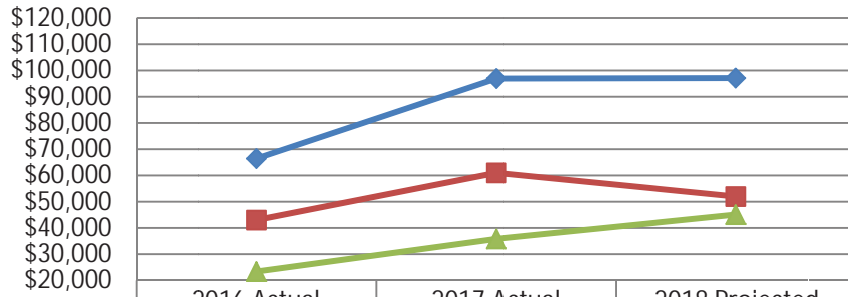
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$49,563	\$55,321	\$57,942
Expense	\$9,494	\$16,960	\$16,600
Net	\$40,069	\$38,361	\$41,342

Sun Fun Financial Trends



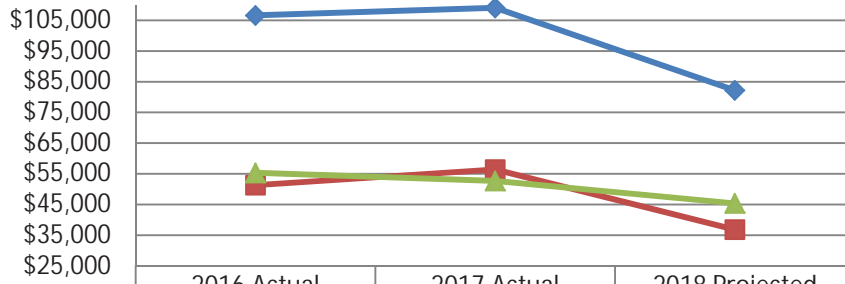
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$229,313	\$215,883	\$233,553
Expense	\$112,360	\$141,899	116259
Net	\$116,953	\$73,984	\$117,294

Camp Adventure Financial Trends



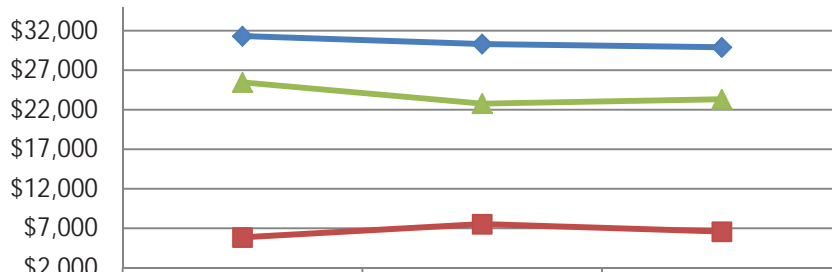
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$66,452	\$96,914	\$97,097
Expense	\$43,017	\$61,044	\$52,000
Net	\$23,435	\$35,870	\$45,097

Action Quest Financial Trends



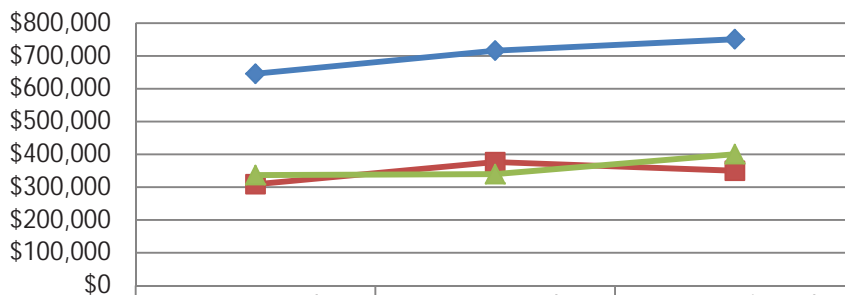
	2016 Actual	2017 Actual	2018 Projected
Revenue	\$106,610	\$109,074	\$82,171
Expense	\$51,303	\$56,397	\$36,810
Net	\$55,307	\$52,677	\$45,361

C.I.T Financial Trends



	2016 Actual	2017 Actual	2018 Projected
Revenue	\$31,312	\$30,313	\$29,904
Expense	\$5,850	\$7,526	\$6,582
Net	\$25,462	\$22,787	\$23,322

Overall Camp Financial Trends








	2016 Actual	2017 Actual	2018 Projected
Revenue	\$645,836	\$716,442	\$750,886
Expense	\$308,953	\$376,676	\$350,000
Net	\$336,883	\$339,766	\$400,886

Appendix C – Camp Schedules



Summer's Beginning Camp

Mon	Tue	Wed	Thu	Fri
June 11-15				
<p>11 Pinstripes Bowling Field Trip</p>  <p><small>shutterstock - 127102202</small></p> <p>Note: Pizza lunch provided; bring socks for bowling wear GPD camp shirt (if possible)!</p>	<p>12 Laser Quest Field Trip</p>  <p>Note: Pizza lunch provided; wear gym shoes for laser tag; wear GPD camp shirt (if possible)</p>	<p>13 Nickel City Field Trip</p>  <p>Note: Pizza lunch provided; wear gym shoes for laser tag; wear GPD camp shirt (if possible)</p>	<p>14 Hawaiian Day!</p>  <p>Note: Chicken Fingers and Macaroni lunch provided. Pack towel, sunscreen, wear GPD camp shirt (if possible);</p>	<p>15 Beach Day Field Trip</p>  <p>Note: Pack towel, sunscreen, wear GPD camp shirt (if possible);</p>

Summer's Beginning is an exciting way to start off summer camp! Each day children will also participate in sports, gym games, arts & crafts, and more! Please send your child with a water bottle and sunscreen labeled with their name each day. AM & PM Care is in Community Room 4.

Regular **Drop-Off:** 8:45am; at Takiff Center Bleachers; **Pick-Up:** 3:00pm; at Takiff Center Bleachers



Camp Directors:

Ashley and Riley






Contact Information

847-835-3030

Program Manager: Stephani Briskman

847-835-7536 or sbriskman@glencoe parkdistrict.com

Summer's End Camp

Mon	Tue	Wed	Thu	Fri
August 13-17				
<p>13 Wheeling Water Park</p>  <p><i>Note: Pack towel, sunscreen, wear GPD camp shirt (if possible)</i></p>	<p>14 Pinstripes Bowling Field Trip</p>  <p><i>Note: Pizza lunch provided; bring socks for bowling, wear GPD camp shirt (if possible)</i></p>	<p>15 Sports Day!</p>  <p><i>Note: Wear your favorite sports gear while participating in many activities around Watts! We will also be making a Rice Krispie treat</i></p>	<p>16 Beach Day Field Trip</p>  <p><i>Note: Pack towel, sunscreen, wear GPD camp shirt (if possible)</i></p>	<p>17 AMC Theatres Field Trip</p>  <p><i>Note: Popcorn snack provided. Wear GPD camp shirt (if possible)</i></p>

Summer's End is an exciting way to end your summer!! Each day children will also participate in sports, gym games, arts & crafts, and more! Please send your child with a water bottle and sunscreen labeled with their name each day.

AM & PM Care is in in the Program Room at Watts.

Regular **Drop-Off:** 8:45am; at Watts; **Pick-Up:** 3:00pm; at Watts

****Lunch is provided on days indicated on the calendar****



Head Camp Staff

Ashley and Riley









Contact Information

847-835-3030






Program Manager: Stephani Briskman

847-835-7536 or sbriskman@glencoeParkDistrict.com












1st Session: KOALA CAMP 2018

Mon	Tue	Wed	Thu	Fri
WEEK 1:				
6/18 <u>Orientation:</u> <u>10-10:45am</u>	6/19 <u>First Full</u> <u>Day of</u> <u>Camp!</u> 	6/20	6/21 <u>Skokie</u> <u>Exploratorium</u> <u>10-12</u> Wear camp shirt 	6/22
WEEK 2:				
6/25	6/26 <u>Tots & Tunes</u> <u>10-10:45</u> 	06/27	6/28	6/29 Super Stolie Music performance 10am 
WEEK 3:				
07/02	7/3 <u>Local Park</u> <u>Trip</u>  Wear camp t-shirt	7/4 No Camp Happy July 4th! 	7/5	7/6 <u>BG Spray & Play</u> <u>10-12</u>  Wear camp t-shirt
WEEK 4:				
7/9	7/10	7/11 <u>Beach Trip</u> Drop off/Pick up at Beach  Wear camp shirt	7/12	7/13




2nd Session: KOALA CAMP 2018

Mon	Tue	Wed	Thu	Fri
WEEK 5:				
7/16	7/17	7/18	7/19	7/20
				<u>Pirates Cove</u> <u>10-12</u>  Wear camp Shirt
WEEK 6:				
7/23	7/24	7/25	7/26	7/27
	<u>Tots & Tunes</u> <u>10-10-45</u> 		<u>Buffalo Grove</u> <u>Spray & Play</u>  Wear camp shirt	
WEEK 7:				
07/30	07/31	8/1	8/2	8/3
	<u>Beach Trip</u> Drop off/Pick up at Beach  Wear camp shirt			The Frog Lady 10:30-11 
WEEK 8:				
8/6	8/7	8/8	8/9	8/10
		<u>Friends Park</u> <u>Trip:</u> Drop off/ Takiff Pick up at Friends  Wear camp shirt		<u>Last Day</u>






1st Session: KINDER KORNER 2018


Mon	Tue	Wed	Thu	Fri
WEEK 1: FRIENDSHIP/WE ARE FAMILY				
6/18 <u>First Day of Camp!</u> 	6/19 Music with Mr. Shaun 	6/20	6/21 Friends Park Trip:  Wear green camp shirt	6/22
WEEK 2: ALOHA SUMMER				
6/25 <u>Beach Trip</u> Drop off/ Pick up at Beach  Wear green camp shirt	6/26 Music with Mr. Shaun 	6/27	6/28	6/29 Super Stolie Music performance 10am 
WEEK 3: PARTY IN THE USA				
07/02 <u>Field Trip to BG Spray & Play</u>  Drop off/Pick up at Takiff Wear green camp shirt	07/03 Music with Mr. Shaun 	07/04 <u>No Camp</u> <u>Happy July 4th!</u> 	07/05	7/6
WEEK 4: PIRATES AND PRINCESSES				
7/9 <u>Beach Trip</u> Drop off/Pick up at Beach  Wear green camp shirt	7/10	7/11 Medieval Times  Wear green camp shirt	7/12	7/13

2nd Session: KINDER KORNER 2018

Mon	Tue	Wed	Thu	Fri
WEEK 5: SCIENCE LAB				
<p>7/16 <u>Field Trip to BG Spray & Play</u></p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Takiff Wear green camp shirt</p>	<p>7/17 Music with Mr. Shaun</p> <p style="text-align: center;"></p>	<p>7/18</p>	<p>7/19 <u>Field Trip to Khols children's Museum</u></p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Takiff Wear green camp shirt</p>	<p>7/20</p>
WEEK 6: WILD WEST				
<p>7/23 <u>Beach Trip</u></p> <p>Drop off/Pick up at Beach</p> <p style="text-align: center;"></p> <p>Wear green camp shirt</p>	<p>7/24 Music with Mr. Shaun</p> <p style="text-align: center;"></p>	<p>7/25</p>	<p>7/26</p>	<p>7/27</p>
WEEK 7: NATURE				
<p>7/30 <u>Field Trip to BG Spray & Play</u></p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Takiff Wear green camp shirt</p>	<p>7/31 Music with Mr. Shaun</p> <p style="text-align: center;"></p>	<p>8/1 Field Trip to Lincoln Park Zoo</p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Takiff Wear green camp shirt</p>	<p>8/2</p>	<p>8/3 The Frog Lady 10:30-11</p> <p style="text-align: center;"></p>
WEEK 8: SUPERHEROS				
<p>8/6 <u>Beach Trip</u></p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Beach Wear green camp shirt</p>	<p>8/7 Music with Mr. Shaun</p> <p style="text-align: center;"></p>	<p>8/8</p>	<p>8/9 <u>Friends Park Trip:</u></p> <p style="text-align: center;"></p> <p>Drop off/Pick up at Friends Wear green camp shirt</p>	<p>8/10 <u>Last Day</u></p>

1st Session: Sun Fun 2018

Mon	Tue	Wed	Thu	Fri
WEEK 1: Goal of the Week: Sportsmanship				
<p>6/18</p> <p><u>First Day of Camp!</u></p>  	<p>6/19</p> <p><u>Brunswick</u> <i>(Wear socks!)</i></p>  	<p>6/20</p> <p>Campers' Choice</p>  	<p>6/21</p> <p><u>Olympics</u> <i>(Wear your country's colors)</i></p>  	<p>6/22</p> <p><u>Hidden Creek</u></p>  
WEEK 2: Goal of the Week: Teamwork				
<p>6/25</p> <p><u>Beach Trip</u> <i>(All Day)</i></p>  <p>Pizza lunch included</p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>6/26</p> <p>NEW! Mobile Room Escape</p>  	<p>6/27</p> <p>Campers' Choice</p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>6/28</p> <p><u>Gold Rush</u> <i>(Wear your best Western gear)</i> <i>Hot Dog Cookout!</i></p>    <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>6/29</p> <p><u>Wheeling Water Park</u></p>  
WEEK 3: Goal of the Week: Appreciation				
<p>7/2</p> <p><u>Hidden Creek</u></p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>7/3</p> <p><u>Funtopia</u> Wear Socks!</p>  <p><i>AM Field Trip- PM Campers welcome to join!</i></p>	<p>7/4</p> <p><i>No Camp Today!</i> Join us at the parade or at the fireworks.</p>  <p>Happy 4th of July!!!</p>	<p>7/5</p> <p><u>Carnival Day</u> <i>(Dress in your favorite costume!)</i></p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>7/6</p> <p><u>Beach Trip</u> <i>(All Day)</i></p>  <p>Pizza lunch included</p>  
WEEK 4: Goal of the Week: Respect				
<p>7/9</p> <p><u>Vernon Hills Water Park</u></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>7/10</p> <p><u>Pump It Up</u> <i>(Wear socks)</i></p>  	<p>7/11</p> <p>Campers' Choice</p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>7/12</p> <p><u>COLOR WARS</u> <i>(Wear your team color!)</i> <i>Hot Dog Cookout!</i></p>   <p><i>Popsicle Treat!</i></p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>7/13</p> <p><u>Barefoot Bay Water Park</u></p>   <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>Sun Fun Over-nighter</p>  </div>

 = Lunch available to purchase through North Shore Catering

 = Pack Lunch

2nd Session: SUN FUN 2018

Mon	Tue	Wed	Thu	Fri
WEEK 5: Goal of the Week: Friendship				
<p>7/16</p> <p><u>First Day of second session!</u></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons PM</p> </div>	<p>7/17</p> <p><u>Libertyville Sports Complex</u></p> 	<p>7/18</p> <p>Campers' Choice</p>  <p>Sports With Coach Tommy</p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>7/29</p> <p><u>Superhero Day</u> <i>(Dress like your favorite superhero)</i></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>7/20</p> <p><u>Beach Trip</u> (All Day)</p>  <p>Pizza Lunch Included </p>
WEEK 6: Goal of the Week: I Believe in Myself/Perseverance				
<p>7/23</p> <p><u>Wheeling Water Park</u></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>7/24</p> <p><u>NEW! Chicago Dogs Baseball Game!</u></p> 	<p>7/25</p> <p><u>NEW! Roosevelt Aquatic Center</u></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>7/26</p> <p><u>NEW! Chicago Sports Day!</u></p> <p><i>Show your pride in Chicago by wearing your favorite Chicago sports team's gear</i></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>Hot Dog Cook Out 3rd Grade Swim Lessons (PM)</p> </div>	<p>7/27</p> <p><u>Hidden Creek</u></p> 
WEEK 7: Goal of the Week: Sensitivity				
<p>7/30</p> <p><u>Beach Trip</u> (All Day)</p>  <p>Pizza Lunch Included </p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>7/31</p> <p><u>Lincoln Park Zoo</u></p> 	<p>8/1</p> <p>Campers' Choice</p>  <p>Sports With Coach Tommy</p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>8/2</p> <p><u>Hollywood Day</u></p> <p><i>Dress as your favorite TV, movie or book character!</i></p>  <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>8/3</p> <p><u>Beach Trip</u> (All Day)</p>  <p>Pizza Lunch Included </p>
WEEK 8: Goal of the Week: Health and Fitness				
<p>8/7</p> <p>1st Grade: Hidden Creek Water Park</p>  <p>2nd & 3rd Grade: Vernon Hills Water Park</p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>1st Grade Swim Lessons (PM)</p> </div>	<p>8/8</p> <p>1st. Gr. Only:  Pirates Cove</p> <p>2nd Gr. Only:  Pump it Up!</p> <p>3rd Grade:  On Site</p> 	<p>8/9</p> <p>Campers' Choice Sports</p>  <p>With Coach Tommy Gr. 1&2</p> <p><u>3rd grade only Field trip with CA to Action Territory</u></p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>2nd Grade Swim Lessons (PM)</p> </div>	<p>8/10</p> <p><u>COLOR WARS II</u> <i>(Wear your team color!)</i></p>  <p> Popsicle Treat!</p> <p>Parent Night 6:00pm</p> <div style="border: 1px dashed orange; padding: 5px; margin-top: 10px;"> <p>3rd Grade Swim Lessons (PM)</p> </div>	<p>8/11</p> <p><u>Beach Trip</u> (All Day)</p> <p>DJ Party PIZZA LUNCH @ <u>BEACH</u></p>  <p><i>Sign up for Summer's End!</i></p>

 = Lunch available to purchase through North Shore Catering

 =Pack Lunch













1st Session: Camp Adventure 2018

Mon	Tue	Wed	Thu	Fri
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WEEK 1: Goal of the Week: Sportsmanship

<p>6/18</p> <p><u>First Day of Camp!</u></p>  	<p>6/19</p> <p><u>Brunswick Bowl</u> <i>(Wear socks!)</i></p>  	<p>6/20</p> <p>Camp Adventure Club Day!</p>  	<p>6/21</p> <p><u>Olympics</u> <i>(Wear your group's assigned country's colors!)</i></p>  	<p>6/22</p> <p><u>Glencoe Beach</u></p>  <p>Pizza Lunch Included</p>  
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WEEK 2: Goal of the Week: Teamwork

<p>6/25</p> <p><u>Wheeling Water Park</u></p>  	<p>6/26</p> <p>Camp Adventure Club Day!</p>  	<p>6/27</p> <p><u>NEW! Mobile Room Escape</u></p>  	<p>6/28</p> <p><u>Gold Rush</u> <i>(Wear your best Western gear) Hot Dog Cookout!</i></p>   	<p>6/29</p> <p><u>Glencoe Beach</u></p>  <p>Pizza Lunch Included</p>  
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WEEK 3: Goal of the Week: Appreciation

<p>7/2</p> <p><u>Glencoe Beach</u></p>  <p>Pizza Lunch Included</p>  	<p>7/3</p> <p>Camp Adventure Club Day!</p>  	<p>7/4</p> <p>No Camp Today! Join us at the parade or at the fireworks.</p>  <p>Happy 4th of July!!!</p> 	<p>7/5</p> <p><u>Carnival Day</u> <i>(Dress in your favorite costume!)</i></p>  	<p>7/6</p> <p><u>Hidden Creek</u></p>  
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WEEK 4: Goal of the Week: Respect

<p>7/9</p> <p><u>Glencoe Beach</u></p>  <p>Pizza Lunch Included</p>  	<p>7/10</p> <p>Camp Adventure Club Day!</p>  	<p>7/11</p> <p><u>NEW! Roosevelt Aquatic Center</u></p>  	<p>7/12</p> <p><u>COLOR WARS</u> <i>(Wear your team color!) Hot Dog Cookout!</i></p>  <p>Popsicle Treat!</p>  	<p>7/13</p> <p><u>Barefoot Bay Water Park</u></p>   <div style="border: 1px dashed orange; padding: 5px; width: fit-content; margin: 0 auto;"> <p>Camp Adventure Overnighter</p> </div> 
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 = Lunch available to purchase through North Shore Catering

 =Pac Lunch

2nd Session: Camp Adventure 2018

Mon	Tue	Wed	Thu	Fri
WEEK 5: Goal of the Week: Friendship				
<p>7/16</p> <p style="text-align: center;"><u>First Day of Second Session!</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>7/17</p> <p style="text-align: center;">Camp Adventure Club Day!</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Sports With Coach Tommy</p> <div style="text-align: center;">  </div>	<p>7/18</p> <p style="text-align: center;"><u>Funtopia</u> (Wear socks)</p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>7/19</p> <p style="text-align: center;"><u>Superhero Day</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>7/20</p> <p style="text-align: center;"><u>Vernon Hills Water Park</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>
WEEK 6: Goal of the Week: I Believe in Myself/Perseverance				
<p>7/23</p> <p style="text-align: center;"><u>Glencoe Beach</u></p> <div style="text-align: center;">  </div> <p style="text-align: center;">Pizza Lunch Included</p> <div style="text-align: center;">   </div>	<p>7/24</p> <p style="text-align: center;">Camp Adventure Club Day!</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Sports With Coach Tommy</p> <div style="text-align: center;">  </div>	<p>7/25</p> <p style="text-align: center;"><u>Chicago Cubs Game</u> <i>Bring \$\$ for Dinner!!</i></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>7/26</p> <p style="text-align: center;"><u>NEW! Chicago Sports Day!</u></p> <p style="text-align: center;"><small>Show your pride in Chicago by wearing your favorite Chicago sports team's gear</small></p> <div style="text-align: center;">  </div> <p style="text-align: center;">Hot Dog Cook Out</p> <div style="text-align: center;">   </div>	<p>7/27</p> <p style="text-align: center;"><u>Wheeling Water Park</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>
WEEK 7: Goal of the Week: Sensitivity				
<p>7/30</p> <p style="text-align: center;"><u>Bartlett Water Park</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>7/31</p> <p style="text-align: center;">Camp Adventure Club Day!</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Sports With Coach Tommy</p> <div style="text-align: center;">  </div>	<p>8/1</p> <p style="text-align: center;"><u>Lincoln Park Zoo</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>8/2</p> <p style="text-align: center;"><u>Hollywood Day</u></p> <p style="text-align: center;"><small>Dress as your favorite TV, movie or book character!</small></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>8/3</p> <p style="text-align: center;"><u>Rainbow Falls</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>
WEEK 8: Goal of the Week: Health and Fitness				
<p>8/6</p> <p style="text-align: center;"><u>Wheeling Water Park</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>8/7</p> <p style="text-align: center;">Camp Adventure Club Day!</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Sports With Coach Tommy</p> <div style="text-align: center;">  </div>	<p>8/8</p> <p style="text-align: center;"><u>Action Territory</u></p> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	<p>8/9</p> <p style="text-align: center;"><u>COLOR WARS!</u> <i>(Wear your team color!)</i></p> <div style="text-align: center;">  </div> <p style="text-align: center;">Popsicle Treat! Parent Night 6:00pm</p> <div style="text-align: center;">  </div>	<p>8/10</p> <p style="text-align: center;"><u>Beach Trip</u></p> <p style="text-align: center;">DJ Party <u>PIZZA LUNCH @ BEACH</u></p> <p style="text-align: center;"><i>Sign up for Summer's End!</i></p> <div style="text-align: center;">  </div>

 = Lunch available to purchase through North Shore Catering

 =Pack Lunch

Appendix D – Marketing Materials



There's still time to register for Glencoe Park District

SUMMER CAMPS

Don't miss out on fun-filled summer! From spectacular special event days to fun field trips, sports, and crafts, there's something for everyone at Glencoe Park District Summer Camps.

REGISTER

Todd, Panda & Puddle Bunch Camp
Use creativity for your summer camp projects, coloring, painting, and fun with our "Puddle Bunch" LITTLE KIDDER BUNCH.

Shower Shower
Designed for animal lovers, this fun, high-energy camp is a great place to learn facts about animals and challenge yourselves. LITTLE KIDDER BUNCH.

Sun Fun Camp
Bring the summer sunshine and activities indoors through crafts, sports, and exciting outdoor events. LITTLE KIDDER BUNCH.

Camp Adventure
All about nature and water! Children learn the weekly field trip, special projects, and "Camp Adventure" stories of the day to watch they are conducted in advance of their classes. 2018

Arctic Quest
Camps are available on the go, including our field trips, sports, and exciting outdoor events. LITTLE KIDDER BUNCH.

Summer-in-Training
Glencoe's future leaders will be working with "Summer Campers" for all their important camp activities and projects. All ages! 13 years and over. 2018

SAVE NOW ON SUMMER CAMP

Don't forget! Our Early Bird Discount ends: **Wednesday, February 28!**

Save up to 10% on camp when you register before February 28!

Spent the summer having swimming, snacking, and enjoying Glencoe Park District Summer Camps? Now it's time to start planning for next year! Register for 2019 Summer Camps now to take advantage of our Early Bird Discount. Register for 2019 Summer Camps now to take advantage of our Early Bird Discount. Register for 2019 Summer Camps now to take advantage of our Early Bird Discount.

Summer Camps (Ages 5-12)

Early Bird (Ages 5-12) Summer Camp
\$100 (Save \$10) - Register before February 28!

Regular (Ages 5-12) Summer Camp
\$110 (Save \$10) - Register after February 28!

Early Bird (Ages 13-18) Summer Camp
\$100 (Save \$10) - Register before February 28!

Regular (Ages 13-18) Summer Camp
\$110 (Save \$10) - Register after February 28!

Arctic Quest (Ages 5-12)
\$100 (Save \$10) - Register before February 28!

Regular (Ages 5-12) Arctic Quest
\$110 (Save \$10) - Register after February 28!

Arctic Quest (Ages 13-18)
\$100 (Save \$10) - Register before February 28!

Regular (Ages 13-18) Arctic Quest
\$110 (Save \$10) - Register after February 28!

Registration Information: 7-11

CAMP REGISTRATION IS NOW OPEN

www.GLENCOEPARKDISTRICT.COM

Glencoe Park District
May 26

There's still time to register for Summer Camps... but space is getting limited!

WEB-EXTRACT.CONSTANTCONTACT.COM

There's still time to register for Camp

237 people reached

Ronald Post

Jane Sutelli and Jennifer Taylor

STEAM CAMPS

STEAM is a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

STEAM Camps are available for children ages 5-12. Register now to secure your spot!

STEAM Camps are available for children ages 13-18. Register now to secure your spot!

Glencoe Park District
February 28 at 11:59 AM

And camp starts Monday!

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

Glencoe Park District
June 26, 2017

Friendships start at camp!

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

Glencoe Park District
June 26, 2017

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

Glencoe Park District
June 26, 2017

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

glencoe parks
June 26, 2017

glencoe parks is much fun at Funtopia!

Funtopia is a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

Funtopia is a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

glencoe parks
June 26, 2017

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

Glencoe Park District
August 9 at 11:59 PM

Notice - Thursday, August 9: Sun Fun and Camps Adventure Parent Night will be at the Talent Center Gym due to inclement weather. Open Gym at the Talent Center Gym.

Talent Center Gym

Glencoe Park District
July 10 at 11:59 PM

Notice - Monday, July 10: Sun Fun and Camps Adventure for the week will be moved due to inclement weather.

Talent Center Gym

GLENCOE BEACH

GET A BEACHY FEELING

Glencoe Beach is a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

Glencoe Beach is a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

SUMMER CAMPS

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

GLENCOE PARK DISTRICT

SPECIALTY CAMPS

CAMP INFORMATION
CAMP OPEN HOUSE: JUNE 5, 2018

LUNCH SERVICE

IMPORTANT REGISTRATION INFORMATION

CAMP

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

SUMMER CAMP

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

Glencoe Summer Camps are a fun-filled summer program that combines Science, Technology, Engineering, Art, and Math. It's a hands-on learning experience for all ages.

glencoe parks
Welcome Summer's Beginning campers!

2018 people reached

Pravey (Glencoe) and... (Glencoe) and... (Glencoe)

IX. Staff Reports

Glencoe Park District
September 2018 Board Meeting

**Glencoe Park District
Business Department Report
September 2018**

FY2019/20 Budget

The FY2019/20 budget process has officially begun! Computerized general budget worksheets and program budget worksheets have been distributed to staff. On September 6, a mandatory budget kickoff meeting/ in-service training workshop was conducted for all District staff that submit departmental and/or program budgets. The timeline of the District's financial legal calendar (which includes the FY2019/20 budget timeline) is included in your Board packet. Please make a special note in your calendars of the specific meeting times related to District's legal calendar.

Front Office

Front office staff has been busy preparing for the new school year and for the fall program season. Billing for the 2018/19 school year for the ELC preschool and afterschool program has started, and all went smoothly in the first billing month.

2018 Levy Information

Preliminary information and analysis regarding the new 2018 proposed levy request is being prepared by staff and will be presented to the Board at a Finance Committee of the Whole meeting that is scheduled for October 2.

Distinguished Agency Accreditation

Staff has finalized the gathering and organizing of required documentation, and updated policies as required for the Legal, Financial, and Human Resources/Safety sections of the Accreditation Standards Manual. The informal review was conducted on September 7, with the final review to be held on September 18.

PDRMA Loss Control Review-Administration

All required documentation has been gathered and organized, and applicable policies updated for the Administration Loss Control Review. Many thanks to all Business Department staff who assisted in the preparation. The review was originally scheduled for August 21, but had to be rescheduled to October 9.

Timeclock Management System

Due to my leave of absence these last several months with my Mom, this project was delayed. Staff has now re-convened with TCP support staff and we are working on a timeline and game plan for full implementation. Given new supervisory staff, there will be some additional training incorporated as well.

Submitted by:

Carol Mensinger, Director of Finance/Human Resources

**GLENCOE PARK DISTRICT
FINANCIAL LEGAL CALENDAR
SEPTEMBER 2018 - 2019**

SEPTEMBER 2018

Early September	Staff works on options for 2018 Tax Levy.
By 9/6/2018	Distribute budget worksheets and program budget worksheets with cover memo and tentative budget timeline to staff. Staff in-service meeting on the budget process and timeline.

OCTOBER 2018

10/2/2018	Finance Committee of the Whole meeting before Committee meeting to discuss preliminary levy.
10/8/2018	Department Heads submit capital project proposals/ideas (new and carryover items) to Executive Director. All items should be priced.
10/16/2018	October Board Meeting: Board formally determines amount of money estimated necessary to be raised by taxation in tax year 2018 for 2019/20 fiscal year.
Week of October 15-20	Executive Director and Department Heads meet, discuss, and prioritize Capital Project proposals.
10/26/2018	Deadline to complete First Draft #1 program worksheets AND general budget worksheets to submit to the Director of Finance.
10/31/2018	Deliver notice of Levy Hearing for paper to publish on Thursday, 11/8/18 (must be no more than 14 days, no less than 7 days prior to hearing, which will be 11/20/18).

NOVEMBER 2018

11/5/2018	Capital Project List finalized by Executive Director and submitted to Director of Finance.
11/19/2018	Computerized First Draft #1 of general budget worksheets and program budget worksheets returned to staff from Director of Finance for their revision/review.
11/20/2018	November Board Meeting: Levy Hearing held. Board adopts 2018 Tax Levy Ordinance. Potential Finance Committee of the Whole meeting to discuss capital projects with Board.

DECEMBER 2018

- 12/20/2018 Deadline to complete First Draft #2 budget worksheets and program budget worksheets and submit to Director of Finance for revisions.
- 12/25/2018 File 2018 Tax Levy Ordinance, Certificate of Presiding Officer, Certificate of Secretary with Cook County Tax Extension Office (Deadline to file: last Tuesday of December).

JANUARY 2019

- 1/11/2019 Deadline for any staff changes/corrections to be made to **Final First Budget Draft**.
- 1/15/2019 January Board Meeting: Board approves FY2019/20 Regular Board meeting dates.
- By 1/31/2019 **Final First Budget Draft** distributed to the Board for review.
- By 1/31/2019 Deadline to file tax-exempt status filing with Cook County.
Deadline to mail W-2s, 1099s, 1095s. (IRS Filing by 2/28/19)

FEBRUARY 2019

- By 2/1/2019 Deadline to submit Economic Interest Statement file to County Clerk's Office.
- Week of Feb 4-8 & 11-15 Finance Committee of the Whole to discuss budget.
Additional meetings in early March, if necessary.
- 2/19/2019 February Board Meeting: Pass BAO Transfer Resolution, if necessary.
- By 2/28/2019 Annual Worker Compensation Audit due to PDRMA.
Salary increase/annual evaluations.
Change IMRF posting - new salary/insurance information.
Change IPRA salary survey information.

MARCH 2019

- By 3/1/2019 Deadline to file ACA Forms with IRS.
- By 3/11/2019 Tentative preliminary date of audit fieldwork.
- By 3/15/2019 Completed and **final** proposed BAO copy is made available at administrative offices for public inspection. Document shall be available for not less than 30 days prior to the adoption of BAO on 4/16/19.

3/19/2019 March Board Meeting: Approve FY2019/20 Approval Draft as "working administrative budget." (BAO is adopted at April or May meeting once accurate prior year amounts are known.)

By 3/25/2019 Deliver notice to paper announcing public hearing on BAO to be published in local paper on 4/4/19.

APRIL 2019

Mid-April PDRMA Annual Operating Expenditures/Audit Filing.

4/17/2019 April Board Meeting: As part of the agenda, a public hearing is held on the 2019/20 Estimated Revenue, Budget & Appropriations Ordinance (BAO). It must be adopted within 3 months after the beginning of the fiscal year, or June 1.

4/30/2019 File BAO with Cook County Clerk's Office.

MAY 2019

Last week April/Early May Annual audit final fieldwork begins.

5/21/2019 May Board Meeting.

JUNE 2019

6/18/2019 June Board Meeting: Pass Prevailing Wage Ordinance.
Final audit and management letter presented to Board.

6/19/2019 Mail certified copy of Prevailing Wage Ordinance to Secretary of State and Illinois Department of Labor.

Mail copy of Prevailing Wage Ordinance to local paper for publishing (must be published within 30 days of passage).

By 6/30/2019 Annual Operating Expenditures Report due to PDRMA.

JULY 2019

Early July Special Projects Committee review of 3-year capital/master plan projects.

7/16/2019 July Board Meeting: Board approval of Resolution to commit additional fund balance reserves to Master Plan Capital Fund 69.

July/August Publish "Notice of Audit Availability" in local newspaper.

AUGUST 2019

By 8/27/2019	Final Annual Audit Comptroller's Annual Financial Report with County Clerk's Office.
June - August 2019	File Annual Audit and Comptroller's Annual Financial Report with Comptroller's Office. (These steps above must be completed within 180 days after the preceding fiscal year ends.) Receive 2018 final EAV and Tax Extension from County. Update Tax Impact files on GPD website. File Unclaimed Property Report with IL Treasurer's Office.

**Glencoe Park District
Recreation and Facilities Department
September 2018**

Recreation Department Report

September is a time of transition for the Recreation Department. Staff is busy closing out the summer season while at the same time rolling out the expansion of Children's Circle, hosting special events and preparing for fall session of classes and programs to begin. This summer was overwhelmingly positive in a number of different areas.

Summer camp ended on a very positive note. Staff closed the camp season with Camp Night on Thursday, followed by a Beach Party on Friday, where parents and campers got to say their final goodbyes to the camp staff they have bonded with over the eight weeks of the camp season. Enrollment for camps was overall in line with last year, and staff continues to offer the same high quality program that the community is accustomed.

School has definitely started in the Early Learning Center at Takiff Center. We welcomed many new families to all our programs including the two new Children's Circle classes. Many thanks to our amazing team of teachers, maintenance, and admin staff who worked tirelessly during the month of August and beginning of September to get all of our classrooms ready.

To celebrate back to school we have a great promotion going in the month of September to welcome all of our preschool families. Glencoe Fitness is free for the month of September to all parents whose children are registered in our preschool, Children's Circle, or GJK.

The Rec Team has already started working on their FY19/20 budgets and have attended three budget trainings in August and September to ensure that the whole team is prepared for the budget process.

Beach: Matt Walker

As of September 3, the Beach House officially closed for the season. The restrooms will remain open on warm days until the end of September. The Boathouse will remain open Friday through Sunday until October 14 from 12:00-5:00pm.

Our lifeguard staff did a tremendous job keeping our guests safe this season. We did not record a single rescue this summer and this can be directly attributed to rule enforcement, mindfulness of weather conditions, continuous monitoring of changing weather conditions, and daily monitoring of the shoreline for rip currents, lateral currents, and rough surf.

The boating beach staff did a fantastic job and overall, our boating community is very pleased with the boat house staff. We are lucky to have some young sailors on the team who will continue to grow and develop their skills on the beach for years to come.

The beach service team and cashiers were attentive and eager to make sure all patrons coming to the beach either had season tokens or paid the daily admission. Based on feedback from the Lakefront Advisory Committee, on busy days a roving cashier was added at the Park Ave entrance to make sure all guests are being charged the appropriate daily fee.

This season we had higher attendance totals due to favorable weather conditions on opening weekend and most weekends throughout the summer. Boat storage revenue was steady and staff expects winter storage to be in line with this trend. Winter storage applications will be sent out mid-September. Surveys have already been sent out to beach pass holders, with surveys going out to boating beach patrons in early October.

Revenue as of 9/4	2018	2017	Variance
Summer Boat Storage	\$77,491	\$83,121	\$(5,630)
Trellis Rentals	\$9,091	\$13,564	\$(4,473)
Beach Passes	\$55,223	\$54,530	\$693
Sailing Camp	\$31,375	\$17,498	\$13,877
Aquatics Camp	\$32,948	\$20,008	\$12,940
Admission Res	\$40,288	\$25,763	\$14,525
Admission Non-Res	\$184,340	\$168,910	\$15,430
Total Revenue	\$430,756	\$383,394	\$47,362

Early Childhood: Jessica Stockl

The Children's Circle Beluga class was busy traveling this summer. The class enjoyed a trip to a farm, Buffalo Grove Spray and Play, and Pirates Cove. Our Starfish classroom also did great on walking trips to Tots-n-Tunes and Friends Park. The Starfish class was able to go on the bus for a field trip to Buffalo Grove Spray n' Play. They found the bus ride very exciting! Belugas also enjoyed walking field trips to some of the gorgeous parks in our community and to Public Safety. Our younger classes enjoyed visits from a few community helpers as well as a reptile expert. All classrooms had a blast enjoying the warm weather, splashing in the water tables, and most importantly - PLAYING! We restarted the preschool garden on the Takiff playground by planting pumpkin and sunflower seeds.

The new school year is off to a busy start with our school enrollment in line with expectations. The expansion of Children's Circle has been a smooth process. Children's Circle had thirteen new families start on September 4 and another four families beginning September 10. Beginning in September, our Jellyfish class is at 10 children, Frogs is at 8 children, Turtles is at 15 children, Starfish is at 12 children, Dolphins is at 15 children and Belugas are at 17 children. We are keeping the Frog class small as more than half of the Jellyfish (infants) will need to move up mid-year. The mid-year openings in Jellyfish are already full.

Children's Circle Enrollment as of 9/6	2018	2017
Jellyfish	10	15
Frogs	8	14
Turtles (NEW)	15	0
Starfish	12	17
Dolphins (NEW)	15	0
Belugas	17	21
Total	77	67

Children’s Circle recently switched to using reusable plates, cups, forks, and spoons for snacks and lunch to align with the Park District’s sustainability goal.

Early Learning Center opened on Tuesday, September 4. The children had a great first day exploring their new classrooms, decorating their locker name frames, and playing outside. To get the year started, teachers hosted an orientation day so the families could see their new classrooms, meet their teachers, and talk about their child’s needs. Our teachers have been working hard to continue to research new teaching methods and activities to implement in our classrooms. This year, we replaced ELC 4s PM with a Kindergarten Readiness program. This afternoon class focuses on gearing up for South School. We have students from ELC, Children’s Circle, and Am Shalom in the class.

Fall ELC enrollment is currently at 66 participants. This past month, we increased enrollment by 15 participants. We are hopeful that the classes will grow as new families move into the District.

ELC Enrollment as of 9/4	2018-2019	2017-2018
2’s classes	15	19
3’s classes	17	19
4’s classes	26	42
Kindergarten Readiness (Replaced ELC 4s PM)	8	7
Total	66	87

Arts and Youth - Stephani Briskman:

New this fall, we are offering additional STEM classes, Robotics and Game of Drones. Both classes filled on the first day of registration. We are also offering sewing and a range of art classes.

Kids Club is again located at Watts Recreation Center and started August 29. The program utilizes our bus, Hilary, to transport children to and from school and their after school activities. Currently, we have 15 children enrolled in AM Kids Club ranging from a two-day option to five-day option, two children signed up for the Watts Shuttle Service, and 45 children enrolled in PM kids club ranging from a two-day option to five-day option and eight children signed up for the Watts Shuttle Service.

Enrollment for “School Day Off” programs is slightly below last year, but we expect it to increase in line with 2017. The program follows District 35’s institute days and holidays. The program starts and ends at the Takiff Center and includes a field trip during the day. For example, our first day off program was September 10 and the children went bowling at Pinstripes and then back to Takiff Center to play games and create arts and crafts projects. Below is enrollment for School Day Off:

2018 Enrollment		2017 Enrollment	
September 10	38	September 21	22
September 19	37	October 3	31
October 8	11	October 9	19
November 8	22	November 9	26
November 9	18	November 10	25
November 21	12	November 22	28
Total	138	Total	151

Special Events & Active Adults: Liz Visteen

The Park District had a busy summer full of special events. Meet the Fleet was a partnered event with the Park District and Village to showcase vehicles. The Beach Campout had the highest enrollment ever with 207 participants up from 186, in 2017. Weather was perfect for the event! Campers enjoyed a big bonfire, dinner provided by Northshore Catering, S'mores, and watched Coco on the big screen. In the morning, families enjoyed breakfast before heading home.

With summer events in the rearview mirror, the whole recreation team is focused on the Great Mud Run. With over 254 pre-registered, the event is shaping up to be another fun and muddy race.

Summer Special Event Attendance	2018	2017
July 12- Park-N-Play: Chalk Fest	30	Not offered
July 15 – Disc Golf Tournament	20	40
July 19 – Park-N-Play: Water Wonders	45	41
July 21 – Meet the Machines	~ 375	~ 400
July 24 – Tots-N-Tunes	~ 250	~ 200
July 27 – Beach Camp Out	59 families (total 207)	53 families (total 186)
August 2 – Park-N-Play: Fossil Exploration	35	22
August 9 – Park-N-Play: Yard Games	25	Not offered
August 28 – Tots-N-Tunes	175	Not offered

Upcoming fall events:

September 15 – The Great Mud Run

September 16 – Doggie Dip

October 6 – Harvest Fest

October 6 – Tails & Ales

October 19 – Art Show

October 25 – Boo Bash

Enrollment as of 9/6	Fall 2018	Fall 2017
Adult Ceramics	21	40
Youth Ceramics	43	50
Adult Art Programs	43	15

We have noticed that adult ceramics is currently lower than this time 2017. Adult classes have not started yet, so we do anticipate additional sign ups as we get closer to the start classes. Adult art is gaining in popularity and we are excited about the Art Show on October 19.

Athletics/Teen Camp - Chris Pietrini:

Fall athletic programs have started and additional instructors were added for Tumbling and Flag Football to accommodate high demand and waitlisted participants. Hot Shots classes have had exceptional enrollment.

Chris and our coaches are gearing up for fall basketball and are actively promoting our basketball clinics and teams. The preseason travel clinic were extended and a preseason clinic for house league begins this month.

Chris is working with the Park District of Highland Park, Deerfield Park District, and Lake Forest Park District to schedule games for the 2018-2019 house league season for 5th and 6th grade boys and girls. This will give house basketball players a taste of travel basketball.

Chris is also working with the Mt. Prospect, River Trails, Prospect Heights, Wheeling, Elk Grove, and Northbrook Park Districts to give 7th and 8th grade boys that don't make their school teams a chance to play basketball. The league will be set up similarly to the 5th and 6th grade league and we will have half of our games at home and half away.

Enrollment	2018	2017	2016
Preseason Travel	63	49	36
Preseason House	25	39	30
Total	88	88	66

Takiff, Fitness, Dance & Watts: Adam Wohl

Facility rentals in 2018 continue to trend above 2017. Switching to facility rentals versus birthday party packages has helped streamline the process. We have booked quite a few large rentals that are helping to improve our rental numbers.

Takiff Center Rental as of 9/1	2018	2017
Facility Rentals	\$52,142	\$39,179

Glencoe Fitness

The Glencoe Fitness Center continues to grow in membership. We are offered a Summer Student Membership for the 3-month summer break at \$99 for residents. Thirty-one summer student memberships were sold in 2018, surpassing our goal of 25 total.

During the month of September, we are running a back to school special for all Children's Circle, ELC, and GJK parents. They are able to try Glencoe Fitness for the entire month of September for free. Below is our current active member totals.

Active Fitness Members as of 9/5/18	Fees
208	\$54,592

Dance/Theatre/Fitness	2018		2017	
	# Students	Fees	# Students	Fees
Dance Classes	143	\$50,395	142	\$52,346
Sarah Hall Theatre Classes	55	\$18,599	77	\$28,432
Youth Yoga	13	\$4,476	10	\$3,554
Broadway Bound	72	\$52,272	80	\$55,407

Open Gym

To increase summer gym usage, we offered open gym six days per week, up from once a week in 2017. This has resulted in an increased attendance June through August.

Open Gym as of 9/1	2018	2017
Revenue	\$1,666	\$814
Number of Visits	334	163

Submitted by:
Bobby Collins, Director of Recreation & Facilities

**Glencoe Park District
Parks & Facilities Maintenance Report
September 2018**

Administrative

I have continued to work with AltaManu relating to the playground replacement projects, Takiff Parking project, Bluff Study, and Old Green Bay Trail master plan. I am continuing to work with ACG relating to the HVAC replacement at Watts.

Grounds/Horticulture

The landscape crews have been out in full force replanting flower beds at Friends and Berlin Park. Staff has begun fall pruning, bed preparations and has been working on natural area maintenance. Staff has been busy adding new chips to tree rings throughout the park system. The pathways at the Bob Everly Wildflower Sanctuary received pruning to widen the pathways for the Mud Run.

Staff has continued to work on supporting the SOSA restoration initiative. Staff used heavy equipment to remove brush, grade the area, and assist in final preparations necessary for planting.

Parks Maintenance & Construction

The Parks team has been busy completing the by-owner items necessary for the playground and parking lot projects. Staff completed the following tasks in the last month related to these capital projects:

- Installed safety mulch at Vernon & Old Elm
- Installed split rail fence at Vernon
- Installed park ID signage at Vernon and Old Elm
- Installed new plumbing for the drinking fountains at Old Elm and Vernon
- Completed grass restoration at Vernon and Old Elm
- Removed light bollards and trees prior to demolition of the parking lot at Takiff Center
- Demolished the Woodlawn Playground equipment and curbs and removed the old mulch
 - The concrete and mulch from Woodlawn were recycled.

Staff has been busy making preparations for the Mud Run race. The event spans across multiple parks and natural areas. Staff completed the installation and manufacture of many of the obstacles used in the race.

Staff is beginning the process of fall athletic turf maintenance including aerating, seeding and weed treatments. Soccer and fall baseball seasons have begun.

Staff continues to groom baseball and soccer fields.

Facilities

During this year's Takiff shut-down the facility was overhauled. The following was completed:

- Refinished gym and aerobics studio floors
- Replaced the rubber floor in Children's Circle classroom
- Painted four class rooms in the multipurpose wing
- Painted seven classrooms in the Children's Circle/ELC wing
- Blinds were repaired or replaced throughout the Children's Circle/ELC wing
- Installed new smart TV in community room 3
- Touched up the paint in the fitness center
- Community wing hallway was painted
- Steam cleaned all tile floors and grout in facility restrooms 2400 sq. ft. total
- Cleaned all carpets in the facility
- Completed the 2018/19 Takiff paint/abatement/carpentry project
- A roof drain was repaired in a Children's Circle classroom
- New classroom signage was installed
- New shelving was installed in the ceramics studio
- Fire alarm system was fully tested

Facilities and Parks staff worked together to support the new Children's Circle program expansion. Ten classroom setups were moved to different locations in the facility to accommodate the new program. The work completed during this year's shut down was by far the most complicated and logistically challenging. I want to thank the Recreation team for all their support in executing a successful shut-down.

Equipment

One of the general use Kubota tractors was sent to the manufacturer for bi-annual maintenance.

Shared Services

- The Village of Glencoe has continued to support the Park District by performing maintenance on vehicles.
- I am currently managing tree maintenance on District 35 property with our contractor. The school district is reimbursing the Park District for all costs.
- We have continued to cut all Village of Glencoe grass per the shared services agreement.

A special thank you to Erin for making what seemed like 50 signs to keep residents informed and entering the facility during the parking lot/entrance closure.

Submitted by:

Chris Leiner, Director of Parks & Maintenance

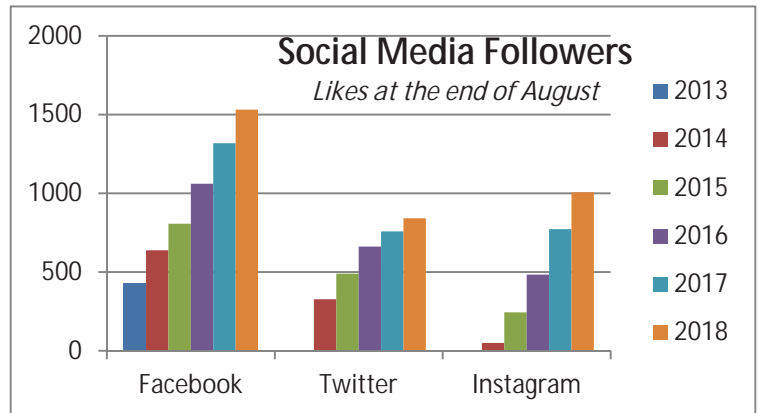
Glencoe Park District Marketing/Communications Report September 2018

Social Media/Email

We ended the month of August with 41,686 Facebook impressions (in 2017, we ended the month with 39,453 impressions). We now have 1522 followers on Facebook, 842 followers on Twitter and 1,007 followers on Instagram. Glencoe Beach has 1,924 followers on Facebook.

We sent out several targeted email blasts, primarily focused on filling fall classes with low enrollment and special events.

Throughout the summer, we sent a weekly “Put Some Play In Your Week” email blast, which averaged a 30% open rate and 10% click rate.



Date	Subject	Total Sent	Open Rate	Click Rate	Link
8/31/2018	Preschool Parent Deals	197	66.20%	7.80%	https://conta.cc/2PoCafA
8/30/2018	Mud Run 2018	5094	32.70%	6.80%	https://conta.cc/2Ph1fc6
8/24/2018	Put Some Play In Your Week 13	5103	31.30%	11.40%	https://conta.cc/2MOtLbc
8/19/2018	Fitness Center Closure & No Classes	321	40.10%	2.40%	https://conta.cc/2MVxWLx
8/17/2018	Put Some Play In Your Week 12	5111	31.60%	10.00%	https://conta.cc/2BaDqR4
8/13/2018	Fitness Center & Parking Lot	319	55.60%	2.30%	https://conta.cc/2P5qfdY
8/10/2018	Put Some Play In Your Week 11	5104	31.30%	9.30%	https://conta.cc/2MBmqVh
8/6/2018	Parking Lot Construction	5114	28.30%	3.50%	https://conta.cc/2M67y18
8/3/2018	Put Some Play In Your Week 10	5116	30.70%	11.80%	https://conta.cc/2AzJfax

Inside Glencoe

This fall, the Park District is participating with the Village, School District, and other agencies to create a community-wide cover to promote the *See Something, Say Something* campaign. The newsletter will be in mailboxes by early October.

Special Events

I worked with the Recreation Team to promote Vernon Playground Pop-Up Party, Park-n-Play, Tots-n-Tunes, Summer’s End Camps, STEAM camps, and the Mud Run. We created an event signage, email blast, flyers, posters, event signage, and social media posts to promote the event.

Construction Communication

We worked closely with the Parks and Facilities departments to communicate the parking lot construction changes to patrons. Communication tactics included media pitches, email blasts, banners, posters, social media posts, and building signage. Special care was taken to communicate with renters, fitness members, and regular users. The plan was nimble, and signage was adapted/moved as construction goals were met.

Submitted by:

Erin Maassen, Manager of Marketing and Communications

SAFETY AND WELLNESS COMMITTEE MEETING

Agenda and Minutes

Wednesday, August 15, 2018 / 11:00 a.m.

(Please Note: Items in **red** print require action)

1. Call to order at 11:10 a.m.

Roll Call: Present: Carol Mensinger, Chris Leiner, Jessica Stockl, Liz Stowick, Adam Wohl, Liz Visteen, and Lorise Weil. Absent: Lisa Sheppard, Bobby Collins and Matt Walker.

2. Review of the Minutes: The Safety and Wellness Committee Meeting Minutes from June 29, 2018 were reviewed and accepted.
3. Accident/Incident Review: Carol reported on the accident/incident reports for the past two months. There were (5) participant accident/incident reports and (3) minor employee injuries.
4. Open Claims: The underground storage tank Property Loss claim is still open. In addition, there are (3) Worker's Comp claims and (3) Property claims that are open.
5. Carry Over Items:
 - a) Lorise stated that GJK asked if we could possibly incorporate "Fire Stop Signs" during one of our future fire drills. Chris stated that they will definitely take a look at this in the fall, i.e., when Public Safety comes out to assist us on determining multiple evacuation points.
 - b) Lorise asked about the Safety Data Sheet binders, and provided Chris with A-Z indexes for the multiple areas that will be storing Safety Data Sheets, e.g., Parks, Beach, Watts, and the Early Childhood wing. **Chris** will be installing Safety Data Sheet stations sometime this year.
6. Certificate of Insurance Information: Please continue to submit any needed Certificate of Insurance information, as requested. The COIs should be updated on a monthly basis. Carol went over the COIs that are still needed.
7. New Items:
 - a) Jenny provided some sample formats on *Certificates of Insurance* at our meeting, and went over what was needed. In addition, it was stated that we are responsible for updating the spreadsheet too. It is noteworthy to mention that Jenny updated the requirements for the Independent Contractors as well.
 - b) Jenny also provided us with information on *Record Retention*. Jenny further stated that the Retention Document that she has been working on will be completed by October 1, 2018.
 - c) It was noted that the Leadership Team needs to re-examine our current footwear policy.
 - d) Chris stated that we should use a **red pallet** to store documents for our upcoming document shredding date; the exact date for this will be scheduled sometime in early November of 2018.
8. Wellness Initiatives:
 - a) Liz Stowick mentioned that our "Walking Initiative" has started. Although we have met our (100%) (Goal) challenge, we still have until 8-27-18 to get closer to 1st place. Currently, we are in 11th place, however, this number is out of 91 (ninety-one) Park Districts.
 - b) There will be further discussion at our next meeting as to how we can constructively use the monies toward wellness that we received in the Hazard Hunter Contest.
 - c) Adam provided a detailed report on the daily usage of the Glencoe Fitness Center.
 - d) Liz briefly discussed the Glencoe Fitness Center and the use of the Center for employees.

Adjourn: 12:10 p.m.

The next Safety and Wellness Committee Meeting is scheduled for Wednesday, September 19, 2018 at 11:00 a.m.

SAFETY AND WELLNESS COMMITTEE MEETING

Agenda and Minutes

Wednesday, September 5, 2018 / 11:00 a.m.

(Please Note: Items in **red** print require action)

1. Call to order at 11:05 a.m.

Roll Call: Present: Carol Mensinger, Chris Leiner, Bobby Collins, Jessica Stockl, Liz Stowick, Adam Wohl, Liz Visteen, and Lorise Weil. Absent: Lisa Sheppard and Matt Walker.

2. Review of the Minutes: The Safety and Wellness Committee Meeting Minutes from August 15, 2018 were reviewed and accepted.
3. Accident/Incident Review: Carol reported on the accident/incident reports for the past month. There were (0) participant accident/incident reports and (0) minor employee injuries.
4. Facility and Park Inspection Review:
 - a) One of the benches on the tote stool table, located at the Takiff playground, requires repair. Chris noted that materials have been ordered.
 - b) Chris stated, per the August inspection, housekeeping is needed in the maintenance area.
5. Open Claims: The underground storage tank Property Loss claim is still open. In addition, there are (3) Worker's Comp claims and (3) Property claims that are open.
6. Carry Over Items:
 - a) Lorise stated that GJK asked if we could possibly incorporate "Fire Stop Signs" during one of our future fire drills. Chris stated that they will definitely take a look at this in the fall, i.e., when Public Safety comes out to assist us on determining multiple evacuation points.
 - b) Lorise asked about the Safety Data Sheet binders, and provided Chris with A-Z indexes for the multiple areas that will be storing Safety Data Sheets, e.g., Parks, Beach, Watts, and the Early Childhood wing. **Chris** will be installing Safety Data Sheet stations sometime this year.
 - c) It was noted that the Leadership Team needs to re-examine our current footwear policy. **Bobby** will be following-up with Matt on this.
 - d) There will be further discussion at our next meeting as to how we will constructively use the monies toward wellness that we received in the Hazard Hunter Contest.
7. Certificate of Insurance Information: Please continue to submit any needed Certificate of Insurance information, as requested. The COIs should be updated on a monthly basis. Carol went over the COIs that are still needed.
8. New Items:
 - a) Liz stated that she created a hard copy sample of a *Certificate of Insurance* that everyone can use as an illustration when reviewing their COIs. Using this will enable everyone to make sure that all required fields have been entered by their respective vendors.
 - b) Chris stated that the red pallet for temporarily storing documents that need to be shred has been ordered and received.
9. Wellness Initiatives:
 - a) Liz Stowick stated that she will be giving Jessica's staff a "Path Presentation."

Adjourn: 11:26 a.m.

The next Safety and Wellness Committee Meeting is scheduled for Wednesday, October 17, 2018 at 11:00 a.m.

X. Executive Director Report

Glencoe Park District
September 2018 Board Meeting

Glencoe Park District Executive Director's Report September 2017

Distinguished Agency Accreditation

We are close to the finish line for the two year process for Distinguished Accreditation. We have finalized the gathering and organizing of required documentation, and updated policies As required for Accreditation. The informal review was conducted on September 7, with the final review to be held on September 18.

NRPA and National Gold Medal

We are excited to be one of four finalists for the National Gold Medal in our population. The announcement for the Gold Medal winner will be held in Indianapolis on Tuesday, September 25.

Summer Camp

We had amazing Summer Camp sessions! Stephani Briskman, Chris Pietrini, and Jessica Stockl will be presenting the final camp report to the Board, which is included in the packet.

Beach

The swimming beach is closed for the season and will no longer be staffed with lifeguards and attendants. We will however leave the bathrooms open on warm days until the end of September. The Boat house is open until October 14 on the weekends. The aquatics staff had a safe and fun summer.

Early Childhood

The preschool year is off to a great start. Staff worked tirelessly to transition rooms for the expansion of Children Circle during the one week break in August. Amanda, our new Early Childhood Supervisor and Jessica, Early Childhood Manager have done an outstanding job with their first start to the ELC school year. There were a few bumps in the road in regards to communication but nothing that won't be improved on going forward. Overall the children had a great first few weeks. What Bobby, Jessica, and Amanda will be developing going forward is timelines for necessary tasks. This will ensure in the future when a new manager or supervisor starts they are not in the dark about what and when tasks need to be done, in order to provide for a seamless transition should we have management changes.

Afterschool Care

Our Afterschool Care program that is held at Watts is at capacity for most of the days with a waiting list. This very popular program is a need for working parents. Staff is currently working on solutions on how to expand this program in the future and still keep the quality of the program.

Staff Training

All full-time staff, with the exception of Children Circle staff, participated in our yearly four hour training to review administrative polices/procedures, safety, health/wellness, technology, trends and updates on Park District projects.

Seasonal Employee Survey

We conducted our third annual employee survey to provide seasonal staff an opportunity to share their opinion and provide feedback about their employment at the Glencoe Park District. All seasonal recreation and facility employees were asked to complete this survey. The constructive feedback is important in evaluating how the Park District is doing as an employer and is an essential tool for future changes/improvements. As with every survey, we gathered useful information to improve our services to not only our staff, but also those who attend our programs. We will take notes of the areas that we could improve on when budgeting and planning staff training next year.

Playgrounds!

Vernon Park opened with great reviews earlier this month. It is exciting to go by a playground that was underutilized and see dozens of children playing on it at all times of the day.

Old Elm Playground Park pop up opening will take place on Friday, September 28 at 6:00pm. The playground is almost complete, we just need around 10 days for grass seed to take root, otherwise it will be a muddy mess.

The construction at Woodlawn Park has begun. We anticipate the construction of this park to last most of fall.

Building and Parking Improvements

There has been a considerable amount of work done on the Takiff Parking Lot. The lot overlay, bench, bike racks, and landscaping still needs to be done. The anticipated date for the overlay is Columbus Day weekend.

Staff had a productive week during the Takiff closure. A complete list of projects can be found in the Parks Report.

Intergovernmental Cooperation

- Village Wide Active Transport Plan
The Village Wide Active Transportation plan is concluding with a final meeting scheduled for late September. This has been a very educational process which will result in some excellent improvements throughout the village.
- School District
Staff continues to work with the school district on tree trimming, using our provider and billing back the school district for any work being done on school district property. In addition, we have begun talks with the District on how we can assist in the replacement of the playground at South School. This would not be financial assistance, but may include expanding the playground onto park land and using our expertise. They are planning on using Altamanu for the design. The District allows us to use their facilities for afterschool and athletic programs in return we maintain the field areas around the schools. These are all examples of great partnerships we have developed with the school district.

- Sustainability Committee
Chris Leiner continues to be the liaison to the village wide Sustainability Committee. Commissioner Onderdonk also serves on that committee.
- Library
We continue to work with the library on programs. They were the first one to jump on board to assist with Harvest Fest this fall. Our joint Tots-n-Tunes program was a big hit this summer.

Freedom of Information Report

There were eight FOIA requests in July and August.

- Canon requested their competitor's bid packet on July 16 and the District responded in full on July 19.
- IIFFC requested D&J Landscape documents regarding the 2018 playground and park renovations on July 20 and the District responded in full on July 25.
- IIFFC requested Hacienda Landscaping documents regarding the 2018 playground and park renovations on July 25 and was responded to in full on August 1.
- NBC5 Chicago requested participant concussion details on July 31, which was found to be exempt under 7(1)(s). No information was shared.
- NBC5 Chicago requested sexual abuse history on August 7, which was replied to on August 8. The District has no records responsive to their request.
- IIFFC requested Hacienda Landscaping documents regarding the 2018 playground and park renovations on August 17 and was responded to in full on August 23
- Laurie Morse requested Resolution #636 and minutes and audio for the June 17, 2003 Regular Board meeting on August 20 and was partially responded to on August 23. The District legally does not have the audio recording.
- SmartProcedure requested purchasing records from 5/21/18 to current on August 21 and was responded to in full on August 27.

Staff News

I am happy to announce that Adam Wohl welcomed a son to his family on September 10. Baby Henry, Adam and his wife, Alyssa are doing wonderful. We also had two weddings this month. Erin Classen (Maassen) and Jessica Stockl both got married in August.

Items that you may want to add to your calendar

- Harvest Fest on October 6
- Tales and Ales on October 6
- September 25: NRPA Gold Medal Announcement!
- October 2: Special Projects and Finance Committee Meetings at Takiff Center 7:00pm

Submitted by:
Lisa Sheppard, CPRP
Executive Director

XII. Action Item A

Approval of IGS Natural Gas Contract

Glencoe Park District
September 2018 Board Meeting



INTEROFFICE MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: LISA SHEPPARD, EXECUTIVE DIRECTOR, CHRIS LEINER DIRECTOR OF PARKS & MAINTENANCE
SUBJECT: IGS NATURAL GAS CONTRACT
DATE: 9/17/18

The Park District has completed the current natural gas contract with Vanguard for natural gas per therm. After research, we are seeking the Board's approval to enter into a 3-year fixed rate per therm contract with IGS Energy. IGS Energy has offered the Park District more favorable terms. This contract has no penalties for an increase or decrease in usage. Staff is recommending 36 months at the IGS rate of .3240 per therm. We can use more or less gas and still benefit from this per per therm rate. This rate is based off the historical 12 month use of 88,220 therms across the entire Park District.

The previous contract was variable rate with seasonal spikes during the heating season. The IGS contract offers more favorable terms during the 5 month heating season. The average rate paid per therm during the heating season in the previous contract is .3761 per therm. IGS has offered us the fixed rate of .3240 per therm. If historical usage remains the same the new rate represents approximately \$10,000 in savings over the 36 month contract.

No. Section 8 of the Illinois Park District Code exempts contracts for utility services from the competitive bidding requirement.

Recommended Motion: To approve and authorize the Executive Director to sign an agreement for a 36-month contract for fixed per therm natural gas with IGS Energy at the rate of .3240 per therm.