

NOVEMBER 2019 Board Report





**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, November 19, 2019 - 7:00pm
Takiff Center - Community Hall**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of October 15, 2019 Finance Committee of the Whole Meeting (pgs. 4-5)
 - B. Minutes of October 15, 2019 Regular Board Meeting (pgs. 6-41)
 - C. Minutes of November 4, 2019 Community Meeting on Watts Recreational Center (pgs. 42-44)
 - D. Minutes of November 5, 2019 Committee of the Whole Meeting (pgs. 45-46)
 - E. Approval of the Investment Policy - Revised (pgs. 47-54)
 - F. Approval of the Bills (pgs. 55-71)
- IV. Matters from the Public
- V. Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2019 (pgs. 72-77)
- VI. Approval of Ordinance No. 906: Levying the Taxes for the 2019 Tax Year (pgs. 72-77)
- VII. Financial Report (pgs. 78-82)
- VIII. Staff Reports
 - A. Business (pg. 83)
 - B. Recreation and Facilities (pgs. 84-88)
 - C. Parks and Maintenance (pgs. 89-90)
 - D. Marketing and Communications (pgs. 91-92)
 - E. Safety and Wellness Committee (pg. 93)
- IX. Executive Director Report (pgs. 94-101)
- X. Other Business
- XI. Executive Session
 - A. Lease Property 5ILCS 120/2 (c)(5)
- XII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: lsheppard@glencoeParkDistrict.com

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
November 2019 Board Meeting

MINUTES OF OCTOBER 15, 2019 FINANCE COMMITTEE OF THE WHOLE
MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 6:31pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the Public who signed in or spoke: There was no one from the public in attendance.

Matters from the Public: There was no one in attendance wishing to address to the Board.

Discussion of Proposed 2019 Tax Levy Amount: Director Mensinger met with Board Treasurer Covey a couple weeks ago and he is in support of the staff recommendation. Mensinger explained that the Board tonight is determining the amount to levy for tax year 2019 for amounts to be received in fiscal year 2020/21. Mensinger recommended building in potential new growth for the Hoover Estate and staff will be maximizing the special rec levy for payment of NSSRA's new facility. Director Mensinger recommends a 4.93% operating levy increase, which allows for the 1.9% CPI and capture of 3.03% potential new growth. This is the last year of our Watt's debt; paid in full on December 1, 2020. The debt service levy is determined by the outstanding bond ordinances on file with the county. Discussion ensued.

Per a question from Commissioner Lutton regarding bond issue timing, Carol answered that the budget discussion will be in February when more is known on the maintenance and Watts facilities. The process to issue bonds takes approximately three months.

President Brooks, based on committee discussion, moved the 2019 Tax Levy amount forward for approval at the October 15 Regular Board meeting.

Discussion of 2020 Health Insurance Renewal: Director Mensinger reviewed the health insurance options for 2020. The premium increase for PDRMA Health in 2020 for PPO/HMO, prescription, dental, and EAP coverage is anticipated at 4% or approximately \$20,000. Funding, benefit plans, and PDRMA health wellness program were reviewed.

President Brooks, based on committee discussion, moved the recommended Health Insurance Renewal forward for approval at the October 15 Regular Board meeting.

Other Business: Executive Director Sheppard shared that our Chicago Metropolitan Agency Planning grant was officially awarded for Connect Glencoe for a total of \$667,150. Director Leiner and Superintendent Classen worked hard taking the lead on the grants. Total grants and donations could be up to \$1.1 million; our current total is \$970,000.

The Linden House court date has been set in November, the next step for putting the house up for sale. Jim Rock of Ancel Glink and Executive Director Sheppard are representing the District in court.

Part of the Watts master plan is holding community meetings in order to go for park grants in December/January; a very tight window. A community meeting in early November for Watts will be very similar to the dog park community meeting. Two weeks later will be a Watts Advisory Group meeting to review community meeting results followed by a regular Board meeting where the group will present their findings to the Board followed by another public input session.

The topics and date of the next committee meeting was reviewed.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 6:59pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF OCTOBER 15, 2019 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Commissioner absent:

Michael Covey, Treasurer

Members of the public in attendance who signed in or spoke: Peter Van Vechten, Ed Goodale, Sam Rakestraw

Adjourn to Closed Session: At 7:45pm, Commissioner Onderdonk moved to adjourn into closed session to discuss property as mandated by Section 2.06. 5 ILCS 120/2 (c)(6). Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Onderdonk moved to return to open session at 7:45pm, Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Commissioner Boron exited the meeting briefly.

Return to Open Session: A motion was made by Commissioner Onderdonk to return to open session. Commissioner Lutton seconded the motion. Roll call vote taken:

AYES: Lutton, Onderdonk, Brooks, Boron

NAYS: None

ABSENT: Boron, Covey

The motion passed.

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of September 17, 2019 Regular Board Meeting, Surplus Property Ordinance No. 903, and Approval of the Bills. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron, Covey

The motion passed.

Commissioner Boron reentered the meeting at 7:47pm.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: Director of Finance/Human Resources Mensinger stated we are seven months into the fiscal year. The District is consistent with prior months. The beach is down due to the early rainy weather, recouped some in the daycare department, recreation fund is looking good, and fitness continues to be a question mark due to the change from one lump sum to monthly payments.

Approval of Resolution No. 904 Recognizing Glencoe Park District as the 2019 NRPA National Gold Medal Grand Award Winner: President Brooks began with personal comments, "On behalf of my fellow commissioners I want to publicly acknowledge the employees of the Glencoe Park District as winners of the 2019 National Gold Medal Award for Excellence in Park and Recreation Management. The award is based on objective measures of performance and it is significant to the district to be recognized in this way. This award validates what we already know, that Ms. Sheppard and her entire staff bring the very best in dedication, responsiveness, and talent to their work. Of special note are the district's efforts that showcase social responsibility; initiatives that may not be noticed by the greater community, but are crucial to the quality of their work. Examples of this include the water safety program for Chicago youth, our expanding daycare program, and a growing focus on sustainability. It is important to recognize that this award also reflects highly on Glencoe because parks and recreation has a direct impact on our quality of life. Congratulations, and keep up the gold medal level work."

President Brooks then read Resolution No. 904. A motion was made by Commissioner Boron to approve Resolution No. 904 as presented. Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote. No further discussion ensued.

Review of 2020 Health Insurance Renewal: Director Mensinger gave a summary of the staff recommendation forwarded for approval at the Finance Committee of the Whole meeting. Staff is recommending continuing with three options for the health plan: \$500 PPO, HMO, and \$1250 high deductible plans. Utilize \$2,000 of the medical insurance reserve and do a slight \$5-10 increase on insurance coverages for employees resulting in about 3.23% increase based on current coverage levels now. No further discussion ensued.

Presentation of the Glencoe Lakefront Annual Report: Director Collins and Beach Facility Manager Matt Walker presented the Glencoe Lakefront Annual Report attached to these minutes. Discussion with the Board ensued.

Staff Reports: Staff shared additional information not included in their Board Reports.

Business Dept.: Staff started the budget cycle for the new fiscal year.

Recreation and Facilities Dept.: There were 40 kids playing Dekhockey after school as well as other age groups playing at various open times. There are currently no fees for play; Dekhockey has only charged for birthday parties.

Parks and Maintenance Dept.: Fall planting of trees and grasses, weather has been good resulting in progress in the early childhood playground at Takiff, and continuing to move ahead on capital projects and projects for next year

Marketing and Communications Dept.: The winter brochure went to the printer yesterday and staff is working on Gold Medal celebrations.

Safety and Wellness Committee: Annual All Staff Training occurred on Monday to meet required training for PDRMA, Distinguished Agency, and DCFS.

Executive Director Report: Executive Director Sheppard shared that the masonry work started at the Halfway House. Boo Bash is on October 29 at 5:30pm and Commissioners are welcome to volunteer and/or dress up. Executive Director Sheppard along with Directors Mensinger, Leiner, and Collins are attending the IAPD Legislative Conference. Sheppard is also attending a seminar by our attorneys Ancel Glink on Weed in the Parks.

IAPD Conference is set for January 23-25, 2020. An action item tonight is assigning delegates to attend the annual meeting. Commissioners may attend or they can choose to have the Executive Director attend the meeting.

We have been receiving multiple FOIA requests from one individual, three within one week.

Action Items:

Approval of Resolution No. 905 Truth in Taxation: A motion was made by Commissioner Boron to approve Resolution No. 905 Truth in Taxation as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval of Health Insurance Renewal Recommendation for 2020: A motion was made by Commissioner Boron to approve the 2020 Health Insurance Renewal Recommendation for 2020 as presented. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval of IAPD Annual Meeting Delegates: : A motion was made by Commissioner Boron to appoint Lisa Sheppard, Executive Director as delegate and Carol Mensinger Director of Finance/HR as alternate delegate to the IAPD Annual Meeting as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval of Park Maintenance Facility Master Planning Agreement: A motion was made by Commissioner Boron to approve the Wight & Company agreement for services related to the development of the Maintenance Center Concept Plan for a total not to exceed \$19,500 as presented. Commissioner Lutton seconded the motion. This is a development master plan for the maintenance facility as discussed at the last meeting. The Village would not be involved in this plan. To combine both Village and Park District maintenance, land would need to be purchased, a costly and inefficient option. The scope of the project is included in the Board packet. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 8:34pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Enriching lives and creating memorable experiences.



2019 LAKEFRONT REPORT

A summary and analysis of the 2019 operation of the Glencoe Boat House and Glencoe Beach.



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INTRODUCTION

Glencoe Beach is one of the premier lakefront facilities on the north shore region of Chicago on Lake Michigan. The beach sits below a towering bluff and spans almost a quarter-mile of shoreline. The beach is accessible by two access roads leading down the bluff as well as a flight of stairs from the “halfway house,” which acts as a check-in point for guests when a cashier is staffed. Glencoe Beach is comprised of the south side of the beach featuring a swimming area and Safran Beach House and the north end, which features boat storage as well as the Perlman Boathouse. The Glencoe Public Works Water Plant divides the beach.

In 2019, staff continued to focus on several areas of beach operation including revenue collection, facility cleanliness, patron safety, and customer service. Beach Facility Manager, Matt Walker, as well as Director of Recreation and Facilities, Bobby Collins, examined beach operations and were able to work with agency leadership and the Parks staff to implement a number of changes and improvements that significantly improved the operation as well as resulted in a better experience for beachgoers.

FACILITY IMPROVEMENTS

Before the start of the season, several upgrades and repairs were made to the swimming beach, Safran Beach House, and Pearlman Boathouse. The majority of these projects were completed in house by members of the Parks Department. Our Parks Department was also instrumental in the constant maintenance needed to maintain a walkway to the north beach and grading of the beach after large storms. The following repairs and improvements were completed for the 2019 season:

- Replaced 1/3 of the decking on the pier
- Painted pier railings
- A new ATV was purchased
- Routine repairs were made to the stone stairs
- New benches were installed on the beach and pier
- Replaced hose bib on the boathouse
- ADA improvements to the boathouse bathrooms
- Replaced control valves on the spray park
- Replaced shower valves in the Safran Beach House
- New walkway, benches, and information kiosks in Lakefront Park

MARKETING

Traditional Marketing

Staff included beach articles and information in the Spring/Summer Brochure, the summer *Inside Glencoe* newsletter, and the Summer Sampler, our 4-page mailer to residents. Information on pass sales, special events, and classes were also promoted on District TVs, flyers, posters, website, at special events, and on signage at the beach.

We also purchased ads in the Chicago North Shore Convention and Visitor Bureau Visitor’s Guide as well as a targeted ad in the Chicago Botanic Garden seasonal magazine.



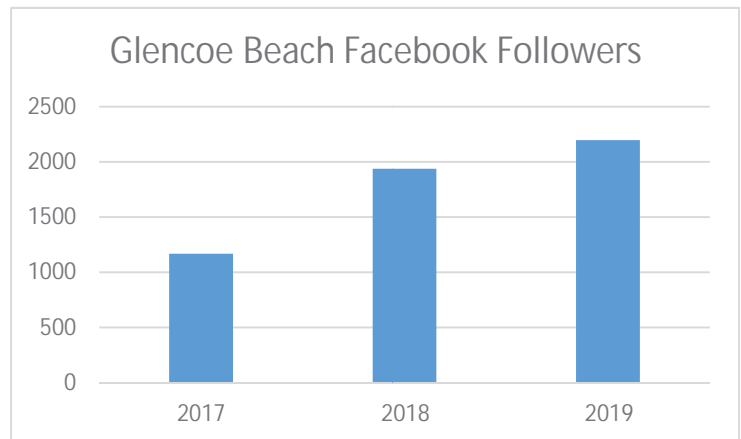
Signage

Staff focused on making the rentals and beach services more prominent at the beach this year. We added 21 signs, either replacing information or with new information about Trellis rentals, sailing classes, kayak/sailboat/paddleboard rentals, and sun shelter rentals.

Online Marketing

On social media, we focused on the visual beauty of Glencoe Beach. Utilizing Facebook, Twitter, Instagram, and Pinterest, we worked to curate user content and share stunning images of Glencoe Beach. The content is shared throughout the year, with a greater focus on sharing in the months leading up to the official start of the season and during the beach season.

In addition to the Glencoe Park District's general Facebook page, Glencoe Beach has its own business page. To date, the page has 2,198 followers. Daily, the page is tagged with people's beach photos and check-ins. The page has also become a customer service channel, with Facebook users opting to use the private message service to inquire about beach conditions and rental services.



On Instagram and Facebook, we shared user's images weekly, generating more likes and fulfilling the very social nature of social media. We also post beach closures due to inclement weather or high bacteria on Twitter and Facebook channels, thereby reaching people where they naturally "hang" out.

During the season, the beach landing page on our website receives the highest amount of traffic. Over 27,700 visitors went to the Beach's webpage from May through September.

STAFFING AND TRAINING

Staffing

Seasonal summer beach staffing continues to be an industry-wide issue on the North Shore, with many facilities struggling to recruit staff with high-level qualifications. A total number of 55 employees were hired in 2019 compared to 62 in 2018. Of that group, 16 of those employees were returning while 39 were new to the Park District. With the difficulty of hiring, again a focus was placed on increasing the flexibility of the staff. As a result, all staff members working on both the bathing and boating beach were required to complete the American Red Cross Lifeguard Certification, making them capable of working two or more positions at either beach. Due to the cross-training, major staff shortages were not experienced during the regular season. There was no tangible increase in labor costs as a result and staff was accepting of the cross-training.



Staffing Levels by Position

	Total Staff	Operations Manager	Beach/Boat Manager	Lifeguards	Beach Services	Boat Guards	Sailing Instructors
2019	55	1	6	34	19	25	3
2018	62	1	7	35	24	15	6
2017	61	2	8	26	21	27	9
2016	44	1	9	26	15	25	7
2015	55	2	8	14	12	13	6

Cross-training and job rotation also improved staff morale by reducing fatigue and developing new skills. A notable improvement in lifeguard moral is noted when they worked additionally as boat guards. Supervisors on both beaches also observe an improvement in communication between the boating and swimming beach.

Training

Lifeguard training

In addition to completing the Red Cross Lifeguard Instructor Certification, Matt Walker led 16 hours of preseason training at Centennial Pool in Wilmette. During this training, guards were required to demonstrate their swimming abilities by passing a timed 500-yard swim, treading water for 2 minutes, and swim a timed event. Guards also practiced rescue techniques and watched videos on active/passive/multiple/submerged victim rescues, water entries, and back boarding.

During on-land training, emergency action plans, bloodborne pathogen training, first aid training, CPR with AED training, and operating protocols were discussed in detail. Guards also completed eight hours of training at the beach. During the training, guards were walked through an average day at the beach, learned how to administer swim tests, practiced a "Code Adam," performed deep water line searches, and practiced activating the EAP. At the end of this training, all guards were required to pass a waterfront exam, practical exam, and written exam to receive their Red Cross Waterfront Lifeguard certification.

Additional in-service training was held one day per week for one hour throughout the summer. Lifeguards, Boat Guards, and Beach Services were required to attend four hours of training every month and could come based on their preference. Additionally, lifeguards were required to complete twenty minutes of daily physical training in the form of running, swimming, or in the event of inclement weather, online training via training portals offered through the American Red Cross Trainers Corner.

Boathouse Training

Boat guards and sailing instructors were all required to complete nine hours of training at the Perlman Boathouse before the season starting. During this training, staff learned about the daily operations of the boathouse, safety equipment, water/medical emergencies, "Code Adam," and radio use.

Some boat guards and camp staff also took one of two 18-hour powerboat training courses led by Matt Walker, who obtained his US Powerboat Instructor Certification before the beginning of the 2019 summer season. During this



training, our staff first learned about boat safety/parts, safety equipment, docking, storage, and rescue equipment. At the end of this course, all participating boat guards were required to pass both a written and practical exam.

This training course is recommended by PDRMA and is a Coastguard recognized qualification. Any staff member who operates a Park District motorized vessels must complete the course.

All lead and sailing staff either obtained or renewed their US Sailing instructor qualifications. The program is a 40-hour training course that focuses on running safe sailing classes, developing teaching skills, and creating a fun learning environment for students. This qualification is required for our head sailing instructor and strongly encouraged for all sailing staff.

Beach Services

Beach services staff engaged in four hours of pre-season training that took place at the Glencoe Beach. During this training, the staff was taught the basic functions of the Safran Beach House, how to use the point of sale computer system, beach rules/regulations, customer service skills, and were run through an average shift. Staff members who were qualified to drive the golf cart underwent additional training to become familiar with that position.

Manager Training

Manager training was held again this year to improve customer service, both internally and externally. Leadership and customer service training for all beach and boathouse managers was completed at the beginning of the season. The focus of the training was to develop leadership skills in managers and help them troubleshoot common staffing conflict. Customer service expectations were a core element, and the end of season survey results reflect the diligent work of the staff to improve customer experiences at the beach. Managers were additionally scheduled for shadow shifts so they could learn how to manage tasks such as deposits and opening/closing procedures.

All managers were required to attend a managers meeting held every Tuesday at 8:00am in the Safran Beach House during the regular beach season. This meeting was developed to keep all managers up to date on each aspect of the operation as well as discuss any issues that may have come up during the previous week's operation. Matt Walker led the meetings with specific agendas, and each manager had time to discuss any issues during a round table discussion.

In-Service

Bi-monthly, 2-hour lifeguard training was conducted to ensure guards were prepared to deal with emergencies throughout the season. These in-services covered various topics ranging from CPR to mock rescues to "Code Adams".

In addition to these in-services, guards were also audited by beach managers regularly with simulated rescue/emergency scenarios. This heightened degree of training that was implemented again this season allowed the beach to be significantly more successful in the audit conducted by PDRMA.

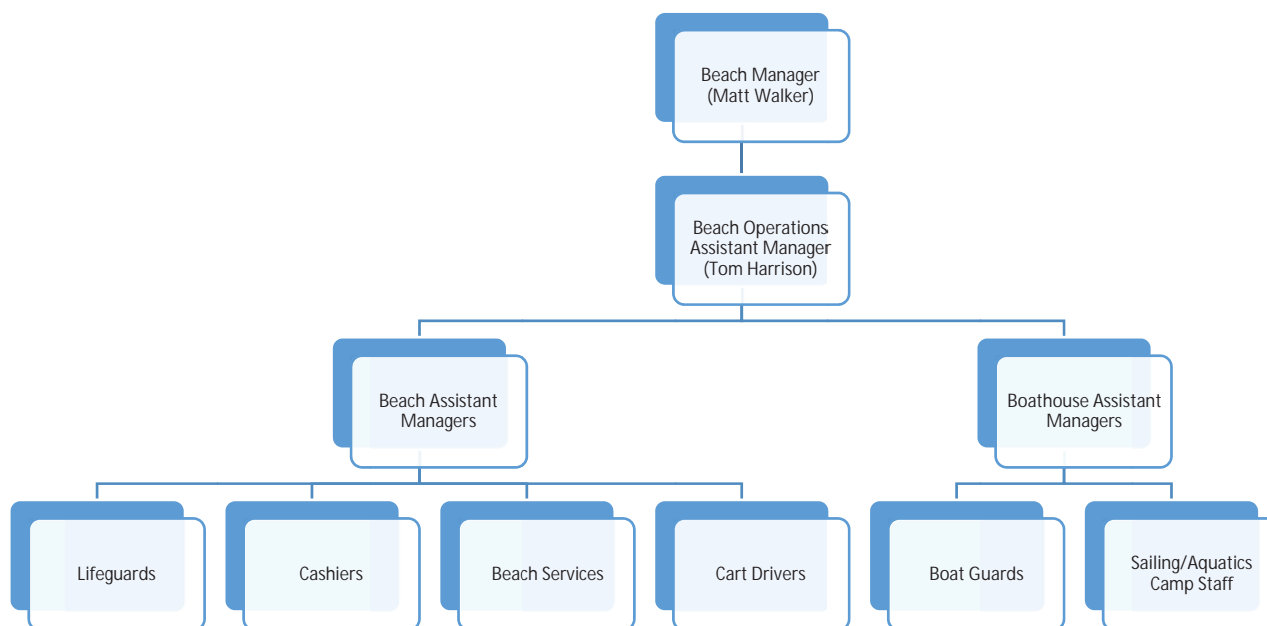
Camp Staff Training

Camp staff spent approximately four hours training on location at the boathouse. Led by the Aquatics and Sailing Camp Directors Melinda Andrews and Alessia Liebovich, staff training focused on daily operations at the boathouse, emergency procedures, as well as camp curriculum. Staff reviewed procedures for inclement weather, beach closure, and special accommodations for campers who needed them. Any Aquatics or Sailing camp counselor operating a Park



District powerboat was required to obtain their powerboat certification. Any new or returning Aquatics or Sailing Camp counselor directly supervising children in the water was also required to renew or obtain their American Red Cross Lifeguard certificate with the waterfront module.

Beach Organization Chart



SWIMMING BEACH OPERATION

Swimming Beach Overview

The swimming beach is staffed from Memorial Day to Labor Day. Outside of those dates, the beach is still accessible to the public, but visitors are not charged, and lifeguards are not on-duty. The swimming beach uses the Paul and Ada Safran Beach House as its hub. This facility features men’s and women’s changing rooms, a customer service desk, manager’s office, staff break room, maintenance closet, and a concession stand, which is contracted out to a local vendor, North Shore Catering. The swimming beach also features a designated swimming area measuring 50’ deep by 175’ long, a playground in the sand, a large trellis and five sun shelters available for rent, two volleyball nets, a pier, and boardwalk.

Daily Operations and Usage

Dates and Hours of Operation

Preseason:	May 25-27, May 31 - June 1	10:00am-7:00pm
Regular Season:	June 3 -July 28	10:00am-8:00pm
Post Season:	July 29-August 18, August 24-25, Aug 31- Sept 2	10:00am-7:00pm

*Glencoe Beach is CLOSED July 4 | Boating Beach Open July 4 from 10:00am-6:00pm



During the pre-season, all areas of beach operations were examined. Looking back at the 2018 season and survey results, improving customer service, increasing revenue collection, and cleanliness of the Safran Beach House were identified as operational priorities for 2019.

Customer Service

Weekends and holidays are traditionally high traffic days for the swimming beach. To improve the quality of customer service, on weekends, a front desk cashier was again assigned to the Safran Beach House. This position increased the level of customer service by reducing the number of different staff interactions necessary to help the customer. In previous years, lifeguards would attend the front desk for 30 minutes and would then rotate to a different area of the beach. Customers would end up interacting with multiple guards and become frustrated with miscommunications and a lack of continuity.

After Labor Day, the Safran Beach House was opened on nice weather days to accommodate post-season beachgoers. The bathrooms were accessible, but no staff was on site. On weekends with nice weather, an attendant would maintain the Safran Beach House. Many patrons relayed positive feedback for having access to the restroom during this time of year when this facility is usually closed.

Facility Cleaning

During peak times, the cleanliness of bathrooms, trellis, and sun shelters were identified as areas needing improvement. Beach services and supervisors made diligent efforts to ensure that these areas were attended to regularly.

After the beach closed at 8:00pm during the regular season, many patrons would remain on the beach until 10:00pm when they were required to leave. To increase beach cleanliness, the Parks Team performed early morning beach grading and cleaning to ensure that the beach was ready for residents and patrons who utilize the facility early in the morning and that the beach was ready for daily opening.

Revenue Collection

Again this season, we collected revenue for daily admission at the halfway house. We had one POS station located at the Park Ave ramp and one by the steps on the Hazel entrance side. We staggered staff over the middle of the day, so we could direct guests to the appropriate cash register either to swipe their season membership card or to pay the daily admission. Per a recommendation from the Lakefront Advisory Committee, on busy weekends, an additional staff member was also scheduled between 11:00am and 6:00pm to rove the area between the two cash registers and keep visitors from walking down the ramp or steps without paying. This proved to be very helpful in getting those guests who may have slipped by without paying while one of the cashiers was assisting another visitor with their payment. Also new for the 2019 season, a third cash register was set up at the halfway house to help check in season pass holders in a more timely fashion.

Private Fitness Classes

Private fitness classes utilizing the Glencoe Park District beach facilities are now required to purchase season permit at the cost of \$75 and produce a certificate of insurance. This was implemented to formalize relationships with local fitness



businesses and reduce the potential liability to the Park District. Two permits were filed this summer and staff will continue to be vigilant with the enforcement of these permits.

Outside Camps and Swim Testing

Visiting camps love coming to Glencoe Beach and often comment on their positive experience. Statistically, camps visiting a beach facility increase the risk of potential rescues and other emergencies at that facility. To improve the level of safety, management staff worked with PDRMA to develop operating standards necessary to ensure camper, counselor, and staff safety. A revised camp check-in form was developed and used again this season. All camps, both internal and external, were required the check-in with the manager on duty on each visit to the beach to ensure the head counselor was aware of swim test procedures, safety concerns, and facility rules. In addition to talking to the head counselor, the staff talked to all the campers about beach rules and meeting locations.

Lifeguards and supervisors were trained in the new swim test wristband coloring system recommend by PDRMA. The yellow band (identifying weak swimmers) has been removed. Swimmers are identified as a swimmer (green band) and non-swimmers (red band). Swim tests were only administered to Glencoe Park District camps. External camps were required to pre-swim test their campers and maintain accurate lists of swimmers and non-swimmers.

Swim Area

This summer, the width of the swim area was consistent with the past couple of years. Five orange mooring buoys defined the swim area, which was 50 feet into the lake and spanned 175 feet of sand. This designated space has proven to be more than adequate in accommodating swimmers on even the busiest of days and still provides a 40-second response time to the farthest corner of the swim area by our lifeguards. The size of a swim area is tested each year to ensure Glencoe Park District lifeguards can meet PDRMA requirements.

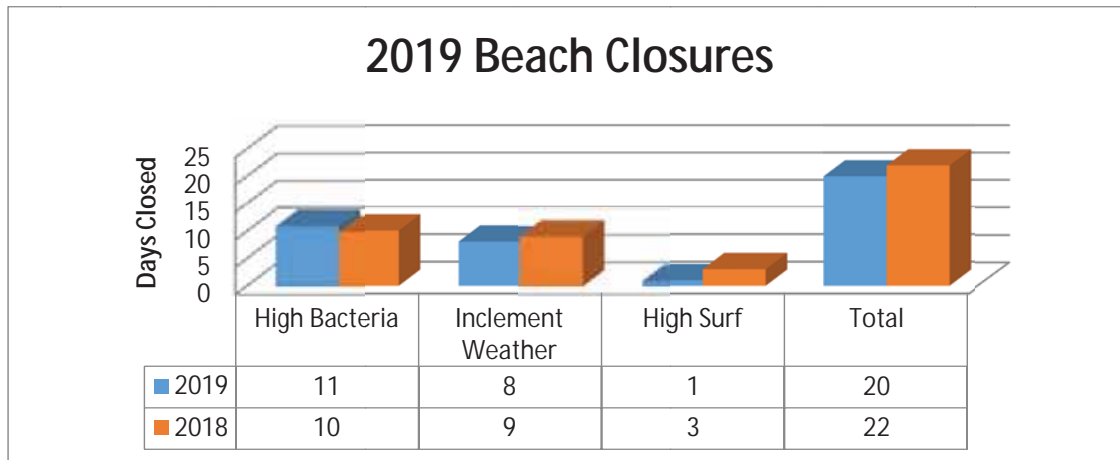
Water Testing

A high bacteria count is difficult to predict, and unfortunately, the testing methods currently used to test for bacteria take 24 hours to complete. This is the current testing method required by the Illinois Department of Health. Staff has continued to stay current with the Lake Michigan Federation, the Illinois Department of Public Health, the U.S. and Illinois Environmental Protection Agency, as well as the Metropolitan Water Reclamation District to share information on new methods for water testing and to prevent closures.

The swimming beach was closed for a total of 20 days in 2019, compared to 22 days in 2018. This was due to a combination of high bacteria closures, bad weather, and dangerous surf. The water was closed 11 times in 2019 due to high bacteria (waterfowl E.coli), eight times due to poor weather conditions (rain/low temperatures and once due to high surf conditions. Please note there were three days of high surf combined with high bacteria counts. It is more likely that high levels of bacteria are observed after heavy rain or beach hazards. The bacteria count threshold is 235, at which point the water is closed for the day. The beach may remain open, but patrons are not permitted in the water. As soon as the staff received the test results, we updated our daily voicemail as well as the rainout line status.

History of Beach Closures (bacteria) by Season

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
High Bacteria Closures	11	10	6	2	9	11	7	8	22	7



Note: The District is required to have water test results before the facility opens to the public.

Beach Risk Management and Lifeguard Audit

The safety of swimmers and boaters at Glencoe Beach is a top priority. Staff invests countless hours ensuring the safety of the facility, equipment, and water as well as dedicating numerous hours to development, training, and implementation of safety policies, processes, and procedures. The Park District Risk Management Agency (PDRMA) provides a set of operating standards and safety recommendations for both swimming beaches and boating beaches. Staff reviews those guidelines well in advance of the season then translates them into training, facility set-up and operational manuals to ensure they are implemented throughout the season.

Because the Red Cross does not visit sites and provide lifeguard audits, PDRMA offers a program where another lifeguard certification company, Councilman-Hunsaker, will provide an audit of the lifeguards to ensure they are well trained to proactively prevent emergencies before they occur or respond appropriately in the event of an emergency. This summer, the beach was audited on July 2, a rainy Tuesday afternoon. Staff was secretly videotaped while scanning the water so that a realistic representation of that skill could be captured. Staff was also asked to perform skills like first aid and a simulated CPR scenario. Staff performed admirably during this audit and received an overall score of "A".

Rentals

Trellis & Sun Shelter Rentals

The trellis is a covered outdoor structure located on the south side of the Safran Beach House. The trellis is available for rent daily during the beach season from 5:00-10:00pm to both residents and non-residents. It typically can hold 75-100 people. Peak rental times are Saturday and Sunday evenings in July and August. The Park District uses the area for special events, including the Beach Campout and Tails and Ales.

Typical parties that rent the trellis are birthdays, weddings, family reunions, church groups, and corporate functions. The rental price for the trellis includes admission to the beach for up to 75 guests. The Safran Beach House and the trellis are staffed with one manager and one attendant for the duration of the rental who keep the facility and restrooms clean during the party. For an additional fee of \$25 an hour, patrons can pay for a staff member to operate the golf cart for



the evening to transport their guests after the beach closes. Parties are eligible to purchase an alcohol liability insurance policy for \$175. Approximately 50% of parties purchase the alcohol permit. In 2019, the trellis was rented 23 times, generating \$10,173 in revenue.

Sun Shelters

Five sun shelters are located on the north side of the Safran Beach House between the stairs and ramp. There are four 12-person shelters and one 24-person shelter. They are available to rent in three-hour increments. Reservations can be taken in advance, and walk-ins are subject to availability. Staff is investigating the ability to reserve the sun shelters online for the 2020 season.

The shelters are generally rented for small family gatherings or birthday parties. Each sun shelter is equipped with its own grill. Renters are responsible for bringing their own grill supplies and food. Alcohol is not allowed in the shelters. The rental of a shelter does not include admission to the beach. A group admission rate of \$10 per person is available to parties of 10 or more when made in advance with a member of the beach management team.

The resident rates are \$20/\$40 for residents compared to \$40/\$80 per time slot for non-residents. Peak rental times are generally Saturdays and Sundays in July and August. Internal and external camps use the shelter on weekday visits to the beach

In 2019, sun shelter revenue was \$6,380. In 2018, sun shelter revenue was \$8,340. The decrease is attributed to low attendance in June and the overall number of closures recorded during the summer.

Equipment Rentals

To further improve the level of customer service and satisfaction, new beach rental equipment, including chairs and umbrellas, were purchased for the 2019 season. The operational process to rent equipment remained the same and rentals were conducted in the Safran Beach House. The rental signs and visibility of the equipment led to being sold out on busy days. Both chairs and umbrellas were popular. During periods of windy weather, umbrella rentals were suspended as damage to umbrellas would occur and increased the potential for it becoming air born and potentially causing an injury. Staff is examining new rental options to introduce for the 2020 season.

Patrons can rent chairs for \$4, umbrellas for \$3, or \$6 for both. Revenue from beach rentals this summer was \$2,715 compared to \$3,639 in 2018. We attribute the lower rental numbers due to the poor weather conditions at the beginning of the season.

BOATING BEACH OPERATION

The boating beach opens in early May each season and operates into mid-October. Patrons can store their boats on the boating beach for a fee both in-season and during the winter. Boats that are stored include Hobie Catamarans, Hobie Getaways, Qubas, kayaks, and paddleboards. Larger boats are stored on the sand in designated spots, whereas smaller crafts are stored in racks. The Pearlman Boathouse consists of a manager's office, restrooms, storage areas, and as a place where boaters can congregate, regattas can be organized, and as a base for our Aquatics and Sailing Camps. The District powerboat assistance fleet is also stored in the Pearlman Boathouse. The boathouse staff organizes the rentals of sailboats, catamarans, kayaks, and paddleboards. Boathouse staff also assists boaters in moving, rigging, and repairing their boats as well as offering boater assistance up to one mile out into the lake.



Boat Storage

As with most other beaches along the Northshore, sand erosion is a continuing problem on the boating and swimming beaches. This was very problematic again this year as a significant portion of the north beach was lost due to heavy wave action and heavy stormwater runoff. In addition to the sand erosion, Lake Michigan water levels are at record levels. With this water height, the number of sand spots has been reduced by approximately ten on both beaches. Currently, there are no available sand spots to new boaters. Looking towards 2020 boat storage, the beach is at full capacity. Staff will be identifying ways to increase storage for stand up paddleboards and other vessels as necessary.

To prevent delinquent boat issues, a data collection and boat identification process was designed. A paperless master grid is created each season and is stored in the cloud for controlled access and version control. Important information, such as the model and color of the boat, serial number, and unique features, are now being collected. Lockers and sail storage numbers are now being tracked and linked to specific boats and owners on the grid.

Boat Rental Spaces by Boat Type

	Kayaks& Sups	Lasers/Sunfish/Others	Catamarans	Total
2019	116	6	55	176
2018	103	6	59	168
2017	100	6	66	172

Daily Operations

Dates and Hours of Operation

Preseason Hours:	May 11-June 2	Saturdays & Sundays, Memorial Day	11:00am-6:00pm
Regular Season Hours:	June 3-August 11	Monday-Thursday	11:30am-7:30pm
		Friday-Sunday	10:00am-8:00pm
	July 4	Holiday	10:00am-6:00pm
Post Season Hours:	August 16-October 13	Saturdays, Sundays, Labor Day	12:00am-6:00pm

Powerboats

The Park District maintains three support boats, three inflatable Zodiac motorboats. These support boats are used for rental and boater assistance, aquatics/sailing camps and other various beach maintenance tasks. All three boats are stored inside the boathouse and launched as needed. A Toro Dingo (tracked machine) was used again this year and has been a reliable machine to assist in the daily launching and retrieval of our powerboat fleet.

Boat Valet, Boater Assistance and Safety

The Pearlman Boathouse is staffed with boat guards and a manager. Boat guards maintain the boathouse and beach; they offer boater and rental assistance while maintaining surveillance and a boat valet service. This valet service helps boaters move their boats to and from the water. Catamarans are heavy and two or more people are needed to move them. This valet service is highly valued by boating beach patrons.

Boater assistance is a high priority for boating beach patrons. Boat guards maintain surveillance for boaters only within the sailing boundary. That boundary stretches north to south from Tower Road Beach to Highland Park Beach and east of Glencoe Beach by one mile. That one mile is signaled by a marker buoy placed one mile east of the boathouse. If



boater assistance is required for a boater outside of the boundary, boat guards will call the Coastguard to assist the boater. The Coastguard did not have to be notified for assistance during the 2019 boating season.

Safety training and the safety of patrons are of highest priority. Boat guards are trained in boater assistance through a 16-hour US Powerboating program (Safe Powerboat Handling and Safety and Rescue). Staff consistently receives in-service training and is encouraged to complete daily on-water training as much as possible when it does not interfere with normal daily operations.

Regattas

Glencoe Boat Club co-hosted a four regatta series that constituted the George Cup. The Pearlman Boathouse provides staff and equipment necessary to run the regattas, including race officials, racing marks, safety boats, and drivers. A long-distance format was chosen to entice new boaters to participate. The average attendance of each regatta was between 7-10 boats. After each regatta, social events were held at the boathouse. Feedback from competitors was very positive. Staff was praised for their organization and professionalism in running the events.

Kayak, Paddleboard, and Sailboat Rentals

Providing patrons with access to enjoy the water improves the beach experience and attracts new and returning patrons to the beach. The extra revenue generated from rentals offsets some of the expenses for the boathouse. The rental equipment can also be used for camps and recreation programs, such as aquatics camp and stand-up paddleboard yoga.

Revenue for 2019 was \$15,145 compared to \$15,500 in 2018. Rental revenue fluctuates depending on lake conditions, weather, and the volume of patrons at the beach. This year offered more challenging conditions and resulted in less rental activity. Nine water closures (high bacteria, high surf, and inclement weather) were on either a Saturday or a Sunday which are our highest traffic days for rentals.

Stand-up paddleboarding was the most popular activity, accounting for 41% of rental revenue with kayaking similar at 40%. Sailboat rentals account for 19% of rental revenue, but sailboats are utilized for adult sailing and beach camps. Peak rental times are Sunday afternoons, with long waitlists experienced on nice weather days.

Lake Rental Revenue by Craft

	Kayak	Paddleboard	Hobie	Quba	Total
Total Revenue	\$6,015	\$6,830	\$1,820	\$480	\$15,145
% of Total Revenue	40%	41%	16%	3%	100%

Beach Programming

Aquatics Camp

Aquatics Camp is operated and administered by beach staff. The camp is available in 1-week sessions and runs from 9:30am-12:00pm Monday through Friday. The total enrollment for 2019 was 150 participants

Our Aquatics Camp spent their time paddle boarding, kayaking, sailing, swimming, playing on water fixtures, and enjoying Lake Michigan. Campers were expected to adhere to camp rules such as staying within eyesight of a counselor at all times and wearing a lifejacket whenever their group was near the water, which was discussed on the first day of each session of camp. It was expected of all campers to attempt reasonable activities, but our counselors would not



push them past their limits or make them uncomfortable. Safety was first and foremost, and if counselors or the camp directors found conditions to be unsafe on the water, water activities were stopped, and all campers returned to shore. It was our goal to create an enjoyable experience while on Lake Michigan and to strive for growth in their comfort with the lake and aquatic activities.

Sailing Camp

Sailing Camp was extremely successful again this summer. This camp operates Monday through Friday from 12:30-3:30pm. Participants were divided into two groups based on skill levels. Like Aquatics Camp, Sailing Camp ran every week starting in early June until early August. Participants could extend their day at the beach by signing up for both camps. The total enrollment for 2019 was 132 participants.

Our Sailing Camp focused on teaching campers about the basics of sailing and seamanship in a fun environment while giving them experience on the water. We anticipated campers to come to camp without fear of boats or water and a willingness to go out in winds up to 15 knots or waves up to three feet. On days where weather conditions were not favorable or safe to be out on the lake, we continued to teach the campers the different parts of the boat, rigging, and de-rigging vessels, as well as basic sailing knowledge. Given the popularity of the sailing camp, we are confident we will have numerous returning campers for the 2020 summer season as well as new campers looking to participate.

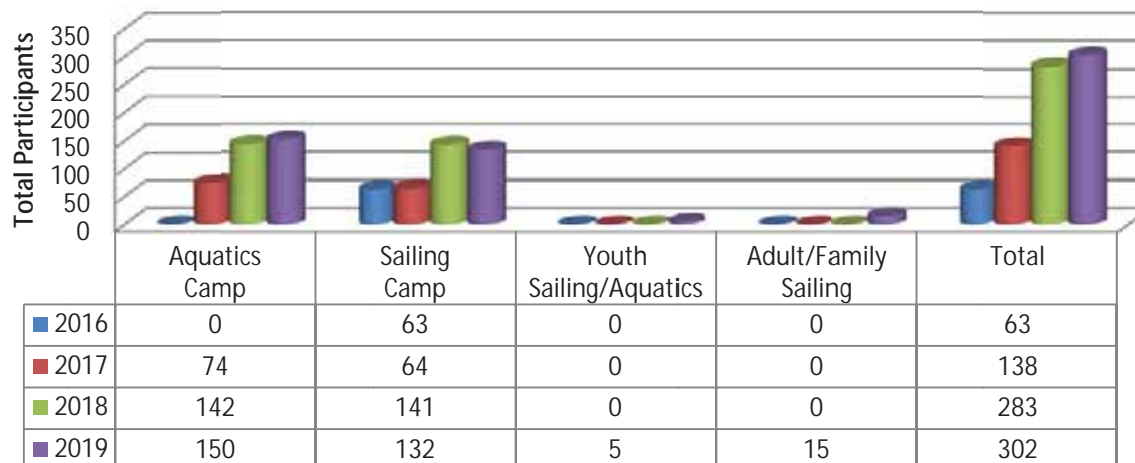
New Beach Programming in 2019

We introduced four new programs to the beach this summer. Puddle Jumpers and Little Seals Sailing focused on introducing 5-6 year-old children to the world of open water aquatic activities. The participants went out on paddleboards, kayaks and sailed on our Hobie Getaways. We also offered two-family sailing options. Our Try Sailing class was offered as a parent/child combo class, and Fun Family Sailing allowed for families of up to six members to sail together. Both family sailing classes focused on the fundamentals of sailing. Participants sat through a short classroom session, then assisted rigging the Hobie Getaways they were taking out. While on the water, everyone was able to assist in sailing the vessel, and upon returning to shore, they learned how to derig the boats.

***NEW* Beach SAFE**

Beach SAFE (Sailing & Aquatics For Everyone) was created as an avenue to bring the youth of distressed communities around the Chicago Metropolitan area to Glencoe Beach to teach them the dangers of Lake Michigan but also allow them to swim, try sailing, paddle boarding and kayaking. We had over 100 total participants, and chaperones join us. On July 15, guests from Waukegan Park District and Union League Boy's and Girl's Club of Chicago visited the beach. On August 12, a group from Marillac St. Vincent joined us for the day. As part of the program, Matt Walker presented to the groups on open water safety, and David Benjamin of the Great Lakes Surf Rescue Project was also on hand to present to the group. All participants received a long sleeve swim shirt, lunch, and a snack. After lunch, participants had the opportunity to try out kayaking, sailing, paddle boarding and swimming in the swim zone.

2019 Beach Program Participation



SPECIAL EVENTS

June 12 - GJHP Beach Bash

Unfortunately, the Beach Bash was moved indoors to Central School due to poor weather conditions.

Fourth of July Celebration

The Fourth of July event and activities were a huge success. Turf conditions in Lakefront Park were not ideal given the large rainfalls, and management decided to move the stage to the parking lot on Park Ave. The stage placement, coupled with the food trucks and beer/wine tent, gave the celebration a street festival type of feeling. The fireworks were set off from the beach by Melrose Pyrotechnics. Staff received many compliments about the fireworks display. During the day, the staff was positioned at the bluff entrances to ensure no one was allowed down while fireworks set-up was going on. The stairs leading to the water plant were opened so that the boathouse could operate on an adjusted schedule for the day.

August 9 - Cardboard Regatta

Participants ages 6-17 were tasked with building a boat out of solely cardboard and duct tape to race around two buoys and back to the beach. This was the third year this event took place, and it was very successful as we had seven registered teams show up to the race as well as 19 boats created from our summer camp groups. At the end of the event, awards are presented for both speed and team spirit.

July 26-27 - Beach Camp Out

The Beach Camp Out was a lot of fun! The event had great attendance, with 62 families registered. The event featured a big bonfire, dinner provided by North Shore Catering, S'mores, and the movie Lego 2 on a large 35' screen. Families enjoyed breakfast consisting of assorted cereal and coffee Saturday morning before packing up and heading out.

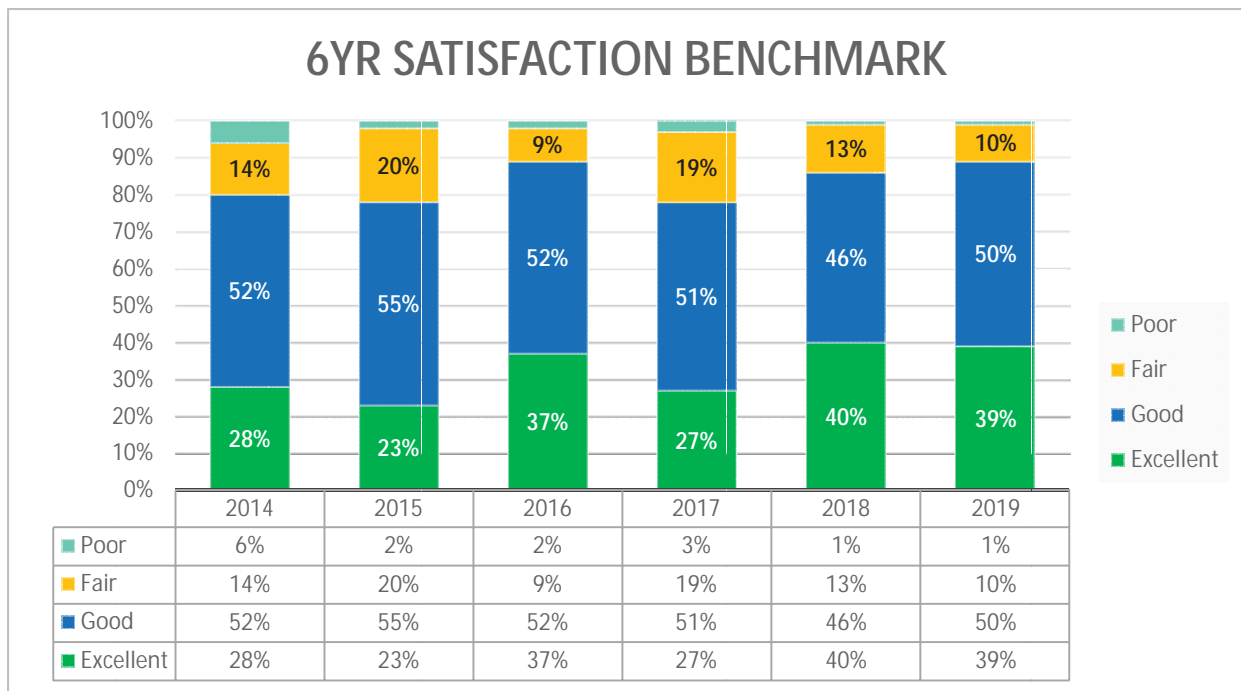


October 6 - Doggie Dip

Well over 40 dogs and their owners/families attended the event. Staff had doggie give-a-ways, including tennis balls, bandanas, and Frisbees. Staff also had crafts for the kids, but the big hit was the dogs being able to swim and run along the shore with their families and other dogs.

FEEDBACK AND SURVEY RESULTS

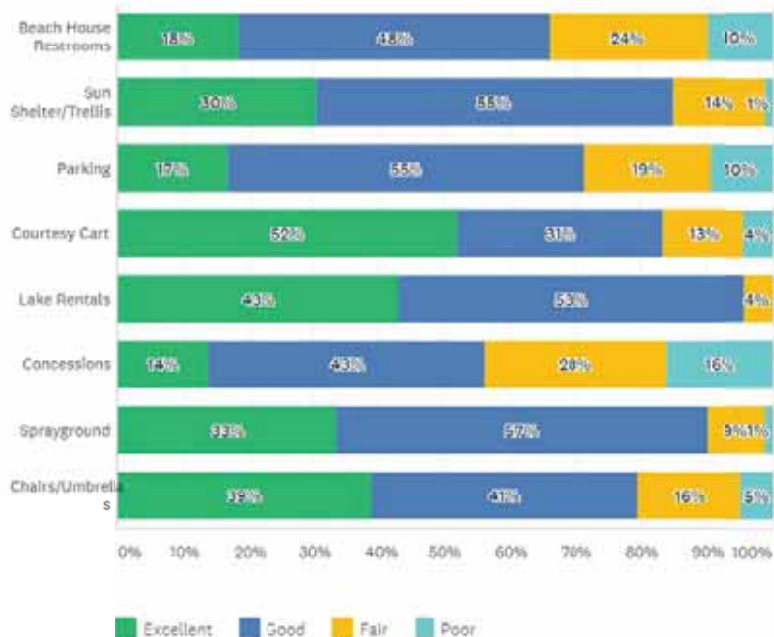
Each year a survey is sent to beach token holders as well as individuals who rent boat spaces to solicit feedback on their experience. Staff appreciates this invaluable information to assess areas of strength or potential areas for improvement. This year there were 143 responses collected, compared to 98 in 2018. Noted areas of concern included concessions operation, facility cleanliness, and parking. When asked about an overall experience during the summer of 2019, 89% of responses marked either excellent or good, compared to 86% in 2018. The continuous training throughout the entire summer by our lifeguard and boat guards showed as 92% of our guests felt their safety as a swimmer was either excellent or good. Other areas scoring high marks included staff friendliness, attentiveness, and responsiveness, spray ground, and lake rentals. Below are some of the overall survey statistics.



2019

Please rate the following Glencoe Beach amenities.

Answered: 141 Skipped: 0



2018

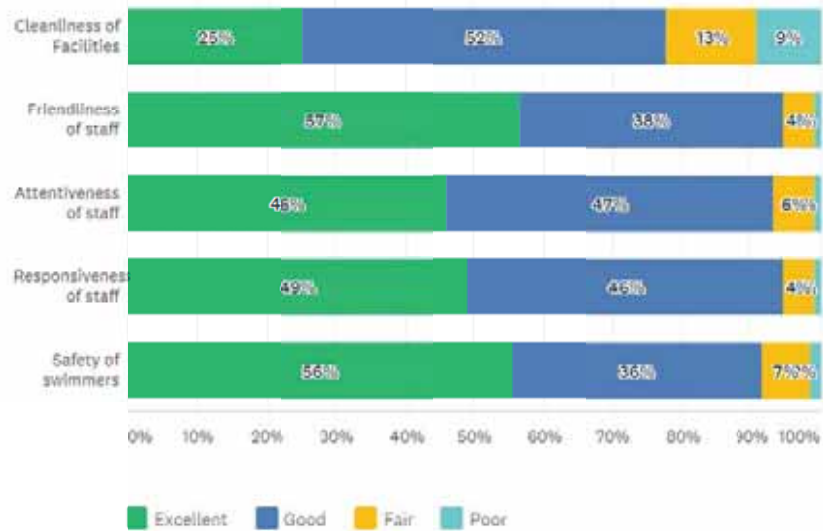
Answered: 99 Skipped: 0



2019

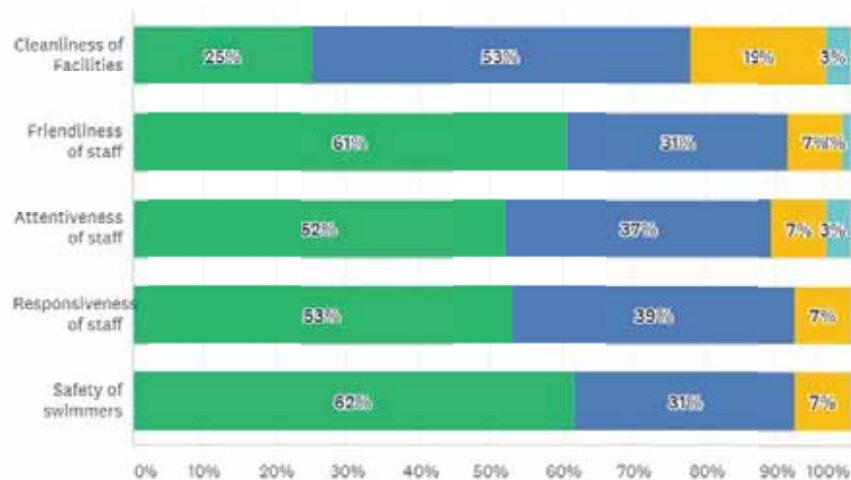
When thinking about the beach staff, including lifeguards, beach attendants, cart drivers, and management, please rate the following attributes:

Answered: 136 Skipped: 7



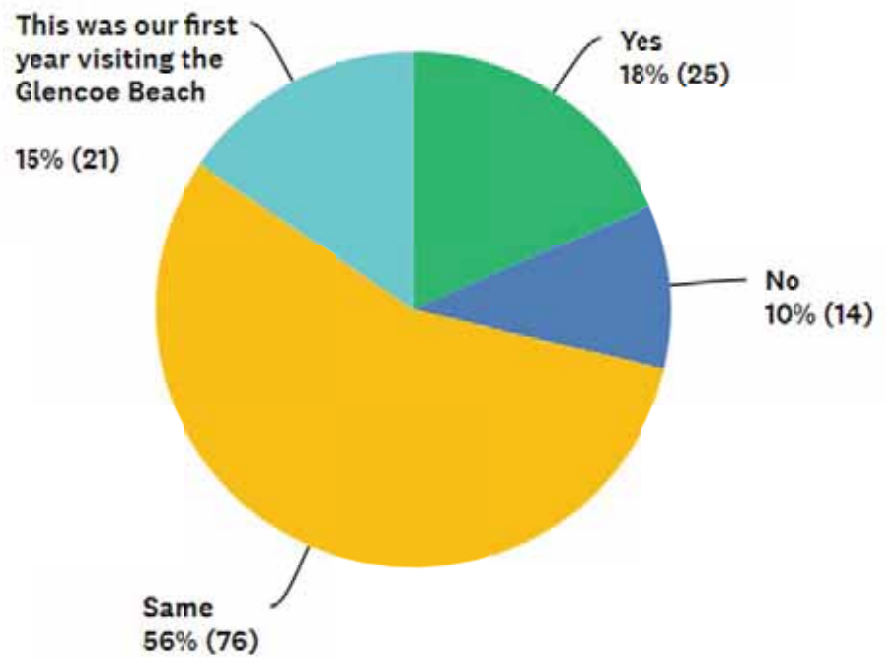
2018

Answered: 95 Skipped: 4



Was your experience better compared to previous years

Answered: 136 Skipped: 7





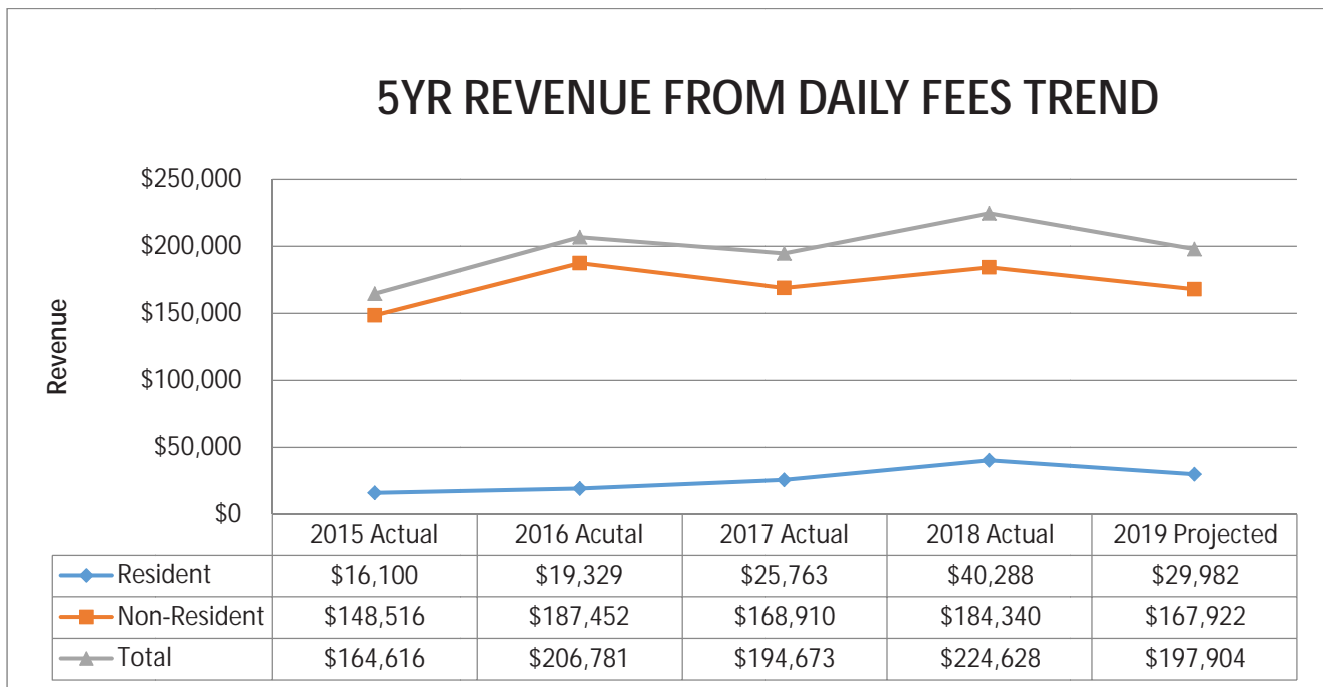
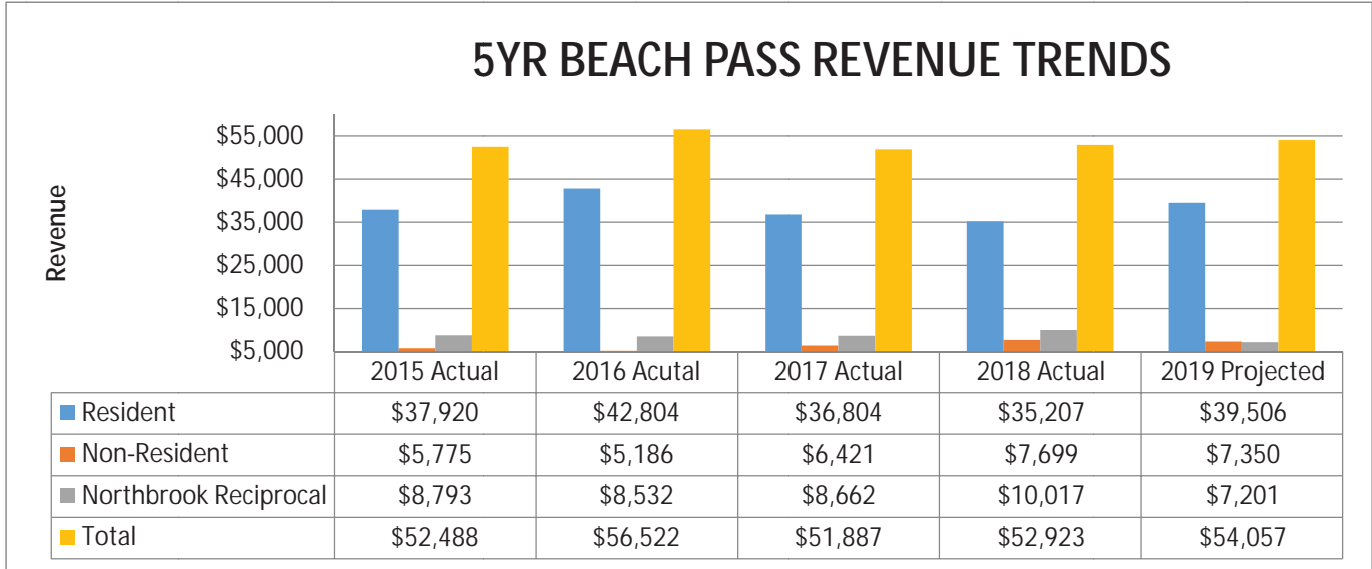
FUTURE PLANNING

As the 2019 summer season comes to an end, staff has been hard at work looking at additional ways to improve the overall experience for our guests and staff alike at the Glencoe Beach. The following are items staff is considering to be areas of improvement or recommendations for the summer of 2020:

- Developing an online reservation system for Sun Shelter with advance payment for all reservations
- Decrease Sun Shelter reservation option to only twice per day 10am-2:45pm & 3:15-8pm
- Install locking gate across the fronts of each Sun Shelter which can only be unlocked by beach staff
- Full-time hours need to be in line with New Trier school schedule
- Designated drop off/pick up areas for the courtesy cart at both Park and Hazel
- Free paddleboard/kayak rental only available for resident early bird pass sales
- New concessionaire
- Look into vending machine options
- Look into food truck operators for special events
- Look at additional programming on the beach
- Utilizing space better in the north beach sail locker
- Improve interior configuration of the boathouse to accommodate larger camps

APPENDICES

Appendix A – Detailed Financial Trends



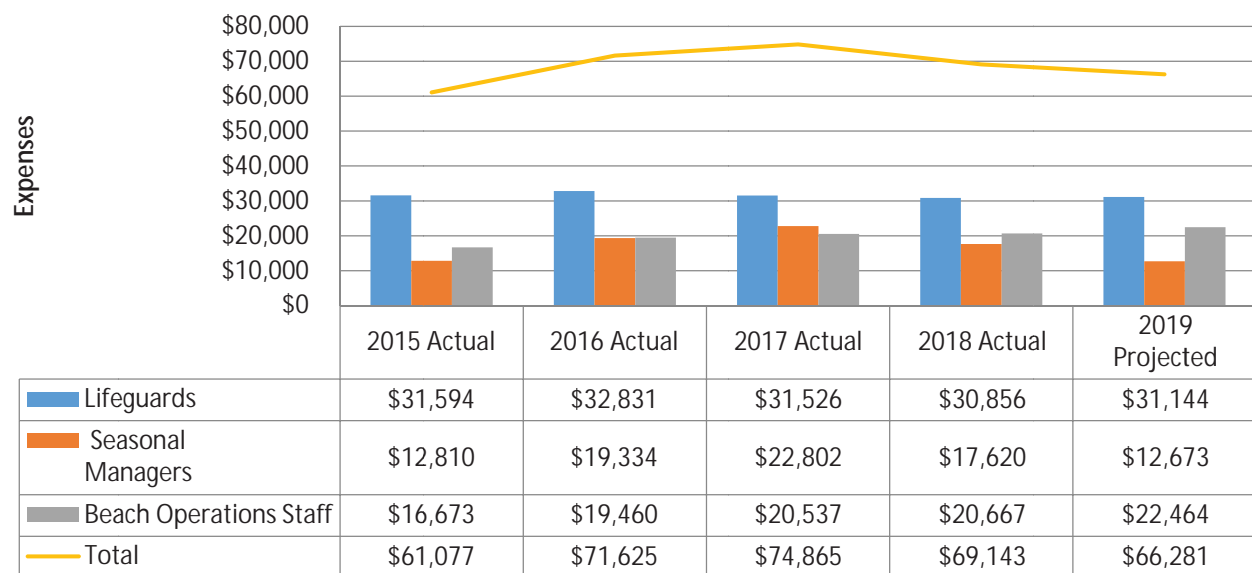
*Daily revenue was down largely in part to the poor weather conditions on both holiday weekends as well as numerous water closures on weekends.

5YR BEACH FACILITY AND EQUIPMENT RENTAL TRENDS



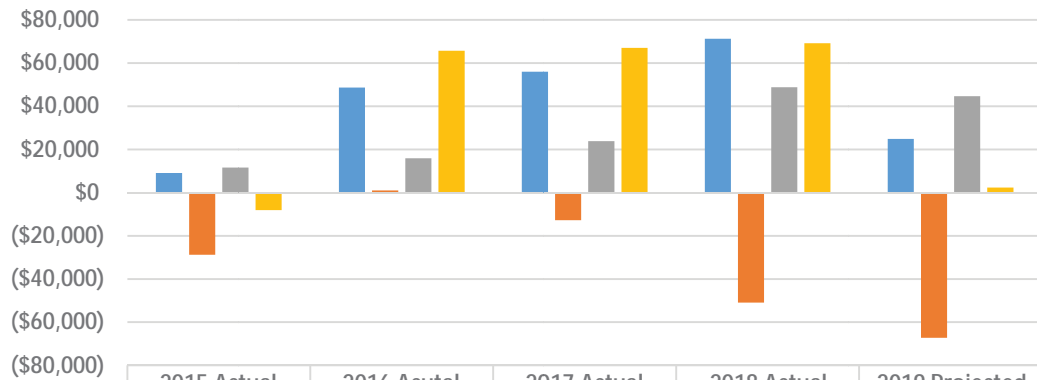
*Facility and equipment rentals depend entirely on the weather conditions. Staff attributes the lower number of sun shelter rentals to the unseasonably cold and wet month of June.

5YR BEACH HOUSE STAFF EXPENSE TRENDS



- Staff salaries were increased by 10% over 2018 wages in order to stay competitive with surrounding beach operations. Staff was diligent about watching staff hours on days when the beach was closed for high bacteria.

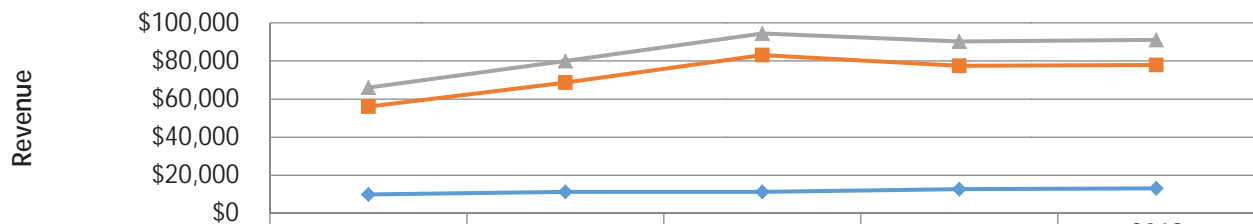
5Yr Beach Surplus Trend



	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Projected
Beach Operation	\$9,098	\$48,692	\$55,970	\$71,265	\$24,911
Boat Operation	(\$28,789)	\$1,054	(\$12,789)	(\$50,894)	(\$67,239)
Beach Program Surplus	\$11,625	\$15,943	\$23,839	\$48,789	\$44,672
Total	(\$8,066)	\$65,689	\$67,020	\$69,160	\$2,344

■ Beach Operation ■ Boat Operation ■ Beach Program Surplus ■ Total

5YR BOATHOUSE STORAGE REVENUE TRENDS



	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Projected
Winter Storage	\$9,965	\$11,338	\$11,300	\$12,764	\$13,146
Summer Storage	\$56,082	\$68,678	\$83,121	\$77,491	\$77,906
Total	\$66,047	\$80,016	\$94,421	\$90,255	\$91,052

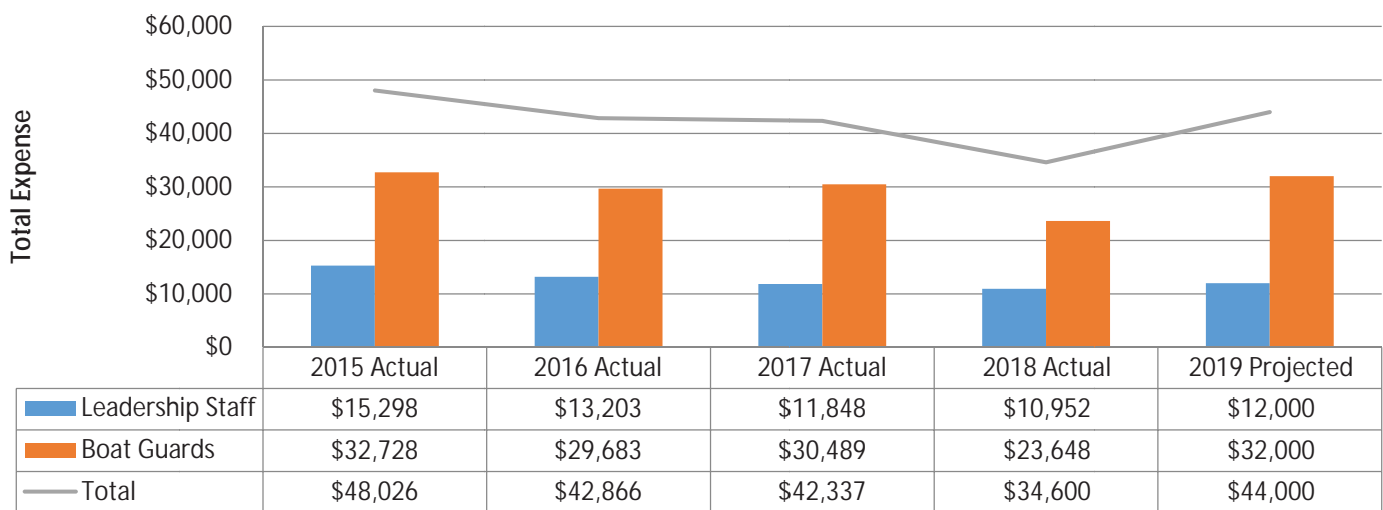
*The loss of sand spaces on both the north and south beach has played a major role in maximizing revenue. Staff has maximized the number of sand spaces available and will continue to monitor the water levels to determine if we can accept new boaters off of our growing waitlist.

BOAT, KAYAK, PADDLEBOARD RENTAL TRENDS



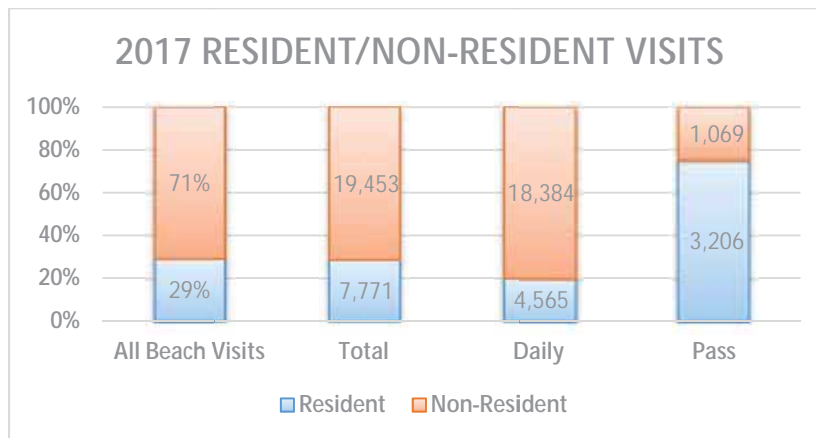
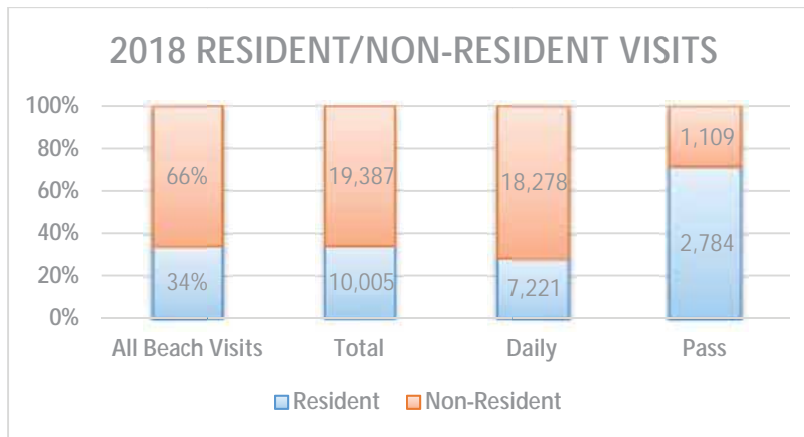
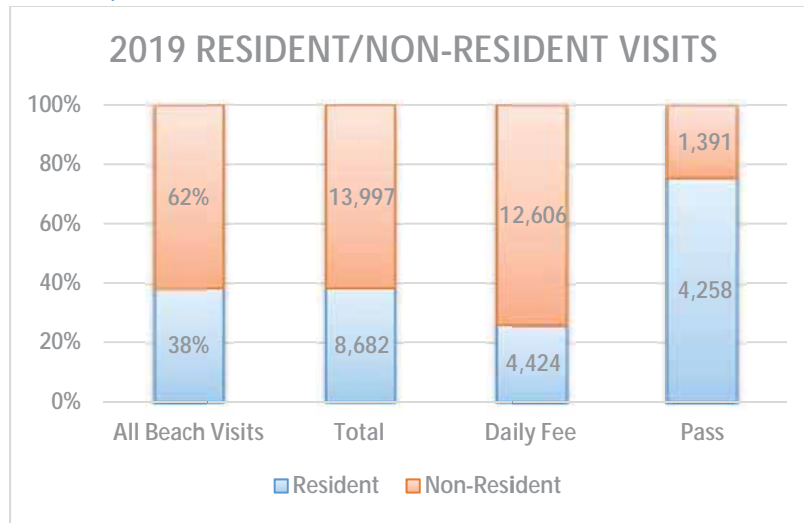
*Rental revenue greatly depends on the conditions of the lake. Staff was very cautious again this summer and erred on the side of caution when conditions were forecast to change or wave heights posed as a stability issue to kayaks and paddleboards.

5YR BOAT HOUSE STAFF EXPENSE TREND



* Staff wages are up in part to the boat house being fully staffed during the entire course of the season from early May to late August.

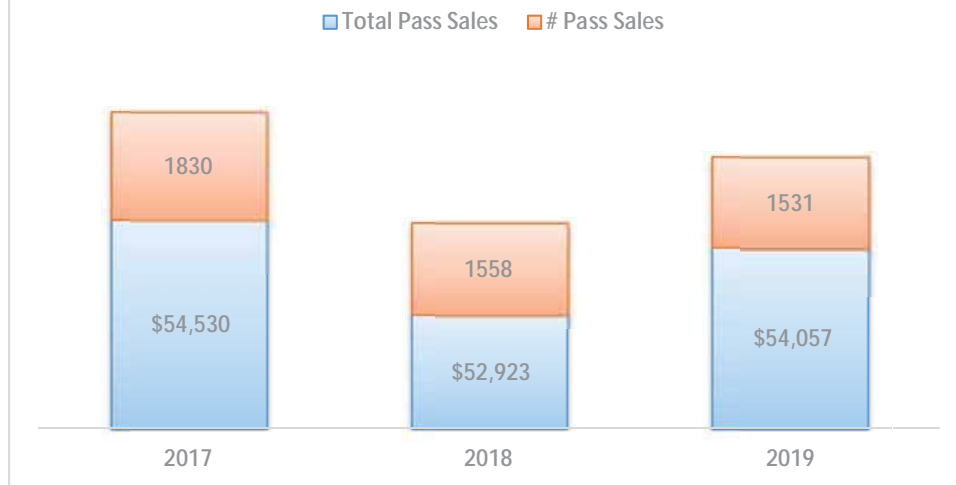
Appendix B –Attendance Comparisons

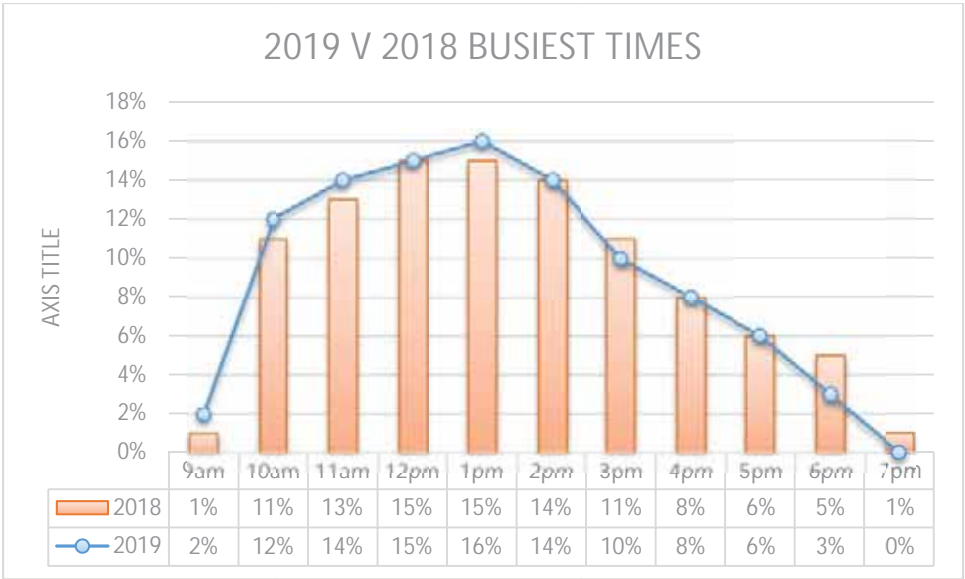
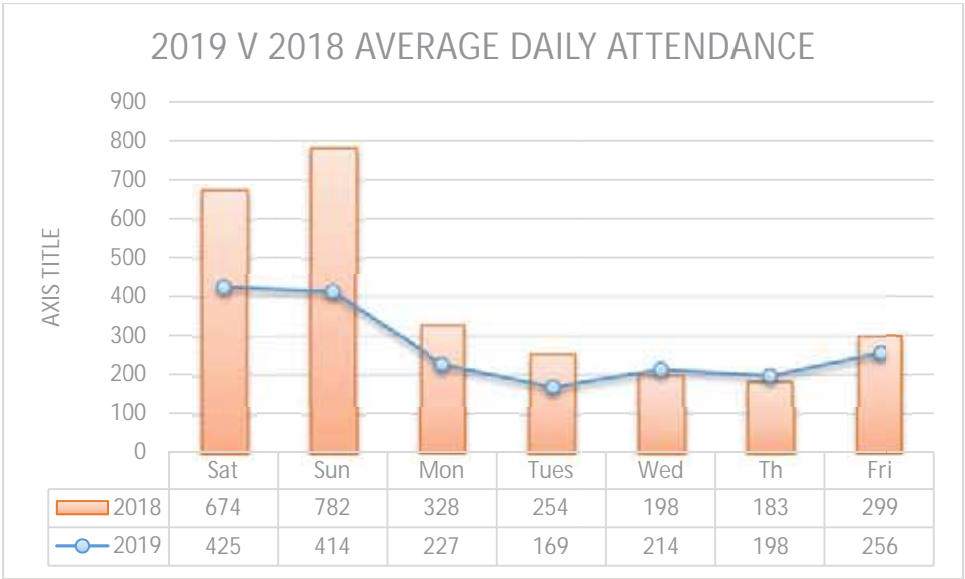


5YR RESIDENT DAILY FEE REVENUE



PASS SALES







Appendix C – Pricing Comparisons

Standard Daily Admissions and Passes

Town	Hours	Daily Fees Res/NR	Individual Pass Res/NR	Family Pass for 4 Res/NR
Glencoe	10:00a–8:00p	R/NR \$7/\$14	\$95/\$139	\$140/\$229
Wilmette	9:00a–8:00p	Adult \$7/\$11 Weekday Parking \$13 Wk End Parking \$17/\$22	\$50/\$127 Parking Pass \$28/\$165	\$128/\$301 Parking Pass \$28/\$165
Winnetka	9:00a–7:00p	Adult \$6/\$12	\$60/\$128	\$100/\$155
Evanston	10:30a–7:30p	Adult \$8/\$8 Child \$6/\$6	\$34/\$58	\$136/\$232

Last Daily Rate Increase:

- 2002: \$1 increase for nonresident only; resident rate remained \$4/\$6
- 2012: \$1 increase for nonresident adult fee only to \$10
- 2017: \$1 increase for residents, \$4 increase for non-residents
- 2018: Group rate increased to \$10 per person for groups of 10 people or more
- 2019: Rates changed to flat rates of \$7 for R and \$14 for NR guests

Last Season Pass Increase:

- 2010: \$5 increase to all pass types
- 2012: New rate created for seniors (age 65 and older)
- 2017: \$26 decrease for resident first member and \$22 decrease for non-resident first member
- 2018: \$19 increase in additional pass cost
- 2019: Increased NR season passes 1st member by \$7

Note: Due to the Illinois Department of Natural Resources and the OSLAD Grant the District received in 1996, the non-resident rates/fees for the Beach are not allowed to be more than twice the resident rate.

Sun Shelter and Trellis Rentals

Town	Sun Shelter (12 person) 3 Hour Rental R/NR	Sun Shelters (24 person) 3 Hour Rental R/NR	Trellis (75-100 person) 5 Hour Rental R/NR
Glencoe	\$20/\$40	\$40/\$80	M-Th \$239/\$369 F-Sun \$381/\$589
Wilmette	Free/\$30	Free/\$60	Not Available
Winnetka	Not Available	Not Available	\$125/\$225
Evanston	Not Available	Not Available	Not Available



Lake Rentals*

Town	Kayak Res/NR	Paddleboard Res/NR	Sailboat Rental Res/NR
Glencoe	*\$25/\$30	* \$25/\$30	*\$40/\$50
Wilmette	*M-F \$40/\$40 Sa-Su \$60/\$60	*M-F \$25/\$25 Sa-Su \$35/\$35	*M-F \$63/\$63 Sa-Su \$83/\$83
Winnetka	*M-F Not Available Sa-Su \$20	*M-F Not Available Sa-Su \$25	Not Available
Evanston (45 min rentals)	*M-F \$25/\$35 Sa-Su \$25/\$35	*M-F \$25/\$35 Sa-Su \$25/\$35	*M-F \$50/\$60 Sa-Su \$50/\$60

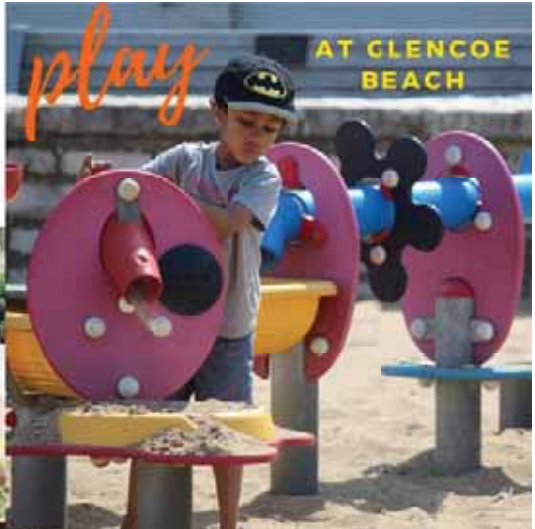
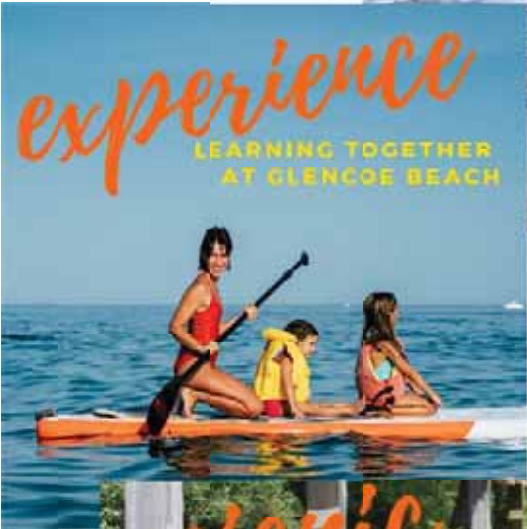
*Prices per hour

Boat Storage Spaces

Town	Sand Res/NR	Rack Paddle Res/NR	Winter Sand Res/NR	Winter Rack Res/NR
Glencoe	\$625/\$992	\$376/\$597	\$263/\$329	\$136/\$204
Wilmette	\$693/\$982	\$311/\$686	\$305/\$305	\$212/\$212
Winnetka	\$400/\$800	\$350/\$700	\$100/\$150	\$100/\$150
Evanston	\$370/\$500	\$230/\$290	Not Available	Not Available

Appendix D: Samples of Marketing Materials





MINUTES OF NOVEMBER 5, 2019 COMMUNITY MEETING ON WATTS
RECREATIONAL CENTER
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The community input meeting began at 7:00pm.

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Adam Bandari, Josh Cooper, Sandy Culver, Francois Delcourt, Anita Diat, Dan Dorfman, Michael Glass, Sacha Gordon, Lou Harrison, Taylor Hartz, Gary Hazan, Natalie Holtzman, George Kelly, Steve Kohn, Paul Krieger, Hilary Lee, Lee Lyle, John McAdams, Susan Mehlman, Matt Miller, Jim Montembeault, Steve Nolan, Steve Norehad, Kevin Osimitz, Joe Rosenthal, Ann Scheuer, John Scully, Muareen Valvasson, Simon Ward, Jack Weinberg, Keith Weinstein, Brit Wright, Willie Zimberoff, Commissioner Lisa Brooks, and Commissioner Dudley Onderdonk

Executive Director Sheppard explained the meeting is for community feedback to aid the Board of Commissioners in the development and plan for the future of Watts Recreational Center. The history of the Watts facility and its use were highlighted. Staff shared current detail on facility use and programming, past renovations, and a possible grant.

The next step in applying for the grant is receiving feedback from the community. The Watts Advisory Committee will review the feedback and provide a synopsis to the Board.

Members of the public were then asked a series of questions. Public comments included:

What makes Watts special to you and your family?

- All children in Glencoe schools learn to skate.
- A group of 40 men drove a bus all the way from north of Toronto, Canada to experience Watts.
- A unique facility that differentiates Glencoe from other communities
- Has skated every year with friends since the facility opened and is one of the reasons he still lives in this town

- Grew up here with great memories skating and drinking hot cocoa in a safe environment and now wants her kids to have that experience
- A way to enjoy winter and darkness under the stars, it is not the same in indoor facilities and would be nice to see it continue.
- Bring someone from outside of Glencoe and they are blown away by the facility being under the lights outside at night. It is what makes Glencoe very special.
- Worked at Watts for four years in high school and would want his kids to have the experience of a job there.
- Taught their kids how to skate at Watts, their kids played hockey in high school, and then one became a skate guard. Without Watts, their child would not have had that leadership opportunity.
- Watts drew their family to Glencoe and have held Thanksgiving events there with such good memories.
- It is something for kids to be active in the winter.
- Watts is magical and unique and wants to see it live on.

Do you think it is important to retain the current “experience” of the ice rink?

- Yes: Everyone in attendance
- No: 0

Would you be opposed to an addition to the side of the building? Non-rink /north side and would not take away from soccer (same side), path might need to be adjusted/moved.

- Opposed? 0
- Northeast side will be reviewed per suggestion. Second floor will also be reviewed.

If you could only make one improvement to Watts, what would it be?

- Beef up coolers, add shade on the north sunny side, add on for company parties, beef up the allure
- Reduce distractions including level/style of music, extends beyond hours, pucks hitting a home’s garage
- Lighting needs to be improved, dead light spots, sodium vapors
- Rustic ski chalet similar to the fireplace room, more comfortable seating, concessions
- A bar, fire, better theme for those who do not skate but spend time there
- Heating lamps near the benches to keep warm
- If families are being turned away from Kids Club, expand to include them
- Stay open during fall/spring (DekHockey is a great start), utilizing the facility would be a big improvement for the community
- Could be open another month if shade is added on the north side, use the facility more than three months a year
- Off months put down turf for lacrosse or an outdoor soccer field, if the drainage can be fixed, would be a good opportunity and another field for practice

Is there anything that you would like to see during the off-season on the rinks?
Dekhockey was used for a couple months already or perhaps a modular circuit for skateboarders, bikes, etc.?

- Modular units would be used less than lacrosse, soccer, team play
- Roller skating/blading
- A sport field that never floods or gets muddy would be used by schools and during after hours
- Adult fitness classes
- Portable bike/scooter/skateboard circuit

Answers to questions and additional comments

- Add parking to support activities
- Wight and Company's report is an existing conditions assessment and giving a few options and plans for a makeover rather than a teardown.
- The grant application has not been released yet, so staff do not know how much the grant will cover, how much we have to match, or any other detail. It is a very competitive grant for the whole state. We have a historic facility, after school care, and programming to make it an attractive grant. If there is not a grant funding, we may make it a long-range plan as opposed to something we do right away. There is \$50 million total in grant funds available.
- Sustainability Task Force: solar panels/ efficient lighting

The next step is to bring this feedback to the Watts Advisory Group for review. The District will keep everyone updated who shares their email on the sign-up sheet. Progress will be available on our Web site.

Adjourn: The community input meeting adjourned at 7:35pm.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF NOVEMBER 4, 2019 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications

Members of the Public in attendance who signed in or spoke: Bob Kimble, Peggy Kimble, Natalie Steinmetz, Peter Van Vechten

Matters from the Public: Peter Van Vechten is a Park District ceramics student and commented on the value of the ceramics program and the addition of a gas kiln to the program.

Stefanie Boron arrived at 7:02pm.

Peggy Kimble commented on the importance of parity between the Park District and all other local ceramics studios that have a gas kiln, a necessity for a ceramics studio.

Discussion on Fund 65 Capital Project: Executive Director Sheppard reviewed the five-year conditions assessment and capital project improvement recommendations. Project funding was reviewed. Natalie Steinmetz, the Park District's ceramics instructor, answered Board questions on the gas kiln. Department heads answered all other Board questions. Discussion ensued on all recommendations.

Tomorrow night is the Watts Community meeting. The grant application deadline is coming up and the meeting is part of the application. The Board can decide if they want to go for the grant at a 75/25 match, we pay 25. Information from the meetings and surveys will be available to the Board for review in December.

Discussion on Fund 69 Three-Year Capital Projects: Executive Director Sheppard and the Board reviewed currently approved projects. Discussion ensued.

Other Business: Sheppard and Leiner are leaving right after the meeting for Springfield to give a presentation for a chance at \$400,000 in OSLAD grant funds for Lincoln Park.

The Glencoe Historical Society is working on a contract with the owner of the Frank Lloyd Wright cottage as well as Village regulations. Sheppard contacted our attorneys this morning to work out the lease agreement with future review by the Board. We would

lease the Historical Society the land and they would be responsible for restoration and maintenance of the building. The Historical Society wants to move the cottage before the end of the year. There would need to be a public input meeting at the November or December Board meeting. Discussion ensued on repercussions to the District if we were forced to take over maintenance.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 8:05pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MEMORANDUM

TO: Board of Park Commissioners
FROM: Carol Mensinger, Director of Finance/HR
SUBJECT: Update of District's Investment Policy
DATE: November 12, 2019

The Glencoe Park District first hired PMA Financial Network, PMA Securities and Prudent Man Advisors (“PMA”) in May 2006 for the investment and arbitrage management of the Series 2006 bond proceeds, and in the past ten years has also utilized PMA for the investment in certificates of deposit. PMA recently announced and introduced the Illinois Public Reserves Investment Management Trust (“IPRIME”), which is a new AAA-rated investment pool for Municipal Treasurers acting on behalf of counties, townships, cities, towns, villages, libraries, park districts, water supply districts, fire protection districts, sanitary districts, housing authorities and other municipal subdivisions of the State of Illinois. See attached for more information.

PMA is now in the process of converting existing clients to the new platform, and all new clients will be coming straight onto this platform. The platform is very similar to both the AAA-rated IL Funds pool, and the IPDLAF pool, which the District utilizes for diversification of monies/investments. Currently, when investments mature in PMA they are transferred into a Savings Deposit Account (SDA). This new platform will be an improvement as it will allow for direct ACH deposits, easier to transfer wire transfers from accounts, and a much more comprehensive online system for day-to-day oversight.

In order to be fully compliant, staff has made one slight adjustment to the District's current Investment Policy, dated July 18, 2017. See attached for updated policy and note changes in red.

Staff requests Board of Park Commissioner approval of this updated policy.

Glencoe Park District Investment Policy

Approved by the Board of Park Commissioners: December 21, 1999

Revised/Approved: July 18, 2017

Proposed Changes: November 19, 2019

Introduction

The purpose of the Investment Policy of the Glencoe Park District is to define the parameters within which funds of the District are to be managed. In methods, procedures and practices, the policy formalizes the framework for the District's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of those funds. The guidelines are intended to be broad enough to allow staff to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment of District's funds in accordance with the Public Funds Investment Act [30 ILCS 235].

Objectives

The primary objectives, in priority of order, of the investment activities shall be:

- 1) **Legality** – The investment activities will conform to federal, state and local legal requirements.
- 2) **Safety** – The preservation of capital and protection of investment principal shall be the primary concern in the selection of investments, investment strategies and depositories. Investments shall be undertaken in a manner that seeks to ensure preservation of capital.
- 3) **Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements which might be reasonably anticipated. This can be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.
- 4) **Yield** – Investment activity shall seek to obtain a competitive investment return that is consistent with the objective of preservation of capital while maintaining a reasonable level of portfolio risk. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Securities shall not be sold prior to maturity with the following exceptions:
 - Security with declining credit may be sold early to minimize loss of principal.
 - Liquidity needs of the portfolio require that the security be sold.

Standards of Care

The standard of prudence to be used by the Glencoe Park District shall be the “prudent person” standard and shall be applied in the context of managing the District's overall portfolio. Investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital, as well as the probable income to be derived.

The above standards are established as standards for professional responsibility and shall be applied in the context of managing the portfolio. Individuals acting on behalf of the Glencoe Park District in the investment of funds who are acting within in accordance of governing statutes, the Policy and any written procedures developed to carry out this Policy, and who are exercising appropriate due diligence, shall be relieved of personal responsibility in carrying out delegated responsibilities and personal liability for individual security's credit risk or market changes.

Delegation of Authority

The establishment of the investment policy is the responsibility of the Board of Park Commissioners. The management and administrative responsibility is delegated to the Director of Finance/HR as it relates to the following duties:

- Selection of investment securities
- Selection of investment advisors, depositories or other investment service providers
- Reinvestment of investment income whether through interest, dividends or maturity of principal
- Establishment of appropriate procedures to carry out the intent of this Policy

The Board of Commissioners shall exercise continuing oversight of the investments of the District through the Finance Committee of the Whole. The Director of Finance/HR shall report periodically to the Park Board via regular board meetings on the holdings, performance and any failures to meet expectations on the part of investments, investment advisors, depositories, or other investment service providers.

Authorized Investment Advisors, Broker/Dealers & Financial Institutions

The policy of the Glencoe Park District shall be to select financial institutions for individual investment, to act as a depository, or to provide other financial services based upon, but not limited to, the following considerations:

- Security – The organizations shall not keep or invest funds that are not covered by the Federal Deposit Insurance Corporation (FDIC). In addition, no funds will be kept or invested in institutions not willing or capable of posting required collateral for funds in excess of the FDIC limits.
- Services and Fees – Fees for banking services shall be mutually agreed upon by the depository bank and the Director of Finance/HR. Whenever possible, the organizations shall cover fees for services by means of compensated balances.

Investment advisor and broker/dealers shall be selected based upon overall experience with Illinois governmental agencies and the ILCS as it relates to the Investment of Public Funds Act [30 ILCS 235]. Any institution or individual acting as an investment advisor shall be legally registered, have appropriate insurance or bonding, and accept fiduciary responsibility for the funds they so advise. In addition, broker/dealers shall be selected on the basis of credit worthiness as well as their ability to obtain competitive prices on securities purchased or sold on behalf of the Glencoe Park District. Additional criteria for the selection or evaluation of an investment, a depository, an advisor or other provider of investment services shall be determined by the Director of Finance/HR based upon the specific purpose required. The Glencoe Park District will take into consideration security, size, location, financial condition, service, fees, competitiveness and local community relations involvement of the financial institution when considering depositories.

All approved depositories must provide the District with their audited financial statements.

Authorized Investments

Any type of security that is allowed for in the Public Funds Act [30 ILCS 235] as summarized below:

- a) Notes, bonds, certificates of indebtedness, treasury bills, or other securities, which are guaranteed by the full faith and credit of the United States of America
- b) Bonds, notes, debentures, or other similar obligation of the United States of America or its agencies

- c) Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits constituting direct obligations of the bank as defined by the Illinois Bank Act [205 ILCS 5].
- d) Interest bearing bonds of a park district or any county, township, city, village, incorporated town, municipal corporation or school district. The bonds must be registered in the name of the District or held under custodial agreement at a bank. The bonds shall be rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and political subdivisions.
- e) Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraphs (a) and (b) of this section
- f) Repurchase agreements, subject to the requirements and limitations set forth in 30 ILCS 235/2
- g) Illinois Park District Liquid Asset Fund Plus (IPDLAF), the investment pool sponsored by the Illinois Association of Park Districts and Illinois Park and Recreation Association
- h) Illinois Funds, the Local Government Investment Pool (LGIP) operated by the Illinois State Treasurer's Office
- i) Additional investments may be added to this list as changes to the statutes occur.
- j) Investment in derivative securities is not permitted.
- k) Other Aaa-rated Local Government Investment Pools.

Investment Guidelines/Selection

Glencoe Park District investments shall be limited to those authorized by state or public statute, 30 ILCS235/2 as listed above. When evaluating potential investment alternatives on the purchase date, the net rate of return on any investment shall be taken into consideration. As such, applicable fees for the transactions should be known and taken into account.

In general, the investment philosophy of the Park District is to invest in only secured (essentially risk free), liquid and short-term investments. Maturity dates are based on anticipated cash requirements for the future. Investment alternatives shall be reviewed to determine the best investment with the highest net yield that is consistent with the investment policy objectives of the district. All investments when issued will be in the name of the Glencoe Park District and held in safekeeping by the issuing financial institution.

Collateralization

Funds on deposit in checking accounts and certificates of deposit in excess of FDIC insurance limits must be secured by some form of collateral, witnessed by a written agreement and held in the name of the Glencoe Park District at an independent/third party institution. The Glencoe Park District will accept any of the following assets as collateral:

- U.S. Government Securities
- Obligations of Agencies of the U.S. Government
- Obligations of the State of Illinois
- Any other collateral acceptable for use by the Treasurer of the State of Illinois

The amount of collateralization will not be less than 102% of the fair market value of the net amount of the public funds being secured. A review of the fair value will be secured at least quarterly. Additional collateral will be requested when the ratio declines below the level requested.

Diversification

To the best of its abilities, the Glencoe Park District shall diversify the investments based upon the type of funds invested as well as the individual securities and organizations selected and the cash flow needs of the entities.

To avoid unreasonable risks, diversification of the investment portfolio shall be consistent with the objectives in this Policy.

- Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- Limiting investment in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government pools and money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Maturity Scheduling

Maturity scheduling of the organizations' investments shall be timed according to anticipated need. Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account operational expenditures, approaching capital projects, timely payments of principal and interest payments, as well as sizable allotments of anticipated revenue. Maturities shall not exceed one (1) year.

Application of Investment Income

Except for cash in certain restricted funds, the District will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds on a monthly basis on the basis of their respective balances and in accordance with generally accepted accounting principles.

Reporting Requirements

The Director of Finance shall provide a written report to the Board of Park Commissioners monthly at its regular board meeting detailing all District investments by type, issuer, interest rate, maturity and cost.

Internal Controls

The Director of Finance shall be responsible for establishing and maintaining an internal control structure designed to insure that the assets of the Park District are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the valuation of costs and benefits requires estimates and judgments by management.

The internal controls shall address the following:

- Control of collusion
- Separation of transaction authority
- Custodial safekeeping
- Written confirmations of transactions for investments and wire transfers
- Authorizations of wire transfers

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the Board of Park Commissioners any material interest in financial institutions with which they conduct business. They shall further disclose any personal financial or investment positions that could be related

to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Park District.



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- Cash Flow Management
- Bond Proceeds Management (PMA Securities)
- Credit Risk Analysis

About IPRIME

A Complete Line of Value Added Services

The Illinois Public Reserves Investment Management Trust™ (IPRIME™) referred to as "the Fund" is an investment pool for Municipal Treasurers acting on behalf of counties, townships, cities, towns, villages, libraries, park districts, water supply districts, fire protection districts, sanitary districts, housing authorities and other municipal subdivisions of the State of Illinois.

The Investment Shares Series is comprised of money market instruments having a maximum remaining maturity of one year (except U.S. government obligations that may have remaining maturities of up to two years). The primary objectives of the Investment Shares Series are to offer the highest possible investment yield, protect principal, preserve liquidity, and maintain Standard & Poor's highest local government investment pool rating of AAAM. In addition, the fund offers access to PMA Financial Network's Fixed Income and Deposit Programs.

IPRIME Products & Services

Investment Shares Series

The Investment Shares Series offers a competitive yield, requires no minimum balance, and allows unlimited withdrawals. The portfolio is rated AAAM by Standard & Poor's and meets the requirements of GASB 79 in order to enable it to value its investments at amortized cost and allow Participants to report the shares at the \$1 NAV. The Investment Shares Series is designed to meet your daily liquidity needs.

With the experience and expertise of PMA, the Investment Shares Series grants our investors access to a powerful investment management team that functions with a high standard of vision, synergy, and quality.

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(844) 5-IPRIME
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Term Series Pools

The IPRIME Board of Trustees has authorized the creation of an unlimited number of investment pools labeled Term Series. Each Term Series will be comprised of statute allowable investments and will have a designated maturity of between 30 days and three years.

Fixed Income Investments

IPRIME Participants also have the option to invest in Certificates of Deposits with FDIC insurance up to the \$250,000 limit, Certificates of Deposits secured by a FHLB Letter of Credit (for large block investing), collateralized deposits, U.S. Government Treasury securities, U.S. Government Agency securities, and other fixed rate instrumentalities allowable under Illinois state statute.

Cash Flow Management Program

Give your municipality a complete and accurate analysis of its cash flow forecast so you can invest confidently and with a purpose.

Bond Proceeds Management Program

Maximize your bond issuance efficiency with a comprehensive investment and arbitrage management program for bond proceeds through PMA Securities, Inc.

Discover the Power of IPRIME

PMA Financial Network and its affiliate companies have earned a well-deserved reputation among municipal entities in Illinois. As investment advisor of the Fund, Prudent Man Advisors is known for excellent performance built around the safety, liquidity and yield that public sector officials depend on and expect.



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Voucher List of Bills By Vendor Set

Payment Dates 10/10/2019 - 11/13/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10136 - Advanced Disposal Services					
Advanced Disposal Services	10/16/2019	11253	10-12-000-5353	Trash/Recycling - Parks	772.00
Advanced Disposal Services	10/16/2019	11253	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	10/16/2019	11253	25-00-000-5353	Trash/Recycling - Takiff	344.00
Vendor 10136 - Advanced Disposal Services Total:					1,228.00
Vendor: 10098 - AFLAC					
AFLAC	10/29/2019	11322	10-00-000-2170	Supplemental Aflac Coverage	261.76
Vendor 10098 - AFLAC Total:					261.76
Vendor: 10739 - Airespring					
Airespring	11/06/2019	11350	25-00-000-5210	Fiber Internet - Oct	1,743.56
Vendor 10739 - Airespring Total:					1,743.56
Vendor: 11275 - Albertsons Safeway					
Albertsons Safeway	10/22/2019	11297	25-25-601-5400	Kids Club Supplies	24.55
Vendor 11275 - Albertsons Safeway Total:					24.55
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Lt	10/29/2019	11323	25-26-000-5387	Day Care Nurse Services	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10973 - Altamanu, Inc.					
Altamanu, Inc.	10/16/2019	11254	69-00-000-5553	Design Svcs - Connect Glenco	10,209.89
Altamanu, Inc.	10/16/2019	11254	69-00-000-5560	Construction Mgmt Svcs - Tak	3,653.08
Altamanu, Inc.	10/16/2019	11254	69-00-000-5570	Design Svcs - Duke Playground	5,540.41
Altamanu, Inc.	10/29/2019	11324	69-00-000-5560	Construction Mgmt - Takiff Pl	3,442.34
Altamanu, Inc.	11/13/2019	11387	69-00-000-5553	Green Bay Trail Design Svcs	12,341.94
Altamanu, Inc.	11/13/2019	11387	69-00-000-5570	Lincoln Playground Design Svc	6,576.21
Altamanu, Inc.	11/13/2019	11388	69-00-000-5560	Takiff Playgrd Const Mgmt	6,382.66
Altamanu, Inc.	11/13/2019	11388	69-00-000-5563	Bluff Design Svcs	17,655.18
Vendor 10973 - Altamanu, Inc. Total:					65,801.71
Vendor: 10140 - Althoff Industries, Inc.					
Althoff Industries, Inc.	10/22/2019	11298	25-00-000-5355	Takiff HVAC Mo Maint - Nov	756.96
Althoff Industries, Inc.	10/29/2019	11325	25-00-000-5352	Takiff HVAC Repairs	1,274.85
Althoff Industries, Inc.	11/06/2019	11351	25-00-000-5352	Takiff Building Repairs	480.00
Althoff Industries, Inc.	11/13/2019	11389	25-00-000-5352	Building Repairs - Takiff	1,783.17
Althoff Industries, Inc.	11/13/2019	11389	25-00-000-5355	Takiff HVAC Mo Maint - Dec 2	772.17
Vendor 10140 - Althoff Industries, Inc. Total:					5,067.15
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	10/16/2019	11255	10-11-000-5420	General Admin Supplies	73.80
Amazon Capital Services	10/16/2019	11255	10-12-000-5491	Greenhouse Supplies	274.60
Amazon Capital Services	10/16/2019	11255	25-00-000-5362	Photography	69.84
Amazon Capital Services	10/16/2019	11255	25-00-000-5401	Office Supplies - Rec	4.50
Amazon Capital Services	10/16/2019	11255	25-00-000-5584	Recreation Equipment	212.70
Amazon Capital Services	10/16/2019	11255	25-25-310-5400	Adult Art Supplies	27.27
Amazon Capital Services	10/16/2019	11255	25-25-401-5400	ELC Supplies	258.11
Amazon Capital Services	10/16/2019	11255	25-25-432-5400	Presch Enrich Supplies	40.39
Amazon Capital Services	10/16/2019	11255	25-25-601-5400	Kids Club Supplies	110.00
Amazon Capital Services	10/16/2019	11255	25-25-943-5400	NYE Supplies	50.53
Amazon Capital Services	10/16/2019	11255	25-26-000-5403	Day Care Program Supplies	174.09
Amazon Capital Services	10/16/2019	11255	25-26-000-5460	Day Care Food Equipment	97.96
Amazon Capital Services	10/16/2019	11255	25-27-000-5420	General Fitness Supplies	69.99
Amazon Capital Services	11/06/2019	11352	10-14-000-5401	Office Supplies - Beach	400.00
Amazon Capital Services	11/06/2019	11352	10-15-000-5401	Office Supplies - Boathouse	82.24
Amazon Capital Services	11/06/2019	11352	25-00-000-5360	Marketing	15.98

Voucher List of Bills

Payment Dates: 10/10/2019 - 11/13/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	11/06/2019	11352	25-00-000-5401	Takiff Office Supplies	51.71
Amazon Capital Services	11/06/2019	11352	25-00-000-5420	General Supplies - Rec	725.00
Amazon Capital Services	11/06/2019	11352	25-00-000-5482	Takiff Hardware	16.46
Amazon Capital Services	11/06/2019	11352	25-00-000-5584	Recreation Equipment	213.04
Amazon Capital Services	11/06/2019	11352	25-25-401-5400	ELC Supplies	62.58
Amazon Capital Services	11/06/2019	11352	25-25-402-5400	ELC Supplies	11.99
Amazon Capital Services	11/06/2019	11352	25-25-770-5400	Tennis Supplies	107.04
Amazon Capital Services	11/06/2019	11352	25-25-913-5400	Boo Bash Supplies	811.58
Amazon Capital Services	11/06/2019	11352	25-26-000-5403	Day Care Pgm Supplies	20.96
Amazon Capital Services	11/06/2019	11352	25-26-000-5430	Day Care First Aid Supplies	123.62
Amazon Capital Services	11/06/2019	11352	25-26-000-5460	Day Care Food Equipment	62.72
Amazon Capital Services	11/06/2019	11352	25-27-000-5420	General Supplies - Takiff Fitne	42.90
Amazon Capital Services	11/06/2019	11352	45-00-000-5420	Refund for Returned Cables	-10.95
Vendor 10946 - Amazon Capital Services Total:					4,200.65
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	11/06/2019	11354	25-25-653-5401	Broadway Bound Tee Shirts	353.85
Vendor 10147 - American Outfitters, Ltd. Total:					353.85
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	10/16/2019	11256	10-11-000-5310	Legal Services - Sept	1,777.43
Vendor 10050 - Ancel, Glink P.C. Total:					1,777.43
Vendor: 10717 - Applied Controls, Inc.					
Applied Controls, Inc.	11/13/2019	11390	25-00-000-5352	Building Repairs - Takiff	1,104.00
Vendor 10717 - Applied Controls, Inc. Total:					1,104.00
Vendor: 10162 - AT & T					
AT & T	10/22/2019	11299	10-13-000-5210	Phone Svc - Watts	50.87
AT & T	10/22/2019	11299	25-00-000-5210	Phone Svc - Takiff	717.67
AT & T	10/29/2019	11326	10-12-000-5210	Phone Svc - Parks	62.11
AT & T	10/29/2019	11326	25-00-000-5210	Phone Svc - Takiff	692.37
Vendor 10162 - AT & T Total:					1,523.02
Vendor: 10455 - AT & T					
AT & T	11/06/2019	11355	10-14-000-5210	DSL Service - Beach	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 11420 - Avidia					
Avidia	10/22/2019	11300	65-00-019-5522	Bal Due - Fiber IT Room	1,718.00
Vendor 11420 - Avidia Total:					1,718.00
Vendor: 10172 - Becker Arena Products					
Becker Arena Products	10/16/2019	11258	10-13-000-5416	Ice Making Supplies	608.00
Becker Arena Products	10/16/2019	11258	10-13-000-5588	Bldg Improvements - Watts	820.80
Becker Arena Products	10/29/2019	11327	10-13-000-5416	Ice Paint - Watts Rink	1,569.92
Becker Arena Products	10/29/2019	11327	10-13-000-5417	Boards/Glass - Watts	404.47
Becker Arena Products	10/29/2019	11327	10-13-000-5420	Skate Sharpening Supplies -	951.47
Becker Arena Products	11/13/2019	11391	10-13-000-5416	Bal Due - Ice Making Supplies	68.84
Becker Arena Products	11/13/2019	11391	10-13-000-5588	Bal Due - Watts Bldg Improve	232.86
Vendor 10172 - Becker Arena Products Total:					4,656.36
Vendor: 11478 - Blue Reef, LLC					
Blue Reef, LLC	10/29/2019	11328	65-00-019-5522	Construct. - IT Rm Expansion/	67,500.00
Vendor 11478 - Blue Reef, LLC Total:					67,500.00
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	10/16/2019	11259	10-11-000-5301	Shipping - Gold Medal	79.95
BMO Harris Bank N.A.	10/16/2019	11259	10-11-000-5340	Admin Conf's - NRPA/IPRA/Sy	2,338.65
BMO Harris Bank N.A.	10/16/2019	11259	10-11-000-5342	CREDIT - Admin Mtg Expenses	-5.12
BMO Harris Bank N.A.	10/16/2019	11259	10-11-000-5402	Digital Newspaper Subscriptio	31.92
BMO Harris Bank N.A.	10/16/2019	11259	10-11-000-5425	Gold Medal Pins	1,150.00
BMO Harris Bank N.A.	10/16/2019	11259	10-12-000-5340	Conferences/Trainings - Parks	711.00
BMO Harris Bank N.A.	10/16/2019	11259	10-12-000-5361	Printing - Parks	120.49
BMO Harris Bank N.A.	10/16/2019	11259	10-14-000-5420	Beach General Supplies	116.88
BMO Harris Bank N.A.	10/16/2019	11259	10-14-000-5421	Staff Uniforms - Beach	657.90

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	10/16/2019	11259	10-15-000-5421	Staff Uniforms - Boathouse	737.10
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5210	iCloud Storage	0.99
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5321	Email Marketing	132.81
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5340	Rec Dept Conf's - NRPA/IPRA/	3,314.40
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5360	Marketing	355.84
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5362	Stock Photography	29.00
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5420	General Rec Supplies	60.46
BMO Harris Bank N.A.	10/16/2019	11259	25-00-000-5730	IPRA Annual Membership	283.87
BMO Harris Bank N.A.	10/16/2019	11259	25-25-310-5400	Adult Art Supplies	69.80
BMO Harris Bank N.A.	10/16/2019	11259	25-25-402-5300	Contractual - ELC Field Trip	112.00
BMO Harris Bank N.A.	10/16/2019	11259	25-25-601-5300	Contractual - Brightwheel Ap	75.00
BMO Harris Bank N.A.	10/16/2019	11259	25-25-615-5400	Ceramics Supplies	1,302.66
BMO Harris Bank N.A.	10/16/2019	11259	25-25-912-5400	Harvest Fest Supplies	125.18
BMO Harris Bank N.A.	10/16/2019	11259	25-25-932-5300	Contractual - School Day Off T	1,453.57
BMO Harris Bank N.A.	10/16/2019	11259	25-25-941-5400	Mud Run Supplies	13.99
BMO Harris Bank N.A.	10/16/2019	11259	25-26-000-5360	Care.com Monthly Subscripti	75.00
BMO Harris Bank N.A.	10/16/2019	11259	25-26-000-5403	Day Care Program Supplies	137.88
BMO Harris Bank N.A.	10/16/2019	11259	25-26-000-5404	Contractual - Brightwheel Ap	175.00
BMO Harris Bank N.A.	10/16/2019	11259	25-27-000-5210	Takiff Fitness Area TV/Interne	160.98
BMO Harris Bank N.A.	10/16/2019	11259	25-27-000-5360	Takiff Fitness Marketing Bann	2,599.25
BMO Harris Bank N.A.	11/13/2019	11392	10-11-000-5340	All Staff Training Breakfast/Lu	308.20
BMO Harris Bank N.A.	11/13/2019	11392	10-11-000-5342	Admin Meeting Expenses	195.42
BMO Harris Bank N.A.	11/13/2019	11392	10-11-000-5342	All Staff Training Supplies/Staf	146.96
BMO Harris Bank N.A.	11/13/2019	11392	10-11-000-5402	Financial/Newspaper Subscrip	65.46
BMO Harris Bank N.A.	11/13/2019	11392	10-11-000-5730	IPRA Annual Memberships	528.00
BMO Harris Bank N.A.	11/13/2019	11392	10-12-000-5421	Cold Weather Gear - Parks	852.32
BMO Harris Bank N.A.	11/13/2019	11392	10-12-000-5425	Budget Mtg Lunch	48.47
BMO Harris Bank N.A.	11/13/2019	11392	10-13-000-5430	AED Pads - Watts	101.79
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5210	iCloud Storage/Waterproof C	69.97
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5321	Constant Contact	132.81
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5340	EC & All Staff Training/RMI/G	835.96
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5342	Team Meeting Lunch/Gift Box	127.27
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5360	Facebook Marketing	107.81
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5360	Signage	260.00
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5360	iCloud Storage	0.99
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5362	Stock Photography	29.00
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5412	Takiff Cleaning Supplies	85.13
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5420	General Special Event Supplie	290.20
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5422	Uniforms/PPE	556.06
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5481	Lockdown Supplies - Takiff	817.08
BMO Harris Bank N.A.	11/13/2019	11392	25-00-000-5730	IPRA Annual Memberships	1,584.00
BMO Harris Bank N.A.	11/13/2019	11392	25-25-310-5400	Adult Art Workshop Supplies	404.75
BMO Harris Bank N.A.	11/13/2019	11392	25-25-400-5300	Lunch for EC Staff Training	688.80
BMO Harris Bank N.A.	11/13/2019	11392	25-25-601-5300	Brightwheel App - Kids Club	75.00
BMO Harris Bank N.A.	11/13/2019	11392	25-25-602-5400	Staff Dinner Meeting	75.55
BMO Harris Bank N.A.	11/13/2019	11392	25-25-605-5400	Babysitter Training Manuals	352.56
BMO Harris Bank N.A.	11/13/2019	11392	25-25-615-5400	Ceramics Supplies	378.26
BMO Harris Bank N.A.	11/13/2019	11392	25-25-787-5400	Fitness Studio Audio Cables	121.41
BMO Harris Bank N.A.	11/13/2019	11392	25-25-913-5400	Boo Bash Supplies	2,256.06
BMO Harris Bank N.A.	11/13/2019	11392	25-25-932-5300	Contractual - School Day Off T	967.58
BMO Harris Bank N.A.	11/13/2019	11392	25-25-932-5400	School Day Off Snacks	113.13
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5360	REFUND - Dup Chrg for Day C	-1,627.20
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5360	Care.com Subscription	75.00
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5386	Contractual - Day Care Field T	12.00
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5403	Day Care Program Supplies	152.65
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5404	Brightwheel App - Day Care	175.00
BMO Harris Bank N.A.	11/13/2019	11392	25-26-000-5730	IPRA Annual Membership	264.00
BMO Harris Bank N.A.	11/13/2019	11392	25-27-000-5210	DirecTV for Takiff Fitness	160.98
Vendor 10473 - BMO Harris Bank N.A. Total:					28,204.88

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10656 - Call One					
Call One	10/16/2019	11261	25-00-000-5210	T1 Line - Watts	344.69
Call One	11/13/2019	11395	25-00-000-5210	T1 Line - Watts	344.69
Vendor 10656 - Call One Total:					689.38
Vendor: 11480 - Cardno					
Cardno	10/22/2019	11301	69-00-000-5540	Woodlawn Plantings	1,337.26
Vendor 11480 - Cardno Total:					1,337.26
Vendor: 10187 - Cawley Company					
Cawley Company	11/06/2019	11356	10-11-000-5420	Staff Name Tags	47.80
Vendor 10187 - Cawley Company Total:					47.80
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	10/22/2019	11303	25-25-615-5400	Ceramics Supplies	819.75
Ceramic Supply Chicago, Inc.	11/13/2019	11396	25-25-615-5400	Ceramics Supplies	819.75
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					1,639.50
Vendor: 10409 - Cintas Corporation #22					
Cintas Corporation #22	10/16/2019	11262	25-00-000-5350	Carpet/Floor Cleaning - Takiff	4,835.85
Vendor 10409 - Cintas Corporation #22 Total:					4,835.85
Vendor: 10505 - Comcast					
Comcast	10/16/2019	11263	10-12-000-5210	Internet Svc - Parks	108.55
Comcast	10/22/2019	11304	10-13-000-5210	Internet Svc - Watts	130.82
Comcast	11/13/2019	11397	10-12-000-5210	Internet Svc - Parks	108.55
Vendor 10505 - Comcast Total:					347.92
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	11/06/2019	11357	10-12-000-5230	Electricity - Parks	794.93
Commonwealth Edison	11/06/2019	11357	10-13-000-5230	Electricity - Watts	656.46
Commonwealth Edison	11/06/2019	11357	10-14-000-5230	Electricity - Beach	217.98
Commonwealth Edison	11/06/2019	11357	10-15-000-5230	Electricity - Boathouse	792.47
Commonwealth Edison	11/06/2019	11357	25-00-000-5230	Electricity - Takiff	8,660.97
Vendor 10208 - Commonwealth Edison Total:					11,122.81
Vendor: 10210 - Conserv FS					
Conserv FS	11/13/2019	11398	25-00-000-5485	Ice Melt - Takiff	335.50
Vendor 10210 - Conserv FS Total:					335.50
Vendor: 11479 - Conservation Land Stewardship, LLC					
Conservation Land Stewardsh	10/22/2019	11305	10-12-000-5349	Contractual - Landcaping	308.50
Vendor 11479 - Conservation Land Stewardship, LLC Total:					308.50
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	11/06/2019	11358	10-12-000-5481	Construction Supplies - Parks	20.38
Craftwood Lumber Company	11/06/2019	11358	10-12-000-5482	Hardware - Parks	109.32
Craftwood Lumber Company	11/06/2019	11358	10-12-000-5491	Greenhouse Supplies	37.78
Craftwood Lumber Company	11/06/2019	11358	25-00-000-5412	Takiff Cleaning Supplies	58.54
Craftwood Lumber Company	11/06/2019	11358	25-00-000-5488	Takiff Hand Tools	77.97
Vendor 10215 - Craftwood Lumber Company Total:					303.99
Vendor: 11398 - Creekside Operating, LLC					
Creekside Operating, LLC	10/16/2019	11264	10-13-000-5360	Watts Marketing Mailer	1,468.00
Creekside Operating, LLC	11/13/2019	11399	25-00-000-5360	Winter Brochure	5,551.69
Vendor 11398 - Creekside Operating, LLC Total:					7,019.69
Vendor: 11417 - Daiohs USA, Inc.					
Daiohs USA, Inc.	11/06/2019	11359	10-11-000-5420	Coffee Supplies - Takiff	71.38
Vendor 11417 - Daiohs USA, Inc. Total:					71.38
Vendor: 10335 - Domino's Pizza					
Domino's Pizza	10/16/2019	11265	25-25-601-5400	Kids Club Lunch	77.87
Domino's Pizza	10/29/2019	11329	25-26-000-5403	Pizza for CC Fall Fest	315.47
Domino's Pizza	11/06/2019	11360	25-25-602-5400	Dinner for Kids Club Undernig	63.90
Domino's Pizza	11/13/2019	11401	25-25-601-5400	Pizza - Kids Club	63.90
Domino's Pizza	11/13/2019	11401	25-25-913-5400	Pizza - Boo Bash	651.43

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Domino's Pizza	11/13/2019	11401	25-26-000-5403	Pizza - Day Care Pot Luck	265.27
Vendor 10335 - Domino's Pizza Total:					1,437.84
Vendor: 11447 - Elizabeth Peterson					
Elizabeth Peterson	11/13/2019	11402	25-00-000-5360	Community Hall Art - Bal Due	2,500.00
Vendor 11447 - Elizabeth Peterson Total:					2,500.00
Vendor: 11369 - Evey Schweig					
Evey Schweig	10/16/2019	11266	25-27-000-5321	Contractual - Fitness Center N	1,387.50
Vendor 11369 - Evey Schweig Total:					1,387.50
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corpora	10/16/2019	11267	65-00-019-5501	NAS & Replacement for SAN	540.90
Excalibur Technology Corpora	10/22/2019	11306	25-00-000-5301	Shipping - NAS Drive	15.95
Excalibur Technology Corpora	11/13/2019	11403	10-11-000-5355	TSS - Dec 2019	5,563.80
Excalibur Technology Corpora	11/13/2019	11403	25-00-000-5321	WebTrac Hosting - Dec 2019	749.00
Vendor 10341 - Excalibur Technology Corporation Total:					6,869.65
Vendor: 10405 - First Student					
First Student	10/16/2019	11268	25-25-932-5300	Contractual - School Day Off B	203.06
First Student	10/29/2019	11330	25-25-932-5300	Contractual - School Day Off B	320.62
First Student	11/06/2019	11361	25-25-932-5300	Contractual - School Day Off B	117.56
Vendor 10405 - First Student Total:					641.24
Vendor: 10570 - FP Mailing Solutions					
FP Mailing Solutions	10/16/2019	11269	10-11-000-5370	Postage Machine Rental	152.85
Vendor 10570 - FP Mailing Solutions Total:					152.85
Vendor: 10346 - Fun Express					
Fun Express	10/16/2019	11270	25-25-912-5400	Harvest Fest Supplies	637.44
Fun Express	10/16/2019	11270	25-25-913-5400	Boo Bash Supplies	133.55
Vendor 10346 - Fun Express Total:					770.99
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	10/16/2019	11271	25-25-472-5300	Payment #7 - School Year 19/	2,185.50
Glencoe Junior Kindergarten	10/16/2019	11271	25-25-473-5300	Payment #7 - School Year 19/	3,810.00
Glencoe Junior Kindergarten	10/16/2019	11271	25-25-475-5300	Payment #2 - Fall Enrichment	1,983.00
Vendor 10076 - Glencoe Junior Kindergarten Total:					7,978.50
Vendor: 10363 - Global Equipment Co.					
Global Equipment Co.	10/16/2019	11272	10-13-000-5588	Building Improvements - Watt	501.95
Vendor 10363 - Global Equipment Co. Total:					501.95
Vendor: 10367 - Goodmark Nurseries, LLC.					
Goodmark Nurseries, LLC.	10/16/2019	11273	10-12-000-5492	Trees/Shrubs	3,277.80
Vendor 10367 - Goodmark Nurseries, LLC. Total:					3,277.80
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	10/16/2019	11274	10-12-000-5481	Contstruction Supplies - Parks	292.88
Grainger Inc.	10/16/2019	11274	10-13-000-5416	Ice Making Supplies	898.77
Grainger Inc.	10/16/2019	11274	10-14-000-5481	Contstruction Supplies - Beac	110.16
Grainger Inc.	10/16/2019	11274	25-00-000-5484	CREDIT - Parks Electrical Supp	-100.00
Grainger Inc.	10/16/2019	11274	25-26-000-5460	Day Care Food Equipment	21.00
Grainger Inc.	10/22/2019	11307	10-13-000-5450	Equipment Parts - Watts	157.44
Grainger Inc.	10/22/2019	11307	10-15-000-5412	Cleaning Supplies - Boathouse	667.52
Grainger Inc.	10/22/2019	11307	25-00-000-5484	Electrical Supplies - Takiff	255.36
Grainger Inc.	10/29/2019	11331	25-00-000-5412	Cleaning Supplies - Takiff	21.00
Grainger Inc.	10/29/2019	11331	25-00-000-5484	Electrical Supplies - Takiff	193.80
Grainger Inc.	10/29/2019	11331	25-26-000-5460	Day Care Food Equipment	170.62
Grainger Inc.	11/13/2019	11404	25-26-000-5460	Day Care Food Equipment	64.32
Vendor 10370 - Grainger Inc. Total:					2,752.87
Vendor: 10325 - Grand Food Center					
Grand Food Center	11/06/2019	11362	10-11-000-5425	Gold Medal Cookies	141.75
Grand Food Center	11/06/2019	11362	25-26-000-5409	Day Care Food Supplies/Milk	312.29
Vendor 10325 - Grand Food Center Total:					454.04

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	10/22/2019	11308	69-00-000-5561	Takiff Playground Payout 2	78,388.47
Hacienda Landscaping	11/13/2019	11405	69-00-000-5561	Takiff Playground - Constructi	141,638.38
Vendor 11282 - Hacienda Landscaping Total:					220,026.85
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	10/22/2019	11309	10-12-000-5421	Uniforms - Parks	40.00
Home Depot Credit Services	10/22/2019	11309	10-12-000-5481	Construction Supplies - Parks	1,676.10
Home Depot Credit Services	10/22/2019	11309	10-12-000-5490	Plantings/Flowers	402.86
Home Depot Credit Services	10/22/2019	11309	10-13-000-5483	Paint - Watts	160.98
Home Depot Credit Services	10/22/2019	11309	25-00-000-5481	Construction Supplies - Takiff	244.08
Home Depot Credit Services	10/22/2019	11309	25-00-000-5483	Paint - Takiff	81.40
Home Depot Credit Services	10/22/2019	11309	25-00-000-5487	Power Tools - Takiff	100.00
Home Depot Credit Services	10/22/2019	11309	65-00-019-5506	Park Kiosks	245.16
Vendor 10384 - Home Depot Credit Services Total:					2,950.58
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	10/16/2019	11275	25-00-000-5360	Signage	225.00
Vendor 10934 - IC Signs & Graphics Total:					225.00
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	10/11/2019	DFT0000908	10-00-000-2110	IL State Tax W/H	5,784.77
IL Dept of Revenue	10/25/2019	DFT0000913	10-00-000-2110	IL State Tax W/H	5,623.94
IL Dept of Revenue	11/08/2019	DFT0000920	10-00-000-2110	IL State Tax W/H	5,683.11
Vendor 10100 - IL Dept of Revenue Total:					17,091.82
Vendor: 10088 - Illinois Baseball Academy					
Illinois Baseball Academy	10/16/2019	11276	25-25-701-5300	Contractual - Fall Baseball	840.00
Vendor 10088 - Illinois Baseball Academy Total:					840.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	10/31/2019	DFT0000916	10-00-000-2150	IMRF Contribution - Oct	39,923.91
Illinois Municipal Retirement	10/31/2019	DFT0000916	10-00-000-2155	IMRF VAC - Oct	3,974.22
Vendor 10101 - Illinois Municipal Retirement Fund Total:					43,898.13
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	10/11/2019	DFT0000906	10-00-000-2120	Social Security W/H	16,046.10
IRS/Dept of Treasury	10/11/2019	DFT0000907	10-00-000-2130	Medicare	3,845.44
IRS/Dept of Treasury	10/11/2019	DFT0000909	10-00-000-2100	Fed Income Tax W/H	10,760.58
IRS/Dept of Treasury	10/25/2019	DFT0000911	10-00-000-2120	Social Security W/H	15,236.92
IRS/Dept of Treasury	10/25/2019	DFT0000912	10-00-000-2130	Medicare	3,748.84
IRS/Dept of Treasury	10/25/2019	DFT0000914	10-00-000-2100	Fed Income Tax W/H	10,512.62
IRS/Dept of Treasury	11/08/2019	DFT0000918	10-00-000-2120	Social Security W/H	15,351.48
IRS/Dept of Treasury	11/08/2019	DFT0000919	10-00-000-2130	Medicare	3,775.68
IRS/Dept of Treasury	11/08/2019	DFT0000921	10-00-000-2100	Fed Income Tax W/H	10,706.58
Vendor 10106 - IRS/Dept of Treasury Total:					89,984.24
Vendor: 11100 - Jade Surveyors					
Jade Surveyors	10/22/2019	11310	69-00-000-5553	Survey - Connect Glencoe Trai	8,000.00
Vendor 11100 - Jade Surveyors Total:					8,000.00
Vendor: 10738 - Jeff Ladin					
Jeff Ladin	10/16/2019	11277	25-26-000-5340	Contractual - Self Defense EC	450.00
Vendor 10738 - Jeff Ladin Total:					450.00
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	11/13/2019	11406	25-25-785-5300	Contractual - Fitness Classes	424.71
Julie Kaplan	11/13/2019	11406	25-25-786-5300	Contractual - Fitness Classes	210.00
Vendor 10089 - Julie Kaplan Total:					634.71
Vendor: 11395 - Kit Ying Wong					
Kit Ying Wong	10/16/2019	11278	25-25-785-5300	Contractual - Fitness Classes	133.20
Kit Ying Wong	10/16/2019	11278	25-25-786-5300	Contractual - Fitness Classes	15.00
Kit Ying Wong	11/13/2019	11407	25-25-785-5300	Contractual - Fitness Classes	133.20
Kit Ying Wong	11/13/2019	11407	25-25-786-5300	Contractual - Fitness Classes	15.00
Vendor 11395 - Kit Ying Wong Total:					296.40

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solut	10/16/2019	11279	10-11-000-5355	Admin Copy Machine Mo Mai	125.83
Konica Minolta Business Solut	10/16/2019	11279	25-00-000-5355	Rec Copy Machine Mo Maint	492.46
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					618.29
Vendor: 11353 - Kully Supply					
Kully Supply	11/06/2019	11364	10-12-000-5486	Plumbing Supplies - Parks	125.70
Vendor 11353 - Kully Supply Total:					125.70
Vendor: 11446 - L. Marshall Inc.					
L. Marshall Inc.	10/29/2019	11332	65-00-019-5515	Final Payment - Watts Roof/R	19,909.98
L. Marshall Inc.	10/29/2019	11332	65-00-019-5518	Final Payment - Takiff Paint A	1,330.00
Vendor 11446 - L. Marshall Inc. Total:					21,239.98
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	10/29/2019	11333	25-26-000-5403	Day Care Program Supplies	143.52
Vendor 10406 - Lakeshore Learning Material Total:					143.52
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	11/06/2019	11365	10-12-000-5484	Electrical Supplies - Parks	229.14
Lowe's Business Acct/GEMB	11/06/2019	11365	10-13-000-5482	Hardware - Watts	100.00
Vendor 10360 - Lowe's Business Acct/GEMB Total:					329.14
Vendor: 10120 - Magic of Gary Kantor					
Magic of Gary Kantor	10/29/2019	11334	25-25-638-5300	Contractual - October Magic	135.00
Magic of Gary Kantor	11/06/2019	11366	25-25-913-5300	Contractual - Boo Bash Magici	470.00
Vendor 10120 - Magic of Gary Kantor Total:					605.00
Vendor: 10158 - Magnificent Events					
Magnificent Events	11/06/2019	11367	25-25-910-5300	Contractual - Bal Due July 4th	300.00
Vendor 10158 - Magnificent Events Total:					300.00
Vendor: 10082 - Marianne Nicolosi					
Marianne Nicolosi	10/16/2019	11281	25-25-785-5300	Contractual - Fitness Classes	404.84
Marianne Nicolosi	11/13/2019	11408	25-25-785-5300	Contractual - Fitness Classes	571.90
Marianne Nicolosi	11/13/2019	11408	25-25-786-5300	Contractual - Fitness Classes	15.00
Vendor 10082 - Marianne Nicolosi Total:					991.74
Vendor: 10160 - Market Access					
Market Access	10/16/2019	11282	10-14-000-5305	Liquor Liability Insurance	175.00
Vendor 10160 - Market Access Total:					175.00
Vendor: 10174 - MCI					
MCI	11/06/2019	11368	25-00-000-5210	Long Distance Phone Svc	68.66
Vendor 10174 - MCI Total:					68.66
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	10/16/2019	11283	10-12-000-5348	Landscaping - Shared Svcs	1,046.46
Milieu Design LLC	10/16/2019	11283	10-12-000-5349	Contractual - Mowing	4,799.54
Milieu Design LLC	10/29/2019	11335	10-12-000-5348	Contractual Landscaping - Sha	1,046.46
Milieu Design LLC	10/29/2019	11335	10-12-000-5349	Contractual - Mowing	4,799.54
Milieu Design LLC	11/13/2019	11409	10-12-000-5348	Landscaping - Shared Svcs	523.23
Milieu Design LLC	11/13/2019	11409	10-12-000-5349	Contractual - Mowing	2,399.77
Vendor 11267 - Milieu Design LLC Total:					14,615.00
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	10/16/2019	11284	25-25-785-5300	Contractual - Fitness Classes	309.70
Monica McCarthy O'Connor	10/16/2019	11284	25-25-786-5300	Contractual - Fitness Classes	15.00
Monica McCarthy O'Connor	11/13/2019	11410	25-25-785-5300	Contractual - Fitness Classes	278.65
Monica McCarthy O'Connor	11/13/2019	11410	25-25-786-5300	Contractual - Fitness Classes	15.00
Vendor 11319 - Monica McCarthy O'Connor Total:					618.35
Vendor: 11409 - Most Dependable Fountains					
Most Dependable Fountains	11/06/2019	11369	10-12-000-5486	Plumbing Supplies - Parks	208.00
Vendor 11409 - Most Dependable Fountains Total:					208.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	11/13/2019	11411	10-12-000-5370	Rental Equipment - Parks	1,236.18
Mutual Ace Hardware	11/13/2019	11411	10-12-000-5481	Construction Supplies - Parks	12.22

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Mutual Ace Hardware	11/13/2019	11411	10-12-000-5482	Hardware - Parks	110.05
Mutual Ace Hardware	11/13/2019	11411	10-12-000-5491	Greenhouse Supplies	26.98
Mutual Ace Hardware	11/13/2019	11411	10-12-000-5493	Fertilizer/Chemicals - Parks	40.42
Mutual Ace Hardware	11/13/2019	11411	10-13-000-5416	Ice Making Supplies	266.70
Mutual Ace Hardware	11/13/2019	11411	10-14-000-5487	Power Tools - Beach	81.80
Vendor 10213 - Mutual Ace Hardware Total:					1,774.35
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	10/11/2019	11223	10-00-000-2160	IMRF Life-#03298	64.00
NCPERS-IL IMRF	11/08/2019	11346	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					128.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts I	10/16/2019	11285	10-12-000-5590	Tree Trimming	850.00
Nels J. Johnson Tree Experts I	10/29/2019	11336	10-12-000-5590	Tree Trimming	9,267.50
Nels J. Johnson Tree Experts I	11/13/2019	11412	10-12-000-5590	Tree Trimming	1,900.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					12,017.50
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	10/22/2019	11311	10-13-000-5220	Gas/Heat - Watts	144.88
North Shore Gas Company	10/22/2019	11311	25-00-000-5220	Gas/Heat - Takiff	863.28
North Shore Gas Company	11/06/2019	11370	10-12-000-5220	Gas/Heat - Parks	287.23
North Shore Gas Company	11/06/2019	11370	10-14-000-5220	Gas/Heat - Beach	51.82
Vendor 10224 - North Shore Gas Company Total:					1,347.21
Vendor: 10085 - Ole Spanish Services LLC					
Ole Spanish Services LLC	11/13/2019	11413	25-25-402-5300	Contractual - ELC Spanish Clas	200.00
Ole Spanish Services LLC	11/13/2019	11413	25-26-000-5386	Contractual - Day Care Spanis	400.00
Vendor 10085 - Ole Spanish Services LLC Total:					600.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	11/06/2019	11371	25-00-000-5355	Takiff Mo Exterminator - Nov	187.30
Vendor 10233 - Orkin Pest Control Total:					187.30
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	10/29/2019	11337	25-00-000-5355	Takiff Elevator Mo Maint - No	498.83
Vendor 10235 - Otis Elevator Company Total:					498.83
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services	10/22/2019	11312	10-00-000-2175	FSA Plan Contributions - Oct	1,825.78
PACT Administrative Services	10/22/2019	11313	10-11-000-5600	2020 Renewal - Sect 125 Plan	300.00
PACT Administrative Services	11/06/2019	11372	10-11-000-5600	FSA Plan Fees - Nov	82.50
Vendor 10110 - PACT Administrative Services Corp Total:					2,208.28
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit U	10/11/2019	11224	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	10/11/2019	11224	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	10/11/2019	11224	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	10/11/2019	11224	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	10/25/2019	11294	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	10/25/2019	11294	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	10/25/2019	11294	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	10/25/2019	11294	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	11/08/2019	11347	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	11/08/2019	11347	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	11/08/2019	11347	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	11/08/2019	11347	10-00-000-2180	#880010320 Stowick	20.00
Vendor 10104 - Partnership Financial Credit Union Total:					1,335.00
Vendor: 10242 - PDRMA					
PDRMA	10/22/2019	11314	10-11-000-5600	Health Insurance - October	32,513.87
PDRMA	10/22/2019	11314	25-26-000-5600	Health Insurance - October	6,798.89
PDRMA	11/06/2019	11373	10-11-000-5600	COBRA Continuation (Pietrini)	722.52
Vendor 10242 - PDRMA Total:					40,035.28

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10243 - Pentegra Systems					
Pentegra Systems	10/29/2019	11338	25-00-000-5420	Takiff Swipe Cards	806.00
Vendor 10243 - Pentegra Systems Total:					806.00
Vendor: 10246 - Petty Cash					
Petty Cash	10/25/2019	11321	25-25-913-4200	Boo Bash Cash Bank	300.00
Petty Cash	11/13/2019	11414	10-00-000-1001	Watts Cash Bank	800.00
Vendor 10246 - Petty Cash Total:					1,100.00
Vendor: 10247 - Piero's Pizza - Highland Park					
Piero's Pizza - Highland Park	10/16/2019	11286	25-26-000-5342	Day Care Meeting Luncheon	174.35
Vendor 10247 - Piero's Pizza - Highland Park Total:					174.35
Vendor: 10919 - Pizzo & Associates, Ltd.					
Pizzo & Associates, Ltd.	11/13/2019	11415	10-12-000-5585	Site Development/Shelton Sw	1,839.37
Vendor 10919 - Pizzo & Associates, Ltd. Total:					1,839.37
Vendor: 10374 - Postmaster Glencoe					
Postmaster Glencoe	10/22/2019	11315	25-00-000-5301	Winter Brochure Postage	1,000.00
Postmaster Glencoe	11/13/2019	11416	25-00-000-5301	Postal Imprint Renewal	235.00
Vendor 10374 - Postmaster Glencoe Total:					1,235.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	11/13/2019	11417	25-25-725-5300	Contractual - Fall Karate Final	147.00
Vendor 10090 - Pride Dojo Inc. Total:					147.00
Vendor: 10434 - Pupils Vision & Hearing Testing, Inc					
Pupils Vision & Hearing Testin	10/29/2019	11339	25-26-000-5335	Contractual - PreK Vision/Hea	1,268.75
Vendor 10434 - Pupils Vision & Hearing Testing, Inc Total:					1,268.75
Vendor: 10259 - Quill Corporation					
Quill Corporation	10/16/2019	11287	25-00-000-5401	Office Supplies - Rec	126.96
Quill Corporation	10/16/2019	11287	25-25-401-5400	ELC Supplies	32.47
Quill Corporation	10/16/2019	11287	25-25-402-5400	ELC Supplies	32.09
Quill Corporation	10/16/2019	11287	25-25-403-5400	ELC Supplies	7.02
Quill Corporation	10/16/2019	11287	25-26-000-5401	Office Supplies - Day Care	7.02
Quill Corporation	10/29/2019	11340	25-00-000-5401	Office Supplies - Takiff	156.94
Quill Corporation	10/29/2019	11340	25-25-401-5400	ELC Supplies	11.25
Quill Corporation	10/29/2019	11340	25-25-402-5400	ELC Supplies	11.25
Quill Corporation	10/29/2019	11340	25-25-403-5400	ELC Supplies	11.25
Quill Corporation	11/06/2019	11374	25-26-000-5401	Day Care Office Supplies	11.25
Quill Corporation	11/06/2019	11374	10-11-000-5342	Admin Mtg Supplies	7.99
Quill Corporation	11/06/2019	11374	10-11-000-5420	General Supplies - Rec	16.46
Quill Corporation	11/13/2019	11418	25-00-000-5401	Takiff Office Supplies	25.51
Vendor 10259 - Quill Corporation Total:					558.45
Vendor: 10638 - Reach					
Reach	11/13/2019	11419	25-00-000-5321	TV Screens - Watts/Takiff	1,468.00
Vendor 10638 - Reach Total:					1,468.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	10/16/2019	11288	25-25-913-5300	Contractual - Boo Bash Inflata	347.50
Record-A-Hit	11/06/2019	11375	25-25-913-5300	Contractual - Bal Due Bounce	347.50
Vendor 10375 - Record-A-Hit Total:					695.00
Vendor: 10266 - Reliable Fire Equipment Co.					
Reliable Fire Equipment Co.	11/06/2019	11376	25-00-000-5355	Takiff Fire Alarm Inspection	768.00
Vendor 10266 - Reliable Fire Equipment Co. Total:					768.00
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	10/16/2019	11289	10-12-000-5353	Portable Toilet Svcs - Parks	340.00
Vendor 10767 - Rite Portable Restrooms Total:					340.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	10/29/2019	11341	10-13-000-5357	Watts Refrig Mo Maint - Nov	273.00
Vendor 10269 - RMC Inc. Total:					273.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	10/16/2019	11290	25-27-000-5365	Contractual - Sept Personal Tr	78.75
Vendor 1232 - Ronald P. Cadarian Total:					78.75
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	11/06/2019	11377	10-11-000-5342	All Staff Training Supplies	134.89
Roundy's Inc.	11/06/2019	11377	25-00-000-5420	General Supplies - Takiff	148.95
Roundy's Inc.	11/06/2019	11377	25-25-316-5400	Adult Workshop Supplies	21.47
Roundy's Inc.	11/06/2019	11377	25-25-401-5400	ELC Supplies	61.75
Roundy's Inc.	11/06/2019	11377	25-25-432-5400	Preschool Day Off Supplies	43.78
Roundy's Inc.	11/06/2019	11377	25-25-490-5400	Presch Enrich Supplies	4.88
Roundy's Inc.	11/06/2019	11377	25-25-601-5400	Kids Club Supplies	324.35
Roundy's Inc.	11/06/2019	11377	25-25-932-5400	School Day Off Supplies	328.67
Roundy's Inc.	11/06/2019	11377	25-25-950-5400	General Workshop Supplies	123.45
Roundy's Inc.	11/06/2019	11377	25-26-000-5342	Day Care Meeting Supplies	60.40
Roundy's Inc.	11/06/2019	11377	25-26-000-5403	Day Care Prgm Supplies	153.30
Roundy's Inc.	11/06/2019	11377	25-26-000-5409	Day Care Food Supplies	389.34
Vendor 11320 - Roundy's Inc. Total:					1,795.23
Vendor: 10615 - Salle Stepien Corp					
Salle Stepien Corp	11/06/2019	11378	25-25-765-5300	Contractual - Fall Fencing Sess	1,176.00
Vendor 10615 - Salle Stepien Corp Total:					1,176.00
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	11/13/2019	11420	25-25-785-5300	Contractual - Fitness Classes	234.15
Sandra K Culver	11/13/2019	11420	25-25-786-5300	Contractual - Fitness Classes	30.00
Vendor 10654 - Sandra K Culver Total:					264.15
Vendor: 10515 - Sarah Hall					
Sarah Hall	11/06/2019	11379	25-25-913-5300	Contractual - Boo Bash Dance	125.00
Vendor 10515 - Sarah Hall Total:					125.00
Vendor: 11160 - Shaun Christopher Whitley					
Shaun Christopher Whitley	10/29/2019	11342	25-25-401-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	10/29/2019	11342	25-25-402-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	10/29/2019	11342	25-25-403-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	10/29/2019	11342	25-25-415-5300	Contractual - Presch Enrich M	2,750.00
Vendor 11160 - Shaun Christopher Whitley Total:					3,200.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	11/06/2019	11380	25-00-000-5483	Paint - Takiff	388.73
Vendor 10279 - Sherwin-Williams Company Total:					388.73
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	11/13/2019	11421	25-25-785-5300	Contractual - Fitness Classes	46.96
Silvia Strazzarino	11/13/2019	11421	25-25-786-5300	Contractual - Fitness Classes	75.00
Vendor 11472 - Silvia Strazzarino Total:					121.96
Vendor: 10789 - South Branch Nurseries Inc					
South Branch Nurseries Inc	11/06/2019	11381	10-12-000-5492	Trees/Shrubs	920.00
Vendor 10789 - South Branch Nurseries Inc Total:					920.00
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	11/13/2019	11422	45-00-000-5335	Background Checks - Oct	74.00
Vendor 11436 - SportsEngine Inc. Total:					74.00
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	10/11/2019	11225	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
State Disbursement Unit	10/25/2019	11295	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
State Disbursement Unit	11/08/2019	11348	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
Vendor 10108 - State Disbursement Unit Total:					587.70
Vendor: 10289 - Sunshine Arts & Crafts					
Sunshine Arts & Crafts	10/29/2019	11343	25-25-659-5300	Contractual - Session 1 Fall Ar	2,448.00
Vendor 10289 - Sunshine Arts & Crafts Total:					2,448.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	10/16/2019	11291	25-25-601-5400	Kids Club Supplies	345.02

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sysco Chicago, Inc.	10/16/2019	11291	25-26-000-5409	Day Care Food Supplies	653.77
Sysco Chicago, Inc.	10/22/2019	11316	25-26-000-5409	Day Care Food Supplies	42.26
Sysco Chicago, Inc.	11/06/2019	11382	25-25-402-5400	ELC Supplies	58.95
Sysco Chicago, Inc.	11/06/2019	11382	25-26-000-5409	Day Care Food Supplies	2,805.50
Sysco Chicago, Inc.	11/06/2019	11382	25-26-000-5460	Day Care Food Equipment	194.44
Sysco Chicago, Inc.	11/13/2019	11423	25-25-401-5400	ELC Supplies	42.86
Sysco Chicago, Inc.	11/13/2019	11423	25-26-000-5409	Day Care Food Supplies	1,742.00
Vendor 11414 - Sysco Chicago, Inc. Total:					5,884.80
Vendor: 10209 - The Mulch Center					
The Mulch Center	11/06/2019	11383	10-12-000-5492	Trees/Shrubs	1,040.00
Vendor 10209 - The Mulch Center Total:					1,040.00
Vendor: 11168 - TimeClock Plus, Inc.					
TimeClock Plus, Inc.	11/06/2019	11384	10-11-000-5355	Add'l TCP Licenses - Sept/Oct	475.02
Vendor 11168 - TimeClock Plus, Inc. Total:					475.02
Vendor: 10300 - Tyler Technologies, Inc.					
Tyler Technologies, Inc.	10/22/2019	11317	10-11-000-5355	Add'l Incode/TCP Maintenanc	433.65
Vendor 10300 - Tyler Technologies, Inc. Total:					433.65
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	10/29/2019	11344	10-13-000-5220	Gas/Heat - Watts	3.91
Vanguard Energy Service, LLC	10/29/2019	11344	25-00-000-5220	Gas/Heat - Takiff	862.21
Vendor 10307 - Vanguard Energy Service, LLC Total:					866.12
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	10/11/2019	11226	10-00-000-2140	ICMA - A/C#301403	1,156.00
Vantagepoint Trf Agents-457	10/25/2019	11296	10-00-000-2140	ICMA - A/C#301403	1,156.00
Vantagepoint Trf Agents-457	11/08/2019	11349	10-00-000-2140	ICMA - A/C#301403	1,156.00
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,468.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	11/06/2019	11385	25-00-000-5210	Cell Phone Svc	926.75
Vendor 10309 - Verizon Wireless Total:					926.75
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	10/22/2019	11318	10-12-000-5240	Water/Sewer - Parks	21.26
Village of Glencoe	10/22/2019	11318	25-00-000-5240	Water/Sewer - Takiff	1,369.46
Village of Glencoe	11/13/2019	11424	10-12-000-5240	Water/Sewer - Parks	32.26
Village of Glencoe	11/13/2019	11424	10-12-000-5480	Gasoline - Parks	1,261.90
Vendor 10457 - Village of Glencoe Total:					2,684.88
Vendor: 10314 - Walmart Community					
Walmart Community	10/22/2019	11319	25-25-432-5400	Supplies - Presch Enrich	37.86
Walmart Community	10/22/2019	11319	25-25-912-5400	Supplies - Harvest Fest	135.44
Vendor 10314 - Walmart Community Total:					173.30
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	10/16/2019	11292	25-00-000-5360	Marketing	322.84
Welcome Wagon	11/13/2019	11425	25-00-000-5360	Welcome Wagon Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					484.26
Vendor: 11085 - West Marine Pro					
West Marine Pro	10/16/2019	11293	10-15-000-5584	Boathouse Rec Equipment	4,804.80
West Marine Pro	10/16/2019	11293	25-25-835-5400	Aquatics Camp Equipment	2,418.00
West Marine Pro	10/16/2019	11293	25-25-836-5400	Sailing Camp Equipment	2,418.00
Vendor 11085 - West Marine Pro Total:					9,640.80
Vendor: 11102 - Wight & Company					
Wight & Company	10/29/2019	11345	65-00-019-5522	Design Svcs - IT Room Expansi	2,000.00
Vendor 11102 - Wight & Company Total:					2,000.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	10/25/2019	DFT0000915	10-00-000-2111	WI Mo Withholding	243.16
Vendor 10102 - Wisconsin Dept of Revenue Total:					243.16
Vendor Set AP Vendors Total:					776,953.06

Voucher List of Bills

Payment Dates: 10/10/2019 - 11/13/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 11381 - Ann Scheuer					
Ann Scheuer	10/16/2019	11257	25-25-912-5400	Reimbursement - Harvest Fes	154.48
Vendor 11381 - Ann Scheuer Total:					154.48
Vendor: 5667 - Carol Mensinger					
Carol Mensinger	10/22/2019	11302	10-11-000-5341	Mileage Reimbursement - Oct	79.14
Vendor 5667 - Carol Mensinger Total:					79.14
Vendor: 5464 - David Marron					
David Marron	11/13/2019	11400	25-00-000-5422	Reimbursement - Work Boots	105.00
Vendor 5464 - David Marron Total:					105.00
Vendor: 7621 - Jenny Runkel					
Jenny Runkel	11/06/2019	11363	10-11-000-5341	Reimbursement - Mileage	64.96
Jenny Runkel	11/06/2019	11363	10-11-000-5342	Reimbursement - Meeting Su	11.00
Vendor 7621 - Jenny Runkel Total:					75.96
Vendor: 7851 - Lisa Sheppard					
Lisa Sheppard	10/16/2019	11280	10-11-000-5342	Reimbursement - Staff Trainin	32.62
Vendor 7851 - Lisa Sheppard Total:					32.62
Vendor: 2321 - William Eldridge					
William Eldridge	11/13/2019	11426	25-00-000-5422	Reimbursement - Work Boots	99.99
Vendor 2321 - William Eldridge Total:					99.99
Vendor Set Employees Total:					547.19

Voucher List of Bills

Payment Dates: 10/10/2019 - 11/13/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount	
Vendor Set: Refunds - Refunds						
Vendor: 000003410-216 - Nicole Moriarty						
Nicole Moriarty	10/14/2019	11252	25-00-000-2580	Actv 209191-01 Class Refund	340.00	
					Vendor 000003410-216 - Nicole Moriarty Total:	340.00
Vendor: 000003410-217 - Nicole Moriarty						
Nicole Moriarty	10/23/2019	11320	25-00-000-2580	Actv 213105-02 Class Refund	169.00	
					Vendor 000003410-217 - Nicole Moriarty Total:	169.00
					Vendor Set Refunds Total:	509.00
					Grand Total:	778,009.25

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	270,426.03
25 - RECREATION FUND	119,110.31
45 - LIABILITY INSURANCE FUND	63.05
65 - CAPITAL PROJECTS FUND	93,244.04
69 - MASTER PLAN CAPITAL PROJECTS	295,165.82
Grand Total:	778,009.25

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1001	PETTY CASH	800.00
10-00-000-2100	FEDERAL WITHOLDING	31,979.78
10-00-000-2110	IL STATE WITHOLDING	17,091.82
10-00-000-2111	WI STATE WITHOLDIN	243.16
10-00-000-2120	SOCIAL SECURITY WITH	46,634.50
10-00-000-2130	MEDICARE WITHOLDING	11,369.96
10-00-000-2140	ICMA DEF COMP WITHO	3,468.00
10-00-000-2150	IMRF WITHOLDING	39,923.91
10-00-000-2155	IMRF VAC WITHOLDING	3,974.22
10-00-000-2160	SUPPL IMRF LIFE WITHO	128.00
10-00-000-2170	AFLAC WITHOLDING	261.76
10-00-000-2175	FSA PLAN WITHOLDIN	1,825.78
10-00-000-2180	CREDIT UNION WITHOL	1,335.00
10-00-000-2190	GARNISHMENT WITHOL	587.70
10-11-000-5301	POSTAGE	79.95
10-11-000-5310	LEGAL SERVICES	1,777.43
10-11-000-5340	CONFERENCES AND TRA	2,646.85
10-11-000-5341	MILEAGE REIMBURSEM	144.10
10-11-000-5342	OFFICIALS/MEETING EXP	523.76
10-11-000-5355	MAINTENANCE SERVICE	6,598.30
10-11-000-5370	RENTAL - EQUIPMENT	152.85
10-11-000-5402	BOOKS/PUBLICATNS/SU	97.38
10-11-000-5420	SUPPLIES - GENERAL	209.44
10-11-000-5425	SUPPLIES-STAFF RECOG/	1,291.75
10-11-000-5600	HEALTH INSURANCE PRE	33,618.89
10-11-000-5730	DUES/MEMBERSHIPS	528.00
10-12-000-5210	TELEPHONE/INTERNET	279.21
10-12-000-5220	FUEL/HEAT	287.23
10-12-000-5230	ELECTRICITY	794.93
10-12-000-5240	WATER	53.52
10-12-000-5340	CONFERENCES AND TRA	711.00
10-12-000-5348	SHARED SVCS-CONT MO	2,616.15
10-12-000-5349	CONTRACTL-HORT/LAN	12,307.35
10-12-000-5353	DISPOSAL/PORTOLET SE	1,112.00
10-12-000-5361	PRINTING - EMPLOYME	120.49
10-12-000-5370	RENTAL - EQUIPMENT	1,236.18
10-12-000-5421	SUPPLIES - UNIFORMS	892.32
10-12-000-5425	SUPPLIES-STAFF RECOG	48.47
10-12-000-5480	GASOLINE/LUBRICANTS	1,261.90
10-12-000-5481	SUPPLIES-CONSTRUCTIO	2,001.58
10-12-000-5482	SUPPLIES-HARDWARE	219.37
10-12-000-5484	SUPPLIES-ELECTRICAL/B	229.14
10-12-000-5486	SUPPLIES-PLUMBING	333.70
10-12-000-5490	SUPPLIES-PLANTINGS/FL	402.86
10-12-000-5491	SUPPLIES-GREENHOUSE	339.36
10-12-000-5492	SUPPLIES-TREES/SHRUB	5,237.80
10-12-000-5493	SUPPLIES-FERTILIZER/CH	40.42
10-12-000-5585	PAVEMENT & SITE DEVE	1,839.37

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5590	TREE TRIM/WORK-Outsi	12,017.50
10-13-000-5210	TELEPHONE/INTERNET/	181.69
10-13-000-5220	FUEL/HEAT	148.79
10-13-000-5230	ELECTRICITY	656.46
10-13-000-5353	DISPOSAL/PORTOLET SE	112.00
10-13-000-5357	MAINT SERVICE-REFRIG	273.00
10-13-000-5360	PRINTING/MARKETING/	1,468.00
10-13-000-5416	SUPPLIES-ICE MAKING	3,412.23
10-13-000-5417	SUPPLIES-BOARDS/GLAS	404.47
10-13-000-5420	SUPPLIES - GENERAL	951.47
10-13-000-5430	SUPPLIES - FIRST AID	101.79
10-13-000-5450	SUPPLIES - EQUIPMENT	157.44
10-13-000-5482	SUPPLIES-HARDWARE	100.00
10-13-000-5483	SUPPLIES-PAINT	160.98
10-13-000-5588	BUILDING IMPROVEME	1,555.61
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5220	FUEL/HEAT	51.82
10-14-000-5230	ELECTRICITY	217.98
10-14-000-5305	PARTY RENTAL ENTERM	175.00
10-14-000-5401	OFFICE SUPPLIES	400.00
10-14-000-5420	SUPPLIES - GENERAL	116.88
10-14-000-5421	SUPPLIES - UNIFORMS	657.90
10-14-000-5481	SUPPLIES-CONSTRUCTIO	110.16
10-14-000-5487	SUPPLIES-POWER TOOL	81.80
10-15-000-5230	ELECTRICITY	792.47
10-15-000-5401	OFFICE SUPPLIES	82.24
10-15-000-5412	CUSTODIAL/CLEANING S	667.52
10-15-000-5421	SUPPLIES - UNIFORMS	737.10
10-15-000-5584	EQUIPMENT - RECREATI	4,804.80
25-00-000-2580	BALANCE ON ACCOUNT-	509.00
25-00-000-5210	TELEPHONE/INTERNET	4,909.35
25-00-000-5220	FUEL/HEAT	1,725.49
25-00-000-5230	ELECTRICITY	8,660.97
25-00-000-5240	WATER	1,369.46
25-00-000-5301	POSTAGE	1,250.95
25-00-000-5321	CONSULTING-ONLINE/O	2,482.62
25-00-000-5340	CONFERENCES AND TRA	4,150.36
25-00-000-5342	OFFICIALS/MEETING EXP	127.27
25-00-000-5350	MAINTENANCE SERVICE	4,835.85
25-00-000-5352	REPAIRS - BUILDINGS	4,642.02
25-00-000-5353	DISPOSAL/PORTOLET SE	344.00
25-00-000-5355	MAINTENANCE SERVICE	3,475.72
25-00-000-5360	PRINTING/MARKETING/	9,501.57
25-00-000-5362	PHOTOGRAPHY	127.84
25-00-000-5401	OFFICE SUPPLIES	466.61
25-00-000-5412	CUSTODIAL/CLEANING S	164.67
25-00-000-5420	SUPPLIES - GENERAL	2,030.61
25-00-000-5422	SUPPLIES-UNIFORMS, B	761.05
25-00-000-5481	SUPPLIES-CONSTRUCTIO	1,061.16
25-00-000-5482	SUPPLIES-HARDWARE	16.46
25-00-000-5483	SUPPLIES-PAINT	470.13
25-00-000-5484	SUPPLIES-ELECTRICAL/B	349.16
25-00-000-5485	SUPPLIES-ICEMELT/SALT	335.50
25-00-000-5487	SUPPLIES-POWER TOOL	100.00
25-00-000-5488	SUPPLIES-HAND TOOLS	77.97
25-00-000-5584	EQUIPMENT - RECREATI	425.74
25-00-000-5730	DUES/MEMBERSHIPS	1,867.87
25-25-310-5400	SUPPLIES-ADULT ART/P	501.82

Account Summary

Account Number	Account Name	Payment Amount
25-25-316-5400	SUPPLIES-CERAMICS W	21.47
25-25-400-5300	CONTRACTL-PRESCHOO	688.80
25-25-401-5300	CONTRACTL-ELC 3YR	150.00
25-25-401-5400	SUPPLIES-ELC 3YR	469.02
25-25-402-5300	CONTRACTL-ELC 4YR	462.00
25-25-402-5400	SUPPLIES-ELC 4YR	114.28
25-25-403-5300	CONTRACTL-ELC 2YR	150.00
25-25-403-5400	SUPPLIES-ELC 2YR	18.27
25-25-415-5300	CONTRACTL-MUSIC,IMA	2,750.00
25-25-432-5400	SUPPLIES-PRESCHOOL D	122.03
25-25-472-5300	CONTRACTL-GJK 2'S	2,185.50
25-25-473-5300	CONTRACTL- GJK 3'S	3,810.00
25-25-475-5300	CONTRACTL-GJK ENRICH	1,983.00
25-25-490-5400	SUPPLIES-PRESCH JR TR	4.88
25-25-601-5300	CONTRACTL-KIDS CLUB	150.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	945.69
25-25-602-5400	SUPPLIES-KIDS CLUB AM	139.45
25-25-605-5400	SUPPLIES-FIRST AID/BAB	352.56
25-25-615-5400	SUPPLIES-YOUTH CERA	3,320.42
25-25-638-5300	CONTRACTL-PRESTO MA	135.00
25-25-653-5401	COSTUMES	353.85
25-25-659-5300	CONTRACTL-SUNSHINE	2,448.00
25-25-701-5300	CONTRACTL-T-BALL/IL B	840.00
25-25-725-5300	CONTRACTL-KARATE CL	147.00
25-25-765-5300	CDNTRACTL-FENCING	1,176.00
25-25-770-5400	SUPPLIES-YOUTH TENNI	107.04
25-25-785-5300	CONTRACTL-FITNESS PU	2,537.31
25-25-786-5300	CONTRACTL-FITNESS DR	390.00
25-25-787-5400	SUPPLIES-GENERAL FITN	121.41
25-25-835-5400	SUPPLIES-AQUATIC CAM	2,418.00
25-25-836-5400	SUPPLIES-SAILING CAMP	2,418.00
25-25-910-5300	CONTRACTL-4TH OF JUL	300.00
25-25-912-5400	SUPPLIES-HARVEST FEST	1,052.54
25-25-913-4200	REV-HALLOWEEN PARTY	300.00
25-25-913-5300	CONTRACTL-HALLOWEE	1,290.00
25-25-913-5400	SUPPLIES-HALLOWEEN P	3,852.62
25-25-932-5300	CONTRACTL-SCHOOL DA	3,062.39
25-25-932-5400	SUPPLIES-SCHOOL DAYS	441.80
25-25-941-5400	SUPPLIES-GREAT MUD R	13.99
25-25-943-5400	SUPPLIES-ITTY BITTY NE	50.53
25-25-950-5400	SUPPLIES-GEN WKSP/SP	123.45
25-26-000-5335	WELLNESS/PRE-PLACEM	1,268.75
25-26-000-5340	CONFERENCES AND TRA	450.00
25-26-000-5342	OFFICIALS/MEETINGS EX	234.75
25-26-000-5360	PRINTING/MARKETING/	-1,477.20
25-26-000-5386	SERVICES-DAYCARE PRO	412.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	18.27
25-26-000-5403	DAYCARE PROGRAM SU	1,363.14
25-26-000-5404	COMPUTER PGMS/APPs	350.00
25-26-000-5409	SUPPLIES-INTERNAL FO	5,945.16
25-26-000-5430	SUPPLIES - FIRST AID	123.62
25-26-000-5460	SUPPLIES-FOOD EQUIP	611.06
25-26-000-5600	HEALTH INSURANCE PRE	6,798.89
25-26-000-5730	DUES/MEMBERSHIPS	264.00
25-27-000-5210	DEDICATED TV/INTERNE	321.96
25-27-000-5321	CONSULTING SERVICES	1,387.50
25-27-000-5360	MARKETING/ADVERTISI	2,599.25

Account Summary

Account Number	Account Name	Payment Amount
25-27-000-5365	CONTRACTL-PERSONAL	78.75
25-27-000-5420	SUPPLIES-GENERAL	112.89
45-00-000-5335	WELLNESS/PRE-PLACEM	74.00
45-00-000-5420	GENERAL SUPPLIES	-10.95
65-00-019-5501	REPLACE-NETWORK SER	540.90
65-00-019-5506	PARK KIOSKS	245.16
65-00-019-5515	WATTS ROOF/TUCKPT/P	19,909.98
65-00-019-5518	PAINT ABATEMT-TAKIFF	1,330.00
65-00-019-5522	IT ROOM EXPANSION/H	71,218.00
69-00-000-5540	PLAYGRD-WOODLAWN-	1,337.26
69-00-000-5553	CONNECT GLENCOE TRA	30,551.83
69-00-000-5560	TAKIFF PLAYGROUND-D	13,478.08
69-00-000-5561	TAKIFF PLAYGROUND-C	220,026.85
69-00-000-5563	SCHUMAN OVERLOOK-D	17,655.18
69-00-000-5570	LINCOLN PLAY AREA PR	12,116.62
	Grand Total:	778,009.25

Project Account Summary

Project Account Key	Payment Amount
None	778,009.25
Grand Total:	778,009.25

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on November 19, 2019 and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

**V. Truth in Taxation Hearing
and
VI. Approval of Ordinance No. 906: Levying
the Taxes for the 2019 Tax Year**

Glencoe Park District
November 2019 Board Meeting

**GLENCOE PARK DISTRICT
ORDINANCE NO. 906**

**AN ORDINANCE LEVYING THE TAXES FOR THE GLENCOE PARK DISTRICT,
COOK COUNTY, ILLINOIS FOR 2019**

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at the Committee of the Whole meeting on October 15, 2019; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 4.93% increase over the 2018 extension of the corporate or special purpose taxes that were levied or abated; and

WHEREAS, the Board of Park Commissioners held a public hearing on November 19, 2019, regarding a proposed property tax increase at the Takiff Center, 999 Green Bay Road, Glencoe, Illinois 60022, for which the Board caused notice of the public hearing to be published in the *Glencoe News*, an English language newspaper of general circulation published in the taxing district, on November 7, 2019.

BE IT ORDAINED by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

SECTION 1. The sum of Four Million, Seven Hundred Thirteen Thousand (\$4,713,000), or so much as may be authorized by law, is hereby assessed and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Glencoe Park District as the same is assessed and equalized for State and County purposes, for 2019. The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

I. GENERAL CORPORATE FUND

Personnel Services	\$	960,000
Utilities and Other Contractual Services		590,000
Commodities		270,000
Capital Improvements		<u>500,000</u>
Total to be raised by Taxation for Corporate Purposes (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	\$	2,320,000

II. RECREATION FUND

Personnel Services	\$	610,000
Utilities and Other Contractual Services		350,000
Commodities		115,000
Fixed Charges/Dues		20,000
Capital Improvements		<u>25,000</u>
Total to be raised by Taxation for Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$	1,120,000

III.	SPECIAL RECREATION FUND		
	District's share of expenses of providing recreational programs for the handicapped under joint intergovernmental agreement		<u>\$360,000</u>
	Total to be raised by Taxation for Special Recreation Fund (70 ILCS 1205/5-8)	\$	360,000
IV.	LIABILITY INSURANCE FUND		
	Joint Self-Insurance Premiums	\$	115,000
	Other Risk Management Expenses		<u>45,000</u>
	Total to be raised by Taxation for Insurance Fund (745 ILCS 10/9-107)	\$	160,000
V.	AUDIT FUND		
	Auditing Expenses	\$	<u>14,000</u>
	Total to be raised by Taxation for Audit Services (50 ILCS 310/9)	\$	14,000
VI.	I.M.R.F. FUND		
	Employer IMRF Contributions	\$	<u>385,000</u>
	Total to be raised by Taxation for I.M.R.F. Fund (40 ILCS 5/7-171)	\$	385,000
VII.	SOCIAL SECURITY FUND		
	Cost of participation in the Federal Social Security Insurance and Medicare Program	\$	<u>310,000</u>
	Total to be raised by Taxation for Social Security Fund (40 ILCS 5/21-110)	\$	310,000
VIII.	WORKERS' COMPENSATION INSURANCE FUND		
	Joint Self-Insurance Premiums	\$	<u>44,000</u>
	Total to be raised by Taxation for Workers' Compensation Insurance Fund (745 ILCS 10/9-107)	\$	44,000
	TOTAL AMOUNT TO BE LEVIED-OPERATING FUNDS	\$	4,713,000

SUMMARY

Total Tax Levy for General Corporate Fund	\$2,320,000
Total Tax Levy for Recreation Fund	1,120,000
Total Tax Levy for Special Recreation Fund	360,000
Total Tax Levy for Liability Insurance Fund	160,000
Total Tax Levy for Audit Fund	14,000
Total Tax Levy for I.M.R.F. Fund	385,000
Total Tax Levy for Social Security Fund.....	310,000
Total Tax Levy for Workers' Compensation Insurance Fund	<u>44,000</u>

TOTAL AMOUNT TO BE LEVIED- OPERATING FUNDS \$4,713,000

SECTION 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning March 1, 2019 and ending February 29, 2020 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 3. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 4. That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Cook County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption as required by law.

ADOPTED this 19th of November, 2019 pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSTENTIONS:
ABSENT AND NOT VOTING:

Lisa Brooks, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**GLENCOE PARK DISTRICT
CERTIFICATE OF SECRETARY**

I, Lisa Sheppard, hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seals of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of **AN ORDINANCE LEVYING THE TAXES OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR 2019**, which was adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 19th day of November, A.D. 2019.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 19th day of November 2019.

Lisa Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**GLENCOE PARK DISTRICT
TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, Lisa Brooks, hereby certify that I am the presiding officer of the Glencoe Park District, Cook County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85(2002).

This certificate applies to the 2019 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois this 19th day of November 2019.

Lisa Brooks, President
Board of Park Commissioners
Glencoe Park District

[SEAL]

VII. Financial Report

Glencoe Park District
November 2019 Board Meeting



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 10/31/2019

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,161,647.14	(97,002.85)	3,064,644.29	
25-00-000-1000	CASH/INVESTMENTS	4,638,454.05	(86,872.51)	4,551,581.54	
30-00-000-1000	CASH/INVESTMENTS	289,654.56	3,447.00	293,101.56	
35-00-000-1000	CASH/INVESTMENTS	348,779.95	(23,510.72)	325,269.23	
36-00-000-1000	CASH/INVESTMENTS	152,604.66	(15,973.83)	136,630.83	
40-00-000-1000	CASH/INVESTMENTS	1,422,739.50	17,987.51	1,440,727.01	
45-00-000-1000	CASH/INVESTMENTS	231,021.98	0.27	231,022.25	
50-00-000-1000	CASH/INVESTMENTS	64,840.31	678.67	65,518.98	
55-00-000-1000	CASH/INVESTMENTS	8,812.60	135.00	8,947.60	
65-00-000-1000	CASH/INVESTMENTS	481,626.92	(179,136.39)	302,490.53	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	2,066,423.03	(119,833.38)	1,946,589.65	
70-00-000-1000	CASH/INVESTMENTS	30,912.09	108.44	31,020.53	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		12,897,516.79	(499,972.79)	12,397,544.00	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	338,066.24	37,118.19	375,184.43	
99-00-000-1012	Operating PR Account	3,337.07	14.13	3,351.20	
99-00-000-1013	IL Funds	4,116,512.17	(336,320.71)	3,780,191.46	
99-00-000-1014	IPDLAF CD's	2,185,000.00	3,000.00	2,188,000.00	
99-00-000-1015	IPDLAF MM	3,333,211.58	(230,678.95)	3,102,532.63	
99-00-000-1016	PMA CD's	2,675,500.00	10,200.00	2,685,700.00	
99-00-000-1017	PMA MM	245,889.73	16,694.55	262,584.28	
TOTAL CASH IN BANK		12,897,516.79	(499,972.79)	12,397,544.00	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	12,897,516.79	(499,972.79)	12,397,544.00	
TOTAL DUE TO OTHER FUNDS		12,897,516.79	(499,972.79)	12,397,544.00	
Claim on Cash	12,397,544.00	Claim on Cash	12,397,544.00	Cash in Bank	12,397,544.00
Cash in Bank	12,397,544.00	Due To Other Funds	12,397,544.00	Due To Other Funds	12,397,544.00
Difference	0.00	Difference	0.00	Difference	0.00

**Glencoe Park District
Monthly Funds Report
October 2019**

Corporate and Other Funds:

	<u>Sept 2019</u>	<u>Oct 2019</u>
Harris Bank Corporate Account - 0.498%	435,635.33	505,994.99
Illinois Park District Liquid Asset Fund (IPDLAF) - 1.82%	3,333,211.58	3,102,532.63
The Illinois Fund (Public Treasurers' Investment Pool) -1.92%	4,116,512.17	3,780,191.46
Harris Payroll Account - 0.498%	13,050.21	8,231.16
PMA Financial Account - 1.75%	245,889.73	262,584.28
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(107,282.23)	(135,690.52)
IPDLAF Certificates of Deposit:		
1 CDs at \$242,000 each maturing October 18, 2019 (2.80% net)	242,000.00	0.00
1 CDs at \$242,000 each maturing January 22, 2020 (2.85% net)	242,000.00	242,000.00
1 CDs at \$243,000 each maturing February 27, 2020 (2.65% net)	243,000.00	243,000.00
2 CDs at \$243,000 each maturing March 12, 2020 (2.55% net)	486,000.00	486,000.00
2 CDs at \$243,000 each maturing April 23, 2020 (2.455% net)	486,000.00	486,000.00
2 CDs at \$243,000 each maturing June 11, 2020 (2.415% net)	486,000.00	486,000.00
1 CDs at \$245,000 each maturing October 18, 2020 (1.80% net)	0.00	245,000.00
PMA Certificates of Deposit:		
4 CDs totalling \$973,300 maturing October 18, 2019 (2.72% net)	973,300.00	0.00
3 CDs totalling \$728,900 maturing January 22, 2020 (2.79-2.84% net)	728,900.00	728,900.00
3 CDs at \$243,300 each maturing February 27, 2020 (2.685% net)	729,900.00	729,900.00
1 CDs at \$243,400 maturing April 23, 2020 (2.63% net)	243,400.00	243,400.00
1 CDs at \$246,800 maturing July 14, 2020 (1.746% net)	0.00	246,800.00
1 CDs at \$245,400 maturing October 17, 2020 (1.86% net)	0.00	245,400.00
2 CDs totalling \$738,100 maturing October 18, 2020 (1.701-1.766% net)	0.00	491,300.00
Grand Total	\$12,897,516.79	\$12,397,544.00

Glencoe Park District
 Monthly Financial Analysis
 October 2019

	<u>As of</u> <u>10/31/2017</u>	<u>As of</u> <u>10/31/2018</u>	<u>As of</u> <u>10/31/2019</u>
<u>Recreation Department - Programs</u>			
Revenues	2,638,784 ⁽¹⁾	2,775,543	2,935,578
Wages	(457,610)	(467,394)	(486,865)
Contractual	(984,247)	(969,007)	(1,047,392)
Supplies	(25,441) ⁽¹⁾	(88,281)	(120,014)
Net Surplus	1,171,486	1,250,861	1,281,307
<u>Day Care Department</u>			
Revenue	618,398	784,978	929,335
Expense	(481,142)	(652,963)	(818,484)
Net Surplus/(Deficit)	137,256	132,015	110,851
<u>Fitness Department</u>			
Revenue	n/a	26,275	16,744
Expense	n/a	(24,818)	(33,651)
Net Surplus/(Deficit)	n/a	1,457	(16,907)
<u>Beach Department</u>			
Revenue	318,034	321,353	286,971
Expense	(220,999)	(204,335)	(202,829)
Net Surplus/(Deficit)	97,035	117,018	84,142
<u>Boating Department</u>			
Revenue	113,338	105,495	107,483
Expense	(108,905)	(127,238)	(134,792)
Net Surplus/(Deficit)	4,433	(21,743)	(27,309)
Beach/Boating Dept Total:	101,468	95,275	56,833
<u>Watts Department</u>			
Revenue	5,189	11,550	22,514
Expenses	(97,109)	(98,745)	(140,753)
Net Surplus/(Deficit)	(91,920)	(87,195)	(118,239)
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	22,660	22,088	20,820
Expense	(754,955)	(788,478)	(789,327)
Net Surplus/(Deficit)	(732,295)	(766,390)	(768,507)
<u>Parks Department</u>			
Revenue	2,585	17,117	10,501
Expense	(737,911)	(742,379)	(850,353)
Net Surplus/(Deficit)	(735,326)	(725,262)	(839,852)
<u>Rec-Admin/Takiff Department</u>			
Revenues	1,143,867	1,206,026	1,248,439
Expenses	(2,296,242)	(1,741,088)	(2,028,506)
Net Surplus/(Deficit)	(1,152,375)	(535,062)	(780,067)

(1) ELC revenue that was miscoded to supplies was not corrected until November.

VIII. Staff Reports

Glencoe Park District
November 2019 Board Meeting

**Glencoe Park District
Business Department Report
November 2019**

2019 Levy Ordinance

Based on the Board's approval of the aggregate levy amount, the Truth-in-Taxation resolution was approved at last month's Board meeting. Based on the 4.93% increase in the operating levy amount, the Levy Ordinance was prepared and reviewed by legal counsel. A copy of the ordinance is included in your packet and is scheduled to be approved by the Board at this November 19 regular meeting after the levy hearing is held. It will then be filed with the County Clerk's Office by the deadline of Tuesday, December 31.

FY 2020/21 Budget and Capital Project Proposals

Staff has been busy preparing, completing and inputting budget worksheets for the upcoming new budget year. Capital project proposals have also been submitted for consideration, was discussed with the Board at the November 4 Committee meeting, and are in the process of being finalized/prioritized by the executive management team for the first draft.

Health Insurance Renewal

Staff attended the PDRMA Health Program Benefit Coordinator seminar in early October, and staff's recommendation was approved by the Board at the last board meeting. The full-time staff meeting to discuss the 2019 health insurance plan renewal, including plan benefit changes and employee contribution amounts, was conducted with employees on November 1. The open enrollment period for PDRMA Health Program is October 28 – November 19, and staff is assisting employees in completing all required paperwork by the end of this month, as well as answering their questions.

Front Office Operations

Residents have started to purchase their Watts Ice pass/tokens. Like last year, they can renew online if they had a pass last year. Office staff has been gearing up for the winter/camp real-time online registration for residents which will be on November 20 at 7:00am. Walk up registration will begin at 8:00am.

Unclaimed Property Report

Governmental agencies are required to complete the Annual Unclaimed Property Report for 2019 by November 1, 2019 and remit any unclaimed assets (primarily payroll) to the State after applicable rules on trying to contact the payees for reissuing of checks. Staff has submitted the report and there is no unclaimed property to remit to the State.

Submitted by:

Carol Mensinger, CPRP

Director of Finance/Human Resources

**Glencoe Park District
Recreation and Facilities Department
November 2019**

Recreation Department Report: Bobby Collins

The Recreation Team submitted the first draft of its FY2020/21 budgets to the Finance Department on Wednesday, October 23. Staff finished the final proof of the winter brochure, while also hosting the ever-popular Boo Bash on October 29. I want to thank the whole Park District team for coming together and creating a memorable experience during Boo Bash. It truly was a team effort.

We are getting excited about winter. Adam is busy preparing for the opening of Watts on Friday, November 29. Staff is planning to lay ice the week starting November 18. The brochure has been mailed to residents, and we are eager for winter registration, which starts on Wednesday, November 20.

In October, I attended a two-day workshop on cost recovery and also attended the IPRA Software Symposium.

Beach: Matt Walker

The boathouse officially closed for the season on Sunday, October 13. The beach staff moved boats to higher ground. Staff is following up with boaters who have not paid for winter storage. Any boat found to be delinquent or abandoned will be handled according to the Glencoe Park District policy regarding delinquent and abandoned boats. The winterization of the beach house sprayground and boat house has been completed. Staff will continue to monitor the erosion and damages to the pier due to the high lake levels and powerful fall storms.

The next Lakefront Advisory Group meeting has been set for Tuesday, December 10, at Takiff Center.

Early Childhood: Jessica Stockl

Our little ones have been spending the month exploring fall. We have dove into pumpkins, played with hay, and tasted every color of apple! Our ELC and Children's Circle parents volunteered for our annual Preschool Spooktacular. We had 28 tables for children to trick or treat, each with a creative theme.

On October 14, our early childhood staff participated in a full day of training. We had speakers ranging from self-defense to child nutrition specialists.

The early childhood team made many creative decorations for the Candyland portion of Boo Bash. The team was thrilled to be so involved and happy to open our part of the building up to families.

Children's Circle's Dolphins and Belugas enjoyed a trip to Didier Farms this month, where they were able to pick a pumpkin, take a hayride, and pet some animals. Children's Circle hosted our first-ever Fall Fest at the end of October. Over 50% of our students were in attendance. The teacher-led event gave families the opportunity to get to know one another and build community.

ties. The Children's Circle waitlist continues to grow, with 57 students on the waitlist. Due to the long wait time, we have closed the waitlist for Jellyfish, Starfish, and Dolphins.

Children's Circle Enrollment As of 11/1	2019/20	2018/19	2017/18
Jellyfish	10	8	15
Frogs	10	10	14
Turtles (NEW)	14	14	0
Starfish	15	13	17
Dolphins (NEW)	20	15	0
Belugas	16	17	21
Total	85	77	67

Our Early Learning Center 4s also enjoyed a trip to Didier Farms. We had a visit from Public Safety for Fire Safety Week. The Kindergarten Readiness class walked to the Glencoe Post Office, where they were able to explore the mailroom and learn what takes place at the post office. Early Learning Center teachers are getting ready for fall parent-teacher conferences.

ELC Enrollment As of 11/1	2019	2018	2017
ELC 2s	15	18	19
ELC 3s	15	16	19
ELC 4s	18	27	42
Kindergarten Readiness	17	7	(was part of 4s)
Total	65	68	80

Athletics/Teen Camps – Shannon Stevens:

We held House League skill evaluations for 3-6 grade on Saturday, November 2. The evaluations were broken into three groups and had about 30 players show up for each time slot. This year, overall enrollment is up in House League, but revenue is down due to separating preseason clinics and in-season practices. To increase registration for the preseason clinics, we extended them for six weeks and pushed back the start of practices. Last year, House League began October 3, 2018, compared to this year, we will start the week of December 3.

Fall House League Basketball As of 10/31	Enrollment		Revenue	
	2019	2018	2019	2018
Girls 1/2 House League	36	31	\$8,764	\$8,602
Girls 3/4 House League	37	24	\$10,484	\$9,307
Girls 5/6 House League	12	13	\$4,225	\$5,227
Boys 1/2 House League	55	57	\$13,400	\$15,895
Boys 3/4 House League	62	45	\$17,625	\$19,432
Boys 5/6 House League	15	20	\$5,275	\$8,110
Total	217	190	\$59,773	\$66,573

Fall Preseason Basketball Clinics As of 10/31	Enrollment		Revenue	
	2019	2018	2019	2018
Preseason Boys 1/2	45	6	\$3,192	\$210
Preseason Boys 3/4	38	6	\$2,775	\$274
Preseason Boys 5/6	10	3	\$537	\$135
Preseason Girls 1/2	17	5	\$1,142	\$175
Preseason Girls 3/4	16	1	\$1,140	\$35
Preseason Girls 5/6	4	-	\$240	-
Total	130	21	\$9,026	\$829

Arts and Youth: Stephani Briskman

New this winter session, we are offering Coding with Python and Edison Bots, Robotics Club, Makerspace: Electric Pet, and Makerspace: Weather station. STEAM students will use computing skills to create digital ideas, games and bring apps to life. These classes will be offered at the Takiff Center.

We are continuing with summer 2020 planning. Stephani is working with CampDoc again to continue to integrate our camp paperwork into households for participants to update forms, allergies, and medications. New this year, we will be adding participant waivers for field trip locations to CampDoc profiles to help make the paperwork process more streamlined.

Following District 35's institute days and holidays, we have three school day off programs during November. The children will be traveling to Jump America in Gurnee, the Lincolnshire Marriott to see *Madagascar* and Dave and Busters in Vernon Hills. We expect enrollment to be consistent with last year.

School Day Off Enrollment

2019 as of 11/1/19		2018 as of 11/1/18	
September 30	31	September 10	44
October 9	49	September 19	45
October 11	25	October 8	25
October 14	45	November 8	37
November 11	27	November 9	42
November 15	33	November 21	14
November 27	22		
Total	232	Total	207

Special Events & Active Adults: Liz Visteen

On Tuesday, October 29, the Park District hosted Boo Bash, the annual Halloween event. This year had an increase of 33% from the previous year. At this year's event, children enjoyed a bounce house, ghost ship inflatable, Halloween themed activity book, thriller dance instruction, pumpkin decorating, pizza, popcorn bar, a magic show, and trick or treating in the early childhood wing with special character appearances. The hallway was decorated in a Candyland theme, which looked fabulous. The event was very well received, and everyone loved trick or treating down Candyland Lane.

2019 Special Event Attendance	2019	2018
Tu, Oct 29 – Boo Bash	549	413
Sa, Nov 9 – Nerf Battle	51	37

Upcoming special events:

Sa, Nov 23 – Snoopy Thanksgiving
 Sa, Dec 7 – Winter Express
 Sa, Dec 13 – Teen Ice Night
 Sa, Dec 13 – Art Show Opening
 F, Dec 20 – Winter Solstice
 Tu, Dec 31 – Itty Bitty New Year

Takiff, Fitness, & Watts: Adam Wohl

Facility rentals in 2019 continue to trend below 2018. A big part of this is due to @properties no longer renting meeting space. From March 1-October 31, 2018, @properties had rented approximately \$8,904 in rental space.

Takiff Center Rental as of 10/31	2019	2018
Facility Rentals	\$59,846	\$65,667

Glencoe Fitness

We gained 5 new fitness members in the month of October.

Glencoe Fitness Membership (as of 11/7)	2019-20		2018-19	
	# Members	Fees	# Members	Fees
	150	\$15,357	202	\$21,420

We will be surveying fitness center members during November to find out how Glencoe Fitness can continue to meet the needs of the community.

We are rolling out two incentives in December. The first one in honor of our 2nd anniversary will be offering a 2 for \$2 deal. If you join between December 16, 2019, and January 31, 2020, you will get your first 2 months of membership for \$2. Our second incentive is a refer a friend deal. If you refer a new member, both you and the new member will receive one month for free.

Watts Ice Center

The Watts Ice Center is scheduled to open on Friday, November 29 for the 2019-20 season. We are finalizing staff including Zamboni Drivers, Managers, Cashiers, Party Attendants, SkateGuard, and Learn to Skate Instructors. Training for all staff is scheduled to begin on November 20.

During the month of October, we sent out a Watts Ice Center mailer that included pass memberships, skating classes, and rental information. This has been a huge success in getting registration started earlier for classes and passes with both going on sale beginning on October 1.

Watts Center Rental as of 10/31/2019	2019	2018
Room Rentals	\$2,964	\$2,937
Party Ice Rentals	\$6,530	\$1,203
Misc. Hockey Rentals	\$7,675	\$6,173

Watts Skating Classes	2019 as of 11/1/19		2018 as of 11/1/18	
	Enrollment	Fees	Enrollment	Fees
Snowplow Sam	35	\$2,760	41	\$3,591
USFS Skating	8	\$660	4	\$380
Minor Hawks	7	\$480	5	\$418
Totals	50	\$3,900	50	\$4,389

Watts Pass Sales	2019 as of 11/1/19		2018 as of 11/1/18	
	# Passes	Fees	# Passes	Fees
Individual Pass	2	\$128	2	\$128
Family Pass	22	\$682	10	\$402
Combo Pass	13	\$858	1	\$180

Pickleball Workshops

We are currently hosting two six-week workshops in October – November. We currently have 19 people enrolled in the two workshops with multiple drop-in participants coming to learn the game of Pickleball. We are also offering open Pickleball play on Tuesdays and Thursdays from 9:00-11:30am and Sundays from 1:00-4:00pm.

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**Glencoe Park District
Parks & Maintenance Report
November 2019**

Administrative

Work continues with Altamanu relating to the Takiff playground replacement project and overlook restoration. Weather conditions have impacted the project timeline, although the contractor has continued work despite poor outdoor conditions. Additionally, staff is working to adjust the organizational structure of the Connect Glencoe projects to fit within the framework necessary for the various grants that have been received.

I attended the PDRMA Risk Management Committee meeting in late October. This committee represents the entirety of the PDRMA membership in areas concerning the overall strategic management of the loss control review program, and other various PDRMA initiatives.

The flat roof replacement at the Watts Recreational Center is complete. The upgrades to Takiff Center required for the installation of new servers has been completed. Included was the replacement of the existing server room HVAC system.

Grounds/Horticulture

The horticulture crew has been busy breaking down fall planting throughout the District. Staff removes the annual plantings, tills the beds and finishes by adding compost in preparation for next spring's plantings. The contractors are continuing to mulch leaves throughout the park system as weather permits. Contractual mowing is completed for the season.

Parks Maintenance & Construction

Parks staff continues to work on several projects throughout the park system. Improved netting will be installed on the studio rink at the Watts Recreational Center prior the start of the skating season. In addition, staff have been proactive and prepared equipment and facilities for the early winter. Salt and other necessary snow removal supplies have been procured for the season. All seasonal fountains and restrooms are closed and winterized for the season. Additionally, holiday lights have been hung on Liza's Gazebo and Watts.

The beach house and boathouse have been closed for the season. The heavy storms/waves have delayed staff from removing the railings on the pier. Staff is closely monitoring the weather and when the opportunity presents, will remove the railings.

Facilities

Facilities staff has focused on the seasonal preparations at the Watts Recreational Center. The lobby was painted and the dasher boards were re-assembled after Dekhockey was complete. Seasonal repairs have been made to the Zamboni.

Athletics

Fall athletic activities have ended for the season. Staff is pleased with the positive collaboration that took place with Glencoe youth baseball. Field aerating, seeding, and fertilizing was completed before the snow. Staff has installed the temporary sled hill fence in Watts Park.

Equipment

In preparation for cold weather, snow equipment has been inspected and service.

Shared Service

The Village continues to support the Park District via fleet maintenance. Village mechanics are currently making repairs to a Park District flatbed trailer to extend the useful life another year.

Submitted by:

Chris Leiner, CPRP

Director of Parks & Maintenance

Glencoe Park District Marketing/Communications Report November 2019

Social Media/Email

We ended the month of October with 44,870 Facebook impressions (in 2018, we ended the month with 42,314 impressions). We now have 1,775 followers on Facebook, 960 followers on Twitter and 1,331 followers on Instagram. Glencoe Beach has 2,131 and Watts has 220 followers on Facebook.

We sent out several targeted email blasts, primarily focused on fall activities and special events.

Date	Subject	Total Sent	Open Rate	Click Rate	Link
30-Oct	Basketball Preseason 4	655	30.50%	7.60%	https://conta.cc/33u5g4p
25-Oct	Watts Survey	6276	35.70%	12.30%	https://conta.cc/2qDH5IO
24-Oct	Basketball Preseason 3	656	55.10%	10.10%	https://conta.cc/32rOrpp
22-Oct	Boo Bash 2019	504	54.30%	16.00%	https://conta.cc/33wx1cP
16-Oct	Basketball Preseason 2	656	56.60%	10.10%	https://conta.cc/2WXXpJS
8-Oct	Basketball Preseason	658	54.40%	8.50%	https://conta.cc/33tokQk
3-Oct	NEW Harvest Fest location	6194	22.50%	1.90%	https://conta.cc/2NRtqiV
1-Oct	Watts classes/passes sale	6201	29.00%	6.60%	https://conta.cc/2CsnAPy

Fitness Center Retention

We are working on new materials, challenges, and signage to drive Glencoe Fitness membership as the year ends. A targeted postcard was sent in October was sent to 4,425 adults within a 5-mile radius of the Takiff Center in Glencoe, Highland Park, and Winnetka. At the same time, a targeted online display ad campaign generated 91,000 impressions in Glencoe, Highland Park, and Winnetka.



During the campaign timeframe, 18 people redeemed a 7-day Glencoe Fitness pass and 12 people joined Glencoe Fitness.

Since March, we have given out 109 free 7-day passes. Anytime anyone signs up for a 7-day free pass, a series of automated emails is triggered. So far, the email series has generated a 52% open rate and a 32% conversion rate from the free trial to Glencoe Fitness member.

Basketball Publicity

We made a concentrated effort to improve communication around House and Travel League Basketball. The preseason starts in September and the regular season ends in March. We revamped how the information was communicated in the fall brochure, added a sequence of emails with important deadline and league information, and created a series of social media posts to share information.

Special Events

I worked closely with the Recreation Department to market Harvest Fest, Doggie Dip, and Boo Bash by creating flyers, website graphics, posters, banners, and event signage for the event. I also generated email blasts and social media posts, as well as pitched the events to local reporters.

Watts Community Input

To prepare for the Watts Master Plan, I worked with the Facilities Team to create a community survey about the facility. The survey was shared with the District's email database and all emails are resent to non-openers a few days later with a new subject line. The Village of Glencoe also emailed the survey to residents. The survey was also shared on social media. 236 people responded to the survey in the 10 days it was open. While unscientific, IP restrictions prevented people from taking the survey multiple times.

In addition, an email blast about the community input meeting was sent out and 10 lawn signs with information about the meeting were posted at eight locations around town. We are planning to continue to email information to those who expressed interest as the process moves forward.

Winter Brochure

The Winter Brochure was sent to residents the last week of October. It includes information on summer camp programs, winter programs, special events, Watts, and Glencoe Fitness. Registration opens November 20.

Watts Publicity

A four-page folded mailer was sent to all Glencoe households at the beginning of October to promote Watts' classes and passes. A number of social media posts have been designed to promote registration on Instagram, Facebook, and Twitter. We are now working with the Facilities Team to update signs in preparation for the new season.

Erin Classen
Superintendent of Marketing and Communications

SAFETY AND WELLNESS COMMITTEE

Agenda and Minutes

Wednesday, October 16, 2019 / 11:00 a.m.

(Please Note: Items in **red** print require action)

1. Call to order at 11:01 a.m.

Roll Call: Present: Chris Leiner, Carol Mensinger, Liz Stowick, Jessica Stockl, Liz Visteen, Adam Wohl, and Lauren Kinsey Absent: Lisa Sheppard, Matt Walker and Bobby Collins

2. Review of the Minutes: The Safety and Wellness Committee Meeting Minutes from September 19, 2019 were reviewed and accepted.
3. Accident/Incident Review: Carol reported on the accident/incident reports for October. There was one (1) minor employee incident.
4. Facility and Park Inspection Review: Completed monthly inspections throughout the parks. Ongoing vigilance required to maintain locker safety.
5. Open Claims: One (1) open property claim: Pier repair at the Beach. Documentation was submitted for the Pier. Four (4) open worker comp claims.
6. Carry Over Items:
 - a) Further discussion within a **Sub Committee** to take place regarding safety preparedness and the potential to bring in a safety consultant.
 - b) Security locks will continue to be added to classrooms.
 - c) **Chris** will add "page group 1 and 2 test, and all page test" to the annual inspection check list in August.
 - d) **Chris** is finalizing PDRMA's pilot program B, and will attend a meeting on it.
 - e) **Liz V.** will create a three year calendar invite for future bounce house inspections.
 - f) **Bobby** will look into the cost of ALICE training for the Safety Committee.
 - g) **Adam** will continue to train the evening and weekend staff on the Emergency Action Plan.
7. Certificate of Insurance Information: Please continue to submit any needed Certificate of Insurance information, as requested.
8. New Items: None
9. Wellness Initiatives:
 - a) The "Eat the Rainbow" challenge will begin October 28th and run through Thanksgiving.
 - b) \$100 was earned from completing the PATH fitness challenge. The money will be put towards providing fruits and vegetables to staff for the "Eat the Rainbow" challenge.
 - c) 10 extra PATH points can be earned today if walk and log 10,000 steps.
 - d) PATH Biometric Screening scheduled for March 11, 2020 from 8am-11am.
 - e) A goal for 2020 is to seek the PDRMA wellness grant.

Adjourn: 11:17 a.m.

**The next Safety and Wellness Committee Meeting has been scheduled for
Wednesday, November 20, 2019 at 11:00 a.m.**

IX. Executive Director Report

Glencoe Park District
November 2019 Board Meeting

**Glencoe Park District
Executive Director's Report
November 2019**

Watts Recreational Center & Ice Rinks

Staff is preparing Watts Recreation Center & Ice Rinks for opening day! Adam is going through operational procedures and programming with a fine toothcomb. They are also working on a staff training schedule. The Facilities Team has been busy preparing the facility for the season.

November started with bang bringing in cold and snowy weather, but we are watching the weather carefully. Chicagoland weather can change daily! Weather permitting; we are open for the season the day after Thanksgiving. The day after Thanksgiving, is our daylong Black Ice Friday event at Watts from 11:00am-7:00pm. The large rink will have free open skate all day and the studio rink will have a combination of free open hockey and broomball! Skate rentals will be available for a minimal fee.

On November 5, we held a community meeting regarding the current state of Watts Recreational Center and Ice Rinks. We provided a presentation of the history of Watts Recreational Center and then asked a series of questions to ascertain the direction the community would like to see the Board take in regards to Watts. The results of the community meeting and the survey results will be discussed by the Watts Advisory group on Tuesday, November 26. Their discussion will then be shared at the next Board committee meeting. In the meantime, all the information is being shared with our architects who are developing the facility master plan.

Glencoe Park District Team Holiday Party

The Customer Service Committee has been busy planning for our annual agency appreciation party. The event is Thursday, December 12 at Pinstripes in Northbrook. We hope to see you there!

IPRA Conference

The IPRA Conference is coming up in January; please send me an email if you would like to attend the conference.

Village of Glencoe Sesquicentennial

To close out the celebration of Glencoe's 150th birthday, the Village of Glencoe and the Glencoe Chamber of Commerce have partnered on the annual Light the Lights.

The line-up of special attractions at Light the Lights will be from 4:00-7:00pm on Friday, November 29. Family are invited to enjoy the Village's annual tree lighting ceremony, shopping specials, wine and beer stroll, a visit from Santa and his reindeer, trackless train rides and more!

New this year, you can skip the lines at the event by pre-ordering your wine and beer stroll cups before Friday, November 22. Pre-ordered cups can be picked up in advance of the event from Monday, November 25-Wednesday, November 27 from 8:00am-4:30pm or anytime during Light the Lights at Village Hall.

The Park District is proud to have contributed in the Village's Sesquicentennial by celebrating with a larger Fourth of July Celebration and by having students and residents make over 170

bowls (well over the 150 bowl goal) to be sold at Park District events. Each bowl included a Glencoe restaurant certificate in them. \$3400 was raised for the New Trier Food Bank. Natalie Steinmetz, Lead Ceramics Instructor and Peter Van Vechten, ceramics participant, led that effort with the help of many students and staff members!

Special Projects

The early childhood playground construction, beach overlook restoration, and halfway house roofing was delayed a bit with the unseasonably cold and snowy weather the week of November 11. Chris Leiner will continue to monitor their progress and when the snow melts the contractors will be back at work.

Chris and I went to Springfield on November 5, to present the Lincoln Playground project for consideration for an OSLAD grant. We should find out if we were awarded this grant in January. We continue to work with the architects on the facility master plans for Watts Recreational Center and the maintenance area. We are still in the planning stages of applying for a PARC Grant should the Board decide to after preliminary review of the Watts master plan.

IAPD Legal Symposium

The department heads and I attended the Legal Symposium on Thursday, November 14. Topics included Weed in the Workplace, Tips and Strategies for Handling FOIA Requests, Employment Law Issues, Finance and Borrowing, New Laws and Key Legislative Issues, and Significant Court Decisions affecting our District's day to day operations.

Future Meetings or Events

November 23	10:00-11:30am	Snoopy Thanksgiving
November 26	7:00pm	Watts Advisory Group
November 29	11:00am-7:00pm	Black Ice Friday Watts open for the season
December 7	1:00-5:00pm	Winter Express 4 time slots beginning at 1:00pm
December 3	7:00pm	Committee of the Whole Meeting
December 10	7:00pm	Lakefront Advisory Group Meeting
December 12	6:00pm	Glencoe Park District Appreciation Party
December 13	6:30-8:30pm	Teen Ice Night
December 13	6:00-8:00pm	Art Opening
December 17	7:00pm	Regular Board Meeting
December 20	5:00pm	Winter Solstice – Light up the Green Bay Trail
December 31	11:00am-12:30pm	Itty Bitty New Year

Submitted by:
Lisa Sheppard, CPRP
Executive Director

After six years, special recreation association finds a new home in former Highland Park synagogue

By KAREN BERKOWITZ
PIONEER PRESS | OCT 14, 2019



An agency that provides recreational opportunities to children, teens and adults in 13 North Shore suburbs has purchased the former Lakeside Congregation for Reform Judaism property in Highland Park and will be renovating the synagogue to meet its needs. (Karen Berkowitz / Pioneer Press)

As Illinois' oldest special recreation association prepares to turn 50 next year, the agency is celebrating a milestone of a different sort.

The Northern Suburban Special Recreation Association (NSSRA) has closed on its \$3.65 million purchase of a former Highland Park synagogue, concluding its six-year search for a suitable home.

NSSRA will now focus on renovating and adapting the synagogue building to meet the needs of the children, teens, adults and families the agency serves.

The cooperative provides recreation opportunities to about 1,800 disabled children, teens and adults from 13 member North Shore communities.

The synagogue that was formerly home to the Lakeside Congregation for Reform Judaism was put up for sale last year after Lakeside and Congregation Solel voted to merge at the Solel site on Clavey Road in Highland Park. The new congregation is known as Makom Solel Lakeside.

The 10 park districts and three municipalities that make up NSSRA contributed slightly more than one-half of the costs of acquiring the facility, located on 5.5 acres. The balance came from a Northbrook family and the NSSRA Foundation.

The cooperative will be asking member agencies to share about \$3 million of the cost of renovating the facility, tentatively pegged at about \$5 million. The foundation has launched "A Place to Belong," a \$2 million fundraising campaign to plug the gap.

"The building was previously a synagogue, and we are basically a park district for people with disabilities," said Executive Director Craig Culp. "So what type of transition do we need to put into the building to make it usable for our purposes and get us in there? We are now going through the process of evaluating the renovation project."

The NSSRA board has hired The AT Group to manage the design and construction process, which will be carried out by Woodhouse Tinucci Architects and W. B. Olson construction.

NSSRA's member suburbs include the lakefront communities of Wilmette, Kenilworth, Winnetka, Glencoe, Highland Park, Lake Forest and Lake Bluff and the neighboring communities of Northfield, Glenview, Northbrook, Deerfield, Highwood and Riverwoods.

Costs are divided among the participating governments under a formula that considers both population and the value of taxable property within each jurisdiction. The five largest members — the park districts serving Glenview, Northbrook, Highland Park and Wilmette, along with the City of Lake Forest — collectively account for about 72 percent of NSSRA's funding.

Executive Director Craig Culp said the organization's current location in a Northbrook industrial park offers no opportunity to provide onsite programming. He said the additional space will allow the cooperative to add programs without waiting to reserve space at a facility in one of its member communities where demand already exceeds availability.

"We are going from zero square feet of programming space to approximately 16,000 square feet of programming space," said Culp.

The synagogue's great room is an ideal space for adult day care, he noted. Five multipurpose rooms will serve a variety of functions and will allow for a dedicated art space where participants can continue working on projects without the need to pack up supplies and projects after each session. An enclosed outdoor patio might enable staff to move a yoga class outside on a nice day.

For now, NSSRA has no plans to use the former sanctuary for programming and is leaving any changes to that space for a future phase of the renovation.

Supporters see great potential for the synagogue's commercial kitchen, which can be adapted for cooking classes and even perhaps a fun takeoff on "Chopped," the Food Network show in which contestants prepare meals from ingredients they're provided.



Supporter Ann Danner, left, of Lake Forest tours NSSRA's future headquarters with Wendy Rosen of Northbrook and Craig Culp, executive director. (Karen Berkowitz / Pioneer Press)

Culp said NSSRA would keep it as a commercial kitchen, but add some paint and the type of stoves used for home meal preparation. While the recreation cooperative would not take on vocational training, if a participant learns skills useful in the workplace, so much the better, he said.

He said the association will continue to use facilities within its participating communities for most programs. For instance, NSSRA currently runs a fitness program at a Wilmette fitness center. The association's tennis and golf teams play at the Nielsen Tennis Center in Winnetka and the Wilmette Golf Club, respectively. The association's afterschool programs are held at the Takiff Center in Glencoe and Saturday afternoon programs for teens and youth are based in Lake Forest.

"We do not want a building that just has people with disabilities in it exclusively, all of the time," Culp said. "We don't want to segregate. We want to stay inclusive."

As NSSRA's largest government partner, the Glenview Park District accounts for 20 percent of NSSRA's member agency contributions.

Michael McCarty, executive director of the Glenview Park District, said he's "absolutely thrilled" that NSSRA was able to purchase a facility that will give families a sense of belonging.

"The biggest benefit is for our participants — the kids, families and adults that are in NSSRA programs," McCarty said. "This gives us an actual place that is accessible and usable and that all can enjoy. We are no longer going to be in an industrial park."

McCarty noted the funds to acquire and renovate the building are coming from private sources as well as the member agencies, and NSSRA could not have accomplished the goal without private donors.

"Illinois is so blessed with having the ability to have special recreation districts," McCarty said. "I think it is one of the things that sets Illinois and our communities apart from anywhere else in the country. These special recreation districts do not exist anywhere else and the services they provide are second to none."

In Illinois, park districts and municipalities can levy a tax, up to four cents per \$100 of equalized assessed valuation, to pay for special recreation programs and to meet the requirements of the Americans with Disabilities Act.

Wendy Rosen's son Jack, who will turn 22 next month, has been participating in NSSRA's offerings since he was 5. His activities have included horseback riding, ice skating, swimming, art, basketball and theater.

Rosen said that growing up in Highland Park, her parents enrolled her in park district ice skating, gymnastics, art classes and tennis lessons.

“That was part of the ritual of growing up, trying out all these things to see what fits and what I would like,” said Rosen, who now lives in Northbrook.

For the Rosen family, it was only natural that NSSRA would provide those experiences for Jack, who is on the autism spectrum. His current schedule includes strength and conditioning training on Monday, gym night on Tuesday, horseback riding on Thursday and a “Friday Night Out” social group. On Saturday, he starts the day with bowling at 8:30 a.m. and packs in many other activities by mid-afternoon.

“It has never been anything but that for our family,” said Rosen. She and her husband, Michael, are co-chairing the NSSRA Foundation’s capital campaign to raise \$2 million toward the renovation.

Rosen has come to realize how fortunate her family is when speaking with people from outside the area or the state.

“This building will be there for generations of challenged and disabled individuals to have a place of their own,” Rosen said.

She added that for special needs families, there is comfort in knowing that NSSRA will be there as a resource for other family members when parents are gone.

“This is going to be a place that siblings and other relatives know will be there, not only as a place of respite,” Rosen said, “but also to provide recreational activities for the participants.”