



DECEMBER 2019 Board Report





**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, December 17, 2019 - 7:00pm
Takiff Center - Community Hall**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of November 19, 2019 Regular Board Meeting
 - B. Minutes of December 3, 2019 Committee of the Whole Meeting
 - C. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Staff Reports
 - A. Business
 - B. Recreation and Facilities
 - C. Parks and Maintenance
 - D. Marketing and Communications
- VII. Executive Director Report
- VIII. Action Items
 - A. Approval of No Smoking/Vaping Policy
 - B. Approval of PARC Grant Resolution of Authorization
- IX. Other Business
- X. Executive Session
 - A. Personnel 5ILCS 120/2 (c)(1)
- XI. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: lsheppard@glencoe park district.com

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
December 2019 Board Meeting

MINUTES OF NOVEMBER 19, 2019 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:04pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Sam Rakestraw

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of October 15 Finance Committee of the Whole Meeting, Minutes of October 15 Regular Board Meeting with a change to remove Boron from Ayes under Return to Open Session, Minutes of the October 4, 2019 Committee of the Whole Meeting, Minutes of October 5, 2019 Community Meeting on Watts Recreational Center, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2019: President Brooks opened the hearing. No members of the public or commissioners asked questions or offered comments. President Brooks closed the hearing.

Approval of Ordinance No. 906: Levying the Taxes for the 2019 Tax Year: A motion was made by Commissioner Boron to approve Ordinance No. 906 – Levying the Taxes for the 2019 Tax Year as presented. Commissioner Covey seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Financial Report: Director of Finance/Human Resources Mensinger stated we are eight months into the fiscal year. Fitness, recreation, beach, and daycare were reviewed in detail.

Staff Reports: Staff shared additional information not included in their Board Reports.

Business Dept.: Staff are getting into budget process, insurance renewals are coming in with a shift of employees taking insurance who did not in past years, and winter registration is tomorrow at 7:00am for winter and summer camps.

Recreation and Facilities Dept.: All recreation staff will be on-site for registration tomorrow, Watts is on track to open if weather is good the day after Thanksgiving, and Itty Bitty New Year will be held at Takiff Center.

Marketing and Communications Dept.: A fitness push including a post card and Web site banner ads pushed 16 new members. Registration dates will be made larger at Commissioner Boron's request.

Safety and Wellness Committee: The Risk Management Institute was attended by staff last week on a variety of safety issues. In answer to Commissioner Onderdonk's question, Excalibur backs up and secures our information and hardware daily on a platinum plan.

Parks and Maintenance Dept.: Watts Recreational Center is up and running and staff are building ice. Staff is also working on wrapping up fall preparations, projects are proceeding, Takiff playground is wrapping up with work going on through rain and snow, and grants were reviewed.

Regarding the Connect Glencoe project, staff will pass on to the Village that the heavy vegetation coming southbound at Maple Hill blocks the view of traffic.

Executive Director Report: Executive Director Sheppard reviewed Watts opening next Friday, the team holiday party is Thursday, December 12, IPRA conference is on January 24 if commissioners would like to attend, the Sesquicentennial Celebration ends with the Light the Lights event held by the Village, our ceramics studio and Glencoe Historical Society paired up fundraising \$3,400 from ceramic bowls and restaurant gift cards, and the beach overlook restoration and halfway house projects were delayed due to weather. Director Leiner and Sheppard went to Springfield on November 5 to present on the Lincoln project to present for the OSLAD grant along with 135 other communities. Sheppard along with Directors Leiner, Collins, and Mensinger attended the Legal Symposium including topics on the Freedom of Information Act, employment, and weed in the workplace. Regarding the NSSRA article included in packet, renovations won't begin until after the new year. Smoking and vaping in parks was reviewed and an updated policy will go before the Board for approval before the end of the year.

Other Business: There was no other business.

Adjourn to Closed Session: At 7:47 pm, Commissioner Lutton moved to adjourn into closed session to discuss lease property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Boron moved to return to open session at 9:02pm, Commissioner Covey seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 9:02pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF DECEMBER 3, 2019 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications

Committee Members absent:

Michael Covey, Treasurer

Members of the Public in attendance who signed in or spoke: Matt Duggan, Ania Szulc

Matters from the Public: There were no matters from the public.

Discussion on Watts Recreational Center: Executive Director Sheppard shared the history of the project including the Board asking staff to develop a Watts Recreational Center master plan, a community meeting on November 5 held to educate and garner feedback from the community regarding the future of the facility and improvements, and a Watts Advisory Group meeting on November 26 with over 20 members in attendance.

Commissioner Lutton arrived at 7:07pm.

All feedback was shared followed by a Wight and Company presentation on the conceptual plan.

Wight and staff answered commissioner questions.

Discussion on Applying for a PARC Grant: Director Leiner reviewed the PARC grant and staff answered commissioner questions. Further discussion ensued including design, grant, funding, bond issue, and donations. Commissioners vocalized that staff should pursue the PARC grant and get more information on a new bond issue to share at the December meeting.

Facility Operations Discussion: Director Collins vocalized a change in budgeting trends for programs due to increased minimum wage starting January 1 including facility pricing, concessions, service levels; all of which have an impact on finances of the District. Discussion ensued on competition, weather, and the \$216,000 salary impact in the next six years. Absorbing the cost is not realistic, however options include changing levels of service, adjusting pricing, or a combination of both. Discussion continued regarding pricing, use, restrictions, delayed season opening, shortening hours,

attendance, concessions, and reduced sand spots effect on payroll and operational costs.

Following discussion, commissioners communicated they are okay with shortening hours in some areas.

Other park districts in the area will be facing has the same problem with the increase in minimum age.

The Dog Park Task Force is presenting their findings at the January 7 committee meeting.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:49pm, Commissioner Onderdonk moved to adjourn into closed session to discuss lease property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: The meeting returned to open session at 9:33pm.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 9:34pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Voucher List of Bills

By Vendor Set

Payment Dates 11/14/2019 - 12/10/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10559 - 4Imprint					
4Imprint	11/19/2019	11430	25-00-000-5401	GPD Pens	117.34
Vendor 10559 - 4Imprint Total:					117.34
Vendor: 10136 - Advanced Disposal Services					
Advanced Disposal Services	11/19/2019	11431	10-12-000-5353	Trash/Recycling - Parks	772.00
Advanced Disposal Services	11/19/2019	11431	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	11/19/2019	11431	25-00-000-5353	Trash/Recycling - Takiff	344.00
Vendor 10136 - Advanced Disposal Services Total:					1,228.00
Vendor: 10098 - AFLAC					
AFLAC	11/26/2019	11462	10-00-000-2170	Supplemental Aflac Coverage	261.76
Vendor 10098 - AFLAC Total:					261.76
Vendor: 10739 - Airespring					
Airespring	12/10/2019	11516	25-00-000-5210	Fiber Internet -Dec 2019	1,743.56
Vendor 10739 - Airespring Total:					1,743.56
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Lt	11/19/2019	11432	25-26-000-5387	Day Care Nurse Services	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10143 - Amalgamated Bank of Chicago					
Amalgamated Bank of Chicag	11/26/2019	DFT0000922	40-00-000-5000	Principal - 2010 Bonds	120,000.00
Amalgamated Bank of Chicag	11/26/2019	DFT0000922	40-00-000-5010	Interest - 2010 Bonds	4,900.00
Vendor 10143 - Amalgamated Bank of Chicago Total:					124,900.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	11/19/2019	11434	10-12-000-5481	Construction Supplies - Parks	30.99
Amazon Capital Services	11/19/2019	11434	10-13-000-5360	Marketing - Watts	281.75
Amazon Capital Services	11/19/2019	11434	10-13-000-5401	Watts Office Supplies	300.88
Amazon Capital Services	11/19/2019	11434	10-13-000-5470	Watts Concessions Items	100.17
Amazon Capital Services	11/19/2019	11434	25-00-000-5342	Rec Meeting Supplies	7.66
Amazon Capital Services	11/19/2019	11434	25-00-000-5360	Marketing	71.12
Amazon Capital Services	11/19/2019	11434	25-00-000-5401	Rec Office Supplies	55.44
Amazon Capital Services	11/19/2019	11434	25-00-000-5420	General Supplies - Rec	194.43
Amazon Capital Services	11/19/2019	11434	25-25-310-5400	Adult Workshop Supplies	88.49
Amazon Capital Services	11/19/2019	11434	25-25-401-5400	ELC Supplies	184.28
Amazon Capital Services	11/19/2019	11434	25-25-402-5400	ELC Supplies	27.98
Amazon Capital Services	11/19/2019	11434	25-25-403-5400	ELC Supplies	21.58
Amazon Capital Services	11/19/2019	11434	25-25-602-5400	Kids Club Supplies	44.51
Amazon Capital Services	11/19/2019	11434	25-26-000-5401	Day Care Office Supplies	228.70
Amazon Capital Services	11/19/2019	11434	25-26-000-5403	Day Care Program Supplies	508.62
Amazon Capital Services	11/19/2019	11434	25-26-000-5460	Day Care Food Equipment	90.97
Amazon Capital Services	11/19/2019	11434	25-27-000-5420	General Fitness Supplies	93.89
Amazon Capital Services	11/19/2019	11434	65-00-019-5502	Printer - Adam	623.99
Amazon Capital Services	12/03/2019	11484	10-11-000-5342	Admin Meeting Expenses	13.99
Amazon Capital Services	12/03/2019	11484	10-11-000-5420	General Admin Supplies	14.97
Amazon Capital Services	12/03/2019	11484	10-13-000-5401	Watts Office Supplies	154.42
Amazon Capital Services	12/03/2019	11484	10-13-000-5420	General Watts Supplies	39.98
Amazon Capital Services	12/03/2019	11484	25-00-000-5420	General Rec Supplies	49.86
Amazon Capital Services	12/03/2019	11484	25-25-310-5400	Adult Art Supplies	24.99
Amazon Capital Services	12/03/2019	11484	25-25-953-5400	Fall Event Supplies	109.57
Amazon Capital Services	12/03/2019	11484	25-26-000-5403	Day Care Program Supplies	106.65
Vendor 10946 - Amazon Capital Services Total:					3,469.88
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	11/26/2019	11463	10-11-000-5342	Admin Apparel	79.75

Voucher List of Bills

Payment Dates: 11/14/2019 - 12/10/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
American Outfitters, Ltd.	11/26/2019	11463	10-11-000-5420	Admin Apparel	379.50
American Outfitters, Ltd.	11/26/2019	11463	10-12-000-5421	Parks Apparel	52.75
American Outfitters, Ltd.	11/26/2019	11463	10-13-000-5421	Watts Staff Apparel	644.10
American Outfitters, Ltd.	11/26/2019	11463	25-00-000-5421	Rec Apparel	462.75
American Outfitters, Ltd.	11/26/2019	11463	25-00-000-5422	Rec Apparel	86.75
American Outfitters, Ltd.	11/26/2019	11463	25-25-601-5400	Kids Club Apparel	901.00
American Outfitters, Ltd.	11/26/2019	11463	25-25-602-5400	Kids Club Apparel	75.75
American Outfitters, Ltd.	11/26/2019	11463	25-26-000-5420	Day Care Apparel	470.75
American Outfitters, Ltd.	11/26/2019	11463	25-27-000-5421	Takiff Fitness Apparel	63.25
American Outfitters, Ltd.	12/03/2019	11485	10-13-000-5421	Watts Staff Uniforms	354.00
Vendor 10147 - American Outfitters, Ltd. Total:					3,570.35
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	11/15/2019	11386	10-11-000-5310	Legal Services - October 2019	2,405.19
Ancel, Glink P.C.	12/10/2019	11517	10-11-000-5310	Legal Services - Nov 2019	2,248.75
Vendor 10050 - Ancel, Glink P.C. Total:					4,653.94
Vendor: 11377 - Aries Charter Transportation Inc.					
Aries Charter Transportation I	11/19/2019	11436	25-25-953-5300	Contractual - Trolley Rental Wi	925.00
Vendor 11377 - Aries Charter Transportation Inc. Total:					925.00
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	12/03/2019	11486	10-12-000-5491	Greenhouse Supplies	201.40
Vendor 10159 - Arlington Power Equipment Total:					201.40
Vendor: 10162 - AT & T					
AT & T	12/03/2019	11487	10-12-000-5210	Phone Svc - Parks	61.66
AT & T	12/03/2019	11487	10-13-000-5210	Phone Svc - Watts	50.78
AT & T	12/03/2019	11487	25-00-000-5210	Phone Svc - Takiff	1,420.29
Vendor 10162 - AT & T Total:					1,532.73
Vendor: 10455 - AT & T					
AT & T	12/10/2019	11518	10-14-000-5210	DSL Service - Beach	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 10172 - Becker Arena Products					
Becker Arena Products	11/26/2019	11464	10-13-000-5588	Netting - Watts	613.11
Vendor 10172 - Becker Arena Products Total:					613.11
Vendor: 10184 - Burris Equipment Company					
Burris Equipment Company	12/03/2019	11488	10-12-000-5370	Rental Equipment - Parks	1,644.00
Vendor 10184 - Burris Equipment Company Total:					1,644.00
Vendor: 11422 - Carl Rosenthal					
Carl Rosenthal	12/10/2019	11519	25-25-791-5300	Contractual - Fall Pickleball W	1,837.50
Vendor 11422 - Carl Rosenthal Total:					1,837.50
Vendor: 10188 - CDW Government, Inc.					
CDW Government, Inc.	11/19/2019	11438	65-00-019-5502	Office 2019 Licenses (20)	6,777.60
Vendor 10188 - CDW Government, Inc. Total:					6,777.60
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	11/19/2019	11439	10-11-000-5311	Legal Notices	35.78
Vendor 10552 - Chicago Tribune Media Group Total:					35.78
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	12/03/2019	11491	10-12-000-5585	Latimer Bench Plaque	128.20
Vendor 10202 - Classic Design Awards Total:					128.20
Vendor: 10802 - Clauss Brothers Inc.					
Clauss Brothers Inc.	12/10/2019	11521	10-12-000-5350	Takiff Bioswale Maintenance	1,468.50
Vendor 10802 - Clauss Brothers Inc. Total:					1,468.50
Vendor: 10505 - Comcast					
Comcast	11/19/2019	11440	10-13-000-5210	Internet/Cable TV - Watts	130.82
Vendor 10505 - Comcast Total:					130.82
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	12/10/2019	11522	10-12-000-5230	Electricity - Parks	1,064.50
Commonwealth Edison	12/10/2019	11522	10-13-000-5230	Electricity - Watts	3,709.03

Voucher List of Bills

Payment Dates: 11/14/2019 - 12/10/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Commonwealth Edison	12/10/2019	11522	10-14-000-5230	Electricity - Beach	140.14
Commonwealth Edison	12/10/2019	11522	10-15-000-5230	Electricity - Boathouse	284.92
Commonwealth Edison	12/10/2019	11522	25-00-000-5230	Electricity - Takiff	6,816.51
Vendor 10208 - Commonwealth Edison Total:					12,015.10
Vendor: 11417 - Daihls USA, Inc.					
Daihls USA, Inc.	11/19/2019	11441	10-11-000-5420	Coffee Supplies - Takiff	70.50
Daihls USA, Inc.	11/19/2019	11441	10-12-000-5420	Coffee Supplies - Parks	70.50
Vendor 11417 - Daihls USA, Inc. Total:					141.00
Vendor: 10333 - Dermatec Direct					
Dermatec Direct	12/03/2019	11492	25-26-000-5430	Day Care Diapering Gloves/Ta	933.94
Vendor 10333 - Dermatec Direct Total:					933.94
Vendor: 10914 - Des Plaines Glass Co.					
Des Plaines Glass Co.	12/03/2019	11493	10-13-000-5352	Building Repairs - Watts Glass	1,474.00
Vendor 10914 - Des Plaines Glass Co. Total:					1,474.00
Vendor: 10335 - Domino's Pizza					
Domino's Pizza	11/26/2019	11466	25-25-401-5400	ELC Potluck Dinner	123.43
Vendor 10335 - Domino's Pizza Total:					123.43
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corpora	11/26/2019	11467	65-00-019-5501	NAS & SAN Replacement (Reis	540.90
Excalibur Technology Corpora	12/03/2019	11494	25-00-000-5321	Consulting - Winter Registrati	87.50
Excalibur Technology Corpora	12/10/2019	11523	10-11-000-5355	TSS - Jan 2020	5,977.80
Excalibur Technology Corpora	12/10/2019	11523	25-00-000-5321	WebTrac Hosting - Jan 2020	749.00
Vendor 10341 - Excalibur Technology Corporation Total:					7,355.20
Vendor: 10344 - FedEx					
FedEx	12/10/2019	11524	25-00-000-5360	Brochure Shipping	30.53
Vendor 10344 - FedEx Total:					30.53
Vendor: 10405 - First Student					
First Student	11/26/2019	11468	25-25-932-5300	Contractual - School Day Off B	331.31
Vendor 10405 - First Student Total:					331.31
Vendor: 10570 - FP Mailing Solutions					
FP Mailing Solutions	12/10/2019	11525	10-11-000-5370	Postage Machine Ink	279.00
Vendor 10570 - FP Mailing Solutions Total:					279.00
Vendor: 10346 - Fun Express					
Fun Express	11/19/2019	11443	25-25-953-5400	Fall Event Supplies	95.00
Vendor 10346 - Fun Express Total:					95.00
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	12/03/2019	11495	25-25-475-5300	Payment #3 - Fall Enrichments	264.00
Glencoe Junior Kindergarten	12/03/2019	11495	25-25-475-5300	Payment #1 - Winter Enrichm	23,949.00
Vendor 10076 - Glencoe Junior Kindergarten Total:					24,213.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	11/19/2019	11444	25-26-000-5460	Day Care Food Equipment	100.88
Grainger Inc.	11/26/2019	11469	10-13-000-5416	Ice Making Supplies	233.40
Grainger Inc.	11/26/2019	11469	25-26-000-5460	Day Care Food Equipment	83.40
Grainger Inc.	12/10/2019	11526	25-00-000-5412	Cleaning Supplies - Takiff	149.75
Grainger Inc.	12/10/2019	11526	25-00-000-5484	Electrical Supplies - Takiff	1,204.44
Grainger Inc.	12/10/2019	11526	25-26-000-5460	Day Care Food Equipment	193.78
Vendor 10370 - Grainger Inc. Total:					1,965.65
Vendor: 10325 - Grand Food Center					
Grand Food Center	11/26/2019	11470	25-26-000-5409	Day Care Milk/Food Supplies	312.23
Vendor 10325 - Grand Food Center Total:					312.23
Vendor: 10947 - Gregory Bizzaro					
Gregory Bizzaro	11/19/2019	11446	25-00-000-5360	Gold Medal Video - Bal Due	225.00
Vendor 10947 - Gregory Bizzaro Total:					225.00
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	11/26/2019	11471	10-12-000-5482	Power Tools - Parks	153.94
Home Depot Credit Services	11/26/2019	11471	10-12-000-5488	Hardware - Parks	348.00

Voucher List of Bills

Payment Dates: 11/14/2019 - 12/10/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Home Depot Credit Services	11/26/2019	11471	25-00-000-5484	Electrical Supplies - Takiff	41.94
Home Depot Credit Services	11/26/2019	11471	25-00-000-5484	Athletic Field Maint Supplies	143.78
Home Depot Credit Services	11/26/2019	11471	25-00-000-5486	Plumbing Supplies - Takiff	93.93
Home Depot Credit Services	11/26/2019	11471	25-00-000-5487	Power Tools - Takiff	450.00
Vendor 10384 - Home Depot Credit Services Total:					1,231.59
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	11/26/2019	11472	25-25-740-5300	Contractual - 50% Paymt Trav	15,080.00
Hot Shots Sports	11/26/2019	11472	25-25-748-5300	Contractual - Fall Travel BBall	2,996.00
Vendor 10068 - Hot Shots Sports Total:					18,076.00
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	11/19/2019	11445	10-13-000-5360	Signage - Watts	383.65
IC Signs & Graphics	11/19/2019	11445	25-00-000-5360	Signage - Takiff	78.00
IC Signs & Graphics	12/03/2019	11496	10-13-000-5360	Signs - Watts	38.00
IC Signs & Graphics	12/03/2019	11496	25-00-000-5360	Signs - Takiff	50.00
IC Signs & Graphics	12/10/2019	11527	25-00-000-5360	Lawn Signs	157.50
Vendor 10934 - IC Signs & Graphics Total:					707.15
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	11/15/2019	DFT0000926	10-00-000-2110	IL State Tax W/H	234.10
IL Dept of Revenue	11/22/2019	DFT0000931	10-00-000-2110	IL State Tax W/H	5,686.92
IL Dept of Revenue	12/06/2019	DFT0000938	10-00-000-2110	IL State Tax W/H	5,176.24
Vendor 10100 - IL Dept of Revenue Total:					11,097.26
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	11/29/2019	DFT0000934	10-00-000-2150	IMRF Contribution - Nov 2019	41,206.56
Illinois Municipal Retirement	11/29/2019	DFT0000934	10-00-000-2155	VAC Contributions - Nov 2019	4,014.22
Vendor 10101 - Illinois Municipal Retirement Fund Total:					45,220.78
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	11/15/2019	DFT0000924	10-00-000-2120	Social Security W/H	954.80
IRS/Dept of Treasury	11/15/2019	DFT0000925	10-00-000-2130	Medicare	229.16
IRS/Dept of Treasury	11/15/2019	DFT0000927	10-00-000-2100	Fed Income Tax W/H	40.32
IRS/Dept of Treasury	11/22/2019	DFT0000929	10-00-000-2120	Social Security W/H	15,256.70
IRS/Dept of Treasury	11/22/2019	DFT0000930	10-00-000-2130	Medicare	3,779.18
IRS/Dept of Treasury	11/22/2019	DFT0000932	10-00-000-2100	Fed Income Tax W/H	10,756.68
IRS/Dept of Treasury	12/06/2019	DFT0000936	10-00-000-2120	Social Security W/H	13,456.90
IRS/Dept of Treasury	12/06/2019	DFT0000937	10-00-000-2130	Medicare	3,494.34
IRS/Dept of Treasury	12/06/2019	DFT0000939	10-00-000-2100	Fed Income Tax W/H	9,719.29
Vendor 10106 - IRS/Dept of Treasury Total:					57,687.37
Vendor: 11488 - James Lambert					
James Lambert	12/10/2019	11528	25-00-000-5360	Art/Photo Installation - Comm	200.00
Vendor 11488 - James Lambert Total:					200.00
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company In	12/10/2019	11529	10-13-000-5356	Zamboni Sharpening	37.30
Vendor 10399 - Jorson & Carlson Company Inc. Total:					37.30
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	12/10/2019	11530	25-25-785-5300	Contractual - Nov Fitness Clas	164.61
Julie Kaplan	12/10/2019	11530	25-25-786-5300	Contractual - Nov Fitness Clas	210.00
Vendor 10089 - Julie Kaplan Total:					374.61
Vendor: 10558 - Kim Bloomberg Designs, Inc					
Kim Bloomberg Designs, Inc	12/10/2019	11531	25-25-614-5300	Contractual - Fall Crafting Clas	4,140.00
Vendor 10558 - Kim Bloomberg Designs, Inc Total:					4,140.00
Vendor: 11395 - Kit Ying Wong					
Kit Ying Wong	12/10/2019	11532	25-25-785-5300	Contractual - Nov Fitness Clas	88.80
Vendor 11395 - Kit Ying Wong Total:					88.80
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solu	11/19/2019	11448	10-11-000-5355	Takiff Copier Mo Maint - Oct -	158.32
Konica Minolta Business Solu	11/19/2019	11448	25-00-000-5355	Takiff Copier Mo Maint - Oct -	509.60
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					667.92

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10071 - Kwamell Laseter					
Kwamell Laseter	12/06/2019	11515	25-25-708-5300	Contractual - Basketball Refer	117.00
Kwamell Laseter	12/10/2019	11533	25-25-707-5300	Contractual - Basketball Refer	117.00
Vendor 10071 - Kwamell Laseter Total:					234.00
Vendor: 10096 - Lawrence Wayne					
Lawrence Wayne	12/10/2019	11534	25-25-707-5300	Contractual - Basketball Refer	78.00
Lawrence Wayne	12/10/2019	11534	25-25-708-5300	Contractual - Basketball Refer	39.00
Lawrence Wayne	12/10/2019	11534	25-25-711-5300	Contractual - Basketball Refer	117.00
Vendor 10096 - Lawrence Wayne Total:					234.00
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	12/10/2019	11535	10-13-000-5584	Watts Thermostat	113.05
Lowe's Business Acct/GEMB	12/10/2019	11535	25-00-000-5584	Replacement Takiff Washer/D	428.76
Lowe's Business Acct/GEMB	12/10/2019	11535	25-25-601-5400	Watts Thermostat	113.05
Lowe's Business Acct/GEMB	12/10/2019	11535	25-26-000-5584	Replacement Takiff Washer/D	428.76
Lowe's Business Acct/GEMB	12/10/2019	11535	25-27-000-5584	Replacement Takiff Washer/D	428.76
Vendor 10360 - Lowe's Business Acct/GEMB Total:					1,512.38
Vendor: 10082 - Marianne Nicolosi					
Marianne Nicolosi	12/10/2019	11536	25-25-785-5300	Contractual - Nov Fitness Clas	436.89
Vendor 10082 - Marianne Nicolosi Total:					436.89
Vendor: 10174 - MCI					
MCI	12/03/2019	11497	25-00-000-5210	Long Distance Phone Svc	69.50
Vendor 10174 - MCI Total:					69.50
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	12/10/2019	11537	25-25-912-5400	Harvest Fest Supplies	108.50
Menoni & Mocogni	12/10/2019	11537	65-00-019-5505	Info Kiosk Supplies	354.04
Vendor 10191 - Menoni & Mocogni Total:					462.54
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	11/19/2019	11449	10-12-000-5348	Contractual - Mowing	2,399.77
Milieu Design LLC	11/19/2019	11449	10-12-000-5349	Contractual - Landscaping Sha	523.23
Milieu Design LLC	12/03/2019	11498	10-12-000-5348	Contractual Shared Svcs - Lan	1,569.69
Milieu Design LLC	12/03/2019	11498	10-12-000-5349	Contractual - Mowing	7,199.31
Vendor 11267 - Milieu Design LLC Total:					11,692.00
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	12/10/2019	11538	25-25-785-5300	Contractual - Nov Fitness Clas	233.19
Monica McCarthy O'Connor	12/10/2019	11538	25-25-786-5300	Contractual - Nov Fitness Clas	15.00
Vendor 11319 - Monica McCarthy O'Connor Total:					248.19
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	12/10/2019	11539	10-12-000-5370	Parks Rental Equipment	-69.30
Mutual Ace Hardware	12/10/2019	11539	10-12-000-5481	Parks Construction Supplies	108.88
Mutual Ace Hardware	12/10/2019	11539	10-12-000-5482	Parks Hardware	104.68
Mutual Ace Hardware	12/10/2019	11539	10-13-000-5370	Rental Equipment - Watts	420.00
Mutual Ace Hardware	12/10/2019	11539	10-14-000-5370	Rental Equipment - Beach	336.00
Mutual Ace Hardware	12/10/2019	11539	65-00-019-5505	Information Kiosks	662.72
Vendor 10213 - Mutual Ace Hardware Total:					1,562.98
Vendor: 11425 - NAPA Auto Parts					
NAPA Auto Parts	11/19/2019	11450	10-12-000-5450	Equipment Parts - Parks	18.37
Vendor 11425 - NAPA Auto Parts Total:					18.37
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	12/06/2019	11480	10-00-000-2160	IMRF Life-#03298	80.00
Vendor 10103 - NCPERS-IL IMRF Total:					80.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts I	11/19/2019	11451	10-12-000-5590	Tree Trimming	12,252.50
Nels J. Johnson Tree Experts I	12/03/2019	11499	10-12-000-5590	Tree Trimming	710.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					12,962.50

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount	
Vendor: 10453 - Nevco						
Nevco	12/10/2019	11540	25-25-707-5400	Basketball Supplies	14.42	
					Vendor 10453 - Nevco Total:	14.42
Vendor: 11424 - Noggin Builders, LLC						
Noggin Builders, LLC	12/10/2019	11541	25-25-491-5300	Contractual - Fall Presch Enric	7,206.75	
					Vendor 11424 - Noggin Builders, LLC Total:	7,206.75
Vendor: 10224 - North Shore Gas Company						
North Shore Gas Company	11/19/2019	11452	10-13-000-5220	Gas/Heat - Watts	164.61	
North Shore Gas Company	11/19/2019	11452	25-00-000-5220	Gas/Heat - Takiff	966.77	
North Shore Gas Company	12/10/2019	11542	10-12-000-5220	Gas/Heat - Parks	730.32	
North Shore Gas Company	12/10/2019	11542	10-14-000-5220	Gas/Heat - Beach	39.52	
					Vendor 10224 - North Shore Gas Company Total:	1,901.22
Vendor: 10776 - Nutoys						
Nutoys	11/19/2019	11453	69-00-000-5562	Owner Items - Takiff Playgrou	872.00	
					Vendor 10776 - Nutoys Total:	872.00
Vendor: 10085 - Ole Spanish Services LLC						
Ole Spanish Services LLC	12/03/2019	11500	25-25-402-5300	Contractual - ELC Spanish Clas	100.00	
Ole Spanish Services LLC	12/03/2019	11500	25-26-000-5386	Contractual - CC Spanish Class	300.00	
					Vendor 10085 - Ole Spanish Services LLC Total:	400.00
Vendor: 10233 - Orkin Pest Control						
Orkin Pest Control	12/10/2019	11543	25-00-000-5355	Takiff Mo Exterminator - Dec	187.30	
					Vendor 10233 - Orkin Pest Control Total:	187.30
Vendor: 10235 - Otis Elevator Company						
Otis Elevator Company	12/03/2019	11501	25-00-000-5355	Takiff Elevator Mo Maint - Dec	498.83	
					Vendor 10235 - Otis Elevator Company Total:	498.83
Vendor: 10110 - PACT Administrative Services Corp						
PACT Administrative Services	11/19/2019	11454	10-00-000-2175	FSA Plan Contributions - Nov	1,825.78	
PACT Administrative Services	11/26/2019	11473	10-11-000-5600	Sect 125 Plan Fee - Dec	82.50	
					Vendor 10110 - PACT Administrative Services Corp Total:	1,908.28
Vendor: 10104 - Partnership Financial Credit Union						
Partnership Financial Credit U	11/22/2019	11427	10-00-000-2180	#110071680 Barrios	120.00	
Partnership Financial Credit U	11/22/2019	11427	10-00-000-2180	#86720 Janis	30.00	
Partnership Financial Credit U	11/22/2019	11427	10-00-000-2180	#95910 Mensinger	275.00	
Partnership Financial Credit U	11/22/2019	11427	10-00-000-2180	#880010320 Stowick	20.00	
Partnership Financial Credit U	12/06/2019	11481	10-00-000-2180	#110071680 Barrios	120.00	
Partnership Financial Credit U	12/06/2019	11481	10-00-000-2180	#86720 Janis	30.00	
Partnership Financial Credit U	12/06/2019	11481	10-00-000-2180	#95910 Mensinger	275.00	
Partnership Financial Credit U	12/06/2019	11481	10-00-000-2180	#880010320 Stowick	20.00	
					Vendor 10104 - Partnership Financial Credit Union Total:	890.00
Vendor: 10242 - PDRMA						
PDRMA	11/26/2019	11474	10-11-000-5340	RMI Training - Leiner/Stowick	65.00	
PDRMA	11/26/2019	11474	10-12-000-5340	RMI Training - Leiner/Stowick	65.00	
PDRMA	11/26/2019	11475	10-11-000-5600	Health Insurance - Nov 2019	32,175.36	
PDRMA	11/26/2019	11475	25-26-000-5600	Health Insurance - Nov 2019	6,798.89	
					Vendor 10242 - PDRMA Total:	39,104.25
Vendor: 10246 - Petty Cash						
Petty Cash	11/19/2019	11455	10-12-000-5480	Emergency Gas for Bus	10.00	
Petty Cash	11/19/2019	11455	25-25-400-5400	Teacher Appreciation Supplies	7.38	
Petty Cash	11/19/2019	11455	25-25-402-5400	ELC Supplies	101.31	
Petty Cash	11/19/2019	11455	25-25-403-5400	ELC Supplies	9.00	
Petty Cash	11/19/2019	11455	25-25-405-5400	Kindergarten Enrich Supplies	11.79	
Petty Cash	11/19/2019	11455	25-25-414-5400	Presch Enrich Supplies	20.38	
Petty Cash	11/19/2019	11455	25-25-803-5400	PM Camp Supplies	6.56	
Petty Cash	11/19/2019	11455	25-26-000-5340	Food Handler Training	28.00	
					Vendor 10246 - Petty Cash Total:	194.42
Vendor: 10259 - Quill Corporation						
Quill Corporation	11/19/2019	11456	10-11-000-5420	General Admin Supplies	4.43	

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Quill Corporation	11/19/2019	11456	25-00-000-5401	Office Supplies - Rec	486.74
Quill Corporation	11/19/2019	11456	25-25-401-5400	Supplies - ELC	23.53
Quill Corporation	11/19/2019	11456	25-25-402-5400	Supplies - ELC	23.53
Quill Corporation	11/19/2019	11456	25-25-403-5400	Supplies - ELC	23.53
Quill Corporation	11/19/2019	11456	25-26-000-5401	Office Supplies - Day Care	38.02
Quill Corporation	11/26/2019	11476	10-13-000-5401	Office Supplies - Watts	48.32
Quill Corporation	11/26/2019	11476	25-00-000-5401	Office Supplies - Rec	50.78
Quill Corporation	11/26/2019	11476	25-00-000-5420	General Supplies - Rec	187.72
Quill Corporation	12/10/2019	11544	25-00-000-5401	Office Supplies - Rec	260.15
Quill Corporation	12/10/2019	11544	25-25-401-5400	Office Supplies - ELC	11.94
Quill Corporation	12/10/2019	11544	25-25-402-5400	Office Supplies - ELC	11.94
Quill Corporation	12/10/2019	11544	25-25-403-5400	Office Supplies - ELC	11.94
Quill Corporation	12/10/2019	11544	25-26-000-5401	Office Supplies - Day Care	11.94
Vendor 10259 - Quill Corporation Total:					1,194.51
Vendor: 10121 - Quiyann Laseter					
Quiyann Laseter	12/04/2019	11511	25-25-707-5300	Contractual - Basketball Refer	78.00
Quiyann Laseter	12/04/2019	11511	25-25-708-5300	Contractual - Basketball Refer	39.00
Quiyann Laseter	12/04/2019	11511	25-25-711-5300	Contractual - Basketball Refer	117.00
Vendor 10121 - Quiyann Laseter Total:					234.00
Vendor: 10073 - Raymond Laseter II					
Raymond Laseter II	12/04/2019	11513	25-25-707-5300	Contractual - Basketball Refer	117.00
Raymond Laseter II	12/10/2019	11546	25-25-707-5300	Contractual - Basketball Refer	117.00
Vendor 10073 - Raymond Laseter II Total:					234.00
Vendor: 10072 - Raymond Laseter					
Raymond Laseter	12/04/2019	11512	25-25-707-5300	Contractual - Basketball Refer	102.00
Raymond Laseter	12/04/2019	11512	25-25-708-5300	Contractual - Basketball Refer	51.00
Raymond Laseter	12/04/2019	11512	25-25-711-5300	Contractual - Basketball Refer	153.00
Raymond Laseter	12/10/2019	11545	25-25-708-5300	Contractual - Basketball Refer	156.00
Vendor 10072 - Raymond Laseter Total:					462.00
Vendor: 11486 - Red Feather Painting, Inc.					
Red Feather Painting, Inc.	11/26/2019	11477	69-00-000-5567	Halfway House Restoration - P	65,700.00
Vendor 11486 - Red Feather Painting, Inc. Total:					65,700.00
Vendor: 11232 - Rek Room Inc.					
Rek Room Inc.	12/10/2019	11547	25-25-753-5300	Contractual - Fall Sports Class	882.00
Vendor 11232 - Rek Room Inc. Total:					882.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	12/03/2019	11502	10-13-000-5357	Watts Refrig Mo Maint - Dec 2	281.00
RMC Inc.	12/03/2019	11502	10-13-000-5581	Watts Rink Equipment	841.00
Vendor 10269 - RMC Inc. Total:					1,122.00
Vendor: 11337 - Ronald Otrembiak					
Ronald Otrembiak	12/03/2019	11503	25-25-953-5300	Contractual - Santa Performer	400.00
Vendor 11337 - Ronald Otrembiak Total:					400.00
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	11/19/2019	11457	10-11-000-5730	4th Quarter Rotary Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					275.00
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial	11/26/2019	11478	25-25-310-5400	Adult Workshop Supplies	8.98
Sam's Club Direct Commercial	11/26/2019	11478	25-25-913-5400	Boo Bash Supplies	533.26
Sam's Club Direct Commercial	11/26/2019	11478	25-25-950-5400	General Workshop Supplies	18.47
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					560.71
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	12/10/2019	11548	25-25-785-5300	Contractual - Nov Fitness Clas	530.85
Sandra K Culver	12/10/2019	11548	25-25-786-5300	Contractual - Nov Fitness Clas	390.00
Vendor 10654 - Sandra K Culver Total:					920.85

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10515 - Sarah Hall					
Sarah Hall	12/03/2019	11504	25-26-000-5386	Contractual - Day Care Dance/	1,250.00
Vendor 10515 - Sarah Hall Total:					1,250.00
Vendor: 10276 - Scholastic Book Fair					
Scholastic Book Fair	12/10/2019	11549	25-00-000-5408	EC Book Fair	204.72
Vendor 10276 - Scholastic Book Fair Total:					204.72
Vendor: 10787 - School Health Corp					
School Health Corp	11/19/2019	11458	10-13-000-5430	Ice Packs - Watts	100.00
School Health Corp	11/19/2019	11458	10-15-000-5430	Ice Packs - Boathouse	100.00
School Health Corp	11/19/2019	11458	25-00-000-5430	Ice Packs - Takiff	100.00
School Health Corp	11/19/2019	11458	25-26-000-5430	Ice Packs - Day Care	183.64
Vendor 10787 - School Health Corp Total:					483.64
Vendor: 11160 - Shaun Christopher Whitley					
Shaun Christopher Whitley	11/19/2019	11459	25-25-401-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	11/19/2019	11459	25-25-402-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	11/19/2019	11459	25-25-403-5300	Contractual - ELC Music Class	150.00
Shaun Christopher Whitley	11/19/2019	11459	25-25-415-5300	Contractual - Presch Enrich M	2,200.00
Shaun Christopher Whitley	11/19/2019	11459	25-26-000-5386	Contractual - Day Care Music	575.00
Vendor 11160 - Shaun Christopher Whitley Total:					3,225.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	12/10/2019	11550	25-00-000-5483	Paint - Takiff	321.45
Vendor 10279 - Sherwin-Williams Company Total:					321.45
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	12/10/2019	11551	25-25-785-5300	Contractual - Nov Fitness Clas	131.06
Silvia Strazzarino	12/10/2019	11551	25-25-786-5300	Contractual - Nov Fitness Clas	30.00
Vendor 11472 - Silvia Strazzarino Total:					161.06
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	12/10/2019	11552	25-25-707-5300	Bckgrd Checks - 47 Volunteer	315.00
SportsEngine Inc.	12/10/2019	11552	25-25-708-5300	Bckgrd Checks - 47 Volunteer	92.00
SportsEngine Inc.	12/10/2019	11552	25-25-711-5300	Bckgrd Checks - 47 Volunteer	370.00
SportsEngine Inc.	12/10/2019	11552	45-00-000-5335	Background Checks - 7 Emplo	129.50
Vendor 11436 - SportsEngine Inc. Total:					906.50
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	11/22/2019	11428	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
State Disbursement Unit	12/06/2019	11482	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	12/03/2019	11505	25-25-401-5400	ELC Supplies	40.03
Sysco Chicago, Inc.	12/03/2019	11505	25-25-402-5400	ELC Supplies	40.03
Sysco Chicago, Inc.	12/03/2019	11505	25-25-403-5400	ELC Supplies	40.03
Sysco Chicago, Inc.	12/03/2019	11505	25-26-000-5409	Day Care Food Supplies	1,124.33
Sysco Chicago, Inc.	12/03/2019	11505	25-26-000-5460	Day Care Food Equipment	5.50
Sysco Chicago, Inc.	12/10/2019	11553	25-26-000-5409	Day Care Food Supplies	841.12
Vendor 11414 - Sysco Chicago, Inc. Total:					2,091.04
Vendor: 10720 - Tebon's Gas Station					
Tebon's Gas Station	12/10/2019	11554	10-13-000-5480	Propane - Zamboni	313.00
Vendor 10720 - Tebon's Gas Station Total:					313.00
Vendor: 10705 - UMB Bank NA					
UMB Bank NA	11/26/2019	DFT0000923	40-00-000-5000	Principal - 2015 Bonds	825,000.00
UMB Bank NA	11/26/2019	DFT0000923	40-00-000-5010	Interest - 2015 Bonds	104,850.00
Vendor 10705 - UMB Bank NA Total:					929,850.00
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	12/03/2019	11506	25-00-000-5301	Postage for Mailing Machine	1,500.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					1,500.00
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	11/22/2019	11429	10-00-000-2140	ICMA - A/C#301403	1,156.00

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Vantagepoint Trf Agents-457	12/06/2019	11483	10-00-000-2140	ICMA - A/C#301403	1,156.00
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					2,312.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	12/03/2019	11507	25-00-000-5210	Cell Phone Svc	635.57
Verizon Wireless	12/03/2019	11507	65-00-019-5502	Marketing iPad & Case	929.96
Vendor 10309 - Verizon Wireless Total:					1,565.53
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	12/10/2019	11555	10-12-000-5480	Parks Gasoline	992.54
Village of Glencoe	12/10/2019	11555	25-00-000-5360	Glencoe Newsletter	678.03
Vendor 10457 - Village of Glencoe Total:					1,670.57
Vendor: 11484 - Virginia Department of Social Services					
Virginia Department of Social	11/19/2019	11460	25-26-000-5335	DCFS Out-of-State Backgroun	10.00
Vendor 11484 - Virginia Department of Social Services Total:					10.00
Vendor: 10314 - Walmart Community					
Walmart Community	11/26/2019	11479	25-25-401-5400	Supplies - ELC	25.66
Walmart Community	11/26/2019	11479	25-25-402-5400	Supplies - ELC	30.00
Walmart Community	11/26/2019	11479	25-25-601-5400	Supplies - Kids Club	37.46
Walmart Community	11/26/2019	11479	25-25-913-5400	Supplies - Boo Bash	191.39
Walmart Community	11/26/2019	11479	25-26-000-5403	Supplies - Day Care Pgm Suppl	80.64
Vendor 10314 - Walmart Community Total:					365.15
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace	12/03/2019	11508	25-00-000-5412	Takiff Cleaning Supplies/Hand	4,285.60
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					4,285.60
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	11/19/2019	11461	25-00-000-5360	Welcome Wagon Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11102 - Wight & Company					
Wight & Company	12/03/2019	11509	65-00-019-5522	Design Svcs - IT Room	1,800.00
Wight & Company	12/03/2019	11509	65-00-019-5525	Concept Plans - Watts	10,248.00
Wight & Company	12/03/2019	11509	65-00-019-5526	Concept Plans - Maintenance	500.00
Vendor 11102 - Wight & Company Total:					12,548.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	11/29/2019	DFT0000933	10-00-000-2111	WI Mo Withholding	243.16
Vendor 10102 - Wisconsin Dept of Revenue Total:					243.16
Vendor Set AP Vendors Total:					1,463,060.46

Voucher List of Bills

Payment Dates: 11/14/2019 - 12/10/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 3373 - Alyssa Haes					
Alyssa Haes	11/19/2019	11433	25-26-000-5341	Mileage Reimbursement - Day	7.42
Vendor 3373 - Alyssa Haes Total:					7.42
Vendor: 4577 - Brad Janis					
Brad Janis	11/26/2019	11465	10-12-000-5421	Reimbursement - Work Boots	105.00
Vendor 4577 - Brad Janis Total:					105.00
Vendor: 7405 - Cari Resis					
Cari Resis	12/03/2019	11489	25-25-490-5400	Reimbursement - Presch Enric	14.47
Vendor 7405 - Cari Resis Total:					14.47
Vendor: 5667 - Carol Mensinger					
Carol Mensinger	12/03/2019	11490	10-11-000-5341	Mileage Reimbursement - No	38.94
Vendor 5667 - Carol Mensinger Total:					38.94
Vendor: 8124 - Cheryl Steiger					
Cheryl Steiger	12/10/2019	11520	25-25-310-5400	Reimbursement - Art Supplies	66.26
Vendor 8124 - Cheryl Steiger Total:					66.26
Vendor: 7347 - Elizabeth Stowick					
Elizabeth Stowick	11/19/2019	11442	10-11-000-5341	Mileage Reimbursement - Oct	111.74
Vendor 7347 - Elizabeth Stowick Total:					111.74
Vendor: 1770 - Jenna Davison					
Jenna Davison	11/19/2019	11447	25-26-000-5341	Mileage Reimbursement - Day	18.10
Vendor 1770 - Jenna Davison Total:					18.10
Vendor: 5008 - Miriam Koenig					
Miriam Koenig	12/04/2019	11510	25-25-719-5400	Reimbursement - Enrich Suppl	16.69
Miriam Koenig	12/04/2019	11510	25-25-754-5400	Reimbursement - Enrich Suppl	33.38
Vendor 5008 - Miriam Koenig Total:					50.07
Vendor: 5748 - Terry Miskowicz					
Terry Miskowicz	12/04/2019	11514	25-25-719-5400	Reimbursement - Enrich Snac	14.06
Terry Miskowicz	12/04/2019	11514	25-25-754-5400	Reimbursement - Enrich Snac	14.07
Vendor 5748 - Terry Miskowicz Total:					28.13
Vendor Set Employees Total:					440.13
Grand Total:					1,463,500.59

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	209,154.10
25 - RECREATION FUND	110,457.78
40 - BOND & INTEREST FUND	1,054,750.00
45 - LIABILITY INSURANCE FUND	129.50
65 - CAPITAL PROJECTS FUND	22,437.21
69 - MASTER PLAN CAPITAL PROJECTS	66,572.00
Grand Total:	1,463,500.59

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	20,516.29
10-00-000-2110	IL STATE WITHHOLDING	11,097.26
10-00-000-2111	WI STATE WITHHOLDIN	243.16
10-00-000-2120	SOCIAL SECURITY WITH	29,668.40
10-00-000-2130	MEDICARE WITHHOLDING	7,502.68
10-00-000-2140	ICMA DEF COMP WITHO	2,312.00
10-00-000-2150	IMRF WITHHOLDING	41,206.56
10-00-000-2155	IMRF VAC WITHHOLDING	4,014.22
10-00-000-2160	SUPPL IMRF LIFE WITHO	80.00
10-00-000-2170	AFLAC WITHHOLDING	261.76
10-00-000-2175	FSA PLAN WITHHOLDIN	1,825.78
10-00-000-2180	CREDIT UNION WITHOL	890.00
10-00-000-2190	GARNISHMENT WITHOL	391.80
10-11-000-5310	LEGAL SERVICES	4,653.94
10-11-000-5311	LEGAL NOTICES	35.78
10-11-000-5340	CONFERENCES AND TRA	65.00
10-11-000-5341	MILEAGE REIMBURSEME	150.68
10-11-000-5342	OFFICIALS/MEETING EXP	93.74
10-11-000-5355	MAINTENANCE SERVICE	6,136.12
10-11-000-5370	RENTAL - EQUIPMENT	279.00
10-11-000-5420	SUPPLIES - GENERAL	469.40
10-11-000-5600	HEALTH INSURANCE PRE	32,257.86
10-11-000-5730	DUES/MEMBERSHIPS	275.00
10-12-000-5210	TELEPHONE/INTERNET	61.66
10-12-000-5220	FUEL/HEAT	730.32
10-12-000-5230	ELECTRICITY	1,064.50
10-12-000-5340	CONFERENCES AND TRA	65.00
10-12-000-5348	SHARED SVCS-CONT MO	3,969.46
10-12-000-5349	CONTRACTL-HORT/LAN	7,722.54
10-12-000-5350	MAINTENANCE SERVICE	1,468.50
10-12-000-5353	DISPOSAL/PORTOLET SE	772.00
10-12-000-5370	RENTAL - EQUIPMENT	1,574.70
10-12-000-5420	SUPPLIES - GENERAL	70.50
10-12-000-5421	SUPPLIES - UNIFORMS	157.75
10-12-000-5450	SUPPLIES - EQUIPMENT	18.37
10-12-000-5480	GASOLINE/LUBRICANTS	1,002.54
10-12-000-5481	SUPPLIES-CONSTRUCTIO	139.87
10-12-000-5482	SUPPLIES-HARDWARE	258.62
10-12-000-5488	SUPPLIES-POWER TOOLS	348.00
10-12-000-5491	SUPPLIES-GREENHOUSE	201.40
10-12-000-5585	PAVEMENT & SITE DEVE	128.20
10-12-000-5590	TREE TRIM/WORK-Outsi	12,962.50
10-13-000-5210	TELEPHONE/INTERNET/	181.60
10-13-000-5220	FUEL/HEAT	164.61
10-13-000-5230	ELECTRICITY	3,709.03
10-13-000-5352	REPAIRS - BUILDINGS	1,474.00
10-13-000-5353	DISPOSAL/PORTOLET SE	112.00

Account Summary

Account Number	Account Name	Payment Amount
10-13-000-5356	MAINT SERVICE/REPAIRS	37.30
10-13-000-5357	MAINT SERVICE-REFRIGE	281.00
10-13-000-5360	PRINTING/MARKETING/	703.40
10-13-000-5370	RENTAL - EQUIPMENT	420.00
10-13-000-5401	OFFICE SUPPLIES	503.62
10-13-000-5416	SUPPLIES-ICE MAKING	233.40
10-13-000-5420	SUPPLIES - GENERAL	39.98
10-13-000-5421	SUPPLIES - UNIFORMS	998.10
10-13-000-5430	SUPPLIES - FIRST AID	100.00
10-13-000-5470	RESALE - FOOD/CONCES	100.17
10-13-000-5480	GASOLINE/LUBRICANTS/	313.00
10-13-000-5581	EQUIPMENT - ICE RINK	841.00
10-13-000-5584	EQUIPMENT - RECREATI	113.05
10-13-000-5588	BUILDING IMPROVEME	613.11
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5220	FUEL/HEAT	39.52
10-14-000-5230	ELECTRICITY	140.14
10-14-000-5370	RENTAL - EQUIPMENT	336.00
10-15-000-5230	ELECTRICITY	284.92
10-15-000-5430	SUPPLIES - FIRST AID	100.00
25-00-000-5210	TELEPHONE/INTERNET	3,868.92
25-00-000-5220	FUEL/HEAT	966.77
25-00-000-5230	ELECTRICITY	6,816.51
25-00-000-5301	POSTAGE	1,500.00
25-00-000-5321	CONSULTING-ONLINE/O	836.50
25-00-000-5342	OFFICIALS/MEETING EXP	7.66
25-00-000-5353	DISPOSAL/PORTOLET SE	344.00
25-00-000-5355	MAINTENANCE SERVICE	1,195.73
25-00-000-5360	PRINTING/MARKETING/	1,651.60
25-00-000-5401	OFFICE SUPPLIES	970.45
25-00-000-5408	BOOK FAIR PURCHASES	204.72
25-00-000-5412	CUSTODIAL/CLEANING S	4,435.35
25-00-000-5420	SUPPLIES - GENERAL	432.01
25-00-000-5421	SUPPLIES - UNIFORMS	462.75
25-00-000-5422	SUPPLIES-UNIFORMS, B	86.75
25-00-000-5430	SUPPLIES - FIRST AID	100.00
25-00-000-5483	SUPPLIES-PAINT	321.45
25-00-000-5484	SUPPLIES-ELECTRICAL/B	1,390.16
25-00-000-5486	SUPPLIES-PLUMBING	93.93
25-00-000-5487	SUPPLIES-POWER TOOLS	450.00
25-00-000-5584	EQUIPMENT - RECREATI	428.76
25-25-310-5400	SUPPLIES-ADULT ART/PA	188.72
25-25-400-5400	SUPPLIES-PRESCHOOL P	7.38
25-25-401-5300	CONTRACTL-ELC 3YR	150.00
25-25-401-5400	SUPPLIES-ELC 3YR	408.87
25-25-402-5300	CONTRACTL-ELC 4YR	250.00
25-25-402-5400	SUPPLIES-ELC 4YR	234.79
25-25-403-5300	CONTRACTL-ELC 2YR	150.00
25-25-403-5400	SUPPLIES-ELC 2YR	106.08
25-25-405-5400	SUPPLIES-KINDERGTN R	11.79
25-25-414-5400	SUPPLIES-EXPL N DISCVR	20.38
25-25-415-5300	CONTRACTL-MUSIC,IMA	2,200.00
25-25-475-5300	CONTRACTL-GJK ENRICH	24,213.00
25-25-490-5400	SUPPLIES-PRESCH JR TR	14.47
25-25-491-5300	CONTRACTL-PRESCH JR	7,206.75
25-25-601-5400	SUPPLIES-KIDS CLUB PM	1,051.51
25-25-602-5400	SUPPLIES-KIDS CLUB AM	120.26
25-25-614-5300	CONTRACTL-YOUTH CRA	4,140.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-707-5300	CONTRACTL-BOYS HSE B	924.00
25-25-707-5400	SUPPLIES-BOYS HOUSE B	14.42
25-25-708-5300	CONTRACTL-GIRLS HSE B	494.00
25-25-711-5300	CONTRACTL-PEE WEE B	757.00
25-25-719-5400	SUPPLIES-KICKBALL	30.75
25-25-740-5300	COTNRACTL-TRAVELING	15,080.00
25-25-748-5300	CONTRACTL-BB CLINICS	2,996.00
25-25-753-5300	CONTRACTL-REDLINE AT	882.00
25-25-754-5400	SUPPLIES-SNAG GOLF	47.45
25-25-785-5300	CONTRACTL-FITNESS PU	1,585.40
25-25-786-5300	CONTRACTL-FITNESS DR	645.00
25-25-791-5300	CONTRACTL-PICKLEBALL	1,837.50
25-25-803-5400	SUPPLIES-KINDER KORN	6.56
25-25-912-5400	SUPPLIES-HARVEST FEST	108.50
25-25-913-5400	SUPPLIES-HALLOWEEN P	724.65
25-25-932-5300	CONTRACTL-SCHOOL DA	331.31
25-25-950-5400	SUPPLIES-GEN WKSP/SP	18.47
25-25-953-5300	CONTRACTL FALL SPEC E	1,325.00
25-25-953-5400	SUPPLIES-FALL SPEC EVE	204.57
25-26-000-5335	WELLNESS/PRE-PLACEM	10.00
25-26-000-5340	CONFERENCES AND TRA	28.00
25-26-000-5341	MILEAGE REIMBURSEME	25.52
25-26-000-5386	SERVICES-DAYCARE PRO	2,125.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	278.66
25-26-000-5403	DAYCARE PROGRAM SU	695.91
25-26-000-5409	SUPPLIES-INTERNAL FO	2,277.68
25-26-000-5420	SUPPLIES - GENERAL	470.75
25-26-000-5430	SUPPLIES - FIRST AID	1,117.58
25-26-000-5460	SUPPLIES-FOOD EQUIPM	474.53
25-26-000-5584	EQUIPMENT - RECREATI	428.76
25-26-000-5600	HEALTH INSURANCE PRE	6,798.89
25-27-000-5420	SUPPLIES-GENERAL	93.89
25-27-000-5421	SUPPLIES-UNIFORMS	63.25
25-27-000-5584	CAPITAL-FITNESS EQUIP	428.76
40-00-000-5000	PRINCIPAL - BONDS	945,000.00
40-00-000-5010	INTEREST - BONDS	109,750.00
45-00-000-5335	WELLNESS/PRE-PLACEM	129.50
65-00-019-5501	REPLACE-NETWORK SER	540.90
65-00-019-5502	WKSTATNS,LAPTPS,SERV	8,331.55
65-00-019-5505	INFORMATION KIOSKS	1,016.76
65-00-019-5522	IT ROOM EXPANSION/H	1,800.00
65-00-019-5525	WATTS RINK/FACILITY ST	10,248.00
65-00-019-5526	MAINT CTR CONCEPT PL	500.00
69-00-000-5562	TAKIFF PLAYGROUND-O	872.00
69-00-000-5567	HALFWAY/BEACH HSE I	65,700.00
	Grand Total:	1,463,500.59

Project Account Summary

Project Account Key	Payment Amount
None	1,463,500.59
Grand Total:	1,463,500.59

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on December 17, 2019 and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
December 2019 Board Meeting



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 11/30/2019

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,064,644.29	(81,213.80)	2,983,430.49	
25-00-000-1000	CASH/INVESTMENTS	4,551,581.54	581,255.85	5,132,837.39	
30-00-000-1000	CASH/INVESTMENTS	293,101.56	(1,745.00)	291,356.56	
35-00-000-1000	CASH/INVESTMENTS	325,269.23	(28,305.31)	296,963.92	
36-00-000-1000	CASH/INVESTMENTS	136,630.83	(18,410.38)	118,220.45	
40-00-000-1000	CASH/INVESTMENTS	1,440,727.01	(1,048,565.86)	392,161.15	
45-00-000-1000	CASH/INVESTMENTS	231,022.25	(1,669.80)	229,352.45	
50-00-000-1000	CASH/INVESTMENTS	65,518.98	229.80	65,748.78	
55-00-000-1000	CASH/INVESTMENTS	8,947.60	52.00	8,999.60	
65-00-000-1000	CASH/INVESTMENTS	302,490.53	(5,066.80)	297,423.73	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	1,946,589.65	(246,495.53)	1,700,094.12	
70-00-000-1000	CASH/INVESTMENTS	31,020.53	25.01	31,045.54	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>12,397,544.00</u>	<u>(849,909.82)</u>	<u>11,547,634.18</u>	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	373,699.14	121,292.19	494,991.33	
99-00-000-1012	Operating PR Account	4,836.49	15.59	4,852.08	
99-00-000-1013	IL Funds	3,780,191.46	(294,768.78)	3,485,422.68	
99-00-000-1014	IPDLAF CD's	2,188,000.00	0.00	2,188,000.00	
99-00-000-1015	IPDLAF MM	3,102,532.63	(676,772.52)	2,425,760.11	
99-00-000-1016	PMA CD's	2,685,700.00	0.00	2,685,700.00	
99-00-000-1017	PMA MM	262,584.28	323.70	262,907.98	
TOTAL CASH IN BANK		<u>12,397,544.00</u>	<u>(849,909.82)</u>	<u>11,547,634.18</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	12,397,544.00	(849,909.82)	11,547,634.18	
TOTAL DUE TO OTHER FUNDS		<u>12,397,544.00</u>	<u>(849,909.82)</u>	<u>11,547,634.18</u>	
Claim on Cash	11,547,634.18	Claim on Cash	11,547,634.18	Cash in Bank	11,547,634.18
Cash in Bank	11,547,634.18	Due To Other Funds	11,547,634.18	Due To Other Funds	11,547,634.18
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Funds Report
November 2019**

Corporate and Other Funds:

	<u>Nov 2019</u>	<u>Oct 2019</u>
Harris Bank Corporate Account - 0.499%	546,752.67	505,994.99
Illinois Park District Liquid Asset Fund (IPDLAF) - 1.66%	2,425,760.11	3,102,532.63
The Illinois Fund (Public Treasurers' Investment Pool) -1.76%	3,485,422.68	3,780,191.46
Harris Payroll Account - 0.499%	14,195.79	8,231.16
PMA Financial Account - 1.50%	262,907.98	262,584.28
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(61,105.05)	(135,690.52)
IPDLAF Certificates of Deposit:		
1 CDs at \$242,000 each maturing January 22, 2020 (2.85% net)	242,000.00	242,000.00
1 CDs at \$243,000 each maturing February 27, 2020 (2.65% net)	243,000.00	243,000.00
2 CDs at \$243,000 each maturing March 12, 2020 (2.55% net)	486,000.00	486,000.00
2 CDs at \$243,000 each maturing April 23, 2020 (2.455% net)	486,000.00	486,000.00
2 CDs at \$243,000 each maturing June 11, 2020 (2.415% net)	486,000.00	486,000.00
1 CDs at \$245,000 each maturing October 18, 2020 (1.80% net)	245,000.00	245,000.00
PMA Certificates of Deposit:		
3 CDs totalling \$728,900 maturing January 22, 2020 (2.79-2.84% net)	728,900.00	728,900.00
3 CDs at \$243,300 each maturing February 27, 2020 (2.685% net)	729,900.00	729,900.00
1 CDs at \$243,400 maturing April 23, 2020 (2.63% net)	243,400.00	243,400.00
1 CDs at \$246,800 maturing July 14, 2020 (1.746% net)	246,800.00	246,800.00
1 CDs at \$245,400 maturing October 17, 2020 (1.86% net)	245,400.00	245,400.00
2 CDs totalling \$738,100 maturing October 18, 2020 (1.701-1.766% net)	<u>491,300.00</u>	<u>491,300.00</u>
Grand Total	\$11,547,634.18	\$12,397,544.00

**Glencoe Park District
Monthly Financial Analysis
November 2019**

	<u>As of 11/30/2017</u>	<u>As of 11/30/2018</u>	<u>As of 11/30/2019</u>
<u>Recreation Department - Programs</u>			
Revenues	2,793,784 (1)	3,203,948 (1)	3,387,006
Wages	(499,841)	(511,209)	(524,702)
Contractual	(1,001,247)	(992,670)	(1,076,038)
Supplies	(84,192)	(102,500)	(130,306)
Net Surplus/(Deficit)	1,208,504 (1)	1,597,568 (1)	1,655,960
<u>Day Care Department</u>			
Revenue	710,918	903,218	1,055,466
Expense	(547,589)	(760,644)	(925,968)
Net Surplus/(Deficit)	163,329	142,574	129,498
<u>Fitness Department</u>			
Revenue	n/a	29,070	18,952
Expense	n/a	(28,031)	(36,593)
Net Surplus/(Deficit)	n/a	1,039	(17,641)
<u>Beach Department</u>			
Revenue	318,034	322,001	286,971
Expense	(229,682)	(215,378)	(214,068)
Net Surplus/(Deficit)	88,352	106,623	72,903
<u>Boating Department</u>			
Revenue	114,828	106,663	108,258
Expense	(111,515)	(134,114)	(142,869)
Net Surplus/(Deficit)	3,313	(27,451)	(34,611)
Beach/Boating Total:	91,665	79,172	38,292
<u>Watts Department</u>			
Revenue	32,521	38,251	52,158
Expenses	(122,116)	(117,850)	(156,037)
Net Surplus/(Deficit)	(89,595)	(79,599)	(103,879)
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	25,243	24,888	23,238
Expense	(842,328)	(882,884)	(879,330)
Net Surplus/(Deficit)	(817,085)	(857,996)	(856,092)
<u>Parks Department</u>			
Revenue	2,585	17,117	9,026
Expense	(846,755)	(820,133)	(935,462)
Net Surplus/(Deficit)	(844,170)	(803,016)	(926,436)
<u>Rec-Admin/Takiff Department</u>			
Revenues	1,169,778	1,231,879	1,272,290
Expenses	(2,430,269)	(1,904,500)	(2,176,156)
Net Surplus/(Deficit)	(1,260,491)	(672,621)	(903,866)

(1) In 2017, winter registration revenues were collected in December, last year and this year in November.

VI. Staff Reports

Glencoe Park District
December 2019 Board Meeting

**Glencoe Park District
Business Department Report
December 2019**

FY2020/21 Budget and Capital Projects

Staff continues to review, prepare, and update budget worksheets, as well as prioritize capital projects for the new fiscal year. Now that the first several days of winter registration revenues are now known, it should give staff a much better understanding of projected year-end amounts. As in prior years, staff's goal is that the first draft of the budget be distributed to the Board for review in mid to late January.

2019 Tax Levy Ordinance

The 2019 Levy was filed with the Cook County Clerk's office on November 27, and is posted on our website.

Program Registration

Online registration for winter session/camp programs began Wednesday, November 20 at 7:00am. Walkup registration began the same day at 8:00am. Non-resident registration began on November 25. Compared to the previous year's winter/camp registration, we collected approximately \$100,000 more in 2019 than in 2018!

PDRMA Health Program Open Enrollment

The open enrollment period for the PDRMA Health Program was conducted October 28-November 19. Orientation meetings were held in early November for all full-time staff to inform them of the planned benefit changes to the health insurance program, as well as the dental plan, EAP program, Section 125 plan, life insurance, and AFLAC program.

Preparation for Calendar Year-End

Staff will be attending several webinars conducted by Incode and by PDRMA related to the federal and state processing of W-2s, 1099s, and ACA 1095 forms that must be done after final payroll and accounts payable runs are completed for 2019.

IT Expansion Closet Project

Renovations have been completed by our contractor for the new IT room expansion on the second floor of Takiff. Excalibur is scheduled to fully install two new host servers on the network, as well as a new SAN unit and switches on the weekend of December 13-15. While the work is happening on a weekend, all labor will be covered by the District's TSS contract.

Replacement of Laptops and PCs with Windows 7

Approximately twenty (20) workstations and laptops throughout the District operating on Windows 7 have been replaced and installed by Excalibur in the past month. Microsoft will no longer be supporting Windows 7 in January 2020.

Submitted by:

Carol Mensinger, CPRP

Director of Finance/Human Resources

**Glencoe Park District
Recreation and Facilities Department
December 2019**

Recreation Department Report: Bobby Collins

On Friday, November 29, Watts Recreation Center opened for the ice rink season with over 500 visitors using the facility. Visitors were able to skate and play hockey for free. Adam and his team did a great job preparing the ice and facility for the winter season.

As we approach the second anniversary of the opening of Glencoe Fitness, we again have the fitness bug. Adam and his team are working to maximize membership renewals and also attract new fitness members. We gained 16 new fitness members in November and hope to continue this progress as we transition our annual members to a monthly membership.

Winter registration opened to residents on November 20, one week earlier than last year. With winter registration also began summer camp registration. We had a strong start to registration with many classes and camps filling. Staff is working to accommodate as many participants as possible.

Early Childhood: Jessica Stockl

All of our preschool classes in both ELC and Children's Circle were able to enjoy potlucks with the families. The potluck dinners provided each group a time to come together as a community and celebrate the first semester of school.

The early childhood wing hosted the Scholastic Book Fair this month. Families and teachers alike love the book fair as it is a very convenient way to get some holiday shopping done while building the libraries within our classrooms. The families were incredibly generous and purchased over 30 books to be donated to our classrooms.

Both ELC and Children's Circle teachers hosted parent-teacher conferences to talk about developmental milestones and future goals for each child. Conferences allow a dedicated time for the teachers to reflect on the fall semester and refocus on each individual child.

Children's Circle was able to take in three new students this month including two Jellyfish and one Turtle. Three of our infants transitioned into the toddler room this month. Our waitlist continues to gain interest, and we currently have a total of 69 children on the waitlist. The only waitlist open is the Belugas.

Children's Circle Enrollment As of 12/4	2019/20	2018/19	2017/18
Jellyfish	9	8	15
Frogs	11	10	14
Turtles (NEW)	14	14	0
Starfish	15	13	17
Dolphins (NEW)	20	15	0
Belugas	16	17	21
Total	85	77	67

Our Early Learning Center students are currently working on gifts for their families. They were able to visit Clifford the Big Red Dog at the book fair as well. The staff has worked hard this fall to reformat the lesson plans and newsletter to streamline communication and match Park District branding.

ELC Enrollment As of 11/1	2019	2018	2017
ELC 2s	15	18	19
ELC 3s	15	16	19
ELC 4s	18	27	42
Kindergarten Readiness	17	7	(was part of 4s)
Total	65	68	80

Winter enrichment and camp registration opened November 20 for residents. Our enrichments, in particular early childhood sports, saw an increase from fall. There are three classes that did not run in the fall that will be running for the winter/spring semester. Camp enrollment went well, and we had strong enrollment in Panda camp. At this time last year, we had 49 children enrollment in Bears and Kinder Korner camp. We currently have 63 children registered. Our new Kindergarten Summer’s End class also saw strong enrollment with 11 children registered.

Athletics/Teen Camps – Shannon Stevens:

House League Basketball is in full swing as practices started Monday December 2, and the first games were Saturday, December 7 at Takiff Center and Central School.

On the first day of winter registration, Game On! Sports 4 Girls filled with 20 girls and six on the waitlist. We were able to accommodate the waitlist and all 26 girls are able to participate. The second section of the class has ten girls registered.

Overall, winter enrollment and revenue are up from last year. With growth in the tennis program this fall, we added additional classes on Saturday at South School. Even though Game On! Sports 4 Girls enrollment is up by 16 participants, the revenue has stayed the same. The cost per class is the same, but we changed to a winter-only versus a semester-long class the previous year.

Winter 2019-20 Programming As of 12/5	Enrollment		Revenue	
	2019	2018	2019	2018
Miriam and Terry Classes	22	16	\$2,829	\$1,744
After School Sports Club (Little Sportsters)	36	43	\$11,016	\$11,779
Game On! Sports 4 Girls	36	20	\$6,480	\$6,400
RedLine Athletics	14	8	\$2,400	\$1,320
Hot Shots Classes	71	65	\$14,333	\$17,777
Fencing	6	8	\$1,260	\$1,680
Tennis	12	7	\$1,656	\$1,071
Karate	59	26	\$14,769	\$6,379
Rowing	5	0	\$920	-
Total	261	190	\$55,663	\$48,150

Arts and Youth: Stephani Briskman

Winter registration for youth and art programs was strong, with Amazing Art, Video Game Design, and Basic Sewing 1 filling. STEAM Makerspace and Crafting with Kim on Tuesdays accommodated a large waitlist for their classes. We are continuing to work with our contractors to increase class maximums or open additional sections to accommodate our waitlists. Camp registration is a bit higher than last year. The school-age camp programs, as well as CIT, made \$39,026 the first day of registration compared to \$35,732 last year.

2019 School Day Off Enrollment		2018 School Day Off Enrollment	
9/30- Gameworks	31	9/21- Bowling	32
10/9- Bowlero!	49	10/6- Didier Farms	47
10/11- Arctic Splash	25	10/9- Lincoln Park Zoo	34
10/14- Didier Farm	45	11/9- Pump It Up	50
11/14- Jump America	45	11/10- Nickel City	40
11/15- Lincolnshire Marriott	35	11/22- Turkey Bowling	34
11/27- Dave and Busters	41		
Total	271	Total	237

Special Events & Active Adults: Liz Visteen

Snoopy Thanksgiving took place on Saturday, November 23. There was a smaller group compared to last year, but those who attended had a great time decorating Snoopy-themed drink mugs, snacks, and watching the Snoopy Thanksgiving movie.

Winter Express took place on Saturday, December 7 at Watts Center. This year the trolley picked up participants at home while others who preferred coming on their own paid less for skipping the trolley. Participants enjoyed crafts, cookie decorating, hot chocolate, and visit with Santa.

2019 Special Event Attendance	2019	2018
Sa, Nov 23 – Snoopy Thanksgiving	22	37
Sa, Dec 7 – Winter Express	140	126

Upcoming special events:

Sa, Dec 13 – Art Show Opening

Sa, Dec 13 – Teen Ice Night

F, Dec 20 – Winter Solstice

Tu, Dec 31 – Itty Bitty New Year

Final enrollment for all fall classes is below:

Fall Enrollment (as of 12/5)	2019	2018
Adult Ceramics	45	46
Youth Ceramics	87*	48
Adult Art Programs	78	98
Adult Workshops (one-day)	24	0
Teen Programs	23	10

** Youth Wheel Throwing classes split into two fall sessions; therefore, enrollment will be higher compared to previous year.*

Registration for winter 2020 classes is below. Enrollment for youth ceramics classes is strong this session, with quite a few children on the waitlist. Adult programs are low; however, most adult students register closer to the start of classes.

Enrollment (as of 12/5)	Winter 2020	Winter 2019
Adult Ceramics	2	3
Youth Ceramics	67**	42
Adult Art Programs	5	1
Adult Workshops (one-day)	7	0
Teen Programs	1	7

** enrollment includes participants on the waitlist.

Takiff, Fitness, & Watts: Adam Wohl

Facility rentals in 2019 continue to trend consistently below 2018. We are continuing to streamline our rental process. We are looking into creating a true facility rental procedure in 2020 for all our rental and permitting options at Takiff, Watts, beach, parks, and tennis courts. Our rentals are down in big part due to no longer renting to @Properties with \$10,000 in rentals from March through November 2018.

Takiff Center Rental as of 11/30/2019	2019	2018
Facility Rentals	\$65,848	\$71,968

Glencoe Fitness

Glencoe Fitness Membership (as of 11/7/19)	2019-20		2018-19	
	# Members	Fees	# Members	Fees
	155	\$15,557	209	\$23,185

We are rolling out two incentives in December. The first incentive in honor of our second anniversary is a 2 for \$2 deal. If you join between December 16, 2019 and January 31, 2020 you will get your first two months of membership for \$2. Our second incentive is a refer a friend deal. If you refer a new member, both you and the new member will receive one month for free.

We surveyed the current fitness center members in the month of November to gain valuable feedback on the fitness center. We will review the data in the coming months and see where we can implement any of the recommendations from the survey.

Fitness Classes

We have four new fitness classes that will be starting in January:

- Fit for Seniors with Sandy Culver on Mondays from 11 AM-12 PM, January 6-February 24
- Intro to Yoga with Silvia Strazzarino on Wednesdays from 10-11:15 AM, January 8-29 or February 5-26
- Pilates Yoga Fusion with Silvia Strazzarino on Wednesdays from 11:30 AM-12:30 PM, January 8-29 or February 5-26
- All Levels International Yoga with Silvia Strazzarino on Fridays from 9-10:15 AM

We are excited for these new classes to start and hopefully bring in new participants to the Takiff Center.

Watts Recreational Center

The ice rinks at Watts Recreational Center opened on Friday, November 29 for the 2019-20 season. We offered a free day of skating from 11:00am-7:00pm with main rink open skate and studio rink open hockey. We had 385 skaters check in with easily over 500 people come through the facility on opening day. This was exactly on par with 2018 opening day. It was wildly successful on a nearly perfect winter day for skating. We sold \$3,949 worth of skate rentals and season passes on opening day. This is compared to \$4,543 in 2018 and \$4,327 in 2017.

Despite rainy weather the rest of the weekend, we stayed open and were able to get all rentals in. We had additional \$2,200 come through on Saturday and Sunday of opening weekend in admission and pass sales.

Overall, rentals are up for 2019-20. Winnetka Hockey has dropped 3-hours of ice this season in addition to other permanent renter changes. We have welcomed the Northbrook Bluehawks as new permanent renters on Thursdays. We anticipate having very little available ice as the season goes on. As always, it is more about the ice time you have to cancel than what you book.

Watts Center Rental as of 11/30	2019	2018
Room Rentals	\$5,104	\$4,834
Party Ice Rentals	\$12,137	\$4,099
Misc. Hockey Rentals	\$19,678	\$14,477
Total	\$36,919	\$23,410

Enrollment is very similar to last year, but revenue is down due to 1 less class during the first session of skating in December.

Watts Skating Classes As of 12/4	2019		2018	
	Enrollment	Fees	Enrollment	Fees
Snowplow Sam	63	\$4,644	73	\$6,308
USFS Skating	25	\$2,220	18	\$1,482
Minor Hawks	21	\$1,740	18	\$1,539
Total	109	\$8,604	109	\$9,329

Pass sales are down overall. We expect to see additional passes purchased as we continue into December. Pass sales have been trending downwards the past couple seasons due to inconsistent weather throughout the season.

Watts Pass Sales As of 11/30	2019	2018
Individual Pass	\$132	\$384
Family Pass	\$6,187	\$7,886
Combo Pass	\$2,432	\$2,700
Total	\$8,751	\$10,970

We have several new events planned at Watts including two family nights. We have announced the themes for these two evenings under the stars. On January 10, we will be having a Frozen-themed event with character appearances, screening of the movie, s'mores, and a family friendly game. On February 21, we will be hosting a cosmic night with special lighting, glow sticks, s'mores, and family friendly games.

Programming – Dance & Theater

Winter Dance and Theater Comparison As of 12/4	2020		2019	
	Enrollment	Fees	Enrollment	Fees
Dance Classes	88	\$45,418	84	\$40,047
Footlighters Classes	71	\$35,889	45	\$22,293
Broadway Bound	54	\$39,096	49	\$35,568
Preschool & Youth Yoga	21	\$9,552	4	\$900
Total	234	\$129,995	182	\$98,808

Submitted by:
 Bobby Collins, CPRP
 Director of Recreation and Facilities

**Glencoe Park District
Parks & Facilities Maintenance Report
December 2019**

Administrative

Staff continues to work with Altamanu relating to closing out the Takiff playground project. Work is continuing on the halfway house restoration as weather allows.

Design and planning work for next fiscal year's capital projects has continued. The overlook/retaining wall project is being prepared for January/February bidding as is the Duke Park project. We have continued working on second round operating and capital budget submissions.

Grounds/Horticulture

The horticulture crew has continued to perform dormant pruning from the ground throughout the District. Planting beds have been cleared of all annual material.

Parks Maintenance & Construction

The sled hill fence was installed for the season at Watts Park. Tennis court windscreens have been secured for the winter.

Staff installed 80 yards of playground safety mulch at Woodlawn Park. After a busy season the safety mulch needed maintenance.

Replacement kiosks are still being installed throughout the park system as weather allows. Replacement kiosks have been installed at: Watts, Lakefront, Friends, Woodlawn, and West parks.

Staff has continued to balance seasonal tasks with routine maintenance such as trash removal, leaf mulching, park grooming, and playground inspections.

Facilities

Working with the Recreation Team, staff has completed the start-up process for the Watts Ice Rink. The compressors are currently functioning properly keeping the ice sheet between 8 and 15 degrees. Staff is working to develop a plan for the pier at Glencoe Beach. The pier decking has again been damaged by high water and storms.

Athletic

Porto-lets have been removed for the season from all athletic fields. The Lacrosse goals have been removed from Sunken Park for the season. In addition, staff continues to mulch leaves at athletic sites and complete any repair work possible to aid in the start-up next spring.

Equipment

Plows are in place on trucks and ready for the season. Several repairs have been made to the Zamboni since opening.

Personnel

No Report

Shared Services

Village staff made multiple repairs on several vehicles this month.

Submitted by:

Chris Leiner, CPRP

Director of Parks & Maintenance

Glencoe Park District Marketing/Communications Report December 2019

Social Media/Email

We ended the month of November with 22,891 Facebook impressions (in 2018, we ended the month with 28,706 impressions). We now have 1,783 followers on Facebook, 1,028 followers on Twitter and 1,368 followers on Instagram. Glencoe Beach has 2,137 and Watts has 230 followers on Facebook.

We sent out several targeted email blasts, primarily focused on fall activities and special events.

Date	Subject	Total Sent	Open Rate	Click Rate	Link
11/27/2019	Watts Opens Friday	6297	17.90%	2.80%	https://conta.cc/2OURF1m
11/22/2019	Winter Express	740	48.00%	4.00%	https://conta.cc/368oPA9
11/18/2019	Watts Opening Soon	6298	34.10%	3.70%	https://conta.cc/368EXBS
11/15/2019	Winter Registration	6315	30.50%	5.50%	https://conta.cc/2YmKcuU
11/13/2019	Snoopy Thanksgiving	642	49.00%	4.50%	https://conta.cc/2YpB4Wy
11/13/2019	Watts Advisory Meeting	71	91.20%	17.70%	https://conta.cc/34WLJKX
11/12/2019	Glencoe Fitness: Member & Class Pass	47	55.60%	4.00%	https://conta.cc/33TjuLO
11/12/2019	Glencoe Fitness: SENIOR Member & Class Pass	21	66.70%	28.60%	https://conta.cc/2Yn3LTY
11/5/2019	Nerf Battle	486	44.40%	8.50%	https://conta.cc/2rbWWZu
11/1/2019	Watts Community Meeting	6280	34.80%	5.10%	https://conta.cc/2DV3PRm

Fitness Center Retention

We are working on new materials, challenges, and signage to drive Glencoe Fitness retention in 2020. A survey was sent out in November to learn more about member preferences.

Special Events

We worked closely with the Recreation Department to market Nerf Battle, Snoopy Thanksgiving, Watts Opening Day, and Winter Express by creating flyers, website graphics, posters, banners, and event signage for the event. We also generated email blasts and social media posts, as well as pitched the events to local reporters.

Winter Brochure

The Winter Brochure was mailed to residents in mid-November, with registration on November 20. It includes information on summer camp programs, Watts, winter programs, special events, and Glencoe Fitness information.

Watts Publicity

A four-page folded mailer was sent to all Glencoe households in October to promote Watts classes and passes. A number of social media posts and email blasts were scheduled to promote class registration and season pass sales. In addition, the marketing team updated all signage in the building.

Submitted by:

Erin Classen, Superintendent of Marketing and Communications

VII. Executive Director Report

Glencoe Park District
December 2019 Board Meeting

Glencoe Park District Executive Director's Report December 2019

Year in Review

At the Glencoe Park District, it is our mission to enrich lives, build community, and create memorable experiences through exceptional parks, programs, and facilities. We are proud of all we have accomplished in 2019!

In 2019, the Glencoe Park District became a **National Gold Medal Winner** for the first time in our over hundred-year history. Founded in 1965, the Gold Medal Awards program honors communities in the U.S. that demonstrate excellence in parks and recreation through long-range planning, resource management, volunteerism, environmental stewardship, program development, professional development, and agency recognition. Agencies are separated into classes based on population and judged on their ability to address the needs of those they serve through the collective energies of citizens, staff, and elected officials.

We also recognized as an IPRA/IAPD **Distinguished Accreditation Agency** at the State IPRA/IAPD Conference in January for the first time. The goal of the Illinois Distinguished Accreditation program is to improve the delivery of recreation services to the residents of Illinois through a voluntary comprehensive evaluation process. The desired result is to improve the quality of life for Illinois residents and to recognize those agencies that provide this quality service.

We continue to use our Strategic Plan and Master Plan as our guide for operations, park and facility development. This year, we completed several projects including Woodlawn Park, restoration of the beach halfway house and Takiff play space. In addition, we started planning for the Connect Glencoe project and developed a facility master plan for Watts Recreational Center. Before we started each project, we solicited community input and secured competitive bids.

Speaking of upcoming projects, the Administrative Team was successful in securing a record number of grants and a donation for the Connect Glencoe project. To date, the project has received a Chicago Metropolitan Agency for Planning (CMAP) grant for \$667,150, an IDNR Bicycle Path Grant for \$200,000 and a \$300,000 private donation. In addition, staff also applied for a \$400,000 OSLAD Grant; we hope to have notification on this grant in January.

We also will be celebrating a second year of Glencoe Fitness at Takiff on December 30. This is an amenity that has brought in so many new users to the Park District, helping us serve the high school and adult population even more.

Glencoe Beach continues to serve the community with a quarter mile of shoreline to Lake Michigan. The beautiful beach is a hub of activity including swimming, boating, picnics, and sand volleyball. While the sand erosion is still a challenge for staff, we did not have a decrease in our services in 2019. I continue to serve on the Illinois Sand Management Working Group. We are part of the Regional Demonstration Projects which is creating a blueprint for cost-effective, regional sand management over the long-term.

The ice rinks at Watts Recreational Center operate annually from the day after Thanksgiving through the end of February. This season's opening day offered picturesque conditions which attracted over 400 skaters to skate, play hockey, and enjoy our evening special event - Black Ice Friday. This rink provides skating classes for District 35, our older Children's Circle students and Kids Club participants. This special rink attracts skaters from all over to experience the serene atmosphere that cannot be found in any other rinks in the area. We had a community meeting in regards to Watts Recreational Center and the comments proved what we already knew, Watts holds a special spot in the hearts of our residents and preserving the atmosphere in the facility is vital.

The Glencoe Park District strives to provide memorable experiences to members of the community through special events. In the last year, over 35 special events were offered to the community, many at no charge. This provides an opportunity for our community to come together and make special memories together as a community that they will cherish always. This, in addition to innovative and unique general programs, gives the entire community an opportunity to recreate.

We continue to be, in my humble opinion, the best source for quality early childhood education and recreation. Our Children's Circle full-day preschool and childcare for children six weeks until five years continues to have a waitlist. Many of the waitlist participants indicated that one of the reasons that they moved or are considering to move to Glencoe is due to the Park District parks, programs, and Children's Circle. This in addition to our ELC half day preschool program and an assortment of enrichment programs, provides many early childhood options to our families.

Our Kids Club program continues to grow and provide before and after school programming for students in grades K-6, providing a much-needed level of support for working parents in the community.

The Glencoe Park District continues to solicit feedback from program participants and show responsiveness to patrons needs. Almost all recreation programs and facility users are surveyed on their experience. The agency has received positive feedback on staff, facilities, and content of recreation programming among other areas.

We also welcomed new members to our Recreation, Parks, Facilities, and Customer Service Teams. Even with these changes, the level of service to our participants has not skipped a beat and we continue to provide exceptional and timely customer service. The District also improved our bond rating to Aaa. The current Park District tax rate is .633 and it makes up only 7% of the total tax bill for Glencoe residents. 7% of taxes, but 100% of fun!

We continue to partner with other governmental agencies and non-profit organizations on committees and special events. Staff are actively involved in Village-wide committees and groups including the Sustainability Committee, Active Transport Committee, Glencoe Chamber of Commerce, and Rotary Club of Glencoe. We are proud to partner with over 35 different community organizations to bring a variety of volunteer opportunities and programs.

I would like to thank the entire Board of Park Commissioners and Park District staff, for tirelessly working to meet our goals this year. Our success is the result of a hard-working team, dedicated to bringing the very best service and amenities to the people of Glencoe. We are also successful because of the support of the Glencoe community. We would like to thank the Glencoe community for supporting the Park District by visiting the beach, walking in the parks, trusting us with the care of their children, skating at Watts, playing at our playgrounds, attending our special events, sharing our stories, and participating in our programs.

Takiff Play Space

The Takiff play space opened on Monday, December 9. We did not do a formal ribbon cutting, to be honest because the playground was safety inspected and we didn't want to keep the kids waiting one moment longer. So we did a quick ribbon cutting with no speech and happily watched the kids sprint to the playground. I will play the video and share pictures at the meeting.

Glencoe Fitness

We are closing in on our second successful year at the Glencoe Fitness. We will have staff do a Board presentation at our January or February meeting regarding our year. I personally have seen it achieve one of my main goals, which are to attract high school, adults, and seniors into the Takiff Center.

Real-Time Registration

The Recreation Department continues to be financially strong. Online registration for winter session and summer camp programs began on Wednesday, November 28 at 7:00am. Online registration went without a hitch.

Registration between 7:00-8:00am	2019	2018	2017	2016
Web users	263	275	277	303
Number of programs registered for	839	681	773	861
Total revenue (between 7-8am)	\$324,879	\$277,104	\$280,161	\$285,109
Total revenue (first day of registration)	\$509,856	\$400,747	\$403,833	\$418,711

Budget Process

We are in the mid-stages of budgeting for the next fiscal year. This includes our capital projects, program budgets, facility, and parks expenses. I have been meeting with each staff member to go over proposed budgets and the capital projects list.

Bonds

Eric Anderson from Piper Jaffray & Co. has provided us with updated information on current interest rates, bond issue amount, debt limit, CPI, and impact of increased tax to the average Glencoe taxpayer. Please see his attached report.

Recreation Programs and Facilities

Watts ice rinks had a spectacular opening day despite the mild rain. The Facilities, Parks, Business, and Marketing Teams did an outstanding job working together to prepare the facility

and staff for opening weekend. If you have not had a chance to go out there please make time to do so.

We are once again offering Days Off School Programs for school-age children during winter break. This continues to be a very successful program that meets the needs for working parents. In addition, we will also have additional open gym opportunities.

Freedom of Information Report

There was one FOIA request:

- Rachel Conner requested our fiscal year start date on November 19 and was responded to on November 19.

Lisa Off

I will be taking some vacation time from December 20 – 30. I will be in town and available by cell phone and email.

Future Meetings

- Committee of the Whole meeting | January 7
- Regular Board meeting | January 21
- IPRA Conference | January 23-25

Happy Holidays and Healthy New Year!

Submitted by:
Lisa Sheppard, CPRP
Executive Director

Glencoe Park District



Eric Anderson

MANAGING DIRECTOR

Tel: 224.512.7709

Email: eric.n.anderson@pjc.com

John Balzano

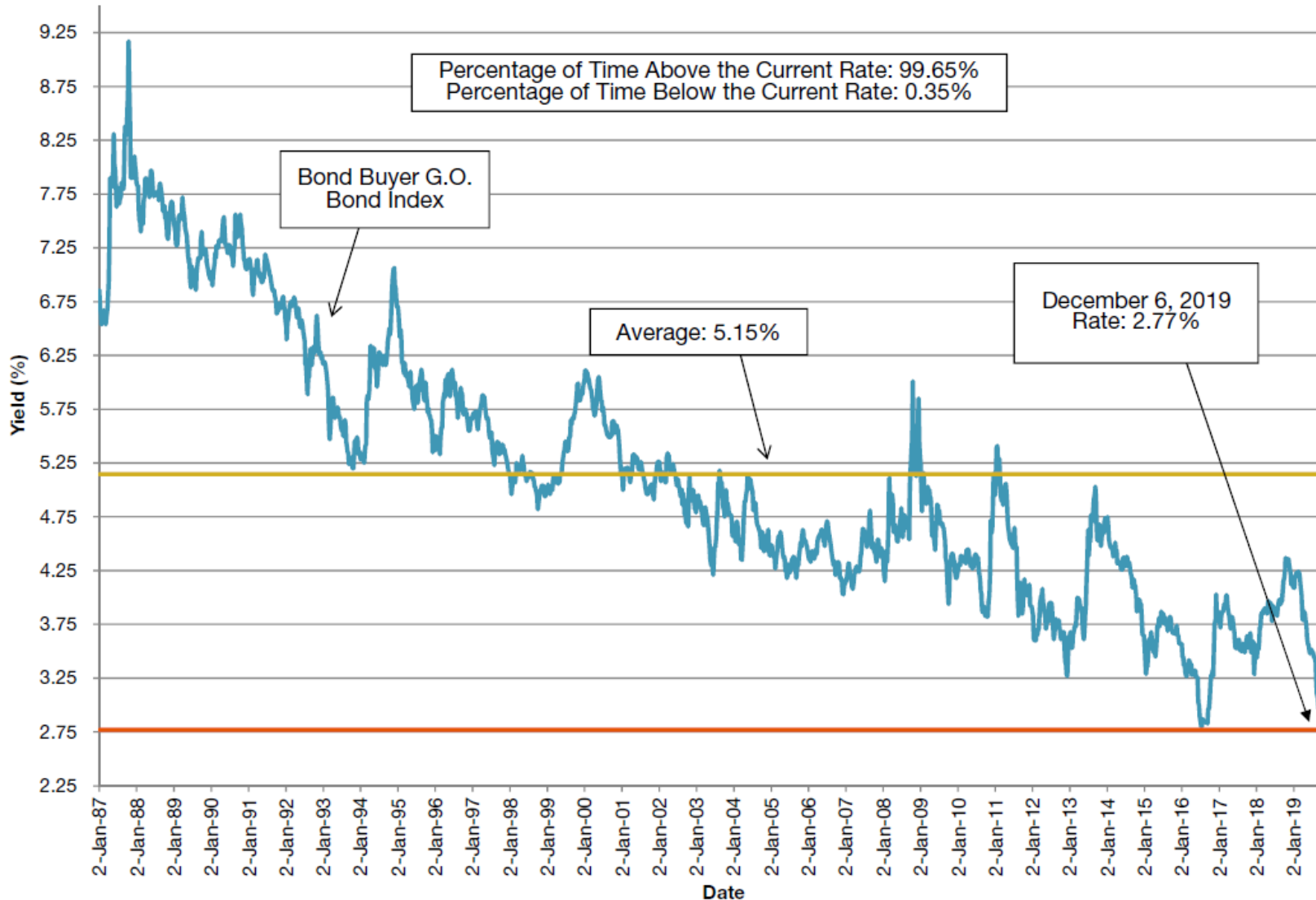
VICE PRESIDENT

Tel: 312.267.5052

Email: john.e.balzano@pjc.com

Historical Tax Exempt Interest Rate Trend

**BOND BUYER 20 G.O. BOND INDEX
(1987 TO PRESENT)**



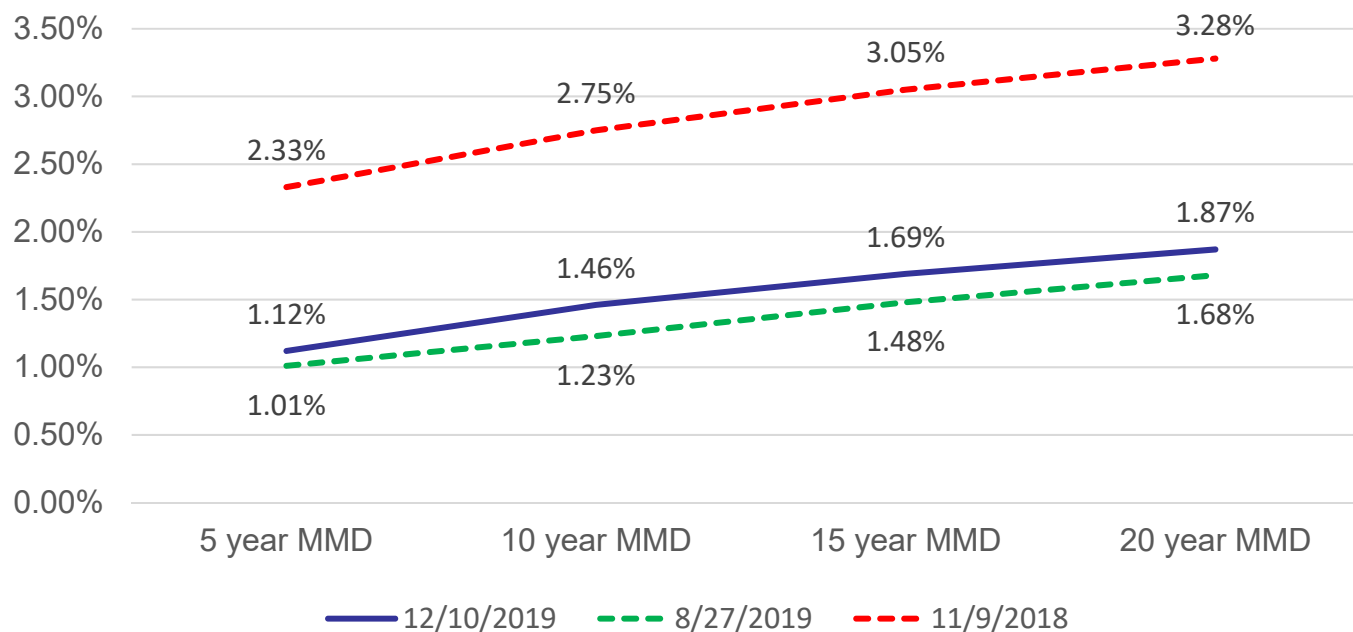
Long term municipal interest rates declined appreciably in 2019, now near 32+ year lows.

Market participants currently assess a strong likelihood that interest rate policy will remain at current levels through Summer, 2020.

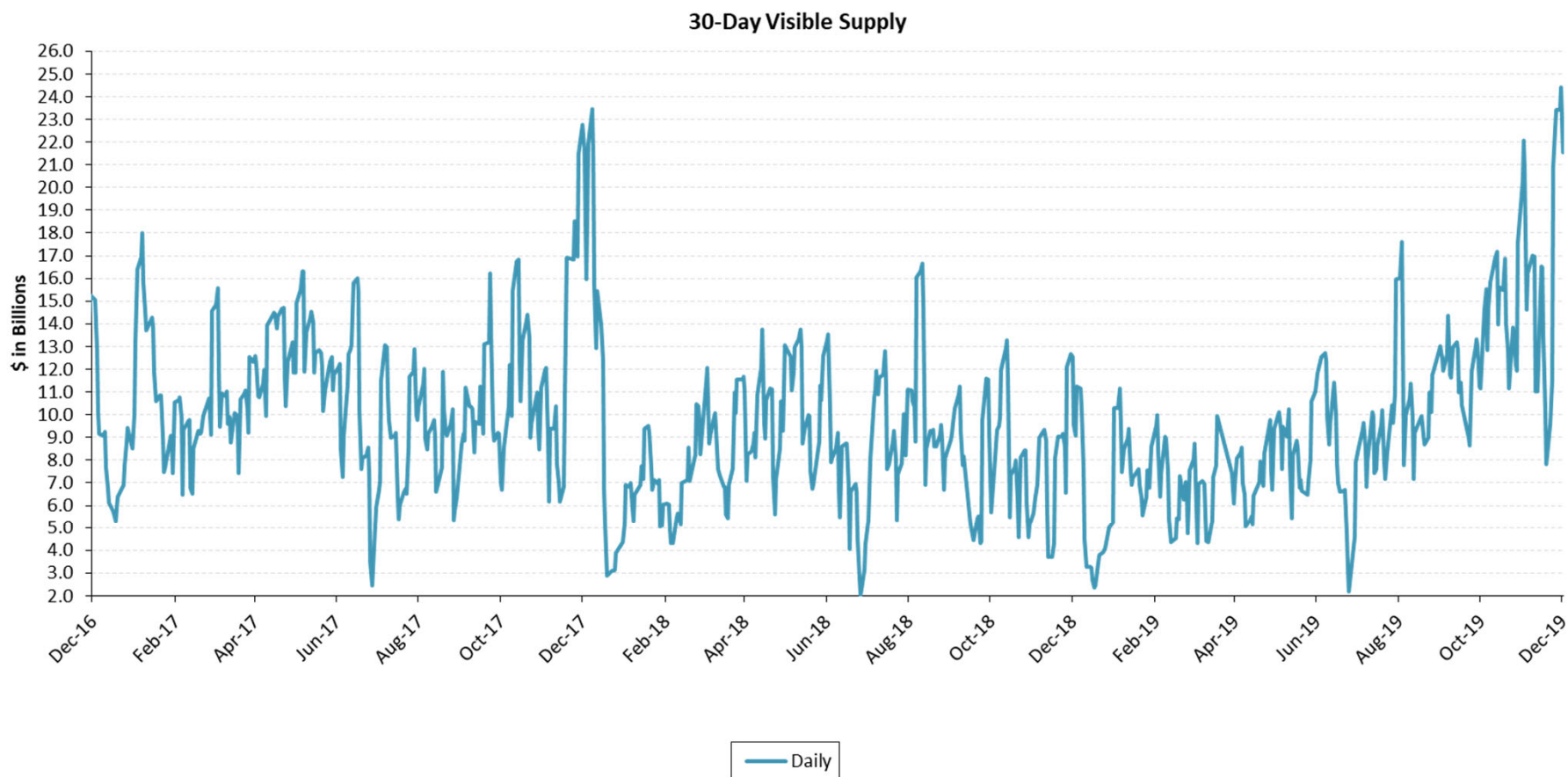
Interest Rate Snapshot

Term	12/10/19	8/27/19	11/9/18
5 year MMD	1.12%	1.01%	2.33%
10 year MMD	1.46%	1.23%	2.75%
15 year MMD	1.69%	1.48%	3.05%
20 year MMD	1.87%	1.68%	3.28%

After peaking in early-November, 2018, rates declined across all maturities in 2019, establishing the low for the year on August 27. Rates are currently up modestly from these lows, and subject to continuing volatility from economic data and news flow.

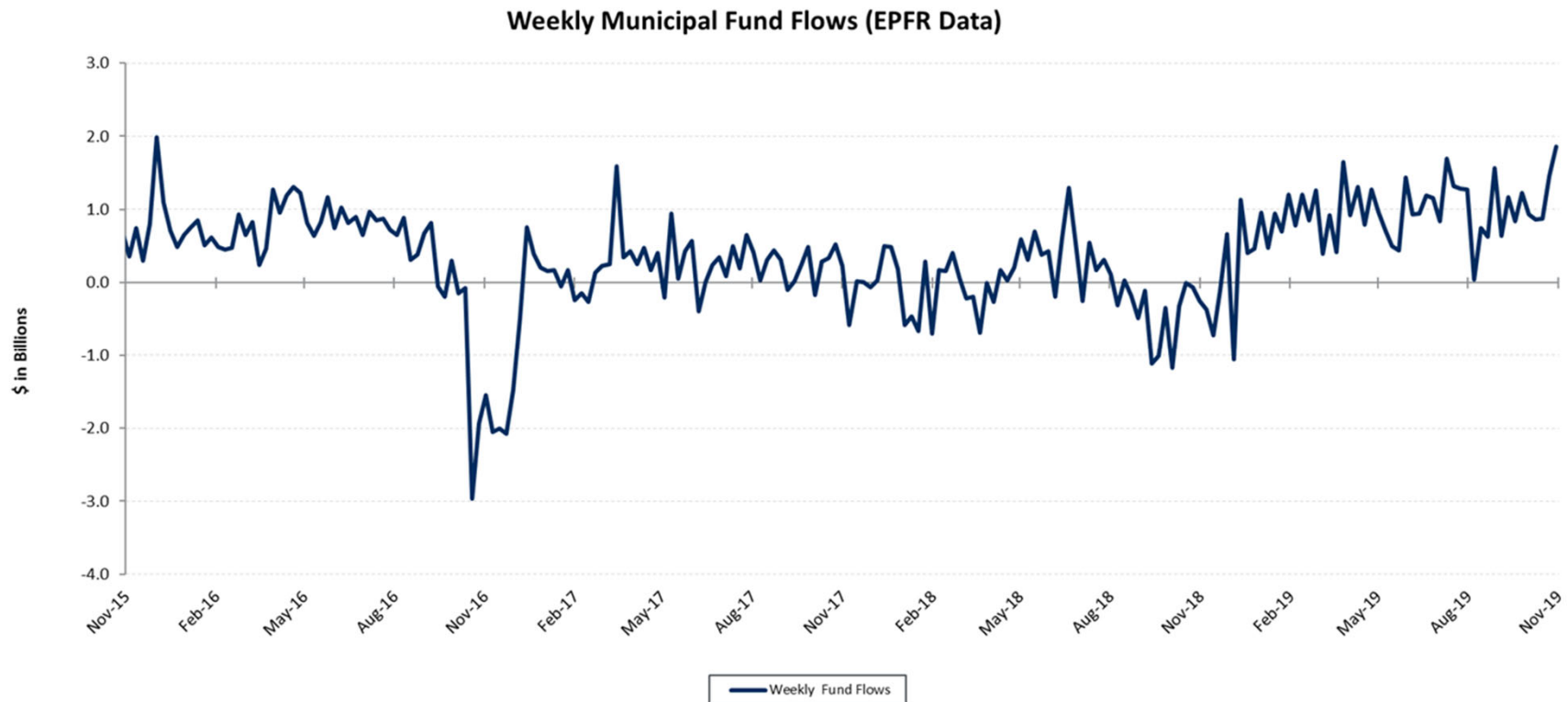


Other Municipal Bond Market Health Indicators – Visible Supply



With seasonal factors and historically low interest rates, municipal supply is presenting surging and above the highs previously seen just before the Tax Cut and Jobs Act of 2017 was set to be implemented. We would expect supply to abate somewhat to start 2020, but there are a significant amount of bond refundings that are close to being refundable that may provide additional supply into the market.

Other Municipal Bond Market Health Indicators – Fund Flow



Municipal bond fund flows continue to be positive throughout the year, currently at +\$1.9 billion for the current week, a new high for 2019. Generally, fund flows are positive to begin the new year.

Debt Limits

The District has two debt limits that are used to determine the authority to issue debt:

1. Non-referendum debt. Calculated as 0.575% of current year EAV as the maximum value, less any outstanding non referendum bonds, the value of this calculation increases as debt is paid and as the districts property valuation increases, and declines when non referendum debt is issued and/or property valuation decreases.
2. Statutory total debt. Calculated as 2.875% of current year EAV as the maximum value, less any outstanding debt, the value of this calculation increases as debt is paid and as the districts property valuation increases, and declines when non referendum debt is issued and/or property valuation decreases.

Legal Debt Margin Calculation	Total Debt	Non-Referendum 0.575% of EAV	Statutory Debt Limit 2.875% of EAV
Levy Year 2018 EAV: \$903,764,241		\$ 5,196,644	\$ 25,983,222
Less: Outstanding G.O. Debt:			
G.O. LT Park Ref. Bonds, Series 2010	\$ 125,000	\$ 125,000	125,000
G.O. Park Refunding Bonds, Series 2015	5,550,000	-	5,550,000
Total Applicable Debt:	\$ 5,675,000	\$ 125,000	\$ 5,675,000
Legal Debt Margin:		\$ 5,071,644	\$ 20,308,222

Debt Service Extension Base

The District has a further limitation when it considers the issuance of non referendum debt – the amount it can levy is limited by Property Tax Extension Limitation Law (“PTELL” or “Tax Caps”). This amount is called the Debt Service Extension Base, or “DSEB”.

The DSEB:

1. Is a measure of the amount of non referendum bonded debt service that can be extended by the district in any one levy year. This amount was originally determined as the amount of non referendum bond debt service was extended in levy year 1994, adjusted annually by the change in CPI since levy year 2009.

The amount of the district’s Debt Service Extension Base (“DSEB”) is shown below:

Levy Year	Original Base	CPI % Growth	\$ Growth	New Base
2009	\$ 228,710	0.10%	\$ 229	\$ 228,938
2010	228,938	2.70%	6,181	235,120
2011	235,120	1.50%	3,527	238,646
2012	238,646	3.00%	7,159	245,806
2013	245,806	1.70%	4,179	249,984
2014	249,984	1.50%	3,750	253,734
2015	253,734	0.80%	2,030	255,764
2016	255,764	0.70%	1,790	257,554
2017	257,554	2.10%	5,409	262,963
2018	262,963	2.10%	5,522	268,485
2019	268,485	1.90%	5,101	273,586

DSEB values for levy year 2020 will be known once CPI for 2019 is announced on January 14, 2020.

We will use a rate of 1.8% for levy year 2020 when producing the balance of this report, and assume a static CPI thereafter.

Debt Service Extension Base Availability

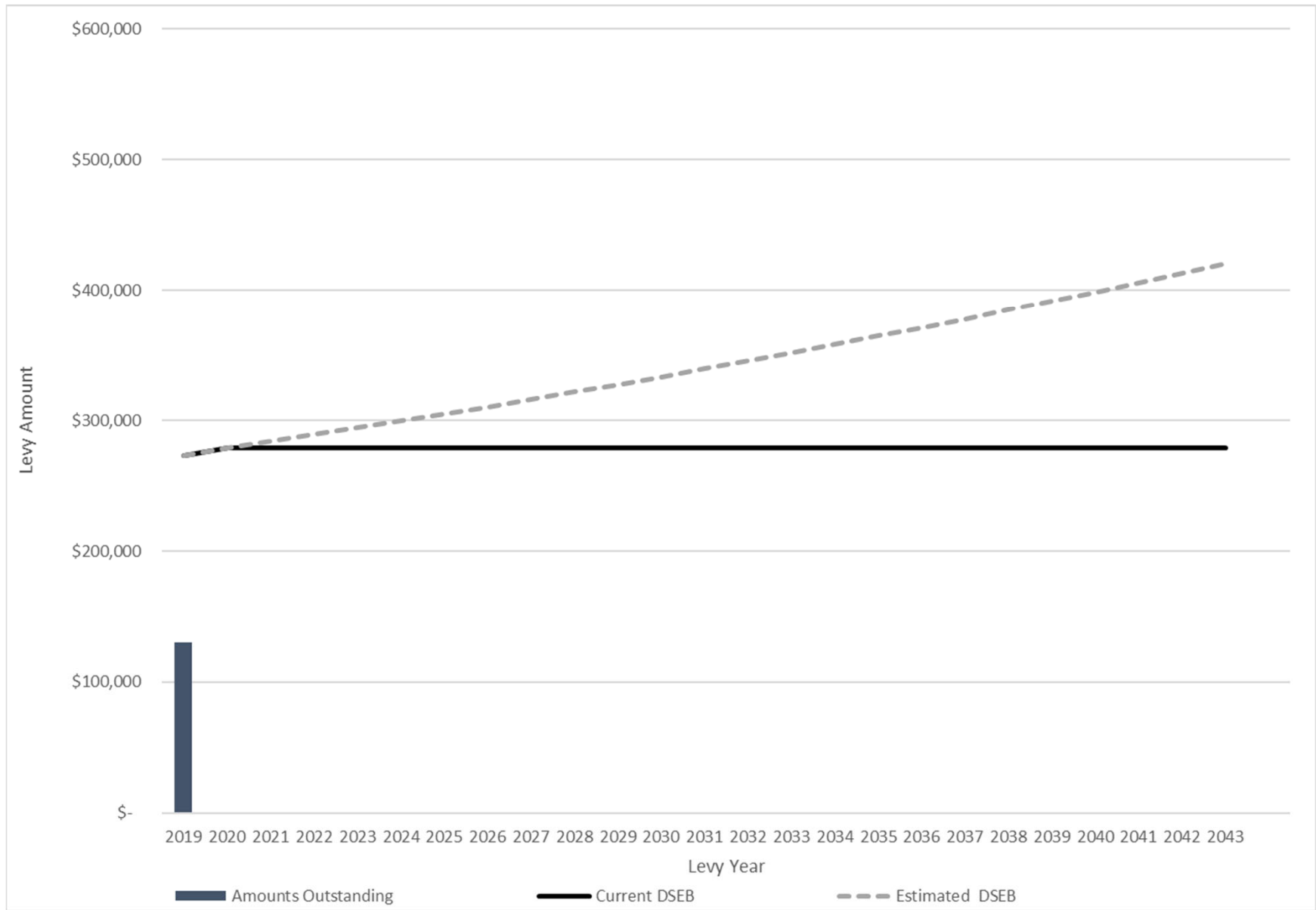
Levy Year	Estimated DSEB	Amounts Outstanding	DSEB Headroom
2019	\$ 273,586	\$ 130,000	\$ 143,586
2020	279,058	-	279,058
2021	279,058	-	279,058
2022	279,058	-	279,058
2023	279,058	-	279,058
2024	279,058	-	279,058
2025	279,058	-	279,058
2026	279,058	-	279,058
2027	279,058	-	279,058
2028	279,058	-	279,058
2029	279,058	-	279,058
2030	279,058	-	279,058
2031	279,058	-	279,058
2032	279,058	-	279,058
2033	279,058	-	279,058
2034	279,058	-	279,058
2035	279,058	-	279,058
2036	279,058	-	279,058
2037	279,058	-	279,058
2038	279,058	-	279,058
2039	279,058	-	279,058
2040	279,058	-	279,058
2041	279,058	-	279,058
2042	279,058	-	279,058
2043	279,058	-	279,058
Totals	\$ 6,970,971	\$ 130,000	\$ 6,840,971

The district has determined to manage its debt service to a static figure that equals its DSEB for levy year 2020, currently estimated at \$279,058 if CPI were to be final at 2.0% for calendar year 2019. CPI for calendar year 2019 (levy year 2020) will be announced on January 14, 2020.

By not “anticipating” future CPI into its future debt service obligation the district will not have debt service exposure in the event that property taxes are frozen or CPI is experienced at a lower-than-expected rate.

** since 1994, the average CPI is 2.2%; the average over the past ten years is 1.8%, while the past five years average is 1.5%.*

Debt Service Extension Base Availability



How Much in Bonds Could the District Issue?

The district is guided by three restrictions:

- the amount of non referendum debt limit allowed (currently \$5.07 million)
 - the amount of debt service allowed to be levied via tax caps (self-restricted at ~\$280,000 annually)
 - the duration of the financing (25 years is the maximum – 20 years selected)
-

As shown on the following page, the district could receive approximately **\$4.125MM** of Limited Park Bonds, retired over **20 years** at **2.67% average yield**.

- difference between a Aaa-rated and Aa1 rated bond is approximately .08%, or ~\$42,112 over the term assuming a \$4.125MM borrowing over 20 years as shown herein.

Estimated Capital Expenditures – Coming 3 -5 Years

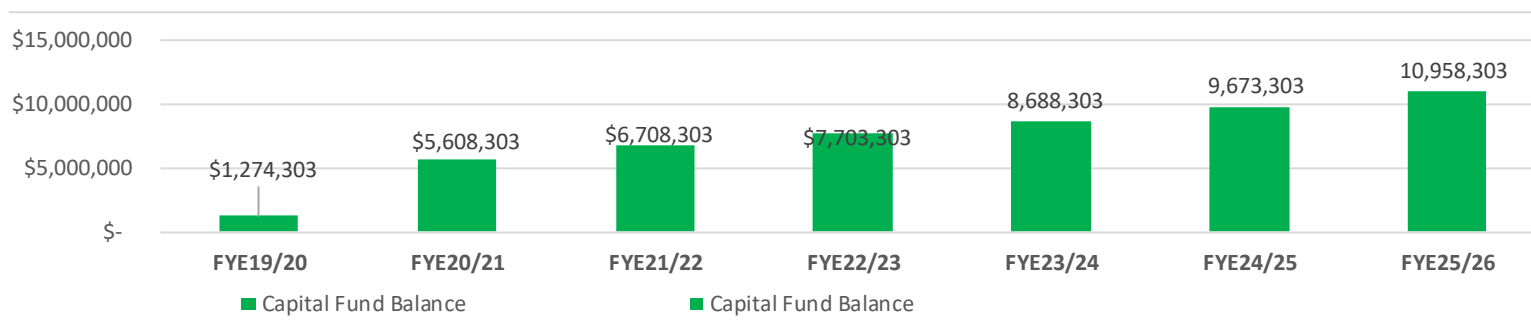
ESTIMATED PROJECTS IN COMING 3-5 YEARS:

<u>Estimated Amount</u>	<u>Project</u>
\$ 3,800,000	Watts Center Improvements
3,000,000	Park Maintenance Facility
70,000	Shelton Pathway
200,000	Secret Garden
225,000	Milton Park Playground
225,000	Lakefront Park Playground
325,000	Friends Playground-Phase 2
200,000	Veterans Memorial
150,000	Lakefront Tennis Court
1,250,000	Lakefront Path Park Improvements
265,000	Bluff/Beach Surface Water Management
TBD	Pier Deck Replacement
300,000	Kalk Park Drainage
800,000	West Baseball Field
400,000	Sports Fields-Watts Park
125,000	Lighted Tennis Court
1,200,000	Takiff Flat Roof Replacement
TBD	North Field Athletic Field
<u>TBD</u>	Bicycle/Modular System
\$ 12,535,000	Total Estimated Project Cost, 3-5 years

Capital Expenditure Sources and Uses of Funds

Inflows	FYE19/20	FYE20/21	FYE21/22	FYE22/23	FYE23/24	FYE24/25	FYE25/26
Beginning Balance	\$ 1,397,893	\$ 1,274,303	\$ 5,608,303	\$ 6,708,303	\$ 7,703,303	\$ 8,688,303	\$ 9,673,303
ADA Levies	125,000	75,000	175,000	175,000	175,000	175,000	175,000
Rec & Corp Funds	1,000,000	1,500,000	800,000	800,000	800,000	800,000	800,000
Donation - Duke Playground	100,000	100,000	100,000	-	-	-	300,000
Sale of Linden House	-	456,000	-	-	-	-	-
Grants - IDNR, CMAP	-	867,000					
Other Revenues	59,000	35,000	25,000	20,000	10,000	10,000	10,000
Bond Issuance	-	4,125,000	-	-	-	-	-
Total Inflows	\$ 2,681,893	\$ 7,158,000	\$ 1,100,000	\$ 995,000	\$ 985,000	\$ 985,000	\$ 1,285,000
Outflows	FYE19/20	FYE20/21	FYE21/22	FYE22/23	FYE23/24	FYE24/25	FYE25/26
Projects	1,407,590	2,824,000	TBD (1)	TBD	TBD	TBD	TBD
Capital Fund Balance	\$ 1,274,303	\$ 5,608,303	\$ 6,708,303	\$ 7,703,303	\$ 8,688,303	\$ 9,673,303	\$ 10,958,303

(1) Potential Watts / PARC Grant Project



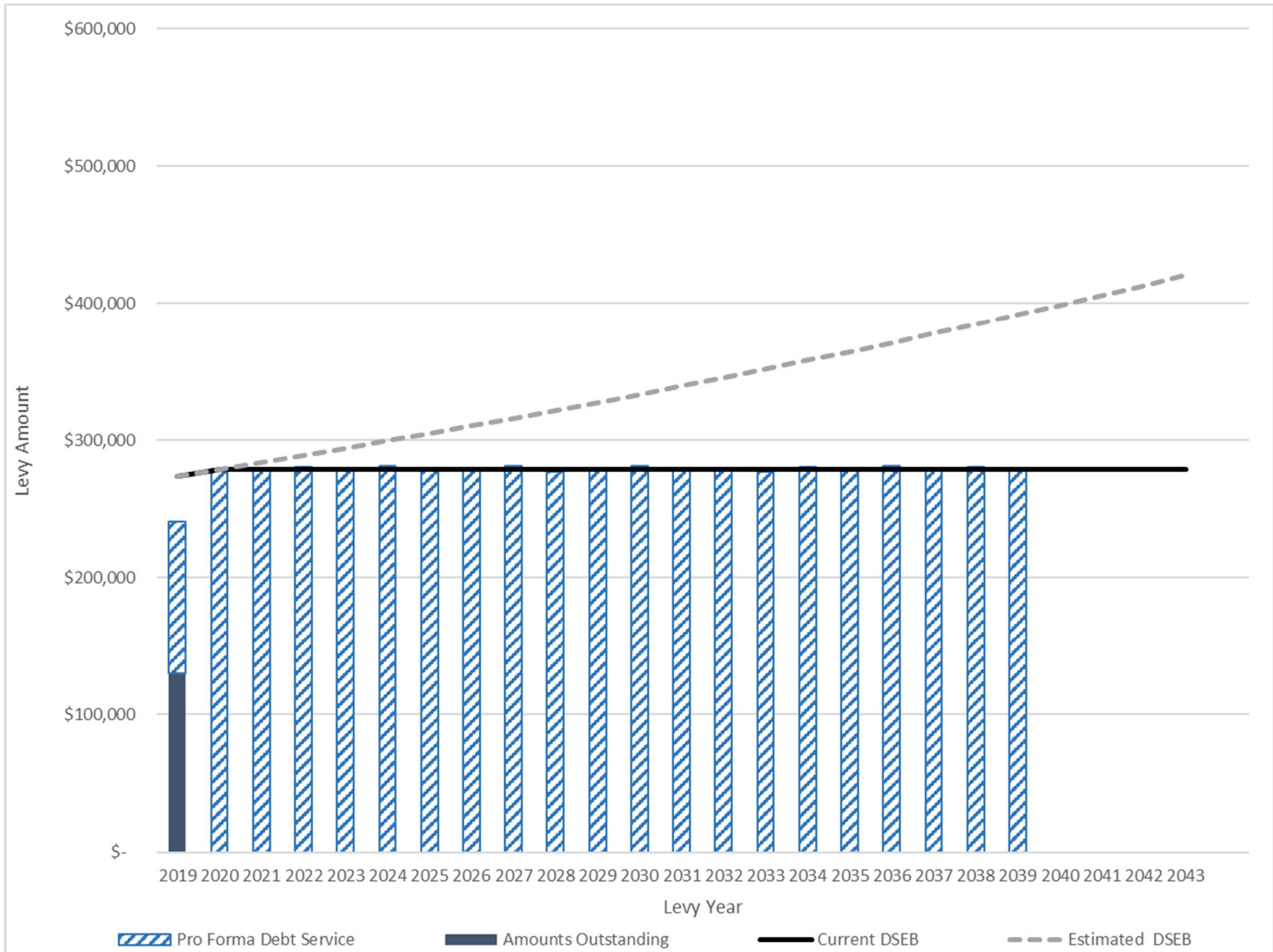
How Much Could the District Issue – Static DSEB - \$4.125MM

Levy Year	Current DSEB	Amounts Outstanding	DSEB Headroom	Pro Forma Debt Service	Less: Amounts paid District Funds	Remaining DSEB Headroom
2019	\$ 273,586	\$ 130,000	\$ 143,586	\$ 110,731	\$ (110,731)	\$ 143,586
2020	279,058	-	279,058	279,300	-	(242)
2021	279,058	-	279,058	277,800	-	1,258
2022	279,058	-	279,058	281,050	-	(1,992)
2023	279,058	-	279,058	278,800	-	258
2024	279,058	-	279,058	281,300	-	(2,242)
2025	279,058	-	279,058	278,300	-	758
2026	279,058	-	279,058	280,050	-	(992)
2027	279,058	-	279,058	281,300	-	(2,242)
2028	279,058	-	279,058	277,050	-	2,008
2029	279,058	-	279,058	277,550	-	1,508
2030	279,058	-	279,058	281,550	-	(2,492)
2031	279,058	-	279,058	280,250	-	(1,192)
2032	279,058	-	279,058	278,800	-	258
2033	279,058	-	279,058	277,200	-	1,858
2034	279,058	-	279,058	280,450	-	(1,392)
2035	279,058	-	279,058	278,400	-	658
2036	279,058	-	279,058	281,200	-	(2,142)
2037	279,058	-	279,058	278,700	-	358
2038	279,058	-	279,058	281,050	-	(1,992)
2039	279,058	-	279,058	278,100	-	958
2040	279,058	-	279,058	-	-	279,058
2041	279,058	-	279,058	-	-	279,058
2042	279,058	-	279,058	-	-	279,058
2043	279,058	-	279,058	-	-	279,058
Totals	\$ 6,970,971	\$ 130,000	\$ 6,840,971	\$ 5,698,931	\$ (110,731)	\$ 1,252,771

A \$4.125MM issue at 2.67% structured as shown would provide the district **with no risk** that future CPI would be insufficient in order to levy the amounts needed to make debt service payments.

Note that rates are shown as of December 10, 2019 and subject to change; perhaps materially.

How Much Could the District Issue – Static CPI - \$4.125MM



How Much Could the District Issue – Est. CPI - \$4.125MM

Levy Year	Estimated DSEB	Amounts Outstanding	DSEB Headroom	Pro Forma Debt Service	Less: Amounts paid District Funds	Remaining DSEB Headroom
2019	\$ 273,586	\$ 130,000	\$ 143,586	\$ 110,731	\$ (110,731)	\$ 143,586
2020	279,300	-	279,300	279,300	-	-
2021	284,886	-	284,886	277,800	-	7,086
2022	290,584	-	290,584	281,050	-	9,534
2023	296,395	-	296,395	278,800	-	17,595
2024	302,323	-	302,323	281,300	-	21,023
2025	308,370	-	308,370	278,300	-	30,070
2026	314,537	-	314,537	280,050	-	34,487
2027	320,828	-	320,828	281,300	-	39,528
2028	327,244	-	327,244	277,050	-	50,194
2029	333,789	-	333,789	277,550	-	56,239
2030	340,465	-	340,465	281,550	-	58,915
2031	347,274	-	347,274	280,250	-	67,024
2032	354,220	-	354,220	278,800	-	75,420
2033	361,304	-	361,304	277,200	-	84,104
2034	368,530	-	368,530	280,450	-	88,080
2035	375,901	-	375,901	278,400	-	97,501
2036	383,419	-	383,419	281,200	-	102,219
2037	391,087	-	391,087	278,700	-	112,387
2038	398,909	-	398,909	281,050	-	117,859
2039	406,887	-	406,887	278,100	-	128,787
2040	415,025	-	415,025	-	-	415,025
2041	423,326	-	423,326	-	-	423,326
2042	431,792	-	431,792	-	-	431,792
2043	440,428	-	440,428	-	-	440,428
Totals	\$ 8,770,412	\$ 130,000	\$ 8,640,412	\$ 5,698,931	\$ (110,731)	\$ 3,052,212

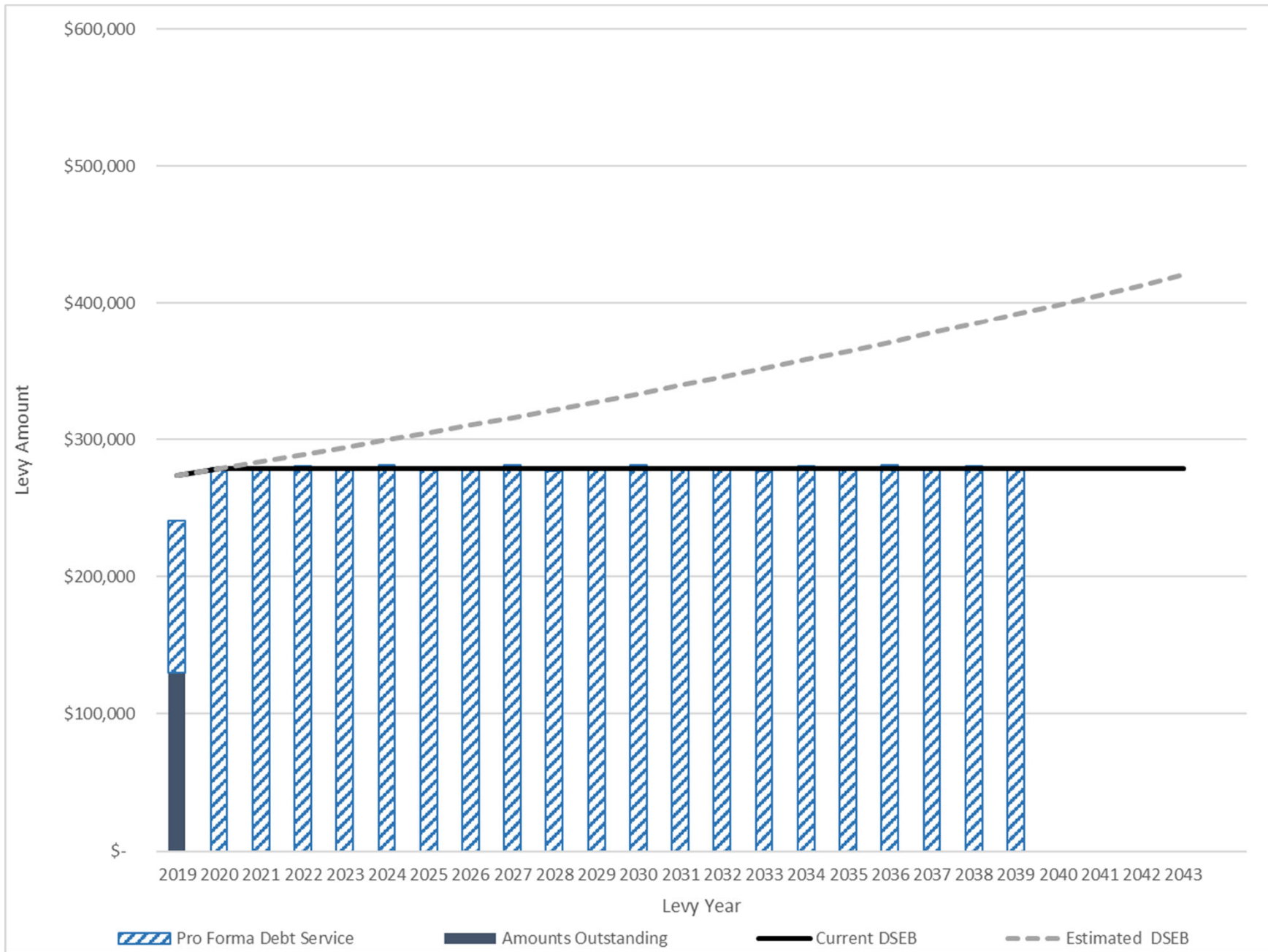
A \$4.125MM issue at 2.67% structured as shown would provide the district with no risk that future CPI would be insufficient in order to levy the amounts needed to make debt service payments.

Note that many of the future years have DSEB headroom, thereby allowing for future “mini-bond” issues.

Additional variability in the amount of Debt Service Extension Base headroom would result if the CPI rate was greater or lesser than the estimated rate shown here of 2.0% annually.

Note that rates are shown as of December 10, 2019 and subject to change; perhaps materially.

How Much Could the District Issue – Est. CPI - \$4.125MM



Sources and Uses of Funds

Option A

If district capitalizes funds from **bond issue** to make December 1, 2020 payment

Sources of Funds	2020 Limited	
	Park Bonds	Total
Par Value, Bonds	\$ 4,020,000	\$4,020,000
Reoffering Premium or (Discount)	288,367	288,367
Funds from Glencoe PD	-	-
Totals	\$ 4,308,367	\$4,308,367

Uses of Funds	2020 Limited	
	Park Bonds	Total
Deposit to Capital Project Account	\$ 4,124,161	\$4,124,161
Bond and Disclosure Counsel fee	30,000	30,000
Underwriting fee	29,100	29,100
Bond rating fee	12,500	12,500
Other COI (CUSIP's, iPreo, misc.)	1,875	1,875
Capitalized Interest (Dec 1 '20 pymt)	110,731	110,731
Totals	\$ 4,308,367	\$4,308,367

Option B

If district capitalizes funds from **fund balance reserves*** to make December 1, 2020 payment

Sources of Funds	2020 Limited	
	Park Bonds	Total
Par Value, Bonds	\$ 4,020,000	\$4,020,000
Reoffering Premium or (Discount)	288,367	288,367
Funds from Glencoe PD	110,731	110,731
Totals	\$ 4,419,098	\$4,419,098

Uses of Funds	2020 Limited	
	Park Bonds	Total
Deposit to Capital Project Account	\$ 4,234,892	\$4,234,892
Bond and Disclosure Counsel fee	30,000	30,000
Underwriting fee	29,100	29,100
Bond rating fee	12,500	12,500
Other COI (CUSIP's, iPreo, misc.)	1,875	1,875
Capitalized Interest (Dec 1 '20 pymt)	110,731	110,731
Totals	\$ 4,419,098	\$4,419,098

* current balance in the bond & interest fund is \$392,000

Note that changes in both interest rates and CPI for calendar year 2019 may change the amount issued / advanced to the district.

Impact of Increased Non Referendum Bond Levy on Taxpayers

Levy Year	Series 2010	Series 2015	Series 2020	TOTAL	Bond & Interest Tax Rate	Property Tax \$800K Home	Yearly Change
	Debt Service	Debt Service	Debt Service	Debt Service			
2019	\$ 130,000	\$ 1,034,950	\$ -	\$ 1,164,950	\$ 0.1289	\$ 287	\$ (1)
2020	-	1,034,450	279,300	1,313,750	0.1454	324	37
2021	-	1,038,200	277,800	1,316,000	0.1456	325	1
2022	-	1,037,000	281,050	1,318,050	0.1458	325	1
2023	-	1,034,400	278,800	1,313,200	0.1453	324	(1)
2024	-	1,035,150	281,300	1,316,450	0.1457	325	1
2025	-	-	278,300	278,300	0.0308	69	(256)
2026	-	-	280,050	280,050	0.0310	69	0
2027	-	-	281,300	281,300	0.0311	69	0
2028	-	-	277,050	277,050	0.0307	68	(1)
2029	-	-	277,550	277,550	0.0307	68	0
2030	-	-	281,550	281,550	0.0312	69	1
2031	-	-	280,250	280,250	0.0310	69	(0)
2032	-	-	278,800	278,800	0.0308	69	(0)
2033	-	-	277,200	277,200	0.0307	68	(0)
2034	-	-	280,450	280,450	0.0310	69	1
2035	-	-	278,400	278,400	0.0308	69	(1)
2036	-	-	281,200	281,200	0.0311	69	1
2037	-	-	278,700	278,700	0.0308	69	(1)
2038	-	-	281,050	281,050	0.0311	69	1
2039	-	-	278,100	278,100	0.0308	69	(1)
Totals	\$ 130,000	\$ 6,214,150	\$ 5,588,200	\$ 11,932,350			

The approximate impact of higher tax levies by the district increasing its non referendum bond levies to the maximum allowed levy are as follows:

If accessed effective levy year 2020, an approximate \$37 increase to the average Glencoe homeowner (\$800,000 FMV home) in property taxes is associated with a non referendum bond levied to the full extent of its current Debt Service Extension Base.

“Loaded” Levy Impacts in Levy Year 2019/2020

Because the district does not wish to affect levy year 2019’s property tax extension for bonds and interest, if bonds are issued in March, 2020, the first periods bond and interest debt service amounts need to be considered:

- the longer period of time from issuance date to first levy is “loaded” because it extends beyond the traditional 9 - 12 months
- investors require that they receive their first coupon payment of interest not greater than 12 months from the issue date in order to bid efficiently
- The district could determine to take the following action in order to manage its property tax extension in levy year 2019
 - Capitalize nine months of interest expense (March, 2020 – December, 2020)
 - Make payment of interest due on December 20, 2020 from funds on hand (debt service fund)

Action		District makes payment from either capitalized interest or cash on hand	District makes payment from bond and interest taxes levied in LY2020	District makes payment from bond and interest taxes levied in LY2020
Date	Issue date of March 4, 2020	First interest payment date of December 1, 2020	Next interest payment date of June 1, 2021	First principal and interest payment date of December 1, 2021

Using a average coupon rate of 3.35% against a borrowing value of \$4.1MM. Because the district does not wish to impact levy year 2019, it would have either capitalized interest requirement or a payment of interest from district funds in the amount of ~\$110,000 for the period March 4, 2020 – December 1, 2020. Given the current balance of \$392,000 in the districts bond and interest fund, staff is recommending utilizing these funds to make payment of the initial interest amounts.

Draft Timetable of Events and Actions – Timetable A

Date	Bond Sale Timetable of Events
December 17, 2019	Board of Park Commissioner meeting to review bonding matters
December 18, 2019	Board of Park Commissioners President calls for Bond Issuance Notification Act (“BINA”) hearing under executive order
January 21, 2020	Board of Park Commissioners meeting with final plan of finance approved BINA Hearing conducted
January 22, 2020	Preliminary Official Statement completed
~January 30, 2020	Moody’s rating review conducted
February 7, 2020	Bond rating announced
February 18, 2020	Bond ordinance adopted
March 4, 2020	Closing on Bonds – proceeds advanced to District

The district may determine to accelerate slightly or defer issuance as it deems necessary.

Draft Timetable of Events and Actions – Timetable B

Date	Bond Sale Timetable of Events
December 17, 2019	Board of Park Commissioner meeting to review bonding matters
December 18, 2019	Board of Park Commissioners President calls for Bond Issuance Notification Act (“BINA”) hearing under executive order
January 21, 2020	Board of Park Commissioners meeting with final plan of finance approved BINA Hearing conducted
January 22, 2020	Preliminary Official Statement completed
~January 30, 2020	Moody’s rating review conducted
February 7, 2020	Bond rating announced
May 12, 2020	Bond ordinance adopted
June 4, 2020	Closing on Bonds – proceeds advanced to District

This timetable reduces the “loaded levy” approach and would no longer require the utilization of fund balance draws or capitalized interest.

Sources and Uses of Funds - Timetable B

Sources of Funds	2020 Limited	
	Park Bonds	Total
Par Value, Bonds	\$ 3,950,000	\$3,950,000
Reoffering Premium or (Discount)	273,574	273,574
Funds from Glencoe PD	-	-
Totals	\$ 4,223,574	\$4,223,574

Uses of Funds	2020 Limited	
	Park Bonds	Total
Deposit to Capital Project Account	\$ 4,150,099	\$4,150,099
Bond and Disclosure Counsel fee	30,000	30,000
Underwriting fee	29,100	29,100
Bond rating fee	12,500	12,500
Other COI (CUSIP's, iPreo, misc.)	1,875	1,875
Capitalized Interest (Dec 1 '20 pymt)	-	-
Totals	\$ 4,223,574	\$4,223,574

Note that changes in both interest rates and CPI for calendar year 2019 may change the amount issued / advanced to the district.

Disclaimer

Piper Jaffray is providing the information contained herein for discussion purposes only in anticipation of being engaged to serve as underwriter or placement agent on a future transaction and not as a financial advisor or municipal advisor. In providing the information contained herein, Piper Jaffray is not recommending an action to you and the information provided herein is not intended to be and should not be construed as a “recommendation” or “advice” within the meaning of Section 15B of the Securities Exchange Act of 1934. Piper Jaffray is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Exchange Act or under any state law to you with respect to the information and material contained in this communication. As an underwriter or placement agent, Piper Jaffray’s primary role is to purchase or arrange for the placement of securities with a view to distribution in an arm’s-length commercial transaction, is acting for its own interests and has financial and other interests that differ from your interests. You should discuss any information and material contained in this communication with any and all internal or external advisors and experts that you deem appropriate before acting on this information or material.

The information contained herein may include hypothetical interest rates or interest rate savings for a potential refunding. Interest rates used herein take into consideration conditions in today’s market and other factual information such as credit rating, geographic location and market sector. Interest rates described herein should not be viewed as rates that Piper Jaffray expects to achieve for you should we be selected to act as your underwriter or placement agent. Information about interest rates and terms for SLGs is based on current publically available information and treasury or agency rates for open-market escrows are based on current market interest rates for these types of credits and should not be seen as costs or rates that Piper Jaffrey could achieve for you should we be selected to act as your underwriter or placement agent. More particularized information and analysis may be provided after you have engaged Piper Jaffray as an underwriter or placement agent or under certain other exceptions as describe in the Section 15B of the Exchange Act.

Appendix of Other Information

Definitions

Levy

Amount of property taxes requested by Glencoe Park District. This amount is limited by the Property Tax Extension Limitation Law (“PTELL” or “Tax Caps”), and is further limited by certain maximum tax rates produced by the levy request.

Tax Rate

The amount of taxing rate per one thousand dollars of equalized assessed valuation.

Equalized Assessed Valuation

The amount that each property in the entire District is valued at after applying several factors.

Unlimited Tax Bonds

Bonds that are approved at referendum that are unlimited as to rate and amount.

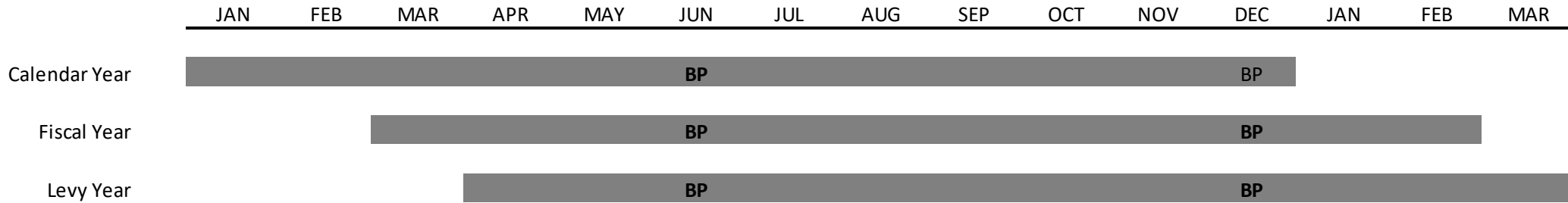
Limited Tax Bonds

Bonds that are issued subject to certain issuance restrictions, and are unlimited as to rate, but limited as to amount. Can be issued only after having first conducting Bond Issuance Notification Act (“BINA”) hearing.

Bond Issuance Notification Act (“BINA”)

A hearing that must be conducted prior to the issuance of certain type of bonds, including Limited Tax Bonds.

Calendar Year / Fiscal Year / Levy Year



Calendar years do not sync up to the district's fiscal year or levy year, a usual and customary practice for units of government.

When we reference discussion about bond payments, we generally refer to obligations as occurring in the district's levy year.

BP = Bond Payments

The District is required to file its levy for property taxes by the 4th Tuesday in December (it typically receives approval and files in November)

For bonds and interest levies, the deadline to file is the following February 27

Current Debt Outstanding and Bond Rating

The District has two bonds currently outstanding, as follows:

Bond Series	Original Amount	Outstanding Amount	Final Maturity Date	Notes
2010	\$1,080,000	\$125,000	12/1/2020	Refunded original issuance from 2000; non callable
2015	8,220,000	5,550,000	12/1/2025	Refunded in 2015; original issuance of \$13,775,000 approved via referendum in 2006; callable 12/1/22
Totals	\$9,300,000	\$5,675,000		

Glencoe Park District's bonds are currently rated Aaa by Moody's Investors Service, the highest rating available, and have risen by three notches since 2006.

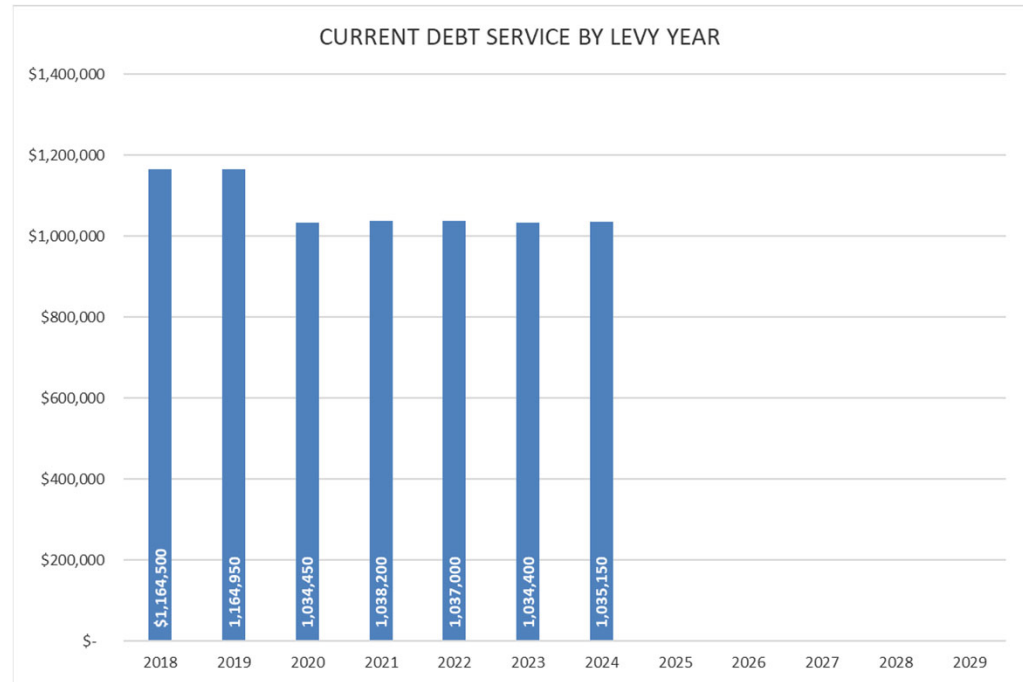


Total Existing Debt Structure and Characteristics

CURRENT TOTAL BONDED DEBT SERVICE BY SERIES

Levy Year	Series 2010 Debt Service	Series 2015 Debt Service	TOTAL Debt Service	Yearly Change
2018	\$ 129,800	\$ 1,034,700	\$ 1,164,500	\$ -
2019	130,000	1,034,950	1,164,950	450
2020	-	1,034,450	1,034,450	(130,500)
2021	-	1,038,200	1,038,200	3,750
2022	-	1,037,000	1,037,000	(1,200)
2023	-	1,034,400	1,034,400	(2,600)
2024	-	1,035,150	1,035,150	750
2025	-	-	-	(1,035,150)
2026	-	-	-	-
2027	-	-	-	-
2028	-	-	-	-
2029	-	-	-	-
Totals	\$ 259,800	\$ 7,248,850	\$ 7,508,650	

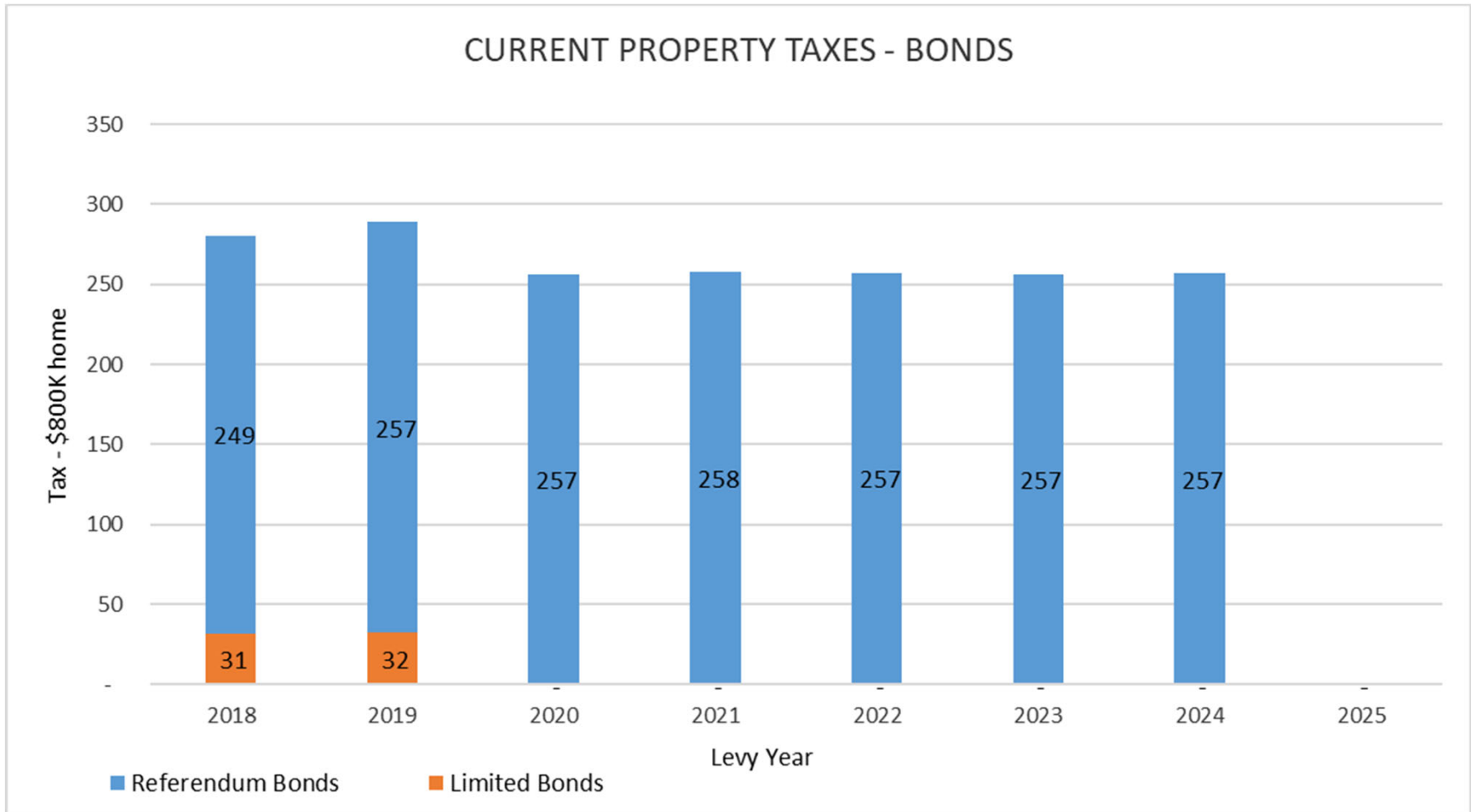
CURRENT DEBT SERVICE BY LEVY YEAR



The district's debt is currently scheduled to be retired over a very short period of six (6) years, and is structured to result in largely level overall debt service payments.

There currently are no debt service savings available by refunding the balance of the Series 2015 Bonds, due mainly to the taxable nature of any refunding that would need to occur prior to September, 2022.

Total Existing Debt Structure – Taxpayer Perspective



Shown to the left is an approximate value of the property taxes associated with the district's bonds as currently structured. Note the dramatic drop off once the referendum bonds are fully retired in levy year 2024.

Refundings in the Wake of the Tax Cut and Jobs Act of 2017

The Tax Cut and Jobs Act of 2017 provided for certain changes in the municipal bond market, including:

- Elimination of advance refundings on a tax exempt basis
 - Prior to 2018, an issuer had the right to Advance Refund bonds once on a tax exempt basis
 - Beginning with 2018, an issuer may refund debt on a taxable basis at any time, or may issue tax exempt current refunding bonds if within 90 days of the call date

Vocabulary

Advance refunding:
a refunding occurring more than
90 days from call date

Current refunding:
a refunding occurring less than
90 days from call date

Call Dates on Existing Bonds

Bond Series	Date First Callable	Date can be refunded on tax-exempt basis
2010	none	none
2015	12/1/2022	9/3/2022; and any date thereafter

VIII. Action Item A

Approval of update on Smoking Ordinance to include e-cigarettes and chewing tobacco

Glencoe Park District
December 2019 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Update on Smoking Ordinance to include e-cigarettes and chewing tobacco
DATE: December 11, 2019

With the passage of legalized marijuana, I thought it was a perfect time to take a look at our smoking ordinance and bring it up to date. Legally, marijuana cannot be smoked or digested in our parks, but I wanted to update our ordinance to reflect that. In addition, I think we should add no smoking to our playgrounds and athletic fields and have the ability to add no smoking signs to a park that we may have an event in.

Excerpt from Conduct Ordinance 700...

Current

Section 2.39 Smoking

Smoking or any use of a tobacco product is prohibited in all District buildings and vehicles. Smoking is also prohibited at Glencoe Beach, in all wooded areas on District property, and within fifteen (15) feet of any entrance, exit, window that opens, or ventilation intake of any District building.

Proposed

Section 2.39 Smoking, E-Cigarettes, Chewing Tobacco, and Marijuana

Smoking, e-cigarettes, chewing tobacco, or any form of tobacco or marijuana is prohibited in all District buildings, vehicles, playgrounds, athletic fields, Glencoe Beach or wooded area on District property, and within (15) feet of any entrance, exit, window that opens, or ventilation intake of any District building or upon any District property which is posted as a non-smoking area and/or non-chewing area. Use of marijuana in all forms is prohibited on all Park District properties and facilities.

For purposes of this section, “smoking” shall mean the carrying, lighting, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, vapors, or any other lighted smoking equipment, the carrying of lighted cigarettes, electronic cigarettes, cigars or pipes, or the intentional and direct inhalation of smoke from these objects.

VIII. Action Item B

**Approval of PARC Grant Resolution of
Authorization**

Glencoe Park District
December 2019 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: IDNR Resolution of Authorization PARC Grant Application
DATE: December 9, 2019

To complete the Park and Recreational Facility Construction (PARC) Grant Application for the Watts Recreational Center renovation project, a Resolution of Authorization must be adopted by the Park Board.

In fall of 2019, a site master planning process was conducted for the Watts Recreational Center to identify required repairs and design new improvements for the facility. The process consisted of a series of public meetings with the residents and Board.

A site plan recommendation was presented and discussed at the Committee of the Whole Meeting on December 3, 2019 at 7:00pm at the Takiff Center. Based on Board consensus at the meeting, President Brooks directed staff to move forward in developing the renovation plan based on the design presented.

Staff would like to apply for an Illinois Department of Natural Resources Park and Recreational Facility Construction (PARC) Grant Application for the Watts Recreational Center renovation project. The grant would fund activation of the existing second floor program space, an expansion of the program space, interior renovation, elevator construction, and ADA upgrades. For the purposes of the grant application, the project scope would be as presented at the December 3, 2019 Committee of the Whole meeting.

The project will be titled "Watts Renovation." Potential funding sources are the Park District's Master Plan Capital Projects Fund, private donations, non-referendum bonding and the PARC Grant Program.

Recommended Motion:

Staff recommends that the Board adopt the Resolution of Authorization for the State of Illinois Department of Natural Resources Park and Recreational Facility Construction (PARC) Grant Application for the Watts Recreational Center renovation project with the scope as presented in the December 3, 2019 Committee of the Whole meeting, and authorize Executive Director Sheppard to sign the grant application.

1. Project Sponsor: Glencoe Park District

2. Project Title: Watts Renovation

The Glencoe Park District hereby certifies and acknowledges that it has 100% of the funds
(local project sponsor)

necessary to complete the pending PARC project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR indoor or outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

ALL Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the Final Billing reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The Glencoe Park District further acknowledges and certifies that it will comply with
(local project sponsor)

all terms, conditions and regulations of 1) the Park and Recreational Facility Construction Grant Program (PARC) (17 IL Adm. Code 3070) 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with PARC assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public indoor or outdoor recreation purposes in accordance with the PARC programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the Glencoe Park District certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Glencoe Park District at a legal meeting held on the 17th day of December, 2019.
(local project sponsor)

Lisa M. Brooks, President, Board of Park Commissioners, Glencoe Park District
(Authorized Signature and Title)

ATTESTED BY:
Lisa M. Sheppard, Executive Director/Secretary, Board of Park Commissioners,
(Name and Title) Glencoe Park District