



# MAY 2019 Board Report





**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Tuesday, May 21, 2019 - 7:00 PM  
Takiff Center - Community Hall**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items (pg. 4)
  - A. Minutes of April 16, 2019 Regular Board Meeting (pgs. 5-28)
  - B. Minutes of May 7, 2019 Committee of the Whole Meeting (pgs. 29-33)
  - C. Approval of the Bills (pgs. 34-51)
- IV. Matters from the Public
- V. Recognition of Retiring Commissioner
- VI. Approval of Commissioner Service Resolution No. 899 – Bob Kimble (pgs. 52-54)
- VII. Comments from Retiring Commissioner – Bob Kimble
- VIII. Recess
- IX. Oath of Office: Lisa Brooks, Michael Covey, and Dudley Onderdonk
- X. Election of President and Vice President
- XI. Appointment of Officers and Representatives
  - A. Treasurer
  - B. Attorney and Ethics Officer
  - C. Secretary
  - D. Glencoe Plan Commission
  - E. Freedom of Information Act Officers
  - F. Glencoe Sustainability Committee
- XII. Board Committee Appointments
  - A. Finance Committee of the Whole
  - B. Special Projects and Facilities Committee
  - C. Personnel and Policy Committee
- XIII. Board Advisory Group Chair Appointments
  - A. Glencoe Beach and Lakefront Advisory Group
  - B. Watts Advisory Group
  - C. Early Childhood Advisory Group
  - D. Northern Suburban Special Recreation Association Board Liaison
- XIV. Financial Report (pgs. 57-59)
- XV. Staff Reports
  - A. Business (pg. 61)
  - B. Recreation and Facilities (pgs. 62-66)
  - C. Parks and Maintenance (pgs. 67-68)
  - D. Marketing and Communications (pgs. 69-70)
  - E. Safety and Wellness Committee (pg. 71)

- XVI. Executive Director Report (pgs. 72-92)
- XVII. Action Items
  - A. Approval of Resolution No. 900 Bank Depository Relationship – BMO Harris Bank (pgs. 93-95)
  - B. Approval of Exterior Rehabilitation of Takiff Center and Watts Recreation Center Painting, Carpentry, and Roof Repair Bid (pgs. 96-99)
- XVIII. Other Business
- XIX. Executive Session
  - A. Personnel 5ILCS 120/2 (c)(1)
- XX. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: [lsheppard@glencoeParkDistrict.com](mailto:lsheppard@glencoeParkDistrict.com)

### III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
May 2019 Board Meeting

MINUTES OF APRIL 16, 2019 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Dudley Onderdonk, Treasurer  
Josh Lutton, Commissioner  
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Comm.  
Jenny Runkel, Administrative Assistant  
Adam Wohl, Takiff and Watts Facility Manager

Members of the public in attendance who signed in or spoke: Robert Ratz, Barbara Sideman, Ronnie Wachter, Nicole Zreczny, Simon Zreczny

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of March 19, 2019 Regular Board Meeting, Minutes of April 2, 2019 Special Projects and Facilities Committee Meeting, and Approval of the Bills. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: Barbara Sideman proposed that the Board take a step back from the Green Bay Trail and go back to the drawing board. The plan was created without heart and soul. The lack of attendance is a direct representation of bad communication. Trail upgrades behind Takiff would affect less people. These plans are a sellout.

Nicole Zreczny lives on Crescent next to the fitness machines and additional trail, which will cause a ruckus and be an intrusion. Fitness equipment is ugly, does not age well, and will not look good. This sounds like a sales pitch regurgitated to the community. The plan ruins the area and affects her quality of life.

Robert Ratz asked if the plan will affect his taxes to which President Brooks responded no, however the District would accept donations.

Approval of Resolution No. 897: Rogelio Aviles 10 Years' Service: President Brooks read the resolution and staff commented on Rogelio's service. Director Leiner commented how well-liked Rogelio is in the Early Learning Center and a vital staff member. A motion was made by Commissioner Lutton to approve Resolution No. 897:

Rogelio Aviles 10 Years' Service as presented. Commissioner Onderdonk seconded the motion which passed by unanimous voice vote. No further discussion ensued.

Public Hearing: 2019/2020 Budget and Appropriation Ordinance No. 898: The Budget and Appropriation Ordinance (BAO) No. 898 was reviewed by legal counsel and was put on display at the District Administrative Office for the required 30-day period. President Brooks declared the public hearing open to discuss the BAO and asked for a brief summary from staff. Director Mensinger stated that the BAO is based on the working budget approved by the Board at last month's Board meeting; the BAO is the legal document filed with the county. It specifies the working budget which staff is held accountable to and the appropriation is 10-20% over the working budget for unexpected situations, for example, expanding our ELC program mid-fiscal year. It represents an operating budget of just over \$10 million and a total budget of \$12.8 million. President Brooks invited the public to make comments or ask questions. There was no participation from the audience. President Brooks then declared the public hearing closed.

Approval of Ordinance No. 898: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2019: A motion was made by Commissioner Kimble to approve Ordinance No. 898: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2019 as presented. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks  
NAYS: None  
ABSENT: None  
The motion passed.

Financial Report: Director of Finance/Human Resources Mensinger stated we are one month into the fiscal year. Recreation programs are up over last year. Beach pass sales are weather dependent. It will be a good quarter way through the year before we can make determinations.

Presentation of the 2018-2019 Watts Recreation Center Report: Director Collins and Facility Manager Adam Wohl, presented the Watts report attached to these minutes. Questions from the Board were answered and comments noted for the next season. Adam will provide resident versus nonresident pass data per President Brooks request.

Staff Reports: Staff shared additional information not included in their Board Reports.

Director Mensinger shared that the business department is getting ready for auditor field work the week of April 29. Lorise Weil, our registration/customer service manager is retiring the end of June after 15 years. Lauren Kinsey will be promoted to her position, Jill Siragusa promoted to Lauren's full time position, and a new part-time staff member hired. Lorise's retirement party is June 20.

Director Collins stated that staff are prepping the beach. The boathouse opens May 11. Beach and Boating Facility Manager Walker is now a powerboating instructor. The beach house opens May 25; hiring is in progress with a very competitive market for lifeguards and overall in good shape. Early Learning Center and Children's Circle enrollment is ongoing. All Children's Circle participants say they are coming back next year with long wait lists. Camp enrollment revenue is strong compared to this time last year. Hundreds of residents and dogs participated at the Egg Hunt on Saturday for a great event.

Director Leiner shared that baseball, soccer, and tennis are up and running. Staff were busy making pier repairs, the first prescribed burn at Everly Sanctuary at the end of March. Staff made repairs at Milton playground and installed the two slides, extending the life of the playground in the short-term. Pier issues were reviewed, damage this year was due to ice. It is the second longest pier after Navy Pier, the length creates issues on Lake Michigan as well as high water levels.

Superintendent Classen is wrapping up the next issues of Inside Glencoe and our summer mailer and then starting the fall brochure.

Safety and Wellness Committee Co-Chair Mensinger reported receiving a check from PDRMA for \$24,000 covering the environmental remediation because a very old underground storage tank in the parks department leaked.

Executive Director Report: Executive Director Sheppard shared that Glencoe Beach will be up and running and Matt Walker getting the powerboat instructor certification is a huge benefit to the District.

Sheppard thanked Director Leiner, Director Collins, and Athletics Manager Chris Pietrini for working hard with Glencoe Baseball Association in moving the season back and the parks team for going above and beyond for getting the fields up and running by opening day.

The all staff training for seasonal and part-time staff is on Thursday, May 30 from 6:30-8 PM. Today's Innovation Seminar with Barbara Heller was followed by a meeting mapping the Strategic Plan.

Teacher appreciation week is May 6-10 with a whole week of events to celebrate them.

The Committee of the Whole meeting on May 7 to discuss the next steps for a dog park and, hopefully, Tudor Court to discuss the ramifications of the Park District land easement request. Between the Park District, Village, and Writer's Theatre, we are looking for donors to improve the land created by removing the road. A master plan would be beneficial. Plans would come before the Park Board for approval.

Sheppard shared more information on the pilot sand program to be seen in spring of 2021. All information will be shared on our website. Commissioner Lutton indicated he reviewed all information in the links shared and indicated he is happy with the program.

Sheppard is going to Springfield later this month for legislative conference to advocate projects to our legislators as OSLAD grants were added back into the budget.

Action Items:

Approval of Altamanu contract for Old Green Bay Trail Linear Park Master Plan

Design: A motion was made by Commissioner Kimble to approve the Altamanu, Inc. agreement for the schematic design, design development, construction documents, and construction management support for the approved Phase 1 elements in the Old Green Bay Linear Park Plan for \$231,015, \$20,785 if projects 4, 5 & 6 proceed to construction, and permission for the Executive Director to execute the design alternate for Maple Hill Crossing if reimbursement by the Village of Glencoe is confirmed not to exceed \$29,785 as presented. Commissioner Boron seconded the motion.

In answer to a commissioner question, Sheppard stated the Village is paying for the design of the Maple Hill Crossing. If they decide to use Altamanu, we would enter into an agreement with the Village not to exceed \$29,785 or the Village can use their own firm.

Commissioner Boron commented that the information shared was helpful to see that Altamanu has their own engineers, what they hire out for, what they are doing, fees involved, and what they are paying subcontractors.

Sheppard added that this was the same contract shared with the Board last month with the change of the fitness/activity pods reduced from seven to four – the only change to the contract from last month's version.

Commissioner Kimble remarked that this was part of the process over years with multiple public meetings that this topic was discussed, that every commissioner has participated, made suggestions, and although we didn't always agree through the process it was a healthy discussion. It is important that people realize, based on what a couple people said here tonight, that none of the comments took us by surprise. The key thing is that it has always been part of the park district. We are not changing the green space, we are enhancing it. We are making the ability for people to get into the green space a little bit better and that is a big part of the project. Where there are play structures and things going in is where there already is a play structure, so it will benefit those that are taking advantage of the space without destroying the green space. And finally, even after taking action if we choose to as a Board, there are still several steps along the way before it actually gets done and the community has been informed every step of the way. If somebody has not been up until now, it has been an unwillingness, and I understand why someone wouldn't be that particularly interested because it's not part of their life and they've had the opportunity to find out through us and mailings that we've done, through all the articles in the various press between Pioneer Press and the Anchor etc. where most of us read extensively. The only reason I'm mentioning it like I said, is I think it really needs to be stated for the record over and over and over again as we take on processes like this.



Commissioner Boron stated (to Kimble) that was very well said. I think too that we have to remember that we had a lot of positive feedback on this project as well that wasn't represented tonight. And we have had negative feedback and changed things in the plan for that purpose. And I just want to clarify, Barbara is not a Glencoe resident, is that correct? Sheppard answered that is correct. She used to be but she is no longer a resident. Boron continued, not that it matters, but I just wanted to clarify that. Change is hard and we knew that going in. Nobody likes change and it is hard for people to imagine that it is not going to be a circus.

President Brooks added that the mandate to us to embark on a project like this was not coming from designers who came to us and suggested we do this. Quite a different process, it came from the community in the Master Plan and the community surveys we did.

Commissioner Lutton shared that (the community survey showed) trails were the single highest rated thing that they needed, wanted, and wanted to invest in.

President Brooks continued that the assessment of our park district property came with the recommendation that we make more of our passive land activated, which to me means very simply not just to look at, it is to use. Those are difficult concepts to understand especially when you enjoy the beautiful benefits of park land for years expanding your backyard. I firmly believe this project will make life even better for the people who live around there. I know it is going to be awhile until the project is done and they see that, but that's what I think.

There was no further discussion.

Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of the BauerLatoza Studio contract for architectural services for the Halfway House/Safran Beach House restoration and repairs: A motion was made by Commissioner Boron to approve the BauerLatoza Studio agreement for architectural services, specifically the development of the design and legal bid documents including construction management support for a total of \$29,500 as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of concept designs for Takiff Play Space: A motion was made by Commissioner Lutton to approve the Conceptual Designs of the Takiff Play Space with a

design, construction and equipment budget of \$875,000 as presented. Commissioner Kimble seconded the motion. Commissioner Boron asked if they do a play mound, she suggested they be creative like an animal shape. Sheppard responded if we stay within budget. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Annual Post-Issuance Tax Compliance Report: A motion was made by Commissioner Kimble to approve Post-Issuance Tax Compliance Report as presented. Commissioner Onderdonk seconded the motion. Director Mensinger explained, because our bonds are 501(c)3 bonds and we are a public building, we have to look at our contracts every year, review the spacing, and determine what is devoted to private use. GJK is 501(c)3, so are not part of it. There are certain exemptions every year for renters who use our building, we have converted a space to the fitness center that we run and have not contracted out to a private entity, and we expanded our daycare program. Hakafa is now using less rooms and space. The reality is that our percentage has decreased compared to last year. We have to do our due diligence and prove our building is for public use. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Kimble moved to adjourn the meeting at 8:07pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary

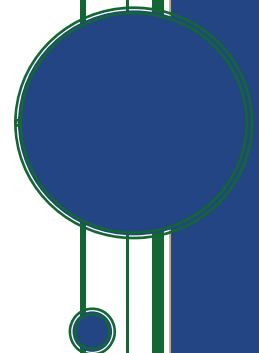


# WATTS RECREATION CENTER

*2018-19 Annual Report*

The following report outlines the operation of the Watts Recreation Center, a Glencoe Park District facility, during the 2018-19 Fiscal Year. The report reviews operations using historical data, financial and participation information, as well as participant feedback and review of operation procedures.

Bobby Collins, Director of Recreation and Facilities  
Adam Wohl, Takiff and Watts Facility Manager



# Watts Recreation Center

*2018-19 Annual Report*

## Table of Contents

Introduction .....	2
Facility Staffing & Training.....	2
Marketing & Promotion .....	3
Facility Upkeep and Improvements .....	5
On-Ice Programming .....	5
Public Skate & Open Hockey .....	7
Private Ice Rentals .....	8
Non-Ice Program Usage.....	9
Special Events .....	10
Patron and Participant Feedback .....	11
Budget & Future Planning .....	11
Appendix A: Weekly Rink Schedule .....	12
Appendix B: Rink Operational Data.....	15
Appendix C: Rink Pricing/Comparisons.....	16

## Introduction

This annual report is an overview of the facility, programming information, operations, and financial data for the Watts Recreation Center during the 2018-2019 fiscal year. The Watts Recreation Center is comprised of a programming room, recreation room, outdoor full ice rink, and outdoor studio ice rink. The facility offers additional amenities including skate rentals, skate sharpening, two locker rooms, basic pro shop items for sale, and vending machines.

## Facility Staffing and Training

The Watts Recreation Center is overseen by the full time Takiff and Watts facility manager, held by Adam Wohl for the 2018-19 season. Adam completed his second year of operating Watts. This position oversees the all-encompassing operations of the recreation facility. Additionally, assistant managers Ann Scheuer, Ashton Schardt, Peter McHugh, Doug Moline, Tom Cierniak, and Rick Tomei helped with private room rentals, ice rentals, and training.



Park maintenance staff also played a significant role in staffing the Watts Center. Our maintenance staff was responsible for ice maintenance Monday-Friday prior to opening. Members of the facilities staff also played a significant role in cleaning the facility and clearing snow in conjunction with part-time staff.

The Watts Ice Center is heavily dependent on part-time seasonal staff to operate the rink on nights and weekends. Part-time positions consist of cashiers, party attendants, skate guards, and assistant managers. Assistant managers are a key part-time position and were staffed on weekday afternoons, evenings, and on weekends to operate the Zamboni, oversee facility operations, respond in the event of an emergency or injury, follow cash handling procedures, oversee other part-time staff, and perform routine cleaning of the facility.

Preseason training sessions were held before the 2018-19 season for all staff working at the Watts Ice Center. This year each manager also received a compressive training to operate the Zamboni to ensure the ice was always in the best possible condition. Five sessions of training were held for all Zamboni Drivers. These were conducted by the full-time staff for part-time assistant managers. This training covered topics including Zamboni operation, facility cleaning, and ice maintenance expectations. Additionally, preseason training was held for each specific position at the rink including front desk staff and skate guards. Topics of these trainings included job specific duties, safety and risk management, RecTrac registration software training, and customer service.

## Marketing & Promotion

### Signage

With two screens at Watts to convey scheduling and pricing information, updating seasonal information is easy and environmentally friendly. Both TVs are integrated with REACH, which links to the RecTrac system and gives Watts a consistent look with the Takiff Center.



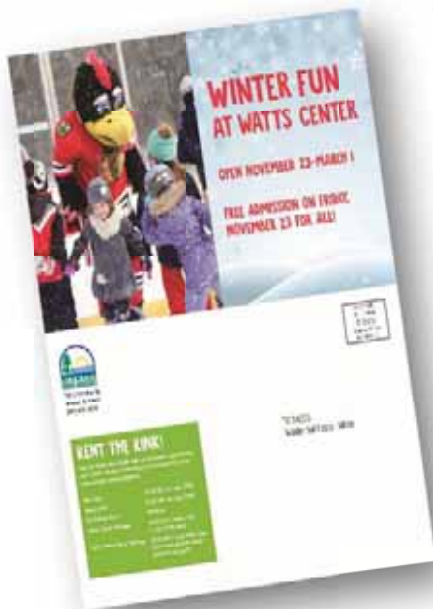
Safety signage was added and updated and more snap frames were installed throughout the facility to display photographs of participants. The snap frames allow the photos to be rotated out on a seasonal basis with pictures, promotional materials, and facility information.

### Promotion

Watts Ice Center marketing began with a preview in the fall guide, which included details on season passes, rink rentals, and classes. A 4-page direct mail piece was sent to all residents in late October, with further details on skating classes and hockey programs, as well as season passes and private rentals. This information was also included in the winter guide, which was sent to residents the week before Thanksgiving. Articles were also included in *Inside Glencoe*, which was sent to residents the first week of January.

To prepare for opening weekend, targeted email blasts, social media posts, and signs were created for Takiff Center and Watts Ice Center. This year, opening day was free for all residents and marketed with signs at the park, email blasts, flyers, and media releases.

Throughout the season, marketing staff and Watts's staff sent email blasts targeted to specific audiences to communicate season pass sales, ice rink rentals, skating/hockey classes, Teen Skate Night, winter break activities, as well as Watts Below Zero and the new Blackhawks Alumni Clinic.



Graphics for skating classes, rentals, and passes were included on the Glencoe Park District website and television screens. Information for the season was updated on the website to reflect special events, pricing, and rental possibilities.

In addition to the Park District's general presence on Facebook, Twitter, and Instagram, Watts Ice Center has a Facebook page. Information was shared on both the general social media pages, as well as the specific page, including short videos and photos. We also purchased ads on several seasonal landing pages for the Chicago North Shore Visitor's Bureau, directing interested people to our website, as well as in the New Trier Hockey seasonal guide.

In addition to boosted posts on social media, we ran a Google AdWords campaign, which shows an ad to people interested in ice skating within 6 miles of Watts.

Events were also shared on local media calendars, including the Glencoe Anchor, Glencoe News, and Chicago North Shore Visitors Bureau. Reporters also attended several special events (Opening Day, Watts Below Zero, Teen Skate Night, etc.).

The end of the season extension was communicated using the District's rainout line, which allows us to post messages quickly on the website and social media. It was also shared in an email blast to residents and in media articles.



## Facility Upkeep and Improvements

### **Facility Repairs**

This season, the Parks & Maintenance Department continued to place a strong emphasis on the appearance of the Watts facility. In an effort to make improvements to the Kid's Club entrance at Watts, an awning and new LED exterior light were installed as well as new exterior doors in the Kid's Club classroom. Finally, repairs were made to the adjacent asphalt pathway.

The interior of the facility received a paint job and the dasher boards repaired. The dasher boards have reached the end of their useful life; staff makes repairs with Bondo, plastic filler, and colored tape.

The exhaust chimney on the water heater in the Zamboni room required replacement this winter, it collapsed and vented exhaust fumes into the Zamboni room.

### **Refrigeration Repairs**

Multiple repairs were necessary to the refrigeration system to continue to operate the facility. Early in the season, repairs were made to the cooling tower, including installing a new float and valve kit. In addition, safety relief valves were rebuilt on the compressors.

By replacing these components, all three compressors continued to function throughout the entire season.

### **Facility Improvement**

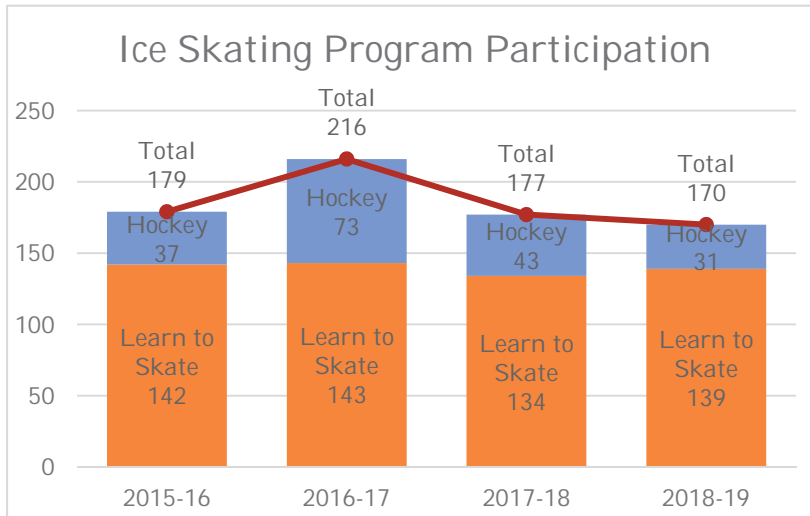
All four large rooftop heaters/air conditioners were replaced this season with no interruption in service to facility users. The previous units had reached the end of their useful life.

## On-Ice Programming

There is a wide variety of programming opportunities available both on and off the ice at the Watts Ice Center. On the ice, figure skating and hockey lessons are available for novice and intermediate youth skaters and hockey players as well as adults. The Watts skating program follows The United States Figure Skating Association (USFS) class offerings and curriculum. Watts Ice Center offers USFS levels for skaters ages 3-14 and adults. The programs range from introductory to intermediate skating experience. Classes are divided into progressive levels allowing children to learn the fundamentals of skating with peers who have similar skating abilities.







In the event that a group of skaters were unable to attend the lessons offered at their level, instructors and rink management provided a personal experience allowing them to set up a separate lesson at a day and time that worked with their schedule. Pricing for personalized group lessons is similar to traditional classes with a minimum of 6 students.

The Belugas class from Children’s Circle skated at Watts seven times this season. They brought 16 students for a learn-to-skate experience that was very popular with the preschoolers and parents. The PM Kid’s Club program skated during weekday public skate two days per week throughout the season. Throughout the season over 120 students participated in public skate. Many of the skaters also enrolled in skating lessons and visited for public skate throughout the season.

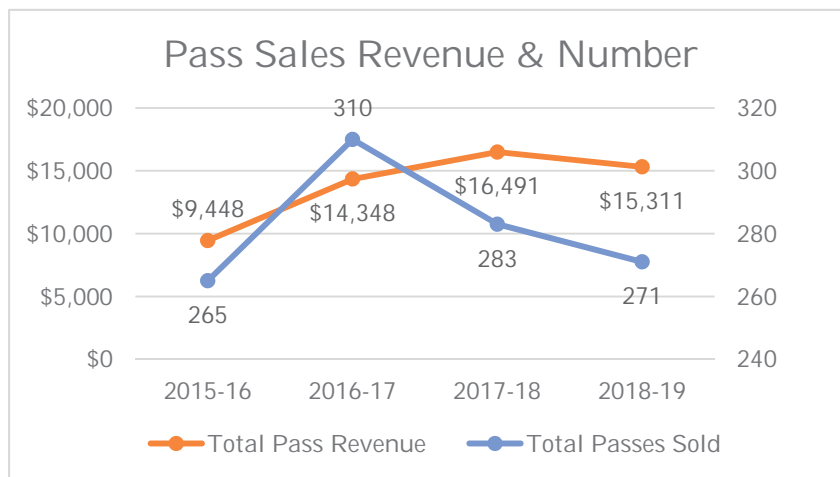
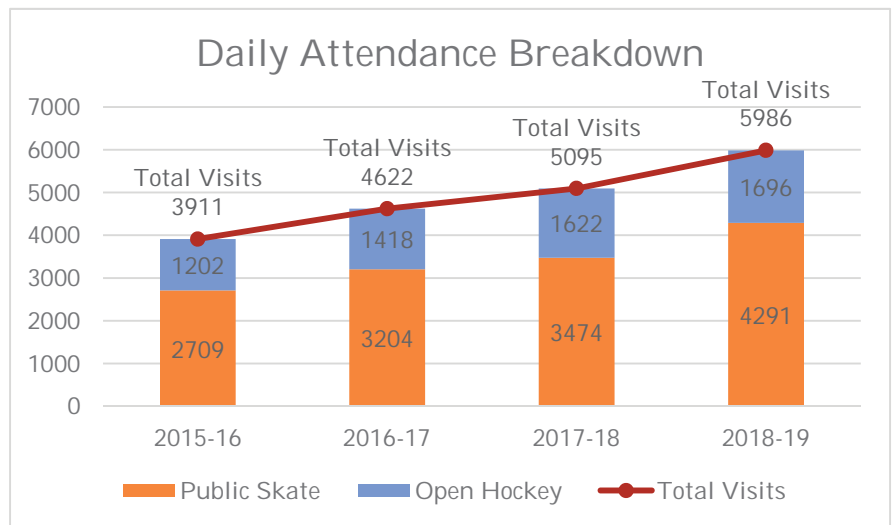
The Watts Ice Center also offers basic hockey classes through partnering with the Minor Hawks program. Classes begin at age three and go up through adult beginner classes for ages 14 and up. The Minor Hawks program offers both learn to skate and beginner hockey classes. These classes set the foundation of learning to play the game and the basic fundamentals associated with hockey. In addition, intermediate and advanced classes are offered to teach young players teamwork, game play, and rules through cross-ice practices and innovative drills. Our new hockey instructor, Dave Melone, has brought an exciting new outlook on the program. We are eager to introduce new hockey related programming in the 2019-20 season.

This season saw a dip in participation in the Glencoe Park District hockey program. Both revenue and participation was lower than the previous two seasons. Revenue decreased to \$2,793 from \$4,125 in 2017-18. Participation numbers were 31 compared to 43 in the previous year. This year we had 12 students participate in a Chicago Blackhawks Alumni Clinic. This had former Stanley Cup Winner Jamel Mayers on the rink skating and giving tips to participants. Hockey staff is exploring new hockey programming for the 2018-19 season and ways to reinvent the program.

## Public Skate and Open Hockey

Public Skate and Open Hockey are the most popular programs offered at the Watts Ice Center. For a complete weekly schedule of drop in program times, please see Appendix A. Public Skate offers unstructured skating time where members of the community can enjoy skating in the outdoors on the main or studio rink. Skaters can purchase a season pass for \$64 (+ \$30

per additional family member) from 10/1-11/23 or \$80 (+ \$35 per additional family member) from 11/24-2/28. If skaters don't purchase a season pass the daily admission fee is \$8 for adults and \$6 for kids. Public Skate is staffed by skate guards as well as a front desk attendant who issues rental skates for a cost of \$4. Public Skate revenue followed the same trend as last year with an increase in daily attendance to the Watts Ice Center during the 2018-19 year. The number of season passes sold was slightly



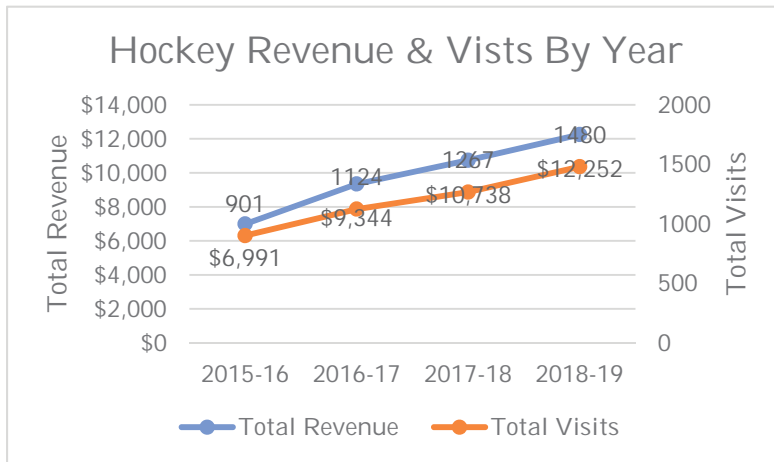
lower than 2017-18. Staff will be examining ways to increase both pass sales and daily revenue for Public Skate moving forward. Due to a colder winter in 2018-19, it is expected more passes will be sold in 2019-20.

Drop in hockey programs at the Watts Ice Center has taken on many different forms and has grown in

success over the past few years. Open Hockey allows players of varying age groups to hit the ice and either partake in a scrimmage game or practice skills in an unstructured environment. Helmets and sticks are required for all hockey players and additional pucks, laces, and tape are also sold at the front desk. Players can either purchase a 10-punch pass for \$69 or pay the daily admission fee of \$8. Watts also offered Adult scrub, which is a pickup game for 30+ year olds every Saturday and Sunday morning (max: 24 people). The 2018-19 rink season offered almost 42 hours of drop in hockey during a regularly scheduled week and 36 hours of Public Skate each week.

The trends for drop in hockey show an increase in revenue and usage year over year. A large part of this increase this year was a focus on revenue collection. Front desk staff

took a firm approach to ensure everyone on the ice had paid admission to skate. Staff will continue to look for ways to encourage growth in this area. While adding more time for drop in hockey may or may not be possible, the ability to open up current sessions for a wider variety of ages might continue usage and revenue trends in the upward direction.



### Private Ice Rentals

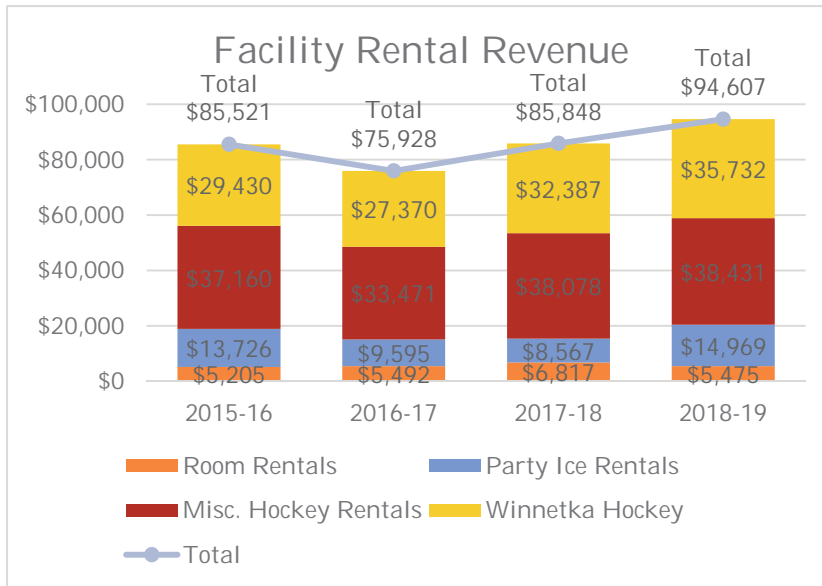
The Watts Ice Center is available for private use in addition to Glencoe Park District run programs and ice slots. The chart below indicates pricing of the ice rink in the 2018-19 season.

2018-19 Watts Hourly Ice Rink Rental Pricing

	Residents	Non-Residents
<b>Main Rink</b>	\$276	\$303
<b>Studio Rink</b>	\$165	\$180

*\*Consistent weekly renters receive a discounted price of \$249 for the main rink.*

There are a number of rental groups that use the facility on a consistent basis. The largest rental group is the Winnetka Hockey Club, who uses the ice for overflow games and practice times for their teams outside of their home rink. Other hockey organizations that also rent ice include Glass Hockey, Mother Puckers, Wilmette Cougars, Harrison/Talbot Hockey, Moline Hockey, and Kelly Hockey. In addition to hockey club rentals, Watts Ice Center books private rentals. Consistent groups rent the rink week after week to play pick-up hockey games with friends. Private rentals also come in the form of one time rentals for special events, private parties, or pick-up hockey groups. Additional amenities such as broomball equipment (\$25) are also offered. Renters may choose to rent the entire facility (\$2000) or purchase a party package (\$291/318 R/NR) that includes one hour on the studio rink and 2 hours in the rec room. The Recreation Room is available for private rentals. The room rents for \$85/hour with the option for liquor liability to be purchased for an additional charge of \$175 and kitchen use for \$25.



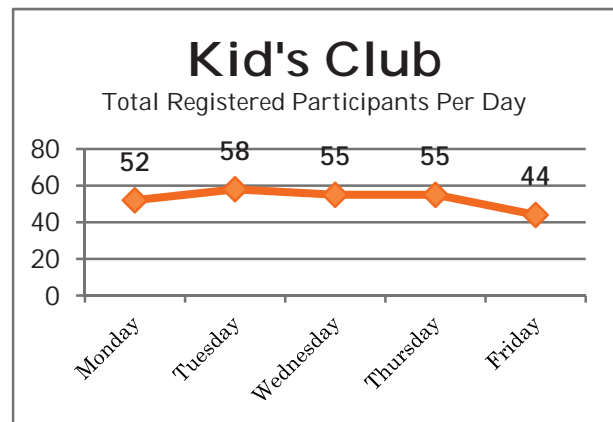
The current ice rental revenue is trending upwards this past season due to the colder winter. The only difference was seen in 2016-17 due to the challenging weather conditions and early closure. Additionally, Winnetka continues to scale back their rental hours due to a recently added outdoor ice sheet that was installed in that community. Staff is looking for ways to offset this loss in revenue either through finding new renters

to purchase unfilled ice or develop in-house programming to ensure ice is scheduled and used efficiently. Staff is looking at expanding hockey, broomball, and scrub hockey options for the 2019-20 season to improve ice utilization.

## Non-Ice Programming Usage

### Kid's Club

In the fall, winter and spring, the programming room is booked with the before and after school care Kid's Club program. This program runs from 7-9 AM in the mornings and 3-6:30 PM in the evenings. This is the second year the program has been housed in the Watts program room. The proximity to South School has increased participation. In its current configuration, the maximum number of participants per day is 45 students. There are 44 total students enrolled in PM Care and 17 in AM Care. Program Manager Stephani Briskman supervises this growing program. Facility and programming staff are continually exploring ways for this program to accommodate additional participants.



### Youth & Teen Programming

The multipurpose recreation room, which has ballet bars and mirrors, offers a number of programs including Hip Hop Dance, Beginning Ballet, and Little Footlighters. There are currently 127 participants in six different classes. We also hosted a pop up Slime and Skate Party on January 22 that

2018-19 School Year	
Hip Hop (Monday)	36
Ballet (Tuesday)	25
Little Footlighters & Hip Hop (Wednesday)	42
Little Footlighters (Thursday)	24
<b>Total Participants</b>	<b>127</b>

had 24 participants. Participants were able to make their own slime and skate. This is a new trend we are exploring to bring new people into the rink on days off of school.

### Summer Camps

In the summer months, Watts is home to the Action Quest camp that serves participants in grades 6-8. In the summer of 2018, 47 unique campers registered for various weeks of camp during the eight-week program.

Summer 2018	
<b>Weeks 1 &amp; 2</b>	21
<b>Weeks 3 &amp; 4</b>	26
<b>Weeks 5 &amp; 6</b>	30
<b>Weeks 7 &amp; 8</b>	29
<b>Total Participants</b>	106

### Special Events

The Watts Ice Center is home to a number of special events during the ice rink season. Special events are designed to build community through engagement in family friendly activities. Below is a short description of some of the special events enjoyed during the 2018-19 season.

Event	Date	2018-19 Attendance	2017-18 Attendance
Open Day (Free)	November 23	~500	~200
Winter Express	December 1	62 Kids/64 Adults	Not Offered
Teen Ice Night	December 14	117	101
Watts Below Zero	January 21	~250	~300
Teen Ice Night	February 8	70	86

- **Opening Day** (November 23) – This Black Friday event was a well-attended celebration of Watts opening for the season. Many attended the free event which included open skate, broomball on the main rink, and open shoot on the studio rink.
- **Winter Express** (December 1) – Glencoe Park District hosted the first Winter Express event. Participants enjoyed a festive trolley ride while listening to holiday music starting at the Takiff Center to Watts Center. Once they arrive at Watts they visited with Santa, enjoyed a snowman craft, decorated holiday cookies, and drank hot chocolate. On the trolley ride back to Takiff everyone listened to the story of Frosty the Snowman and took home a copy of the book to enjoy.
- **Watts Below Zero** (January 21) – The signature special event at Watts featured ice painting, large inflatable snow globe, and skating. Families enjoyed carnival games, turkey bowling on the practice rink, public skate on the main rink, face painting, DJ, popcorn, cotton candy, visits from Gus the Glencoe Park District mascot, and Tommy Hawk the Chicago Blackhawks mascot.
- **Teen Ice Nights** (December 14 and February 8) – Popular evening out for teens in Glencoe featuring pizza, hot chocolate, s'mores by the fire, and ice skating. Attendance was overwhelming in December and a bit lower in February due to the cold weather. The Park District partners with Glencoe Junior High Project for these special teen nights.

## Patron and Participant Feedback

At the end of each season, staff asks rink users for their feedback about their experience at the facility. Below is some of the feedback received from the member survey:

- “Great facility and well-maintained.”
- “Love everything about it!”
- “As stated before, the staff is awesome. They are always very friendly and helpful. They did an incredible job keeping the ice in good condition despite very challenging weather conditions.”
- “Keep up the great work in maintaining the place. We have enjoyed the company and assistance of super nice people who work in Watts. It feels like home, the Glencoe we know. Thank you!”
- “Coach Dave was excellent!! Great with the kids.”

## Budget and Future Planning

The charts on the previous pages show key budget information including historical data related to the Watts Ice Center. The Watts Ice Center has shown a history of operating at a loss. Staff will continue to seek ways to increase revenues and limit expenses. One financial point of note is the facility still finished with less of a deficit than was budgeted for in the 2018-19 fiscal year.

Staff will continue to make adjustments to skating and hockey programs to find opportunity for growth through current offerings and new ideas. Hockey and Broomball programming appears to be a large potential area for growth. In addition to reviewing programming, a continued effort will be made to streamline the current ice schedule and expand family friendly programming and events. Staff will look to package ice usage more efficiently as well as to look for more consistent weekly ice renters which translates to a more reliable source of revenue. Because of the high cost of maintaining an outdoor ice rink, a well-organized and high use ice schedule will help to offset loss in this operation.

In an effort to limit expenses, staff will continue to evaluate staffing levels and ensure the facility is operated appropriately for the usage at particular times. Unfortunately, the largest amount of expense related to Watts Ice Center is the cost to maintain the ice. The Parks and Facilities team continues to take a very proactive approach to maintaining ice and mechanical equipment to minimize the amount of days the facility is closed.

# Appendix A

## Watts Ice Center Public & Open Hockey Regular Season Schedule

<b>MAIN RINK SCHEDULE</b> <small>This schedule is weather dependent and subject to change.</small>						
SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:15-9:45 AM Adult Scrub (Age 30+) <small>Starts 12/22</small>	8:45-10:15 AM Adult Scrub (Age 30+)	11 AM-12:30 PM Open Skate	11 AM-12:30 PM Open Skate	11 AM-12:30 PM Open Skate	11 AM-12:30 PM Open Skate	11 AM-2:15 PM Open Skate
1:30-4:30 PM Open Skate	10:30 AM-12 PM Open Hockey	12:30 PM-2:15 PM Open Hockey	12:30 PM-2:15 PM Open Hockey	12:30 PM-2:15 PM Open Hockey	12:30 PM-2:15 PM Open Hockey	2:30-5:15 PM Open Hockey
	1:30-4:30 PM Open Skate	2:30-5:15 PM Open Skate	2:30-5:15 PM Open Skate	2:30-5:15 PM Open Skate	2:30-5:15 PM Open Skate	5:30-7 PM Open Skate <small>(Call to confirm)</small>

<b>STUDIO RINK SCHEDULE</b> <small>This schedule is weather dependent and subject to change.</small>						
SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10-11 AM Open Hockey	12:15-1:15 PM Open Hockey	11 AM-12:30 PM Open Hockey	11 AM-12:30 PM Open Hockey	11 AM-12:30 PM Open Hockey	11 AM-12:30 PM Open Hockey	11 AM-12:30 PM Open Hockey
1:15-2 PM Open Hockey Under 12	1:15-2 PM Open Hockey Under 12	12:30 PM-2 PM Open Skate	12:30 PM-2 PM Open Skate	12:30-2 PM Open Skate	12:30 PM-2 PM Open Skate	12:30-3:15 PM Open Skate
2:15-3 PM Open Hockey Ages 13-18	2:15-3 PM Open Hockey Ages 13-18	2:15-3:15 PM Open Hockey	2:15-3:15 PM Open Hockey	2:15-3:15 PM Open Hockey	2:15-3:15 PM Open Hockey	
4:30-6 PM Open Broomball	4:30-6 PM Open Broomball	3:30-4:45 PM Under 10 Open Hockey	6-6:45 PM Under 12 Open Hockey	7-9 PM Open Skate	6-6:45 PM Under 12 Open Hockey	
	6-7 PM Under 12 Open Hockey	4:45-6 PM Ages 11-14 Open Hockey	7-7:45 PM Ages 13-18 Open Hockey		7-7:45 PM Ages 13-18 Open Hockey	
	7:15-8:15 PM Ages 13-18 Open Hockey	6:15-7:30 PM Ages 15-18 Open Hockey	8-9 PM Open Hockey		8-9 PM Open Hockey	
	8:15-9:15 PM Age 10+ Open Hockey	7:45-9 PM Open Hockey				

## Watts Ice Center Public & Open Hockey Winter Break Schedule

<b>December 22-28 MAIN RINK SCHEDULE</b> <small>This schedule is weather dependent and subject to change.</small>						
SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:15-9:45 AM Adult Scrub	8:45-10:15 AM Adult Scrub	9-10:45 AM Open Hockey	CLOSED	9:30-10:45 AM Open Hockey	9:30-10:45 AM Open Hockey	9:30-10:45 AM Open Hockey
1:30-4:30 PM Open Skate	10:30 AM-12 PM Open Hockey	12:15 PM-3:30 PM Open Skate		11 AM-5:15 PM Open Skate	11 AM-5:15 PM Open Skate	11 AM-8 PM Open Skate
	1:30-4:30 PM Open Skate					

<b>December 29-January 4 MAIN RINK SCHEDULE</b> <small>This schedule is weather dependent and subject to change.</small>						
SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10 AM-12 PM Open Hockey	8:45-10:15 AM Adult Scrub (Age 30+)	9:30-10:45 AM Open Hockey	CLOSED	9:30-10:45 AM Open Hockey	9:30-10:45 AM Open Hockey	9:30-10:45 AM Open Hockey
12:15-4:30 PM Open Skate	10:30 AM-12 PM Open Hockey	11 AM-5:15 PM Open Skate		11 AM-5:15 PM Open Skate	11 AM-5:15 PM Open Skate	11 AM-6:15 PM Open Skate
	12:15-5:45 PM Open Skate					



## December 22-28 STUDIO RINK SCHEDULE

This schedule is weather dependent and subject to change.

SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10-11 AM Open Hockey	10 AM-12 PM Open Hockey	12:15-1:30 PM Open Hockey	CLOSED	12:30-1:30 PM Open Hockey Under 10	12:30-1:30 PM Open Hockey Under 10	12:30-1:30 PM Open Hockey Under 10
1:15-2 PM Open Hockey Under 12	12-1 PM Open Hockey Under 10	3:30-4:45 PM Open Hockey		1:30-2:30 PM Open Hockey Age 11-14	1:30-2:30 PM Open Hockey Age 11-14	1:30-2:30 PM Open Hockey Age 11-14
2:15-3 PM Open Hockey Ages 13-18	1-2 PM Open Hockey Ages 11-14			2:45-3:45 PM Open Hockey Age 15-18	2:45-3:45 PM Open Hockey Age 15-18	2:45-3:45 PM Open Hockey Age 15-18
4:30-6 PM Open Broomball	2:15-3:15 PM Open Hockey Ages 15-18			3:45-5:15 PM Open Broomball	3:45-5:15 PM Open Broomball	3:45-5:15 PM Open Broomball
	3:15-4:30 PM Open Hockey					
	4:30-6 PM Open Broomball					
	6-9:15 PM Open Hockey (Ages Vary)					

## December 29-January 4 STUDIO RINK SCHEDULE

This schedule is weather dependent and subject to change.

SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10-11 AM Open Hockey	10 AM-12 PM Open Hockey	11 AM-1:30 PM Open Hockey	CLOSED	12:30-1:30 PM Open Hockey Under 10	12:30-1:30 PM Open Hockey Under 10	12:30-1:30 PM Open Hockey Under 10
1:15-2 PM Open Hockey Under 12	12-1 PM Open Hockey Under 10	1:30-3 PM Open Broomball		1:30-2:30 PM Open Hockey Age 11-14	1:30-2:30 PM Open Hockey Age 11-14	1:30-2:30 PM Open Hockey Age 11-14
2:15-3 PM Open Hockey Ages 13-18	1-2 PM Open Hockey Ages 11-14	3:15-4:30 PM Open Hockey		2:45-3:45 PM Open Hockey Age 15-18	2:45-3:45 PM Open Hockey Age 15-18	2:45-3:45 PM Open Hockey Age 15-18
4:30-6 PM Open Broomball	2:15-3:15 PM Open Hockey Ages 15-18	4:45-5:45 PM Open Hockey		3:45-5:15 PM Open Broomball	3:45-5:15 PM Open Broomball	3:45-5:15 PM Open Broomball
	3:15-4:30 PM Open Hockey					
	4:30-6 PM Open Broomball					
	6-9:15 PM Open Hockey (Ages Vary)					

## Appendix B - Ice Rink Operational Data

- The facility season was scheduled to run from November 23, 2018 through February 28, 2019. Due to colder weather the facility stayed open 10 additional days closing March 10, 2019.
- The facility was open as indicated by the daily schedule at 11 AM on weekdays and 8 AM on Saturday and Sunday or earlier for a rental. Closing time was 9:30 PM Sunday through Thursday and 10 PM Friday and Saturday or at the discretion of the facility manager.
- Special holiday hours: The rink was closed at 6 PM on Christmas Eve and was closed on Christmas Day. The rink was closed at 9 PM on New Year's Eve and closed on New Year's Day.
- Outdoor lighting was shut off at 9:30 PM Sunday through Thursday and at 10:30 PM on Friday and Saturday.
- The rink was closed on the following days and for the following reasons this season.

Date	All Day or Partial	Reason For Closure
<b>11/24</b>	Closed	Heavy Rain
<b>11/25</b>	Closed	Rain/Snow
<b>11/26</b>	Partial	Snow, opened at 2 PM
<b>12/1</b>	Closed	Heavy Rain
<b>12/31</b>	Partial	Heavy Rain
<b>1/7</b>	Partial	Heavy Rain
<b>1/25</b>	Partial	Cold, closed at 7 PM
<b>1/28</b>	Partial	Snow, opened at 2 PM
<b>1/29</b>	Partial	Cold, closed at 5 PM
<b>1/30</b>	Closed	Cold
<b>1/31</b>	Partial	Cold, opened 12-5 PM

## Appendix C - Rink Pricing & Comparisons

### *Watts Ice Center Pricing History & Information*

Open Skate Fees	2015-16	2016-17	2017-18	2018-19
<b>Adults (18 years &amp; up)</b>	\$8	\$8	\$8	\$8
<b>Children (4 years &amp; up)</b>	\$5	\$5	\$6	\$6
<b>Skate Rental</b>	\$4	\$4	\$4	\$4

Ice Rental Rates - Hourly	2015-16 R/NR	2016-17 R/NR	2017-2018 R/NR	2018-2019 R/NR
<b>Main Rink</b>	\$253/278	\$260/285	\$268/294	\$276/303
<b>Studio Rink</b>	\$150/165	\$155/170	\$160/175	\$165/180

Season Pass Fees	Early Bird (through 11/23)	Regular (as of 11/24)
<b>Individual</b>	\$64	\$80
<b>Each Additional Family Member</b>	\$30	\$35

### *Watts Ice Center Comparative Pricing Information*

#### Open Skate Daily Fee

Rink	Adult	Child	Skate Rental
<b>Watts Ice Center Glencoe</b>	\$8	\$6	\$4
<b>Centennial Ice Rink Wilmette</b>	\$9	\$8	\$4.50
<b>Centennial Ice Rink Highland Park</b>	\$7	\$6	\$3
<b>Winnetka Ice Arena Winnetka</b>	\$7.50	\$6.50	\$4
<b>Skokie Skatium Skokie</b>	\$5.50	\$4.50	\$3

#### Weekly Open Hockey and Public Skate Hours

Rink	Location	Public Skate	Open Hockey
<b>Winnetka Ice Arena</b>	Winnetka	9.75	Not Offered
<b>Centennial Ice Rink</b>	Highland Park	16.25	2.0
<b>Skokie Skatium</b>	Skokie	14.75	4.5
<b>Centennial Ice Rink</b>	Wilmette	17.25	Not Offered
<b>Watts Ice Center</b>	Glencoe	36	42

### Pass Fee

Rink	Individual	Additional Family Member
<b>Watts Ice Center Glencoe</b>	\$64	\$30
<b>Centennial Ice Rink Wilmette</b>	\$93/124	Varies
<b>Centennial Ice Rink Highland Park</b>	\$54 (10 use punch card)	\$54 (10 use punch card)
<b>Winnetka Ice Arena Winnetka</b>	\$93 (30 use punch card)	\$38 (10 use punch card)
<b>Skokie Skatium Skokie</b>	\$85	\$25

### Ice Rental Fees

Rink	Main Rink	Studio Rink
<b>Watts Ice Center Glencoe</b>	\$276/303	\$165/180
<b>Centennial Ice Rink Wilmette</b>	\$380	\$175
<b>Centennial Ice Rink Highland Park</b>	\$340	Not Available
<b>Winnetka Ice Arena Winnetka</b>	\$315	Not Available
<b>Skokie Skatium Skokie</b>	\$360	\$160

- Permits for alcohol use were available with an additional cost for liquor liability at \$175.
- A kitchen facility rental was available for a \$25 fee per hour.
- Broomball equipment rental was available for \$30 per hour.
- Room and party rentals included all setup and cleanup time the patron needed. Any extended rentals, equipment use, and rentals remaining past the ending time of the contract or requiring additional clean-up costs incurred by the District were charged a rate of \$50 per hour.

MINUTES OF TUESDAY, MAY 7, 2019 COMMITTEE OF THE WHOLE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Committee Members present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Dudley Onderdonk, Treasurer  
Josh Lutton, Commissioner  
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Communications

Members of the Public in attendance who signed in or spoke: Christine Adams, Tom Bittman, Emily Borovsky, Jim Borovsky, Cholena Dabroy, Richard Espe, Kooki Finkelman, Laurie Gross, Susan Isaacson, John Kastl, Liz Katz, Costa Kutulas, Idelle Malamed, Alicia Resnicoff, Gary Ruben, Lisa Salzman, Steve Salzman, Kathy Sussman, Lee Sussman, Bob Young

Discussion on Potential Community Dog Park: The committee reviewed the process so far and determined that there was community support for a dog park based on comments at the community meeting and email correspondence. They also determined that a dog park falls into the Mission and Vision of the Glencoe Park District.

The Committee then began discussion on a possible site for a dog park. The committee were given several articles by National Park and Recreation Association and the Trust for Public Land. Based on information gathered, the Board eliminated sites that one, have established uses or District sponsored activities and two, have sensitive environmental habitats.

The Committee then discussed and set other site selection criteria that included:

- A dog park should not directly abut a residence but should have some sort of buffer that could be physical or landscaping.
- Assure that there is availability of close parking
- Avoid locations that have the entrance to the dog park near a children's play area
- Choose spots where there are minimal impacts on the visual character of a park
- Look at the activity of the park to avoid areas that are too congested
- If there is an existing amenity on the property could we move it to another parcel should this be the best location for a dog park

The following sites were eliminated from consideration:

Takiff Park, Friends Park, Berlin Park, Woodlawn Park, Old Elm Park, West Park, Watts Athletic Fields, Glencoe Beach – In season, Kalk Park, Veterans Memorial Park, Vernon Playground and Everly Wildflower Sanctuary. The committee also spoke to the fact that

Turnbull Woods is owned and operated by the Cook County Forest Preserve and at this time they are not interested in partnering with the Park District to do a dog park at that location.

After viewing all possible sites owned by the Glencoe Park District, the Committee narrowed down the choices to six possible sites to explore further. Those sites are:

- Park 7n and 8n at the intersection of Old Green Bay Road and Maple Hill Road
- Park 3 N "Sunken Park" on Old Green Bay Road
- Watts Park (not including the Athletic Fields)
- Shelton Park ( south west portion of the park – closer to the train tracks)
- 21s2 and 22s ("Linden House")
- Green Bay Road and South Avenue

The Board then directed staff to form a community task force made of residents that are for and against a dog park to further evaluate the sites. This task force will begin in June with the goal of lasting no more than three months. The task force should be limited to ten members to facilitate discussion. The Board will accept applications until May 31 and will then choose the members.

Matters from the Public: Jim Borovsky thanked the Board for their service to the community. He asked how many dogs are registered with the Village and commented that there are quite a lot. He cares much more about this issue than any other issue. He asked to Board to take into consideration how many people are involved. There is a lot of land under control of the Park District and a lot of demand for a dog park. The mandate is not why we shouldn't have a dog park here, there, or wherever, but mainly figuring out where we can put this because we need to have it. He is at a loss as to any potential concern of a resident about noise, when there is train track noise all day/night. Anyone who bought property in earshot of the train, has no argument about noise as well as those who live next to soccer/baseball fields.

Lee Sussman thanked Lisa, staff, and the Board for hosting the meeting specific to a dog park. He quoted a post from the Winnetka/Glencoe Patch on December 18, 2014 titled *Consultants hired by this Park District recommend adding dog park in Glencoe. A dog park would highlight the list of improvements coming to the Glencoe Park District. Although the design and construction of park may be a few years away, Glencoe News reported the master planning consultants listed the addition as one of a couple items at the top of the to do list in enhancing Park District offerings.* So trusting Lisa, staff, and the Board will maintain continuity across this project, and please do consider adding it to the capital budget, with some consideration for a fee structure as well to mitigate cost. Sussman asked to confirm the next steps of issuing applications, make a decision on the ten in the committee at the end of June, then engage a three month projects and report to the Board at the end of September, a meeting of the staff and Board in October to vote on the preferred site. Chair Brooks clarified that August is a tough month for the community to meet. That is a goal, however it will be decided when the task force gets together to set their meetings.

Laurie Gross is in favor of the dog park. She recognized that there are people opposed to the dog park. She asked the task force and Board to clarify, in anticipation of those against the dog park, what are the barricades, what do they look like? Although not being able to commit to what will be built yet, it might help pacify the concerns of some residents to be able to picture it. She also mentioned the dog park in Highland Park on Clavey, which has no trees. It is miserable and encouraged to include trees for shade.

Bob Young asked the Board if any live next to or close by any of the proposed sites. He commented on where it could be located without inconveniencing a resident. That is his tipping point. He doesn't see any excuse when there are dog parks on Clavey or the other two Highland Park dog parks for \$150 or Winnetka that are excellent, than risk inconveniencing a neighbor. When no one on the Board lives near a proposed site, he thinks, well not in my backyard. That is key. The Village of Glencoe is our backyard and one does not inconvenience neighbors.

Alicia Resnicoff thanked them for adding this amenity to our community. A fact that some dog owners may not have seen a super significant need in the recent past for a dog park because essentially the leash law was not enforced at Glencoe Beach in the off-season. You could let your dogs go down to the beach off-leash in September through May and could swim. An officer stopped her recently at the beach and informed her that they are enforcing leash laws at Glencoe Beach, so now there is truly no place in Glencoe where you can have your dog off-leash. To drive elsewhere is committing an hour and a half commitment to exercise your dog. She suggested it could be located near established noisy infrastructure like the railroad track or near Watts.

Steve Salzman believes there are folks who think it will be a net positive and folks who will have angst. It is up to us to address it, but change brings difference. Every time there is change some people will be disappointed, but if we do it right the majority of people will enjoy moving forward. Repeating what Jim said, the mandate of this discussion will be how do we do it, how do we make it work, not how do we look for issues that will create problems. In relationship to that physically, the sites will all have water problems from hard-packed clay and no percolation that will be part of the construction of the park. He noted his interest in the Village owning the property next to the garden. Dave Mau said that the Village would be amendable to a conversation and combining a portion of Shelton Park with the land located next to the train is very interesting. Watts Park between the hill and tennis court, changing the route of the trail and including berms. Arborvitae berms may be used if the dog park was objectionable; however, he has been in a million dog parks that are not that loud. They are a lot quieter than kids. It really depends on what Lisa said, how we approach this and what is the budget we are willing to throw at this. Again, how do we make this work, not how do we look for problems.

An unidentified member of the public wanted to follow up on what Mr. Young said. She lives on one of the proposed sites and feels like noise is going to be a big issue. She is all for a dog park. If a place can be found where there is not an impact on peace and comfort that someone builds in their own home. They would like to retire here, but are not early risers. If there is a dog park open at seven in the morning and there is even

the potential for dogs to be barking, that is really going to impact what a lot of neighbors feel like it may impact the peace and comfort of their own home. Thinking about our neighbors, do more investigation about a site that is not abutting people's homes. Living in Glencoe, we have to make trade-offs. If a trade-off is made to trade a playground so you don't impact neighbors at a dog park, maybe that can be looked at again. Chair Brooks interjected that all our playgrounds abut homes.

An unidentified member of the public voiced concern about the location of park. Considering the amount of noise that so many people are concerned about, we can't put a dog park and a playground next to each other and say the dog park is going to drown out the playground. Everyone who thinks it is so terrible because there's going to be so much noise, go to Wilmette dog beach, you can't tell outside the fence that there is activity in there. It is really not a noise item. Someone who says you can't put it there, because we are going to offend someone who is fifty feet away; they ain't gonna hear squat. So when considering locations, don't worry about it because there won't be that many people there at one given time. Relax on the criteria.

Idelle Malamed was super encouraged by the sites possible, not thinking there would be that many. Investigating five or six in a very encouraging step in this process.

Cholena Dabroy lives by Watts Center and knows what it is like with all the children, baseball, noise to live there. I do not have the luxury to go to other parks and wish I could take her to other parks. I do not have a car along with many of my neighbors/customers. From Watts to the beach are the people I know want the park. The disturbing problem is not having a dog park yet. Having a dog for six years and even ten years ago when I didn't have a dog, I was astonished why this community does not have a park which is concerning. A neighbor made a petition to have a dog park, which hundreds of people signed and they brushed it off and said no even though more than 80% of the community wanted a dog park. We should have one, because if some people cannot access one's in other communities to have one. Why should I go to another town when I can have one in my town with people I know, people I trust, my neighbors, my friends, my family, and my community. I use the tennis court because I have no choice. The tennis court is a controlled area for my boxer mix that looks like something else for her safety and mine. I refuse to have my dog to be approached in a negative way because of that. Not only for myself and my dog, but my community to have somewhere nice, healthy, safe to share. My neighbors have complained that there is a virus at the Wilmette dog beach and dogs are getting terribly sick every summer. I have to deal with the dogs getting that sickness that spreads to other dogs. We deserve this, this is past 20 years in the making, asking, begging, pleading, talking about this. If we work all together, I believe we can do this. As long we put our hearts into it, I think it would be awesome!

Susan Isaacson stated that Mr. Sussman mentioned in 2014 there had been a comprehensive plan. The need for a dog park was identified probably ten years ago, there was a comprehensive plan way before this comprehensive plan. The dog park came up as a very high need. Using other communities versus our community, I have used other dog parks and love the one in Lake Forest and that is a commitment. I want



a place where I can walk to and see neighbors and their dog, communicate with my neighbors. I shouldn't have to drive to Winnetka and I don't think I can access Winnetka. I am a taxpayer here and I can't understand why this initiative was in two comprehensive plans going back at least ten years since I've had my dog and we don't know when it will be in the capital budget.

Emily Borovsky echoed all the positives and asked if we have considered putting a dog park in Turnbull Woods . Executive Director Sheppard responded to her question and indicated that it was Forest Preserve property and that Cook County Forest Preserve was contacted multiple times and they have no interest in partnering on a dog park at this time. There is nothing preventing a resident of Cook County from contacting them.

An unidentified member of the public asked the Board if they know of any other municipality on the North Shore that doesn't have a dog park. Staff and commissioners answered that Winnetka has a dog beach not a park and the beach is disappearing as well as Northfield, Kenilworth, and Deerfield has a very small one.

An unidentified member of the public mentioned a temporary dog park on the golf course. Staff indicated that there is no room and on the golf course property, a temporary dog park in the winter would cause wear and tear to the grass.

Other Business: Sheppard thanked Chris and Bobby for doing a phenomenal job working with Glencoe Youth Baseball despite the wet spring and gave updates on beach and pier repairs, flooding parks, tennis court cleaning, Lakefront tennis court, Milton Park playground, Woodlawn Park grading/flooding issues to be rectified by the contractor with future evaluation on bike/stroller parking,

Adjourn: Commissioner Kimble moved to adjourn the meeting at 8:55pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



# Voucher List of Bills By Vendor Set

Payment Dates 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: AP Vendors - AP Vendors</b>					
<b>Vendor: 10136 - Advanced Disposal Services</b>					
Advanced Disposal Services	04/17/2019	10179	10-12-000-5353	Trash/Recycling - Parks	1,436.64
Advanced Disposal Services	04/17/2019	10179	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	04/17/2019	10179	25-00-000-5353	Trash/Recycling - Takiff	344.00
Advanced Disposal Services	05/15/2019	10334	10-12-000-5353	Trash/Recycling - Parks	775.99
Advanced Disposal Services	05/15/2019	10334	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	05/15/2019	10334	25-00-000-5353	Trash/Recycling - Takiff	344.00
<b>Vendor 10136 - Advanced Disposal Services Total:</b>					<b>3,124.63</b>
<b>Vendor: 10098 - AFLAC</b>					
AFLAC	04/17/2019	10180	10-00-000-2170	Supplemental Aflac Coverage	310.48
AFLAC	05/15/2019	10335	10-00-000-2170	Supplemental Aflac Coverage	310.48
<b>Vendor 10098 - AFLAC Total:</b>					<b>620.96</b>
<b>Vendor: 10739 - Airespring</b>					
Airespring	05/08/2019	10288	25-00-000-5210	Fiber Internet	1,724.85
<b>Vendor 10739 - Airespring Total:</b>					<b>1,724.85</b>
<b>Vendor: 11275 - Albertsons   Safeway</b>					
Albertsons   Safeway	05/08/2019	10289	25-25-401-5400	ELC Supplies	3.00
Albertsons   Safeway	05/08/2019	10289	25-26-000-5403	Day Care Program Supplies	68.87
Albertsons   Safeway	05/08/2019	10289	25-26-000-5409	Day Care Food Supplies	132.33
<b>Vendor 11275 - Albertsons   Safeway Total:</b>					<b>204.20</b>
<b>Vendor: 10864 - All About Childcare Health, Ltd.</b>					
All About Childcare Health, Lt	04/24/2019	10225	25-26-000-5387	Day Care Nurse Services	90.00
<b>Vendor 10864 - All About Childcare Health, Ltd. Total:</b>					<b>90.00</b>
<b>Vendor: 10973 - Altamanu, Inc.</b>					
Altamanu, Inc.	04/17/2019	10181	69-00-000-5560	Takiff Playground Design	23,097.41
Altamanu, Inc.	05/08/2019	10290	69-00-000-5560	Takiff Playground Designs	22,532.06
<b>Vendor 10973 - Altamanu, Inc. Total:</b>					<b>45,629.47</b>
<b>Vendor: 10140 - Althoff Industries, Inc.</b>					
Althoff Industries, Inc.	05/08/2019	10291	10-12-000-5352	Building Repairs - Parks	1,043.46
Althoff Industries, Inc.	05/08/2019	10291	10-13-000-5352	Building Repairs - Watts	224.00
Althoff Industries, Inc.	05/15/2019	10336	25-00-000-5355	Takiff HVAC Mo Maint - June	757.00
<b>Vendor 10140 - Althoff Industries, Inc. Total:</b>					<b>2,024.46</b>
<b>Vendor: 10143 - Amalgamated Bank of Chicago</b>					
Amalgamated Bank of Chicag	05/08/2019	10292	40-00-000-5010	Interest - 2010 Bonds	4,900.00
<b>Vendor 10143 - Amalgamated Bank of Chicago Total:</b>					<b>4,900.00</b>
<b>Vendor: 10946 - Amazon Capital Services</b>					
Amazon Capital Services	04/17/2019	10182	10-11-000-5420	Office Chair - Jenny	199.99
Amazon Capital Services	04/17/2019	10182	10-15-000-5420	General Boat Supplies	143.39
Amazon Capital Services	04/17/2019	10182	10-15-000-5420	General Boathouse Supplies	49.65
Amazon Capital Services	04/17/2019	10182	10-15-000-5421	Boathouse Uniforms	190.63
Amazon Capital Services	04/17/2019	10182	25-00-000-5402	Rec Books	38.26
Amazon Capital Services	04/17/2019	10182	25-00-000-5405	Party Rental Supplies	86.96
Amazon Capital Services	04/17/2019	10182	25-25-400-5400	ELC Supplies	21.68
Amazon Capital Services	04/17/2019	10182	25-25-401-5400	ELC Supplies	26.57
Amazon Capital Services	04/17/2019	10182	25-25-401-5400	ELC Supplies	11.91
Amazon Capital Services	04/17/2019	10182	25-25-402-5400	ELC Supplies	11.91
Amazon Capital Services	04/17/2019	10182	25-25-402-5400	ELC Supplies	26.94
Amazon Capital Services	04/17/2019	10182	25-25-402-5400	ELC Supplies	26.57
Amazon Capital Services	04/17/2019	10182	25-25-403-5400	ELC Supplies	26.57
Amazon Capital Services	04/17/2019	10182	25-25-602-5400	Kids Club Supplies	7.99
Amazon Capital Services	04/17/2019	10182	25-25-615-5400	Ceramics Supplies	268.86

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	04/17/2019	10182	25-25-722-5400	Scoreboard Controller Box	94.61
Amazon Capital Services	04/17/2019	10182	25-25-801-5400	Camp Supplies	35.71
Amazon Capital Services	04/17/2019	10182	25-25-803-5400	Kinder Korner Supplies	18.94
Amazon Capital Services	04/17/2019	10182	25-25-810-5400	Camp Supplies	35.71
Amazon Capital Services	04/17/2019	10182	25-25-946-5400	Train Day Event Supplies	52.60
Amazon Capital Services	04/17/2019	10182	25-26-000-5403	Day Care Program Supplies	26.94
Amazon Capital Services	04/17/2019	10182	25-26-000-5403	Day Care Program Supplies	79.71
Amazon Capital Services	04/17/2019	10182	25-26-000-5403	Day Care Program Supplies	87.11
Amazon Capital Services	04/30/2019	10254	10-14-000-5420	General Beach Supplies	10.99
Amazon Capital Services	04/30/2019	10254	10-14-000-5486	Plumbing Supplies - Beach	157.68
Amazon Capital Services	04/30/2019	10254	10-15-000-5450	Equipment Parts - Boathouse	172.95
Amazon Capital Services	04/30/2019	10254	25-00-000-5340	Conferences/Trainings	97.44
Amazon Capital Services	04/30/2019	10254	25-00-000-5363	360 Camera - Website	389.81
Amazon Capital Services	04/30/2019	10254	25-00-000-5401	Office Supplies - Rec	19.99
Amazon Capital Services	04/30/2019	10254	25-00-000-5420	General Rec Supplies	35.24
Amazon Capital Services	04/30/2019	10254	25-00-000-5486	Plumbing Supplies - Takiff	1,720.38
Amazon Capital Services	04/30/2019	10254	25-25-400-5400	ELC Supplies	127.84
Amazon Capital Services	04/30/2019	10254	25-25-401-5400	ELC Supplies	25.79
Amazon Capital Services	04/30/2019	10254	25-25-602-5400	Kids Club Supplies	14.45
Amazon Capital Services	04/30/2019	10254	25-25-904-5400	Mom/Son Event Supplies	56.89
Amazon Capital Services	04/30/2019	10254	25-26-000-5403	Day Care Program Supplies	446.99
Amazon Capital Services	05/15/2019	10337	10-11-000-5401	Admin Office Supplies	16.89
Amazon Capital Services	05/15/2019	10337	10-12-000-5486	Plumbing Supplies - Parks	736.32
Amazon Capital Services	05/15/2019	10337	10-14-000-5360	Marketing - Beach	53.99
Amazon Capital Services	05/15/2019	10337	10-14-000-5420	General Supplies - Beach	1,653.28
Amazon Capital Services	05/15/2019	10337	10-15-000-5420	General Supplies - Boathouse	360.91
Amazon Capital Services	05/15/2019	10337	10-15-000-5421	Uniforms - Boathouse	318.00
Amazon Capital Services	05/15/2019	10337	10-15-000-5450	Equipment Parts - Boathouse	636.36
Amazon Capital Services	05/15/2019	10337	25-00-000-5340	Training Supplies - Rec	97.44
Amazon Capital Services	05/15/2019	10337	25-00-000-5401	Office Supplies - Rec	67.70
Amazon Capital Services	05/15/2019	10337	25-00-000-5420	General Supplies - Rec	106.60
Amazon Capital Services	05/15/2019	10337	25-25-315-5400	Ceramics Supplies	15.98
Amazon Capital Services	05/15/2019	10337	25-25-401-5400	ELC Supplies	13.99
Amazon Capital Services	05/15/2019	10337	25-25-402-5400	ELC Supplies	99.53
Amazon Capital Services	05/15/2019	10337	25-25-403-5400	ELC Supplies	23.48
Amazon Capital Services	05/15/2019	10337	25-25-775-5400	Tennis Supplies	147.36
Amazon Capital Services	05/15/2019	10337	25-25-801-5400	Camp Supplies	19.99
Amazon Capital Services	05/15/2019	10337	25-25-803-5400	Bears Camp Supplies	41.97
Amazon Capital Services	05/15/2019	10337	25-25-810-5400	Camp Supplies	26.94
Amazon Capital Services	05/15/2019	10337	25-26-000-5403	Day Care Program Supplies	383.79
<b>Vendor 10946 - Amazon Capital Services Total:</b>					<b>9,666.17</b>
<b>Vendor: 10551 - American Carnival Mart/Party Land</b>					
American Carnival Mart/Party	04/24/2019	10226	25-25-905-5400	Spring Egg Hunt Supplies	1,159.10
<b>Vendor 10551 - American Carnival Mart/Party Land Total:</b>					<b>1,159.10</b>
<b>Vendor: 10147 - American Outfitters, Ltd.</b>					
American Outfitters, Ltd.	04/17/2019	10184	10-11-000-5425	DA Frames	369.25
American Outfitters, Ltd.	04/30/2019	10255	10-12-000-5421	Uniforms - Parks	1,562.40
<b>Vendor 10147 - American Outfitters, Ltd. Total:</b>					<b>1,931.65</b>
<b>Vendor: 10152 - American Red Cross</b>					
American Red Cross	05/15/2019	10339	25-25-605-5300	Contractual - Babysitter Traini	117.00
American Red Cross	05/15/2019	10339	45-00-000-5340	Contractual - First Aid Certific	90.00
<b>Vendor 10152 - American Red Cross Total:</b>					<b>207.00</b>
<b>Vendor: 10050 - Ancel, Glink P.C.</b>					
Ancel, Glink P.C.	04/17/2019	10185	10-11-000-5310	Legal Services - March 2019	322.50
Ancel, Glink P.C.	05/15/2019	10340	10-11-000-5310	Legal Services-April	967.50
<b>Vendor 10050 - Ancel, Glink P.C. Total:</b>					<b>1,290.00</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10717 - Applied Controls, Inc.</b>					
Applied Controls, Inc.	04/24/2019	10228	25-00-000-5352	Building Repairs - Takiff	201.09
<b>Vendor 10717 - Applied Controls, Inc. Total:</b>					<b>201.09</b>
<b>Vendor: 10159 - Arlington Power Equipment</b>					
Arlington Power Equipment	04/24/2019	10229	10-12-000-5582	Maintenance Equipment - Par	1,693.23
<b>Vendor 10159 - Arlington Power Equipment Total:</b>					<b>1,693.23</b>
<b>Vendor: 10161 - Arthur Clesen Inc.</b>					
Arthur Clesen Inc.	04/17/2019	10186	69-00-000-5540	Woodlawn Playground Owner	800.00
<b>Vendor 10161 - Arthur Clesen Inc. Total:</b>					<b>800.00</b>
<b>Vendor: 10162 - AT &amp; T</b>					
AT & T	04/24/2019	10230	10-12-000-5210	Phone Svc - Parks	55.05
AT & T	04/24/2019	10230	10-13-000-5210	Phone Svc - Watts	44.01
AT & T	04/24/2019	10230	25-00-000-5210	Phone Svc - Takiff	1,304.27
<b>Vendor 10162 - AT &amp; T Total:</b>					<b>1,403.33</b>
<b>Vendor: 10455 - AT &amp; T</b>					
AT & T	05/08/2019	10293	10-14-000-5210	DSL Service - Beach	168.95
<b>Vendor 10455 - AT &amp; T Total:</b>					<b>168.95</b>
<b>Vendor: 11218 - Bartlett Park District</b>					
Bartlett Park District	05/15/2019	10341	25-25-833-5300	Contractual - Camp Field Trip	540.00
<b>Vendor 11218 - Bartlett Park District Total:</b>					<b>540.00</b>
<b>Vendor: 10473 - BMO Harris Bank N.A.</b>					
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5340	IAPD Conference	176.00
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5340	Admin Conferences & Trainin	125.00
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5342	Meeting Expenses	105.57
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5342	Meeting Expenses	185.00
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5402	Chicago Tribune Digital Subsc	7.96
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5402	Books	183.00
BMO Harris Bank N.A.	04/17/2019	10187	10-11-000-5730	Notary Bond	35.00
BMO Harris Bank N.A.	04/17/2019	10187	10-12-000-5350	Web Data Storage	45.00
BMO Harris Bank N.A.	04/17/2019	10187	10-12-000-5361	Job Posting - Parks	330.00
BMO Harris Bank N.A.	04/17/2019	10187	10-12-000-5496	Fertilizer/Seed Spreader	579.99
BMO Harris Bank N.A.	04/17/2019	10187	10-12-000-5497	Poured-In Place Patch	271.90
BMO Harris Bank N.A.	04/17/2019	10187	10-15-000-5450	Rear ATV Rack - Boathouse	209.99
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5301	Postage	9.80
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5301	Postage	20.55
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5321	Online Consulting	132.81
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5360	iCloud Storage	0.99
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5360	Marketing	1,306.92
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5362	Stock Photography	147.00
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5401	Deposit Slips	188.50
BMO Harris Bank N.A.	04/17/2019	10187	25-00-000-5420	General Rec Supplies	30.97
BMO Harris Bank N.A.	04/17/2019	10187	25-25-310-5400	CREDIT - Art Supplies	-119.88
BMO Harris Bank N.A.	04/17/2019	10187	25-25-315-5400	Ceramics Supplies	354.18
BMO Harris Bank N.A.	04/17/2019	10187	25-25-432-5400	Preschool Day Off Lunches	40.97
BMO Harris Bank N.A.	04/17/2019	10187	25-25-601-5400	Kids Club Supplies	114.15
BMO Harris Bank N.A.	04/17/2019	10187	25-25-615-5400	Ceramics Supplies	60.84
BMO Harris Bank N.A.	04/17/2019	10187	25-25-615-5400	Ceramics Supplies	39.39
BMO Harris Bank N.A.	04/17/2019	10187	25-25-801-5300	Contractual - Sun Fun Trip De	75.00
BMO Harris Bank N.A.	04/17/2019	10187	25-25-810-5300	Contractual - Camp Adv Trip	75.00
BMO Harris Bank N.A.	04/17/2019	10187	25-25-905-5400	Egg Hunt Supplies	19.90
BMO Harris Bank N.A.	04/17/2019	10187	25-25-932-5300	Contractual - School Day Off T	1,165.20
BMO Harris Bank N.A.	04/17/2019	10187	25-25-946-5400	Train Event Supplies	848.30
BMO Harris Bank N.A.	04/17/2019	10187	25-25-950-5400	Art Show Supplies	31.89
BMO Harris Bank N.A.	04/17/2019	10187	25-25-951-5400	Spring Event Supplies	66.74
BMO Harris Bank N.A.	04/17/2019	10187	25-25-955-5300	Contractual - Service Day Trip	3.20
BMO Harris Bank N.A.	04/17/2019	10187	25-26-000-5360	Care.com Monthly Subscripti	75.00
BMO Harris Bank N.A.	04/17/2019	10187	25-26-000-5404	Day Care Program App	175.00
BMO Harris Bank N.A.	04/17/2019	10187	25-26-000-5460	Day Care Food Equipment	2.57

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	04/17/2019	10187	45-00-000-5765	Loss Control Review Lunch	345.53
<b>Vendor 10473 - BMO Harris Bank N.A. Total:</b>					<b>7,464.93</b>
<b>Vendor: 10182 - BSN Sports</b>					
BSN Sports	04/17/2019	10190	10-12-000-5496	Baseball Outfield Fence Parts	969.90
BSN Sports	04/17/2019	10190	25-25-722-5400	Baseball Outfield Fence Parts	199.98
<b>Vendor 10182 - BSN Sports Total:</b>					<b>1,169.88</b>
<b>Vendor: 10184 - Burriss Equipment Company</b>					
Burriss Equipment Company	04/17/2019	10191	65-00-019-5511	Kubota Rotary Broom	28,048.92
Burriss Equipment Company	04/30/2019	10257	65-00-019-5524	Pier Repairs - Skidsteer Rental	3,500.00
<b>Vendor 10184 - Burriss Equipment Company Total:</b>					<b>31,548.92</b>
<b>Vendor: 10656 - Call One</b>					
Call One	04/17/2019	10192	25-00-000-5210	T1 Line - Watts	351.89
Call One	05/15/2019	10342	25-00-000-5210	T1 Line - Watts	351.89
<b>Vendor 10656 - Call One Total:</b>					<b>703.78</b>
<b>Vendor: 10519 - Carlin Horticulture Products</b>					
Carlin Horticulture Products	04/17/2019	10193	10-12-000-5491	Greenhouse Supplies	259.14
Carlin Horticulture Products	04/30/2019	10258	10-12-000-5491	Greenhouse Supplies	165.30
<b>Vendor 10519 - Carlin Horticulture Products Total:</b>					<b>424.44</b>
<b>Vendor: 10187 - Cawley Company</b>					
Cawley Company	05/08/2019	10294	10-11-000-5420	Staff Name Tags	32.57
Cawley Company	05/08/2019	10294	25-00-000-5420	Staff Name Tags	10.85
<b>Vendor 10187 - Cawley Company Total:</b>					<b>43.42</b>
<b>Vendor: 10190 - Ceramic Supply Chicago, Inc.</b>					
Ceramic Supply Chicago, Inc.	05/15/2019	10343	25-25-315-5400	Ceramics Supplies	954.20
<b>Vendor 10190 - Ceramic Supply Chicago, Inc. Total:</b>					<b>954.20</b>
<b>Vendor: 10198 - Chicago Cubs</b>					
Chicago Cubs	05/08/2019	10295	25-25-810-5300	Contractual - Cubs Tickets Ca	657.15
Chicago Cubs	05/08/2019	10295	25-25-833-5300	Contractual - Cubs Tickets Ca	219.05
<b>Vendor 10198 - Chicago Cubs Total:</b>					<b>876.20</b>
<b>Vendor: 10552 - Chicago Tribune Media Group</b>					
Chicago Tribune Media Group	05/15/2019	10344	10-11-000-5311	Legal Notices	148.65
<b>Vendor 10552 - Chicago Tribune Media Group Total:</b>					<b>148.65</b>
<b>Vendor: 10589 - Chicago Women's Basketball Operations, LLC</b>					
Chicago Women's Basketball	05/15/2019	10345	25-25-833-5300	Contractual - Camp Field Trip	603.00
<b>Vendor 10589 - Chicago Women's Basketball Operations, LLC Total:</b>					<b>603.00</b>
<b>Vendor: 10202 - Classic Design Awards</b>					
Classic Design Awards	05/15/2019	10346	10-12-000-5585	Replacement Bench Plaques	319.00
<b>Vendor 10202 - Classic Design Awards Total:</b>					<b>319.00</b>
<b>Vendor: 10505 - Comcast</b>					
Comcast	04/17/2019	10194	10-12-000-5210	Internet Svc - Parks	143.76
Comcast	04/24/2019	10231	10-13-000-5210	Internet Svc - Watts	60.47
Comcast	05/15/2019	10347	10-12-000-5210	Internet Svc - Parks	108.55
<b>Vendor 10505 - Comcast Total:</b>					<b>312.78</b>
<b>Vendor: 10208 - Commonwealth Edison</b>					
Commonwealth Edison	05/08/2019	10296	10-12-000-5230	Electricity - Parks	989.59
Commonwealth Edison	05/08/2019	10296	10-13-000-5230	Electricity - Watts	475.95
Commonwealth Edison	05/08/2019	10296	10-14-000-5230	Electricity - Beach	151.04
Commonwealth Edison	05/08/2019	10296	10-15-000-5230	Electricity - Boathouse	713.30
Commonwealth Edison	05/08/2019	10296	25-00-000-5230	Electricity - Takiff	5,982.01
<b>Vendor 10208 - Commonwealth Edison Total:</b>					<b>8,311.89</b>
<b>Vendor: 10210 - Conserv FS</b>					
Conserv FS	04/24/2019	10232	65-00-019-5512	Baseball/Soccer Field Mainte	1,582.77
Conserv FS	04/30/2019	10259	69-00-000-5540	Woodlawn Playground Owner	870.00
Conserv FS	05/15/2019	10348	10-12-000-5493	Fertilizer/Chemicals	1,345.50
<b>Vendor 10210 - Conserv FS Total:</b>					<b>3,798.27</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10215 - Craftwood Lumber Company</b>					
Craftwood Lumber Company	05/08/2019	10297	10-12-000-5481	Construction Supplies - Parks	54.77
Craftwood Lumber Company	05/08/2019	10297	10-12-000-5497	Playground Surface Supplies	302.40
Craftwood Lumber Company	05/08/2019	10297	25-00-000-5412	Cleaning Supplies - Takiff	28.21
Craftwood Lumber Company	05/08/2019	10297	25-00-000-5481	Construction Supplies - Takiff	79.52
<b>Vendor 10215 - Craftwood Lumber Company Total:</b>					<b>464.90</b>
<b>Vendor: 10324 - Decatur Blueprint, Inc.</b>					
Decatur Blueprint, Inc.	04/24/2019	10233	25-00-000-5360	Kiosk Signs - Spring	593.23
<b>Vendor 10324 - Decatur Blueprint, Inc. Total:</b>					<b>593.23</b>
<b>Vendor: 11219 - Direct Fitness Solutions</b>					
Direct Fitness Solutions	05/15/2019	10349	25-27-000-5420	Fitness Center Supplies	10.05
<b>Vendor 11219 - Direct Fitness Solutions Total:</b>					<b>10.05</b>
<b>Vendor: 11221 - DirecTV</b>					
DirecTV	04/18/2019	10221	25-27-000-5210	TV/Internet Svc - Takiff Fitnes	195.98
<b>Vendor 11221 - DirecTV Total:</b>					<b>195.98</b>
<b>Vendor: 10334 - Discount School Supply</b>					
Discount School Supply	05/15/2019	10350	25-25-813-5400	Bears Camp Supplies	202.87
Discount School Supply	05/15/2019	10350	25-26-000-5403	Day Care Program Supplies	678.38
<b>Vendor 10334 - Discount School Supply Total:</b>					<b>881.25</b>
<b>Vendor: 11209 - Elite Coffee Service, Inc.</b>					
Elite Coffee Service, Inc.	05/08/2019	10298	10-11-000-5420	Coffee Supplies - Takiff	43.45
Elite Coffee Service, Inc.	05/08/2019	10298	10-12-000-5420	Coffee Supplies - Parks	43.45
<b>Vendor 11209 - Elite Coffee Service, Inc. Total:</b>					<b>86.90</b>
<b>Vendor: 11369 - Evey Schweig</b>					
Evey Schweig	04/17/2019	10195	25-27-000-5321	Contractual - Nutrition Couns	225.00
Evey Schweig	04/30/2019	10260	25-27-000-5321	Contractual - Fit Center Food	2,000.00
<b>Vendor 11369 - Evey Schweig Total:</b>					<b>2,225.00</b>
<b>Vendor: 10341 - Excalibur Technology Corporation</b>					
Excalibur Technology Corpora	04/17/2019	10196	10-14-000-5420	USB Port - Add'l Halfway Stati	46.95
Excalibur Technology Corpora	04/30/2019	10261	10-11-000-5355	TSS - Add'l HVAC Workstation	69.00
Excalibur Technology Corpora	05/08/2019	10299	10-11-000-5355	TSS - June	6,291.80
Excalibur Technology Corpora	05/08/2019	10299	25-00-000-5321	WebTrac Hosting - June	749.00
Excalibur Technology Corpora	05/15/2019	10351	65-00-019-5502	Replacement Printer - EC Win	373.75
<b>Vendor 10341 - Excalibur Technology Corporation Total:</b>					<b>7,530.50</b>
<b>Vendor: 10207 - F.E. Moran, Inc.</b>					
F.E. Moran, Inc.	04/17/2019	10197	25-00-000-5352	Building Repairs - Takiff	645.00
<b>Vendor 10207 - F.E. Moran, Inc. Total:</b>					<b>645.00</b>
<b>Vendor: 10402 - F.J. Kerrigan Plumbing Co.</b>					
F.J. Kerrigan Plumbing Co.	04/30/2019	10262	10-12-000-5352	Building Repairs - Parks	2,620.52
<b>Vendor 10402 - F.J. Kerrigan Plumbing Co. Total:</b>					<b>2,620.52</b>
<b>Vendor: 10673 - FAMOS! DJ Entertainment</b>					
FAMOS! DJ Entertainment	04/24/2019	10234	25-25-904-5300	Contractual - Mom & Son Eve	633.00
<b>Vendor 10673 - FAMOS! DJ Entertainment Total:</b>					<b>633.00</b>
<b>Vendor: 10405 - First Student</b>					
First Student	04/17/2019	10198	25-25-932-5300	Contractual - School Day Off B	352.68
First Student	04/24/2019	10235	25-25-402-5300	Contractual - Bus for ELC Trip	114.13
<b>Vendor 10405 - First Student Total:</b>					<b>466.81</b>
<b>Vendor: 10570 - FP Mailing Solutions</b>					
FP Mailing Solutions	04/17/2019	10199	10-11-000-5370	Postage Machine Rental	152.85
<b>Vendor 10570 - FP Mailing Solutions Total:</b>					<b>152.85</b>
<b>Vendor: 10346 - Fun Express</b>					
Fun Express	05/15/2019	10352	25-25-946-5400	Train Special Event Supplies	125.85
<b>Vendor 10346 - Fun Express Total:</b>					<b>125.85</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10348 - Galassini and Ori Construction</b>					
Galassini and Ori Construction	04/17/2019	10200	10-12-000-5585	Repairs - Beach Stairs/Friends	9,425.00
<b>Vendor 10348 - Galassini and Ori Construction Total:</b>					<b>9,425.00</b>
<b>Vendor: 10354 - Germania Seed Company</b>					
Germania Seed Company	04/30/2019	10263	10-12-000-5490	Plantings/Flowers	421.58
Germania Seed Company	05/08/2019	10300	10-12-000-5453	Shared Services - Golf Course	60.00
Germania Seed Company	05/08/2019	10300	10-12-000-5490	Plantings/Flowers	24.90
Germania Seed Company	05/08/2019	10300	10-12-000-5491	Greenhouse Supplies	440.39
Germania Seed Company	05/15/2019	10353	10-12-000-5491	Greenhouse Supplies	286.28
<b>Vendor 10354 - Germania Seed Company Total:</b>					<b>1,233.15</b>
<b>Vendor: 10357 - Glenbrook Auto Parts Inc.</b>					
Glenbrook Auto Parts Inc.	05/08/2019	10301	10-14-000-5486	Plumbing Supplies - Beach	59.97
Glenbrook Auto Parts Inc.	05/08/2019	10301	25-00-000-5451	Takiff Generator Battery	187.80
<b>Vendor 10357 - Glenbrook Auto Parts Inc. Total:</b>					<b>247.77</b>
<b>Vendor: 10076 - Glencoe Junior Kindergarten</b>					
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-471-5300	Payment 2 - School Year 19/2	9,690.75
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-472-5300	Payment 2 - School Year 19/2	26,091.75
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-473-5300	Payment 2 - Add'l School Year	379.50
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-473-5300	Payment 2 - School Year 19/2	50,743.50
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-474-5300	Payment 2 - School Year 19/2	60,826.13
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-475-5300	Payment 2 - Add'l School Year	173.25
Glencoe Junior Kindergarten	04/24/2019	10236	25-25-476-5300	Payment 2 - Camp	717.00
<b>Vendor 10076 - Glencoe Junior Kindergarten Total:</b>					<b>148,621.88</b>
<b>Vendor: 10837 - Gordon Food Service, Inc.</b>					
Gordon Food Service, Inc.	04/17/2019	10201	25-26-000-5409	Day Care Food Supplies	1,089.20
Gordon Food Service, Inc.	04/24/2019	10237	25-25-401-5400	ELC Supplies	53.29
Gordon Food Service, Inc.	04/24/2019	10237	25-25-402-5400	ELC Supplies	53.29
Gordon Food Service, Inc.	04/24/2019	10237	25-25-403-5400	ELC Supplies	53.30
Gordon Food Service, Inc.	04/24/2019	10237	25-25-601-5400	Kids Club Supplies	315.45
Gordon Food Service, Inc.	04/24/2019	10237	25-26-000-5409	Day Care Food Supplies	845.74
Gordon Food Service, Inc.	04/24/2019	10237	25-26-000-5460	Day Care Food Equipment	115.49
Gordon Food Service, Inc.	04/30/2019	10264	25-25-401-5400	ELC Supplies	45.63
Gordon Food Service, Inc.	04/30/2019	10264	25-25-402-5400	ELC Supplies	45.64
Gordon Food Service, Inc.	04/30/2019	10264	25-25-403-5400	ELC Supplies	45.64
Gordon Food Service, Inc.	04/30/2019	10264	25-26-000-5409	Day Care Food Supplies	804.73
<b>Vendor 10837 - Gordon Food Service, Inc. Total:</b>					<b>3,467.40</b>
<b>Vendor: 10370 - Grainger Inc.</b>					
Grainger Inc.	04/17/2019	10202	10-12-000-5481	Construction Supplies - Parks	301.32
Grainger Inc.	04/17/2019	10202	10-12-000-5486	Plumbing Supplies - Parks	371.26
Grainger Inc.	04/17/2019	10202	10-12-000-5588	Building Improvements - Park	1,000.00
Grainger Inc.	04/17/2019	10202	65-00-019-5524	Pier Repair Supplies - Beach	314.52
Grainger Inc.	04/24/2019	10238	10-12-000-5493	Fertilizer/Chemicals - Parks	103.90
Grainger Inc.	04/24/2019	10238	10-12-000-5582	Maintenance Equipment - Par	195.93
Grainger Inc.	04/24/2019	10238	10-15-000-5487	Power Tools - Boathouse	175.00
Grainger Inc.	04/24/2019	10238	25-00-000-5412	Cleaning Supplies - Takiff	557.50
Grainger Inc.	04/24/2019	10238	25-00-000-5582	Maintenance Equipment - Tak	100.00
Grainger Inc.	04/30/2019	10265	25-00-000-5412	Cleaning Supplies - Takiff	681.28
Grainger Inc.	05/08/2019	10302	25-00-000-5412	Takiff Cleaning Supplies	286.08
Grainger Inc.	05/15/2019	10354	10-14-000-5412	Cleaning Supplies - Beach	80.36
Grainger Inc.	05/15/2019	10354	10-15-000-5412	Cleaning Supplies - Boathouse	15.00
Grainger Inc.	05/15/2019	10354	25-00-000-5412	Cleaning Supplies - Takiff	190.72
Grainger Inc.	05/15/2019	10354	65-00-019-5524	Pier Repairs - Beach	191.88
<b>Vendor 10370 - Grainger Inc. Total:</b>					<b>4,564.75</b>
<b>Vendor: 10325 - Grand Food Center</b>					
Grand Food Center	04/30/2019	10266	25-26-000-5409	Milk - Day Care	457.45
<b>Vendor 10325 - Grand Food Center Total:</b>					<b>457.45</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 11282 - Hacienda Landscaping</b>					
Hacienda Landscaping	04/24/2019	10239	69-00-000-2290	Retainage Woodlawn Playgro	37,374.57
<b>Vendor 11282 - Hacienda Landscaping Total:</b>					<b>37,374.57</b>
<b>Vendor: 10060 - Heller &amp; Heller Consulting, Inc.</b>					
Heller & Heller Consulting, Inc	04/30/2019	10267	10-11-000-5321	Consulting - Innovation/Strat	2,150.00
<b>Vendor 10060 - Heller &amp; Heller Consulting, Inc. Total:</b>					<b>2,150.00</b>
<b>Vendor: 10384 - Home Depot Credit Services</b>					
Home Depot Credit Services	04/24/2019	10240	10-12-000-5481	Construction Supplies - Parks	206.04
Home Depot Credit Services	04/24/2019	10240	10-12-000-5486	Plumbing Supplies - Parks	54.92
Home Depot Credit Services	04/24/2019	10240	10-12-000-5488	Power Tools - Parks	77.50
Home Depot Credit Services	04/24/2019	10240	10-12-000-5495	Pulverized Dirt - Parks	8.70
Home Depot Credit Services	04/24/2019	10240	10-14-000-5484	Electrical Supplies - Beach	70.00
Home Depot Credit Services	04/24/2019	10240	10-15-000-5481	Construction Supplies - Beach	347.70
Home Depot Credit Services	04/24/2019	10240	10-15-000-5481	Construction Supplies - Boath	265.74
Home Depot Credit Services	04/24/2019	10240	10-15-000-5486	Plumbing Supplies - Boathous	17.92
Home Depot Credit Services	04/24/2019	10240	25-00-000-5588	Takiff Building Improvements	864.80
Home Depot Credit Services	04/24/2019	10240	65-00-019-5524	Pier Repairs - Beach	3,080.46
Home Depot Credit Services	04/24/2019	10240	69-00-000-5540	Woodlawn Playground Owner	39.85
<b>Vendor 10384 - Home Depot Credit Services Total:</b>					<b>5,033.63</b>
<b>Vendor: 10934 - IC Signs &amp; Graphics</b>					
IC Signs & Graphics	05/15/2019	10355	25-00-000-5360	Find Gus Signs	1,690.00
<b>Vendor 10934 - IC Signs &amp; Graphics Total:</b>					<b>1,690.00</b>
<b>Vendor: 10557 - IL Dept of Employment Security</b>					
IL Dept of Employment Securi	05/15/2019	10356	45-00-000-5653	1st Quarter Unemployment	2,794.00
<b>Vendor 10557 - IL Dept of Employment Security Total:</b>					<b>2,794.00</b>
<b>Vendor: 10100 - IL Dept of Revenue</b>					
IL Dept of Revenue	04/12/2019	DFT0000819	10-00-000-2110	IL State Tax W/H	5,154.04
IL Dept of Revenue	04/26/2019	DFT0000824	10-00-000-2110	IL State Tax W/H	5,433.87
IL Dept of Revenue	05/10/2019	DFT0000832	10-00-000-2110	IL State Tax W/H	5,745.01
<b>Vendor 10100 - IL Dept of Revenue Total:</b>					<b>16,332.92</b>
<b>Vendor: 10088 - Illinois Baseball Academy</b>					
Illinois Baseball Academy	05/08/2019	10304	25-25-701-5300	Contractual - Spring T-Ball	2,310.00
<b>Vendor 10088 - Illinois Baseball Academy Total:</b>					<b>2,310.00</b>
<b>Vendor: 10477 - Illinois Department of Agriculture</b>					
Illinois Department of Agricult	05/08/2019	10305	10-12-000-5344	Pesticide License - Parks (Tom	60.00
Illinois Department of Agricult	05/15/2019	10357	10-12-000-5344	Heribcide Licenses - Marx/Ke	150.00
<b>Vendor 10477 - Illinois Department of Agriculture Total:</b>					<b>210.00</b>
<b>Vendor: 10101 - Illinois Municipal Retirement Fund</b>					
Illinois Municipal Retirement	04/29/2019	DFT0000827	10-00-000-2150	IMRF Contribution - April 201	37,835.99
Illinois Municipal Retirement	04/29/2019	DFT0000827	10-00-000-2155	IMRF VAC Contribution - April	4,570.00
<b>Vendor 10101 - Illinois Municipal Retirement Fund Total:</b>					<b>42,405.99</b>
<b>Vendor: 10396 - International Society of Arboriculture</b>					
International Society of Arbor	04/17/2019	10203	10-12-000-5340	Arborist Cert Membership Re	180.00
<b>Vendor 10396 - International Society of Arboriculture Total:</b>					<b>180.00</b>
<b>Vendor: 10106 - IRS/Dept of Treasury</b>					
IRS/Dept of Treasury	04/12/2019	DFT0000817	10-00-000-2120	Social Security W/H	14,937.00
IRS/Dept of Treasury	04/12/2019	DFT0000818	10-00-000-2130	Medicare	3,493.42
IRS/Dept of Treasury	04/12/2019	DFT0000820	10-00-000-2100	Fed Income Tax W/H	9,955.53
IRS/Dept of Treasury	04/26/2019	DFT0000822	10-00-000-2120	Social Security W/H	15,683.46
IRS/Dept of Treasury	04/26/2019	DFT0000823	10-00-000-2130	Medicare	3,667.96
IRS/Dept of Treasury	04/26/2019	DFT0000825	10-00-000-2100	Fed Income Tax W/H	10,169.39
IRS/Dept of Treasury	05/10/2019	DFT0000830	10-00-000-2120	Social Security W/H	16,477.32
IRS/Dept of Treasury	05/10/2019	DFT0000831	10-00-000-2130	Medicare	3,853.62
IRS/Dept of Treasury	05/10/2019	DFT0000833	10-00-000-2100	Fed Income Tax W/H	11,369.92
<b>Vendor 10106 - IRS/Dept of Treasury Total:</b>					<b>89,607.62</b>



Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 11100 - Jade Surveyors</b>					
Jade Surveyors	05/08/2019	10306	69-00-000-5562	Takiff Playground Survey	2,000.00
<b>Vendor 11100 - Jade Surveyors Total:</b>					<b>2,000.00</b>
<b>Vendor: 10089 - Julie Kaplan</b>					
Julie Kaplan	05/08/2019	10308	25-25-785-5300	Contractual - Jazz Dance Class	289.82
Julie Kaplan	05/08/2019	10308	25-25-786-5300	Contractual - Jazz Dance Class	165.00
<b>Vendor 10089 - Julie Kaplan Total:</b>					<b>454.82</b>
<b>Vendor: 10401 - Ken's Quick Print Inc.</b>					
Ken's Quick Print Inc.	04/30/2019	10268	10-11-000-5342	Staff Business Cards	63.40
Ken's Quick Print Inc.	04/30/2019	10268	25-00-000-5360	Staff Business Cards	127.00
<b>Vendor 10401 - Ken's Quick Print Inc. Total:</b>					<b>190.40</b>
<b>Vendor: 10404 - Konica Minolta Business Solutions USA Inc.</b>					
Konica Minolta Business Solut	04/17/2019	10204	10-11-000-5355	Copy Machine Mo Maint - Ma	211.68
Konica Minolta Business Solut	04/17/2019	10204	25-00-000-5355	Copy Machine Mo Maint - Ma	308.23
<b>Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:</b>					<b>519.91</b>
<b>Vendor: 11261 - Lakeshore Athletic Services</b>					
Lakeshore Athletic Services	04/24/2019	10241	25-25-941-5300	Contractual - Mud Run Timing	1,050.00
<b>Vendor 11261 - Lakeshore Athletic Services Total:</b>					<b>1,050.00</b>
<b>Vendor: 10406 - Lakeshore Learning Material</b>					
Lakeshore Learning Material	04/17/2019	10205	25-26-000-5403	Day Care Program Supplies	33.97
<b>Vendor 10406 - Lakeshore Learning Material Total:</b>					<b>33.97</b>
<b>Vendor: 10148 - Laser Quest - Arlington Heights</b>					
Laser Quest - Arlington Height	05/15/2019	10358	25-25-833-5300	Contractual - Camp Field Trips	720.00
<b>Vendor 10148 - Laser Quest - Arlington Heights Total:</b>					<b>720.00</b>
<b>Vendor: 10149 - Lenny Hoffman Excavating Inc.</b>					
Lenny Hoffman Excavating Inc	05/08/2019	10309	10-14-000-5586	Beach Grading	4,333.00
Lenny Hoffman Excavating Inc	05/08/2019	10309	10-15-000-5586	Beach Grading	1,857.00
<b>Vendor 10149 - Lenny Hoffman Excavating Inc. Total:</b>					<b>6,190.00</b>
<b>Vendor: 10360 - Lowe's Business Acct/GEMB</b>					
Lowe's Business Acct/GEMB	05/08/2019	10310	65-00-019-5524	Pier Repairs - Beach	727.17
<b>Vendor 10360 - Lowe's Business Acct/GEMB Total:</b>					<b>727.17</b>
<b>Vendor: 10120 - Magic of Gary Kantor</b>					
Magic of Gary Kantor	04/24/2019	10242	25-25-904-5300	Contractual - Mom/Son Magi	345.00
Magic of Gary Kantor	05/08/2019	10311	25-25-638-5300	Contractual - Magic Class	135.00
<b>Vendor 10120 - Magic of Gary Kantor Total:</b>					<b>480.00</b>
<b>Vendor: 10082 - Marianne Nicolosi</b>					
Marianne Nicolosi	05/08/2019	10312	25-25-785-5300	Contractual - Fitness Classes	497.67
Marianne Nicolosi	05/08/2019	10312	25-25-786-5300	Contractual - Fitness Classes	30.00
<b>Vendor 10082 - Marianne Nicolosi Total:</b>					<b>527.67</b>
<b>Vendor: 10166 - Martin Supply Company, Inc.</b>					
Martin Supply Company, Inc.	05/15/2019	10359	10-14-000-5486	Plumbing Supplies - Beach	2,135.20
<b>Vendor 10166 - Martin Supply Company, Inc. Total:</b>					<b>2,135.20</b>
<b>Vendor: 10174 - MCI</b>					
MCI	04/30/2019	10270	25-00-000-5210	Long Distance Phone Svc	76.52
<b>Vendor 10174 - MCI Total:</b>					<b>76.52</b>
<b>Vendor: 10191 - Menoni &amp; Mocogni</b>					
Menoni & Mocogni	05/08/2019	10314	10-12-000-5495	Pulverized Dirt	62.14
Menoni & Mocogni	05/08/2019	10314	10-12-000-5497	Playground Surfaces	94.50
<b>Vendor 10191 - Menoni &amp; Mocogni Total:</b>					<b>156.64</b>
<b>Vendor: 10636 - Michiana, LLC</b>					
Michiana, LLC	04/24/2019	10243	25-25-906-5300	Contractual - Earth Day Lunch	450.00
<b>Vendor 10636 - Michiana, LLC Total:</b>					<b>450.00</b>
<b>Vendor: 10437 - Midwest Trading Horticultural Supplies, Inc.</b>					
Midwest Trading Horticultural	04/17/2019	10206	10-12-000-5490	Plantings/Flowers	52.40

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Midwest Trading Horticultural	04/17/2019	10206	10-12-000-5491	Greenhouse Supplies	712.25
<b>Vendor 10437 - Midwest Trading Horticultural Supplies, Inc. Total:</b>					<b>764.65</b>
<b>Vendor: 11267 - Milieu Design LLC</b>					
Milieu Design LLC	04/17/2019	10207	10-12-000-5348	Mowing - Shared Svcs	448.23
Milieu Design LLC	04/17/2019	10207	10-12-000-5349	Horticulture	2,234.77
Milieu Design LLC	04/30/2019	10271	10-12-000-5348	Contractual - Landscaping Sha	896.46
Milieu Design LLC	04/30/2019	10271	10-12-000-5349	Contractual - Mowing	4,469.54
Milieu Design LLC	05/15/2019	10360	10-12-000-5348	Contractual Mowing - Shared	896.46
Milieu Design LLC	05/15/2019	10360	10-12-000-5349	Contractual - Landscaping	4,469.54
<b>Vendor 11267 - Milieu Design LLC Total:</b>					<b>13,415.00</b>
<b>Vendor: 11319 - Monica McCarthy O'Connor</b>					
Monica McCarthy O'Connor	05/08/2019	10315	25-25-785-5300	Contractual - Fitness Classes	361.25
Monica McCarthy O'Connor	05/08/2019	10315	25-25-786-5300	Contractual - Fitness Classes	45.00
<b>Vendor 11319 - Monica McCarthy O'Connor Total:</b>					<b>406.25</b>
<b>Vendor: 10213 - Mutual Ace Hardware</b>					
Mutual Ace Hardware	05/08/2019	10316	10-12-000-5370	Equipment Rental - Parks	336.00
Mutual Ace Hardware	05/08/2019	10316	10-12-000-5482	Hardware - Parks	11.12
Mutual Ace Hardware	05/08/2019	10316	10-12-000-5486	Plumbing Supplies - Parks	85.06
Mutual Ace Hardware	05/08/2019	10316	10-12-000-5491	Greenhouse Supplies	107.03
Mutual Ace Hardware	05/08/2019	10316	10-12-000-5493	Fertilizer/Chemicals	164.99
Mutual Ace Hardware	05/08/2019	10316	10-15-000-5486	Plumbing Supplies - Boathouse	94.00
Mutual Ace Hardware	05/08/2019	10316	25-00-000-5482	Hardware - Takiff	49.49
<b>Vendor 10213 - Mutual Ace Hardware Total:</b>					<b>847.69</b>
<b>Vendor: 8125 - Natalie Steinmetz</b>					
Natalie Steinmetz	04/17/2019	10208	25-25-615-5400	Reimbursement - Ceramics Su	75.41
Natalie Steinmetz	05/08/2019	10317	25-00-000-5305	Contractual - Ceramics Party	250.00
<b>Vendor 8125 - Natalie Steinmetz Total:</b>					<b>325.41</b>
<b>Vendor: 10103 - NCPERS-IL IMRF</b>					
NCPERS-IL IMRF	04/12/2019	10126	10-00-000-2160	IMRF Life-#03298	64.00
NCPERS-IL IMRF	05/10/2019	10284	10-00-000-2160	IMRF Life-#03298	64.00
<b>Vendor 10103 - NCPERS-IL IMRF Total:</b>					<b>128.00</b>
<b>Vendor: 10217 - Nels J. Johnson Tree Experts Inc.</b>					
Nels J. Johnson Tree Experts I	04/17/2019	10209	10-12-000-5590	Tree Trimming	270.00
Nels J. Johnson Tree Experts I	05/15/2019	10361	10-12-000-5590	Tree Trimming	360.00
<b>Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:</b>					<b>630.00</b>
<b>Vendor: 10224 - North Shore Gas Company</b>					
North Shore Gas Company	04/24/2019	10244	10-13-000-5220	Gas/Heat - Watts	244.02
North Shore Gas Company	04/24/2019	10244	25-00-000-5220	Gas/Heat - Takiff	1,298.40
North Shore Gas Company	05/08/2019	10318	10-12-000-5220	Gas/Heat - Parks	553.53
North Shore Gas Company	05/08/2019	10318	10-14-000-5220	Gas/Heat - Beach	38.02
<b>Vendor 10224 - North Shore Gas Company Total:</b>					<b>2,133.97</b>
<b>Vendor: 10340 - Northshore Omega</b>					
Northshore Omega	04/30/2019	10272	25-26-000-5335	Pre Placement Exam - Day Car	292.00
Northshore Omega	05/08/2019	10319	45-00-000-5335	Pre-Placement Exam (FT Park	274.00
<b>Vendor 10340 - Northshore Omega Total:</b>					<b>566.00</b>
<b>Vendor: 10085 - Ole Spanish Services LLC</b>					
Ole Spanish Services LLC	05/15/2019	10362	25-25-402-5300	Contractual - ELC Spanish Clas	350.00
Ole Spanish Services LLC	05/15/2019	10362	25-26-000-5386	Contractual - Day Care Spanis	350.00
<b>Vendor 10085 - Ole Spanish Services LLC Total:</b>					<b>700.00</b>
<b>Vendor: 10233 - Orkin Pest Control</b>					
Orkin Pest Control	05/08/2019	10320	25-00-000-5355	Takiff Mo Exterminator - May	182.73
<b>Vendor 10233 - Orkin Pest Control Total:</b>					<b>182.73</b>
<b>Vendor: 10235 - Otis Elevator Company</b>					
Otis Elevator Company	04/24/2019	10245	25-00-000-5355	Takiff Elevator Mo Maint - Ma	482.97
<b>Vendor 10235 - Otis Elevator Company Total:</b>					<b>482.97</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10110 - PACT Administrative Services Corp</b>					
PACT Administrative Services	04/24/2019	10246	10-00-000-2175	FSA Plan Contributions - April	1,944.24
PACT Administrative Services	04/24/2019	10247	10-11-000-5600	FSA Plan Fees - May	88.00
<b>Vendor 10110 - PACT Administrative Services Corp Total:</b>					<b>2,032.24</b>
<b>Vendor: 10104 - Partnership Financial Credit Union</b>					
Partnership Financial Credit U	04/12/2019	10127	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	04/12/2019	10127	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	04/12/2019	10127	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	04/12/2019	10127	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	04/26/2019	10222	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	04/26/2019	10222	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	04/26/2019	10222	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	04/26/2019	10222	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit U	05/10/2019	10285	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit U	05/10/2019	10285	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit U	05/10/2019	10285	10-00-000-2180	#95910 Mensinger	275.00
Partnership Financial Credit U	05/10/2019	10285	10-00-000-2180	#880010320 Stowick	20.00
<b>Vendor 10104 - Partnership Financial Credit Union Total:</b>					<b>1,335.00</b>
<b>Vendor: 10242 - PDRMA</b>					
PDRMA	04/24/2019	10248	25-00-000-5340	HELP 2 Training	50.00
PDRMA	04/30/2019	10273	10-11-000-5600	Health Insurance - April	33,797.47
PDRMA	04/30/2019	10273	25-26-000-5600	Health Insurance - April	5,530.01
<b>Vendor 10242 - PDRMA Total:</b>					<b>39,377.48</b>
<b>Vendor: 10243 - Pentegra Systems</b>					
Pentegra Systems	04/30/2019	10274	25-00-000-5352	Building Repairs - Takiff	249.14
<b>Vendor 10243 - Pentegra Systems Total:</b>					<b>249.14</b>
<b>Vendor: 10246 - Petty Cash</b>					
Petty Cash	05/15/2019	10363	10-00-000-1001	Beach Cash Banks	1,500.00
<b>Vendor 10246 - Petty Cash Total:</b>					<b>1,500.00</b>
<b>Vendor: 10247 - Piero's Pizza - Highland Park</b>					
Piero's Pizza - Highland Park	05/08/2019	10321	25-26-000-5342	Day Care Meeting Expenses	198.95
<b>Vendor 10247 - Piero's Pizza - Highland Park Total:</b>					<b>198.95</b>
<b>Vendor: 10249 - Pioneer Manufacturing Co.</b>					
Pioneer Manufacturing Co.	04/17/2019	10210	25-25-703-5400	Athletic Field Paint	2,652.50
Pioneer Manufacturing Co.	04/17/2019	10210	25-25-722-5400	Athletic Field Paint	112.00
Pioneer Manufacturing Co.	04/30/2019	10275	10-12-000-5450	Field Striper Parts	639.00
Pioneer Manufacturing Co.	04/30/2019	10275	25-25-703-5400	Field Striper Parts	300.00
<b>Vendor 10249 - Pioneer Manufacturing Co. Total:</b>					<b>3,703.50</b>
<b>Vendor: 10248 - Pioneer Press</b>					
Pioneer Press	04/17/2019	10211	10-11-000-5402	Glencoe News Subscription	39.00
<b>Vendor 10248 - Pioneer Press Total:</b>					<b>39.00</b>
<b>Vendor: 10090 - Pride Dojo Inc.</b>					
Pride Dojo Inc.	04/24/2019	10249	25-25-725-5300	Contractual - Spring Karate Cl	11,992.23
Pride Dojo Inc.	05/08/2019	10322	25-25-725-5300	Contractual - Spring Karate Cl	2,100.58
<b>Vendor 10090 - Pride Dojo Inc. Total:</b>					<b>14,092.81</b>
<b>Vendor: 10897 - Progressive Business Publications</b>					
Progressive Business Publicati	04/17/2019	10212	10-11-000-5402	Communications Bulletin	295.00
<b>Vendor 10897 - Progressive Business Publications Total:</b>					<b>295.00</b>
<b>Vendor: 10259 - Quill Corporation</b>					
Quill Corporation	04/17/2019	10213	25-00-000-5401	Office Supplies - Rec	488.70
Quill Corporation	04/17/2019	10213	25-00-000-5412	Cleaning Supplies - Takiff	13.98
Quill Corporation	04/17/2019	10213	25-25-801-5400	Camp Supplies	26.99
Quill Corporation	04/17/2019	10213	25-25-810-5400	Camp Supplies	26.99
Quill Corporation	04/24/2019	10250	10-11-000-5420	Admin General Supplies	55.99
Quill Corporation	04/24/2019	10250	25-00-000-5401	Office Supplies - Rec	447.68
Quill Corporation	04/24/2019	10250	25-25-401-5400	ELC Supplies	29.02
Quill Corporation	04/24/2019	10250	25-25-402-5400	ELC Supplies	29.02

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Quill Corporation	04/24/2019	10250	25-25-403-5400	ELC Supplies	29.03
Quill Corporation	04/24/2019	10250	25-26-000-5401	Office Supplies - Day Care	29.02
Quill Corporation	04/30/2019	10276	25-25-401-5400	Supplies - ELC	23.98
Quill Corporation	04/30/2019	10276	25-25-402-5400	Supplies - ELC	23.98
Quill Corporation	04/30/2019	10276	25-25-403-5400	Supplies - ELC	23.98
Quill Corporation	04/30/2019	10276	25-25-602-5400	Kids Club Supplies	25.47
Quill Corporation	04/30/2019	10276	25-26-000-5401	Supplies - Day Care Office	23.98
<b>Vendor 10259 - Quill Corporation Total:</b>					<b>1,297.81</b>
<b>Vendor: 11389 - RAC Adjustments, Inc.</b>					
RAC Adjustments, Inc.	05/08/2019	10323	10-12-000-5350	Maintenance Services - Parks	2,393.35
<b>Vendor 11389 - RAC Adjustments, Inc. Total:</b>					<b>2,393.35</b>
<b>Vendor: 11095 - Rainbow Group, LLC</b>					
Rainbow Group, LLC	04/17/2019	10214	65-00-019-5512	Baseball Batting Cage Net	2,316.00
<b>Vendor 11095 - Rainbow Group, LLC Total:</b>					<b>2,316.00</b>
<b>Vendor: 10263 - Red's Garden Center Inc.</b>					
Red's Garden Center Inc.	04/17/2019	10215	10-12-000-5490	Plantings/Flowers	49.57
<b>Vendor 10263 - Red's Garden Center Inc. Total:</b>					<b>49.57</b>
<b>Vendor: 11232 - Rek Room Inc.</b>					
Rek Room Inc.	04/17/2019	10216	25-25-753-5300	Contractual - Winter Sports Cl	675.00
<b>Vendor 11232 - Rek Room Inc. Total:</b>					<b>675.00</b>
<b>Vendor: 10767 - Rite Portable Restrooms</b>					
Rite Portable Restrooms	05/15/2019	10364	10-12-000-5353	Portable Toilet Svcs - Parks	520.00
Rite Portable Restrooms	05/15/2019	10364	10-15-000-5353	Portable Toilet Svcs - Boathou	312.00
<b>Vendor 10767 - Rite Portable Restrooms Total:</b>					<b>832.00</b>
<b>Vendor: 10269 - RMC Inc.</b>					
RMC Inc.	04/30/2019	10277	10-13-000-5357	Watts Refrig Mo Maint -	273.00
RMC Inc.	05/08/2019	10324	10-13-000-5581	Watts Building Equipment	10,543.34
<b>Vendor 10269 - RMC Inc. Total:</b>					<b>10,816.34</b>
<b>Vendor: 1232 - Ronald P. Cadarian</b>					
Ronald P. Cadarian	05/08/2019	10325	25-27-000-5365	Contractual - Personal Trainin	270.00
<b>Vendor 1232 - Ronald P. Cadarian Total:</b>					<b>270.00</b>
<b>Vendor: 11320 - Roundy's Inc.</b>					
Roundy's Inc.	05/08/2019	10326	10-11-000-5342	Admin Meeting Expenses	36.18
Roundy's Inc.	05/08/2019	10326	25-25-401-5400	ELC Supplies	15.69
Roundy's Inc.	05/08/2019	10326	25-25-601-5400	Kids Club Supplies	58.75
Roundy's Inc.	05/08/2019	10326	25-25-602-5400	Kids Club Supplies	100.46
Roundy's Inc.	05/08/2019	10326	25-25-904-5400	Mom/Son Event Supplies	465.60
Roundy's Inc.	05/08/2019	10326	25-26-000-5342	Day Care Meeting Expenses	17.35
Roundy's Inc.	05/08/2019	10326	25-26-000-5403	Day Care Program Supplies	143.75
Roundy's Inc.	05/08/2019	10326	25-26-000-5409	Day Care Food Supplies	30.40
<b>Vendor 11320 - Roundy's Inc. Total:</b>					<b>868.18</b>
<b>Vendor: 10275 - Sam's Club Direct Commercial Account Program</b>					
Sam's Club Direct Commercial	04/30/2019	10278	25-00-000-5580	Takiff Folding Tables	499.80
<b>Vendor 10275 - Sam's Club Direct Commercial Account Program Total:</b>					<b>499.80</b>
<b>Vendor: 10654 - Sandra K Culver</b>					
Sandra K Culver	05/08/2019	10327	25-25-785-5300	Contractual - Fitness Classes	435.75
Sandra K Culver	05/08/2019	10327	25-25-786-5300	Contractual - Fitness Classes	15.00
<b>Vendor 10654 - Sandra K Culver Total:</b>					<b>450.75</b>
<b>Vendor: 11160 - Shaun Christopher Whitley</b>					
Shaun Christopher Whitley	04/24/2019	10251	25-25-401-5300	Contractual - ELC Music Class	125.00
Shaun Christopher Whitley	04/24/2019	10251	25-25-402-5300	Contractual - ELC Music Class	400.00
Shaun Christopher Whitley	04/24/2019	10251	25-25-403-5300	Contractual - ELC Music Class	125.00
Shaun Christopher Whitley	04/24/2019	10251	25-26-000-5386	Contractual - Day Care Music	1,400.00
<b>Vendor 11160 - Shaun Christopher Whitley Total:</b>					<b>2,050.00</b>
<b>Vendor: 10706 - Southeastern Security Consultants, Inc</b>					
Southeastern Security Consult	05/08/2019	10328	25-25-722-5300	Background Checks - GBA (1)	18.50

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Southeastern Security Consult	05/08/2019	10328	45-00-000-5335	Background Checks - GPD	148.00
<b>Vendor 10706 - Southeastern Security Consultants, Inc Total:</b>					<b>166.50</b>
<b>Vendor: 10108 - State Disbursement Unit</b>					
State Disbursement Unit	04/12/2019	10128	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
State Disbursement Unit	04/26/2019	10223	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
State Disbursement Unit	05/10/2019	10286	10-00-000-2190	M Barrios,FIPS#1703100/201	195.90
<b>Vendor 10108 - State Disbursement Unit Total:</b>					<b>587.70</b>
<b>Vendor: 11263 - Sweet Comb Chicago</b>					
Sweet Comb Chicago	04/30/2019	10279	10-12-000-5350	Maintenance Svcs - Bees	4,250.00
Sweet Comb Chicago	05/15/2019	10365	10-12-000-5491	Greenhouse Supplies	859.00
<b>Vendor 11263 - Sweet Comb Chicago Total:</b>					<b>5,109.00</b>
<b>Vendor: 10294 - Telcom Innovations Group</b>					
Telcom Innovations Group	04/17/2019	10217	10-11-000-5355	Annual Phone System Mainte	3,200.00
Telcom Innovations Group	04/17/2019	10218	10-11-000-5355	Phone System Maintenance	65.00
Telcom Innovations Group	04/30/2019	10280	10-11-000-5355	Voicemail Sys Maint Agreeeme	857.50
<b>Vendor 10294 - Telcom Innovations Group Total:</b>					<b>4,122.50</b>
<b>Vendor: 11388 - The Carroll-Keller Group, Ltd.</b>					
The Carroll-Keller Group, Ltd.	05/08/2019	10329	10-11-000-5340	Contractual - Speaker for All S	1,750.00
<b>Vendor 11388 - The Carroll-Keller Group, Ltd. Total:</b>					<b>1,750.00</b>
<b>Vendor: 11390 - The UPS Store</b>					
The UPS Store	05/15/2019	10366	10-11-000-5301	Postage	61.15
<b>Vendor 11390 - The UPS Store Total:</b>					<b>61.15</b>
<b>Vendor: 11168 - TimeClock Plus, Inc.</b>					
TimeClock Plus, Inc.	04/30/2019	10281	10-11-000-5340	Add'l TCP Support/Training	1,125.00
<b>Vendor 11168 - TimeClock Plus, Inc. Total:</b>					<b>1,125.00</b>
<b>Vendor: 10705 - UMB Bank NA</b>					
UMB Bank NA	04/30/2019	10282	40-00-000-5331	Paying Agent Fees	371.00
<b>Vendor 10705 - UMB Bank NA Total:</b>					<b>371.00</b>
<b>Vendor: 10307 - Vanguard Energy Service, LLC</b>					
Vanguard Energy Service, LLC	04/30/2019	10283	10-13-000-5220	Gas/Heat - Watts	326.44
Vanguard Energy Service, LLC	04/30/2019	10283	25-00-000-5220	Gas/Heat - Takiff	2,724.93
<b>Vendor 10307 - Vanguard Energy Service, LLC Total:</b>					<b>3,051.37</b>
<b>Vendor: 10099 - Vantagepoint Trf Agents-457</b>					
Vantagepoint Trf Agents-457	04/12/2019	10129	10-00-000-2140	ICMA - A/C#301403	2,952.50
Vantagepoint Trf Agents-457	04/26/2019	10224	10-00-000-2140	ICMA - A/C#301403	2,952.50
Vantagepoint Trf Agents-457	05/10/2019	10287	10-00-000-2140	ICMA - A/C#301403	2,952.50
<b>Vendor 10099 - Vantagepoint Trf Agents-457 Total:</b>					<b>8,857.50</b>
<b>Vendor: 10309 - Verizon Wireless</b>					
Verizon Wireless	05/08/2019	10330	25-00-000-5210	Cell Phone Svc	2,568.73
<b>Vendor 10309 - Verizon Wireless Total:</b>					<b>2,568.73</b>
<b>Vendor: 10308 - Vermont Systems, Inc.</b>					
Vermont Systems, Inc.	04/17/2019	10219	10-14-000-5420	Add'l Cables - Beach POS Wor	37.06
<b>Vendor 10308 - Vermont Systems, Inc. Total:</b>					<b>37.06</b>
<b>Vendor: 10457 - Village of Glencoe</b>					
Village of Glencoe	04/17/2019	10220	25-00-000-5240	Water/Sewer - Takiff	1,194.63
Village of Glencoe	05/08/2019	10331	10-12-000-5240	Water/Sewer - Parks	29.77
Village of Glencoe	05/08/2019	10332	10-12-000-5480	Gasoline - Parks	1,705.19
Village of Glencoe	05/08/2019	10332	10-12-000-5485	Road Salt - Parks	1,634.25
<b>Vendor 10457 - Village of Glencoe Total:</b>					<b>4,563.84</b>
<b>Vendor: 10314 - Walmart Community</b>					
Walmart Community	04/24/2019	10252	25-00-000-5420	General Rec Supplies	80.46
Walmart Community	04/24/2019	10252	25-25-401-5400	ELC Supplies	2.12
Walmart Community	04/24/2019	10252	25-25-403-5400	ELC Supplies	24.11
Walmart Community	04/24/2019	10252	25-25-432-5400	Preschool Enrichment Supplie	136.92
Walmart Community	04/24/2019	10252	25-25-905-5400	Spring Egg Hunt Supplies	184.51
Walmart Community	04/24/2019	10252	25-25-944-5400	Park & Play Supplies	27.36

**Voucher List of Bills**

**Payment Dates: 04/11/2019 - 05/15/2019**

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Walmart Community	04/24/2019	10252	25-25-946-5400	Takiff Train Day Supplies	25.39
Walmart Community	04/24/2019	10252	25-26-000-5403	Day Care Program Supplies	337.29
				<b>Vendor 10314 - Walmart Community Total:</b>	<b>818.16</b>
<b>Vendor: 10700 - Warehouse Direct Workplace Solutions</b>					
Warehouse Direct Workplace	04/24/2019	10253	25-00-000-5412	Cleaning Supplies - Takiff	2,897.20
				<b>Vendor 10700 - Warehouse Direct Workplace Solutions Total:</b>	<b>2,897.20</b>
<b>Vendor: 10882 - Welcome Wagon</b>					
Welcome Wagon	05/08/2019	10333	25-00-000-5360	Marketing	322.48
				<b>Vendor 10882 - Welcome Wagon Total:</b>	<b>322.48</b>
<b>Vendor: 10316 - Wheeling Park District</b>					
Wheeling Park District	05/15/2019	10367	25-25-833-5300	Contractual - Camp Field Trip	200.00
				<b>Vendor 10316 - Wheeling Park District Total:</b>	<b>200.00</b>
<b>Vendor: 10102 - Wisconsin Dept of Revenue</b>					
Wisconsin Dept of Revenue	04/29/2019	DFT0000826	10-00-000-2111	WI Mo Withholding	243.16
				<b>Vendor 10102 - Wisconsin Dept of Revenue Total:</b>	<b>243.16</b>
				<b>Vendor Set AP Vendors Total:</b>	<b>677,285.66</b>

Voucher List of Bills

Payment Dates: 04/11/2019 - 05/15/2019

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: Employees - Employees</b>					
<b>Vendor: 11381 - Ann Scheuer</b>					
Ann Scheuer	04/24/2019	10227	25-00-000-5425	Reimbursement - Intern Gift	21.00
<b>Vendor 11381 - Ann Scheuer Total:</b>					<b>21.00</b>
<b>Vendor: 5488 - Anthony Marx</b>					
Anthony Marx	04/30/2019	10256	10-12-000-5340	Reimbursement - Staff Lunch	68.38
<b>Vendor 5488 - Anthony Marx Total:</b>					<b>68.38</b>
<b>Vendor: 7621 - Jenny Runkel</b>					
Jenny Runkel	05/08/2019	10307	10-11-000-5341	Mileage Reimbursement - Ma	40.02
<b>Vendor 7621 - Jenny Runkel Total:</b>					<b>40.02</b>
<b>Vendor: 9190 - Matt Walker</b>					
Matt Walker	05/08/2019	10313	25-00-000-5341	Mileage Reimbursement	87.00
<b>Vendor 9190 - Matt Walker Total:</b>					<b>87.00</b>
<b>Vendor: 0822 - Maximino Barrios</b>					
Maximino Barrios	04/30/2019	10269	25-00-000-5422	Reimbursement - Work Boots	105.00
<b>Vendor 0822 - Maximino Barrios Total:</b>					<b>105.00</b>
<b>Vendor Set Employees Total:</b>					<b>321.40</b>
<b>Grand Total:</b>					<b>677,607.06</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	301,713.83
25 - RECREATION FUND	240,121.34
40 - BOND & INTEREST FUND	5,271.00
45 - LIABILITY INSURANCE FUND	3,651.53
65 - CAPITAL PROJECTS FUND	40,135.47
69 - MASTER PLAN CAPITAL PROJECTS	86,713.89
<b>Grand Total:</b>	<b>677,607.06</b>

## Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1001	PETTY CASH	1,500.00
10-00-000-2100	FEDERAL WITHOLDING	31,494.84
10-00-000-2110	IL STATE WITHOLDING	16,332.92
10-00-000-2111	WI STATE WITHOLDIN	243.16
10-00-000-2120	SOCIAL SECURITY WITH	47,097.78
10-00-000-2130	MEDICARE WITHOLDING	11,015.00
10-00-000-2140	ICMA DEF COMP WITHO	8,857.50
10-00-000-2150	IMRF WITHOLDING	37,835.99
10-00-000-2155	IMRF VAC WITHOLDING	4,570.00
10-00-000-2160	SUPPL IMRF LIFE WITHO	128.00
10-00-000-2170	AFLAC WITHOLDING	620.96
10-00-000-2175	FSA PLAN WITHOLDIN	1,944.24
10-00-000-2180	CREDIT UNION WITHOL	1,335.00
10-00-000-2190	GARNISHMENT WITHOL	587.70
10-11-000-5301	POSTAGE	61.15
10-11-000-5310	LEGAL SERVICES	1,290.00
10-11-000-5311	LEGAL NOTICES	148.65
10-11-000-5321	CONSULTING SERVICES	2,150.00
10-11-000-5340	CONFERENCES AND TRA	3,176.00
10-11-000-5341	MILEAGE REIMBURSEM	40.02
10-11-000-5342	OFFICIALS/MEETING EXP	390.15
10-11-000-5355	MAINTENANCE SERVICE	10,694.98
10-11-000-5370	RENTAL - EQUIPMENT	152.85
10-11-000-5401	OFFICE SUPPLIES	16.89
10-11-000-5402	BOOKS/PUBLICATNS/SU	524.96
10-11-000-5420	SUPPLIES - GENERAL	332.00
10-11-000-5425	SUPPLIES-STAFF RECOG/	369.25
10-11-000-5600	HEALTH INSURANCE PRE	33,885.47
10-11-000-5730	DUES/MEMBERSHIPS	35.00
10-12-000-5210	TELEPHONE/INTERNET	307.36
10-12-000-5220	FUEL/HEAT	553.53
10-12-000-5230	ELECTRICITY	989.59
10-12-000-5240	WATER	29.77
10-12-000-5340	CONFERENCES AND TRA	248.38
10-12-000-5344	LICENSES	210.00
10-12-000-5348	SHARED SVCS-CONT MO	2,241.15
10-12-000-5349	CONTRACTL-HORT/LAN	11,173.85
10-12-000-5350	MAINTENANCE SERVICE	6,688.35
10-12-000-5352	REPAIRS - BUILDINGS	3,663.98
10-12-000-5353	DISPOSAL/PORTOLET SE	2,732.63
10-12-000-5361	PRINTING - EMPLOYME	330.00
10-12-000-5370	RENTAL - EQUIPMENT	336.00
10-12-000-5420	SUPPLIES - GENERAL	43.45
10-12-000-5421	SUPPLIES - UNIFORMS	1,562.40
10-12-000-5450	SUPPLIES - EQUIPMENT	639.00
10-12-000-5453	SHARED SVCS-GOLF CO	60.00
10-12-000-5480	GASOLINE/LUBRICANTS	1,705.19



## Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5481	SUPPLIES-CONSTRUCTIO	562.13
10-12-000-5482	SUPPLIES-HARDWARE	11.12
10-12-000-5485	SUPPLIES-ICEMELT/SALT	1,634.25
10-12-000-5486	SUPPLIES-PLUMBING	1,247.56
10-12-000-5488	SUPPLIES-POWER TOOL	77.50
10-12-000-5490	SUPPLIES-PLANTINGS/FL	548.45
10-12-000-5491	SUPPLIES-GREENHOUSE	2,829.39
10-12-000-5493	SUPPLIES-FERTILIZER/CH	1,614.39
10-12-000-5495	SUPPLIES-PULVERIZED D	70.84
10-12-000-5496	SUPPLIES-ATHLETIC MAI	1,549.89
10-12-000-5497	SUPPLIES-PLAYGRD/SUR	668.80
10-12-000-5582	EQUIPMENT - MAINTEN	1,889.16
10-12-000-5585	PAVEMENT & SITE DEVE	9,744.00
10-12-000-5588	BUILDING IMPROVEME	1,000.00
10-12-000-5590	TREE TRIM/WORK-Outsi	630.00
10-13-000-5210	TELEPHONE/INTERNET/	104.48
10-13-000-5220	FUEL/HEAT	570.46
10-13-000-5230	ELECTRICITY	475.95
10-13-000-5352	REPAIRS - BUILDINGS	224.00
10-13-000-5353	DISPOSAL/PORTOLET SE	224.00
10-13-000-5357	MAINT SERVICE-REFRIG	273.00
10-13-000-5581	EQUIPMENT - BUILDING	10,543.34
10-14-000-5210	TELEPHONE/INTERNET	168.95
10-14-000-5220	FUEL/HEAT	38.02
10-14-000-5230	ELECTRICITY	151.04
10-14-000-5360	PRINTING/MARKETING/	53.99
10-14-000-5412	CUSTODIAL/CLEANING S	80.36
10-14-000-5420	SUPPLIES - GENERAL	1,748.28
10-14-000-5484	SUPPLIES-ELECTRICAL/B	70.00
10-14-000-5486	SUPPLIES-PLUMBING	2,352.85
10-14-000-5586	LANDSCAPING & GRADI	4,333.00
10-15-000-5230	ELECTRICITY	713.30
10-15-000-5353	DISPOSAL/PORTOLET SE	312.00
10-15-000-5412	CUSTODIAL/CLEANING S	15.00
10-15-000-5420	SUPPLIES - GENERAL	553.95
10-15-000-5421	SUPPLIES - UNIFORMS	508.63
10-15-000-5450	SUPPLIES - EQUIPMENT	1,019.30
10-15-000-5481	SUPPLIES-CONSTRUCTIO	613.44
10-15-000-5486	SUPPLIES-PLUMBING	111.92
10-15-000-5487	SUPPLIES-POWER TOOL	175.00
10-15-000-5586	LANDSCAPING & GRADI	1,857.00
25-00-000-5210	TELEPHONE/INTERNET	6,378.15
25-00-000-5220	FUEL/HEAT	4,023.33
25-00-000-5230	ELECTRICITY	5,982.01
25-00-000-5240	WATER	1,194.63
25-00-000-5301	POSTAGE	30.35
25-00-000-5305	PARTY RENTAL ENTERM	250.00
25-00-000-5321	CONSULTING-ONLINE/O	881.81
25-00-000-5340	CONFERENCES AND TRA	244.88
25-00-000-5341	MILEAGE REIMBURSEM	87.00
25-00-000-5352	REPAIRS - BUILDINGS	1,095.23
25-00-000-5353	DISPOSAL/PORTOLET SE	688.00
25-00-000-5355	MAINTENANCE SERVICE	1,730.93
25-00-000-5360	PRINTING/MARKETING/	4,040.62
25-00-000-5362	PHOTOGRAPHY	147.00
25-00-000-5363	DESIGN SERVICES/PUBLI	389.81
25-00-000-5401	OFFICE SUPPLIES	1,212.57
25-00-000-5402	BOOKS/PUBLICATNS/SU	38.26

## Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5405	PARTY RENTAL SUPPLIES	86.96
25-00-000-5412	CUSTODIAL/CLEANING S	4,654.97
25-00-000-5420	SUPPLIES - GENERAL	264.12
25-00-000-5422	SUPPLIES-UNIFORMS, B	105.00
25-00-000-5425	SUPPLIES-STAFF RECOG	21.00
25-00-000-5451	SUPPLIES - BUILDING PA	187.80
25-00-000-5481	SUPPLIES-CONSTRUCTIO	79.52
25-00-000-5482	SUPPLIES-HARDWARE	49.49
25-00-000-5486	SUPPLIES-PLUMBING	1,720.38
25-00-000-5580	EQUIPMENT - GENERAL	499.80
25-00-000-5582	EQUIPMENT - MAINTEN	100.00
25-00-000-5588	BUILDING IMPROVEME	864.80
25-25-310-5400	SUPPLIES-ADULT ART/P	-119.88
25-25-315-5400	SUPPLIES-ADULT CERAM	1,324.36
25-25-400-5400	SUPPLIES-PRESCHOOL P	149.52
25-25-401-5300	CONTRACTL-ELC 3YR	125.00
25-25-401-5400	SUPPLIES-ELC 3YR	250.99
25-25-402-5300	CONTRACTL-ELC 4YR	864.13
25-25-402-5400	SUPPLIES-ELC 4YR	316.88
25-25-403-5300	CONTRACTL-ELC 2YR	125.00
25-25-403-5400	SUPPLIES-ELC 2YR	226.11
25-25-432-5400	SUPPLIES-PRESCHOOL D	177.89
25-25-471-5300	CONTRACTL-GJK PLAYTI	9,690.75
25-25-472-5300	CONTRACTL-GJK TRANSI	26,091.75
25-25-473-5300	CONTRACTL- GJK 3'S	51,123.00
25-25-474-5300	CONTRACTL-GJK 4'S	60,826.13
25-25-475-5300	CONTRACTL-GJK ENRICH	173.25
25-25-476-5300	CONTRACTL-GJK CAMPS	717.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	488.35
25-25-602-5400	SUPPLIES-KIDS CLUB AM	148.37
25-25-605-5300	CONTRACTL-FIRST AID/B	117.00
25-25-615-5400	SUPPLIES-YOUTH CERA	444.50
25-25-638-5300	CONTRACTL-PRESTO MA	135.00
25-25-701-5300	CONTRACTL-T-BALL	2,310.00
25-25-703-5400	SUPPLIES-AYSO	2,952.50
25-25-722-5300	CONTRACTL-YOUTH BAS	18.50
25-25-722-5400	SUPPLIES-YOUTH BASEB	406.59
25-25-725-5300	CONTRACTL-KARATE CL	14,092.81
25-25-753-5300	CONTRACTL-REDLINE AT	675.00
25-25-775-5400	SUPPLIES-ADULT TENNIS	147.36
25-25-785-5300	CONTRACTL-FITNESS PU	1,584.49
25-25-786-5300	CONTRACTL-FITNESS DR	255.00
25-25-801-5300	CONTRACTL-SUN FUN C	75.00
25-25-801-5400	SUPPLIES-SUN FUN CAM	82.69
25-25-803-5400	SUPPLIES-KINDER KORN	60.91
25-25-810-5300	CONTRACTL-CAMP ADV	732.15
25-25-810-5400	SUPPLIES-CAMP ADVEN	89.64
25-25-813-5400	SUPPLIES-KOALA BEAR C	202.87
25-25-833-5300	CONTRACTL-ACTION QU	2,282.05
25-25-904-5300	CONTRACTL-MOTHER/S	978.00
25-25-904-5400	SUPPLIES-MOTHER/SON	522.49
25-25-905-5400	SUPPLIES-SPRING EGG H	1,363.51
25-25-906-5300	CONTRACTL-EARTH DAY	450.00
25-25-932-5300	CONTRACTL-SCHOOL DA	1,517.88
25-25-941-5300	CONTRACTL-GREAT MU	1,050.00
25-25-944-5400	SUPPLIES-PARK N PLAY	27.36
25-25-946-5400	SUPPLIES-EXPRESS TRAI	1,052.14
25-25-950-5400	SUPPLIES-GEN WKSP/SP	31.89

**Account Summary**

Account Number	Account Name	Payment Amount
25-25-951-5400	SUPPLIES-SPRING SPEC E	66.74
25-25-955-5300	CONTRACTL-SERVICE DA	3.20
25-26-000-5335	WELLNESS/PRE-PLACEM	292.00
25-26-000-5342	OFFICIALS/MEETINGS EX	216.30
25-26-000-5360	PRINTING/MARKETING/	75.00
25-26-000-5386	SERVICES-DAYCARE PRO	1,750.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	53.00
25-26-000-5403	DAYCARE PROGRAM SU	2,286.80
25-26-000-5404	COMPUTER PGMS/APPs	175.00
25-26-000-5409	SUPPLIES-INTERNAL FO	3,359.85
25-26-000-5460	SUPPLIES-FOOD EQUIP	118.06
25-26-000-5600	HEALTH INSURANCE PRE	5,530.01
25-27-000-5210	DEDICATED TV/INTERNE	195.98
25-27-000-5321	CONSULTING SERVICES	2,225.00
25-27-000-5365	CONTRACTL-PERSONAL	270.00
25-27-000-5420	SUPPLIES-GENERAL	10.05
40-00-000-5010	INTEREST - BONDS	4,900.00
40-00-000-5331	PAYING AGENT/REGISTR	371.00
45-00-000-5335	WELLNESS/PRE-PLACEM	422.00
45-00-000-5340	IN-SERVICE TRAINING	90.00
45-00-000-5653	UNEMPLOYMENT	2,794.00
45-00-000-5765	SAFETY INCENTIVE AWA	345.53
65-00-019-5502	WKSTATNS,LAPTPS,SERV	373.75
65-00-019-5511	KUBOTA RTV w/ BROO	28,048.92
65-00-019-5512	BASEBALL/SOCCER FIEL	3,898.77
65-00-019-5524	PIER REPAIRS-BEACH	7,814.03
69-00-000-2290	RETAINAGE PAYABLE	37,374.57
69-00-000-5540	PLAYGRD-WOODLAWN-	1,709.85
69-00-000-5560	TAKIFF PLAYGROUND-D	45,629.47
69-00-000-5562	TAKIFF PLAYGROUND-O	2,000.00
	<b>Grand Total:</b>	<b>677,607.06</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	677,607.06
<b>Grand Total:</b>	<b>677,607.06</b>

**Authorization Signatures**

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on May 21, 2019 and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
Treasurer, Park Board of Commissioners

\_\_\_\_\_  
Secretary/Executive Director

# **VI. Approval of Commissioner Service Resolution No. 899: Bob Kimble**

Glencoe Park District  
May 2019 Board Meeting

**GLENCOE PARK DISTRICT  
RESOLUTION No. 899**

**A RESOLUTION HONORING THE  
COMMISSIONER SERVICE OF ROBERT W. KIMBLE**

**WHEREAS**, Robert W. Kimble has given exemplary voluntary service to fill in for an unexpired term as Park Commissioner from September 11, 2108 to May 21, 2019 and as Watts Advisory Group Chair.

**WHEREAS**, in realization of his commitment of time, energy, and expertise to the betterment of services and facilities of the District, and

**WHEREAS**, through his service, he demonstrated leadership and contributed historical knowledge contributing to a more efficiently run District.

**WHEREAS**, his contribution to the planning of Vernon Park, Old Elm Park, and Woodlawn Park will provide endless amounts of joy and memories for the residents of Glencoe.

**NOW THEREFORE, BE IT RESOLVED**, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Robert W. Kimble and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

Adopted this 21<sup>st</sup> day of May 2019

AYES:  
NAYS:  
ABSENT:

By: \_\_\_\_\_

Lisa M. Brooks, President  
Board of Park Commissioners

ATTEST:

\_\_\_\_\_  
Lisa M. Sheppard, Secretary  
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF COOK     )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution No. 899:

**A RESOLUTION HONORING THE  
COMMISSIONER SERVICE OF ROBERT W. KIMBLE**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 21<sup>st</sup> day of May 2019.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21<sup>st</sup> day of May 2019.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]

# **IX. Oath of Office: Lisa Brooks, Michael Covey, and Dudley Onderdonk**

**No Documents**

Glencoe Park District  
May 2019 Board Meeting

# **X - XIII. Election of President, Election of Vice-President, & Appointments**

**No Documents**

Glencoe Park District  
May 2019 Board Meeting



# **XIV. Financial Report**

Glencoe Park District  
May 2019 Board Meeting

**Glencoe Park District  
Monthly Funds Report  
April 2019**

**Corporate and Other Funds:**

	<u>Mar 2019</u>	<u>April 2019</u>
Harris Bank Corporate Account - 0.657%	355,018.10	622,595.42
Illinois Park District Liquid Asset Fund (IPDLAF) - 2.26%	3,704,499.37	3,037,422.30
The Illinois Fund (Public Treasurers' Investment Pool) - 2.45%	4,051,442.29	4,065,295.30
Harris Payroll Account - 0.657%	13,952.74	7,814.99
PMA Financial Account - 2.28%	236,669.91	243,699.50
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(263,191.33)	(281,308.73)
IPDLAF Certificates of Deposit:		
1 CDs at \$244,000 each maturing April 24, 2019 (2.30% net)	244,000.00	0.00
2 CDs at \$243,000 each maturing June 12, 2019 (2.415% net)	486,000.00	486,000.00
1 CDs at \$242,000 each maturing October 18, 2019 (2.80% net)	242,000.00	242,000.00
1 CDs at \$242,000 each maturing January 22, 2020 (2.85% net)	242,000.00	242,000.00
1 CDs at \$243,000 each maturing February 27, 2020 (2.65% net)	243,000.00	243,000.00
2 CDs at \$243,000 each maturing March 13, 2020 (2.55% net)	486,000.00	486,000.00
2 CDs at \$243,000 each maturing April 23, 2020 (2.455% net)	0.00	486,000.00
PMA Certificates of Deposit:		
1 CDs at \$244,500 each maturing April 24, 2019 (2.24% net)	244,500.00	0.00
4 CDs totaling \$973,300 maturing October 18, 2019 (2.72% net)	973,300.00	973,300.00
3 CDs totalling \$728,900 maturing January 22, 2020 (2.79-2.84% net)	728,900.00	728,900.00
3 CDs at \$243,300 each maturing February 27, 2020 (2.685% net)	729,900.00	729,900.00
1 CDs at \$243,400 maturing April 23, 2020 (2.63% net)	<u>0.00</u>	<u>243,400.00</u>
<b>Grand Total</b>	<b>\$12,717,991.08</b>	<b>\$12,556,018.78</b>



# G/L MONTHLY Pooled Cash Report

Glencoe Park District  
For the Period Ending 4/30/2019

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>CLAIM ON CASH</b>					
10-00-000-1000	CASH/INVESTMENTS	3,271,292.27	(365,472.19)	2,905,820.08	
25-00-000-1000	CASH/INVESTMENTS	5,478,287.90	(694,150.77)	4,784,137.13	
30-00-000-1000	CASH/INVESTMENTS	253,878.14	6,254.00	260,132.14	
35-00-000-1000	CASH/INVESTMENTS	361,280.17	(19,211.37)	342,068.80	
36-00-000-1000	CASH/INVESTMENTS	169,518.34	(12,985.49)	156,532.85	
40-00-000-1000	CASH/INVESTMENTS	913,449.39	24,615.72	938,065.11	
45-00-000-1000	CASH/INVESTMENTS	227,450.50	809.35	228,259.85	
50-00-000-1000	CASH/INVESTMENTS	63,953.16	984.69	64,937.85	
55-00-000-1000	CASH/INVESTMENTS	15,303.60	257.00	15,560.60	
65-00-000-1000	CASH/INVESTMENTS	517,949.44	(67,798.70)	450,150.74	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	1,414,979.62	964,663.02	2,379,642.64	
70-00-000-1000	CASH/INVESTMENTS	30,648.55	62.44	30,710.99	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
<b>TOTAL CLAIM ON CASH</b>		<b>12,717,991.08</b>	<b>(161,972.30)</b>	<b>12,556,018.78</b>	
<b>CASH IN BANK</b>					
99-00-000-1011	Operating Corporate Account	102,464.45	243,305.43	345,769.88	
99-00-000-1012	Operating PR Account	3,315.06	16.74	3,331.80	
99-00-000-1013	IL Funds	4,051,442.29	13,853.01	4,065,295.30	
99-00-000-1014	IPDLAF CD's	1,943,000.00	242,000.00	2,185,000.00	
99-00-000-1015	IPDLAF MM	3,704,499.37	(667,077.07)	3,037,422.30	
99-00-000-1016	PMA CD's	2,676,600.00	(1,100.00)	2,675,500.00	
99-00-000-1017	PMA MM	236,669.91	7,029.59	243,699.50	
<b>TOTAL CASH IN BANK</b>		<b>12,717,991.08</b>	<b>(161,972.30)</b>	<b>12,556,018.78</b>	
<b>DUE TO OTHER FUNDS</b>					
99-00-000-2400	Due To Other Funds	12,717,991.08	(161,972.30)	12,556,018.78	
<b>TOTAL DUE TO OTHER FUNDS</b>		<b>12,717,991.08</b>	<b>(161,972.30)</b>	<b>12,556,018.78</b>	
<b>Claim on Cash</b>	12,556,018.78	<b>Claim on Cash</b>	12,556,018.78	<b>Cash in Bank</b>	12,556,018.78
<b>Cash in Bank</b>	12,556,018.78	<b>Due To Other Funds</b>	12,556,018.78	<b>Due To Other Funds</b>	12,556,018.78
<b>Difference</b>	0.00	<b>Difference</b>	0.00	<b>Difference</b>	0.00

Glencoe Park District  
 Monthly Financial Analysis  
 April 2019

	<u>As of</u> <u>4/30/2017</u>	<u>As of</u> <u>4/30/2018</u>	<u>As of</u> <u>4/30/2019</u>
<b><u>Recreation Department - Programs</u></b>			
Revenues	1,371,504	1,509,128	1,614,226
Wages	(69,761)	(78,902)	(76,108)
Contractual	(343,528)	(351,003)	(384,712)
Supplies	(20,416)	(14,467)	(13,378)
Net Surplus	937,799	1,064,756	1,140,028
<b><u>Day Care Department</u></b>			
Revenue	151,586	191,026	251,837
Expense	(112,751)	(144,164)	(191,374)
Net Surplus/(Deficit)	38,835	46,862	60,463
<b><u>Fitness Department</u></b>			
Revenue	n/a	8,279	5,076
Expense	n/a	(8,195)	(8,877)
Net Surplus/(Deficit)	n/a	84	(3,801)
<b><u>Beach Department</u></b>			
Revenue	13,716	15,095	16,508
Expense	(30,886)	(27,465)	(25,091)
Net Surplus/(Deficit)	(17,170)	(12,370)	(8,583)
<b><u>Boating Department</u></b>			
Revenue	60,977	70,866	69,711
Expense	(26,862)	(26,105)	(21,797)
Net Surplus/(Deficit)	34,115	44,761	47,914
<b>Beach/Boating Dept Total:</b>	16,945	32,391	39,331
<b><u>Watts Department</u></b>			
Revenue	1,643	572	10,288
Expenses	(21,272)	(26,766)	(37,054)
Net Surplus/(Deficit)	(19,629)	(26,194)	(26,766)
<b><u>G &amp; A (Administration)</u></b>			
Revenue (excl G&A Tfr)	5,765	5,385	5,390
Expense	(208,734)	(205,616)	(212,657)
Net Surplus/(Deficit)	(202,969)	(200,231)	(207,267)
<b><u>Parks Department</u></b>			
Revenue	30	0	25
Expense	(123,211)	(150,271)	(193,298)
Net Surplus/(Deficit)	(123,181)	(150,271)	(193,273)
<b><u>Rec-Admin/Takiff Department</u></b>			
Revenues	580,210	589,958	608,347
Expenses	(1,387,596)	(790,089)	(1,016,640)
Net Surplus/(Deficit)	(807,386)	(200,131)	(408,293)

# **XV. Staff Reports**

Glencoe Park District  
May 2019 Board Meeting

**Glencoe Park District  
Business Department Report  
May 2019**

**FY2018/19 Audit**

Auditors completed their fieldwork in four short days this year. Upon the partner's final review of the audit work papers, we will receive the first draft of the audit report on May 20 for the initial review. All went very smoothly this year. Staff will follow up in the next two weeks with further review of the draft, preparation of the final MD&A memo for the report, booking of any final audit journal entries, reconciliation of final draft numbers to general ledger, as well as a response to the management letter. Staff's intent is to present the annual audit at the Finance Committee of the Whole meeting before the regular Board meeting on June 18 at 6:30 PM.

**Seasonal Staffing - Paperwork**

Staff has started to process rehire and new hire paperwork for beach and boathouse staff, as well as camp staff. Orientation/training/final payroll paperwork meetings with seasonal staff are scheduled on May 16 for beach staff and in early June for camp staff.

**FY2019/20 Budget and Appropriation Ordinance (BAO)**

The BAO was officially approved by the Board of Park Commissioners at the regular Board meeting on April 16 following the public hearing, and was filed at the County Clerk's Office on April 23, well within the required legal timeline.

**Bond Review with Eric Anderson, Piper Jaffrey**

On May 2, Lisa and I met with our bond consultant, Eric Anderson of Piper Jaffrey. He will do a presentation to the Board at the June 4 committee meeting to explain current debt levels, as well as the District's ability to issue non-referendum debt. You may recall that when the District issued refunding bonds in 2015, the District's rating was upgraded from Aa2 to Aa, and on May 7, 2018, Moody's upgraded the District's rating to Aaa.

**Timeclock Plus (TCP) System**

Staff worked through the first official full District payroll with the TCP timeclock system. Actually, both the manual and TCP payrolls were mirrored to determine differences. Staff has continued to be assisted by our TCP training rep through this process, and hope to be fully transitioned by the end of the next payroll.

**Trainings/Meetings/Other**

April 23 - Filed BAO with County Clerk's Office

April 29-May 2 - Final fieldwork with Auditors

May 7 - PDRMA Member Agency Meeting

May 14 - Investment Returns and the State of IMRF Meeting

Submitted by: Carol Mensinger, Director of Finance/HR

**Glencoe Park District  
Recreation and Facilities Department  
May 2019**

**Recreation Department Report: Bobby Collins**

The Boat House officially opened on weekends starting Saturday, May 11. Beach and Boathouse Facility Manager Matt Walker and his team were onsite to assist boaters with registrations, moving boats, and conduct maintenance on our fleet. We are continuing to prepare for the Beach House opening on Saturday, May 25.

Chris Pietrini has resigned his position as Athletics Program Manager at the Park District. We wish Chris every success with his new catering business venture. I am working directly with GBA and our other affiliates to ensure a smooth transition. Stephani Briskman has taken over managing Action Quest camp until Chris’s replacement is onboard. We have already started interviewing candidates for the position.

We had great support from our Early Childhood parents and admin staff for our teacher appreciation week, which ran from May 6-10. Many thanks to all who help honor our amazing teachers. The highlight was the all-teacher lunch provided on Thursday, May 9.

Summer staff training is scheduled and the Recreation team is finalizing all training plans and agendas. We are excited to roll out a new and improved camp orientation and a completely new leadership training module for our camp directors and beach managers. In early May, we had almost 50 teachers participate in an “Active Shooter” training, hosted by Glencoe Public Safety.

**Beach: Matt Walker**

Beach staff training has been scheduled and will begin on May 16 for new and returning staff members. Summer staff levels remain in line with previous years. As was the focus last summer, training will center on safety, customer service, cross-training, and leadership development. Matt recently completed his U.S. Powerboat Instructor Certification and will now teach the 16-hour course in-house to all boat guards and camp staff. There are two sessions scheduled to accommodate all new staff needing to be certified. Lifeguards will spend two full days in the water at Wilmette’s Centennial Pool on May 18-19 as well as, two additional days of in-water training at the Glencoe Beach on May 23-24. Beach services/cart drivers will receive their onsite training at the Beach on May 21.

Beach season passes are slightly higher than last year. We attribute this to the better pass value offered this season. Staff advertised season pass sales via email blasts, beach signs, and signs posted at local high traffic businesses. Trellis rentals are strong and there is a continued steady stream of interested renters coming in weekly. We attribute this increase in part to the hard work of our Recreation Assistant Ann Scheuer, who fields the majority of the inquiries and bookings.

<b>Beach Revenue as of 5/9/2019</b>	<b>2019</b>	<b>2018</b>	<b>Variance</b>
Summer Boat Storage	\$72,530	\$70,686	\$1,844
Trellis Rentals	\$3,425	\$1,605	\$1,820
Beach Passes	\$13,885	\$12,585	\$1,300
Sailing Camp	\$31,936	\$22,788	\$9,148
Aquatics Camp	\$32,096	\$27,553	\$4,543
<b>Total</b>	<b>\$153,872</b>	<b>\$135,217</b>	<b>\$18,655</b>

**Early Childhood: Jessica Stockl**

Children’s Circle has completed re-registration for fall 2019 and we are thrilled that all of our families are staying with us. Due to our Belugas graduating in June, we will be able to accommodate a few families from the waitlist, which will be wonderful. Our infant room is smaller right now as we have five more Children’s Circle families expecting! Every Children’s Circle classroom has a waitlist. Our current waitlist total is 72 children. We have closed the waitlist and are not taking any more applicants at this time.

<b>Children’s Circle Enrollment as of 5/8/2019</b>	<b>2018/2019</b>	<b>2017/2018</b>
Jellyfish	7	15
Frogs	15	14
Turtles (NEW)	15	0
Starfish	16	17
Dolphins (NEW)	14	0
Belugas	17	21
<b>Total</b>	<b>84</b>	<b>67</b>

The Early Learning Center’s registration is continuing to increase steadily with three more children enrolling in 2’s this month. We have two children on the waitlist for ELC 4’s and will consider opening a second 4’s classroom depending on the waitlist total. ELC is enjoying the last month of school with field trips to the library, Botanic Gardens, and to the grocery store as well as Mother’s Day Tea and Father’s Day Night.

<b>ELC Enrollment as of 5/8/2019</b>	<b>2019-2020</b>	<b>2018-2019 (final enrollment)</b>
2’s classes	15	18
3’s classes	13	16
4’s classes	20 (waitlist 2)	27
Kindergarten Readiness	4	7
<b>Total</b>	<b>54</b>	<b>65</b>

Camp registration increased for Teddies this month. We are thrilled to have the Teddies program this year as it did not run in summer 2018. We have planned a wonderful summer full of fun, games, and trips. Staff are currently placing the final touches on the leadership training for our directors and head counselors. Teddies and Pandas will have directors this year, which will add consistency and reliability to staffing.

<b>Bears and Kinder Korner Enrollment as of 5/8/2019</b>			
<b>Teddies (15 max)</b>	<b>Pandas (16 max)</b>	<b>Koalas (40 max)</b>	<b>Kinder Korner (60 max)</b>
M/W/F 9   T/TH 10	16	34	50

**Athletics, Sports and Teen Camp: Bobby Collins**

With basketball finished for the season, our focus has shifted to baseball and fall planning. The weather has been challenging, but we have been working hand-in-hand with GBA to accommodate make-ups where possible. The whole Recreation team has been lending a hand since Chris Pietrini’s departure to prepare for the fall brochure process.



**Arts and Youth: Stephani Briskman**

Registration for all 2019 camps continues. Enrollment overall is ahead of 2018. We are seeing the traditional swing in enrollment based on District 35 grade size changes. We are continuing to hire for Sun Fun and Camp Adventure including a new position this year; a director to oversee our before and after care program. The two directors will be able to provide more structure for the program and consistency.

<b>Sun Fun Enrollment As of 5/1/19</b>	<b>8 Weeks</b>	<b>4 Weeks</b>	<b>2 Weeks</b>
2019	91	47	35
2018	98	42	36

<b>Camp Adventure Enrollment As of 5/1/19</b>	<b>8 Weeks</b>	<b>4 Weeks</b>	<b>2 Weeks</b>
2019	21	38	27
2018	29	32	20

<b>Action Quest Enrollment As of 5/1/19</b>	<b>8 Weeks</b>	<b>4 Weeks</b>	<b>3 Weeks</b>	<b>2 Weeks</b>	<b>1 Week</b>
2019	10	24	N/A	N/A	44
2018	10	10	1	13	N/A

<b>CIT Enrollment As of 5/1/19</b>	<b>8 Weeks (full day)</b>	<b>8 Weeks (half day)</b>	<b>4 Weeks (full day)</b>	<b>4 Weeks (half day)</b>
2019	4	2	19	4
2018	6	14	1	4

Kids Club pre-registration for fall 2019 is ongoing. Once pre-registration is completed, we will be able to see how many spaces are available for open fall registration. Our current overall enrollment remains strong and ahead last year.

<b>AM Kids Club Enrollment as of 5/1/2019</b>	<b>2019/20</b>	<b>2018/19</b>
5 days	5	9
4 days	1	0
3 days	2	3
2 days	2	2
<b>Total</b>	<b>10</b>	<b>14</b>

<b>PM Kids Club Enrollment as of 5/1/2019</b>	<b>2019/20</b>	<b>2018/19</b>
5 days	33	21
4 days	7	5
3 days	2	3
2 days	6	9
<b>Total</b>	<b>48</b>	<b>38</b>

### **Special Events & Active Adults: Liz Visteen**

Mommy & Me Magical Date Night took place on Saturday, April 27. This year attendees of the event enjoyed a catered dinner, music from our friends at Famos! DJ Entertainment, and a magic show presented by Gary Kantor. Everyone loved the magic show and the little ones took home a magic wand of their very own.

Glencoe celebrated Earth Day with an Earth Day School Day Off, which had 11 participants. This event was in cooperation with the Village and District 35. They participated in the community's clean up event by walking along the Green Bay Trail picking up garbage, enjoyed lunch, went on a nature scavenger hunt, and made a snack to enjoy.

<b>2019 Special Event Attendance</b>	<b>2019</b>	<b>2018</b>
Sa, April 13 – Spring Egg Hunt	~ 400	~ 400
M, April 22 – Earth Day Clean Up	~ 100	~ 90
Sa, April 27 – Mommy & Me Magical Date Night	49	62

### **Upcoming special events:**

Sa, May 18 – Takiff Express Train Day

Sa, May 18 – Bike Safety Rodeo

Spring programs will end May 31. Spring Youth and Adult Ceramic enrollment are slightly lower compared to last year. Summer classes begin the week of June 17. Enrollment is currently low for summer classes; however, staff anticipate it will increase in the coming weeks.

<b>Spring Enrollment (as of 5/9)</b>	<b>2019</b>	<b>2018</b>
Adult Ceramics	25	28
Youth Ceramics	55	61
Adult Art Programs	45	44
Adult Art Workshops	1	0
Teen Programs	0	4

### **Takiff, Fitness, & Watts: Adam Wohl**

We will be rolling out a Tai Chi class at the end of April. The instructor will be Sandy Wong who is a certified Grand Master instructor. She will be teaching two classes on Saturday mornings. We are also working on bringing in a new Zumba Instructor this summer.

We have partnered with Carl Rosenthal to offer two summer pickleball workshops at the Takiff Center. Carl is an experienced pickleball player in the surrounding communities and has taught numerous workshops within the JCC system in the Chicago area. This 6-week workshop will allow beginner players to learn about the game, understand the rules and scoring and develop the skills needed to play.

Adam met with Public Safety on April 26 to review our Severe Weather and Evacuation Emergency Action Plans. After the meeting we adjust some of our procedures. These will be reviewed at our next Safety Committee Meeting.

### Glencoe Fitness Center

We have officially rolled out our new fitness center membership structure. Our new format is a monthly (1-year commitment) membership with auto renewal at the end of the 12 months, then month to month after 12 months. We have lowered the initiation fee to \$99. Our individual membership is \$29/month and 2nd family member is \$25/month. Senior/student memberships are \$18/month. All non-resident memberships are \$44/month.

Glencoe Fitness Membership (as of 5/6/19)	2019-20		2018-19	
	# Members	Fees	# Members	Fees
	137	\$5,076	180	\$8,279

Waive Member Initiation Fee (\$99)					
Res	NR	Monthly Fees			
\$29	\$44	<b>Individual</b>			
\$54	\$88	<b>Couple</b> ( <i>same household</i> )			
\$18	\$44	<b>Senior* / Student</b>			
\$35	\$53	<b>1-Month Winter Break</b>	\$99	\$149	<b>3-Month Summer Break</b>

We have partnered with the Glencoe Golf Club to offer a membership option for their Senior Card Members. Advertising was recently sent out to their members. We are hoping to see new potential members come in over the new few months to try the fitness center.

### Programming – Theater & Dance

Tickets for Broadway Bound’s Spring Show of Alice in Wonderland, Jr. went on sale April 10. The show is set for June 1 and 2 at the Winnetka Community House. Below is a breakdown of tickets sold as of May 6.

Performance	Tickets Sold
June 1 – 11:00 AM	130
June 1 – 2:30 PM	212
June 2 – 2:30 PM	129
June 2 – 5:00 PM	178

The Spring Dance Recital is scheduled for May 19 at Regina Dominican High School in Wilmette with over 125 dancers slated to perform. The dress rehearsal is Friday, May 17.

### Recreation Intern: Shannon Stevens

I want to thank Shannon for all her hard work in making the Spring Egg Hunt a great success. We had a great turn out; about 400 hundred people from the community attended the event. We offered games, prizes, crafts, cookies, and of course eggs. Attendees got to take pictures with the spring bunny as well.

Shannon, Erin, Kathe and Liz have completed all the components for the Gus Knows Glencoe project and we are rolling it out May 27.

Submitted by:

Bobby Collins, CPRP, Director of Recreation and Facilities

**Glencoe Park District  
Parks & Facilities Maintenance Report  
May 2019**

**Administrative**

I have continued to coordinate seasonal facility and park transitions, coordinate the work that will take place at the Takiff and Watts Centers this summer and meet with Altamanu and ACG regarding ongoing capital projects.

I attended a legislative conference in Springfield where I was able to meet the Park District's IDNR grant administrator and learn of upcoming opportunities. The grant administrator visited the Glencoe Park District to gather information about the upcoming "Connect Glencoe" project.

**Grounds/Horticulture**

With the weather finally breaking, plants are coming alive. Staff has been concentrating on high profile planting beds at Friends Park and Berlin Field.

Pizzo & Associates were out for the first stewardship visit of the season at the Everly Wildflower Sanctuary and Clara Dietz Bird Sanctuary. Nels Johnson Tree Experts removed dead trees from three sites.

We have expanded our bee hives from two colonies to four. The bees have been delivered and are in place in the maintenance yard.

With the heavy storms staff has been out and about picking up branches and removing downed limbs.

**Parks Maintenance & Construction**

With the late break in the weather, the team has been working to prepare the parks for the season. Staff has been busy working on both the boating and swimming beaches. Pier repairs are complete. New benches are installed at Glencoe Beach.

Staff has completed the majority of turf restoration at Woodlawn Park.

Drinking fountains and bathrooms have been activated throughout the Park District.

At Kalk Park, additional outlets were added to the outside of the electric box adjacent to Liza's Gazebo to aid park permit holders in the setup process.

**Facilities**

Staff has completed a small renovation to what is termed the "nook" in the Takiff Center lobby. A section of counter was removed so two fridges could be installed that will streamline storing campers lunches this summer.

Several contractual repairs were necessary at the Beach House. Plumbers made repairs to several mixing valves in the beach house; in addition one of two sewage ejector pumps was rebuilt this season.

Staff continues to upgrade all the faucet mixing valves at the Takiff Center. A total of 96 valves will need replacement; over 40 have been changed so far.

### **Athletic**

Athletic fields have been a major focus this season. A new net was installed at the batting cage in Berlin Park. We have experienced weeks of heavy rains, which has challenged staff abilities to keep fields open. With good planning and great affiliate communication we have been able to maximize playing time when weather has allowed.

Staff continues to line soccer fields weekly.

### **Equipment**

We have taken delivery of the new Kubota UTV. The new piece of equipment was put to work immediately. With two all-terrain UTV's, Parks staff is now more efficient in moving thru the park system. Equipment and staff are able to drive right to the worksite in parks with these vehicles. Staff are no longer double parking an F-250 with trailer on an adjacent street and carrying in tools and materials.

### **Personnel**

Multiple staff members have renewed their pesticide applicator and operators licenses. Adam Zicher has joined the Parks Department full-time. He has a background in general labor and construction.

### **Shared Services/Inter-Governmental Cooperation**

Village staff continues to support the Park District by maintaining vehicles and equipment.

Submitted by: Chris Leiner, CPRP, Director of Parks & Maintenance

## Glencoe Park District Marketing/Communications Report May 2019

### Social Media/Email

We ended the month of April with 34,016 Facebook impressions (in 2018, we ended the month with 21,791 impressions). We now have 1,665 followers on Facebook, 914 followers on Twitter and 1,167 followers on Instagram. Glencoe Beach has 1,947 followers and Watts Ice Center has 232 followers on Facebook.

We sent out several targeted email blasts, primarily focused on special events and fitness programs.

Date Sent	Campaign Name	Total Sent	Open Rate	Click Through Rate	Link
04/19	Puddle Jumpers	1559	45.60%	5.90%	<a href="https://conta.cc/2XsyCNj">https://conta.cc/2XsyCNj</a>
04/18	Mother-Son Date Night reminder	155	56.1%	6.9%	<a href="https://conta.cc/2XliKMy">https://conta.cc/2XliKMy</a>
04/10	Mother-Son Date Night	387	44%	13%	<a href="https://conta.cc/2XvJk5L">https://conta.cc/2XvJk5L</a>
04/10	Magic Class	931	35.90%	8.30%	<a href="https://conta.cc/2K2TdFX">https://conta.cc/2K2TdFX</a>
04/10	Tai Chi	404	39.40%	11.00%	<a href="https://conta.cc/2Kxid8T">https://conta.cc/2Kxid8T</a>
04/05	Glencoe Fitness: April tips	235	44.60%	2.00%	<a href="https://conta.cc/2K92M6z">https://conta.cc/2K92M6z</a>
04/05	Alice in Wonderland Monday Class	27	59.30%	37.50%	<a href="https://conta.cc/2FBkaLp">https://conta.cc/2FBkaLp</a>
04/05	Alice in Wonderland Tuesday Class	37	73.00%	40.70%	<a href="https://conta.cc/2FyM9vu">https://conta.cc/2FyM9vu</a>
04/04	Tap Dance	118	40.20%	4.30%	<a href="https://conta.cc/2K7IFpj">https://conta.cc/2K7IFpj</a>
04/04	Beach Season Pass	6276	31.10%	9.50%	<a href="https://conta.cc/2KdxAmK">https://conta.cc/2KdxAmK</a>
04/02	Spring Egg Hunt	6257	28.20%	1.80%	<a href="https://conta.cc/2UJCwjP">https://conta.cc/2UJCwjP</a>

### Special Events

I worked closely with our Recreation team to market Spring Egg Hunt, Mom & Me Magical Date Night, Mother-Son Date Night, and May the 4<sup>th</sup> Be With You. For each event, I created flyers, website graphics, posters, event signage as well as email blasts, social media posts, and media pitches.

### Glencoe Fitness

Working with Health Coach Evey Schweig, we offered members a free 5-day healthy eating challenge. Members had access to meal plans, recipes, a private Facebook group, and webinars. The challenge included social media posts, email blasts, posters, and website content. 15% of Glencoe Fitness members participated in the challenge (and 100% of participants surveyed said they would like to see more challenges in the future).

### Glencoe Beach

We are gearing up for Beach season with emails and social media posts to promote passes. We are also working on updating signage and prepare for opening weekend.

### **Find Gus**

Our mascot, Gus, has wandered off. In order to find him, we're challenging kids to visit 13 Glencoe Park District locations to find the answers to questions about sustainability. At the end of the scavenger hunt, they will "find" Gus at the Takiff Center and be awarded a prize. The scavenger hunt will be open Memorial Day through Labor Day weekend, and signs with the question, answer, and copies of the guidebook, will be posted at Glencoe Beach and the Takiff Center, plus ten Glencoe parks. Staff will be wearing shirts to promote the scavenger hunt throughout the summer; the hunt will also be promoted via program announcements, email, and social media. The goal is to introduce our mascot to the community, promote visiting parks, and offer kid-friendly information about sustainability to the community.

Submitted by: Erin Classen, Superintendent of Marketing and Communications

**SAFETY AND WELLNESS COMMITTEE**  
Agenda and Minutes  
Wednesday, April 17, 2019 / 11:00 a.m.  
(Please Note: Items in **red** print require action)

1. Call to order at 11:06 a.m.

Roll Call: Present: Carol Mensinger, Chris Leiner, Liz Stowick, Jessica Stockl, Adam Wohl, Matt Walker, Liz Visteen, Bobby Collins, Lauren Kinsey, Shannon Stevens, and Lorise Weil.

2. Review of the Minutes: The Safety and Wellness Committee Meeting Minutes from March 20, 2019 were reviewed and accepted.
3. Accident/Incident Review: Carol reported on the accident/incident reports for April. There was only one (1) minor employee injury.
4. Facility and Park Inspection Review:
  - a) Chris stated that the Milton Playground has been repaired.
  - b) Chris noted that the Spring Inspections have been completed for Parks.
5. Open Claims: Carol stated that both the (1) Worker's Comp claim and the (1) UST Property claim have been closed. Chris mentioned that there is a new property claim that has opened for damage at the Pier.
6. Carry Over Items:
  - a) Chris stated that GPD is looking into incorporating "Fire Stop Signs" during one of our future fire drills. Chris said that this will be addressed when Public Safety comes out to assist us on determining multiple evacuation points. **Adam** will confirm that a Secondary Exit Drill will take place on August 12<sup>th</sup>, 2019.
  - b) Matt said that the Safety Data Sheet binders are 90% completed; they have been updated with current SDS sheets. In addition, the old sheets have been removed and stored. **Bill and Matt will** continue to work on this project to its full completion.
  - c) Jessica distributed a severe weather plan for a tornado drill that will soon be conducted. This was needed so that everyone knows where they need to go to in case of this type of emergency. Jessica sent out the document for further updating and/or changes.
  - d) **Liz Visteen** noted that she will be calling someone to come out to perform a Bounce House Inspection on our Bounce House.
7. Certificate of Insurance Information: Please continue to submit any needed Certificate of Insurance information, as requested. The COIs should be updated on a monthly basis.
8. New Items:
  - a) Lorise asked how long do we need to retain the Early Childhood wing log-in documents. **Carol** stated that she will research this with Jenny and let us know.
  - b) Lorise noted that the safe areas to go to during a tornado, which are noted in our severe weather procedures, differ from what they used to be. It was determined that **Adam** will need to contact Public Safety to get guidance on our current severe weather procedures, i.e., What exact locations should each area go to in case of a tornado?
9. Wellness Initiatives:
  - a) Liz Stowick communicated that the Mount Olympus Group Challenge is underway.

Adjourn: 11:40 a.m.

**The next Safety and Wellness Committee Meeting has been scheduled for  
Wednesday, May 15, 2019 at 11:00 a.m.**





# **XVI. Executive Director Report**

Glencoe Park District  
May 2019 Board Meeting

# **Glencoe Park District Executive Director's Report May 2019**

## **National Gold Medal**

I am proud and excited that for the third time in three years that the Glencoe Park District has been selected as a finalist for the 2019 National Gold Medal Awards for Excellence in Park and Recreation Management program!

The Gold Medal Award honors communities of all sizes throughout the country that demonstrate excellence in long-range planning, resource management, and innovative and creative approaches to designing and delivering superb park and recreation services through fiscally sound business practices. The application process is rigorous, as agencies must demonstrate growth over a three-year period in three specific areas: social equity, health and wellness, and conservation. Four finalists in each class are chosen to compete for grand honors each year.

As a finalist, we will move on to the second and last round of the Gold Medal process. Finalists are being asked to post a short video to their website, a maximum of 5 minutes, by June 3. Judges will view the short video that helps support information provided in the application. Videos should tell the story of how our agency is unique and outstanding, while capturing images that support application responses; and serves as a media communication piece to our community.

The Gold Medal Reception will be held at the 2019 NRPA Annual Conference in Baltimore, Maryland. The Gold Medal grand plaque will be presented to the winner at the Opening General Session on Tuesday, September 24.

## **Staff Training**

Summer All Staff Training: We have organized our annual part-time and seasonal staff training on Thursday, May 30 from 6:30-8:00pm at Takiff Center. The speaker will be Darryl Harris.

Active Shooter Training: On May 9, management staff and early childhood staff experienced active shooter training with Glencoe Public Safety. Public Safety Lieutenant Paczosa, conducted tabletop scenarios with staff to discuss and explore what we would do if confronted with an active shooter.

## **Summer Camp**

Our summer camp planning and hiring is going great. We are the largest employer of high school and college age staff and we take our roles seriously in preparing them for success throughout the summer.

## **Woodlawn Park-A-Palooza**

We are excited to celebrate the warm weather at the new Woodlawn Park on Wednesday, June 5 from 4-5:30pm!

### **Memorial Day Event**

On Monday, May 27, there will be a Memorial Day event sponsored by the Village of Glencoe and the Patriotic Day Committee at 11:00am at Veterans Park. As is the tradition, a Park District Board Member was asked to represent the Glencoe Park District at this event. It is tradition that the President of the Board represents the Park District, if not then the Vice President. The event takes place at Veterans Park. The Park District will also take care of set up on the day of the event. If it rains, the event will be moved to Takiff Center.

### **Committee of the Whole Meeting**

On Tuesday, June 4, we will have a Committee of the Whole meeting. Eric Anderson and John Balzano from Piper Jaffray will be doing a presentation at the meeting.

In regards to our July Committee meeting, I was wondering if the Board would like to move the meeting from July 2 to July 9 due to the 4<sup>th</sup> of July holiday that week?

### **Dog Park Feasibility Task Force**

The Board requested that I form a Dog Park Feasibility Task Force who will serve in an advisory capacity to provide input to the Park Board on a potential location, size, and features of a dog park.

The committee will be composed of volunteers both for and against a dog park in Glencoe. Applicants must be willing to listen to both sides of the issue with an open mind and possess critical thinking skills. At the end of the three-month period, the task force will present their findings to the Park Board at a public meeting.

The task force will explore six potential dog park sites:

- **Park 7n and 8n**, located at the intersection of Old Green Bay Road and Maple Hill Road
- **Park 3n** “Sunken Park”, located east of Old Green Bay Road and north of Dennis Lane
- **Watts Park**, not including the athletic fields, located at 461 Jackson Avenue
- **Shelton Park**, located at 251 Harbor Avenue; focus on southwest portion of the park
- **Park 21s2 and 22s**, adjacent to the Linden House; located at Linden and Jackson Avenues
- **Park 10s**, located at Green Bay Road and South Avenue

The applications have gone out and we are getting a very good response of interested individuals to serve on the task force. The Board will review the applications and choose 10 individuals at the June Committee of the Whole Meeting.

### **Active Shooter Training**

On May 9, the management staff and then the early childhood staff experienced active shooter training with Glencoe Public Safety. Public Safety Lieutenant Paczosa conducted tabletop scenarios with staff to discuss and explore what we would do if confronted with an active shooter.

### **Freedom of Information Report**

There were two FOIA requests since the last Board report.

- BetterGov requested full payroll expenditures on April 25 and was responded to in full on April 30.
- The SmartProcedure requested the purchasing records on April 26 and was responded to in full the same day.

Submitted by:  
Lisa Sheppard, CPRP  
Executive Director

## Managing Risks, Promoting Wellness Glencoe Park District

### *May 2019*

Last year, PDRMA delivered on its commitment to the agency's cornerstones and risk management and wellness best practices. More importantly, we recognized our obligation to make wise choices, since each decision ultimately impacted individuals, from member employees to patrons and taxpayers.



Throughout 2018, we pursued many avenues to help members keep patrons safe, provide staff with competitively priced, quality health care and expand and improve member resources.

Please share this letter and our annual report – available online and as a hard copy upon request – with your management staff and agency board members.

### **Risk Management Services**

PDRMA's Risk Management Consultants offer expert guidance to help your agency prevent losses and provide a safe environment for patrons of every age to enjoy. Their expertise is on-site, in-depth and provided at no extra cost to PDRMA members.

While it is impossible to measure the savings associated with avoiding or minimizing losses, it is undoubtedly significant. Your agency was actively involved in preventing loss through the Loss Control Review (LCR) and ***your agency's most recent LCR score was: 97.80%***



In addition, your agency has been awarded PDRMA's highest honor for achievement in loss control — Accreditation.

Over the past two years, we awarded your agency **\$3000** in total cash incentives in recognition of your loss control efforts.

### **Education and Training**

While other organizations offer generalized training programs, PDRMA provides members with a broad range of hands-on and online industry-tailored educational programs that help members manage risks and promote wellness for employees and patrons alike.

***A total of 29 of your agency's staff participated in 67 PDRMA education and training offerings in the past two years.***

## Legal Consultation

Members rely on advice and practical solutions provided by our in-house counsel to help them avoid costly legal problems. In 2018, PDRMA's counsel offered expert guidance at no additional cost to members through email, our Human Resource and Employment Liability Program (HELP) and nearly 735 HELPLine calls.

***Number of calls your staff made to the HELPLine in the past two years: 16***

## Promoting Wellness

Health Program members continued to pursue the **PATH** (Positive Activities Toward Health) participation goal of 75-percent of eligible employees, falling just shy of it in 2018.

***Your agency's participation rate of eligible employees last year:  
64.71%***

Filling out a Health Assessment questionnaire and attending a biometric screening event (or submitting biometric results via a Physician Tracking Form) helps **PATH** recommend the most appropriate activities, workshops, coaching support and challenges to keep participants engaged and active throughout the year. Employees earned points for completing activities up to an annual maximum of 400, which translates to equivalent incentive dollars at the end of the program year.

## Rate Stabilization

Year after year, PDRMA's philosophy of focusing on long-term sustainability and financial stability provides members with a variety of ways to successfully manage risks and promote wellness within the framework of stable rates. In 2017 and 2018, PDRMA lowered Property/Casualty Program members' total contributions by \$4.60 million, combined, through use of the rate stabilization fund.

***Amount of rate stabilization used on your agency's behalf in the past two years:  
\$29,373.00***

Although the total value of managing your risks and promoting wellness is impossible to fully quantify, one thing is certain: **The strength of PDRMA membership, combined with our innovative and industry-specific offerings, creates a bottom line that goes beyond just a number to help you effectively manage risks and promote wellness for your agency, employees and patrons.**





**PDRMA**  
Park District Risk Management Agency



Unwavering  
Commitment



2018 ANNUAL REPORT



**BE SAFE.**  
**BE WELL.**



# ANNUAL REPORT 2018

TABLE OF CONTENTS

MISSION	02
ABOUT PDRMA	03
RECOGNITION AND CERTIFICATION	04
LETTER TO MEMBERS	06
BOARD OF DIRECTORS	08
OPERATIONAL COMMITTEES	09
PDRMA MEMBERS	10
PROPERTY/CASUALTY PROGRAM	12
HEALTH PROGRAM	14
FINANCIAL STATEMENTS	16
PDRMA STAFF	20



### MISSION STATEMENT

PDRMA partners with members to promote safety and wellness, protect and preserve property and reduce losses.

### VISION STATEMENT

Safety and wellness integrated into the decisions and lives of our members



#### INTEGRITY

Be honest. Do what you say you are going to do. Provide objective analysis of the issue. Take responsibility for your actions.



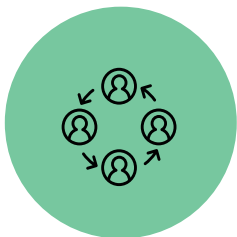
#### SERVICE

Respond promptly. Be professional in all interactions. See issues through to resolution.



#### LEADERSHIP

Do the right thing. Communicate proactively. Initiate solutions.



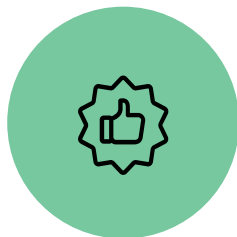
#### COLLABORATION

Respect all contributions. Consider different perspectives. Draw from others' experiences.



#### INNOVATION

Actively pursue improvement. Embrace and explore new ideas.



#### QUALITY

Clearly understand and strive to satisfy expectations. Use available expertise to find the best solution. Work efficiently and cost effectively.



### THE PARK DISTRICT RISK MANAGEMENT AGENCY (PDRMA) IS A LEADER IN THE RISK MANAGEMENT AND RISK POOLING COMMUNITY.

We are the proven, cost-effective alternative to the commercial insurance market for more than 160 Illinois park districts, forest preserve districts, conservation districts and special recreation associations that comprise the PDRMA member-owned risk management pool.

Recognized for our unwavering commitment to service and stability, PDRMA has stayed true to its founding purpose – providing tailored risk financing and risk management programs to meet the unique needs of park and recreation agencies.

PDRMA offers two coverage programs, each providing a cost-effective alternative to commercial insurance:

- Property/Casualty Program (includes liability, property, workers' compensation).
- Health Program (includes medical, dental, vision).

We also provide our members with market-leading service and training that sets the industry standard, keeping our members on course for managing risks and promoting wellness.

## ABOUT PDRMA

# RECOGNITION & CERTIFICATION

## AGRIP ADVISORY STANDARDS

PDRMA continues to maintain its recognition status for being in compliance with the Association of Governmental Risk Pool's (AGRIP) advisory standards. The recognition process requires completing an application that details a self-review of compliance with best-practice advisory standards in many areas including: governing documents, member services, coverages, funding, financial management, business continuity and claims management. The application is peer reviewed by members of AGRIP's Membership Practices Committee. Approximately one-third of AGRIP's membership has achieved recognition status.

## GFOA CERTIFICATE OF EXCELLENCE

In 2018, PDRMA received the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting for its comprehensive annual financial report. It is the 29th year PDRMA has received the GFOA certification. In order to receive this recognition, PDRMA must publish an easy-to-read and efficiently organized comprehensive annual financial report. The report must satisfy both generally accepted accounting principles and applicable legal requirements.



# LETTER TO MEMBERS



It's a good year when you can look back on it and see you've followed through on your commitments. That's what PDRMA did in 2018. We remained dedicated to our cornerstones, risk management and wellness best practices and – most importantly – to people; the employees of each member agency, the patrons who frequent them, and the taxpayers who fund them.

PDRMA's five cornerstones: member satisfaction, competitively priced comprehensive coverage, financial strength, loss prevention and control, and operational excellence are essential to our continued success. And in our commitment to them, we never forget that each cornerstone ultimately impacts individuals.

So how, exactly, did we keep our commitments? PDRMA pursued many avenues in 2018, and here are just some examples:



The Health Program must always balance coverage and cost. Rising prescription prices, health care changes and the Affordable Care Act requirements make this challenging. To support PDRMA's commitment to financial strength and competitively priced comprehensive coverage, we engaged Remedy Analytics to help address the rising pharmacy costs in the PPO program. As a result, in 2018 we saved more than 30 percent from our prior year contract with CVS Caremark with no reduction of pharmacy benefits to the members.

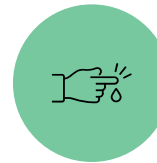


Using member feedback, staff review, input from the Risk Management Committee and a statistical analysis by the National Safety Council, PDRMA staff initiated a Loss Control Review Evaluation during 2018 and developed a pilot program for 2019.

The pilot offers a more customized approach for identifying risk management and safety needs by developing specific loss prevention and loss control activities for each member. It also includes more field service flexibility in Risk Management Consultant visits as well as modifications to the scoring model. The goal of these changes is to ensure the updated review process, when fully implemented in 2021, continues to keep employees, patrons and property as safe as possible.



In March 2018, PDRMA's Risk Management team launched the month-long Hazard Hunter Contest to focus employee attention on tripping hazards – a loss leader among the membership. PDRMA provided one hazard-marking kit per agency (though many created multiple kits) and encouraged teams to submit photos of their tripping hazards before and after resolution. The friendly competition was for bragging rights and three awards – Gnarliest, Seasonal Star and Non-Parkie. Each participating agency also received a \$250 award along with the satisfaction of having a more energized safety culture that protected patrons as well as employees. More than 50 members participated in the contest, with Arlington Heights (Gnarliest), Homewood-Flossmoor (Seasonal Star) and Wauconda (Non-Parkie) park districts earning the awards.



Our wellness goals focus on helping benefits-eligible employees (and their dependents) improve the quality of their lives – and hopefully reduce their health care costs.

One way we do that is through PDRMA's PATH (Positive Activities Toward Health) wellness portal and annual on-site biometric screenings. Through these screenings, participants can address risks such as prediabetes, weight gain or cardiac health. In 2018, our biometric screening moved from a traditional fasting glucose test to an A1c test, a three-month glucose average that is a more accurate way to identify and prevent the onset of Type 2 diabetes. We also introduced single-station screening, providing participants with an examiner who is also a health educator, able to review results immediately and encourage individuals to commit to following through with their primary care doctors.



PDRMA's Legal team dealt directly with 735 HELPLine calls from 124 members in 2018, answering a variety of questions related to employment practices liability and protecting members from claims. It was a 23-percent call increase over 2017, and it helped supervisors and managers reduce the risk of employment liability by following best practices.

Commitment to our cornerstones and the people impacted by them ensured a rewarding 2018 for PDRMA and its members. Our focus remains on those same commitments as we conclude existing projects and pursue ones yet to be discovered moving forward. But we're confident that by maintaining this focus, we will look back on many more good years in PDRMA's future.

### MARLA DeCICCO

Chair, PDRMA Board of Directors  
Superintendent of Finance and Human Resources  
Vernon Hills Park District

### BRETT DAVIS

President and Chief Executive Officer  
PDRMA

## LEADERSHIP

PDRMA's success relies on member commitment as well – to pooling, governance and best practices. Members volunteer to serve on our six Operational Committees, two Program Councils and Board of Directors. Six candidates ran for three available board seats with terms that began Jan. 1, 2018. Working together, we continued to build upon our cornerstones.

## 2018 BOARD OF DIRECTORS



**MARLA DeCICCO**

Chair

Vernon Hills Park District



**CRAIG TALSMA**

Vice-Chair

Hoffman Estates Park District



**CRAIG CULP**

Northern Suburban Special Recreation Association



**DAN GARVY**

Lisle Park District



**DEBBIE KOPAS**

Homewood-Flossmoor Park District



**DON MILETIC**

Des Plaines Park District



**JIM ROGERS**

Elmhurst Park District

## 2018 OPERATIONAL COMMITTEES



### CLAIMS

- Katie Sepe, Chair – Naperville
- Julie Bruns – Elmhurst
- Michael Kies – St. Charles
- Johnathan Kiwala – Kenilworth
- Darlene Negrillo – Northwest Special Recreation Association
- Sue Rini – Carol Stream
- Bill Riordan – Lockport Township
- Mike Sletten – River Forest
- Debbie Kopas – Board Liaison

### EDUCATION & TRAINING

- Caryn Becker, Chair – Homewood-Flossmoor
- Tim Beckmann – Buffalo Grove
- Paula Bickel – Oak Park
- Trisha Breitlow – Northwest Special Recreation Association
- Liz Cox – Wilmette
- Meggan Davies – North Suburban Special Recreation Association
- Mark Goode – Addison, Bloomingdale, Medinah
- Megan Lebak – Highland Park
- Chuck Misner – Kane County Forest Preserve District
- Kara Moss – Gurnee
- Rick Poole – Northeast DuPage Special Recreation Association
- Sue Rini – Carol Stream
- Katie Sepe – Naperville
- Don Miletic – Board Liaison

### FINANCE

- Mindy Munn, Chair – Northbrook
- Tom Busby – Elk Grove
- Kyle Cratty – Oak Park
- Annette Curtis – Highland Park
- Paul Friedrichs – Lombard
- Sue Stanish – Naperville
- Bob Taylor – Deerfield
- Jim Rogers – Board Liaison

### HEALTH BENEFITS

- Amy Rivas, Chair – Wheeling
- Renee Brainerd – Highland Park
- Trisha Breitlow – Northwest Special Recreation Association
- Jennifer Bye – Round Lake Area
- Andrea Pindak – Addison
- Karrie Ross – Peoria
- Susie Kuruvilla – Gurnee
- Maryfran Leno – Itasca
- Linda Straka – Lemont
- Craig Talsma – Board Liaison

### RISK MANAGEMENT

- Bob Foster, Chair – West Suburban Special Recreation Association
- Tanya Brady – Waukegan
- Kelly Brunning – Maine-Niles Association of Special Recreation
- Mary Kann – Lake County Forest Preserve District
- Chris Leiner – Glencoe
- Karrie Ross – Peoria
- Kris Scharp – Northbrook
- Kelly Smith – Clarendon Hills
- Pete Stankiewicz – Rockford
- Dave Ward – Homewood-Flossmoor
- Dan Garvy – Board Liaison

### WELLNESS

- Jen Hermonson, Chair – Addison
- Conor Cahill – Rolling Meadows
- Connie Curry – Woodridge
- Kristin Ehler – Mokena
- Matt Fairbanks – IPRA
- Bret Fahnstrom – River Trails
- Mark Ftacek – Wauconda
- Lori Miller – Northeast DuPage Special Recreation Association
- Katie Mix – Bartlett
- Scott Nadeau – York Center
- Brenda Zeck – Warren Special Recreation Association
- Craig Culp – Board Liaison

# 2018 PDRMA MEMBERS

Addison Park District  
 Alsip Park District  
 Arlington Heights Park District  
 Barrington Park District  
 Bartlett Park District \*  
 Batavia Park District \*  
 Bedford Park District  
 Belvidere Park District  
 Berwyn Park District  
 Bloomingdale Park District  
 Blue Island Park District  
 Bolingbrook Park District  
 Bourbonnais Township Park District  
 Buffalo Grove Park District  
 Burbank Park District  
 Burr Ridge Park District  
 Butterfield Park District  
 Byron Forest Preserve District  
 Byron Park District  
 Calumet Memorial Park District  
 Carol Stream Park District  
 Cary Park District  
 Champaign County Forest Preserve District  
 Champaign Park District  
 Champaign-Urbana Special Recreation  
 Channahon Park District  
 Chicago Ridge Park District  
 Clarendon Hills Park District  
 Clark County Park District  
 Community Park District of LaGrange Park  
 Crystal Lake Park District  
 Darien Park District  
 Decatur Park District  
 Deerfield Park District  
 DeKalb County Forest Preserve District  
 DeKalb Park District  
 Des Plaines Park District \*

Downers Grove Park District  
 Dundee Township Park District \*  
 Elk Grove Park District \*  
 Elmhurst Park District \*  
 Flagg-Rochelle Community Park District  
 Forest Preserve District of Kane County  
 Forest Preserve District of Will County  
 Fox Valley Park District  
 Fox Valley Special Recreation Association  
 Frankfort Park District  
 Frankfort Square Park District  
 Geneseo Park District  
 Geneva Park District  
 Genoa Township Park District  
 Glen Ellyn Park District  
 Glencoe Park District \*  
 Glenview Park District  
 Golf Maine Park District  
 Grayslake Community Park District  
 Gurnee Park District  
 Hampshire Township Park District  
 Hanover Park Park District \*  
 Hazel Crest Park District  
 Heart of Illinois Special Recreation Association  
 Hickory Hills Park District  
 Hodgkins Park District  
 Hoffman Estates Park District \*  
 Homewood-Flossmoor Park District \*  
 Huntley Park District  
 Illinois Park and Recreation Association  
 Island Park District  
 Itasca Park District  
 Justice Park District  
 Kankakee Valley Park District  
 Kenilworth Park District  
 Kishwaukee Special Recreation Association  
 Lake Bluff Park District  
 Lake County Forest Preserve District  
 Lan-Oak Park District  
 Lemont Park District  
 Lincolnway Special Recreation Association

Lindenhurst Park District  
 Lisle Park District  
 Lockport Township Park District  
 Lombard Park District \*  
 Maine-Niles Association of Special Recreation  
 Manhattan Park District  
 Marengo Park District  
 McCook Park District  
 McHenry County Conservation District  
 Medinah Park District  
 Midlothian Park District  
 Mokena Community Park District  
 Morton Grove Park District \*  
 Mundelein Park & Recreation District  
 Naperville Park District  
 New Lenox Community Park District  
 Norridge Park District  
 North Berwyn Park District  
 Northbrook Park District \*  
 Northeast DuPage Special Recreation Association  
 Northern Illinois Special Recreation Association  
 Northern Suburban Special Recreation Association  
 Northern Will County Special Recreation Association  
 Northfield Park District \*  
 Northwest Special Recreation Association  
 Oak Brook Park District  
 Oak Forest Park District  
 Oak Lawn Park District  
 Oakbrook Terrace Park District  
 Olympia Fields Park District  
 Park District of Forest Park \*  
 Park District of Franklin Park  
 Park District of Highland Park \*  
 Park District of La Grange  
 Park District of Oak Park  
 Park Ridge Park District \*  
 Paxton Park District  
 Plainfield Township Park District  
 Pleasant Dale Park District  
 Pleasure Driveway and Park District of Peoria  
 Prophetstown Park District  
 Prospect Heights Park District  
 River Forest Park District

River Trails Park District  
 River Valley Special Recreation Association  
 Rockford Park District \*  
 Rolling Meadows Park District  
 Roselle Park District  
 Round Lake Area Park District  
 Skokie Park District \*  
 South East Association for Special Parks  
 And Recreation  
 South Suburban Special Recreation Association  
 South West Special Recreation Association  
 Special Recreation Association of Central  
 Lake County  
 Special Recreation Services of Northern  
 Lake County  
 St. Charles Park District  
 Sterling Park District  
 Streamwood Park District \*  
 Sugar Grove Park District  
 Sycamore Park District  
 Tinley Park - Park District  
 Vernon Hills Park District  
 Warren Special Recreation Association  
 Warrenville Park District  
 Washington Park District \*  
 Wauconda Park District  
 Waukegan Park District  
 West Chicago Park District  
 West Suburban Special Recreation Association  
 Western DuPage Special Recreation Association  
 Western Springs Park District  
 Wheaton Park District \*  
 Wheeling Park District \*  
 Wildwood Park District  
 Wilmette Park District  
 Winfield Park District  
 Winnebago County Forest Preserve District  
 Winnetka Park District  
 Wood Dale Park District  
 Woodridge Park District  
 Worth Park District  
 York Center Park District  
 Zion Park District

(\* Denotes founding members)

## PROPERTY/CASUALTY PROGRAM

### TO DELIVER ON OUR CORNERSTONE OF PROVIDING LOSS PREVENTION AND CONTROL AS WELL AS COMPREHENSIVE COVERAGE AT COMPETITIVE PRICES,

every PDRMA member must maintain a strong commitment to risk management best practices. Only through those efforts can our claims performance earn us the coverage and cost our members have come to expect.

### NEW P/C MEMBER IN 2018 BYRON PARK DISTRICT



## COVERAGE OVERVIEW

### PROPERTY/CASUALTY PROGRAM OPTIONS

#### LIABILITY

- \$21.5 million per occurrence limit.
- Includes general liability, auto liability, public officials' errors and omissions, employment practices and employee benefits.

#### PROPERTY

- \$1 billion per occurrence limit.
- Coverage includes buildings, watercraft, athletic fields, contents, animals, fine arts, vehicles, tees and greens, business interruption, mobile equipment, landscaping, service interruption, errors and omissions, course of construction and terrorism.
- \$100 million per occurrence boiler/machinery limit.
- \$2 million per occurrence fidelity and crime limit.

#### WORKERS' COMPENSATION

- Statutory limits.
- \$21.5 million employer's liability limits.

#### POLLUTION LIABILITY

- Liability coverage for bodily injury and property damage.
- Property coverage for cleanup costs.
- \$5 million per occurrence limit.
- \$30 million three-year aggregate limit.

#### INFORMATION SECURITY AND PRIVACY

- Includes cyber liability, privacy notification costs, data protection and business interruption.

#### OUTBREAK EXPENSE

- \$15,000 per-day coverage for facility closure by a public health official due to contagion or communicable disease.

#### VOLUNTEER MEDICAL ACCIDENT

- For injuries sustained as a result of volunteer duties.
- Accidental death and dismemberment.
- \$5,000 limit, excess of all other available insurance.

#### UNDERGROUND STORAGE TANKS

- Follows Illinois Leaking Underground Storage Tank program.
- \$10,000 limit.

# HEALTH PROGRAM



## HEALTH CARE CHANGES IN THE UNITED STATES ARE CONSTANTLY IN FLUX,

making it extremely challenging to keep costs down and coverage up. Almost two-thirds of employees in the United States are concerned about having access to affordable health insurance, according to a MetLife survey. PDRMA members, however, are committed to keeping their employees from being part of that two-thirds. By constantly monitoring Affordable Care Act requirements and making wise changes to plan structures, coverages and deductibles, the Health Program team helps members deliver on that commitment.

# COVERAGE OVERVIEW

## HEALTH PROGRAM OPTIONS



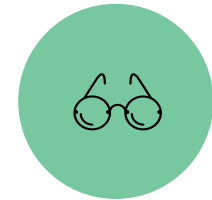
### MEDICAL

- Choice of traditional PPO plans – with two different deductible options – as well as four higher-deductible PPO plans with Health Reimbursement Account options. All plans use Aetna Signature Administrators, a national provider network.
- HMO option through Blue Cross Blue Shield of Illinois.
- Prescription card managed by CVS Caremark (PPO) and Prime Therapeutics (HMO).



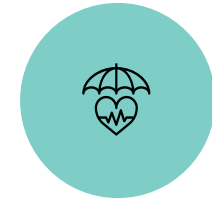
### DENTAL

- Uses Delta Dental PPO and Premier provider networks.
- Optional orthodontia benefit.



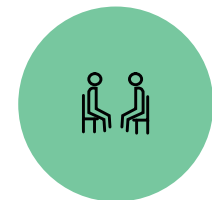
### VISION

- Two vision reimbursement benefit plan options.



### LIFE

- Multiple life insurance options including flat amount or multiple of salary. Voluntary life options for employees.



### EMPLOYEE ASSISTANCE PROGRAM

- Provides confidential counseling and resources for Work-Life concerns and Legal-Financial issues, administered by Workplace Solutions.

# FINANCIAL REPORT

## FINANCIAL STRENGTH

Our commitment to provide financial strength and stability to help members meet their coverage needs is a Cornerstone by which we stand and one that necessitates both short-term and long-term planning. Whether it involves membership dues or investments – and knowing that it always involves taxpayer dollars – PDRMA maintains the net assets upon which we continue to build our financial stability.



## FINANCIAL STATEMENT

*Preliminary Unaudited*

STATEMENTS OF NET POSITION	DEC. 31, 2018	DEC. 31, 2017
Assets and Deferred Outflows of Resources		
Cash and investments	\$68,728,420	\$68,129,745
Investment in mutual insurance company	2,400,000	2,400,000
Capital assets, net of accumulated depreciation	3,388,454	3,154,847
Accounts receivable	9,231,622	10,448,757
Due from insurers	1,649,539	979,169
Prepaid expenses and other assets	2,103,397	1,564,708
Total assets	87,501,432	86,677,226
Deferred Outflows of Resources - Pension	11,662	1,459,049
Total assets and deferred outflows of resources	\$87,513,094	\$88,136,275
Liabilities, Deferred Inflows of Resources and Net Position		
Unpaid losses and loss adjustment expenses	22,443,176	22,982,539
Unallocated loss adjustment expenses	465,639	472,558
Accounts payable	2,280,760	3,462,537
Accrued liabilities	269,707	260,942
Net pension liability	47,660	1,477,968
Total liabilities	25,506,942	28,656,544
Deferred Inflows of Resources - Pension	-	-
Net position	62,006,152	59,479,731
Total liabilities, deferred inflows of resources and net position	\$87,513,094	\$88,136,275
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION		
Revenues		
Member contributions, net	\$57,608,797	\$56,099,600
Investment income	1,530,856	1,415,181
Realized and unrealized gains (losses) on investments	(2,670,428)	3,798,922
Total revenues	\$56,469,225	\$61,313,703
Expenses		
Losses and loss adjustment expenses	\$41,149,075	\$40,955,324
Insurance premiums	5,689,037	5,827,541
Contractual services	1,520,669	1,498,662
Administration	5,584,023	5,987,680
Total expenses	\$53,942,804	\$54,269,207
Increase in net position	\$2,526,421	\$7,044,496
Net position, beginning of year as previously reported	59,479,731	54,524,264
Cumulative effect of change in accounting principle	-	(2,089,029)
Net position, beginning of year as restated	59,479,731	52,435,235
Net position, end of year	\$62,006,152	\$59,479,731



## FINANCIAL SNAPSHOT

### 2018 HIGHLIGHTS

Target net position ranges maintained in both the Property/Casualty and Health programs.

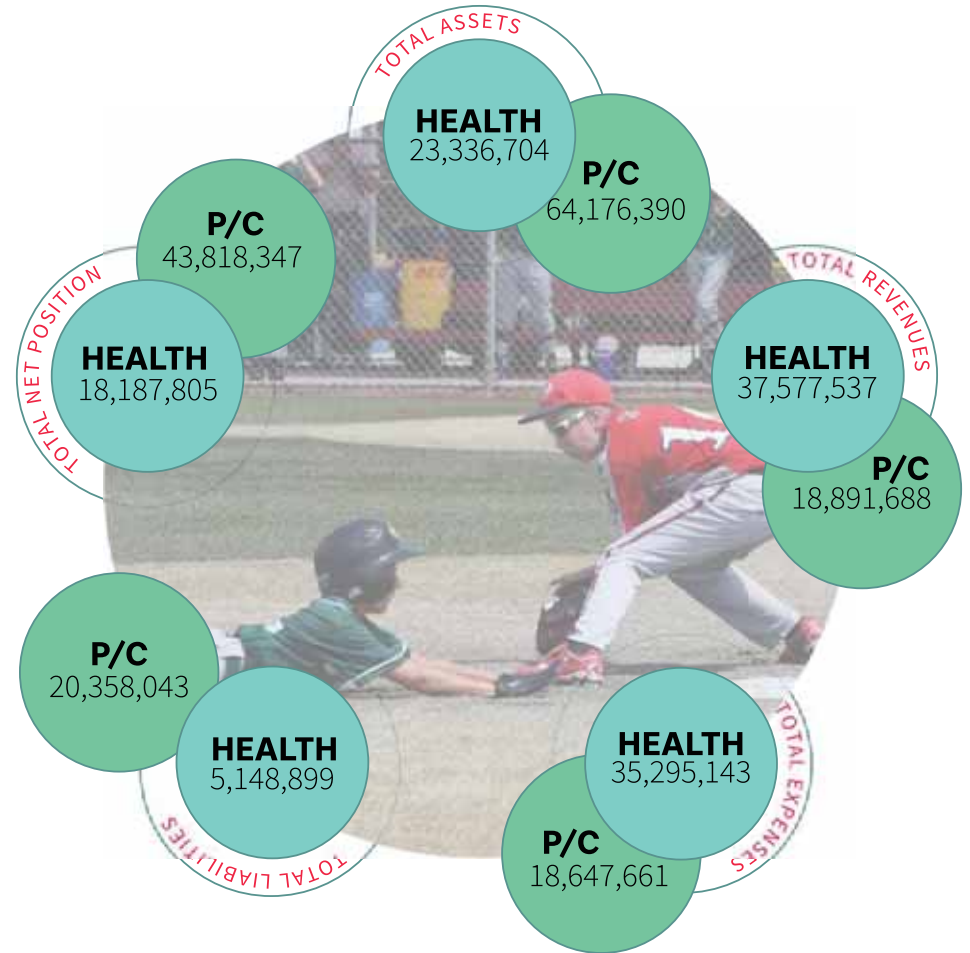
More than \$32.5 million used since 2002 to stabilize Property/Casualty member contributions.

Net assets (Property/Casualty and Health programs) totaled \$62 million at the end of 2018.



## SUMMARY FINANCIAL STATEMENTS

### PRELIMINARY UNAUDITED



# PDRMA STAFF



**BRETT DAVIS, MBA, CPCU,  
ARM, AIC, ARe, ALCM, GBA**  
Chief Executive Officer



**ARLENE DE PAEPE**  
Legal Secretary



**JASON BELL, MBA**  
Director of Operations



**BRITNEY GILLESPIE**  
Office Coordinator



**TIM CONLON**  
Property/Casualty Program Director



**JAN HERLIEN, AIAF**  
Accounting Manager



**ED DUTTON, J.D.**  
Director of Legal Services and General Counsel



**ERIC HOHENSTEIN**  
Claims Supervisor



**LAURA GANSCHOW, ARM**  
Health Program Director



**BILL HOOKER, MS, ARM,  
CEAS, CPSI**  
Training Program Supervisor



**BOB TINCU, CPA**  
Director of Finance



**ASHLEY HURD**  
Claims Specialist



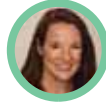
**LAUREN BLACKBURN, CHES**  
Wellness Consultant



**JESSE KINSLAND, MS, ARM-P,  
CPO, CPSI**  
Risk Management Consultant



**MELISSA BRUNO**  
Health Benefits Coordinator



**ERIKA KOTY**  
Claims Consultant



**BETTY DAWSON, AIC**  
Claims Consultant



**TIM LENAC, ARM-P, CPO,  
CPSI, CEAS**  
Risk Management Services Supervisor



**JACKIE LENTZ**  
Risk Management Services  
Project Coordinator



**NICOLE RANIERI**  
Claims Consultant



**PATTY MAHER, CPLP**  
Training and Development Supervisor



**LESLIE REID**  
Wellness Consultant



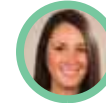
**JOHANNA McFADDEN**  
Program Coordinator



**KIERSTEN RILEY**  
Office Coordinator



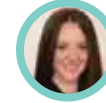
**JESSICA MERMA-MORENO**  
Health Benefits Consultant



**HANNAH SULLIVAN**  
Administrative Services Manager



**JUDY O'BRIEN**  
Communications Manager



**KAITIE TIEDE, PHR, SHRM-CP**  
Health Program Operations Supervisor



**JACKIE PIERCE, ARM-P, CPO,  
CPSI, CEAS**  
Risk Management Consultant



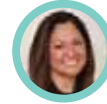
**ANN TRACZEK, AIC**  
Claims Consultant



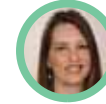
**BILL PITTS, MCP**  
Systems Developer



**RANDY WILSON, MS, ARM, CISSP**  
Network Manager



**JENNY PORVECCHIO, CPO**  
Risk Management Consultant



**SARA YAGER, J.D.**  
Deputy General Counsel



**ENRICO QUARESIMA**  
Web and SharePoint Developer



# PDRMA

Park District Risk Management Agency

2033 Burlington Avenue  
Lisle, IL 60532-1646  
Phone 630.769.0332



# PDRMA Health 2018 PATH Summary

## PARTICIPATION AND ENGAGEMENT

52%



of eligible participants engaged with a Health Coach in a telephone coaching session

472



people met the 1-million-step goal

1,301,574,390

total steps logged in 2018



Enough steps for one person to walk across the continental United States at least 240 times!

80 people



met the goal in all three challenges

2,114

completed wellness workshops

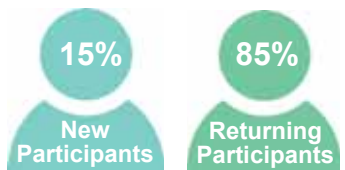
averaging two workshops per participant



41%

of employees participated in at least one PATH challenge

71%



of 2,549 eligible employees participated in PATH

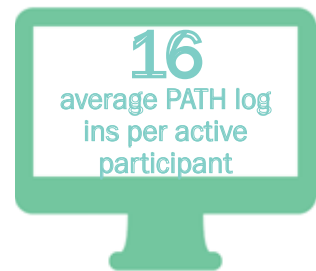
949

submitted preventive exams



Average number of coaching sessions for participants that enrolled in Health Coaching

16 average PATH log ins per active participant



Melissa Martinez  
Park District of Oak Park



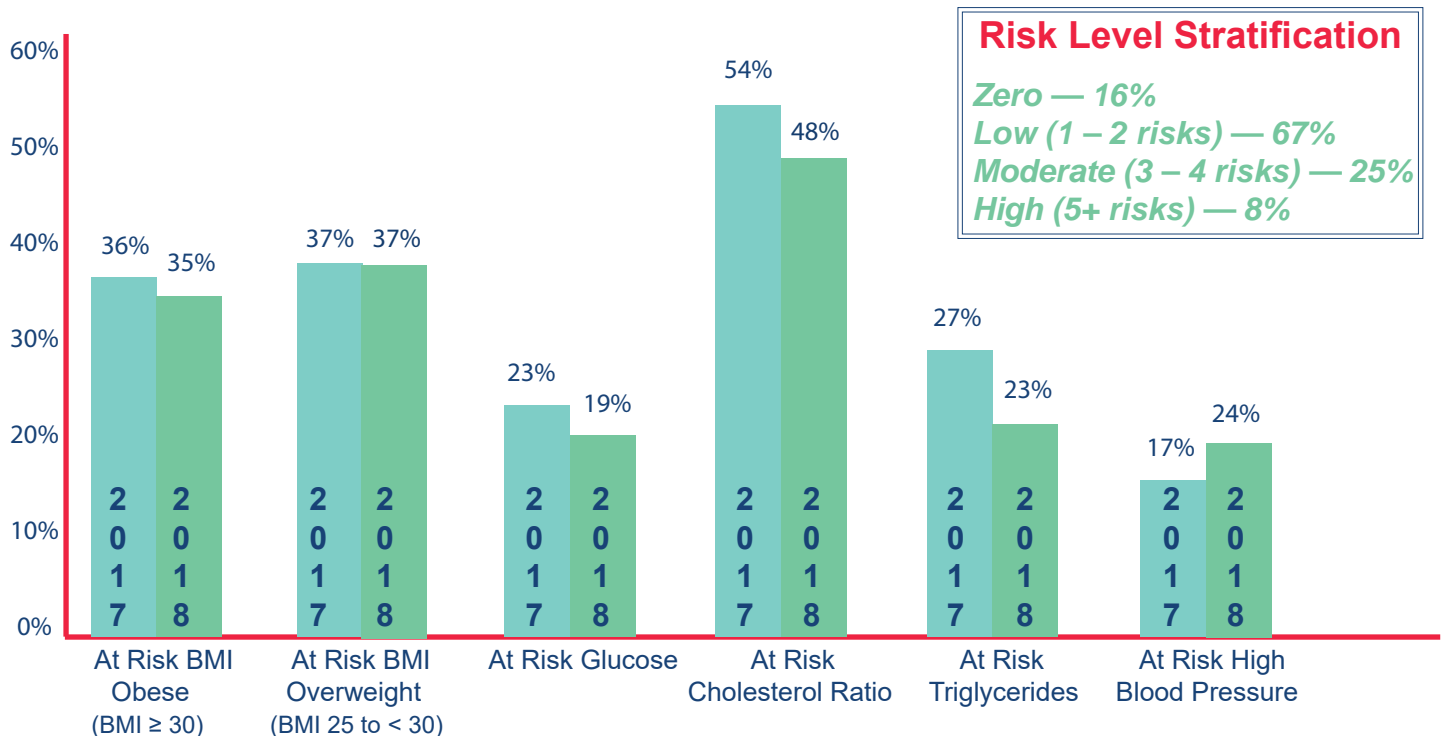
“The Telephone Health Conversations with Erica were **LIFE CHANGING** for me...Having access to a health professional such as Erica on a weekly basis, has helped me form new healthy habits, a healthier life and is one thing I intend to do for the rest of my life. I think this was the **BIGGEST** benefit of **PATH**. [It’s] something I am incredibly grateful for, and I intend to continue taking advantage of this resource to stay on track and reach my goals.”



# PDRMA Health 2018 PATH Summary

## HEALTH RISKS

In nearly every biometric category, risk levels improved for participants from 2017 to 2018. The change in blood pressure ranges found more **PATH** participants at risk in that category. Overall risk level stratification showed a reduction in high risks, with an increase in low and moderate risk levels.



## SURVEY SAYS...



Participants say the Health Assessment, On-site Screenings and Challenges are the most valuable **PATH** resources for their health

97% of respondents say



is a valuable benefit provided by their agency



79% of respondents experienced health improvement as a result of participating in PATH

88%

of respondents felt **PATH**'s tools and resources helped them create/maintain healthier habits



93% of respondents are satisfied with **PATH**

**XVII. Action Item A**  
**Approval of Resolution No. 900 Bank**  
**Depository Relationship – BMO Harris Bank**

Glencoe Park District  
May 2019 Board Meeting

**GLENCOE PARK DISTRICT  
RESOLUTION No. 900**

**BANK DEPOSITORY RELATIONSHIP WITH BMO HARRIS BANK**

**It is hereby Resolved** by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, that:

BMO Harris Bank is hereby designated as depository of the Glencoe Park District; and

BMO Harris Bank is hereby authorized, from time to time, to receive cash deposited with it by anyone on behalf of, or for the credit of the Glencoe Park District and, from time to time, in accordance with instructions, to invest, disburse or otherwise dispose of or treat any of such cash, the increase thereof, or any other property received in exchange or substitution therefor;

Instructions of the depositor under which such cash is at all times to be held or disposed of by said Bank shall be signed by the persons holding the offices or positions indicated below, or their successors from time to time as follows: By any one of the following:

Stefanie Boron	Board of Park Commissioners
Lisa M. Brooks	Board of Park Commissioners
Michael Covey	Board of Park Commissioners
Josh Lutton	Board of Park Commissioners
Dudley Onderdonk	Board of Park Commissioners
Lisa M. Sheppard	Executive Director/Board Secretary
Carol L. Mensinger	Director of Finance/HR and Assistant Board Treasurer

Adopted this 21st day of May 2019 pursuant to roll call vote.

Roll call vote:

AYES:

NAYS:

ABSENT:

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\_\_\_\_\_, President  
Board of Park Commissioners  
Glencoe Park District

ATTEST:

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK        )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution No 900:

**BANK DEPOSITORY RELATIONSHIP WITH BMO HARRIS BANK**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 21<sup>st</sup> day of May 2019.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21<sup>st</sup> day of May 2019.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]



**XVII. Action Item B**  
**Approval of Exterior Rehabilitation of Takiff  
Center and Watts Recreation Center  
Painting, Carpentry, and Roof Repair Bid**

Glencoe Park District  
May 2019 Board Meeting



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INTEROFFICE MEMORANDUM

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TO: Board of Commissioners

FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Facilities Maintenance

SUBJECT: Exterior Rehabilitation of Takiff Center and Watts Recreation Center for Painting, Carpentry, and Roofing Repairs

DATE: May 3, 2019

At the May 3, 2019 bid opening for the exterior rehabilitation of the Takiff and Watts Centers, four qualified bids were received and opened. One bid was late and was not opened. Staff is requesting the Board approve components of the bid package specifically abatement, carpentry, and painting on the eaves and fascia of the Takiff Center Community Wing and Watts Recreation Center 2<sup>nd</sup> Floor. Also included for approval is the flat roof replacement on the Watts Recreation Center.

SEE ATTACHED DOCUMENT WITH LEGAL BID RESULTS

The total construction budget for this phase of the work in FY2019/20 from Fund 65 is \$117,115. Based on the bid results, project budget, and facility condition staff is recommending the following:

To approve the lowest responsible bidder L.Marshall Roofing & Sheet Metal for the following task:

- Base Bid A Takiff Paint & Carpentry \$13,300
- Bid B1 Watts Paint & Carpentry \$24,800
- Bid B3 Watts Flat Roof Replacement \$65,850

Exterior & Roof Restoration Program Takiff Community Center & Watts Recreation Center Recommended Bid Components					
Contractor	Bid A	Bid B	Bid B1	Bid B3	Total
L. Marshall	\$13,300	0/Included	\$24,800	\$65,850	\$103,950
Action 1	\$31,450	\$7,000	\$26,000	\$61,500	\$125,950
Atp Enterprise	\$19,000	\$7,000	\$10,000	\$70,000	\$106,000
Berglund	\$24,000	\$49,000	\$20,500	\$96,500	\$190,000

For a total of \$103,950. The remaining \$13,165 will be earmarked for contingencies related to the project. Based on project budget, bid results, and facility condition, staff is not recommending B2 Limited Tuckpointing & Masonry. This will be addressed in a 2<sup>nd</sup> Phase.

**Recommended Motion:** The approval of the lowest responsible bidder, L. Marshall Roofing & Sheet Metal of Glenview, IL, for Base Bid A, B1, B3, for a total of \$103,950 with \$13,165 remaining for contingency.



Exterior & Roof Restoration Program Takiff Community Center & Watts Recreation Center Legal Bid Results  
 Opened 5/13/19 @ 10:00 AM

Bid Opening Results			
Contractor	Bid A Takiff Paint/Carpentry	Bid B Mobilization	Base Bid B1 (Paint/Carpentry)
L. Marshall	\$13,300.00	Inc in Base	\$24,800.00
Action 1	\$31,450.00	\$7,000.00	\$26,000.00
Atp Enterprise	\$19,000.00	\$7,000.00	\$10,000.00
Berglund	\$24,000.00	\$49,000.00	\$20,500.00

Bid Opening Results Cont.		
Contractor	Base Bid B2 (Limited Tuckpoint/Masonry)	Base Bid B3 (Watts Roof)
L. Marshall	\$32,200.00	\$65,850.00
Action 1	\$21,000.00	\$61,500.00
Atp Enterprise	\$13,000.00	\$70,000.00
Berglund	\$21,500.00	\$96,500.00