

MINUTES OF AUGUST 4, 2020 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

This meeting was scheduled and advertised as in-person, although three staff members were Zooming in for a report. A commissioner and a community member both Zoomed in unaware of the in-person meeting. In-person quorum was met.

The meeting was called to order at 7:08pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President**
Michael Covey, Treasurer
Josh Lutton, Commissioner**
Dudley Onderdonk, Commissioner
***phone conference/Zoom*

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Stephani Briskman, PM: Arts/Enrich/Yth/Camps
Matt Walker, FM: Beach and Boathouse
Adam Wohl, FM: Takiff and Watts
Jenny Runkel, Administrative Assistant

Action Item:

Approval for Stefanie Boron and Josh Lutton to attend via phone conference:

Commissioner Onderdonk made a motion to approve Stefanie Boron and Josh Lutton to attend the meeting via phone conference. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Members of the public in attendance who signed in or spoke: Brian Brandt

Consent Agenda: Commissioner Onderdonk made a motion to approve the consent agenda items as presented including Minutes of July 21, 2020 Regular Board Meeting. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board either in-person or on Zoom.

Discussion of Bond Proceeds Management and Arbitrage Services: Director of Finance/Human Resources Mensinger requested proposals for bond proceeds management and arbitrage services. Our experience with PMA, who serviced our Takiff

bond, was positive. Both companies' fee structure is similar. PMA fees wouldn't be used as allowable arbitrage expenses, meaning more money in our pocket. Staff recommends PMA.

Mensingher responded to commissioner questions. PMA is with iPrime and PFM is with Liquid Asset Fund. iPrime is seeing better rates, even through COVID. There is no conflict of interest.

Action Item:

Approval of Bond Proceeds Management and Arbitrage Services Firm: Commissioner Onderdonk made a motion to approve PMA Financial Inc. for bond proceed management services for Glencoe Park District's eventual \$4.3 million bond issue and at the bond closing, all bond proceeding will then be directly wired to a new account at PMA Financial, Inc. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Discussion of Three-Year Capital Projects Plan: Director Leiner indicated that two plans were presented to the Board to review tonight. One includes grant funds, the other does not. If we receive the grant, the Watts dasher boards would be pursued as a separate project as it would be included in the grant. Sheppard indicated that staff are looking for unofficial approval of year one to move forward in order to meet process deadlines with architects and designers.

Leiner reviewed dasher boards options. Dasher boards are a system, not an off the rack product and can be salvaged if we move forward with the renovation at a later time. Now with Dekhockey extending the season to year-round, replacing the boards with wood is not a good option. Refrigerant was reviewed and will be reevaluated in 5-7 years.

The French Drain installed in Kalk Park is not keeping up with water levels. Kalk Park was meant to be a community area for special events and weddings, but is only available four to five months a year, difficult for commuters to navigate, and unsightly with standing water in a central location in town. Staff costs are 50% higher to pump the park than would be paid by an affiliate on a sport field. This situation is not maintainable, nor is the park usable.

Commissioners commented on Kalk Park drainage. Financial constraints during the original renovation curtailed a full drainage renovation at the time, however the bond will allow the District to fix the issue and make the park usable. Many parks have standing water; however, this is a location that needs to be fixed. The area around the gazebo should be fixed, but the remote parts of the park are not as important. Kalk Park is regularly flooded and should be addressed. Shelton Park flooding should be addressed using plantings rather than a drainage system.

Leiner explained what is included in the budgeted \$300,000, not just drainage.

Director Leiner responded to commissioner's comments. Leiner stated the \$300,000 is a place-holder number to review the whole area of water drainage running down the boating beach stairs by the water plant and the stairs, considering the whole area. Sheppard indicated that a consultant would need to be hired and \$71,000 of the cost is covered by insurance. Leiner reviewed the temporary staircase's condition and security issues of patrons gaining access to the boating beach using water plant property.

The next round of grants will be a spirited competition, although we may not find out results until January.

The Board gave consensus to move forward with the list for year one, not specific details of the projects on the list. The Board also gave consensus to wait for grant results before moving onto year two discussions.

Update on Recreation Services amid COVID-19: Regarding fall programming, staff are under a tight timeline and have created multiple options based on how District 35 decides to hold school; to be decided by the School Board on Friday, August 7. Following D35's decision, the Park District is launching the fall brochure online on the August 12 and live registration begins on August 14. A week of school day off programs will proceed the August 31 start of school and before/after school care, followed a week later by the start of preschool. Planning factors include D35 school plans, busing, preschool, indoor or outdoor space, D35 not allowing us to use space in the fall due to COVID, cleaning/transitions, and change in regulations. D35 is offering three options including in-person learning, hybrid am/pm learning, and remote learning 2.0. Kids Club has a great framework, but will need to work on details based on D35. Staffing is an obstacle for the number of children we can take.

Staff reviewed plans for fall including location shifts, holding programs outside to take advantage of social distancing and fresh air, ELC numbers and spacing, ELC drives our enrichment programming, need for ELC/day care/enrichments, recruitment, subs, and sick days of staff, what happens if someone gets COVID, no COVID incidences so far, a family who opts out of D35 programs can come to our programs, our program for the children of D35 teachers, so they can work, youth programming expectations, adult and fitness classes being held virtual and in-person held outdoors as weather permits. The District goes beyond minimum state requirements.

Executive Director Sheppard offered two scenarios and asked for direction from the Board regarding the beach. The beach normally closes on Labor Day and the past three years staff have opened the beach house for bathroom use. Due to COVID, staff are asking for direction from the Board on how to stay open while still handling crowds and social distancing. Scenario one extends the season to September 27, bathrooms are open, pass holders only from 11a-7p, three staff on duty, and no lifeguards at the cost of approximately \$7600. Scenario two extends the season to September 27, port-a-potties, and park ambassadors attempt to monitor social distancing from 11a-7p at the

cost of \$6300. Staff recommends scenario one. No dogs will be permitted on the beach until September 28.

Discussion ensued including offering a post-season pass for \$50 or \$35 to give others access to the beach, passes are still full price and would be up to the Board to offer a discount, a commissioner had seen kids crying and would like to see an option to get them into the beach, parents should check our website before coming in this COVID-age, so their kids don't cry upon arrival, limited staff, hostile interactions occur when someone says they bought a pass, but it isn't showing up in the system, non-passholders can enter from 6am to 11am and 7pm to close, a bonus program for those who signed up for the season, we didn't offer a discount for July/August signups and would create problems if we offered a discount in future, and the community has it down and we should not change the path.

President Brooks, based on committee discussion and with Board consensus, directed park district staff to move forward with scenario one.

Other Business: Sheppard indicated she will be emailing information from a citizen. This is scheduled for discussion at the next meeting.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 8:41pm.

Commissioner Covey seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary