



# MARCH 2020 Board Report



**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Tuesday, March 17, 2020 – 7:00pm  
Takiff Center - Lobby**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Meeting Location: Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

**A G E N D A**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
  - A. Minutes of February 18, 2020 Regular Board Meeting (pgs. 4-9)
  - B. Surplus Property Ordinance No. 907 (pgs. 10-12)
  - C. Approval of the Bills (pgs. 13-29)
- IV. Matters from the Public
- V. Financial Report (pgs. 30-33)
- VI. Discussion and Update of Limited Tax Park Bonds (pgs. 34-36)
- VII. Staff Reports
  - A. Business (pg. 37)
  - B. Recreation and Facilities (pgs. 38-43)
  - C. Parks and Maintenance (pgs. 44-45)
  - D. Marketing and Communications (pgs. 46-47)
  - E. Safety and Wellness Committee (pg. 48)
- VIII. Executive Director Report (pgs. 49-69)
- IX. Action Items
  - A. Approval of Fiscal Year 2020/21 Budget – Approval Draft (pgs. 70-71)
  - B. Approval of IDOT Agreement (pgs. 72-85)
  - C. Approval of RTU Bid (pgs. 86-87)
  - D. Approval of Tot Gym Floor Bid (pgs. 88-89)
  - E. Approval of 2020-2021 Apparel Bid (pgs. 90-101)
  - F. Approval to purchase 2020 Ford F-250 (pgs. 102-103)
  - G. Approval to cancel the August Regular Committee Meeting and change the August Regular Board Meeting to August 4, 2020 (pg. 104)
  - H. Approval of Special Board Meeting on April 7, 2020 (pg. 104)
  - I. Approval of Bi-Annual Review of Executive Session Minutes 5ILCS120/2(c)(21) (pg. 105)
- X. Other Business
- XI. Executive Session
  - A. Executive Session Minutes 5ILCS 120/2 (c)(21)
- XII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoe parkdistrict.com](mailto:lsheppard@glencoe parkdistrict.com)

**The main Takiff Center entrance will be open for the duration of the meeting to allow the public to attend. The meeting will be held in the lobby. The building will be closed for all other purposes.**

### III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
March 2020 Board Meeting

MINUTES OF FEBRUARY 18, 2020 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Josh Lutton, Commissioner  
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Comm.  
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Shannon Love

Consent Agenda: Commissioner Onderdonk made a motion to approve the consent agenda items as presented including Minutes of January 21, 2020 Regular Board Meeting, Minutes of February 4, 2020 Finance Committee of the Whole Meeting, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks  
NAYS: None  
ABSENT: Covey

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$4,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.:

President Brooks opened the hearing at 7:02pm to receive public comments on the proposal to sell not to exceed \$4,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "Park Bonds") and that all persons desiring to be heard have an opportunity to present written or oral testimony with respect to this proposal after we present the information in this BINA hearing.

President Brooks then read the following:

The Park Board has been discussing the potential issuance of these bonds since June 2019. For the following reasons, the Board and staff agree that this is the best time to issue bonds:

The District has identified over \$13 million in Master Plan project renovations and improvements within our District that will need to be addressed in the next five years: Watts Center Rink and Facility Improvements, Park Maintenance Facility Improvements, Milton Playground Replacement, Lakefront Playground Replacement, Friends Playground-Phase 2, Veterans Memorial Improvements, Bluff/Beach Surface Water Management, Glencoe Beach Pier Replacement/Improvements, West Baseball Field Improvements, Takiff Center Flat Roof Replacement, North Athletic Field Improvements

In 2020, the District has applied for a PARC grant for the Watts Center Renovation Project, which could potentially allow us to receive a \$2.5 million grant towards the project cost.

The District's 2010 Refunding Bonds (which were originally issued in 2001) will retire on December 1, 2020, and given the retirement structure for the proposed new bonds, it will not appear until **next year's** tax bill. Given that in 2010 will be fully retired – the increase will be approximately \$37 more to the average homeowner in Glencoe than this year. (This assumes an average home value of \$800,000).

Current interest rates are at all-time lows. Given today's rates, we are looking at rates nearly half of the rate of the bonds that were issued in 2001 (6%).

The District has been able to transfer \$7.3 million from fund balance reserves in the past seven years – which has resulted in **not** having to issue debt to fund our projects over the past five years. This has greatly reduced the impact on taxpayers of the District.

President Brooks then asked Park Commissioners if they had any comments.

Commissioner Onderdonk stated we have been studying this for some time and the impact on our homeowners will be relatively minor.

President Brooks indicated that interest rates are tantalizingly low.

There were no further comments from Park Commissioners.

President Brooks then asked if there was oral or written testimony or any public comments concerning the proposed issuance of the Park Bonds.

There was no one who wished to comment.

President Brooks then verified with Executive Director Sheppard if staff received any written testimony. Sheppard stated there was no written testimony received.

President Brooks announced that all persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Bonds and proceeded to close the hearing.

Commissioner Boron made a motion to finally adjourn the BINA hearing. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Financial Report: Director of Finance/Human Resources Mensinger stated we are in the last month of the fiscal year. We are winding down projections for the current year for the budget to be approved at next month's meeting. There are not many changes to what was discussed over the last eleven months. Daycare is holding its own and we are starting to see progress in fitness due to the January push for memberships. Staff then responded to commissioner questions. Mensinger explained that camp is deferred revenue for the next fiscal year and therefore not included in the current fiscal year's financial reports. Sheppard shared that severe lakeshore erosion and its financial implications are scheduled for discussion at the March 10 committee meeting.

Staff Reports: Staff shared additional information not included in their Board Reports.

Business Report: Staff are working on finalizing the end of the fiscal year including the budget approval draft. Looking at final projected numbers, nothing has changed since our budget discussion two weeks ago. Staff are looking forward to the audit and issuance of the bonds.

Recreation and Facilities Report: Jordan Food of Distinction out of Northbrook signed a two-year contract for beach concessions. Weather is looking good for Watts season to extend an additional two weeks. Fitness is around 200 members and almost everyone transferred over to the monthly membership. Once the 2 for \$2 deal falls off, we should see the financial impact of the new members. Early bird registration for camp ends at the end of the month. Camp, aquatics, sailing, and preschool camps are strong, but is hard to compare to last year until after the early bird deadline. In response to a commissioner question, Collins clarified that members are transitioning from yearly to monthly members, which is why the chart falls off a cliff and then evens out. This is an industry standard metric to make it easier to track going forward. Commissioner Lutton advised to note the actual math along with the statistic going forward.

Regarding daycare, customers are told an honest answer that there is a long waiting list. Customers must get on the waitlist as soon as they find out a baby is on the way for an approximate two-year wait; staff keep a detailed log. Because of DCFS regulations, we can't use any room, rooms need to be in a closed DCFS licensed wing. There are very strict rules. Discussion ensued on options, most of which do not meet DCFS regulations.

Parks and Maintenance Report: This month, staff worked on conservation management, rebuilt the beach house cabinets, and identified spring tasks. Leiner reviewed District tree maintenance and park water management via use of trees and a shift in thought on open space.

Director Collins answered a question on the tot gym. The flooring, wall fixtures, and equipment are being replaced and are waiting to choose the equipment. Director Leiner clarified that the unit being replaced is a heat/air/humidifier combo unit.

Marketing and Communications Report: Staff are working on spring tasks. Discussion ensued on click through rate success on renewals and current program deals.

Safety and Wellness Committee Report: The District received the PATH testing most improved agency award due to Liz Stowick's effort in signing up employees. The District received a check which will go to something safety related.

Executive Director Report: Executive Director Sheppard shared that Commissioners Boron and Onderdonk are the District's representatives at Coffee with the Board held at the Glencoe Library this Saturday.

Water levels are increasingly high and a big storm occurred on January 10-12. Lisa and Bobby are active on the Sand Management Work Group. PDRMA was out to look at pier damage. More discussion scheduled for the March committee meeting.

A Park 7n Frank Lloyd Wright Booth Cottage meeting with the neighbors went very well. There are neighbors both for and against. We will continue to have open dialogue with the neighbors.

Commissioners Brooks and Onderdonk and Executive Director Sheppard attended the Legislative Breakfast where they thanked our representatives for the grants we were awarded and reminded them about the PARC grant we are applying for.

The Board reviewed linear parks social space design options. These options are not funded, but will be donated or allocated by the Board as preferred. Social spaces are alternate items in the bid to find out cost. Discussion ensued on all the designs. The Board requested Altamanu show them in place, to scale and vision of how they tie together. They also asked for clarification on the two benches in #3.

Staff have been working for the last two months on mapping out the next two to three years in the Strategic Plan through the list of initiatives from community, Board, and staff input. Staff developed objectives and Key Performance Indicators (KPI) for all the strategic initiatives also based on community, Board, and staff input. Discussion with the Board will be scheduled at a committee meeting after they have time for review. Commissioner Onderdonk asked for the census results to be added under customer connections. Staff reviewed the Village survey, that a new park district survey is included in this fiscal year's budget to benchmark off our prior survey, and that other communities are benchmarked through IPRA and IAPD surveys. Onderdonk also

suggested adding sourcing of resources and materials and sustainable purchasing. Solar panels or buying from a solar farm was reviewed. Sheppard stated solar panels are not budgeted, but can be discussed. Leiner suggested including alternative energies under develop/fund environmental sustainability plan. Lutton suggested changing healthy trees to include native.

Action Items:

Approval of Glencoe Youth Services and SNAP Stipend Request: Commissioner Lutton made a motion to approve the Glencoe Youth Services stipend of \$10,000 and the SNAP stipend of \$1,000 with the requirement of providing the Glencoe Park District with a certificate of insurance as required by PDRMA as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Approval of Glencoe Jr. High Project Stipend Request: Commissioner Boron made a motion to approve Glencoe Jr. High Project stipend of \$10,000 with the requirement of providing the Glencoe Park District with a certificate of insurance as required by PDRMA as presented. Commissioner Onderdonk seconded the motion. Brooks questioned the need with their healthy fund balance, but moved it forward anyway. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Approval of Contract with Christopher B. Burke Engineering: Commissioner Lutton made a motion to approve Christopher B. Burke Engineering contract for the amount of \$80,045 for the construction management of the Connect Glencoe Trail Project as presented. Commissioner Boron seconded the motion. The \$10,000 Altamanu fee for construction management and design support is now included into the Chris Burke agreement due to IDOT regulations that Burke is the primary contractor. We are not paying an additional amount. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Approval of Contract with Midwest Mechanical: Commissioner Lutton made a motion to approve Midwest Mechanical contract for the amount of \$82,814 for the mechanical maintenance repair services of the Takiff Center, Watts Recreational Center, and GYS building as presented. Commissioner Boron seconded the motion. Staff clarified why the GYS building is included in the contract. The contract is for one year and it can be removed at that point. As discussed in the February committee meeting, the contract is



a flat rate versus on demand and at the mercy of the contractor resulting in pay it or don't have a heater for daycare that day and cancel all DCFS programs. With this contract, whether a \$30,000 or \$3,000 repair, Midwest has to repair and pay for it. There is recourse if they fail on service. Midwest has a high reputation with park and school districts. Two HVAC units being replaced will drop off the contract when new and under warranty, saving the District 12%. No further discussion ensued. Roll call vote taken:

AYES: Boron, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:28pm, Commissioner Lutton moved to adjourn into closed session to discuss personnel as mandated by Section 2.06. 5 ILCS 120/2 (c)(1) Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Lutton moved to return to open session at 9:25pm, Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 9:27pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary

**GLENCOE PARK DISTRICT  
ORDINANCE NO. 907**

**AN ORDINANCE DECLARING AS SURPLUS AND  
AUTHORIZING THE SALE OR OTHER CONVEYANCE OR  
DISPOSAL OF SURPLUS PERSONAL PROPERTY OF THE  
GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS.**

**WHEREAS**, the Glencoe Park District, Cook County, Illinois (“Park District”) owns personal property used in connection with the operation of the Park District and described as follows:

| <u>Asset Tag</u> | <u>Description</u>                                      | <u>Serial Number</u> |
|------------------|---|----------------------|
| 420006210001     | Shingle Roof Replacement   15s(b) Watts Center          | n/a                  |
| 420004140018     | Cart Village Beach Carry All   16s Lakefront Beach      | KG9844710108Z        |
| 420006290004     | Group of Paving – Asphalt Sidewalk   16s Lakefront Park | n/a                  |
| A2008030         | Fitness First Hand Weights   9n Takiff Center           | n/a                  |
| 420006280004     | Conversion-ACGTG Software System   9n Takiff Center     | n/a                  |
| A2011029         | Network Server Computer Dell Power   9n Takiff Center   | 2ZV7VR1              |
| A2012031         | Network Server – HP Proliant ML 350P   9n Takiff Center | 2M224000GF           |
| A2014017         | NAS Server – Synology Rackstation   9n Takiff Center    | n/a                  |
| TC03090001       | Playground Equipment   9n Takiff Center                 | n/a                  |
| 420007010024     | Truck Pickup   9n Takiff Center                         | n/a                  |

hereinafter known as the “Property”; and

**WHEREAS**, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

**WHEREAS**, the Board of Park Commissioners of the Park District (“Board”) has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending to sell or otherwise convey in the following manner: to trade, otherwise convey, or dispose.

**NOW, THEREFORE, IT IS HEREBY ORDAINED** by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

**Section 2.** The Board finds that the Property is no longer necessary, useful to or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of in the following manner: by trade in subject

to the execution by the purchaser of an appropriate instrument whereby the purchaser acknowledges that the purchaser is purchasing the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers and employees against and from any and all such liabilities or by trade in, or disposal.

**Section 3.** The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell, or otherwise convey or dispose of the Property as herein authorized.

**Section 4.** This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 17<sup>th</sup> day of March 2020 by the affirmative roll call vote of three-fifths of the members of the Board of Park Commissioners as follows:

Ayes:

Nays:

Abstentions:

Absent:

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Lisa M. Brooks, President  
Board of Park Commissioners  
Glencoe Park District

ATTEST:

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK     )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Ordinance No. 907:

**AN ORDINANCE DECLARING AS SURPLUS AND  
AUTHORIZING THE SALE, CONVEYANCE OR DISPOSAL  
OF SURPLUS PERSONAL PROPERTY OF THE  
GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS.**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 17<sup>th</sup> day of March 2020.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 17<sup>th</sup> day of March 2020.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]



Glencoe Park District

# Voucher List of Bills By Vendor Set

Payment Dates 02/13/2020 - 03/11/2020

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                  | Amount           |
|---|--------------|----------------|----------------|-------------------------------------|------------------|
| <b>Vendor Set: AP Vendors - AP Vendors</b>                    |              |                |                |                                     |                  |
| <b>Vendor: 10532 - 22nd Century Media</b>                     |              |                |                |                                     |                  |
| 22nd Century Media  | 03/10/2020   | 12023          | 25-00-000-5360 | Camp Advertisement                  | 480.00           |
| <b>Vendor 10532 - 22nd Century Media Total:</b>               |              |                |                |                                     | <b>480.00</b>    |
| <b>Vendor: 10133 - Accuraty Solutions</b>                     |              |                |                |                                     |                  |
| Accuraty Solutions  | 02/25/2020   | 11921          | 25-00-000-5321 | Website Support/Hosting/Main...     | 3,280.25         |
| <b>Vendor 10133 - Accuraty Solutions Total:</b>               |              |                |                |                                     | <b>3,280.25</b>  |
| <b>Vendor: 10136 - Advanced Disposal Services</b>             |              |                |                |                                     |                  |
| Advanced Disposal Services                                    | 02/18/2020   | 11889          | 10-12-000-5353 | Trash/Recycling - Parks             | 2,009.02         |
| Advanced Disposal Services                                    | 02/18/2020   | 11889          | 10-12-000-5990 | Pier Removal                        | 1,733.50         |
| Advanced Disposal Services                                    | 02/18/2020   | 11889          | 10-13-000-5353 | Trash/Recycling - Watts             | 112.00           |
| Advanced Disposal Services                                    | 02/18/2020   | 11889          | 25-00-000-5353 | Trash/Recycling - Takiff            | 344.00           |
| Advanced Disposal Services                                    | 03/10/2020   | 12024          | 10-12-000-5353 | Trash/Recycling - Parks (Feb 20...  | 772.00           |
| Advanced Disposal Services                                    | 03/10/2020   | 12024          | 10-13-000-5353 | Trash/Recycling - Watts (Feb 20...  | 112.00           |
| Advanced Disposal Services                                    | 03/10/2020   | 12024          | 25-00-000-5353 | Trash/Recycling - Takiff (Feb 20... | 344.00           |
| <b>Vendor 10136 - Advanced Disposal Services Total:</b>       |              |                |                |                                     | <b>5,426.52</b>  |
| <b>Vendor: 10098 - AFLAC</b>                                  |              |                |                |                                     |                  |
| AFLAC   | 02/18/2020   | 11890          | 10-00-000-2170 | Supplemental Aflac Coverage         | 261.76           |
| AFLAC   | 03/11/2020   | 12036          | 10-00-000-2170 | Supplemental Aflac Coverage         | 261.76           |
| <b>Vendor 10098 - AFLAC Total:</b>                            |              |                |                |                                     | <b>523.52</b>    |
| <b>Vendor: 10739 - Airespring</b>                             |              |                |                |                                     |                  |
| Airespring  | 03/04/2020   | 12001          | 25-00-000-5210 | Takiff Fiber Internet - March 20... | 1,743.56         |
| <b>Vendor 10739 - Airespring Total:</b>                       |              |                |                |                                     | <b>1,743.56</b>  |
| <b>Vendor: 10864 - All About Childcare Health, Ltd.</b>       |              |                |                |                                     |                  |
| All About Childcare Health, Ltd.                              | 02/25/2020   | 11922          | 25-26-000-5387 | Day Care Nurse Services - Jan &...  | 180.00           |
| <b>Vendor 10864 - All About Childcare Health, Ltd. Total:</b> |              |                |                |                                     | <b>180.00</b>    |
| <b>Vendor: 11097 - Allegra Marketing</b>                      |              |                |                |                                     |                  |
| Allegra Marketing   | 02/25/2020   | 11923          | 25-26-000-5360 | Direct Mailing - Day Care           | 1,019.00         |
| <b>Vendor 11097 - Allegra Marketing Total:</b>                |              |                |                |                                     | <b>1,019.00</b>  |
| <b>Vendor: 10973 - Altamanu, Inc.</b>                         |              |                |                |                                     |                  |
| Altamanu, Inc.  | 02/25/2020   | 11924          | 69-00-000-5553 | Design Svcs - IDOT Ph 2             | 21,725.30        |
| Altamanu, Inc.  | 02/25/2020   | 11924          | 69-00-000-5553 | Design Svcs - Connect Glencoe       | 6,790.14         |
| Altamanu, Inc.  | 02/25/2020   | 11924          | 69-00-000-5560 | Construct Mgmt Takiff Playgrou...   | 250.00           |
| Altamanu, Inc.  | 02/25/2020   | 11924          | 69-00-000-5563 | Design Bluff Project                | 1,699.45         |
| Altamanu, Inc.  | 02/25/2020   | 11924          | 69-00-000-5570 | Design Svcs - Duke Park             | 3,667.36         |
| <b>Vendor 10973 - Altamanu, Inc. Total:</b>                   |              |                |                |                                     | <b>34,132.25</b> |
| <b>Vendor: 10056 - Amazing Minds</b>                          |              |                |                |                                     |                  |
| Amazing Minds   | 02/25/2020   | 11925          | 25-25-635-5300 | Contractual - Winter Amazing M...   | 1,386.00         |
| <b>Vendor 10056 - Amazing Minds Total:</b>                    |              |                |                |                                     | <b>1,386.00</b>  |
| <b>Vendor: 10946 - Amazon Capital Services</b>                |              |                |                |                                     |                  |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 10-11-000-5342 | Admin Mtg Supplies                  | 31.11            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 10-13-000-5415 | Watts Concessions Items             | 265.55           |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-00-000-5401 | Takiff Office Supplies              | 76.90            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-00-000-5420 | General Rec Supplies                | 56.97            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-25-401-5400 | ELC Supplies                        | 162.30           |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-25-402-5400 | ELC Supplies                        | 20.73            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-25-405-5400 | Kind. Readiness Supplies            | 24.17            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-25-601-5400 | Kids Club Supplies                  | 32.95            |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-26-000-5403 | Day Care Prgm Supplies              | 149.98           |
| Amazon Capital Services                                       | 02/18/2020   | 11891          | 25-26-000-5460 | Day Care Food Prep Supplies         | 188.07           |
| Amazon Capital Services                                       | 02/28/2020   | 11963          | 10-12-000-5401 | Office Supplies - Parks             | 39.40            |

Voucher List of Bills

Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name  | Payment Date | Payment Number | Account Number | Description (Item)                   | Amount          |
|--|--------------|----------------|----------------|--------------------------------------|-----------------|
| Amazon Capital Services  | 02/28/2020   | 11963          | 10-13-000-5415 | Watts Special Event Supplies         | 116.95          |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-00-000-5360 | Marketing Supplies                   | 612.12          |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-00-000-5401 | Office Supplies - Takiff             | 46.41           |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-25-310-5400 | Adult Art Supplies                   | 29.55           |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-25-401-5400 | ELC Supplies                         | 35.06           |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-25-601-5400 | Kids Club Supplies                   | 80.59           |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-25-615-5400 | Ceramics Supplies                    | 83.28           |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-26-000-5460 | CREDIT - Day Care Food Prep Su...    | -39.99          |
| Amazon Capital Services  | 02/28/2020   | 11963          | 25-27-000-5420 | Takiff Fitness Supplies              | 68.40           |
| <b>Vendor 10946 - Amazon Capital Services Total:</b>           |              |                |                |                                      | <b>2,080.50</b> |
| <b>Vendor: 10050 - Ancel, Glink P.C.</b>                       |              |                |                |                                      |                 |
| Ancel, Glink P.C.  | 02/18/2020   | 11892          | 10-11-000-5310 | Legal Services - Feb 2020            | 3,170.62        |
| <b>Vendor 10050 - Ancel, Glink P.C. Total:</b>                 |              |                |                |                                      | <b>3,170.62</b> |
| <b>Vendor: 11377 - Aries Charter Transportation Inc.</b>       |              |                |                |                                      |                 |
| Aries Charter Transportation Inc.                              | 03/11/2020   | 12037          | 25-25-910-5300 | Contractual - July 4th Trolley Re... | 1,050.00        |
| <b>Vendor 11377 - Aries Charter Transportation Inc. Total:</b> |              |                |                |                                      | <b>1,050.00</b> |
| <b>Vendor: 10162 - AT &amp; T</b>                              |              |                |                |                                      |                 |
| AT & T   | 02/25/2020   | 11926          | 10-12-000-5210 | Phone Svc - Parks                    | 68.89           |
| AT & T   | 02/25/2020   | 11926          | 10-13-000-5210 | Phone Svc - Watts                    | 50.37           |
| AT & T   | 02/25/2020   | 11926          | 25-00-000-5210 | Phone Svc - Takiff                   | 1,424.99        |
| <b>Vendor 10162 - AT &amp; T Total:</b>                        |              |                |                |                                      | <b>1,544.25</b> |
| <b>Vendor: 10455 - AT &amp; T</b>                              |              |                |                |                                      |                 |
| AT & T   | 03/04/2020   | 12002          | 10-14-000-5210 | DSL Service - Beach (Mar 2020)       | 172.29          |
| <b>Vendor 10455 - AT &amp; T Total:</b>                        |              |                |                |                                      | <b>172.29</b>   |
| <b>Vendor: 10167 - Banner Life Insurance Co.</b>               |              |                |                |                                      |                 |
| Banner Life Insurance Co.                                      | 03/11/2020   | 12038          | 10-11-000-5600 | Annual Life Insurance (Executive..   | 245.00          |
| <b>Vendor 10167 - Banner Life Insurance Co. Total:</b>         |              |                |                |                                      | <b>245.00</b>   |
| <b>Vendor: 11218 - Bartlett Park District</b>                  |              |                |                |                                      |                 |
| Bartlett Park District   | 02/28/2020   | 11964          | 25-25-833-5300 | Bal Due - 2019 Camp Field Trip       | 396.00          |
| <b>Vendor 11218 - Bartlett Park District Total:</b>            |              |                |                |                                      | <b>396.00</b>   |
| <b>Vendor: 10180 - Bob's Refrigeration, Inc.</b>               |              |                |                |                                      |                 |
| Bob's Refrigeration, Inc.                                      | 02/25/2020   | 11927          | 10-13-000-5351 | Equipment Repairs - Watts            | 499.00          |
| Bob's Refrigeration, Inc.                                      | 02/25/2020   | 11927          | 25-00-000-5351 | Equipment Repairs - Takiff           | 325.00          |
| <b>Vendor 10180 - Bob's Refrigeration, Inc. Total:</b>         |              |                |                |                                      | <b>824.00</b>   |
| <b>Vendor: 11507 - Bryan R. Roeder</b>                         |              |                |                |                                      |                 |
| Bryan R. Roeder  | 03/04/2020   | 12003          | 10-13-000-5352 | Watts Dasher Board Cleaning          | 900.00          |
| <b>Vendor 11507 - Bryan R. Roeder Total:</b>                   |              |                |                |                                      | <b>900.00</b>   |
| <b>Vendor: 10656 - Call One</b>                                |              |                |                |                                      |                 |
| Call One   | 02/18/2020   | 11893          | 25-00-000-5210 | T1 Line - Watts (Feb)                | 338.66          |
| Call One   | 03/11/2020   | 12039          | 25-00-000-5210 | T1 Line - Watts (March)              | 341.75          |
| <b>Vendor 10656 - Call One Total:</b>                          |              |                |                |                                      | <b>680.41</b>   |
| <b>Vendor: 11422 - Carl Rosenthal</b>                          |              |                |                |                                      |                 |
| Carl Rosenthal   | 02/25/2020   | 11928          | 25-25-791-5300 | Contractual - Jan/Feb Pickleball...  | 1,350.00        |
| <b>Vendor 11422 - Carl Rosenthal Total:</b>                    |              |                |                |                                      | <b>1,350.00</b> |
| <b>Vendor: 10187 - Cawley Company</b>                          |              |                |                |                                      |                 |
| Cawley Company   | 02/28/2020   | 11965          | 25-00-000-5420 | Staff Name Tags                      | 27.62           |
| <b>Vendor 10187 - Cawley Company Total:</b>                    |              |                |                |                                      | <b>27.62</b>    |
| <b>Vendor: 10190 - Ceramic Supply Chicago, Inc.</b>            |              |                |                |                                      |                 |
| Ceramic Supply Chicago, Inc.                                   | 02/28/2020   | 11966          | 25-25-615-5400 | Ceramics Supplies                    | 354.79          |
| <b>Vendor 10190 - Ceramic Supply Chicago, Inc. Total:</b>      |              |                |                |                                      | <b>354.79</b>   |
| <b>Vendor: 10192 - Chemcraft Industries</b>                    |              |                |                |                                      |                 |
| Chemcraft Industries   | 02/25/2020   | 11929          | 25-00-000-5412 | Cleaning Supplies - Takiff           | 252.16          |
| <b>Vendor 10192 - Chemcraft Industries Total:</b>              |              |                |                |                                      | <b>252.16</b>   |

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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                  | Amount           |
|---|--------------|----------------|----------------|-------------------------------------|------------------|
| <b>Vendor: 11498 - Chicago Kiln Service, Inc.</b>                                 |              |                |                |                                     |                  |
| Chicago Kiln Service, Inc.  | 02/18/2020   | 11894          | 25-25-615-5300 | Contractual - Inspection for Gas... | 150.00           |
| <b>Vendor 11498 - Chicago Kiln Service, Inc. Total:</b>                           |              |                |                |                                     | <b>150.00</b>    |
| <b>Vendor: 10751 - Chicago North Shore Convention &amp; Visitors Bureau</b>       |              |                |                |                                     |                  |
| Chicago North Shore Conventio...  | 02/25/2020   | 11930          | 25-00-000-5360 | Annual Membership                   | 400.00           |
| <b>Vendor 10751 - Chicago North Shore Convention &amp; Visitors Bureau Total:</b> |              |                |                |                                     | <b>400.00</b>    |
| <b>Vendor: 10552 - Chicago Tribune Media Group</b>                                |              |                |                |                                     |                  |
| Chicago Tribune Media Group   | 02/18/2020   | 11895          | 10-11-000-5311 | Legal Notices                       | 296.41           |
| Chicago Tribune Media Group   | 03/10/2020   | 12025          | 10-11-000-5311 | Bid Notice (Feb 2020)               | 98.88            |
| <b>Vendor 10552 - Chicago Tribune Media Group Total:</b>                          |              |                |                |                                     | <b>395.29</b>    |
| <b>Vendor: 10505 - Comcast</b>  |              |                |                |                                     |                  |
| Comcast   | 02/18/2020   | 11896          | 10-12-000-5210 | Internet Svc - Parks                | 114.00           |
| Comcast   | 02/25/2020   | 11931          | 10-13-000-5210 | Cable TV/Internet - Watts           | 209.74           |
| <b>Vendor 10505 - Comcast Total:</b>  |              |                |                |                                     | <b>323.74</b>    |
| <b>Vendor: 10208 - Commonwealth Edison</b>  |              |                |                |                                     |                  |
| Commonwealth Edison   | 03/04/2020   | 11989          | 10-12-000-5230 | Electricity - Parks (Feb)           | 941.73           |
| Commonwealth Edison   | 03/04/2020   | 11989          | 10-13-000-5230 | Electricity - Watts (Feb)           | 8,627.68         |
| Commonwealth Edison   | 03/04/2020   | 11989          | 10-14-000-5230 | Electricity - Beach (Feb)           | 52.57            |
| Commonwealth Edison   | 03/04/2020   | 11989          | 10-15-000-5230 | Electricity - Boathouse (Feb)       | 32.91            |
| Commonwealth Edison   | 03/04/2020   | 11989          | 25-00-000-5230 | Electricity - Takiff (Feb)          | 7,138.52         |
| <b>Vendor 10208 - Commonwealth Edison Total:</b>                                  |              |                |                |                                     | <b>16,793.41</b> |
| <b>Vendor: 10210 - Conserv FS</b>   |              |                |                |                                     |                  |
| Conserv FS  | 02/18/2020   | 11897          | 10-13-000-5485 | Ice Melt - Watts                    | 100.00           |
| Conserv FS  | 02/18/2020   | 11897          | 25-00-000-5485 | Ice Melt - Takiff                   | 930.50           |
| Conserv FS  | 03/04/2020   | 11990          | 10-12-000-5485 | Salt/Ice Melt - Parks               | 2,263.94         |
| Conserv FS  | 03/04/2020   | 11990          | 25-00-000-5485 | Salt/Ice Melt - Takiff              | 1,000.00         |
| <b>Vendor 10210 - Conserv FS Total:</b>   |              |                |                |                                     | <b>4,294.44</b>  |
| <b>Vendor: 10215 - Craftwood Lumber Company</b>                                   |              |                |                |                                     |                  |
| Craftwood Lumber Company  | 03/04/2020   | 11991          | 10-12-000-5483 | Paint - Parks                       | 97.71            |
| Craftwood Lumber Company  | 03/04/2020   | 11991          | 10-12-000-5585 | Site Development - Parks            | 704.94           |
| Craftwood Lumber Company  | 03/04/2020   | 11991          | 25-00-000-5481 | Takiff Construction Supplies        | 145.30           |
| <b>Vendor 10215 - Craftwood Lumber Company Total:</b>                             |              |                |                |                                     | <b>947.95</b>    |
| <b>Vendor: 11417 - Daiohs USA, Inc.</b>   |              |                |                |                                     |                  |
| Daiohs USA, Inc.  | 02/25/2020   | 11932          | 10-11-000-5420 | Coffee Supplies - Takiff            | 39.00            |
| Daiohs USA, Inc.  | 02/25/2020   | 11932          | 10-12-000-5420 | Coffee Supplies - Parks             | 39.00            |
| <b>Vendor 11417 - Daiohs USA, Inc. Total:</b>                                     |              |                |                |                                     | <b>78.00</b>     |
| <b>Vendor: 10341 - Excalibur Technology Corporation</b>                           |              |                |                |                                     |                  |
| Excalibur Technology Corporati...   | 03/03/2020   | 11985          | 10-11-000-5355 | Renewals-GFI (3YR)                  | 537.35           |
| Excalibur Technology Corporati...   | 03/03/2020   | 11985          | 10-11-000-5355 | Renewals-DR HOST(1YR)               | 1,534.35         |
| Excalibur Technology Corporati...   | 03/03/2020   | 11985          | 10-11-000-5355 | Renewals-Beach Watchguard(3...      | 654.95           |
| Excalibur Technology Corporati...   | 03/03/2020   | 11985          | 10-11-000-5355 | Renewals-VEEAM(3YR)                 | 3,253.97         |
| Excalibur Technology Corporati...   | 03/03/2020   | 11986          | 10-11-000-5355 | Mo TSS Maint-MARCH                  | 5,877.80         |
| Excalibur Technology Corporati...   | 03/03/2020   | 11986          | 25-00-000-5321 | Webtrac Hosting-MAR                 | 849.00           |
| Excalibur Technology Corporati...   | 03/11/2020   | 12040          | 10-11-000-5355 | TSS Maint - April                   | 2,841.80         |
| Excalibur Technology Corporati...   | 03/11/2020   | 12040          | 10-11-000-5355 | Shipping - Takiff Watchguard        | 34.75            |
| Excalibur Technology Corporati...   | 03/11/2020   | 12040          | 25-00-000-5321 | WebTrac Host - Apr                  | 849.00           |
| <b>Vendor 10341 - Excalibur Technology Corporation Total:</b>                     |              |                |                |                                     | <b>16,432.97</b> |
| <b>Vendor: 11291 - Fambro Management LLC</b>                                      |              |                |                |                                     |                  |
| Fambro Management LLC   | 02/25/2020   | 11934          | 25-25-629-5300 | Contractual - Winter Chess Clas...  | 5,382.00         |
| <b>Vendor 11291 - Fambro Management LLC Total:</b>                                |              |                |                |                                     | <b>5,382.00</b>  |
| <b>Vendor: 10344 - FedEx</b>  |              |                |                |                                     |                  |
| FedEx   | 03/04/2020   | 11992          | 25-00-000-5301 | Shipping - Feb 2020                 | 62.91            |
| <b>Vendor 10344 - FedEx Total:</b>  |              |                |                |                                     | <b>62.91</b>     |
| <b>Vendor: 10405 - First Student</b>  |              |                |                |                                     |                  |
| First Student   | 02/25/2020   | 11935          | 25-25-932-5300 | Contractual - Sch Day Off Bus       | 235.12           |
| First Student   | 02/28/2020   | 11967          | 25-25-932-5300 | Contractual - Sch Day Off Bussi...  | 106.88           |

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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                   | Amount            |
|---|--------------|----------------|----------------|--------------------------------------|-------------------|
| First Student   | 03/04/2020   | 12004          | 25-25-402-5300 | Contractual - Bussing for ELC Fie... | 106.88            |
| <b>Vendor 10405 - First Student Total:</b>                  |              |                |                |                                      | <b>448.88</b>     |
| <b>Vendor: 10889 - Friends of the Green Bay Trail</b>       |              |                |                |                                      |                   |
| Friends of the Green Bay Trail                              | 02/25/2020   | 11936          | 25-25-950-5300 | 50% Paymt Bats Presentation          | 125.00            |
| <b>Vendor 10889 - Friends of the Green Bay Trail Total:</b> |              |                |                |                                      | <b>125.00</b>     |
| <b>Vendor: 11435 - FSA Sports Camp, LLC</b>                 |              |                |                |                                      |                   |
| FSA Sports Camp, LLC  | 02/18/2020   | 11898          | 25-25-455-5300 | Contractual - Presch Sports Enri...  | 6,200.00          |
| <b>Vendor 11435 - FSA Sports Camp, LLC Total:</b>           |              |                |                |                                      | <b>6,200.00</b>   |
| <b>Vendor: 10346 - Fun Express</b>                          |              |                |                |                                      |                   |
| Fun Express   | 03/04/2020   | 11993          | 25-25-953-5400 | Winter Express Event Supplies        | 596.92            |
| <b>Vendor 10346 - Fun Express Total:</b>                    |              |                |                |                                      | <b>596.92</b>     |
| <b>Vendor: 10354 - Germania Seed Company</b>                |              |                |                |                                      |                   |
| Germania Seed Company                                       | 02/18/2020   | 11899          | 10-12-000-5490 | Plantings/Flowers                    | 57.35             |
| <b>Vendor 10354 - Germania Seed Company Total:</b>          |              |                |                |                                      | <b>57.35</b>      |
| <b>Vendor: 10358 - Glencoe Chamber of Commerce</b>          |              |                |                |                                      |                   |
| Glencoe Chamber of Commerce                                 | 02/19/2020   | 11915          | 10-11-000-5730 | Glencoe Chamber Membership           | 400.00            |
| <b>Vendor 10358 - Glencoe Chamber of Commerce Total:</b>    |              |                |                |                                      | <b>400.00</b>     |
| <b>Vendor: 10076 - Glencoe Junior Kindergarten</b>          |              |                |                |                                      |                   |
| Glencoe Junior Kindergarten                                 | 03/11/2020   | 12041          | 25-25-471-5300 | Paymt 1 - 20/21 School Year          | 6,296.25          |
| Glencoe Junior Kindergarten                                 | 03/11/2020   | 12041          | 25-25-472-5300 | Paymt 1 - 20/21 School Year          | 27,576.56         |
| Glencoe Junior Kindergarten                                 | 03/11/2020   | 12041          | 25-25-473-5300 | Paymt 1 - 20/21 School Year          | 41,775.00         |
| Glencoe Junior Kindergarten                                 | 03/11/2020   | 12041          | 25-25-474-5300 | Paymt 1 - 20/21 School Year          | 64,500.00         |
| Glencoe Junior Kindergarten                                 | 03/11/2020   | 12041          | 25-25-476-5300 | Paymt 1 - 2020 Camp                  | 49,792.50         |
| <b>Vendor 10076 - Glencoe Junior Kindergarten Total:</b>    |              |                |                |                                      | <b>189,940.31</b> |
| <b>Vendor: 10370 - Grainger Inc.</b>                        |              |                |                |                                      |                   |
| Grainger Inc.   | 02/25/2020   | 11937          | 10-12-000-5482 | Takiff Hardware                      | 156.08            |
| Grainger Inc.   | 02/25/2020   | 11937          | 10-13-000-5412 | Watts Cleaning Supplies              | 75.00             |
| Grainger Inc.   | 02/25/2020   | 11937          | 25-00-000-5484 | Electrical Supplies - Takiff         | 749.74            |
| Grainger Inc.   | 02/25/2020   | 11937          | 25-00-000-5582 | Maintenance Equipment - Takiff       | 88.57             |
| Grainger Inc.   | 02/25/2020   | 11937          | 25-26-000-5460 | Day Care Food Prep Supplies          | 161.14            |
| Grainger Inc.   | 03/04/2020   | 11994          | 10-12-000-5481 | Construction Supplies - Takiff       | 53.88             |
| Grainger Inc.   | 03/04/2020   | 11994          | 25-26-000-5460 | Day Care Food Prep Supplies          | 21.00             |
| Grainger Inc.   | 03/04/2020   | 12005          | 10-12-000-5584 | Rec Equipment - Parks                | 2,400.45          |
| Grainger Inc.   | 03/04/2020   | 12005          | 25-00-000-5412 | Takiff Cleaning Supplies             | 1,241.63          |
| Grainger Inc.   | 03/04/2020   | 12005          | 25-26-000-5412 | Day Care Cleaning Supplies           | 250.00            |
| Grainger Inc.   | 03/04/2020   | 12005          | 25-26-000-5460 | Day Care Food Prep Supplies          | 129.71            |
| Grainger Inc.   | 03/04/2020   | 12005          | 25-27-000-5412 | Takiff Fitness Cleaning Supplies     | 30.00             |
| <b>Vendor 10370 - Grainger Inc. Total:</b>                  |              |                |                |                                      | <b>5,357.20</b>   |
| <b>Vendor: 10325 - Grand Food Center</b>                    |              |                |                |                                      |                   |
| Grand Food Center   | 02/25/2020   | 11938          | 25-26-000-5409 | Day Care Milk/Food Supplies          | 346.70            |
| <b>Vendor 10325 - Grand Food Center Total:</b>              |              |                |                |                                      | <b>346.70</b>     |
| <b>Vendor: 10384 - Home Depot Credit Services</b>           |              |                |                |                                      |                   |
| Home Depot Credit Services                                  | 02/25/2020   | 11939          | 10-12-000-5481 | Construction Supplies - Parks        | 789.45            |
| <b>Vendor 10384 - Home Depot Credit Services Total:</b>     |              |                |                |                                      | <b>789.45</b>     |
| <b>Vendor: 10068 - Hot Shots Sports</b>                     |              |                |                |                                      |                   |
| Hot Shots Sports  | 02/28/2020   | 11968          | 25-25-740-5300 | Contractual - Travel BBall 2nd H...  | 15,080.00         |
| Hot Shots Sports  | 02/28/2020   | 11968          | 25-25-746-5300 | Contractual - Travel BBall 2nd H...  | 1,656.00          |
| Hot Shots Sports  | 02/28/2020   | 11968          | 25-25-747-5300 | Contractual - Travel BBall 2nd H...  | 3,265.00          |
| <b>Vendor 10068 - Hot Shots Sports Total:</b>               |              |                |                |                                      | <b>20,001.00</b>  |
| <b>Vendor: 10386 - Hufcor-Chicago, Inc.</b>                 |              |                |                |                                      |                   |
| Hufcor-Chicago, Inc.  | 03/10/2020   | 12026          | 25-00-000-5351 | Takiff Equipment Repairs - Feb ...   | 463.00            |
| <b>Vendor 10386 - Hufcor-Chicago, Inc. Total:</b>           |              |                |                |                                      | <b>463.00</b>     |
| <b>Vendor: 10388 - IAPD</b>                                 |              |                |                |                                      |                   |
| IAPD  | 03/03/2020   | 11987          | 10-11-000-5730 | 2020 Annual Membership Dues          | 6,326.90          |
| <b>Vendor 10388 - IAPD Total:</b>                           |              |                |                |                                      | <b>6,326.90</b>   |



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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                  | Amount           |
|---|--------------|----------------|----------------|-------------------------------------|------------------|
| <b>Vendor: 10557 - IL Dept of Employment Security</b>                   |              |                |                |                                     |                  |
| IL Dept of Employment Security  | 02/18/2020   | 11900          | 45-00-000-5653 | 4th Qtr Unemployment                | 508.00           |
| <b>Vendor 10557 - IL Dept of Employment Security Total:</b>             |              |                |                |                                     | <b>508.00</b>    |
| <b>Vendor: 10100 - IL Dept of Revenue</b>                               |              |                |                |                                     |                  |
| IL Dept of Revenue  | 02/14/2020   | DFT0000975     | 10-00-000-2110 | IL State Tax W/H                    | 5,895.93         |
| IL Dept of Revenue  | 02/28/2020   | DFT0000983     | 10-00-000-2110 | IL State Tax W/H                    | 5,794.71         |
| IL Dept of Revenue  | 02/27/2020   | DFT0000988     | 10-00-000-2110 | IL State Tax W/H                    | 910.04           |
| <b>Vendor 10100 - IL Dept of Revenue Total:</b>                         |              |                |                |                                     | <b>12,600.68</b> |
| <b>Vendor: 10101 - Illinois Municipal Retirement Fund</b>               |              |                |                |                                     |                  |
| Illinois Municipal Retirement Fu...                                     | 02/28/2020   | DFT0000990     | 10-00-000-2150 | IMRF Contribution - Feb 2020        | 43,370.69        |
| Illinois Municipal Retirement Fu...                                     | 02/28/2020   | DFT0000990     | 10-00-000-2155 | VAC Contribution - Feb 2020         | 4,749.22         |
| <b>Vendor 10101 - Illinois Municipal Retirement Fund Total:</b>         |              |                |                |                                     | <b>48,119.91</b> |
| <b>Vendor: 10106 - IRS/Dept of Treasury</b>                             |              |                |                |                                     |                  |
| IRS/Dept of Treasury  | 02/14/2020   | DFT0000973     | 10-00-000-2120 | Social Security W/H                 | 16,738.24        |
| IRS/Dept of Treasury  | 02/14/2020   | DFT0000974     | 10-00-000-2130 | Medicare                            | 3,914.72         |
| IRS/Dept of Treasury  | 02/14/2020   | DFT0000976     | 10-00-000-2100 | Fed Income Tax W/H                  | 11,029.71        |
| IRS/Dept of Treasury  | 02/28/2020   | DFT0000981     | 10-00-000-2120 | Social Security W/H                 | 16,485.96        |
| IRS/Dept of Treasury  | 02/28/2020   | DFT0000982     | 10-00-000-2130 | Medicare                            | 3,855.46         |
| IRS/Dept of Treasury  | 02/28/2020   | DFT0000984     | 10-00-000-2100 | Fed Income Tax W/H                  | 10,816.52        |
| IRS/Dept of Treasury  | 02/27/2020   | DFT0000986     | 10-00-000-2120 | Social Security W/H                 | 2,480.00         |
| IRS/Dept of Treasury  | 02/27/2020   | DFT0000987     | 10-00-000-2130 | Medicare                            | 580.00           |
| IRS/Dept of Treasury  | 02/27/2020   | DFT0000989     | 10-00-000-2100 | Fed Income Tax W/H                  | 3,113.95         |
| <b>Vendor 10106 - IRS/Dept of Treasury Total:</b>                       |              |                |                |                                     | <b>69,014.56</b> |
| <b>Vendor: 10399 - Jorson &amp; Carlson Company Inc.</b>                |              |                |                |                                     |                  |
| Jorson & Carlson Company Inc.   | 02/18/2020   | 11901          | 10-13-000-5356 | Zamboni Blade Sharpening            | 105.40           |
| Jorson & Carlson Company Inc.   | 02/25/2020   | 11940          | 10-13-000-5356 | Zamboni Blade Sharpening            | 68.10            |
| Jorson & Carlson Company Inc.   | 03/10/2020   | 12027          | 10-13-000-5356 | Zamboni Blade Sharpening (Feb...    | 37.30            |
| <b>Vendor 10399 - Jorson &amp; Carlson Company Inc. Total:</b>          |              |                |                |                                     | <b>210.80</b>    |
| <b>Vendor: 10089 - Julie Kaplan</b>                                     |              |                |                |                                     |                  |
| Julie Kaplan  | 02/28/2020   | 11970          | 25-25-785-5300 | Contractual - Fitness Classes Feb   | 326.57           |
| Julie Kaplan  | 02/28/2020   | 11970          | 25-25-786-5300 | Contractual - Fitness Classes Feb   | 165.00           |
| <b>Vendor 10089 - Julie Kaplan Total:</b>                               |              |                |                |                                     | <b>491.57</b>    |
| <b>Vendor: 11504 - Kimberly Bloomberg</b>                               |              |                |                |                                     |                  |
| Kimberly Bloomberg  | 02/28/2020   | 11971          | 25-25-614-5300 | Contractual - Winter Crafting Cl... | 7,656.00         |
| <b>Vendor 11504 - Kimberly Bloomberg Total:</b>                         |              |                |                |                                     | <b>7,656.00</b>  |
| <b>Vendor: 10404 - Konica Minolta Business Solutions USA Inc.</b>       |              |                |                |                                     |                  |
| Konica Minolta Business Solutio...                                      | 03/11/2020   | 12043          | 10-11-000-5355 | Copy Machine Mo Maint - March       | 31.50            |
| Konica Minolta Business Solutio...                                      | 03/11/2020   | 12043          | 25-00-000-5355 | Copy Machine Mo Maint - March       | 70.00            |
| <b>Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:</b> |              |                |                |                                     | <b>101.50</b>    |
| <b>Vendor: 11501 - Krueger International, Inc.</b>                      |              |                |                |                                     |                  |
| Krueger International, Inc.   | 02/25/2020   | 11941          | 25-00-000-5580 | Takiff Comm Rm Mtg Chairs           | 8,094.50         |
| <b>Vendor 11501 - Krueger International, Inc. Total:</b>                |              |                |                |                                     | <b>8,094.50</b>  |
| <b>Vendor: 11508 - Lake County Clerk</b>                                |              |                |                |                                     |                  |
| Lake County Clerk   | 03/11/2020   | 12044          | 10-11-000-5730 | Notary Fee - Lake County            | 10.00            |
| <b>Vendor 11508 - Lake County Clerk Total:</b>                          |              |                |                |                                     | <b>10.00</b>     |
| <b>Vendor: 10096 - Lawrence Wayne</b>                                   |              |                |                |                                     |                  |
| Lawrence Wayne  | 02/18/2020   | 11902          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00            |
| Lawrence Wayne  | 02/18/2020   | 11902          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00            |
| Lawrence Wayne  | 02/18/2020   | 11902          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00           |
| Lawrence Wayne  | 02/25/2020   | 11942          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00            |
| Lawrence Wayne  | 02/25/2020   | 11942          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00            |
| Lawrence Wayne  | 02/25/2020   | 11942          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00           |
| Lawrence Wayne  | 03/04/2020   | 12006          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00            |
| Lawrence Wayne  | 03/04/2020   | 12006          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00            |
| Lawrence Wayne  | 03/04/2020   | 12006          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00           |
| Lawrence Wayne  | 03/11/2020   | 12045          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00            |
| Lawrence Wayne  | 03/11/2020   | 12045          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00            |

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Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                    | Amount          |
|---|--------------|----------------|----------------|---------------------------------------|-----------------|
| Lawrence Wayne  | 03/11/2020   | 12045          | 25-25-711-5300 | Contractual - Basketball Referee      | 117.00          |
| <b>Vendor 10096 - Lawrence Wayne Total:</b>           |              |                |                |                                       | <b>936.00</b>   |
| <b>Vendor: 10120 - Magic of Gary Kantor</b>           |              |                |                |                                       |                 |
| Magic of Gary Kantor                                  | 02/27/2020   | 11962          | 25-25-638-5300 | Contractl-Winter Magic Pgm            | 90.00           |
| <b>Vendor 10120 - Magic of Gary Kantor Total:</b>     |              |                |                |                                       | <b>90.00</b>    |
| <b>Vendor: 10158 - Magnificent Events</b>             |              |                |                |                                       |                 |
| Magnificent Events                                    | 03/04/2020   | 12007          | 25-25-910-5300 | Contractual - July 4th Stage Ren...   | 950.00          |
| <b>Vendor 10158 - Magnificent Events Total:</b>       |              |                |                |                                       | <b>950.00</b>   |
| <b>Vendor: 10066 - Maria Kotsinis</b>                 |              |                |                |                                       |                 |
| Maria Kotsinis  | 02/18/2020   | 11903          | 25-25-422-5300 | Contractual - Prsch Music Enric...    | 240.00          |
| <b>Vendor 10066 - Maria Kotsinis Total:</b>           |              |                |                |                                       | <b>240.00</b>   |
| <b>Vendor: 10082 - Marianne Nicolosi</b>              |              |                |                |                                       |                 |
| Marianne Nicolosi                                     | 02/28/2020   | 11972          | 25-25-785-5300 | Contractual - Fitness Classes         | 275.44          |
| <b>Vendor 10082 - Marianne Nicolosi Total:</b>        |              |                |                |                                       | <b>275.44</b>   |
| <b>Vendor: 10174 - MCI</b>                            |              |                |                |                                       |                 |
| MCI   | 03/04/2020   | 11995          | 25-00-000-5210 | Long Distance Phone Svc - Feb         | 76.16           |
| <b>Vendor 10174 - MCI Total:</b>                      |              |                |                |                                       | <b>76.16</b>    |
| <b>Vendor: 10111 - Midland Funding LLC</b>            |              |                |                |                                       |                 |
| Midland Funding LLC                                   | 02/14/2020   | 11859          | 10-00-000-2190 | Garnishment-Aviles,Case #18SC...      | 231.26          |
| Midland Funding LLC                                   | 02/25/2020   | 11917          | 10-00-000-2190 | Garnishment-Aviles,Case #18SC...      | 231.26          |
| <b>Vendor 10111 - Midland Funding LLC Total:</b>      |              |                |                |                                       | <b>462.52</b>   |
| <b>Vendor: 11505 - Miriam Koenig</b>                  |              |                |                |                                       |                 |
| Miriam Koenig   | 02/28/2020   | 11973          | 25-00-000-5305 | Contractual - Gym Party               | 100.00          |
| <b>Vendor 11505 - Miriam Koenig Total:</b>            |              |                |                |                                       | <b>100.00</b>   |
| <b>Vendor: 11319 - Monica McCarthy O'Connor</b>       |              |                |                |                                       |                 |
| Monica McCarthy O'Connor                              | 02/28/2020   | 11975          | 25-25-785-5300 | Contractual - Fitness Classes Feb     | 303.41          |
| Monica McCarthy O'Connor                              | 02/28/2020   | 11975          | 25-25-786-5300 | Contractual - Fitness Classes Feb     | 75.00           |
| <b>Vendor 11319 - Monica McCarthy O'Connor Total:</b> |              |                |                |                                       | <b>378.41</b>   |
| <b>Vendor: 10213 - Mutual Ace Hardware</b>            |              |                |                |                                       |                 |
| Mutual Ace Hardware                                   | 03/10/2020   | 12028          | 10-12-000-5480 | Gasoline - Parks (Feb 2020)           | 53.97           |
| Mutual Ace Hardware                                   | 03/10/2020   | 12028          | 10-12-000-5482 | Hardware - Parks (Feb 2020)           | 53.44           |
| Mutual Ace Hardware                                   | 03/10/2020   | 12028          | 25-00-000-5484 | Electrical Supplies - Takiff (Feb ... | 105.16          |
| Mutual Ace Hardware                                   | 03/10/2020   | 12028          | 25-00-000-5486 | Plumbing Supplies - Takiff (Feb ...   | 51.91           |
| <b>Vendor 10213 - Mutual Ace Hardware Total:</b>      |              |                |                |                                       | <b>264.48</b>   |
| <b>Vendor: 11425 - NAPA Auto Parts</b>                |              |                |                |                                       |                 |
| NAPA Auto Parts                                       | 02/18/2020   | 11904          | 10-12-000-5450 | Equipment Parts - Parks               | 149.52          |
| NAPA Auto Parts                                       | 02/18/2020   | 11904          | 10-13-000-5418 | Construction Supplies - Watts         | 201.67          |
| NAPA Auto Parts                                       | 02/18/2020   | 11904          | 25-00-000-5484 | Electrical Supplies - Takiff          | 2,512.50        |
| NAPA Auto Parts                                       | 03/10/2020   | 12029          | 10-12-000-5450 | Equipment Parts - Parks               | 135.79          |
| NAPA Auto Parts                                       | 03/10/2020   | 12029          | 10-13-000-5418 | Zamboni Supplies                      | 159.18          |
| NAPA Auto Parts                                       | 03/10/2020   | 12029          | 10-13-000-5450 | Equipment Parts - Watts               | 313.38          |
| NAPA Auto Parts                                       | 03/10/2020   | 12029          | 25-00-000-5484 | Takiff Electrical Supplies            | 68.22           |
| <b>Vendor 11425 - NAPA Auto Parts Total:</b>          |              |                |                |                                       | <b>3,540.26</b> |
| <b>Vendor: 8125 - Natalie Steinmetz</b>               |              |                |                |                                       |                 |
| Natalie Steinmetz                                     | 02/18/2020   | 11905          | 25-00-000-5305 | Contractual - Ceramics Party          | 250.00          |
| <b>Vendor 8125 - Natalie Steinmetz Total:</b>         |              |                |                |                                       | <b>250.00</b>   |
| <b>Vendor: 10103 - NCPERS-IL IMRF</b>                 |              |                |                |                                       |                 |
| NCPERS-IL IMRF  | 02/14/2020   | 11860          | 10-00-000-2160 | IMRF Life-#03298                      | 80.00           |
| <b>Vendor 10103 - NCPERS-IL IMRF Total:</b>           |              |                |                |                                       | <b>80.00</b>    |
| <b>Vendor: 10224 - North Shore Gas Company</b>        |              |                |                |                                       |                 |
| North Shore Gas Company                               | 02/25/2020   | 11943          | 10-13-000-5220 | Gas/Heat - Watts                      | 65.63           |
| North Shore Gas Company                               | 02/25/2020   | 11943          | 25-00-000-5220 | Gas/Heat - Takiff                     | 289.77          |
| North Shore Gas Company                               | 03/04/2020   | 11996          | 10-12-000-5220 | Gas/Heat - Parks (Feb)                | 889.35          |
| North Shore Gas Company                               | 03/04/2020   | 11996          | 10-14-000-5220 | Gas/Heat - Beach (Feb)                | 39.31           |
| <b>Vendor 10224 - North Shore Gas Company Total:</b>  |              |                |                |                                       | <b>1,284.06</b> |

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Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                  | Amount           |
|---|--------------|----------------|----------------|-------------------------------------|------------------|
| <b>Vendor: 10085 - Ole Spanish Services LLC</b>                 |              |                |                |                                     |                  |
| Ole Spanish Services LLC  | 02/18/2020   | 11906          | 25-25-402-5300 | Contractual - ELC Spanish Classes   | 200.00           |
| Ole Spanish Services LLC  | 02/18/2020   | 11906          | 25-26-000-5386 | Contractual - Day Care Spanish ...  | 400.00           |
| <b>Vendor 10085 - Ole Spanish Services LLC Total:</b>           |              |                |                |                                     | <b>600.00</b>    |
| <b>Vendor: 10233 - Orkin Pest Control</b>                       |              |                |                |                                     |                  |
| Orkin Pest Control  | 03/04/2020   | 12008          | 25-00-000-5355 | Takiff Mo Exterminator - March...   | 187.30           |
| <b>Vendor 10233 - Orkin Pest Control Total:</b>                 |              |                |                |                                     | <b>187.30</b>    |
| <b>Vendor: 10235 - Otis Elevator Company</b>                    |              |                |                |                                     |                  |
| Otis Elevator Company   | 03/04/2020   | 12009          | 25-00-000-5355 | Takiff Elevator Mo Maint - Mar...   | 498.83           |
| <b>Vendor 10235 - Otis Elevator Company Total:</b>              |              |                |                |                                     | <b>498.83</b>    |
| <b>Vendor: 10110 - PACT Administrative Services Corp</b>        |              |                |                |                                     |                  |
| PACT Administrative Services C...                               | 02/25/2020   | 11944          | 10-00-000-2175 | FSA Plan Contrib - Feb 2020         | 1,803.16         |
| PACT Administrative Services C...                               | 03/04/2020   | 12010          | 10-11-000-5600 | Sect 125 Fees - March 2020          | 91.00            |
| <b>Vendor 10110 - PACT Administrative Services Corp Total:</b>  |              |                |                |                                     | <b>1,894.16</b>  |
| <b>Vendor: 10104 - Partnership Financial Credit Union</b>       |              |                |                |                                     |                  |
| Partnership Financial Credit Uni...                             | 02/14/2020   | 11861          | 10-00-000-2180 | #110071680 Barrios                  | 120.00           |
| Partnership Financial Credit Uni...                             | 02/14/2020   | 11861          | 10-00-000-2180 | #86720 Janis                        | 30.00            |
| Partnership Financial Credit Uni...                             | 02/14/2020   | 11861          | 10-00-000-2180 | #95910 Mensinger                    | 275.00           |
| Partnership Financial Credit Uni...                             | 02/14/2020   | 11861          | 10-00-000-2180 | #880010320 Stowick                  | 20.00            |
| Partnership Financial Credit Uni...                             | 02/25/2020   | 11918          | 10-00-000-2180 | #110071680 Barrios                  | 120.00           |
| Partnership Financial Credit Uni...                             | 02/25/2020   | 11918          | 10-00-000-2180 | #86720 Janis                        | 30.00            |
| Partnership Financial Credit Uni...                             | 02/25/2020   | 11918          | 10-00-000-2180 | #95910 Mensinger                    | 275.00           |
| Partnership Financial Credit Uni...                             | 02/25/2020   | 11918          | 10-00-000-2180 | #880010320 Stowick                  | 20.00            |
| <b>Vendor 10104 - Partnership Financial Credit Union Total:</b> |              |                |                |                                     | <b>890.00</b>    |
| <b>Vendor: 10242 - PDRMA</b>                                    |              |                |                |                                     |                  |
| PDRMA   | 02/28/2020   | 11976          | 10-11-000-5600 | Health Insurance - Feb              | 34,592.84        |
| PDRMA   | 02/28/2020   | 11976          | 25-26-000-5600 | Health Insurance - Feb              | 13,720.42        |
| <b>Vendor 10242 - PDRMA Total:</b>                              |              |                |                |                                     | <b>48,313.26</b> |
| <b>Vendor: 10246 - Petty Cash</b>                               |              |                |                |                                     |                  |
| Petty Cash  | 03/10/2020   | 12030          | 25-00-000-4910 | Open Gym Bank- FY19/20              | 10.00            |
| Petty Cash  | 03/10/2020   | 12030          | 25-25-402-5400 | ELC Supplies - FY19/20              | 8.88             |
| Petty Cash  | 03/10/2020   | 12030          | 25-25-432-5400 | Presch Enrich Supplies - FY19/20    | 9.98             |
| Petty Cash  | 03/10/2020   | 12030          | 25-26-000-5340 | Day Care Food Svc Training - FY...  | 24.25            |
| Petty Cash  | 03/10/2020   | 12030          | 25-26-000-5403 | Day Care Pgm Supplies - FY19/20     | 12.74            |
| <b>Vendor 10246 - Petty Cash Total:</b>                         |              |                |                |                                     | <b>65.85</b>     |
| <b>Vendor: 10374 - Postmaster Glencoe</b>                       |              |                |                |                                     |                  |
| Postmaster Glencoe  | 03/04/2020   | 12011          | 25-00-000-5301 | Postage - Summer Sampler & Fa...    | 1,500.00         |
| <b>Vendor 10374 - Postmaster Glencoe Total:</b>                 |              |                |                |                                     | <b>1,500.00</b>  |
| <b>Vendor: 10090 - Pride Dojo Inc.</b>                          |              |                |                |                                     |                  |
| Pride Dojo Inc.   | 02/18/2020   | 11907          | 25-25-725-5300 | Contractual - Winter Karate Fina... | 661.29           |
| <b>Vendor 10090 - Pride Dojo Inc. Total:</b>                    |              |                |                |                                     | <b>661.29</b>    |
| <b>Vendor: 11224 - Quantum 360 LLC</b>                          |              |                |                |                                     |                  |
| Quantum 360 LLC   | 02/25/2020   | 11946          | 25-25-650-5300 | Contractual - Winter Computer ...   | 3,213.70         |
| <b>Vendor 11224 - Quantum 360 LLC Total:</b>                    |              |                |                |                                     | <b>3,213.70</b>  |
| <b>Vendor: 10259 - Quill Corporation</b>                        |              |                |                |                                     |                  |
| Quill Corporation   | 02/18/2020   | 11908          | 10-11-000-5420 | Gen Admin Supplies                  | 12.03            |
| Quill Corporation   | 02/18/2020   | 11908          | 25-00-000-5401 | Takiff Office Supplies              | 109.80           |
| Quill Corporation   | 02/25/2020   | 11947          | 25-00-000-5401 | Takiff Office Supplies              | 74.98            |
| Quill Corporation   | 02/25/2020   | 11947          | 25-25-401-5400 | ELC Supplies                        | 27.11            |
| Quill Corporation   | 02/25/2020   | 11947          | 25-25-402-5400 | ELC Supplies                        | 27.11            |
| Quill Corporation   | 02/25/2020   | 11947          | 25-25-403-5400 | ELC Supplies                        | 27.11            |
| Quill Corporation   | 02/25/2020   | 11947          | 25-25-615-5400 | Ceramics Supplies                   | 7.22             |
| Quill Corporation   | 02/25/2020   | 11947          | 25-26-000-5401 | Day Care Office Supplies            | 106.08           |
| <b>Vendor 10259 - Quill Corporation Total:</b>                  |              |                |                |                                     | <b>391.44</b>    |
| <b>Vendor: 10121 - Quiyann Laseter</b>                          |              |                |                |                                     |                  |
| Quiyann Laseter   | 02/18/2020   | 11909          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00            |
| Quiyann Laseter   | 02/18/2020   | 11909          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00            |

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Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name  | Payment Date | Payment Number | Account Number | Description (Item)                  | Amount          |
|--|--------------|----------------|----------------|-------------------------------------|-----------------|
| Quiyann Laseter  | 02/18/2020   | 11909          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00          |
| Quiyann Laseter  | 02/25/2020   | 11948          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00           |
| Quiyann Laseter  | 02/25/2020   | 11948          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00           |
| Quiyann Laseter  | 02/25/2020   | 11948          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00          |
| Quiyann Laseter  | 03/04/2020   | 12012          | 25-25-707-5300 | Contractual - Basketball Referee    | 78.00           |
| Quiyann Laseter  | 03/04/2020   | 12012          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00           |
| Quiyann Laseter  | 03/04/2020   | 12012          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00          |
| Quiyann Laseter  | 03/11/2020   | 12046          | 25-25-707-5300 | Contractual - Basketball Referee    | 117.00          |
| Quiyann Laseter  | 03/11/2020   | 12046          | 25-25-708-5300 | Contractual - Basketball Referee    | 39.00           |
| Quiyann Laseter  | 03/11/2020   | 12046          | 25-25-711-5300 | Contractual - Basketball Referee    | 117.00          |
| <b>Vendor 10121 - Quiyann Laseter Total:</b>                           |              |                |                |                                     | <b>975.00</b>   |
| <b>Vendor: 10072 - Raymond Laseter</b>                                 |              |                |                |                                     |                 |
| Raymond Laseter  | 03/04/2020   | 12013          | 25-25-707-5300 | Contractual - Basketball Referee    | 46.00           |
| Raymond Laseter  | 03/04/2020   | 12013          | 25-25-708-5300 | Contractual - Basketball Referee    | 46.00           |
| <b>Vendor 10072 - Raymond Laseter Total:</b>                           |              |                |                |                                     | <b>92.00</b>    |
| <b>Vendor: 11305 - RC Miller Events &amp; Entertainment Inc.</b>       |              |                |                |                                     |                 |
| RC Miller Events & Entertainme...                                      | 03/04/2020   | 12014          | 25-25-904-5300 | Contractual - Mom/Son Sport N...    | 400.00          |
| RC Miller Events & Entertainme...                                      | 03/04/2020   | 12014          | 25-25-910-5300 | Contractual - July 4 Rental         | 632.50          |
| RC Miller Events & Entertainme...                                      | 03/04/2020   | 12014          | 25-25-946-5300 | Contractual - Takiff Train Day R... | 890.00          |
| RC Miller Events & Entertainme...                                      | 03/04/2020   | 12014          | 25-25-951-5300 | Contractual - Nerf Battle Rental    | 570.00          |
| <b>Vendor 11305 - RC Miller Events &amp; Entertainment Inc. Total:</b> |              |                |                |                                     | <b>2,492.50</b> |
| <b>Vendor: 10966 - Real V LLC</b>                                      |              |                |                |                                     |                 |
| Real V LLC   | 02/25/2020   | 11950          | 25-25-648-5300 | Contractual - Winter Cooking Cl...  | 1,273.00        |
| <b>Vendor 10966 - Real V LLC Total:</b>                                |              |                |                |                                     | <b>1,273.00</b> |
| <b>Vendor: 11232 - Rek Room Inc.</b>                                   |              |                |                |                                     |                 |
| Rek Room Inc.  | 02/25/2020   | 11951          | 25-25-753-5300 | Contractual - Winter Speed & A...   | 2,478.00        |
| <b>Vendor 11232 - Rek Room Inc. Total:</b>                             |              |                |                |                                     | <b>2,478.00</b> |
| <b>Vendor: 10267 - Riedell Shoes, Inc.</b>                             |              |                |                |                                     |                 |
| Riedell Shoes, Inc.  | 02/25/2020   | 11952          | 10-13-000-5420 | General Watts Supplies              | 91.89           |
| <b>Vendor 10267 - Riedell Shoes, Inc. Total:</b>                       |              |                |                |                                     | <b>91.89</b>    |
| <b>Vendor: 10269 - RMC Inc.</b>  |              |                |                |                                     |                 |
| RMC Inc.   | 03/04/2020   | 12015          | 10-13-000-5357 | Watts Refrig Mo Maint - March ...   | 281.00          |
| <b>Vendor 10269 - RMC Inc. Total:</b>                                  |              |                |                |                                     | <b>281.00</b>   |
| <b>Vendor: 1232 - Ronald P. Cadarian</b>                               |              |                |                |                                     |                 |
| Ronald P. Cadarian   | 02/28/2020   | 11977          | 25-27-000-5365 | Contractual - Personal Training ... | 654.00          |
| <b>Vendor 1232 - Ronald P. Cadarian Total:</b>                         |              |                |                |                                     | <b>654.00</b>   |
| <b>Vendor: 10270 - Rotary Club of Glencoe</b>                          |              |                |                |                                     |                 |
| Rotary Club of Glencoe   | 02/25/2020   | 11953          | 10-11-000-5730 | 1st Qtr Rotary Dues                 | 275.00          |
| <b>Vendor 10270 - Rotary Club of Glencoe Total:</b>                    |              |                |                |                                     | <b>275.00</b>   |
| <b>Vendor: 11320 - Roundy's Inc.</b>                                   |              |                |                |                                     |                 |
| Roundy's Inc.  | 03/04/2020   | 11997          | 10-11-000-5342 | Admin Meeting Supplies              | 83.93           |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-400-5400 | Teacher Appreciation Snacks         | 213.32          |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-401-5400 | ELC Supplies                        | 21.16           |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-402-5400 | ELC Supplies                        | 22.34           |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-405-5400 | Snacks for ELC Meeting              | 7.99            |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-413-5400 | Presch Enrich Supplies              | 17.65           |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-25-932-5400 | School Day Off Food                 | 255.30          |
| Roundy's Inc.  | 03/04/2020   | 11997          | 25-26-000-5409 | Day Care Food                       | 13.22           |
| <b>Vendor 11320 - Roundy's Inc. Total:</b>                             |              |                |                |                                     | <b>634.91</b>   |
| <b>Vendor: 11493 - Sabrina Chishti</b>                                 |              |                |                |                                     |                 |
| Sabrina Chishti  | 02/25/2020   | 11954          | 25-25-656-5300 | Contractual - Winter STEAM Cla...   | 4,500.00        |
| <b>Vendor 11493 - Sabrina Chishti Total:</b>                           |              |                |                |                                     | <b>4,500.00</b> |
| <b>Vendor: 10615 - Salle Stepien Corp</b>                              |              |                |                |                                     |                 |
| Salle Stepien Corp   | 02/25/2020   | 11955          | 25-25-765-5300 | Contractual - Winter Fencing Cl...  | 1,519.00        |
| <b>Vendor 10615 - Salle Stepien Corp Total:</b>                        |              |                |                |                                     | <b>1,519.00</b> |

Voucher List of Bills

Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                 | Amount          |
|---|--------------|----------------|----------------|------------------------------------|-----------------|
| <b>Vendor: 10275 - Sam's Club Direct Commercial Account Program</b>       |              |                |                |                                    |                 |
| Sam's Club Direct Commercial A...   | 02/28/2020   | 11978          | 25-00-000-5420 | General Rec Supplies               | 25.24           |
| Sam's Club Direct Commercial A...   | 02/28/2020   | 11978          | 25-00-000-5730 | Annual Membership                  | 365.00          |
| Sam's Club Direct Commercial A...   | 02/28/2020   | 11978          | 25-25-903-5400 | Dad/Daughter Event Supplies        | 187.41          |
| Sam's Club Direct Commercial A...   | 02/28/2020   | 11978          | 25-25-933-5400 | Teen Event Supplies                | 42.41           |
| <b>Vendor 10275 - Sam's Club Direct Commercial Account Program Total:</b> |              |                |                |                                    | <b>620.06</b>   |
| <b>Vendor: 10654 - Sandra K Culver</b>                                    |              |                |                |                                    |                 |
| Sandra K Culver   | 02/18/2020   | 11910          | 25-25-728-5300 | Contractual - Winter Rowing Cla... | 2,518.00        |
| Sandra K Culver   | 02/28/2020   | 11979          | 25-25-785-5300 | Contractual - Fitness Classes Feb  | 700.46          |
| Sandra K Culver   | 02/28/2020   | 11979          | 25-25-786-5300 | Contractual - Fitness Classes Feb  | 60.00           |
| <b>Vendor 10654 - Sandra K Culver Total:</b>                              |              |                |                |                                    | <b>3,278.46</b> |
| <b>Vendor: 10515 - Sarah Hall</b>   |              |                |                |                                    |                 |
| Sarah Hall  | 02/25/2020   | 11956          | 25-25-312-5300 | Contractual - Winter Improv Cla... | 2,430.00        |
| <b>Vendor 10515 - Sarah Hall Total:</b>                                   |              |                |                |                                    | <b>2,430.00</b> |
| <b>Vendor: 11160 - Shaun Christopher Whitley</b>                          |              |                |                |                                    |                 |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-25-401-5300 | Contractual - ELC Music Classes    | 133.00          |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-25-402-5300 | Contractual - ELC Music Classes    | 133.00          |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-25-403-5300 | Contractual - ELC Music Classes    | 134.00          |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-25-405-5300 | Contractual - ELC Music Classes    | 75.00           |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-25-415-5300 | Contractual - Music Enrichment...  | 1,300.00        |
| Shaun Christopher Whitley   | 02/18/2020   | 11911          | 25-26-000-5386 | Contractual - Day Care Music Cl... | 500.00          |
| <b>Vendor 11160 - Shaun Christopher Whitley Total:</b>                    |              |                |                |                                    | <b>2,275.00</b> |
| <b>Vendor: 11472 - Silvia Strazzarino</b>                                 |              |                |                |                                    |                 |
| Silvia Strazzarino  | 02/28/2020   | 11984          | 25-25-785-5300 | Contractual - Fitness Classes Feb  | 149.90          |
| Silvia Strazzarino  | 02/28/2020   | 11984          | 25-25-787-5300 | Contractual - Fitness Classes Feb  | 45.00           |
| <b>Vendor 11472 - Silvia Strazzarino Total:</b>                           |              |                |                |                                    | <b>194.90</b>   |
| <b>Vendor: 11436 - SportsEngine Inc.</b>                                  |              |                |                |                                    |                 |
| SportsEngine Inc.   | 03/10/2020   | 12031          | 45-00-000-5335 | Background Checks - Feb 2020       | 55.50           |
| <b>Vendor 11436 - SportsEngine Inc. Total:</b>                            |              |                |                |                                    | <b>55.50</b>    |
| <b>Vendor: 10108 - State Disbursement Unit</b>                            |              |                |                |                                    |                 |
| State Disbursement Unit   | 02/14/2020   | 11862          | 10-00-000-2190 | M Barrios,FIPS#1703100/2013...     | 195.90          |
| State Disbursement Unit   | 02/25/2020   | 11919          | 10-00-000-2190 | M Barrios,FIPS#1703100/2013...     | 195.90          |
| <b>Vendor 10108 - State Disbursement Unit Total:</b>                      |              |                |                |                                    | <b>391.80</b>   |
| <b>Vendor: 10753 - Sunbelt Rentals</b>                                    |              |                |                |                                    |                 |
| Sunbelt Rentals   | 03/10/2020   | 12032          | 25-00-000-5370 | Takiff Rental Equipment (Feb 2...  | 1,055.43        |
| <b>Vendor 10753 - Sunbelt Rentals Total:</b>                              |              |                |                |                                    | <b>1,055.43</b> |
| <b>Vendor: 10289 - Sunshine Arts &amp; Crafts</b>                         |              |                |                |                                    |                 |
| Sunshine Arts & Crafts  | 02/25/2020   | 11957          | 25-25-659-5300 | Contractual - Winter Arts Classes  | 2,992.00        |
| <b>Vendor 10289 - Sunshine Arts &amp; Crafts Total:</b>                   |              |                |                |                                    | <b>2,992.00</b> |
| <b>Vendor: 11414 - Sysco Chicago, Inc.</b>                                |              |                |                |                                    |                 |
| Sysco Chicago, Inc.   | 02/25/2020   | 11958          | 25-26-000-5409 | Day Care Food Supplies             | 1,973.30        |
| Sysco Chicago, Inc.   | 02/25/2020   | 11958          | 25-26-000-5460 | Day Care Food Prep Supplies        | 5.50            |
| Sysco Chicago, Inc.   | 02/28/2020   | 11980          | 25-25-405-5400 | K. Readiness Supplies              | 200.00          |
| Sysco Chicago, Inc.   | 02/28/2020   | 11980          | 25-26-000-5409 | Day Care Food Supplies             | 676.62          |
| Sysco Chicago, Inc.   | 02/28/2020   | 11980          | 25-26-000-5409 | Day Care Food Supplies CREDIT      | -82.65          |
| Sysco Chicago, Inc.   | 02/28/2020   | 11980          | 25-26-000-5460 | Day Care Food Prep Supplies        | 16.35           |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-25-401-5400 | ELC Snacks                         | 31.40           |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-25-402-5400 | ELC Snacks                         | 31.40           |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-25-403-5400 | ELC Snacks                         | 31.40           |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-25-601-5400 | Kids Club Snacks                   | 413.74          |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-26-000-5409 | Day Care Food                      | 835.59          |
| Sysco Chicago, Inc.   | 03/04/2020   | 12016          | 25-26-000-5460 | Day Care Food Prep Supplies        | 53.38           |
| <b>Vendor 11414 - Sysco Chicago, Inc. Total:</b>                          |              |                |                |                                    | <b>4,186.03</b> |
| <b>Vendor: 11213 - Taylor Ioannu</b>                                      |              |                |                |                                    |                 |
| Taylor Ioannu   | 02/25/2020   | 11959          | 25-25-651-5300 | Contractual - Winter Sewing Cla... | 1,782.00        |
| <b>Vendor 11213 - Taylor Ioannu Total:</b>                                |              |                |                |                                    | <b>1,782.00</b> |

Voucher List of Bills

Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                   | Amount           |
|---|--------------|----------------|----------------|--------------------------------------|------------------|
| <b>Vendor: 10720 - Tebon's Gas Station</b>                        |              |                |                |                                      |                  |
| Tebon's Gas Station   | 03/04/2020   | 11998          | 10-13-000-5480 | Propane - Zamboni                    | 638.00           |
| <b>Vendor 10720 - Tebon's Gas Station Total:</b>                  |              |                |                |                                      | <b>638.00</b>    |
| <b>Vendor: 10294 - Telcom Innovations Group</b>                   |              |                |                |                                      |                  |
| Telcom Innovations Group  | 03/10/2020   | 12033          | 10-11-000-5355 | Phone System Maint - Feb 2020        | 65.00            |
| <b>Vendor 10294 - Telcom Innovations Group Total:</b>             |              |                |                |                                      | <b>65.00</b>     |
| <b>Vendor: 11506 - The Home Depot Pro</b>                         |              |                |                |                                      |                  |
| The Home Depot Pro  | 03/04/2020   | 11999          | 10-12-000-5482 | Hardware - Parks                     | 92.45            |
| <b>Vendor 11506 - The Home Depot Pro Total:</b>                   |              |                |                |                                      | <b>92.45</b>     |
| <b>Vendor: 11390 - The UPS Store</b>                              |              |                |                |                                      |                  |
| The UPS Store   | 02/28/2020   | 11981          | 69-00-000-5322 | Shipping                             | 26.67            |
| <b>Vendor 11390 - The UPS Store Total:</b>                        |              |                |                |                                      | <b>26.67</b>     |
| <b>Vendor: 10517 - Timothy Dane Bowen</b>                         |              |                |                |                                      |                  |
| Timothy Dane Bowen  | 02/25/2020   | 11960          | 25-25-594-5300 | Contractual - Winter Tech Class...   | 3,168.00         |
| <b>Vendor 10517 - Timothy Dane Bowen Total:</b>                   |              |                |                |                                      | <b>3,168.00</b>  |
| <b>Vendor: 10300 - Tyler Technologies, Inc.</b>                   |              |                |                |                                      |                  |
| Tyler Technologies, Inc.  | 03/03/2020   | 11988          | 10-11-000-5355 | Annual INCODE Maint-3/1/20 to..      | 6,827.49         |
| <b>Vendor 10300 - Tyler Technologies, Inc. Total:</b>             |              |                |                |                                      | <b>6,827.49</b>  |
| <b>Vendor: 10307 - Vanguard Energy Service, LLC</b>               |              |                |                |                                      |                  |
| Vanguard Energy Service, LLC                                      | 02/18/2020   | 11912          | 10-13-000-5220 | Bulk Heat/Gas - Watts                | 425.05           |
| Vanguard Energy Service, LLC                                      | 02/18/2020   | 11912          | 25-00-000-5220 | Bulk Heat/Gas - Takiff               | 2,958.87         |
| <b>Vendor 10307 - Vanguard Energy Service, LLC Total:</b>         |              |                |                |                                      | <b>3,383.92</b>  |
| <b>Vendor: 10099 - Vantagepoint Trf Agents-457</b>                |              |                |                |                                      |                  |
| Vantagepoint Trf Agents-457                                       | 02/14/2020   | 11863          | 10-00-000-2140 | ICMA - A/C#301403                    | 1,175.00         |
| Vantagepoint Trf Agents-457                                       | 02/25/2020   | 11920          | 10-00-000-2140 | ICMA - A/C#301403                    | 1,175.00         |
| <b>Vendor 10099 - Vantagepoint Trf Agents-457 Total:</b>          |              |                |                |                                      | <b>2,350.00</b>  |
| <b>Vendor: 10309 - Verizon Wireless</b>                           |              |                |                |                                      |                  |
| Verizon Wireless  | 03/04/2020   | 12000          | 25-00-000-5210 | Cell Phone Svc - Feb 2020            | 704.61           |
| <b>Vendor 10309 - Verizon Wireless Total:</b>                     |              |                |                |                                      | <b>704.61</b>    |
| <b>Vendor: 10457 - Village of Glencoe</b>                         |              |                |                |                                      |                  |
| Village of Glencoe  | 02/18/2020   | 11913          | 10-12-000-5240 | Water/Sewer - Parks                  | 32.26            |
| Village of Glencoe  | 03/10/2020   | 12034          | 10-12-000-5240 | Water/Sewer - Parks (Feb 2020)       | 328.17           |
| Village of Glencoe  | 03/10/2020   | 12034          | 10-13-000-5240 | Water/Sewer - Watts (Feb 2020)       | 5,939.97         |
| Village of Glencoe  | 03/10/2020   | 12034          | 10-14-000-5240 | Water/Sewer - Beach (Feb 2020)       | 32.26            |
| Village of Glencoe  | 03/10/2020   | 12034          | 10-15-000-5240 | Water/Sewer - Boathouse (Feb ...     | 32.26            |
| Village of Glencoe  | 03/10/2020   | 12035          | 10-12-000-5480 | Gasoline - Parks (Jan 2020)          | 1,525.17         |
| Village of Glencoe  | 03/11/2020   | 12047          | 25-00-000-5355 | Takiff Elevator License 2020         | 200.00           |
| <b>Vendor 10457 - Village of Glencoe Total:</b>                   |              |                |                |                                      | <b>8,090.09</b>  |
| <b>Vendor: 10700 - Warehouse Direct Workplace Solutions</b>       |              |                |                |                                      |                  |
| Warehouse Direct Workplace So..                                   | 03/04/2020   | 12017          | 25-00-000-5412 | Takiff Cleaning Supplies             | 3,212.60         |
| <b>Vendor 10700 - Warehouse Direct Workplace Solutions Total:</b> |              |                |                |                                      | <b>3,212.60</b>  |
| <b>Vendor: 11503 - Waukegan Roofing</b>                           |              |                |                |                                      |                  |
| Waukegan Roofing  | 02/28/2020   | 11982          | 25-00-000-5352 | Takiff Roof Repairs                  | 687.70           |
| <b>Vendor 11503 - Waukegan Roofing Total:</b>                     |              |                |                |                                      | <b>687.70</b>    |
| <b>Vendor: 10882 - Welcome Wagon</b>                              |              |                |                |                                      |                  |
| Welcome Wagon   | 03/11/2020   | 12048          | 25-00-000-5360 | Welcome Wagon Marketing              | 322.84           |
| <b>Vendor 10882 - Welcome Wagon Total:</b>                        |              |                |                |                                      | <b>322.84</b>    |
| <b>Vendor: 11102 - Wight &amp; Company</b>                        |              |                |                |                                      |                  |
| Wight & Company   | 02/25/2020   | 11961          | 65-00-019-5525 | Design Svc - Watts                   | 10,000.00        |
| Wight & Company   | 02/25/2020   | 11961          | 65-00-019-5526 | Design Svc - Maint Concept           | 2,000.00         |
| Wight & Company   | 02/25/2020   | 11961          | 69-00-000-5322 | Design Svc - PARC Grant              | 6,541.47         |
| <b>Vendor 11102 - Wight &amp; Company Total:</b>                  |              |                |                |                                      | <b>18,541.47</b> |
| <b>Vendor: 11499 - Wilmette Park District</b>                     |              |                |                |                                      |                  |
| Wilmette Park District  | 02/18/2020   | 11914          | 25-25-708-5300 | Contractual - Girls BBall League ... | 1,100.00         |
| <b>Vendor 11499 - Wilmette Park District Total:</b>               |              |                |                |                                      | <b>1,100.00</b>  |

Voucher List of Bills

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| Vendor Name                               | Payment Date | Payment Number | Account Number | Description (Item)                                     | Amount            |
|---|--------------|----------------|----------------|--|-------------------|
| Vendor: 10102 - Wisconsin Dept of Revenue |              |                |                |  |                   |
| Wisconsin Dept of Revenue                 | 02/28/2020   | DFT0000985     | 10-00-000-2111 | WI Mo Withholding                                      | 245.42            |
|   |              |                |                | <b>Vendor 10102 - Wisconsin Dept of Revenue Total:</b> | <b>245.42</b>     |
|   |              |                |                | <b>Vendor Set AP Vendors Total:</b>                    | <b>635,466.58</b> |

Voucher List of Bills

Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name                                   | Payment Date | Payment Number | Account Number | Description (Item)                | Amount        |
|---|--------------|----------------|----------------|-----------------------------------|---------------|
| <b>Vendor Set: Employees - Employees</b>      |              |                |                |                                   |               |
| <b>Vendor: 9504 - Adam Wohl</b>               |              |                |                |                                   |               |
| Adam Wohl                                     | 02/28/2020   | 11983          | 25-00-000-5341 | Mileage Reimbursement - Nov -...  | 272.50        |
| <b>Vendor 9504 - Adam Wohl Total:</b>         |              |                |                |                                   | <b>272.50</b> |
| <b>Vendor: 5746 - Alexandra Mirasol</b>       |              |                |                |                                   |               |
| Alexandra Mirasol                             | 02/13/2020   | 11888          | 25-25-810-5400 | Reimburse - Camp Snacks (Repl...  | 33.12         |
| <b>Vendor 5746 - Alexandra Mirasol Total:</b> |              |                |                |                                   | <b>33.12</b>  |
| <b>Vendor: 7347 - Elizabeth Stowick</b>       |              |                |                |                                   |               |
| Elizabeth Stowick                             | 02/25/2020   | 11933          | 10-11-000-5341 | Mileage Reimburse - Feb 2020      | 35.58         |
| <b>Vendor 7347 - Elizabeth Stowick Total:</b> |              |                |                |                                   | <b>35.58</b>  |
| <b>Vendor: 4251 - Ilya Ioffe</b>              |              |                |                |                                   |               |
| Ilya Ioffe                                    | 03/11/2020   | 12042          | 25-00-000-5422 | Reimbursement - Work Boots        | 115.00        |
| <b>Vendor 4251 - Ilya Ioffe Total:</b>        |              |                |                |                                   | <b>115.00</b> |
| <b>Vendor: 7621 - Jenny Runkel</b>            |              |                |                |                                   |               |
| Jenny Runkel                                  | 02/28/2020   | 11969          | 10-11-000-5341 | Mileage Reimbursement - Jan/F...  | 24.44         |
| <b>Vendor 7621 - Jenny Runkel Total:</b>      |              |                |                |                                   | <b>24.44</b>  |
| <b>Vendor: 5008 - Miriam Koenig</b>           |              |                |                |                                   |               |
| Miriam Koenig                                 | 02/28/2020   | 11974          | 25-25-719-5400 | Reimbursement - Sports Class S... | 19.97         |
| Miriam Koenig                                 | 02/28/2020   | 11974          | 25-25-754-5400 | Reimbursement - Sports Class S... | 19.97         |
| <b>Vendor 5008 - Miriam Koenig Total:</b>     |              |                |                |                                   | <b>39.94</b>  |
| <b>Vendor: 5597 - Pete McHugh</b>             |              |                |                |                                   |               |
| Pete McHugh                                   | 02/25/2020   | 11945          | 10-13-000-5420 | Reimbursement - Watts Supplies    | 24.34         |
| <b>Vendor 5597 - Pete McHugh Total:</b>       |              |                |                |                                   | <b>24.34</b>  |
| <b>Vendor: 5466 - Raul Marron</b>             |              |                |                |                                   |               |
| Raul Marron                                   | 02/25/2020   | 11949          | 10-12-000-5421 | Reimbursement - Work Boots        | 105.00        |
| <b>Vendor 5466 - Raul Marron Total:</b>       |              |                |                |                                   | <b>105.00</b> |
| <b>Vendor Set Employees Total:</b>            |              |                |                |                                   | <b>649.92</b> |



Voucher List of Bills

Payment Dates: 02/13/2020 - 03/11/2020

| Vendor Name                       | Payment Date | Payment Number | Account Number | Description (Item)                             | Amount            |
|-----------------------------------|--------------|----------------|----------------|--|-------------------|
| Vendor Set: Refunds - Refunds     |              |                |                |  |                   |
| Vendor: 000003602-219 - Robby Zar |              |                |                |  |                   |
| Robby Zar                         | 02/24/2020   | 11916          | 25-00-000-2580 | Actv 318510-04 Class Refund                    | 18.00             |
|                                   |              |                |                | <b>Vendor 000003602-219 - Robby Zar Total:</b> | <b>18.00</b>      |
|                                   |              |                |                | <b>Vendor Set Refunds Total:</b>               | <b>18.00</b>      |
|                                   |              |                |                | <b>Grand Total:</b>                            | <b>636,134.50</b> |

# Report Summary

## Fund Summary

| Fund                              | Payment Amount    |
|-----------------------------------|-------------------|
| 10 - CORPORATE FUND               | 239,260.53        |
| 25 - RECREATION FUND              | 343,610.08        |
| 45 - LIABILITY INSURANCE FUND     | 563.50            |
| 65 - CAPITAL PROJECTS FUND        | 12,000.00         |
| 69 - MASTER PLAN CAPITAL PROJECTS | 40,700.39         |
| <b>Grand Total:</b>               | <b>636,134.50</b> |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 10-00-000-2100 | FEDERAL WITHHOLDING        | 24,960.18      |
| 10-00-000-2110 | IL STATE WITHHOLDING       | 12,600.68      |
| 10-00-000-2111 | WI STATE WITHHOLDING       | 245.42         |
| 10-00-000-2120 | SOCIAL SECURITY WITHO...   | 35,704.20      |
| 10-00-000-2130 | MEDICARE WITHHOLDING       | 8,350.18       |
| 10-00-000-2140 | ICMA DEF COMP WITHOL...    | 2,350.00       |
| 10-00-000-2150 | IMRF WITHHOLDING           | 43,370.69      |
| 10-00-000-2155 | IMRF VAC WITHHOLDING       | 4,749.22       |
| 10-00-000-2160 | SUPPL IMRF LIFE WITHOL...  | 80.00          |
| 10-00-000-2170 | AFLAC WITHHOLDING          | 523.52         |
| 10-00-000-2175 | FSA PLAN WITHHOLDING       | 1,803.16       |
| 10-00-000-2180 | CREDIT UNION WITHOLDI...   | 890.00         |
| 10-00-000-2190 | GARNISHMENT WITHOLD...     | 854.32         |
| 10-11-000-5310 | LEGAL SERVICES             | 3,170.62       |
| 10-11-000-5311 | LEGAL NOTICES              | 395.29         |
| 10-11-000-5341 | MILEAGE REIMBURSEME...     | 60.02          |
| 10-11-000-5342 | OFFICIALS/MEETING EXP...   | 115.04         |
| 10-11-000-5355 | MAINTENANCE SERVICE ...    | 21,658.96      |
| 10-11-000-5420 | SUPPLIES - GENERAL         | 51.03          |
| 10-11-000-5600 | HEALTH INSURANCE PRE...    | 34,928.84      |
| 10-11-000-5730 | DUES/MEMBERSHIPS           | 7,011.90       |
| 10-12-000-5210 | TELEPHONE/INTERNET         | 182.89         |
| 10-12-000-5220 | FUEL/HEAT                  | 889.35         |
| 10-12-000-5230 | ELECTRICITY                | 941.73         |
| 10-12-000-5240 | WATER                      | 360.43         |
| 10-12-000-5353 | DISPOSAL/PORTOLET SER...   | 2,781.02       |
| 10-12-000-5401 | OFFICE SUPPLIES            | 39.40          |
| 10-12-000-5420 | SUPPLIES - GENERAL         | 39.00          |
| 10-12-000-5421 | SUPPLIES - UNIFORMS        | 105.00         |
| 10-12-000-5450 | SUPPLIES - EQUIPMENT P...  | 285.31         |
| 10-12-000-5480 | GASOLINE/LUBRICANTS        | 1,579.14       |
| 10-12-000-5481 | SUPPLIES-CONSTRUCTION      | 843.33         |
| 10-12-000-5482 | SUPPLIES-HARDWARE          | 301.97         |
| 10-12-000-5483 | SUPPLIES-PAINT             | 97.71          |
| 10-12-000-5485 | SUPPLIES-ICEMELT/SALT      | 2,263.94       |
| 10-12-000-5490 | SUPPLIES-PLANTINGS/FL...   | 57.35          |
| 10-12-000-5584 | EQUIPMENT-RECREATION       | 2,400.45       |
| 10-12-000-5585 | PAVEMENT & SITE DEVEL...   | 704.94         |
| 10-12-000-5990 | CONTINGENCY                | 1,733.50       |
| 10-13-000-5210 | TELEPHONE/INTERNET/C...    | 260.11         |
| 10-13-000-5220 | FUEL/HEAT                  | 490.68         |
| 10-13-000-5230 | ELECTRICITY                | 8,627.68       |
| 10-13-000-5240 | WATER                      | 5,939.97       |
| 10-13-000-5351 | REPAIRS - EQUIPMENT        | 499.00         |
| 10-13-000-5352 | REPAIRS - BUILDINGS        | 900.00         |
| 10-13-000-5353 | DISPOSAL/PORTOLET SER...   | 224.00         |
| 10-13-000-5356 | MAINT SERVICE/REPAIRS -... | 210.80         |
| 10-13-000-5357 | MAINT SERVICE-REFRIGE...   | 281.00         |

## Account Summary

| Account Number | Account Name              | Payment Amount |
|----------------|---------------------------|----------------|
| 10-13-000-5412 | CUSTODIAL/CLEANING SU...  | 75.00          |
| 10-13-000-5415 | SUPPLIES-WATTS SPEC EV... | 382.50         |
| 10-13-000-5418 | SUPPLIES-ZAMBONI          | 360.85         |
| 10-13-000-5420 | SUPPLIES - GENERAL        | 116.23         |
| 10-13-000-5450 | SUPPLIES - EQUIPMENT P... | 313.38         |
| 10-13-000-5480 | GASOLINE/LUBRICANTS/P...  | 638.00         |
| 10-13-000-5485 | SUPPLIES-ICEMELT/SALT     | 100.00         |
| 10-14-000-5210 | TELEPHONE/INTERNET        | 172.29         |
| 10-14-000-5220 | FUEL/HEAT                 | 39.31          |
| 10-14-000-5230 | ELECTRICITY               | 52.57          |
| 10-14-000-5240 | WATER                     | 32.26          |
| 10-15-000-5230 | ELECTRICITY               | 32.91          |
| 10-15-000-5240 | WATER                     | 32.26          |
| 25-00-000-2580 | BALANCE ON ACCOUNT-R...   | 18.00          |
| 25-00-000-4910 | MISC/UNCLASSIFIED INC...  | 10.00          |
| 25-00-000-5210 | TELEPHONE/INTERNET        | 4,629.73       |
| 25-00-000-5220 | FUEL/HEAT                 | 3,248.64       |
| 25-00-000-5230 | ELECTRICITY               | 7,138.52       |
| 25-00-000-5301 | POSTAGE                   | 1,562.91       |
| 25-00-000-5305 | PARTY RENTAL ENTERMT/...  | 350.00         |
| 25-00-000-5321 | CONSULTING SERVICES       | 4,978.25       |
| 25-00-000-5341 | MILEAGE REIMBURSEME...    | 272.50         |
| 25-00-000-5351 | REPAIRS - EQUIPMENT       | 788.00         |
| 25-00-000-5352 | REPAIRS - BUILDINGS       | 687.70         |
| 25-00-000-5353 | DISPOSAL/PORTOLET SER...  | 688.00         |
| 25-00-000-5355 | MAINTENANCE SERVICE ...   | 956.13         |
| 25-00-000-5360 | PRINTING/MARKETING/A...   | 1,814.96       |
| 25-00-000-5370 | RENTAL - EQUIPMENT        | 1,055.43       |
| 25-00-000-5401 | OFFICE SUPPLIES           | 308.09         |
| 25-00-000-5412 | CUSTODIAL/CLEANING SU...  | 4,706.39       |
| 25-00-000-5420 | SUPPLIES - GENERAL        | 109.83         |
| 25-00-000-5422 | SUPPLIES-UNIFORMS, BL...  | 115.00         |
| 25-00-000-5481 | SUPPLIES-CONSTRUCTION     | 145.30         |
| 25-00-000-5484 | SUPPLIES-ELECTRICAL/BU... | 3,435.62       |
| 25-00-000-5485 | SUPPLIES-ICEMELT/SALT     | 1,930.50       |
| 25-00-000-5486 | SUPPLIES-PLUMBING         | 51.91          |
| 25-00-000-5580 | EQUIPMENT - GENERAL       | 8,094.50       |
| 25-00-000-5582 | EQUIPMENT - MAINTENA...   | 88.57          |
| 25-00-000-5730 | DUES/MEMBERSHIPS          | 365.00         |
| 25-25-310-5400 | SUPPLIES-ADULT ART/PAL... | 29.55          |
| 25-25-312-5300 | CONTRACTL-ADULT WOR...    | 2,430.00       |
| 25-25-400-5400 | SUPPLIES-PRESCHOOL PA...  | 213.32         |
| 25-25-401-5300 | CONTRACTL-ELC 3YR         | 133.00         |
| 25-25-401-5400 | SUPPLIES-ELC 3YR          | 277.03         |
| 25-25-402-5300 | CONTRACTL-ELC 4YR         | 439.88         |
| 25-25-402-5400 | SUPPLIES-ELC 4YR          | 110.46         |
| 25-25-403-5300 | CONTRACTL-ELC 2YR         | 134.00         |
| 25-25-403-5400 | SUPPLIES-ELC 2YR          | 58.51          |
| 25-25-405-5300 | CONTRACTL-KINDERGTN ...   | 75.00          |
| 25-25-405-5400 | SUPPLIES-KINDERGTN RE...  | 232.16         |
| 25-25-413-5400 | SUPPLIES-COOKS & BOOKS    | 17.65          |
| 25-25-415-5300 | CONTRACTL-MUSIC,IMAG...   | 1,300.00       |
| 25-25-422-5300 | CONTRACTL-MUSIC & M...    | 240.00         |
| 25-25-432-5400 | SUPPLIES-PRESCHOOL DA...  | 9.98           |
| 25-25-455-5300 | CONTRACTL-PRESCHOOL ...   | 6,200.00       |
| 25-25-471-5300 | CONTRACTL-GJK PLAYTIM...  | 6,296.25       |
| 25-25-472-5300 | CONTRACTL-GJK 2'S         | 27,576.56      |
| 25-25-473-5300 | CONTRACTL- GJK 3'S        | 41,775.00      |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 25-25-474-5300 | CONTRACTL-GJK 4'S          | 64,500.00      |
| 25-25-476-5300 | CONTRACTL-GJK CAMPS        | 49,792.50      |
| 25-25-594-5300 | CONTRACTL-PLAY WELL/T...   | 3,168.00       |
| 25-25-601-5400 | SUPPLIES-KIDS CLUB PM      | 527.28         |
| 25-25-614-5300 | CONTRACTL-YOUTH CRAF...    | 7,656.00       |
| 25-25-615-5300 | CONTRACTL-CERAMICS         | 150.00         |
| 25-25-615-5400 | SUPPLIES-YOUTH CERAMI...   | 445.29         |
| 25-25-629-5300 | CONTRACTL-CHESS SCHO...    | 5,382.00       |
| 25-25-635-5300 | CONTRACTL-AMAZING M...     | 1,386.00       |
| 25-25-638-5300 | CONTRACTL-PRESTO MAG...    | 90.00          |
| 25-25-648-5300 | CONTRACTL-STICKY FING...   | 1,273.00       |
| 25-25-650-5300 | CONTRACTL-TECHNOLOG...     | 3,213.70       |
| 25-25-651-5300 | CONTRACTL-FASHION/S...     | 1,782.00       |
| 25-25-656-5300 | CONTRACTL-STEM/TINK...     | 4,500.00       |
| 25-25-659-5300 | CONTRACTL-SUNSHINE C...    | 2,992.00       |
| 25-25-707-5300 | CONTRACTL-BOYS HSE BA...   | 709.00         |
| 25-25-708-5300 | CONTRACTL-GIRLS HSE B...   | 1,458.00       |
| 25-25-711-5300 | CONTRACTL-PEE WEE BA...    | 936.00         |
| 25-25-719-5400 | SUPPLIES-KICKBALL          | 19.97          |
| 25-25-725-5300 | CONTRACTL-KARATE CLAS...   | 661.29         |
| 25-25-728-5300 | CONTRACTL-ROWING           | 2,518.00       |
| 25-25-740-5300 | COTNRACTL-TRAVELING ...    | 15,080.00      |
| 25-25-746-5300 | CONTRACTL-HOT SHOT S...    | 1,656.00       |
| 25-25-747-5300 | CONTRACTL-HOTSHOT SP...    | 3,265.00       |
| 25-25-753-5300 | CONTRACTL-REDLINE ATH...   | 2,478.00       |
| 25-25-754-5400 | SUPPLIES-SNAG GOLF         | 19.97          |
| 25-25-765-5300 | CDNTRACTL-FENCING          | 1,519.00       |
| 25-25-785-5300 | CONTRACTL-FITNESS PUN...   | 1,755.78       |
| 25-25-786-5300 | CONTRACTL-FITNESS DRO...   | 300.00         |
| 25-25-787-5300 | CONTRACTL-GENERAL FIT...   | 45.00          |
| 25-25-791-5300 | CONTRACTL-PICKLEBALL       | 1,350.00       |
| 25-25-810-5400 | SUPPLIES-CAMP ADVENT...    | 33.12          |
| 25-25-833-5300 | CONTRACTL-ACTION QUE...    | 396.00         |
| 25-25-903-5400 | SUPPLIES-DAD/DAUGH P...    | 187.41         |
| 25-25-904-5300 | CONTRACTL-MOTHER/SO...     | 400.00         |
| 25-25-910-5300 | CONTRACTL-4TH OF JULY      | 2,632.50       |
| 25-25-932-5300 | CONTRACTL-SCHOOL DAY...    | 342.00         |
| 25-25-932-5400 | SUPPLIES-SCHOOL DAYS ...   | 255.30         |
| 25-25-933-5400 | SUPPLIES-TEEN SCENE        | 42.41          |
| 25-25-946-5300 | CONTRACTL-EXPRESS TRA...   | 890.00         |
| 25-25-950-5300 | CONTRACTL-GEN WKSP/S...    | 125.00         |
| 25-25-951-5300 | CONTRACTL-SPRING SPEC...   | 570.00         |
| 25-25-953-5400 | SUPPLIES-FALL SPEC EVEN... | 596.92         |
| 25-26-000-5340 | CONFERENCES AND TRAIN..    | 24.25          |
| 25-26-000-5360 | PRINTING/MARKETING/A...    | 1,019.00       |
| 25-26-000-5386 | SERVICES-DAYCARE PROG...   | 900.00         |
| 25-26-000-5387 | NURSE SERVICES             | 180.00         |
| 25-26-000-5401 | OFFICE SUPPLIES            | 106.08         |
| 25-26-000-5403 | DAYCARE PROGRAM SUP...     | 162.72         |
| 25-26-000-5409 | SUPPLIES-INTERNAL FOOD..   | 3,762.78       |
| 25-26-000-5412 | SUPPLIES-CLEANING/CUS...   | 250.00         |
| 25-26-000-5460 | SUPPLIES-FOOD EQUIPMT      | 535.16         |
| 25-26-000-5600 | HEALTH INSURANCE PRE...    | 13,720.42      |
| 25-27-000-5365 | CONTRACTL-PERSONAL T...    | 654.00         |
| 25-27-000-5412 | SUPPLIES-CLEANING          | 30.00          |
| 25-27-000-5420 | SUPPLIES-GENERAL           | 68.40          |
| 45-00-000-5335 | WELLNESS/PRE-PLACEMT ...   | 55.50          |
| 45-00-000-5653 | UNEMPLOYMENT               | 508.00         |

**Account Summary**

| Account Number | Account Name              | Payment Amount    |
|----------------|---------------------------|-------------------|
| 65-00-019-5525 | WATTS RINK/FACILITY ST... | 10,000.00         |
| 65-00-019-5526 | MAINT CTR CONCEPT PLAN    | 2,000.00          |
| 69-00-000-5322 | PARC GRANT EXPDS          | 6,568.14          |
| 69-00-000-5553 | CONNECT GLENCOE TRAIL...  | 28,515.44         |
| 69-00-000-5560 | TAKIFF PLAYGROUND-Des...  | 250.00            |
| 69-00-000-5563 | SCHUMAN OVERLOOK-De...    | 1,699.45          |
| 69-00-000-5570 | DUKE PLAY AREA PROJ-De... | 3,667.36          |
|                | <b>Grand Total:</b>       | <u>636,134.50</u> |

**Project Account Summary**

| Project Account Key | Payment Amount    |
|---------------------|-------------------|
| **None**            | <u>636,134.50</u> |
| <b>Grand Total:</b> | <b>636,134.50</b> |

**Authorization Signatures**

**To the Board of Commissioners**

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on \_\_\_\_\_ and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
Treasurer, Park Board of Commissioners

\_\_\_\_\_  
Secretary/Executive Director

# V. Financial Report

Glencoe Park District  
March 2020 Board Meeting



# G/L MONTHLY Pooled Cash Report

Glencoe Park District  
For the Period Ending 2/29/2020

| ACCOUNT #                       | ACCOUNT NAME                | BEGINNING BALANCE    | CURRENT ACTIVITY  | CURRENT BALANCE      |               |
|---------------------------------|-----------------------------|----------------------|-------------------|----------------------|---------------|
| <b>CLAIM ON CASH</b>            |                             |                      |                   |                      |               |
| 10-00-000-1000                  | CASH/INVESTMENTS            | 2,834,959.55         | 273,736.66        | 3,108,696.21         |               |
| 25-00-000-1000                  | CASH/INVESTMENTS            | 4,966,194.39         | 317,292.71        | 5,283,487.10         |               |
| 30-00-000-1000                  | CASH/INVESTMENTS            | 106,345.46           | 56,305.00         | 162,650.46           |               |
| 35-00-000-1000                  | CASH/INVESTMENTS            | 229,611.93           | 29,290.78         | 258,902.71           |               |
| 36-00-000-1000                  | CASH/INVESTMENTS            | 71,435.93            | 26,718.40         | 98,154.33            |               |
| 40-00-000-1000                  | CASH/INVESTMENTS            | 393,725.22           | 183,327.70        | 577,052.92           |               |
| 45-00-000-1000                  | CASH/INVESTMENTS            | 182,099.61           | 22,697.59         | 204,797.20           |               |
| 50-00-000-1000                  | CASH/INVESTMENTS            | 46,303.07            | 7,042.67          | 53,345.74            |               |
| 55-00-000-1000                  | CASH/INVESTMENTS            | 6,499.60             | 2,190.00          | 8,689.60             |               |
| 65-00-000-1000                  | CASH/INVESTMENTS            | 242,139.21           | (18,051.34)       | 224,087.87           |               |
| 67-00-000-1000                  | CASH/INVESTMENTS            | 0.00                 | 0.00              | 0.00                 |               |
| 69-00-000-1000                  | CASH/INVESTMENTS            | 1,610,254.83         | (48,365.77)       | 1,561,889.06         |               |
| 70-00-000-1000                  | CASH/INVESTMENTS            | 1,169.29             | 4.18              | 1,173.47             |               |
| 75-00-000-1000                  | CASH/INVESTMENTS            | 0.00                 | 0.00              | 0.00                 |               |
| 80-00-000-1000                  | CASH/INVESTMENTS            | 0.00                 | 0.00              | 0.00                 |               |
| 90-00-000-1000                  | CASH/INVESTMENTS            | 0.00                 | 0.00              | 0.00                 |               |
| <b>TOTAL CLAIM ON CASH</b>      |                             | <b>10,690,738.09</b> | <b>852,188.58</b> | <b>11,542,926.67</b> |               |
| <b>CASH IN BANK</b>             |                             |                      |                   |                      |               |
| 99-00-000-1011                  | Operating Corporate Account | 188,621.46           | 295,492.99        | 484,114.45           |               |
| 99-00-000-1012                  | Operating PR Account        | 4,950.93             | (51.74)           | 4,899.19             |               |
| 99-00-000-1013                  | IL Funds                    | 3,501,017.33         | 4,611.88          | 3,505,629.21         |               |
| 99-00-000-1014                  | IPDLAF CD's                 | 2,438,000.00         | (241,000.00)      | 2,197,000.00         |               |
| 99-00-000-1015                  | IPDLAF MM                   | 1,588,323.90         | 773,091.35        | 2,361,415.25         |               |
| 99-00-000-1016                  | PMA CD's                    | 2,694,600.00         | 9,100.00          | 2,703,700.00         |               |
| 99-00-000-1017                  | PMA MM                      | 275,290.02           | 10,878.55         | 286,168.57           |               |
| <b>TOTAL CASH IN BANK</b>       |                             | <b>10,690,803.64</b> | <b>852,123.03</b> | <b>11,542,926.67</b> |               |
| <b>DUE TO OTHER FUNDS</b>       |                             |                      |                   |                      |               |
| 99-00-000-2400                  | Due To Other Funds          | 10,690,738.09        | 852,188.58        | 11,542,926.67        |               |
| <b>TOTAL DUE TO OTHER FUNDS</b> |                             | <b>10,690,738.09</b> | <b>852,188.58</b> | <b>11,542,926.67</b> |               |
| Claim on Cash                   | 11,542,926.67               | Claim on Cash        | 11,542,926.67     | Cash in Bank         | 11,542,926.67 |
| Cash in Bank                    | 11,542,926.67               | Due To Other Funds   | 11,542,926.67     | Due To Other Funds   | 11,542,926.67 |
| Difference                      | 0.00                        | Difference           | 0.00              | Difference           | 0.00          |

**Glencoe Park District  
Monthly Funds Report  
February 2020**

**Corporate and Other Funds:**

|  | <u>Jan 2020</u>        | <u>Feb 2020</u>        |
|--|------------------------|------------------------|
| Harris Bank Corporate Account - 0.499%                                 | 295,481.81             | 572,834.46             |
| Illinois Park District Liquid Asset Fund (IPDLAF) - 1.48%              | 1,588,323.90           | 2,361,415.25           |
| The Illinois Fund (Public Treasurers' Investment Pool) -1.66%          | 3,501,017.33           | 3,505,629.21           |
| Harris Payroll Account - 0.499%  | 16,717.81              | 26,416.75              |
| PMA Financial Account - 1.58%  | 275,290.02             | 286,168.57             |
| Reconciling Items(Dep in Transit, O/S Checks, etc.)                    | (118,692.78)           | (110,237.57)           |
| IPDLAF Certificates of Deposit:  |                        |                        |
| 1 CDs at \$243,000 each maturing February 27, 2020 (2.65% net)         | 243,000.00             | 0.00                   |
| 2 CDs at \$243,000 each maturing March 12, 2020 (2.55% net)            | 486,000.00             | 486,000.00             |
| 2/1 CDs at \$243,000 each maturing April 23, 2020 (2.455% net)         | 486,000.00             | 243,000.00             |
| 2 CDs at \$243,000 each maturing June 11, 2020 (2.415% net)            | 486,000.00             | 486,000.00             |
| 1 CDs at \$245,000 each maturing October 18, 2020 (1.80% net)          | 245,000.00             | 245,000.00             |
| 2 CDs at \$246,000 each maturing October 19, 2020 (1.60% net)          | 492,000.00             | 492,000.00             |
| 1 CDs at \$245,000 each maturing February 26, 2021 (1.55% net)         | 0.00                   | 245,000.00             |
| PMA Certificates of Deposit:   |                        |                        |
| 3 CDs at \$243,300 each maturing February 27, 2020 (2.685% net)        | 729,900.00             | 0.00                   |
| 1 CDs at \$243,400 maturing April 23, 2020 (2.63% net)                 | 243,400.00             | 243,400.00             |
| 1 CDs at \$246,800 maturing July 14, 2020 (1.746% net)                 | 246,800.00             | 246,800.00             |
| 1 CDs at \$245,400 maturing October 17, 2020 (1.86% net)               | 245,400.00             | 245,400.00             |
| 2 CDs totalling \$738,100 maturing October 18, 2020 (1.701-1.766% net) | 491,300.00             | 491,300.00             |
| 1 CDs at \$247,000 maturing November 23, 2021 (1.63% net)              | 0.00                   | 247,000.00             |
| 3 CDs totalling \$737,800 maturing January 22, 2021 (1.60-1.66% net)   | 737,800.00             | 737,800.00             |
| 2 CDs at \$246,000 each maturing February 26, 2021 (1.59% net)         | 0.00                   | 492,000.00             |
| <b>Grand Total</b>   | <b>\$10,690,738.09</b> | <b>\$11,542,926.67</b> |



Glencoe Park District  
 Monthly Financial Analysis  
 February 2020

|  | <u>As of</u><br><u>2/28/2018</u> | <u>As of</u><br><u>2/28/2019</u> | (*1) <u>As of</u><br><u>2/29/2020</u> |
|--|----------------------------------|----------------------------------|---------------------------------------|
| <b><u>Recreation Department - Programs</u></b> |                                  |                                  |                                       |
| Revenues                                       | 3,267,559                        | 3,336,510                        | 3,521,397                             |
| Wages  | (669,772)                        | (682,423)                        | (675,501)                             |
| Contractual                                    | (1,273,980)                      | (1,282,944)                      | (1,412,447)                           |
| Supplies                                       | (105,599)                        | (119,986)                        | (150,891)                             |
| Net Surplus                                    | 1,218,208                        | 1,251,157                        | 1,282,558                             |
| <b><u>Day Care Department</u></b>              |                                  |                                  |                                       |
| Revenue  | 988,421                          | 1,259,393                        | 1,457,400                             |
| Expense  | (756,454)                        | (1,086,686)                      | (1,281,702)                           |
| Net Surplus                                    | 231,967                          | 172,707                          | 175,698                               |
| <b><u>Fitness Department</u></b>               |                                  |                                  |                                       |
| Revenue  | 45,383                           | 50,513                           | 29,381                                |
| Expense  | (11,796)                         | (41,394)                         | (48,688)                              |
| Net Surplus/(Deficit)                          | 33,587                           | 9,119                            | (19,307)                              |
| <b><u>Beach Department</u></b>                 |                                  |                                  |                                       |
| Revenue  | 319,842                          | 322,001                          | 287,959                               |
| Expense  | (263,443)                        | (250,583)                        | (251,611)                             |
| Net Surplus/(Deficit)                          | 56,399                           | 71,418                           | 36,348                                |
| <b><u>Boating Department</u></b>               |                                  |                                  |                                       |
| Revenue  | 114,828                          | 106,663                          | 108,520                               |
| Expense  | (119,816)                        | (157,474)                        | (167,302)                             |
| Net Surplus/(Deficit)                          | (4,988)                          | (50,811)                         | (58,782)                              |
| <b>Beach/Boating Dept Total:</b>               | 51,411                           | 20,607                           | (22,434)                              |
| <b><u>Watts Department</u></b>                 |                                  |                                  |                                       |
| Revenue  | 139,608                          | 151,730                          | 181,696                               |
| Expenses                                       | (242,708)                        | (236,345)                        | (269,039)                             |
| Net (Deficit)                                  | (103,100)                        | (84,615)                         | (87,343)                              |
| <b><u>G &amp; A (Administration)</u></b>       |                                  |                                  |                                       |
| Revenue (excl G&A Tfr)                         | 33,138                           | 33,078                           | 30,902                                |
| Expense  | (1,135,128)                      | (1,170,282)                      | (1,178,448)                           |
| Net Surplus/(Deficit)                          | (1,101,990)                      | (1,137,204)                      | (1,147,546)                           |
| <b><u>Parks Department</u></b>                 |                                  |                                  |                                       |
| Revenue  | 5,870                            | 20,210                           | 12,406                                |
| Expense  | (1,058,757)                      | (1,026,693)                      | (1,162,595)                           |
| Net (Deficit)                                  | (1,052,887)                      | (1,006,483)                      | (1,150,189)                           |
| <b><u>Rec-Admin/Takiff Department</u></b>      |                                  |                                  |                                       |
| Revenues                                       | 1,247,823                        | 1,325,585                        | 1,358,699                             |
| Expenses                                       | (2,924,196)                      | (2,433,125)                      | (2,704,244)                           |
| Net Surplus/(Deficit)                          | (1,676,373)                      | (1,107,540)                      | (1,345,545)                           |

\*1: The amounts this month do not reflect accrued payables that will be paid in March that will be recorded in FY2019/20.

# **VI. Discussion and Update of Limited Tax Park Bonds**

Glencoe Park District  
March 2020 Board Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Carol Mensinger, Director of Finance/HR  
SUBJECT: Update from Eric Anderson – 2020 Limited Tax Bond Issue  
DATE: March 6, 2020

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As interest rates have continued to decline since early January 2020, Eric Anderson has continually kept staff updated. Rates are now at an all-time low. In early January, staff anticipated a bond issue amount of \$4.125 million. Given the decline in rates, we are now looking at \$4.5 million!

Eric will attend the regular Board meeting on March 17 to give a first-hand update of timing for our 2020 bond issue, as well as explain the District's *potential ability* to refund our 2015 Refunding Bonds on a taxable basis should rates continue to decline further.

In anticipation of your support, it is likely that we will hold a special board meeting before our committee meeting on April 7 to officially adopt our Bond Ordinance.

In the meantime, staff is preparing for our rating review and due diligence review with Moody's on March 25.

## **VII. Staff Reports**

Glencoe Park District  
March 2020 Board Meeting

**Glencoe Park District  
Business Department Report  
March 2020**

**FY2020/21 Approval Budget**

Based on final FY2019/20 year-to-date amounts and the Board's approval of items discussed at the Finance Committee of the Whole meeting on February 4, staff has incorporated all changes into the FY2020/21 Approval Budget. The Approval Draft of the FY2020/21 Budget will be distributed to you prior to the meeting and is scheduled for approval at the regular board meeting on March 17. Following the public hearing on April 21, the Budget and Appropriations Ordinance (BAO) will be approved at the regular board meeting on that same evening. The BAO will then get filed with the County Clerk's Office, well before the May 31 filing deadline.

**FY 2019/20 Audit**

Staff has been busy preparing final adjusting journal entries to "close" FY 2019/20, audit confirmations, and all documents/schedules required for the annual audit. The District's audit firm, Lauterbach & Amen LLP, begins preliminary fieldwork at our District offices on March 10, and will return for final fieldwork on April 27-30.

**Issuance of 2020 Limited Tax Bonds**

Staff met with Eric Anderson for the latest update on details for issuance of 2020 Limited Tax Bonds. Rates continue to drop to all-time lows, and Eric is continuing to monitor. Our rating review with Moody's is scheduled for Wednesday, March 25, and staff is working on the presentation/question responses. Eric will attend the regular meeting on March 17 to give a further update to the Board.

**Spring Registration**

Online spring registration opened on Wednesday, March 11 at 7am for District residents. Non-resident registration begins on Monday, March 23.

**Performance Evaluations**

Performance evaluations for all full-time and permanent part-time staff were conducted. Merit-based salary adjustments are reflected in the FY2020/21 Approval Budget.

**Health Risk Assessment Screening**

On March 11, full-time staff members went through the on-site health screening portion of the PDRMA Wellness Program, which is promoted by the PDRMA Health Program. This a free program offered to all insured staff at the District and their adult dependents. Employees are eligible to receive up to \$400 from PDRMA Health as an incentive for employees to be proactive with their health and wellness.

Submitted by:  
Carol Mensinger, CPRP  
Director of Finance/HR

**Glencoe Park District  
Recreation and Facilities Department  
March 2020**

**Recreation Department Report: Bobby Collins**

Watts's officially closed for the 2019/20 season on May 7. We traditionally close the rink on the last day of February. This season was exceptional, as we did not have any full-day closures during the whole Watts season. A big thank you to Adam Wohl and his Watts team for a great season!

The Recreation Team is in camp mode. The camp early bird discount ended February 29. As of March 1, total camp revenue was \$778,000 up by \$107,000 compared to 2019. The team is finalizing a new camp communication plan and refining camp training agendas and schedules, while also continuing the summer hiring process. Work on the fall brochure is also underway.

In February, Chris Leiner and I attended a north shore superintendents round table to discuss beach operations and challenges due to the higher water level and erosion. We are working with the Winnetka Park District to enhance our exchange of services agreement to include offering our sailing classes to Winnetka residents this summer.

Winnetka Park District allows Glencoe residents access to the platform tennis facility at resident rates and also allows Glencoe Beach pass holder access to their beaches on the Fourth of July, when Glencoe Beach is closed. Winnetka has experienced significant beach erosion and plans to cancel its sailing programs. The agreement does not include Sailing and Aquatics Camps, as they are full. Winnetka residents will still have to wait until non-resident registration to sign up for sailing classes.

Spring resident registration begins at 7am on March 11. Spring is traditionally our smallest registration, as many winter programs run until the end of May.

**Meetings Attended**

February 10 - New Trier Aquatic Center Presentation

February 13 - Superindant Lakefront Round Table

February 14 - Annual Review with PDRMA

February 23 - Presented to FEMA and IEMA

February 27 - Met with Kenilworth Park District

March 2 - Met with Delta Institute to discuss the Beneficial Sand Reuse Project

March 5 - Met with Public Safety to discuss the next phase of our lockdown plan

**Early Childhood: Jessica Stockl**

The early childhood wing enjoyed taking part in Glencoe's Kindness Week. We held doors, gave high-fives, and helped with chores. Teachers incorporated moments of kindness, various books, and thank you notes into their lessons.

Children's Circle and Early Learning Center students celebrated Valentine's Day. The day is always full of excitement, with children sharing a Valentine with each of their friends.

Children's Circle took in another infant as one of the older students moved to the Frog classroom this month. Our waitlist is still closed. Once pre-registration is completed in March, we will know how many spaces are available for the next school year.

| <b>Children's Circle Enrollment<br/>As of 2/26</b> | <b>2019/20</b> | <b>2018/19</b> | <b>2017/18</b> |
|--|----------------|----------------|----------------|
| Jellyfish  | 10             | 8              | 15             |
| Frogs  | 12             | 10             | 14             |
| Turtles (NEW)                                      | 14             | 14             | 0              |
| Starfish   | 15             | 13             | 17             |
| Dolphins (NEW)                                     | 20             | 15             | 0              |
| Belugas  | 16             | 17             | 21             |
| <b>Total</b>                                       | <b>87</b>      | <b>77</b>      | <b>67</b>      |

ELC registration is open for the 2020/2021 school year. Enrollment is in line with projections. ELC tends to see an increase in enrollment in late spring/early summer when families move and camp begins. In particular, we expect to have more enrollment in our 2s program.

| <b>ELC Enrollment<br/>As of 2/26</b> | <b>2020</b> | <b>2019<br/>Final</b> | <b>2018<br/>Final</b> | <b>2017<br/>Final</b> |
|--------------------------------------|-------------|-----------------------|-----------------------|-----------------------|
| ELC 2s                               | 9           | 19                    | 18                    | 19                    |
| ELC 3s                               | 13          | 16                    | 16                    | 19                    |
| ELC 4s                               | 16          | 18                    | 27                    | 42                    |
| Kindergarten Readiness               | 13          | 16                    | 7                     | (was part of 4s)      |
| <b>Total</b>                         | <b>51</b>   | <b>69</b>             | <b>68</b>             | <b>80</b>             |

Our preschool camp enrollment is continuing to increase. Staff is exploring the possibility of opening a third Kinder Korner group. We only have one space left. We would need at least 10 children on the waitlist to open a third group. The new Preschool CIT program has excellent enrollment, and staff are working diligently to plan a summer of learning and leadership for them.

| <b>Bears and Kinder Korner Enrollment<br/>As of 2/26</b> |                            |                            |                                   |                                    |
|--|----------------------------|----------------------------|-----------------------------------|------------------------------------|
| <b>Teddies<br/>(15 max)</b>                              | <b>Pandas<br/>(32 max)</b> | <b>Koalas<br/>(40 max)</b> | <b>Kinder Korner<br/>(40 max)</b> | <b>Preschool CITs<br/>(16 max)</b> |
| M/W/F 6 & T/TH 3   | 27                         | 33                         | 39                                | 12                                 |

### **Athletics/Teen Camps: Shannon Stevens**

The 5/6 grade boys finished their season February 29, and the Glencoe Lakers took home first place at the end of season tournament. Our Glencoe 2 team competed in a separate bracket and ended up in second place. On Friday, March 6, the 5/6 grade boys and girls team will play against each other at Central to close out their home games for the season.

Shannon has started to book field trips for Action Quest's Calendar. Last year, Action Quest changed to one-week options, and that continues to work best for participants. Overall enrollment and revenue are up for summer 2020 compared to 2019. With the help of the marketing team, we have done additional promotion for Action Quest and Game On! Sports 4 Girls Camp.

| <b>Action Quest Enrollment</b><br>As of 3/2 | <b>8 Week</b> | <b>4 Week</b> | <b>1 Week</b> |
|---|---------------|---------------|---------------|
| 2020  | 14            | 15            | 21            |
| 2019  | 7             | 13            | 26            |

| <b>Action Quest Revenue</b><br>As of 3/2 |             |
|--|-------------|
| <b>2020</b>                              | <b>2019</b> |
| \$73,725                                 | \$49,990    |

### **Arts and Youth: Stephani Briskman**

Participation in our Kids Club program continues to be healthy. The program will continue to offer a spring Undernighter in March as it continues to be well received by both parents and participants. The participants will enjoy a pizza dinner, play games in the classroom, and watch a movie.

| <b>Kids Club Enrollment</b><br>As of 3/1 | <b>AM</b> | <b>PM</b> |
|--|-----------|-----------|
| 5 days                                   | 6         | 33        |
| 4 days                                   | 0         | 7         |
| 3 days                                   | 1         | 9         |
| 2 days                                   | 2         | 6         |
| <b>Total</b>                             | 9         | 55        |

Summer 2020 camp planning and interviewing are underway for Sun Fun and Camp Adventure. We hold our first group interview of the season on Saturday, March 21, invited are seven perspective counselors to participate. Enrollment numbers as of February 26 are listed below. Sun Fun enrollment looks strong and shows an increase in eight-week registrations.

| <b>Sun Fun Enrollment</b><br>As of 2/26        | <b>8 week</b> | <b>4 week</b> | <b>2 week</b> |
|--|---------------|---------------|---------------|
| 2020   | 69            | 21            | 17            |
| 2019   | 57            | 27            | 11            |
| <b>Camp Adventure Enrollment</b><br>As of 2/26 | <b>8 week</b> | <b>4 week</b> | <b>2 week</b> |
| 2020   | 15            | 10            | 5             |
| 2019   | 9             | 16            | 9             |

Registration for our Spring Break Camp is live. Participants will travel to places such as Dave and Busters, Bowlero, Arctic Splash, Libertyville Sports Complex, and AMC Northbrook Court. We expect enrollment to be consistent with last year.



### Special Events & Active Adults: Liz Visteen

Serena Tyler will join the Glencoe Park District as this summer's Recreation Intern. She will start on Monday, May 18, and is very excited to join the team.

The Incredible Bats presentation drew a large crowd on Saturday, February 8. Over 100 attendees came to learn about bats and see Egyptian Fruit and African Straw-Colored Fruit Bats. The presenters also brought a de-skunked skunk and a possum.

| <b>2020 Special Event Attendance</b>                   | <b>2020</b> | <b>2019</b> |
|--|-------------|-------------|
| Sat., February 8 – Incredible Bats                     | ~ 100       | Not offered |
| Sun., February 9 – Daddy Daughter Dance                | 148         | 160         |
| Fri., February 21 – Family Fun at Watts – Cosmic Night | ~ 200       | Not offered |

#### Upcoming special events:

Fri., March 13 – Youth Art Show  
Sun., March 15 – How to Make a Leprechaun Trap  
Wed., March 18 – Urban Coyotes  
Fri., April 3 – Teen Flashlight Egg Hunt  
Sat., April 4 – Spring Egg Hunt

| <b>Winter Program Enrollment<br/>as of 3/2</b> | <b>2020</b> | <b>2019</b> |
|--|-------------|-------------|
| Adult Ceramics                                 | 24          | 22          |
| Youth Ceramics                                 | 62          | 56          |
| Adult Art Programs                             | 39          | 45          |
| Adult Workshops (one-day)                      | 20          | 0           |
| Teen Programs                                  | 0           | 10          |

### Takiff, Fitness, & Watts: Adam Wohl

Facility rentals in 2020 continues to trend consistently below 2019. We continue to streamline our rental process and look for ways to improve our communication and customer service to renters. The most significant difference seen in our rentals is the loss of @properties as a consistent renter. They accounted for over \$10,000 in rentals during the 2018-19 fiscal year.

We hosted several larger parties in February, including a Mitzvah Service and a Boy Scout Blue and Gold event.

| <b>Takiff Center Rental<br/>as of 2/29</b> | <b>2020</b> | <b>2019</b> |
|--|-------------|-------------|
| Facility Rentals                           | \$69,454    | \$80,799    |

- **Glencoe Fitness**

We have gained 86 new fitness center members from December 1 through February 27 with 78 of the new members join under the 2 months for \$2 deal. In addition, 30

of the 49 members up for renewal in February renewed and convert to the monthly membership with auto-renewal.

|   |                |                |
|---|----------------|----------------|
| <b>Glencoe Fitness<br/>Membership<br/>As of 3/1</b> | <b>2019-20</b> | <b>2018-19</b> |
|   | 213            | 137            |

We plan to start charging a \$99 initiation fee after April 1 with a marketing push to get additional new members before that goes into effect.

- **Fitness Classes**

We have two new fitness classes beginning the week of March 16 taught by Karen Champion. All of Karen's classes start out free, then restart after spring break the week of March 30 at the drop in or punch card rates. The classes include:

**Cardio Kickboxing with Karen Champion**

Mondays, Thursdays, 9:30-10:30 AM – Yoga Studio

A fun, high-energy workout focusing on a full range of motion and core strength by utilizing kickboxing techniques. This easy to follow class of choreographed movements of punches, kicks, and knee strikes teaches proper form while burning calories on the beat.

**FitRx with Karen Champion**

Tuesdays – 6-7 AM – Fitness Studio

A total body conditioning workout performed with bodyweight accompanied by light weights. This class incorporates classic exercises for the lower and upper body by compounding the moves to get the most out of the strength of your core and balance. The class is divided into three blocks with planks/core exercises and brief cardio in between. The music and energy from your body movement makes for a fun and seemingly quick workout!

- **Watts Ice Center**

The Watts Ice Center has had a hugely successful season. We had a super successful Family Night on February 21 with a cosmic theme attended by approximately 200 people. Playground Games created special lighting on the main rink for participants who also watched the movie Trolls on our large movie screen out on the ice, and enjoyed a black light and neon party in the recreation room.

Below are comparisons for Daily Admission, Rentals, and Pass Sales.

| <b>Daily Admission</b> | <b>2019-20<br/>as of 2/29</b> | <b>2018-19<br/>as of 2/28</b> | <b>2017-18<br/>as of 2/28</b> |
|------------------------|-------------------------------|-------------------------------|-------------------------------|
| Open Skate             | \$26,058                      | \$19,538                      | \$15,566                      |
| Open Hockey            | \$18,946                      | \$11,492                      | \$10,738                      |
| Rental Skates          | \$9,412                       | \$7,808                       | \$8,184                       |
| <b>Totals</b>          | <b>\$54,416</b>               | <b>\$38,838</b>               | <b>\$34,488</b>               |

|                            |                |                |                |
|----------------------------|----------------|----------------|----------------|
| <b>Watts Center Rental</b> | <b>2019-20</b> | <b>2018-19</b> | <b>2017-18</b> |
|----------------------------|----------------|----------------|----------------|

|                      | as of 2/29       | as of 2/28      | as of 2/28      |
|----------------------|------------------|-----------------|-----------------|
| Room Rentals         | \$6,378          | \$5,474         | \$6,817         |
| Party Ice Rentals    | \$24,154         | \$14,969        | \$8,566         |
| Misc. Hockey Rentals | \$50,073         | \$38,431        | \$38,077        |
| Winnetka Hockey      | \$25,344         | \$35,731        | \$32,386        |
| <b>Totals</b>        | <b>\$105,949</b> | <b>\$94,605</b> | <b>\$85,846</b> |

| <b>Watts Pass Sales</b> | <b>2019-20<br/>as of 2/29</b> | <b>2018-19<br/>as of 2/28</b> | <b>2017-18<br/>as of 2/28</b> |
|-------------------------|-------------------------------|-------------------------------|-------------------------------|
| Individual Pass         | \$547                         | \$512                         | \$549                         |
| Family Pass             | \$10,625                      | \$9,776                       | \$9,686                       |
| Combo Pass              | \$3,916                       | \$3,112                       | \$2,839                       |
| Hockey 10 punch         | \$2,520                       | \$1,794                       | \$3,417                       |
| <b>Totals</b>           | <b>\$17,608</b>               | <b>\$15,194</b>               | <b>\$16,491</b>               |

Submitted by:  
Bobby Collins, CPRP  
Director of Recreation and Facilities

**Glencoe Park District  
Parks & Facilities Maintenance Report  
March 2020**

**Administrative**

I have continued to work with Altamanu relating to the Takiff playground, Schuman Overlook repairs, and Connect Glencoe projects, as well as, planning for the 2020 capital expenditures.

In collaboration with my team, we developed the spring 2020 athletic field maintenance plan. I am currently working on developing a bid for color coating of the West Park Tennis Courts and Takiff parking lot sealcoating. Additionally, work continues on the Halfway House with completion targeted in early May.

**Grounds/Horticulture**

The horticulture crew has continued to perform dormant pruning from the ground throughout the District. Grasses in front of Takiff have received seasonal pruning. Seasonal greenhouse operations kicked off for spring 2020.

**Parks Maintenance & Construction**

Spring park preparations have benefitted from the weather, staff started seasonal cleanup at the beach, playgrounds, and athletic fields, as well as, the process of preparing the tennis courts for seasonal use.

Staff continues to balance seasonal tasks with routine maintenance such as; trash removal, park grooming, and playground inspections.

**Facilities**

With the closure of the Watts' ice arena, facility staff has turned their attention toward seasonal beach preparations. Staff began the process of opening the boat house including assembling the plumbing fixtures, turning on the water, and activating the heating system.

In addition, beach cashier carts are fixed, and repairs continue on the rotted benches in the Safran House locker rooms.

A seasonal task, staff is evaluating the stairs for minor repairs and tuck-pointing.

As a special precaution due to COVID-19, facilities staff is focusing on routine surface sanitization at the Takiff and Watts Centers. The District stockpiled an ample supply of hand soap, hand sanitizer, sanitizing wipes, and disinfectant. Surfaces such as door handles, drinking fountains, counters, faucets, and program room carpets are receiving extra attention.

**Athletic**

Athletic field inspections are complete. We are identifying athletic turf areas to be targeted for repair prior to the next outdoor sports season. We are close to reaching the point in the season when athletic field use begins to increase. When weather improves, staff will start the process of fertilizing and aerating fields.

Affiliate organizations targeted early April to attempt to begin outdoor programming, weather permitting.

**Equipment**

Staff completed servicing our small engine equipment in preparation for the spring season.

**Personnel**

Supervisory staff are working to fill seasonal positions in the Parks and Facilities Departments.

**Shared Services**

The Village of Glencoe continues to support the Park District by performing regular maintenance on fleet vehicles.

Submitted by:

Chris Leiner, CPRP

Director of Parks & Maintenance

**Glencoe Park District  
Marketing/Communications Report  
March 2020**

**Social Media/Email**

We ended the month of February with 25,118 Facebook impressions (in 2019, we ended the month with 34,613 impressions). We now have 1,821 followers on Facebook, 985 followers on Twitter and 1,457 followers on Instagram. Glencoe Beach has 2,206 followers and Watts Ice Center has 265 followers on Facebook.

We sent out several targeted email blasts, primarily focused on special events and fitness programs.

| Date Sent | Campaign Name                      | Total Sent | Open Rate | Click Through Rate | Link  |
|-----------|------------------------------------|------------|-----------|--------------------|---|
| 2/29/2020 | Watts Open Extra Week              | 1177       | 34%       | 5%                 | <a href="https://conta.cc/2wKl1cd">https://conta.cc/2wKl1cd</a> |
| 2/28/2020 | Last Day to Save on Summer Camp    | 4319       | 21%       | 7%                 | <a href="https://conta.cc/2uCZ7qr">https://conta.cc/2uCZ7qr</a> |
| 2/27/2000 | Coronavirus & Flu Safety           | 1212       | 59%       | 8%                 | <a href="https://conta.cc/398X4tt">https://conta.cc/398X4tt</a> |
| 2/25/2020 | Trainer Day at Glencoe Fitness     | 157        | 43%       | 5%                 | <a href="https://conta.cc/2T8YzCc">https://conta.cc/2T8YzCc</a> |
| 2/21/2020 | Magic Class                        | 622        | 29%       | 5%                 | <a href="https://conta.cc/3ckS9az">https://conta.cc/3ckS9az</a> |
| 2/18/2020 | Camp Early Bird Discount Ends Soon | 5708       | 23%       | 10%                | <a href="https://conta.cc/3abYyTI">https://conta.cc/3abYyTI</a> |
| 2/17/2020 | Cosmic Skate Night                 | 834        | 51%       | 4%                 | <a href="https://conta.cc/2vh1z6B">https://conta.cc/2vh1z6B</a> |
| 2/13/2020 | All New Action Quest               | 51         | 66%       | 18%                | <a href="https://conta.cc/2TCa0BB">https://conta.cc/2TCa0BB</a> |
| 2/5/2020  | Daddy Daughter Dance               | 174        | 30%       | 8%                 | <a href="https://conta.cc/3ceM4wl">https://conta.cc/3ceM4wl</a> |

**Special Events**

I worked closely with our Recreation Team to market Incredible Bats, Teen Ice Night, Daddy-Daughter Dance, Camp Early Bird Discount, and Trainer Day at Glencoe Fitness. For each event, I created flyers, website graphics, posters, event signage as well as email blasts, social media posts, media pitches.

**Weather Communication**

I worked closely with the team to communicate the extension of the Watts' season. This included an email blast, website updates, and social media posts.

**Spring/Summer Guide**

This month, I focused primarily on creating the spring/summer guide. I worked closely with the Recreation Team to design, edit, and prepare the guide for print. The publication arrived in Glencoe mailboxes the last week of February.

**Camp Communication**

I'm working closely with the Recreation and Customer Service Teams to create a streamlined, consistent approach to camp communication this summer. This includes

revising the handbook, re-designing the camp calendar, and creating a new weekly camp newsletter for each camp.

Submitted by:

Erin Classen

Superintendent of Marketing and Communications

# SAFETY AND WELLNESS COMMITTEE

## Agenda and Minutes

Wednesday, February 19, 2020 / 11:00 am  
(Please Note: Items in **red** print require action)

1. Call to order at 11:05 am

Roll Call: Present: Chris Leiner, Bobby Collins, Carol Mensinger, Liz Stowick, Liz Visteen, Adam Wohl, Jessica Stockl and Lauren Kinsey Absent: Lisa Sheppard and Matt Walker

2. Review of the Minutes: The Safety and Wellness Committee Meeting Minutes from January 22, 2020 were reviewed and accepted.
3. Accident/Incident Review: Carol reported on the accident/incident reports for February. There were six (6) participant incidents, and one (1) property claim for the pier damage.
4. Facility and Park Inspection Review: Completed monthly inspections throughout the parks. Ongoing vigilance required to maintain locker safety. Routine inspections taking place at the beach due to recent storm conditions.
5. Open Claims: Only open property claim is the pier property loss claim due to weather damage. Six (6) remaining open worker comp claims.
6. Carry Over Items:
- On March 5, 2020, the Sub Committee (**Chris Leiner, Bobby Collins, Adam Wohl and Jessica Stockl**) will meet with Public Safety to review lockdown procedures, as well as alternate locations if Am Shalom is not available. They will also discuss time limits for fire drills during cold weather, and how to proceed in a fire that last longer than 15 minutes during extreme winter temperatures.
  - Jessica** trained GJK to use the classroom door security devices, and will train the rest of the EC wing February 20, 2020. **Jessica** will also send Bobby and Adam the training link. **Adam** will forward it to his contractors and to Stephani so she can send the training information to her contractors that use the multipurpose wing.
  - Friday, February 21, 2020 the security employment pins will be added to Children's Circle and GJK doors.
  - Chris met with PDRMA and completed Pilot program B and has now moved onto Pilot program C.
  - Liz Visteen** continues to train staff in CPR/First Aid.
7. Certificate of Insurance Information: Please continue to submit any needed Certificate of Insurance information, as requested. Jenny updates Certificate of Insurance a week before each meeting.
8. New Items:
- Jessica made a request on behalf of her teachers that staff not take back the blankets handed out during fire drills until the drill is over and kids are back in their classroom. **Jessica** and Amanda will collect all blankets and return them to the Front Desk staff. **Lauren** will pass this information on to Jenny, Jill and Amy since they hand out blankets during cold weather.
9. Wellness Initiatives:
- PATH Biometric Screening scheduled for March 11, 2020 is full. There are still avenues available for screening such as other park districts, minute clinics, and doctor visits.
  - There's one week left to participate and log information for the Chill Out challenge.
  - Glencoe was awarded \$200 for having the most improved PATH participation. One idea on how to spend the \$200 is to provide a lunch after the Biometric Screening on March 11 for anyone who participated in PATH this year or last year. Another option includes using the money towards better snacks after the PATH screening.

Adjourn: 11:32 am

**The next Safety and Wellness Committee Meeting has been scheduled for Wednesday, March 18 at 11:00 a.m.**



# VIII. Executive Director's Report

Glencoe Park District  
March 2020 Board Meeting

**Glencoe Park District  
Executive Director's Report  
March 2020**

**NSSRA Shining Stars Awards and Recognition Banquet**

The annual NSSRA Shining Stars Awards and Recognition Banquet will be held on May 10, 2019 at 6:00pm at the Hilton Chicago-Northbrook. This is an excellent way to learn more about the wonderful programs, staff, and participants involved in NSSRA. Please let me know as soon as possible if you would be able to attend this banquet.

**Issuance of 2020 Limited Tax Bonds**

Staff met with Eric Anderson for the latest update on details for issuance of 2020 Limited Tax Bonds. Rates continue to drop to all-time lows, and Eric is continuing to monitor rates. Our rating review with Moody's is scheduled for Wednesday, March 25, and staff is currently working on the presentation/question responses. Eric is attending the March 17 meeting to give a further update to the Board. We have added to the agenda an action item to add a Special Board meeting on April 7 before the committee meeting, should the Board choose to adopt a Bond Ordinance to take advantage of low interest rates.

**PARC Grant**

Our PARC grant was submitted and appears to have made it through the first round of review. Staff were sent a few questions to answer. We did so in a timely manner.

**COVID-19**

The World Health Organization's growing concern over the spread of the Coronavirus (COVID-19) has raised concerns regarding its potential spread in the United States. The Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health (IDPH), however, have both stated there is no need to cancel school or social events at this time. The CDC also notes the immediate health risk for the general U.S. population is low.

As more data about the transmission of COVID-19 becomes available, the CDC continues to modify its recommendations. For the most up-to-date information and recommendations, visit these sites:

CDC <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

IDPH <http://www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus>

In addition, the Park District, Village, School District 35 and Library are in constant communication and coordination should there be an outbreak in our community that would require closure of facilities.

For now, CDC recommends following measures similar to those used to prevent the spread of influenza and other respiratory illnesses.

- Stay home when you are sick
- Cough or sneeze into your elbow or tissue

- Wash your hands regularly with soap and water (for at least 20 seconds)
- Clean surfaces regularly

We will continue to remind our younger participants that if they are too sick to attend school they are too sick to attend park district programs.

In the event that the outbreak does require that we close facilities and cancel programs that Board of Park Commissioners and Executive Director discussed and agreed that we will pay for full and part-time staff scheduled wages if our facilities must close due to a COVID-19 outbreak in Glencoe. Attached to the report is the Park District's Pandemic Response Procedures we will follow.

### **Connect Glencoe Project**

We anticipate the bids for Duke Playground, Interactive Fountain, and train to go out in mid-April.

### **Glencoe Beach**

At the March Committee meeting, Chris, Bobby, and I presented to the Board, information regarding the January 10-12 storm damage in addition to statistics regarding the historic lake levels and predictions for this summer.

After the storm damage was assessed, staff submitted damage reports to PDRMA, IEMA, and FEMA. Please refer to the March Committee meeting for the presentation and additional information.

The pier suffered major damage during the storm. Staff is concerned that the plastic decking material used on the pier cannot hold up to high lake levels and storm surges, and we need to look at other alternatives for the "cap of the pier." Therefore, we have asked Caleb Barth, P.E./Marine Engineer from BAIRD to develop a proposal to take the pier deck repair through the conceptual design phase. The primary objectives of this proposal are to review the damage of the cap of the pier, define the Park District's functional requirements for the repairs, define the permitting requirements, and develop conceptual alternatives with an opinion of probable construction cost.

It is unlikely that we will make any improvement to the pier by the start of the summer season. If lake levels are as high as they predict, we would have constant water on the pier, making it difficult to complete the pier improvements. We are also looking at closing sections of the pier if lake levels are high. Chris is looking at gates that can be installed, if that becomes necessary.

We are fortunate that our pier protected the beach and bluff from the more extensive damage that some of our neighboring communities are facing. However, due to the storm, Glencoe Beach lost a substantial amount of sand, therefore, our beach will have more rocks than normal. In order to add sand, we would need to apply for an emergency permit for sand nourishment and would need to bring the sand in by barge. This is not an inexpensive process and something that cannot occur by the start of the season. Staff is also concerned that if we do add sand, it could easily be washed away in another storm due to high lake levels.

We have been proactive in working toward sustainable sand management program prior to this season. We are one of four communities that are a part of the U.S. Army Corps of Engineers Pilot Program pursuant to Section 1122 of the Water Resources Development Act of 2016 that will take dredged sand from Lake Michigan, test it for suitability, and then place it near and on shore. However, we do not anticipate this sand being placed until 2021. The four communities are working with IDNR and applying for a grant with Delta Group to help facilitate the Army Corps of Engineers Grant and Cam Davis from GEI Consultants on a Lake Michigan Coastal Habitat Micro-Restoration grant.

We are anticipating less beach available for recreation use due to the high water levels. This coupled with beach closures or reduction in beach sizes in Chicago, Evanston, and Winnetka may result in more nonresident use on Glencoe Beach. Staff would like to brainstorm with the Board for a proactive solution should we find that our beach reaches capacity. I will facilitate that discussion with the Board.

In February, Chris Leiner and Bobby Collins attended a Northshore Department Head round table to discuss beach operations and challenges due to high water levels and erosion. We are also working with the Winnetka Park District to enhance our exchange of services agreement to include offering our sailing classes to Winnetka residents this summer.

Winnetka Park District currently allows Glencoe residents access to the platform tennis facility at resident rates and also allows Glencoe Beach pass holder access to their beaches on the Fourth of July, when Glencoe Beach is closed. Winnetka has experienced significant beach erosion and plans to cancel its sailing programs. Sailing and Aquatics Camps are not included in this agreement, as they are full. Winnetka residents will still have to wait until non-resident registration to sign up for sailing classes.

### **Summer Camp**

The camp early bird discount ended February 29. As of March 1, total camp revenue was \$778,000, up by \$107,000 compared to 2019. The team is working to finalize the new camp communication plan, refining camp training agendas and schedules, while also continuing the summer hiring process.

### **Spring/Summer Brochure**

I would like to compliment staff for producing another outstanding brochure for spring and summer. The community received the brochure in early March. In this brochure, we highlight our outstanding day camps, our beautiful beach, and athletic programs. The popular pull out section highlighting summer special events is also included.

### **Watts Ice Center**

The facility officially closed for the season on Saturday, March 7. This was seven days later due to colder weather. Both the facility and parks staff provided excellent service to the participants who enjoyed Watts this season. A final report will be presented to the Board at the April meeting.

## **Performance Evaluations**

Department heads conducted performance evaluations for all full-time staff and permanent part-time staff. Merit-based salary adjustments have been given in accordance with the approved budget.

## **Staff Training**

All department heads and managers will be attending a Workplace Impairment Detection training in conjunction with the collective staff members of the Village of Glencoe, District 35, and Library.

## **IAPD**

The Glencoe Park District will be participating in Parks Day at the Capital on April 28. We will be participating in the unique opportunity to showcase our agency to legislators, legislative staff, government employees, and State Capitol visitors. This demonstrates how park districts, forest preserves, conservation, recreation, and special recreation agencies positively impact Illinois' economy and quality of life. On April 29, I will be attending the Legislative Conference.

The IAPD Leadership Institute Series is now taking registration. Please let me know if you are interested in attending any sessions in the series. I am registered for webinars including "Messaging and the Media in Crisis" and "High Focus Communication for Face2Face and Email." The series includes:

Seminar 1: Improve Your Likeability - Improve Your Impact  
Thursday, May 14 | 6:00-9:00pm  
Park Ridge Park District, O'Connor Community Building

Webinar 1: Messaging and the Media in Crisis  
Thursday, June 18 | 11:00am-12:00pm

Webinar 2: High Focus Communication for Face2Face and Email  
Thursday, July 23 | 11:00am-12:00pm

Webinar 3: Your Board and Your Strategic Plan  
Thursday, August 13 | 11:00am-12:00pm

Seminar 2: Driving the Future of your Agency: Vision, Leadership and Engagement  
September 17 | 6:00-9:00pm  
Park Ridge Park District, O'Connor Community Building

## **SPIRIT Award Winners**

"SPIRIT Cards" are available for all staff to fill out to recognize an employee living up to the values of the Park District. Received cards are then put into a drawing and every other month a card (every month in the summer) is drawn and the employee can choose a GPD apparel item, snack box, wear jeans for a month, or a closer parking spot. This month's SPIRIT Card drawing winner was Amanda Giacomino, Early Childhood Supervisor.

Big congratulations to Ann Scheuer and Sarah Kirby for creating the winning design for the *Design Our Summer T-shirt Contest!* Ann and Sarah's "Together We Are Gold" T-shirt will be distributed to staff at our May training.

The Customer Service Team completed a survey to staff regarding the staff holiday/ appreciation party. Attached are the results, which will be taken into consideration when planning next year's party.

### **Bi-Annual Review of Executive Session Minutes**

I will be providing the Board with executive session minutes for review at the meeting. Please arrive at least 5 minutes early to review. If there are no changes or discussion needed, we can approve them. If changes or discussion are needed, we would need to enter into executive session to discuss and then go back into open session to approve.

### **Village-Wide Committees**

I know we are still a month out from the election, but it is time to think about the Park District's delegates for the Plan Commission and the Sustainability Task Force. The Board usually takes action on assigning these delegates at the May meeting. Please let President Brooks or I know if you are interested in serving on either committee.

### **Freedom of Information Report**

A request was made on February 18, 2020 for Hacienda payroll, agreement, payments, and bonds regarding the Takiff Early Childhood Play Space Project, which was responded to on February 24, 2020.

A request was made on February 24, 2020 for documents relating to the Sherman Booth donation for Park 7n, which was responded to on February 27, 2020.

Submitted by:  
Lisa Sheppard, CPRP  
Executive Director

## Pandemic Response Procedures

The Glencoe Park District (Park District) performs essential functions and services that may be adversely affected in the event of a natural or man-made disaster. In such events, The Park District will adhere to its formal response procedures to assist in the continuance of their essential functions and services. The Park District recognizes that it may be forced to suspend some operations due to the severity of a disaster. In such cases, the Glencoe Park District Commissioners (Board) and Executive Director (Director) or designee shall make decisions to protect the health and safety of patrons and staff.

The Park Districts Pandemic Response Procedures has three levels: *Precautionary*, *Moderated*, and *Temporary Closure*.

Should the situation or event call for a more nuanced response than is outlined here, the Board and Director may adjust the Park District's response to meet emergent needs.

### *Level I: Precautionary*

1. Cleaning & Supplies
  - a. Purchase additional cleaning and disease prevention supplies as available.
  - b. Provide hand sanitizer at the entrances in public areas, as available.
  - c. Perform additional routine cleaning, as needed, of frequently touched surfaces in the District.
  - d. Provide staff with disinfectant wipes as available for quick and immediate use.
  - e. Staff should contact the Facility Maintenance Supervisor or Director of Parks & Maintenance if an area needs to be thoroughly cleaned.
2. Work Adjustments
  - a. Local, State, and Federal authorities may request that persons on staff returning from an infected area of the world not return to work for a period of time. Staff are required to follow those recommendations. Absences for this purpose will be excused.
  - b. Any staff member presenting symptoms congruent with the outbreak will be asked to return home and/or refrain from coming to work.
  - c. At management team level, determine best ways to deploy available staff to take on work-related responsibilities of sick staff members.
3. Communicate to the Public
  - a. Share official sources for health information with patrons.
  - b. Recommend that patrons and staff with symptoms not enter the building.
  - c. Promote healthy habits such as sneezing into one's elbow and hand washing.
4. Communicate to Staff
  - a. Share the Pandemic Response Procedures.
  - b. Encourage staff members to receive appropriate vaccinations.
  - c. Emphasize that staff members should stay home when sick and follow respiratory etiquette and hand hygiene.
  - d. Communicate any Center for Disease Control (CDC) reporting requirements.
  - e. Advise traveling staff members to check the CDC's Traveler's Health Notices.

<https://wwwnc.cdc.gov/travel/notices>

- f. Promote health habits such as sneezing into one's elbow and hand washing.

### *Level II: Moderated*

In the event that an official source declares a pandemic, the Park District will respond according to the official recommendations of the CDC, Cook County Health Department, or other appropriate public health authorities. The responses to the recommendations may include the following:

1. Service Adjustments
  - a. Alter staff work schedules to reduce the close proximity of people working with one another or authorizing staff to work from home if possible.
  - b. Reduce or suspend services. Public health authorities may advise that park districts minimize or entirely suspend situations where several individuals congregate in relatively confined spaces. In such cases, the Director may suspend some or all:
    - i. Programming
    - ii. Meeting room use
    - iii. Special Events
    - iv. Athletic Competitions
    - v. Public Park/Playground Use
  - c. Review and prepare options for emergency Park District services as necessary.
2. Work Adjustments
  - a. Cancel all Park District related travel to areas under a CDC Traveler's Health Notice Warning Level 3 (Avoid Nonessential Travel) and reconsider park district related travel to Level 2 (Practice Enhanced Precautions) areas.
  - b. Adjust staff work schedules as affected by service adjustments.
3. Communicate to the Public
  - a. Continue messaging as in Level 1 (Practice Usual Precautions). Messages should explicitly state that service reductions are being done to slow down disease transmission.
  - b. Post an alert on the website outlining adjustment to services.
  - c. Create signage with website links to official sources of information about the pandemic inside the Park District.
4. Communicate to Staff
  - a. Director will monitor and coordinate response among authorities and other village organizations as needed.
  - b. Review and adjust staff text and voicemail messaging list to ensure it is current.

### *Level III: Temporary Closure*

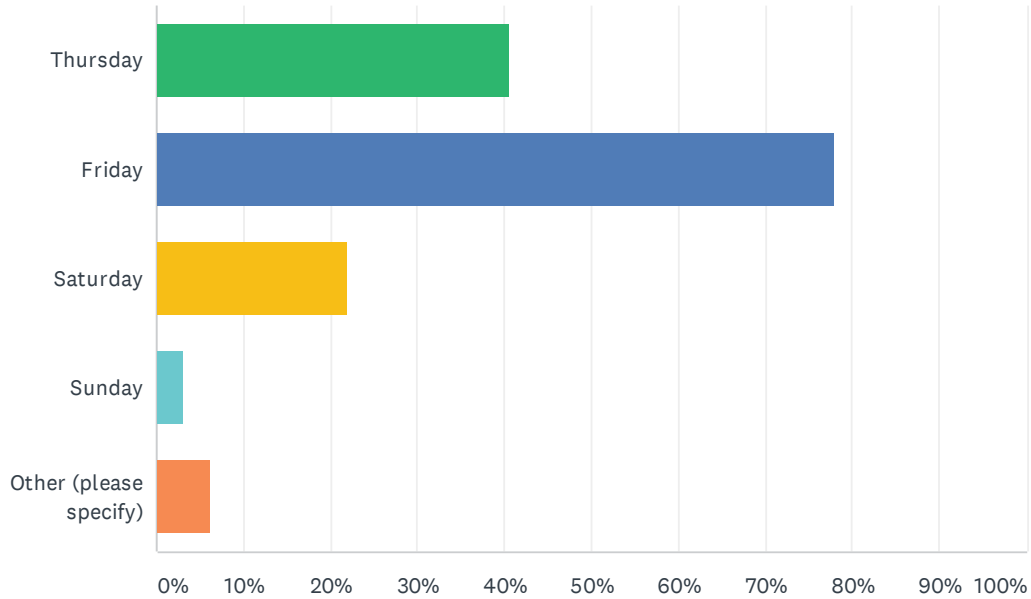
1. Service Adjustments
  - a. Temporary closure. During the course of a pandemic, the Director may temporarily close the park district facilities under one or more of the following conditions:
    - i. Public health authorities advise, request or order such a closure.



- ii. Other village organizations such as the Village of Glencoe, School District 35, and Glencoe Library close.
    - iii. Staffing levels are too low to operate the Park District.
    - iv. Any other conditions that prevent the Park District from operating the facility safely and effectively.
  - b. Hourly team members are not required to remain "on call" during an extended closure.
  - c. Schedule makeup for programs when possible.
  - d. Put a temporary hold on all Fitness memberships and punch cards and extend expiration date.
  - e. Post closed sign on all facility entrances.
  - f. Inform vendors and delivery services, including Postal Services, that the Park District is closed and not accepting deliveries.
- 2. Work Adjustments
  - a. Staff and volunteers are to refrain from reporting to work in-person.
  - b. Regularly scheduled staff shall be paid for work hours scheduled during the temporary closure.
  - c. Management team and Facility Managers, as needed, will continue to work remotely to monitor building and systems conditions, and to communicate with the public.
  - d. Director and Department Heads will continue to work remotely to coordinate response among staff and with Board.
  - e. Director of Finance will coordinate with Director for need to process payroll at the Takiff Center, and A/P Checks if absolutely necessary.
- 3. Communicate to the Public
  - a. Post an alert message on the website indicating the Park District is closed.
  - b. Post list of official sources of information about the pandemic to the Park District website homepage.
  - c. Send emergency e-newsletter to subscribers indicating the Park District is closed.
  - d. Post sign at facility entrance indicating the Park District is closed.
  - e. Post on Park District's social media accounts information pertaining to the Park District's temporary closure.
  - f. Post on the Emergency Closing Center website indicating the Park District is closed.
  - g. Continue to share official sources of health information and park district service updates to patrons via digital communications and social media accounts.
- 4. Communicate to Staff
  - a. Director will continue to monitor and coordinate response among authorities and other village organizations as needed.
  - b. Director will communicate all updates to staff members and the Board.

# Q1 What day of the week would you like next year's Holiday Party to take place on? Check all that apply.

Answered: 32 Skipped: 0

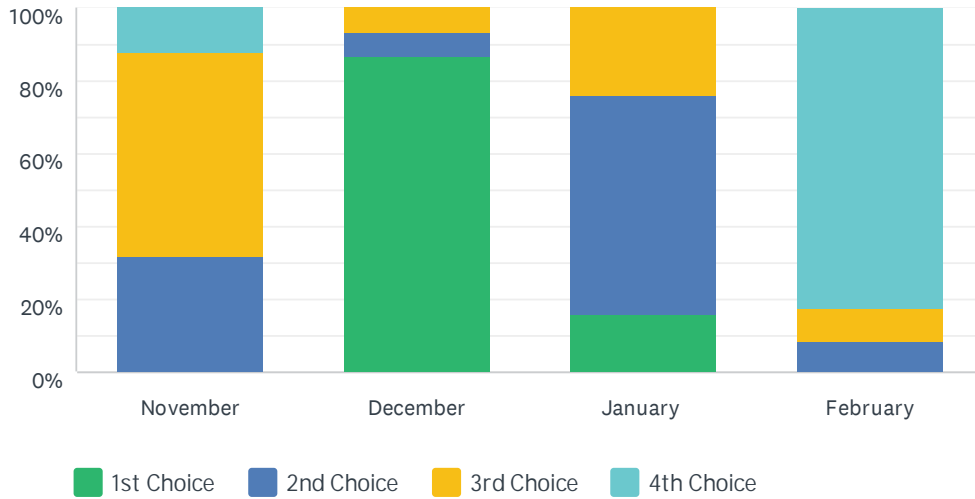


| ANSWER CHOICES         | RESPONSES |
|------------------------|-----------|
| Thursday               | 40.63% 13 |
| Friday                 | 78.13% 25 |
| Saturday               | 21.88% 7  |
| Sunday                 | 3.13% 1   |
| Other (please specify) | 6.25% 2   |
| Total Respondents: 32  |           |

| # | OTHER (PLEASE SPECIFY)  | DATE               |
|---|---|--------------------|
| 1 | Friday at 2pm   | 1/22/2020 12:34 PM |
| 2 | If a weekday opens up more funds to spend elsewhere I'm good with that. | 1/22/2020 12:04 PM |

Q2 What month would you like the Holiday Party to take place? Please rank your choices in order (1st choice, 2nd choice, 3rd choice, 4th choice).

Answered: 31 Skipped: 1

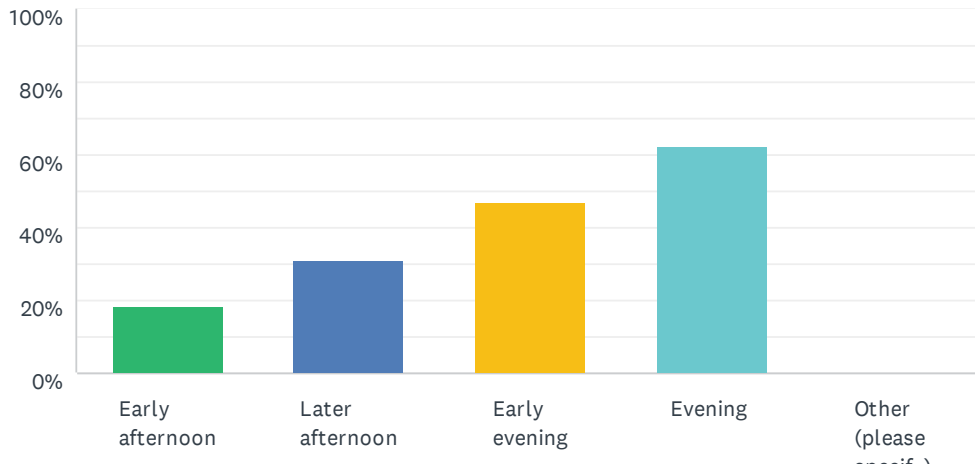


|          | 1ST CHOICE   | 2ND CHOICE   | 3RD CHOICE   | 4TH CHOICE   | TOTAL | WEIGHTED AVERAGE |
|----------|--------------|--------------|--------------|--------------|-------|------------------|
| November | 0.00%<br>0   | 32.00%<br>8  | 56.00%<br>14 | 12.00%<br>3  | 25    | 2.20             |
| December | 87.10%<br>27 | 6.45%<br>2   | 6.45%<br>2   | 0.00%<br>0   | 31    | 3.81             |
| January  | 16.00%<br>4  | 60.00%<br>15 | 24.00%<br>6  | 0.00%<br>0   | 25    | 2.92             |
| February | 0.00%<br>0   | 8.70%<br>2   | 8.70%<br>2   | 82.61%<br>19 | 23    | 1.26             |

| # | OTHER (PLEASE SPECIFY)                          | DATE               |
|---|---|--------------------|
| 1 | Doesn't matter                                  | 1/22/2020 1:58 PM  |
| 2 | Summer: outside at the beach or park with games | 1/22/2020 12:01 PM |

### Q3 What time of day would you prefer next year's party to take place at? Check all that apply.

Answered: 32 Skipped: 0

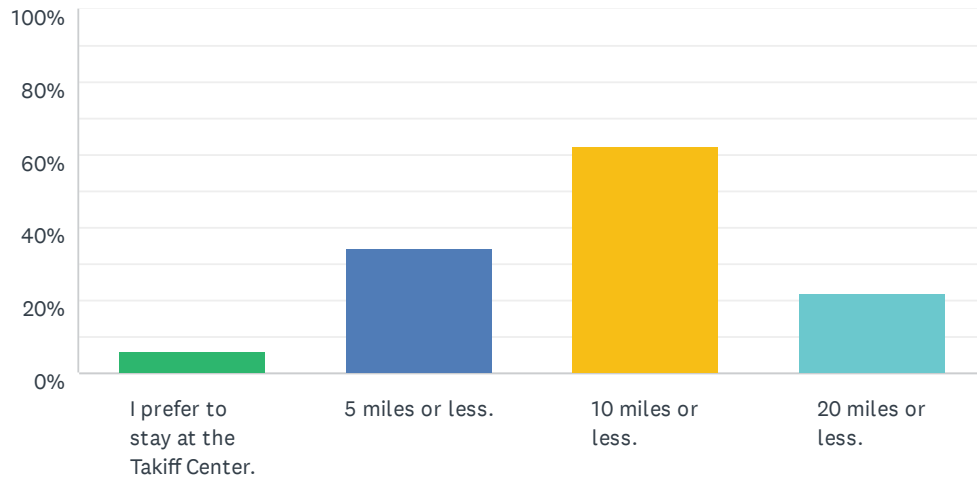


| ANSWER CHOICES         | RESPONSES |    |
|------------------------|-----------|----|
| Early afternoon        | 18.75%    | 6  |
| Later afternoon        | 31.25%    | 10 |
| Early evening          | 46.88%    | 15 |
| Evening                | 62.50%    | 20 |
| Other (please specify) | 0.00%     | 0  |
| Total Respondents: 32  |           |    |

| # | OTHER (PLEASE SPECIFY)  | DATE |
|---|-------------------------|------|
|   | There are no responses. |      |

### Q4 How far from the Takiff Center are you willing to travel to attend the Holiday Party? Check all that apply.

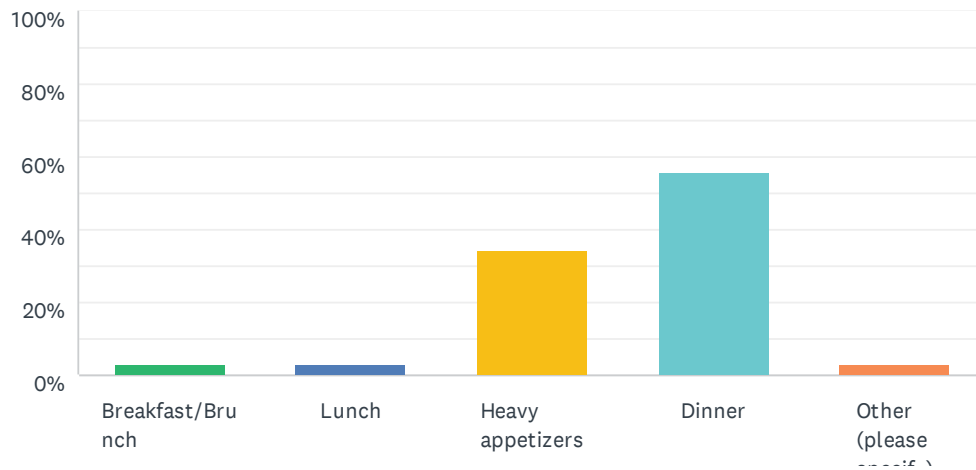
Answered: 32 Skipped: 0



| ANSWER CHOICES                         | RESPONSES |    |
|--|-----------|----|
| I prefer to stay at the Takiff Center. | 6.25%     | 2  |
| 5 miles or less.                       | 34.38%    | 11 |
| 10 miles or less.                      | 62.50%    | 20 |
| 20 miles or less.                      | 21.88%    | 7  |
| Total Respondents: 32                  |           |    |

### Q5 What type of food would you prefer at the next Holiday Party? Select the best answer.

Answered: 32 Skipped: 0

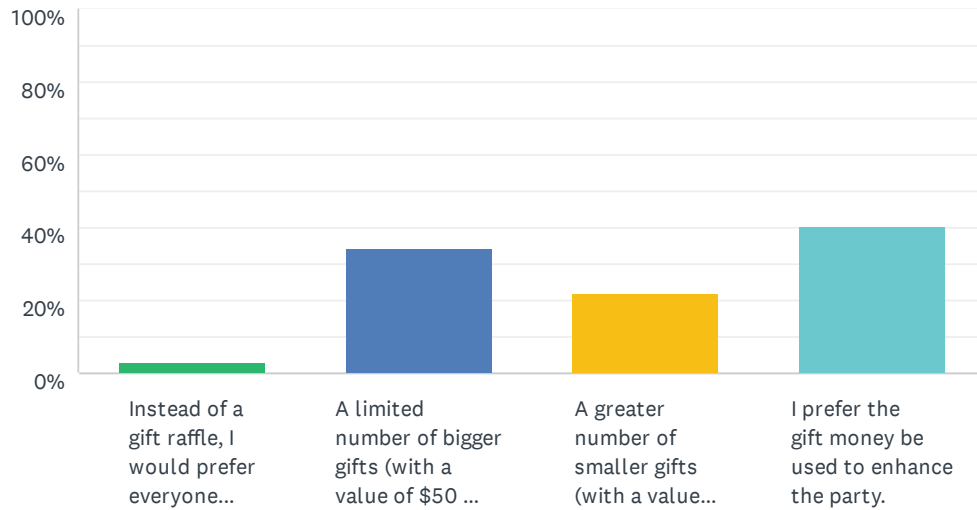


| ANSWER CHOICES         | RESPONSES |           |
|------------------------|-----------|-----------|
| Breakfast/Brunch       | 3.13%     | 1         |
| Lunch                  | 3.13%     | 1         |
| Heavy appetizers       | 34.38%    | 11        |
| Dinner                 | 56.25%    | 18        |
| Other (please specify) | 3.13%     | 1         |
| <b>TOTAL</b>           |           | <b>32</b> |

| # | OTHER (PLEASE SPECIFY)                   | DATE              |
|---|--|-------------------|
| 1 | Depends on time of day. Lunch/heavy apps | 1/22/2020 1:58 PM |

## Q6 In the past, the Holiday Party has featured a gift raffle. What type of gifts would you prefer in the future?

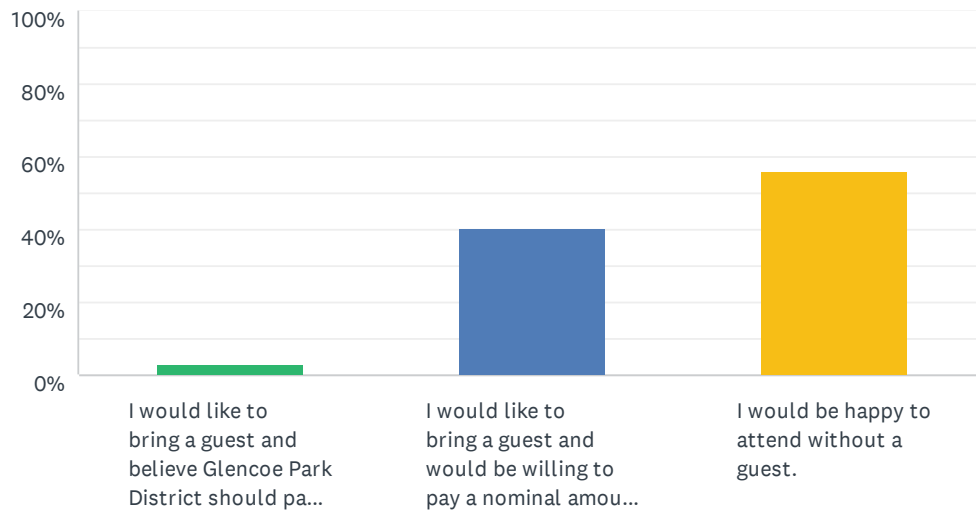
Answered: 32 Skipped: 0



| ANSWER CHOICES  | RESPONSES |           |
|---|-----------|-----------|
| Instead of a gift raffle, I would prefer everyone receives a small party favor.                                   | 3.13%     | 1         |
| A limited number of bigger gifts (with a value of \$50 or more), so only a few people win a gift.                 | 34.38%    | 11        |
| A greater number of smaller gifts (with a value of \$10 or less), so approximately half the attendees win a gift. | 21.88%    | 7         |
| I prefer the gift money be used to enhance the party.   | 40.63%    | 13        |
| <b>TOTAL</b>  |           | <b>32</b> |

## Q7 2019 was a special enhanced party to celebrate winning the National Gold Medal. To keep the same level of the party, would you be willing to pay for your guest to attend?

Answered: 32 Skipped: 0

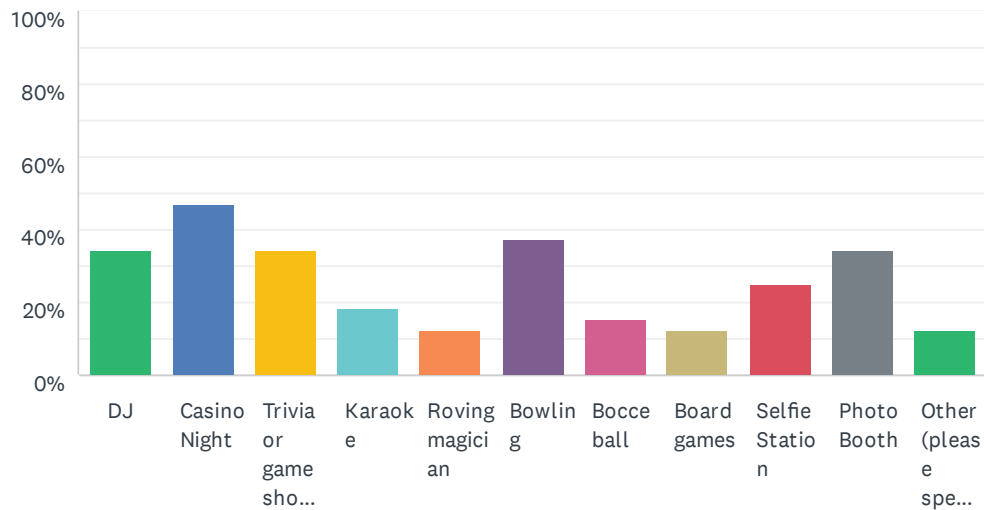


| ANSWER CHOICES   | RESPONSES |           |
|--|-----------|-----------|
| I would like to bring a guest and believe Glencoe Park District should pay for my guest's meal.    | 3.13%     | 1         |
| I would like to bring a guest and would be willing to pay a nominal amount for my guest to attend. | 40.63%    | 13        |
| I would be happy to attend without a guest.  | 56.25%    | 18        |
| <b>TOTAL</b>   |           | <b>32</b> |



## Q8 What types of activities/entertainment would you like to see at the Holiday Party? Check all that apply.

Answered: 32 Skipped: 0



| ANSWER CHOICES            | RESPONSES |
|---------------------------|-----------|
| DJ                        | 34.38% 11 |
| Casino Night              | 46.88% 15 |
| Trivia or game show games | 34.38% 11 |
| Karaoke                   | 18.75% 6  |
| Roving magician           | 12.50% 4  |
| Bowling                   | 37.50% 12 |
| Bocce ball                | 15.63% 5  |
| Board games               | 12.50% 4  |
| Selfie Station            | 25.00% 8  |
| Photo Booth               | 34.38% 11 |
| Other (please specify)    | 12.50% 4  |
| Total Respondents: 32     |           |

| # | OTHER (PLEASE SPECIFY)                          | DATE               |
|---|---|--------------------|
| 1 | Dance floor !                                   | 1/24/2020 11:26 AM |
| 2 | None of those                                   | 1/22/2020 1:58 PM  |
| 3 | make it fun                                     | 1/22/2020 1:48 PM  |
| 4 | Just like to socialize; no need for activities. | 1/22/2020 11:56 AM |

## Q9 Please share your ideas for a party theme.

Answered: 13 Skipped: 19

| #  | RESPONSES  | DATE               |
|----|--|--------------------|
| 1  | What about a Halloween-themed holiday party? Like a Night Before Christmas-type shindig? | 1/24/2020 11:26 AM |
| 2  | Show the Holiday Joy   | 1/22/2020 6:39 PM  |
| 3  | Under the stars ☐  | 1/22/2020 4:02 PM  |
| 4  | Snowflakes   | 1/22/2020 2:07 PM  |
| 5  | Theme is not necessary.  | 1/22/2020 1:58 PM  |
| 6  | doesn't need to be a theme, just keep it winter classy theme.                            | 1/22/2020 1:48 PM  |
| 7  | I like the casino theme party. And I liked having to dress in a theme of colors.         | 1/22/2020 12:49 PM |
| 8  | no ideas   | 1/22/2020 12:28 PM |
| 9  | harry potter   | 1/22/2020 12:16 PM |
| 10 | I love the idea of a holiday/ New Year combo   | 1/22/2020 12:04 PM |
| 11 | Picnic, Beach Party, Adventure   | 1/22/2020 12:01 PM |
| 12 | 80's or 90's theme!  | 1/22/2020 11:02 AM |
| 13 | I love the Idea of a casino night!   | 1/14/2020 7:11 AM  |

## Q10 In 2019, party attendees were asked to wear black/gold. What type dress-up theme would you like to see at future parties?

Answered: 21 Skipped: 11

| #  | RESPONSES  | DATE               |
|----|--|--------------------|
| 1  | All black. All white (like P. Diddy, back in the day). Costumes might be fun! Or maybe Dress To Impress. | 1/24/2020 11:26 AM |
| 2  | ugly holiday sweaters or holiday colors  | 1/22/2020 10:02 PM |
| 3  | casual   | 1/22/2020 6:39 PM  |
| 4  | Casual nice  | 1/22/2020 4:02 PM  |
| 5  | casual   | 1/22/2020 2:26 PM  |
| 6  | I loved the black and gold dress up theme!   | 1/22/2020 2:07 PM  |
| 7  | Dress-up theme especially not necessary. Something easy/optional (wearing certain colors)                | 1/22/2020 1:58 PM  |
| 8  | Business casual or party clothes   | 1/22/2020 1:48 PM  |
| 9  | no, I think everyone should wear what they prefer.   | 1/22/2020 1:48 PM  |
| 10 | I prefer just a color theme. I'm not into dressing a certain way.  | 1/22/2020 12:49 PM |
| 11 | It's hard to dress to a theme  | 1/22/2020 12:28 PM |
| 12 | safari   | 1/22/2020 12:16 PM |
| 13 | Always formal  | 1/22/2020 12:04 PM |
| 14 | none   | 1/22/2020 12:02 PM |
| 15 | Casual   | 1/22/2020 12:01 PM |
| 16 | Black tie  | 1/22/2020 12:01 PM |
| 17 | Ugly Sweater or Casual attire  | 1/22/2020 11:56 AM |
| 18 | Ugly Sweater, or another color-coordinated theme.  | 1/22/2020 11:02 AM |
| 19 | White Party  | 1/22/2020 10:46 AM |
| 20 | No theme   | 1/22/2020 10:43 AM |
| 21 | Everyone dressing up from the decade you were born.  | 1/14/2020 7:11 AM  |

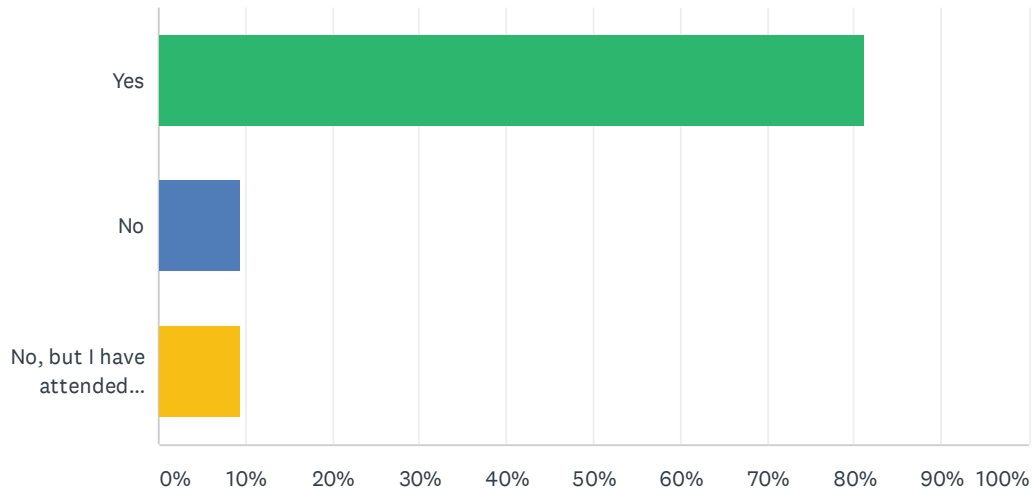
## Q11 Do you have any other party suggestions the Customer Service team should consider?

Answered: 16 Skipped: 16

| #  | RESPONSES   | DATE               |
|----|---|--------------------|
| 1  | not at this time  | 1/22/2020 10:02 PM |
| 2  | no  | 1/22/2020 6:39 PM  |
| 3  | Introducing each class and all the administration people  | 1/22/2020 4:02 PM  |
| 4  | Have a take home gift to all that attend instead of raffle.   | 1/22/2020 2:26 PM  |
| 5  | Doing away with 1 "holiday" party for "all" staff in December and have departmental parties if interested. Offer more casual get-togethers throughout the year, like potlucks, BBQs, or breakfasts for staff who have very different hours or only work seasonally. Plan far enough in advance to notify staff/participants/add it to school calendar like an "in-service" day. | 1/22/2020 1:58 PM  |
| 6  | It is nice to be able to bring your significant other but I would not want to pay extra. I wish there was a way for the Park District to make that possible.  | 1/22/2020 1:48 PM  |
| 7  | Make it more lively, its the only chance where you can go around and chat with employees who we may not see often or ever. People go for the social aspect, not a sit down dinner type of a night.  | 1/22/2020 1:48 PM  |
| 8  | It's hard to please everyone. But let's make it a party to celebrate how great GPD is! No gifts needed. Maybe just a going away souvenir?   | 1/22/2020 12:49 PM |
| 9  | no  | 1/22/2020 12:16 PM |
| 10 | If a DJ is an option chosen, Providing a set list is a good idea to ensure people hear music they actually will dance to. I find budget DJ's are often a waste of money because people never feel inspired to dance.  | 1/22/2020 12:04 PM |
| 11 | 7. I would also be ok not bringing a guest. (Couldn't select more than one option) 2019 party was wonderful - thank you CS Team!!!  | 1/22/2020 12:01 PM |
| 12 | Open bar  | 1/22/2020 12:01 PM |
| 13 | No, not really. Open to something different.  | 1/22/2020 11:56 AM |
| 14 | I think the team did a fantastic job, I was blown away at the 2019 holiday party!   | 1/22/2020 11:02 AM |
| 15 | Please make sure the dinner is something that everyone can enjoy. Keep in mind vegetarians, dairy free, gluten free, etc.   | 1/22/2020 10:55 AM |
| 16 | Make sure that everyone feels included in some way!   | 1/14/2020 7:11 AM  |

## Q12 Did you attend the 2019 Glencoe Park District Holiday party?

Answered: 32 Skipped: 0



| ANSWER CHOICES  | RESPONSES |           |
|---|-----------|-----------|
| Yes   | 81.25%    | 26        |
| No  | 9.38%     | 3         |
| No, but I have attended previous Glencoe Park District holiday parties. | 9.38%     | 3         |
| <b>TOTAL</b>  |           | <b>32</b> |

**IX. Action Item A**  
**Approval of Fiscal Year 2020/21 Budget –**  
**Approval Draft**

Commissioners received a hard copy  
of the budget on Tuesday, March 10.

Glencoe Park District  
March 2020 Board Meeting

Glencoe Park District  
 Summary of Proposed FY20/21 Items since First Draft Discussion  
 February 29, 2020

| <u>Account Number</u> |                                    | <u>First<br/>Draft</u> | <u>Approval<br/>Draft</u> | <u>Difference</u> | <u>Explanation</u>   |
|-----------------------|------------------------------------|------------------------|---------------------------|-------------------|--|
| <u>Revenues:</u>      |                                    |                        |                           |                   |  |
| 25-25-703-4200        | Revenues-AYSO                      | 9,200                  | 14,200                    | 5,000             | AYSO has agreed to reimburse District for full striper cost.                 |
| 25-25-000-4211        | Employee Program Discounts         | (85,000)               | (97,000)                  | (12,000)          | Moved ALL daycare employee discounts to be in one GL account.                |
| 25-26-000-4211        | Employee Program Discounts         | (12,000)               | 0                         | 12,000            | Moved ALL daycare employee discounts to be in one GL account.                |
| 69-00-000-4710        | Grants                             | 867,000                | 1,267,000                 | 400,000           | Received OSLAD Grant.  |
| 69-00-000-4960        | Bond Proceeds-2020 Bond Issue      | 4,125,000              | 0                         | (4,125,000)       | Eliminated account set up in First Budget Draft.                             |
| 69-20-000-4960        | Bond Proceeds-2020 Bond Issue      | 0                      | 4,500,000                 | 4,500,000         | Created new account to track bond transactions separately in Fund 69.        |
| 69-20-000-4100        | Interest Income-2020 Bond Issue    | 0                      | 35,000                    | 35,000            | Created new account to track interest earned on bonds separately in Fund 69. |
| <u>Expenses:</u>      |                                    |                        |                           |                   |  |
| 10-11-000-5404        | Computer Software Programs         | 3,010                  | 3,050                     | 40                | Added annual fee for DMS Proj Mgmt, reduced GFI cost.                        |
| 10-12-000-5115        | PT Wages-Seasonal Maintenance      | 36,096                 | 22,620                    | (13,476)          | Removed addl PT staff due to increased landscaping budget.                   |
| 10-12-000-5355        | Maintenance Service Agreements     | 4,602                  | 1,654                     | (2,948)           | Removed Parks Garage from new HVAC Maint Service.                            |
| 10-12-000-5582        | Equipment-Maintenance              | 12,000                 | 7,500                     | (4,500)           | Moved field striper equipment to the AYSO budget.                            |
| 10-13-000-5584        | Capital - Recreation               | 1,500                  | 3,000                     | 1,500             | Added new skate sharpening machine.  |
| 25-00-000-5120        | PT Wages-Parking Attendant         | 2,499                  | 0                         | (2,499)           | No longer a need for this position.  |
| 25-00-000-5354        | Cleaning Service-Takiff            | 3,500                  | 8,500                     | 5,000             | Increased need due to PT staffing issues.                                    |
| 25-25-703-5400        | Supplies-AYSO                      | 5,700                  | 10,700                    | 5,000             | AYSO has agreed to reimburse District for full striper cost.                 |
| 25-27-000-5584        | Capital - Recreation               | 500                    | 1,500                     | 1,000             | Added a new rowing machine.  |
| 65-00-000-5321        | Consulting Services                | 0                      | 20,000                    | 20,000            | Increased for Community Wide Survey.   |
| 65-00-019-5526        | Maint Center Concept Plan          | 0                      | 4,000                     | 4,000             | Carryover from FY19/20.  |
| 65-00-020-5501        | IT Master Plan                     | 25,000                 | 45,000                    | 20,000            | Estimated cost increased when started to further investigate.                |
| 65-00-020-5504        | Replace 2001 Pickup                | 40,000                 | 41,000                    | 1,000             | Slight price increase per Northshore Municipal Co-op.                        |
| 65-00-020-5506        | Replace Tot Gym                    | 31,500                 | 35,000                    | 3,500             | Increased due to actual bid.   |
| 65-00-020-5508        | Replace RTU #1 & #2-Takiff         | 215,000                | 155,000                   | (60,000)          | Decreased due to actual bid.   |
| 65-00-020-5510        | Replace Water Heaters-Takiff (2)   | 20,000                 | 25,000                    | 5,000             | Anticipated price increase.  |
| 65-00-020-5513        | Replace Beach Cart                 | 9,500                  | 11,000                    | 1,500             | Increase in quoted price.  |
| 69-00-000-5553        | Connect Glencoe-Design Fees        | 160,000                | 180,950                   | 20,950            | Carryover based on actual spent in FY19/20.                                  |
| 69-00-000-5555        | Connect Glencoe-Owner Items        | 0                      | 2,500                     | 2,500             | Need to add communication signage.   |
| 69-00-000-5561        | Takiff Playground-Construction     | 6,500                  | 110,250                   | 103,750           | Carryover based on actual spent in FY19/20.                                  |
| 69-00-000-5563        | Schuman Overlook-Design Services   | 6,000                  | 14,565                    | 8,565             | Carryover based on actual spent in FY19/20.                                  |
| 69-00-000-5570        | Duke Play Area-Design Services     | 26,015                 | 52,000                    | 25,985            | Carryover based on actual spent in FY19/20.                                  |
| 69-00-000-5571        | Duke Play Area-Construction        | 875,000                | 910,000                   | 35,000            | Added escalation expectation to pre-bid amount.                              |
| 69-00-000-5572        | Duke Play Area-Owner Items         | 0                      | 20,000                    | 20,000            | Addition for new cart barn to be build by GPD staff.                         |
| 69-00-000-5575        | Emergency Pier/Brdwalk Contingency | 0                      | 325,000                   | 325,000           | With current shore/pier conditions, prudent to add contingency.              |
| 69-20-000-5320        | Bond Issue-Architect/Design Fees   | 0                      | 100,000                   | 100,000           | Created new account to track bond transactions separately in Fund 69.        |
| 69-20-000-5321        | Bond Issue-Consulting Fees         | 0                      | 100,000                   | 100,000           | Created new account to track bond transactions separately in Fund 69.        |

\* In addition, all Salary/Wage accounts, Interest Income, RE Taxes, recreation program changes were finalized.

# **IX. Action Item B**

## **Approval of IDOT Agreement**

Glencoe Park District  
March 2020 Board Meeting



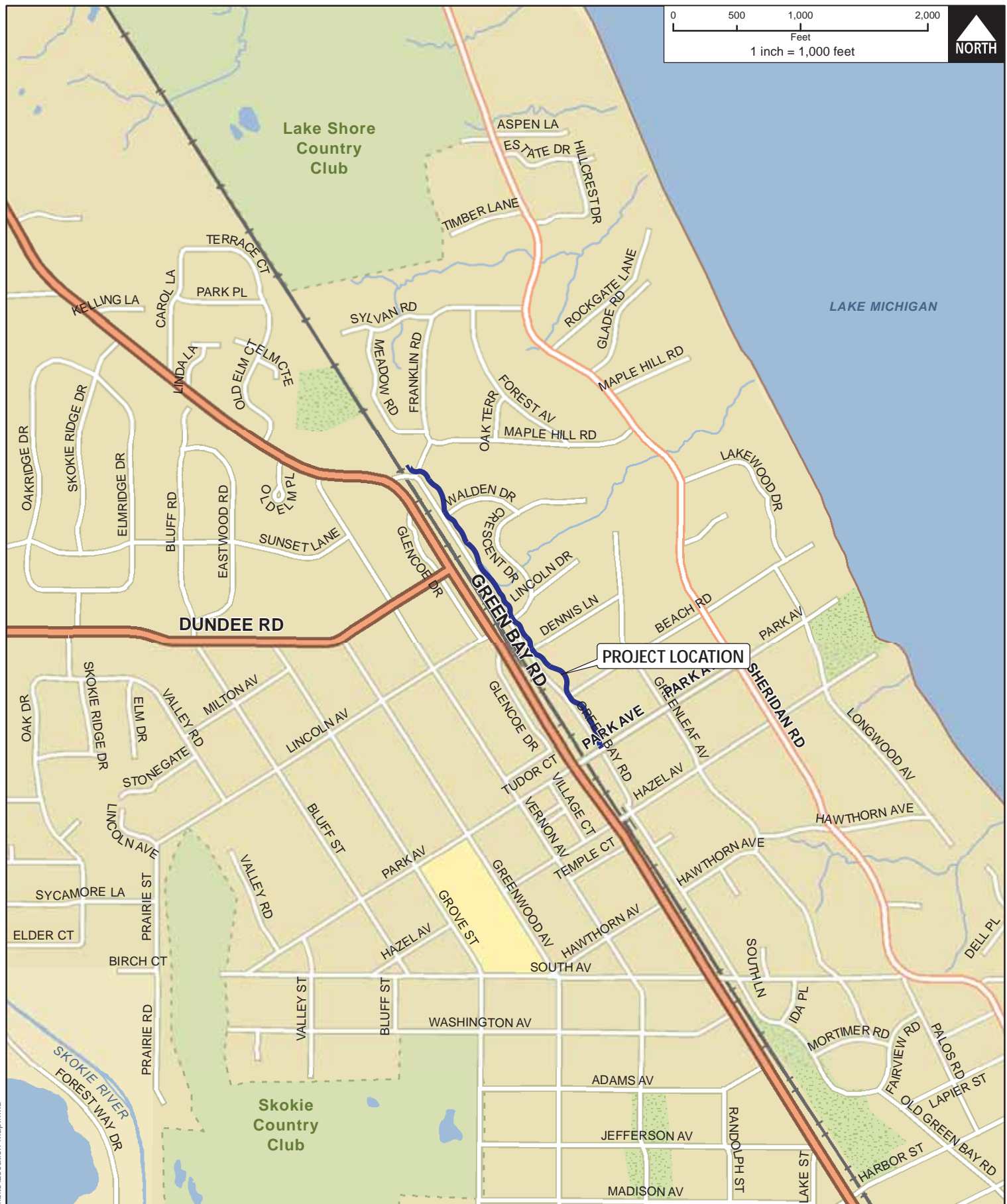
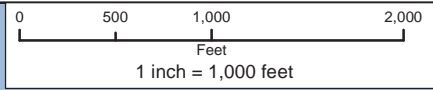
# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance  
SUBJECT: IDOT Local Public Agency Agreement  
DATE: March 9, 2020

---

The attached resolution represents the finalization of the award process for the CMAP TAP-L Grant administered by the Illinois Department of Transportation. By voting to approve this resolution, the Board of Park Commissioners is agreeing that a minimum of \$166,787.50 has been budgeted by the Park District to match the grant amount of \$667,150.

The matching amount is only a portion of what the Park District is likely to spend to execute the construction of the trail and the above amount has been included in the Fund 69 construction budget.



CLIENT:  
**VILLAGE OF GLENCOE PARK  
 DISTRICT (SECT 19-P4032-00-BT)**

TITLE:  
**OLD GREEN BAY ROAD  
 MULITI-USE PATH  
 LOCATION MAP**

PROJ. NO. 190523  
 DATE: 11/08/2019  
 SHEET 1 OF 1  
 DRAWING NO.

**CB** **CHRISTOPHER B. BURKE ENGINEERING, LTD.**  
 9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500

|       |              |            |           |
|-------|--------------|------------|-----------|
| DSGN. |              | SCALE:     | 1:12,000  |
| DWN.  | DRW          | AUTHOR:    | DWALTERS  |
| CHKD. |              | PLOT DATE: | 11/8/2019 |
| FILE: | Location Map |            |           |

**EXH 1**

Path: N:\Glencoe\190523\GIS\Exhibits\Location Map.mxd



**LOCAL PUBLIC AGENCY**

|                       |        |                |
|-----------------------|--------|----------------|
| Local Public Agency   | County | Section Number |
| Glencoe Park District | Cook   | 19-P4032-00-BT |

|           |                            |          |                |
|-----------|----------------------------|----------|----------------|
| Fund Type | ITEP, SRTS, HSIP Number(s) | MPO Name | MPO TIP Number |
| TAP-L     |                            | CMAP     | 02-19-0007     |

Construction on State Letting    Construction Local Letting    Day Labor    Local Administered Engineering    Right-of-Way

| Construction |                | Engineering |                | Right of Way |                |
|--------------|----------------|-------------|----------------|--------------|----------------|
| Job Number   | Project Number | Job Number  | Project Number | Job Number   | Project Number |
| C-91-148-20  | OZDP(344)      |             |                |              |                |

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

**LOCATION**

|                        |                    |            |      |      |
|------------------------|--------------------|------------|------|------|
| Local Street/Road Name | Key Route          | Length     | From | To   |
| Old Green Bay Road     | Old Green Bay Road | 0.52 Miles | 0.04 | 0.56 |

Location Termini

Maple Hill Road to Park Avenue

|                       |                              |              |
|-----------------------|------------------------------|--------------|
| Current Jurisdiction  | Existing Structure Number(s) | Add Location |
| Glencoe Park District | N/A                          | Remove       |

**PROJECT DESCRIPTION**

The work consists of the construction of an aggregate bike path, earth excavation, HMA removal and replacement, brick paver sidewalk, concrete curb and gutter, seeding, sodding, topsoil and landscaping.

**LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS**

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

**METHOD OF FINANCING - (State-Let Contract Work Only)**

Check One

METHOD A - Lump Sum (80% of LPA Obligation \_\_\_\_\_ )

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

METHOD B - \_\_\_\_\_ Monthly Payments of \_\_\_\_\_ due by the \_\_\_\_\_ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

METHOD C - LPA's Share \$166,787.50 \_\_\_\_\_ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

#### **THE LPA AGREES:**

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following **FHWA** authorization, the **LPA** will repay the **STATE** any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following **FHWA** authorization using right-of-way acquired this agreement, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA/** railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate **IDOT** District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
14. Certifies to the best of its knowledge and belief that its officials:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
  - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
  - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
16. (**STATE** Contracts). That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the **LPA's** certification that:
  - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
  - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
  19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
  20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
  21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
  22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
  23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
  24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
  25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
  26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
  27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
  28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

**NOTE:** Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

#### **THE STATE AGREES:**

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.

4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
  - a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
  - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

**IT IS MUTUALLY AGREED:**

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

**ADDENDA**

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

|         |    |                                      |
|---------|----|--------------------------------------|
|         | 1. | Location Map                         |
|         | 2. | Division of Cost                     |
| -       | 3. | LPA Funding Authorization Resolution |
| -       | 4. | GATA Reporting                       |
| Add Row |    |                                      |

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

**APPROVED**

Local Public Agency

Name of Official (Print or Type Name)

Chris Leiner

Title of Official

Director of Parks & Maintenance

Signature

Date

|  |  |
|--|--|
|  |  |
|--|--|

The above signature certifies the agency's Tin number is \_\_\_\_\_ conducting business as a Governmental Entity.

Duns Number \_\_\_\_\_

**APPROVED**

State of Illinois  
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

|  |  |
|--|--|
|  |  |
|--|--|

By:

Director of Planning & Programming

Date

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Director of Planning & Programming

Date

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Philip C. Kaufmann, Chief Counsel

Date

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Joanne Woodworth, Acting Chief Fiscal Officer

Date

|  |  |
|--|--|
|  |  |
|--|--|

**NOTE:** if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.





## Instructions for BLR 05310 - Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

### Local Public Agency

|                                |   |
|--------------------------------|---|
| Name of LPA                    | Insert the name of the LPA  |
| County                         | Insert the name of the county in which the LPA is located.  |
| Section Number                 | Insert the section number applied to this project.  |
| Fund Type                      | Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.)  |
| ITEP, SRTS, HSIP Number        | Insert the ITEP, SRTS, HSIP number assigned to this project.  |
| MPO Name                       | Insert the name of the Metropolitan Planning Organization (MPO) in which the LPA is located if applicable. If not applicable, select "N/A".                           |
| MPO Tip Number                 | Insert the MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A". |
| Construction on State Letting  | Check this box if the construction portion of this project will be on a state held letting.   |
| Day Labor                      | Check this box if the project will be constructed using day labor.  |
| Local Administered Engineering | Check this box if the LPA is administering the engineering locally.   |
| Right-of-Way                   | Check this box if Right-Of-Way is part of the project.  |
| Construction                   |   |
| Job Number                     | Insert the job number assigned for the construction portion, the number will begin with a "C"   |
| Project Number                 | Insert the project number assigned to the construction portion of this project.   |
| Engineering                    |   |
| Job Number                     | Insert the job number assigned for the engineering portion of this project.   |
| Project Number                 | Insert the project number assigned to the engineering portion of this project.  |
| Right-of-Way                   |   |
| Job Number                     | Insert the job number assigned for Right-of-Way for the project, if applicable. The number will begin with a "R".   |
| Project Number                 | Insert the project number assigned to the Right-of-Way for the project, if applicable.  |

### Location

Use the add location button to add additional locations if needed for up to a total of five location. If there are more than five locations, use various.

|                              |   |
|------------------------------|---|
| Local Street/Road Name       | Insert the local street/ road name.   |
| Key Route                    | Insert the key route of the street/road listed above.   |
| Length                       | Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01.            |
| Station                      |   |
| From                         | Insert the beginning station of the project as it pertains to the key route for this location for this project. |
| To                           | Insert the ending station of the project as it pertains to the key route for this location for this project.    |
| Location Termini             | Insert the beginning and ending termini as it pertains to this location for this project.                       |
| Existing Structure Number(s) | Insert the existing structure number(s) for this project.   |

## Instructions for BLR 05310 - Page 2 of 3

|                     |  |
|---------------------|--|
| Add Location        | Use this button to add additional locations. A total of four additional locations can be added. If there are more than 5 locations, do not add each location. Instead, insert "Various" in the first location field. |
| Project Description | Insert a description of the work to be accomplished by this project.   |
| Method of Financing | This area is for state-let-contracts only. Check one.  |
| Method A            | If this box is checked insert the dollar amount equal to 80% of the LPA's total obligation.  |
| Method B            | If this box is checked insert the number of monthly payments needed to repay 80% of the LPA's estimated obligation.  |
| Method C            | If this box is checked insert the dollar amount of the LPA's share of the construction costs for this project.   |

### For State Let Construction Projects:

#### Addenda

Within the Addenda table, check the box as applicable. Insert the item number of the addenda and a description of the item.

1. Location Map                      Attach a location map to this agreement showing all locations being improved by this project.
2. Division of Cost                      Insert the division of cost page (see separate instructions for completing this document).
3. LPA Appropriation Resolution      For State-Let construction projects, the LPA must pass an appropriation resolution covering the local share of the project. Attach the resolution for this appropriation.
4. IDOT Fiscal Approval Signature Page

#### Approved

- |                                 |   |
|---------------------------------|---|
| Local Public Agency             | The appropriate LPA official shall insert their name, sign and date. Insert the LPA's TIN number and DUNS Number. |
| Illinois Dept of Transportation | The appropriate IDOT official shall sign and date here.   |

### For Local Let Projects:

1. Location Map                      Attach a location map to this agreement showing all locations being improved by this project.
2. Division of Cost                      Insert the division of cost page (see separate instructions for completing this document)

For additional addenda, check this box and insert a description of the item and attach it to the agreement.

#### Approved

- |                                 |  |
|---------------------------------|--|
| Local Public Agency             | The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number and DUNS Number. |
| Illinois Dept of Transportation | The appropriate IDOT officials shall sign and date here.   |

### Division of Cost Table:

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

#### Example:

- Maximum STR participation 80% not to exceed \$100,000
- Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

## Instructions for BLR 05310 - Page 3 of 3

### Division of Cost Table:

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

|                           |  |
|---------------------------|--|
| Type of Work              | Choose the type of work from the drop down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials. |
| Federal Funds             | If federal funds are being used on this project complete the following for federal funds.  |
| Fund Type                 | Choose the type of federal fund type form the drop down.   |
| Amount                    | Insert the amount of federal funds for the type listed under fund type.  |
| %                         | Insert the percentage of federal funds for this type.  |
| State Funds               | If state funds are being used on this project complete the following for state funds.  |
| Fund Type                 | Choose the type of State Funds from the drop down.   |
| Amount                    | Insert the amount of state funds for the type listed under fund type.  |
| %                         | Insert the percentage of state funds for this type.  |
| Local Public Agency Funds |  |
| Fund Type                 | Insert the type of LPA funds being used on this project.   |
| Amount                    | Insert the amount of LPA funds for the type listed under fund type.  |
| %                         | Insert the percentage of local funds for this type.  |
| Explanation               | Insert any necessary additional information as to how the funding is being applied for this project.   |

**A minimum of three (3) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. Distribution will be as follows:**

District file  
Bureau of Local Roads Central Office (2)

Glencoe Park District  
Resolution No. 908

A RESOLUTION TO APPROVE A LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION WITH ILLINOIS DEPARTMENT OF TRANSPORTATION FOR PROPOSED Old Green Bay Road Trail

WHEREAS, the Glencoe Park District is attempting to improve a segment of the Green Bay Trail between Maple Hill road and Park Avenue.

**NOW THEREFORE, BE IT RESOLVED**, the Glencoe Park Board, authorized \$166,878.50, or as much as may be needed to match federal funds in the completion of MFT Section Number 19-P4032-00-BT. That the "Local Agency Agreement for Federal Participation" between the Glencoe Park District and the Illinois Department of Transportation for the funding of the construction of the proposed project, as attached, be approved for execution. The agreement provides for a total of up to 80% funding by Congestion Mitigation and Air Quality Transportation Alternatives Program-Local (CMAQ TAP-L) as administered by the Illinois Department of Transportation, not to exceed \$667,150.00, and the remainder of the funding by the Glencoe Park District.

BE IT FURTHER RESOLVED that the Board President is hereby authorized and directed to execute the above-mentioned Agreement and any other such documents related to advancement and completion of said project; and

BE IT FURTHER RESOLVED that the Glencoe Park Board is hereby directed to transmit five certified copies of this resolution to the Illinois Department of transportation through the Division of Transportation.

PASSED: This \_\_\_\_ day of \_\_\_\_\_, 2020

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_ PASS: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Lisa M. Brooks, President, Board of Park Commissioners  
Glencoe Park District

ATTESTED and FILED in the office of the Secretary, Board of Park Commissioner

This \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Lisa M. Sheppard, Executive Director and Secretary  
Glencoe Park District

## Addendum No. 4

### GATA Reporting

#### **Required Uniform Reporting**

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's [BoBS 2832](#) form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

**PLEASE NOTE:** Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports*" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx> )

# **IX. Action Item C**

## **Approval of RTU Bid**

Glencoe Park District  
March 2020 Board Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner Director of Parks & Maintenance  
SUBJECT: Approval of Contract for Takiff Center RTU Replacement  
DATE: February 20, 2020

---

In the FY2020/21 Capital Budget, funds were allocated for replacement of the two (50) ton roof top HVAC units at the Takiff Community Center. These two units provide heating and cooling for the lobby common area, staff offices, and gym. The current units consist of original components installed during the 2008 facility renovation. Due to the greater than average breakdowns experienced and the risk of a significant interruption in service, the units were included in the FY2020/21 Capital Budget for replacement.

Nine firms initially expressed interest in this project, six qualified legal bids were received and opened at the February 13, 2020 legal bid opening.

The project components include:

Base Bid: Mobilization/Crane, 50 ton unit *lobby/staff offices*, 50 ton unit *gym*

Results are as follows:

| Takiff RTU HVAC Replacement Program Bid Opening Results |              |
|---|--------------|
| Contractor  | Total Bid    |
| MG Mechanical Contracting                               | \$139,400.00 |
| Oak Brook Mechanical Services                           | \$148,000.00 |
| Core Mechanical Inc.                                    | \$149,650.00 |
| Amber Mechanical Contactors                             | \$165,300.00 |
| Precision Quality Contractors                           | \$218,400.00 |
| Red Feather   | \$244,700.00 |

Staff is recommending the approval of MG Mechanical Contracting's bid for components; Base Bid.

MG Mechanical Contracting's has excellent references. This contractor works extensively with park and school districts.

**Recommended Motion:** The approval of the base bid of the lowest responsible bidder, MG Mechanical Contracting's of Woodstock, Illinois, for a total of \$139,400.

# **IX. Action Item D**

## **Approval of Tot Gym Floor Bid**

Glencoe Park District  
March 2020 Board Meeting



# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance  
SUBJECT: Approval of Contract for Tot Gym Floor Replacement  
DATE: February 21, 2020

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In the FY2020/21 Capital Budget, funds were allocated for replacement of the tot gym floor at the Takiff Community Center.

Three firms initially expressed interest in this project, two qualified legal bids were received and opened at the February 13, 2020 legal bid opening.

The project components include:

Base Bid: Replacement of the Tot Gym Floor

Results are as follows:

| Tot Gym Flooring Replacement Program Bid Opening Results |             |
|--|-------------|
| Contractor   | Total Bid   |
| Safelandings Worldwide                                   | \$34,395.00 |
| Red Feather  | \$44,800.00 |

Staff is recommending the approval of Safelandings Worldwide bid for components; Base Bid

Safelandings Worldwide has excellent references, this contractor works extensively with park districts, school districts, and the U.S. Air Force.

**Recommended Motion:** The approval of the base bid of the lowest responsible bidder, Safelandings Worldwide of San Antonio, Texas, for a total of \$34,395.

# **IX. Action Item E**

## **Approval of 2020-2021 Apparel Bid**

Glencoe Park District  
March 2020 Board Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director, Bobby Collins, Director of Recreation & Facilities, and Matt Walker, Facility Manager - Glencoe Beach  
SUBJECT: Approval of the 2020-2021 Apparel Bid  
DATE: March 2, 2020

---

On February 28, 2020, bids for Glencoe Park District's 2020-2021 apparel needs were opened and recorded at 1:00pm. Nine bid packets were sent out to interested bidders. Three bids were submitted for consideration, but only one of the bids was correctly completed. American Outfitters' bid was successfully completed and the only bid considered.

**Recommended Motion:** It is recommended to award the two-year Apparel Bid for 2020-2021 to American Outfitters for the unit costs listed below, based on their lowest qualified bid, outstanding references, and past work completed for the District. Staff has worked with American Outfitters for the past eight years and has had an excellent experience. They have consistently hit delivery deadlines, many times with shortened notice.

|   |              |  |         |
|---|--------------|--|---------|
| 1 | Approx. Qty. | ACTION QUEST CAMP SHIRTS T-shirt (Gildan 5000G)                |         |
|   | 0            | Youth Small  | \$3.80  |
|   | 0            | Youth Medium   | \$3.80  |
|   | 30           | Youth Large  | \$3.90  |
|   | 84           | Adult Small  | \$3.90  |
|   | 36           | Adult Medium   | \$3.90  |
|   | 0            | Adult Large  | \$3.90  |
|   | 0            | Adult Extra Large  | \$3.90  |
| 2 | Approx. Qty. | BEARS CAMP Rabbit Skins - Toddler Fine Jersey Tee - 3321       |         |
|   | 25           | 2T   | \$4.45  |
|   | 5            | 3T   | \$4.45  |
|   | 56           | 4T   | \$4.45  |
|   | 50           | 5/6T   | \$4.45  |
| 3 | Approx. Qty. | CAMP ADVENTURE T-shirt (Gildan 5000G)                          |         |
|   | 90           | Youth Medium   | \$3.80  |
|   | 42           | Youth Large  | \$3.80  |
|   | 75           | Adult Small  | \$3.90  |
| 4 | Approx. Qty. | CAMP ADVENTURE SWIM SHIRT PRO-COMPRESSION YOUTH CREW (#262100) |         |
|   | 40           | Youth Medium   | \$11.25 |
|   | 36           | Youth Large  | \$11.25 |
|   | 63           | Adult Small  | \$12.50 |

# MEMORANDUM

|              |                            |        |
|--------------|----------------------------|--------|
| Approx. Qty. | CIT T-shirt (Gildan 5000G) |        |
| 36           | Adult Small                | \$4.75 |
| 42           | Adult Medium               | \$4.75 |
| 15           | Adult Large                | \$4.75 |
| 9            | Adult Extra Large          | \$4.75 |

|   |              |              |   |
|---|--------------|--------------|---|
| 5 | Approx. Qty. | KINDERKORNER | Rabbit Skins - Toddler Fine Jersey Tee - 3321 |
|   | 90           | 5/6T         | \$4.45  |
|   | 16           | 4T           | \$4.45  |

|              |               |                             |
|--------------|---------------|-----------------------------|
| Approx. Qty. | KINDERKORNER  | T-shirt (Gildan 5000G) Lime |
| 10           | Youth Small   | \$3.80                      |
| 10           | Youth X-Small | \$3.80                      |

|              |                           |                                     |
|--------------|---------------------------|-------------------------------------|
| Approx. Qty. | KINDERKORNER- SWIM SHIRTS | Sport-Tek Youth Long Sleeve         |
|              |                           | PosiCharge Competitor Tee- YST350LS |
| 40           | Youth XS                  | \$7.20                              |
| 15           | Youth S                   | \$7.20                              |

|   |              |  |
|---|--------------|--|
| 6 | Approx. Qty. | SAILING/AQUATICS CAMP T-shirt (Gildan 5000G) |
|   | 30           | Youth Small \$3.80                           |
|   | 60           | Youth Medium \$3.80                          |
|   | 26           | Youth Large \$3.80                           |
|   | 26           | Adult Small \$3.95                           |
|   | 6            | Adult Medium \$3.95                          |
|   | 6            | Adult Large \$3.95                           |
|   | 2            | Adult Extra Large \$3.95                     |

|   |              |                                |
|---|--------------|--------------------------------|
| 7 | Approx. Qty. | SUN FUN T-shirt (Gildan 5000G) |
|   | 59           | Youth X-Small \$3.80           |
|   | 19           | Youth Small (6-7) \$3.80       |
|   | 55           | Youth Medium (10-12) \$3.80    |
|   | 63           | Youth Large (14-16) \$3.80     |

|              |                      |                   |
|--------------|----------------------|-------------------|
| Approx. Qty. | SUN FUN SWIM SHIRT   | Sport-Tek YST 350 |
| 175          | Youth X-Small        | \$6.00            |
| 172          | Youth Small (6-7)    | \$6.00            |
| 183          | Youth Medium (10-12) | \$6.00            |
| 185          | Youth Large (14-16)  | \$6.00            |

|   |              |   |
|---|--------------|---|
| 8 | Approx. Qty. | COUNSELOR OF THE WEEK Dri-Fit T-Shirt (ST350) |
|   | 9            | Adult Small \$7.40                            |
|   | 9            | Adult Medium \$7.40                           |
|   | 9            | Adult Large \$7.40                            |

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|    |  |         |
|----|--|---------|
| 2  | Adult Extra Large  | \$7.40  |
| 9  | Approx. Qty. SUMMER CAMP HEAD COUNSELOR SHIRTS Dri-Fit T-Shirt (ST350)             |         |
| 3  | Adult Small  | \$7.40  |
| 9  | Adult Med  | \$7.40  |
| 9  | Adult Large  | \$7.40  |
| 6  | Adult Extra Large  | \$7.40  |
| 10 | Approx. Qty. SUMMER CAMP DIRECTOR SHIRTS Dri-Fit Polo (ST640)                      |         |
| 6  | Adult Small  | \$9.10  |
| 27 | Adult Medium   | \$9.10  |
| 12 | Adult Large  | \$9.10  |
| 6  | Adult XL   | \$9.10  |
| 6  | Adult XXL  | \$9.35  |
| 11 | Approx. Qty. SUMMER CAMP COUNSELOR SHIRTS Dri-Fit T-Shirt (ST350)                  |         |
| 42 | Adult Small  | \$7.40  |
| 82 | Adult Medium   | \$7.40  |
| 46 | Adult Large  | \$7.40  |
| 28 | Adult XL   | \$7.40  |
| 9  | Adult XXL  | \$8.65  |
| 6  | Adult XXXL   | \$11.15 |
| 12 | Approx. Qty. WATTS RINK STAFF JERSEYS Gildan 2400                                  |         |
| 6  | Adult Small  | \$6.45  |
| 12 | Adult Medium   | \$6.45  |
| 10 | Adult Large  | \$6.45  |
| 6  | Adult XL   | \$6.45  |
| 13 | Approx. Qty. WATTS RINK STAFF SWEATSHIRT SWEATSHIRT (GILDAN 18000)                 |         |
| 8  | Adult Small  | \$9.10  |
| 8  | Adult Medium   | \$9.10  |
| 8  | Adult Large  | \$9.10  |
| 8  | Adult XL   | \$9.10  |
| 14 | Approx. Qty. WATTS RINK STAFF LONG SLEEVE POLOS LONG SLEEVE POLO (SPORT-TEK ST657) |         |
| 1  | Adult Small  | \$17.85 |
| 6  | Adult Medium   | \$17.85 |
| 6  | Adult Large  | \$17.85 |
| 4  | Adult XL   | \$17.85 |

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|    |              |  |         |
|----|--------------|--|---------|
| 15 | Approx. Qty. | BEACH MANAGER DRI-FIT POLO Dri-Fit Polo ST640                      |         |
|    | 6            | Adult Small  | \$9.10  |
|    | 12           | Adult Medium   | \$9.10  |
|    | 8            | Adult Large  | \$9.10  |
|    | 6            | Adult XL   | \$9.10  |
| 16 | Approx. Qty. | BEACH OPERATIONS DRI-FIT SHIRTS Dri-FitT-SHIRT ST350               |         |
|    | 16           | Adult Small  | \$7.40  |
|    | 28           | Adult Medium   | \$7.40  |
|    | 8            | Adult Large  | \$7.40  |
|    | 4            | Adult XL   | \$7.40  |
| 17 | Approx. Qty. | LIFEGUARD - DRI-FIT T-SHIRTS Dri-Fit Polo ST350                    |         |
|    | 16           | Adult Small  | \$7.40  |
|    | 24           | Adult Medium   | \$7.40  |
|    | 6            | Adult Large  | \$7.40  |
|    | 2            | Adult XL   | \$7.40  |
| 18 | Approx. Qty. | BOAT GUARD - DRI-FIT T-SHIRTS Dri-Fit Polo ST350                   |         |
|    | 14           | Adult Small  | \$7.40  |
|    | 24           | Adult Medium   | \$7.40  |
|    | 4            | Adult Large  | \$7.40  |
|    | 2            | Adult XL   | \$7.40  |
| 19 | Approx. Qty. | LIFEGUARD HATS Baseball Cap (Port & Co. CP80)                      |         |
|    | 40           | Adult Large  | \$3.55  |
| 20 | Approx. Qty. | BOATGUARD HATS Baseball Cap (Port & Co. CP80)                      |         |
|    | 40           | Adult Large  | \$3.55  |
| 21 | Approx. Qty. | MAINTENANCE SHIRTS Gildan Ultra Cotton Pique Sport Shirt 3800G     |         |
|    | 25           | Adult Large  | \$7.50  |
|    | 15           | Adult XL   | \$7.50  |
| 22 | Approx. Qty. | MAINTENANCE SHIRTS Gildan Ultra Cotton Pique Sport Shirt 3800G _2X |         |
|    | 20           | Adult XXL  | \$11.05 |
| 23 | Approx. Qty. | MAINTENANCE SHIRTS SportTek PosiCharge Competitor Tee ST350        |         |
|    | 0            | Adult Small  | \$6.60  |
|    | 10           | Adult Medium   | \$6.60  |
|    | 50           | Adult Large  | \$6.60  |

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|     |  |         |
|-----|--|---------|
| 20  | Adult XXL  | \$7.85  |
| 24  | Approx. Qty. MAINTENANCE SHIRTS SportTek PosiCharge Competitor Tee ST350LS |         |
| 5   | Adult Medium   | \$7.85  |
| 15  | Adult Large  | \$7.85  |
| 6   | Adult XXL  | \$9.10  |
| 25  | Approx. Qty. MUD RUN T-SHIRTS Gildan 5000G                                 |         |
| 70  | Youth Small  | \$3.80  |
| 100 | Youth Medium   | \$3.80  |
| 125 | Youth Large  | \$3.80  |
| 50  | Adult Small  | \$3.95  |
| 25  | Adult Medium   | \$3.95  |
| 20  | Adult Large  | \$3.95  |
| 10  | Adult Extra Large  | \$3.95  |
| 26  | Approx. Qty. SUMMER STAFF SPIRIT SHIRTS – LADIES Gildan 5000L              |         |
| 2   | Ladies S   | \$6.20  |
| 3   | Ladies M   | \$6.20  |
| 4   | Ladies L   | \$6.20  |
| 5   | Ladies XL  | \$6.20  |
| 3   | Ladies 2XL   | \$8.25  |
| 27  | Approx. Qty. SUMMER STAFF SPIRIT SHIRTS – UNISEX Gildan 5000               |         |
| 35  | Adult S  | \$5.55  |
| 90  | Adult M  | \$5.55  |
| 70  | Adult L  | \$5.55  |
| 30  | Adult XL   | \$5.55  |
| 15  | Adult 2XL  | \$7.30  |
| 28  | Approx. Qty. PORT AUTHORITY POLO - K572                                    |         |
| 1   | S  | \$12.25 |
| 2   | M  | \$12.25 |
| 3   | L  | \$12.25 |
| 1   | XL   | \$12.25 |
| 29  | Approx. Qty. Hanes X-Temp Pique Sport Shirt with Fresh IQ - 055P           |         |
| 1   | S  | \$9.65  |
| 2   | M  | \$9.65  |
| 3   | L  | \$9.65  |
| 1   | XL   | \$9.65  |
| 30  | Approx. Qty. OGIO Caliber 2.0 Polo - OG101                                 |         |

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|   |    |         |
|---|----|---------|
| 1 | S  | \$23.50 |
| 2 | M  | \$23.50 |
| 3 | L  | \$23.50 |
| 1 | XL | \$23.50 |

31 Approx. Qty. New Era NEA 523

|   |    |         |
|---|----|---------|
| 1 | S  | \$41.00 |
| 1 | M  | \$41.00 |
| 1 | L  | \$41.00 |
| 1 | XL | \$41.00 |

32 Approx. Qty. Tri-Mountain Helena - FL7270 \*Discontinued\* No Bid

33 Approx. Qty. Tri-Mountain - Clementon - K628

|   |    |         |
|---|----|---------|
| 1 | S  | \$25.75 |
| 1 | M  | \$25.75 |
| 1 | L  | \$25.75 |
| 1 | XL | \$25.75 |

34 Approx. Qty. Port Authority - Ladies Concept Stretch Cardigan - LM1008

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$19.75 |
| 1 | S   | \$19.75 |
| 1 | M   | \$19.75 |
| 1 | L   | \$19.75 |
| 1 | XL  | \$19.75 |
| 1 | 2XL | \$21.00 |

35 Approx. Qty. Port Authority Microfleece Vest - F226

|   |    |         |
|---|----|---------|
| 1 | S  | \$19.25 |
| 1 | M  | \$19.25 |
| 1 | L  | \$19.25 |
| 1 | XL | \$19.25 |

36 Approx. Qty. Port Authority Microfleece Vest - L226

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$19.25 |
| 1 | S   | \$19.25 |
| 1 | M   | \$19.25 |
| 1 | L   | \$19.25 |
| 1 | XL  | \$19.25 |
| 1 | 2XL | \$20.50 |

37 Approx. Qty. Gildan Heavy Cotton Long Sleeve T-shirt - 5400

|   |   |        |
|---|---|--------|
| 5 | S | \$8.00 |
| 5 | M | \$8.00 |



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5 L \$8.00  
5 XL \$8.00

38 Approx. Qty. Gildan Heavy Cotton Women's Long Sleeve T-shirt - 5400L

1 S \$8.75  
1 M \$8.75  
1 L \$8.75  
1 XL \$8.75  
1 2XL \$10.00

39 Approx. Qty. Port Authority Ladies Dry Zone Grid Polo - L572

1 XS \$12.25  
1 S \$12.25  
1 M \$12.25  
1 L \$12.25  
1 XL \$12.25  
1 2XL \$13.50

40 Approx. Qty. District Made Ladies Perfect Weight 3/4 Sleeve Tee - DM107L

1 XS \$9.25  
1 S \$9.25  
1 M \$9.25  
1 L \$9.25  
1 XL \$9.25  
1 2XL \$10.00

41 Approx. Qty. OGIO Jewel Polo - LOG101

1 XS \$23.50  
1 S \$23.50  
1 M \$23.50  
1 L \$23.50  
1 XL \$23.50  
1 2XL \$24.75

42 Approx. Qty. Adidas Golf Gradient Sport Shirt - A206

1 S \$32.25  
1 M \$32.25  
1 L \$32.25  
1 XL \$32.25

43 Approx. Qty. Tri-Mountain Amelia - LB758

1 XS \$28.25  
1 S \$28.25  
1 M \$28.25

# MEMORANDUM

|   |     |         |
|---|-----|---------|
| 1 | L   | \$28.25 |
| 1 | XL  | \$28.25 |
| 1 | 2XL | \$30.25 |

44 Approx. Qty. Port Authority ½ Zip Sweater – SW290

|   |    |         |
|---|----|---------|
| 1 | S  | \$37.25 |
| 1 | M  | \$37.25 |
| 1 | L  | \$37.25 |
| 1 | XL | \$37.25 |

45 Approx. Qty. Port Authority Ladies Marled Cardigan Sweater - LSW415

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$33.50 |
| 1 | S   | \$33.50 |
| 1 | M   | \$33.50 |
| 1 | L   | \$33.50 |
| 1 | XL  | \$33.50 |
| 1 | 2XL | \$34.75 |

46 Approx. Qty. Port Authority LS Carefree Poplin Shirt - W100

|   |    |         |
|---|----|---------|
| 1 | S  | \$16.00 |
| 1 | M  | \$16.00 |
| 1 | L  | \$16.00 |
| 1 | XL | \$16.00 |

47 Approx. Qty. Tri-Mountain Reagan - LB756

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$28.25 |
| 1 | S   | \$28.25 |
| 1 | M   | \$28.25 |
| 1 | L   | \$28.25 |
| 1 | XL  | \$28.25 |
| 1 | 2XL | \$30.25 |

48 Approx. Qty. Port Authority Men's Collective Smooth Fleece Jacket - F904

|   |    |         |
|---|----|---------|
| 1 | S  | \$29.25 |
| 1 | M  | \$29.25 |
| 1 | L  | \$29.25 |
| 1 | XL | \$29.25 |

49 Approx. Qty. Port Authority Ladies Collective Smooth Fleece Jacket - L904

|   |    |         |
|---|----|---------|
| 1 | XS | \$29.25 |
| 1 | S  | \$29.25 |
| 1 | M  | \$29.25 |
| 1 | L  | \$29.25 |
| 1 | XL | \$29.25 |

# MEMORANDUM

1 2XL \$30.50

50 Approx. Qty. Charles River Apparel Men's Heathered Fleece Jacket - 9493

1 S \$38.00  
1 M \$38.00  
1 L \$38.00  
1 XL \$38.00

51 Approx. Qty. Charles River Apparel Women's Heathered Fleece Jacket - 5493

1 XS \$38.00  
1 S \$38.00  
1 M \$38.00  
1 L \$38.00  
1 XL \$38.00  
1 2XL \$38.00

52 Approx. Qty. Badger Sport Blend 1/4 Zip - 4197

1 S \$19.00  
1 M \$19.00  
1 L \$19.00  
1 XL \$19.00

53 Approx. Qty. Badger Sport Blend 1/4 Zip - 4198

1 XS \$19.00  
1 S \$19.00  
1 M \$19.00  
1 L \$19.00  
1 XL \$19.00  
1 2XL \$19.00

54 Approx. Qty. Charles River Apparel Men's Tru Fitness Jacket - 9828

1 S \$24.00  
1 M \$24.00  
1 L \$24.00  
1 XL \$24.00

55 Approx. Qty. Charles River Apparel Women's Tru Fitness Jacket - 5828

1 XS \$24.00  
1 S \$24.00  
1 M \$24.00  
1 L \$24.00  
1 XL \$24.00  
1 2XL \$24.00

# MEMORANDUM

- 56    Approx. Qty. Port Authority Stretch Poplin Shirt - S646  
1            S            \$24.75  
1            M            \$24.75  
1            L            \$24.75  
1            XL          \$24.75
- 57    Approx. Qty. Port Authority Ladies Stretch Poplin Shirt - L646  
1            XS          \$24.75  
1            S            \$24.75  
1            M            \$24.75  
1            L            \$24.75  
1            XL          \$24.75  
1            2XL        \$26.00
- 58    Approx. Qty. Tri-Mountain Heath - K516  
1            S            \$19.50  
1            M            \$19.50  
1            L            \$19.50  
1            XL          \$19.50
- 59    Approx. Qty. Port Authority Ladies Concept Shrug - L543  
1            XS          \$24.75  
1            S            \$24.75  
1            M            \$24.75  
1            L            \$24.75  
1            XL          \$24.75  
1            2XL        \$26.00
- 60    Approx. Qty. Port Authority Torrent Waterproof Jacket - J333  
1            S            \$36.00  
1            M            \$36.00  
1            L            \$36.00  
1            XL          \$36.00
- 61    Approx. Qty. Port Authority Ladies Torrent Waterproof Jacket - L333  
1            XS          \$36.00  
1            S            \$36.00  
1            M            \$36.00  
1            L            \$36.00  
1            XL          \$36.00  
1            2XL        \$37.25
- 62    Approx. Qty. Eddie Bauer Full Zip Fleece Jacket - EB200

# MEMORANDUM

|   |    |         |
|---|----|---------|
| 1 | S  | \$38.50 |
| 1 | M  | \$38.50 |
| 1 | L  | \$38.50 |
| 1 | XL | \$38.50 |

63 Approx. Qty. Eddie Bauer Ladies Full Zip Fleece Jacket – EB201

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$38.50 |
| 1 | S   | \$38.50 |
| 1 | M   | \$38.50 |
| 1 | L   | \$38.50 |
| 1 | XL  | \$38.50 |
| 1 | 2XL | \$39.75 |

64 Approx. Qty. Occunomix Safety Vest - LUX-SSG2TZ

|   |     |         |
|---|-----|---------|
| 1 | S   | \$26.00 |
| 1 | M   | \$26.00 |
| 1 | L   | \$26.00 |
| 1 | XL  | \$26.00 |
| 1 | 2XL | \$26.00 |

65 Approx. Qty. Port Authority All Conditions Jacket - J331

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$43.50 |
| 1 | S   | \$43.50 |
| 1 | M   | \$43.50 |
| 1 | L   | \$43.50 |
| 1 | XL  | \$43.50 |
| 1 | 2XL | \$44.75 |

66 Approx. Qty. Port Authority Ladies All Conditions Jacket - L331

|   |     |         |
|---|-----|---------|
| 1 | XS  | \$43.50 |
| 1 | S   | \$43.50 |
| 1 | M   | \$43.50 |
| 1 | L   | \$43.50 |
| 1 | XL  | \$43.50 |
| 1 | 2XL | \$44.75 |

67 Approx. Qty. PolyPro Non-Woven Drawstring Sportspack  
425 \$1.30

END

**IX. Action Item F**  
**Approval to Purchase a 2020 Ford F-250**

Glencoe Park District  
March 2020 Board Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance  
SUBJECT: Purchase a F-250 Pickup Truck  
DATE: March 2, 2020

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As part of the FY2020/21 Fund 65 Capital Budget, \$41,000 is budgeted for the replacement of the 2001 Chevrolet 2500HD pickup truck, Truck #6, with the District standard F-250 pickup truck.

Staff solicited prices for (1) 2020 F-250 pickup from the Suburban Purchasing Cooperative (SPC), a joint purchase program for local government agencies.

Currie Motors of Frankfort, Illinois is the awarded SPC approved vendor. The cost of the new F-250 is \$38,847. By purchasing through SPC, the Park District was able to save \$13,873 off list price.

**Recommended Motion:** To approve the purchase of a 2020 Ford F-250 for \$38,847 from Currie Motors of Frankfort, Illinois.

**IX. Action Item G**

**Approval to cancel the August Regular  
Committee Meeting and change the August  
Regular Board Meeting to August 4, 2020**

**No Documents**

**IX. Action Item H**

**Approval of a Special Board Meeting on  
April 7, 2020**

**No Documents**



**IX. Action Item I**  
**Approval of Bi-Annual Review of Executive**  
**Session Minutes 5ILCS120/2(c)(21)**  
**Documents shared at the Board meeting.**

Glencoe Park District  
March 2020 Board Meeting