



SEPTEMBER 2020 Board Report



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, September 15, 2020 – 7:00pm
Via Zoom Audio/Video Conference or In-Person**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Zoom or Takiff Center, 999 Green Bay Road, Glencoe, IL 60022

The Board of Park Commissioners President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that the Board of Park Commissioners will be attending via Zoom, not in-person, and Executive Director Lisa Sheppard will be attending in-person.

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of August 4, 2020 Regular Board Meeting . -8
 - B. Minutes of September 1, 2020 Committee of the Whole Meeting . -
 - C. Approval of the Bills . -
- IV. Matters from the Public
- V. Financial Report . -
- VI. Staff Reports
 - A. Business . -
 - B. Recreation and Facilities . -
 - C. Parks and Maintenance . 5-
 - D. Marketing and Communications . - 8
- VII. Executive Director's Report . -8
- VIII. Action Items
 - A. Approval of Policies and Procedures for Preparing and Updating Disclosures . 85-
 - B. Approval of Ordinance No. 916 providing for the issue of \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, for park improvements and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Piper Sandler & Co. in connection with the sale of said bonds . - 5
 - C. Approval of Renaming Park 7n to Ravine Bluffs Park . -
 - D. Approval FY2021/22 Capital Projects List . 8-
 - E. Approval of Contract Design Services for Kalk Park Phase II . - 8
- IX. Other Business
- X. Executive Session
 - A. Personnel 5ILCS 120/2(c)(1)
- XI. Action Items following Executive Session (if any)
- XII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director Email: lsheppard@glencoeParkDistrict.com

Three Ways to Join this Meeting on Zoom:

Meeting ID: 843 0507 0874 | Password: 999

Via Computer

Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

Via SmartPhone

If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

Via Phone Dial In

312-626-6799

The Board of Park Commissioners welcomes public comments during all meetings.

Option 1: Via Zoom Video

Attend the Zoom meeting via video and utilize the "raise hand" feature to indicate a desire to speak during Matters from the Public.

Option 2: Via Zoom Dial In

Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.

Option 3: Via Email in Advance of the Meeting

Submit a public comment via email to lsheppard@glencoeParkDistrict.com up until 15 minutes prior to the scheduled meeting. The email must include the speaker's name (address is optional). Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting.

Key rules governing participation:

1. Each person is limited to one (1) email submission for public comment not exceeding 250 words.
2. All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.
3. All comments must be civil in nature. Comments will be rejected if the content is slanderous or threatening.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
September 2020 Board Meeting

MINUTES OF AUGUST 4, 2020 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

This meeting was scheduled and advertised as in-person, although three staff members were Zooming in for a report. A commissioner and a community member both Zoomed in unaware of the in-person meeting. In-person quorum was met.

The meeting was called to order at 7:08pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President**
Michael Covey, Treasurer
Josh Lutton, Commissioner**
Dudley Onderdonk, Commissioner
**phone conference/Zoom

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Stephani Briskman, PM: Arts/Enrich/Yth/Camps
Matt Walker, FM: Beach and Boathouse
Adam Wohl, FM: Takiff and Watts
Jenny Runkel, Administrative Assistant

Action Item:

Approval for Stefanie Boron and Josh Lutton to attend via phone conference:

Commissioner Onderdonk made a motion to approve Stefanie Boron and Josh Lutton to attend the meeting via phone conference. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Members of the public in attendance who signed in or spoke: Brian Brandt

Consent Agenda: Commissioner Onderdonk made a motion to approve the consent agenda items as presented including Minutes of July 21, 2020 Regular Board Meeting. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board either in-person or on Zoom.

Discussion of Bond Proceeds Management and Arbitrage Services: Director of Finance/Human Resources Mensinger requested proposals for bond proceeds management and arbitrage services. Our experience with PMA, who serviced our Takiff

bond, was positive. Both companies' fee structure is similar. PMA fees wouldn't be used as allowable arbitrage expenses, meaning more money in our pocket. Staff recommends PMA.

Mensingher responded to commissioner questions. PMA is with iPrime and PFM is with Liquid Asset Fund. iPrime is seeing better rates, even through COVID. There is no conflict of interest.

Action Item:

Approval of Bond Proceeds Management and Arbitrage Services Firm: Commissioner Onderdonk made a motion to approve PMA Financial Inc. for bond proceed management services for Glencoe Park District's eventual \$4.3 million bond issue and at the bond closing, all bond proceeding will then be directly wired to a new account at PMA Financial, Inc. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Discussion of Three-Year Capital Projects Plan: Director Leiner indicated that two plans were presented to the Board to review tonight. One includes grant funds, the other does not. If we receive the grant, the Watts dasher boards would be pursued as a separate project as it would be included in the grant. Sheppard indicated that staff are looking for unofficial approval of year one to move forward in order to meet process deadlines with architects and designers.

Leiner reviewed dasher boards options. Dasher boards are a system, not an off the rack product and can be salvaged if we move forward with the renovation at a later time. Now with Dekhockey extending the season to year-round, replacing the boards with wood is not a good option. Refrigerant was reviewed and will be reevaluated in 5-7 years.

The French Drain installed in Kalk Park is not keeping up with water levels. Kalk Park was meant to be a community area for special events and weddings, but is only available four to five months a year, difficult for commuters to navigate, and unsightly with standing water in a central location in town. Staff costs are 50% higher to pump the park than would be paid by an affiliate on a sport field. This situation is not maintainable, nor is the park usable.

Commissioners commented on Kalk Park drainage. Financial constraints during the original renovation curtailed a full drainage renovation at the time, however the bond will allow the District to fix the issue and make the park usable. Many parks have standing water; however, this is a location that needs to be fixed. The area around the gazebo should be fixed, but the remote parts of the park are not as important. Kalk Park is regularly flooded and should be addressed. Shelton Park flooding should be addressed using plantings rather than a drainage system.

Leiner explained what is included in the budgeted \$300,000, not just drainage.

Director Leiner responded to commissioner's comments. Leiner stated the \$300,000 is a place-holder number to review the whole area of water drainage running down the boating beach stairs by the water plant and the stairs, considering the whole area. Sheppard indicated that a consultant would need to be hired and \$71,000 of the cost is covered by insurance. Leiner reviewed the temporary staircase's condition and security issues of patrons gaining access to the boating beach using water plant property.

The next round of grants will be a spirited competition, although we may not find out results until January.

The Board gave consensus to move forward with the list for year one, not specific details of the projects on the list. The Board also gave consensus to wait for grant results before moving onto year two discussions.

Update on Recreation Services amid COVID-19: Regarding fall programming, staff are under a tight timeline and have created multiple options based on how District 35 decides to hold school; to be decided by the School Board on Friday, August 7. Following D35's decision, the Park District is launching the fall brochure online on the August 12 and live registration begins on August 14. A week of school day off programs will proceed the August 31 start of school and before/after school care, followed a week later by the start of preschool. Planning factors include D35 school plans, busing, preschool, indoor or outdoor space, D35 not allowing us to use space in the fall due to COVID, cleaning/transitions, and change in regulations. D35 is offering three options including in-person learning, hybrid am/pm learning, and remote learning 2.0. Kids Club has a great framework, but will need to work on details based on D35. Staffing is an obstacle for the number of children we can take.

Staff reviewed plans for fall including location shifts, holding programs outside to take advantage of social distancing and fresh air, ELC numbers and spacing, ELC drives our enrichment programming, need for ELC/day care/enrichments, recruitment, subs, and sick days of staff, what happens if someone gets COVID, no COVID incidences so far, a family who opts out of D35 programs can come to our programs, our program for the children of D35 teachers, so they can work, youth programming expectations, adult and fitness classes being held virtual and in-person held outdoors as weather permits. The District goes beyond minimum state requirements.

Executive Director Sheppard offered two scenarios and asked for direction from the Board regarding the beach. The beach normally closes on Labor Day and the past three years staff have opened the beach house for bathroom use. Due to COVID, staff are asking for direction from the Board on how to stay open while still handling crowds and social distancing. Scenario one extends the season to September 27, bathrooms are open, pass holders only from 11a-7p, three staff on duty, and no lifeguards at the cost of approximately \$7600. Scenario two extends the season to September 27, port-a-potties, and park ambassadors attempt to monitor social distancing from 11a-7p at the

cost of \$6300. Staff recommends scenario one. No dogs will be permitted on the beach until September 28.

Discussion ensued including offering a post-season pass for \$50 or \$35 to give others access to the beach, passes are still full price and would be up to the Board to offer a discount, a commissioner had seen kids crying and would like to see an option to get them into the beach, parents should check our website before coming in this COVID-age, so their kids don't cry upon arrival, limited staff, hostile interactions occur when someone says they bought a pass, but it isn't showing up in the system, non-passholders can enter from 6am to 11am and 7pm to close, a bonus program for those who signed up for the season, we didn't offer a discount for July/August signups and would create problems if we offered a discount in future, and the community has it down and we should not change the path.

President Brooks, based on committee discussion and with Board consensus, directed park district staff to move forward with scenario one.

Other Business: Sheppard indicated she will be emailing information from a citizen. This is scheduled for discussion at the next meeting.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 8:41pm.

Commissioner Covey seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF SEPTEMBER 1, 2020 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

All commissioners and members of the public verified they could see and hear.

The meeting was called to order at 7:02pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications
Stephani Briskman, Prog. Mgr.: Youth, Arts, Camp
Adam Wohl, Facility Manager: Takiff and Watts
Jenny Runkel, Administrative Assistant

All commissioners indicated they approved recording the meeting during roll call.

Members of the Public in attendance who signed in or spoke: Brandon Hinkle, Bart Schneider

Matters from the Public: There were no matters from the public from those in attendance on Zoom and no emails sent to Lisa Sheppard prior the meeting to be read into the minutes.

Discussion on Year 2 and 3 Future Capital Projects: Executive Director Sheppard specified that the Board approved the list for year one capital projects at the last meeting and would like to continue the discussion on years two and three tonight. This list is flexible and may change due to budget, grants, or facility failure, but would be a guide to staff for the next three years. The details of each project would still need to be vetted and approved by the community and commissioners.

Director Leiner reviewed additional information on the year two Friends Park project including the history of the park project, Friends Park is one of three ADA accessible parks in the District, poured in place surfacing without concrete around it with wood chips and sand debris on it degrading the surface, and lighting that doesn't work. Staff expects the poured in place to fail in two to three years. Staff answered commissioner questions and discussion ensued regarding not being able to pop out one piece of playground equipment and replacing it in the same spot, CPSI required depth per fall height, staff cannot recommend including sand at Friends Park if renovated and be able to guarantee that it won't breakdown the poured in place again, and ADA accessibility was very important to the Board and neighbors at the time of the renovation.

Staff are worried about catastrophic failure by putting off Friends Park repairs to year three or four and be forced to close a playground in the middle of town for an indeterminate time.

Discussion continued including not needing the best because it only needs to last eight years when the whole park is redone, for which, playground grass and manufactured wood chips were offered, we won't know the financial position of the District in eight years and might need to keep the playground for another 20 years, new curbing could be reused in the next park design, wrestling with paying for repairs that might last longer than the playground, already being forced to remove equipment due to failure followed by removing the sand feature is reducing functionality of the playground just to have a specific ground surface, and this being a 'lights on' list, not a 'wants' list.

Chair Brooks asked for less expensive solutions that will carry the park through, however staff indicated, after looking at other options, the most cost-effective way to fix it is by replacing the poured in place or using an artificial grass surface.

Discussion continued on other projects on the list.

Sheppard explained the committee just needs to approve keeping it on the list tonight and can determine amount and changes when year two or three come up.

Commissioner Onderdonk suggested a green approach to stop cutting grass and live with a large rain garden costing much less for Shelton Parkway Drainage instead of hard engineering for that area.

Sheppard indicated the list's dollar amounts are placeholders. We have not done an engineering study or received public input. These are all estimates to be vetted through a committee approach.

Commissioner Boron would like a playground further out since we've done so many playgrounds recently and instead do a field improvement. Staff doesn't recommend it, but the Board would need to be ok with closing down a playground. In the end, a field can still work at the end of the day even if the lights stop working, playgrounds can't.

If we do receive the grant in January, the District will need to immediately begin the project and commit \$4 million for the project for reimbursement upon successful completion of the project. It could delay our long-term plan throughout the District based on our how much our reserve is and the plan for year one. Having the additional facility and grant money is worth the risk of pushing year one park projects off another year.

Staff agreed to install Takiff field lighting that will work with the future renovation.

Chair Brooks, based on committee discussion, directed park district staff to go ahead with the plan as presented.

Verbal Update on Programs and Facilities Operations:

Director Collins reviewed programs including the start of school this week, 40,000 visits to the beach this year compared to 23,000 last year, the beach is open thru September 27, a successful 'Back to the Future' Movie in the Park last week, Kids Club and D35 teachers program started Monday, 1500 enrollments in outdoor programming this fall from recreation supervisors Adam and Shannon, and \$170,325 received from a Child Care Restoration Grant made up for subsidy for Districts that had extra costs due to COVID. Our capacity is lower, but we are filled and do not have room for more classes in other rooms. e-Learning camp is up and running as an essential service for working parents in the community.

Executive Director Sheppard indicated there will be more in-depth discussion regarding operations of the beach and Watts for next season coming soon. Advisory Group meetings are not recommended until after the Board gives input on next year, right now things are changing too quickly

Director Leiner described Connect Glencoe and Duke Park projects as moving forward. Staff are expecting the first payment from the IDOT grant.

Staff sent out a letter to linear trail project neighborhoods, there are signs on the project fence, and donations are coming in.

Discussion Regarding Renaming Park 7n:

Sheppard stated that whenever the District renovates empty park land, the park is renamed. Staff recommended renaming it Ravine Bluffs Park after the neighborhood.

Chair Brooks, based on committee discussion, directed park district staff to move forward with renaming the park Ravine Bluffs Park.

Discussion Regarding Park 11s:

Staff were approached by the owner adjacent to Park 11s. It's the location adjacent to where the District maintains what looks like someone's front yard. 11s is part of an alley with 18% of property encroached on with garages by a previous owner. The current owner would like to purchase 11s.

To use the land, the District would need to cut down mature landscaping and remove garages and enter into a legal process in order to act on the encroached land.

To sell the land, the District would need to go to court and all costs associated would be wrapped into the purchase price of the parcel. The property has its own PIN, so the District would not need to subdivide the property. The property is zoned multi-family.

Discussion included concern over the development being multi-family and the possible backlash that the park district was the one who started the process by selling the land, there are many small areas that the District owns and no one can use, other property owners have encroached on Park District property, this property has no value to the

park district, and we have a fiduciary responsibility to the community to get something of value for the land if the Board decides to sell.

Chair Brooks, based on committee discussion, directed park district staff that this is a non-useful finger of land and is appropriate to pursue the next steps even if the result is retaining the parcel.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:38pm. Commissioner Lutton seconded the motion. Roll call vote:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSTAIN: None

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills

By Vendor Set

Payment Dates 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 11128 - Ace of Spray. LLC					
Ace of Spray. LLC	07/21/2020	12517	10-12-000-5350	Power Wash Lakefront Tennis C...	1,650.00
Vendor 11128 - Ace of Spray. LLC Total:					1,650.00
Vendor: 10136 - Advanced Disposal Services					
Advanced Disposal Services	07/21/2020	12518	10-12-000-5353	Trash/Recycling - Parks	667.02
Advanced Disposal Services	07/21/2020	12518	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	07/21/2020	12518	25-00-000-5353	Trash/Recycling - Takiff	176.00
Advanced Disposal Services	08/25/2020	12673	10-12-000-5353	Trash/Recycling - Parks	772.00
Advanced Disposal Services	08/25/2020	12673	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	08/25/2020	12673	25-00-000-5353	Trash/Recycling - Takiff	176.00
Vendor 10136 - Advanced Disposal Services Total:					2,015.02
Vendor: 10098 - AFLAC					
AFLAC	08/04/2020	12586	10-00-000-2170	Supplemental Aflac Coverage	261.76
AFLAC	08/25/2020	12674	10-00-000-2170	Supplemental Aflac Coverage	261.76
Vendor 10098 - AFLAC Total:					523.52
Vendor: 10739 - Airespring					
Airespring	08/04/2020	12587	25-00-000-5210	Takiff Fiber Internet	1,751.65
Airespring	09/08/2020	12733	25-00-000-5210	Fiber Internet -Sept	1,751.65
Vendor 10739 - Airespring Total:					3,503.30
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	08/04/2020	12588	25-26-000-5387	Day Care Nurse Services	90.00
All About Childcare Health, Ltd.	08/25/2020	12675	25-26-000-5387	Day Care Nurse Services	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					180.00
Vendor: 10973 - Altamanu, Inc.					
Altamanu, Inc.	08/18/2020	12642	69-00-000-5563	Cont Mgmt Support - N. Overlo...	3,257.75
Altamanu, Inc.	08/25/2020	12676	69-00-000-5553	Const. Admin - GB Trail	4,837.87
Altamanu, Inc.	08/25/2020	12676	69-00-000-5570	Const. Admin - Duke Park	2,837.62
Vendor 10973 - Altamanu, Inc. Total:					10,933.24
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	07/21/2020	12519	10-11-000-5342	Admin Meeting Expenses	20.98
Amazon Capital Services	07/21/2020	12519	10-12-000-5486	Plumbing Supplies - Parks	57.49
Amazon Capital Services	07/21/2020	12519	10-14-000-5401	Office Supplies - Beach	77.29
Amazon Capital Services	07/21/2020	12519	10-14-000-5420	General Beach Supplies	367.05
Amazon Capital Services	07/21/2020	12519	10-14-000-5430	Beach First Aid Supplies	47.90
Amazon Capital Services	07/21/2020	12519	10-15-000-5420	General Boat Supplies	123.10
Amazon Capital Services	07/21/2020	12519	25-00-000-5210	Takiff Phone Supplies	35.56
Amazon Capital Services	07/21/2020	12519	25-25-755-5400	Sports Class Supplies	89.73
Amazon Capital Services	07/21/2020	12519	25-25-791-5400	Pickleball Supplies	89.97
Amazon Capital Services	07/21/2020	12519	25-25-826-5400	Sports Camp Supplies	84.65
Amazon Capital Services	07/21/2020	12519	25-25-835-5400	Aquatics Camp Supplies	284.85
Amazon Capital Services	07/21/2020	12519	25-25-836-5400	Sailing Camp Supplies	284.85
Amazon Capital Services	07/21/2020	12519	25-25-860-5400	Youth Camp Supplies	688.50
Amazon Capital Services	07/21/2020	12519	25-26-000-5403	Day Care Program Supplies	469.79
Amazon Capital Services	07/21/2020	12519	25-26-000-5430	Day Care First Aid Supplies	1,245.30
Amazon Capital Services	08/04/2020	12589	10-15-000-5420	General Boathouse Supplies	60.96
Amazon Capital Services	08/04/2020	12589	25-00-000-5210	Phone Supplies	68.98
Amazon Capital Services	08/04/2020	12589	25-00-000-5420	General Rec Supplies	98.90
Amazon Capital Services	08/04/2020	12589	25-25-860-5400	Youth Camp Supplies	27.95
Amazon Capital Services	08/04/2020	12589	25-26-000-5403	Day Care Program Supplies	123.67
Amazon Capital Services	08/04/2020	12589	25-26-000-5460	Day Care Food Prep Supplies	85.47
Amazon Capital Services	08/18/2020	12643	10-11-000-5342	Admin Meeting Expenses	38.99

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	08/18/2020	12643	25-25-770-5400	Tennis Supplies	179.46
Amazon Capital Services	08/18/2020	12643	25-25-826-5400	Hot Shots Camp Supplies	79.90
Amazon Capital Services	08/18/2020	12643	25-25-835-5400	Aquatics Camp Supplies	8.50
Amazon Capital Services	08/18/2020	12643	25-25-836-5400	Sailing Camp Supplies	8.49
Amazon Capital Services	08/18/2020	12643	25-25-952-5400	Summer Event Supplies	24.78
Amazon Capital Services	08/18/2020	12643	25-26-000-5403	Day Care Pgm Supplies	463.84
Amazon Capital Services	08/18/2020	12643	25-26-000-5460	Day Care Food Prep Supplies	85.47
Amazon Capital Services	09/08/2020	12734	10-11-000-5342	Board Packet Supplies	2.99
Amazon Capital Services	09/08/2020	12734	10-11-000-5401	Admin Office Supplies	20.99
Amazon Capital Services	09/08/2020	12734	10-12-000-5401	Parks Office Supplies	214.66
Amazon Capital Services	09/08/2020	12734	10-15-000-5420	General Boat Supplies	26.67
Amazon Capital Services	09/08/2020	12734	25-00-000-5210	Phone Supplies	17.14
Amazon Capital Services	09/08/2020	12734	25-00-000-5401	Rec Office Supplies	72.94
Amazon Capital Services	09/08/2020	12734	25-25-315-5400	Ceramics Supplies	64.23
Amazon Capital Services	09/08/2020	12734	25-25-401-5400	ELC Supplies	147.55
Amazon Capital Services	09/08/2020	12734	25-25-402-5400	ELC Supplies	147.57
Amazon Capital Services	09/08/2020	12734	25-25-403-5400	ELC Supplies	146.43
Amazon Capital Services	09/08/2020	12734	25-25-405-5400	Kindergarten Readiness Supplies	17.47
Amazon Capital Services	09/08/2020	12734	25-25-615-5400	Ceramics Supplies	30.69
Amazon Capital Services	09/08/2020	12734	25-25-775-5400	Tennis Supplies	168.93
Amazon Capital Services	09/08/2020	12734	25-25-791-5400	Pickleball Supplies	67.96
Amazon Capital Services	09/08/2020	12734	25-25-952-5400	Summer Event Supplies	43.75
Amazon Capital Services	09/08/2020	12734	25-26-000-5403	Day Care Pgm Supplies	214.88
Amazon Capital Services	09/08/2020	12734	25-26-000-5430	Day Care First Aid Supplies	35.98
Amazon Capital Services	09/08/2020	12734	25-26-000-5460	Day Care Food Prep Supplies	134.00
Vendor 10946 - Amazon Capital Services Total:					6,897.20

Vendor: 10145 - American Backflow Prevention

American Backflow Prevention	07/21/2020	12520	10-12-000-5350	Backflow Test - Legal Req	941.05
American Backflow Prevention	07/21/2020	12520	10-13-000-5355	Backflow Test - Legal Req	182.00
American Backflow Prevention	07/21/2020	12520	10-14-000-5350	Backflow Test - Legal Req	75.00
American Backflow Prevention	07/21/2020	12520	10-15-000-5350	Backflow Test - Legal Req	75.00
American Backflow Prevention	07/21/2020	12520	25-00-000-5355	Backflow Test - Legal Req	455.00
American Backflow Prevention	08/25/2020	12677	10-12-000-5352	Backflow Prevention Repairs - P...	380.95
American Backflow Prevention	08/25/2020	12677	10-14-000-5351	Backflow Prevention Repairs - B...	475.95
Vendor 10145 - American Backflow Prevention Total:					2,584.95

Vendor: 10147 - American Outfitters, Ltd.

American Outfitters, Ltd.	07/28/2020	12553	10-14-000-5421	Beach Uniforms	495.80
American Outfitters, Ltd.	07/28/2020	12553	25-25-822-5400	Acting Camp Tees	197.20
American Outfitters, Ltd.	08/04/2020	12590	25-00-000-5422	Takiff Staff Uniforms	412.50
American Outfitters, Ltd.	08/25/2020	12678	25-25-653-5401	Theatre Camp Tee Shirts	433.95
Vendor 10147 - American Outfitters, Ltd. Total:					1,539.45

Vendor: 10050 - Ancel, Glink P.C.

Ancel, Glink P.C.	08/18/2020	12644	10-11-000-5310	Legal Services - July	4,088.22
Vendor 10050 - Ancel, Glink P.C. Total:					4,088.22

Vendor: 10717 - Applied Controls, Inc.

Applied Controls, Inc.	07/21/2020	12522	65-00-020-5508	Install BAS Temp Sensor	1,315.00
Applied Controls, Inc.	07/21/2020	12522	65-00-020-5508	Connect RTU to BAS Sys	4,423.50
Applied Controls, Inc.	08/18/2020	12645	25-00-000-5352	Takiff Building Repairs	850.00
Vendor 10717 - Applied Controls, Inc. Total:					6,588.50

Vendor: 10970 - Aquarius Sail of Wisconsin

Aquarius Sail of Wisconsin	08/11/2020	12616	25-25-835-5400	Aquatic Camp Supplies	122.79
Aquarius Sail of Wisconsin	08/11/2020	12616	25-25-836-5400	Sailing Camp Supplies	122.79
Vendor 10970 - Aquarius Sail of Wisconsin Total:					245.58

Vendor: 10162 - AT & T

AT & T	07/28/2020	12554	10-12-000-5210	Phone Svc - Parks	65.76
AT & T	07/28/2020	12554	10-13-000-5210	Phone Svc - Watts	51.71
AT & T	07/28/2020	12554	25-00-000-5210	Phone Svc - Takiff	1,532.22
AT & T	09/01/2020	12710	10-12-000-5210	Phone Svc - Parks	66.01

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
AT & T	09/01/2020	12710	10-13-000-5210	Phone Svc - Watts	51.28
AT & T	09/01/2020	12710	25-00-000-5210	Phone Svc - Takiff	1,484.52
Vendor 10162 - AT & T Total:					3,251.50
Vendor: 10455 - AT & T					
AT & T	08/04/2020	12591	10-14-000-5210	DSL Service - Beach	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 11428 - Bauer Latoza Studio, Ltd.					
Bauer Latoza Studio, Ltd.	09/08/2020	12736	69-00-000-5566	Halfway Hse Improvements - D...	609.55
Vendor 11428 - Bauer Latoza Studio, Ltd. Total:					609.55
Vendor: 10172 - Becker Arena Products					
Becker Arena Products	07/28/2020	12555	10-13-000-5416	Watts Ice Making Supplies	33.00
Becker Arena Products	07/28/2020	12555	10-13-000-5417	Watts Boards & Glass	980.75
Vendor 10172 - Becker Arena Products Total:					1,013.75
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	07/28/2020	12556	10-11-000-5340	REFUND - Admin Team Mtg	-419.74
BMO Harris Bank N.A.	07/28/2020	12556	10-11-000-5342	Staff Wedding Gift/Sympathy C...	135.54
BMO Harris Bank N.A.	07/28/2020	12556	10-11-000-5402	Digital Newspaper Subscription	27.72
BMO Harris Bank N.A.	07/28/2020	12556	10-11-000-5730	Sam's Club Membership Upgra...	33.75
BMO Harris Bank N.A.	07/28/2020	12556	10-12-000-5240	Linden House Final Water Bill	108.96
BMO Harris Bank N.A.	07/28/2020	12556	10-12-000-5340	Training CEUs/Cost Recovery RE...	-353.00
BMO Harris Bank N.A.	07/28/2020	12556	10-12-000-5361	Parks Job Postings	420.00
BMO Harris Bank N.A.	07/28/2020	12556	10-15-000-5420	General Boat Supplies	32.72
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5210	iCloud Storage Chris/Bobby/Car...	2.97
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5301	Postage	6.95
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5321	Constant Contact	132.81
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5340	Cost Recovery Training REFUND	-400.00
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5360	iCloud Storage - Marketing	0.99
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5361	Maintenance Job Posting	45.00
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5362	Stock Photography	176.00
BMO Harris Bank N.A.	07/28/2020	12556	25-00-000-5404	DocuSign Annual Subscription	480.00
BMO Harris Bank N.A.	07/28/2020	12556	25-25-403-5400	ELC Supplies	62.92
BMO Harris Bank N.A.	07/28/2020	12556	25-25-601-5300	Brightwheel App	150.00
BMO Harris Bank N.A.	07/28/2020	12556	25-25-605-5400	Babysitter Training Manuals	261.93
BMO Harris Bank N.A.	07/28/2020	12556	25-25-615-5400	Ceramics Supplies	28.76
BMO Harris Bank N.A.	07/28/2020	12556	25-25-785-5400	Rowing Machine Supplies	57.50
BMO Harris Bank N.A.	07/28/2020	12556	25-25-801-5300	REFUND - Contractual Camp Tri...	-1,194.77
BMO Harris Bank N.A.	07/28/2020	12556	25-25-810-5300	REFUND - Contractual Camp Tri...	-344.77
BMO Harris Bank N.A.	07/28/2020	12556	25-25-910-5400	July 4th Staff Meals	257.97
BMO Harris Bank N.A.	07/28/2020	12556	25-25-951-5400	Summer Event Supplies	27.17
BMO Harris Bank N.A.	07/28/2020	12556	25-26-000-5360	Care.com Job Posting Monthly	75.00
BMO Harris Bank N.A.	07/28/2020	12556	25-26-000-5403	Day Care Pgm Supplies	200.63
BMO Harris Bank N.A.	07/28/2020	12556	25-26-000-5404	Brightwheel Day Care App	175.00
BMO Harris Bank N.A.	08/18/2020	12646	10-11-000-5402	Digital Newspaper Subscription	27.72
BMO Harris Bank N.A.	08/18/2020	12646	10-11-000-5404	Doodle Poll Annual Membership	73.31
BMO Harris Bank N.A.	08/18/2020	12646	10-12-000-5340	Webinar/CEUs	32.00
BMO Harris Bank N.A.	08/18/2020	12646	10-12-000-5342	New Staff Welcome Lunch	77.77
BMO Harris Bank N.A.	08/18/2020	12646	10-14-000-5301	Beach Postage	5.30
BMO Harris Bank N.A.	08/18/2020	12646	10-14-000-5340	Beach Lifeguard/Waterfront Tra...	235.00
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5210	iCloud Storage - Bobby/Carol/C...	2.97
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5301	Postage	13.90
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5321	Constant Contact Email Marketi...	132.81
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5360	iCloud Storage - Erin	0.99
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5362	Stock Photography	78.00
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5404	Adobe Annual Subscription	165.62
BMO Harris Bank N.A.	08/18/2020	12646	25-00-000-5404	Proof HQ Program Guide Softw...	1,800.00
BMO Harris Bank N.A.	08/18/2020	12646	25-25-411-5400	Presch CIT Supplies	7.00
BMO Harris Bank N.A.	08/18/2020	12646	25-25-601-5300	Brightwheel Kids Club App	150.00
BMO Harris Bank N.A.	08/18/2020	12646	25-25-833-5300	REFUND - Contractual Camp Trip	-826.00
BMO Harris Bank N.A.	08/18/2020	12646	25-25-835-5400	Aquatic Camp Supplies	260.08

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	08/18/2020	12646	25-25-836-5400	Sailing Camp Supplies	260.11
BMO Harris Bank N.A.	08/18/2020	12646	25-25-860-5300	Contractual Youth Camp Lessons	860.00
BMO Harris Bank N.A.	08/18/2020	12646	25-25-860-5400	Youth Camp Supplies	153.51
BMO Harris Bank N.A.	08/18/2020	12646	25-25-911-5400	Beach Campout Supplies	62.75
BMO Harris Bank N.A.	08/18/2020	12646	25-26-000-5340	Texas Background Check Fee	3.32
BMO Harris Bank N.A.	08/18/2020	12646	25-26-000-5360	Care.com Monthly Subscription	75.00
BMO Harris Bank N.A.	08/18/2020	12646	25-26-000-5403	Day Care Program Supplies	16.05
BMO Harris Bank N.A.	08/18/2020	12646	25-26-000-5404	Brightwheel Day Care App	175.00
BMO Harris Bank N.A.	08/18/2020	12646	25-27-000-5210	Takiff Fitness TV/Internet	216.52
Vendor 10473 - BMO Harris Bank N.A. Total:					4,246.74
Vendor: 10182 - BSN Sports					
BSN Sports	07/21/2020	12523	10-12-000-5584	Lacrosse Nets	636.44
Vendor 10182 - BSN Sports Total:					636.44
Vendor: 10184 - Burriss Equipment Company					
Burriss Equipment Company	07/21/2020	12524	10-12-000-5450	Equipment Parts - Parks	364.17
Vendor 10184 - Burriss Equipment Company Total:					364.17
Vendor: 10656 - Call One					
Call One	08/18/2020	12648	25-00-000-5210	T1 Line - Watts	368.14
Vendor 10656 - Call One Total:					368.14
Vendor: 11422 - Carl Rosenthal					
Carl Rosenthal	08/04/2020	12592	25-25-791-5300	Contractual - Pickleball Worksh...	1,125.00
Carl Rosenthal	08/25/2020	12679	25-25-791-5300	Contractual Pickleball Worksho...	2,718.75
Vendor 11422 - Carl Rosenthal Total:					3,843.75
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	08/11/2020	12617	25-25-315-5400	Ceramics Supplies	406.00
Ceramic Supply Chicago, Inc.	08/25/2020	12680	25-25-615-5400	Ceramics Supplies	204.00
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					610.00
Vendor: 10194 - Chicago Botanic Garden					
Chicago Botanic Garden	08/11/2020	12618	10-11-000-5730	Botanic Garden 20/21 Member...	100.00
Vendor 10194 - Chicago Botanic Garden Total:					100.00
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	08/11/2020	12619	10-11-000-5311	Legal Notices	41.76
Vendor 10552 - Chicago Tribune Media Group Total:					41.76
Vendor: 11213 - Ciao Bella Sewing					
Ciao Bella Sewing	08/25/2020	12681	25-25-651-5300	Contractual - July Virtual Sewing..	126.00
Vendor 11213 - Ciao Bella Sewing Total:					126.00
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	08/11/2020	12620	10-12-000-5585	Bench Donation Plaque	140.50
Classic Design Awards	09/01/2020	12711	10-12-000-5585	Donation Plaques	352.14
Classic Design Awards	09/01/2020	12711	69-00-000-5555	Linear Trail Plaque Upgrd/Conn...	140.86
Vendor 10202 - Classic Design Awards Total:					633.50
Vendor: 10802 - Clauss Brothers Inc.					
Clauss Brothers Inc.	08/11/2020	12621	10-12-000-5350	Takiff Bioswale Maintenance	1,463.00
Vendor 10802 - Clauss Brothers Inc. Total:					1,463.00
Vendor: 10505 - Comcast					
Comcast	07/21/2020	12526	10-12-000-5210	Internet Svc - Parks	111.85
Comcast	07/28/2020	12558	10-13-000-5210	Internet Svc - Watts	136.54
Comcast	08/18/2020	12649	10-12-000-5210	Internet Svc - Parks	111.86
Comcast	08/25/2020	12682	10-13-000-5210	Internet/TV Svc - Watts	362.42
Vendor 10505 - Comcast Total:					722.67
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	07/21/2020	12527	10-12-000-5230	Electricity - Linden House	36.73
Commonwealth Edison	07/21/2020	12527	10-15-000-5230	Electricity - Boathouse	247.34
Commonwealth Edison	08/04/2020	12593	10-12-000-5230	Electricity - Parks	384.79
Commonwealth Edison	08/04/2020	12593	10-13-000-5230	Electricity - Watts	889.07
Commonwealth Edison	08/04/2020	12593	10-14-000-5230	Electricity - Beach	283.89

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Commonwealth Edison	08/04/2020	12593	25-00-000-5230	Electricity - Takiff	12,429.31
Commonwealth Edison	08/18/2020	12650	10-12-000-5230	Electricity - Parks	47.77
Commonwealth Edison	08/18/2020	12650	10-15-000-5230	Electricity - Boathouse	244.39
Commonwealth Edison	09/01/2020	12712	10-12-000-5230	Electricity - Parks	441.89
Commonwealth Edison	09/01/2020	12712	10-13-000-5230	Electricity - Watts	873.57
Commonwealth Edison	09/01/2020	12712	10-14-000-5230	Electricity - Beach	288.41
Commonwealth Edison	09/01/2020	12712	10-15-000-5230	Electricity - Boathouse	105.58
Commonwealth Edison	09/01/2020	12712	25-00-000-5230	Electricity - Takiff	12,209.01
Vendor 10208 - Commonwealth Edison Total:					28,481.75
Vendor: 10210 - Conserv FS					
Conserv FS	07/21/2020	12528	10-12-000-5493	Fertilizer/Chemicals	787.10
Conserv FS	08/18/2020	12651	10-12-000-5493	Fertilizer/Chemicals - Parks	149.06
Vendor 10210 - Conserv FS Total:					936.16
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	08/04/2020	12594	10-12-000-5481	Parks Construction Supplies	47.65
Craftwood Lumber Company	08/04/2020	12594	10-12-000-5486	Parks Plumbing Supplies	11.37
Craftwood Lumber Company	08/04/2020	12594	10-12-000-5487	Hand Tools - Parks	22.78
Craftwood Lumber Company	08/04/2020	12594	25-00-000-5370	Carpet Cleaning Rental Equip	22.99
Craftwood Lumber Company	08/04/2020	12594	25-00-000-5412	Takiff Cleaning Supplies	7.98
Craftwood Lumber Company	08/04/2020	12594	25-00-000-5420	General Takiff Supplies	23.96
Craftwood Lumber Company	08/04/2020	12594	25-00-000-5486	Takiff Plumbing Supplies	34.52
Craftwood Lumber Company	08/04/2020	12594	65-00-020-5516	Special PPE for Sanitizer	139.60
Craftwood Lumber Company	09/01/2020	12713	10-12-000-5481	Construction Supplies - Parks	77.97
Craftwood Lumber Company	09/01/2020	12713	10-12-000-5493	Fertilizer/Chemicals	20.97
Craftwood Lumber Company	09/01/2020	12713	10-14-000-5412	Cleaning Supplies - Beach	46.36
Craftwood Lumber Company	09/01/2020	12713	25-00-000-5412	Cleaning Supplies - Takiff	44.98
Vendor 10215 - Craftwood Lumber Company Total:					501.13
Vendor: 11585 - Davey Resource Group					
Davey Resource Group	08/11/2020	12622	10-12-000-5585	Stewardship SOSA	949.00
Vendor 11585 - Davey Resource Group Total:					949.00
Vendor: 10333 - Dermatec Direct					
Dermatec Direct	07/21/2020	12529	25-00-000-5412	Rubber Gloves - Takiff	139.00
Dermatec Direct	08/11/2020	12623	25-26-000-5430	Day Care Diapering Gloves/Mas...	1,290.59
Vendor 10333 - Dermatec Direct Total:					1,429.59
Vendor: 10334 - Discount School Supply					
Discount School Supply	07/28/2020	12559	25-25-401-5400	ELC Supplies	231.52
Discount School Supply	07/28/2020	12559	25-26-000-5403	Day Care Pgm Supplies	719.11
Vendor 10334 - Discount School Supply Total:					950.63
Vendor: 11342 - DocNetwork LLC					
DocNetwork LLC	08/25/2020	12683	25-00-000-5404	July Camp Doc Usage	724.01
Vendor 11342 - DocNetwork LLC Total:					724.01
Vendor: 10478 - Ecolab					
Ecolab	07/28/2020	12560	25-00-000-5412	Dishwasher Detergent	152.80
Ecolab	07/28/2020	12560	25-26-000-5412	Dishwasher Detergent	763.60
Ecolab	08/18/2020	12652	25-00-000-5412	Takiff Dishwasher Detergent	227.92
Ecolab	08/18/2020	12652	25-26-000-5412	Takiff Dishwasher Detergent	200.00
Vendor 10478 - Ecolab Total:					1,344.32
Vendor: 10848 - Entertainment Concepts					
Entertainment Concepts	08/18/2020	12653	25-25-952-5300	Movie Screen Rental - Summer ...	1,100.00
Vendor 10848 - Entertainment Concepts Total:					1,100.00
Vendor: 10286 - EVP Academies, LLC					
EVP Academies, LLC	08/25/2020	12684	25-25-111-5300	Contractual - Aug Volleyball Clin...	6,405.00
Vendor 10286 - EVP Academies, LLC Total:					6,405.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	07/28/2020	12561	65-00-020-5502	WiFi Access Pt - Watts	1,064.75
Excalibur Technology Corporati...	07/28/2020	12561	65-00-020-5502	WiFi Access Pt - EC Offices	349.75
Excalibur Technology Corporati...	08/11/2020	12624	10-11-000-5355	TSS Maint - Sept	6,391.80

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Excalibur Technology Corporati...	08/11/2020	12624	25-00-000-5321	WebTrac Host - Sept	749.00
Excalibur Technology Corporati...	08/25/2020	12685	65-00-020-5502	Add'l Licenses - Add'l Rukus (2)	300.00
Excalibur Technology Corporati...	09/08/2020	12737	10-11-000-5355	TSS Maint - Oct	6,391.80
Excalibur Technology Corporati...	09/08/2020	12737	25-00-000-5321	WebTrac Host - Oct	749.00
Excalibur Technology Corporati...	09/08/2020	12738	65-00-020-5502	Add'l WiFi Access Pt - Watts	812.39
Vendor 10341 - Excalibur Technology Corporation Total:					16,808.49
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	07/21/2020	12530	25-00-000-5351	Takiff Fire Supression Sys Emer...	4,565.00
Vendor 10207 - F.E. Moran, Inc. Total:					4,565.00
Vendor: 10348 - Galassini and Ori Construction					
Galassini and Ori Construction	07/21/2020	12531	69-00-000-5556	Repair Friends Monument	1,685.00
Vendor 10348 - Galassini and Ori Construction Total:					1,685.00
Vendor: 11375 - Game On! LLC					
Game On! LLC	08/25/2020	12686	25-25-826-5300	Contractual - Sports 4 Girls Camp	9,900.00
Vendor 11375 - Game On! LLC Total:					9,900.00
Vendor: 11474 - Glencoe Dekhockey LLC					
Glencoe Dekhockey LLC	08/04/2020	12595	25-25-220-5300	Contractual - Summer Clinics	1,008.00
Glencoe Dekhockey LLC	08/04/2020	12595	25-25-826-5300	Contractual - Sports Trac	2,488.50
Glencoe Dekhockey LLC	08/25/2020	12687	25-25-826-5300	Contractual - Aug Sports Trac 2...	2,257.50
Vendor 11474 - Glencoe Dekhockey LLC Total:					5,754.00
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	07/21/2020	12532	25-25-472-5300	Payment #4 - 20/21 Sch Yr	20,549.44
Glencoe Junior Kindergarten	07/21/2020	12532	25-25-473-5300	Payment #4 - 20/21 Sch Yr	49,422.00
Glencoe Junior Kindergarten	07/21/2020	12532	25-25-474-5300	Payment #4 - 20/21 Sch Yr	49,392.66
Glencoe Junior Kindergarten	08/18/2020	12654	25-25-472-5300	Paymt 5 - 20/21 Sch Yr	6,208.69
Glencoe Junior Kindergarten	08/18/2020	12654	25-25-473-5300	Paymt 5 - 20/21 Sch Yr	4,489.50
Glencoe Junior Kindergarten	08/18/2020	12654	25-25-474-5300	Paymt 5 - 20/21 Sch Yr	13,920.30
Glencoe Junior Kindergarten	08/18/2020	12654	25-25-476-5300	Payment #1 - 2020 Bridge Camp	3,375.00
Vendor 10076 - Glencoe Junior Kindergarten Total:					147,357.59
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	07/21/2020	12533	10-12-000-5412	Parks Cleaning Supplies	35.74
Grainger Inc.	07/21/2020	12533	10-12-000-5430	Parks Safety Supplies	322.92
Grainger Inc.	07/21/2020	12533	25-00-000-5412	Takiff Cleaning Supplies	21.08
Grainger Inc.	07/21/2020	12533	25-00-000-5484	Electrical Supplies - Takiff	1,680.10
Grainger Inc.	07/21/2020	12533	25-26-000-5460	Day Care Food Prep Supplies	286.33
Grainger Inc.	07/28/2020	12562	25-00-000-5412	Takiff Cleaning Supplies	38.52
Grainger Inc.	07/28/2020	12562	25-26-000-5460	Day Care Food Prep Supplies	172.53
Grainger Inc.	07/28/2020	12562	65-00-020-5516	PPE For Spray Cleaner	1,085.76
Grainger Inc.	08/18/2020	12655	25-00-000-5451	Takiff Building Parts	1,368.00
Grainger Inc.	08/18/2020	12655	25-26-000-5460	Day Care Food Prep Supplies	374.03
Grainger Inc.	08/25/2020	12688	10-12-000-5412	Cleanings Supplies - Parks	159.78
Grainger Inc.	08/25/2020	12688	25-00-000-5412	Cleanings Supplies - Takiff	968.60
Grainger Inc.	08/25/2020	12688	25-00-000-5484	Electrical Supplies - Takiff	115.50
Grainger Inc.	09/01/2020	12714	10-13-000-5417	Dasher Boards Repairs - Watts	2,306.00
Grainger Inc.	09/01/2020	12714	25-00-000-5412	CREDIT - Takiff Cleaning Supplies	-596.30
Grainger Inc.	09/01/2020	12714	25-26-000-5460	Day Care Food Prep Supplies	395.35
Vendor 10370 - Grainger Inc. Total:					8,733.94
Vendor: 10325 - Grand Food Center					
Grand Food Center	07/28/2020	12563	10-14-000-5420	Beach Gatorade	80.45
Grand Food Center	07/28/2020	12563	25-26-000-5409	Day Care Food Supply/Milk	300.35
Grand Food Center	08/25/2020	12689	10-14-000-5420	General Beach Supplies	47.22
Grand Food Center	08/25/2020	12689	25-26-000-5409	Day Care Milk/Food Supplies	239.47
Vendor 10325 - Grand Food Center Total:					667.49
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	07/21/2020	12534	69-00-000-2290	Takiff Playgrd Retainage	25,377.77
Hacienda Landscaping	07/21/2020	12534	69-00-000-5561	Takiff Playgrd Construction	4,884.69
Vendor 11282 - Hacienda Landscaping Total:					30,262.46

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10083 - Helen's Ultimate Fitness, Inc.					
Helen's Ultimate Fitness, Inc.	08/11/2020	12625	25-25-787-5300	Contractual - July Fitness Classes	798.75
Vendor 10083 - Helen's Ultimate Fitness, Inc. Total:					798.75
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	07/28/2020	12564	10-15-000-5481	Boathouse Construction Supplies	238.42
Home Depot Credit Services	07/28/2020	12564	10-15-000-5482	Boathouse Hardware	200.00
Home Depot Credit Services	07/28/2020	12564	25-00-000-5588	Comm Room Countertops	305.40
Home Depot Credit Services	08/25/2020	12690	10-12-000-5481	Construction Supplies - Parks	130.88
Home Depot Credit Services	08/25/2020	12690	10-12-000-5484	Electrical Supplies - Parks	299.00
Home Depot Credit Services	08/25/2020	12690	25-00-000-5412	Cleaning Supplies - Takiff	41.88
Home Depot Credit Services	08/25/2020	12690	25-00-000-5488	Hand Tools - Takiff	39.94
Vendor 10384 - Home Depot Credit Services Total:					1,255.52
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	08/11/2020	12626	25-25-826-5300	Contractual - Summer Sports Tr...	6,399.00
Vendor 10068 - Hot Shots Sports Total:					6,399.00
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	08/11/2020	12627	25-00-000-5360	Park Mask Signage	1,725.00
Vendor 10934 - IC Signs & Graphics Total:					1,725.00
Vendor: 10557 - IL Dept of Employment Security					
IL Dept of Employment Security	08/25/2020	12691	45-00-000-5653	Unemployment - 2nd Qtr	2,020.00
Vendor 10557 - IL Dept of Employment Security Total:					2,020.00
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	07/17/2020	DFT0001056	10-00-000-2110	IL State Tax W/H	6,037.22
IL Dept of Revenue	07/31/2020	DFT0001061	10-00-000-2110	IL State Tax W/H	6,466.59
IL Dept of Revenue	08/14/2020	DFT0001068	10-00-000-2110	IL State Tax W/H	6,436.52
IL Dept of Revenue	08/28/2020	DFT0001073	10-00-000-2110	IL State Tax W/H	5,704.75
Vendor 10100 - IL Dept of Revenue Total:					24,645.08
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	07/31/2020	DFT0001063	10-00-000-2150	IMRF Contribution - July	53,256.25
Illinois Municipal Retirement Fu...	07/31/2020	DFT0001063	10-00-000-2155	IMRF VAC Contribution - July	7,434.00
Illinois Municipal Retirement Fu...	08/31/2020	DFT0001076	10-00-000-2150	IMRF Contribution - August	37,508.77
Illinois Municipal Retirement Fu...	08/31/2020	DFT0001076	10-00-000-2155	IMRF VAC - August	4,973.00
Vendor 10101 - Illinois Municipal Retirement Fund Total:					103,172.02
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	07/17/2020	DFT0001054	10-00-000-2120	Social Security W/H	16,989.84
IRS/Dept of Treasury	07/17/2020	DFT0001055	10-00-000-2130	Medicare	3,973.44
IRS/Dept of Treasury	07/17/2020	DFT0001057	10-00-000-2100	Fed Income Tax W/H	10,656.61
IRS/Dept of Treasury	07/31/2020	DFT0001059	10-00-000-2120	Social Security W/H	18,117.44
IRS/Dept of Treasury	07/31/2020	DFT0001060	10-00-000-2130	Medicare	4,237.20
IRS/Dept of Treasury	07/31/2020	DFT0001062	10-00-000-2100	Fed Income Tax W/H	11,333.56
IRS/Dept of Treasury	08/14/2020	DFT0001066	10-00-000-2120	Social Security W/H	17,996.78
IRS/Dept of Treasury	08/14/2020	DFT0001067	10-00-000-2130	Medicare	4,209.04
IRS/Dept of Treasury	08/14/2020	DFT0001069	10-00-000-2100	Fed Income Tax W/H	10,972.64
IRS/Dept of Treasury	08/28/2020	DFT0001071	10-00-000-2120	Social Security W/H	16,128.04
IRS/Dept of Treasury	08/28/2020	DFT0001072	10-00-000-2130	Medicare	3,771.92
IRS/Dept of Treasury	08/28/2020	DFT0001074	10-00-000-2100	Fed Income Tax W/H	9,866.71
Vendor 10106 - IRS/Dept of Treasury Total:					128,253.22
Vendor: 11538 - Karen Campion					
Karen Campion	08/11/2020	12628	25-25-787-5300	Contractual - Summer Fitness	180.00
Karen Campion	09/08/2020	12739	25-25-785-5300	Contractual - Aug Fitness Classes	49.50
Karen Campion	09/08/2020	12739	25-25-787-5300	Contractual - Aug Fitness Classes	270.00
Vendor 11538 - Karen Campion Total:					499.50
Vendor: 10401 - Ken's Quick Print Inc.					
Ken's Quick Print Inc.	08/04/2020	12596	25-00-000-5401	Takiff Office Supplies	159.95
Vendor 10401 - Ken's Quick Print Inc. Total:					159.95

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11582 - Kentucky State Treasurer					
Kentucky State Treasurer	08/04/2020	12597	25-26-000-5340	Criminal Background Check per...	20.00
Vendor 11582 - Kentucky State Treasurer Total:					20.00
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	08/18/2020	12656	10-11-000-5355	Copy Machine Mo Maint - Aug	88.93
Konica Minolta Business Solutio...	08/18/2020	12656	25-00-000-5355	Copy Machine Mo Maint - Aug	112.00
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					200.93
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	09/01/2020	12715	25-25-401-5400	ELC Supplies	15.00
Lakeshore Learning Material	09/01/2020	12715	25-25-402-5400	ELC Supplies	15.00
Lakeshore Learning Material	09/01/2020	12715	25-25-403-5400	ELC Supplies	15.00
Lakeshore Learning Material	09/01/2020	12715	25-26-000-5403	ELC Supplies	133.26
Lakeshore Learning Material	09/08/2020	12740	25-25-402-5400	ELC Supplies	20.37
Vendor 10406 - Lakeshore Learning Material Total:					198.63
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	07/21/2020	12535	10-12-000-5481	Construction Supplies - Parks	1,227.36
Lowe's Business Acct/GEMB	07/21/2020	12535	10-12-000-5490	Plantings/Flowers	1,082.46
Lowe's Business Acct/GEMB	07/21/2020	12535	10-12-000-5496	Athletic Field Supplies	1,134.00
Lowe's Business Acct/GEMB	07/21/2020	12535	10-12-000-5497	Playground Surface Supplies	350.00
Lowe's Business Acct/GEMB	07/21/2020	12535	10-14-000-5481	Construction Supplies - Beach	313.78
Lowe's Business Acct/GEMB	07/21/2020	12535	10-14-000-5482	Hardware - Beach	27.63
Lowe's Business Acct/GEMB	08/11/2020	12629	10-12-000-5481	Construction Supplies - Parks	733.76
Lowe's Business Acct/GEMB	08/11/2020	12629	10-12-000-5482	Hardware - Parks	6.52
Lowe's Business Acct/GEMB	08/11/2020	12629	10-12-000-5584	Rec Equipment	282.18
Lowe's Business Acct/GEMB	08/11/2020	12629	25-00-000-5481	Construction Supplies - Takiff	38.86
Vendor 10360 - Lowe's Business Acct/GEMB Total:					5,196.55
Vendor: 10120 - Magic of Gary Kantor					
Magic of Gary Kantor	07/28/2020	12565	25-25-638-5300	Contractual - July Magic Class	180.00
Vendor 10120 - Magic of Gary Kantor Total:					180.00
Vendor: 11142 - Martin Implement Sales, Inc.					
Martin Implement Sales, Inc.	08/18/2020	12657	69-00-000-5555	Rental - Tree Spade	1,020.00
Vendor 11142 - Martin Implement Sales, Inc. Total:					1,020.00
Vendor: 10174 - MCI					
MCI	07/28/2020	12566	25-00-000-5210	Long Distance Phone Svc	95.46
MCI	09/01/2020	12716	25-00-000-5210	Long Distance Phone Svc	89.06
Vendor 10174 - MCI Total:					184.52
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	08/18/2020	12658	10-12-000-5481	Stone for Pitching Mats - Berlin	164.56
Menoni & Mocogni	09/08/2020	12741	69-00-000-5572	Tree Protection Fence	409.50
Vendor 10191 - Menoni & Mocogni Total:					574.06
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	07/21/2020	12536	25-00-000-5355	Qtly Takiff Maint Agreeemnt	34,952.00
Midwest Mechanical	07/21/2020	12536	65-00-020-5510	Takiff Water Heater Replaceme...	11,468.00
Midwest Mechanical	07/28/2020	12567	25-00-000-5352	Fan Repair - Outside of Svc Agr...	1,261.99
Midwest Mechanical	08/04/2020	12598	25-00-000-5352	Repair Takiff AHU #3 (Outside of..	1,220.00
Midwest Mechanical	08/11/2020	12630	25-00-000-5352	Repair Takiff Boiler 1 (Outside of..	4,230.00
Midwest Mechanical	09/01/2020	12717	25-00-000-5351	Takiff Equip Repairs (BAS not pa...	406.89
Vendor 11519 - Midwest Mechanical Total:					53,538.88
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	07/21/2020	12537	10-12-000-5348	Contractual Landscaping Shared..	523.23
Milieu Design LLC	07/21/2020	12537	10-12-000-5349	Contractual Mowing/Weeding	4,604.77
Milieu Design LLC	08/04/2020	12599	10-12-000-5348	Shared Svcs - Mowing	517.24
Milieu Design LLC	08/04/2020	12599	10-12-000-5349	Contractual - Landscaping	11,166.57
Milieu Design LLC	08/11/2020	12631	10-12-000-5348	Contractual - Shared Svcs Mowi...	493.24
Milieu Design LLC	08/11/2020	12631	10-12-000-5349	Contractual - Landscaping	5,594.76
Milieu Design LLC	08/18/2020	12659	10-12-000-5348	Shared Svcs Mowing	493.24
Milieu Design LLC	08/18/2020	12659	10-12-000-5349	Contractual Landscaping	2,354.76

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Milieu Design LLC	08/25/2020	12692	10-12-000-5348	Shared Svcs Mowing	493.24
Milieu Design LLC	08/25/2020	12692	10-12-000-5349	Contractual Landscaping	2,354.76
Milieu Design LLC	09/08/2020	12742	10-12-000-5348	Shared Svcs Landscaping	986.48
Milieu Design LLC	09/08/2020	12742	10-12-000-5349	Contractual - Mowing	4,709.52
Vendor 11267 - Milieu Design LLC Total:					34,291.81
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	09/08/2020	12743	25-25-785-5300	Contractual - July/Aug Fitness C...	86.66
Monica McCarthy O'Connor	09/08/2020	12743	25-25-787-5300	Contractual - July/Aug Fitness C...	60.00
Vendor 11319 - Monica McCarthy O'Connor Total:					146.66
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	08/18/2020	12660	10-12-000-5370	Rental Equipment - Parks	263.20
Mutual Ace Hardware	08/18/2020	12660	10-12-000-5480	Gasoline/Lubricants - Parks	35.98
Mutual Ace Hardware	08/18/2020	12660	10-12-000-5487	Hand Tools - Parks	33.19
Mutual Ace Hardware	08/18/2020	12660	10-12-000-5488	Power Tools - Parks	194.20
Mutual Ace Hardware	08/18/2020	12660	10-12-000-5493	Fertilizer/Chemicals - Parks	27.99
Mutual Ace Hardware	08/18/2020	12660	25-00-000-5484	Electrical Supplies - Takiff	26.98
Mutual Ace Hardware	09/08/2020	12744	10-12-000-5370	Rental Equipment - Parks	420.00
Mutual Ace Hardware	09/08/2020	12744	10-14-000-5481	Beach Construction Supplies	58.39
Vendor 10213 - Mutual Ace Hardware Total:					1,059.93
Vendor: 10762 - Nameplate & Panel Technologies					
Nameplate & Panel Technologies	08/25/2020	12693	10-12-000-5585	Tree Donation Plaques (4)	127.00
Vendor 10762 - Nameplate & Panel Technologies Total:					127.00
Vendor: 11425 - NAPA Auto Parts					
NAPA Auto Parts	07/28/2020	12585	10-12-000-5450	Equipment Parts - Parks	135.79
Vendor 11425 - NAPA Auto Parts Total:					135.79
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	08/14/2020	12612	10-00-000-2160	IMRF Life-#03298	80.00
Vendor 10103 - NCPERS-IL IMRF Total:					80.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	07/21/2020	12538	10-12-000-5590	Tree Trimming	4,225.00
Nels J. Johnson Tree Experts Inc.	08/25/2020	12694	10-12-000-5590	Tree Trimming	2,180.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					6,405.00
Vendor: 11075 - Nielsen Enterprises, Inc.					
Nielsen Enterprises, Inc.	08/18/2020	12661	10-15-000-5351	Boathouse Equipment Repairs	306.04
Vendor 11075 - Nielsen Enterprises, Inc. Total:					306.04
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	07/21/2020	12539	10-12-000-5220	Linden House Gas/Heat - Final ...	89.89
North Shore Gas Company	07/21/2020	12539	10-13-000-5220	Gas/Heat - Watts	143.30
North Shore Gas Company	07/21/2020	12539	25-00-000-5220	Gas/Heat - Takiff	863.55
North Shore Gas Company	07/28/2020	12568	10-12-000-5220	Gas/Heat - Parks	121.20
North Shore Gas Company	07/28/2020	12568	10-14-000-5220	Gas/Heat - Beach	39.53
North Shore Gas Company	08/25/2020	12695	10-13-000-5220	Gas/Heat - Watts	142.66
North Shore Gas Company	08/25/2020	12695	25-00-000-5220	Gas/Heat - Takiff	816.23
North Shore Gas Company	09/01/2020	12718	10-12-000-5220	Gas/Heat - Parks	118.36
North Shore Gas Company	09/01/2020	12718	10-14-000-5220	Gas/Heat - Beach	39.10
Vendor 10224 - North Shore Gas Company Total:					2,373.82
Vendor: 10340 - Northshore Omega					
Northshore Omega	08/04/2020	12600	45-00-000-5335	Pre Placement Exam (FT Parks)	274.00
Northshore Omega	08/25/2020	12696	25-26-000-5335	Pre-Placement/Follow-Up Exam...	420.00
Vendor 10340 - Northshore Omega Total:					694.00
Vendor: 10227 - NRPA					
NRPA	07/21/2020	12540	10-11-000-5340	CPRP Renewal Fee (Carol)	65.00
NRPA	07/28/2020	12569	10-11-000-5730	Annual Membership	875.00
NRPA	08/11/2020	12632	10-11-000-5730	Annual Membership	875.00
NRPA	08/25/2020	12697	10-11-000-5340	CPRP Renewal - Lisa Sheppard	65.00
Vendor 10227 - NRPA Total:					1,880.00

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10776 - Nutoys					
Nutoys	07/21/2020	12541	69-00-000-5556	Friends Playgrd Surfacing	4,877.00
Vendor 10776 - Nutoys Total:					4,877.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	09/01/2020	12719	25-00-000-5355	Takiff Mo Exterminator - Aug & ...	374.60
Vendor 10233 - Orkin Pest Control Total:					374.60
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	07/28/2020	12570	25-00-000-5355	Takiff Elevator Mo Maint - Aug	498.83
Otis Elevator Company	08/18/2020	12662	25-00-000-5352	Takiff Elevator Repairs	744.00
Otis Elevator Company	09/01/2020	12720	25-00-000-5355	Takiff Elevator Mo Maint - Sept	498.83
Vendor 10235 - Otis Elevator Company Total:					1,741.66
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	07/28/2020	12571	10-11-000-5600	FSA Plan Fees - August	91.00
PACT Administrative Services C...	07/28/2020	12572	10-00-000-2175	FSAP Plan Contributions - July	2,127.81
PACT Administrative Services C...	08/25/2020	12698	10-00-000-2175	FSA Plan Contributions - Aug	1,418.54
PACT Administrative Services C...	08/25/2020	12699	10-11-000-5600	FSA Plan Fees - Sept	91.00
Vendor 10110 - PACT Administrative Services Corp Total:					3,728.35
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	07/17/2020	12485	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	07/17/2020	12485	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	07/17/2020	12485	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	07/17/2020	12485	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit Uni...	07/31/2020	12549	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	07/31/2020	12549	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	07/31/2020	12549	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	07/31/2020	12549	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit Uni...	08/14/2020	12613	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	08/14/2020	12613	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	08/14/2020	12613	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	08/14/2020	12613	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit Uni...	08/28/2020	12670	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	08/28/2020	12670	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	08/28/2020	12670	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	08/28/2020	12670	10-00-000-2180	#880010320 Stowick	20.00
Vendor 10104 - Partnership Financial Credit Union Total:					2,680.00
Vendor: 10242 - PDRMA					
PDRMA	07/28/2020	12573	10-11-000-5600	Health Insurance - July	33,229.69
PDRMA	07/28/2020	12573	25-26-000-5600	Health Insurance - July	12,335.56
PDRMA	08/25/2020	12700	10-11-000-5600	Health Insurance - Aug	34,306.25
PDRMA	08/25/2020	12700	25-26-000-5600	Health Insurance - Aug	12,335.56
Vendor 10242 - PDRMA Total:					92,207.06
Vendor: 10243 - Pentegra Systems					
Pentegra Systems	09/01/2020	12721	25-00-000-5352	Takiff Repairs	456.22
Vendor 10243 - Pentegra Systems Total:					456.22
Vendor: 11584 - PowerDMS, Inc.					
PowerDMS, Inc.	08/11/2020	12633	10-11-000-5404	Distinguished Agency Software...	1,100.00
Vendor 11584 - PowerDMS, Inc. Total:					1,100.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	08/04/2020	12601	25-25-725-5300	Contractual - July Virtual Karate	702.00
Pride Dojo Inc.	09/08/2020	12745	25-25-725-5300	Contractual - August Virtual Kar...	585.00
Vendor 10090 - Pride Dojo Inc. Total:					1,287.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	07/28/2020	12574	10-12-000-5401	Office Supplies - Parks	75.49
Quill Corporation	07/28/2020	12574	25-00-000-5401	Office Supplies - Rec	38.35
Quill Corporation	08/04/2020	12602	25-00-000-5401	Rec Office Supplies	193.38
Quill Corporation	08/18/2020	12664	25-00-000-5401	Office Supplies - Takiff	349.44
Quill Corporation	08/18/2020	12664	25-25-401-5400	ELC Supplies	26.39

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Quill Corporation	08/18/2020	12664	25-25-402-5400	ELC Supplies	26.39
Quill Corporation	08/18/2020	12664	25-25-403-5400	ELC Supplies	26.40
Quill Corporation	08/18/2020	12664	25-26-000-5401	Day Care Office Supplies	26.39
Quill Corporation	08/25/2020	12701	25-00-000-5401	Rec Office Supplies	131.80
Quill Corporation	09/08/2020	12746	10-11-000-5420	General Admin Supplies	60.28
Quill Corporation	09/08/2020	12746	25-25-401-5400	ELC Supplies	27.48
Quill Corporation	09/08/2020	12746	25-25-402-5400	ELC Supplies	27.48
Quill Corporation	09/08/2020	12746	25-25-403-5400	ELC Supplies	27.48
Quill Corporation	09/08/2020	12746	25-26-000-5401	Day Care Office Supplies	27.48
Vendor 10259 - Quill Corporation Total:					1,064.23
Vendor: 10718 - R&R Specialties of Wisconsin					
R&R Specialties of Wisconsin	09/01/2020	12722	10-13-000-5418	Zamboni Supplies - Watts	158.60
Vendor 10718 - R&R Specialties of Wisconsin Total:					158.60
Vendor: 10878 - Rainout Line					
Rainout Line	08/18/2020	12665	25-00-000-5404	Annual Rainout Line Svc	399.00
Vendor 10878 - Rainout Line Total:					399.00
Vendor: 10966 - Real V LLC					
Real V LLC	08/25/2020	12702	25-25-648-5300	Contractual - August Cooking C...	1,225.00
Vendor 10966 - Real V LLC Total:					1,225.00
Vendor: 11486 - Red Feather Painting, Inc.					
Red Feather Painting, Inc.	07/28/2020	12575	69-00-000-2290	Halfway House Retainage	14,587.00
Red Feather Painting, Inc.	07/28/2020	12575	69-00-000-5567	Halfway House Restoration	18,560.00
Vendor 11486 - Red Feather Painting, Inc. Total:					33,147.00
Vendor: 10265 - Reinders, Inc.					
Reinders, Inc.	07/21/2020	12542	10-12-000-5450	Equipment Parts - Parks	165.76
Vendor 10265 - Reinders, Inc. Total:					165.76
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	07/21/2020	12543	10-12-000-5353	Portable Toilet Svcs - Parks	1,848.00
Rite Portable Restrooms	07/21/2020	12543	10-15-000-5353	Portable Toilet Svcs - Boathouse	140.00
Rite Portable Restrooms	07/21/2020	12543	25-00-000-5990	Handwashing Stations - Takiff	850.00
Rite Portable Restrooms	08/25/2020	12703	10-12-000-5353	Portable Toilet Svcs - Parks	2,593.00
Vendor 10767 - Rite Portable Restrooms Total:					5,431.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	07/28/2020	12576	10-13-000-5357	Watts Refrig Mo Maint - Aug	281.00
Vendor 10269 - RMC Inc. Total:					281.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	08/11/2020	12634	25-27-000-5365	Contractual - Personal Training ...	37.50
Vendor 1232 - Ronald P. Cadarian Total:					37.50
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	08/04/2020	12603	10-11-000-5730	2nd Qtr Dues	275.00
Rotary Club of Glencoe	09/01/2020	12723	10-11-000-5730	3rd Qtr Rotary Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					550.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	07/28/2020	12577	25-25-826-5400	Sports Camp Supplies	5.49
Roundy's Inc.	07/28/2020	12577	25-25-860-5400	Youth Camp Supplies	176.54
Roundy's Inc.	07/28/2020	12577	25-25-910-5400	July 4th Supplies	129.59
Roundy's Inc.	07/28/2020	12577	25-26-000-5409	Day Care Food Supplies	109.82
Roundy's Inc.	08/18/2020	12666	10-14-000-5420	Beach Supplies	56.70
Roundy's Inc.	08/18/2020	12666	25-25-835-5400	Aquatics Camp Supplies	63.01
Roundy's Inc.	08/18/2020	12666	25-25-836-5400	Sailing Camp Supplies	63.01
Roundy's Inc.	08/18/2020	12666	25-25-860-5400	Youth Camp Supplies	324.26
Vendor 11320 - Roundy's Inc. Total:					928.42
Vendor: 10272 - Rydin Decal					
Rydin Decal	07/28/2020	12578	10-15-000-5420	Boater Decals	174.16
Vendor 10272 - Rydin Decal Total:					174.16

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial A...	08/04/2020	12604	25-00-000-5420	Takiff General Supplies	74.32
Sam's Club Direct Commercial A...	09/01/2020	12724	25-00-000-5420	Takiff Hand Sanitizer	126.12
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					200.44
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	08/11/2020	12635	25-25-728-5300	Contractual - July Rowing Classes	1,020.00
Sandra K Culver	08/11/2020	12635	25-25-785-5300	Contractual - July Fitness Classes	191.39
Sandra K Culver	08/11/2020	12635	25-25-787-5300	Contractual - July Fitness Classes	472.50
Sandra K Culver	09/08/2020	12747	25-25-785-5300	Contractual - August Fitness Cla...	80.01
Sandra K Culver	09/08/2020	12747	25-25-787-5300	Contractual - August Fitness Cla...	598.50
Vendor 10654 - Sandra K Culver Total:					2,362.40
Vendor: 10515 - Sarah Hall Theatre Company					
Sarah Hall Theatre Company	08/04/2020	12605	25-25-822-5300	Contractual - Theatre Camps	15,806.30
Sarah Hall Theatre Company	08/25/2020	12704	25-25-822-5300	Contractual - Summer Theatre ...	3,330.00
Vendor 10515 - Sarah Hall Theatre Company Total:					19,136.30
Vendor: 10787 - School Health Corp					
School Health Corp	08/25/2020	12705	10-13-000-5430	First Aid Supplies - Watts	261.88
School Health Corp	08/25/2020	12705	10-14-000-5430	First Aid Supplies - Beach	102.59
School Health Corp	08/25/2020	12705	10-15-000-5430	First Aid Supplies - Boathouse	53.73
School Health Corp	08/25/2020	12705	25-00-000-5430	First Aid Supplies - Takiff	490.77
Vendor 10787 - School Health Corp Total:					908.97
Vendor: 11160 - Shaun Christopher Whitley					
Shaun Christopher Whitley	08/04/2020	12606	25-25-411-5300	Contractual - Presch Music Clas...	600.00
Shaun Christopher Whitley	08/25/2020	12706	25-25-411-5300	Contractual - Summer Music Cla...	800.00
Shaun Christopher Whitley	08/25/2020	12706	25-25-952-5300	Contractual - Campfire Nite	250.00
Vendor 11160 - Shaun Christopher Whitley Total:					1,650.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	08/11/2020	12636	10-12-000-5483	Paint - Parks	117.92
Sherwin-Williams Company	08/11/2020	12636	25-00-000-5483	Paint - Takiff	88.36
Vendor 10279 - Sherwin-Williams Company Total:					206.28
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	08/11/2020	12637	25-25-787-5300	Contractual - July Fitness Classes	810.00
Silvia Strazzarino	09/08/2020	12748	25-25-787-5300	Contractual - August Fitness Cla...	450.00
Vendor 11472 - Silvia Strazzarino Total:					1,260.00
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	08/11/2020	12638	25-25-722-5300	Background Checks - GBA	74.00
SportsEngine Inc.	08/11/2020	12638	45-00-000-5335	Background Checks - GPD	203.50
Vendor 11436 - SportsEngine Inc. Total:					277.50
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	07/17/2020	12486	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
State Disbursement Unit	07/31/2020	12550	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
State Disbursement Unit	08/14/2020	12614	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
State Disbursement Unit	08/28/2020	12671	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
Vendor 10108 - State Disbursement Unit Total:					783.60
Vendor: 10753 - Sunbelt Rentals					
Sunbelt Rentals	07/28/2020	12579	10-12-000-5370	Rental of Skid Steer - West Field	1,107.85
Sunbelt Rentals	09/01/2020	12725	69-00-000-5555	Connect Glencoe - Equipment R...	1,612.80
Vendor 10753 - Sunbelt Rentals Total:					2,720.65
Vendor: 10291 - Swank Motion Pictures, Inc					
Swank Motion Pictures, Inc	08/25/2020	12707	25-25-952-5300	Contractual - Movie License	435.00
Vendor 10291 - Swank Motion Pictures, Inc Total:					435.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	07/21/2020	12544	25-25-855-5400	EC Camp Supplies	112.36
Sysco Chicago, Inc.	07/21/2020	12544	25-25-860-5400	Youth Camp Supplies	403.27
Sysco Chicago, Inc.	07/21/2020	12544	25-26-000-5409	Day Care Food Supplies	1,464.65
Sysco Chicago, Inc.	07/28/2020	12580	25-26-000-5409	Day Care Food Supplies	667.84
Sysco Chicago, Inc.	07/28/2020	12580	25-26-000-5460	Day Care Food Prep Supplies	11.51

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sysco Chicago, Inc.	08/04/2020	12607	25-25-855-5400	Camp Supplies	150.00
Sysco Chicago, Inc.	08/04/2020	12607	25-26-000-5409	Day Care Food Supplies	614.96
Sysco Chicago, Inc.	08/11/2020	12639	25-26-000-5409	Day Care Food Supplies	772.49
Sysco Chicago, Inc.	08/11/2020	12639	25-26-000-5460	Day Care Food Prep Supplies	338.14
Sysco Chicago, Inc.	08/18/2020	12667	25-26-000-5409	Day Care Food Supplies	705.08
Sysco Chicago, Inc.	08/18/2020	12667	25-26-000-5460	Day Care Food Prep Supplies	197.76
Sysco Chicago, Inc.	09/01/2020	12726	25-25-401-5400	ELC Supplies	85.00
Sysco Chicago, Inc.	09/01/2020	12726	25-25-402-5400	ELC Supplies	85.00
Sysco Chicago, Inc.	09/01/2020	12726	25-25-403-5400	ELC Supplies	85.00
Sysco Chicago, Inc.	09/01/2020	12726	25-26-000-5409	Day Care Food Supplies	737.74
Sysco Chicago, Inc.	09/01/2020	12726	25-26-000-5460	Day Care Food Prep Supplies	98.88
Sysco Chicago, Inc.	09/08/2020	12749	25-25-401-5400	ELC Supplies	20.15
Sysco Chicago, Inc.	09/08/2020	12749	25-25-402-5400	ELC Supplies	20.15
Sysco Chicago, Inc.	09/08/2020	12749	25-25-403-5400	ELC Supplies	20.15
Sysco Chicago, Inc.	09/08/2020	12749	25-25-405-5400	K Readiness Supplies	75.00
Sysco Chicago, Inc.	09/08/2020	12749	25-26-000-5409	Day Care Food Supplies	732.68
Sysco Chicago, Inc.	09/08/2020	12749	25-26-000-5460	Day Care Food Prep Supplies	102.38
Vendor 11414 - Sysco Chicago, Inc. Total:					7,500.19
Vendor: 11506 - The Home Depot Pro					
The Home Depot Pro	08/11/2020	12640	65-00-020-5516	Sanitizing Equipment	59.20
The Home Depot Pro	09/08/2020	12750	25-00-000-5412	Cleaning Supplies - Takiff	166.00
Vendor 11506 - The Home Depot Pro Total:					225.20
Vendor: 10209 - The Mulch Center					
The Mulch Center	07/21/2020	12545	69-00-000-5556	Safety Mulch - Friends	1,600.00
Vendor 10209 - The Mulch Center Total:					1,600.00
Vendor: 11390 - The UPS Store					
The UPS Store	07/28/2020	12581	25-00-000-5301	Shipping	10.32
Vendor 11390 - The UPS Store Total:					10.32
Vendor: 11495 - Tracy Shields-O'Reilly					
Tracy Shields-O'Reilly	07/21/2020	12546	25-00-000-5321	Consulting - Marketing Services	2,362.50
Tracy Shields-O'Reilly	08/04/2020	12608	25-00-000-5321	Marketing Services - 7/20 - 8/2	3,150.00
Tracy Shields-O'Reilly	08/18/2020	12668	25-00-000-5321	Consulting - Marketing Services	3,710.00
Vendor 11495 - Tracy Shields-O'Reilly Total:					9,222.50
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	09/01/2020	12727	25-00-000-5301	Mail Machine Postage	1,500.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					1,500.00
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	07/21/2020	12547	10-13-000-5220	Bulk Gas/Heat - Watts	12.88
Vanguard Energy Service, LLC	07/21/2020	12547	25-00-000-5220	Bulk Gas/Heat - Takiff	989.29
Vanguard Energy Service, LLC	08/25/2020	12708	10-13-000-5220	Bulk Gas/Heat - Watts	14.26
Vanguard Energy Service, LLC	08/25/2020	12708	25-00-000-5220	Bulk Gas/Heat - Takiff	855.90
Vendor 10307 - Vanguard Energy Service, LLC Total:					1,872.33
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	07/17/2020	12487	10-00-000-2140	ICMA - A/C#301403	1,175.00
Vantagepoint Trf Agents-457	07/31/2020	12551	10-00-000-2140	ICMA - A/C#301403	1,175.00
Vantagepoint Trf Agents-457	08/14/2020	12615	10-00-000-2140	ICMA - A/C#301403	1,325.00
Vantagepoint Trf Agents-457	08/28/2020	12672	10-00-000-2140	ICMA - A/C#301403	1,325.00
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					5,000.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	08/04/2020	12609	25-00-000-5210	Cell Phone Svc	874.03
Verizon Wireless	09/01/2020	12728	25-00-000-5210	Cell Phone Svc	703.66
Vendor 10309 - Verizon Wireless Total:					1,577.69
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	07/28/2020	12582	10-14-000-5420	Beach Pass ID Cards	831.00
Vendor 10308 - Vermont Systems, Inc. Total:					831.00
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	07/21/2020	12548	10-12-000-5240	Water/Sewer- Parks	22.96

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Village of Glencoe	07/21/2020	12548	25-00-000-5240	Water/Sewer- Takiff	510.57
Village of Glencoe	08/04/2020	12610	10-12-000-5480	Gasoline - Parks	1,107.68
Village of Glencoe	08/04/2020	12610	25-00-000-5360	Summer Qtly Newsletter	383.27
Village of Glencoe	09/08/2020	12751	10-12-000-5480	Gasoline - Parks	1,067.21
Vendor 10457 - Village of Glencoe Total:					3,091.69
Vendor: 10314 - Walmart Community					
Walmart Community	07/28/2020	12583	25-25-401-5400	ELC Supplies	144.41
Walmart Community	07/28/2020	12583	25-25-403-5400	ELC Supplies	124.15
Walmart Community	08/25/2020	12709	25-00-000-5420	General Rec Supplies	25.44
Walmart Community	08/25/2020	12709	25-25-411-5400	Presch Enrich Supplies	69.64
Walmart Community	08/25/2020	12709	25-25-911-5400	Beach Campout Supplies	54.17
Vendor 10314 - Walmart Community Total:					417.81
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So..	08/04/2020	12611	10-12-000-5489	Parks Trash Bags	1,600.00
Warehouse Direct Workplace So..	08/04/2020	12611	25-00-000-5412	Cleaning Supplies - Takiff	1,974.40
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					3,574.40
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	08/18/2020	12669	25-00-000-5360	Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	07/31/2020	DFT0001064	10-00-000-2111	WI Mo Withholding	400.08
Wisconsin Dept of Revenue	08/31/2020	DFT0001075	10-00-000-2111	WI Mo Withholding	255.84
Vendor 10102 - Wisconsin Dept of Revenue Total:					655.92
Vendor Set AP Vendors Total:					924,244.63

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 5667 - Carol Mensinger					
Carol Mensinger	07/21/2020	12525	25-00-000-5210	Reimbursement - Phone Case	11.99
				Vendor 5667 - Carol Mensinger Total:	11.99
				Vendor Set Employees Total:	11.99

Voucher List of Bills

Payment Dates: 7/15/2020 - 9/8/2020

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000003785-338 - Amanda Caplan					
Amanda Caplan	07/28/2020	12584	25-00-000-2580	Credit Bal Refund	2,100.00
Vendor 000003785-338 - Amanda Caplan Total:					2,100.00
Vendor: 000002897-334 - Dan Hindin					
Dan Hindin	07/21/2020	12514	25-00-000-2580	Actv 908810-02 Class Refund	300.00
Vendor 000002897-334 - Dan Hindin Total:					300.00
Vendor: 000002897-335 - Dan Hindin					
Dan Hindin	07/21/2020	12515	25-00-000-2580	Actv 908805-02 Class Refund	350.00
Vendor 000002897-335 - Dan Hindin Total:					350.00
Vendor: 000002897-336 - Dan Hindin					
Dan Hindin	07/21/2020	12516	25-00-000-2580	Credit Bal Refund	1,611.00
Vendor 000002897-336 - Dan Hindin Total:					1,611.00
Vendor: 000006282-339 - Mark Niemann					
Mark Niemann	08/18/2020	12641	25-00-000-2580	Credit Bal Refund	2,383.00
Vendor 000006282-339 - Mark Niemann Total:					2,383.00
Vendor: 000005047-337 - Matt Walker					
Matt Walker	07/28/2020	12552	25-00-000-2580	Credit Bal Refund	2,506.00
Vendor 000005047-337 - Matt Walker Total:					2,506.00
Vendor Set Refunds Total:					9,250.00
Grand Total:					933,506.62

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	440,168.70
25 - RECREATION FUND	383,525.06
45 - LIABILITY INSURANCE FUND	2,497.50
65 - CAPITAL PROJECTS FUND	21,017.95
69 - MASTER PLAN CAPITAL PROJECTS	86,297.41
Grand Total:	933,506.62

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	42,829.52
10-00-000-2110	IL STATE WITHHOLDING	24,645.08
10-00-000-2111	WI STATE WITHHOLDING	655.92
10-00-000-2120	SOCIAL SECURITY WITHO...	69,232.10
10-00-000-2130	MEDICARE WITHHOLDING	16,191.60
10-00-000-2140	ICMA DEF COMP WITHOL...	5,000.00
10-00-000-2150	IMRF WITHHOLDING	90,765.02
10-00-000-2155	IMRF VAC WITHHOLDING	12,407.00
10-00-000-2160	SUPPL IMRF LIFE WITHOL...	80.00
10-00-000-2170	AFLAC WITHHOLDING	523.52
10-00-000-2175	FSA PLAN WITHHOLDING	3,546.35
10-00-000-2180	CREDIT UNION WITHOLDI...	2,680.00
10-00-000-2190	GARNISHMENT WITHOLD...	783.60
10-11-000-5310	LEGAL SERVICES	4,088.22
10-11-000-5311	LEGAL NOTICES	41.76
10-11-000-5340	CONFERENCES AND TRAIN..	-289.74
10-11-000-5342	OFFICIALS/MEETING EXP...	198.50
10-11-000-5355	MAINTENANCE SERVICE ...	12,872.53
10-11-000-5401	OFFICE SUPPLIES	20.99
10-11-000-5402	BOOKS/PUBLICATNS/SUB...	55.44
10-11-000-5404	COMPUTER PROGRAMS	1,173.31
10-11-000-5420	SUPPLIES - GENERAL	60.28
10-11-000-5600	HEALTH INSURANCE PRE...	67,717.94
10-11-000-5730	DUES/MEMBERSHIPS	2,433.75
10-12-000-5210	TELEPHONE/INTERNET	355.48
10-12-000-5220	FUEL/HEAT	329.45
10-12-000-5230	ELECTRICITY	911.18
10-12-000-5240	WATER	131.92
10-12-000-5340	CONFERENCES AND TRAIN..	-321.00
10-12-000-5342	OFFICIALS/MEETING EXP...	77.77
10-12-000-5348	SHARED SVCS-CONT MOW..	3,506.67
10-12-000-5349	CONTRACTL-HORT/LAND...	30,785.14
10-12-000-5350	MAINTENANCE SERVICES	4,054.05
10-12-000-5352	REPAIRS - BUILDINGS	380.95
10-12-000-5353	DISPOSAL/PORTOLET SER...	5,880.02
10-12-000-5361	PRINTING - EMPLOYMENT...	420.00
10-12-000-5370	RENTAL - EQUIPMENT	1,791.05
10-12-000-5401	OFFICE SUPPLIES	290.15
10-12-000-5412	CUSTODIAL/CLEANING SU...	195.52
10-12-000-5430	SUPPLIES - FIRST AID	322.92
10-12-000-5450	SUPPLIES - EQUIPMENT P...	665.72
10-12-000-5480	GASOLINE/LUBRICANTS	2,210.87
10-12-000-5481	SUPPLIES-CONSTRUCTION	2,382.18
10-12-000-5482	SUPPLIES-HARDWARE	6.52
10-12-000-5483	SUPPLIES-PAINT	117.92
10-12-000-5484	SUPPLIES-ELECTRICAL/BU...	299.00
10-12-000-5486	SUPPLIES-PLUMBING	68.86
10-12-000-5487	SUPPLIES-HAND TOOLS	55.97

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5488	SUPPLIES-POWER TOOLS	194.20
10-12-000-5489	SUPPLIES-TRASH BAGS	1,600.00
10-12-000-5490	SUPPLIES-PLANTINGS/FL...	1,082.46
10-12-000-5493	SUPPLIES-FERTILIZER/CH...	985.12
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	1,134.00
10-12-000-5497	SUPPLIES-PLAYGRD/SURF...	350.00
10-12-000-5584	EQUIPMENT-RECREATION	918.62
10-12-000-5585	PAVEMENT & SITE DEVEL...	1,568.64
10-12-000-5590	TREE TRIM/WORK-Outside..	6,405.00
10-13-000-5210	TELEPHONE/INTERNET/C...	601.95
10-13-000-5220	FUEL/HEAT	313.10
10-13-000-5230	ELECTRICITY	1,762.64
10-13-000-5353	DISPOSAL/PORTOLET SER...	224.00
10-13-000-5355	MAINTENANCE SERVICE ...	182.00
10-13-000-5357	MAINT SERVICE-REFRIGE...	281.00
10-13-000-5416	SUPPLIES-ICE MAKING	33.00
10-13-000-5417	SUPPLIES-BOARDS/GLASS	3,286.75
10-13-000-5418	SUPPLIES-ZAMBONI	158.60
10-13-000-5430	SUPPLIES - FIRST AID	261.88
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5220	FUEL/HEAT	78.63
10-14-000-5230	ELECTRICITY	572.30
10-14-000-5301	POSTAGE	5.30
10-14-000-5340	CONFERENCES AND TRAIN..	235.00
10-14-000-5350	MAINTENANCE SERVICES	75.00
10-14-000-5351	REPAIRS - EQUIPMENT	475.95
10-14-000-5401	OFFICE SUPPLIES	77.29
10-14-000-5412	CUSTODIAL/CLEANING SU...	46.36
10-14-000-5420	SUPPLIES - GENERAL	1,382.42
10-14-000-5421	SUPPLIES - UNIFORMS	495.80
10-14-000-5430	SUPPLIES - FIRST AID	150.49
10-14-000-5481	SUPPLIES-CONSTRUCTION	372.17
10-14-000-5482	SUPPLIES-HARDWARE	27.63
10-15-000-5230	ELECTRICITY	597.31
10-15-000-5350	MAINTENANCE SERVICES	75.00
10-15-000-5351	REPAIRS - EQUIPMENT	306.04
10-15-000-5353	DISPOSAL/PORTOLET SER...	140.00
10-15-000-5420	SUPPLIES - GENERAL	417.61
10-15-000-5430	SUPPLIES - FIRST AID	53.73
10-15-000-5481	SUPPLIES-CONSTRUCTION	238.42
10-15-000-5482	SUPPLIES-HARDWARE	200.00
25-00-000-2580	BALANCE ON ACCOUNT-R...	9,250.00
25-00-000-5210	TELEPHONE/INTERNET	8,790.00
25-00-000-5220	FUEL/HEAT	3,524.97
25-00-000-5230	ELECTRICITY	24,638.32
25-00-000-5240	WATER	510.57
25-00-000-5301	POSTAGE	1,531.17
25-00-000-5321	CONSULTING SERVICES	10,986.12
25-00-000-5340	CONFERENCES AND TRAIN..	-400.00
25-00-000-5351	REPAIRS - EQUIPMENT	4,971.89
25-00-000-5352	REPAIRS - BUILDINGS	8,762.21
25-00-000-5353	DISPOSAL/PORTOLET SER...	352.00
25-00-000-5355	MAINTENANCE SERVICE ...	36,891.26
25-00-000-5360	PRINTING/MARKETING/A...	2,271.67
25-00-000-5361	PRINTING - EMPLOYMENT...	45.00
25-00-000-5362	PHOTOGRAPHY	254.00
25-00-000-5370	RENTAL - EQUIPMENT	22.99
25-00-000-5401	OFFICE SUPPLIES	945.86

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5404	COMPUTER PROGRAMS	3,568.63
25-00-000-5412	CUSTODIAL/CLEANING SU...	3,186.86
25-00-000-5420	SUPPLIES - GENERAL	348.74
25-00-000-5422	SUPPLIES-UNIFORMS, BL...	412.50
25-00-000-5430	SUPPLIES - FIRST AID	490.77
25-00-000-5451	SUPPLIES - BUILDING PAR...	1,368.00
25-00-000-5481	SUPPLIES-CONSTRUCTION	38.86
25-00-000-5483	SUPPLIES-PAINT	88.36
25-00-000-5484	SUPPLIES-ELECTRICAL/BU...	1,822.58
25-00-000-5486	SUPPLIES-PLUMBING	34.52
25-00-000-5488	SUPPLIES-HAND TOOLS	39.94
25-00-000-5588	BUILDING IMPROVEMENTS	305.40
25-00-000-5990	CONTINGENCY	850.00
25-25-111-5300	CONTRACTL-BEACH VB	6,405.00
25-25-220-5300	CONTRACTL-DEK HOCKEY	1,008.00
25-25-315-5400	SUPPLIES-ADULT CERAMI...	470.23
25-25-401-5400	SUPPLIES-ELC 3YR	697.50
25-25-402-5400	SUPPLIES-ELC 4YR	341.96
25-25-403-5400	SUPPLIES-ELC 2YR	507.53
25-25-405-5400	SUPPLIES-KINDERGTN RE...	92.47
25-25-411-5300	CONTRACTL-SPECIAL PRE...	1,400.00
25-25-411-5400	SUPPLIES-SPECIAL PRESC...	76.64
25-25-472-5300	CONTRACTL-GJK 2'S	26,758.13
25-25-473-5300	CONTRACTL- GJK 3'S	53,911.50
25-25-474-5300	CONTRACTL-GJK 4'S	63,312.96
25-25-476-5300	CONTRACTL-GJK CAMPS	3,375.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	300.00
25-25-605-5400	SUPPLIES-FIRST AID/BABY...	261.93
25-25-615-5400	SUPPLIES-YOUTH CERAMI...	263.45
25-25-638-5300	CONTRACTL-PRESTO MAG...	180.00
25-25-648-5300	CONTRACTL-STICKY FING...	1,225.00
25-25-651-5300	CONTRACTL-FASHION/S...	126.00
25-25-653-5401	COSTUMES	433.95
25-25-722-5300	CONTRACTL-YOUTH BASE...	74.00
25-25-725-5300	CONTRACTL-KARATE CLAS...	1,287.00
25-25-728-5300	CONTRACTL-ROWING	1,020.00
25-25-755-5400	SUPPLIES-WIDE WORLD O...	89.73
25-25-770-5400	SUPPLIES-YOUTH TENNIS	179.46
25-25-775-5400	SUPPLIES-ADULT TENNIS	168.93
25-25-785-5300	CONTRACTL-FITNESS PUN...	407.56
25-25-785-5400	SUPPLIES-FITNESS PUNCH...	57.50
25-25-787-5300	CONTRACTL-GENERAL FIT...	3,639.75
25-25-791-5300	CONTRACTL-PICKLEBALL	3,843.75
25-25-791-5400	SUPPLIES-PICKLEBALL	157.93
25-25-801-5300	CONTRACTL-SUN FUN C...	-1,194.77
25-25-810-5300	CONTRACTL-CAMP ADVE...	-344.77
25-25-822-5300	CONTRACTL-ACTING WO...	19,136.30
25-25-822-5400	SUPPLIES-ACTING WORK...	197.20
25-25-826-5300	CONTRACTL-HOT SHOTS S...	21,045.00
25-25-826-5400	SUPPLIES-HOT SHOTS SP...	170.04
25-25-833-5300	CONTRACTL-ACTION QUE...	-826.00
25-25-835-5400	SUPPLIES-AQUATIC CAMP	739.23
25-25-836-5400	SUPPLIES-SAILING CAMP	739.25
25-25-855-5400	SUPPLIES-EARLY CHLDHD ...	262.36
25-25-860-5300	CONTRACTL-YOUTH SU...	860.00
25-25-860-5400	SUPPLIES-YOUTH SUMME...	1,774.03
25-25-910-5400	SUPPLIES-4TH OF JULY	387.56
25-25-911-5400	SUPPLIES-BEACH CAMP O...	116.92

Account Summary

Account Number	Account Name	Payment Amount
25-25-951-5400	SUPPLIES-SPRING SPEC E...	27.17
25-25-952-5300	CONTRACTL-SUMMER SP...	1,785.00
25-25-952-5400	SUPPLIES-SUMMER SPEC ...	68.53
25-26-000-5335	WELLNESS/PRE-PLACEMT ...	420.00
25-26-000-5340	CONFERENCES AND TRAIN..	23.32
25-26-000-5360	PRINTING/MARKETING/A...	150.00
25-26-000-5387	NURSE SERVICES	180.00
25-26-000-5401	OFFICE SUPPLIES	53.87
25-26-000-5403	DAYCARE PROGRAM SUP...	2,341.23
25-26-000-5404	COMPUTER PGMS/APPS	350.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD..	6,345.08
25-26-000-5412	SUPPLIES-CLEANING/CUS...	963.60
25-26-000-5430	SUPPLIES - FIRST AID	2,571.87
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	2,281.85
25-26-000-5600	HEALTH INSURANCE PRE...	24,671.12
25-27-000-5210	DEDICATED TV/INTERNET	216.52
25-27-000-5365	CONTRACTL-PERSONAL T...	37.50
45-00-000-5335	WELLNESS/PRE-PLACEMT ...	477.50
45-00-000-5653	UNEMPLOYMENT	2,020.00
65-00-020-5502	CONTINGENCY-NETWORK,...	2,526.89
65-00-020-5508	REPLACE RTU 1 & 2-TAKIFF	5,738.50
65-00-020-5510	REPLACE WATER HEATERS...	11,468.00
65-00-020-5516	SANITIZING EQUIPMENT	1,284.56
69-00-000-2290	RETAINAGE PAYABLE	39,964.77
69-00-000-5553	CONNECT GLENCOE TRAIL...	4,837.87
69-00-000-5555	CONNECT GLENCOE TRAIL...	2,773.66
69-00-000-5556	PLAYGRD-FRIENDS Ph 2-R...	8,162.00
69-00-000-5561	TAKIFF PLAYGROUND-Con...	4,884.69
69-00-000-5563	SCHUMAN OVERLOOK-De...	3,257.75
69-00-000-5566	HALFWAY/BEACH HSE IM...	609.55
69-00-000-5567	HALFWAY/BEACH HSE IM...	18,560.00
69-00-000-5570	DUKE PLAY AREA PROJ-De...	2,837.62
69-00-000-5572	DUKE PLAY AREA PROJ-O...	409.50
Grand Total:		933,506.62

Project Account Summary

Project Account Key	Payment Amount
None	933,506.62
Grand Total:	933,506.62

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

IX. Financial Report (July & August)

Glencoe Park District
September 2020 Board Meeting



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 7/31/2020

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,828,003.57	147,872.86	2,975,876.53	
25-00-000-1000	CASH/INVESTMENTS	3,654,183.12	13,248.35	3,667,431.47	
30-00-000-1000	CASH/INVESTMENTS	726,854.64	65,080.00	791,934.64	
35-00-000-1000	CASH/INVESTMENTS	283,363.88	29,291.31	312,655.19	
36-00-000-1000	CASH/INVESTMENTS	130,177.73	23,655.88	153,833.61	
40-00-000-1000	CASH/INVESTMENTS	935,437.78	218,978.87	1,154,416.65	
45-00-000-1000	CASH/INVESTMENTS	258,125.75	(21,927.72)	236,198.03	
50-00-000-1000	CASH/INVESTMENTS	69,271.09	(4,973.76)	64,297.33	
55-00-000-1000	CASH/INVESTMENTS	989.60	2,366.00	3,356.60	
65-00-000-1000	CASH/INVESTMENTS	319,669.15	59,531.89	379,201.04	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	2,873,119.84	299,080.54	3,172,200.38	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		11,579,135.25	822,204.22	12,401,339.47	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	335,581.24	(234,681.46)	100,899.78	
99-00-000-1012	Operating PR Account	4,916.47	3.17	4,915.64	
99-00-000-1013	IL Funds	3,526,777.46	4,682.56	3,530,960.42	
99-00-000-1014	PDOLAF CD's	1,973,000.00	0.00	1,973,000.00	
99-00-000-1015	IPDOLAF MM	2,742,122.41	1,048,927.65	3,791,050.06	
99-00-000-1016	PMA CD's	2,708,400.00	(246,800.00)	2,461,600.00	
99-00-000-1017	PMA MM	288,837.67	250,071.90	538,909.57	
TOTAL CASH IN BANK		11,579,135.25	822,204.22	12,401,339.47	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	11,579,135.25	822,204.22	12,401,339.47	
TOTAL DUE TO OTHER FUNDS		11,579,135.25	822,204.22	12,401,339.47	
Claim on Cash	12,401,339.47	Claim on Cash	12,401,339.47	Cash in Bank	12,401,339.47
Cash in Bank	12,401,339.47	Due To Other Funds	12,401,339.47	Due To Other Funds	12,401,339.47
Difference	0.00	Difference	0.00	Difference	0.00

Glencoe Park District
 Monthly Cash/Investments Report
 July 2020

Corporate and Other Funds:

	<u>July 2020</u>	<u>June 2020</u>
Harris Bank Corporate Account 0.100%	312,087.20	667,086.12
Illinois Park District Liquid Asset Fund (IPDLAF) 0.06%	3,791,050.06	2,742,122.41
The Illinois Fund (Public Treasurers' Investment Pool) 0.25%	3,530,950.42	3,526,277.46
Harris Payroll Account 0.100%	11,017.90	7,173.34
PMA Financial Account 0.24%	538,909.57	288,837.67
Reconciling Items (Dep in Transit, O/S Checks, etc.)	(217,285.68)	(333,751.75)
IPDLAF Certificates of Deposit:		
1 CDs at \$245,000 each maturing October 18, 2020 (1.80% net)	245,000.00	245,000.00
2 CDs at \$246,000 each maturing October 19, 2020 (1.60% net)	492,000.00	492,000.00
2 CDs at \$243,000 each maturing December 11, 2020 (0.53% net)	496,000.00	496,000.00
1 CDs at \$245,000 each maturing February 26, 2021 (1.55% net)	245,000.00	245,000.00
1 CDs at \$247,000 each maturing April 23, 2021 (1.02% net)	247,000.00	247,000.00
1 CDs at \$248,000 maturing June 11, 2021 (0.40% net)	248,000.00	248,000.00
PMA Certificates of Deposit:		
1 CDs at \$248,800 maturing July 14, 2020 (1.746% net)	0.00	248,800.00
1 CDs at \$245,400 maturing October 17, 2020 (1.86% net)	245,400.00	245,400.00
2 CDs totalling \$738,100 maturing October 18, 2020 (1.701-1.766% net)	491,300.00	491,300.00
1 CDs at \$247,000 maturing November 23, 2021 (1.63% net)	247,000.00	247,000.00
3 CDs totalling \$737,800 maturing January 22, 2021 (1.60-1.66% net)	737,800.00	737,800.00
2 CDs at \$246,000 each maturing February 26, 2021 (1.59% net)	492,000.00	492,000.00
1 CDs at \$248,100 maturing June 11, 2021 (0.75% net)	248,100.00	248,100.00
Grand Total	\$12,401,339.47	\$11,579,135.25

**Glencoe Park District
Monthly Financial Analysis
July 2020**

	<u>As of</u> <u>07/31/2018</u>	<u>As of</u> <u>07/31/2019</u>	<u>As of</u> <u>07/31/2020</u>
<u>Recreation Department - Programs</u>			
Revenues	2,045,915	2,434,634 (1)	1,311,307 (1)
Wages	<u>(270,781)</u>	<u>(285,014)</u>	<u>(167,393)</u>
Contractual	<u>(821,382)</u>	<u>(834,573)</u>	<u>(630,303)</u>
Supplies	<u>(47,128)</u>	<u>(75,249)</u>	<u>(26,482)</u>
Net Surplus	906,624	1,239,798 (1)	487,129
<u>Day Care Department</u>			
Revenue	455,108	574,727	400,155
Expense	<u>(354,753)</u>	<u>(489,586)</u>	<u>(507,419)</u>
Net Surplus/(Deficit)	100,355	85,141	<u>(107,264)</u>
<u>Fitness Department</u>			
Revenue	17,620	11,996	7,067
Expense	<u>(16,338)</u>	<u>(18,838)</u>	<u>(13,254)</u>
Net Surplus/(Deficit)	1,282	<u>(6,842)</u>	<u>(6,187)</u>
<u>Beach Department</u>			
Revenue	223,455	210,505	243,330
Expense	<u>(124,173)</u>	<u>(117,721)</u>	<u>(144,124)</u>
Net Surplus/(Deficit)	99,282	92,784	99,206
<u>Boating Department</u>			
Revenue	86,506	87,509	91,725
Expense	<u>(88,409)</u>	<u>(76,040)</u>	<u>(69,109)</u>
Net Surplus/(Deficit)	<u>(1,903)</u>	11,469	22,616
<u>Beach/Boating Department</u>			
Total:	97,379	104,253	121,822
<u>Watts Department</u>			
Revenue	1,369	10,854	7,279
Expenses	<u>(60,382)</u>	<u>(90,399)</u>	<u>(71,333)</u>
Net Surplus/(Deficit)	<u>(59,013)</u>	<u>(79,545)</u>	<u>(64,054)</u>
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	13,540	13,358	13,385
Expense	<u>(488,544)</u>	<u>(494,645)</u>	<u>(507,669)</u>
Net Surplus/(Deficit)	<u>(475,004)</u>	<u>(481,287)</u>	<u>(494,284)</u>
<u>Parks Department</u>			
Revenue	4,039	3,025	5,470
Expense	<u>(426,228)</u>	<u>(533,235)</u>	<u>(406,595)</u>
Net Surplus/(Deficit)	<u>(422,189)</u>	<u>(530,210)</u>	<u>(401,125)</u>
<u>Rec-Admin/Takiff Department</u>			
Revenues	927,127	920,349	822,446
Expenses (2)	<u>(1,243,016)</u>	<u>(1,482,858)</u>	<u>(1,665,928)</u>
Net Surplus/(Deficit)	<u>(315,889)</u>	<u>(562,509)</u>	<u>(843,482)</u>

(1) This year, due to the COVID-19 pandemic, typical fall registration will be split into two separate registrations in August and October.

(2) Includes transfer to Fund 69



G/L MONTHLY Pooled Cash Report

Glencoe Park District
For the Period Ending 8/31/2020

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,975,876.53	190,771.68	3,166,648.21	
25-00-000-1000	CASH/INVESTMENTS	3,667,786.97	254,448.30	3,922,235.27	
30-00-000-1000	CASH/INVESTMENTS	291,934.64	66,272.00	358,206.64	
35-00-000-1000	CASH/INVESTMENTS	312,655.19	41,881.88	354,537.07	
36-00-000-1000	CASH/INVESTMENTS	153,828.61	34,406.54	188,235.15	
40-00-000-1000	CASH/INVESTMENTS	1,154,411.65	272,935.74	1,427,347.39	
45-00-000-1000	CASH/INVESTMENTS	236,198.03	23,526.29	259,724.32	
50-00-000-1000	CASH/INVESTMENTS	54,247.33	7,924.32	62,171.65	
55-00-000-1000	CASH/INVESTMENTS	3,354.60	2,411.00	5,765.60	
55-00-000-1000	CASH/INVESTMENTS	379,701.04	90,615.44	469,816.48	
57-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	3,172,200.38	57,387.44	3,229,587.82	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		12,401,694.97	993,560.63	13,395,255.60	
CASH IN BANK					
99-00-000-1011	Operating Corporate Account	101,255.28	421,924.01	523,179.29	
99-00-000-1012	Operating PR Account	4,919.64	2.97	4,922.61	
99-00-000-1013	IL Funds	3,530,960.42	1,003,515.68	4,534,476.10	
99-00-000-1014	IPDLAF CD's	1,973,000.00	0.00	1,973,000.00	
99-00-000-1015	IPDLAF MM	3,791,050.06	(431,934.67)	3,359,115.39	
99-00-000-1016	PMA CO's	2,461,600.00	0.00	2,461,600.00	
99-00-000-1017	PMA MM	538,909.57	52.64	538,962.21	
TOTAL CASH IN BANK		12,401,694.97	993,560.63	13,395,255.60	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	12,401,694.97	993,560.63	13,395,255.60	
TOTAL DUE TO OTHER FUNDS		12,401,694.97	993,560.63	13,395,255.60	
Claim on Cash	13,395,255.60	Claim on Cash	13,395,255.60	Cash in Bank	13,395,255.60
Cash in Bank	13,395,255.60	Due To Other Funds	13,395,255.60	Due To Other Funds	13,395,255.60
Difference	0.00	Difference	0.00	Difference	0.00

Glencoe Park District
 Monthly Cash/Investments Report
 August 2020

Corporate and Other Funds:

	<u>July 2020</u>	<u>Aug 2020</u>
Harris Bank Corporate Account @ 100%	312,087.20	531,478.19
Illinois Park District Liquid Asset Fund (IPDLAF) @ 0.02%	3,791,050.08	3,359,115.39
The Illinois Fund (Public Treasurers' Investment Pool) @ 0.16%	3,530,960.42	4,534,476.10
Harris Payroll Account @ 0.100%	11,017.90	9,582.12
FMA Financial Account @ 11%	538,909.57	538,962.21
Reconciling Items (Dep in Transit, O/S Checks, etc.)	(216,930.18)	(12,958.41)
IPDLAF Certificates of Deposit		
1 CDs at \$245,000 each maturing October 18, 2020 (1.80% net)	245,000.00	245,000.00
2 CDs at \$246,000 each maturing October 19, 2020 (1.60% net)	492,000.00	492,000.00
2 CDs at \$243,000 each maturing December 11, 2020 (0.53% net)	496,000.00	496,000.00
1 CDs at \$245,000 each maturing February 26, 2021 (1.55% net)	245,000.00	245,000.00
1 CDs at \$247,000 each maturing April 23, 2021 (1.02% net)	247,000.00	247,000.00
1 CDs at \$248,000 maturing June 11, 2021 (0.40% net)	248,000.00	248,000.00
FMA Certificates of Deposit:		
1 CDs at \$245,400 maturing October 17, 2020 (1.86% net)	245,400.00	245,400.00
2 CDs totalling \$738,100 maturing October 18, 2020 (1.701-1.768% net)	491,300.00	491,300.00
1 CDs at \$247,000 maturing November 23, 2021 (1.63% net)	247,000.00	247,000.00
3 CDs totalling \$737,800 maturing January 22, 2021 (1.60-1.66% net)	737,800.00	737,800.00
2 CDs at \$246,000 each maturing February 26, 2021 (1.58% net)	492,000.00	492,000.00
1 CDs at \$248,100 maturing June 11, 2021 (0.75% net)	248,100.00	248,100.00
Grand Total	\$12,401,694.97	\$13,395,255.60

**Glencoe Park District
Monthly Financial Analysis
August 2020**

	<u>As of 8/31/2018</u>	<u>As of 8/31/2019</u>	<u>As of 8/31/2020</u>
<u>Recreation Department - Programs</u>			
Revenues	2,505,008	2,627,812	1,509,025
Wages	(391,244)	(415,929)	(209,722)
Contractual	(856,970)	(909,205)	(718,703)
Supplies	(60,300)	(91,405)	(29,647)
Net Surplus	1,196,494	1,211,273	550,953
<u>Day Care Department</u>			
Revenue	547,226	672,186	653,729
Expense	(456,682)	(618,590)	(598,329)
Net Surplus/(Deficit)	90,544	53,596	55,400
<u>Fitness Department</u>			
Revenue	18,940	13,471	8,821
Expense	(19,382)	(23,527)	(15,935)
Net Surplus/(Deficit)	(442)	(10,056)	(7,114)
<u>Beach Department</u>			
Revenue	314,498	277,295	252,941
Expense	(171,606)	(166,807)	(179,208)
Net Surplus/(Deficit)	142,892	110,488	73,733
<u>Boating Department</u>			
Revenue	93,051	91,864	92,484
Expense	(110,119)	(102,308)	(81,476)
Net Surplus/(Deficit)	(17,068)	(10,444)	11,008
Beach/Boating Dept Total:	125,824	100,044	84,741
<u>Watts Department</u>			
Revenue	1,746	10,854	7,243
Expenses	(73,038)	(110,415)	(82,257)
Net Surplus/(Deficit)	(71,292)	(99,561)	(75,014)
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	16,405	15,965	16,075
Expense	(596,835)	(601,907)	(597,632)
Net Surplus/(Deficit)	(580,430)	(585,942)	(581,557)
<u>Parks Department</u>			
Revenue	4,039	10,500	10,661
Expense	(550,001)	(669,448)	(498,002)
Net Surplus/(Deficit)	(545,962)	(658,948)	(487,341)
<u>Rec-Admin/Takiff Department</u>			
Revenues	1,128,949	1,176,218	1,032,201
Expenses (1)	(1,421,209)	(1,680,507)	(1,815,354)
Net Surplus/(Deficit)	(292,260)	(504,289)	(783,153)

(1) Includes Fund 69 transfer for future Master Plan projects

X. Staff Reports

Glencoe Park District
September 2020 Board Meeting

**Glencoe Park District
Business Department Report
September 2020**

Affirmation of Aaa Bond Rating

On August 10, staff presented our Rating Review Presentation to Moody's representatives, as well as the Chapman and Cutler Due Diligence Team. This hour and a half presentation was then followed up immediately by a separate 45 minute interview with the Due Diligence Team. Please see attached for presentation. On August 18, Moody's informed us of our Aaa rating. Staff is very proud of the District's strong financial position. This affirmation of our Aaa bond rating is a testament to ALL Glencoe Park District staff.

Issuance of 2020 Limited Tax Bonds for Long-term Capital Fund 69 Projects

After multiple reviews by staff, Chapman and Cutler, and Piper Sandler and Co, the District's Preliminary Offering Statement (POS) has been finalized. It will be distributed to interested investors during the week of September 7. Piper Sandler will be in the market on the morning of September 15, and should have preliminary results around noon that same day. The Board will officially pass the Bond Ordinance later that night at the regular board meeting, and closing is now scheduled for October 6.

FY2021/22 Budget

The FY2021/22 budget process has officially begun...well, at least the projection of current FY2020/21 budget amounts. General budget worksheets and program budget worksheets have been distributed to the Admin Team staff to start the process for "projections only" for the remainder of the current fiscal year. By late September, staff hopes to have a handle on the projected fund balance as of 2/28/2021 for EACH fund, as opposed to the format we have been using on a TOTAL District basis. (see attached)

Front Office

Billing for the 2020/21 school year for day care, ELC preschool, Kids Club before/after school program and Kids Club enrichments has started, and all went smoothly. It feels good to see those billed amounts coming in for the ELC and Kids Club programs again!

2020 Levy Information

Preliminary information and analysis regarding the new 2020 proposed levy request is being prepared by staff and will be presented to the Board at a Finance Committee of the Whole meeting that is scheduled for October 6.

Submitted by:
Carol Mensinger, CPRP
Director of Finance/Human Resources

**Glencoe Park District
Business Department Report
September 2020**

Affirmation of Aaa Bond Rating

On August 10, staff presented our Rating Review Presentation to Moody's representatives, as well as the Chapman and Cutler Due Diligence Team. This hour and a half presentation was then followed up immediately by a separate 45 minute interview with the Due Diligence Team. Please see attached for presentation. On August 18, Moody's informed us of our Aaa rating. Staff is very proud of the District's strong financial position. This affirmation of our Aaa bond rating is a testament to ALL Glencoe Park District staff.

Issuance of 2020 Limited Tax Bonds for Long-term Capital Fund 69 Projects

After multiple reviews by staff, Chapman and Cutler, and Piper Sandler and Co, the District's Preliminary Offering Statement (POS) has been finalized. It will be distributed to interested investors during the week of September 7. Piper Sandler will be in the market on the morning of September 15, and should have preliminary results around noon that same day. The Board will officially pass the Bond Ordinance later that night at the regular board meeting, and closing is now scheduled for October 6.

FY2021/22 Budget

The FY2021/22 budget process has officially begun...well, at least the projection of current FY2020/21 budget amounts. General budget worksheets and program budget worksheets have been distributed to the Admin Team staff to start the process for "projections only" for the remainder of the current fiscal year. By late September, staff hopes to have a handle on the projected fund balance as of 2/28/2021 for EACH fund, as opposed to the format we have been using on a TOTAL District basis. (see attached)

Front Office

Billing for the 2020/21 school year for day care, ELC preschool, Kids Club before/after school program and Kids Club enrichments has started, and all went smoothly. It feels good to see those billed amounts coming in for the ELC and Kids Club programs again!

2020 Levy Information

Preliminary information and analysis regarding the new 2020 proposed levy request is being prepared by staff and will be presented to the Board at a Finance Committee of the Whole meeting that is scheduled for October 6.

Submitted by:
Carol Mensinger, CPRP
Director of Finance/Human Resources

Glencoe Park District Cook County, IL

Moody's Rating Review Presentation
August 10, 2020



Enriching lives and creating memorable experiences.



History and Overview

- Glencoe Park District was established in 1912 as a separate taxing body.
- Located 20 miles north of downtown Chicago.
- Our mission is to enrich lives, build community and create memorable experiences through exceptional parks, programs and facilities.
- We aspire to be the most innovative, customer-driven, and financially and environmentally sustainable park district for current and future generations.
- Our professional executive management team has over 43 years of combined service to the Glencoe Park District.
- IPRA/IAPD Distinguished Accredited Agency
- 3-time National Gold Medal Finalist in 2017-2019
- 2019 National Gold Medal for Excellence Winner (for populations < 30,000)

Enriching lives and creating memorable experiences.



Current and Future Debt

Overview of Current Bond Issuance

Given that the District's current 2010 Refunding Bond Series will be retired on December 1, 2020, the staff and Board of the District have been researching and planning for the potential issuance of non-referendum debt since late 2018. The intent in issuing debt now is to position the *new issue's* first retirement so as not to significantly impact taxpayers, while seizing the opportunity for all-time low rates.

Plans to issue additional debt in the next 3-5 years?

The District has no plans to issue additional debt in the next 3-5 years. The District has had the ability in the past seven years to transfer a total of **\$7.3 million in excess fund balance reserves** from Corporate and Recreation Funds to support large capital projects. This strategic and planned method of funding, along with several grants and donations, have eliminated the need/reliance on additional debt. In the midst of this Covid pandemic, however, our continued reliance on using excess fund balance reserves becomes highly unlikely in the near future. And that makes this issue even more important in maintaining current infrastructure.

The Series 2020 Limited Tax Park Bonds will be used to fund capital projects identified in our District's Multi-Year Master Capital Financial Plan

ESTIMATED CAPITAL PROJECTS IN COMING 3-5 YEARS:

\$3,800,000	Watts Center Improvements
\$4,000,000	Park Maintenance Facility Improvements
\$70,000	Shelton Pathway
\$200,000	Secret Garden
\$225,000	Milton Park Playground Replacement
\$225,000	Lakefront Park Playground Replacement
\$325,000	Friends Playground-Phase 2
\$200,000	Veterans Memorial
\$150,000	Lakefront Tennis Court
\$1,250,000	Lakefront Path Park Improvements
\$265,000	Bluff/Beach Surface Water Management
TBD	Beach Pier/ Pier Deck Replacement
\$300,000	Kalk Park Drainage
\$800,000	West Baseball Field
\$400,000	Sports Fields-Watts Park
\$125,000	Lighted Tennis Court
\$1,200,000	Takiff Center Flat Roof Replacement
TBD	North Field Athletic Field Improvements
<u>TBD</u>	Bicycle/Modular System
\$13,535,000	



3YR Master Plan - Staff Recommendation

Projected as of March 2020

	Actual 2018/19 1,673,866	Projected 2019/20 1,567,867	Proposed 2020/21 1,446,544	Proposed 2021/22 5,867,129	Proposed 2022/23 6,487,129	Proposed 2023/24 6,887,129
Estimated Beginning Balance, 3/31/19						
Funding Sources:						
Transfer from Corp Fund	500,000	500,000	650,000	-	200,000	200,000
Transfer from Impact Fund	500,000	700,000	850,000	-	100,000	300,000
Donation-Duke Park (Woodch Playground)	0,000					
Sale of Linden House		300,000	100,000	300,000		
Interest Income	34,901	40,226	35,000	25,000	20,000	10,000
Interest Income-2000 Bond Issue			35,000	25,000	20,000	10,000
Misc - Village, Dist 35, EUST Reimburse	2,560	24,000				
Tahiti Roof Sealing Fund (Use of Committed Fund Balance)						
Grants - IDNR, CMAP (Trail)			867,000			
Grant-OSLAD (Duke Park)			400,000			
New Bonds (Non-Referendum - Watts Debt refinance 12/1/2020)			4,500,000			
Total Funds Available	2,720,266	2,564,126	9,339,544	5,957,129	6,587,129	7,687,129
Projects To Be Funded:						
Watts BB Court Project	22,818					
ADA Minibus-Special Recreation Fund	(175,000)	(175,000)	(75,000)	(175,000)	(175,000)	(175,000)
Tahiti Parking - Phase A,B,C	84,405					
Tahiti Parking-EUST	15,435					
Beach Grotto and LT Maintenance Plan	60,362					
Shelton Pathway (grading and minor drainage)	0					
Playground Replacement - Vernon and Jefferson	189,286	1,100				
Playground Replacement - Old Elm (Behind Tahiti)	175,257					
Tahiti Parking Lot-Phase D	447,369	1,350				
Playground Replacement - Woodlawn	435,178	5,223				
Secret Garden Park and WLC Park Retaining Walls						
Sunny Willow Sanctuary - need to opening						
Park Infrastructure and Outdoor Play Area renovation - Tahiti Early Childhood Area		769,750	110,950			
Park Infrastructure, Playground and Pathway renovation - Milton Park (OHT Dundee Rd)						
Park Infrastructure and Playground Replacement - Lakeshore Park						
Playground Improvements/Surface Replacement-Friends Park Phase 2			25,000			
Vacavaca Park Memorial						
Lakeshore - North Schuman Overlook Stabilization		34,782	379,545			
Lakeshore - Center/South Bluff						
Lakeshore - Hulsey House/Beach House Improvements		172,485	62,450			
Leak: Sehan Donation roadcut		(30,000)				
Lakeshore - Tennis Court						
Lakeshore Park Entry/Pathways						
Bluff and Beach Surface Water Management						
Contingency Plan/Boardwalk Repairs					820,000	
Park Maintenance Garage						
Watts Ice Rink/Board Replacement						
Connect Glencoe Green Bay Trail-Design Fees/IDOT Fees	65,176	176,198	180,950			
Connect Glencoe Green Bay Trail-Construction			1,250,500			
Connect Glencoe Duke Play/Spray/Trails-Design Fees		48,264	52,000			
Connect Glencoe Duke Play/Spray/Trails-Construction			980,000			
Replacement Skate Park						
Kell Park - Drainage Repairs						
Baseball Field at West Park						
Sports Fields at Watts Park						
Park Areas That Retain Water						
Lights Tennis Court						
Tahiti Flat Roof Replacement						
PAAC/IDNR Grant Expenses	-	16,068	4,000			
Design Fees-POULDAWNS Year Projects/Grant Exp	1,880	347	100,000			
Architect/Design/Consulting-Future Bond Issue Projects			200,000			
Annual Tahiti Roof Sealing Fund - replacement FY2023/24		50,000	50,000	75,000	75,000	100,000
Feasibility Study-Fundraiser				25,000		
Fundraiser Consultant-Annual, if feasibility study warrants				45,000		
Dog Park						
North Field (Tahiti Athletic Field)						
Total Projects	1,922,913	1,117,975	3,912,415	(180,000)	(180,000)	(75,000)
Ending Balance, 2/28/19	1,597,688	1,446,544	5,307,129	6,057,129	6,487,129	7,172,129

Enriching lives and creating memorable experiences.



Local Economy and Tax Base

Expectations for future property valuations?

Tax year 2019 was a tri-annual reassessment year for the District, and as such, we noted a 4.6% increase in EAV this year.

There have been increases in the District's total EAV in three of the last five years, but only four of the last ten years. Given our considerable growth in the District during this same period, it clearly exhibits our ongoing ability to fund capital projects.

New residential and commercial development expected within the District?

The District is primarily of a residential tax base (>95%). We **are** anticipating a slight increase in the near future year based on the sale of a large Glencoe estate (referred to as the “Hoover Estate”) that has been sold to a developer, and will be subdivided into 25-30 individual lots for sale in the coming three years. The District will receive the benefit of those properties on the tax rolls. The District comprises 7.3% of the total Glencoe tax bill.

There is no significant commercial development expected in our tax base, although the Village is planning a downtown re-development project near the Writers Theater, which will increase property values near that downtown area.

Any changes to largest taxpayers or employers?

Eight of the District's ten largest taxpayers are residential homeowners, and there has been no change.

Given the District's very small commercial tax base, there has been no change in the largest employers. The Village, School District and our Park District continue to remain three of the largest employers in the District.

FINANCIAL OVERVIEW

Audited FY 2019/20

Glencoe Park District		Glencoe Park District	
FY2019/20 Audited Revenues		FY2019/20 Audited Expenditures	
Corporate		Corporate - General & Administration	1,150,591
Recreation	2,204,242	Corporate - Maintenance Operations	1,057,061
Special Recreation	1,059,098	Corporate - Watts Ice Center	259,468
IMRF Pension	318,438	Corporate - Beach/Boathouse	397,951
Social Security/Medicare	347,709	Recreation - Administration/Comm Ctr	2,004,304
Liability Insurance	270,541	Recreation - Programs	2,246,642
Workers Compensation	154,340	Recreation - Daycare	1,274,732
Audit	41,687	Recreation-Fitness	48,428
Debt Service	12,417	Special Recreation	181,044
Sub-total Property Taxes	1,200,067	IMRF Pension/SS	386,455
	5,608,539	Social Security/Medicare	287,173
Fees, Charges, Other Income:		Liability Insurance	133,817
Replacement Taxes	30,960	Workers Compensation	40,337
Donations/Grants/Dist 35 & Village Reimb	112,000	Audit	14,850
Interest Income	269,257	Sub-total Operating Expenses	9,482,853
Recreation Program Revenues	3,521,504		
Daycare Program Revenues	1,488,342	Debt Service:	
Watts Ice Center Revenues	181,688	Principal (incl Refunding in 15/16)	945,000
Beach/Boating Revenues	396,480	Interest/Paying Agent Fees/Other	220,346
		Sub-total Debt Service Expenses	1,165,346
Fitness Revenues	29,381		
Rentals/Misc Revenues	219,859	Capital Projects:	
General & Admin Transfers	1,150,591	Capital - Operating Funds	326,682
Sub-total Fees, Charges, Other	7,400,062	Capital - (Fund 65)	617,493
		Capital - Trust Fund Projects(Fund 70)	10,894
TOTAL REVENUES	\$13,008,601	Capital - Master Plan (Fund 69)	1,097,573
		Sub-total Capital Expenses	2,052,642
TOTAL REVENUES	\$13,008,601	TOTAL EXPENSES	\$12,700,841
TOTAL EXPENSES	12,700,841		
NET SURPLUS Added to Fund Balance	\$307,760		



Enriching lives and creating memorable experiences.

Financial Overview

Fund Balance Reserves as of 2/29/2020

	2/28/2019 ACTUAL FUND BAL	2/29/2020 ACTUAL Audited FUND BAL	2/29/2020 FUND BAL as % of FY20/21 BUDGET	FY2021 BUDGET
<u>CORPORATE FUND</u>				
Undesignated/Transfer to Capital Fund?	\$779,228	\$531,877	17.4%	
Designated - Medical Insurance Reserve	\$13,000	\$12,000	0.4%	
Designated-Corporate Operating Fund Bal (50%)	\$1,424,600	\$1,530,539	50%	
Designated-Future Capital	<u>\$300,000</u>	<u>\$650,000</u>		
CORPORATE - TOTAL FUND BALANCE	\$2,516,828	\$2,724,416	67.8%	\$3,081,078
<u>RECREATION FUND</u>				
Undesignated/Transfer to Capital Fund?	\$845,012	\$533,424	10%	
Designated-Recreation Operating Fund Balance (50%)	\$2,409,419	\$2,625,658	50%	
Designated-Future Capital	<u>\$700,000</u>	<u>\$850,000</u>		
RECREATION - TOTAL FUND BALANCE	\$3,954,431	\$4,009,082	60%	\$5,253,316
<u>MINOR OPERATING FUNDS</u>				
SPECIAL RECREATION FUND	\$133,651	\$142,256	37%	\$385,383
PENSION/RETIREMENT FUND	\$227,252	\$198,125	48%	\$410,000
SOCIAL SECURITY/MEDICARE FUND	\$62,999	\$49,216	16%	\$301,000
BOND & INTEREST FUND	\$339,749	\$393,147	31%	\$1,248,796
LIABILITY INSURANCE FUND	\$136,264	\$163,331	92%	\$178,195
WORKERS' COMPENSATION FUND	\$36,140	\$38,792	78%	\$49,560
AUDIT FUND	<u>\$8,913</u>	<u>\$6,480</u>	37%	\$17,350
MINOR FUNDS-TOTAL FUND BALANCE	\$944,958	\$991,347		
SUBTOTAL - OPERATING FUNDS	\$7,416,227	\$7,724,845		\$10,904,678
<u>CAPITAL FUNDS:</u>				
CAPITAL PROJECTS FUND 65	\$283,323	\$224,087		
MASTER PLAN CAPITAL FUND 69	\$1,397,893	\$1,496,547		
SPECIAL TRUST FUND	\$41,449	\$1,173		
IMPACT FEE FUND	50	50		
SUBTOTAL - CAPITAL FUNDS	\$1,722,665	\$1,721,807		
TOTAL - ALL FUNDS	\$9,138,892	\$9,446,652		

Enriching lives and creating memorable experiences.



Financial Overview

Creation of FY20/21 Fund Balance Projection Tool

- Used to monitor Budget to Actual Performance and Track Projected FY2020/21 – Operational and Capital
- Assumptions:
 - 2nd installment of RE Tax - expect only 80% of anticipated July-Oct tax receipts
 - Cook County delayed penalty on 2nd installment til October 1; still due August 3
 - Will receive less than 50% of budgeted interest income
 - Given reduced RE Tax revenue, will be a corresponding decrease in Capital Fund Transfer from Corporate Fund.
 - There was *no* commitment of excess fund balance reserves at end of FY19/20 for transfers from Corporate and Recreation Funds to Master Capital Fund.
 - Committed reserves of \$1.5 million from previous FY18/19 *were still able to be transferred* from Corporate and Recreation Funds to Master Capital Fund.

Coronavirus Impact on Projected FY2020/21 Budget-Operating

(See Appendix A for clean print)

Glencoe Park District
Fund Balance Projection - March 2020 thru Feb 2021
COVID-19 Closure from Mar 13 thru May 31, 2020 - Phase 3 began June 1, Phase 4 began June 26.
As of July 31, 2020

BEGINNING F/B, OPERATING	\$7,724,843	\$11,252,846	\$10,986,365	\$9,982,141	\$8,121,819	\$8,653,988	\$9,890,888	\$8,849,609	\$8,652,577	\$7,331,552	\$6,912,686	\$6,492,486		\$7,724,843
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
NE Tax	2,906,052	97,837	34,330	0	1,048,782	900,000	100,000	23,000	0	0	0	0	3,112,221	1,793,330
PPRT Replacement Tax	860	3,581	3,752	0	3,940	300	0	3,000	0	300	3,000	0	23,923	23,380
Interest Income	3,000	3,000	3,300	4,573	3,172	1,300	1,300	20,000	6,000	6,000	8,000	13,000	73,047	184,700
Rentals/Sales	22,279	941	0	0	0	0	0	3,000	3,000	10,000	10,000	10,000	63,220	187,286
Grants/Donations/Misc/Insur	4,610	3,994	3,080	4,330	8,164	3,930	3,930	3,930	3,930	3,930	3,930	3,930	53,828	51,305
Program Fees:														
Daycare	146,677	19,440	(18,825)	83,009	133,601	133,000	140,000	140,000	140,000	140,000	140,000	140,000	1,340,902	1,492,732
Emergency Child Care	0	0	14,764	11,317	3,009								29,090	0
Fitness	1,295	300	0	0	1,673	2,000	4,000	4,000	4,000	4,250	4,500	4,300	34,318	48,335
GK Preschool	194,600	1,878	132,648	183,288	154,344	0	0	0	0	0	0	0	648,313	733,621
GK Camp	86,380	0	0	0	0	0	0	0	0	0	0	0	86,380	80,120
Boat/Boat	12,402	33,481	208,432	47,119	38,936	0	0	10,000	0	0	0	0	343,360	417,354
Waifs	4,783	438	0	0	2,036	0	0	0	0	30,000	30,000	30,000	137,279	123,348
ELC	38,685	3,630	1,881	123	373	0	30,000	30,000	32,000	32,000	33,000	33,000	240,706	264,479
Kids Club	28,006	(328)	(13,919)	104	0	0	23,000	23,000	23,000	23,000	32,000	32,000	177,715	302,749
"Old" Camps	773,078	(2,484)	(701,768)	28,787	42,762	0	0	0	0	0	0	0	140,373	808,960
New Camp Care	0	0	24,160	36,970	21,690	3,000	0	0	0	0	0	0	87,823	0
Parent Donations for Teachers	0	18,860	3,410	2,000	0	0	0	0	0	0	0	0	26,270	0
Other Rec Programs	211,636	6,984	(42,634)	28,121	21,280	100,000	20,000	100,000	20,000	23,000	23,000	23,000	728,740	1,167,936
Total Revenues	\$4,418,538	\$195,844	(\$347,109)	\$461,818	\$1,914,219	\$1,147,958	\$354,450	\$367,950	\$265,958	\$296,700	\$361,458	\$365,458	\$9,482,342	\$11,497,438
Expenditures:														
Salaries & Wages	229,083	221,993	218,904	212,572	211,532	220,000	220,000	220,000	220,000	220,000	312,000	220,000	2,826,088	3,085,625
Boat/Boat PT Wages	0	0	199	13,093	46,303	23,000	15,000	30,000	30,000	30,000	39,000	30,000	304,397	133,463
SAWR	29,684	28,570	28,607	26,673	38,986	30,000	30,000	30,000	30,000	30,000	30,000	30,000	371,300	410,000
FICA & Medicare	20,344	19,014	19,406	18,473	30,843	20,000	20,000	20,000	20,000	20,000	30,000	20,000	238,282	301,000
Health Insurance	30,328	47,463	47,802	46,733	43,636	47,000	47,000	47,000	47,000	47,000	47,000	47,000	567,004	683,243
Utilities	3,840	23,323	19,289	23,690	20,782	30,000	23,000	23,000	23,000	27,000	40,000	43,000	308,134	348,630
Contractual	51,778	57,110	31,970	67,777	110,645	100,000	73,000	30,000	30,000	30,000	30,000	30,000	744,300	1,030,281
Supplies	16,300	13,881	23,761	30,847	32,171	40,000	40,000	20,000	20,000	20,000	20,000	20,000	299,010	420,480
Fixed Charges	6,337	3,230	0	0	6,139	0	0	3,230	0	0	6,400	0	29,446	40,373
Operational Capital	1,673	886	30,639	10,397	3,347	3,000	10,000	30,000	30,000	10,000	3,000	3,000	148,174	348,600
Audit	0	2,871	92,473	2,000	198	0	0	0	1,088,973	0	2,000	0	1,163,319	1,248,796
Special Rec Contribution	36,438	0	0	67,307	0	0	0	0	0	0	50,000	0	193,940	167,260
PORWA Insur-Liab,Gen, WC, Unemp	0	(13,689)	0	3,312	68,443	0	0	0	0	68,443	0	0	126,309	165,300
Program Wages	30,011	31,337	39,470	18,019	48,333	33,000	33,000	33,000	33,000	33,000	33,000	33,000	412,392	708,830
Program Contractual	10,916	3,731	7,739	73,646	6,728	60,000	60,000	30,000	30,000	60,000	60,000	60,000	494,773	764,937
GK Contractual Fresh (75% of rev)	140,147	0	103,423	110,801	119,364								473,733	366,716
GK Contractual Camp (75% of rev)	0	0	0	86,380									86,380	80,090
Program Supplies	10,833	2,890	661	11,715	383	20,000	10,000	10,000	10,000	10,000	10,000	10,000	106,482	163,147
Special Rec: Capital	0	0	0	0	0	0	0	0	0	118,123	73,000	0	191,123	218,123
Miscellaneous/Contingency	0	6,300	1,373	14,293	832	0	0	0	0	0	0	0	22,603	21,000
Fund 65/69 TRS OUT-Corp and Rec	246,363	8,324	2,937	1,300,000	89,472	78,762	8,329	2,132	0	0	0	0	1,934,699	2,000,000
Total Expenditures	\$890,527	\$459,535	\$639,045	\$2,322,148	\$882,138	\$711,762	\$595,529	\$664,382	\$1,585,975	\$715,586	\$781,458	\$542,688	\$10,811,048	\$12,994,678
Monthly Surplus/(Deficit)	3,528,008	(284,491)	(1,006,214)	(1,860,332)	332,081	436,188	(241,079)	(196,432)	(1,321,023)	(428,886)	(420,000)	(176,330)		
ENDING F/B-OPERATING	\$11,252,846	\$10,986,365	\$9,982,141	\$8,121,819	\$8,653,988	\$9,890,888	\$8,849,609	\$8,652,577	\$7,331,552	\$6,912,686	\$6,492,486	\$6,116,136		\$6,518,000
FUND BALANCE as % of Total Expts LESS interfund 65/69 TRF													57.5%	59.8%

Enriching lives and creating memorable experiences.



Coronavirus Impact on Projected FY2020/21 Budget-Capital (See Appendix A for clean print)

=Fund 69 Capital Projects/Funding														
BEGINNING F/B-CAPITAL	\$1,671,887	\$1,867,767	\$1,781,856	\$1,754,849	\$3,182,174	\$3,588,635	\$3,532,997	\$7,847,791	\$6,877,589	\$6,788,476	\$6,648,842	\$6,647,842	\$1,671,887	
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
Interest Income	3,157	2,082	361	2,093	1,047	1,000	1,000	2,000	1,000	1,000	2,000	1,000	17,880	77,500
Village Reimbmt/Donation	0	0	0	0	0	0	0	0	32,500	0	100,000	0	132,500	167,500
Grants	0	0	0	0	0	0	0	867,000	200,000	0	0	0	867,000	1,267,000
Warden House Sale	0	0	0	0	390,782	0	0	0	0	0	0	0	390,782	496,000
Bond Proceeds	0	0	0	0	0	0	4,300,000	0	0	0	0	0	4,300,000	4,500,000
Fund 63/69 Trfs IN-Corp and Rec	246,563	1,324	1,937	1,500,000	89,452	76,762	8,329	2,132	0	0	0	0	1,934,899	2,000,000
Total Revenues	\$249,720	\$18,406	\$3,498	\$1,582,833	\$481,281	\$77,762	\$4,388,529	\$671,132	\$233,500	\$1,000	\$102,000	\$1,000	\$7,642,861	\$8,468,888
Capital Outlay:														
Fund 63 (Annual/Ongoing Capital)	0	1,118	10,208	152,626	30,037	1,850	22,188	77,766	6,500	0	33,000	0	337,293	706,800
Fund 69 (Master Plan Proj)	33,760	93,199	21,087	108	52,783	48,250	772,347	763,648	316,083	148,434	80,000	80,000	2,388,139	3,332,413
Fund 70 (SePlan)	0	0	0	1,126	0	0	0	0	0	0	0	0	1,126	1,128
Total Capital Outlay	\$33,760	\$96,317	\$31,305	\$153,988	\$82,820	\$48,100	\$794,735	\$841,414	\$322,583	\$148,434	\$80,000	\$80,000	\$2,726,626	\$4,240,439
ENDING F/B-CAPITAL	\$1,867,767	\$1,781,856	\$1,754,849	\$3,182,174	\$3,500,635	\$3,532,997	\$7,847,791	\$6,877,589	\$6,788,476	\$6,648,842	\$6,647,842	\$6,588,842	\$5,899,368	

Glencoe Park District's Response to Coronavirus Shutdown/Pandemic *Programming Adjustments*

- Team has maintained “Hurry Up and Pivot” attitude since early March
- Leveraged Technology to set up all supervisory staff with remote access to network
- Our Financial Stability allowed us to continue to pay all PT & FT Staff - NO LAYOFFS
- Created Fund Balance Projection Tool to help predict FY20/21 operations
- Eliminated traditional Fall Program Brochure & replaced with “Mini-Online Brochures”
- Retaining Staff w/out Layoffs allowed us to open w/out need to rehire staff:

Started Virtual Programs and Special Events immediately on March 16

Opened Emergency Daycare Operation as of May 1

Opening Boating Operation for Sailboats, Paddleboards, Kayaks on May 9

Opened Outdoor Tennis for Online Sign-up as May 21

Opened Beach Operation to Season Passholders only as of May 23

Started Outdoor Fitness Programs for Youth and Adult on June 8

Opened Full Daycare Operation as of July 1

Opened Summer Camp Care as of July 6

Glencoe Park District's Response to Coronavirus Shutdown/Pandemic *Contingency Plans if Restrictions Reinstated*

- General rule of thumb is to be as “nimble” as we can.
- As we have done since March shutdown, continue to brainstorm *multiple* scenarios, and be ready to implement the “go to” solution as soon as new restriction is known. For example, fall programming based on scenario of in-person, hybrid or remote e-learning at schools.
- Continue to evaluate what our essential services and our biggest needs are in our community.
- Work with the schools and other partnerships to provide *other* services and programs.

Glencoe Park District's Response to Coronavirus Shutdown/Pandemic *Additional Expenditures & Expenditure Reductions*

- Additional expenditures incurred related to the Coronavirus:
 - Sanitizing Equipment \$15,000
 - Plexiglass at all Facility Front Desk Areas \$15,000
 - Personal Protective Equipment \$15,000
 - Additional Cleaning Supplies \$20,000
- Expenditure Reductions:
 - Eliminated non-essential Fund 65 capital items totaling approximately \$350,000
 - Delayed the immediate filling of two FT positions of staff who left the District
 - One additional FT position still remains frozen, and likely to remain so until next FY
 - Delayed contractual mowing/landscaping services for two months until mid-May 2020
 - “Non-emergency” operational expenses required to be vetted through dept heads
 - Suspended field irrigation systems to save on utility costs
 - Shutdown non-essential building system during full shutdown to save on utility costs
 - Secured aggressive bid prices on routine capital by going out to bid in midst of the pandemic for HVAC rooftop units, water heaters, parking lot resurfacing, etc.

Financial Overview

Coronavirus Impact to Revenues

- Loss of Daycare revenues of approx \$250,000 from mid-March through May. (Emergency Daycare for essential workers only started May 1.)
- “Traditional” Camp was cancelled at a loss of approximately \$770,000 in revenues, a net loss of \$365,000.
- Loss of Afterschool Care and Preschool program revenues of approximately \$125,000 from mid-March through May.
- Potential loss of RE Tax revenues... true impact not known until late September 2020.
- Interest Income will decline significantly due to spiraling rates of return.

Financial Overview

Looking Ahead to FY2021/22

- The budget process for FY2021/22 does not formally begin until September/October 2020.
- At this point in time, we can assume:
 - Significantly lower interest income than past 2 years.
 - No excess fund balance transfer from Corporate and Recreation Funds to Capital Fund 69.
 - Continued reliance on Daycare, Afterschool Care, Preschool and Camp (hopefully) as the primary programming emphasis.
 - Potential increase in IMRF pension Cost, property insurance, and health insurance costs.
 - Continued flexibility due to level of fund balance reserves thanks to District's strong Fund Balance Policy.
 - Strong pressure on staffing – it's our biggest obstacle to offering programs.

OTHER?

- Currently only one employee contract exists – that being the contract for the Executive Director, Lisa Sheppard. The three-year contract was approved by the Park Board in March 2019.
- The District has no privately placed debt or bank loans.

Appendix A

Enriching lives and creating memorable experiences.



Glencoe Park District
Fund Balance Projection - March 2020 thru Feb 2021
COVID-19 Closure from Mar 13 thru May 31, 2020 - Phase 3 began June 1, Phase 4 began June 26.
As of July 31, 2020

BEGINNING F/B, OPERATING	\$7,724,843	\$11,252,846	\$10,988,355	\$9,982,141	\$8,121,819	\$8,653,900	\$9,090,088	\$8,849,009	\$8,652,577	\$7,331,552	\$6,912,686	\$6,492,686		\$7,724,843
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
RE Tax	2,906,052	97,857	34,530	0	1,048,782	900,000	100,000	25,000	0	0	0	0	5,112,221	5,755,350
PPRT Replacement Tax	860	5,931	3,792	0	3,940	500	0	5,000	0	500	3,000	0	23,523	25,380
Interest Income	3,000	3,000	3,300	4,575	3,172	1,500	1,500	20,000	6,000	6,000	8,000	15,000	75,047	184,700
Rentals/Sales	22,279	941	0	0	0	0	0	5,000	5,000	10,000	10,000	10,000	63,220	187,286
Grants/Donations/Misc/Insur	4,610	3,994	5,060	4,350	8,164	3,950	3,950	3,950	3,950	3,950	3,950	3,950	53,828	51,305
Program Fees:														
Daycare	146,677	19,440	(18,825)	85,009	133,601	135,000	140,000	140,000	140,000	140,000	140,000	140,000	1,340,902	1,492,732
Emergency Child Care	0	0	14,764	11,317	3,009								29,090	0
Fitness	5,295	100	0	0	1,673	2,000	4,000	4,000	4,000	4,250	4,500	4,500	34,318	48,535
GJK Preschool	194,655	1,378	133,648	165,288	154,544	0	0	0	0	0	0	0	649,513	755,621
GJK Camp	66,390	0	0	0	0	0	0	0	0	0	0	0	66,390	80,120
Beach/Boat	12,402	33,481	203,452	47,119	38,926	0	0	10,000	0	0	0	0	345,380	417,354
Watts	4,785	458	0	0	2,036	0	0	0	0	50,000	50,000	50,000	157,279	155,248
ELC	38,695	5,630	1,881	125	375	0	30,000	30,000	32,000	32,000	35,000	35,000	240,706	264,479
Kids Club	28,056	(526)	(13,919)	104	0	0	25,000	25,000	25,000	25,000	32,000	32,000	177,715	302,769
"Old" Camps	773,078	(2,484)	(701,768)	28,787	42,762	0	0	0	0	0	0	0	140,375	808,960
New Camp Care	0	0	24,160	36,970	21,695	5,000	0	0	0	0	0	0	87,825	0
Parent Donations for Teachers	0	18,860	5,410	2,000	0	0	0	0	0	0	0	0	26,270	0
Other Rec Programs	<u>211,696</u>	<u>6,984</u>	<u>(42,654)</u>	<u>76,174</u>	<u>51,540</u>	<u>100,000</u>	<u>50,000</u>	<u>100,000</u>	<u>50,000</u>	<u>25,000</u>	<u>75,000</u>	<u>75,000</u>	<u>778,740</u>	<u>1,167,996</u>
Total Revenues	\$4,418,530	\$195,044	(\$347,169)	\$461,818	\$1,514,219	\$1,147,950	\$354,450	\$367,950	\$265,950	\$296,700	\$361,450	\$365,450	\$9,402,342	\$11,697,835
Expenditures:														
Salaries & Wages	229,085	221,995	218,904	212,572	311,532	220,000	220,000	220,000	220,000	220,000	312,000	220,000	2,826,088	3,065,625
Beach/Boat PT Wages	0	0	199	15,093	46,305	28,000	15,000						104,597	133,465
IMRF	29,684	28,570	28,607	26,673	38,966	30,000	30,000	30,000	30,000	30,000	39,000	30,000	371,500	410,000
FICA & Medicare	20,544	19,014	19,406	18,473	30,845	20,000	20,000	20,000	20,000	20,000	30,000	20,000	258,282	301,000
Health Insurance	50,328	47,485	47,802	46,733	45,656	47,000	47,000	47,000	47,000	47,000	47,000	47,000	567,004	683,245
Utilities	5,840	23,523	15,289	23,690	20,782	30,000	25,000	25,000	25,000	27,000	40,000	45,000	306,124	348,650
Contractual	51,778	57,110	31,970	67,777	110,665	100,000	75,000	50,000	50,000	50,000	50,000	50,000	744,300	1,050,281
Supplies	16,350	13,881	25,761	30,847	32,171	40,000	40,000	20,000	20,000	20,000	20,000	20,000	299,010	420,480
Fixed Charges	6,337	5,250	0	0	6,159	0	0	5,250	0	0	6,450	0	29,446	40,573
Operational Capital	5,673	898	10,659	10,597	5,347	5,000	10,000	50,000	30,000	10,000	5,000	5,000	148,174	348,600
Audit			10,350	2,000								2,000	14,350	17,350
Debt Service	0	2,871	92,475	0	198	0	0	0	1,069,975	0	0	0	1,165,519	1,248,796
Special Rec Contribution	36,438	0	0	67,507							50,000		153,945	167,260
PDRMA Insur-Liab, Gen, WC, Unemp	0	(13,689)	0	3,312	68,443	0	0	0	0	68,443			126,509	165,500
Program Wages	30,011	31,557	39,470	18,019	48,335	35,000	35,000	35,000	35,000	35,000	35,000	35,000	412,392	709,820
Program Contractual	10,916	3,751	7,759	75,646	6,703	60,000	60,000	50,000	30,000	60,000	60,000	60,000	484,775	764,957
GJK Contractual Presch (75% of rev)	140,147	0	105,423	110,801	119,364								475,735	566,716
GJK Contractual Camp(75% of rev)	0	0	0	66,390									<u>66,390</u>	60,090
Program Supplies	10,833	2,890	661	11,715	383	20,000	10,000	10,000	10,000	10,000	10,000	10,000	106,482	163,147
Special Rec Capital	0	0	0	0	0	0	0	0	0	118,123	75,000	0	193,123	218,123
Miscellaneous/Contingency	0	6,105	1,373	14,295	832	0	0	0	0	0	0	0	22,605	21,000
Fund 65/69 Trfs OUT-Corp and Rec	<u>246,563</u>	<u>8,324</u>	<u>2,937</u>	<u>1,500,000</u>	<u>89,452</u>	<u>76,762</u>	<u>8,529</u>	<u>2,132</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,934,699</u>	<u>2,000,000</u>
Total Expenditures	\$890,527	\$459,535	\$659,045	\$2,322,140	\$982,138	\$711,762	\$595,529	\$564,382	\$1,586,975	\$715,566	\$781,450	\$542,000	\$10,811,049	\$12,904,678
Monthly Surplus/<Deficit>	3,528,003	(264,491)	(1,006,214)	(1,860,322)	532,081	436,188	(241,079)	(196,432)	(1,321,025)	(418,866)	(420,000)	(176,550)		
ENDING F/B-OPERATING	\$11,252,846	\$10,988,355	\$9,982,141	\$8,121,819	\$8,653,900	\$9,090,088	\$8,849,009	\$8,652,577	\$7,331,552	\$6,912,686	\$6,492,686	\$6,316,136		\$6,518,000
FUND BALANCE as % of Total Expds LESS Interfund 65/69 TRF													57.9%	59.8%

=Fund 69 Capital Projects/Funding

BEGINNING F/B-CAPITAL	\$1,671,807	\$1,867,767	\$1,781,856	\$1,754,049	\$3,102,174	\$3,500,635	\$3,532,997	\$7,047,791	\$6,877,509	\$6,788,476	\$6,640,042	\$6,647,042		\$1,671,807
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
Interest Income	3,157	2,082	561	2,033	1,047	1,000	1,000	2,000	1,000	1,000	2,000	1,000	17,880	77,500
Village Reimbmt/Donation	0	0	0	0	0	0	0	0	32,500	0	100,000	0	132,500	167,500
Grants	0	0	0	0	0	0	0	667,000	200,000	0	0	0	867,000	1,267,000
Linden House Sale	0	0	0	0	390,782	0	0	0	0	0	0	0	390,782	456,000
Bond Proceeds	0	0	0	0	0	0	4,300,000	0	0	0	0	0	4,300,000	4,500,000
Fund 65/69 Trfs IN-Corp and Rec	246,563	8,324	2,937	1,500,000	89,452	76,762	8,529	2,132	0	0	0	0	1,934,699	2,000,000
Total Revenues	\$249,720	\$10,406	\$3,498	\$1,502,033	\$481,281	\$77,762	\$4,309,529	\$671,132	\$233,500	\$1,000	\$102,000	\$1,000	\$7,642,861	\$8,468,000
Capital Outlay:														
Fund 65(Annual/Ongoing Capital)	0	1,118	10,208	152,626	30,037	1,850	22,188	77,766	6,500	0	35,000	0	337,293	706,850
Fund 69(Master Plan Proj)	53,760	95,199	21,097	108	52,783	43,550	772,547	763,648	316,033	149,434	60,000	60,000	2,388,159	3,532,415
Fund 70(Safran)	0	0	0	1,174	0	0	0	0	0	0	0	0	1,174	1,174
Total Capital Outlay	\$53,760	\$96,317	\$31,305	\$153,908	\$82,820	\$45,400	\$794,735	\$841,414	\$322,533	\$149,434	\$95,000	\$60,000	\$2,726,626	\$4,240,439
ENDING F/B-CAPITAL	\$1,867,767	\$1,781,856	\$1,754,049	\$3,102,174	\$3,500,635	\$3,532,997	\$7,047,791	\$6,877,509	\$6,788,476	\$6,640,042	\$6,647,042	\$6,588,042		\$5,899,368

Glencoe Park District														
Fund Balance Projection - March 2020 thru Feb 2021														
COVID-19 Closure from Mar 13 thru May 31, 2020 - Phase 3 began June 1, Phase 4 began June 26.														
As of August 31, 2020														
BEGINNING F/B, OPERATING	\$7,724,843	\$11,252,846	\$10,988,355	\$9,982,141	\$8,121,819	\$8,653,900	\$9,522,506	\$9,283,477	\$9,077,545	\$7,751,020	\$7,322,904	\$6,878,904		\$7,724,843
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
RE Tax	2,906,052	97,857	34,530	0	1,048,782	1,068,003	100,000	25,000	0	0	0	0	5,280,224	5,755,350
PPRT Replacement Tax	860	5,931	3,792	0	3,940	2,912	0	5,000	0	500	3,000	0	25,935	25,380
Interest Income	3,000	3,000	3,300	4,575	3,172	542	550	20,000	2,000	2,000	9,000	10,000	61,139	184,700
Rentals/Sales	22,279	941	0	0	0	0	0	0	0	0	0	0	23,220	187,286
Grants/Donations/Misc/Insur	4,610	3,994	5,060	4,350	8,164	116,466	3,950	3,950	3,950	3,950	3,950	3,950	166,344	51,305
Program Fees:														
Daycare	146,677	19,440	(18,825)	85,009	133,601	143,431	145,000	145,000	145,000	145,000	145,000	145,000	1,379,333	1,492,732
Emergency Child Care	0	0	14,764	11,317	3,009	1,809							30,899	0
Fitness	5,295	100	0	0	1,673	1,754	2,000	2,000	2,500	4,000	4,500	4,500	28,322	48,535
GJK Preschool	194,655	1,378	133,648	165,288	154,544	7,769	0	0	0	0	0	0	657,282	755,621
GJK Camp	66,390	0	0	0	0	4,500	0	0	0	0	0	0	70,890	80,120
Beach/Boat	12,402	33,481	203,452	47,119	38,926	10,369	0	10,000	0	0	0	0	355,749	417,354
Watts	4,785	458	0	0	2,036	0	0	0	0	50,000	30,000	30,000	117,279	155,248
ELC	38,695	5,630	1,881	125	375	1,105	30,000	30,000	32,000	32,000	35,000	35,000	241,811	264,479
Kids Club	28,056	(526)	(13,919)	104	0	7,375	25,000	25,000	25,000	25,000	32,000	32,000	185,090	302,769
"Old" Camps	773,078	(2,484)	(701,768)	28,787	42,762	6,701	0	0	0	0	0	0	147,076	808,960
New Camp Care	0	0	24,160	36,970	21,695	1,890	0	0	0	0	0	0	84,715	0
Parent Donations for Teachers	0	18,860	5,410	2,000	0	0	0	0	0	0	0	0	26,270	0
Other Rec Programs	211,696	6,984	(42,654)	76,174	51,540	168,779	50,000	100,000	50,000	25,000	75,000	75,000	847,519	1,167,996
Total Revenues	\$4,418,530	\$195,044	(\$347,169)	\$461,818	\$1,514,219	\$1,543,405	\$356,500	\$365,950	\$260,450	\$287,450	\$337,450	\$335,450	\$9,729,097	\$11,697,835
Expenditures:														
Salaries & Wages	229,085	221,995	218,904	212,572	311,532	207,227	220,000	220,000	220,000	220,000	312,000	220,000	2,813,315	3,065,625
Beach/Boat PT Wages	0	0	199	15,093	46,305	27,759	15,000	7,500					111,856	133,465
IMRF	29,684	28,570	28,607	26,673	38,966	27,444	30,000	30,000	30,000	30,000	39,000	30,000	368,944	410,000
FICA & Medicare	20,544	19,014	19,406	18,473	30,845	21,053	20,000	20,000	20,000	20,000	30,000	20,000	259,335	301,000
Health Insurance	50,328	47,485	47,802	46,733	45,656	46,733	47,000	47,000	47,000	47,000	47,000	47,000	566,737	683,245
Utilities	5,840	23,523	15,289	23,690	20,782	20,037	25,000	25,000	25,000	27,000	40,000	45,000	296,161	348,650
Contractual	51,778	57,110	31,970	67,777	110,665	70,296	75,000	50,000	50,000	50,000	50,000	50,000	714,596	1,050,281
Supplies	16,350	13,881	25,761	30,847	32,171	22,317	40,000	20,000	20,000	20,000	20,000	20,000	281,327	420,480
Fixed Charges	6,337	5,250	0	0	6,159	1,250	0	5,250	0	0	6,450	0	30,696	40,573
Operational Capital	5,673	898	10,659	10,597	5,347	3,679	10,000	50,000	30,000	10,000	5,000	5,000	146,853	348,600
Audit			10,350	2,000							2,000		14,350	17,350
Debt Service	0	2,871	92,475	0	198	0	0	0	1,069,975	0	0	0	1,165,519	1,248,796
Special Rec Contribution	36,438	0	0	67,507							50,000		153,945	167,260
PDRMA Insur-Liab,Gen, WC, Unemp	0	(13,689)	0	3,312	68,443	2,020	0	0	0	68,443			128,529	165,500
Program Wages	30,011	31,557	39,470	18,019	48,335	42,328	35,000	35,000	35,000	35,000	35,000	35,000	419,720	709,820
Program Contractual	10,916	3,751	7,759	75,646	6,703	60,407	60,000	50,000	30,000	60,000	60,000	60,000	485,182	764,957
GJK Contractual Presch (75% of rev)	140,147	0	105,423	110,801	119,364	24,618							500,353	566,716
GJK Contractual Camp(75% of rev)	0	0	0	66,390		3,375							69,765	60,090
Program Supplies	10,833	2,890	661	11,715	383	3,165	10,000	10,000	10,000	10,000	10,000	10,000	89,647	163,147
Special Rec Capital	0	0	0	0	0	0	0	0	0	118,123	75,000	0	193,123	218,123
Miscellaneous/Contingency	0	6,105	1,373	14,295	832	0	0	0	0	0	0	0	22,605	21,000
Fund 65/69 Trfs OUT-Corp and Rec	246,563	8,324	2,937	1,500,000	89,452	91,091	8,529	2,132	0	0	0	0	1,949,028	2,000,000
Total Expenditures	\$890,527	\$459,535	\$659,045	\$2,322,140	\$982,138	\$674,799	\$595,529	\$571,882	\$1,586,975	\$715,566	\$781,450	\$542,000	\$10,781,586	\$12,904,678
Monthly Surplus/<Deficit>	3,528,003	(264,491)	(1,006,214)	(1,860,322)	532,081	868,606	(239,029)	(205,932)	(1,326,525)	(428,116)	(444,000)	(206,550)		
ENDING F/B-OPERATING	\$11,252,846	\$10,988,355	\$9,982,141	\$8,121,819	\$8,653,900	\$9,522,506	\$9,283,477	\$9,077,545	\$7,751,020	\$7,322,904	\$6,878,904	\$6,672,354		\$6,518,000
FUND BALANCE as % of Total Expds LESS Interfund 65/69 TRF												61.2%	59.8%	

BEGINNING F/B-CAPITAL	\$1,671,807	\$1,867,767	\$1,781,856	\$1,754,049	\$3,102,174	\$3,500,635	\$3,648,638	\$7,062,382	\$6,895,100	\$6,606,067	\$6,457,633	\$6,465,633		\$1,671,807
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL	FY20/21 Budget
Revenues:														
Interest Income	3,157	2,082	561	2,033	1,047	218	215	5,000	1,000	1,000	3,000	2,000	21,313	77,500
Insur/Village Reimbmt/Donation	0	0	0	0	0	69,146	0	0	32,500	0	100,000	0	201,646	167,500
Grants	0	0	0	0	0	0	200,000	667,000	0	0	0	0	867,000	1,267,000
Linden House Sale	0	0	0	0	390,782	0	0	0	0	0	0	0	390,782	456,000
Bond Proceeds	0	0	0	0	0	0	4,035,000	0	0	0	0	0	4,035,000	4,500,000
Fund 65/69 Trfs IN-Corp and Rec	246,563	8,324	2,937	1,500,000	89,452	91,091	8,529	2,132	0	0	0	0	1,949,028	2,000,000
Total Revenues	\$249,720	\$10,406	\$3,498	\$1,502,033	\$481,281	\$160,455	\$4,243,744	\$674,132	\$33,500	\$1,000	\$103,000	\$2,000	\$7,464,769	\$8,468,000
Capital Outlay:														
Fund 65(Annual/Ongoing Capital)	0	1,118	10,208	152,626	30,037	499	24,000	77,766	6,500	0	35,000	0	337,754	706,850
Fund 69(Master Plan Proj)	53,760	95,199	21,097	108	52,783	11,953	806,000	763,648	316,033	149,434	60,000	60,000	2,390,015	3,532,415
Fund 70(Safran)	0	0	0	1,174	0	0	0	0	0	0	0	0	1,174	1,174
Total Capital Outlay	\$53,760	\$96,317	\$31,305	\$153,908	\$82,820	\$12,452	\$830,000	\$841,414	\$322,533	\$149,434	\$95,000	\$60,000	\$2,728,943	\$4,240,439
ENDING F/B-CAPITAL	\$1,867,767	\$1,781,856	\$1,754,049	\$3,102,174	\$3,500,635	\$3,648,638	\$7,062,382	\$6,895,100	\$6,606,067	\$6,457,633	\$6,465,633	\$6,407,633		\$5,899,368
ENDING F/B-ALL FUNDS	\$13,120,613	\$12,770,211	\$11,736,190	\$11,223,993	\$12,154,535	\$13,171,144	\$16,345,859	\$15,972,645	\$14,357,087	\$13,780,537	\$13,344,537	\$13,079,987		\$12,417,368
Assumptions														
Projection assumes re-open on June 1 for PHASE 3 and July 1 for PHASE 4. Daycare would run at 75% initially: Boathouse, Beach running. Camp would run at 25%. Kids Club, ELC in Fall initially at 75%.														
-Actual Real Estate Tax revenues are shown in March and April...1st installment. We receive 55% in 1st installment and 45% in 2nd installment.														
-Cook County to delay penalty on 2nd installment, which is typically Aug 1 until Oct 1. Project 80% collection of est \$2.59 million July -Oct receipts. As of 8/31, actual is 84.6% collection.														
-Historically District has 98-99% tax collection rate. Given 80% conservative projection shown, IF we collect even 10% more, that means an ADDL \$250,000 NOT shown here.														
-Conservatively estimate we will receive less than 35% of budgeted interest income, with months of CD maturities showing increased amount.														
-The \$13,698 showing as a reversal of expense in April represents a check received from PDRMA who returned 10% of 2020 member premium contributions.														
-Payment of \$118,123 in December is payment to NSSRA for our GPD portion of new building. Actual timing for payment pending NSSRA and PARC grant status.														
-NSSRA will not bill GPD for second invoice for companion services (approx \$12,875).														
-Debt payments will be made as scheduled in May and November.														
-Given the lower collection % for taxes, there is a corresponding decrease in the transfer from Corporate to Capital Fund 65 - approximately \$425,000, rather than usual \$500,000.														
-There are 3 pay periods in July 2020 and January 2021.														
-PROGRAM Wages for June, July and Aug assume reduced Camp wages. Have added additional beach wages for lifeguards in July and Aug.														
-GJK PRESCHOOL revenues and corresponding contractual payment at 75% shown are for NEXT YEAR's preschool, ie Fall 2020 GJK.														
-GJK CAMP is not running in 2020. All monies were refunded by the District in June, resulting in loss of \$16,000 in revenue to District.														
-Per our agreement, the GJK minimum contribution to District is \$130,000 per year. Given current year GJK preschool revenues, our estimated revenue from GJK is now approx \$155,000.														
-Interfund transfers from Corporate (\$650,000) and Recreation (\$850,000) were made to Master Plan Fund 69, as they were made on LAST FY's surplus over 50%.														
-In order to maintain 50% fund balance goal in Corporate and Recreation, staff recommends no additional Fund 69 transfer be committed until later in the year when more information is know.														
-PDRMA sent check for \$69,146 in August for insurance proceeds for 50% replacement cost of the pier.														
-Daycare Grant received in August 2020 in amount of \$107,325.														

**Glencoe Park District
Recreation and Facilities Department Report
September 2020**

Update on Recreation Services amid COVID-19

The Beach House was set to close for the season on September 7, but due to COVID-19 and the need to manage the number of guests on the beach, the season was extended through Sunday, September 27. We will have limited staff at the beach daily, but lifeguards will not be on duty. The Boathouse will remain open Friday through Sunday until October 11.

Congratulations to Jess Stockl, who was able to secure a 'Child Care Restoration Grant' in the amount of \$107,325 through INCCRRA for our Children's Circle program. These grants were awarded due to the extreme financial impact COVID-19 has taken on the child care industry as a whole.

I would like to thank Shannon Stevens and Liz Visteen for stepping up and helping with our new Kids Club Enrichment Camp program. They both have helped with instruction, program logistics, and busing. The first few weeks of e-learning went well with participants getting used to checking their schedule and navigating between virtual classes. Stephani and her team received very positive feedback from parents.

We held a blood drive on August 11 collecting 57 units, our highest number of units ever. We have two more dates scheduled in 2020 on October 21 and December 22.

Beach: Matt Walker

Matt and his team of lifeguards did a tremendous job keeping our guests safe again this season. We did not record a single rescue this summer, and this can be attributed to rule enforcement, mindfulness of weather conditions, and daily monitoring of the shoreline for rip currents, lateral currents, and rough surf. Our lifeguards also did a tremendous job adjusting to new rules and guidelines related to COVID-19.

Beach camps were popular again this summer. Camp staff did a superb job getting the campers organized and keeping them safely distanced from one another, while having a fun camp experience. The drop-in sailing and aquatics camp 2020 to 2019 revenue comparison is attributed to canceling the first three weeks of camp per state guidelines. Participants in sailing camp was reduced to 16 per section, so we could safely take them out on the sailboats.

The beach ambassadors, beach services team, and cashiers were attentive and eager to make sure all patrons coming to the beach had season tokens. While the beach ambassadors arguably had the most challenging position of the summer, they maintained composure and positive attitudes despite some very negative experiences from visitors who did not have season passes.

This season we had higher attendance totals due to favorable weather conditions throughout the summer combined with fewer options for people to get outside. Boat storage revenue was higher than budgeted as we had an influx of SUP storage requests. Every available storage space on the beach was rented out this summer. Staff expects winter storage to be in line with this trend. Winter storage applications will be sent out mid-September.

Beach Revenue As of 9/8	2020	2019	Variance
Summer Boat Storage	\$92,586	\$77,774	\$14,812
Daily Fees	\$0	\$197,904	(\$197,904)
Beach Passes	\$254,342	\$51,275	\$203,067
Beach Rentals	\$0	\$30,958	(\$30,958)
Sailing Camp	\$24,025	\$32,482	(\$8,457)
Aquatics Camp	\$30,033	\$35,649	(\$5,616)
Total Revenue	\$400,986	\$426,042	(\$25,056)

Early Childhood: Jess Stockl

Early Learning Center reopened Monday, August 31 for the 2020-2021 school year. ELC has temporarily moved to the enrichment wing as Children's Circle utilizes two of their classrooms for smaller group sizes. Each family was able to meet their teachers via Zoom the week before school began. ELC saw a drop-in enrollment due to COVID-19 concerns. Many families asked to be added to the waitlist to potentially start later in the year when their concerns lessened.

ELC Enrollment As of 9/1	2020/21	2019/20	2018/19
ELC 2s	8	16	18
ELC 3s	11	14	16
ELC 4s	15	18	27
Kindergarten Readiness	11	16	7
Total	45	64	68

Children's Circle is currently running out of eight classrooms due to the DCFS restrictions on smaller group sizes. We have one more infant that will start at the end of September and two two-year-olds at the beginning of October. We have one space available within Children's Circle for an older two-year-old.

Children's Circle has eight infants that will need to transition to the toddler room between 10/30 and 4/30. Each one is already matched to a current expecting family to take the infant space. There are currently 71 children on the waitlist not including our current families who will be filling the infant room over the next school year. The only classroom with waitlist openings is Starfish.

Children's Circle Enrollment As of 9/1	2020/21	2019/20	2018/19
Jellyfish	4	10	5
Tadpoles	7	0	0
Frogs	8	7	7
Turtles	11	13	6
Starfish	12	17	16
Dolphins	11	20	18
Sea Lions	17	0	0
Belugas	16	16	14
Total	86	83	66

Preschool enrichments begin Tuesday, September 8. We currently have eight classes running where last fall we have 17 classes running. Similar to the drop-in ELC enrollment, families are being very careful to keep their child in the same cohort, so they are reluctant to sign up for enrichments that combine different preschools. These enrichments are ending in October instead of lasting the entire semester, so that we have flexibility to adjust as the environment changes.

Arts and Youth: Stephani Briskman

District 35 students are getting back into the swing of their new hybrid school year. We were able to create a recreation-based enrichment camp while facilitating self-directed learners. This program offers half-day sessions with options to bridge between Kids Club AM, District 35 in-person learning, and Kids Club PM. This program is housed at the Watts Recreational Center and offers programs for children in South, West, and Central Schools.

Kids Club Enrichment Camp Enrollment As of 9/8	2020
AM Kids Club Enrichment Camp	18
PM Kids Club Enrichment Camp	41
Total	59

We saw a significant decrease in AM and PM Kids Club enrollment. This is due to the hybrid learning option as many families are now working from home. Kids Club will continue to transport participants to and from school, as well as to and from their after-school activities.

AM Kids Club Enrollment As of 9/8	2020/21	2019/20
5 days	2	10
4 days	1	1
3 days	0	0
2 days	1	5
Total	4	16

PM Kids Club Enrollment As of 9/8	2020/21	2019/20
5 days	12	38
4 days	2	6
3 days	3	4
2 days	5	9
Total	22	57

Fall programming looks a bit different this year. When planning for fall, we offered classes with high enrollment from previous years. We also took this opportunity to offer three new programs. Enrollment for this year is lower than last year due to COVID-19 and splitting our fall session into two sessions. Class sizes are drastically smaller, and families are looking to take more outdoor classes at this time.

Fall Enrollment As of 9/8	Early Fall 2020	2019
Amazing Art	8	19
Amazing Minds	6	9
Llama Pillow	3	Not offered
Basic Sewing 2	0	3
Chess Scholars (K-2)	7	29
Chess Scholars (3-4)	0	16
Coding 1 with Coder School	6	Not offered
Sticky Fingers Cooking	13	37
Mini Ninja	17	Not offered
Guitar	6	Not offered
TOTAL	66	113

Athletics and Teen Camps: Shannon Stevens

Early Fall Programming

For fall programming, we moved all after school sports programs to Takiff Center. Every day we offered a class for Grades K-2 at 3:30 PM and Grades 3-5 at 3:45 PM. The majority of our athletic programming is outdoor, and we are only offering one virtual Karate class and in-person karate classes. We have even added weekend programming, which seems to be more popular than in years past.

Program Enrollment	# Enrolled	Revenue
Game On! Sports 4 Girls	21	\$2,532
Hot Shots (Total Sports)	39	\$4,616
RedLine Athletics	5	\$1,377
Miriam + Terry	7	\$1,120
Soccer Shots	20	\$2,700
Rowing	16	\$3,068
Pride Dojo	17	\$3,706
Saturday Classes	35	\$2,317
Travel Clinics	37	\$5,194
Softball Clinics	24	\$2,151
Total	221	\$28,781

Tennis

Tennis continues to be our most popular athletic program this year. We divided Fall into two sessions and had to add three more sections to help accommodate the waitlist. We plan to keep classes at the tennis courts weather permitting; once the weather changes, we will move them inside.

Adult Tennis has seen a significant increase since last fall. We are running eight out of the ten classes we offered this fall, and three are full.

Tennis Enrollment As of 9/8	2020	Revenue	2019	Revenue
Youth Fall One	78	\$7,946	33	\$3,332
Youth Fall Two	16	\$1,568		
Adult Classes	48	\$6,223	15	\$2,550.26
Total	142	\$15,737	48	\$5,882.26

Summer Programming

Our summer sports trac ran the first three weeks in August, and each week we had more kids join us for Dekhockey, tennis, sports & more, basketball, soccer, and footgolf.

Summer Sports Trac		
Week	# Enrolled	Revenue
1	51	\$5,110
2	60	\$6,050
3	62	\$6,220
4	64	\$6,440
5	64	\$6,170
6	75	\$7,540
7	79	\$7,900
Total	455	\$45,430

Our summer season of outdoor programming finished August strong. We ran eleven weeks of the Basketball Clinic with Hot Shot Sports. 96 kids participated in the program, which brought in \$15,095 in revenue.

For our full-day, Game On! Sports 4 Girls Camp, we were able to run two weeks of camp. Each week the campers learned many new sports and activities. They also got to make tie-dyed shirts.

Game On! Sports 4 Girls Camp	
Week	# Enrolled
1	0
2	9
3	13
4	0
Total	22

Special Events & Active Adults: Liz Visteen

Special Events

Several special events took place in August including the Summer Egg Hunt on August 1, Cardboard Regatta on August 7, Movie in the Park on August 25, and Campfire Night. Campfire Night was originally scheduled for August 28 but was postponed to September 4 due to storms.

Movie in the Park at Berlin Park was a new event and hugely successful with over 125 participants. The Parks Team marked out sections and circles in which each section was able to hold 50 people. Circles were large enough to accommodate up to 6 participants. The Park District showed Back to the Future. It was such a wonderful event that another movie has been booked for Friday, September 25 in Berlin Park.

Upcoming Special Events:

September 25 – Movie in the Park

Programming

Virtual Program Enrollment	April	May	June	July	August
Sculpting with Model Magic	35	38	31	19 *	14*
Adult Ceramics	15	11	12	14	15
Teen Ceramics	Not offered	Not offered	8	7	7
Adult Art classes	9	10	8	11	7
Youth Art classes	Not offered	Not offered	10	6	0

*fewer classes offered in July

Early fall programs began the week of August 31 with low enrollment overall due to reduced class sizes and fewer classes offered. The ceramics program is currently offering two in-person youth ceramics classes, two hybrid (in-person or zoom) teen classes, two hybrid adult classes, and two virtual youth sculpting classes. Slight changes will be made to the Fall-2 Session to meet the demand for more in-person youth participants.

Enrollment for adult art classes are low; however, only the classes that reach the minimum are running. Currently one in-person watercolor class and two virtual art classes are running this session. Those enrolled in the adult art classes are very grateful to be able to participate in classes.

Fall Enrollment As of 9/8	Early Fall 2020	Fall 2019
Youth Ceramics & Sculpting w/ Model Magic	30	38
Adult Ceramics	14	20*
Teen Ceramics	14	35*
Adult Art classes	12	31*

* includes enrollment for both early fall and late fall session classes

Takiff, Fitness, and Watts: Adam Wohl

Takiff/Watts Centers

Takiff and Watts Centers have been very busy with the start of school. Adam has worked closely with the maintenance team to create an effective cleaning schedule based around our programs running at both locations. We expanded our building hours on weekdays beginning August 24 including bringing back Clara Estrella as our evening attendant. Our building hours for the fall are as follows:

Monday-Friday: 5:30 AM-8 PM

Saturday and Sunday: 7 AM-2 PM

Glencoe Fitness

Glencoe Fitness has been operating under the new guidelines for over two months now. There are 10 new members who have joined the fitness center since July 6.

We made the decision to allow fitness center members the option to keep their membership on hold until January 1 for free. They had the option to beginning their membership September 1, October 1, November 1, or December 1 if they wished to return sooner. Below is a breakdown of when members plan to return to the fitness

center. Right now, there are 98 members with active memberships with 82 on hold until later this fall. In comparison, we had 136 active members as of September 2019.

Return Date	# Members
New Members	10
July 6	62
August 1	9
September 1	19
October 1	3
November 1	6
December 1	2
January 1	71
Total Members	182

Our visits to the fitness center have been pretty consistent with weekdays (approximately 13 visits/day) running much higher than weekends (approximately 7 visits per day).

Total # Visits	660
# Days Open	57
Average Visits/Day	11.6

Outdoor Fitness Classes

Outdoor Fitness Classes were very successful this summer. We offered a great mix of classes offered outdoors at the Takiff Center and at Lakefront Park. Below is a breakdown of registration for all our summer classes.

Summer Class Enrollment As of 8/31	# Enrolled	Revenue
FitRX	8	\$462
Moving with Weights	47	\$1,232
Row & Go Interval	45	\$1,241
Summer Boot Camp	22	\$1,224
Small Group Interval	9	\$1,065
All Levels Yoga	20	\$1,072
Pilates Yoga Fusion	26	\$1,392
Zumba	120	\$600
Paddleboard Yoga	77	\$4,769
Totals	374	\$13,057

On September 5, we offered a free Zumba/WERQ dance party at the Takiff Center. We had 32 participate in the mix of Zumba and WERQ fitness. We are hoping this will help continue the growth of our outdoor fitness classes!

Programming – Sarah Hall Theatre Company

Sarah Hall programming is down just over 50% compared to fall 2019. Broadway Bound and dance are down the most compared to 2019. Our individual class numbers are mostly in the 8-12 participant range for dance and theatre. Almost all of Sarah Hall's classes are being held outside as practical.

Sarah Hall Theatre Company Enrollment	2020		2019	
	# Enrolled	Fees	# Enrolled	Fees
Dance Classes	44	\$14,859	103	\$37,153
Theatre Classes	41	\$13,306	70	\$24,453
Broadway Bound	39	\$20,565	64	\$46,440
Junior High Improv	13	\$4,225	-	-
Totals	137	\$52,955	237	\$108,046

Pickleball

Our fall Pickleball workshops continue to be popular. We added a third class for our fall 6-week workshops to accommodate the demand.

Pickleball Workshops	# Enrolled	Revenue
Pickleball	24	\$3,058

Beach Volleyball

We were able to partner with EVP Academies Volleyball to offer a beach volleyball camp in August. We offered a 2-week camp for beginners and intermediates targeting ages 11-14. It was a very successful class that introduced many new people to the game of beach volleyball.

Program Name	# Enrolled	Revenue
Beginner Beach Volleyball	24	\$4,800
Intermediate Beach Volleyball	8	\$1,800
Total	32	\$9,150

We offered a fall session of Beach Volleyball through EVP Academies. These have proven to be popular with 29 students enrolled in Saturday morning classes at Glencoe Beach.

Program Name	# Enrolled	Revenue
Kids Volleyball	14	\$2,086
Youth Volleyball	13	\$2,399
Intermediate Beach Volleyball	2	\$358
Total	29	\$4,843

Submitted by:
Bobby Collins, CPRP
CPRP Director of Recreation and Facilities

**Glencoe Park District
Parks & Facilities Maintenance Report
September 2020**

Administrative

I continue to coordinate the trail and playground replacement work. Additionally, work is scheduled to begin on the Schuman Overlook by the end of September. Staff began the process of reviewing consultant proposals for next year's capital projects.

Grounds/Horticulture

Staff started fall pruning, bed preparations, and worked on natural area maintenance, including completing a ground pruning cycle throughout the linear parks along Old Green Bay Road.

The landscape contractors weeded at Takiff, Friends, and Shelton Parks.

Staff continues to work on supporting the SOSA restoration initiative.

Parks Maintenance & Construction

Staff is beginning the process of fall athletic turf maintenance, including aerating, seeding, and weed treatments. Fall soccer and baseball seasons started.

Staff continues to groom baseball fields and soccer fields.

Staff lined 44 social distancing circles at Berlin Field in preparation for the movie in the park.

Repairs were made to the water main at West Park.

Facilities

During this year's Takiff shut-down, the facility was overhauled.

- Painted seven classrooms in the Children's Circle/ELC Wing
- Touched up the paint in the fitness center
- Steam cleaned all tile floors and grout in facility restrooms; 2400 sq. ft. total
- Cleaned all carpets in the facility
- The fire alarm and fire suppression system was fully tested.
- Trees were trimmed throughout the Takiff site.
- A specialized air filter was installed in the air handler servicing the Children's Circle wing.

Shared Services

The Village of Glencoe has continued to support the Park District by performing maintenance on vehicles.

The Parks District's contractors have continued to cut all Village of Glencoe grass per the shared services agreement.

Personnel

- Oscar Suarez joined the Parks Team as the new full-time laborer. Previously, Oscar worked part-time in the Public Works Department for the Village of Glencoe. He has significant experience in tree maintenance and removal.
- Patrick Tarpey and Alena Barysik have been hired as permanent part-time custodians. Patrick filled an existing position, and Alena was brought on to assist with the additional cleaning necessary due to COVID-19 requirements.

Submitted by:

Chris Leiner, CPRP

Director of Parks & Maintenance

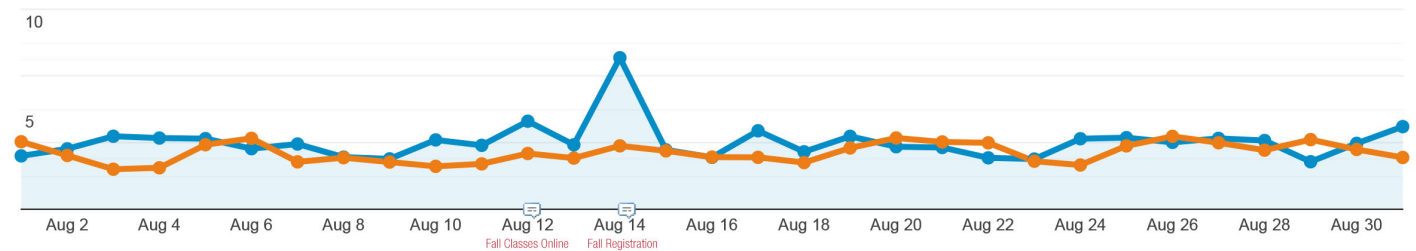
Glencoe Park District Marketing/Communications Report September 2020

Online Communication

Due to changing COVID-19 regulations, our programs and events are primarily being marketed online. Instead of a printed fall program guide, we emailed participants a link to our digital fall guide. Website traffic increased leading up to the release of the online guide (August 12) and fall registration (August 14). Compared to the previous year, website users increased 45.63% and pageviews increased 84.58%.

Aug 1, 2020 - Aug 31, 2020: ● Pages / Session
Aug 1, 2019 - Aug 31, 2019: ● Pages / Session

Website Traffic



Users

45.63%
13,443 vs 9,231



New Users

52.93%
12,328 vs 8,061



Sessions

49.41%
19,640 vs 13,145



Pageviews

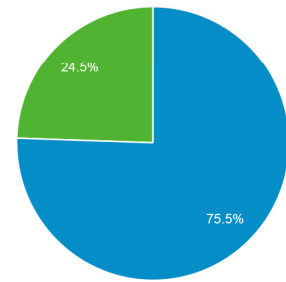
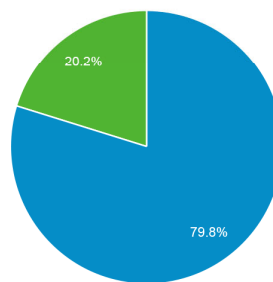
84.58%
67,595 vs 36,621



■ New Visitor ■ Returning Visitor

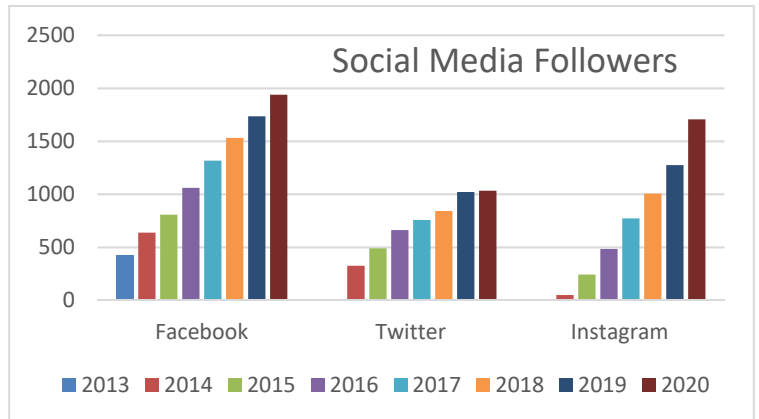
Aug 1, 2020 - Aug 31, 2020

Aug 1, 2019 - Aug 31, 2019



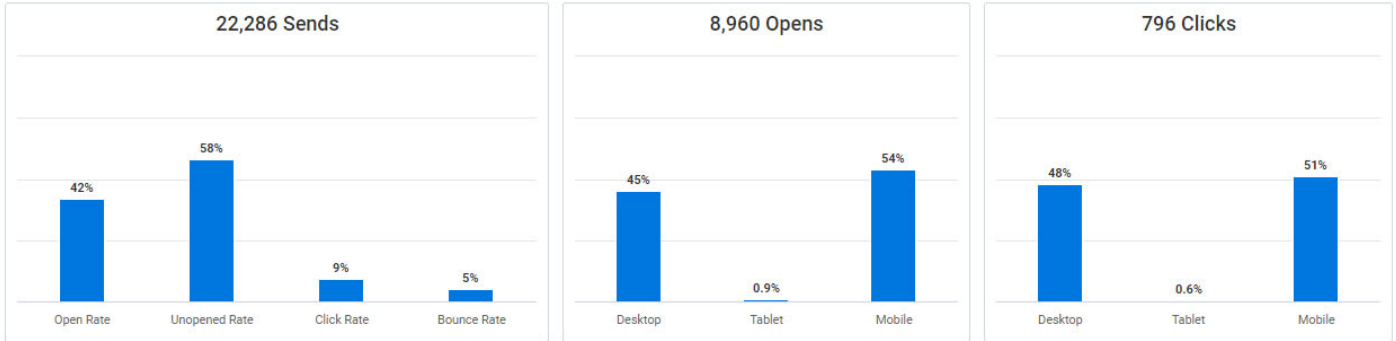
Social Media

We ended the month of August with 27,226 Facebook impressions (in 2019, we ended the month with 74,845 impressions). We now have 1,939 followers on Facebook, 1,034 followers on Twitter and 1,706 followers on Instagram. Glencoe Beach has 2,464 followers on Facebook. Instagram continues to be the fastest growing social media platform for us, while Facebook is still the largest source of followers.



Email Marketing

During the month of August, we sent out 19 targeted emails, focusing primarily on fall programs and special events. Of the 22,286 emails we sent, over 8,900 were opened (42%). Below are the email statistics for August:



Trends

Check out how your numbers compare over time.

Your open rate:	42%	Your click rate:	9%
vs. previous 30 days	+3% ▲	vs. previous 30 days	+0% —
vs. industry average	+21% ▲	vs. industry average	-2% ▼

Inside Glencoe

We are starting to work on the fall issue of *Inside Glencoe*, our community newsletter with the Village, School District, Library, and Family Services. The newsletter will be in mailboxes at the end of October.

Special Events

I worked with the Recreation Team to promote fall registration, Movies in the Park, and Fitness Dance Party, plus the Beach season extension and Labor Day closures.

Connect Glencoe Communication

New signage was installed at construction site for Connect Glencoe. There are signs detailing the overall plan, Duke Park plans, and donation opportunities. The Takiff Center has new posters with the trail plan, donation opportunities, and Duke Park details at both entrances. In addition, we are posting information on the website and on social media as construction progresses.

Submitted by:

Erin Classen

Superintendent of Marketing and Communications

XI. Executive Director's Report

Glencoe Park District
September 2020 Board Meeting

**Glencoe Park District
Executive Director's Report
September 2020**

Connect Glencoe

The Connect Glencoe project is underway and with that some questions have surfaced regarding the project. Below is a review of the project.

1. How we have notified the community regarding this project from the beginning:
 - The Glencoe Park District's decision-making process is transparent regarding this and all projects. At community meetings when residents express interest in ongoing projects, staff indicates where the Park Board agendas can be found. This agenda describes when and where discussions will take place. Furthermore, project updates are routinely posted on the Glencoe Park District Web site under special projects.
 - Methods of communication on this project included:
 - Initial signs were posted along Old Green Bay Road to inform residents of the first public meeting.
 - Between April of 2018 and February of 2020, this project was discussed at 15 public meetings. The agenda for these meetings is always available ahead of time on the District's Web site and at Takiff Center.
 - Prior to the start of construction, letters were mailed to all homes that touch the project. The same letter was hand-delivered to the area around the parks. Direct park neighbors received two letters.
 - There are two project information signs about the trail; one close to Maple Hill and one close to Park Ave.
 - There are two project signs about the playground on the east and west side of the construction fence; one faces Old Green Bay Road.
 - Project information has been on the Park District's Web site for two years. There were 25 specific updates posted for public viewing.
 - Three articles were published in *Inside Glencoe*, which is sent to every resident household, in the Winter 2020, Fall 2019, and Winter 2019 editions.
 - Eight social media posts on Facebook/Twitter
 - Seven Glencoe Anchor articles were published and six Glencoe News articles were published.
 - Signage has been present in the Takiff Center lobby for two years.
2. Where can community members find specific information on the project?
 - All the information is publicly available in the meeting minutes on the Park District's Web site. There is a detailed project timeline available on the Park District's Web site at <https://glencoeParkDistrict.com/special-projects/connect-glencoe>
 - The artist's conception of the playground was posted August 18 under the Connect Glencoe tab on the Park District's Web site at <https://glencoeParkDistrict.com/special-projects/connect-glencoe/construction-started-on-duke-park-2075>

- At the physical park location, signage has the updated playground images included. The Park District is working to keep the Web site as up-to-date as possible on the project.

3. Donation Opportunities for Connect Glencoe

As part of the design process, specific elements were included for eventual adoption by community members. While the majority of construction of this project is funded by grants, the Park District has a large infrastructure. Money raised from the adoption of these high-profile amenities will be used to pay for needed capital replacement elsewhere in the District.

4. Restriction or obligations that need to be adhered to for acceptance of grant funds?

The grant has a few specific stipulations such as trail width, signage, and professional oversight expectations. Once the Board approves a design and it was submitted for the grant, it would be very difficult to change any specifications.

5. Why was the playground named Duke Park?

The family, who made this donation, requested this name for the park. This request was within the parameters of the Park District donation policies and the Board of Park Commissioners agreed to this request. The family elected to have a separate plaque honoring their family member. The family felt very strongly that the family member that they were honoring would prefer this name.

6. Is the Maple Hill Intersection being improved with the project?

The work that is being done at this intersection is guided by the recommendations outlined by the active transport committee. The Northern entry plaza to the Green Bay Trail adjacent to Maple Hill will be expanded to provide increased visibility to motorists and pedestrians. The Park District worked closely with Engineering Professionals and the Village of Glencoe to address as many concerns about this intersection as possible.

7. Funding:

The total price for this project is \$1,646,714. \$1,567,500 were raised for this project through grants and private donations.

Schuman Overlook

Construction started on the Schuman Overlook (Park Avenue overlook at Lakefront Park). The project goals are to repair the existing overlook wall and prevent further erosion to the soils at the base of the wall. In addition, a section of the retaining wall on the Park Avenue ramp will be removed and replaced.

The project components include:

- Repairs to the Schuman Overlook foundation
- New erosion resistant native landscaping on the Park Avenue bluff in the front of the Schuman Overlook

- Removal and replacement of 25 feet of retaining wall on the Park Avenue ramp to Glencoe Beach
- New benches on the Schuman Overlook and Hazel Avenue Overlook. The new benches will have new donation plaques honoring the legacy donors from the existing benches.

Replacement of the retaining wall section and repairs to the Schuman Overlook is projected to cost \$202,026. The construction/repair costs of these amenities are not funded by a future tax increase. The construction is funded from the following sources:

- Surplus Glencoe Park District operating funds transferred to the Park District's capital budget - \$173,951
- Village of Glencoe funds for a portion of the retaining wall on the ramp: \$28,075

Construction is estimated to last until November. During construction, portions of the Schuman Overlook and the Park Avenue ramp will be closed. Glencoe Beach will still be accessible via the Hazel Avenue ramp.

Park 7n

The Glencoe Historical Society is still working with the Village to finalize foundation inspection. They anticipate the house will be moved onto the foundation in the next week.

Finance

The Board approved staff to begin the process of securing Limited Tax Bonds. The process includes:

- Affirmation of Aaa Bond Rating
On August 10, staff presented our Rating Review presentation to Moody's representatives, as well as the Chapman and Cutler Due Diligence Team. This hour and a half presentation was then followed up immediately by a separate 45 minute interview with the Due Diligence Team. The presentation is attached to the Business Report. On August 18, Moody's informed us of our Aaa rating. Staff is very proud of the District's strong financial position. This affirmation of our Aaa bond rating is a testament to ALL Glencoe Park District staff.
- Issuance of 2020 Limited Tax Bonds for Long-term Capital Fund 69 Projects
After multiple reviews by staff, Chapman and Cutler, and Piper Sandler and Co, the District's Preliminary Offering Statement (POS) has been finalized. It will be distributed to interested investors during the week of September 7. The Board will officially pass the Bond Ordinance at the September regular board meeting, and closing is scheduled for October 6.

Recreation and Facility Services

Staff continue to be innovative, nibble and creative as they pivot through the ever-changing environment of COVID-19. COVID-19 has had a major impact to our recreation programming. Due to the need for smaller class sizes and participant's concern to be in group programs, we have seen a drastic reduction in our participation numbers. We have also found the need to spread our programs throughout our buildings for social

distancing. This has required us to focus on programs that are a “need” for our community. These programs consist of e-Learning Enrichment Camp for District 35 students and children of teachers, Children’s Circle, and Preschool. Other traditionally popular programs are added when rooms are available. Staff are also taking full advantage of outdoor space, moving programs outside for as long as weather permits. The cost to put on programs has increased due to more teachers needed to accommodate smaller class sizes and additional equipment and cleaning that is required. We have drastically reduced the number of special events offered due to the size of those events, but have been able to creatively offer some.

Some Highlights I would like to point out are:

- Summer Camp: We had a very unusual Summer Camp this summer, but Bobby Collins, Stephani Briskman, and Jessica Stockl did an excellent job safely executing a very fun summer for those who attended. We provided a valuable service for our working families and I am happy to say that we had no closures due to COVID-19 attributable to our social distancing guidelines and cleaning protocols.
- Beach: We normally close the Beach House for the season on September 7, but due to COVID-19 and the need to manage the number of guests on the beach, the season was extended through Sunday, September 27. We will have limited staff at the beach daily, but lifeguards will not be on duty. The Boathouse will remain open Friday through Sunday until October 11.
- Early Childhood: Congratulations to Jess Stockl, who applied for and secured a 'Child Care Restoration Grant' in the amount of \$107,325 through INCCRRA for our Children’s Circle program. These grants were awarded because of the extreme financial impact COVID-19 has taken on the child care industry as a whole. She also continues with the assistance of Amanda and the teachers to run a very vital and safe program for the youngest members of our community.
- Before/After School Care and e-Learning Enrichment Camp: Bobby and Stephani have worked closely with District 35 to develop an extension of our before and after school program to accommodate our participants who are in the hybrid half day school day. Liz Visteen and Shannon Stevens have assisted in the program as we hire and train new program leaders.
- Park Permits: Adam has seen an increase in park permits for family gatherings, programs, etc. All those who are issued a permit are also given the guidelines for group gatherings.
- Tennis and other outdoor sports: We have seen resurgence of individuals playing tennis and taking our tennis classes. These programs follow all safety guidelines. We have had great success with youth athletic classes. These programs are held outside and in small groups.

For a full update on Recreation and Facilities, please refer to the Recreation and Facilities Board Report.

Freedom of Information Act Report

- The Better Government Association requested 2019 payroll records on August 13 and was responded to on August 14.

- The Carpenter's Union requested payroll records from the Takiff Tot Gym Floor project, however the FOIA was denied due to the motion failing for this project at the March 17, 2020 Regular Board meeting. The information was requested and denied on September 8, 2020.

Anniversary of the NRPA and National Gold Medal

Our one-year anniversary of winning the National Gold Medal will be on September 24. We were hoping to have a Gold Medal street party to celebrate the anniversary. As with most of our plans to celebrate the award this year, that was changed due to COVID-19. However, based on our team's actions through this pandemic, it is more evident than ever why we are a Gold Medal district. I would like to thank all of our team members and Board for their continued support and tenacity through these trying times.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

XII. Action Item A
Approval of Policies and Procedures for
Preparing and Updating Disclosures

Glencoe Park District
September 2020 Board Meeting

**GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS (THE “DISTRICT”)
POLICIES AND PROCEDURES FOR PREPARING AND UPDATING DISCLOSURES**

Pursuant to the District’s responsibilities under the securities laws, including its continuing disclosure undertakings (the “*Undertakings*”) under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended, and the Securities and Exchange Commission’s statements in enforcement actions, it is necessary and in the best interest of the District that the District’s (i) preliminary and final official statements or offering circulars and any supplements or amendments thereto (collectively, the “*Official Statements*”), disseminated by the District in connection with any bonds, notes, certificates or other obligations, (ii) Annual Financial Information or Financial Information, as required by and defined in the Undertakings (the “*Annual Financial Information*”) to be filed with the Municipal Securities Rulemaking Board’s (“*MSRB*”) Electronic Municipal Market Access (“*EMMA*”) system, and (iii) notices of Material Events or Reportable Events, each as defined in the Undertakings, and any other required or voluntary disclosures to EMMA (each, an “*EMMA Notice*”) comply in all material respects with the federal securities laws. Further, it is necessary and in the best interest of the District that the District adopt policies and procedures to enable the District to create accurate disclosures with respect to its (i) Official Statements, (ii) Annual Financial Information, and (iii) EMMA Notices. Official Statements, Annual Financial Information and EMMA Notices are collectively referred to herein as the “*Disclosures*.”

In response to these interests, the District hereby adopts the following policies and procedures (the “*Disclosure Policy*”):

(a) *Disclosure Officer*. The Director of Finance of the District (the “*Disclosure Officer*”) is hereby designated as the officer responsible for the procedures related to Disclosures as hereinafter set forth (collectively, the “*Disclosure Procedures*”).

(b) *Disclosure Procedures: Official Statements.* Whenever an Official Statement will be disseminated in connection with the issuance of obligations by the District, the Disclosure Officer will oversee the process of preparing the Official Statement pursuant to the following procedures:

1. The District shall select (a) the working group for the transaction, which group may include outside professionals such as disclosure counsel, a municipal advisor and an underwriter (the “*Working Group*”) and (b) the member of the Working Group responsible for preparing the first draft of the Official Statement.

2. The Disclosure Officer shall review and make comments on the first draft of the Official Statement. Such review shall be done in order to determine that the Official Statement does not include any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made in the Official Statement not misleading. Particular attention shall be paid to the accuracy of all descriptions, significant information and financial data regarding the District. Examples include confirming that information relating to the District, including but not limited to demographic changes, the addition or loss of major employers, the addition or loss of major taxpayers or any other material information within the knowledge of the Disclosure Officer, is included and properly disclosed. The Disclosure Officer shall also be responsible for ensuring that the financial data presented with regard to the District is accurate and corresponds with the financial information in the District’s possession, including but not limited to information regarding bonded indebtedness, notes, certificates, outstanding leases, tax rates or any other financial information of the District presented in the Official Statement.

3. After completion of the review set forth in 2. above, the Disclosure Officer shall (a) discuss the first draft of the Official Statement with the members of the Working Group and such staff and officials of the District as the Disclosure Officer deems necessary and appropriate and (b) provide comments, as appropriate, to the members of the Working Group. The Disclosure Officer shall also consider comments from members of the Working Group and whether any additional changes to the Official Statement are necessary or desirable to make the document compliant with the requirements set forth in 2. above.

4. The Disclosure Officer shall continue to review subsequent drafts of the Official Statement in the manner set forth in 2. and 3. above.

5. If, in the Disclosure Officer’s reasonable judgment, the Official Statement does not include any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made in the Official Statement not misleading, the Official Statement may, in the

reasonable discretion of the Disclosure Officer, be released for dissemination to the public; *provided, however*, that the use of the Official Statement must be ratified, approved and authorized by the Board of Park Commissioners of the District (the “Board”).

(c) *Disclosure Procedures: Annual Financial Information.* The Disclosure Officer will oversee the process of preparing the Annual Financial Information pursuant to these procedures:

1. By August 27th of each year (the same being at least 30 days prior to the last date on which the Annual Financial Information is required to be disseminated pursuant to the related Undertaking, the Disclosure Officer shall begin to prepare (or hire an agent to prepare) the Annual Financial Information. The Disclosure Officer shall also review the audited or unaudited financial statements, as applicable, to be filed as part of the Annual Financial Information (the “*Financial Statements*”). In addition to the required updating of the Annual Financial Information, the Disclosure Officer should consider whether additional information needs to be added to the Annual Financial Information in order to make the Annual Financial Information, including the Financial Statements, taken as a whole, correct and complete in all material respects. For example, if disclosure of events that occurred subsequent to the date of the Financial Statements would be necessary in order to clarify, enhance or correct information presented in the Financial Statements, in order to make the Annual Financial Information, taken as a whole, correct and complete in all material respects, disclosure of such subsequent events should be made.

2. If, in the Disclosure Officer’s reasonable judgment, the Annual Financial Information, including the Financial Statements, is correct and complete in all material respects, the Disclosure Officer shall file the Annual Financial Information with EMMA (or confirm that such filing is completed by any agent hired by the District for such purpose) within the timeframe allowed for such filing.

(d) *Disclosure Procedures: Reportable Events.* The Disclosure Officer will prepare (or hire an agent to prepare) Reportable Event Disclosure and file the same with EMMA (or confirm that such filing is completed by an agent hired by the District for such purpose) in a timely manner (not in excess of ten business days after the occurrence of the Reportable Event). Incurrence of a Financial Obligation, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation, any of which affect security holders, if material, is a Reportable Event. Upon the incurrence of any Financial Obligation, as such term is defined in the Undertaking, the Disclosure Officer shall review such Financial Obligation and assess whether such Financial Obligation is material. If, in connection with such Financial Obligation, the District has agreed to any covenant, event of default, remedy, priority right or other similar

term which affects security holders, the Disclosure Officer shall further review such term and assess whether the same is material. The Disclosure Officer shall prepare a summary of such review. If, in the Disclosure Officer's reasonable judgment, following consultation with financial or legal professionals as necessary, such Financial Obligation and/or term of such Financial Obligation is deemed material, the Disclosure Officer shall file a summary of such Financial Obligation (or the entire financing document, provided that confidential or sensitive information may be redacted to the extent such redaction does not prevent all material terms from being disclosed) with EMMA not in excess of ten business days after the incurrence of such Financial Obligation. (This paragraph (d) shall only apply if the District has entered into an Undertaking on or after February 27, 2019.)

(e) *Disclosure Procedures: EMMA Notices.* Whenever the District determines to file an EMMA Notice, or whenever the District decides to make a voluntary filing to EMMA, the Disclosure Officer will oversee the process of preparing the EMMA Notice pursuant to these procedures:

1. The Disclosure Officer shall prepare (or hire an agent to prepare) the EMMA Notice. The EMMA Notice shall be prepared in the form required by the MSRB.

2. In the case of a disclosure required by an Undertaking, the Disclosure Officer shall determine whether any changes to the EMMA Notice are necessary to make the document compliant with the Undertaking.

3. If, in the Disclosure Officer's reasonable judgment, the EMMA Notice is correct and complete and, in the case of a disclosure required by an Undertaking, complies with the Undertaking, the Disclosure Officer shall file the EMMA Notice with EMMA (or confirm that such filing is completed by any agent hired by the District for such purpose) within the timeframe allowed for such filing.

(f) *Additional Responsibilities of the Disclosure Officer.* The Disclosure Officer, in addition to the specific responsibilities outlined above, shall have general oversight of the entire disclosure process, which shall include:

1. Maintaining appropriate records of compliance with this Disclosure Policy (including proofs of EMMA filings) and decisions made with respect to issues that have been raised;

2. Evaluating the effectiveness of the procedures contained in this Disclosure Policy; and

3. Making recommendations to the Board as to whether revisions or modifications to this Disclosure Policy are appropriate.

(g) *General Principles.*

1. All participants in the disclosure process should be encouraged to raise potential disclosure items at all times in the process.

2. The process of revising and updating the Disclosures should not be viewed as a mechanical insertion of current numbers. While it is not anticipated that there will be major changes in the form and content of the Disclosures at the time of each update, the Disclosure Officer should consider whether such changes are necessary or desirable in order to make sure the Disclosure does not make any untrue statement of a material fact or omit to state a material fact necessary or desirable, in order to make the statements made, in light of the circumstances in which they were made, not misleading at the time of each update.

3. Whenever the District releases information, whether in written or spoken form, that may reasonably be expected to reach investors, it is said to be “speaking to the market.” When speaking to the market, District officials must be sure that the released information does not make any untrue statement of a material fact or omit to state a material fact necessary or desirable, in order to make the statements made, in light of the circumstances in which they were made, not misleading.

4. While care should be taken not to shortcut or eliminate any steps outlined in this Disclosure Policy on an ad hoc basis, the review and maintenance of the Disclosures is a fluid process and recommendations for improvement of these Disclosure Procedures should be solicited and regularly considered.

5. The Disclosure Officer is authorized to request and pay for attendance at relevant conferences or presentations or annual training sessions conducted by outside counsel, consultants or experts in order to ensure a sufficient level of knowledge for the effective administration of this Disclosure Policy.

XII. Action Item B

Approval of Ordinance No. 916 providing for the issue of \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, for park improvements and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Piper Sandler & Co. in connection with the sale of said bonds.

Glencoe Park District
September 2020 Board Meeting

EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, held in the Takiff Center, 999 Green Bay Road, Glencoe, Illinois, in said Park District at 7:00 o'clock P.M., on the 15th day of September, 2020.

* * *

The meeting was called to order by Lisa M. Brooks, the President, and upon the roll being called, the following Park Commissioners attended the meeting by video or audio conference: __

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President determined that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster.

Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony, and roll call votes by the following means: _____

The President announced that a proposal had been received from Piper Sandler & Co. for the purchase of \$4,355,000 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President

also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

**GLENCOE PARK DISTRICT
ORDINANCE NO. 916**

AN ORDINANCE providing for the issue of \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Glencoe Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Piper Sandler & Co. in connection with the sale of said bonds.

* * *

WHEREAS, the Glencoe Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$4,355,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$4,355,000, and that it is necessary and for the best interests of the District that it borrow the sum of \$4,355,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on the 21st

day of January, 2020, executed an Order calling a public hearing (the “*Hearing*”) for the 18th day of February, 2020, concerning the intent of the Board to sell bonds in the amount of \$4,500,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Glencoe News*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 18th day of February, 2020, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 18th day of February, 2020; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$4,500,000 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$4,355,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and (b) upon the issuance of the \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it

is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$4,500,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$4,355,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$4,355,000 for the purpose aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2020.” The Bonds shall be dated October 7, 2020, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (subject to prior redemption as herein described) on December 1 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2021	\$170,000	2.00%
2022	190,000	2.00%
2023	195,000	3.00%
2024	200,000	3.00%
2025	205,000	3.00%
2026	210,000	2.00%
2027	215,000	2.00%
2028	220,000	2.00%
2029	225,000	2.00%
2031	465,000	2.00%
2033	485,000	2.00%
2035	505,000	2.00%
2037	525,000	2.00%
2039	545,000	2.00%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1, commencing on June 1, 2021. Interest on each Bond shall be paid by check or draft of UMB Bank, National Association, Kansas City, Missouri (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board (the “*Treasurer*”), as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the

Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) General. The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered

Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary, the chief administrative and executive officer and chief financial officer of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the

principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At

that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Redemption. (a) *Optional Redemption.* The Bonds due on or after December 1, 2031, shall be subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 1, 2029, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Bonds due on December 1, 2031 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2030	\$230,000
2031 (stated maturity)	235,000

The Bonds due on December 1, 2033 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2032	\$240,000
2033 (stated maturity)	245,000

The Bonds due on December 1, 2035 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2034	\$250,000
2035 (stated maturity)	255,000

The Bonds due on December 1, 2037 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2036	\$260,000
2037 (stated maturity)	265,000

The Bonds due on December 1, 2039 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2038	\$270,000
2039 (stated maturity)	275,000

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such

Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds, the particular portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of portions of the Bonds so that any portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the portions of Bonds selected for redemption and the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond

or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed

shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [16] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

GLENCOE PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020

See Reverse Side for
Additional Provisions

Interest Maturity Dated
Rate: _____% Date: December 1, 20__ Date: October 7, 2020 CUSIP No. 378082__

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Glencoe Park District, Cook County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1, commencing on June 1, 2021, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of UMB Bank, National Association, Kansas City, Missouri, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District

maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Glencoe Park District, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

Lisa M. Brooks, President
Board of Park Commissioners

Lisa M. Sheppard, Secretary
Board of Park Commissioners

Countersigned:

Michael Covey, Treasurer
Board of Park Commissioners

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
UMB Bank, National Association
Kansas City, Missouri

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2020, of the Glencoe Park District, Cook County, Illinois.

UMB BANK, NATIONAL ASSOCIATION,
as Bond Registrar

By _____
Authorized Officer

[Form of Bond - Reverse Side]

GLENCOE PARK DISTRICT

COOK COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020

[6] This Bond is one of a series of bonds issued by the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] Bonds of this issue maturing on or after December 1, 2031, are subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 1, 2029, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] The Bonds due on December 1, 2031 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2030	\$230,000
2031 (stated maturity)	235,000

[9] The Bonds due on December 1, 2033 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par

plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2032	\$240,000
2033 (stated maturity)	245,000

[10] The Bonds due on December 1, 2035 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2034	\$250,000
2035 (stated maturity)	255,000

[11] The Bonds due on December 1, 2037 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2036	\$260,000
2037 (stated maturity)	265,000

[12] The Bonds due on December 1, 2039 are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2038	\$270,000
2039 (stated maturity)	275,000

[13] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[14] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Kansas City, Missouri, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[15] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[16] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal

hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to Piper Sandler & Co., the purchaser thereof (the "Purchaser"), upon receipt of the purchase price therefor, the same being \$4,548,322.50, plus accrued interest (if any) to date of delivery; the contract for the sale of the Bonds heretofore entered into (the "Purchase Contract") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election

or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2020	\$277,065.00	for interest and principal up to and including December 1, 2021
2021	\$279,700.00	for interest and principal
2022	\$279,917.53	for interest and principal
2023	\$279,917.53	for interest and principal
2024	\$279,050.00	for interest and principal
2025	\$277,900.00	for interest and principal
2026	\$278,700.00	for interest and principal
2027	\$279,400.00	for interest and principal
2028	\$279,917.53	for interest and principal
2029	\$279,917.53	for interest and principal
2030	\$279,917.53	for interest and principal
2031	\$279,917.53	for interest and principal
2032	\$279,917.53	for interest and principal
2033	\$279,917.53	for interest and principal
2034	\$279,917.53	for interest and principal
2035	\$279,917.53	for interest and principal
2036	\$279,917.53	for interest and principal
2037	\$279,917.53	for interest and principal
2038	\$279,917.53	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 10. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Cook, Illinois (the “*County Clerk*”), and it shall be the duty of the County Clerk to annually in and for each of the years 2020 to 2038, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Park Bond and Interest Fund of 2020” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

Section 12. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received from the sale of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*"). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever

federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 14. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 15. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notice of redemption of Bonds as provided herein;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Continuing Disclosure Undertaking. The President is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all

such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 19. Record-Keeping Policy and Post-Issuance Compliance Matters. On the 18th day of November, 2014, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 20. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 21. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted September 15, 2020.

Lisa M. Brooks, President
Board of Park Commissioners

Attest:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 15th day of September, 2020, insofar as the same relates to the adoption of Ordinance No. 916 entitled:

AN ORDINANCE providing for the issue of \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Glencoe Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Piper Sandler & Co. in connection with the sale of said bonds.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this 15th day of September, 2020.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the _____ day of _____, 2020, there was filed in my office a duly certified copy of Ordinance No. 916 entitled:

AN ORDINANCE providing for the issue of \$4,355,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Glencoe Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Piper Sandler & Co. in connection with the sale of said bonds.

duly adopted by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, on the 15th day of September, 2020, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this _____ day of _____, 2020.

County Clerk of The County of Cook, Illinois

(SEAL)

XII. Action Item C
Approval of Renaming Park 7n
to Ravine Bluffs Park

Glencoe Park District
September 2020 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Renaming Park 7n
DATE: September 10, 2020

As you know, many of our parks have been identified by a number and letter. As we develop parcels, the Board has traditionally renamed them. As the Board discussed at the September Committee meeting, now that Park 7n has had the Frank Lloyd Wright Cottage located on it, we thought it would be a good time to officially rename the park. This will help the Park District and Glencoe Historical Society better identify it in brochures and marketing materials.

Due to the proximity to Ravine Bluffs Neighborhood the Board agreed that Ravine Bluffs Park would be an appropriate name.

Recommendation:

Approval to rename Park 7n to Ravine Bluffs Park.

XII. Action Item D
Approval of FY2021/22 Capital Projects List

Glencoe Park District
September 2020 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance
SUBJECT: Approval of FY2021/22 Fund 69 Capital Projects
DATE: September 10, 2020

Based upon the Board of Park Commissioner's consensus at the Regular Board meeting on August 4, 2020, staff is advancing the FY2021/22 Fund 69 Projects for Board of Park Commissioner approval. As previously discussed, if the Park District receives the PARC Grant, the Watts Dasher Boards will be added to that project and removed from the FY2021/22 plan. Below represents year one of the 3-year Master Plan as discussed.

Amenity	Install Date	Estimated Capital Expense
Boat House Access/Stair/Retaining Wall	1960	\$300,000
Beach Access Crib Wall	1960	\$385,000
Center Bluff & South Overlook	1980	\$302,000
Kalk Park Drainage/Phase II	New	\$300,000
Watts Dasher Boards	2000	\$400,000
Pier Decking/Walkway	1996	\$400,000
Takiff Roof Sinking Fund YR 1	2008	\$50,000
		<u>\$2,137,000</u>

All professional service agreements and construction bids will require future Board of Park Commissioner approval.

Recommended Motion:

Approval of FY2021/22 Fund 69 Capital Projects as presented.

XII. Action Item E
Approval of Contract Design Services
for Kalk Park Phase II

Glencoe Park District
September 2020 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance
SUBJECT: Approval of the Altamanu, Inc. contract design services for FY2020/21 Capital Projects Kalk Park Phase II
DATE: September 10, 2020

Based upon the Board of Park Commissioner's consensus on the first year of the Park District's 3-Year Capital Master Plan, staff has solicited a proposal from Altamanu, Inc. to execute the previously discussed Kalk Park redevelopment project in 2021.

Project goals include:

- storm water management
- ambient lighting
- irrigation
- general site/landscaping improvements.

Attached is an agreement from Altamanu, Inc. for services, specifically the schematic design, design development, construction document, and construction management support for the Kalk Park Phase II Development for a total of \$36,455.

The intended goal is to break ground in the spring 2021. The fee structure represents 12.1% of the total project budget.

Recommended Motion:

Approval of the Altamanu, Inc. design services contract for services related to Kalk Park Phase II Redevelopment in the amount of \$36,455.

September 10, 2020

Mr. Chris Leiner
Director of Parks and Maintenance
Glencoe Park District
999 Green Bay Road
Glencoe, Illinois 60022

cleaner@glencoe park district.com

RE: Landscape Architecture and Civil Engineering Services Kalk Park in Glencoe, Illinois

Dear Chris,

The Glencoe Park District (GPD/Client) has requested a proposal from the Altamanu to prepare Schematic Design, Prepare Design Development and Construction Documents, provide Bidding and Permit assistance and Construction Administration Services for Improvements to the Kalk Park located at the southeast corner of Park Avenue & Green Bay Road. We understand that this improvement project will go out to bid in the spring of 2021. We have teamed with EVA Engineering for civil and electrical portions of the project. We have worked successfully many times with the Arvin Villanueva of EVA on similar projects.

The overall scope includes the following:

- Provide a solution to the seasonal flooding of the main open area of the park
- Coordinate solutions with MWRD if appropriate
- Add approximately three lights on 14-foot-high poles along the diagonal path through the park
- Prepare a design for the North West corner of the Park that will complement the new plaza and entry to the trail directly to the North.
- Add irrigation to the proposed planting bed on the corner of Park Avenue and the North West corner of the park and at the existing Gazebo.
- Prepare a new planting plan for the same corner
- Add a fence and planting to the edge of the basketball court

SCOPE OF WORK/PROJECT PLAN

The following is an outline of the "Scope of Work" to be carried out by the Altamanu, Inc./EVA team.

TASK 1: SCHEMATIC DESIGN AND PUBLIC INPUT

Goals: Review existing conditions, project scope, budget, schedule and set a direction for Client expectations and public process.

1. Verify existing conditions using available site data such as surveys, aerial photos, and topographic maps. The Client will furnish Altamanu with an accurate base map, site survey and topographic map for the site. The information to be provided will be at a scale appropriate for the preparation of

construction documentation. The survey will show existing contours, detailed site features, and existing utilities to the center line of adjacent streets. The team will verify if the extents of the survey are sufficient for the intended scope of improvements and will advise the Client if any further topographic information is required.

2. Review available zoning and landscape codes and advise Client of any requirements. Incorporate requirements into improvements.
3. Review potential MWRD permit requirements for the site improvements.
4. Meet with Client to review the project scope, budget, and schedule. (Meeting #1)
5. Tour the site with Client to refine scope/goals and to field review existing conditions. (Site meeting at same time as project Kick-Off meeting. Altamanu has already toured the site with the Client. Therefore, this is mainly for EVA Engineering to discuss the project with the Client.
6. Prepare up to two (2) concepts for the site improvements. Conceptual designs may include plans, reference images, elevations, and or perspective renderings.
7. Present concepts to Client. Client to select a preferred concept. (Meeting #2)
8. Make revisions as per Client input of preferred concept.
9. Prepare Rough Opinion of Probable Cost for the preferred concept.
10. Present concept to GPD Board for input. (Board Presentation #1. Potentially on-line)
11. Make minor revisions as requested by Board prior to commencing the Design Development Phase.

TASK 2: DETAILED DESIGN DEVELOPMENT & CONSTRUCTION DOCUMENTS

Goals: Finalize relevant design elements and incorporate Client's comments and produce the final Construction Documents.

1. Prepare Design Development/Construction Documents for a 60%, 90% and 100% review with the Client. The Construction Documents will include the following (it is possible that some of these items will be shown on the same plans):
 - Detailed Final Landscape Plan (1"=20')
 - Layout and Dimension Plan (1"=20')
 - Enlarged Site/Landscape Plans as needed for clarity.
 - Site Detail Sheets - Layout/Dimensioned of Related Special Site Elements. Selection of Pedestrian Light fixture and pole
 - Grading and Drainage Plan and Details (EVA)
 - Drainage/Utility Details, utility connections, (EVA)
 - Electrical Plan
 - Planting Details, Plant Schedules and General Notes
 - Related Technical Specifications (Altamanu and EVA)

2. Continue to field verify existing conditions as necessary to prepare the CD set.
3. Coordinate design decisions with Client throughout the DD and CD process.
4. Coordinate Landscape Plan with Civil Engineer's Grading/Drainage and Utility Plans.
5. Revise Opinion of Probable Cost to reflect adjustments to Landscape/Engineering Plans.
6. Submit 60% Construction Set and Outline Specifications to Client for review.
7. Meet with Client to review 60% Construction Set. (Meeting #3)
8. Coordinate with Village of Glencoe and MWRD (if necessary) and verify permit submission requirements. (Meeting #4)
9. Submit 90% Construction Set and Outline Specifications to Client for review.
10. Meet with Client to review 90% Construction Set. (Meeting #5)
11. Make revisions and submit 100% Construction Set and Specifications to Client for final review.
12. Submit Final 100% Construction Documents Package and related Technical Specifications, including EVA plan for permit, to Client for review and subsequently for bidding.

TASK 3: PERMITTING, BIDDING & BID ASSISTANCE

Goal: Assist in obtaining appropriate approvals as required for construction. Assist in the packaging and distribution of construction drawing sets and specifications to potential contractors. Altamanu will review and assess bids with Client and assist in the selection of a contractor(s). Timetables and schedules for construction will be established with selected contractors.

1. Assist Client in submitting Permit Set for appropriate approvals and coordinate with Village of Glencoe on any permit approvals from MWRD. (EVA will manage permit approvals)
2. Provide Client Construction Set prior to bidding for review.
3. Issue addenda as appropriate to interpret, clarify or expand the Construction Documents.
4. Meet with Client to assist in preparation of Bid Packages. Use Site Landscape Construction Bid Form, cover letter and related addenda to include with Bid/Drawing Package. Distribute Bid/Drawing Package to contractors on selected list as vetted by team.

5. Assist the Client in conducting a Pre-Bid Review Meeting with selected Contractors. (Meeting #6)
6. Assist Client in preparing Bid Analysis for comparison of proposed bids.
7. Assist Client with the selection(s) of appropriate contractors.
8. Assist in the preparation AIA/GPD Contract between contractors and Glencoe Park District (GPD).
9. Develop Landscape Installation Timetable with Client & Contractor.

TASK 4: CONSTRUCTION ADMINISTRATION & PROJECT CLOSEOUT

Goal: Provide on-site review and observation of landscape construction related to the Site Landscape Construction Package and its Related Specifications.

1. Provide on-site observation of site and landscape construction related to the Altamanu-EVA Landscape and Engineering Plans and their related elements. Visit site eight (8) times at intervals appropriate to the stage of landscape construction to review proper construction methods and adherence to the design intent. (Site Meetings #7 through #14). EVA/Civil Engineer will visit the site four times (4) at intervals appropriate to the stage of civil engineering items
2. Make written reports regarding site construction progress for landscape improvements.
3. Review and respond to contractor's requests for information and provide interpretations and clarifications for the Construction Documents.
4. Review and approve samples of materials and shop drawings and assess change order requests.
5. Review contractor's request for payments.
6. Conduct a final on-site observation/inspection of Landscape Construction with Client and Contractor. (Site Meeting #15)
7. Prepare a Final Punch List prior to final acceptance of job.
8. Troubleshoot for 1 month until project closeout. (8 hours)

PROFESSIONAL FEES

Fees for the project are broken down by discipline are as follows:

Estimated Landscape Architecture Fees (Altamanu)	
Task 1 Schematic Design & Public Input	\$ 5,100.00
Task 2 Design Development & Construction Documents	\$ 8,425.00
Task 3 Permitting, Bidding and Bid Assistance	\$ 2,065.00
Task 4 Construction Administration & Project Closeout	<u>\$ 4,365.00</u>
Estimated Total Landscape Architecture Fees (Altamanu)	\$19,955.00
Civil Engineering Fees (EVA)	
Task 1 Schematic Design & Public Input	\$ 3,000.00
Task 2 Design Development & Construction Documents	\$ 8,650.00
Task 3 Permitting, Bidding and Bid Assistance	\$ 1,800.00
Task 4 Construction Administration & Project Closeout	<u>\$ 2,550.00</u>
Total Civil Engineering Fees (EVA)	\$16,000.00
Expenses	
Estimated Expenses	\$ 1,000.00
Estimated TOTAL PROFESSIONAL FEES & EXPENSES (Altamanu & EVA)	\$ 36,455.00

Reimbursable expenses which will be billed at direct expense. Reimbursable expenses related to this project shall include, but may not be limited to the following:

- Transportation/Parking
- Reproduction
- Special Supplies
- Photography
- Copies
- Messenger/Delivery
- Large Scale Scans
- Soils Analysis/Consultation

Professional fees and expenses will be billed monthly for work completed and are due within 30 days.

ASSUMPTIONS

- All base information; site survey, site topography and site utility information, will be provided by the Client to Altamanu.
- Site base information will be provided to in a form compatible with AutoCAD 2019 format.
- This agreement does not include soils or environmental studies or property surveys.
- Any services beyond what is outlined above will be considered extra services and will be billed at

our standard hourly rates.

- This agreement may be terminated by either party 15 days after written notice. Altamanu will be compensated for all services performed up to this date.

If the aforementioned terms are acceptable to you, we would appreciate the execution of this document in the space provided below and the return of a copy for our files.

We at Altamanu Inc. appreciate this opportunity to continue working with the Glencoe Park District.

Very truly yours,



Josephine Bellalta, PLA, ASLA, President Altamanu Inc.

ACCEPTED BY:

Signature

Printed Name

Title

Date

EXHIBIT A

EVA ENGINEERING PROPOSAL

DATED: