

MINUTES OF JUNE 15, 2021 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 7:21pm and roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Commissioners absent:

None, the District currently has four commissioners in total.

Members of the public in attendance who signed in or spoke: Ed Goodale, Nathan Heftman, Jeffery Heftman, Anthony Marx

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of May 1, 2021 Regular Board Meeting, Minutes of June 1, 2021 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: No public comments. No emails sent earlier.

Executive Director Sheppard read Commissioner Brandon Hinkle's resignation as his family is moving out of the state.

Oath of Office – Bart Schneider: Executive Lisa Sheppard issued the Oath of Office to Bart Schneider.

Appointment of Representative and Advisory Group Chair: President Brooks made a motion to appoint herself, Lisa Brooks, for the Park District's representative to the Glencoe Plan Commission. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks

NAYS: None

ABSENT: None

The motion passed.

President Brooks appointed Commissioner Schneider as the chair of the Glencoe Beach and Lakefront Advisory Group.

Presentation of Eagle Scout Project: Nathan Heftman: Nathan shared a presentation about his Eagle Scout project to clean out, fix, and rehabilitate a small stone semi-circle at Ravine Bluffs Park. He reviewed his plan, fundraising, volunteer recruitment, cleanup, masonry, wood chips, and a potential speaker stone if funds remain. Commissioners thanked Nathan for his service and offered social media help in recruiting volunteers, fundraising, and progress pictures. Nathan confirmed fundraising events will occur at Takiff or downtown. This project will be communicated to the neighbors.

All Commissioners were in support Nathan's project.

Approval of Resolution No. 924: Anthony Marx 10 Years Employee Service: President Brooks read Resolution No. 924. Commissioners and staff commended Anthony on his energy, drive, creativity, and skills. We are lucky to have him. A motion was made by Commissioner Boron to approve Resolution No. 924 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Resolution No. 925: Carol Mensinger Commemorative Resolution:

President Brooks read Resolution No. 925. A motion was made by Commissioner Boron to approve Resolution No. 925 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks

NAYS: None

ABSENT: None

The motion passed.

Director Mensinger gave a short speech thanking everyone for their support over the years and how fast time goes. Staff and Commissioners told stories and thanked her for her service to the park district and community over the last 22 total years.

Financial Report: Director Mensinger stated we are three months into the fiscal year. As stated in the Finance Committee of the Whole committee, the District is coming out of COVID and seeing the recreation fund rebound, beach season passes are the highest seen during her career, and finally, based on day care surplus, will be able to make another fund transfer to Fund 69 at the end of the fiscal year. A kudos to all staff. Discussion ensued and staff answered commissioner questions.

The final tax extension has not been received yet. Normally, this is discussed in June, but will be most likely pushed back to July, due to the tax extensions given to the public.

Executive Director Report: Executive Director Sheppard shared that Carol is passing on her 20 plus years of information onto John Cutrera, who has also just hired and is now training the new Accounting Manager. The human resources position has not been filled yet.

The Fourth of July fireworks moved to the Friday of Labor Day weekend as well as many other huge events like Lollapalooza and Summer Fest. Community members will have the chance to see other location fireworks on July 4 and then again Labor Day weekend in Glencoe. Sheppard then reviewed the schedule of events.

Seasonal staff training was held in person this year, although we did separate beach and camp staff into separate trainings.

COVID-19 regulations changed last week, no masks outside for camp and sports programs. In the building, everyone must wear a mask until inside the program room with age 15 and older adults.

Executive Director Collins shared that campers didn't want to go home, beach daily fees are selling at a rate of about 30-35 per day, and we have had a surprising number of high bacteria days. If it continues, staff will do multiple water tests per day. We believe the high bacteria levels are caused by warmer temps, wind direction, bird migrations, and storms. The team is in the process of hiring a special events and community outreach manager.

Sunken Park park permits are coming in for the first time due to its proximity to Duke Park. Two porta-potties will be installed at Duke Park.

Director Leiner reviewed current capital projects. The north beach stair project is progressing. It is scheduled to open next week, although there will be temporary railings until the permanent ones are installed at the end of the season. Glencoe is in the second worse draught in history with a tracked 6 inches of rain compared to the normal 15 inches. Staff are pushing to get grass in by the Fourth of July with daily watering and multiple fertilizer applications. The Kalk plaza is coming along, flower beds/plantings should be in by the Fourth of July, and only a few punch items at Kalk and along the trail that need attention. The beach wall is very beautiful following repairs and tuckpointing.

Superintendent Classen noted a busy schedule due to press releases and signage. Our Fourth of July postcard including the schedule went to mailboxes today.

Staff responded to commissioner questions regarding the demand for girls' sports and food trucks at Lakefront Park in lieu of beach concessions, although staff is already looking into a Door Dash meet point at the Halfway House.

Action Items:

Approval of Resolution No. 926: Naming John Cutrera as the IMRF Authorized Agent for Glencoe Park District: A motion was made by Commissioner Boron to approve the Resolution No. 926 naming John Cutrera as the IMRF Authorized Agent for Glencoe Park District as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Resolution No. 927: Bank Depository Relationship – BMO Harris Bank: A motion was made by Commissioner Boron to approve Resolution No. 927: Bank Depository Relationship with BMO Harris Bank as presented. Commissioner Schneider seconded the motion. We have been with BMO Harris since around 2000, maybe even as far back as 1991. At Commissioner Covey's request, staff will look into changing to a different bank. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of PARC Grant Authorization: A motion was made by Commissioner Boron to direct Executive Director Sheppard to sign the IDNR PARC Grant Agreement as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Watts Recreational Center Renovation Professional Service Agreement: A motion was made by Commissioner Boron to approve the Wight & Company contract for the amount of \$299,500 for design services as presented. Commissioner Schneider seconded the motion. The plan was presented at the last Committee of the Whole meeting. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Acceptance of FY2020/21 Audit: A motion was made by Commissioner Boron to accept the FY2020/21 Audit as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Salary Ranges: A motion was made by Commissioner Boron to approve the salary ranges as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks

NAYS: None

ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:30pm. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary