



JANUARY 2021 Board Report



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, January 19, 2021 – 7:00pm
Zoom Video/Audio Conference or In-Person**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting is **Zoom -or-** Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

The Board of Park Commissioner's President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that Commissioners will be attending via Zoom, and Executive Director Lisa Sheppard will be attending in-person.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of December 15, 2020 Regular Board Meeting (pgs. 4-8)
 - B. Minutes of January 5, 2021 Committee of the Whole Mtg (pgs. 9-93)
 - C. Approval of the Bills (pgs.94-108)
- IV. Matters from the Public
- V. Financial Report (pgs. 109-112)
- VI. Discussion on Concept Plans for the Perlman Boating Beach Stairs (pgs. 113-119)
- VII. Staff Reports
 - A. Business (pg. 121)
 - B. Recreation and Facilities (pgs. 122-125)
 - C. Parks and Maintenance (pgs. 126-127)
 - D. Marketing and Communications (pgs. 128-129)
 - E. Safety and Wellness Committee (pg. 130)
- VIII. Executive Director's Report (pgs. 131-135)
- IX. Action Items
 - A. Approval of Glencoe Jr. Kindergarten Agreement (pgs. 136-150)
 - B. Approval of Altamanu, Inc. Contract Design Services for Crib Wall and Center Bluff (pgs. 151-163)
 - C. Approval for Purchase of a F-250 Pickup Truck (pgs. 164-165)
 - D. Approval for Purchase of a T-76 Bobcat Track Loader (pgs. 166-167)
 - E. Approval to Hold Special Board Meetings on March 2, 2021 and April 6, 2021 (pgs. 168-169)
- X. Other Business
- XI. Executive Session
 - A. Personnel 5ILCS 120/2(c)(1)
- XII. Action Items following Executive Session (if any)
- XIII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030.

Executive Director Email: lsheppard@glencoeParkDistrict.com

Three Ways to Join this Meeting on Zoom

Meeting ID: 819 6861 9588
Password: 999

Via Phone Dial In
312-626-6799

Via Computer
Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

Via SmartPhone
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

The Board of Park Commissioners welcomes public comments during all meetings.

Option 1: Via Zoom Video - Attend the Zoom meeting via video and utilize the "raise hand" feature to indicate a desire to speak during Matters from the Public.

Option 2: Via Zoom Dial In Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.

Option 3: In Person at the meeting at Takiff Center

Key rules governing participation
All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
January 2021 Board Meeting

MINUTES OF DECEMBER 15, 2020 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
ZOOM AND 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 7:01pm and roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Lisa Brooks, President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Commissioners absent:

Stefanie Boron, Vice President

Members of the public in attendance who signed in or spoke: Stephani Briskman, Brandon Hinkle, Bart Schneider, Shannon Stevens, Adam Wohl

Consent Agenda: A motion was made by Commissioner Lutton to approve the consent agenda items as presented including Minutes of November 17 Regular Board Meeting, Minutes of December 1, 2020 Committee of the Whole Meeting, Approval of the Bills, and the FY2021/22 Regular Meeting Schedule. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Boron

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: Director of Finance/Human Resources Mensinger stated we are nine months into the fiscal year. The District is doing well amidst a pandemic. With all the resident and nonresident passes sold, Watts looks like it is almost breaking even at this point compared to deficits of \$80,000 to \$100,000 the last two years. As the season's operational expenses progress, Watts will change to a deficit. Recreational programs are down compared to previous years due to pushing back winter registration; about a \$400,000 to 500,000 difference. Including grant funds, day care is doing well. Please note on the financial report, the footnotes at the bottom are reversed. Projections show the District finishing the year above the 50% fund balance levels. The District's overall position is optimistic, despite the last nine months of pandemic. In response to a question from Commissioner Onderdonk, Mensinger explained that the Recreation/ Administration numbers have grown since 2018, because there were transfers to Master Plan Fund 69. This year, there was a transfer of \$850,000 of recreation excess.

Staff Reports: Staff shared additional information not included in their Board Reports.

Business Report: Staff are working on budget and end of calendar year tasks, the levy ordinance was filed, and the budget process is on track despite COVID-19. Regarding bonds, we spent \$12,398 so far on the Kalk project with more information coming in the budget presentation in early February.

Recreation and Facilities Report: Watts has been extremely popular, especially on nice days, winter break classes have very strong enrollment, and a family holiday skate with the Grinch is scheduled for this Friday with more themed family skates coming up the next couple months. Space is limited and reservations are required. Santa made visits over the weekend and the Grinch visited homes around town today. Gingerbread houses are being delivered to 50 families this week. The holiday lights tour map is available on our website including the eleven homes taking part. Winter break is down time for recreation staff. Our youth winter care program was canceled due to low enrollment. Preschool care camp is running with 14 children. Essential day care workers will get a break, as well as Children's Circle is closed the last week of December. Preschool is remote and will hopefully be back in person the same time as District 35.

Parks and Maintenance Report: Executive Director Sheppard gave the report. Duke Park playground just needs to be inspected. The train and tracks will be delivered after the first of the year. We look forward to the fountain and tunnel running when the weather is warm. A ribbon cutting will be held for the donor this year with a more substantial event in spring. Once the inspection is complete and the train installed, the fence will come down. The Veteran's wall may be a rebuild due to more extreme damage hidden by plants. The parks team is working on winter tasks and keeping Watts running. The high use of the new trail, lots of feedback on the trail's kindness to runner's knees, and the unique pieces at Duke Park playground were discussed. The contractor completed the project within the timeframe. Staff will check on the install date of social spaces. The \$21,000 in donations were for benches and established trees.

Marketing and Communications Report: Web traffic is down, but there is not much going on with most programs canceled. We are seeing traction from a few at-home special events. That, along with the winter guide posted yesterday, reflected an increase in traffic. Mensinger responded to a question that Excalibur oversees security of our website and we have experienced no security issues to date.

Safety and Wellness Committee Report: Director Mensinger stated that the committee meets monthly. PDRMA is rolling out a whole new evaluation process in the weeks to come. We will be working with a new PATH vendor, as the previous vendor went out of business during the COVID-19 closure.

Executive Director Report: Executive Director Sheppard noted the Year in Review document included in the packet listing all District accomplishments in 2020, many of which are impressive in a pandemic. These are great talking points for public questions.

Our staff Zoom holiday party was fun and successful including a state of the District speech, anniversary recognition, and a fun game using childhood pictures taken during the holidays. The holiday letter mailed to staff was also included in the packet.

The linear trail path material is a decomposed granite pathway with a stabilization mixture that is new and high tech. The stabilization mixture binds and locks it together, so it won't wash away. It is easier on knees, allows water to filter through, and requires less maintenance. It is not for vehicle use and will not be plowed. One area of the trail is softer than others; the manufacturer will be out to check it.

We are still in Tier 3 Mitigation, so programs are still outside and staff are working hard to keep classes running. Kudos to Shannon Stevens for realizing rain was coming and moved classes a day early to allow children one more day of participation; she is also creating pop up classes. We are offering winter break one household family gym rentals. Staff is doing an amazing job at Watts keeping people where they need to be and wearing masks. Stephani Briskman is doing an amazing job with the eLearning program.

President Brooks gave a speech at the Caucus annual meeting about the District, the Caucus' involvement in the democratic process, global warming's impact on the District, the importance of keeping the Park District separate, and awards received this year.

Action Items:

Approval of Altamanu, Inc. Contract Design Services for Boating Beach Staircase and Retaining Wall: A motion was made by Commissioner Onderdonk to approve the Altamanu Inc. contract for design services for the Boating Beach staircase and retaining wall FY2021-22 Capital Project in the amount of \$56,463 as presented. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Boron

The motion passed.

Approval of Altamanu, Inc. Contract Design Services for South Overlook: A motion was made by Commissioner Lutton to approve Altamanu Inc. contract for design services for the South Overlook FY2021-22 Capital Project in the amount of \$37,553 as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: Boron

The motion passed.

Approval of Kalk Park Phase II Renovation Concept: Staff reviewed two options with the Board before the correct motion could be made. In the last meeting, the Board asked staff to check with the Village to see if the project will affect the Village's future

trail plans. The Village indicated they want to widen the pathway to be more user-friendly and they would work with the architect on this project. The estimate is \$88,447 including a contingency fund for the entrance plaza paid for by the Park District. This would be over-budget and would take away from another project down the road. Discussion ensued. Comments included surprise over the cost of the project, fix the irrigation while the area around it is being fixed, the Veterans Park side will be fresh and new making the Kalk Park side look bad, leery to agree without knowing how it will affect the budget and other upcoming projects scheduled, and difficulty spending \$90,000 for aesthetics especially during a pandemic.

John MacManus indicated the cost includes a concrete slab under the stone, so it doesn't shift and can be driven on. The cost doesn't include the design, but the contingency should cover it.

A poll was taken on the preferred option and discussion ensued.

Cost for the design would be 10% or \$9,000 provided there are no major drainage issues requiring an engineer. The District could also spend \$9,000 on the design and then not move forward with the project.

Discussion comments included discomfort doing this project when there is a long list of other projects, approval to complete a design for a better cost estimate in order to decide, and will not agree without reviewing what will happen to the capital projects list.

Commissioners indicated they wanted to split the motion as follows.

A motion was made by Commissioner Lutton to approve Solution 1 Altamanu, Inc. Kalk Park Phase II Design Plans as presented. Commissioner Onderdonk seconded the motion. Commissioner Onderdonk thanked staff and Altamanu for the level of analysis provided. We learned a lot and it is a credit to the organization how carefully we examined and learned more about drainage than we ever wanted. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

A motion was made by Commissioner Lutton to approve design fees by Altamanu, Inc. for the design for the Kalk Park Plaza as an alternate bid as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Lutton, Onderdonk, Brooks

NAYS: Covey

ABSENT: Boron

The motion passed.

Approval of Financial Policies and Procedures Manual: A motion was made by Commissioner Lutton to approve updated Financial Policies and Procedures Manual as

presented. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 7:59pm, Commissioner Lutton moved to adjourn into closed session to discuss personnel as mandated by Section 2.06. 5 ILCS 120/2 (c)(1)

Commissioner Onderdonk seconded the motion. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Return to Open Session: Commissioner Lutton moved to return to open session at 8:17pm, Commissioner Onderdonk seconded the motion. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 8:18pm.

Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF JANUARY 5, 2021 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Members of the Public in attendance who signed in or spoke: Caleb Barth, Stephani Briskman, Brandon Hinkle, John MacManus, Bart Schneider, Adam Wohl

Matters from the Public: There were no matters from the public.

Discussion on Glencoe Beach Pier Re-Surfacing Concepts: Director Leiner indicated that Lake Michigan has given our beach a beating. Caleb Barth of Baird gave the presentation attached to these minutes. Mr. Barth indicated that Lake Michigan experiences periods of high and low water. Pier options include Alternative #1 – More Robust Decking Replacement (probable cost \$466,069) and Alternative 2 – Cast-In-Place Concrete Overlay Deck (probable cost \$225,675). Alternatives are meant to minimize the current issue of water trapped under the pier decking. Railing options include steel, which will need rust maintenance, or a more expensive polymer, which doesn't rust. Mr. Barth's scope did not include a structural assessment on the pier, which was completed a few years ago and was found to be structurally sound. These options are based on statistical analysis of 100 years of water level history and storm events. A six-inch increase should cover lake level rise in future. The project will begin in fall, as a spring project could impact the beach season. This study was focused on the decking, not on shore fortifications costing millions of dollars. During original dialogue at a previous meeting, the Board discussed and ended conversation on how fortifications would affect the look and feel at the beach and how it would look during low water level timeframes.

Discussion ensued on maintenance, the last capital investment in the early 90's, spending about \$70,000 last year to repair 60 feet at the end of the pier which lasted about 30 days before Lake Michigan removed it, insurance funds received for that damage, the pier protecting the swimming beach, the project will take approximately a month, boating beach stairs project scheduled for spring, the crib wall would be worked on in fall as well located on the ramp, and doing nothing would be a safety issue. If the Board decides to pass on this project (labeled option zero), the transition from asphalt to concrete would be removed and the railings would either be repaired or removed. A

ramp might also be required, requiring design work. The insurance payment for damage was reviewed.

Commissioner Lutton asked for gross cost, net cost, and insurance detail prior to the next discussion. Sheppard indicated it would be discussed next at the February meeting.

Commissioners gave feedback on the options including option two meeting the need, option one is more for aesthetics, and we currently have option one which didn't last.

Staff prefers option two, which has better aesthetics and durability and is also less expensive by about 50%. Staff will bring approximately three stamped concrete options to the Board for review, if this option is chosen. This project was approved for Year-One Capital Projects at the September 15 regular Board meeting and has \$225,000 budgeted in the FY2021/22 Budget going before the Board for approval in March.

The Lakefront Advisory Group will see a presentation on option two at their January 13 meeting.

Chair Brooks, after discussion and unofficial consensus from the Committee, directed staff to move forward with creating a Baird contract for option 2 to bring to the Board for approval at the February regular Board meeting.

Discussion on Contract Design Services for Lakefront Park Center Bluff Stabilization, Crib Wall Replacement, and Drainage: Sheppard indicated this project was approved by the Board as a Year One Capital Project. John MacManus of Altamanu explained the project of scope in a presentation attached to these minutes. Altamanu is the prime on the project, CBBEL is a consultant to Altamanu. This project includes the entire center of the bluff to Hazel and will protect the halfway house from storm water damage. Breaking up the project has the least disruption to the beach season, captures the COVID-19 bid environment, decreases the use of subcontractors, and targets the work to a specialized contractor as opposed to a general contractor. Discussion ensued including this project making future aesthetic improvements possible and that the Village and water plant staff attended meetings and are behind the project.

Chair Brooks, after discussion and unofficial consensus from the Committee, directed staff to advance approval of the design contract at the February Board meeting.

Update on Capital Fund Balance Projection: At the Board's request for more financial information prior to voting on the proposed Kalk Park Plaza Project, staff shared the approved Three-Year Capital Project list and explained that a number of our projects came very close to bid or significantly under due to the aggressive COVID-19 bid market. Staff came up with the financial outlook when this round of projects are completed and indicated what would have to change if the District moved forward with the plaza and what future projects could be incorporated down the line.

We will receive grant funds from the IDNR or OSLAD, but have not received them yet. Over \$600,000 in project savings was realized. Staff are confident that the District can afford to pay for this project.

Other Business: The Duke Park construction fence came down over winter break and the park is open. There will be a small dedication with the Zirlin family as soon as their plaque arrives. We hope to have a bigger dedication in the spring when the interactive fountain and train are operating.

The Connect Glencoe project is almost complete, the social spaces arrived and will be installed in spring once the foundations are installed. We received a \$14,200 donation yesterday for the Circles social space, benches, and a picnic table with a total of approximately \$30,000 in donations for the Linear Trail project.

Following brush removal, the Veterans Park trail gateway wall revealed to be falling apart. The allowance in the bid of \$10,000 for limited tuck-pointing and repairs will not cover the wall, however 80% of the wall will be covered by state funding under the grant. The District will only need to spend \$4,000 for \$40,000 worth of work. In spring, the wall will be disassembled, photographed, and put back together with the same stones using modern construction techniques.

We are already seeing incredible use of Duke Park. There is a substantial punch list of repairs to be done in spring including regrading, crooked benches, deer prints in the concrete, etc.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 8:26pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

Mr. Chris Leiner
Director of Parks and Maintenance | Glencoe Parks District
999 Green Bay Road
Glencoe, IL 60022

via email to cleiner@glencoeParkdistrict.com

Status: Draft
December 11, 2020

Reference # 13359.101.L2.RevA

RE: GLENCOE PIER DECK REPLACEMENT CONCEPTUAL DESIGN

Dear Mr. Leiner,

Introduction

W.F. Baird & Associates Ltd. (Baird) is providing conceptual design services to the Glencoe Park District (Park District) for the repair/replacement of the Glencoe Beach pier deck in Glencoe, IL. Two conceptual alternatives were developed and are presented in this letter for the Park District's consideration.

The conceptual alternatives were developed with the criteria outlined in the previously issued Basis of Design (BoD) (reference 13359.101.L1.RevA).

Conceptual Design

Deck Replacement Alternatives

The low elevation of the pier exposes the deck to severe environmental forces during periods of moderate to high water levels on Lake Michigan. Two alternative concepts were developed and evaluated, as summarized below. Conceptual sketches for each alternative are provided in **Attachment 1**. The evaluation of the alternatives was based upon a number of factors, including aesthetics, environmental impact, functionality, durability/resiliency, regulatory requirements, opinion of probable construction cost, construction duration, and maintenance requirements.

Alternative 1 – More Robust Decking Replacement

The Alternative 1 deck surface consists of composite decking. Notable features of Alternative 1 are as follows:

- Demo remaining asphalt overlay, existing perimeter angle, HSS handrail sleeve, and handrail. Preserve and protect the steel sheet pile channel cap.
- Install new pier perimeter angle and HSS sleeve.
- Place concrete overlay, minimum 3.5" thick, to level pier deck surface.

- Pressure wash existing pier concrete cap to develop bond with new concrete overlay. The layer between the existing concrete cap and the new overlay shall be designed for bonded behavior according to ACI 325.13R-06.
- General structural condition of the existing concrete cap and the new concrete overlay shall be assessed prior to installing the new concrete overlay. Deteriorated cracks, joints, and/or punchouts shall be repaired.
- Concrete compressive strength of 4,000 psi (28 days).
- Concrete overlay according to ACI 325.13R-06. Reinforcement (Welded wire or rebar) shall be added if active cracks are found in the existing concrete cap. The addition of fibers to the overlay might also be considered.
- Saw-cut joints designed according to ACI 360R-06 shall be used in the concrete overlay for crack control. Joints in the overlay shall also match and existing joints in the concrete cap.
- To provide adequate drainage, the concrete overlay shall include v-shaped drainage grooves with a 1% slope. The use of v-shaped blockouts might also be evaluated.
- Install 4x4 sleepers, anchor to pier concrete surface with brackets and post-installed concrete screw anchors:
 - Structural steel shapes and plates shall conform to ASTM A36.
 - Connection elements shall be hot-dip galvanized after fabrication.
 - Hot-dip galvanized ASTM A307 bolts shall be used to attach the sleepers to the sleeper brackets.
 - Stainless steel screw anchors shall be one of the following or approved equivalent:
 - Simpson stainless steel Titen HD screw anchors.
 - Hilti KWIK HUS-EZ SS316 stainless steel screw anchors.
- Install HDPE decking:
 - Weardeck, Lumberock, or approved equivalent HDPE Boards shall be used for the decking and sleeper system. Product literature for each is provided in **Attachment 2**.
 - Appropriate end-to-end and side-to-side spacing shall be provided between deck boards to account for thermal expansion, drainage, debris removal, and/or air circulation.
 - Simpson Strong-Tie Deck-Drive DCU composite screws or approved equivalent shall be used to attach the deck boards to the sleepers.
 - Minimum 2 screws shall be used at each board-sleeper intersection.
- Install new handrail and replace light fixtures.
- Top of deck elevation shall be increased by approximately 0'-6".

Alternative 2 – Cast-In-Place Concrete Overlay Deck

The Alternative 2 deck surface consists of a stamped concrete overlay. Notable features area as follows:

- Demo remaining asphalt overlay, existing perimeter angle, HSS handrail sleeve, and handrail. Preserve and protect the steel sheet pile channel cap.
- Place concrete overlay, minimum 5" thick, to level/slope pier deck surface:
 - Pressure wash existing pier concrete cap to develop bond with new concrete overlay. The layer between the existing concrete cap and the new overlay shall be designed for bonded behavior according to ACI 325.13R-06.

- General structural condition of the existing concrete cap and the new concrete overlay shall be assessed prior to installing the new concrete overlay. Deteriorated cracks, joints, and/or punchouts shall be repaired.
- Concrete compressive strength of 5,000 psi (28 days).
- Reinforcing steel shall be deformed steel bars conforming to ASTM A615 – Grade 60. Minimum rebar for crack control according to ACI 360R-06. Two layers of rebar steel might be needed where overlay thickness exceeds 8 inches.
- Smooth dowels shall conform to ASTM A615 – Grade 60. Doweled expansion joints shall be provided at appropriate locations (TBD).
- Joint protection (sealing and filling) according to ACI 360R-06.
- Stamped and/or colored finishing shall follow the recommendations given in ACI 310R-13. See **Attachment 3** for example stamp patterns.
- The finished surface shall have a 1% (or 1/8" per foot) slope to provide adequate drainage.
- Install new handrail and replace light fixtures.
- Top of deck elevation shall be increased by approximately 0'-3".

Evaluation of Alternatives

Table 1 presents a matrix comparison of the two alternative concepts. The alternatives have been ranked relative to one another under various factors to facilitate the Park District’s identification of a Preferred Alternative. The evaluation criteria included the following:

- Aesthetics – physical appearance / how well the alternative will match the overall ambiance of the existing Lakefront Park and Glencoe Beach structures;
- Environmental impact – the pollution and energy consequences of the manufacturing/production process of the primary materials;
- Functionality – slipperiness, thermal comfort, and wearability;
- Durability / Resiliency – ability to survive and recover from severe storm events;
- Regulatory requirements – complexity of the regulatory process to gain approval for the construction of the project;
- Opinion of probable construction cost – itemized cost estimate detail is provided in **Attachment 4**;
- Construction duration – how long construction will impact the use of the pier; and
- Maintenance requirements.

Table 1: Matrix Comparison of Alternatives

Evaluation Factor	Alt. 1	Alt. 2	Notes
Aesthetics	G	S	<ul style="list-style-type: none"> • Composite decking is often preferred for its aesthetics over a concrete overlay (positive for ALT 1). • The concrete surface could be stamped with a flagstone pattern to align with other structures in the park. (positive for ALT 2)

Evaluation Factor	Alt. 1	Alt. 2	Notes
Environmental Impact	G	S	<ul style="list-style-type: none"> Composite products are often created from recycled plastics. (positive for ALT 1) Manufacturing cement results in high levels of CO2. Sourcing aggregate/sand locally often minimizes further impacts to the environment. (negative for ALT 1 & 2)
Functionality	G	G	<ul style="list-style-type: none"> Composite decking retains heat more rapidly than concrete (positive for ALT 2) Composite decking is more flexible to foot traffic. (positive for ALT 1)
Durability / Resiliency	G	E	<ul style="list-style-type: none"> Alternative 2 has fewer modes of failure / damage that could be caused by the environment. (positive for ALT 2)
Regulatory Requirements	G	G	<ul style="list-style-type: none"> Both alternatives will have the same regulatory requirements; the regulatory requirements were defined in the BoD.
Opinion of Probable Construction Cost (OPCC)	P	G	<ul style="list-style-type: none"> The Alternative 1 OPCC exceeds the available budget; the durability of the system (i.e., minimize sleeper size and anchoring) could be adjusted/minimized to decrease the OPCC. The Alternative 2 OPCC meets the available budget.
Construction duration	S	G	<ul style="list-style-type: none"> The construction duration for ALT 1 will be longer than ALT 2. (positive for ALT 2)
Maintenance	S	E	<ul style="list-style-type: none"> Composite decking has been known to sag/warp unpredictably following installation. (negative for ALT 1) The cast-in-place concrete overlay should require minimal maintenance with proper construction QC/QA and expansion/control joint details. (positive for ALT 2)

Note: E=Excellent, G=Good, S=Satisfactory, P=Poor

Conclusion

The proposed pier deck replacement alternatives were developed to meet the owner's requirements and design criteria outlined in the BoD document with a goal of improving the durability of the pier deck and minimizing future maintenance requirements.

Baird recommends that the Park District review the information provided in the conceptual design letter and provide feedback and guidance on the desired improvements. The feedback and guidance provided will form the basis for the design development of the preferred alternative in the next phase of the work.

We appreciate the opportunity to work with the Park District on this project. Feel free to give me a call at 608-515-4587 with questions.

Best regards,



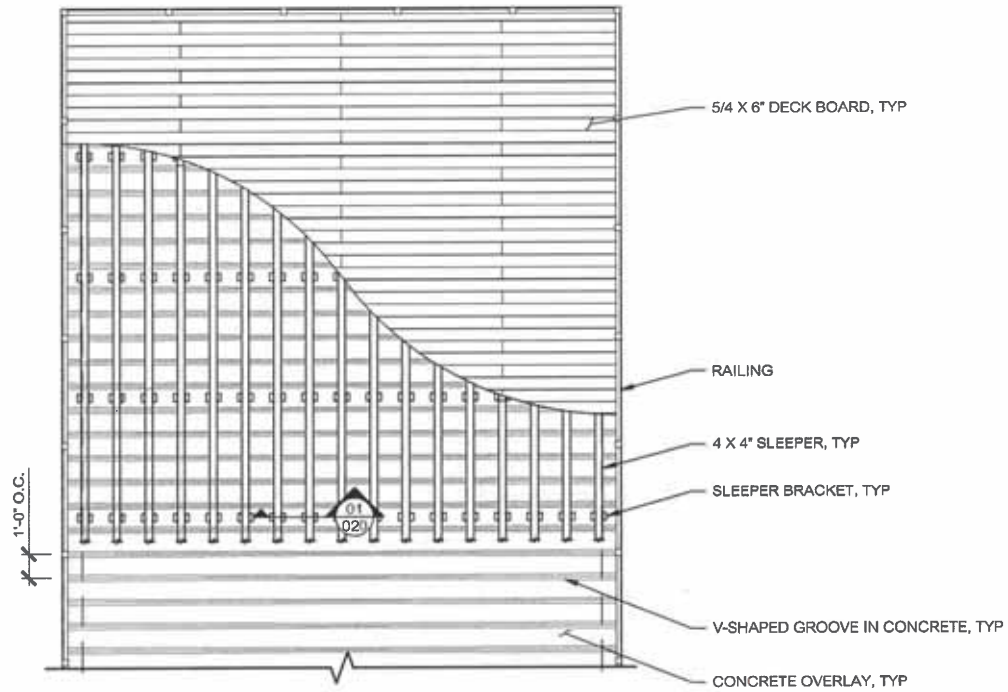
Caleb Barth | Marine Engineer
Baird & Associates
E: cbarth@baird.com

CC: Jamie Briones

Attachments:

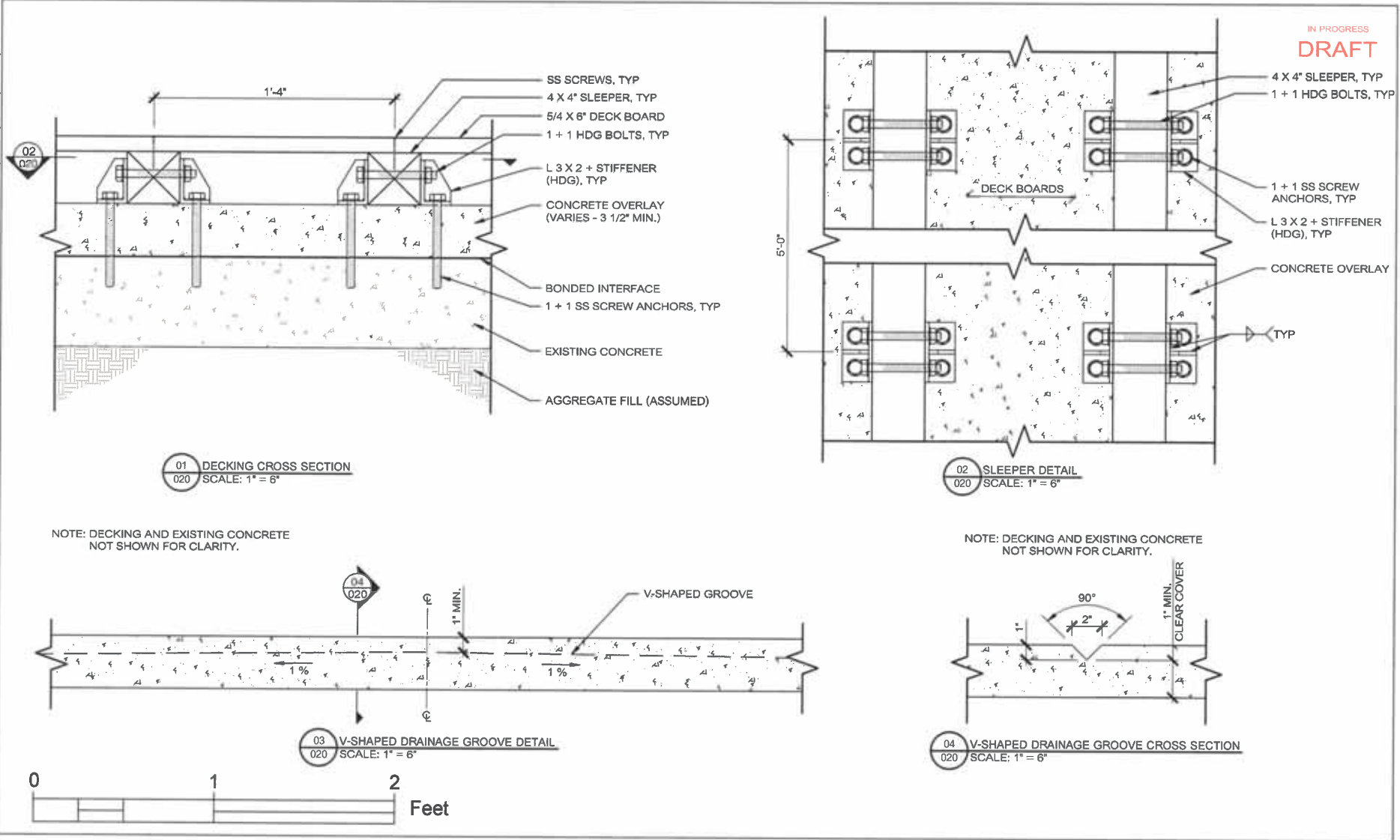
- 1 - Conceptual Sketches
- 2 - Decking Product Literature
- 3 - Stamped / Colored Concrete Options
- 4 - Opinion of Probable Construction Cost

Attachment 1 - Conceptual Sketches



ALTERNATIVE 1 PLAN VIEW

GLENCOE BEACH PIER DECK REPAIR



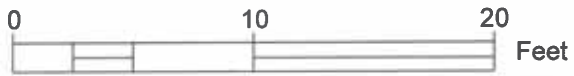
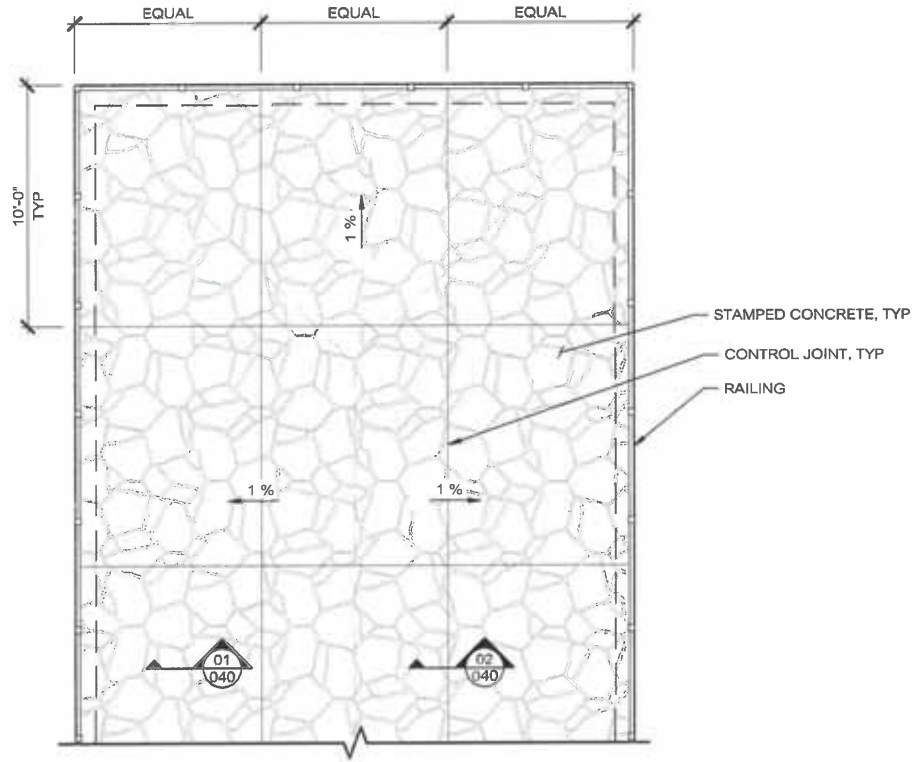
ALTERNATIVE 1 DETAILS

GLENCOE BEACH PIER DECK REPAIR

F:\13359.101_GLENCOE BEACH PIER DECK REPAIR\US_CADD\WORKING\B-DESIGN\13359_0502.DWG

Date Plotted: 12/10/2020 6:12:45 PM

IN PROGRESS
DRAFT



ALTERNATIVE 2 PLAN VIEW

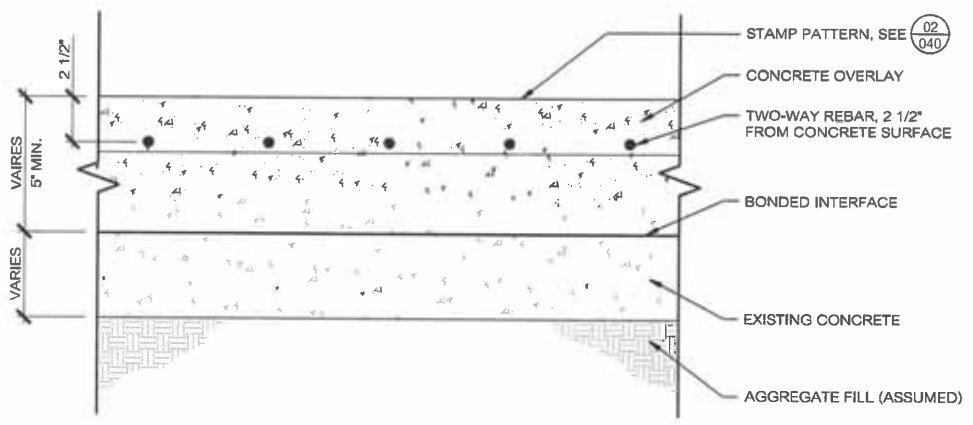
GLENCOE BEACH PIER DECK REPAIR

Project Number
13359.101

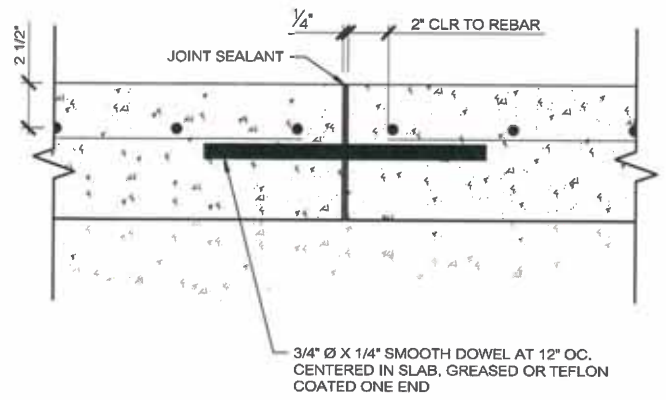
Date
2020-12-11

Baird.

P:\13359.101_GLENCOE BEACH PIER DECK REPAIR\JOB_CADD\WORKING-B-DESIGN\13359_050.DWG
 Date Plotted: 12/10/2020 8:14:01 PM

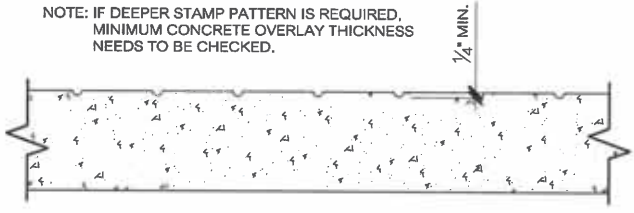


01 STAMPED CONCRETE CROSS SECTION
020 SCALE: 1" = 6"



02 TYPICAL EXPANSION JOINT DETAIL
040 SCALE: 1" = 6"

NOTE: IF DEEPER STAMP PATTERN IS REQUIRED,
MINIMUM CONCRETE OVERLAY THICKNESS
NEEDS TO BE CHECKED.



03 STAMP PATTERN DEPTH DETAIL
020 SCALE: 1" = 6"



ALTERNATIVE 2 DETAILS

GLENCOE BEACH PIER DECK REPAIR

Project Number: 13359.101
Date: 2020-12-11



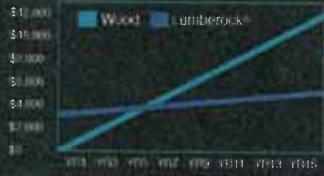
Attachment 2 - Decking Product Literature



A SMART INVESTMENT

For most all Lumberock® costs rack up front than traditional wood products. However, our synthetic lumber will never crack, rot, splinter or peel, and sticks built with Lumberock® require minimal maintenance. Compare that to traditional wood which requires a yearly staining and sealing — a time-consuming and expensive process. Within two years of installing Lumberock® deck or dock, you will have recouped your investment and saved yourself hours of labor.

Cost of Lumberock® vs. Cost of Wood



CLEANING & CARE

One of the primary advantages to using Lumberock® is that the boards require almost no maintenance whatsoever after their installation. When dirt or debris begin to accumulate on your deck or dock, simply sweep it away, hose it off or gently wash the boards with soap and water. Any standard household cleaner can be used. Occasionally, mold and mildew will form on dirt that has built up on the boards, so it is best to periodically clean the surface of the board, and this can be achieved with a light pressure washing. Additionally, stains from food, oil, beverages and grease will not adhere to Lumberock® Premium Decking.



WE ROCK — HERE'S WHY

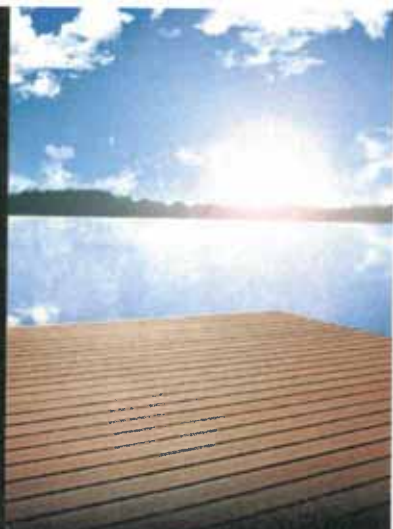
Completely Synthetic Deck/Dock Boards

Lumberock® uses innovative extruded technology to combine a heavy-duty HDPE core with high density polyethylene capstock. This results in a board that is 100% resistant to rot, mold, mildew, staining, and insect damage. It is also resistant to UV radiation and will not crack, splinter or peel. Because it contains no organic fill, it is resistant to mold, mildew, staining, and rotting for water to dock or pool. Boards, in both outdoor or indoor applications, will not warp, bow, or sag. It is also resistant to staining and discoloration. Lumberock® can easily be cleaned with soap and water. Lumberock® is backed by our Limited Lifetime Warranty, even in harsh conditions. Additionally, our boards feature increased strength and approved marine applications as well as our special 18" spacing.

Traditional Installation

Lumberock® suggests traditional methods for installation. Standard cutters, by hand, will do the trick, and no nips — if they're necessary. All of our boards feature rounded edges to help in installation and help reduce any splintering or damage caused during installation.

Lumberock® should be fastened to the deck frame using standard framing spacers, with an end spacer if necessary. All of our boards and deck boards will have one end spacer for an extra bit of resistance. For 2x4 and 2x6 deck and dock boards, we recommend a fastener of 2 1/2" in length for residential projects and for an extra bit of resistance for commercial projects.



IDEAL FOR WATERFRONT APPLICATIONS

Authorized Distributor/Dealer

Lumberock® Premium Decking
885 Church Road, Elgin, IL 60123
Visit lumberock.com or call 800-480-2327

Find us on Facebook at www.facebook.com/lumberock

A product of **ENGINEERED PLASTIC SYSTEMS**

EPS 11810477 © 2017 Lumberock® Premium Decking





Solid!

Lumberock™ is a synthetic dimensional lumber made from the unique combination of HDPE plastic and a natural mineral fill material.

- Increased Strength & Durability
- Minimal Maintenance
- Easy to Install
- No Permanent Staining
- Completely Waterproof
- No Organic Fills or PVC
- No Noticeable Fading
- Natural Wood-Grain Pattern
- Will Never Rot, Crack or Splinter
- High Performance
- Mold & Mildew Free
- Impenetrable Surface
- Cuts & Routers Like Wood



Lumberock™ is engineered to withstand harsh, wet environments making it the ideal choice for your deck, railing, boardwalk, or swimming pool project.

Available Colors



DOCK PROFILES

5/4 x 6 DOCK BOARD



Actual Dimensions:
1"x5.5" (2.5cm x 14cm)
Lengths:
12ft, 16ft, 20ft

2 x 6 DOCK BOARD



Actual Dimensions:
1.5"x5.5" (3.8cm x 13.7cm)
Lengths:
12ft, 16ft, 20ft

2 x 8 DOCK BOARD



Actual Dimensions:
1.5"x7.5" (3.8cm x 19cm)
Lengths:
12ft, 16ft

1 x 10 TRIM BOARD



Actual Dimensions:
0.75"x9.5" (1.9cm x 24cm)
Lengths:
8ft

1 x 1-1/2 PILING STRIP



Actual Dimensions:
0.75"x9.5" (1.9cm x 3cm)
Lengths:
8ft

BACKED BY OUR
LIMITED LIFETIME WARRANTY

Product Information and Installation Guide



Product Information and Installation Guide

Product Composition:

High Density Polyethylene (HDPE) resin and a proprietary blend of additives including pigments, UV inhibitors, and AO stabilizers.

Product Features and Benefits:

- Highest Live Load Capacity Ratings in the industry
 - Our 5/4x6" board supports 120 lbs/SqFt at 24" O.C.
 - Requires less understructure
- Heat Reflective
 - Reduces our boards surface temperatures by 30 percent
 - New Barefoot colors stay cool for bare feet
- 8 vibrant colors in a bold wood grain, slip-resistant finish:
 - Cool Gray, Sand, Cedar, Weatherwood, Saddle, White, Barefoot Grey, Barefoot Sand
 - Maximum color retention with 25-year UV package
- 25-year Commercial Warranty and Lifetime Residential Warranty
- Custom cut-to-order program reduces waste, cost and labor
- Available in up to 28 ft. lengths (industry exclusive)
- Minimal thermal expansion & contraction
 - Maximum of 1/32" on a 20' board
- Easy to maintain
 - Clean with soap and water or a pressure cleaner at a safe distance
- Weatherproof and Waterproof
 - Withstands harsh heat, hurricanes and saltwater
- Rated for ground contact and underwater installation
- No mold or mildew
- Easy for builders to use
 - Rip, edge and route our product
 - Core color matches skin



Decking Profiles:

Standard Deck Board 5/4x6"

Actual Dimensions: 1.05x5.5"

Standard Lengths: 12' 16' 20'

Custom Lengths: Up to 28'

Woodgrain: One Side

Colors Available: All

Standard Deck Board 5/4x8"

Actual Dimensions: 1.05x7.25"

Standard Lengths: 12' 16' 20'

Custom Lengths: Up to 28'

Woodgrain: One Side

Colors Available: All

Standard Deck Board 2x6"

Actual Dimensions: 1.35x5.5"

Standard Lengths: 12' 16' 20'

Custom Lengths: Up to 28'

Woodgrain: One Side

Colors Available: All



Standard Deck Board 2x4"

Actual Dimensions: 1.5x3.5"

Standard Lengths: 16' 20'

Custom Lengths: Not available

Woodgrain: Both Sides

Colors Available: All

Standard Deck Board 2x8"

Actual Dimensions: 1.5x7.25"

Standard Lengths: 12' 16' 20'

Custom Lengths: Not Available

Woodgrain: Both Sides

Colors Available: All colors at 12' and 16'. White, Cedar, and Saddle at 20'.

Standard Deck Board 2x10"

Actual Dimensions: 1.5x9.25"

Standard Lengths: 12' 20'

Custom Lengths: Not Available

Woodgrain: Both Sides

Colors Available: All colors at 12'. White, Cedar, and Saddle at 20'.

Standard Deck Board 1/2x6"

Actual Dimensions: 0.5x5.5"

Standard Lengths: 18'

Custom Lengths: Not Available

Woodgrain: Both Sides



Colors Available: All

Standard Deck Board 1/2x10"

Actual Dimensions: 0.5x9.5"

Standard Lengths: 12'

Custom Lengths: Not Available

Woodgrain: Both Sides

Colors Available: All

Custom Lengths:

Our Custom Cut-to-Order Program provides customers the opportunity to purchase custom length boards up to 28ft at no additional cost. Reduce waste, labor, and time on the job.

Profiles offered: 5/4x6", 5/4x8", and 2x6"

Minimum: 800 linear feet per cut.



Standard Decking Bundle: Sizes and Weights

Use these standard bundle quantities and weights for calculating truckloads. Truckload orders are approximately 44,000lbs or at least 18-21 pallets. Use weights for orders of standard lengths and weight per foot to calculate total weights for Custom Cut to Length Program orders. If you need 12 or 20' lengths, it is possible to order full bundles.

Profile	PCS/Bundle	12' wt per Bundle	16' wt per Bundle	20' wt per Bundle	Wt per Ft
5/4 X6"	64	1459 lbs	1946 lbs	2432 lbs	1.90 lbs
5/4 X8"	48	1475 lbs	1966 lbs	2458 lbs	2.56 lbs
2 X 4"	36	N/A	968 lbs	1210 lbs	1.68 lbs
2 X 6"	40	1162 lbs	1549 lbs	1936 lbs	2.42 lbs
2 X 8"	30	1296 lbs	1728 lbs	2160 lbs	3.60 lbs
2 X10"	25	1335 lbs	N/A	2225 lbs	4.60 lbs
1/2 X6"	64	Available in bundles of 18 ft @ 1037 lbs			0.90 lbs
1/2X10"	48	Available in bundles of 12 ft @ 979 lbs			1.60 lbs



BASIC INSTALLATION INFORMATION:

WearDeck Reinforced Polymeric Lumber in all profiles produces decking that easily exceeds generally accepted standards for application.

1. $5/4$ " decking spans 24 inches on center (O.C.) for deck and dock applications.

Live Load Capacity:

266 lbs./ft² at 16" O.C.

120 lbs./ft² at 24" O.C.

2. 2 " x 6 " decking spans 24 inches O.C. for deck and dock applications.

Live Load Capacity:

306 lbs./ft² at 24" O.C.

Joist Spacing:

WearDeck is designed to perform above accepted standards at the 24" on center spacing as indicated above. However, using the generally accepted decking joist spacing standards provides an installation far superior to any competitor. We recommend the installation guidelines below for exceptional performance.

$5/4$ x 6 " joists spacing

16" on center

12" on center if installed diagonally. Commercial applications are generally a minimum of 12 inches on center

(Always refer to the overriding local building code requirements)

2 x 6 " joists spacing



24" on center

16" on center if installed diagonally. Commercial applications are generally 16" on center, possibly 12" for straight commercial applications. (Always refer to the overriding local building code requirements)

For commercial applications, **ALWAYS** follow local municipal building code standards for ALL commercial installations, which generally require closer joist spacing by applicable code.

Check Your Joists:

- All joists must be level to each other in order to attain a proper quality installation. **This is responsibility of the homeowner, builder or contractor.**
- Joists may require blocking/bridging in order to maintain straight and level joists based on material used to construct deck. **This is the responsibility of the homeowner, builder or contractor.**
- For cantilevering; 5/4" x 6" maximum of 2" & 2 x 6" maximum of 4".
 - Provide a minimum of a 1/8" to 1/4" inch gap between exterior walls, pilings, posts, & retaining walls or any solid fixed structure when installing all decking. This is to accommodate any potential movement of main structures (walls, pilings, posts etc....) not the deck board.
 - WearDeck's unsurpassed strength & stability adds significantly to the structural stability of any deck or dock structure, when properly applied.
 - WearDeck has a directional grain pattern, which for appearance purposes ONLY is best applied with the 5 grain peaks on board face running in the same direction. Wood grain pattern repeats every 37.5 inches.

FASTENING & WORKABILITY:

WearDeck works well with a variety of fastening options listed below. We recommend building with Stainless Steel Composite Deck Screws. Stainless Steel Composite Deck Screws offer exceptional longevity and appearance as they capture surface material. Screws that are not designed specifically for



composite deck boards will not provide the best or proper appearance at the board's surface.

Examples of Acceptable Fasteners:

1. Starborn, Simpson Strong-Tie, Deckmate, TrapEase by Fasten Master, Tiger Claw, etc.
2. We recommend CAMO for excellent for drive tools and concealed fastening applications. As with use on any decking application, concealed fastening methods do not provide as strong of an application as face fastening.

Fastening Recommendations:

When face fastening a 5/4" board, use at a minimum, a #9 x 2 1/2" exterior rated composite type screw.

3. When face fastening a 2" board, use at a minimum, a #10 x 2 3/4
4. " exterior rated composite type screw.
5. Predrilling is NOT GENERALLY REQUIRED, however in the extreme cold of winter, testing to determine best method of application is recommended.
6. WearDeck can be installed with standard tools used for installing any wood deck or dock.
7. A **MINIMUM** of 2 fasteners should be placed from 1/2 to 1 inch from ends & edges of decking at a minimum of every 24 inches or every joist for proper standard decking applications. Your particular application may require a more fasteners based on needs of your structure. Applications for other than standard decking use, example 2x8s or 2x10s, may require special bolts or screws based on your particular application or structures needs.
8. 1/2" x 6" or 1/2" x 10" Fascia is designed for use as trim over a completely solid, level boardto board, surface. WearDeck Fascia is not designed to be used as decking, decking cap or any walkable wear surface or to span any distance without solid level board-to-board support.



When used properly, as designed for fascia or trim purposes, should be installed as indicated below:

- A. $\frac{1}{2}$ " x 6" should be fastened with a minimum of 2 screws every 12 inches starting at 1" from ends and edges of each board, allowing $\frac{1}{16}$ " inch gap between ends / butt joints of each board, screw should be at least a #8 x 1 $\frac{5}{8}$ " long. Example of cap capture screw would be; Deckmate #8 x 1 $\frac{5}{8}$ " T20 star drive composite
- B. $\frac{1}{2}$ " x 10" should be fastened with a minimum of 2 screws every 12 inches applied vertically starting at 1" from ends and edges of each board, allowing $\frac{1}{16}$ " inch gap between ends of each board, screw should be at least a #8 x 1 $\frac{5}{8}$ inches long. Example of cap capture screw would be; Deckmate #8 x 1 $\frac{5}{8}$ " T20 star drive composite.
- C. Screws can be composite deck type screw with cap capture threads or standard style threads, cap capture style screws provide the best appearance.

*** MINIMUM requirements stated above but **Fastening & fastener decisions are entirely the responsibility of the homeowner, builder or contractor.**

DECK SPACING GUIDELINES:

WearDeck provides the most stable composite decking board on the market today. Because of our strenuous manufacturing standards, WearDeck outperforms any known product in the industry today, particularly in terms of thermal expansion and contraction tolerance during the extreme heat of summer or the extreme cold of winter.

Thermal Expansion = $\frac{1}{32}$ " in the length of a 20' $\frac{5}{4}$ x 6" or 2 x 6" deck board

This allows for generally unheard of spacing requirements:



- End to end spacing minimum of 1/16 inch.
- Side to side spacing minimum of 1/16 inch. *

*General building practices call for wider side to side spacing to allow for proper drainage, debris removal and/or air circulation, PLEASE consider these factors when installing any decking material. WearDeck is rated for ground contact and can be installed underwater.

FACE FASTENING GUIDELINES:

Even with WearDeck's superior characteristics we recommend using the most commonly accepted fastening methods. Use of a quality composite decking style screw is recommended for best performance and appearance.

1. Straight at 90° to deck board.
2. When face fastening place screws NO closer than ½ inch from the end and ½ inch from the side from side edge of deck board, using 2 screws at each joist connection. Builders most often find that installing screws approximately 1" from end and edges of boards provides a better look and overall optimal application.
3. A MINIMUM of 2 fasteners should be placed from ½ to 1 inch from ends & edges of decking at a minimum of every 24 inches or every joist for proper standard decking applications. Your particular application may require a more fasteners based on needs of your structure. Applications for other than standard decking use, example 2x8s or 2x10s, may require special bolts or screws based on your particular structures needs.
4. MINIMUM requirements are stated but ALL **Fastening & fastener decisions are the responsibility of the homeowner, builder or contractor.**

CLEANING:

Generally keeping the decking surface rinsed to remove excess dirt and debris will keep surface in excellent condition. We recommend periodic cleaning for the best overall appearance.

1. Promptly clean any stain with a good household cleaner and a natural bristle brush.



2. However, if dirt is allowed to build up on the surface for a prolonged time tougher buildup may occur which could require extra effort to remove.
3. WearDeck has NO organic compounds so WearDeck will not support mildew or mold growth but if allowed to become and stay dirty the dirt, soil, debris will grow mold or mildew, requiring extra effort to clean. Again, standard cleaning practices will keep your WearDeck beautiful for years.
4. Cleaning solutions such as; DAWN dishwashing solution, 409, Simple Green, Fantastik, etc. should work well for general cleaning needs.
5. IF there is a grill on the deck, a non-rubber backed mat is recommended to protect against grease drops. If grease stains or any stain occurs they should be cleaned as soon as possible. The longer they remain the harder they are to remove from any surface / any product. DAWN dishwashing solution generally does an excellent job removing most grease stains.
6. Pressure Washing is **NOT RECOMMENDED**. However, if pressure washer is used always keep spray tip from 12 to 18 inches away from deck material with a wide fan spray setting at medium pressure. **NEVER** use a fine point spray setting when cleaning any plastic, composite or wood decking material, as fine point spray on a pressure washer can and will most often damage any decking material regardless of type.

RE-DECKING AN OLD DECK OR DOCK:

IMPORTANT: When re-decking an old deck or dock after removal of old surface material it is necessary that the remaining structure be properly inspected, re-nailed and/or re-screwed. Boards should be replaced where necessary before new decking can be installed on what then should be a secure deck structure that is very importantly, level board to board. **This is the responsibility of the homeowner, builder or contractor.**

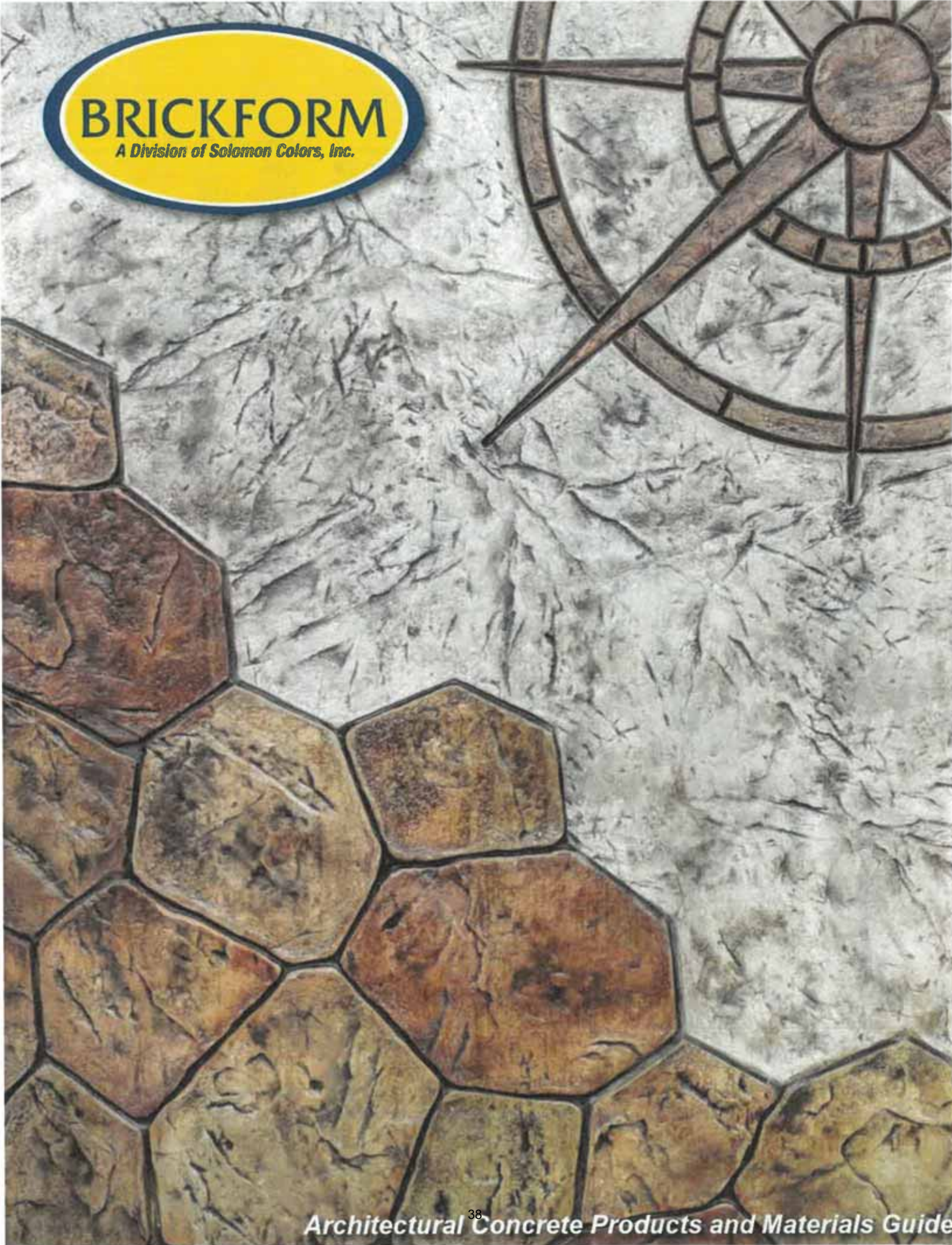


Attachment 3 Stamped/Colored Concrete Options



BRICKFORM

A Division of Solomon Colors, Inc.





Find a Local Distributor

1-800-483-9628

8:00a to 6:00p CST

Monday-Friday

Technical Service

1-833-45COLOR

(1-833-452-6567)

More Information Online

www.Brickform.com

www.solomoncolors.com



Table of Contents

Why Buy Brickform? 3

Web/Training & Stamp App... 4

Texturing Products 5-67

 Seamless Texture Skins 5-15

 Concrete Dimensions Stencils..... 16-21

 Paladiano Texture Mats 22-28

 Stone Texture Mats 29-42

 Slate Texture Mats 43-47

 Brick Texture Mats 47-49

 Wood Texture Mats 50-53

 Tile Texture Mats..... 54

 Border Tools..... 55

 Creative Images Texture Mats 56-59

 Contractors Choice 60

 Gang Tools..... 61

 Overlay Texture Mats 62

 Cal-Trans Series Texture Mats 62

 Graphic Warning Texture Mats 62

 Ultra-Liners 63

 Step-Liners 64-65

 Paper Stencils..... 66-67

 Imprint Tools 68

 Texturing Accessories 69

Coloring Products 70-87

 Color Hardener 70-71

Sample Combinations foldout

 Antique Release 72-73

 FreestylePRO 74

 Cem-Coat 75

 Antique-It 76

Standard Color Selection Guide

 DAY1..... 77

 Liquid Release 78

 MagVibe..... 78

 Surface Deactivator 79

 Brickform Powdered Color 80

Powdered Integral Color Card

Solomon Dry Pigment

Ready Mix Color Card

 Solomon Colors Powdered Color 81

 Blush-Tone Acid Stain..... 82-83

 E-Stain 84-85

 ARTesian Stain 86-87

Polishing Products..... 88-91

 Lythic 88-89

 Pro Dye *PLUS* 90-91

Finishing & Maintenance 92-93

 E-Etch..... 92

 Evaporation Retarder..... 92

 Neutra Clean..... 92

Resurfacing Products ... 94-103

 Stampable Overlay 94-95

 Micro-Topping 96-97

 SM Professional Grade..... 98-99

 Vertical Mix 100-101

 Triple Seven Bond Coat..... 102

 Overlay Liquid Colorant 102

 Turtle Set 102

Sealers..... 104-109

 UreMax WB 104

 Poly-Astic..... 104

 DecoPoxy 104

 Stealth-Seal 104

 Stealth-Seal Premium..... 104

 Gem Cure & Seal..... 105

 Satin Cure & Seal 105

 Gem-Seal..... 106

 Poly-Seal 106

 NEW Poly-Tint..... 106

 Safety-Seal 106

 Satin-Seal 107

 Strip-It 107

 Premium Acrylic Floor Finish 107

 Tinta' Seal..... 108

 Traction Grip 108

 Matte-Magic..... 108

 Sealer Properties Checklist 109

Systems Approach to Decorative Concrete.. 110-111

Seamless Skins

Brickform Seamless Skins™ are feathered-edged skins that produce continuous texture with no grout or joint lines. Brickform texture skins are available in ultra-flexible, classic flex, and standard flex materials, all designed with unsurpassed quality. Seamless skins are compatible with Brickform Stampable Overlay.



Rough Stone Texture (C)

A natural stone texture characterized by a continuous coarse surface with several distinguishing veins

See page 15 for ordering information.



Blue Stone Texture (A)
A natural stone surface with a sandy texture that includes clefts which leave a layered appearance



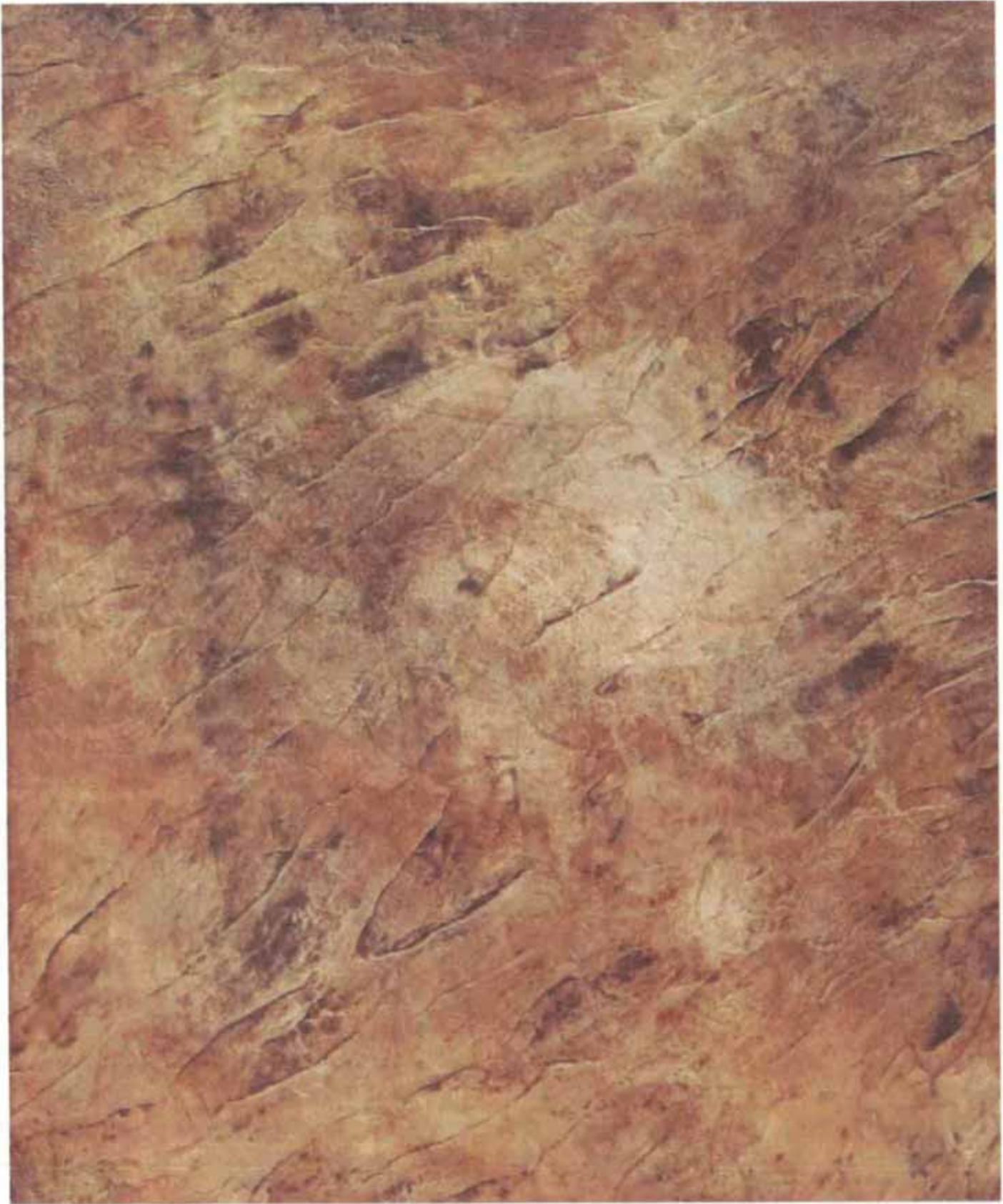
Limestone Texture (B)
A natural stone surface, similar to Veronica Stone but with a finer texture



Heavy Stone Texture (D)
A rough, natural stone surface containing chips, fractures, pockmarks and veins



Sanded Slate Texture (E)
Similar to our slate texture with the addition of a lightly sanded appearance across the entire texture field



Renaissance Slate Texture (F)
A natural stone surface with a slight sandstone texture that includes various veins, typically running in a similar direction.

See page 15 for ordering information.



Chiseled Slate Texture (G)

A naturally laminated stone texture, split along parallel planes, hand-tooled to create a chipped, fragmented look.



Yucatan Texture (J)

A stone surface consisting of deep chips, pits and fractures creating a continuously undulating texture.



Roman Slate Texture (H)

A sanded slate stone surface that utilizes dips, ridges and veins to create a continuously changing texture across the entire surface.



Original Roman Slate Texture (I)

A smooth slate stone surface that utilizes dips, ridges and veins to create a continuously changing texture across the entire surface.



Sierra Seamless Texture (K)

A natural stone texture with an ocean-worn surface that combines rough, heavy, stone appearance with water-washed ridges, veins and clefts.





Texas Sea Shells (M)
Random pieces of sea shells and coral of various sizes, shapes and types laid in a random fashion over a field of sand.

See page 15 for ordering information.



Rocky Mountain Stone Texture (L)
A natural stone surface that incorporates a rough, uneven texture with naturally etched veins and ridges.



Veronica Stone (M)
The design is similar Bush Stone, and appears to be created by a mason's bush hammer with a pitted and irregular surface.



Smooth Slate Texture (O)
A naturally laminated stone texture, split along parallel planes, creating an uneven surface that incorporates various veins and ridges.



Desert Slate Texture (P)
A simulated slate texture that combines numerous clefts and irregular surfaces to create the ideal concrete impressions.



Casa Rubia (Y)

A unique hand-chiseled texture that yields a thatch-like appearance. Great for pool decks.

See page 15 for ordering information.



Elk Mountain Texture (Q)
A consistent light stone texture, making it appealing for indoor and outdoor applications



Elk Mountain Texture (veined) (R)
A light stone texture with well-placed fractures, making it appealing for indoor and outdoor applications



Regal Ashlar Slate (S)
A robust texture with constantly changing ridges that bring a majestic and noble look to any surface



Cracked Mud (T)
A bold, daring, natural earth texture with a surface that looks and feels real





Lunar Rock (U)

An out-of-this-world look that will transform any hardscape. The surface boasts a meteor shower of texture with a variety of impacted stones.



Super Slate (V)

A blended slate pattern with enhanced highlights.



Sidewalk Stone (W)

A rustic blend of soft and strong textures giving a traditional feel to any surface.



Riviera Texture (X)

A naturally laminated stone texture split along parallel planes, creating an uneven surface that incorporates various veins and ridges.

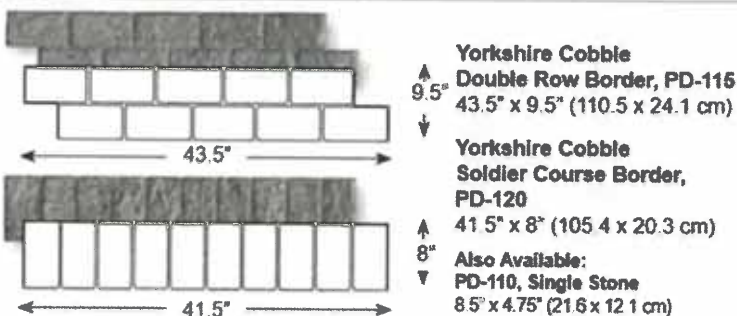
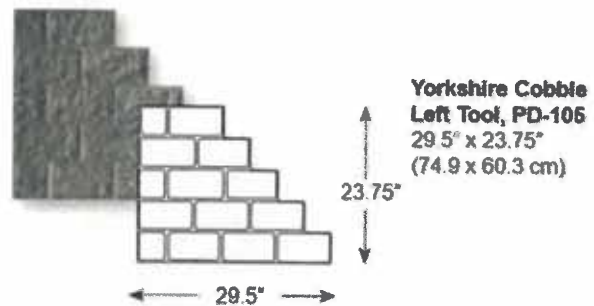
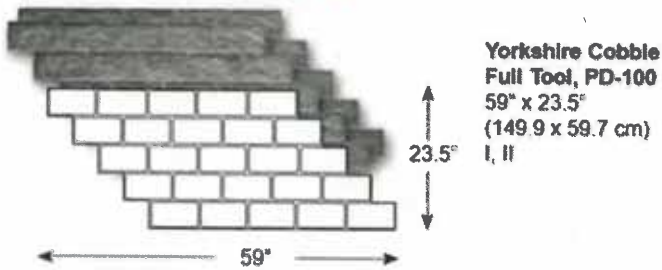
Paladiano Texture Mats by Bob Harris

These speciality tools are cast from natural stones in historical regions with authentic textures and shapes that are pleasing to the eye from all angles. England, Italy, Bulgaria, Greece, Cyprus and France are the locations which inspired the "Wonders of the World" stamping tool line.

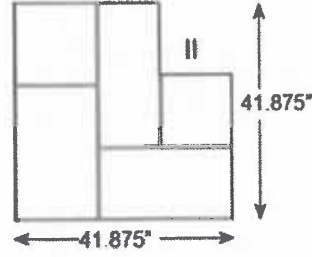
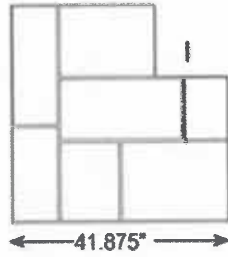


Part #	YORKSHIRE COBBLE	Size	Weight	# per set
PD-100	Full tools	59" x 23.5"	22 lbs	6
PD-105	Left	29.5" x 23.75"	11 lbs	2
PD-110	Single Stone	8.5" x 4.75"	1 lb	3
PD-115	Double Row Border	43.5" x 9.5"	9 lbs	1
PD-120	Soldier Course Border	41.5" x 8"	7 lbs	1
PD-125	2x2 skin	24" x 24"	4 lbs	1
PD-130	1x1 skin	12" x 12"	1 lb	1
PD-100F	Full Floppy	59" x 23.5"	16 lbs	1
FM-6570	Touch-up wheel			1
PD-100S	Full set YORKSHIRE COBBLE with Instructional DVD			17

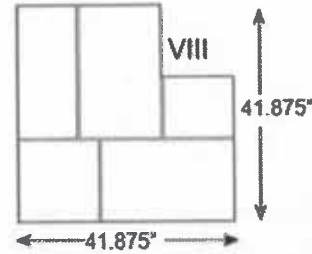
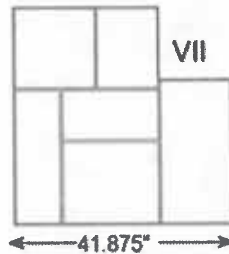
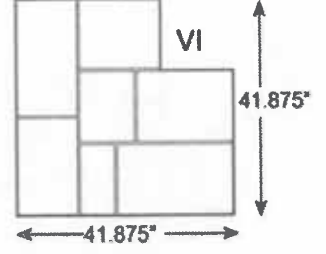
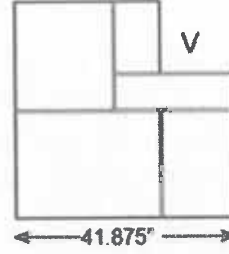
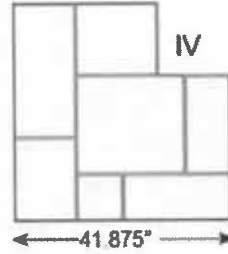
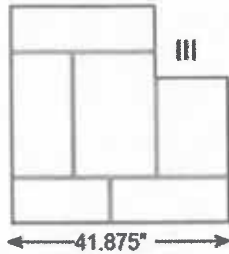
Yorkshire Cobble



Fractured Cyprus Slate



**Fractured Cyprus Slate
Full Tool, PD-600**
41.875" x 41.875"
(106.4 x 106.4 cm)
I, II, III, IV, V, VI, VII, VIII



**Fractured Cyprus Slate
Small Skin, PD-605**
24" x 24"
(61 x 61 cm)

Also Available:
PD-610, Extra-Small Skin
12" x 12" (30.5 x 30.5 cm)

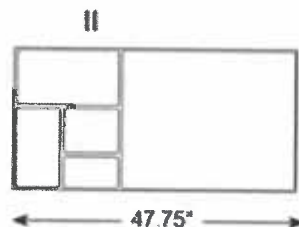
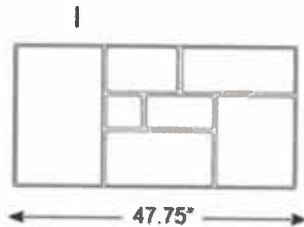


Part #	FRACTURED CYPRUS SLATE	Size	Weight	# per set
PD-600	Full tool	41.875" x 41.875"	33 lbs	8
PD-605	2x2 skin	24" x 24"	4 lbs	2
PD-610	1x1 skin	12" x 12"	1 lb	1
PD-600F	Full Floppy	41.875" x 41.875"	20 lbs	1
FM-6520	Touch-up wheel			1
PD-600S	Full set FRACTURED CYPRUS SLATE with Instructional DVD			13

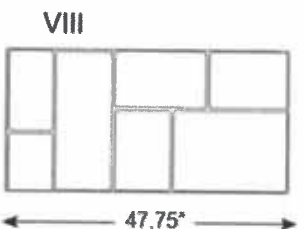
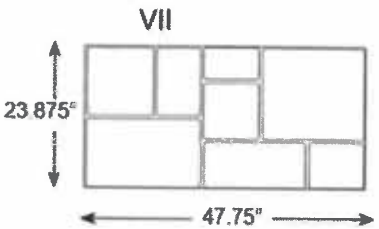
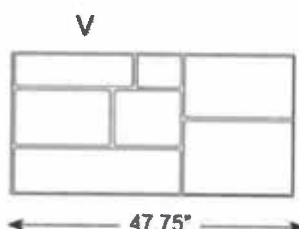
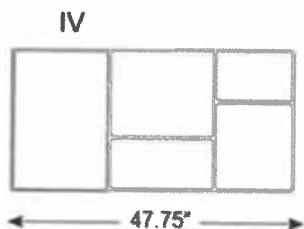
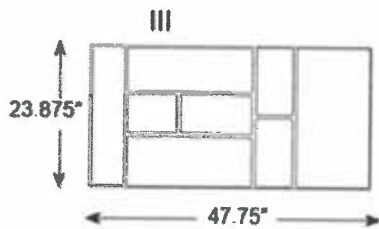


Part #	STONES OF ATHENS	Size	Weight	# per set
PD-400	Full tool	47.75" x 23.875"	24 lbs	6
PD-405	2x2 skin	24" x 24"	4 lbs	3
PD-410	1x1 skin	12" x 12"	1 lb	1
PD-400F	Full Floppy	47.75" x 23.875"	17 lbs	2
FM-6570	Touch-up wheel			1
PD-400S	Full set STONES OF ATHENS with Instructional DVD			15

Stones of Athens



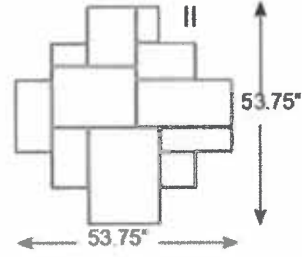
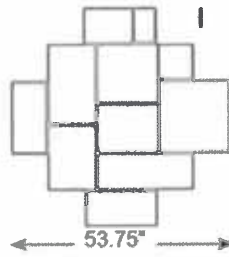
**Stones of Athens
Full Tool, PD-400**
47.75" x 23.875"
(121.3 x 60.6 cm)
I, II, III, IV, V, VI, VII, VIII



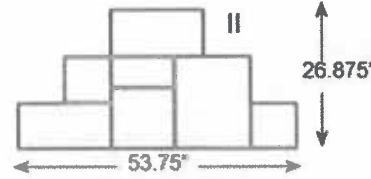
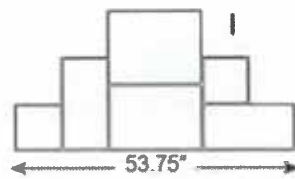
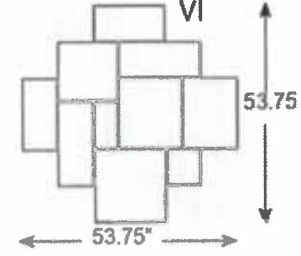
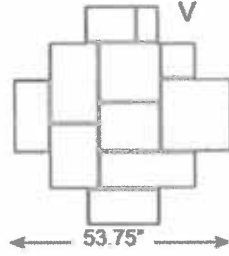
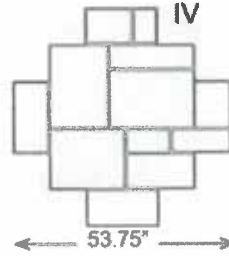
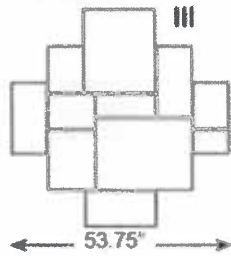
**Stones of Athens
Small Skin, PD-405**
24" x 24"
(61 x 61 cm)

Also Available:
PD-410, Extra-Small Skin
12" x 12" (30.5 x 30.5 cm)

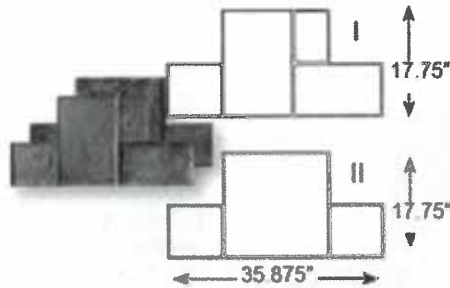
Rotating Venetian Marble



Rotating Venetian Marble Full Tool, PD-500
 53.75" x 53.75"
 (136.5 x 136.5 cm)
 I, II, III, IV, V, VI



Rotating Venetian Marble Half Tool, PD-505
 53.75" x 26.875"
 (106.4 x 68.3 cm)
 I, II



Rotating Venetian Marble Quarter Tool, PD-510
 35.875" x 17.75"
 (91.1 x 45.1 cm)
 I, II



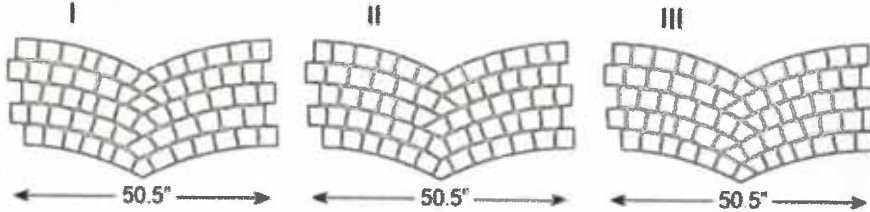
Pavimento of Paris Small Skin, PD-515
 24" x 24"
 (61 x 61 cm)

Also Available:
 PD-520, Extra-Small Skin
 12" x 12" (30.5 x 30.5 cm)

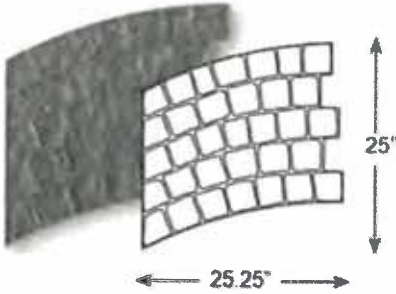


Part #	ROTATING VENETIAN MARBLE	Size	Weight	# per set
PD-500	Full tool	53.75" x 53.75"	30 lbs	6
PD-505	Half Tool	53.75" x 26.875"	20 lbs	2
PD-510	1/4 Tool	35.875" x 17.75"	10 lbs	2
PD-515	2x2 skin	24" x 24"	4 lbs	2
PD-520	1x1 skin	12" x 12"	1 lb	1
PD-500F	Full Floppy	53.75" x 53.75"	25 lbs	1
FM-6540	Touch-up wheel			1
PD-500S	Full set ROTATING VENETIAN MARBLE with Instructional DVD			15

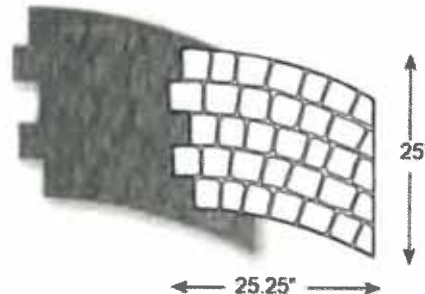
Pavimento of Paris



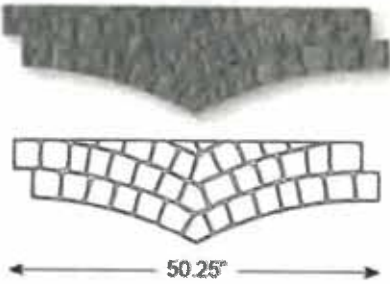
Pavimento of Paris
Full Tool, PD-200
50.5" x 25"
(128.3 x 63.5 cm)
I, II, III



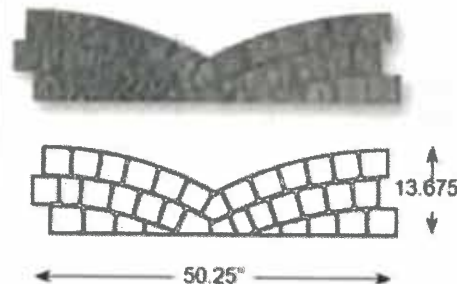
Pavimento of Paris
Half Tool, Left, PD-206
25.25" x 25"
(64.1 x 63.5 cm)



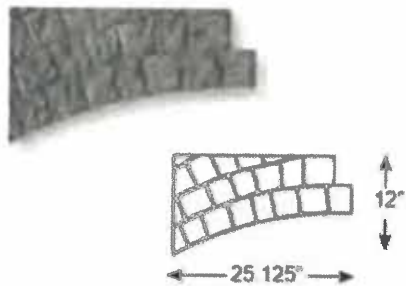
Pavimento of Paris
Half Tool, Right, PD-210
25.25" x 25"
(64.1 x 63.5 cm)



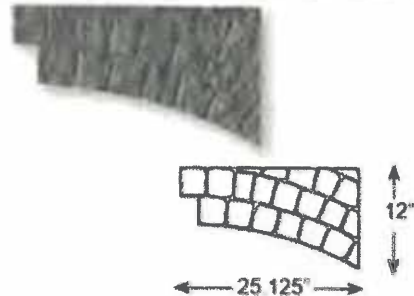
Pavimento of Paris
Half Tool, Top, PD-216
50.25" x 12"
(127.6 x 30.5 cm)



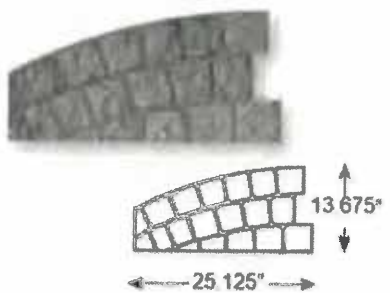
Pavimento of Paris
Half Tool, Bottom, PD-220
50.25" x 13.675"
(127.6 x 34.7 cm)



Pavimento of Paris
Quarter Tool, Top Left,
PD-217
25.125" x 12"
(63.8 x 30.5 cm)



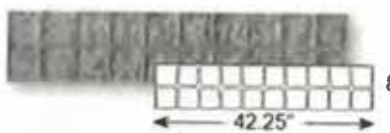
Pavimento of Paris
Quarter Tool, Top Right,
PD-216
25.125" x 12"



Pavimento of Paris
Quarter Tool, Bottom Left,
PD-222
25.125" x 13.675"
(63.8 x 34.7 cm)



Pavimento of Paris
Quarter Tool, Bottom
Right, PD-221
25.125" x 13.675"
(63.8 x 34.7 cm)



Pavimento of Paris
Stacked Bond, PD-230
42.25" x 8.5" (107.3 x 21.6 cm)



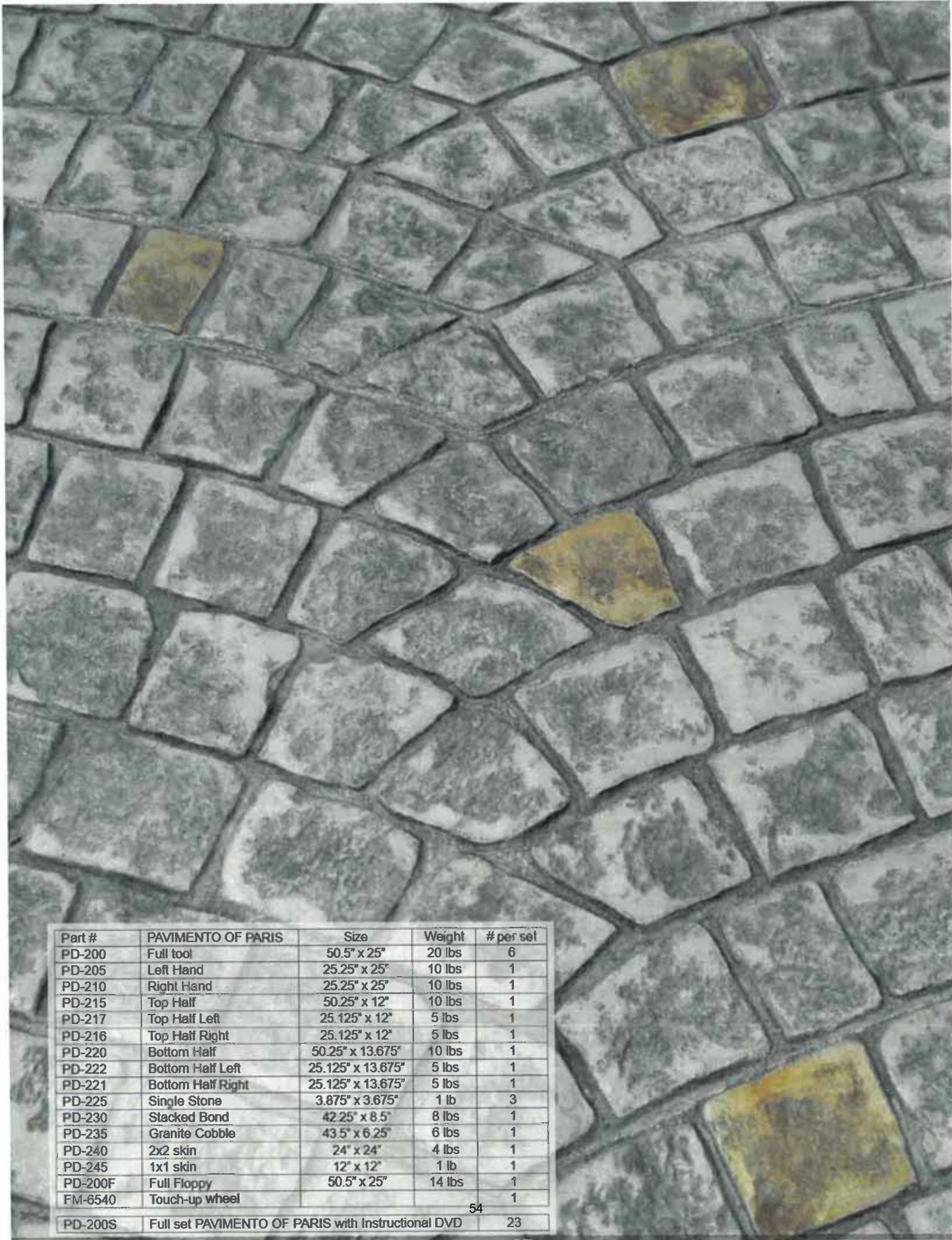
Pavimento of Paris
Granite Cobble, PD-235
43.5" x 6.25" (110.5 x 15.9 cm)

Also Available:
PD-226, Single Stone
3.875" x 3.675" (9.8 x 9.3 cm)



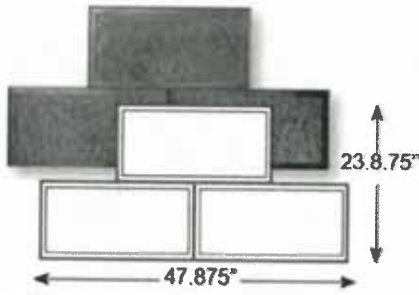
Pavimento of Paris
Small Skin, PD-240
24" x 24"
(61 x 61 cm)

Also Available:
PD-246, Extra-Small Skin
12" x 12" (30.5 x 30.5 cm)

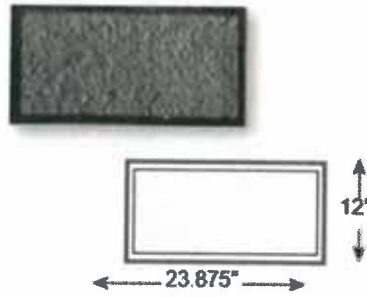


Part #	PAVIMENTO OF PARIS	Size	Weight	# per set
PD-200	Full tool	50.5" x 25"	20 lbs	6
PD-205	Left Hand	25.25" x 25"	10 lbs	1
PD-210	Right Hand	25.25" x 25"	10 lbs	1
PD-215	Top Half	50.25" x 12"	10 lbs	1
PD-217	Top Half Left	25.125" x 12"	5 lbs	1
PD-216	Top Half Right	25.125" x 12"	5 lbs	1
PD-220	Bottom Half	50.25" x 13.675"	10 lbs	1
PD-222	Bottom Half Left	25.125" x 13.675"	5 lbs	1
PD-221	Bottom Half Right	25.125" x 13.675"	5 lbs	1
PD-225	Single Stone	3.875" x 3.675"	1 lb	3
PD-230	Stacked Bond	42.25" x 8.5"	8 lbs	1
PD-235	Granite Cobble	43.5" x 6.25"	6 lbs	1
PD-240	2x2 skin	24" x 24"	4 lbs	1
PD-245	1x1 skin	12" x 12"	1 lb	1
PD-200F	Full Floppy	50.5" x 25"	14 lbs	1
FM-6540	Touch-up wheel			1
PD-200S	Full set PAVIMENTO OF PARIS with Instructional DVD			23

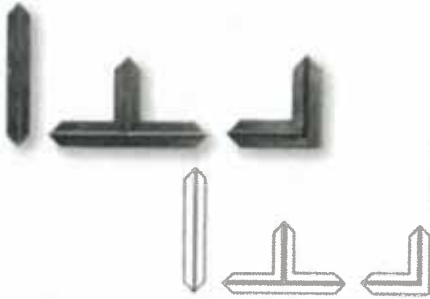
Hammered Sofia Stone



**Hammered Sofia Stone
Full Tool, PD-300**
47.875" x 23.875"
(121.6 x 60.6 cm)



**Hammered Sofia Stone
Single Stone, PD-305**
23.875" x 12"
(60.6 x 34.7 cm)



**Hammered Sofia Stone
Joint Tools, PD-310**
Assorted sizes



**Hammered Sofia Stone
Small Skin, PD-315**
24" x 24"
(61 x 61 cm)

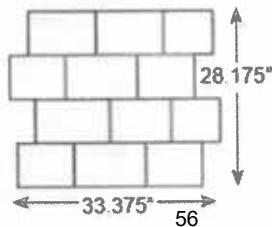
Also Available:
PD-320, Extra-Small Skin
12" x 12" (30.5 x 30.5 cm)



Part #	HAMMERED SOFIA STONE	Size	Weight	# per set
PD-300	Full tool	47.875" x 23.875"	18 lbs	8
PD-305	Single Stone	23.875" x 12"	6 lbs	2
PD-310	Joint tools	assorted	1 lb	3
PD-315	2x2 skin	24" x 24"	2 lbs	1
PD-320	1x1 skin	12" x 12"	1 lb	1
PD-300F	Full Floppy	47.875" x 23.875"	12 lbs	1
55 PD-300S	Full set HAMMERED SOFIA STONE with Instructional DVD			16

Stone Texture Mats

Whether you want the look of granite, blue stone, old English cobblestone, Mexican tile, or pavers, Brickform offers an array of texture mats that simulate a broad range of natural stone materials. Achieving these beautiful results with Brickform precision tools is often more affordable and easier than it is with natural materials. Brickform has a stone texture tool ready to complement any design theme – from an Italian Villa to an English Country Garden.



Large Cobble, FM-680

28 125" x 33 375" (71.43 x 84.77 cm) Blue

Larger rough-cut cobblestones

Matching skin/touch-up wheel Smooth Slate/TW-1

Joint width 1/4"-1/2", depth 3/8"

Stone size 6 1/2"-6 3/4" wide, 7 1/2"-11 1/4" long



Tuscany Stone, FM-1775

28" x 40" (71.12 x 101.60 cm)

Red, Yellow and Blue

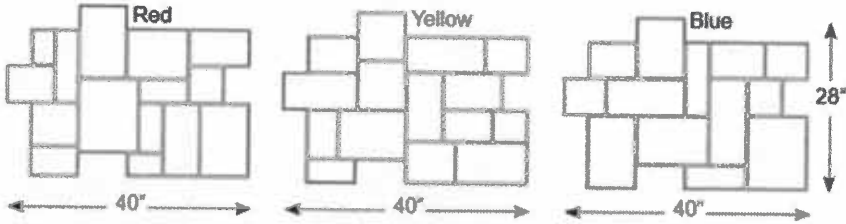
A large tool with a stone texture and interlocking joints on all four sides

Matching skin/touch-up wheel: Rough Stone/TW-5

Joint 1/4" wide, 3/16" deep

Stone sizes vary from 3 1/8" x 7 3/4" to 3 1/8" x 9 1/4"

Also Available: Tuscany Border, FM-1785



Rough Cut Ashlar, FM-100 S/O

24" x 24" (60.96 x 60.96 cm)

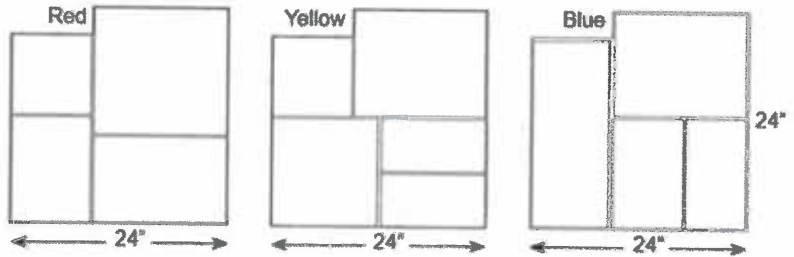
Red, Yellow and Blue

Rough hand-tooled stones arranged in an Ashlar pattern

Matching skin/touch-up wheel: Rough Stone/TW-2

Grout 1/4"-3/8" wide, 1/4" deep

Available as gang tool, see page 61 for details



Australian Ashlar Cut Stone, FM-150 S/O

23.25" x 23.25" (59.05 x 59.05 cm)

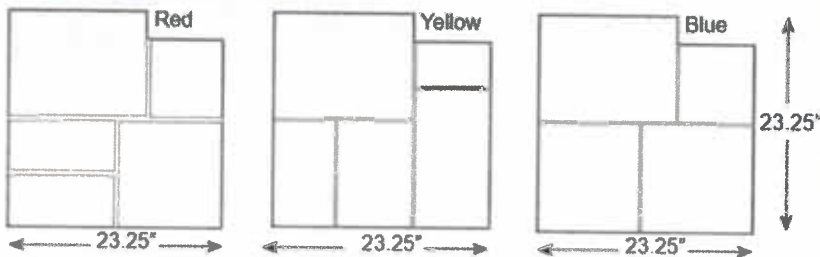
Red, Yellow and Blue

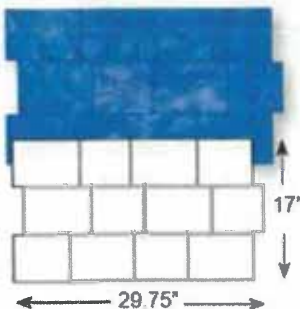
A coarse rugged Blue Stone set in an Ashlar pattern

Matching touch-up wheel: TW-1

Grout 1/4"-3/4" wide

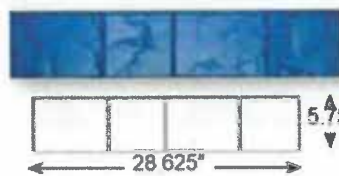
Grout 1/8" deep





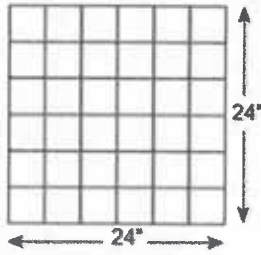
London Cobble, FM-540 S/O
 17" x 29.75" (43.18 x 75.56 cm) Blue
 A traditional lightly textured cobblestone pattern
 Matching skin/touch-up wheel. Slate/TW-1
 Joint 1/8"-1/4" wide, 1/4" deep
 Stone size 5 1/2"-5 3/4" wide, 6"-8" long

Available as gang tool, see page 59 for details.
 Available as Contractors Choice, EF-540.

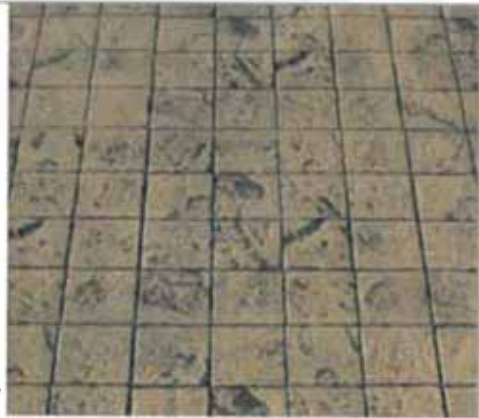
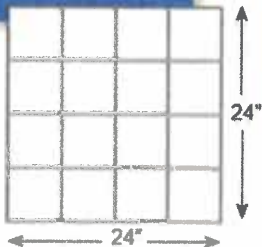


London Cobble Strip, FM-560 S/O
 5.75" x 28.625"
 (14.605 x 72.71 cm) Blue
 Matching skin/touch-up wheel. Slate/TW-1
 Joint 1/8"-1/4" wide, 1/4" deep
 Stone size 5 1/2"-5 3/4" wide, 5 1/4"-8" long

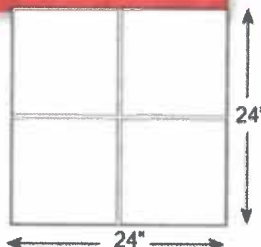
A lightly textured cobblestone pattern in a single strip



4" x 4" Slate Sets, FM-200 S/O
 24" x 24" (60.96 x 60.96 cm) Red
 Slate texture with a hand-chiseled edge
 Matching skin/touch-up wheel: Smooth Slate/TW-1
 Joint size 1/8"-1/4" wide
 Stone size 4"



6" x 6" Granite Sets, FM-250 S/O
 24" x 24" (60.96 x 60.96 cm) Blue
 Rough Stone texture with a hand-chiseled edge
 Matching skin/touch-up wheel: Rough Stone/TW-1
 Joint size 3/8"-1/2" wide, 1/4" deep
 Stone size 5 3/4"



12" x 12" Cut Stone, FM-300 S/O
 24" x 24" (60.96 x 60.96 cm) Red
 A rough natural stone, hand-tooled to create a chipped and fragmented texture
 Matching skin/touch-up wheel: Smooth Slate/TW-1
 Joint size 1/4"-3/4" wide, 3/8" deep
 Stone size 12"



Windsor Cobble, FM-500 S/O

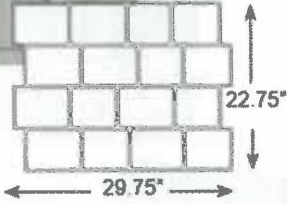
22.75" x 29.75" (57.78 x 75.56 cm) Blue

A traditional cobblestone pattern with wider joints

Matching skin/touch-up wheel: Smooth Slate/TW-2

Joint size 1/4"-3/4" wide, 1/2" deep

Stone size 5 1/4"-5 1/2" wide, 6"-7 1/4" long



6" x 6" Edinburgh Cobble, FM-520

26" x 36" (66.04 x 91.44 cm) Yellow

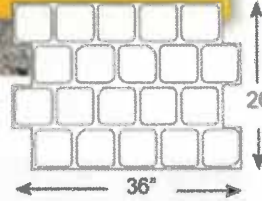
A rugged weathered cobblestone pattern

Matching touch-up wheel: TW-7

Joint size 1/2"-3/4" wide, 1/2" deep

Stone size 5 1/4"-6" wide, 5 3/4"-6 1/4" long

Available as Contractors Choice, EF-520



Cheshire Cobble

(Smooth Grout), FM-525

20.5" x 46" (52.07 x 116.84 cm) Red

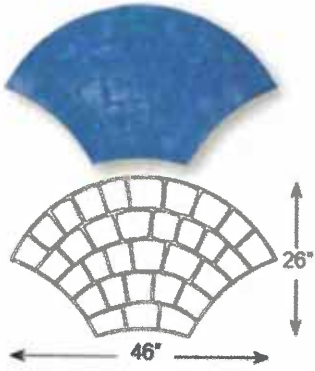
A traditional cobblestone pattern with smooth, ungrouted joints

Matching touch-up wheel: TW-1

Joint size 1/4"-3/4" wide, 3/8" deep

Stone size 4 3/4"-4 1/4" wide, 5 1/4"-9 1/4" long

HINT! Matching thin mats "flopies" are available for all Brickform Texture Mats



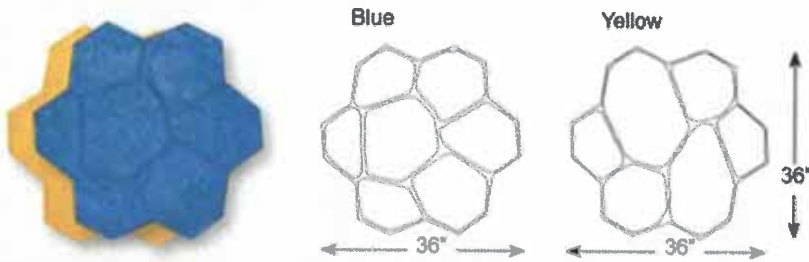
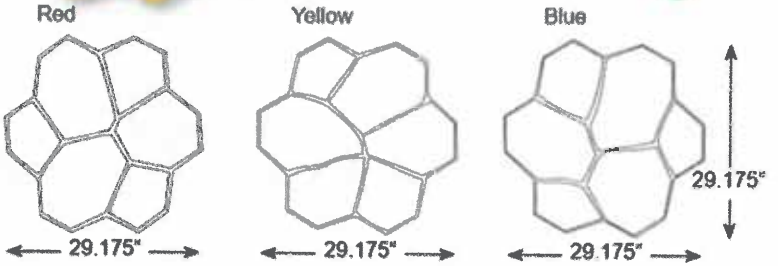
European Fan, FM-650 S/O
 26" x 46" (66.04 x 116.84 cm) Blue
 An elegant European fan pattern, consisting of slightly curved rectangular slate stones
 Matching skin/touch-up wheel: Smooth Slate/TW-2
 Joint size 1/4"-1/2" wide, 3/8" deep
 Stone size 3 1/2"-5 1/2" wide, 4"-6 1/2" long

Available as Contractors Choice, EF-650 

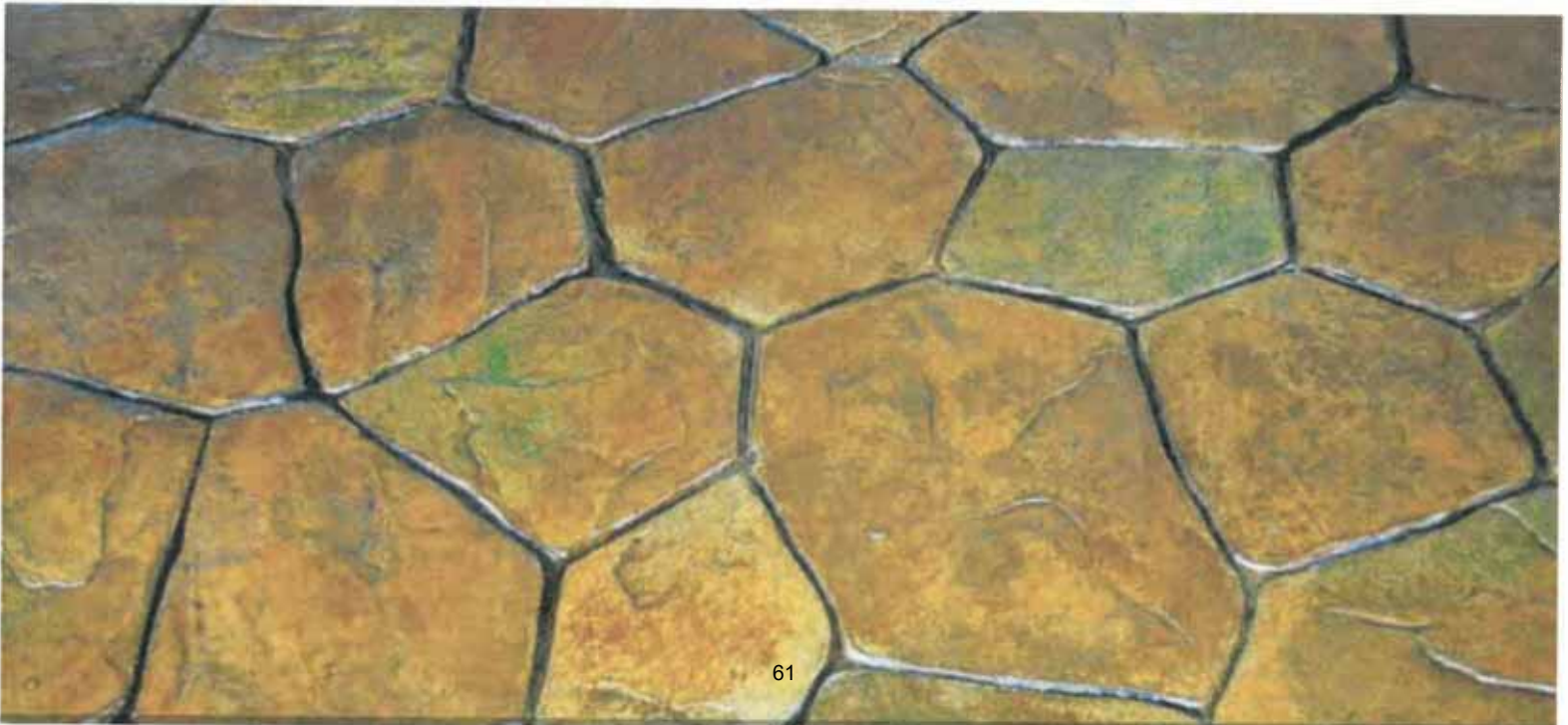


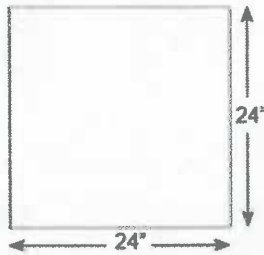
Random Stone, FM-700
 29.125" x 29.125" (73.97 x 73.97 cm) Red, Yellow and Blue. Heavily textured random fieldstones
 Matching skin/touch-up wheel: Rough Stone/TW-2
 Joint size 1/4"-3/4" wide, 3/8" deep
 Stone size 7"-11 1/2" wide, 10"-15" long

Available as Contractors Choice, EF-700 



Large Random Stone, FM-750
 36" x 36" (91.44 x 91.44 cm) Yellow and Blue
 Similar to Random Stone but 40% larger
 Matching skin/touch-up wheel: Rough Stone/TW-7
 Joint size 1/2"-1" wide, 3/8" deep
 Stone size 7"-14" wide, 13"-20 1/2" long





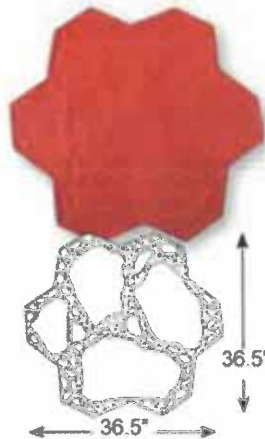
24" x 24" Yucatan Stone, FM-1100 S/O

24" x 24" (60.96 x 60.96 cm) Blue
 A single square of rough Yucatan stone texture
 Matching skin/touch-up wheel: Yucatan/TW-5
 Surrounding joint size 1/4" wide, 1/4" deep



4" x 8" Cut Stone Border, FM-1225
 8.375" x 33.5" (21.27 x 85.09 cm) Red
 A border of slate rectangles laid side-by-side
 Matching skin/touch-up wheel: Smooth Slate/TW-3
 Joint size 1/4" wide, 1/4" deep
 Stone size 4" wide, 8" long

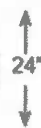
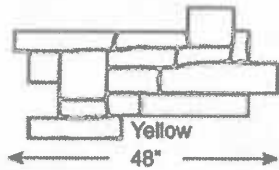
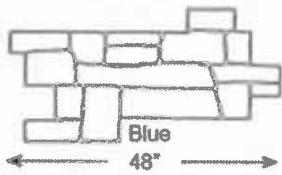
Also Available: Cut Stone Single Brick
 FM-1284, 4" x 8"



Patio Stone, FM-1295 S/O

36.5" x 36.5" (92.71 x 92.71 cm) Red
 A roughly textured arrangement of random stones
 Joint size 1/2"-2 1/2" wide

HINT! Matching thin mats "flopies" are available for all Brickform Texture Mats



Roman Cobble, FM-1485

48" x 24" (121.9 x 61cm)

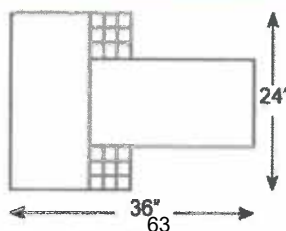
Blue and Yellow

A historic reproduction of cobbles that have a variety of stone shapes for old world appeal.

Matching skin/touch-up wheel:

Rough Stone/TW-6

Joint size 1/8"-1/2" wide, 1/8"-3/8" deep



Basket Weave

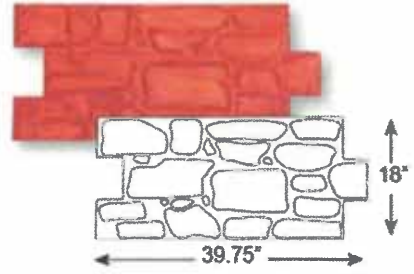
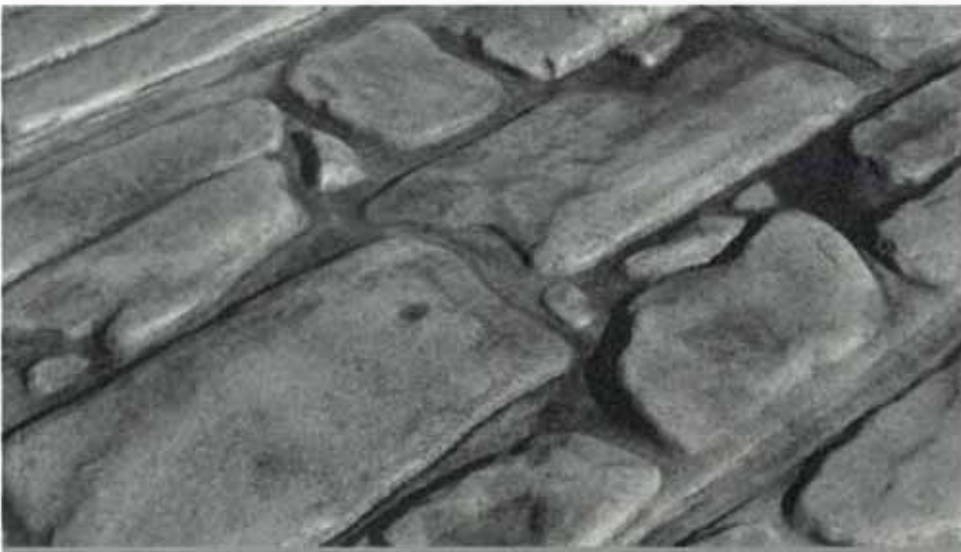
New Stone

Weave Look, FM-460

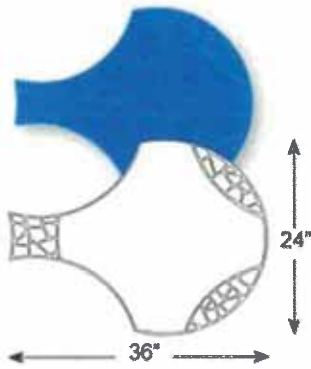
36" x 24" (91.44 x 61cm) Blue

Matching skin Regal Ashlar Slate

S/O - Compatible with Brickform Stampable Overlay



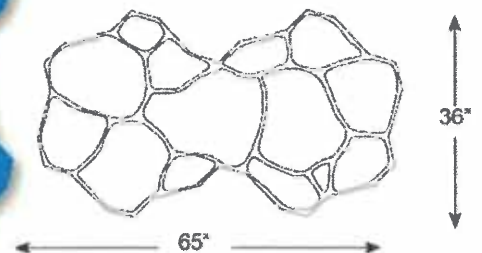
English Field Stone, FM-1350
 18" x 39.75" (45.72 x 100.965 cm) Red
 A natural arrangement of river rock
 emulating the look of smooth English fieldstones
 Matching touch-up wheel: TW-6
 Joint size 1/4"-1" wide, 1/4" deep
 Stone size 1'-6" wide, 1'-11 1/4" long



Circulos Del Sol, FM-640
 24" x 36" (60.96 x 116.84 cm)
 Blue
 Matching skin: Regal Ashlar Slate
 Also Available:
 FM-640LR, Left/Right
 FM-640TB, Top/Bottom



Lincoln Trail Large Random, FM-760
 65" x 36" (165.1 x 91cm)
 Blue





59.75"

59.7565"

Lotus Blossom Medallion, FM-2492
60" x 60" (152.4 x 152.4 cm) Yellow
Joint size 3/8" wide, 3/8"-1/2" deep

Slate Texture Mats

Slate is a sleek, metamorphic rock with fine veining patterns. The grain pattern of slate makes it a common resource for tile flooring because it is easily split into thin sheets. Brickform slate texture tools recreate the elegant, clean design of slate without the expense and hassle of installing fragile natural stones. Brickform Ashlar texture mats reflect the handcrafted, intricately-fitting stones of historic Ashlar configurations.



36" Ashlar Cut Slate, FM-3120 S/O

36" x 36" (91.44 x 91.44 cm)

Red, Yellow and Blue

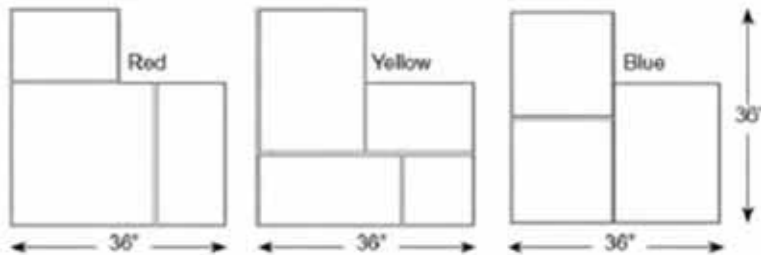
Stones with a slate surface in an Ashlar pattern

Matching skin/touch-up wheel.

Smooth Slate/TW-5

Joint size 1/4"-1/2" wide, 1/4" deep

Available as Contractors Choice, EF-3120



Ashlar Cut Slate, FM-3125 S/O

23.125" x 23.125" (58.74 x 58.74 cm)

Red, Yellow and Blue

A naturally laminated stone texture split along parallel

planes, hand-tooled to create a more pronounced,

chipped, fragmented texture with small, deep joints

Matching skin/touch-up wheel Smooth Slate/TW-1

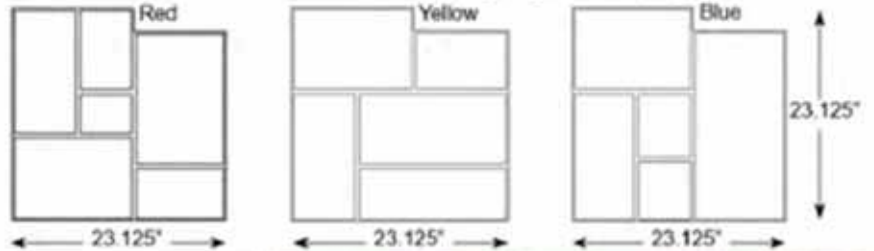
Joint size 1/4"-1/2" wide, 1/4" deep

Stone size 5 1/4"-9 1/4" wide, 6 1/4"-20 1/4" long

Available as Contractors Choice, EF-3125



* Available as gang tool, see page 61 for details.



Aidan Ashlar, FM-3130 S/O

23.125" x 23.125" (58.74 x 58.74 cm)

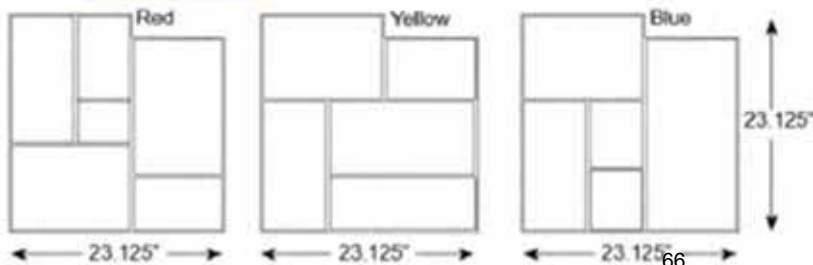
Red, Yellow and Blue

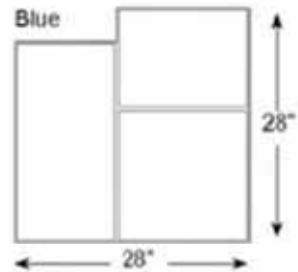
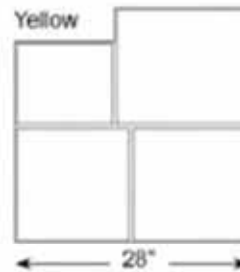
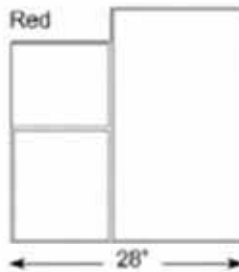
Similar to the Ashlar Cut Slate but with broad shallow joints

Matching skin/touch-up wheel: Smooth Slate/TW-5

Joint size 1/4"-3/4" wide, 1/2" deep

Stone size 5 1/4"-9 1/4" wide, 6 1/4"-20 1/4" long

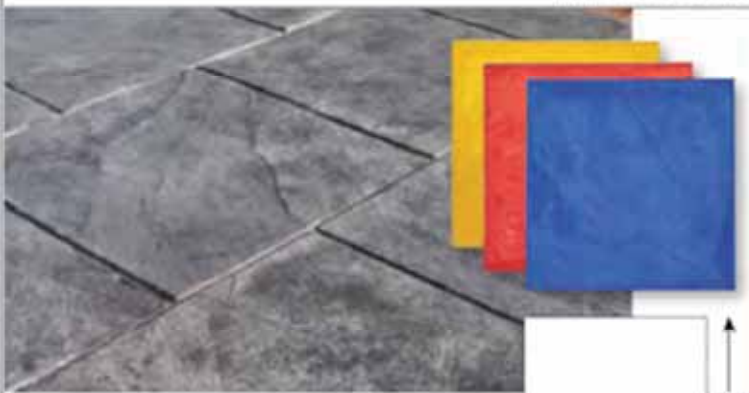




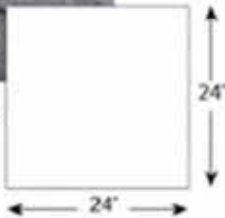
Large Ashlar Cut Slate
FM-3150 S/O
 28" x 28" (71.12 x 71.12 cm)
 Red, Yellow and Blue

Similar to Ashlar Cut Slate but the overall size is larger, with a softer texture
 Matching skin/touch-up wheel: Smooth Slate/TW-5
 Joint size 1/4"-1/2" wide, 1/2" deep
 Stone size 10"-16" wide, 12"-26" long

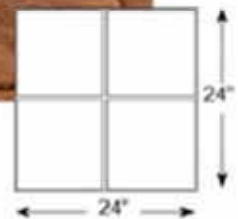
Available as Contractors Choice, EF-3150



24" x 24" Slate Texture, FM-3200 S/O
 24" x 24" (60.96 x 60.96 cm)
 Red, Yellow and Blue
 One complete stone with hand-tooled slate texture
 Matching skin/touch-up wheel: Smooth Slate/TW-5

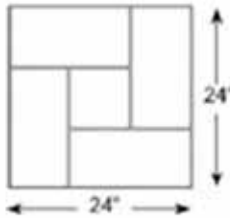


12" x 12" Slate, FM-3250 S/O
 24" x 24" (60.96 x 60.96 cm) Blue
 Slate tiles laid in a parallel pattern
 Matching skin/touch-up wheel: Smooth Slate/TW-5
 Joint size 1/4"-1/2" wide, 1/2" deep
 Stone size 12" square

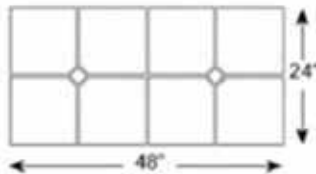


12" x 12" Slate Border
FM-3300 S/O
 12" x 48" (30.48 x 121.92 cm) Red
 A border of four 12" slate squares in a row
 Matching skin/touch-up wheel: Smooth Slate/TW-5
 Joint size 1/2" wide, 1/2" deep

S/O - Compatible with Brickform Stampable Overlay



California Weave, FM-3500 S/O
 24" x 24" (60.96 x 60.96 cm) Red
 Slate bricks form a woven pattern around a slate square.
 Matching skin/touch-up wheel. Smooth Slate/TW-5
 Joint size 1/4"-1/4" wide, 1/8" deep
 Stone sizes 8"x8" and 6"x16"



Slate with Diamond Inset
FM-3350 S/O
 24" x 48" (60.96 x 121.92 cm) Blue
 An elegant arrangement of Italian slate, with diamond-shaped insets for added detail.
 Matching skin/touch-up wheel. Smooth Slate/TW-5
 Joint size 1/4" wide, 1/4" deep
 Stone size 12" square, diamond inset size 4" square



Walkway Slate, FM-3400 S/O

18" x 36" (45.72 x 91.44 cm)

*Red, Yellow and Blue

*Stone sizes vary

Square and rectangular slate tiles, of various sizes, set in parallel rows.

Matching skin/touch-up wheel: Smooth Slate/TW-5

Joint size 1/2"-5/8" wide, 1/2" deep

Stone size 18" wide, 12"-24" long



Grand Ashlar, FM-3675

36" x 36" (91.44 x 91.44 cm)

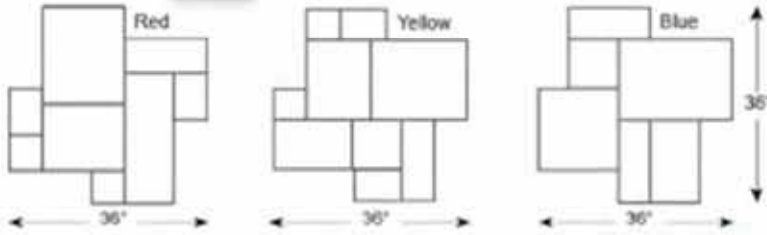
Red, Yellow and Blue

Stones of various shapes and sizes laid in an Ashlar pattern, with a slate texture

Matching touch-up wheel: TW-5

Joint size 1/4"-1/2" wide, 1/2" deep

Stone size 6"-15" wide, 6"-22" long



New England Basket Weave FM-3600 S/O

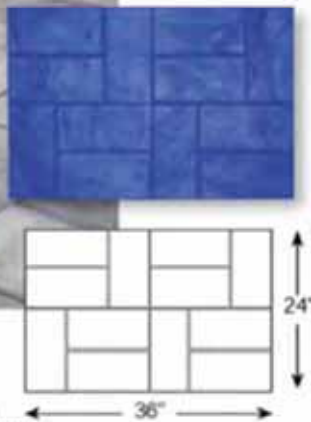
24" x 36" (60.96 x 91.44 cm) Blue

Hand-tooled slate in a basket weave pattern

Matching skin/touch-up wheel: Smooth Slate/TW-5

Joint size 1/2"-5/8" wide, 1/2" deep

Stone size 6" wide, 12" long



Herringbone Slate, FM-3550 S/O

32" x 40" (81.28 x 101.6 cm) Blue

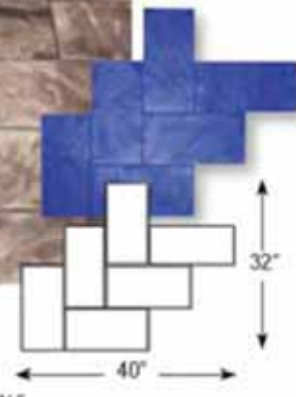
A classic herringbone pattern of slate stones

laid at right angles to each other

Matching skin/touch-up wheel: Smooth Slate/TW-5

Joint size 1/2"-5/8" wide, 1/2" deep

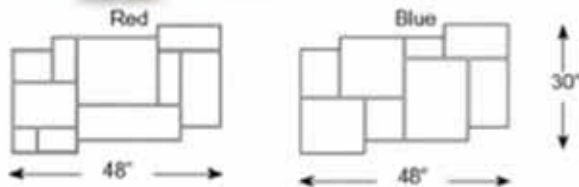
Stone size 8" wide, 16" long



American Ashlar Slate, FM-3160

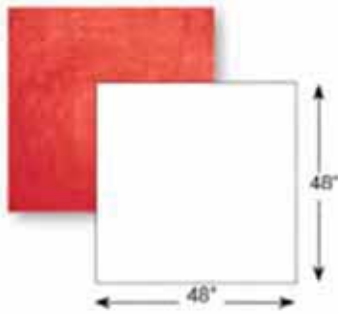
48" x 30" (121.9 x 61cm)

Red and Blue

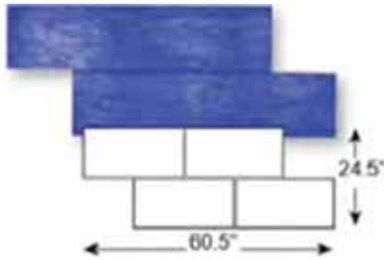


S/O - Compatible with Brickform Stampable Overlay

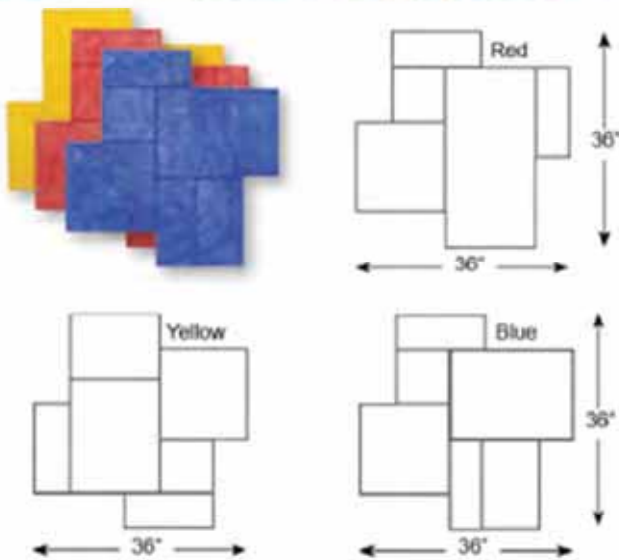
Slate Texture Mats *Made-to-Order*  *2-week production lead time*



48" x 48" Slate Texture w/joint,
FM-3190 S/O 
 48" x 48"
 (121.92 x 121.92 cm) Red
 A large single stone with slate texture and sharp cut corners and quarter inch surrounding joint
 Matching skin/touch-up wheel:
 Smooth Slate/TW-5
 Surrounding joint 1/4" wide, 1/4" deep

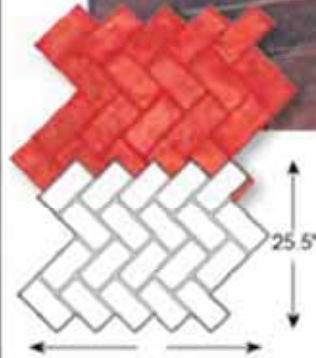


Running Bond Slate, 
FM-3575
 24.5" x 60.5"
 (62.23 x 153.67 cm) Blue
 Renaissance slate texture set in a running bond pattern
 Matching skin/touch-up wheel: Slate/TW-3
 Joint size 1/2" wide, 1/4" deep
 Stone size 11 1/2" wide, 23 1/2" long

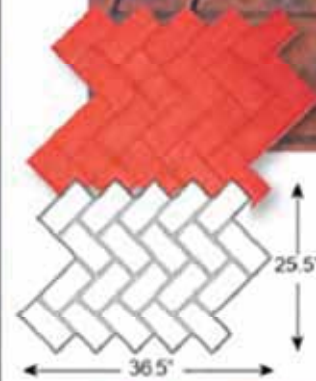


Regal Ashlar (Blue Stone), FM-3650 S/O 
 36" x 36" (91.44 x 91.44 cm) Red, Yellow, and Blue
 Blue stone textured tiles, with worn beveled edges, arranged in an ashlar pattern
 Touch-up wheel: TW-5
 Joint size 1/2" wide, 1/4" deep. Stone size 6"-15" wide, 9"-30" long

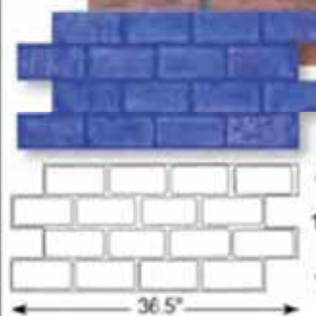
Brick Texture Mats



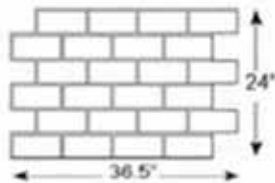
Herringbone Used Brick
FM-5000 S/O
 25.5" x 36.5" (64.77 x 92.71 cm) Red
 A weatherworn brick surface with an uneven texture and rounded broken edges
 Matching skin/touch-up wheel: Used Brick/TW-4
 Joint size 1/2"-1/2" wide, 1/4" deep
 Brick size 3 1/2" wide, 7 1/2" long
 Available as gang tool, see page 59 for details.
 Available as Contractors Choice, EF-5000 



Herringbone New Brick
(Fine Grout), FM-5050 S/O
 25.5" x 36.5" (64.77 x 92.71 cm) Red
 A wire-cut common brick texture with sharp corners and few indentations or irregularities over the surface
 Matching skin/touch-up wheel: New Brick/TW-4
 Joint size 1/2"-1/2" wide, 1/4" deep
 Brick size 3 1/2" wide, 7 1/2" long



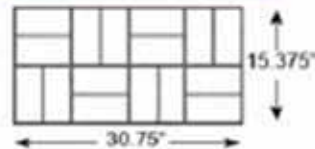
Running Bond Used Brick
FM-5100 S/O
 16" x 36.5" (40.64 x 92.71 cm) Blue
 Used bricks laid end-to-end, with sandy joints
 Matching skin/touch-up wheel: Used Brick/TW-4
 Joint size 1/2"-1/2" wide, 1/4" deep
 Brick size 3 1/2" wide, 7 1/2" long
 Available as Contractors Choice, EF-5100 
 Available as gang tool, see page 61 for details.



Running Bond New Brick
FM-5150 S/O

24" x 36.5" (60.96 x 92.71 cm) Red
A running bond pattern with smooth joints
Matching skin/touch-up wheel: New Brick/TW-4
Joint size 1/2"-1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long

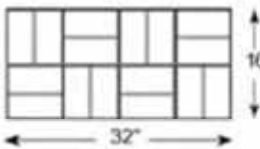
Available as Contractors Choice, EF 5150



Basket Weave Used Brick
FM-5200 S/O

15.375" x 30.75" (39.05 x 78.10 cm) Blue
Used bricks in a basket weave pattern with smooth ungrouted joints
Matching skin/touch-up wheel: Used Brick/TW-4
Joint size 1/2"-1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long

Available as gang tool, see page 61 for details.



Basket Weave New Brick
FM-5250 S/O

16" x 32" (40.64 x 81.28 cm) Blue
New bricks in a basket weave pattern with sandy joints
Matching skin/touch-up wheel: New Brick/TW-4
Joint size 1/2"-1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long



Herringbone New Brick
(Sanded Joint) FM-5900 S/O

25.25" x 36.5" (64.12 x 92.71 cm) Red
New bricks with sandy joints
Matching skin/touch-up wheel: New Brick/TW-4
Joint size 1/2"-1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long

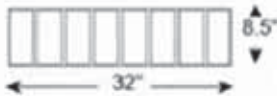


4" x 8" New Brick Border,
FM-5325, S/O

8.5" x 32.25" (21.59 x 81.92 cm) Red
A border of new bricks laid side-by-side
Matching skin/touch-up wheel: New Brick/TW-7

Also Available: 4" x 8" Used Brick Border, FM-5300 S/O

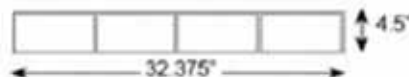
8.5" x 32" (21.59 x 81.28 cm) Red
A border of used bricks laid side-by-side
Matching skin/touch-up wheel: Used Brick/TW-4
Joint size 1/2"-1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long



Single New Brick, FM-5550 S/O

4" x 8" (10.16 x 20.32 cm) Red
A single new brick with sharp edges
Joint size 1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long

Also Available:
Single Used Brick, FM-5500 S/O
4" x 8" (10.16 x 20.32 cm) Blue
A single used brick with rounded edges



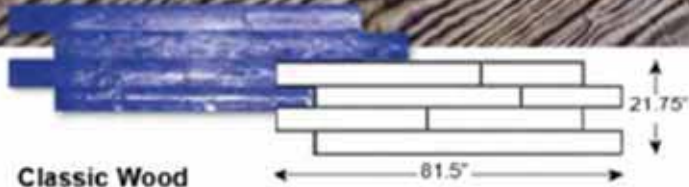
Used Brick Runner, FM-5600 S/O

4.5" x 32.375" (11.43 x 82.23 cm) Blue
A border of used bricks laid end-to-end
Joint size 1/2" wide, 1/4" deep
Brick size 3 1/2" wide, 7 1/2" long

HINT! Matching thin mats "flopies" are available for all Brickform Texture Mats

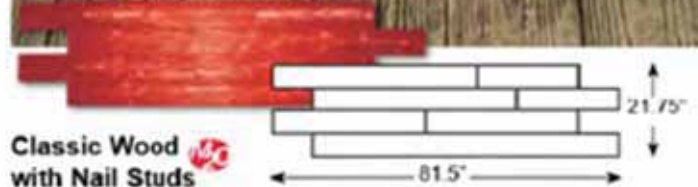
Wood Texture Mats

Made-to-Order 
2-week production lead time



Classic Wood FM-8700 S/O

81.5" x 21.75" (207 x 55.2 cm) Blue
Combining multiple wood grains to offer a bold, pronounced, exposed grain texture with six-inch wide planks
Matching skin/touch-up wheel: FM-8700FE/TW-5
Joint size 1/8" wide, 3/16" deep
Plank size 6" wide, 23 1/2"-71" long



Classic Wood with Nail Studs FM-8710 S/O

81.5" x 21.75" (207 x 55.2 cm) Red
Combining multiple wood grains to offer a bold, pronounced, exposed grain texture with six-inch wide planks and oversized nail heads
Matching skin/touch-up wheel: FM-8700FE/TW-5
Joint size 1/8" wide, 3/16" deep
Plank size 6" wide, 23 1/2"-71" long



- 2" Cedar Wood Plank, FM-8110 S/O
11.5" x 24" (29.21 x 60.96 cm) Blue
- 3" Cedar Wood Plank, FM-8210 S/O
11.5" x 36" (29.21 x 91.44 cm) Blue
- 4" Cedar Wood Plank, FM-8310 S/O
11.5" x 48" (29.21 x 121.92 cm) Blue
- 6" Cedar Wood Plank, FM-8410 S/O
11.5" x 72" (29.21 x 182.88 cm) Blue
- 8" Cedar Wood Plank, FM-8510 S/O
11.5" x 96" (29.21 x 243.84 cm) Blue

A cedar wood texture with coarse, pronounced grain and a rough surface appearance that incorporates oversized nail heads at each end

Matching skin/touch-up wheel: FM-8010FE/TW-5
Surrounding joint 1/8"



- 2" Wood Plank, FM-8100 S/O 
12" x 24" (30.48 x 60.96 cm) Blue
- 3" Wood Plank, FM-8200 S/O
12" x 36" (30.48 x 91.44 cm) Blue
- 4" Wood Plank, FM-8300 S/O
12" x 48" (30.48 x 121.92 cm) Blue
- 6" Wood Plank, FM-8400 S/O
12" x 72" (30.48 x 182.88 cm) Blue
- 8" Wood Plank, FM-8500 S/O
12" x 96" (30.48 x 243.84 cm) Blue

A wood grain texture with lightly pronounced veins and a mild surface texture

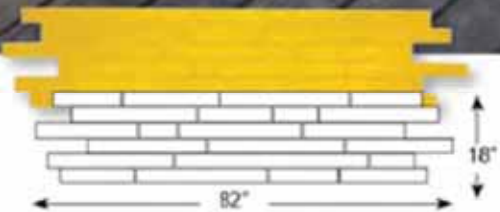
Matching skin/touch-up wheel: FM-8000FE/TW-5
Surrounding joint 1/8"

S/O - Compatible with Brickform Stampable Overlay

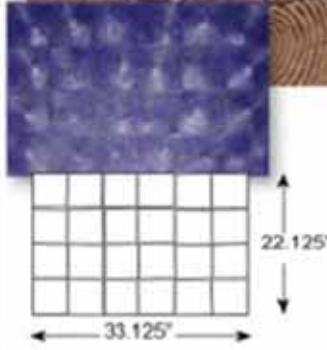


Classic Wood





3" Cedar Wood Flooring, FM-8015
 18" x 82" (45.72 x 208.28 cm) Yellow
 Cedar wood planks laid end-to-end
 Matching skin/touch-up wheel: FM-8000FE/TW-5
 Joint size 1/4"-1/2" wide, 1/4" deep. Plank size 3" wide, 7 1/2'-38' long



Wood Block FM-8600 S/O
 22.125" x 33.125" (56.19 x 84.13 cm)
 Blue
 Wood blocks cut perpendicular to the grain
 Matching skin/touch-up wheel: FM-8000FE/TW-1
 Joint size 1/4"-1/2" wide, 1/4" deep
 Block size 5 1/4" square

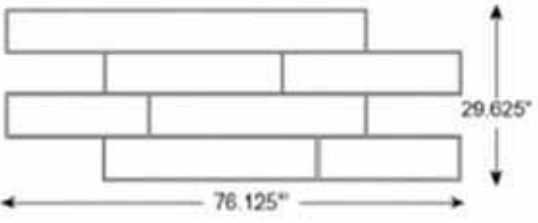


Bridges of Madison County

Deep in the American heartland reside the historic Bridges of Madison County. Subject of the eponymous novel, film, and musical, they are now the inspiration for Brickform's newest line of textures. These stamps were derived from real planks and timbers dating back to the late 19th century.

- 4' Wood Plank, FM-8320B S/O** *flop available
 15" x 48" (38.1 x 121.92 cm) Blue
 - 6' Wood Plank, FM-8420 S/O**
 15" x 72" (38.1 x 182.88 cm) Blue
 - 8' Wood Plank, FM-8520 S/O**
 15" x 96" (38.1 x 243.84 cm) Blue
 - 10' Wood Plank, FM-8620 S/O**
 15" x 120" (38.1 x 304.8 cm) Blue
- Surrounding joint depth 1/4"

Bridges Set FM-8020S includes:
 FM-8320B, Qty 1 (4') FM-8520B, Qty 2 (8')
 FM-8420B, Qty 2 (6') FM-8620B, Qty 2 (10')



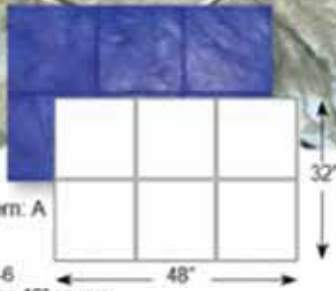
Weathered Wood Plank, FM-8750
 78.125" x 29.625"
 (193.36 x 75.25 cm)
 Yellow





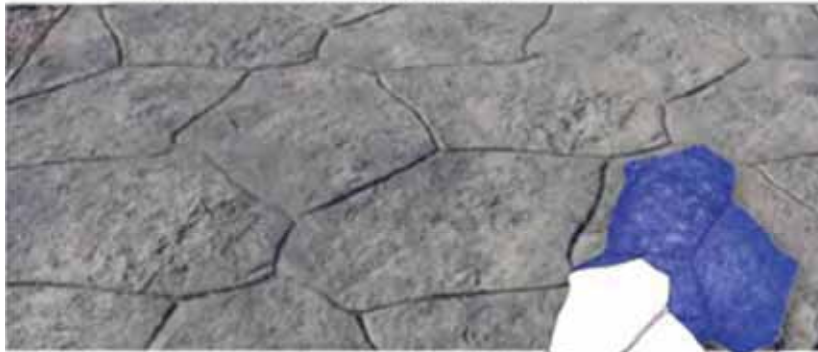
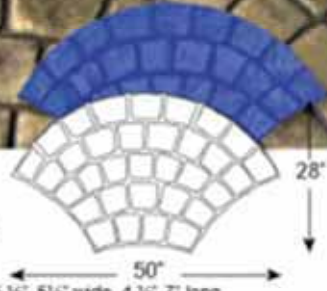
16" x 16" Slate, TM-300

32" x 48" (81.28 x 121.92 cm) Pattern: A
Slate squares in two rows, with angled,
ungROUTED joints
Matching skin/touch-up wheel: Slate/TW-6
Joint size 1/2"-3/4" wide, 1/4" deep. Stone size 16" square



European Fan, TM-400

28" x 50" (71.12 x 127 cm) Pattern: A
Curved slate bricks gracefully arranged in a
European Fan pattern
Matching skin/touch-up wheel: Slate/TW-7
Joint size 1/4"-3/4" wide, 1/4" deep. Stone size 5 1/4"-5 1/2" wide, 4 1/4"-7" long



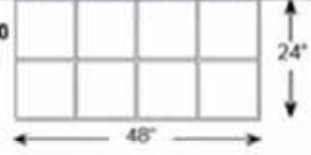
Mesa Random Stone, TM-500

61.75" x 61.75" (156.85 x 156.85 cm)
Pattern: A
Random stones sculpted to have a rough,
irregular shape. Matching skin: Mesa Stone
Joint size 1/4"-3/8" wide, 3/8" deep. Stone size 26"-30" wide, 40" long



12" x 12" Slate - 1/4" Joint, TM-600

24" x 48" (60.96 x 121.92 cm) Pattern: A
Rows of slate squares with beveled edges
Matching skin/touch-up wheel: Slate/TW-5
Joint size 1/4"-1/2" wide, 1/4" deep
Stone size 12" square



Flagstone, TM-700

48" x 48" (121.92 x 121.92 cm)

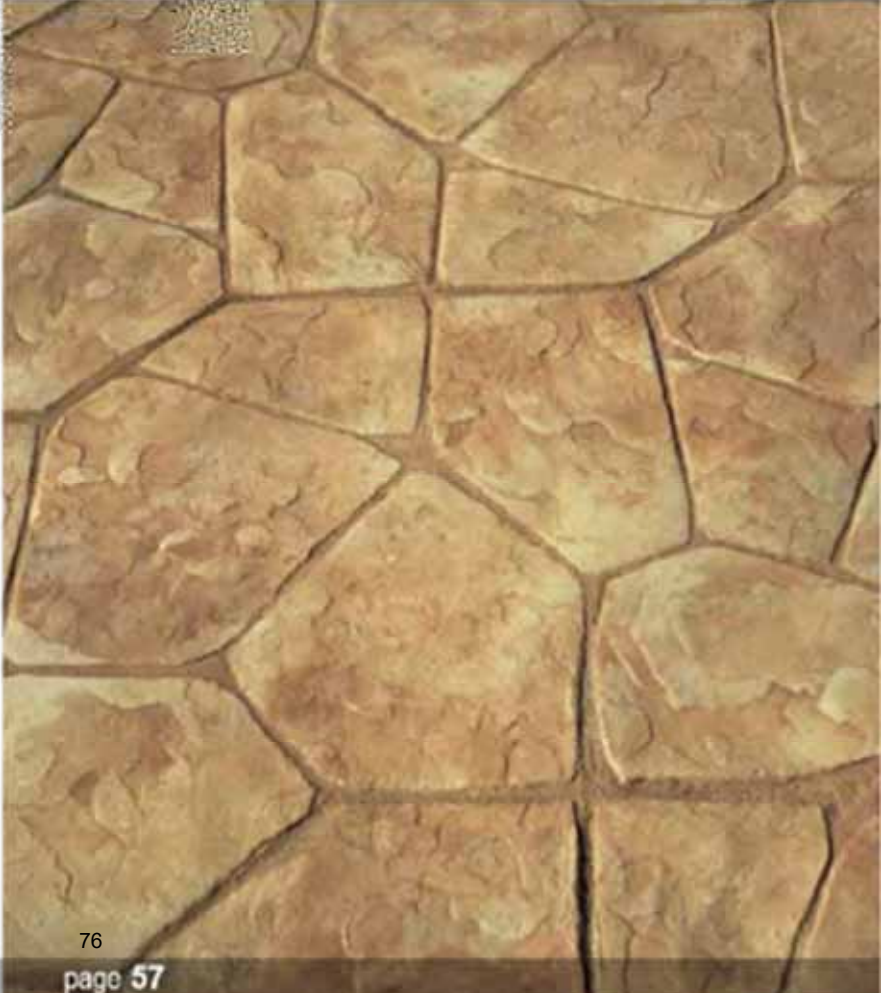
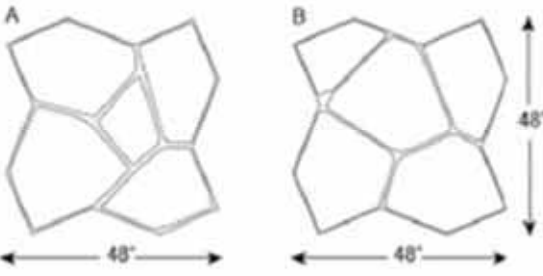
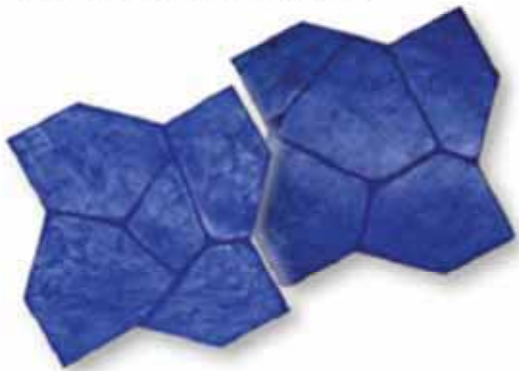
Pattern: A and B

Flagstones with hand chiseled edges grouped in a random formation.

Matching touch-up wheel: TW-6

Joint size 3/8"-1 1/2" wide, 1/2" deep

Stone size 11-21 1/2" wide, 16 1/4"-21 1/2" long





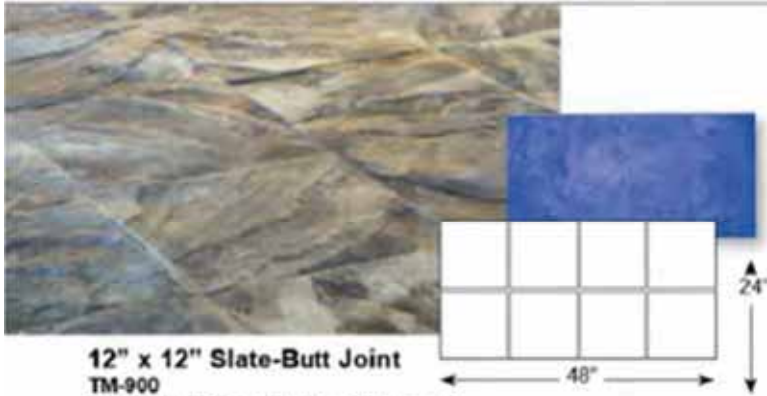
Pennsylvania Cobble
(Sanded Joint) TM-820

31.5" x 47.5" (80.01 x 120.65 cm) Pattern: A
A staggered pattern of cobblestone with sandy joints and rounded edges
Matching touch-up wheel: TW-7
Joint size 1/4"-1" wide, 1/4" deep. Stone size 4 1/2"-4 1/2" wide, 5 1/4"-9 1/4" long



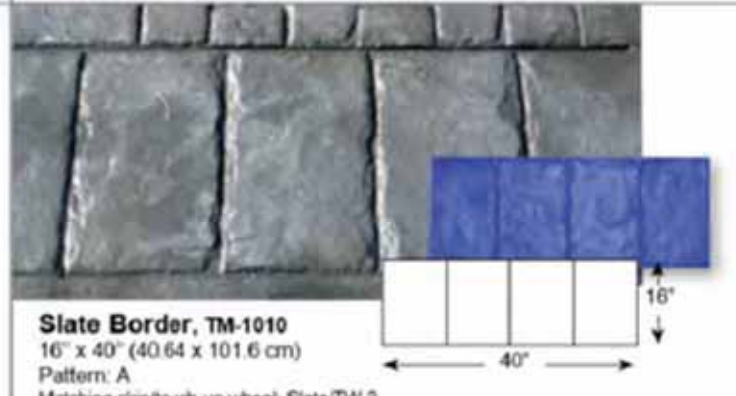
Pennsylvania Station Cobble
(Smooth Joint) TM-840

53.5" x 30.875" (135.89 x 78.42 cm) Pattern: A
A staggered pattern of cobblestone with smooth joints and rounded edges
Matching touch-up wheel: TW-6
Joint size 1/4"-1" wide, 1/4" deep. Stone size 4 1/2"



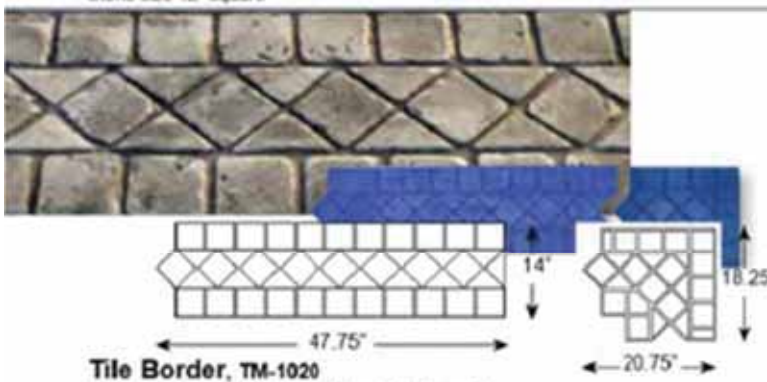
12" x 12" Slate-Butt Joint
TM-900

24" x 48" (60.96 x 121.92 cm) Pattern: A
Sharp slate squares butted up against each other in two rows
Matching skin/touch-up wheel: Slate/Chisel
Stone size 12" square



Slate Border, TM-1010

16" x 40" (40.64 x 101.6 cm)
Pattern: A
Matching skin/touch-up wheel: Slate/TW-3
Joint size 1/4"-1/2" wide, 1/2" deep
Stone size 9 1/2" wide, 15 1/2" long



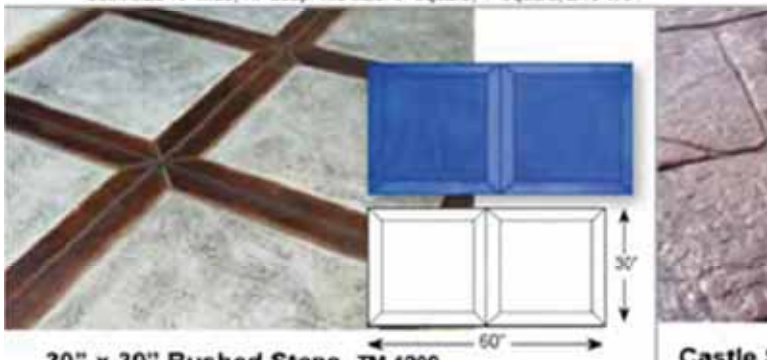
Tile Border, TM-1020

14" x 47.75" (35.56 x 121.28 cm) Pattern: A
TM-1020-1 Tile Border Corner Piece
18.25" x 20.75" (46.36 x 52.71 cm) Pattern: A
Matching touch-up wheel: TW-2
Joint size 1/4" wide, 1/4" deep. Tile size: 5" square, 4" square, 2 1/2" x 5"



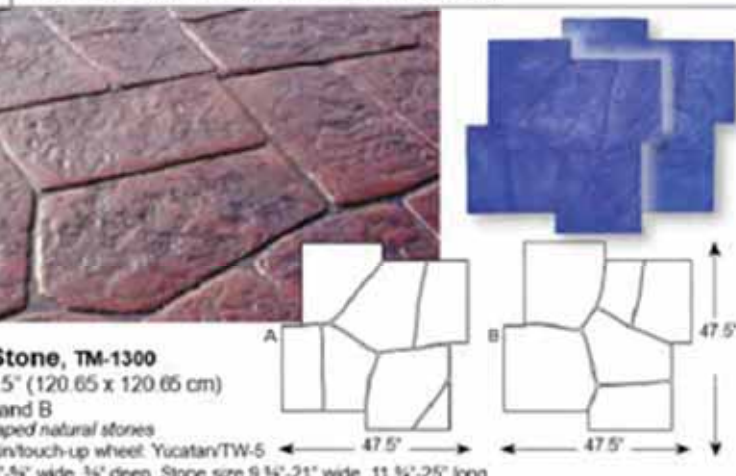
Bushed Border, TM-1030

12" x 48" (30.48 x 121.92 cm)
Pattern: A
Matching touch-up wheel: TW-5
Joint size 1/2" wide, 1/4" deep. Stone size 10" wide, 22" long



30" x 30" Bushed Stone, TM-1200

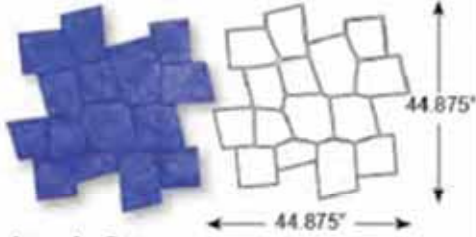
30" x 60" (76.2 x 152.4 cm) Pattern: A
Two bushed stones with square corners and sharp beveled edges
Matching touch-up wheel: TW-5
Joint size 1/4" wide, 1/4" deep. Stone size 30" square



Castle Stone, TM-1300

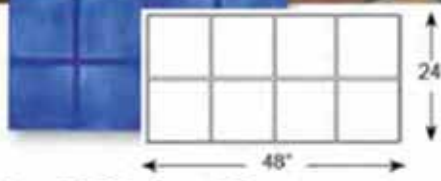
47.5" x 47.5" (120.65 x 120.65 cm)
Pattern: A and B
Irregular shaped natural stones
Matching skin/touch-up wheel: Yucatan/TW-5
Joint size 1/2"-5/8" wide, 1/4" deep. Stone size 9 1/2"-21" wide, 11 1/4"-25" long

Creative Images Mats continued



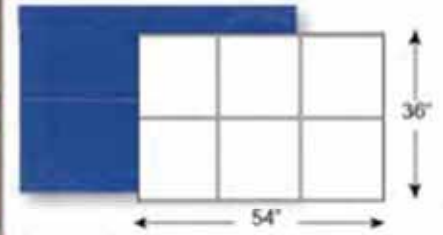
Luccia Stone, TM-1350

44.875" x 44.875" (113.98 x 113.98 cm) Pattern: A
Slate stones with irregular edges, in a random pattern
Matching skin. Smooth Slate
Joint size 1/4" wide, 1/4" deep
Stone sizes 6 1/2" x 7 1/2" to 10 1/2" x 11 1/2"



12" x 12" Mexican Tile, TM-1400

24" x 48" (60.96 x 121.92 cm) Pattern: A
Beautiful Mexican tiles with sandy joints
Matching touch-up wheel. TW-7
Joint size 1/4" wide, 1/4" deep
Tile size 11 1/4" square



18" x 18" Slate, TM-1620

36" x 54" (91.44 x 137.16 cm) Pattern: A
Three slates with sharp edges, laid in two rows
Matching skin/touch-up wheel. Slate/TW-5
Joint size 1/2"-5/8" wide, 3/4" deep
Stone size 18" square



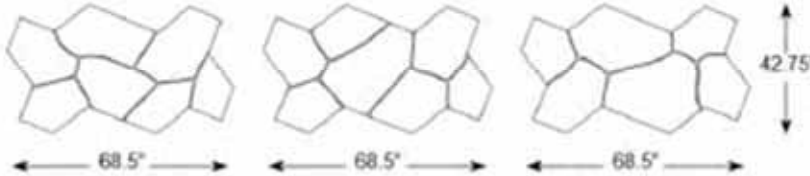
Verona Stone, TM-1500

42.75" x 68.5" (108.58 x 173.99 cm)
Red, Yellow and Blue
A unique random pattern of irregular stones
Matching skin/touch-up wheel. Blue Stone/TW 2-3
Joint size 1/4"-1/2" wide, 1/4" deep
Stone size 13"-21" wide, 19 1/2"-30 1/2" long

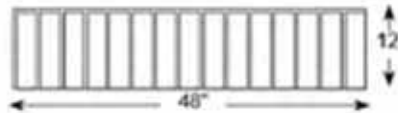
Red

Yellow

Blue



Creative Images Mats Made-to-Order 2-week production lead time



4" x 12" Brick Border, TM-1000

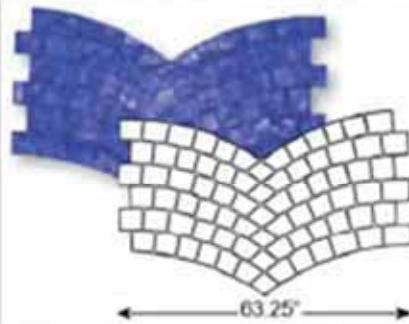
12" x 48" (30.48 x 121.92 cm) Pattern: A
Matching skin/touch-up wheel. New Brick/TW-6
Joint size 1/2" wide, 3/4" deep
Brick size 3 1/2" wide, 11" long



12" x 12" Mexican Tile Border, TM-1040

12" x 48"
(30.48 x 121.92 cm)
Pattern: A

Matching skin/touch-up wheel.
New Brick/TW-7
Joint size 1/2" wide, 1/4" deep
Tile size 11 1/4" square

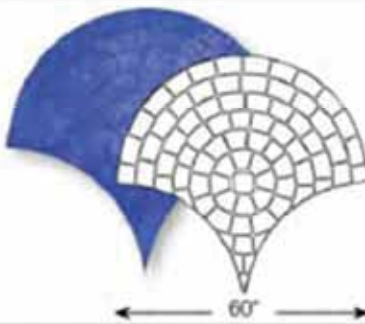


Danish Fan, TM-1100

39.5" x 63.25"
(100.33 x 160.65 cm)

Pattern: A
Rectangular stones of various sizes laid in a fan pattern with flat joints

Matching skin/touch-up wheel.
Slate/TW-1
Joint size 1/4"-1/2", 3/4" deep
Stone size 4-4 1/2" wide, 4'-5 1/2" long

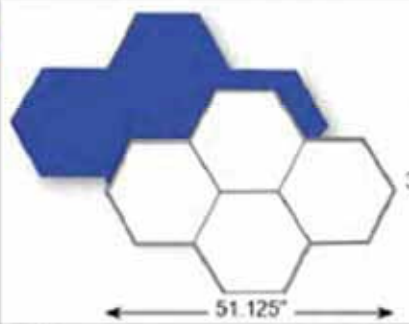


Tear Drop Fan, TM-1600

56" x 60"
(142.24 x 152.4 cm)

Pattern: A
Utah stones laid in a teardrop fan pattern

Matching skin/touch-up wheel.
Utah Stone/TW-1
Joint size 1/2"-3/4" wide, 1/4" deep
Stone sizes vary 3 1/4" x 4 1/2" to 4 1/4" x 6 1/4"



Hexagon, TM-1660

Smooth with 1/2" Joints
35.375" x 51.125"
(89.85 x 129.85 cm)

Pattern: A
Smooth hexagon tiles in an interlocking pattern

Touch-up wheel. TW-6
Joint size 1/2" wide, 1/2" deep
Tile size 10" per side

Attachment 4 Opinion of Probable Construction Cost

Glencoe Pier Deck Replacement - Alternative 1					Baird.
Itemized Opinion of Probable Construction Costs Concept Design					Project No 13359.101 Date: 12/11/2020
Item	Unit	Quantity	Unit Cost	Extension	Sub Total
1.0 General Requirements					\$46,000
1.1 Mobilization/Demobilization	LB	1	\$40,000	\$40,000	
1.2 Erosion Control	LB	1	\$6,000	\$6,000	
2.0 Site Preparation and Selective Demolition					\$8,027
2.1 Grade Sand Back	LB	1	\$870	\$870	
2.2 Demo and Dispose of Asphalt	SF	3,360	\$1.48	\$4,977	
2.3 Demo and Dispose of Handrail and Perimeter Angle	LF	404	\$6.40	\$2,181	
3.0 Deck Replacement					\$272,847
3.1 Concrete overlay, 4000psi, minimal reinforcement	CY	114	\$211	\$24,021	
3.2 Supply and Install Sleeper Brackets	EA	1,008	\$161	\$162,470	
3.3 Supply and Install 4x4 Sleepers	LF	6,040	\$4.31	\$21,736	
3.4 Supply and Install Decking	LF	14,338	\$6.21	\$74,621	
4.0 Handrail Replacement					\$31,674
4.1 Supply and install new handrails	LF	404	\$70	\$28,381	
4.2 Supply and install perimeter angle	LF	608	\$6.40	\$3,283	
5.0 Lighting					\$7,180
5.1 Add grounding to lightposts	LB	1	\$1,180	\$1,180	
5.2 Supply and install LED fixture	EA	8	\$1,000	\$8,000	
Sub-Total					\$364,738
Job Office Overhead 10%					\$36,474
Home Office Overhead & Profit 16%					\$80,182
Bond 1%					\$4,614
Total					\$488,008
Design Growth Contingency 10%					\$48,801
Owner's Contingency 5% ¹					\$25,650
Total W/ Contingencies					\$638,240
Low End Estimate (+0%) ²					\$640,000
High End Estimate (+16%) ²					\$830,000
Estimate of soft costs					
Final Design and Permitting Services					\$80,000
Limited Bidding and Construction Services					\$26,000

¹ Owner's Contingency is added to account for risks attributed to the owner during construction and other change orders during construction.

² The estimate accuracy range is applied to account for the range in expected bids due to variations in contractor availability, material price fluctuations, etc.

Glencoe Pier Deck Replacement - Alternative 2

Baird.

**Itemized Opinion of Probable Construction Costs
Concept Design**

Project No 13368.101

Date: 12/11/2020

Item	Unit	Quantity	Unit Cost	Extension	Sub Total
1.0 General Requirements					\$46,000
1.1 Mobilization/Demobilization	LS	1	\$40,000	\$40,000	
1.2 Erosion Control	LS	1	\$6,000	\$6,000	
2.0 Site Preparation and Selective Demolition					\$8,027
2.1 Grade Sand Back	LS	1	\$870	\$870	
2.2 Demo and Dispose of Asphalt	SF	3,360	\$1.48	\$4,977	
2.3 Demo and Dispose of Handrail and Perimeter Angle	LF	404	\$6.40	\$2,181	
3.0 Concrete Deck Overlay					\$83,666
3.1 Concrete overlay, 5000 psi, reinforced	CY	146	\$242	\$36,088	
3.2 Slab texture stamping	SF	8,720	\$7.21	\$48,468	
4.0 Handrail Replacement					\$32,880
4.1 Supply and install new handrails	LF	404	\$70	\$28,391	
4.2 Supply and install perimeter angle	LF	608	\$7.35	\$4,489	
5.0 Lighting					\$7,180
5.1 Add grounding to lightposts	LS	1	\$1,180	\$1,180	
5.2 Supply and install LED fixture	EA	8	\$1,000	\$8,000	

Sub-Total	\$176,833
Job Office Overhead 10%	\$17,883
Home Office Overhead & Profit 16%	\$28,144
Bond 1%	\$2,234
Total	\$225,076
Design Growth Contingency 10%	\$22,507
Owner's Contingency 6% ¹	\$12,412
Total W/ Contingenoes	\$260,064
Low End Estimate (+0%) ²	\$270,000
High End Estimate (+16%) ²	\$320,000

Estimate of soft costs

Final Design and Permitting Services	\$80,000
Limited Bidding and Construction Services	\$26,000

¹ Owner's Contingency is added to account for risks attributed to the owner during construction and other change orders during construction.

² The estimate accuracy range is applied to account for the range in expected bids due to variations in contractor availability, material price fluctuations, etc.



As an engineer with Baird, Mr. Barth has been extensively involved in a variety of multi-disciplinary projects in the Great Lakes, Atlantic Coast, Gulf of Mexico, Caribbean, Africa, and Australia. Mr. Barth is experienced in the design of port and harbor infrastructure, waterfronts, and a variety of hard and soft solutions for coastal erosion. As project manager, Mr. Barth has led teams of multi-disciplinary teams and delivered projects from concept to construction on budget. Mr. Barth is experienced in constructability reviews, cost estimating, permitting, and construction field support.

12 YEARS' EXPERIENCE

Coastal Structures
Cost Estimating
Project Delivery

EDUCATION

B.Sc. | Civil Engineering

AFFILIATIONS

Registered Professional Engineer:
Illinois, Wisconsin

PROJECT EXPERIENCE

New York/ New Jersey Harbor & Tributaries Study (HATS) | NY/NJ, USACE – New York District | 2019-Present

The New York District (NYD) Corps of Engineers is conducting a feasibility level study to advance the conceptual design of the New York New Jersey Harbor and Tributary Study (HAT Study) structural flood risk features. Mr. Barth was the cost estimate Task Leader the HAT Study which included advancing five alternatives consisting of an array of Storm Surge Barriers (SSB's) and Shore-Based Measures (SBM's) to determine a Tentatively Selected Plan (TSP).

Marina Revetment and Breakwater Repairs | Hammond, Indiana, Lake Michigan | Hammond Port Authority | 2016-Present

Project Manager providing field investigation, permitting, final design, bidding, quarry quality assurance, and construction administration services for repairs to 1,100 feet of rubblemound breakwater, repairs to 700 feet of rubblemound revetment, the installation of a new 500 feet long cast-in-place concrete sea wall, and the extension of an existing intake pipe relieving platform.

Highland Park Lakefront Interceptor Protection | Highland Park, Illinois, Lake Michigan | North Shore Water Reclamation District | 2017-Present

Project Manager providing field investigation, permitting, and final design services for the protection of an existing sanitary sewer interceptor that runs parallel to the beach on Lake Michigan. The project entails the installation of approximately 1,000 ft of shoreline protection, consisting of a series of detached armor stone breakwaters, shore-tied armor stone groins, and associated pocket beaches.

Living Breakwaters | Staten Island, NY, Raritan Bay | Governor's Office of Storm Recovery | 2018-Present

Baird is the construction manager to facilitate the construction of a series of breakwaters designed to buffer neighborhoods from wave damage and erosion while providing a more biodiverse habitat for juvenile fish, oysters, and other organisms. Mr. Barth was responsible for value engineering, procurement support, and contractor selection. Mr. Barth will be the Deputy Resident Engineer when construction starts in the second half of 2021.

Town Docks Replacement | Town of Palm Beach, Florida | 2018-Present

Baird provided master planning, regulatory, final design, bidding, and construction services for the replacement of the dockage system. The overhaul includes removing the existing fixed dock system and replacing it with a state-of-the-art floating docks system that can accommodate mega-yachts up to 250 feet in length. Mr. Barth provided structural engineering services for the floating dockage anchorage and developed the performance specifications.

Barbados Resort | Barbados, West Indies | Confidential Client | 2017-2019

Baird's client is developing 500m of coastline as part of a new resort in Barbados. Baird undertook design and permitting work to support shoreline enhancement including protection of the existing natural reef. Mr. Barth provided structural engineering services for the design of an 85-meter long pier and an emergent offshore breakwater overlook structure and technical support during construction.

Eagle Lake Park Evaluation | Kansasville, Wisconsin | Racine County | 2015-Present

Project Manager providing field investigation, permitting, and final design services for the replacement of a failing sheet pile retaining wall and the expansion of a boat launch. Additionally, Baird will provide bidding and construction observation services when the project advances into construction.

Fish Creek Beach Improvements | Fish Creek, Wisconsin, Lake Michigan | Short, Elliot, Hendrickson, Inc | 2018

Project Manager and Technical Lead for coastal and structural engineering services for the development of alternatives to improve and expand the existing beach and for the addition of a public viewing pier at the public beach. In addition, Mr. Barth facilitated public board meetings to establish aesthetic and functional criteria.

Lyon Square Riverfront Park | Grand Rapids, Michigan, Grand River | Bishop Land Design, LCC | 2017-2018

Baird provided marine and structural engineering services for the preliminary design of the redevelopment of the waterfront on the Grand River. As lead engineer, Mr. Barth assisted with the development of concepts for a tiered floating promenade to facilitate public access to the river and proposed kayak/rafting class 3 rapids. Services provided included regulatory input and a class 3 opinion of probable construction cost.

East Chicago Marina | East Chicago, Indiana, Lake Michigan | City of East Chicago | 2016-2017

Baird provided engineering services for the replacement of a 292-slip marina on the southern end of Lake Michigan. Mr. Barth was the structural engineer and developed the performance specifications for the total dockage system replacement.

Whitebridge Hill Beach House Lakefront Improvements | Winnetka, Illinois, Lake Michigan | Northworks, Architects and Planners, LLC | 2015-2017

Baird provided engineering, permitting, and construction phase services for the design of a stone beach retention groin, steel sheet pile pier structure, and backshore bluff protection soldier pile wall. Mr. Barth provided structural design services for the steel sheet pile pier and backshore soldier pile wall structures and construction observation services for the construction of the stone groin.

Bay Moorings | Penetanguishene, Ontario, Georgian Bay, Lake Huron | Parkbridge Lifestyle Communities Inc. | 2016-2017

Baird provided an evaluation of the existing breakwater at a marina and provided concept designs and costs for an upgraded structure. Mr. Barth provided conceptual structural design services and developed preliminary opinions of construction cost for each alternative.

Coastal Risk Assessment and Management Program | Barbados, West Indies | Coastal Zone Management Unit | 2016-2017

The Coastal Risk Assessment and Management Program (CRMP) was established to help the government of Barbados understand the island's exposure and resiliency to hurricanes, sea level rise, storm surge, terrestrial loads and water quality. As lead structural engineer, developed designs for a waterfront project which consists of 1,000 meters of boardwalk, piers, and shore protection along the island's southern coast.

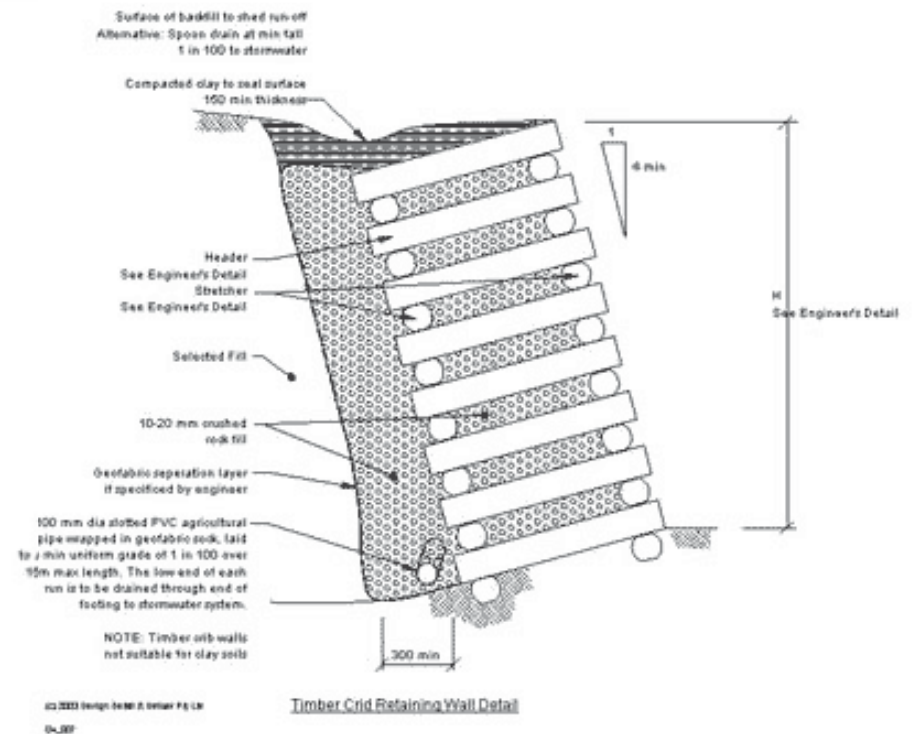
Bluff Crib Wall Replacement and Drainage Improvements





Over 220 ft of crib wall replacement, improved entryway at water plant and drainage solutions for the bluff and Hazel

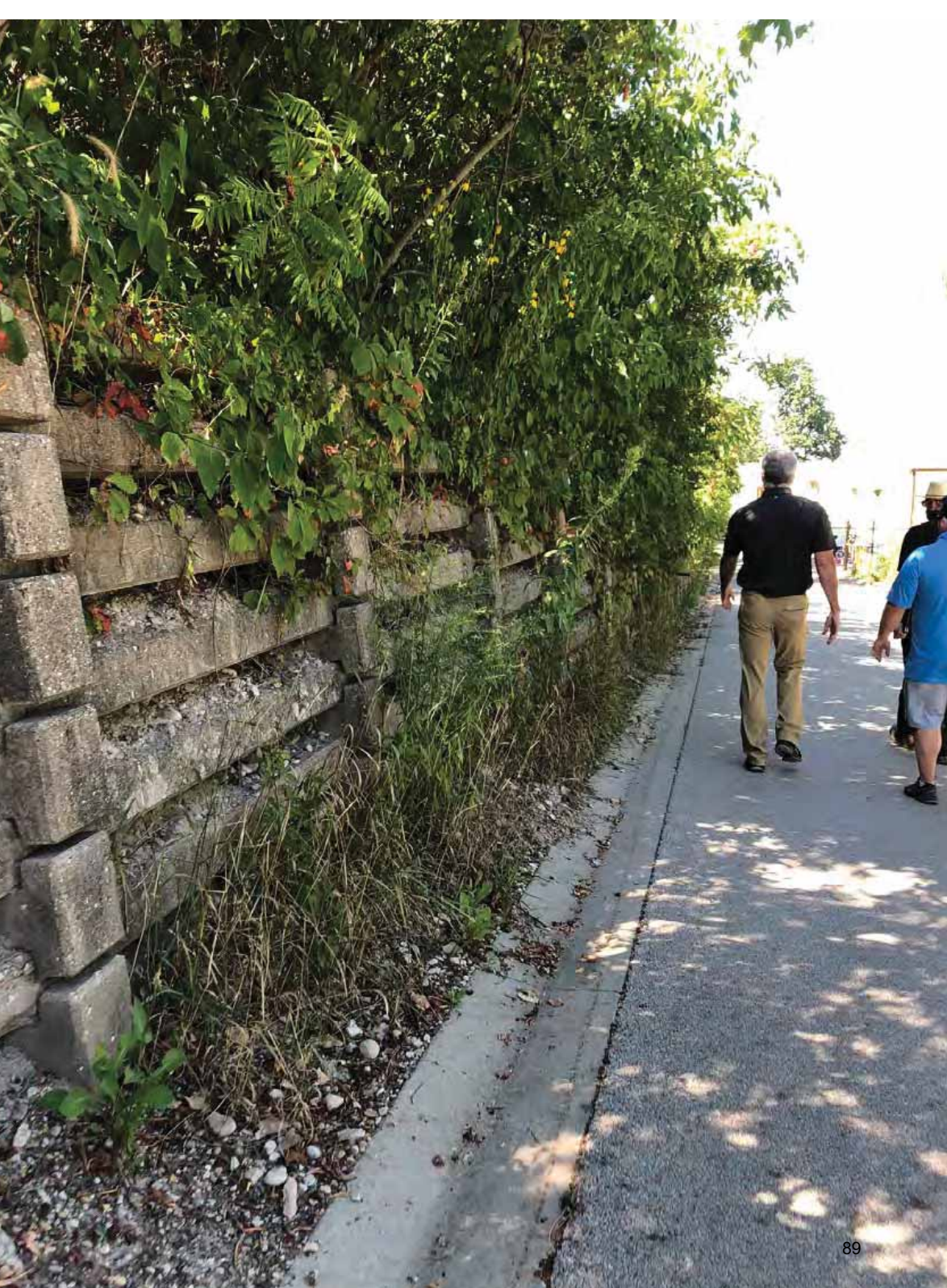




Crib walls are one of the oldest gravity wall systems. A series of stacked members create hollow cells that are filled with soil or rock



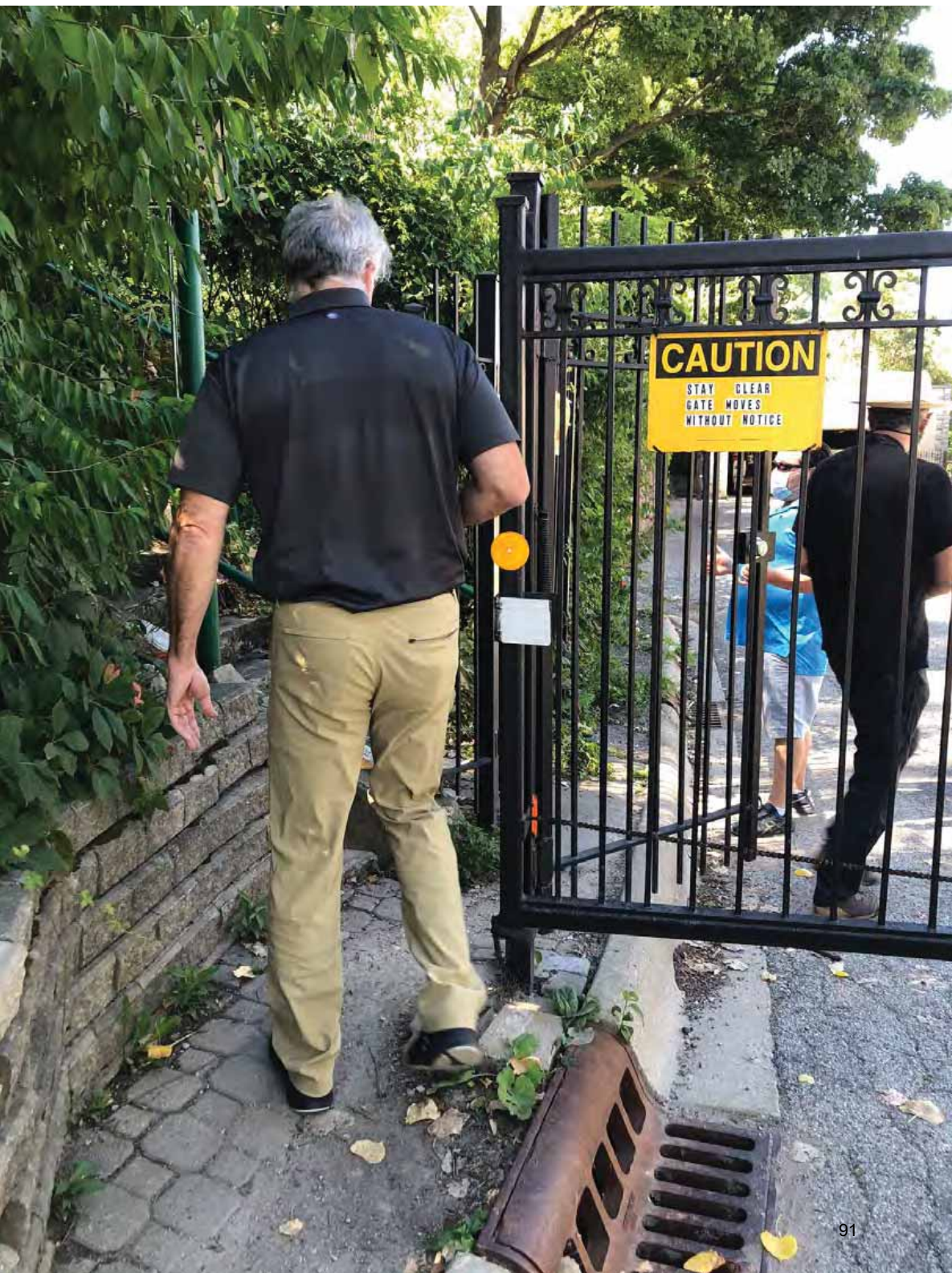
This what ours looks like



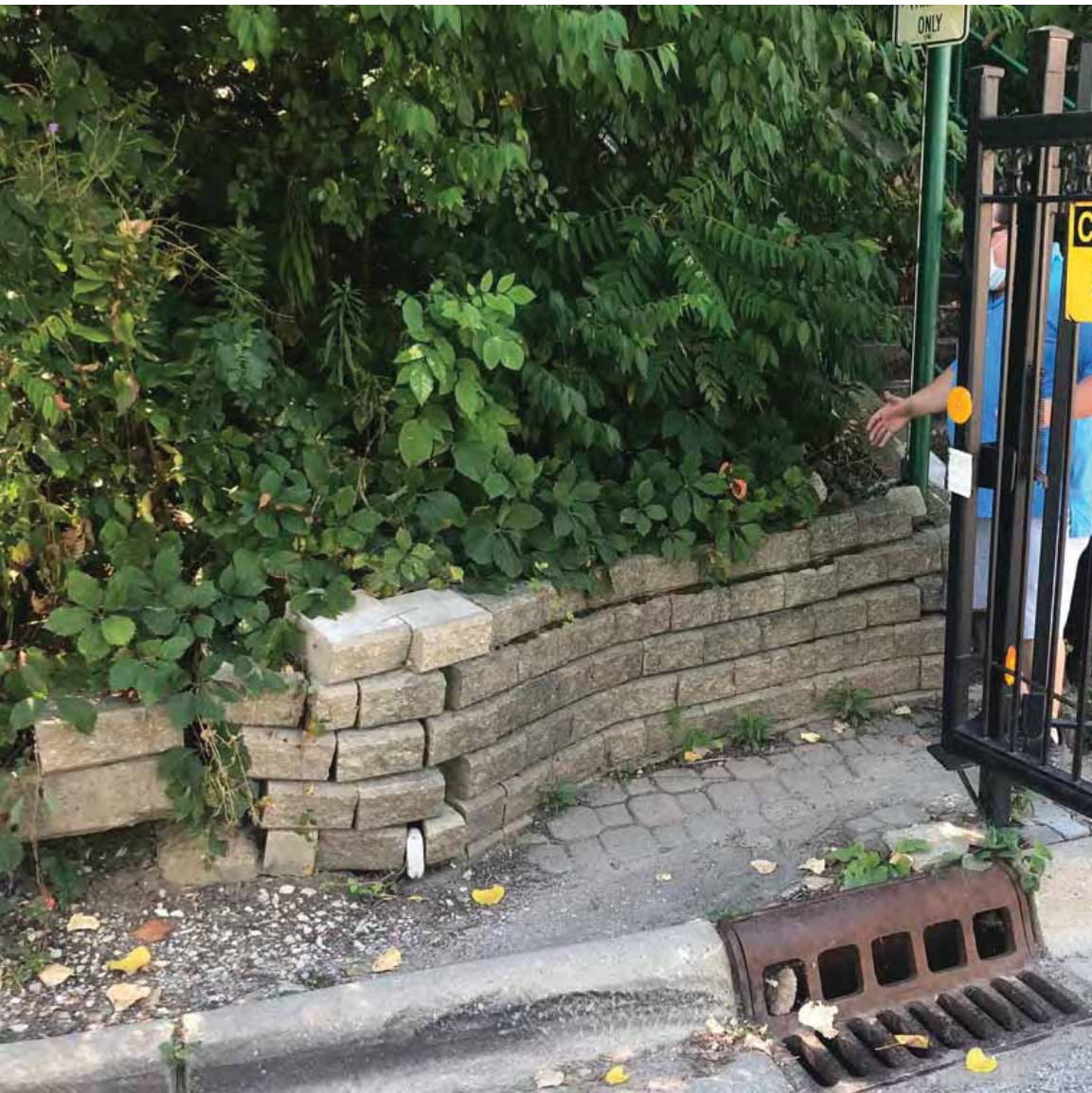
It ranges in height from 2 ft approx. to over 10 ft holding back the entire northeastern bluff

NOTICE
AUTHORIZED
VISITORS ONLY
PRESS CALL BUTTON
FOR RESPONSE

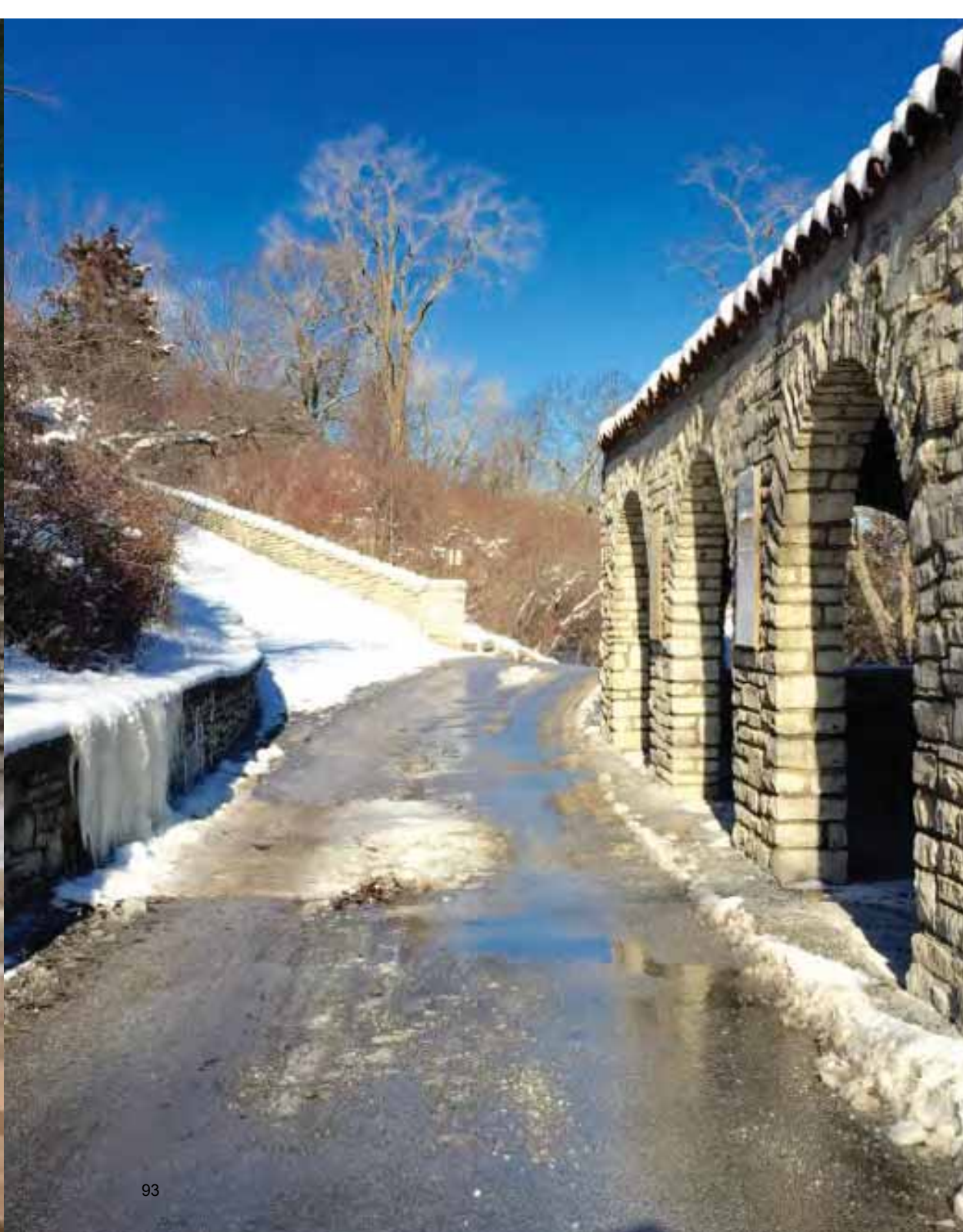
CAUTION
DO NOT OPEN
GATE WITHOUT
AUTHORIZED PERSONNEL



Approach and Entry to Water Plant



A mixture of systems and materials at the entry gate to Water Plant





Voucher List of Bills By Vendor Set

Payment Dates 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10133 - Accuraty Solutions					
Accuraty Solutions	12/22/2020	13128	25-00-000-5321	1st Qtr Website Hosting	495.00
Vendor 10133 - Accuraty Solutions Total:					495.00
Vendor: 10136 - Advanced Disposal Services					
Advanced Disposal Services	12/22/2020	13129	10-12-000-5353	Trash/Recycling - Parks	423.00
Advanced Disposal Services	12/22/2020	13129	10-13-000-5353	Trash/Recycling - Watts	112.00
Advanced Disposal Services	12/22/2020	13129	25-00-000-5353	Trash/Recycling - Takiff	344.00
Vendor 10136 - Advanced Disposal Services Total:					879.00
Vendor: 10098 - AFLAC					
AFLAC	12/22/2020	13130	10-00-000-2170	Supplemental Aflac Coverage	207.16
Vendor 10098 - AFLAC Total:					207.16
Vendor: 10739 - Airespring					
Airespring	12/14/2020	13113	25-00-000-5210	Fiber Internet - Takiff	1,919.96
Airespring	01/04/2021	13186	25-00-000-5210	Fiber Internet - Takiff	1,919.96
Vendor 10739 - Airespring Total:					3,839.92
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	12/22/2020	13131	25-26-000-5387	Day Care Nurse Services	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10973 - Altamanu, Inc.					
Altamanu, Inc.	12/14/2020	13114	67-00-000-5505	Kalk Park Design	8,397.97
Altamanu, Inc.	12/14/2020	13114	69-00-000-5553	Connect Glencoe Const. Manag...	6,165.75
Altamanu, Inc.	12/14/2020	13114	69-00-000-5570	Duke Park Const Management	5,280.75
Vendor 10973 - Altamanu, Inc. Total:					19,844.47
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	12/22/2020	13132	10-12-000-5450	Equipment Parts - Parks	159.99
Amazon Capital Services	12/22/2020	13132	10-12-000-5484	Parks Electrical Supplies	130.40
Amazon Capital Services	12/22/2020	13132	10-12-000-5582	Maint Equipment Supplies - Par...	477.99
Amazon Capital Services	12/22/2020	13132	10-13-000-5415	Watts Event Supplies	144.90
Amazon Capital Services	12/22/2020	13132	10-13-000-5420	CREDIT - Watts Patio Heaters	-1,295.94
Amazon Capital Services	12/22/2020	13132	25-00-000-5420	General Rec Supplies	53.84
Amazon Capital Services	12/22/2020	13132	25-00-000-5484	Takiff Electrical Supplies	314.70
Amazon Capital Services	12/22/2020	13132	25-25-401-5400	ELC Supplies	13.00
Amazon Capital Services	12/22/2020	13132	25-25-402-5400	ELC Supplies	16.86
Amazon Capital Services	12/22/2020	13132	25-25-403-5400	ELC Supplies	10.00
Amazon Capital Services	12/22/2020	13132	25-25-411-5400	Presch Enrich Supplies	1,583.78
Amazon Capital Services	12/22/2020	13132	25-25-604-5400	Kids Club Supplies	57.13
Amazon Capital Services	12/22/2020	13132	25-25-953-5400	Fall Events Supplies	496.36
Amazon Capital Services	12/22/2020	13132	25-26-000-5403	Day Care Pgm Supplies	329.63
Vendor 10946 - Amazon Capital Services Total:					2,492.64
Vendor: 10686 - American Building Services, LLC					
American Building Services, LLC	12/22/2020	13133	65-00-020-5518	Day Care Door Replacement	11,904.75
Vendor 10686 - American Building Services, LLC Total:					11,904.75
Vendor: 10551 - American Carnival Mart/Party Land					
American Carnival Mart/Party L...	12/22/2020	13134	25-25-953-5400	Fall Event Supplies	277.07
Vendor 10551 - American Carnival Mart/Party Land Total:					277.07
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	01/04/2021	13187	25-00-000-5422	Takiff Building Staff Uniforms	105.51
Vendor 10147 - American Outfitters, Ltd. Total:					105.51

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	12/14/2020	13116	10-11-000-5310	Legal Services - Nov	752.50
Vendor 10050 - Ancel, Glink P.C. Total:					752.50
Vendor: 10717 - Applied Controls, Inc.					
Applied Controls, Inc.	12/22/2020	13135	25-00-000-5351	Takiff Equipment Repairs	220.00
Vendor 10717 - Applied Controls, Inc. Total:					220.00
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	01/04/2021	13189	10-12-000-5450	Parks Equipment Parts	10.51
Arlington Power Equipment	01/11/2021	13204	10-12-000-5450	Parks Equipment Parts	264.42
Vendor 10159 - Arlington Power Equipment Total:					274.93
Vendor: 10162 - AT & T					
AT & T	12/22/2020	13136	10-12-000-5210	Phone Svc - Parks (2 Mos)	238.31
AT & T	12/22/2020	13136	25-00-000-5210	Phone Svc - Takiff (2 Mos)	1,470.61
AT & T	01/04/2021	13191	25-00-000-5210	Takiff Phone Svc	817.14
Vendor 10162 - AT & T Total:					2,526.06
Vendor: 10455 - AT & T					
AT & T	01/04/2021	13190	10-14-000-5210	DSL Service - Beach (2 mo)	353.83
Vendor 10455 - AT & T Total:					353.83
Vendor: 10163 - Atlas Bobcat, LLC					
Atlas Bobcat, LLC	12/22/2020	13137	10-12-000-5450	Equipment Parts - Parks	837.34
Atlas Bobcat, LLC	12/28/2020	13176	10-12-000-5450	Equipment Parts - Parks	24.69
Atlas Bobcat, LLC	01/11/2021	13205	10-12-000-5450	Equipment Parts - Parks	862.03
Vendor 10163 - Atlas Bobcat, LLC Total:					1,724.06
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	12/22/2020	13138	10-11-000-5342	Staff Sympathy/Anniv Gifts	270.20
BMO Harris Bank N.A.	12/22/2020	13138	10-11-000-5402	Digital Newspaper Subscription	27.72
BMO Harris Bank N.A.	12/22/2020	13138	10-11-000-5404	Adobe Annual Subscript (Jenny)	216.62
BMO Harris Bank N.A.	12/22/2020	13138	10-11-000-5730	WILS Dues (Carol)	40.00
BMO Harris Bank N.A.	12/22/2020	13138	10-13-000-5360	Watts Signs	432.81
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5210	iCloud Storage (Carol, Bobby, Le...	2.97
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5301	Postage	21.60
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5360	Signage	78.43
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5360	Facebook Marketing	28.89
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5360	iCloud Storage (Erin)	0.99
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5361	Job Posting - Takiff Custodian	300.00
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5362	Stock Photography	29.00
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5368	Constant Contact	132.81
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5368	Canva Annual Membership	238.80
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5368	Video Editing Software	239.88
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5368	Adobe Annual Subscript (Erin)	637.37
BMO Harris Bank N.A.	12/22/2020	13138	25-00-000-5480	Gas for Rec Van	35.88
BMO Harris Bank N.A.	12/22/2020	13138	25-25-411-5400	Presch Enrich Supplies	14.85
BMO Harris Bank N.A.	12/22/2020	13138	25-25-601-5300	Kids Club Brightwheel App	150.00
BMO Harris Bank N.A.	12/22/2020	13138	25-25-615-5400	Ceramics Supplies	222.20
BMO Harris Bank N.A.	12/22/2020	13138	25-25-932-5400	School Day Off Supplies	37.74
BMO Harris Bank N.A.	12/22/2020	13138	25-25-953-5400	Fall Event Supplies	264.27
BMO Harris Bank N.A.	12/22/2020	13138	25-26-000-5360	Care.com Mo Subscription	75.00
BMO Harris Bank N.A.	12/22/2020	13138	25-26-000-5403	Day Care Pgm Supplies	38.39
BMO Harris Bank N.A.	12/22/2020	13138	25-26-000-5404	Day Care Brightwheel App	175.00
BMO Harris Bank N.A.	12/22/2020	13138	25-27-000-5210	Takiff Fitness TV/Internet Svc	167.99
Vendor 10473 - BMO Harris Bank N.A. Total:					3,879.41
Vendor: 10184 - Burris Equipment Company					
Burris Equipment Company	12/28/2020	13177	10-12-000-5450	Equipment Parts - Parks	288.00
Burris Equipment Company	01/04/2021	13192	10-12-000-5450	Parks Equipment Parts	41.21
Vendor 10184 - Burris Equipment Company Total:					329.21

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount	
Vendor: 10656 - Call One						
Call One	12/14/2020	13117	25-00-000-5210	T1 Line - Watts	365.71	
					Vendor 10656 - Call One Total:	365.71
Vendor: 10552 - Chicago Tribune Media Group						
Chicago Tribune Media Group	12/28/2020	13178	10-11-000-5311	Legal Notices	63.00	
					Vendor 10552 - Chicago Tribune Media Group Total:	63.00
Vendor: 10505 - Comcast						
Comcast	12/22/2020	13140	10-12-000-5210	Internet Svc - Parks	111.85	
Comcast	12/22/2020	13140	10-13-000-5210	Internet/Cable TV Svc - Watts	196.95	
					Vendor 10505 - Comcast Total:	308.80
Vendor: 10208 - Commonwealth Edison						
Commonwealth Edison	01/11/2021	13206	10-12-000-5230	Electricity - Parks	1,184.33	
Commonwealth Edison	01/11/2021	13206	10-13-000-5230	Electricity - Watts	9,699.66	
Commonwealth Edison	01/11/2021	13206	10-15-000-5230	Electricity - Boathouse	85.56	
Commonwealth Edison	01/11/2021	13206	25-00-000-5230	Electricity - Takiff	6,428.01	
					Vendor 10208 - Commonwealth Edison Total:	17,397.56
Vendor: 10215 - Craftwood Lumber Company						
Craftwood Lumber Company	01/04/2021	13193	10-12-000-5481	Parks Construction Supplies	57.12	
Craftwood Lumber Company	01/04/2021	13193	10-12-000-5483	Paint - Parks	19.48	
Craftwood Lumber Company	01/04/2021	13193	10-13-000-5482	Watts Hardware	33.65	
Craftwood Lumber Company	01/04/2021	13193	10-13-000-5486	Plumbing Supplies - Watts	20.99	
Craftwood Lumber Company	01/04/2021	13193	25-00-000-5412	Takiff Cleaning Supplies	154.89	
					Vendor 10215 - Craftwood Lumber Company Total:	286.13
Vendor: 11585 - Davey Resource Group						
Davey Resource Group	12/14/2020	13118	10-12-000-5585	Site Development	939.00	
					Vendor 11585 - Davey Resource Group Total:	939.00
Vendor: 10333 - Dermatec Direct						
Dermatec Direct	12/22/2020	13141	25-26-000-5430	Day Care Diapering Gloves	1,050.74	
					Vendor 10333 - Dermatec Direct Total:	1,050.74
Vendor: 11219 - Direct Fitness Solutions						
Direct Fitness Solutions	01/11/2021	13233	25-27-000-5351	Fitness Equip Maint/Repair	1,056.50	
					Vendor 11219 - Direct Fitness Solutions Total:	1,056.50
Vendor: 10334 - Discount School Supply						
Discount School Supply	12/22/2020	13142	25-26-000-5460	Day Care Food Prep Supplies	47.14	
Discount School Supply	01/04/2021	13194	25-25-953-5400	Boredom Buster Event Supplies	227.98	
					Vendor 10334 - Discount School Supply Total:	275.12
Vendor: 11072 - Dog Waste Depot						
Dog Waste Depot	12/22/2020	13143	10-12-000-5489	Dog Poop Bags	1,417.74	
					Vendor 11072 - Dog Waste Depot Total:	1,417.74
Vendor: 10286 - EVP Academies, LLC						
EVP Academies, LLC	12/14/2020	13119	25-25-767-5300	Contractual - Fall Volleyball Sess...	1,510.60	
					Vendor 10286 - EVP Academies, LLC Total:	1,510.60
Vendor: 10341 - Excalibur Technology Corporation						
Excalibur Technology Corporati...	12/28/2020	13184	65-00-020-5502	HVAC System Laptop	1,088.13	
Excalibur Technology Corporati...	01/11/2021	13207	10-11-000-5355	TSS Maint - Feb 2021	6,322.80	
Excalibur Technology Corporati...	01/11/2021	13207	25-00-000-5321	WebTrac Hosting - Feb 2021	749.00	
					Vendor 10341 - Excalibur Technology Corporation Total:	8,159.93
Vendor: 10346 - Fun Express						
Fun Express	12/22/2020	13144	25-25-953-5400	Fall Event Supplies	334.42	
					Vendor 10346 - Fun Express Total:	334.42
Vendor: 10348 - Galassini and Ori Construction						
Galassini and Ori Construction	12/22/2020	13145	10-13-000-5588	Watts Building Improvements	1,520.00	
					Vendor 10348 - Galassini and Ori Construction Total:	1,520.00

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11375 - Game On! LLC					
Game On! LLC	12/22/2020	13146	25-25-752-5300	Contractual - Fall Girls Sports Cl...	1,764.00
Vendor 11375 - Game On! LLC Total:					1,764.00
Vendor: 10358 - Glencoe Chamber of Commerce					
Glencoe Chamber of Commerce	01/11/2021	13234	10-11-000-5730	Chamber Membership 2021	400.00
Vendor 10358 - Glencoe Chamber of Commerce Total:					400.00
Vendor: 10361 - Glencoe Junior High Project					
Glencoe Junior High Project	01/11/2021	13208	25-00-000-5740	Otly Contribution - Jan 2021	2,500.00
Vendor 10361 - Glencoe Junior High Project Total:					2,500.00
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	01/11/2021	13209	25-25-472-5300	Payment #7 - 20/21 Sch Yr	5,178.00
Glencoe Junior Kindergarten	01/11/2021	13209	25-25-474-5300	Payment #7 - 20/21 Sch Yr	2,718.75
Vendor 10076 - Glencoe Junior Kindergarten Total:					7,896.75
Vendor: 10364 - Glencoe Youth Services					
Glencoe Youth Services	01/11/2021	13210	25-00-000-5740	Otly Contribution - Jan 2021	2,750.00
Vendor 10364 - Glencoe Youth Services Total:					2,750.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	12/22/2020	13147	10-12-000-5484	Electrical Supplies - Parks	729.48
Grainger Inc.	12/22/2020	13147	25-00-000-5412	Cleaning Supplies - Takiff	101.00
Grainger Inc.	12/22/2020	13147	25-00-000-5420	General Rec Supplies	140.00
Grainger Inc.	12/22/2020	13147	25-00-000-5451	Building Parts - Takiff	98.57
Grainger Inc.	12/22/2020	13147	25-00-000-5484	Electrical Supplies - Takiff	1,283.64
Grainger Inc.	12/22/2020	13147	25-00-000-5486	Plumbing Supplies - Takiff	89.00
Grainger Inc.	12/22/2020	13147	25-26-000-5460	Day Care Food Prep Supplies	169.15
Grainger Inc.	01/11/2021	13211	10-12-000-5484	Field Light Bulbs	1,230.02
Grainger Inc.	01/11/2021	13211	25-00-000-5420	General Rec Supplies	337.56
Grainger Inc.	01/11/2021	13211	25-00-000-5482	Takiff Hardware	7.42
Grainger Inc.	01/11/2021	13211	25-00-000-5484	Takiff Electrical Supplies	656.36
Grainger Inc.	01/11/2021	13211	25-26-000-5460	Day Care Food Prep Supplies	184.26
Vendor 10370 - Grainger Inc. Total:					5,026.46
Vendor: 10325 - Grand Food Center					
Grand Food Center	12/28/2020	13179	25-26-000-5409	Day Care Milk/Food Supplies	271.27
Vendor 10325 - Grand Food Center Total:					271.27
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	12/22/2020	13148	69-00-000-5571	Duke Park Construction	168,770.70
Vendor 11282 - Hacienda Landscaping Total:					168,770.70
Vendor: 10379 - HD Supply Facilities Maintenance					
HD Supply Facilities Mainten...	01/11/2021	13212	10-12-000-5482	Hardware - Parks	35.00
Vendor 10379 - HD Supply Facilities Maintenance Total:					35.00
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	12/22/2020	13149	10-13-000-5588	Watts Building Improvements	122.94
Home Depot Credit Services	12/22/2020	13149	10-13-000-5990	Watts Patio Heaters	596.00
Home Depot Credit Services	12/22/2020	13149	25-25-953-5400	Fall Event Supplies	77.55
Home Depot Credit Services	12/22/2020	13149	69-00-000-5555	Connect Glencoe Owner Items	169.80
Home Depot Credit Services	12/22/2020	13149	69-00-000-5572	Duke Park Owner Items	515.26
Vendor 10384 - Home Depot Credit Services Total:					1,481.55
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	12/22/2020	13150	25-25-932-5300	Contractual - Sch Day Off Sports...	240.00
Vendor 10068 - Hot Shots Sports Total:					240.00
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	12/11/2020	DFT0001135	10-00-000-2110	IL State Tax W/H	363.19
IL Dept of Revenue	12/18/2020	DFT0001140	10-00-000-2110	IL State Tax W/H	5,855.16
IL Dept of Revenue	01/01/2021	DFT0001147	10-00-000-2110	IL State Tax W/H	5,450.91
Vendor 10100 - IL Dept of Revenue Total:					11,669.26

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11352 - IL Secretary of State					
IL Secretary of State	01/07/2021	13200	10-11-000-5730	Notary Application Fee - Jenny	10.00
Vendor 11352 - IL Secretary of State Total:					10.00
Vendor: 10454 - Illinois Dept of Revenue					
Illinois Dept of Revenue	01/11/2021	DFT0001154	10-13-000-4400	2020 Sales Tax	7.50
Illinois Dept of Revenue	01/11/2021	DFT0001154	10-13-000-4430	2020 Sales Tax	0.50
Vendor 10454 - Illinois Dept of Revenue Total:					8.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	12/30/2020	DFT0001143	10-00-000-2150	IMRF Contribution - Dec 2020	40,197.44
Illinois Municipal Retirement Fu...	12/30/2020	DFT0001143	10-00-000-2155	IMRF VAC - Dec 2020	5,498.00
Vendor 10101 - Illinois Municipal Retirement Fund Total:					45,695.44
Vendor: 10429 - Indecor, Inc					
Indecor, Inc	01/11/2021	13213	25-00-000-5352	Takiff Shade Repairs	150.00
Vendor 10429 - Indecor, Inc Total:					150.00
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	12/11/2020	DFT0001133	10-00-000-2120	Social Security W/H	1,379.50
IRS/Dept of Treasury	12/11/2020	DFT0001134	10-00-000-2130	Medicare	337.68
IRS/Dept of Treasury	12/11/2020	DFT0001136	10-00-000-2100	Fed Income Tax W/H	74.08
IRS/Dept of Treasury	12/18/2020	DFT0001138	10-00-000-2120	Social Security W/H	14,910.78
IRS/Dept of Treasury	12/18/2020	DFT0001139	10-00-000-2130	Medicare	3,845.94
IRS/Dept of Treasury	12/18/2020	DFT0001141	10-00-000-2100	Fed Income Tax W/H	10,465.26
IRS/Dept of Treasury	01/01/2021	DFT0001145	10-00-000-2120	Social Security W/H	15,459.14
IRS/Dept of Treasury	01/01/2021	DFT0001146	10-00-000-2130	Medicare	3,615.48
IRS/Dept of Treasury	01/01/2021	DFT0001148	10-00-000-2100	Fed Income Tax W/H	9,710.76
Vendor 10106 - IRS/Dept of Treasury Total:					59,798.62
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	12/22/2020	13152	10-13-000-5356	Zamboni Blade Sharpening	68.10
Jorson & Carlson Company Inc.	01/04/2021	13195	10-13-000-5356	Zamboni Blade Sharpening	30.80
Vendor 10399 - Jorson & Carlson Company Inc. Total:					98.90
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	12/22/2020	13153	10-11-000-5355	Copy Machine Mo Maint	161.86
Konica Minolta Business Solutio...	12/22/2020	13153	25-00-000-5355	Copy Machine Mo Maint	155.96
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					317.82
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	12/22/2020	13154	10-12-000-5450	Parks Equipment Parts	249.61
Lowe's Business Acct/GEMB	12/22/2020	13154	10-12-000-5582	Parks Maintenance Equipment	255.55
Lowe's Business Acct/GEMB	12/22/2020	13154	10-13-000-5480	Gasoline - Watts	569.64
Lowe's Business Acct/GEMB	12/22/2020	13154	10-13-000-5481	Watts Construction Supplies	98.80
Lowe's Business Acct/GEMB	12/22/2020	13154	10-13-000-5588	Watts Building Improvements	770.52
Lowe's Business Acct/GEMB	12/22/2020	13154	69-00-000-5572	Duke Park Owner Items	1,299.16
Vendor 10360 - Lowe's Business Acct/GEMB Total:					3,243.28
Vendor: 10174 - MCI					
MCI	01/04/2021	13196	25-00-000-5210	Long Distance Phone Svc (2 mo)	160.10
Vendor 10174 - MCI Total:					160.10
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	12/22/2020	13155	10-12-000-5355	Maint Svc Agreement - Parks	298.00
Midwest Mechanical	12/22/2020	13155	10-13-000-5355	Maint Svc Agreement - Watts	2,179.00
Midwest Mechanical	12/22/2020	13155	25-00-000-5355	Maint Svc Agreement - Takiff	16,726.00
Midwest Mechanical	01/11/2021	13214	25-00-000-5351	Takiff Equipment Repairs	822.24
Vendor 11519 - Midwest Mechanical Total:					20,025.24
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	12/14/2020	13120	10-12-000-5481	Construction Supplies - Parks	14.20
Mutual Ace Hardware	12/14/2020	13120	10-12-000-5482	Hardware Supplies - Parks	41.37
Mutual Ace Hardware	12/14/2020	13120	10-13-000-5416	Ice Making Supplies	89.88
Mutual Ace Hardware	01/11/2021	13215	10-12-000-5370	Parks Rental Equipment	1,008.00
Mutual Ace Hardware	01/11/2021	13215	10-13-000-5370	Watts Rental Equipment	767.20
Mutual Ace Hardware	01/11/2021	13215	10-13-000-5480	Watts Gasoline	176.92

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Mutual Ace Hardware	01/11/2021	13215	10-13-000-5486	Watts Plumbing Supplies	17.09
Mutual Ace Hardware	01/11/2021	13215	25-00-000-5481	Construction Supplies - Parks	9.89
Vendor 10213 - Mutual Ace Hardware Total:					2,124.55
Vendor: 10762 - Nameplate & Panel Technologies					
Nameplate & Panel Technologies	12/14/2020	13121	10-12-000-5585	Tree Donation Plaques (4)	122.00
Vendor 10762 - Nameplate & Panel Technologies Total:					122.00
Vendor: 8125 - Natalie Steinmetz					
Natalie Steinmetz	12/14/2020	13122	25-25-315-5400	Reimbursement - Ceramics Sup...	10.96
Vendor 8125 - Natalie Steinmetz Total:					10.96
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	01/01/2021	13172	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					64.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	12/14/2020	13123	10-12-000-5590	Tree Trimming	510.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					510.00
Vendor: 11424 - Noggin Builders, LLC					
Noggin Builders, LLC	12/14/2020	13124	25-25-491-5300	Contractual - Jr Engineering Clas...	1,400.00
Vendor 11424 - Noggin Builders, LLC Total:					1,400.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	12/22/2020	13156	10-13-000-5220	Gas/Heat - Watts	205.28
North Shore Gas Company	12/22/2020	13156	25-00-000-5220	Gas/Heat - Takiff	1,018.29
North Shore Gas Company	01/11/2021	13216	10-12-000-5220	Gas/Heat - Parks	679.66
North Shore Gas Company	01/11/2021	13216	10-14-000-5220	Gas/Heat - Beach	36.74
Vendor 10224 - North Shore Gas Company Total:					1,939.97
Vendor: 10340 - Northshore Omega					
Northshore Omega	01/11/2021	13217	45-00-000-5335	FT Pre-Placement Exam - Alena	274.00
Vendor 10340 - Northshore Omega Total:					274.00
Vendor: 10228 - NSSRA					
NSSRA	12/14/2020	13125	30-00-000-5589	New Building Contribution	118,132.00
Vendor 10228 - NSSRA Total:					118,132.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	01/11/2021	13218	25-00-000-5355	Takiff Mo Exterminator - Jan 20...	187.30
Vendor 10233 - Orkin Pest Control Total:					187.30
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	01/11/2021	13219	25-00-000-5355	Takiff Elevator Mo Maint - Jan 2...	515.21
Vendor 10235 - Otis Elevator Company Total:					515.21
Vendor: 11527 - P & J HP LLC					
P & J HP LLC	12/22/2020	13157	25-25-613-5300	Contractaul - Fall Ninja Classes	2,048.20
Vendor 11527 - P & J HP LLC Total:					2,048.20
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	12/14/2020	13126	10-00-000-2175	FSA Plan Contributions - Dec 20...	1,686.88
PACT Administrative Services C...	01/11/2021	13220	10-11-000-5600	Sect 125 Fees - Jan 2021	63.00
Vendor 10110 - PACT Administrative Services Corp Total:					1,749.88
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	12/18/2020	13110	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	12/18/2020	13110	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	12/18/2020	13110	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	12/18/2020	13110	10-00-000-2180	#880010320 Stowick	20.00
Partnership Financial Credit Uni...	01/01/2021	13173	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	01/01/2021	13173	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	01/01/2021	13173	10-00-000-2180	#95910 Mensinger	500.00
Partnership Financial Credit Uni...	01/01/2021	13173	10-00-000-2180	#880010320 Stowick	20.00
Vendor 10104 - Partnership Financial Credit Union Total:					1,340.00
Vendor: 10242 - PDRMA					
PDRMA	12/28/2020	13180	10-11-000-5600	Health Insurance - Dec 2020	31,562.00
PDRMA	12/28/2020	13180	25-26-000-5600	Health Insurance - Dec 2020	14,782.36

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
PDRMA	01/11/2021	13221	45-00-000-5650	Member Contributions - 7/1 - 1...	27,042.66
PDRMA	01/11/2021	13221	45-00-000-5651	Member Contributions - 7/1 - 1...	13,026.66
PDRMA	01/11/2021	13221	45-00-000-5651	Member Contributions - 7/1 - 1...	1,081.44
PDRMA	01/11/2021	13221	45-00-000-5652	Member Contributions - 7/1 - 1...	4,513.98
PDRMA	01/11/2021	13221	50-00-000-5655	Member Contributions - 7/1 - 1...	22,777.98
Vendor 10242 - PDRMA Total:					114,787.08
Vendor: 10259 - Quill Corporation					
Quill Corporation	12/28/2020	13181	25-00-000-5401	Bal Due - Rec Office Supplies	14.30
Quill Corporation	01/04/2021	13197	10-11-000-5420	General Admin Supplies	5.70
Quill Corporation	01/04/2021	13197	25-00-000-5401	Rec Office Supplies	106.04
Quill Corporation	01/04/2021	13197	25-00-000-5420	General Rec Supplies	15.98
Quill Corporation	01/11/2021	13222	10-11-000-5420	General Admin Supplies	20.43
Quill Corporation	01/11/2021	13222	25-00-000-5401	Rec Office Supplies	102.89
Quill Corporation	01/11/2021	13222	25-25-401-5400	ELC Supplies	27.01
Quill Corporation	01/11/2021	13222	25-25-402-5400	ELC Supplies	27.01
Quill Corporation	01/11/2021	13222	25-25-403-5400	ELC Supplies	27.02
Quill Corporation	01/11/2021	13222	25-25-601-5400	Kids Club Supplies	18.88
Quill Corporation	01/11/2021	13222	25-25-602-5400	Kids Club Supplies	14.17
Quill Corporation	01/11/2021	13222	25-26-000-5401	Day Care Office Supplies	27.01
Vendor 10259 - Quill Corporation Total:					406.44
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	12/22/2020	13159	10-13-000-5355	Fire/Security Maint Svc Agreem...	720.00
Vendor 10266 - Reliable Fire & Security Total:					720.00
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	12/22/2020	13160	10-12-000-5353	Portable Toilet Svcs -	780.00
Rite Portable Restrooms	01/11/2021	13223	10-12-000-5353	Portable Toilet Svcs -	3,693.00
Vendor 10767 - Rite Portable Restrooms Total:					4,473.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	12/28/2020	13185	10-13-000-5581	Ice Rink Equipment	3,757.16
RMC Inc.	01/11/2021	13224	10-13-000-5581	Ice Rink Equipment	4,040.06
Vendor 10269 - RMC Inc. Total:					7,797.22
Vendor: 11337 - Ronald Otrembiak					
Ronald Otrembiak	12/22/2020	13161	25-25-953-5400	Contractual - Santa Character	350.00
Vendor 11337 - Ronald Otrembiak Total:					350.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	12/22/2020	13162	10-11-000-5420	General Admin Supplies	21.54
Roundy's Inc.	12/22/2020	13162	25-25-401-5400	ELC Supplies	10.00
Roundy's Inc.	12/22/2020	13162	25-25-932-5400	Sch Day Off Supplies	12.99
Roundy's Inc.	12/22/2020	13162	25-26-000-5409	Day Care Food Supplies	122.16
Roundy's Inc.	01/11/2021	13225	25-26-000-5409	Day Care Food Supplies	20.14
Vendor 11320 - Roundy's Inc. Total:					186.83
Vendor: 11617 - Safe Landings Worldwide					
Safe Landings Worldwide	01/11/2021	13226	65-00-020-5506	50% Material Deposit - Gym Flo...	17,157.00
Vendor 11617 - Safe Landings Worldwide Total:					17,157.00
Vendor: 10515 - Sarah Hall Theatre Company					
Sarah Hall Theatre Company	12/22/2020	13163	25-25-406-5300	Contractual - Fall 2020 Presch H...	1,468.13
Sarah Hall Theatre Company	12/22/2020	13163	25-25-419-5300	Contractual - Fall 2020 Presch B...	2,094.03
Sarah Hall Theatre Company	12/22/2020	13163	25-25-449-5300	Contractual - Fall 2020 Presch D...	3,118.50
Sarah Hall Theatre Company	12/22/2020	13163	25-25-607-5300	Contractual - Fall 2020 Youth Hi...	2,259.00
Sarah Hall Theatre Company	12/22/2020	13163	25-25-608-5300	Contractual - Fall 2020 Youth Ba...	675.00
Sarah Hall Theatre Company	12/22/2020	13163	25-25-649-5300	Contractual - Fall 2020 Youth Dr...	2,062.50
Sarah Hall Theatre Company	12/22/2020	13163	25-25-652-5300	Contractual - Fall 2020 Little Fo...	3,118.50
Sarah Hall Theatre Company	12/22/2020	13163	25-25-653-5300	Contractual - Fall 2020 Broadwa...	6,581.25
Sarah Hall Theatre Company	12/22/2020	13164	25-25-601-5300	Contractual - Kids Club Theatre ...	900.00
Sarah Hall Theatre Company	12/22/2020	13164	25-25-932-5300	Contractual - Sch Day Off Theat...	300.00
Vendor 10515 - Sarah Hall Theatre Company Total:					22,576.91

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	01/11/2021	13227	69-00-000-5572	Duke Park Owner Items	423.06
Vendor 10279 - Sherwin-Williams Company Total:					423.06
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	01/11/2021	13228	45-00-000-5335	Background Checks - Dec 2020	111.00
Vendor 11436 - SportsEngine Inc. Total:					111.00
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	12/18/2020	13111	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
State Disbursement Unit	01/01/2021	13174	10-00-000-2190	M Barrios,FIPS#1703100/2013...	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 10289 - Sunshine Arts & Crafts					
Sunshine Arts & Crafts	12/14/2020	13127	25-25-659-5300	Contractual - Fall Art Classes (Re...	1,117.00
Vendor 10289 - Sunshine Arts & Crafts Total:					1,117.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	12/22/2020	13165	25-26-000-5409	Day Care Food Supplies	2,239.10
Sysco Chicago, Inc.	12/22/2020	13165	25-26-000-5460	Day Care Food Prep Supplies	245.60
Sysco Chicago, Inc.	12/28/2020	13183	25-26-000-5409	Day Care Food Supplies	746.79
Sysco Chicago, Inc.	01/11/2021	13229	25-25-601-5400	Kids Club Supplies	365.19
Sysco Chicago, Inc.	01/11/2021	13229	25-26-000-5409	Day Care Food Supplies	947.14
Sysco Chicago, Inc.	01/11/2021	13229	25-26-000-5460	Day Care Food Prep Supplies	114.65
Vendor 11414 - Sysco Chicago, Inc. Total:					4,658.47
Vendor: 10720 - Tebon's Gas Station					
Tebon's Gas Station	12/22/2020	13166	10-13-000-5480	Propane - Zamboni	115.00
Tebon's Gas Station	01/04/2021	13198	10-13-000-5480	Propane - Zamboni	894.00
Vendor 10720 - Tebon's Gas Station Total:					1,009.00
Vendor: 11613 - V3 Companies, Ltd.					
V3 Companies, Ltd.	12/22/2020	13167	67-00-000-5510	Topo Survey Area - Bluff/Boat S...	5,900.00
V3 Companies, Ltd.	12/22/2020	13167	67-00-000-5515	Topo Survey Area 1-4, 5	10,500.00
Vendor 11613 - V3 Companies, Ltd. Total:					16,400.00
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	12/22/2020	13168	10-13-000-5220	Bulk Gas/Heat - Watts	189.75
Vanguard Energy Service, LLC	12/22/2020	13168	25-00-000-5220	Bulk Gas/Heat - Takiff	1,731.15
Vendor 10307 - Vanguard Energy Service, LLC Total:					1,920.90
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	12/18/2020	13112	10-00-000-2140	ICMA - A/C#301403	1,825.00
Vantagepoint Trf Agents-457	01/01/2021	13175	10-00-000-2140	ICMA - A/C#301403	1,975.00
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,800.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	12/11/2020	13082	25-00-000-5210	Cell Phone Svc	532.90
Verizon Wireless	01/11/2021	13230	25-00-000-5210	Cell Phone Svc	748.12
Vendor 10309 - Verizon Wireless Total:					1,281.02
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	12/22/2020	13169	10-12-000-5240	Water/Sewer - Parks	2,880.69
Village of Glencoe	12/22/2020	13169	10-13-000-5240	Water/Sewer - Watts	1,740.30
Village of Glencoe	12/22/2020	13169	10-14-000-5240	Water/Sewer - Beach	1,123.51
Village of Glencoe	12/22/2020	13169	10-15-000-5240	Water/Sewer - Boathouse	50.96
Village of Glencoe	12/22/2020	13170	10-12-000-5480	Gasoline - Parks	803.50
Village of Glencoe	01/11/2021	13231	10-12-000-5480	Gasoline - Parks	411.56
Village of Glencoe	01/11/2021	13231	25-00-000-5360	Fall Inside Glencoe Marketing	560.86
Vendor 10457 - Village of Glencoe Total:					7,571.38
Vendor: 11616 - W.F. Baird & Associates Ltd.					
W.F. Baird & Associates Ltd.	01/11/2021	13232	67-00-000-5500	Pier Design Svcs	15,920.00
Vendor 11616 - W.F. Baird & Associates Ltd. Total:					15,920.00
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	12/22/2020	13171	25-00-000-5360	Marketing	35.42
Vendor 10882 - Welcome Wagon Total:					35.42

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	12/30/2020	DFT0001142	10-00-000-2111	WI Mo Withholding - Dec 2020	255.84
				Vendor 10102 - Wisconsin Dept of Revenue Total:	255.84
				Vendor Set AP Vendors Total:	770,960.60

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 5488 - Anthony Marx					
Anthony Marx	01/04/2021	13188	10-12-000-5450	Reimbursement - Spray Tank Pa...	9.99
Vendor 5488 - Anthony Marx Total:					9.99
Vendor: 4251 - Ilya Ioffe					
Ilya Ioffe	12/22/2020	13151	25-00-000-5422	Reimbursement - Work Boots	115.00
Vendor 4251 - Ilya Ioffe Total:					115.00
Vendor: 5466 - Raul Marron					
Raul Marron	12/22/2020	13158	10-12-000-5421	Reimbursement - Work Boots	115.00
Vendor 5466 - Raul Marron Total:					115.00
Vendor: 7406 - Stacey Resnick					
Stacey Resnick	01/11/2021	13235	25-25-401-5400	Reimbursement - ELC Supplies	67.69
Vendor 7406 - Stacey Resnick Total:					67.69
Vendor Set Employees Total:					307.68

Voucher List of Bills

Payment Dates: 12/9/2020 - 1/12/2021

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000004345-343 - Katie Burnside					
Katie Burnside	01/07/2021	13199	25-00-000-2580	Credit Bal Refund	1,875.00
				Vendor 000004345-343 - Katie Burnside Total:	1,875.00
				Vendor Set Refunds Total:	1,875.00
				Grand Total:	773,143.28

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	215,872.47
25 - RECREATION FUND	116,818.76
30 - SPECIAL RECREATION FUND	118,132.00
45 - LIABILITY INSURANCE FUND	46,049.74
50 - WORKERS COMP FUND	22,777.98
65 - CAPITAL PROJECTS FUND	30,149.88
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	40,717.97
69 - MASTER PLAN CAPITAL PROJECTS	182,624.48
Grand Total:	773,143.28

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	20,250.10
10-00-000-2110	IL STATE WITHHOLDING	11,669.26
10-00-000-2111	WI STATE WITHHOLDING	255.84
10-00-000-2120	SOCIAL SECURITY WITHO...	31,749.42
10-00-000-2130	MEDICARE WITHHOLDING	7,799.10
10-00-000-2140	ICMA DEF COMP WITHOL...	3,800.00
10-00-000-2150	IMRF WITHHOLDING	40,197.44
10-00-000-2155	IMRF VAC WITHHOLDING	5,498.00
10-00-000-2160	SUPPL IMRF LIFE WITHOL...	64.00
10-00-000-2170	AFLAC WITHHOLDING	207.16
10-00-000-2175	FSA PLAN WITHHOLDING	1,686.88
10-00-000-2180	CREDIT UNION WITHOLDI...	1,340.00
10-00-000-2190	GARNISHMENT WITHOLD...	391.80
10-11-000-5310	LEGAL SERVICES	752.50
10-11-000-5311	LEGAL NOTICES	63.00
10-11-000-5342	OFFICIALS/MEETING EXP...	270.20
10-11-000-5355	MAINTENANCE SERVICE ...	6,484.66
10-11-000-5402	BOOKS/PUBLICATNS/SUB...	27.72
10-11-000-5404	COMPUTER PROGRAMS	216.62
10-11-000-5420	SUPPLIES - GENERAL	47.67
10-11-000-5600	HEALTH INSURANCE PRE...	31,625.00
10-11-000-5730	DUES/MEMBERSHIPS	450.00
10-12-000-5210	TELEPHONE/INTERNET	350.16
10-12-000-5220	FUEL/HEAT	679.66
10-12-000-5230	ELECTRICITY	1,184.33
10-12-000-5240	WATER	2,880.69
10-12-000-5353	DISPOSAL/PORTOLET SER...	4,896.00
10-12-000-5355	MAINTENANCE SERVICE ...	298.00
10-12-000-5370	RENTAL - EQUIPMENT	1,008.00
10-12-000-5421	SUPPLIES - UNIFORMS	115.00
10-12-000-5450	SUPPLIES - EQUIPMENT P...	2,747.79
10-12-000-5480	GASOLINE/LUBRICANTS	1,215.06
10-12-000-5481	SUPPLIES-CONSTRUCTION	71.32
10-12-000-5482	SUPPLIES-HARDWARE	76.37
10-12-000-5483	SUPPLIES-PAINT	19.48
10-12-000-5484	SUPPLIES-ELECTRICAL/BU...	2,089.90
10-12-000-5489	SUPPLIES-TRASH BAGS	1,417.74
10-12-000-5582	EQUIPMENT - MAINTENA...	733.54
10-12-000-5585	PAVEMENT & SITE DEVEL...	1,061.00
10-12-000-5590	TREE TRIM/WORK-Outside..	510.00
10-13-000-4400	CONCESSION FOOD SALES	7.50
10-13-000-4430	MERCHANDISE SALES	0.50
10-13-000-5210	TELEPHONE/INTERNET/C...	196.95
10-13-000-5220	FUEL/HEAT	395.03
10-13-000-5230	ELECTRICITY	9,699.66

Account Summary

Account Number	Account Name	Payment Amount
10-13-000-5240	WATER	1,740.30
10-13-000-5353	DISPOSAL/PORTOLET SER...	112.00
10-13-000-5355	MAINTENANCE SERVICE ...	2,899.00
10-13-000-5356	MAINT SERVICE/REPAIRS -...	98.90
10-13-000-5360	PRINTING/MARKETING/A...	432.81
10-13-000-5370	RENTAL - EQUIPMENT	767.20
10-13-000-5415	SUPPLIES-WATTS SPEC EV...	144.90
10-13-000-5416	SUPPLIES-ICE MAKING	89.88
10-13-000-5420	SUPPLIES - GENERAL	-1,295.94
10-13-000-5480	GASOLINE/LUBRICANTS/P...	1,755.56
10-13-000-5481	SUPPLIES-CONSTRUCTION	98.80
10-13-000-5482	SUPPLIES-HARDWARE	33.65
10-13-000-5486	SUPPLIES-PLUMBING	38.08
10-13-000-5581	EQUIPMENT - ICE RINK	7,797.22
10-13-000-5588	BUILDING IMPROVEMENTS	2,413.46
10-13-000-5990	CONTINGENCY	596.00
10-14-000-5210	TELEPHONE/INTERNET	353.83
10-14-000-5220	FUEL/HEAT	36.74
10-14-000-5240	WATER	1,123.51
10-15-000-5230	ELECTRICITY	85.56
10-15-000-5240	WATER	50.96
25-00-000-2580	BALANCE ON ACCOUNT-R...	1,875.00
25-00-000-5210	TELEPHONE/INTERNET	7,937.47
25-00-000-5220	FUEL/HEAT	2,749.44
25-00-000-5230	ELECTRICITY	6,428.01
25-00-000-5301	POSTAGE	21.60
25-00-000-5321	CONSULTING SERVICES	1,244.00
25-00-000-5351	REPAIRS - EQUIPMENT	1,042.24
25-00-000-5352	REPAIRS - BUILDINGS	150.00
25-00-000-5353	DISPOSAL/PORTOLET SER...	344.00
25-00-000-5355	MAINTENANCE SERVICE ...	17,584.47
25-00-000-5360	PRINTING/MARKETING/A...	704.59
25-00-000-5361	PRINTING - EMPLOYMENT...	300.00
25-00-000-5362	PHOTOGRAPHY	29.00
25-00-000-5368	MARKETING-DIGITAL	1,248.86
25-00-000-5401	OFFICE SUPPLIES	223.23
25-00-000-5412	CUSTODIAL/CLEANING SU...	255.89
25-00-000-5420	SUPPLIES - GENERAL	547.38
25-00-000-5422	SUPPLIES-UNIFORMS, BL...	220.51
25-00-000-5451	SUPPLIES - BUILDING PAR...	98.57
25-00-000-5480	SUPPLIES-GAS/LUBRICANT	35.88
25-00-000-5481	SUPPLIES-CONSTRUCTION	9.89
25-00-000-5482	SUPPLIES-HARDWARE	7.42
25-00-000-5484	SUPPLIES-ELECTRICAL/BU...	2,254.70
25-00-000-5486	SUPPLIES-PLUMBING	89.00
25-00-000-5740	COMMUNITY GRP CONTR...	5,250.00
25-25-315-5400	SUPPLIES-ADULT CERAMI...	10.96
25-25-401-5400	SUPPLIES-ELC 3YR	117.70
25-25-402-5400	SUPPLIES-ELC 4YR	43.87
25-25-403-5400	SUPPLIES-ELC 2YR	37.02
25-25-406-5300	CONTRACTL-PRESCHOOL ...	1,468.13
25-25-411-5400	SUPPLIES-SPECIAL PRESC...	1,598.63
25-25-419-5300	CONTRACT-PRESCHOOL B...	2,094.03
25-25-449-5300	CONTRACTL-DRAMA-PRE...	3,118.50
25-25-472-5300	CONTRACTL-GJK 2'S	5,178.00
25-25-474-5300	CONTRACTL-GJK 4'S	2,718.75
25-25-491-5300	CONTRACTL-PRESCH JR B...	1,400.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,050.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-601-5400	SUPPLIES-KIDS CLUB PM	384.07
25-25-602-5400	SUPPLIES-KIDS CLUB AM	14.17
25-25-604-5400	SUPPLIES-KID CLUB TEAC...	57.13
25-25-607-5300	CONTRACTL-YOUTH HIP ...	2,259.00
25-25-608-5300	CONTRACTL-YOUTH BALL...	675.00
25-25-613-5300	CONTRACTL-PULSE	2,048.20
25-25-615-5400	SUPPLIES-YOUTH CERAMI...	222.20
25-25-649-5300	CONTRACTL-DRAMA-YOU...	2,062.50
25-25-652-5300	CONTRACTL- FOOTLIGHT...	3,118.50
25-25-653-5300	CONTRACTL-BROADWAY ...	6,581.25
25-25-659-5300	CONTRACTL-SUNSHINE C...	1,117.00
25-25-752-5300	CONTRACTL-GAME ON!S...	1,764.00
25-25-767-5300	CONTRACTL-VOLLEYBALL	1,510.60
25-25-932-5300	CONTRACTL-SCHOOL DAY...	540.00
25-25-932-5400	SUPPLIES-SCHOOL DAYS ...	50.73
25-25-953-5400	SUPPLIES-FALL SPEC EVEN...	2,027.65
25-26-000-5360	PRINTING/MARKETING/A...	75.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	27.01
25-26-000-5403	DAYCARE PROGRAM SUP...	368.02
25-26-000-5404	COMPUTER PGMS/APPs	175.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD..	4,346.60
25-26-000-5430	SUPPLIES - FIRST AID	1,050.74
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	760.80
25-26-000-5600	HEALTH INSURANCE PRE...	14,782.36
25-27-000-5210	DEDICATED TV/INTERNET	167.99
25-27-000-5351	REPAIRS-EQUIPMENT	1,056.50
30-00-000-5589	ADA-RELATED FUND 69 C...	118,132.00
45-00-000-5335	WELLNESS/PRE-PLACEMT ...	385.00
45-00-000-5650	PROPERTY INSURANCE	27,042.66
45-00-000-5651	GENERAL LIABILITY INSUR...	14,108.10
45-00-000-5652	EMPLOYMT PRACTICES IN...	4,513.98
50-00-000-5655	WORKER COMP INSURAN...	22,777.98
65-00-020-5502	CONTINGENCY-NETWORK...	1,088.13
65-00-020-5506	REPLACE FLOOR-TOT GYM	17,157.00
65-00-020-5518	DAYCARE DOOR REPLAC...	11,904.75
67-00-000-5500	PIER-Design Svcs	15,920.00
67-00-000-5505	KALK PARK PH2-Design	8,397.97
67-00-000-5510	BOATING ACCESS-Design	5,900.00
67-00-000-5515	CRIB/RETAIN WALL-Design	10,500.00
69-00-000-5553	CONNECT GLENCOE TRAIL...	6,165.75
69-00-000-5555	CONNECT GLENCOE TRAIL...	169.80
69-00-000-5570	DUKE PLAY AREA PROJ-De...	5,280.75
69-00-000-5571	DUKE PLAY AREA PROJ-PI...	168,770.70
69-00-000-5572	DUKE PLAY AREA PROJ-O...	2,237.48
	Grand Total:	773,143.28

Project Account Summary

Project Account Key	Payment Amount
None	773,143.28
Grand Total:	773,143.28

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
January 2021 Board Meeting



G/L MONTHLY New Pooled Cash Report

Glencoe Park District
For the Period Ending 12/31/2020

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,091,220.52	(71,696.64)	3,019,523.88	
25-00-000-1000	CASH/INVESTMENTS	3,878,495.17	(85,294.10)	3,793,201.07	
30-00-000-1000	CASH/INVESTMENTS	391,305.64	(116,935.00)	274,370.64	
35-00-000-1000	CASH/INVESTMENTS	299,528.62	(28,023.65)	271,504.97	
36-00-000-1000	CASH/INVESTMENTS	156,435.96	(17,660.12)	138,775.84	
40-00-000-1000	CASH/INVESTMENTS	421,611.40	4,104.74	425,716.14	
45-00-000-1000	CASH/INVESTMENTS	258,072.86	(862.76)	257,210.10	
50-00-000-1000	CASH/INVESTMENTS	66,259.66	155.69	66,415.35	
55-00-000-1000	CASH/INVESTMENTS	6,969.60	44.00	7,013.60	
65-00-000-1000	CASH/INVESTMENTS	461,641.79	(36,247.48)	425,394.31	
67-00-000-1000	CASH/INVESTMENTS	4,502,812.20	(28,683.25)	4,474,128.95	
69-00-000-1000	CASH/INVESTMENTS	2,483,989.78	(203,255.04)	2,280,734.74	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		16,018,343.20	(584,353.61)	15,433,989.59	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	297,864.08	105,270.02	403,134.10	
99-00-000-1012	Operating PR Account	5,207.46	86,992.10	92,199.56	
99-00-000-1013	IL Funds	5,039,474.41	1,355.54	5,040,829.95	
99-00-000-1014	IPDLAF CDs	1,732,000.00	(496,000.00)	1,236,000.00	
99-00-000-1015	IPDLAF MM	1,424,138.33	(282,185.48)	1,141,952.85	
99-00-000-1016	PMA CDs	1,727,600.00	0.00	1,727,600.00	
99-00-000-1017	PMA MM	1,289,246.72	28,897.46	1,318,144.18	
99-00-000-1018	PMA 2020 BOND CDs	2,991,400.00	0.00	2,991,400.00	
99-00-000-1019	PMA 2020 BONDS IPrime	1,511,412.20	(28,683.25)	1,482,728.95	
TOTAL: Cash in Bank		16,018,343.20	(584,353.61)	15,433,989.59	
TOTAL CASH IN BANK		16,018,343.20	(584,353.61)	15,433,989.59	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	16,018,343.20	(584,353.61)	15,433,989.59	
TOTAL DUE TO OTHER FUNDS		16,018,343.20	(584,353.61)	15,433,989.59	
Claim on Cash	15,433,989.59	Claim on Cash	15,433,989.59	Cash in Bank	15,433,989.59
Cash in Bank	15,433,989.59	Due To Other Funds	15,433,989.59	Due To Other Funds	15,433,989.59
Difference	0.00	Difference	0.00	Difference	0.00

**Glencoe Park District
Monthly Cash/Investments Report
December 2020**

Operating and Capital Funds:

	<u>Nov 2020</u>	<u>Dec 2020</u>
Harris Bank Corporate Account 0.100%	377,979.83	467,522.65
Illinois Park District Liquid Asset Fund (IPDLAF) 0.02%	1,424,138.33	1,141,952.85
The Illinois Fund (Public Treasurers' Investment Pool) 0.093%	5,039,474.41	5,040,829.95
Harris Payroll Account 0.100%	6,702.70	11,721.86
PMA Financial/IPRIME Account 0.09%	1,289,246.72	1,318,144.18
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(81,610.99)	16,089.15
IPDLAF Certificates of Deposit:		
2 CDs at \$243,000 each maturing December 11, 2020 (0.53% net)	496,000.00	0.00
1 CDs at \$245,000 each maturing February 26, 2021 (1.55% net)	245,000.00	245,000.00
1 CDs at \$247,000 each maturing April 23, 2021 (1.02% net)	247,000.00	247,000.00
1 CDs at \$248,000 maturing June 11, 2021 (0.40% net)	248,000.00	248,000.00
2 CDs at \$248,000 each maturing October 19, 2021 (0.15% net)	496,000.00	496,000.00

PMA Certificates of Deposit:

3 CDs totalling \$737,800 maturing January 22, 2021 (1.61-1.66% net)	737,800.00	737,800.00
2 CDs at \$246,000 each maturing February 26, 2021 (1.59% net)	492,000.00	492,000.00
1 CDs at \$248,100 maturing June 11, 2021 (0.76% net)	248,100.00	248,100.00
1 CD at \$249,700 maturing October 22, 2021 (0.11% net)	249,700.00	249,700.00

Grand Total-Operating and Capital

\$11,515,531.00 \$10,959,860.64

2020 Bond Proceeds:

PMA Financial/IPRIME Account 0.09%	1,511,412.20	1,482,728.95
------------------------------------	--------------	--------------

PMA Certificates of Deposit:

1 CD at \$249,700 maturing July 27, 2021 (0.15% net)	249,700.00	249,700.00
1 CD at \$249,700 maturing August 6, 2021 (0.15% net)	249,700.00	249,700.00
3 CDs at \$748,300 maturing October 12, 2021 (0.20% net)	748,300.00	748,300.00
1 CD at \$249,500 maturing October 19, 2021 (0.20% net)	249,500.00	249,500.00
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)	249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)	248,900.00	248,900.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)	248,600.00	248,600.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)	747,300.00	747,300.00

Grand Total-2020 Bond Proceeds

4,502,812.20 4,474,128.95

Grand Total - All Funds

16,018,343.20 15,433,989.59

**Glencoe Park District
Monthly Financial Analysis
December 2020**

	<u>As of 12/31/2018</u>	<u>As of 12/31/2019</u>	<u>As of 12/31/2020</u>
<u>Recreation Department - Programs</u>			
Revenues	3,331,400	3,529,697	1,944,295
Wages	(563,790)	(561,418)	(348,254)
Contractual	(1,093,937)	(1,232,455)	(862,023)
Supplies	(104,037)	(137,985)	(49,537)
Net Surplus	1,569,636	1,597,839	684,481
<u>Day Care Department</u>			
Revenue	1,016,518	1,185,599	1,328,728
Expense	(847,086)	(1,028,249)	(1,032,836)
Net Surplus/(Deficit)	169,432	157,350	295,892
<u>Fitness Department</u>			
Revenue	32,498	22,401	18,085
Expense	(30,175)	(39,576)	(26,622)
Net Surplus/(Deficit)	2,323	(17,175)	(8,537)
<u>Beach Department</u>			
Revenue	322,001	287,959	254,658
Expense	(226,446)	(226,891)	(251,690)
Net Surplus/(Deficit)	95,555	61,068	2,968
<u>Boating Department</u>			
Revenue	106,663	108,521	108,458
Expense	(141,520)	(150,487)	(116,472)
Net Surplus/(Deficit)	(34,857)	(41,966)	(8,014)
Beach/Boating Dept Total:	60,698	19,102	(5,046)
<u>Watts Department</u>			
Revenue	94,771	113,115	186,207
Expenses	(147,480)	(184,637)	(177,540)
Net Surplus/(Deficit)	(52,709)	(71,522)	8,667
<u>G & A (Administration)</u>			
Revenue (excl G&A Tfr)	27,688	25,603	26,740
Expense	(973,940)	(969,082)	(971,748)
Net Surplus/(Deficit)	(946,252)	(943,479)	(945,008)
<u>Parks Department</u>			
Revenue	18,517	9,026	15,099
Expense	(877,187)	(1,011,860)	(820,939)
Net Surplus/(Deficit)	(858,670)	(1,002,834)	(805,840)
<u>Rec-Admin/Takiff Department</u>			
Revenues	1,255,190	1,289,288	1,173,339
Expenses (1)	(2,063,429)	(2,333,521)	(2,423,651)
Net Surplus/(Deficit)	(808,239)	(1,044,233)	(1,250,312)

(1) Include Interfund Transfer to Fund 69

VI. Discussion on Concept Plans for the Perlman Boating Beach Stairs

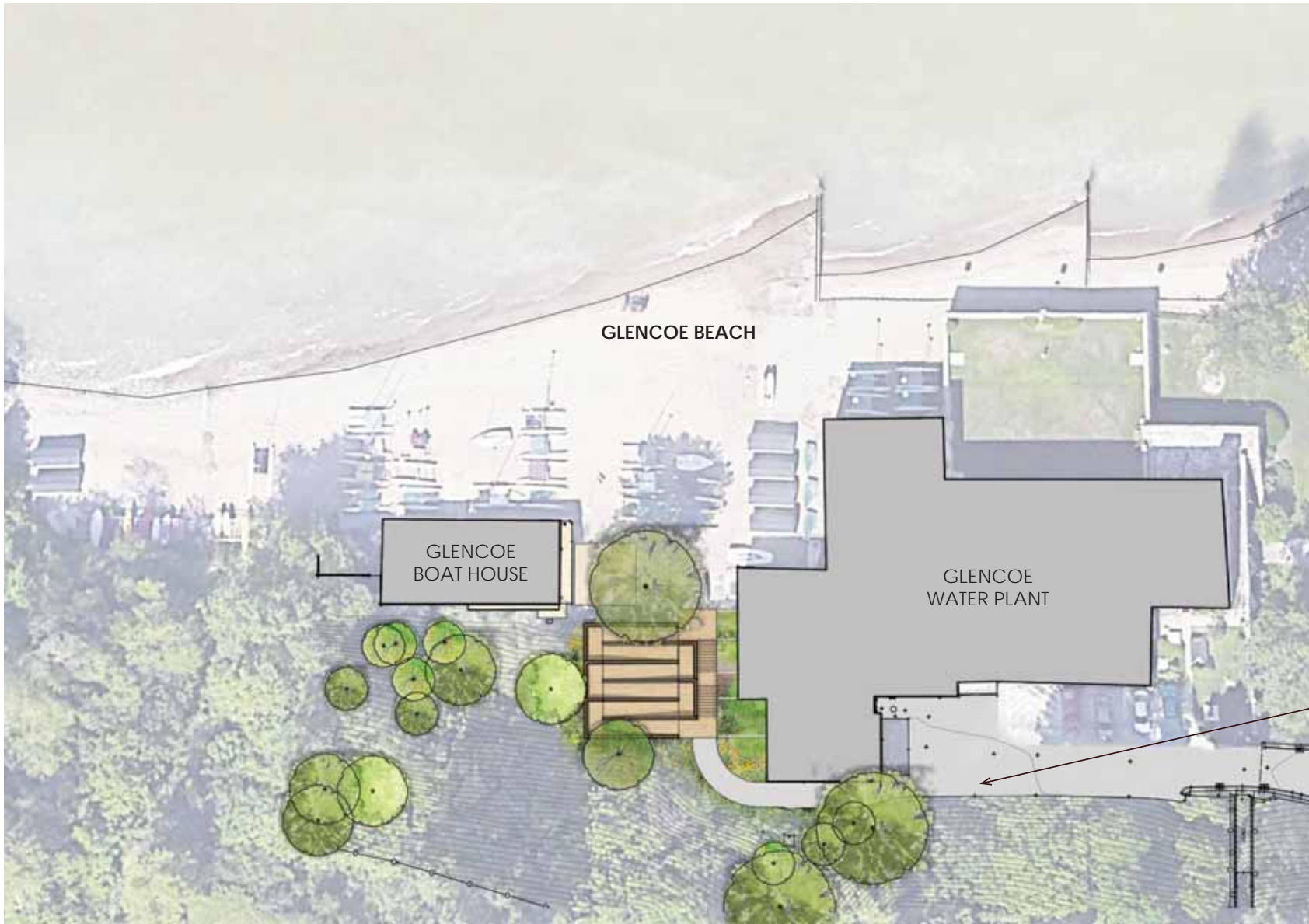
Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

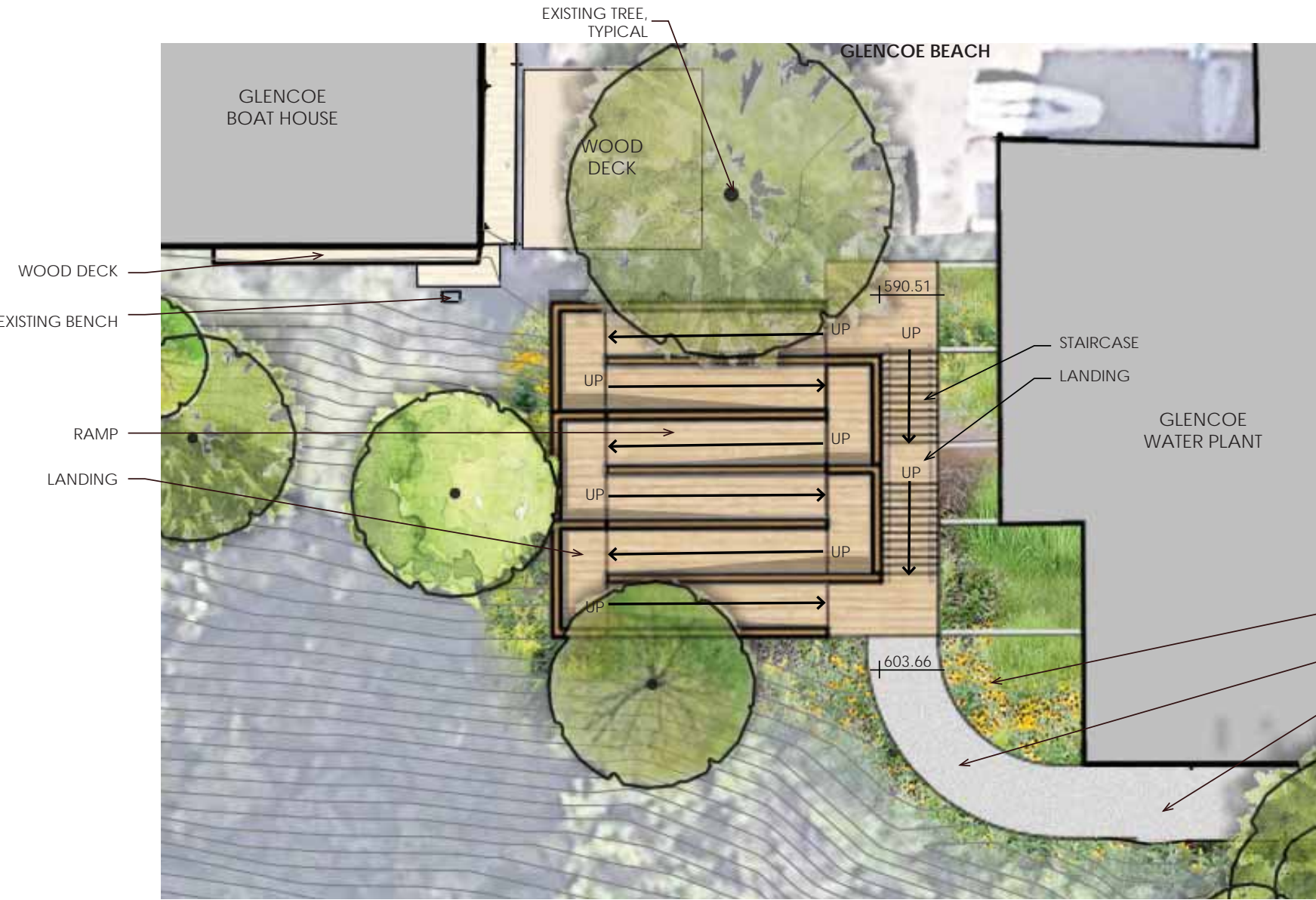
TO: Board of Park Commissioners
FROM: Chris Leiner, Director of Parks & Maintenance
SUBJECT: Perlman Boating Beach Concepts for Board Discussion
DATE: January 13, 2021

The design team from Altamanu will attend the January 19, 2021 Board Meeting to further explain and discuss the attached concepts. Included in the packet are two concepts for the entrance to the Boating Beach.





STAIRCASE & RAMP - CONCEPT PLAN "A"
 Glencoe, Illinois



**CONCEPT A
Ramp & Staircase Access
Scheme**

Change in grade: 13.15 FT

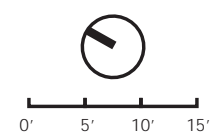
Ramp Slope: 8.33%

Total length of Ramp: 223'-8"

Total length of Stairs: 27'

Materials:
-Steel Structure
-Wood/Composite Decking
-Steel cable rail system

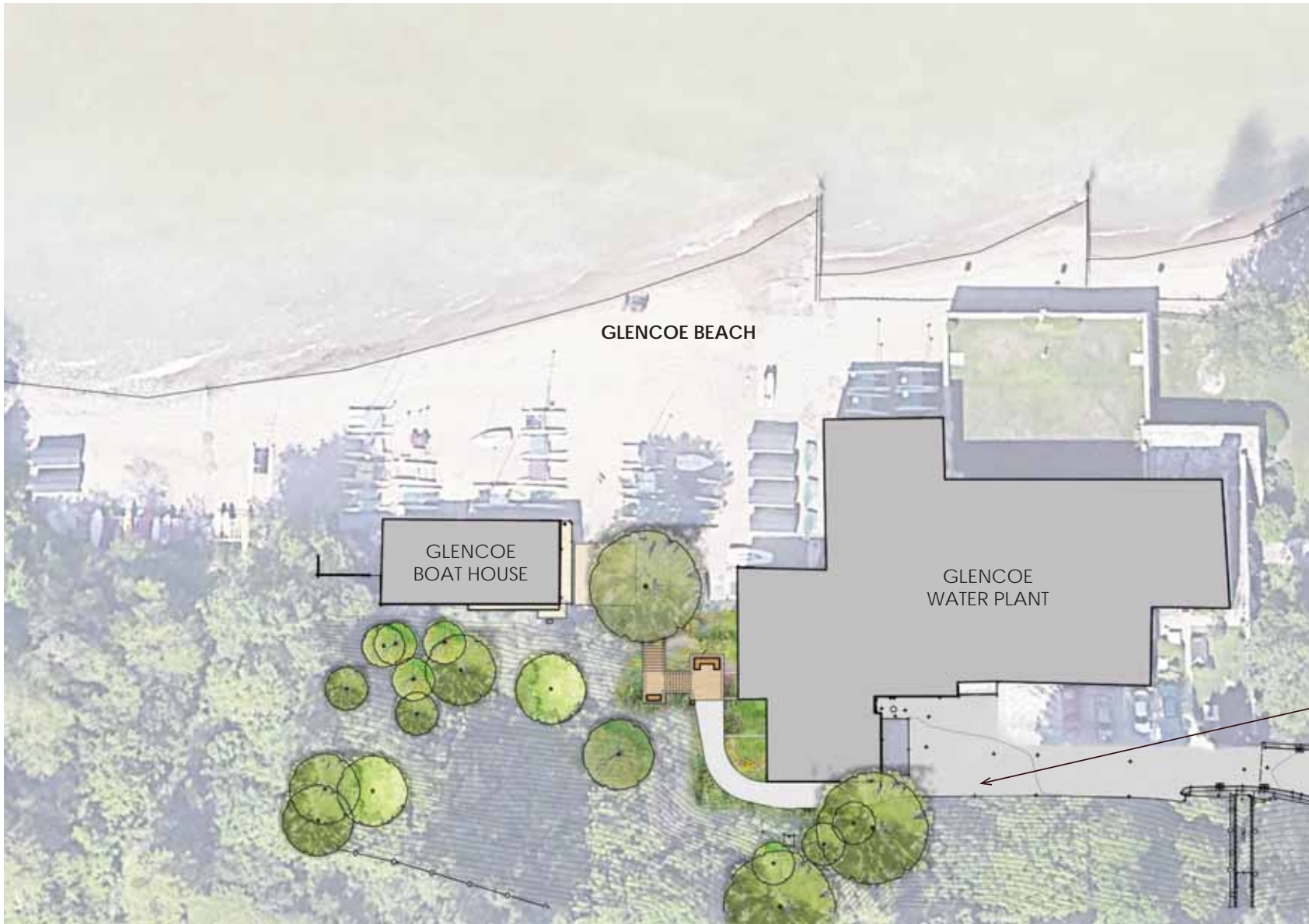
Preliminary opinion of
probable cost: \$ 589,488.00



January 13, 2021

STAIRCASE & RAMP - CONCEPT PLAN "A" - ENLARGEMENT
Glencoe, Illinois



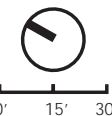


STAIRCASE - CONCEPT PLAN "B"
 Glencoe, Illinois

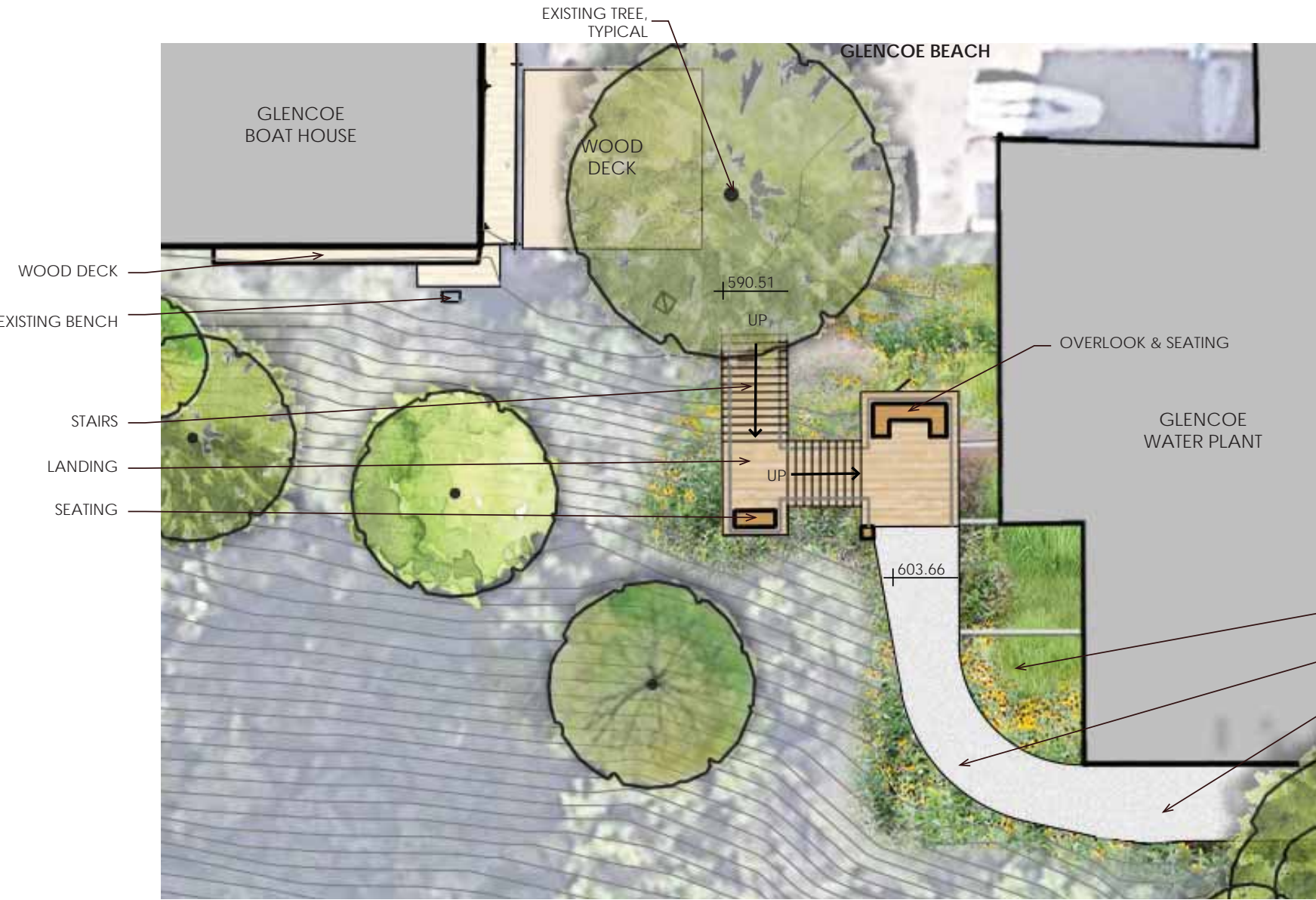
CB CHRISTOPHER B. BURKE ENGINEERING LTD
 9575 West Higgins Road, Suite 600
 Rosemont, Illinois 60018
 (847) 823-0500



Altamanu Inc.
 landscape architecture + urban design + planning



January 13, 2021



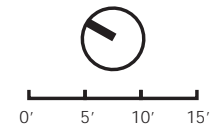
CONCEPT "B"
Stair Access Scheme

Change in grade: 13.15 FT

Total length of Stairs: 30'

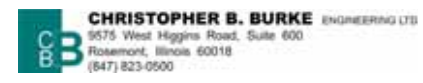
Materials:
 -Steel Structure
 -Wood/Composite Decking
 Steps and Raisers
 -Steel cable rail system

Preliminary opinion of probable cost: \$ 238,410.00



January 13, 2021

STAIRCASE - CONCEPT PLAN "B" - ENLARGEMENT
 Glencoe, Illinois



EXISTING STAIRCASE



REFERENCE FOR PROPOSED STAIRCASE / RAMP



STAIRCASE TO NORTH BEACH ACCESS

Glencoe, Illinois

VII. Staff Reports

Glencoe Park District
January 2021 Board Meeting

**Glencoe Park District
Business Department Report
January 2021**

FY2021/22 Budget

Staff has been busy finalizing the first draft of the proposed FY2021/22 Budget, including the full list of proposed capital project items. Staff's goal is still to distribute this budget document in mid-to-late January for the Finance Committee of the Whole Meeting scheduled on February 2, 2021.

Year-End Payroll Processing

Already processed W-2s and 1099s will be mailed by the required deadlines. The Park District paid 230 employees in 2020, compared to 304 employees in 2019. There are also 73 independent contractors/vendors that will receive 1099s for 2020, compared to 90 contractors in 2019. These numbers truly show the impact on operations and recreation programs due to the COVID-19 pandemic.

Front Office

Front Office staff prepared for Winter Registration held on Tuesday, January 5 at 7:00pm. Due to the COVID-19 pandemic, this is the first time we have conducted registration AFTER the holidays. Recreation programs for the winter session will begin January 18. Early Learning Center and GJK Preschool priority registration (for *next* school year) will begin on January 19-29, and open registration for all will begin February 2. Childcare tax letters for 2020 were emailed out to participants in daycare, preschool, summer care camp and before/after school programs.

Section 125 Plan/PDRMA Health Plan Enrollments

Staff was busy in late December coordinating final enrollment paperwork with full-time employees for new plan years for both the District's Section 125 Plan and PDRMA Health Program health insurance plan. There were two coverage changes by employees – one HRA changed back to PPO plan, and one PPO dropped dependent coverage. All other coverage types remained the same.

Annual Audit for FY2020/21

Staff will be meeting with partner, Ron Amen, on January 26 to kick-off the audit for FY2020/21. Preliminary audit work is scheduled for March 12, and final fieldwork dates will be April 22-23.

Submitted by:

Carol Mensinger, CPRP

Director of Finance/Human Resources

**Glencoe Park District
Recreation and Facilities Department Report
January 2021**

Update on Recreation Services amid COVID-19

Congratulations to Jess Stockl, who was able to secure another 'Child Care Restoration Grant' in the amount of \$14,936 through INCCRRA for our Children's Circle program. These grants were awarded due to the extreme financial impact COVID-19 has taken on the child care industry as a whole. The Watts Recreational Center ice rinks continue to be very popular. With the vast increase in pass sales and time slots to visit the rink, we have seen a considerable increase in visits to the rink this season. We have had 6,081 total visits to the rink as of December 30. During the 2019-20 season, as of December 30, we had 3,342 total visits.

Watts Pass Sales As of 12/31	2020-21		2019-20	
	# Passes	Fees	# Passes	Fees
Skating Pass	1,391	\$71,525	242	\$10,862
Hockey Pass	174	\$47,925	56	\$6,086
Guest Pass	176	\$9,200	-	-
Total	1,831	\$128,615	298	\$16,948

The Recreation Team submitted its second draft of its FY2021/22 budgets to the Finance Department on Monday, January 11.

With the State of Illinois still under Tier 3 Mitigations, we will continue to have our care-based programs running indoors. We will be prepared to shift to indoor programming once mitigations allow us to for all age groups. Until that time, we continue to offer virtual and outdoor opportunities for recreational activities.

We held a blood drive on December 22 that collected 53 pints of blood, saving 159 lives. Our next drives are scheduled for February 17 and April 28.

To offer professional development and generate new ideas, some Recreation Team members are virtually attending the annual IAPD/IPRA Soaring to New Heights Conference beginning Friday, January 28. We look forward to sharing and implementing some new ideas.

Advisory Meetings

Watts Advisory Committee – Tuesday, January 12

Lakefront Advisory Committee – Wednesday, January 13

Early Childhood: Jess Stockl

The Early Childhood Wing created virtual at-home holiday gift making kits for the community. One of the options was a teddy bear making kit. Once families completed their teddy bears, they returned them to Takiff for donation to the University of Illinois Children's Hospital. 64 teddy bear kits were sold in addition to 35 other gift making kits.

Early Learning Center went virtual beginning Monday, 11/30, to follow District 35's move to full remote. The teachers have been busy packing weekly activity bags, planning lessons, and utilizing each other's creativity to keep our little ones engaged. Each day, the students participate in a 45-minute circle time in addition to a 45-minute lesson or enrichment class.

ELC Enrollment As of 1/1	2020/21	2019/20	2018/19
ELC 2s	8	16	18
ELC 3s	13	14	16
ELC 4s	14	18	27
Kindergarten Readiness	10	16	7
Total	45	64	68

Children's Circle enrollment did not change this month. We expect two new infants on February 1 as more of our little ones move to the toddler classroom.

Children's Circle Enrollment As of 1/1	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	4	10	5
Tadpoles (6 weeks to 15 months)	6	0	0
Frogs (15 months to 2 years old)*	11	7	7
Turtles (18 months-youngers 2s)*	12	13	6
Starfish (older 2s)	12	17	16
Dolphins (3s)	11	20	18
Sea Lions (3s and 4s)	17	0	0
Belugas (4s)	16	16	14
Total	89	83	66

**Turtles are slightly older than Frogs, otherwise, there is no difference.*

We updated the Children's Circle waitlist this month by contacting each family. We had 32 children drop from the waitlist. The average time these families had been on the waitlist was one year and 4 months. The 32 drops included 3 Jellyfish, 4 Frogs, 3 Turtles, 7 Starfish, 12 Dolphins, and 3 Belugas. Of the 32 children who dropped from the waitlist, 19 are Glencoe residents. Families cited finding alternative care that they are happy with as the number one reason for dropping. All waitlists were reopened for new applicants. With a few new applicants, the waitlist is currently at 51 children.

Arts and Youth: Stephani Briskman

Kids Club Enrichment Camp is continuing to run with five cohorts. We are continuing to support District 35 in their adaptive pause in learning and offering full-day care until Friday, January 15. As such, we will provide full-day care for an additional \$10 per day, per child for currently enrolled Kids Club Enrichment Camp families to accommodate this need. We have two new families interested in joining Kids Club Enrichment Camp, with an anticipated start of January 19.

Full-Day Kids Club Enrichment Camp As of 1/4	Enrolled
AM Kids Club Enrichment Camp	12
PM Kids Club Enrichment Camp	34
Total	46

Due to low enrollment, the Youth Winter Break Camp did not run. Staff was able to enjoy a much-needed break to deep clean and prepare classrooms for learning in the new year.

Athletics and Teen Camps: Shannon Stevens

All fall programs finished the week of December 14. Classes that were canceled due to weather were made up on December 19, or families were given a refund for the classes missed. Overall, the weather was great long into December. The community, coaches, and participants were very understanding and flexible. Winter programming will look similar to the hybrid model that we shifted to

in early November. We are currently planning on offering on-demand classes and pop-up outdoor programming.

Winter Break Programming

Over winter break, we offered an open gym, private basketball lessons, and outdoor sports classes. Using a Google doc, we created a Winter Break Gym schedule, including Children’s Circle, preschool days off, and open gym. We had 26 reservations for the gym and two private lessons scheduled. Families used half of the gym and could bring up to 4 people from the same household. We offered one-day winter break classes that featured flag football and soccer for an hour at the Takiff field.

December 21– 16 participants December 28 – 9 participants
 December 22 – 9 participants December 29 – 4 participants
 December 23 – 12 participants December 30 – 10 participants

House Basketball

In mid-December, an email went out to all basketball participants enrolled, explaining that the season was on pause until the Tier 3 Mitigations change. Participants have an option to receive a full refund. Once the pause on indoor recreation is changed, we will re-evaluate the season. Shannon is working on a spring basketball season that may be a combination of indoor and outdoor basketball.

Special Events & Active Adults: Liz Visteen

The Park District offered Gingerbread House Decorating Kits, Santa Visits at home, You’ve Been Grinched, Boredom Buster kits, and New Year’s Eve kits, to name a few.

The You’ve Been Grinched event went very well. The Grinch and assistant visited 82 homes over several days and distributed candy canes on resident’s lawns. The Grinch was caught by residents several times and played it off very well. So many happy faces!

Special Event Attendance	2020	2019
Dec 9-18 – Gingerbread House Kits	67	Not offered
Dec 12 & 13 – Santa Visits	25 homes	Not offered
Dec 14-Jan 3 – Holiday Lights Tour	12 homes	Not offered
Dec 15-19 – You’ve Been Grinched	82 homes	Not offered
Dec 16-19 – Boredom Buster Kits	10	Not offered
Dec 18 – Holiday Skate	175	Not offered
Dec 28-30 – New Year’s Eve Kits	10	Not offered

Upcoming Skate Nights at Watts

Jan 8 – Family New Year’s Skate Feb 5 – Jersey Skate Night
 Jan 15 – Glow Skate Feb 12 – Parent-Child Date Skate
 Jan 22 – Blackhawk Skate Night Feb 19 – Disney Skate
 Feb 26 – End of Season Bash

Adult & Ceramics Programming

Fall Enrollment As of 12/31	Fall-1 2020	Fall-2 2020	Fall-1 2019	Fall-2 2019
Youth Ceramics & Sculpting w/ Model Magic	31	34	38*	N/A
Adult Ceramics	20	17	25	20
Teen Ceramics	15	15	22	27
Adult Art classes	12	14	38	33

* This program offered one long session instead of separate Fall-1 and Fall-2 sessions.

Takiff, Fitness, and Watts: Adam Wohl

Watts

The Watts Center has been operating safely for over a month now with great success. We cleared the entire waitlist before winter break. We hope to continue to accommodate the waitlist as the season progresses based on usage.

We are hosting Friday Night Family Skates with themes. Adam is working closely with Liz to provide simple themes for public skate. On December 18, we hosted a Holiday Skate on December 18 with holiday music and a Grinch visit.

Learn to Skate/Hockey Classes

Our USFS Skating and Minor Hawk classes have proven to be very popular under COVID-19 due to being held outdoors. We have hired three new skating instructors (Andrew Prost, Nikki Stramaglio, and Hannah Berilant) that have taught both Hockey and Skating classes this season. We have seen most participants repeat for the 2nd session of classes that started on January 6. There have been many inquiries for private lessons and on-demand classes.

Skate/Hockey Classes as of 12/31	2020-21		2019-20	
	Enrollment	Fees	Enrollment	Fees
Tot Learn to Skate	185	\$16,918	74	\$4,644
USFS Skating	129	\$12,296	29	\$1,482
Minor Hawks	64	\$6,060	30	\$1,539
Winter Break	64	\$3,894	18	\$1,344
Total	442	\$39,168	151	\$9,009

Glencoe Fitness

The Glencoe Fitness Center continues to operate safely. We had three new members join the fitness center in December. We also had four student winter break memberships. We continue to field calls about our protocols and options to join.

We gave members who had their memberships on hold until January 1 the option to return or cancel their membership without penalty due to the pandemic. We anticipate having approximately 115 active members once we hear back from all members who had memberships on hold. In comparison, we had 181 active members as of January 2020.

During December, we had 470 total visits to the fitness center. This compares to 857 visits in 2019 and 647 visits in 2018.

Total # Visits	470
# Days Open	29
Average Visits/day	16.2

Dance & Theatre Programming

We opened up a priority registration for fall participants in Broadway Bound on December 16. We had 23 enroll. The remaining classes for dance and theatre opened for registration on January 5.

Submitted by:

Bobby Collins, CPRP

CPRP Director of Recreation and Facilities

**Glencoe Park District
Parks & Facilities Maintenance Report
January 2021**

Administrative

I continue to work with Altamanu on closing out the Duke Playground project and work closely with contractors and the Illinois Department of Transportation on the trail project. In addition, work continues on Kalk Park, the Boating Beach stairs, and South Overlook projects.

We have been busy developing bids for next fiscal year's capital projects. We are exploring the option of partnering with District 35 for asphalt work by South School and Watts Recreational Center next fiscal year. The goal of this partnership is to capture economy of scale by including both units of local government's projects into one bid package.

Trail work has been completed for this year, work will begin again in the spring. Contractors will complete the restoration of the Veteran's Park seat wall, trail plantings, and social spaces.

Grounds/Horticulture

The horticulture crew has continued to perform dormant pruning from the ground throughout the District. This includes in-house removal of large trees throughout the District's inventory. This is the first time staff has executed removals of trees this size. The ability to complete this task in-house is due in part to the recent hire of Oscar Suarez who previously worked on the Village of Glencoe's tree maintenance crew. His expertise has expanded the operational capability of the department.

You may see a large lift in use throughout the park system. Staff is using this piece of equipment for large removals and pruning.

Parks Maintenance & Construction

Staff continues to perform snow removal as necessary. The Takiff Center is cleared and ready to open by 5:30am for Glencoe Fitness and Watts is cleared by 7:00am.

The team has been working on servicing equipment including chain saws, blowers, trimmers, and tractor implements.

In mid-January, staff will start the process of inspecting and servicing the Takiff athletic field lights. Approximately 35%-45% of all the field light bulbs are burned out. Service is done in the winter when the ground is frozen, so the lift will not damage the surrounding play surface.

Staff has continued to balance seasonal tasks with routine maintenance such as trash removal, park grooming, and playground inspections.

Facilities

Facilities staff has been busy keeping the facility in good condition during the winter season. Hallways, stairways, and high traffic areas are being painted by facilities and parks staff as time allows.

Repairs were made in-house to trim on the Takiff Center clock tower. A piece of copper trim became loose during a storm and had to be re-attached.

The recent ice storms have impacted the quality of the play surface at Watts. Staff has completed as much maintenance to the ice as the busy facility schedule has allowed.

The tot gym floor will be replaced in late January or early February based on the contractor's availability.

Athletic

Staff has begun the planning process for the 2021 turf management plan.

Equipment

Plows are in place on trucks and ready for the season. The Kubota work vehicles have continued to perform well in the snow. The units represent a significant value add to the capabilities of the Parks Department.

During the last ice storm staff rented a tracked skid steer to efficiently remove the ice build-up on the rinks. Staff is looking forward to the District owning this piece of equipment.

Personnel

Our Parks Team have been rotating through the facilities to cross-train; this further develops staff and supports the Recreation Department. Alena Barysik has officially started in her new role as a full-time custodian at Takiff Center. Alena was promoted from a part-time position based on excellent performance and dependability.

Staff is now working on filling the vacated part-time position.

Shared Services

Staff continues to collaborate with Village of Glencoe staff as needed.

Submitted by:

Chris Leiner, CPRP

Director of Parks & Maintenance

Glencoe Park District Marketing/Communications Report January 2021

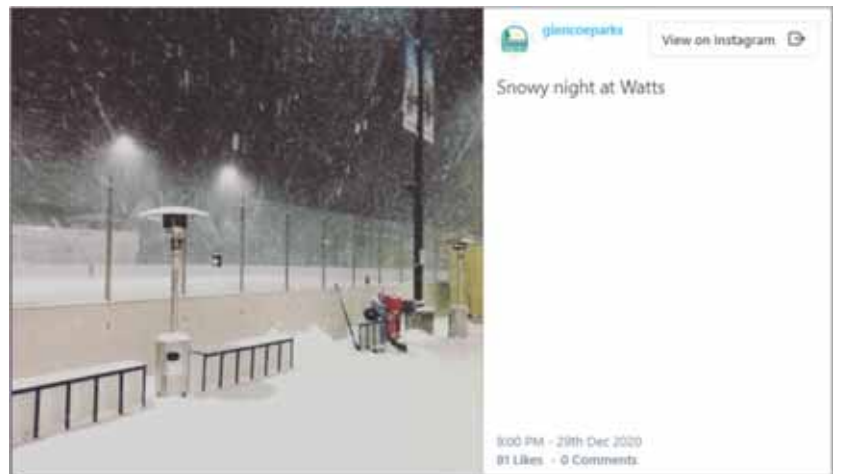
Online Communication

We continue to push our website as the most up-to-date resource for program and facility information. During the month of December, the website views increased 281.38% compared to the same month in 2019. The page views increased 100,266 (compared to 26,290 in 2019). The views were 223.94% higher than November 2020 (30,953). The winter program guide was posted on December 14, which contributed to the increase in website traffic. However, the primary increase in page views can be attributed to users making Watts reservations for public skate or open hockey and searching for more information about Watts.



Social Media

We ended the month with 24,863 Facebook impressions (we ended last month with 16,651 impressions). During the month, we also had 20,673 impressions on Instagram (last month we had 13,970). We now have 1,995 followers on Facebook, 1,043 followers on Twitter and 1,829 followers on Instagram. Glencoe Beach has 2,635 and Watts Ice Center has 461 followers on Facebook.



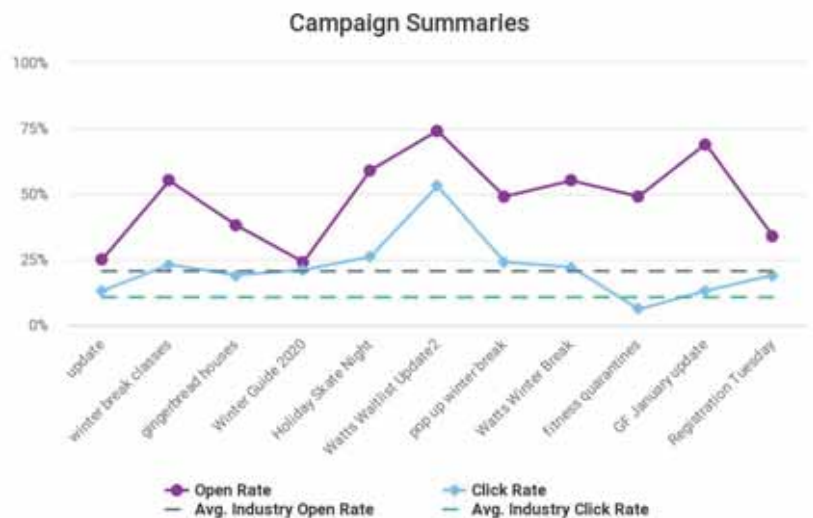
Our most popular December Instagram post.

Winter Guide & Camp Guide

Our digital program guide was posted online on December 14. Registration started January 5 for January-March programs. The changes were communicated via email, social media, and our website.

Email Marketing

During the month of December, we sent out 11 targeted emails, focusing primarily Watts, COVID-19 updates, and some one-day events. Of the 18,686 emails we sent, over 5,116 were opened (29%) with a 19% average click rate.



Special Events

Since large special events are restricted under Tier 3 Mitigations, I worked to promote virtual and at-home recreation events. Our Holiday Lights Tour had 1,395 views on Google Maps, 338 visitors to our website, and excellent traction on social media! We also saw positive traffic for You've Got Grinched, Santa Visits, Holiday Gift Making Kits, and Home for the Holidays Gingerbread House Kits delivery. These events were communicated only by email and/or social media and sold out quickly.

End of Year Video

An end of the year video was shared on social media and our website, detailing the year's highlights. You can watch it [here](#).

Submitted by:

Erin Classen

Superintendent of Marketing and Communications

Safety and Wellness Committee Report

Verbal report only, no meeting held last month

VIII. Executive Director's Report

Glencoe Park District
January 2021 Board Meeting

**Glencoe Park District
Executive Director's Report
January 2021**

COVID-19

As you all know, there is light at the end of the tunnel with the COVID-19 vaccine. We are working with the Village, District 35, Cook County, and our professional association to determine when the vaccine will be available to our staff and the possibility of a convenient way for our teams to receive the vaccine.

Once COVID-19 Vaccine Phase 1a distribution is complete, Phase 1b will begin. It was announced that teachers and day care employees and other essential workers will be in the next wave of vaccines along with anyone 65 and older (see [state's vaccination plan](#)). We are also encouraging staff to sign up to get the vaccine in their home county.

Yesterday, the Governor announced that all regions will continue to remain under Tier 3 Mitigations until at least **Friday, January 15**. His office and the IDPH continue to monitor the impact of holiday activities on the state's [COVID-19 Region Metrics](#). Therefore, we will continue to have our care-based programs running indoors. We will be prepared to shift to indoor programming once mitigations allow us to for all age groups. Until that time, we continue to offer virtual and outdoor opportunities for recreational activities.

Glencoe Fitness

The Glencoe Fitness Center continues to operate safely. We had three new members join the fitness center in December. We also had four student winter break memberships. We continue to field calls about our protocols and options to join.

We gave members who had their memberships on hold until January 1 the option to return or cancel their membership without penalty due to the pandemic. We anticipate having approximately 115 active members once we hear back from all members who had memberships on hold. In comparison, we had 181 active members as of January 2020.

During December, we had 470 total visits to the fitness center. This compares to 857 visits in 2019 and 647 visits in 2018.

Watts

The Watts Recreational Center ice rinks continue to be very popular. With the vast increase in pass sales and time slots to visit the rink, we have seen a considerable increase in visits to the rink this season. We have had 6,081 total visits to the rink as of December 30. During the 2019-20 season, as of December 30, we had 3,342 total visits.

Children's Circle and Kids Club Enrichment Camp

Children's Circle started back up after a much-needed week-long winter break holiday. They have been successful in securing grants but most importantly they have been successful in running a clean, safe, innovative program despite COVID-19. This is due to the dedication of staff that adhere to the safety protocols put in place. We did have to close Children's Circle with an abundance of caution. We had two staff or their family member tested positive and a number of staff had close contact. Based on our discussion with IDPH we decided it was in everyone's best interest to close for one week and test all Children's Circle employees. We will determine if this closure should continue based on those results.

Kids Club Enrichment Camp is continuing to run with five cohorts. We are continuing to support District 35 in their adaptive pause in learning and offering full-day care until Friday, January 15, 2021. As such, we will provide full-day care for an additional \$10 per day, per child for currently enrolled Kids Club Enrichment Camp families to accommodate this need.

Duke Park and Connect Glencoe

Duke Park was opened to the public the last week of December. We have already seen the families enjoying this park. The interactive fountain and train will be available in the spring. I am currently working with the Village about the possibility of dedicating 5-10 parking spots in the “commuter spots” across from the park to minimize cars parking on the residential streets around the park. We are also encouraging visitors to walk or bike to the site on the new Connect Glencoe pathway. An official ribbon cutting with our donors will occur once the COVID-19 restrictions lessen.

The Connect Glencoe pathway is also almost done. We are working on the punch list and will continue work on the path entrance on Park Avenue and the social spaces in the spring. We recently received an additional donation for \$14,200 for the Circles Social Space, two benches, and a picnic table.

Personnel

Carol Mensinger, Director of Finance and Human Resources, announced her intent to retire on June 30, 2021. After a combined 22 years at the Glencoe Park District and 32 years in the field of parks and recreation, she is ready to join her wife in retirement and start the next chapter in her life. We all hope that the COVID-19 regulations loosen by the end of June, so we can send her off with a big celebration! I am dedicated to finding the right fit for the District to step into her role and Carol is dedicated to making sure that the transition is seamless. (see attached intent to retire letter)

FY2020/21 Budget

Staff is busy finalizing the first draft of the proposed FY2020/21 budget. Staff’s goal is still to distribute this budget document in mid-to-late January for the Finance Committee of the Whole Meeting scheduled on February 2, 2021. Included in the budget are Fund 69 and 65 Capital Projects that were already discussed and advanced to the budget during September and November committee meetings.

Advisory and Committee Meeting Dates

Watts Advisory Committee - Tuesday, January 12 at 7:00pm

Lakefront Advisory Committee - Wednesday, January 13 at 7:00pm

Finance Committee of the Whole meeting to discuss the budget - Tuesday, February 2 at 7:00pm

IPRA/IAPD Conference

To offer professional development and generate new ideas, we have four Department Head/Managers and one Commissioner registered for the virtual IAPD/IPRA Soaring to New Heights Conference from January 28-30.

Freedom of Information Report

There was one FOIA request from Local Labs on December 14 asking for elected official’s names, salaries, terms, and District email addresses. The District responded on December 15 in full.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

January 6, 2021

Lisa Sheppard, Executive Director
Glencoe Park District
999 Green Bay Road
Glencoe, IL 60022

Dear Lisa,

It is with mixed emotions that I write and present you with this letter regarding my intent to retire from my position of Director of Finance/Human Resources effective June 30, 2021. After a combined 22 years of service here at the District (both when I started in 1991-1992, and again when I returned in 2000), and a total of 32 years in the field in parks and recreation, I feel like I am ready for my next "chapter" in my life. As you know, Peg has been retired since June 2018, and it is our goal to really enjoy retirement together while we are healthy and young enough to do so!

As I look back at my time here at the District, I am so proud of all that "Team GPD" has been able to accomplish. Beginning with our successful referendum in 2006 under my mentor, Rod Aiken, which set the foundation for the "new" Takiff Center, and with it, many capital projects it has helped to fund in the community, just as Rod had envisioned. To the leadership that you brought to the District in 2013, Lisa, and with it the National Gold Medal, Distinguished Agency accreditation, Aaa bond rating and a much needed successful/winning culture. I have SO enjoyed working with you, and the entire Administrative Team – Chris, Bobby and Erin. You ALL are truly the top professionals in this field, and you ALL are amazing at what you do for this District and this community.

I have also been so fortunate to work with many wonderful volunteer board members over my tenure here – back to the days of Dr. Leonard Fenninger, Deborah Cogan, Peter Holstein, Mike Brohman, Tim Statton, Chris Pfaff, Hilary Lee, Jack Weinberg, Bob Kimble, Steve Gaines and Andre Lerman....to the Board of today – Lisa, Dudley, Josh, Michael and Stephanie. They ALL have been extremely supportive, and have been truly instrumental in the District's success with the difficult decisions they are faced to make for the community.

And last, but certainly not least, I am SO proud and thankful for my Administration/Business Department staff - both past and present- who have helped and supported the District to achieve many goals over these years – Helen Napoli, Laura Wax, Judy Fanaro, Lorise Weil, Liz Stowick, Lauren Kinsey, Joan Giacobetti, Darlene Ori, Nancy Symonds, Jane Sublett, Jenny Runkel, Tricia Wallace, Jill Siragusa and Amy Bull.

Admittedly, I feel so many emotions during this time. I have been told that "you will know when you know" that you are ready for retirement, and I truly believe that time for me is now. I am so grateful to the Glencoe Park District family, and I truly mean FAMILY, for all the support and challenging, yet wonderful opportunities afforded me over the years. I will definitely miss you all, but will only be a bike ride, walk or run away in Evanston.

In the next six months, I plan to fully complete the new FY21/22 budget process, as well as complete the FY2020/21 year-end closing process, the 2021 annual performance evaluation process, and the FY2020/21 annual audit process with Lauterbach & Amen, as well as insure all related legal filings are completed. If you would like, I can help you in the interview process to find my replacement, will help train this individual, and can provide you with my insight regarding the conversion of a new registration system later this year.

Best wishes for much continued success to "Team GPD"!

Warmest regards,

Carol Mensinger
Director of Finance/HR

cc: Glencoe Park District Board of Commissioners

IX. Action Item A
Approval of Glencoe Jr. Kindergarten
Agreement

Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: GJK Agreement One-Year Extension
DATE: January 8, 2021

Attached is a one-year agreement for GJK's use of the Takiff Community Center. This was discussed in committee and advanced for approval. The change from past agreements is the elimination of the Glencoe Park District providing inclusion aids. GJK will be responsible to provide the necessary inclusion aids to their programs, as required by law.

This agreement commences on June 1, 2021 and ends on May 31, 2022.

Recommended Motion: Approval of GJK Agreement with Glencoe Park District for June 1, 2021 through May 31, 2022 as presented.

**GLENCOE JUNIOR KINDERGARTEN AND NURSERY SCHOOL AGREEMENT
WITH GLENCOE PARK DISTRICT**

This Agreement ("Agreement") is made as of this ^{19 January, 2021} ~~15~~ of ~~December~~, 2020, by and between the **GLENCOE PARK DISTRICT**, Cook County, Illinois, an Illinois unit of local government (the "District"), and the **GLENCOE JUNIOR KINDERGARTEN AND NURSERY SCHOOL**, a general not-for-profit Illinois corporation ("Licensee"). The District and Licensee are hereinafter sometimes referred to individually as a "Party" and jointly as the "Parties."

Preamble

WHEREAS, Licensee has, since 1942, organized, managed and conducted preschool programs for children residing in the District and elsewhere; and

WHEREAS, the District owns, manages, and controls certain property located at 999 Green Bay Road, Glencoe, Illinois, commonly known as the Takiff Center ("Center"); and

WHEREAS, Section 8-1(j) of the Illinois Park District Code authorizes park districts to enter into licensing agreements with not-for-profit corporations organized under the laws of Illinois; and

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. **Incorporation of Recitals.** The recitals contained in the foregoing Preamble are hereby incorporated into this Agreement, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and enforced in accordance therewith.
2. **Services Summary.** District hereby grants to Licensee the right to operate Glencoe Junior Kindergarten and Nursery School in the Takiff Center. Licensee shall furnish all personnel ("Licensee Personnel"), equipment and supplies, and services to be provided by others (*e.g.*, entertainment, field trips) necessary to provide, and shall provide early childhood programs as more specifically identified in **Exhibit A** to this Agreement. The provision of such Licensee Personnel, equipment and supplies, and services by others, and the conduct of such programs are hereinafter sometimes collectively referred to as the "Services." For the avoidance of doubt, the Services shall be deemed to exclude any personnel, equipment, supplies, or services provided or performed by the Licensee. This is a grant of a bare license solely for the use of space in the Takiff Center for the operation of the Glencoe Junior Kindergarten and Nursery and incidental use of the common areas within the Takiff Center in a manner which is not inconsistent with the terms and conditions contained in this Agreement. Licensee shall not have any right to occupy or use the Takiff Center as a tenant or lessee at law, in equity or otherwise, or in a manner which is inconsistent with the terms and conditions of this Agreement.
3. **Term.** The term of the Agreement shall commence on June 1, 2021 and end on May 31, 2022 unless sooner terminated in a manner for which the Agreement will provide.
4. **Termination.**

- a. In the event Licensee shall breach or be in default under any of the material provisions of this Agreement, the Park District may terminate this Agreement effective at the end of the school year then in progress if Licensee shall not have cured such default within thirty (30) days after the Park District shall have notified Licensee thereof in writing. In the event Park District shall breach or be in default under any of the material provisions of this Agreement with the exception of provisions relating to maintenance or insurance, Licensee may terminate this Agreement effective at the end of the school year then in progress, if Park District shall not have cured such default within thirty (30) days after Licensee shall have notified Park District thereof in writing.
 - b. In the event Licensee shall breach or be in default under the insurance provisions of this Agreement, the Park District may terminate this Agreement effective immediately; provided however, Park District shall reinstate the grant of license and terms and conditions of this Agreement upon Licensee providing the Park District, within 30 days of the effective date of the notice of termination, with proof of insurance or such other documentation as is necessary to demonstrate that Licensee is in compliance with the insurance requirements set forth herein and Licensee paying any License Fees which would have accrued during the interim period of termination.
 - c. In the event Licensee shall have (1) filed a voluntary petition in bankruptcy or made an assignment for benefit of creditors; (2) consented to the appointment of a receiver or trustee of all or part of its property; or (3) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing, this Agreement shall automatically terminate upon ninety (90) days prior written notice by either party to the other party.
 - d. In the event Licensee fails to conduct operations for which this License is issued for more than forty-five (45) days out of any consecutive sixty (60) day period, the Park District shall have the right to terminate this Agreement effective immediately. Notwithstanding the foregoing, this Section shall not apply if Licensee elects not to conduct summer camp.
 - e. In the event that any volunteer, agent, or representative of Licensee engages in indecent and/or unlawful conduct that materially adversely impacts the Park District or any of its patrons while on the premises of the Recreation Center, such conduct shall constitute a material breach of this Agreement. In such an instance, the District shall provide Licensee with written notice of such breach, and Licensee shall have thirty (30) days to cure such breach to the mutual satisfaction of the Licensee and the District. The District may terminate this Agreement provided Licensee has failed to cure such breach within the thirty (30) day period.
 - f. Notwithstanding the provisions of this Section, the termination of this Agreement shall not terminate the obligations of the respective parties regarding indemnification set forth in paragraph 8 (a) hereof.
 - g. This Agreement may be terminated by Licensee immediately in the event of District's material breach of any of its obligations under this Agreement, provided that District has failed to cure any such breach within thirty (30) days after receiving written notice of same from Licensee.
 - h. In the event of termination of this Agreement, any funds held by the District for the benefit of the Licensee under Paragraph 6(b) shall be returned within thirty (30) days of termination.
- 5. Results to be Achieved by Licensee.** Licensee shall conduct an annual survey for quality assurance

purposes which demonstrates at least an 80% parental satisfaction level in a given year. In the event such survey demonstrates that such 80% parental satisfaction was not met, Licensee shall cure the conditions that are causing dissatisfaction or within 30 days for District has the right to terminate License agreement.

6. Annual Revenue Sharing. The Parties shall share Licensee's Revenue, as defined below, at the rate of 75% for the Licensee, and 25% for the District or annual amount of \$130,000, whichever is greater.

- a. "Licensee's Revenue" shall be defined as any registration fees, tuition, or mandated payment from programming and summer day camp provided by Licensee at the Center, net of any refunds. Licensee's Revenue shall not include any proceeds from donations and/or fundraising received by Licensee or any parent reimbursements for activity fees (such as payment for special trips) and lunch programs offered by Licensee. Licensee has the right to determine fees for all programming.
- b. Without any administrative charge or other cost to Licensee, District shall collect all registration fees and tuition for programs conducted on its behalf by Licensee, and shall deduct the District's share of Licensee Revenue before remitting the balance to Licensee. The Licensee shall inform the District's Registration Office Manager or designee of the details of any payment plans entered into between the Licensee and registrants for programs conducted by Licensee on the District's behalf. The District will then be responsible for billing and collecting payments according to the plan. At Licensee's expense, Licensee shall have the right to annually audit the books and records of the District to verify the amounts of registration fees and tuition collected by District pursuant to this Agreement and the amounts remitted to Licensee at Licensee's Expense.
- c. Within 30 days after the District receives any installment payment of registration fees or tuition payments for Licensee's Services or when the revenue sharing amount owed to the Licensee is greater than \$20,000, at the next month-end date following the installment date, District shall compensate the Licensee as set forth in Paragraph 6 (a) above. The District shall provide a printout of registrant names and tuition or registration fee payments received by the District along with each payment made to the Licensee. All registration fee and tuition payments that remain unpaid more than 30 days after they are due will incur a \$25 late fee to be assessed and collected by the District. This late fee amount will be retained in full by the District as complete compensation for the District's expense in generating additional balance due postcards and class lists/status reports. The Licensee shall have the sole and exclusive right to terminate the enrollment of any registrant who is in violation of any policies and procedures as set forth by the Licensee, including, but not limited to, payment policies.

7. Condition of Property/Equipment, Etc.

- a. Licensee shall maintain or cause to be maintained all facilities and equipment used by participants under this Agreement in same repair and condition as such facilities are on the date hereof, reasonable wear and tear and damage by fire and other casualty excepted; provided that Licensee shall not be responsible for any damage when such damage is caused by the acts or omissions of the District and/or the District's officers, employees, officials, volunteers and agents. Licensee shall periodically inspect all such facilities and equipment for this purpose. District may inspect such facilities and equipment to ascertain compliance whenever District deems such inspection appropriate, and shall provide reasonable notice to Licensee prior to doing so. However, District's right of inspection is not intended to and shall not create any duty or obligation to inspect or any other obligation or liability on the part of District. In connection with the Services provided on or with properties owned or

controlled by District, Licensee shall use, and cause its participants to use through proper supervision and control, all facilities and equipment with due care and in the manner in which the facilities and equipment were meant to be used, and to report all defects in or damage to any such facilities and equipment and the cause thereof, if known, promptly after obtaining knowledge thereof to the Director of Recreation and Facilities.

- b. District, at its sole cost, shall provide for all custodial and cleaning services (which services shall be at the same level as are provided for the District's Early Learning Center) and all utilities, including heat, electricity, gas, water and sewer service, but excluding telephone, internet service and postage, for which the Licensee shall reimburse the District pursuant to the end of this Paragraph. Except for any alterations or improvements added by Licensee and damage caused by Licensee, its agents, employees, guests and invitees, District shall, at its own expense, provide for prompt and regular maintenance and repair of all interior and exterior facilities and fixtures in the Center, including, without limitation, repair and maintenance of the roof, replacement of burned out bulbs, landscaping, snow plowing of driveways, walkways and parking lots, and lavatory and kitchen cleaning. Licensee shall not make any alterations, additions or improvements to the Center without the prior written consent of the District, and shall require every contractor or subcontractor performing such work to comply with the Prevailing Wage Act and all other applicable statutes, ordinances, rules and regulations. Such maintenance and repair work shall be performed as part of and to the same standard as such work is performed on the portion of the Center which is not utilized for Licensee's participants. Licensee shall promptly notify the District in writing if Licensee believes that any portion of the Center that it uses pursuant to this Agreement requires repair or maintenance in order for Licensee to retain its licensure by the Illinois Department of Children and Family Services ("DCFS"). If, within forty-five (45) days, except in the event of a situation involving a unsafe condition threatening imminent injury to persons or property in which event Licensee shall contact the District immediately by text or e-mail and the District will evaluate and if needed prevent use and repair the unsafe condition; after written notice thereof, District fails to provide utilities, maintenance and repair in accordance with this paragraph, Licensee shall have the right, but not the obligation, to itself procure such utilities, maintenance and repair and to deduct from the fees due hereunder all costs and expenses, reasonably and necessarily incurred by Licensee in connection therewith. Licensee shall reimburse the District, for use of telephone services (including long distance telephone calls) and computer services (including Internet service and Wi-Fi) at the amount of one hundred (\$100) dollars per month and for any incurred postage charges.

8. Liability, Indemnification and Insurance.

- a. To the fullest extent permitted by law, Licensee shall indemnify District and defend and hold District, its park commissioners, officers, employees, volunteers and agents forever harmless from and against any and all loss, cost, damage and expense, including without limitation court costs and reasonable attorneys' fees, which District may suffer, incur or sustain, or for which District may become liable by reason of a lawsuit or claim for compensation arising in favor of any person, including, without limitation, the employees, officers, independent contractors, subcontractors or invitees of Licensee or District, on account of the injury to or the death of any person(s), or the loss or damage of any property arising out of, incident to, resulting directly or indirectly from, or in connection with the breach by Licensee of any provisions of this Agreement, or the exercise by Licensee of the rights and privileges granted to Licensee or the performance of any of the obligations undertaken by Licensee under this Agreement, except that Licensee shall have no liability for damages or the costs incident thereto to the extent caused by the acts or omissions of District or its employees or agents. In

defending against any such claims, Licensee may select legal counsel of its own choice and District will reasonably cooperate with such counsel in the defense of such claim; provided, however, that District shall not have to incur any expense in connection therewith. District reserves the right to independently defend against or participate in Licensee's defense of any such claim, at District's own expense. This reserved right shall not in any way diminish Licensee's indemnification, defense and hold harmless obligations hereunder. Except with the written consent of the District, Licensee shall not consent to the entry of any judgment or settlement which does not include as an unconditional term thereof, the giving by the claimant or plaintiff to the District of an unconditional release from all liability in respect of such third party claim or demand.

- b. To the fullest extent permitted by law, District shall indemnify Licensee and defend and hold Licensee, its officers, employees, volunteers and agents forever harmless from and against any and all loss, cost, damage and expense, including without limitation court costs and reasonable attorneys' fees, which Licensee may suffer, incur or sustain, or for which Licensee may become liable by reason of a lawsuit or claim for compensation arising in favor of any person, including, without limitation, the employees, officers, independent contractors, subcontractors or invitees of Licensee or District, on account of the injury to or the death of any person(s), or the loss or damage of any property arising out of, incident to, resulting directly or indirectly from, or in connection with the breach by District of any provisions of this Agreement, or the exercise by District of the rights and privileges granted to District or the performance of any of the obligations undertaken by District under this Agreement, except that District shall have no liability for damages or the costs incident thereto to the extent caused by the acts or omissions of Licensee or its employees or agents. In defending against any such claims, District may select legal counsel of its own choice and Licensee will reasonably cooperate with such counsel in the defense of such claim; provided, however, that Licensee shall not have to incur any expense in connection therewith. Licensee reserves the right to independently defend against or participate in District's defense of any such claim, at Licensee's own expense. This reserved right shall not in any way diminish District's indemnification, defense and hold harmless obligations hereunder. Except with the written consent of the Licensee, District shall not consent to the entry of any judgment or settlement which does not include as an unconditional term thereof, the giving by the claimant or plaintiff to the Licensee of an unconditional release from all liability in respect of such third party claim or demand.
- c. In furtherance of and not in limitation of its responsibilities and promises in this Agreement, Licensee shall secure and maintain at its own expense insurance with coverages and terms as provided in **Exhibit B** attached to and incorporated herein by reference. Given the possible extended Term of this Agreement, Licensee shall comply with such additional or different insurance requirements as shall be directed by the Park District Risk Management Agency of which the Park District is a member.
- d. Licensee shall be responsible for maintaining, at its sole cost and expense, insurance covering any of its property located at the Center or other District property. District shall not be responsible or liable for injury to or death of any person, or for damage to, loss, theft or destruction of any materials, tools, machinery, equipment or other property, incurred or sustained as a direct or indirect result of or relating to the exercise by Licensee, its agents, employees or other persons acting on behalf of Licensee or with Licensee's consent, of the rights and privileges granted to Licensee under this Agreement, except to the extent any injury, damage or loss is caused by the negligent or intentional acts or omissions of District or its employees or agents.

- e. Licensee shall not be responsible or liable for injury to or death of any person, or for damage to, loss, theft or destruction of any materials, tools, machinery, equipment or other property, incurred or sustained as a direct or indirect result of or relating to the exercise by District, its agents, employees or other persons acting on behalf of District or with District's consent, of the rights and privileges granted to District under this Agreement, except to the extent any injury, damage or loss is caused by the negligent or intentional acts or omissions of Licensee or its employees or agents.
- f. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby waives any and all rights or claims Licensee may have at any time against District, its park commissioners, officers, employees, volunteers, agents or other persons acting on its behalf, for injury to or the death of any person or for the damage to or destruction of any property sustained or incurred by Licensee, or any person claiming by, through or under Licensee in connection with the exercise by such persons of rights and privileges granted to Licensee, or the performance of Licensee's obligations under this Agreement, except to the extent any injury or death, or damage or destruction of any property is proximately caused by or results from the negligence of, or from the intentional wrongful acts or omissions of, or by the breach of this Agreement by, the District or its employees, volunteers, agents, or others acting on its behalf.
- g. To the fullest extent permitted by the laws of the State of Illinois, District hereby waives any and all rights or claims District may have at any time against Licensee, its officers, employees, volunteers, agents or other persons acting on its behalf, for injury to or the death of any person or for the damage to or destruction of any property sustained or incurred by District, or any person claiming by, through or under District in connection with the exercise by such persons of rights and privileges granted to District, or the performance of District's obligations under this Agreement, except to the extent any injury or death, or damage or destruction of any property is proximately caused by or results from the negligence of, or from the intentional wrongful acts or omissions of, or by the breach of this Agreement by, the Licensee or its employees, volunteers, agents, or others acting on its behalf.
- h. Nothing contained in this Paragraph 8 or elsewhere in this Agreement is intended or shall be construed as a waiver by District, or its park commissioners, officers, employees, volunteers, agents or others acting on its behalf of the privileges, defenses or immunities from liability afforded under Illinois law, including without limitation the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- i. Nothing contained in this Paragraph 8 or elsewhere in this Agreement is intended or shall be construed as a waiver by Licensee, or its officers, employees, volunteers, agents or others acting on its behalf of the privileges, defenses or immunities from liability afforded under Illinois law.

9. Obligations of the District and Licensee.

- a. The District shall furnish four (4) classroom spaces, Rooms 244, 246, 247 and 250, at the Takiff Center during the school year and summer camp. The District shall also provide a fifth classroom space for three and a half hours a day (Monday through Friday, 9:00 a.m. through 12:30 p.m.) during the school year and summer camp. The selected fifth classroom space will be available for use by the District at any time outside the designated hours for District's use. Should Licensee determine it does not require the use of the fifth classroom during summer camp, Licensee shall allow the District to use the fifth classroom during the Licensee's designated hours. District's use of the fifth classroom at that time shall not be construed as a waiver of Licensee's right to use the fifth classroom. GJK

- will be responsible for any and all expense required to obtain DCFS licensing for and to make the fifth classroom space meet DCFS requirements. All provided spaces shall only include permanent fixtures in the classrooms; all other furniture and supplies are to be provided by Licensee. All materials including, without limitation, toys, books, writing utensils, and school supplies, used in the fifth classroom by Licensee during their designated hours shall only be used by Licensee and shall be stored away by Licensee in designated classroom outside of designated hours, so long as District provides reasonable storage space. District will provide two (2) office spaces and access to: gymnasium, gross motor skills room/tot gym, washrooms, kitchen, drop-off entrance, pick-up area, Early Childhood Wing copy/mail room, basement storage and playground; provided that District shall use its best efforts to ensure that Licensee will have approximately the same access to facilities as the District's Early Learning Center. The Licensee will be responsible for paying $\frac{1}{4}$ of replacement costs of toddler gym supplies and playground supplies (which shall not be construed to include capital improvements to playground), to be approved by both parties prior to purchase. Licensee will provide its own equipment for use in the gymnasium.
- b. District shall act as the fiscal agent for all Services provided by Licensee under this Agreement as set forth in Paragraph 4(a) above and **Exhibit A**. District shall issue all billing for these Services, as well as collect and process any and all registration fees, tuition payments and refunds for these Services according to procedures and policies agreed to by both Parties. Registration will be processed by the District and the lottery for the Licensee's core programs, Extended Day classes and Camp programming will be conducted not more than three (3) days prior to the District's real-time registration. Licensee shall conduct registration for all programs in accordance with Licensee's policies and procedures and will notify District of such dates.
 - c. The District shall publish the registration and lottery dates for Licensee's Services (excluding extended day offerings) in the District's seasonal brochures.
 - d. The Licensee shall determine its own policies for core programming, extended day, and summer camp programs. The District shall not authorize any payment refunds for the Licensee's Services without the express prior written consent (via the District's "Drop Form") of the Licensee's Financial Treasurer of the Board of Directors or its Director. Upon completion of the lottery for admission to the Licensee's programs, the District shall furnish solely to the Licensee a class list and a wait list comprised of the names of all program applicants who were not selected for admission. Licensee shall prepare materials to be sent to all applicants regarding their registration status, to be mailed by District.
 - e. The Licensee shall conduct its own lottery and submit all completed core preschool, extended day preschool and camp registration forms to the District no later than three (3) days after the Licensee lottery has been completed. Licensee shall maintain information on waiting list status of programs.
 - f. Licensee may conduct fundraising as may be allowed by applicable law, including at the Center, provided that Licensee obtains any State, or local permits as may be required and obtains prior written approval from the District's Executive Director for any such use of the Center or other District property, which approval shall not be unreasonably withheld. The Licensee will be charged for any custodial, maintenance, facility supervision costs associated with fundraisers. An estimate of the hourly maintenance/custodial/facility supervision hourly rate will be provided to GJK upon booking of the facility.

- 10. Advertising.** The District shall provide two pages in the seasonal programming guides to advertise Licensee's Services, except Extended Day offerings. The District will also provide a link on the District's website to Licensee's website. Licensee may promote its Services and related activities as it sees fit, including but not limited to in the Takiff Center registration lobby (on bulletin board or slot in brochure display rack) and the Licensee's portion of the early childhood wing at the sole expense of the Licensee. All advertising and marketing material designed and distributed by the Licensee that includes the Park District name or Facility Name must first receive approval by the District, which approval shall be provided in a timely manner and not unreasonably withheld. Licensee will provide District with courtesy copies of all promotional materials at the time of distribution. The District will notify the Licensee prior to the District's use of any photos of children receiving Licensee's Services for marketing purposes to verify parental release. Licensee shall furnish written notice to the District of any changes to its policies, schedules, fees, and deadlines pertaining to refunds within a reasonable time prior to the District's brochure copy submittal deadlines. The District shall furnish to Licensee an updated schedule of these deadlines, including, without limitation, District registration and pre-registration dates.
- 11. Extended Day Programming.** Licensee will provide the Extended Day options as described in Exhibit A. Extended Day programming provided by the Licensee will continue to be advertised by the Licensee directly to Licensee's registrants for its Services. Although registration for Extended Day programming will be processed by the District, Licensee will collect such registrations no more than three (3) days prior to District's real-time resident registration dates. Licensee will provide a full-refund for extended day programming to participants, up to three (3) days after the start of the District's real-time resident registration dates, should the participant prefer to attend a District program. Registration in such District classes shall be confirmed by the District prior to a refund being issued. District will provide a full-refund for extended day programming to participants, up to three (3) days after real-time resident registration is conducted, should the participant prefer to attend a Licensee program. Registration in such Licensee class shall be confirmed by the Licensee prior to a refund being issued. Licensee shall submit annually Extended Day Course Descriptions (including class description, day and time) for the upcoming school year to the District's Executive Director by May 1 of each year for approval, not to be unreasonably withheld.
- 12.** The Licensee will be solely responsible for inclusion services to comply with any applicable requirements of the Americans with Disabilities Act.
- 13. Staff Parking.** Licensee staff will be required to park in the same location as the District staff, which may include moving to offsite parking locations as requested.
- 14. Licensee shall be solely responsible for compensating its personnel.** Licensee shall be responsible for paying any expenses it incurs in the provision of the Services except as otherwise provided herein. Licensee will not be covered under Social Security, federal or state income tax withholding, or any payroll withholding program of the District. The hiring or use of qualified Licensee Personnel to provide the services shall be the sole responsibility of the Licensee, as shall the discipline and discharge of such Contractor Personnel. However, notwithstanding any provision in this Agreement to the contrary, Licensee shall, prior to the commencement of the Services, at the Licensee expense, a criminal conviction and registered sex offender background investigation of each such person who will provide Services. Licensee shall not knowingly employ or otherwise use in the provision of the Services any person whom Section 8-23 of the Park District Code, 70 ILCS 1205/8-23, prohibits the District from employing. The employment or use by the Licensee of an individual to perform the Services shall constitute the Licensee representation to the District that such individual has passed a criminal background check in accordance

with the requirement of this paragraph. Licensee shall be solely responsible for compensating the Licensee Personnel. Licensee shall be responsible for paying any expenses it incurs in the provision of the Services, except as otherwise provided herein.

15. **Notices.** Any notices which are required to be given or which may be given under this Agreement shall be sent certified mail return receipt requested to the Parties at their respective addresses set forth under their respective signatures below (or such other address as either of the Parties may hereinafter designate to the other Party in writing) or by hand delivery evidenced by receipt.
16. **Non-Assignment.** This Agreement may not be assigned by Licensee.
17. **Force Majeure.** If either Party is prevented from complying, either totally or in part, with any of the terms or provisions of this Agreement by reason of fire, flood, storm, strike, lockout or other labor trouble, any law, order, proclamation, regulation, ordinance, demand or requirement of any governmental authority, riot, war, rebellion or other causes beyond the reasonable control of such Party, or other acts of God, then upon written notice to the other Party, the affected provisions and/or other requirements of this Agreement shall be suspended during the period of such disability and such party shall have no liability to the other in connection therewith. Each Party shall make all reasonable efforts to remove such disability within thirty (30) days of giving notice of such disability.
18. **Annual Audit.** The Licensee shall provide yearly to the District a copy of Licensee Annual Audit, certificate of status as an Illinois not-for-profit corporation, and 501(c)(3) certificate.
19. **Miscellaneous.**
 - a. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings, whether oral or written, of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.
 - b. Where the context admits in this Agreement, words in the masculine gender shall include the feminine gender, words in the singular number shall include the plural number, and the word Licensee or any pronoun representing it shall include all officers, directors, owners, employees, agents or any other person acting on or purporting to act on behalf of Licensee.
 - c. Any term or provision of this Agreement which is invalid or unenforceable by virtue of any statute, ordinance, court order, final administrative action or otherwise, shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement.
 - d. No assent or waiver, express or implied, of any breach of any one or more of the terms of this Agreement shall be deemed to be taken to be a waiver of any other term or condition or assent to continuation of such breach.
 - e. This Agreement shall be governed by and interpreted in accordance with the Laws of the State of Illinois. Any legal action commenced with respect to this Agreement shall be commenced and prosecuted only in a court of proper jurisdiction in Cook County, Illinois.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

GLENCOE PARK DISTRICT

GLENCOE JUNIOR KINDERGARTEN
AND NURSERY SCHOOL

By:

Lisa Brooks, President
Board of Park Commissioners

By:



Judd Kohn, Co-President
Glencoe Junior Kindergarten and
Nursery School

By:

Stefanie Boron, Vice President
Board of Park Commissioners

By:



Staci Teufel, Co-President
Glencoe Junior Kindergarten and
Nursery School

Attested:

By:

Lisa Sheppard, Secretary
Board of Park Commissioners

EXHIBIT A

SERVICES

A. Services.

Licensee shall offer the following services.

Program	GJK School Year	GJK Camp
18 - 30 months	Playtime Partners Min/Max: 6/12 children/caregivers per section	Pioneers Min/Max: 9/12 per section
2 years	Two Day Twos Min/Max: 6/15 per section Three Day Twos Min/Max: 6/15 per section Lunch Bunch	Buccaneers/Tiny Adventurers Min/Max: 8/16 per section
3 years	Threes Min/Max: 12/16 per section	Explorers Min/Max: 8/16 per section
3 years	Extended Day Option 5 Individual Day Offerings Min/Max: 7/10 per individual offering	
4 years	Fours Min/Max: 14/18 per section	Voyagers/Pirates Min/Max: 10/20 per section Captains Min/Max: 10/20 per section
4 years	Extended Day Option 5 Individual Day Offerings Min/Max: 7/10 per individual offering	

Licensee has sole discretion to change the minimum and maximum enrollment for any of its class offerings and/or class age ranges and to determine whether or not a class will be offered. Licensee shall have discretion to change class names with District's approval, which shall not be unreasonably withheld. Licensee's class size shall comply with DCFS regulations.

EXHIBIT B

INSURANCE REQUIREMENTS

Licensee shall obtain insurance of the types and in the amounts listed below.

A. Commercial General Liability Insurance

Licensee shall maintain commercial general liability (CGL) with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by District shall be excess of Licensee's insurance and shall not contribute with it.

B. Workers Compensation Insurance

Licensee shall maintain workers compensation and employers liability insurance. The employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

If District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General Liability Insurance required in this Contract, the Licensee waives all rights against District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Licensee's work.

C. General Insurance Provisions

1. Evidence of Insurance

Prior to beginning work, Licensee shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Licensee from beginning work until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Contract at District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

5. Subcontractors

Licensee shall cause each subcontractor employed by Licensee to purchase and maintain insurance of the type specified above. When requested by the District, Licensee shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

IX. Action Item B
Approval of Altamanu, Inc. Contract Design
Services for Crib Wall and Center Bluff

Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Chris Leiner, Director of Parks & Maintenance
SUBJECT: Approval of the Altamanu, Inc. Contract Design Services for FY2020/21
Capital Projects Crib Wall/Center Bluff
DATE: January 7, 2021

EXECUTIVE SUMMARY:

Based on Board consensus at the January 5, 2021 Committee of the Whole meeting, staff is advancing the attached professional service agreement to the Board for approval.

Project goals include:

- Replacing/reinforcing the existing crib wall to ensure continued access to Glencoe Beach
- Developing a native planting plan for the area disturbed by construction
- Assessing the condition of the surrounding retaining walls and making repairs as necessary
- Assessing the condition of the existing drainage in the area and making improvements as necessary.

The total cost of this professional service contract is \$64,689.

Recommended Motion:

Approval of the Altamanu, Inc. contract for the amount of \$64,689 for design services on the Crib Wall/Center Bluff Project.



December 3rd, 2020
Mr. Chris Leiner
Director of Parks and Maintenance
Glencoe Park District
999 Green Bay Road
Glencoe, Illinois 60022

cleaner@glencoe park district.com

Proposal for Landscape Architectural and Engineering Services for Glencoe Bluff Stabilization, Phase 2, Project No. 3. Crib Wall Replacement & Drainage Improvements to Lakefront Park and Hazel Avenue

Dear Chris,

The Glencoe Park District (GPD/Client) has requested a proposal from the Altamanu and the CBBEL team (team) to prepare Schematic Design, Design Development and Construction Documents, provide Bidding and Permit assistance and Construction Administration Services for the above referenced project.

UNDERSTANDING OF THE PROJECT

It is our understanding that Glencoe Park District wishes to remove and replace the existing crib wall on the approach road to the water plant. The drainage in the park above also requires improvement, as it currently ponds and then overflows over the bluff and crib wall, as well as the stairs and down Hazel Avenue during heavy events. When replacing the crib wall, the pedestrian entrance by the stairs and driveway gate will also be improved as it currently has substandard clearance. Altamanu, Inc. will incorporate CBBEL's plans, specifications, and cost estimates into our contract documents. It is our understanding that the Park District would like to bid out the project in the fall and construct it late fall/winter 2021. The survey and geotechnical services of the site are to be provided by others.

SCOPE OF WORK ALTAMANU INC.

The following is an outline of the "Scope of Work" to be carried out by the design team.

TASK 1: SITE ANALYSIS AND SCHEMATIC DESIGN

Goals: Review existing conditions, project scope, budget, schedule and set a direction for Client expectations.

1. Verify existing conditions using available site data such as surveys, photos, and topographic maps.
2. Carry out a site visit to discuss coordination with the Village. (Meeting #1)
3. Review Geotech report.

4. Verify existing conditions using available site data such as surveys, photos, and topographic maps.
5. Prepare concept design wall replacement and entry improvements.
6. Prepare Preliminary Opinions of Probable Costs.
7. Present concepts to GPD. (Meeting #2)
8. Make minor revisions as directed by GPD.
9. Meet with Village and representatives of the Water Plant to discuss the project and assist in obtaining permits. (Meeting #3)
10. Attend/present schemes to the Board of the Park District. (Meeting #4)

TASK 2: DETAILED DESIGN DEVELOPMENT & CONSTRUCTION DOCUMENTS

Goals: Finalize relevant design elements and incorporate Client's comments and produce the final Construction Documents.

1. Prepare Design Development/Construction Documents for a 60% and 100% review with the Client.
2. Submit 60% Construction Set, Outline Specifications and updated Opinion of Probable Costs to GPD for review.
3. Revise Construction Set (Plans, Specifications and Estimates) as per Client comments.
4. Follow up meeting with representatives of the Village to coordinate the project. CBBEL will assist GPD in obtaining site-related permits from the Village of Glencoe. (Meeting #5)
5. Submit Final 100% Construction Documents Package and related Technical Specifications to GPD for review and subsequently for bidding.

TASK 3: PERMITTING, BIDDING & BID ASSISTANCE

Assist in the packaging and distribution of construction drawing sets and specifications to potential contractors. Altamanu will review and assess bids with GPD and assist in the selection of a contractor(s). Timetables and schedules for construction will be established with selected contractors.

1. Assist GPD in submitting Permit Set for appropriate approvals and coordinate with Village of Glencoe.

2. Coordinate with GPD to assist in preparation of Bid Packages. Use Site Landscape Construction Bid Form, cover letter and related addenda to include with Bid/Drawing Package. Distribute Bid/Drawing Package to contractors on selected list as vetted by team.
3. Provide GPD Construction Set prior to bidding for review. Assist GPD with preparation of advertisement of project for placement in the local paper.
4. Issue addenda as appropriate to interpret, clarify or expand the Construction Documents.
5. Assist the GPD in conducting a Pre-Bid Review Meeting with selected Contractors. (Meeting #6)
6. Assist GPD in preparing Bid Analysis for comparison of proposed bids.
7. Assist GPD with the selection(s) of appropriate contractors.
8. Assist in the preparation AIA/GPD Contract between contractors and GPD.
9. Develop potential Construction Timetable with GPD & Contractor.

TASK 4: CONSTRUCTION ADMINISTRATION & PROJECT CLOSEOUT

Goal: Provide on-site review and observation of construction related to the Site Construction Package and its Related Specifications.

1. Provide on-site observation of construction related to the Altamanu-CBBEL Landscape and Engineering Plans and their related elements. Visit site 4 times at intervals appropriate to the stage of landscape construction to review proper construction methods and adherence to the design intent. (Site Meetings #6 through #10).
2. Make written reports regarding site construction progress for landscape improvements for 4 site meetings.
3. Review and respond to contractor's requests for information and provide interpretations and clarifications for the Construction Documents.
4. Review contractor's request for payments.
5. Conduct a final on-site observation/inspection of Landscape Construction with GPD and Contractor. (Meeting #11)
6. Prepare a Final Punch List prior to final acceptance of job.
7. Troubleshoot for 1 month until project closeout.

PROFESSIONAL FEES

Fees for the project are broken down by discipline are as follows:

Estimated Landscape Architecture Fees (Altamanu)	\$ 24,574.94
Estimated Expenses (Altamanu)	\$ 500.00
Estimated Engineering Fees (Please see CBBEL proposal attached)	\$ 36,614.00
Estimated Expenses	\$ 500.00
Estimated Total Professional Fees & Expenses (Altamanu and CBBEL)	\$ 64,688.94

Reimbursable expenses will be invoiced as a direct expense. Reimbursable expenses related to this project shall include, but may not be limited to the following:

- Transportation/Parking
- Reproduction
- Special Supplies
- Photography
- Copies
- Messenger/Delivery
- Large Scale Scans
- Soils Analysis/Consultation

Professional fees and expenses will be billed monthly for work completed and are due within 30 days.

ASSUMPTIONS

Base information; utility information, and any available drawings will be provided by the GPD to Altamanu.

Altamanu Inc. is responsible for Landscape Architectural Services only.

If the Client requests meetings or presentations not detailed in this document the Client will be invoiced for this service at our standard hourly rates outlined below for certain tasks:

Additional per meeting cost for staff level meeting (2 People)	\$ 515.00
Additional per site visit cost (PM)	\$ 366.00

Any services beyond what is outlined above will be considered extra services and will be billed at our standard hourly rates.

This agreement may be terminated by either party 15 days after written notice. Altamanu shall be compensated for all services performed up to this date.

If the terms are acceptable to you, we would appreciate the execution of this document in the space provided below and the return of a copy for our files.

We at Altamanu Inc. appreciate this opportunity to continue working with the Glencoe Park District.

Very truly yours,



Josephine Bellalta, PLA, ASLA, President Altamanu

Inc. ACCEPTED BY:

Signature

Printed Name

Title

Date

EXHIBIT
CBBEL's CIVIL and STRUCTURAL
ENGINEERING PROPOSAL



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

November 18, 2020

Altamanu, Inc.
1700 West Irving Park Road
Suite 202
Chicago, IL 60613

Attention: John MacManus, ATLA

Subject: Glencoe Bluff Stabilization | Project No. 3
Crib Wall Replacement and Drainage Improvements to Lakefront Park and
Hazel Avenue

Dear Mr. MacManus:

We understand that the Glencoe Park District would like to construct series improvements to Lakefront Park. As part of these improvements, the existing crib wall along the approach to the water plant requires replacement. The drainage in the park above also requires improvement, as it currently ponds and then overflows over the bluff and crib wall, as well as the stairs and down Hazel Avenue during heavy events. When replacing the crib wall, the pedestrian entrance by the stairs and driveway gate will be improved as it currently has substandard clearance.

We assume that Altamanu, Inc. will incorporate our plans, specifications, and cost estimates into their contract documents.

We understand that the Park District would like to bid out the project in the winter and construct it late winter 2021.

SCOPE OF SERVICES

Task 1 – Site Visit/Base Sheets: CBBEL will visit the site with the survey provided by V3. CBBEL will field check the survey and add any notes to the exiting conditions plan. CBBEL will prepare existing conditions base sheets based on the V3 topographic survey and our site visit. These base sheets will the used for our proposed design.

Task 2 – Crib Wall Replacement Design: It is our understanding that the Glencoe Park District want to remove the existing crib wall along the access road and replace it. The existing crib wall is an older designed system of Mechanically Stabilized Earth (MSE) wall. Large gaps between wall panels exist with the gravel behind the panels slipping through. CBBEL will review the geotechnical report, existing grade survey plans, and design a new retaining wall system. CBBEL will consider several wall systems and recommend the

most feasible and economical option. CBBEL will coordinate the wall design with a Geotechnical Engineer and submit the design plans for Park District review, incorporating their comments into the final plan. CBBEL will provide design plans, specifications, an opinion of construction cost estimate.

Task 3 – Drainage Design: Based on the topographic survey and historical flooding data, CBBEL will design a new drainage system in the park to eliminate the overtopping of the bluff and wall as well as overflow down the stairs and Hazel Avenue. We anticipate the new drainage system to include a combination of new catch basins, storm sewer and minor re-grading.

Task 4 – Meetings: CBBEL will prepare exhibits for and attend up to 2 Board Meetings and 3 Coordination/Review Meetings with the Park District, Public Works and the Water Plant staff.

Task 5 – Bidding and Construction Assistance: CBBEL will answer Bidder’s question and issue an Addendum, if necessary. During Construction CBBEL will attend the Pre-Construction Meeting, answer RFIs, review Shop Drawings and attend up to 2 additional site meetings.

FEE ESTIMATE

Task 1 – Site Visit/Base Sheets	\$2,722
Task 2 – Crib Wall Replacement Design	\$20,800
Task 3 – Drainage Design	\$7,152
Task 4 – Meetings	\$4,574
Task 5 – Bidding and Construction Assistance	\$3,866
Direct Costs	\$500
Not To Exceed Total	\$39,614

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached General Term and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Direct costs for blueprints, photocopying, mailing, mileage, overnight delivery, messenger services and report binding are included in the Fee Estimate. Please note that meetings and additional services performed by CBBEL that are not included as part of this proposal will be billed on a time and materials basis and at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Michael E. Kerr, PE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND
CONDITIONS ACCEPTED FOR ALTAMANU, INC.

BY: _____

TITLE: _____

DATE: _____

JGS
N:\PROPOSALS\ADMIN\2020\Glencoe Park District Bluff Improvements\Altamanu_Glencoe Bluff Stabilization_Project 3.111220.doc

CBBEL WORK EFFORT
Glencoe Park District
Project No. 3 Crib Wall Replacement and Drainage Improvements
November 16, 2020

Task	Personnel and Hours											Total Hours	% of Hours	Total Cost
	Engineer VI	Engineer V	Engineer IV	Engineer I/II	Environmental Resource Specialist V	Environmental Resource Tech	CAD Manager	Assistant CAD Manager	CAD II	Landscape Architect	Services by Others			
Rate	\$251.00	\$208.00	\$170.00	\$121.00	\$216.00	\$114.00	\$177.00	\$153.00	\$135.00	\$170.00				
Task 1: Site Visit/Base Sheets	2	4	4				4					14	6.4%	\$2,722.00
Task 2: Crib Wall Replacement Design		40	48						32			120	55.0%	\$20,800.00
Task 3: Drainage Design	4		32				4					40	18.3%	\$7,152.00
Task 4: Meetings	2	8	10				4					24	11.0%	\$4,574.00
Task 5: Bidding and Construction Assistance	2	8	10									20	9.2%	\$3,866.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
												0	0.0%	\$0.00
Subtotal	10	60	104	0	0	0	12	0	32	0	\$0.00	218	100.0%	
% of Hours	4.6%	27.5%	47.7%	0.0%	0.0%	0.0%	5.5%	0.0%	14.7%	0.0%		100.0%	100.0%	
Direct Cost														\$500.00
Total Cost	\$2,510.00	\$12,480.00	\$17,680.00	\$0.00	\$0.00	\$0.00	\$2,124.00	\$0.00	\$4,320.00	\$0.00	\$0.00	\$39,114.00		\$39,614.00

ALTAMANU WORK EFFORT SUMMARY

Glencoe Park District
 Project N0. 3 Crib Wall and Drainage
 22-Dec-20

TASKS	Personnel and Hours			Total Hours	% of Hours	Total Cost
	Principal Urban Designer /Landscape Architect	Sr. Landscape Architect	Landscape Designer			
RATE	\$160.00	\$105.25	\$61.88			
TASK 1: SITE ANALYSIS & SCHEMATIC DESIGN	22.0	20.0	24.0	66.0	27.7%	\$7,110.12
TASK 2: DETAILED DD & CD	16.0	48.0	40.0	104.0	43.7%	\$10,087.20
TASK 3: PERMITTING, BIDDING & BID ASSISTANCE	2.0	28.0	0.0	30.0	12.6%	\$3,267.00
TASK 4: CONSTRUCTION ADMIN. & PROJECT CLOSEOU	2.0	36.0	0.0	38.0	16.0%	\$4,109.00
Subtotal	42	132	64	238		
% of Hours	17.6%	55.5%	26.9%	100.0%		
Direct Costs						\$500.00
Total Costs	\$6,720.00	\$13,893.00	\$3,960.32	\$24,573.32		\$25,073.32

IX. Action Item C

Approval of Purchase of a F-250 Pickup Truck

Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Chris Leiner Director of Parks & Maintenance
SUBJECT: Purchase Ford F-250 Pickup Truck
DATE: January 7, 2021

Included in the FY2021/22 Fund 65 budget is the replacement of a Chevrolet 2500HD pickup truck, with the District standard Ford F-250 pickup truck. Fund 65 was discussed and Board consensus for approval took place at the November 4th Committee meeting. [Click here to see the November 4th Fund 65 PowerPoint presentation on page 45.](#)

Staff solicited prices for one 2021 Ford F-250 pickup from the SPC (Suburban Purchasing Cooperative); a joint purchase program for local government agencies.

Currie Motors of Frankfort, Illinois is the awarded SPC-approved vendor. The cost of the new F-250 is \$45,148. Included in the price is a lift-gate and plow. By purchasing through the co-op, the Park District was able to save \$13,825 off MSRP.

Due to COVID-19, Ford is cutting off fleet orders for 2021 on February 18, 2021. The truck will likely take between 3-5 months to be manufactured. The Park District will not take delivery until after March 1, 2021 which will be the next fiscal year. To receive the truck in time for use during the summer of 2021, the order must be placed now.

Recommended Motion: To approve the purchase of a 2021 Ford F-250 for \$45,148 from Currie Motors of Frankfort, Illinois.

IX. Action Item D
**Approval of Purchase of a T-76 Bobcat Track
Loader**

Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Chris Leiner, Director of Parks & Maintenance
SUBJECT: Purchase T-76 Bobcat Track Loader
DATE: January 7, 2021

Included in the FY2021/22 Fund 65 budget is the purchase of a T-76 Bobcat Track Loader.

Staff solicited prices for one T-76 Bobcat Track Loader from Atlas Bobcat of Wauconda Illinois.

Atlas Bobcat is the awarded Sourcewell-Approved Vendor for Northern Illinois. Sourcewell is a nationally recognized Cooperative Purchasing Alliance used by units of local government. It was previously known as the NJPA (National Joint Purchasing Contract).

The cost of the new track loader is \$70,335. Included in the price is a snow-thrower and two buckets. This represents a 28% discount from MSRP for \$19,693.

Atlas Bobcat has indicated it will take 60-75 days for the Park District to receive the new unit. To take delivery prior to the beach season and avoid rental costs of this equipment, it needs to be ordered early.

The Park District will not take delivery of the unit prior to March 1, 2021 the start of next fiscal year.

Recommended Motion: To approve the purchase of one T-76 Bobcat Track Loader for \$70,355 from Atlas Bobcat of Wauconda, Illinois.

IX. Action Item E
Approval to Hold Special Board Meetings on
March 2, 2021 and April 6, 2021

Glencoe Park District
January 2021 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Special Board Meetings
DATE: January 13, 2021

EXECUTIVE SUMMARY:

We are developing a working timeline for our three spring capital projects. We would like to hold a Special Board Meeting on March 6 and April 6 prior to our regularly scheduled Committee Meetings to approve bid documents. We have very tight schedules for these projects. Signing the contracts three weeks earlier may mean the difference between hosting Fourth of July festivities (hopefully) at Kalk and having the boating beach stairs finished early in the season versus mid to late.

Recommended Motion: Approval to hold Special Board meetings on March 2 and April 6, 2021 at 6:45pm.

