

MINUTES OF APRIL 6, 2021 SPECIAL BOARD MEETING  
GLENCOE PARK DISTRICT  
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 6:47pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President  
Michael Covey, Treasurer  
Josh Lutton, Commissioner  
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Communications  
Jenny Runkel, Administrative Assistant

Committee Members absent:

Stefanie Boron, Vice President

Members of the public in attendance who signed in or spoke: Stephani Briskman, Amanda Giacomino, Bart Schneider, Jessica Stockl, Matt Walker, Adam Wohl

Matters from the Public: There was no one wishing to address the Board.

Action Items:

Director Leiner reviewed the two action items. At a prior meeting, the Commissioners directed staff to elevate baseball field maintenance to B+ standards by replacing sod, clay grading, and home plate/mound maintenance. Staff chose to prioritize Berlin Field first as a result of heavy use and weather conditions. Glencoe Youth Baseball has agreed to a \$10,000 (30%) cost-share on the project.

Regarding the Boat House Stairs Project, we received two bids under our \$265,000 budget. We anticipate unknown conditions that were not visible upon inspection to surprise us, so the favorably low bid will allow for a contingency.

Approval of Baseball Infield Improvement/Maintenance Bid: A motion was made by Commissioner Onderdonk to approve the lowest responsible bidder, Advanced Turf Solutions of Fishes, Indiana for a total base bid of \$29,575 as presented. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Approval of Construction Bid for Boat House Stairs: A motion was made by Commissioner Lutton to approve the lowest responsible bidder, Martam Construction of

Elgin, Illinois for a total of \$175,404 as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 6:56pm.

Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: Boron

The motion passed.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary