

**Glencoe Park District
Special Board Meeting
Tuesday, April 6, 2021 – 6:45pm
Zoom Video/Audio Conference or In-Person**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting is **Zoom -or-** Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

The Board of Park Commissioner's President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that Commissioners will be attending via Zoom, and Executive Director Lisa Sheppard will be attending in-person.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Matters from the Public
- IV. Discussion on Action Items (pgs. 2-4)
- V. Action Items
 - A. Approval of Baseball Infield Improvement/Maintenance Bid (pg. 5)
 - B. Approval of Construction Bid for Boat House Stairs (pg. 5)
- VI. Other Business
- VII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030.

Executive Director's email: lsheppard@glencoeParkDistrict.com

**Three Ways to Join this Meeting on
Zoom**

Meeting ID: 830 4733 9588
Password: 999

Via Phone Dial In
312-626-6799

Via Computer
Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

Via SmartPhone
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

**The Board of Park Commissioners
welcomes public comments during
all meetings.**

Via Zoom Video - Attend the Zoom meeting via video indicate your desire to speak once prompted that it is Matters from the Public.

Via Zoom Dial In - Attend the Zoom meeting via Dial In (audio only) and indicate your desire to speak once prompted that it is Matters from the Public.

Via In Person – Attend the meeting at Takiff Center

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

IV. Discussion on Action Items

Glencoe Park District
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MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner Director of Parks & Maintenance
SUBJECT: Approval of Baseball Infield Improvement/Maintenance Bid
DATE: March 29, 2021

Included in the approved FY2021/22 Fund 65 budget is \$50,000 for baseball field improvements/maintenance. After detailed inspections and meetings with Glencoe Youth Baseball, it was determined the most impactful course of action was to complete maintenance on Berlin Baseball Field's infield. To meet the performance/appearance standards previously discussed by the Board of Park Commissioners (B+) in February, the field requires sod replacement, clay grading, and home plate/mound maintenance. This work is a result of heavy use and weather conditions.

Based on the timing of required maintenance, this was not a project that was able to be completed with in-house labor. Therefore, the project was taken out to bid. Three qualified bids were received and opened at the March 25, 2021 bid opening for Baseball Infield Improvement.

Field Improvement Bid Opening Results	
Contractor	Total Bid
ADVANCED TURF SOLUTIONS	\$29,575
MARTAM COMSTRUCTION	\$32,145
SPORTSFIELDS INC	\$48,000

Glencoe Youth Baseball has agreed to a \$10,000 (30%) cost-share on the project. Per the bid document, we are awarding the project to the lowest qualified bidder. Based on the nature of the work, the field will be closed for a short period of time this spring (April/May 2021).

Therefore, the lowest qualified bid is from Advanced Turf Solutions of Fishes, Indiana, for a total base bid of \$29,575. Advanced Turf Solutions provided excellent references.

Recommended Motion: The approval of the lowest responsible bidder, Advanced Turf Solutions of Fishes, Indiana, for a total base bid of \$29,575.

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance
SUBJECT: Contractor Approval North Beach Access-Stairway
DATE: April 1, 2021

At the April 1, 2021 bid opening for the North Beach Access-Stairway Project, four bids were received and opened. The initial budget estimate for the construction phase of this project is \$265,000.

NORTH BEACH ACCESS-STAIRWAY BID RESULTS	
Contractor	BASE BID
MARTAM CONSTRUCTION	\$175,404
INTEGRAL CONSTRUCTION	\$183,200
ALLIANCE	\$235,066
COPENHAVER	\$284,745

The bids were favorable with the base bid below the project budget.

Per the bid document, we are awarding the project to the lowest qualified bidder.

Therefore, the lowest qualified bid is from Martam Construction of Elgin, Illinois, for a total base bid of \$175,404. Martam Construction provided excellent references with experience in roadway construction, bridge building, and retaining wall repairs.

Martam previously completed the repairs to the Schuman Overlook.

Recommended Motion: The approval of the lowest responsible bidder, Martam Construction of Elgin, Illinois, for a total of \$175,404.

V. Action Item A
Approval of Baseball Infield
Improvement/Maintenance Bid

V. Action Item B
Approval of Construction Bid
for Boat House Stairs

SEE AGENDA ITEM IV. DISCUSSION ON ACTION ITEMS

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