



JANUARY 2022 Board Report



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, January 18, 2022 – 7:00pm
Takiff Center**

The Board of Park Commissioners President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that the Board of Park Commissioners will be attending via Zoom, not in-person, and Executive Director Lisa Sheppard will be attending in-person.

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting is Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of November 16, 2021 Regular Board Meeting (pgs. 4-7)
 - B. Minutes of December 7, 2021 Committee of the Whole Meeting (pgs. 8-11)
 - C. Approval of the FY2022/23 Regular Meeting Schedule (pg. 12)
 - D. Approval of the Bills (pgs. 13-37)
- IV. Matters from the Public
- V. Approval of the Tom McDonald Commemorative Resolution No. 935 (pgs. 38-41)
- VI. Presentation on GJHP Stipend Request (pgs. 42-67)
- VII. Discussion Regarding Selling Park District Property; 310 South Avenue PIN #05-07-402-018-0000 (pgs. 68-75)
- VIII. Financial Report (pgs. 76-84)
- IX. Executive Director's Report (pgs. 85-103)
- X. Action Items
 - A. Approval of Construction Management Firm for Watts Recreation Center Project (pgs. 104-133)
 - B. Approval of Pier Contract Bid (pgs. 134-135)
 - C. Approval of Northbrook Aquatic Reciprocal Agreement (pgs. 136-138)
- XI. Other Business
- XII. Executive Session
 - A. Personnel - Merit Increases - 5ILCS 120/2(c)(1)
- XIII. Adjournment

Three Ways to Join this Meeting on Zoom

Meeting ID: 816 2396 5681
Password: 999

Via Phone Dial In
312-626-6799

Via Computer
Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

Via SmartPhone
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

View the meeting via YouTube Livestream

Option 1: Copy/paste this link into your browser:

<https://www.youtube.com/c/GlencoeParkDistrict>

Option 2: Go to YouTube.com and search Glencoe Park District

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

The Board of Park Commissioners welcomes public comments during all meetings.

- Via Zoom Video** - Attend the Zoom meeting, indicate your desire to speak once prompted that it is Matters from the Public.
Via Zoom Dial In - Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.
Via In Person - Attend the meeting at Takiff Center

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
January 2022 Board Meeting

MINUTES OF NOVEMBER 16, 2021 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 7:02pm and roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Cam Avery, Edward Balderas, Lynn Donaldson, M. Kharasch, Betsy Liebson, C. Liebson, David Liebson, M. Liebson, Andre Lerman

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of October 19, 2021 Regular Board Meeting, Minutes of November 1, 2021 Board Workshop, Minutes of November 5, 2021 Emergency Special Board Meeting, Surplus Property Disposal Ordinance No. 935, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Presentation of the IPRA/IAPD Community Service Award to Betsy Liebson: The award reads, "The Glencoe Park District presents the Illinois Park and Recreation Association and the Illinois Association of Park District's Community Service Award to Betsy Leibson in recognition and appreciation of outstanding contributions and unselfish devotion to the advancement of parks, recreation, and leisure in the community and the State of Illinois."

Betsy Leibson's roles with the Friends of the Green Bay Trail dramatically improved the conditions of public lands throughout Glencoe, educated the community in natural area management, developed a strong partnership between Friends and the Park District, and brought together a group of fellow residents who will sustain these efforts.

Staff and commissioners thanked Betsy for her service along the trail and in Glencoe.

Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2021: Although a hearing is not required by statute due to the fact that the levy increase is less than 5%, the District still chooses to hold this levy hearing, and appropriate public notice has been served. President Brooks declared the public hearing “open” to hear questions and comments on the Levy Ordinance. No members of the public or commissioners asked questions or offered comments. President Brooks closed the hearing.

Approval of Ordinance No. 933: Levying the Taxes for the 2021 Tax Year: A motion was made by Commissioner Boron to approve Ordinance No. 933 – Levying the Taxes for the 2021 Tax Year as presented. Commissioner Schneider seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Financial Report: We are ten months into the fiscal year. The Recreation Department is currently at pre-pandemic levels around \$3 million, mainly driven by basketball. Day care remains strong. Fitness is break even as of 10/31. Beach/boating expenses are still trickling in with its only revenue from storage fees. Watts passes went on sale mid-October with only a slight difference from last year. Parks Department pavement work and tree trimming made up for the increase in expenses from the prior month. The second installment of property taxes were in the month of October. As of this point, the transfer has not been made into Fund 69.

Presentation of Annual Lakefront Report: Director Collins presented the 2021 Glencoe Lakefront Report including an operational review, beach closures, pass pricing and sales, resident versus non-resident demographics, visits, busy hours and days, financials, daily fees and trends, and survey results. This annual report is available on the District’s website.

Staff answered commissioner questions as follows. Boating camp survey was part of the camp survey. Senior residents are free as of 2020. Staff were cross-trained due to staffing shortages especially at the end of the season when staff return to school. Executive Director Sheppard added that this was a very safe season, water levels are lowering, and our ability to hire was easier than other aquatic facilities. President Brooks noted that our beach continues to be a good value.

Executive Director Report: Executive Director Sheppard shared that we have a staff shortage specifically in our early childhood department, but would be much worse if we had laid off staff over the pandemic. Most of our parents are very satisfied with our program. We have never seen the hiring situation this bad. Recruiting was reviewed. This year alone, 125,000 have left the child care industry. We start our staff about \$4 higher than the national average. IPRA conference will be in-person and we are scaling

back on staff registration. Sheppard and Director Cutrera attended the Legal Symposium. Tom McDonald, our horticulturalist for 24 years, decided to retire at the end of the year. The staff holiday gathering is Friday, December 10 at 4:30pm with a staff gift, bonfire, drinks, s'mores and a food drive. Watts is scheduled to open the Friday after Thanksgiving. To date, 1,212 passes sold, 115 of which are non-residents. We were able to secure and install LED lighting at no cost due to a resident's company's donation. Lots of special events are scheduled for October through December. We had a dozen or so cases of COVID, but the health department indicated, in those cases, we did not need to close. Staff are volunteering next week at the vaccine clinic. A postcard to record desired programs while looking through the brochure was suggested.

Action Items:

Approval of Whistleblower Protection (SAFE-T Act) Policy and Procedures: A motion was made by Commissioner Schneider to approve the Whistleblower Protection Policy and Procedures as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Resolution No. 934: Include Cash Payments Related to Health Insurance as IMRF Earnings: A motion was made by Commissioner Schneider to approve Resolution No. 934: Include Cash Payments Related to Health Insurance as IMRF Earnings as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of IAPD Annual Meeting Delegates: A motion was made by Commissioner Boron to approve Lisa Sheppard and alternate Chris Leiner as Glencoe Park District's delegates for the 2022 IAPD Annual Meeting as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 7:48pm. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF DECEMBER 7, 2021 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Members of the Public in attendance who signed in or spoke: Adam Wohl, Andre Lerman, Matt Duggan, Ania Szulc

Matters from the Public: Andre Lerman spoke on the Lakefront Advisory Group's process of coming up with a mission and vision statement noting the park's greatest asset were its views and passive uses of the park. This was reiterated again during a Special Projects and Facilities Committee where Altamanu (design architect for Lakefront Park) recommended using the tennis courts for passive use. The Racquet Court Focus Group he attended vocalized concern that the tennis and pickleball noise will detract from the tranquility. There are many more passive users than court users, so he asked the Board to consider utilizing some of the court area for seating area, move the courts farther west, and leave the current space open for camp drop off/pickup and beach patrons. West Park courts would not compete with parking like at the beach and could be shared with pickleball users. He then commended this board for making a well-publicized outreach to get input on this project.

Presentation from Wight on updated Watts Recreational Center design: Matt Duggan and Ania Szulc from Wight Design gave the presentation included in the meeting packet. They reviewed the current and new designs for both the rinks, entrances, and building floor plans; focus on better defined entrances, new ADA elevator, an exterior expansion option with 3 variations on the exterior. Executive Director Sheppard noted that the old Kids Club entrance was a non-descript side door opposed to the new design that makes it clear and inviting, along with a mud room and lots of light. Discussion ensued including the modern look, the two looks that parallel the two uses of the building, appropriate to adapt the design to how the building will be used, the player box on the studio rink was requested by the Watts Advisory Group which will also be used by spectators and create room for the Zamboni when in use and can be rented out for hockey games. Keep in mind that we will need to go through the usual process with neighbors due to the change from green space to a player box. We can replicate the nature screen plantings on the outside of the fence once the player box is installed.

Another option could be extending the fence area to include a firepit/social/baggio area or something else in the summer which would benefit rentals. The community is about gathering and socializing and it is difficult to find places to do that. The player box currently has 50 feet Austrian Pines, a large area. The new entrance includes a direct line from the school to the Kids Club area. There will only be two roof types, the only flat roof will be over the elevator and will be pitched.

Chair Brooks, based on committee discussion, directed park district staff to bring Option 1 to the Regular Board meeting as an action item as well as the player box and a pavilion as alternates. Wight Design will continue with plans based on Option 1.

Discussion on need for construction management firm for Watts Recreational Center renovation: This service was included in our PARC Grant. Director Leiner explained that when projects get over \$2 million, they can get out of control without constant oversight. This project is between \$3.8 to \$4.2 million, meeting the target to need a construction management firm as a third-party manager. Once manager options are determined, staff would bring it back to the Board to approve the management firm for this project. Their role was described. Executive Director Sheppard indicated that the first time the firm catches a construction error, that mistake could be the cost of the management firm's fees. Staff will interview firms and will bring them to the Board for review. Following discussion, staff and commissioners reached consensus that they would both prefer firms that are independent from the architect firm, in case they leaned toward protecting their firm.

Chair Brooks, based on committee discussion, directed park district staff to move forward with the search for a construction management firm.

Discussion on Fund 65 recommended Capital Projects: Executive Director Sheppard explained that the Board has the option to change the recommended list; however, the list are items that staff believes are needed for the successful operation of the District. Director Leiner reviewed the list including Takiff multi-purpose condenser/air handler rebuild, tuckpoint and windows on the Safran Beach House, IT hardware and technology, Chevy 2500 fleet truck replacement, R-22 refrigerant stockpile, sand and refinish the Takiff gym floor, Early Childhood entrance design study to fix the ramp failure, Takiff parking lot light upgrade, \$15,000 Board and Director initiatives for the flexibility to meet emerging community or park district needs, and a Community Hall AV system. Discussion ensued including safety and future price of R-22 refrigerant. Director Leiner indicated the rink compressors will last another 8-10 years, are in good condition, and cannot be retrofitted, but we need R-22 to run the compressors, which might be in short supply and expensive in the future. The Board discussed the air handling system and the benefits of ionization filters. In theory, every room gets a certain amount of fresh air. We have the highest quality HVAC systems in PDRMA membership, who would never recommend ionization units, because a majority of the membership cannot afford it. We could include an ionization element to disinfect the air if the Board prefers, but there is little proof that it makes a difference in the spread of COVID. Director Leiner will get the cost and literature back to the Board for review during budget discussions.

Chair Brooks, based on committee discussion, directed park district staff to bring back cost and literature for ionization for the HVAC units for review with the Board at a future meeting.

Update on focus groups that were held on December 6 in regards to Lakefront Tennis Courts: Results of the focus groups have not been received yet. The Board approved the development of concept designs, in preparation should we have funding in the future. Pickleball is an upcoming sport nationwide, in addition, we have seen a spike in tennis in Glencoe. We decided to hire a private party to handle the focus groups, so the community does not think staff led them to a preferred choice. The District hired a Elsa Fischer from BerryDunn. Communication included 170 emails to those who played in our pickleball/tennis programs or used a tennis court permit, those who communicated interest in the topic, and neighbors of whom we had emails. Elsa Fischer presented the information, showed basic configurations, and then asked the focus groups to vote on their preference. We accommodated everyone who wanted to attend a focus group, filled three groups, and compiled comments emailed. Next will be a community meeting advertised to those on the list, full park district list, signs at the park, and letters to the neighbors (four attended the focus groups). We are developing a plan, but won't know when we will have the funds to move forward. The tennis court is at the end of its life and needs to be renovated in the next two years. The focus group communicated concerns including noise and parking and the desire to have both tennis and pickleball courts. The Board will receive all feedback and make a decision on how to move forward. Anyone on our lists will be invited when discussion occurs at a meeting. The question was asked if we had pickleball courts currently. We have applied for an OSLAD grant at West Park to put in a pickleball and tennis court combination. If we are not awarded the grant, the project won't happen. We have lined pickleball courts on a few other tennis courts in town, but are not dedicated courts. Other courts in the District's system do not need renovation at this time. There is currently no funding for new courts. Discussion ensued.

December 21 Glencoe Park District Regular Board Meeting Canceled: Reminder only. The January 4 meeting will occur; Commissioner Boron will call in due to work.

AV options in Community Hall were discussed. The quote received is \$50-75,000. The Board indicated that they would be in favor of moving that forward.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:21pm, Commissioner Boron moved to adjourn into closed session to discuss personnel as mandated by Section 2.06. 5 ILCS 120/2 (c)(1) Commissioner Schneider seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Boron moved to return to open session at 8:55pm, Commissioner Schneider seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:56pm. Commissioner Covey seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



**Glencoe Park District
Regular Board & Committee Meeting Dates
2022-2023 Fiscal Year**

Board and committee meetings are held at Takiff Center, 999 Green Bay Rd., Glencoe, IL at 7:00PM unless otherwise noted.

Regular Board Meetings

Tuesday March 15, 2022
Tuesday April 19, 2022
Tuesday May 17, 2022
Tuesday June 21, 2022
Tuesday July 19, 2022
Tuesday August 16, 2022
Tuesday September 13, 2022**
Tuesday October 18, 2022
Tuesday November 15, 2022
Tuesday December 20, 2022
Tuesday January 17, 2023
Tuesday February 21, 2023

Board meetings are held on the third Tuesday of the month.

****Exceptions: 9/13/2022**

Regular Committee Meetings

Tuesday March 1, 2022
Tuesday April 5, 2022
Tuesday May 3, 2022
Tuesday June 7, 2022
Tuesday July 5, 2022
Tuesday August 2, 2022
Tuesday September 6, 2022
Tuesday October 4, 2022
Tuesday November 1, 2022
Tuesday December 6, 2022
Tuesday January 3, 2023
Tuesday February 7, 2023

Committee meetings are held on the first Tuesday of the month.

****Exceptions:**

The above dates and times are subject to change with proper legal notice.

There are Special Board and Committee meetings of the Park Board, which meet on an irregular basis as needed. Organizations/individuals will be sent notices or agendas as requested.

Lisa M. Sheppard, CPRP
Board Secretary

Approved: **Draft for Board review at the January 18, 2021 Regular Board meeting**



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 11/11/2021 - 1/10/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 11728 - 1218 Team Inc.					
1218 Team Inc.	12/30/2021	14941	25-00-000-1300	App Set up Fee/Seasonal Subscription FY2023	3,450.00
Vendor 11728 - 1218 Team Inc. Total:					3,450.00
Vendor: 10559 - 4Imprint, Inc.					
4Imprint, Inc.	11/23/2021	14784	25-00-000-5360	Pens/Bottles with Logo	1,067.91
Vendor 10559 - 4Imprint, Inc. Total:					1,067.91
Vendor: 10133 - Accuraty Solutions, LLC					
Accuraty Solutions, LLC	12/15/2021	14894	25-00-000-5321	SSL Certificate 2022	199.95
Accuraty Solutions, LLC	12/15/2021	14894	25-00-000-5321	Web Application Maintenance 2022	985.00
Accuraty Solutions, LLC	12/21/2021	14916	25-00-000-5321	Web hosting 1/1/22 - 3/1/22	495.00
Vendor 10133 - Accuraty Solutions, LLC Total:					1,679.95
Vendor: 10098 - AFLAC					
AFLAC	11/18/2021	14748	10-00-000-2170	Supplemental Aflac Coverage - November 2021	207.16
Vendor 10098 - AFLAC Total:					207.16
Vendor: 10739 - Airespring					
Airespring	12/09/2021	14873	25-00-000-5210	Takiff Fiber Internet - December 2021	1,917.31
Vendor 10739 - Airespring Total:					1,917.31
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	12/03/2021	14829	25-26-000-5387	Day Care Nurse Services - October 2021	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10056 - Amazing Minds					
Amazing Minds	11/23/2021	14785	25-25-635-5300	2021 Fall Amazing Mind Classes	2,808.00
Vendor 10056 - Amazing Minds Total:					2,808.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	11/23/2021	14786	10-11-000-5401	Sticky notes	39.23
Amazon Capital Services	11/23/2021	14786	10-11-000-5420	Keyboard/mouse, napkins	86.01
Amazon Capital Services	11/23/2021	14786	10-12-000-5401	Organizer	57.54
Amazon Capital Services	11/23/2021	14786	10-13-000-5360	Picture frames	43.98
Amazon Capital Services	11/23/2021	14786	10-13-000-5401	Markers, pens, keyboard, mouse	81.85
Amazon Capital Services	11/23/2021	14786	10-13-000-5420	RefWhistles, ToolSet, Dishwash/Sponges	253.69
Amazon Capital Services	11/23/2021	14786	10-13-000-5421	Pipeline gloves	48.06
Amazon Capital Services	11/23/2021	14786	10-13-000-5482	Padlocks	15.99
Amazon Capital Services	11/23/2021	14786	25-00-000-5210	Phone case, screen protector	39.96
Amazon Capital Services	11/23/2021	14786	25-00-000-5401	Tape dispenser	17.57
Amazon Capital Services	11/23/2021	14786	25-00-000-5420	Tool set	67.59
Amazon Capital Services	11/23/2021	14786	25-25-401-5400	Construction paper, makers, plates, glue	20.98
Amazon Capital Services	11/23/2021	14786	25-25-402-5400	Construction paper, makers, plates, glue	20.98
Amazon Capital Services	11/23/2021	14786	25-25-403-5400	Construction paper, makers, plates, glue	20.98
Amazon Capital Services	11/23/2021	14786	25-25-405-5400	Construction paper, makers, plates, glue	20.97
Amazon Capital Services	11/23/2021	14786	25-26-000-5403	Art supplies	93.49

Voucher List of Bills

Payment Dates: 11/11/2021 - 1/10/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	11/23/2021	14786	25-27-000-5420	Rags	59.98
Amazon Capital Services	12/03/2021	14830	10-11-000-5342	Webcam shipping returned	6.59
Amazon Capital Services	12/03/2021	14830	10-11-000-5401	Computer bag - HR Manager	25.99
Amazon Capital Services	12/03/2021	14830	10-12-000-5401	Ink Cartridges, Pens	183.62
Amazon Capital Services	12/03/2021	14830	10-12-000-5420	Coffee	42.84
Amazon Capital Services	12/03/2021	14830	10-12-000-5421	Work pants	143.66
Amazon Capital Services	12/03/2021	14830	10-12-000-5450	Penclip, Lock pin, PressureGauge, SnowPlowEdger	254.72
Amazon Capital Services	12/03/2021	14830	10-12-000-5487	Pliers Set, Wrenches	195.77
Amazon Capital Services	12/03/2021	14830	10-13-000-5415	Glow Skate Supplies	486.87
Amazon Capital Services	12/03/2021	14830	10-13-000-5416	Replacement Cleats	67.32
Amazon Capital Services	12/03/2021	14830	25-00-000-5210	Credit Memo: Phone Screen Protector	-29.97
Amazon Capital Services	12/03/2021	14830	25-00-000-5210	Phone Screen Protector	45.69
Amazon Capital Services	12/03/2021	14830	25-00-000-5401	Phone Cord	13.98
Amazon Capital Services	12/03/2021	14830	25-00-000-5420	Napkins	52.70
Amazon Capital Services	12/03/2021	14830	25-25-401-5400	Soap/Toys/ArtSupplies/DishRack /Bottles/Oil	122.15
Amazon Capital Services	12/03/2021	14830	25-25-402-5400	Games/GiftBoxes/BookCovers/ Matchbox	112.56
Amazon Capital Services	12/03/2021	14830	25-25-403-5400	Art Supplies/Toys	137.13
Amazon Capital Services	12/03/2021	14830	25-25-615-5400	Art Supplies	66.00
Amazon Capital Services	12/03/2021	14830	25-25-913-5400	Credit Memo: Costumes	-259.44
Amazon Capital Services	12/03/2021	14830	25-25-953-5400	Inflatable Snoopy/Napkins/Cups/Stickers/P lates/DVD	215.33
Amazon Capital Services	12/03/2021	14830	25-26-000-5403	Art/Toys/HolidayDecor/GiftBags /Storage/NoiseMachin	1,141.79
Amazon Capital Services	12/03/2021	14830	25-26-000-5420	Laundry Detergent	74.99
Amazon Capital Services	12/03/2021	14830	25-26-000-5460	Cookware, Sporks	118.81
Amazon Capital Services	12/03/2021	14830	25-27-000-5420	Laundry Detergent	74.99
Amazon Capital Services	12/21/2021	14917	10-11-000-5342	Wrapping paper	11.90
Amazon Capital Services	12/21/2021	14917	10-12-000-5481	Flashlights/Anchor/TowHitch/Scr ews	714.76
Amazon Capital Services	12/21/2021	14917	10-12-000-5488	Torque Wench Kit	169.99
Amazon Capital Services	12/21/2021	14917	10-13-000-5401	Scissors/Paper/Stapler/ShoeSpray	116.63
Amazon Capital Services	12/21/2021	14917	10-13-000-5415	Raffle tickets/MightyDucksDVD/Hocke yJerseys	115.74
Amazon Capital Services	12/21/2021	14917	10-13-000-5415	Christmas Decor	199.72
Amazon Capital Services	12/21/2021	14917	10-14-000-5420	Snorkeling Gear/Air Horn	885.52
Amazon Capital Services	12/21/2021	14917	10-15-000-5430	First aid - eye wash	72.38
Amazon Capital Services	12/21/2021	14917	25-00-000-5360	Face mask, printable tags, hello name tags	61.29
Amazon Capital Services	12/21/2021	14917	25-00-000-5481	Furniture straps	59.90
Amazon Capital Services	12/21/2021	14917	25-25-401-5400	Face Mask/First Aid Supplies/Paper Plates	154.96
Amazon Capital Services	12/21/2021	14917	25-25-402-5400	First Aid Supplies/Paper Plates	124.00
Amazon Capital Services	12/21/2021	14917	25-25-403-5400	First Aid Supplies	102.00
Amazon Capital Services	12/21/2021	14917	25-25-405-5400	First Aid Supplies/Backpack/Plates/Spork s	221.02
Amazon Capital Services	12/21/2021	14917	25-25-791-5400	Indoor pickleballs	99.99
Amazon Capital Services	12/21/2021	14917	25-25-910-5400	DJ cabinet rack, equipment bags, batteries	616.62
Amazon Capital Services	12/21/2021	14917	25-25-953-5400	Christmas Decor - grinch inflatable	80.00
Amazon Capital Services	12/21/2021	14917	25-26-000-5403	Art Supplies/Sport balls	535.58

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	12/21/2021	14917	25-26-000-5460	FoodBags,gloves/bowls/utensils/ soap/napkins/plates	826.06
Vendor 10946 - Amazon Capital Services Total:					9,451.00
Vendor: 10686 - American Building Services, LLC					
American Building Services, LLC	12/30/2021	14942	25-00-000-5352	Door repairs - Takiff	405.00
Vendor 10686 - American Building Services, LLC Total:					405.00
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	11/23/2021	14788	25-00-000-5421	GPD Logo Clothing	355.00
American Outfitters, Ltd.	11/23/2021	14788	10-13-000-5421	GPD Logo Clothing	202.50
American Outfitters, Ltd.	11/23/2021	14788	10-13-000-5421	GPD Logo Clothing	269.10
American Outfitters, Ltd.	11/23/2021	14788	10-13-000-5421	GPD Logo Clothing	685.00
Vendor 10147 - American Outfitters, Ltd. Total:					1,511.60
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	11/18/2021	14749	10-11-000-5310	Legal Services -through 10/31/2021	806.25
Ancel, Glink P.C.	12/09/2021	14875	10-11-000-5310	Legal Services - September 2021	1,671.83
Ancel, Glink P.C.	12/09/2021	14875	10-11-000-5310	Legal Services - November 2021	1,052.50
Vendor 10050 - Ancel, Glink P.C. Total:					3,530.58
Vendor: 11722 - Arlington Heights Park District					
Arlington Heights Park District	11/18/2021	14750	10-11-000-5342	Chicagoland Directors Holiday Lunch	51.00
Vendor 11722 - Arlington Heights Park District Total:					51.00
Vendor: 11609 - ASP Services LLC					
ASP Services LLC	11/23/2021	14790	25-25-706-5300	Fall 2021 Classes - Soccer Shots #209130	6,311.20
Vendor 11609 - ASP Services LLC Total:					6,311.20
Vendor: 10162 - AT & T					
AT & T	11/23/2021	14791	10-12-000-5210	Parks - 11/14 - 12/12/21	52.68
AT & T	11/23/2021	14791	10-13-000-5210	Watts - 11/14 - 12/12/21	58.77
AT & T	11/23/2021	14791	10-15-000-5210	Boat house - 11/14 - 12/12/21	104.79
AT & T	11/23/2021	14791	25-00-000-5210	Takiff - 10/13 - 12/12/2021	1,474.04
AT & T	12/21/2021	14920	10-12-000-5210	Phone Service 12/13/21 - 1/14/22	52.68
AT & T	12/21/2021	14920	10-13-000-5210	Phone Service 12/13/21 - 1/14/22	59.50
AT & T	12/21/2021	14920	10-15-000-5210	Phone Service 12/13/21 - 1/14/22	102.52
AT & T	12/21/2021	14920	25-00-000-5210	Phone Service 12/13/21 - 1/14/22	738.28
Vendor 10162 - AT & T Total:					2,643.26
Vendor: 10455 - AT & T					
AT & T	12/09/2021	14876	10-14-000-5210	DSL Service - Beach 11/24 - 12/23/21	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 11670 - AT & T					
AT & T	11/23/2021	14792	25-00-000-5210	11/7/2021 - 12/6/2021	724.67
AT & T	12/21/2021	14919	25-00-000-5210	Phone Service 12/7/21 - 1/6/22	724.67
Vendor 11670 - AT & T Total:					1,449.34
Vendor: 11726 - Bar's Products, Inc.					
Bar's Products, Inc.	12/03/2021	14833	65-00-021-5519	Rink stop leak additive	15,150.00
Vendor 11726 - Bar's Products, Inc. Total:					15,150.00
Vendor: 10172 - Becker Arena Products, Inc.					
Becker Arena Products, Inc.	12/03/2021	14834	10-13-000-5588	Rubber mats	1,862.59
Vendor 10172 - Becker Arena Products, Inc. Total:					1,862.59

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5340	IPRA Conference Registration - John/Erin/Lisa	960.00
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5340	DEI Virtual Event - John	30.00
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5342	Spirit Prize/Halloween Pizza	157.74
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5404	Adobe Pro - John	15.93
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5425	Staff Thanksgiving Cards	328.50
BMO Harris Bank N.A.	11/23/2021	14793	10-11-000-5730	CPA License - John	122.70
BMO Harris Bank N.A.	11/23/2021	14793	10-12-000-5340	IPRA Conference-Chris	335.00
BMO Harris Bank N.A.	11/23/2021	14793	10-12-000-5425	Team Lunch/A.M. Going Away Lunch	185.08
BMO Harris Bank N.A.	11/23/2021	14793	10-12-000-5730	IPRA Membership	264.00
BMO Harris Bank N.A.	11/23/2021	14793	10-13-000-5360	Mesh Banner	42.66
BMO Harris Bank N.A.	11/23/2021	14793	10-13-000-5420	Skate sharpening supplies	569.96
BMO Harris Bank N.A.	11/23/2021	14793	10-14-000-5450	Inflatable/Optimist dollies	841.05
BMO Harris Bank N.A.	11/23/2021	14793	10-15-000-5450	Inflatable/Optimist dollies	1,428.95
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5210	iPhone Cloud Storage	0.99
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5301	AED Return Shipping	16.16
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5340	IPRA Conference - Matt/Nate/Bobby/Shannon	1,340.00
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5360	Calameo, FB, Neighborhood sponsor, iPhoneStorage	260.99
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5361	EC Program Manager Job Ad	265.00
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5362	Shutterstock - Stock Photos	29.00
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5368	Stock Photos	135.00
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5404	Grammerly,Spotify,Brightwheel	305.94
BMO Harris Bank N.A.	11/23/2021	14793	25-00-000-5730	IPRA Membership-Bobby	264.00
BMO Harris Bank N.A.	11/23/2021	14793	25-25-403-5300	Sponsorship for ELC 2's and prep cook position	100.00
BMO Harris Bank N.A.	11/23/2021	14793	25-25-404-5400	You've been boo'd basket - staff	109.86
BMO Harris Bank N.A.	11/23/2021	14793	25-25-405-5400	Pizza lunch	303.69
BMO Harris Bank N.A.	11/23/2021	14793	25-25-601-5400	Rec van gas, Dinner for Kids Club, Staff Coffee	168.64
BMO Harris Bank N.A.	11/23/2021	14793	25-25-615-5400	Batting, Glaze, Clay, Drill bit, tools	1,377.47
BMO Harris Bank N.A.	11/23/2021	14793	25-25-707-5300	Job Ad - IPRA	57.50
BMO Harris Bank N.A.	11/23/2021	14793	25-25-708-5300	Job Ad - IPRA	57.50
BMO Harris Bank N.A.	11/23/2021	14793	25-25-791-5400	Pickleballs	69.26
BMO Harris Bank N.A.	11/23/2021	14793	25-25-913-5300	Fire Show, Food License, Train/photos/fog machine	1,298.55
BMO Harris Bank N.A.	11/23/2021	14793	25-25-913-5400	Helium, Pumpkins/Hay, Wristbands, Crafts	1,423.09
BMO Harris Bank N.A.	11/23/2021	14793	25-25-932-5300	DidiersFarm tickets/snacks,TopGolf/WPDTrip Deposits	700.00
BMO Harris Bank N.A.	11/23/2021	14793	25-25-934-5300	Fog machine	138.00
BMO Harris Bank N.A.	11/23/2021	14793	25-26-000-5342	Lunch for all day service	445.92
BMO Harris Bank N.A.	11/23/2021	14793	25-26-000-5360	Care.com monthly subscription	75.00
BMO Harris Bank N.A.	11/23/2021	14793	25-26-000-5361	Sponsorship for ELC 2's and prep cook position	320.00
BMO Harris Bank N.A.	11/23/2021	14793	25-26-000-5403	Pumpkins	95.28
BMO Harris Bank N.A.	11/23/2021	14793	25-26-000-5404	Brightwheel app monthly subscription	175.00
BMO Harris Bank N.A.	11/23/2021	14793	25-27-000-5210	Direct TV - Fitness subscription	165.99
BMO Harris Bank N.A.	11/23/2021	14793	45-00-000-5587	New AED	1,256.00
BMO Harris Bank N.A.	01/05/2022	14971	10-11-000-5340	IAPD/IPRA Conference Registration - HR Manager	335.00
BMO Harris Bank N.A.	01/05/2022	14971	10-11-000-5342	StaffLunch,Party/WILS Luncheon/HolidayWaterBottles	1,328.58
BMO Harris Bank N.A.	01/05/2022	14971	10-11-000-5402	Chicago Tribune	55.44
BMO Harris Bank N.A.	01/05/2022	14971	10-11-000-5404	Adobe Subscription - JR	221.31

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	01/05/2022	14971	10-11-000-5730	IPRAMembership-JC/WILS Membership Renewal	304.00
BMO Harris Bank N.A.	01/05/2022	14971	10-12-000-5342	Water Bottles - holiday party	800.00
BMO Harris Bank N.A.	01/05/2022	14971	10-12-000-5425	Staff Lunch	82.72
BMO Harris Bank N.A.	01/05/2022	14971	10-12-000-5481	Supplies	197.20
BMO Harris Bank N.A.	01/05/2022	14971	10-13-000-5360	Event Signs	117.99
BMO Harris Bank N.A.	01/05/2022	14971	10-13-000-5364	Lighting - Glow Skates 12/3/2021	616.00
BMO Harris Bank N.A.	01/05/2022	14971	10-13-000-5416	IceChopper, Sprayer/parts	432.84
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-1300	Trackless Train Deposit - Train Day 5/22/2022	189.75
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5210	iPhone Cloud Storage	0.99
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5342	MeetingCoffee,Breakfast/HolidayPartyWaterBottles	2,452.87
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5352	TakiffElevatorFireDoorReplace-50% Deposit	1,155.00
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5360	BusinessCards/FB/Software/Indexed/Storage	783.80
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5362	Shutterstock - Stock photos	29.00
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5368	ABOBE, Animoto, Stock Photos	1,020.25
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5404	AppleDeveloper/Brightwheel/Spotify	264.99
BMO Harris Bank N.A.	01/05/2022	14971	25-00-000-5451	(6) Clocks	596.00
BMO Harris Bank N.A.	01/05/2022	14971	25-25-601-5400	Kids Club Holiday Project Supplies	42.00
BMO Harris Bank N.A.	01/05/2022	14971	25-25-615-5400	Glaze/Supplies	681.76
BMO Harris Bank N.A.	01/05/2022	14971	25-25-713-5400	Storage Containers	52.00
BMO Harris Bank N.A.	01/05/2022	14971	25-25-901-5400	EventTools/StageLighting, Accessories	2,280.10
BMO Harris Bank N.A.	01/05/2022	14971	25-25-910-5400	JLB Convertable Cover	139.98
BMO Harris Bank N.A.	01/05/2022	14971	25-25-932-5300	AMC/BowleroFinal/D&B/Funtopi aDeposit	1,411.39
BMO Harris Bank N.A.	01/05/2022	14971	25-25-932-5400	Snacks	47.73
BMO Harris Bank N.A.	01/05/2022	14971	25-25-953-5300	Visit w/Santa Photos	375.00
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5340	Food Handler Training - Zaccone	7.00
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5342	Water Bottles - Holiday Party	1,200.00
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5360	Care.com MonthlyMembership/IndeedNov2021	1,016.47
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5403	NuseryTableReplacement/Snow Globes/WishlistBoards	270.88
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5404	Brightwheel app Monthly Subscription	175.00
BMO Harris Bank N.A.	01/05/2022	14971	25-26-000-5409	Dinner for Kids Night Out	229.75
BMO Harris Bank N.A.	01/05/2022	14971	25-27-000-5210	DirectTV - Fitness Subscription	200.99
Vendor 10473 - BMO Harris Bank N.A. Total:					35,349.18
Vendor: 10182 - BSN Sports					
BSN Sports	12/30/2021	14943	25-25-707-5400	2021-22 Season - Basketballs	809.03
BSN Sports	12/30/2021	14943	25-25-708-5400	2021-22 Season - Basketballs	542.21
Vendor 10182 - BSN Sports Total:					1,351.24
Vendor: 10184 - Burris Equipment Company					
Burris Equipment Company	11/18/2021	14751	10-12-000-5450	Kubota Plow Parts	676.36
Burris Equipment Company	11/23/2021	14796	10-12-000-5450	Plow hitch pin parts	10.38
Burris Equipment Company	11/23/2021	14796	10-12-000-5370	Boom Lift Rental	336.00
Vendor 10184 - Burris Equipment Company Total:					1,022.74
Vendor: 10656 - Call One					
Call One	11/18/2021	14752	25-00-000-5210	T1 Line - Watts	365.95
Vendor 10656 - Call One Total:					365.95

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11646 - Capital One					
Capital One	12/03/2021	14835	25-25-601-5400	Under nighter - Snacks	16.91
Vendor 11646 - Capital One Total:					16.91
Vendor: 11422 - Carl Rosenthal					
Carl Rosenthal	11/23/2021	14797	25-25-791-5300	2021 Fall Session 2 - Pickleball	4,875.00
Carl Rosenthal	12/03/2021	14836	25-25-791-5300	Fall 2021 Session 2 - Intermediate Pickleball	6,375.00
Vendor 11422 - Carl Rosenthal Total:					11,250.00
Vendor: 11732 - Carol L. Mensinger					
Carol L. Mensinger	12/09/2021	14877	10-11-000-5321	Consulting - HR/Finance 12/3/2021 (5hrs)	500.00
Carol L. Mensinger	12/15/2021	14896	10-11-000-5321	Consulting - Finance/Budget/1099/Misc.	533.60
Vendor 11732 - Carol L. Mensinger Total:					1,033.60
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	12/03/2021	14837	25-25-615-5400	Ceramics Supplies	376.90
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					376.90
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	11/18/2021	14753	10-11-000-5311	Legal Notices	23.45
Chicago Tribune Media Group	12/15/2021	14897	10-11-000-5311	Legal Notices - November 2021	282.62
Vendor 10552 - Chicago Tribune Media Group Total:					306.07
Vendor: 11118 - Citi Cards					
Citi Cards	12/30/2021	14944	25-26-000-5409	Food	206.17
Citi Cards	12/30/2021	14944	25-26-000-5460	Paper Plates	15.99
Vendor 11118 - Citi Cards Total:					222.16
Vendor: 10505 - Comcast					
Comcast	11/18/2021	14754	10-12-000-5210	Parks - Internet 10/8 - 12/8/2021	305.26
Comcast	11/23/2021	14798	10-13-000-5210	Internet/TV Service 11/18 - 12/17	413.56
Comcast	12/15/2021	14898	10-12-000-5210	Internet Svc - 12/9/21 - 1/8/22	147.63
Comcast	12/21/2021	14921	10-13-000-5210	Internet Svc - September 2021	337.16
Vendor 10505 - Comcast Total:					1,203.61
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	12/03/2021	14838	10-12-000-5230	Comed Service 10/22/2021 - 11/22/2021	1,059.55
Commonwealth Edison	12/03/2021	14838	10-13-000-5230	Comed Service 10/22/2021 - 11/22/2021	4,350.28
Commonwealth Edison	12/03/2021	14838	10-14-000-5230	Comed Service 10/22/2021 - 11/22/2021	148.73
Commonwealth Edison	12/03/2021	14838	10-15-000-5230	Comed Service 10/22/2021 - 11/22/2021	232.61
Commonwealth Edison	12/03/2021	14838	25-00-000-5230	Comed Service 10/22/2021 - 11/22/2021	10,342.88
Vendor 10208 - Commonwealth Edison Total:					16,134.05
Vendor: 10210 - Conserv FS					
Conserv FS	12/21/2021	14922	10-13-000-5416	Backpack Sprayer (2)	184.80
Conserv FS	12/21/2021	14922	25-25-722-5400	Athletic Clay (4) Deliveries	3,997.14
Vendor 10210 - Conserv FS Total:					4,181.94
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	12/03/2021	14839	10-12-000-5482	Barrel bolt, rope clip, max tape	59.35
Craftwood Lumber Company	12/03/2021	14839	10-13-000-5412	Glass Scapper, Windex, Wall plates	30.04
Craftwood Lumber Company	12/03/2021	14839	10-13-000-5416	Clothesline, tarp, knife	40.27
Craftwood Lumber Company	12/03/2021	14839	10-13-000-5481	Caulkgun, chaulk	34.65
Craftwood Lumber Company	12/03/2021	14839	25-00-000-5482	Contersink Tool, Shims, Screws/Bolts	38.86
Vendor 10215 - Craftwood Lumber Company Total:					203.17

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11398 - Creekside Operating, LLC					
Creekside Operating, LLC	12/15/2021	14899	25-00-000-5360	Winter Brochures	5,213.29
Vendor 11398 - Creekside Operating, LLC Total:					5,213.29
Vendor: 11723 - Currie Motors					
Currie Motors	11/18/2021	14755	65-00-021-5510	Ford F-250	45,148.00
Vendor 11723 - Currie Motors Total:					45,148.00
Vendor: 10322 - Custom Sign Consultants, Inc.					
Custom Sign Consultants, Inc.	12/21/2021	14923	65-00-021-5502	Directors Office - Art	1,201.74
Custom Sign Consultants, Inc.	12/30/2021	14945	25-00-000-5420	Sign Replacements	332.30
Vendor 10322 - Custom Sign Consultants, Inc. Total:					1,534.04
Vendor: 10333 - Dermatec Direct					
Dermatec Direct	12/30/2021	14946	25-25-401-5400	Day Care Diapering Gloves	21.90
Dermatec Direct	12/30/2021	14946	25-25-402-5400	Day Care Diapering Gloves	21.90
Dermatec Direct	12/30/2021	14946	25-25-403-5400	Day Care Diapering Gloves	21.90
Dermatec Direct	12/30/2021	14946	25-26-000-5430	Day Care Diapering Gloves	1,478.27
Vendor 10333 - Dermatec Direct Total:					1,543.97
Vendor: 11219 - Direct Fitness Solutions, LLC.					
Direct Fitness Solutions, LLC.	12/15/2021	14900	25-27-000-5420	Tag Ankle Strap	29.78
Vendor 11219 - Direct Fitness Solutions, LLC. Total:					29.78
Vendor: 10334 - Discount School Supply					
Discount School Supply	12/15/2021	14901	25-26-000-5403	Art supplies, Books, Toy Dolls	111.19
Vendor 10334 - Discount School Supply Total:					111.19
Vendor: 11705 - Everybody Move, Inc.					
Everybody Move, Inc.	12/03/2021	14840	25-25-490-5300	EC Movement/Music - November 2021	981.80
Everybody Move, Inc.	12/30/2021	14947	25-25-490-5300	Everybody Move December 2021 Classes	774.30
Vendor 11705 - Everybody Move, Inc. Total:					1,756.10
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	11/18/2021	14756	25-00-000-5401	(2) Monitors	682.57
Excalibur Technology Corporati...	12/03/2021	14841	65-00-021-5501	Laptop Replacement - L.S.	1,539.34
Excalibur Technology Corporati...	12/03/2021	14841	10-11-000-5355	TSS Maintenance - January 2022	6,279.00
Excalibur Technology Corporati...	12/03/2021	14841	25-00-000-5321	Webtrac Host - January 2022	1,128.00
Excalibur Technology Corporati...	12/21/2021	14924	10-11-000-5355	Domain name registration	30.00
Vendor 10341 - Excalibur Technology Corporation Total:					9,658.91
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	12/21/2021	14925	25-00-000-5352	Fire Protection System Inspect/Elevator Cutout	640.00
Vendor 10207 - F.E. Moran, Inc. Total:					640.00
Vendor: 11291 - Fambro Management LLC					
Fambro Management LLC	11/23/2021	14799	25-25-629-5300	2021 Fall Chess Classes	5,194.00
Vendor 11291 - Fambro Management LLC Total:					5,194.00
Vendor: 10344 - FedEx					
FedEx	12/15/2021	14902	25-00-000-5360	Brochure Proof	34.05
Vendor 10344 - FedEx Total:					34.05
Vendor: 11209 - First Choice Coffee Services					
First Choice Coffee Services	11/23/2021	14800	10-11-000-5420	Coffee Supplies	100.00
Vendor 11209 - First Choice Coffee Services Total:					100.00
Vendor: 10405 - First Student, Inc.					
First Student, Inc.	12/30/2021	14948	25-25-932-5300	School Day off Bus - 12/21/2021	247.00
Vendor 10405 - First Student, Inc. Total:					247.00
Vendor: 10451 - G & O Thermal Supply Co					
G & O Thermal Supply Co	11/18/2021	14757	10-13-000-5413	(12) 30LB Canisters R-22	11,266.32
Vendor 10451 - G & O Thermal Supply Co Total:					11,266.32

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11375 - Game On! LLC					
Game On! LLC	11/23/2021	14801	25-25-752-5300	Fall 2021 - Girls Sports Classes	7,196.00
Vendor 11375 - Game On! LLC Total:					7,196.00
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	12/03/2021	14842	25-25-472-5300	10/26/2021 - 11/30/2021	1,749.00
Vendor 10076 - Glencoe Junior Kindergarten Total:					1,749.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	12/03/2021	14843	10-12-000-5430	Safety glasses	75.11
Grainger Inc.	12/03/2021	14843	10-12-000-5484	Credit Memo: Light bulbs	-1,230.02
Grainger Inc.	12/03/2021	14843	10-12-000-5484	Electric heater	365.17
Grainger Inc.	12/03/2021	14843	10-14-000-5486	Antifreeze	162.90
Grainger Inc.	12/03/2021	14843	25-00-000-5412	Cleaner,dustpans,brooms,trashcans,windowbrush	769.01
Grainger Inc.	12/03/2021	14843	25-00-000-5484	Credit Memo: comed	-120.00
Grainger Inc.	12/03/2021	14843	25-00-000-5486	Single flush kits	1,056.45
Grainger Inc.	12/03/2021	14843	25-26-000-5460	Paper bowls	196.04
Grainger Inc.	12/03/2021	14843	65-00-021-5514	Credit Memo: Baseball field lights	-223.64
Vendor 10370 - Grainger Inc. Total:					1,051.02
Vendor: 10325 - Grand Food Center					
Grand Food Center	12/09/2021	14878	25-26-000-5409	Milk Orders	336.40
Vendor 10325 - Grand Food Center Total:					336.40
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	12/09/2021	14879	67-00-000-5320	Lakefront Park Concept Plan	2,500.00
Vendor 10596 - Hitchcock Design, Inc. Total:					2,500.00
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	11/23/2021	14802	10-12-000-5481	VinylReflectiveNumbers/DuctTape/SprayPaint	115.01
Home Depot Credit Services	11/23/2021	14802	10-12-000-5481	ConcreteMix/Caliper/Knife/Blades/PVC	454.88
Home Depot Credit Services	11/23/2021	14802	10-12-000-5481	Clips/DustPan/Brooms/Lighttime r/Mop/Foam	285.81
Home Depot Credit Services	11/23/2021	14802	10-12-000-5482	DecoScrews/Nails, Slide Bolt	28.92
Home Depot Credit Services	11/23/2021	14802	25-00-000-5484	Light Switch	25.96
Home Depot Credit Services	11/23/2021	14802	65-00-021-5506	Alum.RoofApron, Drill supplies, Lumber	244.82
Home Depot Credit Services	12/30/2021	14949	10-12-000-5481	Concrete Mix/Shovels	160.86
Home Depot Credit Services	12/30/2021	14949	10-12-000-5481	ConcreteMixLumberBasePost/To rch/DrillBit/ToggBolt	366.27
Home Depot Credit Services	12/30/2021	14949	10-12-000-5484	Electrical Box Cover	7.80
Home Depot Credit Services	12/30/2021	14949	10-13-000-5488	Wrenches/DrillBits/MechanicSet /SocketSet/HexKey	427.67
Home Depot Credit Services	12/30/2021	14949	25-00-000-5482	Wall Straps	9.98
Vendor 10384 - Home Depot Credit Services Total:					2,127.98
Vendor: 10386 - Hufcor-Chicago, Inc.					
Hufcor-Chicago, Inc.	12/30/2021	14950	25-00-000-5351	Repair basketball hoop - Takiff Labor/Materials	1,991.00
Vendor 10386 - Hufcor-Chicago, Inc. Total:					1,991.00
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	11/23/2021	14803	10-13-000-5360	Signs - Watts	562.16
Vendor 10934 - IC Signs & Graphics Total:					562.16
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	11/18/2021	14758	10-13-000-5484	Light ballasts - Watts	100.56
Vendor 10390 - Idlewood Electric Supply Inc. Total:					100.56
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	11/19/2021	DFT0001328	10-00-000-2110	IL State Tax W/H	6,099.00
IL Dept of Revenue	12/03/2021	DFT0001341	10-00-000-2110	IL State Tax W/H	5,568.58
IL Dept of Revenue	12/17/2021	DFT0001354	10-00-000-2110	IL State Tax W/H	6,164.25

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
IL Dept of Revenue	12/31/2021	DFT0001358	10-00-000-2110	IL State Tax W/H	6,127.85
IL Dept of Revenue	12/30/2021	DFT0001360	10-00-000-2110	IL State Tax W/H	346.29
Vendor 10100 - IL Dept of Revenue Total:					24,305.97
Vendor: 11352 - IL Secretary of State					
IL Secretary of State	12/21/2021	14926	10-11-000-5730	Notary Application - Jenny R.	10.00
Vendor 11352 - IL Secretary of State Total:					10.00
Vendor: 10484 - Illinois Govt. Finance Officers Association					
Illinois Govt. Finance Officers As...	12/30/2021	14951	10-11-000-5730	2022 Membeship Renewal - Brian/John	300.00
Vendor 10484 - Illinois Govt. Finance Officers Association Total:					300.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	11/23/2021	DFT0001335	10-00-000-2150	November 2021	42,077.49
Illinois Municipal Retirement Fu...	11/23/2021	DFT0001335	10-00-000-2155	November 2021	6,527.82
Illinois Municipal Retirement Fu...	11/23/2021	DFT0001335	10-00-000-4910	November 2021 - IMRF Rounding	0.07
Vendor 10101 - Illinois Municipal Retirement Fund Total:					48,605.38
Vendor: 11703 - iPROMOTEu					
iPROMOTEu	11/18/2021	14759	25-25-913-5400	Boo Bash Arch Signage	821.65
iPROMOTEu	11/18/2021	14759	25-25-913-5400	Boo Bash - Boo Bags	1,546.86
Vendor 11703 - iPROMOTEu Total:					2,368.51
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	11/19/2021	DFT0001326	10-00-000-2120	Social Security W/H	16,616.04
IRS/Dept of Treasury	11/19/2021	DFT0001327	10-00-000-2130	Medicare	4,087.34
IRS/Dept of Treasury	11/19/2021	DFT0001329	10-00-000-2100	Fed Income Tax W/H	10,911.10
IRS/Dept of Treasury	12/03/2021	DFT0001339	10-00-000-2120	Social Security W/H	15,148.42
IRS/Dept of Treasury	12/03/2021	DFT0001340	10-00-000-2130	Medicare	3,744.04
IRS/Dept of Treasury	12/03/2021	DFT0001342	10-00-000-2100	Fed Income Tax W/H	9,639.87
IRS/Dept of Treasury	12/17/2021	DFT0001352	10-00-000-2120	Social Security W/H	16,613.06
IRS/Dept of Treasury	12/17/2021	DFT0001353	10-00-000-2130	Medicare	4,086.72
IRS/Dept of Treasury	12/17/2021	DFT0001355	10-00-000-2100	Fed Income Tax W/H	10,684.53
IRS/Dept of Treasury	12/31/2021	DFT0001356	10-00-000-2120	Social Security W/H	16,213.36
IRS/Dept of Treasury	12/31/2021	DFT0001357	10-00-000-2130	Medicare	3,987.14
IRS/Dept of Treasury	12/31/2021	DFT0001359	10-00-000-2100	Fed Income Tax W/H	10,548.51
IRS/Dept of Treasury	12/30/2021	DFT0001361	10-00-000-2100	Fed Income Tax W/H	52.08
IRS/Dept of Treasury	12/30/2021	DFT0001361	10-00-000-2120	Social Security W/H	1,422.90
IRS/Dept of Treasury	12/30/2021	DFT0001361	10-00-000-2130	Medicare	340.58
Vendor 10106 - IRS/Dept of Treasury Total:					124,095.69
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Yates Knipping	12/03/2021	14846	25-25-787-5300	Tai Chi - November 2021	498.75
Vendor 11632 - Jonathan Yates Knipping Total:					498.75
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	12/30/2021	14952	10-13-000-5356	Zamboni Blade Sharpening	37.30
Vendor 10399 - Jorson & Carlson Company Inc. Total:					37.30
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	12/03/2021	14847	25-25-785-5300	November 2021 - Julie Kaplan	245.77
Julie Kaplan	12/03/2021	14847	25-25-786-5300	November 2021 - Julie Kaplan	105.00
Vendor 10089 - Julie Kaplan Total:					350.77
Vendor: 11418 - Kids HeArt Yoga, LLC					
Kids HeArt Yoga, LLC	12/09/2021	14880	25-25-639-5300	2021 Fairy Tale Adventures Camp	3,635.10
Vendor 11418 - Kids HeArt Yoga, LLC Total:					3,635.10
Vendor: 11504 - Kimberly Bloomberg					
Kimberly Bloomberg	12/09/2021	14872	25-25-614-5300	2021 Fall Art Classes	9,713.86
Vendor 11504 - Kimberly Bloomberg Total:					9,713.86
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	11/18/2021	14761	10-11-000-5355	Additional usage for copier - Admin 10/05/21-11/04	37.23

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Konica Minolta Business Solutio...	11/18/2021	14761	25-00-000-5355	Additional usage - Downstairs 10/05 - 11/4/21	182.84
Konica Minolta Business Solutio...	11/23/2021	14805	10-11-000-5355	Mo. Maintenance for Copier - Admin 11/05 - 12/04	31.05
Konica Minolta Business Solutio...	11/23/2021	14805	25-00-000-5355	Monthly Maintenance for Copier - DS 11/05 - 12/04	70.00
Konica Minolta Business Solutio...	12/21/2021	14928	10-11-000-5355	Additional usage for copier - Ad 11/5/21-12/04/21	37.18
Konica Minolta Business Solutio...	12/21/2021	14928	25-00-000-5355	Additional usage for copier - DS 11/05/21-12/04/21	218.12
Konica Minolta Business Solutio...	12/21/2021	14928	25-00-000-5355	Monthly maintenace for copier - DS 12/5/21-1/4/22	70.00
Konica Minolta Business Solutio...	12/21/2021	14928	10-11-000-5355	Monthly maintenace for copier - Ad 12/5/21-01/4/21	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					677.92
Vendor: 11724 - Kordick Electric Co., Inc.					
Kordick Electric Co., Inc.	11/23/2021	14806	25-00-000-5352	Electrical repairs - Takiff	972.00
Kordick Electric Co., Inc.	12/21/2021	14929	25-00-000-5352	Electric Main Repair	1,187.00
Vendor 11724 - Kordick Electric Co., Inc. Total:					2,159.00
Vendor: 11104 - KPC Distribution, LLC					
KPC Distribution, LLC	12/03/2021	14848	10-15-000-5584	Hobie Getaway Sailboat	11,900.00
Vendor 11104 - KPC Distribution, LLC Total:					11,900.00
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	12/03/2021	14849	25-25-403-5400	Basters, Squeeze Bottles, Timer	31.48
Lakeshore Learning Material	12/03/2021	14849	25-25-432-5400	Basters, Squeeze Bottles, Timer	31.48
Vendor 10406 - Lakeshore Learning Material Total:					62.96
Vendor: 11730 - Landscape Forms, Inc.					
Landscape Forms, Inc.	12/09/2021	14881	10-12-000-5585	(7) Ashberry Bollards - Friends Park	8,390.00
Vendor 11730 - Landscape Forms, Inc. Total:					8,390.00
Vendor: 11725 - Lindblad Construction Company of Joliet, Inc.					
Lindblad Construction Company...	12/03/2021	14850	65-00-021-5519	Repair Rink Concrete	10,950.00
Vendor 11725 - Lindblad Construction Company of Joliet, Inc. Total:					10,950.00
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	11/18/2021	14762	10-12-000-5481	Brass fitting, Ball valve	49.82
Lowe's Business Acct/GEMB	11/18/2021	14762	65-00-021-5506	Plywood/Chalk/Tarp/SwivelSplitt er/VersaCap/Seal	1,157.90
Vendor 10360 - Lowe's Business Acct/GEMB Total:					1,207.72
Vendor: 10120 - Magic of Gary Kantor					
Magic of Gary Kantor	11/18/2021	14763	25-25-638-5300	Magic Classes - November 2021	105.00
Magic of Gary Kantor	11/23/2021	14807	25-25-638-5300	Magic Classes - September 2021	135.00
Vendor 10120 - Magic of Gary Kantor Total:					240.00
Vendor: 10066 - Maria Kotsinis					
Maria Kotsinis	12/30/2021	14953	25-25-422-5300	Presch Music Enrichment Classes Sept 14 - Dec 14	1,040.00
Vendor 10066 - Maria Kotsinis Total:					1,040.00
Vendor: 10171 - Mays Chemical					
Mays Chemical	11/23/2021	14808	65-00-021-5519	(4) 55 Gallon Drums JeffCool	3,308.70
Vendor 10171 - Mays Chemical Total:					3,308.70
Vendor: 10174 - MCI					
MCI	12/03/2021	14851	25-00-000-5210	Long Distance Phone Svc - November 2021	64.03
Vendor 10174 - MCI Total:					64.03
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	11/18/2021	14764	10-12-000-5481	Crushed Stone/Wooden Stakes	108.56
Menoni & Mocogni	11/18/2021	14764	10-12-000-5481	Material bag	58.00

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Menoni & Mocogni	11/18/2021	14764	10-12-000-5481	Material Bag	58.00
Menoni & Mocogni	11/18/2021	14764	10-12-000-5495	(4) Yards of Soil	109.89
Vendor 10191 - Menoni & Mocogni Total:					334.45
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	11/18/2021	14765	65-00-021-5506	50% payment replacement GYS HVAC System	5,600.00
Midwest Mechanical	12/03/2021	14852	65-00-021-5506	Replace GYS HVAC System - Final 50%	5,600.00
Midwest Mechanical	12/21/2021	14930	25-00-000-5451	Heat Sensor Parts	1,368.27
Midwest Mechanical	12/21/2021	14930	10-12-000-5355	Quarterly Maintenance Billing (4 of 4)	298.00
Midwest Mechanical	12/21/2021	14930	25-00-000-5355	Quarterly Maintenance Billing (3 of 4)	16,726.00
Midwest Mechanical	12/21/2021	14930	10-13-000-5355	Quarterly Maintenance Billing (4 of 4)	2,179.00
Vendor 11519 - Midwest Mechanical Total:					31,771.27
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	11/18/2021	14766	10-12-000-5349	Landscape Labor (124.50 hours)	5,602.50
Milieu Design LLC	11/18/2021	14766	10-12-000-5348	Weekly mowing (week of 10/25/21)	493.24
Milieu Design LLC	11/18/2021	14766	10-12-000-5349	Weekly mowing (week of 10/25/21)	2,354.76
Milieu Design LLC	11/18/2021	14766	10-12-000-5349	Landscape Labor (160.50 hours)	7,222.50
Milieu Design LLC	11/18/2021	14766	10-12-000-5348	Weekly mowing (week of 11/1/2021)	493.24
Milieu Design LLC	11/18/2021	14766	10-12-000-5349	Weekly mowing (week of 11/1/2021)	2,354.76
Milieu Design LLC	11/23/2021	14809	10-12-000-5349	Landscape Labor (162.25 hours)	7,301.25
Milieu Design LLC	11/23/2021	14809	10-12-000-5348	Weekly mowing (week of 11/8/2021)	493.24
Milieu Design LLC	11/23/2021	14809	10-12-000-5349	Weekly mowing (week of 11/8/2021)	2,354.76
Milieu Design LLC	12/03/2021	14853	10-12-000-5348	Weekly Mowing - week of 11/15/21	493.24
Milieu Design LLC	12/03/2021	14853	10-12-000-5349	Weekly Mowing - week of 11/15/21	2,354.76
Milieu Design LLC	12/03/2021	14853	10-12-000-5348	Weekly mowing - week of 11/22/2021	493.24
Milieu Design LLC	12/03/2021	14853	10-12-000-5349	Weekly mowing - week of 11/22/2021	2,354.76
Vendor 11267 - Milieu Design LLC Total:					34,366.25
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	12/03/2021	14854	25-25-785-5300	November 2021 - Monica O.	343.50
Monica McCarthy O'Connor	12/03/2021	14854	25-25-786-5300	November 2021 - Monica O.	33.00
Vendor 11319 - Monica McCarthy O'Connor Total:					376.50
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	11/18/2021	14767	10-12-000-5370	Compressor rental	504.00
Mutual Ace Hardware	11/18/2021	14767	10-12-000-5482	Screws/Rakes	118.75
Mutual Ace Hardware	11/18/2021	14767	10-12-000-5492	Arctic Fire Plant	179.96
Mutual Ace Hardware	11/18/2021	14767	65-00-021-5506	Roof Leakstop, Scrapper	26.98
Mutual Ace Hardware	12/09/2021	14882	10-12-000-5370	Compressor Rental	312.20
Mutual Ace Hardware	12/09/2021	14882	10-12-000-5480	Oil	31.41
Mutual Ace Hardware	12/09/2021	14882	10-12-000-5481	PVC Pipe/Couple	20.11
Mutual Ace Hardware	12/09/2021	14882	10-13-000-5482	Chaulk,Grease,Screws/Bolts	53.52
Mutual Ace Hardware	12/09/2021	14882	25-00-000-5422	Gloves	200.58
Vendor 10213 - Mutual Ace Hardware Total:					1,447.51
Vendor: 10762 - Nameplate & Panel Technologies					
Nameplate & Panel Technologies	12/09/2021	14883	10-12-000-5585	(3) Plaques/Donors	100.48

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Nameplate & Panel Technologies	12/09/2021	14883	69-00-000-5572	(5) Plaques/Donors Duke/Trail	100.52
Vendor 10762 - Nameplate & Panel Technologies Total:					201.00
Vendor: 11425 - NAPA Auto Parts					
NAPA Auto Parts	12/15/2021	14903	10-12-000-5450	Sealant, Jump Starter	347.64
NAPA Auto Parts	12/30/2021	14954	10-12-000-5450	Gasket makers	56.41
Vendor 11425 - NAPA Auto Parts Total:					404.05
Vendor: 8125 - Natalie Steinmetz					
Natalie Steinmetz	12/30/2021	14955	25-25-615-5400	Reimbursement - Ceramic Supplies	19.82
Natalie Steinmetz	12/30/2021	14955	25-25-615-5400	Reimbursement - Ceramic Supplies	177.21
Natalie Steinmetz	12/30/2021	14955	25-25-615-5400	Reimbursement - Wood Boards	70.54
Vendor 8125 - Natalie Steinmetz Total:					267.57
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	11/30/2021	14826	10-00-000-2160	IMRF Life-#03298	80.00
NCPERS-IL IMRF	01/10/2022	15001	10-00-000-2160	IMRF Life-#03298	80.00
Vendor 10103 - NCPERS-IL IMRF Total:					160.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	11/18/2021	14768	10-12-000-5346	Tree work- OldGB&South,MapleHill,OldGB WestPark	10,642.50
Nels J. Johnson Tree Experts Inc.	12/30/2021	14956	10-12-000-5590	Tree Work: Everly,Watts,Belin,Takiff	6,207.50
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					16,850.00
Vendor: 11424 - Noggin Builders, LLC					
Noggin Builders, LLC	12/30/2021	14957	25-25-491-5300	9/9/2021 - 12/16/2021	8,484.00
Vendor 11424 - Noggin Builders, LLC Total:					8,484.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	12/03/2021	14855	10-13-000-5220	October 2021	166.77
North Shore Gas Company	12/03/2021	14855	25-00-000-5220	October 2021	946.03
North Shore Gas Company	12/09/2021	14884	10-12-000-5220	10/20/2021 - 11/21/2021	458.38
North Shore Gas Company	12/09/2021	14884	10-14-000-5220	10/20/2021 - 11/21/2021	36.38
North Shore Gas Company	12/21/2021	14931	10-13-000-5220	Takiff/Watts November 2021	253.94
North Shore Gas Company	12/21/2021	14931	25-00-000-5220	Takiff/Watts November 2021	1,325.10
Vendor 10224 - North Shore Gas Company Total:					3,186.60
Vendor: 11666 - Northbrook Speed Skating Club					
Northbrook Speed Skating Club	12/09/2021	14885	25-25-208-5300	Northbrook Speed Skating - Speed/Agility	647.45
Vendor 11666 - Northbrook Speed Skating Club Total:					647.45
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	12/03/2021	14856	25-00-000-5355	Takiff Mo Exterminator - December	190.00
Vendor 10233 - Orkin Pest Control Total:					190.00
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	11/18/2021	14769	25-00-000-5355	Takiff Elevator Mo Maintenance - December 2021	532.11
Otis Elevator Company	12/15/2021	14904	25-00-000-5352	Elevator Repair	921.50
Otis Elevator Company	12/30/2021	14958	25-00-000-5355	Takiff Elevator Mo Maint - January 2022	532.11
Vendor 10235 - Otis Elevator Company Total:					1,985.72
Vendor: 11527 - P & J HP LLC					
P & J HP LLC	11/23/2021	14810	25-25-613-5300	Fall 2021 - Mini Ninja Warriors	4,368.00
Vendor 11527 - P & J HP LLC Total:					4,368.00
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	11/18/2021	14770	10-00-000-2175	FSA Contributions - November 2021	973.00
PACT Administrative Services C...	11/23/2021	14811	10-11-000-5600	Admin Fee's - December 2021	49.00

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PACT Administrative Services C...	12/30/2021	14959	10-11-000-5600	GPD 2022 Enroll Fee	300.00
Vendor 10110 - PACT Administrative Services Corp Total:					1,322.00
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	11/15/2021	14746	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	11/15/2021	14746	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	11/30/2021	14827	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	11/30/2021	14827	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	12/13/2021	14892	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	12/13/2021	14892	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	12/27/2021	14939	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	12/27/2021	14939	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	01/10/2022	15002	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	01/10/2022	15002	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					750.00
Vendor: 10242 - PDRMA					
PDRMA	12/03/2021	14857	10-11-000-5600	Health Insurance - November 2021	42,095.30
PDRMA	12/03/2021	14857	25-26-000-5600	Health Insurance - November 2021	13,999.86
PDRMA	12/30/2021	14960	45-00-000-5650	Member Contributions 7/1/21 - 12/31/21	27,604.08
PDRMA	12/30/2021	14960	45-00-000-5651	Member Contributions 7/1/21 - 12/31/21 (Pollution)	1,101.84
PDRMA	12/30/2021	14960	45-00-000-5651	Member Contributions 7/1/21 - 12/31/21	13,468.32
PDRMA	12/30/2021	14960	45-00-000-5652	Member Contributions 7/1/21 - 12/31/21	4,523.04
PDRMA	12/30/2021	14960	50-00-000-5655	Member Contributions 7/1/21 - 12/31/21	20,359.56
PDRMA	12/30/2021	14960	10-11-000-5600	Health Insurance - December 2021	39,238.81
PDRMA	12/30/2021	14960	25-26-000-5600	Health Insurance - December 2021	12,077.30
Vendor 10242 - PDRMA Total:					174,468.11
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	12/15/2021	14905	25-00-000-5210	TI Line - Watts 12/15/21 - 1/14/22	365.95
Vendor 11733 - Peerless Network, Inc. Total:					365.95
Vendor: 10246 - Petty Cash					
Petty Cash	12/15/2021	14906	10-00-000-1001	Watts - Petty Cash	400.00
Vendor 10246 - Petty Cash Total:					400.00
Vendor: 10247 - Piero's Pizza - Highland Park					
Piero's Pizza - Highland Park	11/23/2021	14812	10-13-000-5425	11/18/2021 Order	135.31
Vendor 10247 - Piero's Pizza - Highland Park Total:					135.31
Vendor: 10919 - Pizzo & Associates, Ltd.					
Pizzo & Associates, Ltd.	12/09/2021	14886	10-12-000-5350	2021 - 2022 Rx Fire Control Burn	5,700.00
Vendor 10919 - Pizzo & Associates, Ltd. Total:					5,700.00
Vendor: 10374 - Postmaster Glencoe					
Postmaster Glencoe	11/23/2021	14813	25-00-000-5301	Postage - Fall Brouchures	400.00
Vendor 10374 - Postmaster Glencoe Total:					400.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	12/03/2021	14858	25-25-725-5300	Fall 2021 Payment #2	7,620.75
Vendor 10090 - Pride Dojo Inc. Total:					7,620.75
Vendor: 10434 - Pupils Vision & Hearing Testing, Inc					
Pupils Vision & Hearing Testing, ..	11/23/2021	14814	25-26-000-5335	Vision/Hearing all 3's and 4's	1,570.00
Vendor 10434 - Pupils Vision & Hearing Testing, Inc Total:					1,570.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10259 - Quill Corporation					
Quill Corporation	11/23/2021	14815	10-11-000-5420	Coffee mate for staff breakroom	14.61
Quill Corporation	11/23/2021	14815	25-00-000-5401	Post-it, Paper*, laminating sheets	66.29
Quill Corporation	11/23/2021	14815	25-25-401-5400	Laminating sheets for EC wing	6.03
Quill Corporation	11/23/2021	14815	25-25-402-5400	Laminating sheets for EC wing	6.03
Quill Corporation	11/23/2021	14815	25-25-403-5400	Laminating sheets for EC wing	6.03
Quill Corporation	11/23/2021	14815	25-26-000-5401	Laminating sheets for EC wing	6.03
Quill Corporation	11/23/2021	14815	25-00-000-5401	*Paper replacement - 2 boxes	33.78
Quill Corporation	12/03/2021	14859	10-11-000-5420	Lids for staff breakroom	36.99
Quill Corporation	12/03/2021	14859	10-11-000-5420	Tea for staff breakroom	5.43
Quill Corporation	12/03/2021	14859	25-00-000-5401	Staples, Scissors, sticky notes	7.02
Quill Corporation	12/03/2021	14859	25-25-401-5400	Ink for EC wing	46.75
Quill Corporation	12/03/2021	14859	25-25-402-5400	Ink for EC wing	46.75
Quill Corporation	12/03/2021	14859	25-25-403-5400	Ink for EC wing	46.75
Quill Corporation	12/03/2021	14859	25-26-000-5401	Ink for EC wing	46.74
Quill Corporation	12/03/2021	14859	10-11-000-5420	Cups for staff breakroom	95.99
Quill Corporation	12/03/2021	14859	25-00-000-5401	20930202	19.44
Quill Corporation	12/03/2021	14859	25-00-000-5401	Pens and Paper	29.03
Quill Corporation	12/03/2021	14859	25-00-000-5420	Sanitizer and wipes	26.17
Quill Corporation	12/03/2021	14859	25-00-000-5401	staples, paperclips, sticky notes, sharpie, tape,	129.01
Quill Corporation	12/03/2021	14859	25-25-401-5400	Sharpie and post-its for EC wing	3.66
Quill Corporation	12/03/2021	14859	25-25-402-5400	Sharpie and post-its for EC wing	3.67
Quill Corporation	12/03/2021	14859	25-25-403-5400	Sharpie and post-its for EC wing	3.67
Quill Corporation	12/03/2021	14859	25-26-000-5401	Sharpie and post-its for EC wing	3.66
Quill Corporation	12/15/2021	14907	25-00-000-5401	Toner, Ink	260.19
Quill Corporation	12/30/2021	14961	10-11-000-5420	Dawn,Spoons,Coffee mate, sugar	74.77
Vendor 10259 - Quill Corporation Total:					1,024.49
Vendor: 10718 - R&R Specialties of Wisconsin, Inc.					
R&R Specialties of Wisconsin, In...	12/03/2021	14861	10-13-000-5418	Zamboni Parts	854.20
R&R Specialties of Wisconsin, In...	12/03/2021	14861	10-13-000-5418	Zamboni parts	496.40
R&R Specialties of Wisconsin, In...	12/03/2021	14861	10-13-000-5418	Zamboni parts	302.20
R&R Specialties of Wisconsin, In...	12/21/2021	14932	10-13-000-5418	Zamboni Parts	51.65
R&R Specialties of Wisconsin, In...	12/21/2021	14932	10-13-000-5418	Zamboni Parts	272.05
R&R Specialties of Wisconsin, In...	12/30/2021	14962	10-13-000-5418	Zamboni Parts	163.46
Vendor 10718 - R&R Specialties of Wisconsin, Inc. Total:					2,139.96
Vendor: 10262 - Raynor Door Company					
Raynor Door Company	12/21/2021	14934	10-12-000-5352	Garage Door Repair	232.00
Vendor 10262 - Raynor Door Company Total:					232.00
Vendor: 10638 - REACH Media Network					
REACH Media Network	11/23/2021	14816	25-00-000-5368	TV Media Player License Renewal	888.00
REACH Media Network	11/23/2021	14816	25-00-000-5368	TV Media Player License Renewal	588.00
REACH Media Network	12/30/2021	14963	25-00-000-5360	TV Subscription EC Wing	365.00
Vendor 10638 - REACH Media Network Total:					1,841.00
Vendor: 11593 - Reading Rookies, LLC					
Reading Rookies, LLC	12/03/2021	14862	25-25-429-5300	Reading Rookies Fall Tuition AM	2,880.00
Reading Rookies, LLC	12/03/2021	14862	25-25-450-5300	Reading Rookies Fall Tuition PM	1,944.00
Vendor 11593 - Reading Rookies, LLC Total:					4,824.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	12/15/2021	14908	25-25-901-5300	Bumper Car Deposit	850.00
Vendor 10375 - Record-A-Hit Total:					850.00
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	12/15/2021	14909	10-13-000-5355	Radio Connect Fee 1/1/22 - 12/31/22	720.00
Reliable Fire & Security	12/21/2021	14935	10-13-000-5352	Repairs parks fire alarm	389.00
Reliable Fire & Security	12/21/2021	14935	10-12-000-5355	Monitoring service - Radio 1/1/22-12/31/22	720.00
Vendor 10266 - Reliable Fire & Security Total:					1,829.00
Vendor: 10267 - Riedell Shoes, Inc.					
Riedell Shoes, Inc.	12/03/2021	14863	10-13-000-5420	Skate lace for rental skates	171.46
Vendor 10267 - Riedell Shoes, Inc. Total:					171.46
Vendor: 10269 - RMC Inc.					
RMC Inc.	11/18/2021	14771	10-13-000-5581	Add Glycol to System, bleed air	3,597.48
RMC Inc.	12/03/2021	14864	10-13-000-5357	Watts Refrig Mo Maint - December 2021	298.00
RMC Inc.	12/03/2021	14864	10-13-000-5581	Emergency Compressor Repair	931.00
Vendor 10269 - RMC Inc. Total:					4,826.48
Vendor: 11337 - Ronald Otrembiak					
Ronald Otrembiak	12/09/2021	14887	25-25-953-5300	Visit with Santa Apperance	400.00
Vendor 11337 - Ronald Otrembiak Total:					400.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	12/03/2021	14865	25-27-000-5365	(4) Classes 11/3 - 12/1/21 - Ron C.	150.00
Vendor 1232 - Ronald P. Cadarian Total:					150.00
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	11/23/2021	14817	10-11-000-5730	2021 4th Quarter Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					275.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	12/15/2021	14910	10-11-000-5342	Soda/Seltzer for Meetings	14.99
Roundy's Inc.	12/15/2021	14910	25-25-402-5400	Food	13.87
Roundy's Inc.	12/15/2021	14910	25-25-428-5400	Food	35.21
Roundy's Inc.	12/15/2021	14910	25-25-432-5400	Art Supplies	9.07
Roundy's Inc.	12/15/2021	14910	25-25-601-5400	Food, KC Cooking, Under Nighter	68.03
Roundy's Inc.	12/15/2021	14910	25-26-000-5403	Art Supplies	4.90
Roundy's Inc.	12/15/2021	14910	25-26-000-5409	Food/Milk/Fruit/Condiments/All ery Subs.	366.62
Vendor 11320 - Roundy's Inc. Total:					512.69
Vendor: 10271 - Russo's Power Equipment Inc.					
Russo's Power Equipment Inc.	11/18/2021	14772	10-12-000-5582	High volume snow bucket dingo	1,132.00
Russo's Power Equipment Inc.	12/21/2021	14936	10-12-000-5450	Chain saw parts	246.77
Russo's Power Equipment Inc.	12/30/2021	14964	10-12-000-5582	Saltdogg Spreader	1,675.00
Russo's Power Equipment Inc.	12/30/2021	14964	25-00-000-5582	Saltdogg Spreader	1,675.00
Vendor 10271 - Russo's Power Equipment Inc. Total:					4,728.77
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial A...	12/03/2021	14866	25-25-953-5400	11/20/2021 Statement	98.30
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					98.30
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	12/03/2021	14867	25-25-728-5300	Fall 2021 Session 2 - Youth/Teen	1,273.50
Vendor 10654 - Sandra K Culver Total:					1,273.50
Vendor: 10515 - Sarah Hall					
Sarah Hall	12/15/2021	14911	25-25-312-5300	Fall 2021	826.88
Sarah Hall	12/15/2021	14911	25-25-406-5300	Fall 2021	2,847.00
Sarah Hall	12/15/2021	14911	25-25-419-5300	Fall 2021	3,465.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sarah Hall	12/15/2021	14911	25-25-449-5300	Fall 2021	2,329.88
Sarah Hall	12/15/2021	14911	25-25-607-5300	Fall 2021	6,125.25
Sarah Hall	12/15/2021	14911	25-25-608-5300	Fall 2021	3,591.00
Sarah Hall	12/15/2021	14911	25-25-649-5300	Fall 2021	3,045.00
Sarah Hall	12/15/2021	14911	25-25-652-5300	Fall 2021	7,214.63
Sarah Hall	12/15/2021	14911	25-25-653-5300	Fall 2021	11,880.00
Sarah Hall	12/30/2021	14965	25-25-601-5300	Contractual - Theatre Classes 8/23 - 12/17/21	3,300.00
Vendor 10515 - Sarah Hall Total:					44,624.64
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	12/09/2021	14888	10-13-000-5483	Paint - Watts	383.72
Vendor 10279 - Sherwin-Williams Company Total:					383.72
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	12/03/2021	14868	25-25-785-5300	November 2021 - Sylvia S.	133.88
Silvia Strazzarino	12/03/2021	14868	25-25-786-5300	November 2021 - Sylvia S.	16.50
Vendor 11472 - Silvia Strazzarino Total:					150.38
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	12/15/2021	14912	45-00-000-5335	Background Checks - November 2021	518.00
Vendor 11436 - SportsEngine Inc. Total:					518.00
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	11/15/2021	14747	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	11/30/2021	14828	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	12/13/2021	14893	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	12/27/2021	14940	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	01/10/2022	15003	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					979.50
Vendor: 11710 - Sullivan Roofing, Inc.					
Sullivan Roofing, Inc.	11/18/2021	14773	25-00-000-5990	Repairs to Takiff Awning Roof	2,980.00
Vendor 11710 - Sullivan Roofing, Inc. Total:					2,980.00
Vendor: 10289 - Sunshine Arts and Crafts, Inc.					
Sunshine Arts and Crafts, Inc.	11/23/2021	14818	25-25-659-5300	2021 Fall Art Classes	2,080.00
Vendor 10289 - Sunshine Arts and Crafts, Inc. Total:					2,080.00
Vendor: 11698 - Susan Salidor					
Susan Salidor	11/18/2021	14774	25-25-401-5300	Music Classes	100.00
Susan Salidor	11/18/2021	14774	25-25-402-5300	Music Classes	100.00
Susan Salidor	11/18/2021	14774	25-25-403-5300	Music Classes	100.00
Susan Salidor	11/18/2021	14774	25-26-000-5386	Music Classes	900.00
Susan Salidor	12/21/2021	14937	25-25-401-5300	Music Classes 11/18, 12/2, 12/9, 12/16	100.00
Susan Salidor	12/21/2021	14937	25-25-402-5300	Music Classes 11/18, 12/2, 12/9, 12/16	100.00
Susan Salidor	12/21/2021	14937	25-25-403-5300	Music Classes 11/18, 12/2, 12/9, 12/16	100.00
Susan Salidor	12/21/2021	14937	25-26-000-5386	Music Classes 11/18, 12/2, 12/9, 12/16	900.00
Vendor 11698 - Susan Salidor Total:					2,400.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	11/18/2021	14775	25-25-405-5400	KR Lunch	600.00
Sysco Chicago, Inc.	11/18/2021	14775	25-25-601-5400	KC Snacks ordered by C.R.	368.16

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sysco Chicago, Inc.	11/18/2021	14775	25-25-601-5400	Gluten Free Pumpkin Bread	61.79
Sysco Chicago, Inc.	11/18/2021	14775	25-26-000-5409	CC Lunch/Snacks	3,378.89
Sysco Chicago, Inc.	11/18/2021	14775	25-26-000-5460	Baking paper/Gloves/Film/Sporks/Pan Lines	535.59
Sysco Chicago, Inc.	12/03/2021	14869	25-25-405-5400	KR Lunch	150.00
Sysco Chicago, Inc.	12/03/2021	14869	25-26-000-5409	CC Lunch/Snacks	676.86
Sysco Chicago, Inc.	12/03/2021	14869	25-26-000-5460	Food gloves	221.50
Sysco Chicago, Inc.	12/09/2021	14889	10-11-000-5342	Snacks	15.00
Sysco Chicago, Inc.	12/09/2021	14889	25-25-401-5400	ELC - Snacks	137.10
Sysco Chicago, Inc.	12/09/2021	14889	25-25-402-5400	ELC - Snacks	137.10
Sysco Chicago, Inc.	12/09/2021	14889	25-25-403-5400	ELC - Snacks	112.00
Sysco Chicago, Inc.	12/09/2021	14889	25-25-405-5400	KR Lunch	310.00
Sysco Chicago, Inc.	12/09/2021	14889	25-26-000-5409	CC - Lunch/Snacks	2,516.58
Sysco Chicago, Inc.	12/09/2021	14889	25-26-000-5460	Food Gloves, Foil, Scouring Pads	555.05
Vendor 11414 - Sysco Chicago, Inc. Total:					9,775.62
Vendor: 10720 - Tebon's Gas Station					
Tebon's Gas Station	12/09/2021	14890	10-13-000-5480	Propane - Zamboni	192.35
Vendor 10720 - Tebon's Gas Station Total:					192.35
Vendor: 10295 - Tennant Sales & Service Co.					
Tennant Sales & Service Co.	12/15/2021	14913	25-00-000-5412	Floor machine parts	93.22
Tennant Sales & Service Co.	12/21/2021	14938	25-00-000-5412	Floor machine parts	56.25
Vendor 10295 - Tennant Sales & Service Co. Total:					149.47
Vendor: 11683 - TFW Surveying & Mapping Inc.					
TFW Surveying & Mapping Inc.	11/18/2021	14776	67-00-000-5320	Survey 310 South Avenue	650.00
Vendor 11683 - TFW Surveying & Mapping Inc. Total:					650.00
Vendor: 10209 - The Mulch Center					
The Mulch Center	11/18/2021	14777	10-12-000-5492	Leaf Mulch Delivered (5) yards	210.00
Vendor 10209 - The Mulch Center Total:					210.00
Vendor: 10517 - Timothy Dana Bowen					
Timothy Dana Bowen	11/23/2021	14819	25-25-594-5300	2021 Fall classes	3,240.00
Vendor 10517 - Timothy Dana Bowen Total:					3,240.00
Vendor: 11575 - Tree Holdings LLC - North Shore Series					
Tree Holdings LLC - North Shore...	11/23/2021	14820	25-25-650-5300	2021 Spring Coding Classes	1,350.00
Tree Holdings LLC - North Shore...	11/23/2021	14820	25-25-650-5300	2021 Fall Coding Classes	3,029.42
Vendor 11575 - Tree Holdings LLC - North Shore Series Total:					4,379.42
Vendor: 10301 - Tyler Business Forms					
Tyler Business Forms	11/18/2021	14778	10-11-000-5420	AP Checks - Remaining Balance	113.50
Vendor 10301 - Tyler Business Forms Total:					113.50
Vendor: 10302 - Uline					
Uline	11/18/2021	14779	25-00-000-5580	(6) Folding tables	1,385.81
Vendor 10302 - Uline Total:					1,385.81
Vendor: 10705 - UMB Bank NA					
UMB Bank NA	11/23/2021	DFT0001337	40-00-000-5000	2015 Bond Principal and Interest	875,000.00
UMB Bank NA	11/23/2021	DFT0001337	40-00-000-5000	2020 Bond Principal and Interest	170,000.00
UMB Bank NA	11/23/2021	DFT0001337	40-00-000-5010	2015 Bond Principal and Interest	79,725.00
UMB Bank NA	11/23/2021	DFT0001337	40-00-000-5010	2020 Bond Principal and Interest	46,550.00
Vendor 10705 - UMB Bank NA Total:					1,171,275.00
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	11/23/2021	14821	10-13-000-5220	Natural Gas - October 2021	64.66
Vanguard Energy Service, LLC	11/23/2021	14821	25-00-000-5220	Natural Gas - October 2021	1,371.88
Vanguard Energy Service, LLC	12/30/2021	14967	10-13-000-5220	November 2021	281.31

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vanguard Energy Service, LLC	12/30/2021	14967	25-00-000-5220	November 2021	2,213.87
Vendor 10307 - Vanguard Energy Service, LLC Total:					3,931.72
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	11/19/2021	DFT0001325	10-00-000-2140	ICMA - A/C#301403	2,850.00
Vantagepoint Trf Agents-457	12/03/2021	DFT0001338	10-00-000-2140	ICMA - A/C#301403	2,850.00
Vantagepoint Trf Agents-457	12/17/2021	DFT0001351	10-00-000-2140	ICMA - A/C#301403	2,850.00
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					8,550.00
Vendor: 11618 - VelocityEHS					
VelocityEHS	11/23/2021	14822	45-00-000-5587	MDSQ HQ Software	1,999.00
Vendor 11618 - VelocityEHS Total:					1,999.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	12/03/2021	14870	25-00-000-5210	Cell Phone Svc - 10/22 - 11/21/2021	1,201.67
Vendor 10309 - Verizon Wireless Total:					1,201.67
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	12/30/2021	14968	25-00-000-5321	Phone/Webinar setup	218.75
Vermont Systems, Inc.	12/30/2021	14968	25-00-000-5401	(1000) Key Fobs	832.00
Vermont Systems, Inc.	12/30/2021	14968	25-00-000-5321	Phone/webinar setup	250.00
Vendor 10308 - Vermont Systems, Inc. Total:					1,300.75
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	11/23/2021	14823	10-12-000-5480	Fuel - September 2021	1,391.85
Village of Glencoe	12/09/2021	14891	10-12-000-5240	Water/Sewer 9/1/21 - 11/30/21	9,129.35
Village of Glencoe	12/09/2021	14891	10-13-000-5240	Water/Sewer 9/1/21 - 11/30/21	1,926.50
Village of Glencoe	12/09/2021	14891	10-14-000-5240	Water/Sewer 9/1/21 - 11/30/21	1,108.84
Village of Glencoe	12/09/2021	14891	10-15-000-5240	Water/Sewer 9/1/21 - 11/30/21	61.40
Village of Glencoe	12/15/2021	14914	10-12-000-5480	Fuel - October 201	1,164.48
Vendor 10457 - Village of Glencoe Total:					14,782.42
Vendor: 11616 - W.F. Baird & Associates Ltd.					
W.F. Baird & Associates Ltd.	11/18/2021	14781	67-00-000-5500	Design permitting - Glencoe Beach Pier	25,554.00
Vendor 11616 - W.F. Baird & Associates Ltd. Total:					25,554.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So.	11/18/2021	14782	25-00-000-5412	Custodial supplies - Takiff	210.00
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					210.00
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	11/23/2021	14824	25-00-000-5360	Marketing - Welcome Wagon (November 2021)	161.42
Welcome Wagon	12/15/2021	14915	25-00-000-5360	Marketing - December 2021	161.42
Vendor 10882 - Welcome Wagon Total:					322.84
Vendor: 11619 - Whisk Taker LLC					
Whisk Taker LLC	11/23/2021	14825	25-25-648-5300	2021 Fall Cooking Classes	3,900.00
Whisk Taker LLC	12/03/2021	14871	25-25-413-5300	Fall 2021 - Junior Chefs (Ages 4-5)	3,300.00
Vendor 11619 - Whisk Taker LLC Total:					7,200.00
Vendor: 11102 - Wight & Company					
Wight & Company	11/18/2021	14783	67-00-000-5521	Design Watts Rec Center	22,546.65
Vendor 11102 - Wight & Company Total:					22,546.65
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	11/23/2021	DFT0001336	10-00-000-2111	November 2021	261.04
Vendor 10102 - Wisconsin Dept of Revenue Total:					261.04
Vendor: 10708 - Writers Theatre, Inc					
Writers Theatre, Inc	12/30/2021	14969	25-25-953-5300	Visit w/Santa - Chair	75.00
Vendor 10708 - Writers Theatre, Inc Total:					75.00

Voucher List of Bills

Payment Dates: 11/11/2021 - 1/10/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10957 - YBA Shirts					
YBA Shirts	12/30/2021	14970	25-25-707-5400	2021-22 Basketball Jerseys	2,209.66
YBA Shirts	12/30/2021	14970	25-25-708-5400	2021-22 Basketball Jerseys	1,189.82
				Vendor 10957 - YBA Shirts Total:	<u>3,399.48</u>
				Vendor Set AP Vendors Total:	<u>2,140,559.26</u>

Voucher List of Bills

Payment Dates: 11/11/2021 - 1/10/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 0829 - Alena Barysik					
Alena Barysik	12/09/2021	14874	25-00-000-5422	Boots Reimbursement	120.00
Vendor 0829 - Alena Barysik Total:					120.00
Vendor: 11381 - Ann Scheuer					
Ann Scheuer	11/23/2021	14789	25-25-953-5400	Snoopy Thanksgiving Crafts	36.56
Ann Scheuer	12/03/2021	14832	10-11-000-5342	Raffle Prize Holiday Party Reimbursement	420.93
Ann Scheuer	12/15/2021	14895	10-11-000-5342	Holiday Party Supplies	17.99
Vendor 11381 - Ann Scheuer Total:					475.48
Vendor: 7748 - Isabel Schroeder					
Isabel Schroeder	11/18/2021	14760	25-25-615-5400	Ceramic Supplies	21.25
Isabel Schroeder	12/03/2021	14844	25-25-615-5400	Reimbursment - Ceramic Supplies	49.30
Vendor 7748 - Isabel Schroeder Total:					70.55
Vendor: 0808 - Jared Barchenger					
Jared Barchenger	12/21/2021	14927	10-12-000-5421	Reimbursement - Work boots	120.00
Vendor 0808 - Jared Barchenger Total:					120.00
Vendor: 7621 - Jenny Runkel					
Jenny Runkel	12/03/2021	14845	10-11-000-5341	Mileage Reimbursement Aug-Nov,	17.92
Jenny Runkel	12/03/2021	14845	10-11-000-5342	Meeing Drinks (8/13 Staff Meeting)	16.99
Jenny Runkel	12/03/2021	14845	25-00-000-5301	Certified Mail - IAPD Credentials	7.38
Vendor 7621 - Jenny Runkel Total:					42.29
Vendor: 5466 - Raul Marron					
Raul Marron	12/21/2021	14933	10-12-000-5421	Reimbursement - Work Boots	115.50
Vendor 5466 - Raul Marron Total:					115.50
Vendor: 7406 - Stacey Resnick					
Stacey Resnick	12/30/2021	14966	25-25-401-5400	Reimbursement - Holiday Soap Making Materials	20.37
Stacey Resnick	12/30/2021	14966	25-25-405-5400	Reimbursement - Holiday Soap Making Materials	17.14
Vendor 7406 - Stacey Resnick Total:					37.51
Vendor Set Employees Total:					981.33
Grand Total:					2,141,540.59

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	454,382.37
25 - RECREATION FUND	303,998.37
40 - BOND & INTEREST FUND	1,171,275.00
45 - LIABILITY INSURANCE FUND	50,470.28
50 - WORKERS COMP FUND	20,359.56
65 - CAPITAL PROJECTS FUND	89,703.84
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	51,250.65
69 - MASTER PLAN CAPITAL PROJECTS	100.52
Grand Total:	2,141,540.59

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1001	PETTY CASH	400.00
10-00-000-2100	FEDERAL WITHHOLDING	41,836.09
10-00-000-2110	IL STATE WITHHOLDING	24,305.97
10-00-000-2111	WI STATE WITHHOLDING	261.04
10-00-000-2120	SOCIAL SECURITY WITHO...	66,013.78
10-00-000-2130	MEDICARE WITHHOLDING	16,245.82
10-00-000-2140	ICMA DEF COMP WITHOL...	8,550.00
10-00-000-2150	IMRF WITHHOLDING	42,077.49
10-00-000-2155	IMRF VAC WITHHOLDING	6,527.82
10-00-000-2160	SUPPL IMRF LIFE WITHOL...	160.00
10-00-000-2170	AFLAC WITHHOLDING	207.16
10-00-000-2175	FSA PLAN WITHHOLDING	973.00
10-00-000-2180	CREDIT UNION WITHOLDI...	750.00
10-00-000-2190	GARNISHMENT WITHOLD...	979.50
10-00-000-4910	MISC/UNCLASSIFIED INC...	0.07
10-11-000-5310	LEGAL SERVICES	3,530.58
10-11-000-5311	LEGAL NOTICES	306.07
10-11-000-5321	CONSULTING SERVICES	1,033.60
10-11-000-5340	CONFERENCES AND TRAIN..	1,325.00
10-11-000-5341	MILEAGE REIMBURSEME...	17.92
10-11-000-5342	OFFICIALS/MEETING EXP...	2,041.71
10-11-000-5355	MAINTENANCE SERVICE ...	6,445.96
10-11-000-5401	OFFICE SUPPLIES	65.22
10-11-000-5402	BOOKS/PUBLICATNS/SUB...	55.44
10-11-000-5404	COMPUTER PROGRAMS	237.24
10-11-000-5420	SUPPLIES - GENERAL	527.30
10-11-000-5425	SUPPLIES-STAFF RECOG/T...	328.50
10-11-000-5600	HEALTH INSURANCE PRE...	81,683.11
10-11-000-5730	DUES/MEMBERSHIPS	1,011.70
10-12-000-5210	TELEPHONE/INTERNET	558.25
10-12-000-5220	FUEL/HEAT	458.38
10-12-000-5230	ELECTRICITY	1,059.55
10-12-000-5240	WATER	9,129.35
10-12-000-5340	CONFERENCES AND TRAIN..	335.00
10-12-000-5342	OFFICIALS/MEETING EXP...	800.00
10-12-000-5346	SHARED MAINT SVCS-Sch...	10,642.50
10-12-000-5348	SHARED SVCS-CONT MOW..	2,466.20
10-12-000-5349	CONTRACTL-HORT/LAND...	31,900.05
10-12-000-5350	MAINTENANCE SERVICES	5,700.00
10-12-000-5352	REPAIRS - BUILDINGS	232.00
10-12-000-5355	MAINTENANCE SERVICE ...	1,018.00
10-12-000-5370	RENTAL - EQUIPMENT	1,152.20
10-12-000-5401	OFFICE SUPPLIES	241.16
10-12-000-5420	SUPPLIES - GENERAL	42.84
10-12-000-5421	SUPPLIES - UNIFORMS	379.16

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5425	SUPPLIES-STAFF RECOGNI...	267.80
10-12-000-5430	SUPPLIES - FIRST AID	75.11
10-12-000-5450	SUPPLIES - EQUIPMENT P...	1,592.28
10-12-000-5480	GASOLINE/LUBRICANTS	2,587.74
10-12-000-5481	SUPPLIES-CONSTRUCTION	2,589.28
10-12-000-5482	SUPPLIES-HARDWARE	207.02
10-12-000-5484	SUPPLIES-ELECTRICAL/BU...	-857.05
10-12-000-5487	SUPPLIES-HAND TOOLS	195.77
10-12-000-5488	SUPPLIES-POWER TOOLS	169.99
10-12-000-5492	SUPPLIES-TREES/SHRUBS	389.96
10-12-000-5495	SUPPLIES-PULVERIZED DI...	109.89
10-12-000-5582	EQUIPMENT - MAINTENA...	2,807.00
10-12-000-5585	PAVEMENT & SITE DEVEL...	8,490.48
10-12-000-5590	TREE TRIM/WORK-Outside..	6,207.50
10-12-000-5730	DUES/MEMBERSHIPS	264.00
10-13-000-5210	TELEPHONE/INTERNET/C...	868.99
10-13-000-5220	FUEL/HEAT	766.68
10-13-000-5230	ELECTRICITY	4,350.28
10-13-000-5240	WATER	1,926.50
10-13-000-5352	REPAIRS - BUILDINGS	389.00
10-13-000-5355	MAINTENANCE SERVICE ...	2,899.00
10-13-000-5356	MAINT SERVICE/REPAIRS -...	37.30
10-13-000-5357	MAINT SERVICE-REFRIGE...	298.00
10-13-000-5360	PRINTING/MARKETING/A...	766.79
10-13-000-5364	CONTRACTL-SPEC EVENT/...	616.00
10-13-000-5401	OFFICE SUPPLIES	198.48
10-13-000-5412	CUSTODIAL/CLEANING SU...	30.04
10-13-000-5413	REFRIGERATION SUPPLIES	11,266.32
10-13-000-5415	SUPPLIES-WATTS SPEC EV...	802.33
10-13-000-5416	SUPPLIES-ICE MAKING	725.23
10-13-000-5418	SUPPLIES-ZAMBONI	2,139.96
10-13-000-5420	SUPPLIES - GENERAL	995.11
10-13-000-5421	SUPPLIES - UNIFORMS	1,204.66
10-13-000-5425	SUPPLIES-STAFF RECOGNI...	135.31
10-13-000-5480	GASOLINE/LUBRICANTS/P...	192.35
10-13-000-5481	SUPPLIES-CONSTRUCTION	34.65
10-13-000-5482	SUPPLIES-HARDWARE	69.51
10-13-000-5483	SUPPLIES-PAINT	383.72
10-13-000-5484	SUPPLIES-ELECTRICAL/BU...	100.56
10-13-000-5488	SUPPLIES-HAND TOOLS	427.67
10-13-000-5581	EQUIPMENT - ICE RINK	4,528.48
10-13-000-5588	BUILDING IMPROVEMENTS	1,862.59
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5220	FUEL/HEAT	36.38
10-14-000-5230	ELECTRICITY	148.73
10-14-000-5240	WATER	1,108.84
10-14-000-5420	SUPPLIES - GENERAL	885.52
10-14-000-5450	SUPPLIES - EQUIPMENT P...	841.05
10-14-000-5486	SUPPLIES-PLUMBING	162.90
10-15-000-5210	TELEPHONE	207.31
10-15-000-5230	ELECTRICITY	232.61
10-15-000-5240	WATER	61.40
10-15-000-5430	SUPPLIES - FIRST AID	72.38
10-15-000-5450	SUPPLIES - EQUIPMENT P...	1,428.95
10-15-000-5584	EQUIPMENT - RECREATION	11,900.00
25-00-000-1300	PREPAID EXPENSES	3,639.75
25-00-000-5210	TELEPHONE/INTERNET	7,634.23
25-00-000-5220	FUEL/HEAT	5,856.88

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5230	ELECTRICITY	10,342.88
25-00-000-5301	POSTAGE	423.54
25-00-000-5321	CONSULTING SERVICES	3,276.70
25-00-000-5340	CONFERENCES AND TRAIN..	1,340.00
25-00-000-5342	OFFICIALS/MEETING EXP...	2,452.87
25-00-000-5351	REPAIRS - EQUIPMENT	1,991.00
25-00-000-5352	REPAIRS - BUILDINGS	5,280.50
25-00-000-5355	MAINTENANCE SERVICE ...	18,521.18
25-00-000-5360	PRINTING/MARKETING/A...	8,109.17
25-00-000-5361	PRINTING - EMPLOYMENT...	265.00
25-00-000-5362	PHOTOGRAPHY	58.00
25-00-000-5368	MARKETING-DIGITAL	2,631.25
25-00-000-5401	OFFICE SUPPLIES	2,090.88
25-00-000-5404	COMPUTER PROGRAMS	570.93
25-00-000-5412	CUSTODIAL/CLEANING SU...	1,128.48
25-00-000-5420	SUPPLIES - GENERAL	478.76
25-00-000-5421	SUPPLIES - UNIFORMS	355.00
25-00-000-5422	SUPPLIES-UNIFORMS, BL...	320.58
25-00-000-5451	SUPPLIES - BUILDING PAR...	1,964.27
25-00-000-5481	SUPPLIES-CONSTRUCTION	59.90
25-00-000-5482	SUPPLIES-HARDWARE	48.84
25-00-000-5484	SUPPLIES-ELECTRICAL/BU...	-94.04
25-00-000-5486	SUPPLIES-PLUMBING	1,056.45
25-00-000-5580	EQUIPMENT - GENERAL	1,385.81
25-00-000-5582	EQUIPMENT - MAINTENA...	1,675.00
25-00-000-5730	DUES/MEMBERSHIPS	264.00
25-00-000-5990	CONTINGENCY	2,980.00
25-25-208-5300	CONTRACTL-SPEED SKATI...	647.45
25-25-312-5300	CONTRACTL-ADULT WOR...	826.88
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	533.90
25-25-402-5300	CONTRACTL-ELC 4YR	200.00
25-25-402-5400	SUPPLIES-ELC 4YR	486.86
25-25-403-5300	CONTRACTL-ELC 2YR	300.00
25-25-403-5400	SUPPLIES-ELC 2YR	481.94
25-25-404-5400	SUPPLIES-TEACHER APPR...	109.86
25-25-405-5400	SUPPLIES-KINDERGTN RE...	1,622.82
25-25-406-5300	CONTRACTL-PRESCHOOL ...	2,847.00
25-25-413-5300	CONTRACTL-PRESCHOOL ...	3,300.00
25-25-419-5300	CONTRACT-PRESCHOOL B...	3,465.00
25-25-422-5300	CONTRACTL-MUSIC & M...	1,040.00
25-25-428-5400	SUPPLIES-PRESCH w/ CARI...	35.21
25-25-429-5300	CONTRACTL-MORNING 4's...	2,880.00
25-25-432-5400	SUPPLIES-PRESCHOOL DA...	40.55
25-25-449-5300	CONTRACTL-DRAMA-PRE...	2,329.88
25-25-450-5300	CONTRACTL-READING RO...	1,944.00
25-25-472-5300	CONTRACTL-GJK 2'S	1,749.00
25-25-490-5300	CONTRACTL-JR. TRAVELE...	1,756.10
25-25-491-5300	CONTRACTL-PRESCH JR B...	8,484.00
25-25-594-5300	CONTRACTL-LEGO/PLAY ...	3,240.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	3,300.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	725.53
25-25-607-5300	CONTRACTL-YOUTH HIP ...	6,125.25
25-25-608-5300	CONTRACTL-YOUTH BALL...	3,591.00
25-25-613-5300	CONTRACTL-PULSE	4,368.00
25-25-614-5300	CONTRACTL-YOUTH CRAF...	9,713.86
25-25-615-5400	SUPPLIES-YOUTH CERAMI...	2,840.25
25-25-629-5300	CONTRACTL-CHESS SCHO...	5,194.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-635-5300	CONTRACTL-AMAZING M...	2,808.00
25-25-638-5300	CONTRACTL-PRESTO, IT'S...	240.00
25-25-639-5300	CONTRACTL-YOUTH YOGA	3,635.10
25-25-648-5300	CONTRACTL-STICKY FING...	3,900.00
25-25-649-5300	CONTRACTL-DRAMA-YOU...	3,045.00
25-25-650-5300	CONTRACTL-TECH/CODIN...	4,379.42
25-25-652-5300	CONTRACTL- FOOTLIGHT...	7,214.63
25-25-653-5300	CONTRACTL-BROADWAY ...	11,880.00
25-25-659-5300	CONTRACTL-SUNSHINE C...	2,080.00
25-25-706-5300	CONTRACTL-SOCCER SHO...	6,311.20
25-25-707-5300	CONTRACTL-BOYS HSE BA...	57.50
25-25-707-5400	SUPPLIES-BOYS HOUSE B...	3,018.69
25-25-708-5300	CONTRACTL-GIRLS HOUSE...	57.50
25-25-708-5400	SUPPLIES-GIRLS HOUSE B...	1,732.03
25-25-713-5400	SUPPLIES-LITTLE SPORTS...	52.00
25-25-722-5400	SUPPLIES-YOUTH BASEBA...	3,997.14
25-25-725-5300	CONTRACTL-KARATE CLAS...	7,620.75
25-25-728-5300	CONTRACTL-YOUTH ROW...	1,273.50
25-25-752-5300	CONTRACTL-GAME ONIS...	7,196.00
25-25-785-5300	CONTRACTL-FITNESS PUN...	723.15
25-25-786-5300	CONTRACTL-FITNESS DRO...	154.50
25-25-787-5300	CONTRACTL-GENERAL FIT...	498.75
25-25-791-5300	CONTRACTL-PICKLEBALL	11,250.00
25-25-791-5400	SUPPLIES-PICKLEBALL	169.25
25-25-901-5300	CONTRACTL-WATTS BEL...	850.00
25-25-901-5400	SUPPLIES-WATTS BELOW ...	2,280.10
25-25-910-5400	SUPPLIES-4TH OF JULY	756.60
25-25-913-5300	CONTRACTL-BOO BASH	1,298.55
25-25-913-5400	SUPPLIES-BOO BASH	3,532.16
25-25-932-5300	CONTRACTL-SCHOOL DAY...	2,358.39
25-25-932-5400	SUPPLIES-SCHOOL DAYS ...	47.73
25-25-934-5300	CONTRACTL-SPOOKY SKA...	138.00
25-25-953-5300	CONTRACTL FALL SPEC EV...	850.00
25-25-953-5400	SUPPLIES-FALL SPEC EVEN...	430.19
25-26-000-5335	WELLNESS/PRE-PLACEMT ...	1,570.00
25-26-000-5340	CONFERENCES AND TRAIN...	7.00
25-26-000-5342	OFFICIALS/MEETINGS EXP...	1,645.92
25-26-000-5360	PRINTING/MARKETING/A...	1,091.47
25-26-000-5361	PRINTING - EMPLOYMENT...	320.00
25-26-000-5386	SERVICES-DAYCARE PROG...	1,800.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	56.43
25-26-000-5403	DAYCARE PROGRAM SUP...	2,253.11
25-26-000-5404	COMPUTER PGMS/APPs	350.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD...	7,711.27
25-26-000-5420	SUPPLIES - GENERAL	74.99
25-26-000-5430	SUPPLIES - FIRST AID	1,478.27
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	2,469.04
25-26-000-5600	HEALTH INSURANCE PRE...	26,077.16
25-27-000-5210	DEDICATED TV/INTERNET	366.98
25-27-000-5365	CONTRACTL-PERSONAL T...	150.00
25-27-000-5420	SUPPLIES-GENERAL	164.75
40-00-000-5000	PRINCIPAL - BONDS	1,045,000.00
40-00-000-5010	INTEREST - BONDS	126,275.00
45-00-000-5335	WELLNESS/PRE-PLACEMT ...	518.00
45-00-000-5587	SAFETY/SECURITY EQUIP	3,255.00
45-00-000-5650	PROPERTY INSURANCE	27,604.08
45-00-000-5651	GENERAL LIABILITY INSUR...	14,570.16

Account Summary

Account Number	Account Name	Payment Amount
45-00-000-5652	EMPLOYMT PRACTICES IN...	4,523.04
50-00-000-5655	WORKER COMP INSURAN...	20,359.56
65-00-021-5501	CONTINGENCY-Netwk, Ro...	1,539.34
65-00-021-5502	DIRECTOR INITIATIVES	1,201.74
65-00-021-5506	REPLACE GYS ROOF/TUCK...	12,629.70
65-00-021-5510	REPLACE 2000 CHEVY #6	45,148.00
65-00-021-5514	BASEBALL INFIELD MAINT...	-223.64
65-00-021-5519	RINK LEAK DETECTION CO...	29,408.70
67-00-000-5320	ARCHITECT/DESIGN SERVI...	3,150.00
67-00-000-5500	PIER-Design Svcs	25,554.00
67-00-000-5521	WATTS - Design	22,546.65
69-00-000-5572	DUKE PLAY AREA PROJ-O...	100.52
	Grand Total:	2,141,540.59

Project Account Summary

Project Account Key	Payment Amount
None	2,141,540.59
	Grand Total:
	2,141,540.59

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Approval of the Tom McDonald Commemorative Resolution No. 935

Glencoe Park District
January 2022 Board Meeting

**GLENCOE PARK DISTRICT
TOM MCDONALD RETIREMENT COMMEMORATIVE RESOLUTION No. 935**

WHEREAS, Tom McDonald was employed by the Glencoe Park District on the staff of the Parks and Facilities Team beginning on February 10, 1997 and retired on December 31, 2021; and

WHEREAS, his service, passion, and skill as the Park District Horticulturalist has been an asset to the Glencoe Park District and Glencoe community at-large; and

WHEREAS, in realization of his consistent commitment of time, energy, passion, and expertise to the betterment of the parks of the District; and

WHEREAS, Tom has been a vital part of the Parks and Facilities Team in which he has, over the years, provided thoughtful stewardship and conservation to the natural spaces of the Glencoe Park District; and

WHEREAS, through his direct actions in combating invasive plant species, planting, and maintaining trees, and educating the community, he has personally improved the quality and health of the outdoor spaces in Glencoe; and

WHEREAS, his service, dedication, compassion, and leadership abilities have been an asset to the Glencoe Park District through a period of rapid growth and park renovations. His expertise has been crucial to designing and developing parks that are not only beautiful but also maintainable; and

WHEREAS, Tom has served the Glencoe Park District in a loyal and faithful manner for 24 years including a member of the team that never suspended on-site services during the COVID-19 pandemic; and

WHEREAS, Tom was part of the Park District team when the District was awarded the 2019 NRPA National Gold Medal for Excellence and was a finalist for the Gold Medal in 2017 and 2018; and

WHEREAS, Tom's contribution to sound practices helped Glencoe Park District become an IPRA/IAPD Distinguished Accredited Agency for the first time in its 100+ history.

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Tom McDonald and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 18th day of January 2022 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT AND NOT VOTING:

Lisa M. Brooks, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 935:

TOM MCDONALD RETIREMENT COMMEMORATIVE RESOLUTION No. 935

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 pm on the 18th day of January 2022.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 18th day of January 2022.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

VI. Presentation of the GJHP Stipend Request

Glencoe Park District
January 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, CPRP
SUBJECT: GJHP Stipend Request
DATE: January 12, 2022

Attached is Glencoe Jr. High Project's (GJHP) request for a stipend. Representatives from GJHP will attend the Board meeting to give a brief overview and answer questions.

The Board does not need to "officially" vote on this stipend, but would need to come to a consensus to direct me to add the amount in the budget. This can be done at the February Committee meeting, to allow for time to review the materials.

The Board directs me to add an amount to the budget and then officially approves the stipend automatically when the budget is approved.

Glencoe Park District Funding Request

Glencoe Junior High Project (GJHP)

January 10, 2022

Contact: Michelle Rosenthal, Senior Program Director

Address: 620 Greenwood Ave., Glencoe, IL 60022

Email: contact@gjhp.org; michelle@gjhp.org

AMOUNT REQUESTED: \$15,000

Glencoe Junior High Project provides opportunities for Glencoe middle school students to engage with the community for the purpose of fostering socially aware, civic-minded, and community-oriented individuals. Operating for over 49 years, the organization was initially developed by various community groups to address concerns over local vandalism, through engaging kids in the community. Over the past 49 years, GJHP has evolved to offer programming to ALL Glencoe middle-school aged students (5th – 8th grade), focusing in four areas including Civic Engagement, Social & Community Activities, Performing Arts, and the Oasis Youth Center.

Recent restructuring, change and growth:

In 2019 and 2020, GJHP experienced significant turnover of our paid staff Program Directors. Additionally, the Covid pandemic presented significant challenges and forced rethinking of how we continue to meet our mission. Despite these challenges, GJHP was able to shift our face-to-face programming to virtual and/or online formats, and invent new programming, which enabled us to continue to offer opportunities for middle school students to engage with their local and broader community throughout the pandemic. We re-designed 100% of our existing programming, offering new programs to replace events canceled due to the pandemic. At the start of the 2022-23 school year, we again evaluated programming to re-introduce in-person programming, leveraging lessons learned, and broadening our offering as we recognize the need for engaging youth is in high demand and more important than ever.

Through this experience, our board determined a need to grow our offering and expand and build stronger relationships with partner organizations within the community. The culmination of these challenges helped our board further recognize the necessity for employing a senior staff professional, who possesses a higher level of stability and skillset than our traditional Program Directors. We also recognized the need for professional communications support. GJHP has since hired a seasoned Senior Program Director, with more than 30 years of experience, who possesses the competence to define and implement new programming, while forging and building stronger relationships with partner organizations throughout the community—critical to enable growth and increased engagement. We have also engaged a professional communications practitioner, to enhance branding, revise and update our website, implement monthly newsletters, and strategic targeted communication, and re-launch social media. These staff changes, critical to the future of GJHP, have increased our operating expenses, and our need for additional funding.

How funds were used this past year:

This past year, GJHP did not receive funds from Glencoe Park District (GPD). Due to turnover of 100% of staff last year and lack of awareness of GPD's modified approach of contacting organizations about the application process, GJHP missed the deadline to apply for a GPD grant/stipend. In prior years, GJHP was thankful to receive a stipend of \$10,000 from GPD. These funds were consistently applied toward operating expenses, including the salaries for employing full-time program directors.

How funds will be used if approved:

This year, GJHP is asking for \$15,000 from GPD, with the intent to apply 100% of these funds toward operating expenses required to enable our programming. This includes direct expenses for specific programs, communication of events, and the salary for our Senior Program Director, who develops and implements all

civic engagement, social and community activities and events, as well as supervises and leads events in the Oasis Youth Center, and helps complete the paperwork necessary for planning and financial reporting. Without these critical resources, GJHP would not be able to meet our mission.

Description of Programming:

First and foremost, GJHP is tremendously appreciative of our partnership with the Glencoe Park District. We are excited to continue to grow this partnership working together with Nate Van Allen and his staff, creating joint programming and supporting each other's mission to engage students. As in past years, our board members have played an integral part in the much-loved Mud Run. This year we had 15 board members support race sites and leveraged our network to help promote the event with fantastic turnout among middle school students. In addition, GJHP will be utilizing the parks in the spring for a frisbee golf tournament, we have held monthly winter Skate Nights with large student turnouts (185 in December) and are planning a hockey tournament in February. We also look forward to utilizing Watts in the spring if available for roller skating. Our October Movie Night was possible because of the generosity of the Park District which provided the sound and projection system, and we intend to sponsor another movie night this spring on the lawn at Central School. Furthermore, it is our discussions with Nate Van Allen and his team that have spawned the development of our summer internship program, including one intern placement with the park district, in the events division. We are grateful for our partnership with Glencoe Park District and thank you for your continued support that enable us to achieve our mission and deliver engaging programming for our Glencoe middle school aged youth.

The following is an overview of this year's GJHP programming across the areas of Civic Engagement, Social and Community Events, the Performing Arts, and the Oasis Youth Center. Many of the programs listed below are new, a direct result of our intent to grow our organization and expand partnerships within the community!

Civic Engagement

GJHP offers multiple Civic Engagement programs and events each month. Programs being offered this year include:



New Trier Township Food Pantry Drive: September 2021 and February 2022

In partnership with New Trier Township, GJHP students stood outside Grand Foods collecting donations for the township food pantry. This year students collected 14 bins of food and more than \$450 in donations. This February we will be running a paper goods drive for the Food Pantry at our February Skate Night and our student advisory board will be bagging the paper goods and touring the food pantry.



Paper Bag Lunches: Ongoing partnership with Connections for the Homeless. Students make sandwiches and pack lunches to be donated to Connections for the Homeless and Deborah's Place.



SNAP Dinner: Monthly partnership with Glencoe Youth Services

Each month, GJHP students prepare a meal (in our kitchen at the Oasis) and bring it over to serve and eat with our friends of the SNAP program through GYS.



Project Snowflake: December

GJHP students make snowflakes to donate to Over the Rainbow (OTR) as decorations for their holiday party. This is part of a monthly exchange with residents at OTR which began with the North Shore Century. GJHP students cheered riders for OTR at the first 25-mile rest stop at the Glencoe Train Station.

**Candy Collection:** November

With support from D35, donated Halloween candy is collected. GJHP students then make cards and goodie bags to be donated to Veterans at Great Lakes Naval Academy and to be distributed at USO Great Lakes No Dough Dinners.

**Gratitude Campaigns:** ongoing

Students meet in the Oasis to decorate cards, signs, and other items to say thank you and show our gratitude to multiple groups. Some campaigns include Veterans, custodians, school staff, and public safety and public works community members.

**Glencoe Community Garden:** Fall and Spring

GJHP students go to the Glencoe Community Garden to volunteer and help plant, harvest, and clean the garden. This year we also supported the annual Pumpkin Smash!

**Secret Snowman:** December

In partnership with D35, GJHP sponsored 415 students from Chavez Multicultural Center in Chicago, supporting each student with gifts from their personalized holiday wish lists. After receiving all donations, Glencoe students helped wrap and bag all gifts, and load cars, driven by Glencoe volunteers, who delivered all gifts to Chavez.

**Animal Shelter and Dog Treat Making:** ongoing partnership, C.A.R.E. in Skokie

Students conduct donation drives and other activities such as making/baking Dog Treats. Items are then donated to Community Animal Rescue Effort in Skokie. The kids will begin visiting the shelter monthly to volunteer and see the impact of their support.

**Project Linus:** January

GJHP students create hand-tied, fleece blankets in collaboration with Project Linus, a nonprofit organization dedicated to providing blankets to children in need and distributed across the greater Chicagoland area.

**Cradles to Crayons:** Fall

GJHP partners with the Glencoe PTO in a clothing drive supporting Cradles to Crayons. GJHP students sort and label donations before distributing to C2C.

GJHP Interns: GJHP is currently developing an intern program for 2022, where middle school students will participate in an internship at a local organization, learning life skills and helping contribute to the Glencoe community.

GJHP Student Advisory Board: Monthly

Each month our GJHP Student Advisory Board (SAB) convenes to discuss new ideas and how to support various drives and civic engagement events. Students each complete a passion project, supported by GJHP and participate as volunteers in many civic programs.



Social and Community Events

Book Buddies: Fall, Winter, Spring sessions- partnership w/ Glencoe Public Library GJHP students in grade 5th – 8th mentor Glencoe students grades K-2nd, by pairing with them to read together. Students attend sessions weekly for approximately 8 weeks. Monday, Tuesday, and Wednesday meeting days are offered in Fall, Winter and Spring sessions.



Senior Buddies: Ongoing Partnership with Family Services Glencoe Glencoe middle school students are partnered with local seniors to serve as buddies. The students help these seniors with tasks, such as taking out garbage cans and dropping off groceries.



Central School Garden Harvest: Fall and Spring

In partnership with D35, GJHP organizes and supervises Glencoe students to work in the garden at Central School alongside the Organic Gardener planting and harvesting. Some items harvested are utilized as ingredients for cooking our monthly SNAP dinner.

Movie Nights: November and May

Glencoe middle school students' grades 5th – 8th are invited for an outdoor movie night on the Central School track and field. Students enjoy snacks and socializing, while watching a movie, voted on by the student population.



Halloween Scavenger Hunt: October

Halloween themed clues are posted throughout Glencoe for middle school students to seek. Prizes are awarded to those who find the most clues first!

Halloween Pumpkin Decorating Contest: October

Students decorate pumpkins, which are donated to our friends at Over the Rainbow (OTR).



Thanksgiving Fun Run: November

Students and their families are invited to participate in this 5K race through the streets of Glencoe, followed by a celebration at Central School's track and field, including refreshments and a live local DJ!

Cookie Decorating Parties: December and February

Students meet in the Oasis to decorate themed cookies. Students bring some cookies home.



Skate Nights: December, January, and February themed skate nights

In partnership with the Glencoe Park District, students lace up their skates for a fun night of skating, socializing at Watts Ice Rink. Entertainment provided by a local DJ, hot cocoa and more!

The Legacy Project: Partnering with Family Service Glencoe, GJHP is planning to will connect students with seniors to share intergenerational stories and work to design a collaborative intergenerational garden at the Glencoe Community Garden.



High School Pals: January through June

GJHP students are paired with New Trier HS student mentors, and they meet monthly to conduct a fun, organized, supervised activity including (movie nights, pizza parties, tournaments and much more).

Spring Outdoor Events: Spring

Still being determined, GJHP will offer events for students to get outside and enjoy the parks and friends in Glencoe. Planning is underway for multiple outdoor events in the spring, including partnerships with the Glencoe Park District. These events possibly will include a frisbee golf tournament and a roller-skating party at Watts.



Beach Bash: June

Students celebrate the end of the school year, with an outdoor party at Glencoe Beach! A live DJ provides music and entertainment for students to dance, socialize, play organized beach games, and enjoy refreshments.

Performing Arts

GJHP produces no-cut performing arts options, inclusive of all. Students participate in the cast or crew, and work with professional directors and stage crew.



Annual Musical

For 48 years, GJHP has produced its annual musical (with exception of 2021 due to Covid). Approximately 50-60 cast and crew members participate. Rehearsals run 3 day/week for approximately 12 weeks to prepare for this event. The show runs 4 days and is held in Central's Misner Theater. Professional directors, music directors, musicians, and light and sound professionals are hired to produce this mega-production! This year's show, *Footloose*, will run April 28 – May 1, 2022.



8th Grade Project

Each year GJHP works with a professional director to produce the 8th Grade Project, a program open only to 8th grade students, where the students not only perform, but also direct and produce the show. Students participate in stage crew, lighting, and sound crew, as well as costumes, choreographing and directing the show. The program runs 7 weeks, with rehearsal 3 day/week. This year's show, *Into the Woods* premiered in December 2021.



Oasis Youth Center

Ongoing activities are held daily in the Oasis Youth Center during and/or after the school day. Students often come to the Oasis to participate in a civic engagement activity such as making appreciation cards. Or to help prepare for events and activities by making posters, decorations, and/or helping with other tasks to prepare for an event. The Oasis also serves as a Youth Center, where kids can congregate to play ping-pong, pool, other games, or work on crafts. Occasionally we invite guests to the Oasis to participate in events, such as the Public Safety Officer vs. Student Ping Pong tournament.



Community partnerships:

Fostering community engagement and partnerships within Glencoe and our surrounding communities is a core tenant of GJHP's mission as an organization. Many of our Civic Engagement programs, Social Activities, and Events involve collaborations with other GJHP partners including of course the Glencoe Park District, as well as many additional organizations, including Glencoe Youth Service (GYS), Family Services of Glencoe (FSG) Glencoe's PTO, Glencoe District 35, Glencoe Public Library, Women's Library Club, Glencoe Community Garden (GCG), New Trier Township, Connections for the Homeless, Cradles for Crayons, Over the Rainbow (OTR), and more.

**GLENCOE JUNIOR HIGH PROJECT,
ILLINOIS**

ANNUAL FINANCIAL REPORT



**FOR THE FISCAL YEAR ENDED
JUNE 30, 2020**

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

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FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT



INDEPENDENT AUDITORS' REPORT

September 10, 2020

Members of the Board of Directors
Glencoe Junior High Project
Glencoe, Illinois

We have audited the accompanying financial statements of the Glencoe Junior High Project (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, cash flows, and functional expenses for the year ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Glencoe Junior High Project's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Glencoe Junior High Project's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Glencoe Junior High Project, as of June 30, 2020, and the changes in its net assets and its cash flow for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Glencoe Junior High Project's (a nonprofit organization) financial statements.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

FINANCIAL STATEMENTS

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Financial Position June 30, 2020 and June 30, 2019

	2020	2019
ASSETS		
Current Assets		
Cash and Cash Equivalents	\$ 92,636	103,874
Investments	169,868	157,306
Unconditional Promises to Give	27,501	20,834
Receivables - Net of Allowances		
Accounts	4,300	10,300
Prepays	543	400
Total Current Assets	<u>294,848</u>	<u>292,714</u>
Noncurrent Assets		
Capital Assets		
Depreciable	2,681	1,480
Accumulated Depreciation	(1,162)	(666)
Total Noncurrent Assets	<u>1,519</u>	<u>814</u>
Total Assets	<u>296,367</u>	<u>293,528</u>
LIABILITIES		
Accounts Payable	5,338	4,361
NET ASSETS		
Without Donor Restrictions	<u>291,029</u>	<u>289,167</u>
Total Liabilities and Net Assets	<u>296,367</u>	<u>293,528</u>

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Activities

For the Fiscal Year Ended June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Totals
Revenues and Other Support			
Contributions	\$ 9,309	-	9,309
Government Grants	40,001	-	40,001
Play Participation Fees	24,777	-	24,777
Playbook Ads and Tributes	24,490	-	24,490
Play Ticket Sales	18,665	-	18,665
Theatre Workshops Revenues	2,800	-	2,800
Social Activities and Civic Program Revenues	7,302	-	7,302
Merchandise Sales	4,759	-	4,759
Other Fundraising Income	460	-	460
Investment Income	12,640	-	12,640
In Kind Revenue	73,778	-	73,778
Net Assets Released from Restrictions	-	-	-
Total Revenues and Other Support	218,981	-	218,981
Expenses			
Programs Services	197,327	-	197,327
Supporting Services			
Management and General	19,031	-	19,031
Fundraising	761	-	761
Total Expenses	217,119	-	217,119
Change in Net Assets	1,862	-	1,862
Net Assets - Beginning	289,167	-	289,167
Net Assets - Ending	291,029	-	291,029

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Activities

For the Fiscal Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	Totals
Revenues and Other Support			
Contributions	\$ 20,558	3,500	24,058
Government Grants	40,001	-	40,001
Play Participation Fees	26,260	-	26,260
Playbook Ads and Tributes	30,690	-	30,690
Play Ticket Sales	18,020	-	18,020
Theatre Workshops Revenues	15,183	-	15,183
Social Activities and Civic Program Revenues	10,612	-	10,612
Merchandise Sales	6,645	-	6,645
Other Fundraising Income	2,508	-	2,508
Investment Income	11,356	-	11,356
Miscellaneous	522	-	522
In Kind Revenue	73,778	-	73,778
Net Assets Released from Restrictions	3,500	(3,500)	-
Total Revenues and Other Support	259,633	-	259,633
Expenses			
Programs Services	211,753	-	211,753
Supporting Services			
Management and General	22,655	-	22,655
Fundraising	660	-	660
Total Expenses	235,068	-	235,068
Change in Net Assets	24,565	-	24,565
Net Assets - Beginning	264,602	-	264,602
Net Assets - Ending	289,167	-	289,167

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Cash Flows

For the Fiscal Year Ended June 30, 2020

(with Comparative Actuals for the Fiscal Year Ended June 30, 2019)

	2020	2019
Cash Flows from Investing Activities		
Purchase of Investments	\$ (12,562)	(11,255)
Cash Flows from Capital and Related Financing Activities		
Purchase of Capital Assets	(1,201)	-
Cash Flows from Operating Activities		
Change in Net Assets	1,862	24,565
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by (Used in) Operating Activities:		
Depreciation Expense	496	296
(Increase) Decrease in Assets	(810)	5,562
Increase (Decrease) in Liabilities	977	3,956
	<u>2,525</u>	<u>34,379</u>
Net Change in Cash and Cash Equivalents	(11,238)	23,124
Cash and Cash Equivalents - Beginning	<u>103,874</u>	<u>80,750</u>
Cash and Cash Equivalents - Ending	<u><u>92,636</u></u>	<u><u>103,874</u></u>

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Functional Expenses For the Fiscal Year Ended June 30, 2020

	Program Services	Management and General	Fundraising	Totals
Compensation	\$ 42,466	-	-	42,466
Employee Benefits	3,852	-	-	3,852
Payroll Taxes	14,563	-	-	14,563
Play Expenses	15,034	-	-	15,034
Theatre Workshops Expenses	2,750	-	-	2,750
Social Activities and Civic Program Expenses	5,461	-	-	5,461
Professional Fees and Contract Services	33,620	5,013	-	38,633
Supplies/Oasis Expenses	3,575	-	-	3,575
Special Projects Expenses	957	-	-	957
Marketing and Community Outreach	350	-	-	350
Insurance	-	11,472	-	11,472
Technology and Website	-	1,193	-	1,193
Facilities Fees	425	-	-	425
Contributed Facilities - In Kind	73,778	-	-	73,778
Fundraising Expenses	-	-	761	761
Bank and Credit Card Fees	-	1,353	-	1,353
Depreciation	496	-	-	496
Total Functional Expenses	197,327	19,031	761	217,119

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Statement of Functional Expenses For the Fiscal Year Ended June 30, 2019

	Program Services	Management and General	Fundraising	Totals
Compensation	\$ 52,714	-	-	52,714
Employee Benefits	4,468	-	-	4,468
Payroll Taxes	6,025	-	-	6,025
Play Expenses	20,317	-	-	20,317
Theatre Workshops Expenses	12,443	-	-	12,443
Social Activities and Civic Program Expenses	7,754	-	-	7,754
Professional Fees and Contract Services	29,718	8,011	-	37,729
Supplies/Oasis Expenses	346	-	-	346
Special Projects Expenses	947	-	-	947
Postage and Printing	400	-	-	400
Marketing and Community Outreach	1,783	-	-	1,783
Insurance	-	11,843	-	11,843
Technology and Website	-	1,025	-	1,025
Facilities Fees	764	-	-	764
Contributed Facilities - In Kind	73,778	-	-	73,778
Fundraising Expenses	-	-	660	660
Bank and Credit Card Fees	-	1,776	-	1,776
Depreciation	296	-	-	296
Total Functional Expenses	211,753	22,655	660	235,068

The notes to the financial statements are an integral part of this statement.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Notes to the Financial Statements

June 30, 2020

NOTE 1 – NATURE OF ORGANIZATION

The Glencoe Junior High Project (GJHP) is a 501(c)(3) Illinois non-profit organization that provides opportunities for Glencoe, Illinois middle school students to engage with the community for the purpose of fostering so socially aware, civic-minded and community-oriented individuals. GJHP offers various programs and activities, including the Oasis Youth Center which serves as a meeting place for students, grades 5th-8th, to drop in during their lunch-recess period. In addition, GJHP's Civic Engagement Program offers Glencoe middle school students the opportunity to engage with local community members and their organizations for the purposes of building social awareness and civic mindedness. Glencoe Junior High Project plans and sponsors a variety of social events for Glencoe middle school students and their families including dances, parties and events to promote community and civic engagement. Also, GJHP's Performing Arts Program supports several theatrical productions a year for the purposes of building community through the arts.

The Glencoe Junior High Project is run by a volunteer board and two full-time Youth Directors. GJHP's programs and staff are funded by community donations, government grants, program fees and net revenues generated by the theatrical productions.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting in which revenue is recognized when earned and expenses are recognized when incurred.

Net Assets

Net assets of the GJHP and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the GJHP's management and the board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the GJHP or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the Statement of Activities.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Notes to the Financial Statements June 30, 2020

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Cash and Investments

For the purpose of the Statement of Financial Position and Statement of Cash Flows, the GJHP's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of purchase.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the GJHP categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investment Income

The GJHP records investment income earned on net assets without donor restrictions revenue.

Promises to Give

Promises to give consist of unconditional promised to give to the GJHP. The carrying amount of promises to give may be recorded by a valuation allowance based on management's assessment of the collectability of specific promise to give balances.

Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in the financial statements. Prepaids are valued at cost, which approximates market. The costs of prepaids are recorded as expenses when consumed rather than when purchased.

Capital Assets

Capital assets acquired with an original cost of \$500 or more are capitalized at historical cost or estimated historical costs. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Notes to the Financial Statements June 30, 2020

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Capital Assets – Continued

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Vehicles and Equipment	5 - 10 Years
------------------------	--------------

Income Taxes

The GJHP is exempt from income tax under IRC section 501(c)(3), and similarly, is exempt from State of Illinois taxes under the Illinois Tax Act Section 205(a), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. The GJHP has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The GJHP has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. There was no unrelated business income for the year ended June 30, 2020.

The GJHP's Forms 990, *Return of Organization Exempt from Income Tax*, are subject to examination by the IRS, generally, for three years after they were filed. Annual filings with the State of Illinois are, similarly, subject to examination.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of functional expenses. Functional expenses which are not directly attributable to one function are allocated between program, management and general, and fundraising services based on the number of employees involved, the amount of time spent, the percentage of their salary associated with the time and on estimated made by the GJHP's management.

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Notes to the Financial Statements June 30, 2020

NOTE 3 – CASH AND INVESTMENTS

At year-end the carrying amount of the GJHP's cash deposits totaled \$92,636 and the bank balances totaled \$92,636. The entire balance of deposits was fully insured by federal deposit insurance.

In addition to the above, the GJHP had \$169,868 invested in mutual funds as of June 30, 2020. The fair value of these assets is based on quoted market prices in active markets for identical assets.

NOTE 4 – AVAILABILITY AND LIQUIDITY

The following represents GJHP's financial assets at June 30, 2020:

Financial Assets at Year End:	
Cash and Investments	\$ 262,504
Unconditional Promises to Give	27,501
Accounts Receivables	4,300
Total Financial Assets	<u>294,305</u>
Less Amounts not Available to be used within one year:	
Net Assets with Donor Restrictions	<u>-</u>
Financial Assets Available to Meet General Expenditures over the Next Twelve Months	<u><u>294,305</u></u>

The GJHP's goal is generally to maintain financial assets to meet 90 days of operating expenses. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Depreciable Capital Assets				
Equipment	\$ 1,480	1,201	-	2,681
Less Accumulated Depreciation				
Equipment	666	496		<u>1,162</u>
Total Net Depreciable Capital Assets	<u>814</u>	<u>705</u>	-	<u><u>1,519</u></u>

GLENCOE JUNIOR HIGH PROJECT, ILLINOIS

Notes to the Financial Statements June 30, 2020

NOTE 6 – NET ASSETS

Without Donor Restrictions

Net Assets without donor restrictions as of June 30, 2020 was comprised of the following:

Undesignated	<u>\$ 291,029</u>
--------------	-------------------

NOTE 7 – IN-KIND DONATIONS

Donated Facilities – The GJHP was allowed to use facilities at no charge to the GJHP during the year ended June 30, 2020. Accordingly, contributions have been recorded for the fair value of the facilities of the Oasis Room of \$41,800 and the auditorium of \$31,978 for the year ending June 30, 2020. These amounts have been included as special events revenue and special events expense on the Statement of Activities.

NOTE 8 – CONTINGENT LIABILITIES

Financial Impact from COVID-19

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the GJHP's operations and financial position cannot be determined.

**VII. Discussion Regarding Selling
Park District Property; 310 South Avenue
PIN# 05-07-402-018-0000**

Glencoe Park District
January 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Park District Property 310 South Ave PIN #05-07-402-018-0000
DATE: January 11, 2022

The Park Board is considering the sale of 310 South Ave, which is the site of an “alley” adjacent to a residential property. The plot is 1650 square feet. The residential garages located at 309, 315, and 319 Washington Avenue occupy 302 square feet (18%) of the plot. Based on initial research, we do not believe that the current owner of the private residences was the owner when the initial encroachment onto Park District property took place. The plot is a stand-alone parcel with an existing PIN. It is not a buildable lot. This property does not appear on the Park District’s publicly available park property matrix maps, nor has the Park District maintained it.

Access to the parcel is restricted by a significant Park District-owned landscape berm and residential fencing. It is not presently accessible for public use, and access is only available via the adjacent private residences (309, 315, 319), all of which are now owned by the same owner.

While the Board has historically been hesitant to consider any sale of Park District property, this is not a typical situation. After analysis of the property, the Board discussed, in numerous executive sessions and in open session on October 5, the potential of selling this property based on the following criteria:

- The property has not been historically available for public use/access.
- To add the property into the park proper of Park 11s, a healthy established landscaping berm would need to be removed. The additional recreational value does not justify the costs related to include this parcel in Park 11s. The parcel represents .0004% (1650 sq. ft. of 4,268,800 sq. ft.) of the Park District’s total landholdings.
- This parcel is effectively a tax-exempt residential backyard for these three properties.

We do not take lightly the subject of selling Park District land and follow all legal requirements in regards to the sale of any property. Illinois Park District Code, specifically the Park Commissioners Land Sale Act (Park District Code (70ILCS1235/1), authorizes park districts to sell any land it owns that is not larger than three acres and is no longer needed or useful.

Staff is adhering to the following steps:

1. The Board of Park Commissioners will need to adopt an ordinance by four-fifths vote, describing the property and declaring the land is no longer needed or useful for park purposes and that it intends to sell the land. **Pending: On February Agenda for Consideration**
2. If/when this is approved, then the Park District will apply by a petition in writing to the Circuit Court of the county in which the parcel is situated for approval to sell the property. The District must provide notice of the court hearing by publication in the newspaper in the county at least 10 days before the day of the hearing on the merits of the district’s petition. After the hearing, the court may direct the sale of the property.

MEMORANDUM

3. If/when this is approved, the Board will follow the legal requirements in the sale of the property to the highest responsible party.

Community notice was given regarding the Board's discussion in the following ways:

- Posted on the Glencoe Park District website
- A sign was posted at the property indicating a community meeting. A QR code was on the sign to direct residents to more information on our website.
- Letters were sent to the neighbors surrounding the property.

As of January 11, I received one e-mail based on the community notice.

Question:

"I received your January 3rd letter regarding the subject above. I just want to make sure I understand the letter correctly: If the park district were to sell this property then the garages for the 309, 315, 319 residences could possibly be torn down or is the owner of these residences the ones interested in buying the property?"

Answer:

"Thank you for reaching out with your questions. Yes, if the Board were to choose to sell, the resident(s) could then choose any course of action allowed by local ordinances with the properties including tearing the garages down. Ownership of parcel #05-07-402-0000 is not required to tear the existing garages down. It is also important to note that if we do not sell the property, it would also not prevent them from removing the garages. If they did so, they could not rebuild on the encroached area in the future."

LEGEND

- BL = BUILDING LINE
- BSL = BUILDING SETBACK LINE
- CCS = COVERED CONCRETE STOOP
- CLF = CHAIN-LINK FENCE
- CMP = CORRUGATED METAL PIPE
- CN = CROSS NOTCH
- CON = CONCRETE
- CTV = CABLE/TV
- DE = DRAINAGE EASEMENT
- DUE = DRAINAGE & UTILITY EASEMENT
- EW = ESCAPE WINDOW WELL
- FNC = FENCE
- IP = IRON PIPE
- IR = IRON ROD
- OHW = OVERHEAD WIRE
- PUDE = PUBLIC UTILITY & DRAINAGE EASEMENT
- PUE = PUBLIC UTILITY EASEMENT
- (R) = RECORD
- RCP = REINFORCED CONCRETE PIPE
- R.O.W. = RIGHT OF WAY
- SME = STORMWATER MANAGEMENT EASEMENT
- ST = STORM
- LDE = UTILITY AND DRAINAGE EASEMENT
- UE = UTILITY EASEMENT
- UP = UTILITY POLE
- WF = WOOD FENCE
- [Brick Pattern] = BRICK
- [Concrete Pattern] = CONCRETE
- [Concrete Curb Pattern] = CONCRETE CURB

NOTE:
TFW SURVEYING & MAPPING, INC., HAS BEEN COMMISSIONED TO PERFORM A BOUNDARY SURVEY OF ONLY THAT REAL ESTATE AS LEGALLY DESCRIBED ABOVE. ALL DATA AS SHOWN HEREON, BUT LYING BEYOND THE BOUNDARY LIMITS AS LEGALLY DESCRIBED ABOVE, INCLUDING (BUT NOT LIMITED TO) LOT LINES, EASEMENTS AND SETBACK LINES IS UNOFFICIAL AND INCOMPLETE AND IS SHOWN FOR INFORMATIONAL PURPOSES ONLY. THIS SURVEY DOES NOT INTEND TO VERIFY OR SUBSTANTIATE EASEMENTS OR BUILDING LINES (OR THE VACATION OF SAME) ON ADJOINING PROPERTIES (UNLESS OTHERWISE SPECIFICALLY REFERENCED IN A TITLE COMMITMENT AS BEING BENEFICIAL TO OR AN ENCUMBRANCE ON THE PROPERTY AS LEGALLY DESCRIBED ABOVE). REFER TO A PLAT OF SURVEY BY OTHERS AND / OR SEE PUBLIC RECORD DOCUMENTS FOR COMPLETE DETAILS PERTINENT TO ALL ADJOINING PROPERTIES.

NOTE:
THE INTENT OF THIS SURVEY IS TO SHOW AT OR ABOVE GRADE IMPROVEMENTS ONLY. IT IS POSSIBLE THAT BELOW GRADE IMPROVEMENTS EXIST THAT THIS SURVEYOR IS NOT AWARE OF. IN SOME INSTANCES THIRD PARTY UTILITY LOCATING SERVICES HAVE PLACED WITNESS MARKERS AT GRADE TO INDICATE SOME BELOW GRADE IMPROVEMENTS OR UTILITIES. IF MARKED IN FIELD, SAID WITNESS MARKS HAVE BEEN LOCATED AND ARE SHOWN HEREON. ADDITIONAL BELOW GRADE IMPROVEMENTS OR UTILITIES MAY ALSO EXIST THAT WERE NOT MARKED BY THIRD PARTY UTILITY LOCATING SERVICES FOR THE BENEFIT OF THIS SURVEY.

NO J.U.L.I.E. LOCATE FOR THIS SITE WAS REQUESTED.
UTILITY INFORMATION SHOWN IS BASED ONLY ON VISIBLE SURFACE EVIDENCE AND INFORMATION SUPPLIED BY OTHERS.
BUILDING MEASUREMENTS AND PROPERTY LINE TIES, AS SHOWN HEREON ARE REFERENCED TO OUTSIDE OF BUILDING.
EASEMENT AND SETBACK LINES SHOWN ARE FROM THE RECORDED PLAT OF SUBDIVISION.
NO DIMENSIONS TO BE ASSUMED FROM SCALING
FENCE TIES ARE REFERENCED TO CENTER OF FENCE POST, UNLESS OTHERWISE NOTED.
COMPARE YOUR LEGAL DESCRIPTION AND BOUNDARY MONUMENTATION WITH THIS PLAT AND AT ONCE REPORT ANY DISCREPANCIES WHICH YOU MAY FIND.

ADDRESS:
310 SOUTH AVE.
GLENCOE, IL 60022
PH: 630-407-402-018

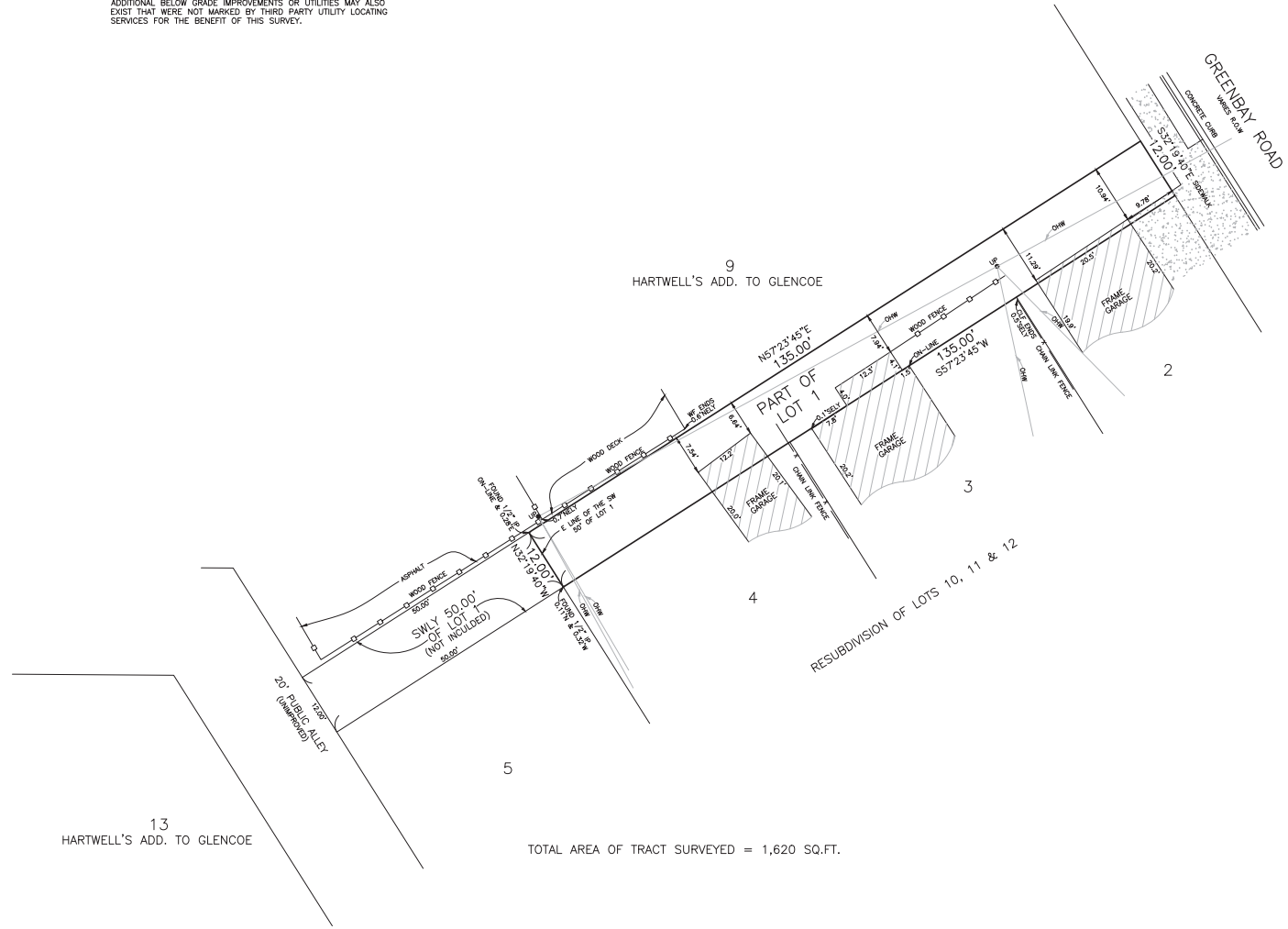


TFW SURVEYING & MAPPING
LAND SURVEYING • TOPOGRAPHIC MAPPING • CONSTRUCTION LAYOUT
1761 NORTH DOLLEY'S ROAD • SUITE 105 • GLENCOE, ILLINOIS 60021
847-548-6600 FAX 548-6699
info@tfwsurvey.com www.tfwsurvey.com

PLAT OF SURVEY OF

LOT ONE (1) (EXCEPT THE SOUTHWESTERLY FIFTY (50) FEET) THEREOF IN THE RESUBDIVISION OF LOTS TEN (10) ELEVEN (11) AND TWELVE (12) IN BLOCK ONE IN HARTWELL'S ADDITION TO GLENCOE BEING A SUBDIVISION OF THAT PORTION OF THE NORTH HALF (1/2) OF THE SOUTHEAST QUARTER (1/4) LYING EAST OF AND ADJOINING THE CENTER OF VERNON AVENUE AND WEST AND ADJOINING THE CHICAGO AND MILWAUKEE RAILWAY RIGHT OF WAY OF SECTION SEVEN (7), TOWNSHIP FORTY TWO (42) NORTH, RANGE THIRTEEN (13), EAST OF THE THIRD PRINCIPAL MERIDIAN.

NOTE:
NO LEGAL DESCRIPTION OR TITLE COMMITMENT PROVIDED BY CLIENT



DATE: NOVEMBER 11, 2021
ORDER NO: 3335
PROJ. NO: 210910
FOR: GLENCOE PARK DISTRICT
PROJ. NAME: MCGRAW'S RESUBDIVISION
Copyright © TFW Surveying & Mapping, Inc., 2021. All rights reserved.
Professional Design Firm Registration #184-002763

NOTE ON DATUM:
BEARINGS SHOWN HEREON ARE BASED ON STATE PLANE COORDINATES AND DO NOT MATCH RECORDED BEARINGS.

DATE OF FIELD INSPECTION:
NOVEMBER 11, 2021

STATE OF ILLINOIS §55
COUNTY OF LAKE
I, JAMES P. MEIER, ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY AS DESCRIBED ABOVE AND THAT THE PLAT HEREON DRAWN IS A REPRESENTATION OF SAID SURVEY. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

CERTIFIED AT GURNEE, ILLINOIS THIS 11th DAY OF NOVEMBER, 2021.
James P. Meier
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3295
LICENSE EXPIRES NOVEMBER 30, 2022

**GLENCOE PARK DISTRICT
ORDINANCE NO. **XXX****

BE IT ORDAINED by the Board of Park Commissioners of the Glencoe Park District, THAT:

**AN ORDINANCE MAKING CERTAIN FINDINGS OF FACT AND AUTHORIZING THE
SALE OF CERTAIN PROPERTY COMMONLY KNOWN AS
310 SOUTH AVENUE (PIN #05-07-402-018-0000), GLENCOE, ILLINOIS UNDER THE
PARK COMMISSIONERS LAND SALE ACT, 70 ILCS 1235/1 et seq.**

shall be, and is hereby, approved as follows:

Section 1. BACKGROUND.

The Park District is authorized under the Park Commissioners Land Sale Act, 70 ILCS 1235/1 (the "**Act**"), to sell certain parcels of land not exceeding three acres in area that are, in the legislative determination of the Board of Park Commissioners, no longer needed or deemed necessary or useful for park purposes. The Act requires that the Park District obtain the approval of the Circuit Court of the county in which the land is situated for leave to sell such parcel and that the Court may direct that the property be sold and conveyed upon such terms and conditions that the Court may think proper.

The Park District is the owner of the property commonly known as 310 South Ave (PIN #05-07-402-018-0000), Glencoe, Illinois (the "**Property**"), which is legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance, and that is comprised of less than three acres in area. The Property is a 1650 square foot plot that has, residential garages of the adjacent property owner encroaching on the land. No passive or recreational programs are conducted on the Property. The Park District has no current or future plans to develop the Property for park and recreation purposes. The Property is no longer needed, necessary, or useful for park purposes.

The Board of Park Commissioners desires to sell the Property on terms to be negotiated with a prospective purchaser. The Board of Park Commissioners has determined that the sale will be in the public interest.

Section 2. FINDINGS OF FACT.

The Board of Park Commissioners, in accordance with Section 1 of the Park Commissioners Land Sale Act, 70 ILCS 1235/1, make the following findings in support of its legislative determination to sell the Property:

- a. The Property is approximately 1650 square feet or .0376 acres in area, sufficiently below the maximum allowable size of three acres to sell property pursuant to the Act;

- b. The property has not been historically available for public use/access.

- c. To add the property into the park proper of Park 11s, a healthy established landscaping berm, fence and the garages would need removal. The additional recreational value does not justify the costs related to include this parcel in Park 11s. The parcel represents .0004% (1650 sq. ft. of 4,268,800 sq. ft.) of the Park District's total landholdings.
- d. The Park District has no current or future plans to develop the Property for park and recreation purposes.
- e. The Park District has no need to use the Property for administrative or other uses of the Park District; and
- f. The Property is no longer needed, necessary, or useful for park purposes.
- g. The Park District will negotiate a sale of the Property, with the Circuit Court's approval.

Section 3. AUTHORIZATION:

- a. The President, Secretary, and Attorney are hereby authorized and directed to file an application with the Circuit Court of Cook County for the sale of the Property, and to execute all necessary documents and take any other actions required for the conveyance of the Property.
- b. With approval of the Circuit Court, and with the intent to obtain fair value for the sale of the Property, or a part thereof to be determined by the Park District Board of Commissioners, the President and Secretary are authorized to negotiate the sale of the Property following approval of the application by the Circuit Court of Cook County.

Roll Call Vote:

AYES:
 NAYES:
 ABSENT:
 ABSTAIN:

Lisa M. Brooks, President
 Glencoe Park District

Attest:

Lisa M. Sheppard, Secretary
 Glencoe Park District

[SEAL]

EXHIBIT A
Legal Description

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance No. **XXX**:

AN ORDINANCE MAKING CERTAIN FINDINGS OF FACT AND AUTHORIZING THE SALE OF CERTAIN PROPERTY COMMONLY KNOWN AS 310 SOUTH AVENUE (PIN #05-07-402-018-0000), GLENCOE, ILLINOIS UNDER THE PARK COMMISSIONERS LAND SALE ACT, 70 ILCS 1235/1 et seq.

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 16th day of November, 2021.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 16^h day of November 2021.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

VIII. Financial Report

Glencoe Park District
January 2022 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 11/30/2021

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,464,256.40	(115,373.17)	3,348,883.23	
25-00-000-1000	CASH/INVESTMENTS	5,354,492.78	(95,449.66)	5,259,043.12	
30-00-000-1000	CASH/INVESTMENTS	406,511.80	2,723.28	409,235.08	
35-00-000-1000	CASH/INVESTMENTS	337,964.38	(27,371.59)	310,592.79	
36-00-000-1000	CASH/INVESTMENTS	214,999.30	(17,989.56)	197,009.74	
40-00-000-1000	CASH/INVESTMENTS	1,542,775.79	(1,161,045.26)	381,730.53	
45-00-000-1000	CASH/INVESTMENTS	262,183.77	(4,404.70)	257,779.07	
50-00-000-1000	CASH/INVESTMENTS	67,484.41	359.00	67,843.41	
55-00-000-1000	CASH/INVESTMENTS	8,701.95	132.35	8,834.30	
65-00-000-1000	CASH/INVESTMENTS	312,331.91	(90,742.69)	221,589.22	
67-00-000-1000	CASH/INVESTMENTS	3,679,338.16	(50,003.46)	3,629,334.70	
69-00-000-1000	CASH/INVESTMENTS	2,551,364.38	(280.86)	2,551,083.52	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>18,202,405.03</u>	<u>(1,559,446.32)</u>	<u>16,642,958.71</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	515,925.39	63,662.06	579,587.45	
99-00-000-1012	Operating PR Account	8,453.43	2.42	8,455.85	
99-00-000-1013	IL Funds	5,286,423.07	121.15	5,286,544.22	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	4,149,983.05	(1,623,326.80)	2,526,656.25	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,117,454.76	50,094.82	3,167,549.58	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	0.00	2,744,003.82	
99-00-000-1019	PMA 2020 BONDS IPrime	935,334.34	(50,003.46)	885,330.88	
99-00-000-1020	IPDLAF-OSLAD	200,027.17	3.49	200,030.66	
TOTAL: Cash in Bank		<u>18,202,405.03</u>	<u>(1,559,446.32)</u>	<u>16,642,958.71</u>	
TOTAL CASH IN BANK		<u>18,202,405.03</u>	<u>(1,559,446.32)</u>	<u>16,642,958.71</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	18,202,405.03	(1,559,446.32)	16,642,958.71	
TOTAL DUE TO OTHER FUNDS		<u>18,202,405.03</u>	<u>(1,559,446.32)</u>	<u>16,642,958.71</u>	
Claim on Cash	16,642,958.71	Claim on Cash	16,642,958.71	Cash in Bank	16,642,958.71
Cash in Bank	16,642,958.71	Due To Other Funds	16,642,958.71	Due To Other Funds	16,642,958.71
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	0.00	15,597.36	15,597.36	
25-00-000-2000	VOUCHER PAYABLES	0.00	10,538.11	10,538.11	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	16,689.34	16,689.34	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>0.00</u>	<u>42,824.81</u>	<u>42,824.81</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	0.00	(15,597.36)	(15,597.36)	
99-00-000-1425	Due From Recreation Fund	0.00	(10,538.11)	(10,538.11)	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	(16,689.34)	(16,689.34)	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>0.00</u>	<u>(42,824.81)</u>	<u>(42,824.81)</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	0.00	42,824.81	42,824.81	
TOTAL ACCOUNTS PAYABLE		<u>0.00</u>	<u>42,824.81</u>	<u>42,824.81</u>	
AP Pending	42,824.81	AP Pending	42,824.81	Due From Other Funds	42,824.81
Due From Other Funds	42,824.81	Accounts Payable	42,824.81	Accounts Payable	42,824.81
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Glencoe Park District
 Monthly Cash/Investments Report
 November 2021

<u>Operating and Capital Funds:</u>	<u>October 2021</u>	<u>November 2021</u>
BMO Harris Bank Corporate Account 0.08%	853,121.02	635,282.78
Illinois Park District Liquid Asset Fund GENERAL 0.02%	4,645,983.05	3,022,656.25
Illinois Park District Liquid Asset Fund OSLAD 0.02%	200,027.17	200,030.66
The Illinois Fund (Public Treasurers' Investment Pool) 0.028%	5,286,423.07	5,286,544.22
BMO Harris Bank Payroll Account 0.08%	10,176.23	10,165.34
PMA Financial/IPRIME Account 0.02%	3,330,823.36	3,367,210.06
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(339,299.72)	(57,404.82)
PMA Certificates of Deposit:		
1 CD at \$249,600 maturing March 3, 2022 (0.15% net)	249,600.00	249,600.00
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)	249,500.00	249,500.00
Grand Total-Operating and Capital	\$14,486,354.18	\$12,963,584.49
<u>2020 Bond Proceeds:</u>		
PMA Financial/IPRIME Account 0.02%	2,221,469.56	2,185,174.22
PMA Certificates of Deposit:		
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)	249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)	248,900.00	248,900.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)	747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)	248,600.00	248,600.00
Grand Total-2020 Bond Proceeds	3,715,669.56	3,679,374.22
Grand Total - All Funds	18,202,023.74	16,642,958.71

Glencoe Park District
Monthly Financial Analysis
November 2021

	As of 11/30/2018	As of 11/30/2019	As of 11/30/2020	As of 11/30/2021	As of 10/31/2021	Variance from Prior Month
Recreation Department - Programs						
Revenues	3,203,948	3,387,006	1,862,075	3,135,927	3,036,888	99,039
Wages	(511,209)	(524,702)	(314,451)	(448,526)	(412,974)	(35,552)
Contractual	(992,670)	(1,076,038)	(831,154)	(1,175,849)	(1,108,163)	(67,686)
Supplies	(102,500)	(130,306)	(45,357)	(100,082)	(89,747)	(10,335)
Net Surplus	1,597,569	1,655,960	671,113	1,411,470	1,426,004	
Day Care Department						
Revenue	903,218	1,055,466	1,176,551	1,548,687 (1)	1,387,849	160,838
Expense	(760,644)	(925,968)	(923,395)	(1,009,921)	(894,786)	(115,135)
Net Surplus/(Deficit)	142,574	129,498	253,156	538,766	493,063	
Fitness Department						
Revenue	29,070	18,952	15,863	27,527	23,600	3,927
Expense	(28,031)	(36,593)	(24,076)	(27,432)	(24,306)	(3,126)
Net Surplus/(Deficit)	1,039	(17,641)	(8,213)	95	(706)	
Beach Department						
Revenue	322,001	286,971	254,706	551,018	551,228	(210)
Expense	(215,378)	(214,068)	(234,457)	(267,229)	(254,263)	(12,966)
Net Surplus/(Deficit)	106,623	72,903	20,249	283,789	296,965	
Boating Department						
Revenue	106,663	108,258	107,907	126,311	124,791	1,520
Expense	(134,114)	(142,869)	(108,896)	(146,787)	(124,537)	(22,250)
Net Surplus/(Deficit)	(27,451)	(34,611)	(989)	(20,476)	254	
Beach/Boating Dept Total:	79,172	38,292	19,260	263,313	297,219	
Watts Department						
Revenue	38,251	52,158	131,878	162,033	86,282	75,751
Expenses	(117,850)	(156,037)	(139,656)	(163,194)	(127,177)	(36,017)
Net Surplus/(Deficit)	(79,599)	(103,879)	(7,778)	(1,161)	(40,895)	
G & A (Administration)						
Revenue (excl G&A Tfr)	24,888	23,238	24,325	26,678	23,830	2,848
Expense	(882,884)	(879,330)	(881,950)	(970,191)	(866,658)	(103,533)
Net Surplus/(Deficit)	(857,996)	(856,092)	(857,625)	(943,513)	(842,828)	
Parks Department						
Revenue	17,117	9,026	14,699	27,168	27,168	0
Expense	(820,133)	(935,462)	(749,957)	(1,117,973)	(967,961)	(150,012)
Net Surplus/(Deficit)	(803,016)	(926,436)	(735,258)	(1,090,805)	(940,793)	
Rec-Admin/Takiff Department						
Revenues	1,231,879	1,272,290	1,161,072	1,330,853	1,305,113	25,740
Expenses	(1,904,500)	(2,176,156)	(2,274,686)	(1,504,074) (2)	(1,341,546)	(162,528)
Net Surplus/(Deficit)	(672,621)	(903,866)	(1,113,614)	(173,221)	(36,433)	

(1) Includes additional daycare grant for \$150,255

(2) Fund 69 transfer not made in 2021



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 12/31/2021

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,348,883.23	(71,339.26)	3,277,543.97	
25-00-000-1000	CASH/INVESTMENTS	5,259,043.12	626,303.66	5,885,346.78	
30-00-000-1000	CASH/INVESTMENTS	409,235.08	263.09	409,498.17	
35-00-000-1000	CASH/INVESTMENTS	310,592.79	(42,950.40)	267,642.39	
36-00-000-1000	CASH/INVESTMENTS	197,009.74	(30,516.82)	166,492.92	
40-00-000-1000	CASH/INVESTMENTS	381,730.53	996.91	382,727.44	
45-00-000-1000	CASH/INVESTMENTS	257,779.07	(50,435.80)	207,343.27	
50-00-000-1000	CASH/INVESTMENTS	67,843.41	(20,323.01)	47,520.40	
55-00-000-1000	CASH/INVESTMENTS	8,834.30	12.78	8,847.08	
65-00-000-1000	CASH/INVESTMENTS	221,589.22	(33,835.18)	187,754.04	
67-00-000-1000	CASH/INVESTMENTS	3,629,334.70	(2,450.73)	3,626,883.97	
69-00-000-1000	CASH/INVESTMENTS	2,551,083.52	99,973.38	2,651,056.90	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>16,642,958.71</u>	<u>475,698.62</u>	<u>17,118,657.33</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	579,587.45	468,122.05	1,047,709.50	
99-00-000-1012	Operating PR Account	8,455.85	3.26	8,459.11	
99-00-000-1013	IL Funds	5,286,544.22	2,743.11	5,289,287.33	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	2,526,656.25	4,697.71	2,531,353.96	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,167,549.58	2,578.49	3,170,128.07	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	0.00	2,744,003.82	
99-00-000-1019	PMA 2020 BONDS IPrime	885,330.88	(2,450.73)	882,880.15	
99-00-000-1020	IPDLAF-OSLAD	200,030.66	4.73	200,035.39	
TOTAL: Cash in Bank		<u>16,642,958.71</u>	<u>475,698.62</u>	<u>17,118,657.33</u>	
TOTAL CASH IN BANK		<u>16,642,958.71</u>	<u>475,698.62</u>	<u>17,118,657.33</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	16,642,958.71	475,698.62	17,118,657.33	
TOTAL DUE TO OTHER FUNDS		<u>16,642,958.71</u>	<u>475,698.62</u>	<u>17,118,657.33</u>	
Claim on Cash	17,118,657.33	Claim on Cash	17,118,657.33	Cash in Bank	17,118,657.33
Cash in Bank	17,118,657.33	Due To Other Funds	17,118,657.33	Due To Other Funds	17,118,657.33
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	15,597.36	53,941.48	69,538.84	
25-00-000-2000	VOUCHER PAYABLES	10,538.11	(10,538.11)	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	16,689.34	(16,689.34)	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>42,824.81</u>	<u>26,714.03</u>	<u>69,538.84</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(15,597.36)	(53,941.48)	(69,538.84)	
99-00-000-1425	Due From Recreation Fund	(10,538.11)	10,538.11	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	(16,689.34)	16,689.34	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(42,824.81)</u>	<u>(26,714.03)</u>	<u>(69,538.84)</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	<u>42,824.81</u>	<u>26,714.03</u>	<u>69,538.84</u>	
TOTAL ACCOUNTS PAYABLE		<u>42,824.81</u>	<u>26,714.03</u>	<u>69,538.84</u>	
AP Pending	69,538.84	AP Pending	69,538.84	Due From Other Funds	69,538.84
Due From Other Funds	69,538.84	Accounts Payable	69,538.84	Accounts Payable	69,538.84
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
 Monthly Cash/Investments Report
 December 2021**

Operating and Capital Funds:

	<u>November 2021</u>	<u>December 2021</u>
BMO Harris Bank Corporate Account 0.08%	635,282.78	1,180,983.79
Illinois Park District Liquid Asset Fund GENERAL 0.03%	3,022,656.25	3,027,353.96
Illinois Park District Liquid Asset Fund OSLAD 0.03%	200,030.66	200,035.39
The Illinois Fund (Public Treasurers' Investment Pool) 0.056%	5,286,544.22	5,289,287.33
BMO Harris Bank Payroll Account 0.08%	10,165.34	18,755.73
PMA Financial/IPRIME Account 0.027%	3,367,210.06	3,417,328.07
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(57,404.82)	(143,570.91)

PMA Certificates of Deposit:

1 CD at \$249,600 maturing March 3, 2022 (0.15% net)	249,600.00	249,600.00
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)	249,500.00	249,500.00
Grand Total-Operating and Capital	\$12,963,584.49	\$13,489,273.36

2020 Bond Proceeds:

PMA Financial/IPRIME Account 0.027%	2,185,174.22	2,135,183.97
PMA Certificates of Deposit:		
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)	249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)	248,900.00	248,900.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)	747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)	248,600.00	248,600.00
Grand Total-2020 Bond Proceeds	3,679,374.22	3,629,383.97
Grand Total - All Funds	16,642,958.71	17,118,657.33

Glencoe Park District
Monthly Financial Analysis
December 2021

	As of 12/31/2018	As of 12/31/2019	As of 12/31/2020	As of 12/31/2021	As of 11/30/2021	Variance from Prior Month
Recreation Department - Programs						
Revenues	3,331,400	3,529,697	1,944,295	4,149,832	3,135,927	1,013,905
Wages	(563,790)	(561,418)	(348,254)	(499,465)	(448,526)	(50,939)
Contractual	(1,093,937)	(1,232,455)	(862,023)	(1,264,427)	(1,175,849)	(88,578)
Supplies	(104,037)	(137,982)	(49,537)	(112,124)	(100,082)	(12,042)
Net Surplus	1,569,636	1,597,842	684,481	2,273,816	1,411,470	
Day Care Department						
Revenue	1,016,518	1,185,599	1,328,728	1,708,737 (1)	1,548,687	160,050
Expense	(847,086)	(1,028,249)	(1,032,836)	(1,174,802)	(1,009,921)	(164,881)
Net Surplus/(Deficit)	169,432	157,350	295,892	533,935	538,766	
Fitness Department						
Revenue	32,498	22,401	18,085	31,911	27,527	4,384
Expense	(30,175)	(39,576)	(26,622)	(31,703)	(27,432)	(4,271)
Net Surplus/(Deficit)	2,323	(17,175)	(8,537)	208	95	
Beach Department						
Revenue	322,001	287,959	254,658	551,018	551,018	0
Expense	(226,446)	(226,891)	(251,690)	(286,317)	(267,229)	(19,088)
Net Surplus/(Deficit)	95,555	61,068	2,968	264,701	283,789	
Boating Department						
Revenue	106,663	108,521	108,458	126,311	126,311	0
Expense	(141,520)	(150,487)	(116,472)	(158,501)	(146,787)	(11,714)
Net Surplus/(Deficit)	(34,857)	(41,966)	(8,014)	(32,190)	(20,476)	
Beach/Boating Dept Total:	60,698	19,102	(5,046)	232,511	263,313	
Watts Department						
Revenue	94,771	113,115	186,207	242,368	162,033	80,335
Expenses	(147,480)	(184,637)	(177,540)	(204,861)	(163,194)	(41,667)
Net Surplus/(Deficit)	(52,709)	(71,522)	8,667	37,507	(1,161)	
G & A (Administration)						
Revenue (excl G&A Tfr)	27,688	25,603	26,740	29,703	26,678	3,025
Expense	(973,940)	(969,082)	(971,748)	(1,141,953)	(970,191)	(171,762)
Net Surplus/(Deficit)	(946,252)	(943,479)	(945,008)	(1,112,250)	(943,513)	
Parks Department						
Revenue	18,517	9,026	15,099	27,168	27,168	0
Expense	(877,187)	(1,011,860)	(820,939)	(1,253,556)	(1,117,973)	(135,583)
Net Surplus/(Deficit)	(858,670)	(1,002,834)	(805,840)	(1,226,388)	(1,090,805)	
Rec-Admin/Takiff Department						
Revenues	1,255,190	1,289,288	1,173,339	1,352,162	1,330,853	21,309
Expenses	(2,063,429)	(2,333,521)	(2,423,651)	(1,751,264) (2)	(1,504,074)	(247,190)
Net Surplus/(Deficit)	(808,239)	(1,044,233)	(1,250,312)	(399,102)	(173,221)	

(1) Includes additional daycare grant for \$150,255

(2) Fund 69 transfer not made in 2021

IX. Executive Director's Report

Glencoe Park District
January 2022 Board Meeting

**Glencoe Park District
Executive Director's Report
January 2022**

New Registration Software

The migration to our upgraded registration software, RecTrac 3.1, is happening on January 17. This date was chosen as we have minimal registration needs during this week. Our registration software will be down for 2-3 days as we migrate all our household data and programs. Erin has developed a communication plan to inform the community. Our Recreation and Customer Service Teams have developed plans to process registrations, refunds, and pass check-ins while we complete the migration.

The project team began the planning and preparation over a year ago. Staff completed multiple training sessions and looks forward to the additional functionality and improvements the new software offers our residents and staff. A big thank you to all of our staff who were involved with the project.

Marketing and Communications

Website/Registration Upgrade

Our new website should be live in the next few weeks. Right before it goes live, we will have a staging site for the Board and other users to test/preview the site. More details on this will be coming mid-month. At this point, the website will not be live until two weeks after the RecTrac migration is complete.

Testing of the WebTrac registration software is not available until after RecTrac is live. Our "go live" date is January 17, but we will not have access to our system for 1-3 days during the data migration. Customers will not be able to register online during this time (January 17-20). We will be collecting paper forms for registration/refunds, and offering January 17 as a free day at Watts for customers.

Brochure

The spring/summer brochure will be in mailboxes in late February, so our first registration with the new system will take place on March 10.

More information on e-mail marketing and social media, refer you to Appendix A.

Recreation and Facilities

2022 Glencoe Beach Pricing

Staff is recommending no price increase for season passes, daily visits, or other beach rentals.

2022 Beach Pricing	2022	2021
Season Passes		
Resident	\$35	\$35
Non-Resident	\$70	\$70
Guest Passes (10 punch) Res/NR	\$50/100	\$50/100
Daily Admission		
Resident	\$10	\$10
Non-Resident	\$20	\$20

We are recommending a 3% increase for resident boaters and 6% for non-resident boaters.

Children's Circle

Children's Circle is continuing the hiring process. We currently have one lead full-time position open as well as four part-time assistant positions open. We had four children leave the program due to family circumstances and COVID-19 concerns. While we have many families on the waitlist, we will be waiting to fill those spots until we are more stable with staffing. We are developing a contingency plan for Children's Circle operations should our staffing numbers fall below the required amount to safely run our program.

Youth Camps

Registration for youth camps began on Thursday, December 9. We continued to allow participants to avail of a \$150 deposit at registration, and pay the remaining balance billed equally in April and May. Currently, we are only offering 4- and 8-week, full-day, and extended day options for participants who need care. If space is available, we will begin registration for our two-week sessions in March. We have issued returning staff intent to return letters due back on January 8.

2022 Camp Enrollment As of 1/4	8 week	4 week
Sun Fun	47	36
Camp Adventure	18	11

Teen & Sports Camps

As seen below, the one-week option continues to be the most popular for Action Quest and the two-week option is the most popular for Game On!. Total revenue for teen and athletic camps is \$126,454. We expect registration to continue to grow as we get closer to summer 2022.

2022 Camp Enrollment As of 1/4	8 week	2 week	1 week
Action Quest	1	6	14
Game On! Sports 4 Girls	7	49	14
Game On! Sports 4 Boys	1	6	4

House League Basketball

Preseason Clinics finished up before winter break with a slight increase over 2019. House League enrollment has increased over 2019. We are very excited to have basketball resuming in Glencoe with excellent enrollment. We brought in a new Head Coach, former NBA executive Jim Stack is leading our team of coaches that include returning veterans Coaches Terry and Miriam. Refer to Appendix B for current enrollment for our house basketball league.

Watts Ice Center

Watts has been very busy during the beginning of the 2021-22 rink season. We continue to see a large volume of pass sales. In addition, winter break usage was comparable to previous seasons. This season we brought in \$14,835 in daily admissions for open skate and hockey and \$8,064 from rental skates. The special events for pass holders are very popular. With the ice rinks outside, we have seen a returned interest in ice skating and hockey parties.

Skating classes continue to be extremely popular. We built on the great success we had in 2020-21 into this upcoming season. Part of the increase in revenue is due to offering an 8-week session in January-February compared to 6-weeks in past seasons.

Appendix B shows a comparison of the last four seasons of pass sales through December, a comparison of the last four seasons of skating and hockey class enrollment and a comparison of the last four seasons for rentals.

Fitness Center

The usage in the fitness center continues to go up. We had 27 7-day passes in November and December with seven converting to a membership. There were 13 annual memberships, 15 3-month, and two 1-month memberships purchased in November-December.

Effective January 1, 2022, an increase of \$2/month for memberships will go into effect. This will be the first monthly fee increase since we opened in 2018. Regular fitness memberships will increase from \$29 to \$31 per month. Student and senior memberships will increase from \$18 to \$20 per month. Refer to Appendix B for a breakdown of memberships over the past 4-years.

Administration and Finance

FY2022/23 Budget

Staff has been busy finalizing the first draft of the proposed FY2022/23 budget, including the full list of proposed capital items. Staff's goal is to distribute this budget document at the beginning of February for the Finance Committee of the Whole Meeting scheduled on February 15, 2022.

Year-End Payroll Processing

W-2s and 1099s are complete and will be mailed by the required deadlines. There were 273 employees paid by the Park District in 2021, compared to 230 employees in 2020. There are also 90 independent contractors/vendors that will receive 1099s for 2021, compared to 73 contractors in 2020.

Health Risk Assessment Program

Staff will again be conducting the annual health risk assessment testing/wellness program for the District's full-time staff and their adult dependents. This is a free service provided through the PDRMA Health Program, and for eligible staff, there is a \$400 annual incentive from PDRMA. New for 2022 there is an additional \$400 available to partners of eligible staff. Informational meetings will be conducted and a health questionnaire is now available online for staff to complete. The date of the onsite health testing is set for mid-February.

PDRMA Health Plan Enrollments/Section 125 Plan

Staff was busy in late December coordinating final enrollment paperwork with full-time employees for new plan years for both the District's Section 125 Plan and PDRMA Health Program health insurance plan. As a reminder, the District now offers employees a High Deductible Health Plan with HSA in addition to the PPO with HRA and the standard HMO. The District also offered employees an insurance buy-out for 2022. Four employees opted for the new High Deductible Plan (3 family coverage and 1 single coverage). Two employees who were on the District's insurance in 2021 opted for the insurance buy-out, saving the District approximately \$17,000. All of the employees who opted out of the District's health insurance in 2021 again opted out in 2022.

Annual Audit for FY2021/22

Staff met with partner, Jamie Wilkey, in mid-December to kick-off the audit for FY21/22. Preliminary audit work is scheduled for March 7, and final fieldwork will be the week of April 20.

Capital Projects

The Administrative Team continues working towards the final designs so that the bid process for the Watts Recreation Center can begin. We are also developing bids for next fiscal year's capital projects including Takiff HVAC upgrades, gym floor refinishing, and work on the Safran Beach House.

We learned that after over 20 years in operation, Altamanu will close in mid-January. John and Josephine are fully retiring to Michigan. We are sad to see them go, but excited for the next steps in their lives. The District is working towards continuing the final project that was under Altamanu's purview with Chris Burke Engineering. We are currently working through a record transfer so all materials related to Glencoe capital projects that were maintained by Altamanu will be provided to the District.

Meeting Schedule

Lakefront Advisory Committee	Tuesday, February 1	6:00pm
Committee of the Whole	Tuesday February 1	7:00pm
Finance Committee of the Whole	Tuesday, February 15	6:00pm
Regular Board Meeting	Tuesday, February 15	Immediately following the 6pm meeting
Lakefront Community Meeting	Tuesday, February 22	7:00pm

IPRA/IAPD Conference

To offer professional development and generate new ideas, we are sending limited team members who are vaccinated and boosted to attend the IAPD/IPRA Soaring to New Heights Conference from January 27-29. I will be there Wednesday-Sunday for GPD and IPRA Board responsibilities and will be attending the IAPD Annual Meeting late Saturday afternoon representing the Board of Park Commissioners.

COVID-19

Cook County Clarifies Mandatory Vaccination and Masking Order - On December 31, 2021, the Cook County Department of Public Health (CCDPH) issued a media statement "clarifying" their December 23, 2021 Order on mandatory vaccinations. In particular, CCDPH stated that the following individuals will now be exempt from the Order: 1. "An individual 18 years of age or younger who enters a business subject to this Order to participate in an activity sponsored by a school, park district, child care or after-school program, or other organizations as defined in guidance by the [CCDPH] or youth or adults participating in special recreation programs." 2. "Spectators of indoor sporting events provided that no food or drink is being served and that they remain masked at all times." These exemptions give Cook County members far more – but not unlimited – ability to exempt most of their youth program participants (as well as adult SRA participants) from the Order.

Masking requirements are still in place in all our indoor facilities. Our fitness center, fitness rooms, gymnasium for individual workouts or group classes for adults and any areas that have food and beverages, are still covered under the masking and vaccination orders.

2021 Achievements

With the end of 2021, refer to Appendix C to find our year in review and a list of the many accomplishments for this year!

Green Team

Our Green Team has been busy this year. Appendix D outlines what they have been working on.

Lisa Vacation

I will be taking some vacation time in the next month. I will be out of the office with limited e-mail/cell service on Wednesday, January 19 – Friday, January 21 and Friday, February 4 – Wednesday, February 9. Please refer any questions to the appropriate department head in my absence. As always, I am also available via cell phone for any emergencies.

Freedom of Information Report

There was one FOIA request that was retracted following release of the clarification on the vaccine mandate.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

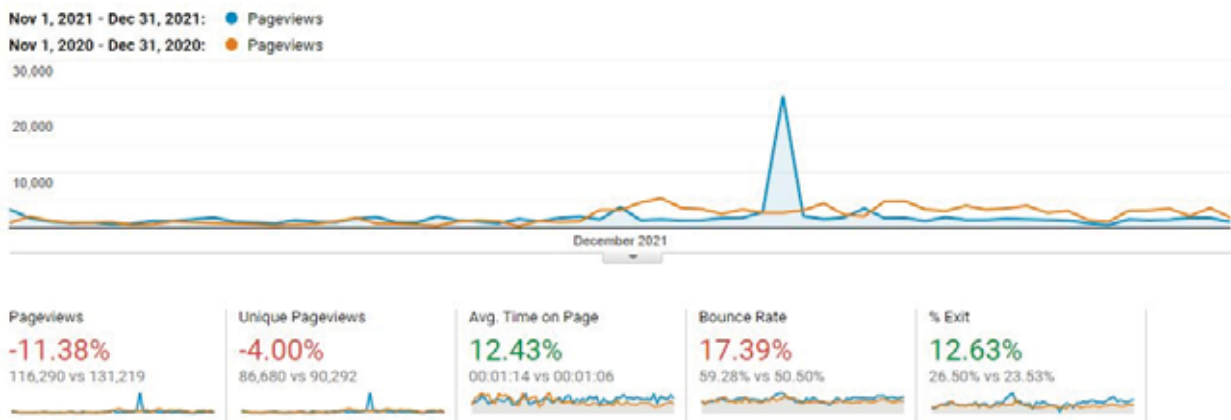
Marketing/Communications Report January 2022

Online Communication

During the months of November and December, our website page views decreased by 14,929 compared to the previous year. However, during this time period last year, Watts visitors were required to visit the website to register for a timeslot, which amounted to over 19,000 page views. This season, users do not need to make a reservation to visit the rink.

We are seeing 22% new users compared to the previous year.

December 9 yielded 23,729 page views, the highest number of one day views in November-December and the day resident registration for winter programs began. . December 9 was the first day of resident registration. Our top ten pages with the most traffic were all related to Watts, and registration.



2021-2022 Winter & Camp Guide statistics

Published on November 17, 2021

Winter Brochure

The Winter Brochure & Camp Guide was mailed to residents at the end of November. Email subscribers were sent a digital copy of the guide before it hit mailboxes on November 22. It was also posted on our website that day. We used a new digital magazine platform with clickable links



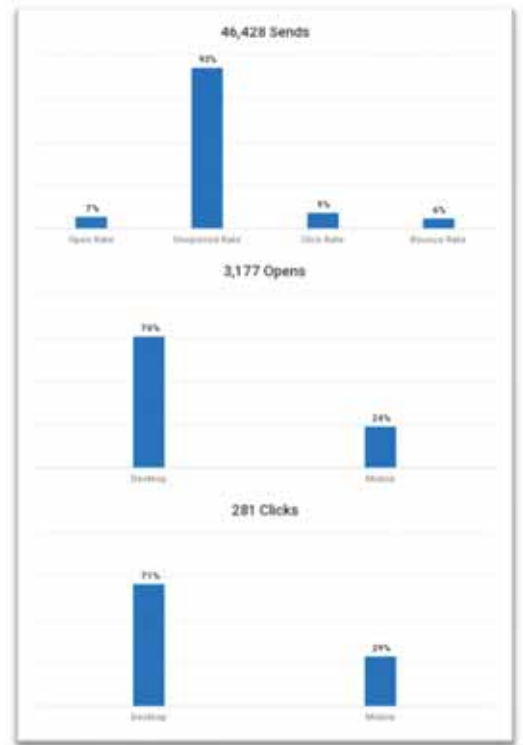
TOTAL VIEWS 6.2K	TOTAL DOWNLOADS 43
TOTAL PAGE VIEWS 159.1K	AVERAGE READING TIME 3:47
TOTAL LINK CLICKS 4.7K	TOTAL SHARES 39
TOTAL FAVORITES 0	TOTAL COMMENTS 0

for online marketing. The top three links in the guide were to youth tennis, youth yoga, and youth Hot Shots programs. People clicked on the guide at the beginning of November, but the biggest traffic day

was December 9 (resident registration day). The publication got 6,200 total views, 4,700 link clicks, and averaged 3:47 reading time. 67.8% of viewers accessed the digital guide from their smartphone or tablet.

Email Marketing

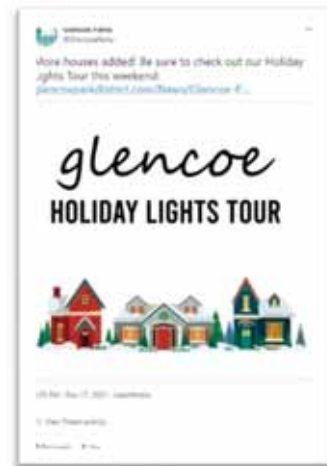
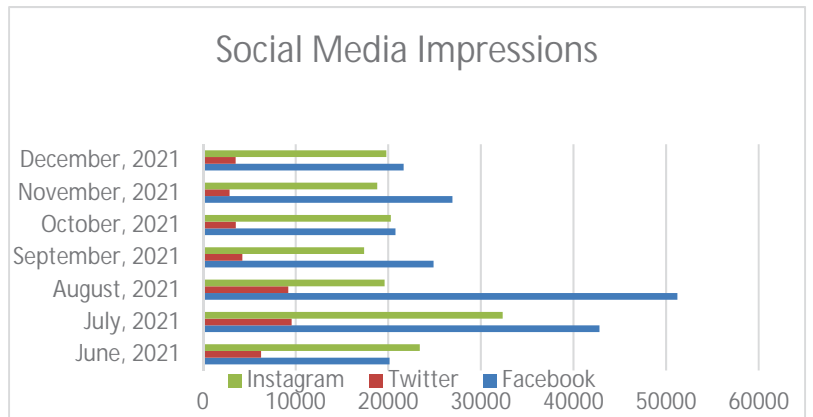
We sent 14 email blasts to 46,428 subscribers in November/December. We had a 7% open rate and 9% click rate. As previously mentioned, email reporting has changed due to new privacy settings from Apple. Also, things like the “promotions tab” on Gmail and “focused view” on Outlook, are making it more difficult for users to see our email blasts, so we are utilizing staff to send important emails directly from their accounts. We are asking subscribers to add us to their “safe sender” list and looking at other avenues (like text messaging) to directly reach people. Until then, our email open rate shown in this report is not reflective of actual activity.



Social Media

We ended the month of November with 26,933 Facebook impressions and December with 21,668 (October was 20,785). November had 2,860 and December had 3,530 impressions on Twitter (compared to 3,549 in October). We had 18,823 impressions in November and 19,794 impressions in December on Instagram (October was 20,282).

Submitted by: Erin Classen, Superintendent of Marketing and Communications



Our most popular Instagram and Twitter posts for December

Recreation and Facilities Department Report January 2022

Community Engagement & Special Events: Nate Van Allen

We were able to bring the Ceramics Art Show back. An estimated 100+ attended to view kids' artistic creations. Snacks and beverages were made free to all attendees. Visit with Santa was sold out and went exceedingly well inside the Watts Rec Room. 70+ groups were timed and distanced as to not have any groups gathering. We were even able to accommodate some walk-in sign-ups due to scheduling running ahead of time. Families were able to take pictures on their own phones and free online photos were also provided. Verbal feedback was all positive as a low-cost, quality, and hassle-free alternative to "Mall Santa."

At the Friends of the Green Bay Trail's Winter Solstice, we were able to add some natural visual and sustainable elements to Shelton Park. Rechargeable lights were used to enhance and highlight the look of the park at night. The event was covered in the Glencoe News and The Record North Shore.

Itty Bitty New Year was canceled due to the latest COVID surge. We announced the cancellation and had several emails from parents with positive feedback on the decision. Goodie bags were stuffed and delivered to all residents who signed up. Non-residents were also given the chance to pick up goodie bags at Takiff.

Date	Event	Attendance Estimate
12/3/21-3/4/22	Watts Event Nights (12 events)	150 per event
12/11/21	Ceramics Art Show	100+
12/18/21	Visit With Santa	72 groups- SOLD OUT
12/21/21	Winter Solstice - FOTGBT	75-100
12/31/21	Itty Bitty New Year	CANCELLED

Early Childhood: Jess Stockl

Early Childhood students spent this month learning about the various holidays that take place this time of year. They brought in pictures of their families at the holidays for show and tell. Each child was able to share about the holiday that they celebrate in their home.

Children's Circle hosted Kid's Night Out along with the Scholastic Book Fair. We had 34 students attend. They enjoyed pizza and a movie which was very exciting for them to do at school! Our Scholastic Book Fair hit the highest profits of the last 5 years. Each Children's Circle and Early Learning Center classroom will receive \$225 to refresh their classroom libraries.

Our Early Learning Center had 5 enrollment drops due to household moves as well as schedule changes. Priority registration for the 2022-2023 school year begins January 10 and closes January 21. Regular registration opens to the public on February 1. We have received many inquiries, particularly for the 2s program.

ELC Enrollment As of 1/4	2021/22	2020/21	2019/20	2018/19
ELC 2s	16	10	16	18
ELC 3s	16	11	14	16
ELC 4s	18	14	18	27
Kindergarten Readiness	19	11	16	7
Total	69	46	64	68

Children's Circle is continuing the hiring process. We currently have one lead full-time position open as well as four part-time assistant positions open. We had four children leave the program due to family circumstances and COVID-19 concerns. While we have many families on the waitlist, we will be waiting to fill those spots until we are more stable with staffing.

Children's Circle Enrollment As of 1/4	2021/22	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	8	10	10	5
Frogs (15 months to 2 years old)*	9	12	7	7
Turtles (18 months-youngers 2s)*	15	13	13	6
Starfish (older 2s)	15	16	17	16
Dolphins (3s)	19	19	20	18
Belugas (4s)	21	21	16	14
Total	87	91	83	66

*Turtles are slightly older than Frogs; otherwise, there is no difference.

Arts and Youth: Stephani Briskman

Winter Programming As of 1/3	Enrollment		Revenue	
	2022	2021	2022	2021
STEAM Classes	38	9	\$10,101	\$2,313
Chess Scholars	46	18	\$9,151	\$3,052
Technology	22	4	\$10,634	\$1,284
Amazing Art	19	5	\$5,377	\$2,061
Crafting with Kim	31	0	\$12,234	\$0
Magic Class	10	11	\$200	\$220
Cooking Classes	12	0	\$7,293	\$0
Amazing Minds	9	5	\$2,781	\$1,285
Youth Ceramics	88	41	\$47,710	\$12,288
Teen Ceramics	14	14	\$7,371	\$6,622
Adult Ceramics	23	20	\$5,720	\$5,490
Adult Art	7	15	\$3,294	\$4,546
Total	319	142	\$116,494	\$39,161

School Day Off

We offered a two-week camp for participants to attend during Winter Break. We continued to offer this program as a week-long option. While ensuring and following current COVID guidelines, participants traveled on select field trips and skated at Watts.

Winter Break Camp As of 1/3	Enrollment		Revenue	
	2022	2021	2022	2021
Week 1	42	0	\$8,986	\$0
Week 2	24	0	\$4,356	\$0
Total	66	0	\$13,342	\$0

Kids Club Undernighter

Kids Club hosted an undernighter along with Children's Circle's Kids Night Out. We had 29 students attend. They enjoyed pizza, a movie, and a special snack. We will continue to offer these programs along with Children's Circle.

Athletics: Shannon Stevens

Enrollment for winter sports programming is very strong. We have many lengthy waitlists that we are working hard to maximize number of participants wherever possible.

Winter Programming As of 1/3	Enrollment			Revenue		
	2022	2021	2020	2022	2021	2020
Hot Shots Sports (Dodgeball, Basketball, Preschool)	145	96	96	\$25,357	\$11,131	\$19,137
Game On! (Sports 4 Boys, Sports 4 Girls)	52*	33	42	\$10,512	\$4,460	\$6,660
Pulse Fitness (Mini Ninjas)	13	10	NA	\$4,004	\$2,400	NA
Soccer Shots	18	NA	NA	\$3,456		
Volleyball	15	19	NA	\$3,600	\$3,786	NA
Karate	61	34	69	\$13,126	\$4,615	\$16,989
Tennis	70	62	22	\$14,699	\$8,070	\$2,976
Speed & Agility	12	10	18	\$3,744	\$3,000	\$3,090
Rowing	25	14	10	\$2,575	\$1,277	\$2,078
Yoga	10	-	13	\$3,840	-	\$4,429
Total	421	278	270	\$84,913	\$38,739	\$55,359

House League Basketball

House League Basketball As of 1/3	Enrollment			Revenue		
	2021	2019	2018	2021	2019	2018
Girls 1/2 House League	33	36	31	\$9,075	\$8,764	\$8,602
Girls 3/4 House League	36	37	24	\$10,512	\$10,484	\$9,307
Girls 5/6 House League	13	12	13	\$4,004	\$4,225	\$5,227
Boys 1/2 House League	64	55	57	\$17,600	\$13,400	\$15,895
Boys 3/4 House League	41	62	45	\$11,972	\$17,625	\$19,432
Boys 5/6 House League	43	15	20	\$13,244	\$5,275	\$8,110
Total	230	217	190	\$66,407	\$59,773	\$66,573

Fall Preseason Basketball As of 1/3	Enrollment			Revenue		
	2021	2019	2018	2021	2019	2018
Preseason Boys 1/2	34	45	6	\$2,639	\$3,192	\$210
Preseason Boys 3/4	29	38	6	\$2,816	\$2,775	\$274
Preseason Boys 5/6	23	10	3	\$1,840	\$537	\$135
Preseason Girls 1/2	23	17	5	\$1,768	\$1,142	\$175
Preseason Girls 3/4	17	16	1	\$1,728	\$1,140	\$35
Preseason Girls 5/6	12	4	-	\$960	\$240	-
Total	138	130	21	\$11,751	\$9,026	\$829

Takiff, Fitness, & Watts: Adam Wohl

Takiff Center Rentals As of 12/31	2021-22	2020-21	2019-20	2018-19
Revenue	\$45,382	\$6,628	\$68,599	\$75,976

Watts Ice Center

Watts has been very busy during the beginning of the 2021-22 rink season.

Watts Pass Sales As of 12/31	2021-22		2020-21		2019-20		2018-19	
	# Passes	Revenue	# Passes	Revenue	# Passes	Revenue	# Passes	Revenue
Skating Pass	1,799	\$129,540	1,391	\$71,525	242	\$10,862	225	\$10,023
Hockey Pass			174	\$47,925	56	\$6,086	46	\$4,493
Guest Pass	244	\$17,750	176	\$9,200	-	-	-	-
Total	2,043	\$147,290	1,831	\$128,615	298	\$16,948	271	\$14,516

Skating classes continue to be extremely popular as shown by the enrollment below.

Watts Skating Classes As of 12/31	2021-22		2020-21		2019-20		2018-19	
	Enrolled	Revenue	Enrolled	Revenue	Enrolled	Revenue	Enrolled	Revenue
Tot Learn to Skate	161	\$19,236	185	\$16,918	74	\$4,644	85	\$7,980
USFS Skating	182	\$21,919	129	\$12,296	29	\$1,482	30	\$2,755
Minor Hawks	39	\$5,017	64	\$6,060	30	\$1,539	29	\$2,641
Winter Break	59	\$4,807	64	\$3,894	18	\$1,344	24	\$1,368
Total	441	\$50,979	442	\$39,168	151	\$13,344	168	\$14,744

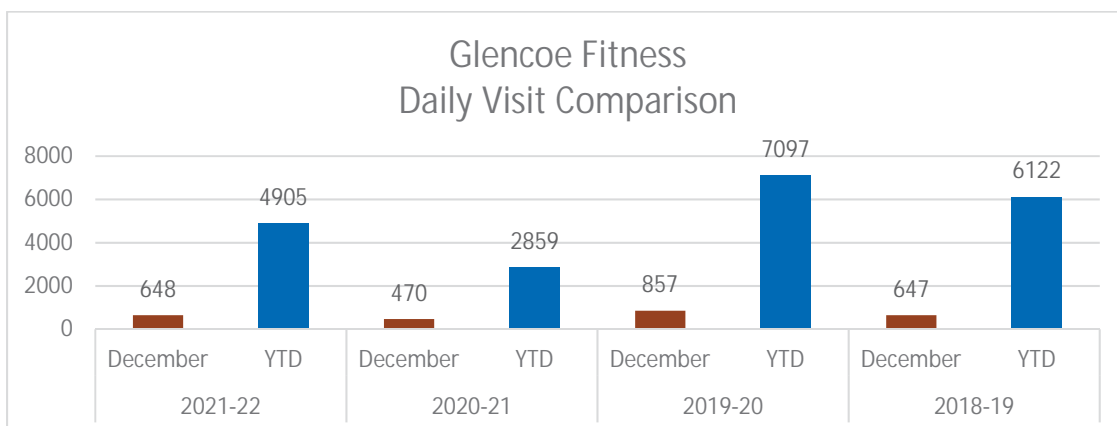
With the ice rinks outside, we have seen a returned interest in ice skating and hockey parties.

Watts Center Rentals As of 12/31	2021-22	2020-21	2019-20	2018-19
Hockey Rentals	\$44,867	\$39,370	\$31,737	\$24,377
Party/Room Rentals	\$18,958	\$1,186	\$24,641	\$16,908
Totals	\$63,825	\$40,556	\$56,378	\$41,285

Glencoe Fitness

The usage in the fitness center continues to go up. Below is the breakdown of memberships over the past 4-years:

Glencoe Fitness As of 12/31	2021-22	2020-21	2019-20	2018-19
Individual Member	59			
Additional Member	8			
Senior Member	38			
Student Member	29			
3-month Member	22			
Total Members	156	170	181	218



Dance & Theatre

Enrollment in our winter-spring dance and theatre classes with the Sarah Hall Theatre Company was strong aside from Broadway Bound.

Dance & Theatre <i>As of 12/31</i>	2022		2021		2020		2019	
	#	Revenue	#	Revenue	#	Revenue	#	Revenue
Dance Classes	110	\$68,822	55	\$28,375	106	\$54,318	111	\$55,132
Footlighters	88	\$49,054	51	\$25,168	81	\$40,956	47	\$23,347
Broadway Bound	39	\$28,339	35	\$23,334	61	\$44,136	52	\$37,800
Junior High Improv	11	\$6,380	16	\$8,296	7	\$2,940	0	\$0
Totals	248	\$152,595	157	\$85,173	255	\$142,350	210	\$116,279

Submitted by:

Bobby Collins, CPRP

Director of Recreation and Facilities

Glencoe Park District 2021 Highlights

- ❖ We said goodbye and thank you to Commissioners Josh Lutton and Dudley Onderdonk and welcomed two new commissioners to our Board: Carol Spain & Bart Schneider.
- ❖ Pivoted programs and services repeatedly to meet changing state COVID-19 guidelines for masks, capacity, vaccine status, and other regulations.
- ❖ We had record attendance and pass sales at Glencoe Beach and Watts Ice Center.
- ❖ We had a high demand for childcare programs, with waitlists for all Children's Circle Full Day preschool classrooms. We provided desperately needed e-learning opportunities.
- ❖ We advocated with numerous state and local lawmakers and residents who supported our capital projects and programs resulting in the following grants and donations:
 - Awarded \$3,767,500 in Capital Grants
 - Awarded \$228,555 in Child Care Grants
 - \$355,000 in private donations
 - Total \$4,351,055
- ❖ **Capital Projects**
 - Following community feedback sessions, we developed a robust plan to revitalize the playground at Lincoln and Crescent as Duke Park, complete with a free interactive fountain, the North Shore's first hand-crank children's play train, a group swing, and an ADA-compliant play structure with slides, panels, and a poured-in place safety surface. The new playground is designed for multi-generational play and features the only free, ADA-accessible water play feature in Glencoe.
 - Completed "Connect Glencoe," a ½ mile trail that connects two sections of the Green Bay Trail and various "social spaces" along the trail.
 - Completed infrastructure work at Glencoe Beach:
 - Installed new stairs to improve access to the Perlman Boating Beach
 - Reinforced the overlook wall on Hazel Avenue
 - Performed exterior maintenance on the Safran Beach House, including tuck-pointing, new lights, and roof repairs
 - Replaced the roof on the Boat House
 - Developed a plan and bid repairs to the pier at Glencoe Beach
 - Applied for a Boating Area Access Grant (BAAD) for the replacement of the crib wall leading the water plant/Glencoe Beach.
 - Completed phase 2 of Kalk Park renovations to eliminate standing water and add new lighting to the park
 - Awarded a \$2,500,000 PARC grant to update and renovate Glencoe Park District's Watts Recreational Center. The project includes updates to ADA-accessibility, including an elevator and a secondary entrance. Ice skating support spaces will be renovated, plus a new multi-purpose room, restrooms and storage areas will be added. New dasher boards will be installed at both skating rinks. The project will start construction in 2022.
 - Applied for an OSLAD grant for West Park. This would be in conjunction with District 35
 - Worked with a team of teachers to plan and order materials for the tot gym renovation.
 - Focus group meetings held in regards to the Lakefront Park racquet courts renovation
 - Parks Team replaced the GYS roof and had the HVAC system replaced in Holmes (GYS Teen Center)

- Completed the first of three phased replacements of the large rooftop HVAC condensers at Takiff
- Completed the replacement of the Berlin Field infield turf
- Worked cooperatively with District 35 to develop a shared asphalt bid for resurfacing the EC parking lot at Takiff and replacing park pathways at Milton and West.
- Completed repairs to the rink cooling floors at Watts
- Replaced the rink lights at Watts with LED at no cost to the Park District
- Advertised for, interviewed, and secured a construction management firm for the Watts Renovation.

❖ Personnel

- Hired and trained the new Director of Finance/HR, HR Manager, and Accounting Manager
- Hired the new Special Events/Community Relations Manager
- Successfully implemented a COVID-19 vaccine mandate policy which resulted in all full-time staff being fully vaccinated. Established a system to track vaccine status and facilitate weekly testing for non-full-time staff who were not fully vaccinated.
- Expanded employee benefits for 2022 including a High Deductible Health Plan with HSA and offered employees a medical insurance buy-out option, resulting in savings of approximately \$17,000 to the District.
- With the addition of a dedicated HR Manager, began steps to establish a consistent onboarding process for all employees (including part-time and seasonal).
- Held safe zone conversation with all full-time staff which included a discussion on racial bias and helped to establish the framework for a new IDEA “Inclusion, Diversity, Equity and Acceptance” Team that is planned to form in FY 2023.
- Shannon Stevens passed her CPRP (Certified Parks and Recreation Professional) Certification
- Updated the Early Childhood Department structure to continue towards a goal of sustainability. A second classroom coordinator was added to the Children’s Circle team.
- Promoted Jared Barchenger into the role of Park Operations Manager.
- Hired Adrian Suarez as a Parks Laborer

❖ Community Outreach

- Members of all Park District teams volunteered for vaccination days at New Trier and District 35
- We hosted 5 blood drives with the American Red Cross at the Takiff Center collecting 241 units of blood which saves up to 723 lives.
- ELC offered ‘Holiday at Home’ kits to the community. 99 kits were sold which included 64 teddy bears for the children’s hospital.
- ELC offered Kindness Kits in February. These produced 15 blankets for a nursing home, 30 ‘adopt me’ bandanas for a dog rescue, and 40 stuffed animals for a foster care agency.
- ELC hosted Puppy Palooza which 280 individuals attended. The event raised \$2,520 for One Tail at a Time, a rescue organization who provided the puppies.
- Executive Director actively participated in Glencoe Rotary
- Assisted GJHP and GYS in their mission
- Adam Wohl and Nate Van Allen actively participated in Glencoe Chamber of Commerce

❖ Professional Outreach

- Lisa Sheppard elected to IPRA Board of Directors Chair Elect position

- Lisa Sheppard appointed Chair of NSSRA Board

❖ **Improve Operational Effectiveness/Efficiency**

- New website development
- Registration software upgrade
- Jenny, Jill, and Amy completed a large scanning project of historical documents
- The registration department worked with Chris, Bill, and their teams to work towards setting up SDS online. Once training on the SDS system took place, Bill provided the SDS binders and Jill and Amy added the SDS information into an online database. This project is ongoing and will continue.
- Implemented conversion to MS Office 365, which included enhanced security in the form of multi-factor authentication. In addition, successfully implemented and trained staff on Microsoft Teams, which has helped in increasing productivity and collaboration across the District.
- Eliminated several paper processes in the operations of the business office including budget worksheets, bank reconciliations, month-end journal entries and payroll.
- Implemented electronic approvals for key accounting processes in Incode, including approval of cash receipt interfaces, bank reconciliations and accounts payable.
- Developed and implemented a new permit process for our entire park district including park events, tennis, private instruction, and classes.
- Secured a new app system for school-age, teen and aquatic camp programs to help increase communication with parents and share videos, pictures, and calendars.
- Implemented a new online-only daily admission platform, eliminating the need for cash transactions at the beach.
- Successfully implemented an online only reservation system for sun shelter reservations
- Researched and implemented a new work order system, dramatically improving internal communication and work flows.
- Migrated the District's historical email database from a District-owned server to the cloud.
- Implemented the District's first comprehensive conservation maintenance contract.

❖ **Recreation Programming**

- Significant increase in racquet sport participation
 - Adult pickleball classes: 348 participants in 2021 pickleball workshops compared to 71 enrolled in 2020 and 2019
- Youth and adult tennis classes continued to be popular, we had 430 youth participants in 2021 compared 355 in 2020. Adult tennis had 175 participants compared to 111 in 2020.
- Dance & Theatre Classes
 - Dance and Theatre classes continue to grow with 441 participants in 2021.
 - The over 60 dancers hosted a Spring Dance Recital for family and friends in May 2021 at Takiff.
- Glencoe Fitness Center
 - As of December 31, we continued to grow to 156 members in the fitness center. Approximately 6,500 people visited the fitness center in 2021 despite the pandemic.
 - Innovative adult fitness classes outside continued to be popular with highlights including Burn by the Beach at Lakefront Park and Paddleboard Yoga during the summer months.
- Watts Ice Center
 - For the 2021-22 season, skating and hockey passes were consolidated into a single All-Access Pass to streamline access to the rink for the community. Passes are required for access to the rink on Friday-Sundays. Daily Admission was allowed Monday-Thursday only.

Appendix C

- 1,800 All Access passes and 244 guest passes have been sold as of January 5, 2022. This compares to 1,863 skating and hockey passes and 260 guest passes purchased in all of 2020-21. Total revenue for passes in 2021-22 so far is \$147,410 compared to \$128,615 in 2020-21.
- Skating and hockey classes continue to be very popular in 2021. We have 443 participants and \$51,344 in revenue. This is up from 442 participants and \$39,168 in revenue in 2020-21.
- Park Permits
 - There was a significant number of permits issued for parks and playgrounds with over 100 park permits in 2021. This compares to an average of 10-15 per year pre-pandemic. Liza's Gazebo and the new Duke Park were the most popular.
- Youth Athletic Programming Continues to Skyrocket
 - We had 1,061 participants in classes such as dodgeball, flag football, Game On!, rowing, basketball, and much more!
 - The 2021-22 basketball season had a successful start. We have 230 kids participating this year compared to 217 in 2019. We hired a new head coach, Jim Stack who was an NBA executive for several NBA teams.
- Camps
 - Action Quest Junior High Camp had a very successful summer. There were 44 unique campers that saw a return of field trips in 2021.
 - Game On! Sports 4 Girls hosted their first full summer of camp in 2021. We saw 231 participants during the 11-week camp with \$236,625 in gross revenue.
- Developed E-Learning Care for Parents and Teachers of District 35
 - Offered full-day options for e-learning during COVID, giving parents a place to send their children when school was not in session. There were 46 participants that attended this program.
 - Offered a program to District 35 staff, so that staff with children could be at school while their children learned remotely at the Takiff Center. Five children attended this program.
- Youth Programs
 - Youth ceramics saw a 30% increase in enrollment. We are now offering a youth ceramics class every day after school. We saw 82 participants enroll in winter ceramics with \$37,393 in revenue.
 - To accommodate the large ceramics waitlists, we hired two new assistant teachers and two studio assistants.
 - Kids Club (after school care) enrollment is back to pre-pandemic numbers. We have 11 participants attending in the morning and 40 participants attending in the afternoon.
 - Hosted three under-nighter programs in conjunction with Children's Circle- average attendance represented half of the Kids Club enrollment.
 - Held a successful Summer Camp within COVID Protocols
- Glencoe Beach
 - Season Pass sales posted an all-time record number of sales with 8,835 season passes sold totaling \$402,352 in revenue
 - Moved to a flat fee pricing structure R\$35/NR\$75 and resident seniors were free
 - Successfully increased sailing and aquatics camp group sizes from 20 to 30 each week
 - Beach program surplus is projected at \$155,674 and overall beach operations surplus is projected at \$299,330.
- Return of Special Events in 2021!
 - Made capital improvements to the special events inventory. These items include sound and lights to dramatically improve the quality and presentation of GPD events as well as reduce annual contractual expenditures.

Appendix C

- Implemented new internal processes, such as custom production books to increase efficiency and share information with colleagues.
- Established an online bill payment option with the Village of Glencoe for permits and food licenses.
- Pivoted during inclement weather for Boo Bash to deliver all programming elements in a safe way
- Started Kick Back at Kalk, a new concert series!
- Several events beat projected revenues
 - Beach Camp Out took in \$10,486 which was \$5,526 over the projection of \$4,960
 - Summers Last Blast had a revenue of \$14,157, a 41.6% increase over the projected \$10,000 revenue
 - Great Mud Run revenue was at \$14,956, \$1,306 over the \$13,650 projection
 - Boo Bash revenue was \$5,512, \$1,382 over the \$4,130 projected
- Early Childhood (ELC and Children's Circle and Preschool Enrichments)
 - Secured \$165,195 in Child Care Restoration Grants
 - Secured \$63,360 in Child Care Workforce Bonus Grants to give to our Early Childhood staff members
 - Ran Camp Everyday Outside from May-August 2021 with 50 participants
 - Participants received bi-weekly activity emails
 - Hosted 4 special events for participants- Park and Plays-Screen Free Week, Yoga in the Park, Unplug and Play Water Day, and National Night Out Roller Skating
 - Switched quickly from in-person to virtual preschool in January 2021 due to a rise in COVID numbers.
 - Hosted three Kid's Night Out programs for Children's Circle- average attendance was 50% of student population
 - Moved Children's Circle from 8 classrooms back to 6 classrooms as the pandemic progressed.
 - Developed Mother's Day and Father's Day special event for our Early Childhood parents
 - Ran a Mother's Day Scavenger Hunt event for 25 "couples"
 - Brought on two new enrichment contractors- Everybody Move, Inc. and Reading Rookies
 - Reading Rookies has become one of the most popular enrichments in just one semester with 21 4-year old's participating in the winter session.

❖ Marketing and Communications

- Generated 600,000+ social media impressions
- Implemented new digital brochure that is mobile-friendly and clickable, resulting in 6,700+ views and 5,300+ clicks on first publication
- Increased new website users by 30% with 925,400-page views in 2021
- QR codes on outdoor signage generated 3,400 scans
- Added new part-time graphic designer and freelance photographer to Marketing Department
- Solicited proposals and began work on new website, set to go live this winter

MEMORANDUM

Appendix D

TO: Lisa Sheppard, Executive Director
FROM: Matt Walker, Facilities Manager Glencoe Beach and Green Team Lead
SUBJECT: 2021 Green Team Update
DATE: January 6, 2022

Glencoe Park District 2021 Green Team Initiatives:

- **2021 Evaluated the Feasibility of Electric Charging Stations at Takiff:** Based on internal committee dialogue, staff reached out to Christopher B Burke Engineering to discuss options and costs. Based on costs, the current initiative was tabled at the committee level.
- **2021 LED Lighting Installed at Watts:** New LED lighting was installed at Watts on both main and studio ice surfaces.
- **2021 GPD Honey Bee Habitat and Education Program:** In-house bee keepers developed and hosted a hands-on honey bee exhibit for our ELC participants. The kids learned about different worker bees' jobs, how honey is made, and how important honey bees are to our ecosystem.
- **2021 Co-Hosted an Earth Day Cleanup with the Glencoe Sustainability Task Force:** Park District Green Team members and staff along with members of the GSTF, led 92 volunteers in cleaning up debris along the Green Bay Trail and Glencoe Beach. Over 200 pounds of debris was collected, sorted, and properly disposed of.
- **2021 No Idle Program:** Green Team members developed a communication plan to implement a no idle program for drop off and pick-up for ELC, camps, and routine programming. This initiative aligns with District 35's ongoing no idle campaign. Signs were placed at Takiff and materials were distributed to program families educating them on the benefits.
- **2021 Recycling Evaluation:** Green team members explored the process in which the Chicago Botanic Garden communicates onsite recycling programs to see what could be incorporated into District operations. Staff met with the Darren Bouchart of the Botanic Gardens. Staff at the garden indicated that refuse containers throughout the garden and cafeteria are routinely filled with incorrect waste, making the efforts costly and difficult to maintain.
- **2021 Removal of Garbage Cans from Beach/Pier:** Garbage cans were removed from the sand and pier. Six total cans were removed from the beach and pier reducing refuse left in the sand.
- **2021-22 Green Living Guide:** Green Team members discussed the development of a Green Living Guide to Glencoe, to help educate community members on the importance of proper waste management and renewable energies.
- **2022 Earth Day Event:** Staff is in contact with the GSTF and plan to meet in early February to begin planning for a joint Earth Day event in late April, 2022.

The next Green Team meeting is scheduled for January 26, 2022.

**X. Action Item A:
Approval of Construction Management Firm
for Watts Recreation Center Project**

Glencoe Park District
January 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance
SUBJECT: Approval of WB Olson CMAR Service Percentages for the Watts Recreation Center
PARC Grant Project
DATE: January 5, 2022

EXECUTIVE SUMMARY:

As previously discussed with the Board at the December 6, 2021 Committee of the Whole Meeting, the Park District is proceeding with retaining a construction management firm. RFQ's were sent to five top firms; three firms were selected based on the responses for in-person interviews. After a very competitive process, staff recommends WB Olson of Northbrook to provide construction management to the Glencoe Park District.

RFQ Invitation List		
Firm Name	Response	Interview
Wight & Company	x	x
WB Olson	x	x
PMA		
Bulley & Andrews	x	x
Featherstone	x	

Olson has completed projects throughout the North Shore, most recently as construction manager for NSSRA, converting the former Lakeside Congregation Building located on Lake Cook Road to a functional community center. Their staff has firsthand knowledge and experience with this firm and is comfortable proceeding.

A construction management firm's contract price is based upon the project's total cost, and WB Olson has agreed to complete the task for 3.25% of the total construction costs with .85% for project liability insurance. The negotiated amount is .9% below our placeholder budget (5%) as submitted to the IDNR for the PARC grant. The final amount of the contract will likely fall between \$150,000-\$190,000.

Recommended Motion:

Approval of the WB OLSON as construction manager for 3.25% of the total construction costs with .85% for project liability insurance.



Glencoe Park District Watts Recreation Center Renovation

Response to Request for Qualifications Construction Management Services



November 29, 2021

To: Mr. Chris Leiner, Director of Parks & Maintenance
The Glencoe Park District
999 Green Bay Road
Glencoe, IL 60035

RE: Watts Recreation Center Renovation
Request for Qualifications for Construction Management Services

Dear Chris:

We are local to Glencoe, and an excellent choice as Construction Manager for this project.

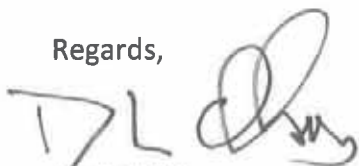
We are a well-known Construction Manager, active working for area park districts for more than 50 years. We are excited to submit our qualifications to become part of your Watts team.

We understand the importance of this project schedule and propose to complete the entire project by Thanksgiving 2022. W.B Olson, Inc. has built long-term relationships with many clients by collaborating closely to meet schedule and budget goals as we did recently with sister agency NSSRA. We look forward to collaborating with you as partners on your team and bringing leadership, focus, and our wealth of experience to your project.

To that end, we have proposed the same project team for Watts that just completed the new NSSRA facility. Our staff brings extensive experience in preconstruction, budgeting and estimating, construction management, safety, and close-out services. We focus on working with you to realize the project design while bringing quality and value to the Glencoe Park District and Village residents.

Our response to your Request for Qualifications is attached, and we look forward to discussing this project further with you.

Regards,



David L Olson
Project Principal



Table of Contents

Response to RFP

Bonding Letter -
Sample Certificate of Insurance -
Preconstruction, Management & Controls and QA/QC Summaries -

I.

Project Team Resumes

II.

Relevant Experience

Detailed Information Five Projects -

III.

Preliminary Schedule / Logistics

IV.

Supporting Documents

Authorized Negotiators -
Certifications -
Audited Balance Sheet -

V.

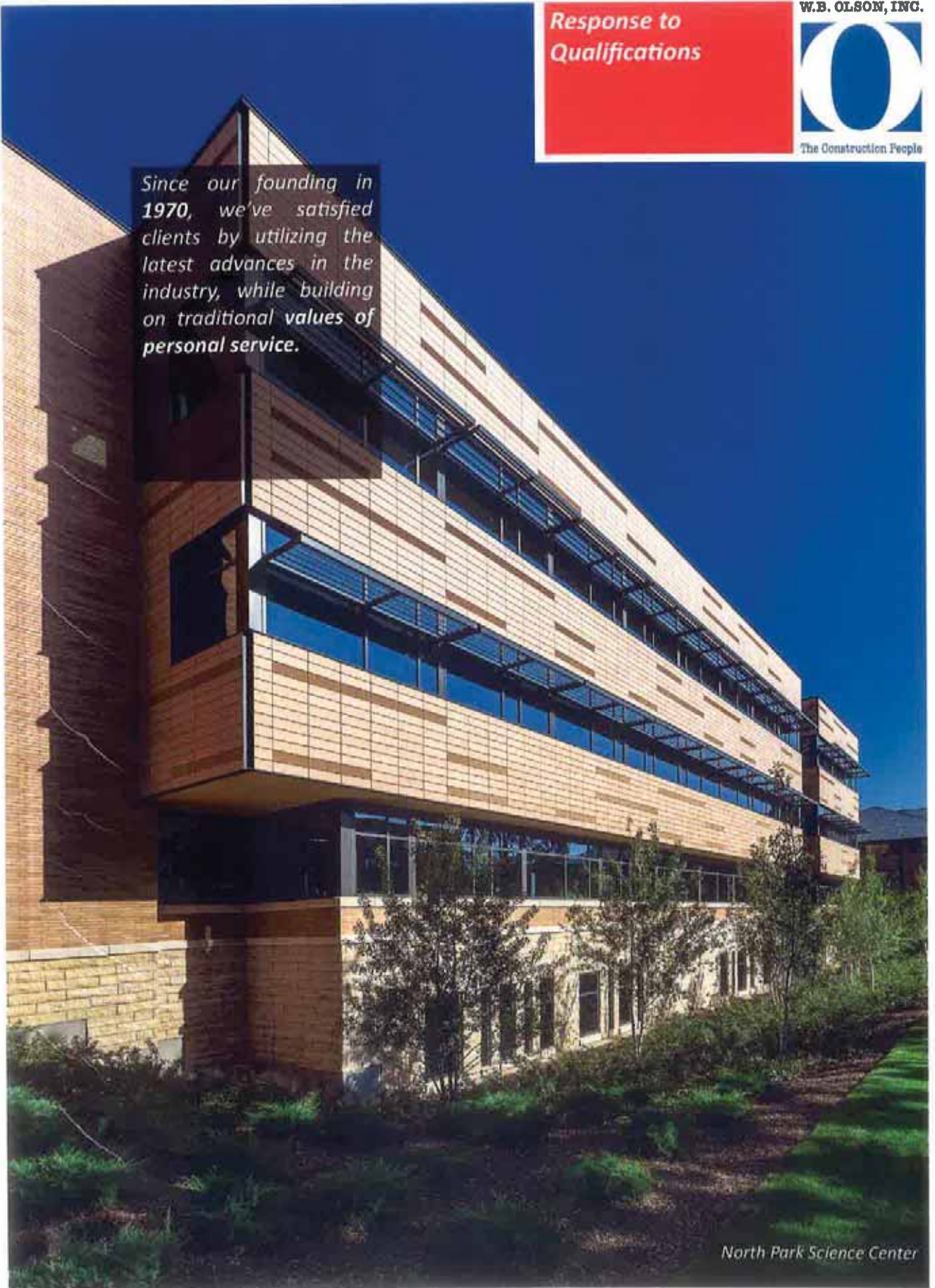
*Response to
Qualifications*

W.B. OLSON, INC.



The Construction People

*Since our founding in
1970, we've satisfied
clients by utilizing the
latest advances in the
industry, while building
on traditional values of
personal service.*



North Park Science Center

W.B. Olson, Inc.

Response to RFQ – Glencoe Park District
Watts Recreation Center Renovation Project
Construction Management Services



W.B. OLSON, INC.



Response to RFQ

The Construction People

Company Overview

W.B. Olson, Inc.

3235 Arnold Lane
Northbrook IL 60062
Project Executive: John A. Emser
emser@wbo.com
847.498.3800

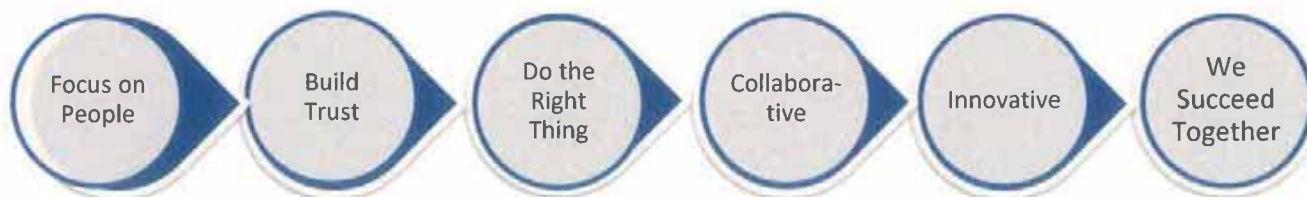
www.wbo.com

W.B. Olson, Inc. is an accomplished Construction Manager serving Northern Illinois for over 50 years. We find the Watts Recreation Center Renovation Project for the Glencoe Park District of great interest and are confident in our ability to bring value to the project. As one of Northern Illinois' most well-known mid-size Construction Managers, we have developed a clientele of repeat customers in the recreation, parks and specialty markets.

Approximately 70 % of our work is done on a Construction Management basis, where our experience is utilized during the planning phase of the project.

- ✓ Founded in 1970.
- ✓ Annual volume approximately \$60 million; 70% of projects are construction management.
- ✓ Experts in pre-construction services, budgeting & analysis, value engineering, construction and close-out services.
- ✓ Specialty in recreation facility construction
- ✓ Office Staff of 20, field staff ±20 consisting of superintendents, carpenters and laborers.
- ✓ Financially strong: Bonding capacity of \$70,000,000, with a \$40,000,000 per job commitment.
- ✓ General Liability Coverage: \$17,000,000.
- ✓ Worker Comp Mode Rate 2021 - .77.

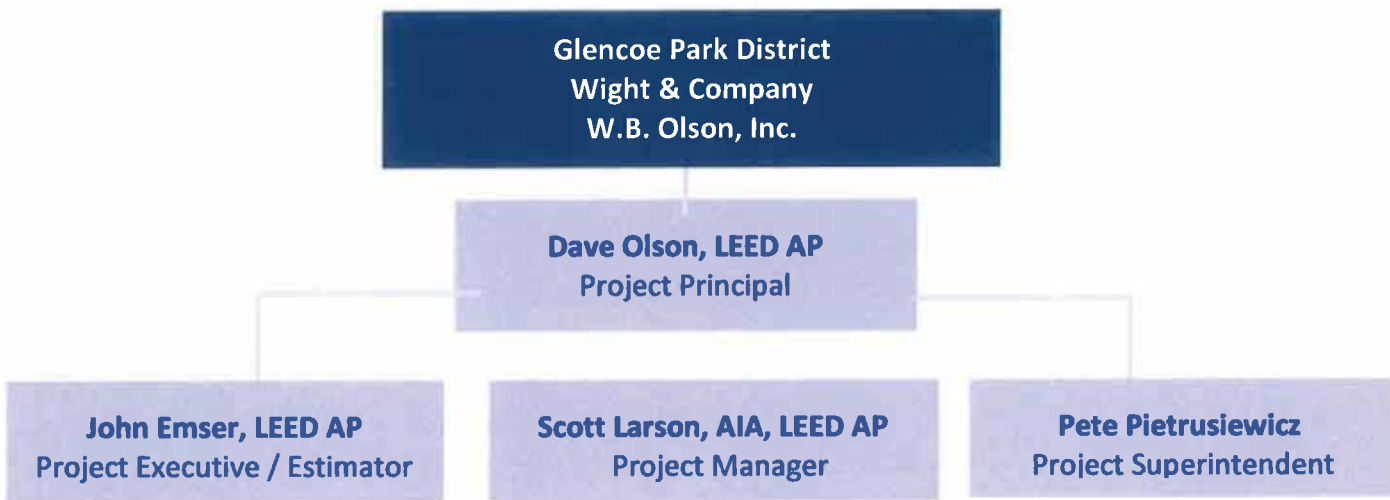
Our Values





Project Team

The Project Team assigned to Watts Recreation Center Renovation Project has a proven record of working together on recreation projects. This includes extensive experience in preconstruction, budgeting and estimating, design-build oversight, construction management, safety and close out services.



Dave Olson
Responsibilities:
- Owner Contact
- Contract
- Project Oversight



John Emser:
Responsibilities:
- Preconstruction Services
- Value Engineering
- Estimating & Budgeting
- Subcontractor Awards
- Cost Control



Scott Larson:
Responsibilities:
- Project Administration
- Shop Drawing Process
- Change Orders
- Safety Program
- Cost Control
- Quality Control



Pete Pietrusiewicz:
Responsibilities:
- Coordinate Construction Activities
- Supervise Subcontractors
- Maintain Project Schedule
- Jobsite Safety
- Cost Control
- Quality Control

See Attached Resumes



Relevant Experience

Our work in the recreation market exemplifies the skills, attention to detail and extensive experience we bring to the table. **Some of our Key Clients include:**

Glencoe Park District – One of our key clients for the past 25 years. Our work with the Glencoe Park District includes new and renovation projects, both indoor and outdoor, consisting of ice-skating rinks, aquatics, tennis courts, golf clubhouse and administrative facilities. We have completed over 25 projects for the Glencoe Park District.

Park District of Highland Park – Our relationship with the Park District of Highland Park spans more than 20 years. We have completed multiple new construction, renovation and beach front projects. Through our long-standing relationship, we have assisted the Park District by maximizing the value of the projects and delivering many upgrades to the recreation facilities.

Wilmette Park District – Another long-standing relationship where we have delivered new and renovated facilities for the past 30 years. Most recently, we completed the award-winning Gillson Beach House and Site Improvement project which included concessions, restrooms, lifeguard stations, kitchen, showers and terrace eating.

Winnetka Park District – We continue to work with the Winnetka Park District on improving facilities for the community. We completed a LEED Gold maintenance facility and renovations on the

Nielsen Tennis Center. We are currently working on the preliminary phase of a lake front project for the park district.

Deerfield Park District – Our relationship with the Deerfield Park District is 20 years strong. We have completed new and renovated projects for the park district. Our renovation projects for the park district include the SACHS recreation center, Mitchell Pool and Deerspring pool. In addition, our first project for the park district was the new Patty Turner Senior Center.

We have ***selected five projects that best represent our expertise*** in the construction of recreation facilities. They align well with the size and scope of your project and highlight the expertise of the proposed project team. Detailed project information sheets are included in a separate section of the proposal:

- NSSRA – Renovation of recreation center and administrative offices
- YWCA – Campus Redevelopment – Addition and Renovation
- Glencoe Park District – New Ice Center
- Northfield Park District – Recreation Center Renovation
- Ravinia Festival – New Music Box Theater & Dining Expansion



Project Approach

Renovation of the Watts Center is a project where our experience and expertise will be of significant benefit to the Park District. Based on the RFQ and information provided during the Pre-submittal walk thru we understand the importance of having the rink renovations which consist of new dasher boards, upgraded ice controls and bench areas completed prior to the rink opening date of Thanksgiving 2022. We feel the other renovations which include the addition of the elevator and 2nd floor space can also be substantially complete at Thanksgiving. See attached potential schedule and logistics plan that can be used as a start of detailed discussion for the planning of your project.

To achieve these goals significant collaboration with the Park District and Design Team is necessary during the preconstruction phase. It is our experience that the overall success of a project is determined during the preconstruction phase. Our approach accomplishes this for the Park District. As highlighted on the **attached Exhibit 1**, our preconstruction process focuses on:

- Gaining insight into the project goals and definition of success.
- Developing a Preconstruction schedule through collaboration with the Park District and Design Team includes design milestones, pricing checkpoints, permit submission and bidding schedule.
- Developing a summary level construction schedule that includes project milestones, considers phasing options which may allow for use and occupancy of the facility during construction, and identifies long lead items so that decisions can be made for early release packages or alternate selections.
- Participating in design meetings to provide cost input, constructability reviews for

materials and systems, and value engineering.

- Developing bid packages with defined scopes of work, suggesting allowances and alternates where applicable, and managing the bid process.

As the project transitions to the construction phase our Project Controls as shown on the **attached Exhibit 2** and summarized below assure that the project proceeds smoothly:

- Key to maintaining control of all aspects of the project is communication. We use a cloud-based project management system where all team members have access to pertinent project information. Daily Huddles with the trade foremen identify roadblocks (constraints) that could impact the smooth flow of the work. Visual displays identify upcoming milestones, deliveries and access changes provide key information to the trades. Regular project meetings provide status updates, review project financials, and identify upcoming work or issues. Monthly or regular updates can be developed for distribution to the Board, Staff or Public as the Park District determines necessary.
- Overall and Look Ahead schedules are reviewed and updated to reflect progress.
- Work is constantly monitored and observed for compliance with the contract documents. When incorrect or unacceptable work is identified it is stopped and corrected.
- Safety is a priority and takes precedence. Our field staff performs weekly safety inspections in addition to the daily reviews of work practices. Site specific safety plans are required for most on-site work.



- An overall site logistics plan is developed through discussion with the Park District identifying gate access, contractor parking, material storage locations, fencing, and other key aspects as may be identified.
- A submittal log and schedule are developed identifying all products that require review and identify when submittal and design team review are needed to avoid impacting the schedule. Critical and long lead items are identified and with the current supply chain disruptions and material shortages increased attention is focused on the timely submission and approval so that accurate delivery information can be obtained. All contractor submittals are reviewed for general conformance to the contract documents and for specific coordination and application.
- Requests for Information (RFIs) are issued as necessary when input or clarification are required from the design team. A log of all Requests for Information (RFIs) is maintained, and all responses are posted to the drawings.
- All documents, including the bid drawings, addendums sketches, ASIs, and other pertinent information are uploaded to the cloud-based project control system so that the project team have access to the most current documents.
- Cost control is crucial to maintaining control of a project. Allowance and Contingency logs are continually updated. Change conditions are identified. estimates provided and change orders are prepared and issued as soon as costs can be finalized to provide a current financial picture.

may arise and responsive to changes that may come about in the plan or environment (COVID-19 for example).

Encompassing all of preconstruction and construction work is our approach to quality control and quality assurance. **(Exhibit 3 attached)**

QUALITY CONTROL starts in **PRECONSTRUCTION** with:

- Planning by considering the time of year the work is scheduled and the anticipated duration
- Sequencing and phasing the work through collaboration with the Park District, Design Team and Trade Contractors
- Keeping all project documentation up-to-date and accessible
- Developing clear and complete work scopes
- Identifying materials that are practical, available, applicable, and provide value
- Regular and on-going drawing reviews for constructability, coordination, identifying needed clarifications

and extends through construction with:

- Complete submittal reviews the confirm use of the specified and correct products, proper application and use, and coordination with other work and trades
- Continuous observations including regular inspections using manufacturer's representatives and outside consultants as may be deemed necessary, identifying incorrect or unacceptable work, and developing corrective action
- Monitoring and updating schedules to identify constraints, assist with coordination, and develop contingency plans

While this identifies key areas of focus there are always unknowns that come up. Our structure allows us to be flexible and to deal with issues that

W.B. Olson, Inc.

Response to RFQ – Glencoe Park District
Watts Recreation Center Renovation Project
Construction Management Services



W.B. OLSON, INC.



Response to RFQ

The Construction People

This approach developed and refined through our experience on projects that include renovations, upgrades, and additions like those planned at the Watts Center set the Project and all stakeholders including the Park District, Design Team, and Construction Manager up for success.

Besides being able to deliver the project to meet the budget and schedule, a successful project requires complete and timely close-out and management of the post-construction period. W. B. Olson becomes your partner not only during preconstruction and construction, but just as importantly during post construction and beyond.

During construction, to the extent practical, we encourage the Park District's maintenance staff to tour the project to understand the construction and its maintenance. As construction nears completion our Project Team will work with the Park District to identify and schedule training sessions for key aspects (elevator, fire protection, HVAC, controls, etc.) of the project. We also begin compiling the necessary Operations and Maintenance information so that it is available upon turnover. We work with the Park District staff to determine the best format (digital, hard copy, etc.) for this information.

Post construction we assist with managing and assuring that warranty issues are promptly addressed. At approximately 11 months we will coordinate with the Park District and Design Team to perform a walk-through of the facility to identify any remaining warranty items to be addressed.

We want to become your partner not only for the renovation and upgrades to the Watts Center but for any work the Park District may plan in the future. Thank you for the opportunity to submit our qualifications.



Carrie L. Smith

*Account Executive Officer
Construction Services
215 Shuman Blvd,
Naperville IL 60563
clsmith6@travelers.com*

(630)961-4379
(866)216-5979 (fax)

March 8, 2021

**RE: W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062**

To whom it may concern:

W.B. Olson has been a highly regarded client of Travelers Casualty and Surety Company of America ("Travelers") for over 16 years. We are privileged to provide bonds for W.B. Olson and throughout our relationship, their financial strength and management capabilities have qualified them for bonding on all projects which they have chosen to undertake.

At the present time, we are providing W.B. Olson with a bonding capacity which supports single bonds in excess of \$40 million and an aggregate work program in excess of \$70 million. Please note that this does not represent the maximum amounts we are willing to consider. Consideration would be given to increasing this amount should the opportunity arise.

We may comment only favorably on the ability of W.B. Olson. Naturally, as is customary within the surety industry, the issuance of any final bonds is always contingent upon satisfactory underwriting review at the time a request for bonds is made. This review may include, but not be limited to, the acceptability of the contract documents, bond forms and financing. It should be understood that any arrangement for surety bonds is a matter strictly between W.B. Olson and Travelers. We assume no liability to third parties or to you by the issuance of this letter.

Should you desire more information on our bonding relationship with W.B. Olson, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Carrie L. Smith".



Carrie L. Smith
Attorney-In-Fact
Travelers Casualty and Surety Company of America (A.M. Best Rating A++XV)

PRECONSTRUCTION

The preconstruction process is key to the overall success of a project, and where we can bring the most value to your project. While General Conditions (function of time) and fee (function of project size and risk) typically account for less than 10% of the overall project cost, the materials and systems selected make up the majority of the cost. Therefore, the sooner we can be involved in the preconstruction process the more value we bring. Our preconstruction process focus' on the following:

1. Kick-off/Insight

- Develop the Team relationships
- Define the Project Goals and what defines Success
- Define Target Cost - Establish expectations of building components and systems (types of systems, level of finish, etc.)

2. Schedule

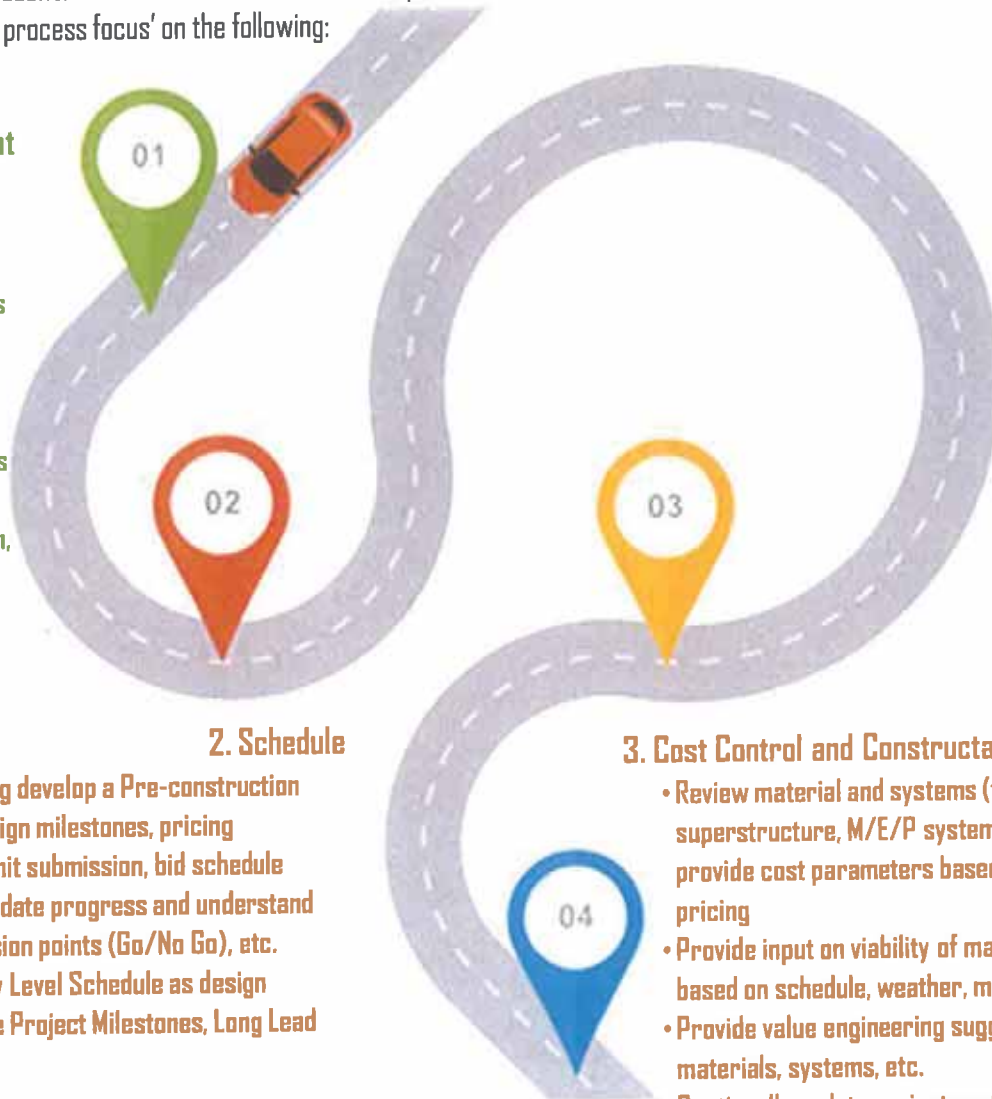
- Using Pull Planning develop a Pre-construction schedule with design milestones, pricing checkpoints, permit submission, bid schedule
- Meet weekly to update progress and understand constraints, decision points (Go/No Go), etc.
- Develop Summary Level Schedule as design develops to define Project Milestones, Long Lead items

4. Bidding/Procurement

- Develop bid/trade packages with defined Scopes of Work to reduce ambiguities and contractor held contingencies
- Assist with placement of public notices if required.
- Manage bid, review bids, review scope with apparent low bidders and the team.
- Establish GMP and prepare Amendment or Prepare Award Recommendations
- Solicit MBE/WBE involvement if required.
- Award Subcontracts based on lowest responsible bid/best value after team review and approval.

3. Cost Control and Constructability Reviews

- Review material and systems (foundation, superstructure, M/E/P systems, finishes) and provide cost parameters based on historical pricing
- Provide input on viability of materials and systems based on schedule, weather, market conditions
- Provide value engineering suggestions for materials, systems, etc.
- Continually update project costs based on design development. Garner subcontractor input to develop interest and gage market conditions.
- Provide a complete project budget including contingencies, allowances to cover known unknowns and anticipated further design development
- Suggest Alternates that can be bid if warranted
- Develop Early Bid Packages if warranted for long lead items, schedule issues such as weather, etc. Define risks and rewards of early bid packages.



PROJECT MANAGEMENT AND CONTROLS

Project Management and Controls are critical throughout the construction process. Our focus is on the nine interconnected areas highlighted below. As the project moves forward the process allows for the flexibility and responsiveness required to keep the project on track. Any issues that are identified are addressed, resolved or brought to the project team as necessary for resolution.



PROJECT MANAGEMENT AND CONTROLS

A cloud-based project site where all team members have access as applicable is set-up. All key components of the project – drawings, specifications, schedule, submittals, RFIs, Meeting Minutes, Photographs, Email correspondence, Change Orders and Payment Requests are managed through this site. These many aspects of the construction process are controlled as follows:

Communication

- The flow of information between all Team members (Contractor/CM, Owner/Owner's Rep, Architect, Consultants and Subcontractors).
- Regular Owner/Architect/Contractor (OAC) Meetings to address Schedule, Budget, Change Orders, Submittals, RFIs, new issues and upcoming items. Prepare and issue minutes
- Subcontractor Coordination Meetings – Held weekly to review schedule progress and address coordination issues/questions with on-going and upcoming work.
- Daily Huddles – Brief daily stand-up meeting to check that scheduled work was completed, and tomorrow's work is on track
- Pre-construction conferences held for each definable scope of work to review scope, site conditions, submittal and material status, concerns, etc.

Schedule

- A detailed construction schedule with key milestones (as established during pre-construction) and phases is developed by the Project Manager and Superintendent. Subcontractor input is utilized.
- Where beneficial Pull Planning sessions to further develop a phase of work from a Milestone is used. These sessions, which focus on the sequence, flow or work, and hand-offs between trades also serve to validate the schedule. The Pull Plan is reviewed and updated weekly. Variances from planned are tracked so that systemic issues can be addressed.
- A 3 week look ahead schedule, developed from the Pull Plan when utilized, is prepared and is the basis of the Weekly Coordination Meeting and distributed to all contractors.

Observations

- On-going work is continuously monitored and observation reports documenting in correct or non-conforming work are prepared and distributed to applicable contractors. The open issues are tracked and closed when corrective work is completed.

Safety

- Safety Inspections are performed at least once a week (more frequently) if warranted. These inspections are in addition to daily reviews of work practices, etc. to confirm that all work is proceeding safely.
- Required site specific safety plans and special use plans (silica, lifts, cranes, scaffolding, etc.) are collected from subcontractors and reviewed.

Logistics

- An overall site logistics plan is prepared highlighting access gates, parking, portable toilets, fencing, etc.
- Building specific logistics plan that highlight specific material storage locations, traffic patterns, phasing, etc. are prepared when necessary.

Submittals

- A detailed submittal log is prepared using the construction documents (specifications and drawings) and distributed for design team review.
- Key dates for submittal including lead times for reviews, fabrication and delivery are included.
- Critical and long lead items are identified
- All submittals are reviewed for general conformance with the construction documents but also for specific coordination and application.

Requests for Information (RFIs)

- A log of all RFIs is maintained.
- RFI responses are posted to the drawings.

Document Control

- All documents, including Bid documents, Addendums, etc.) are uploaded to the cloud-based Project site providing everyone with the most current updated information.

Cost Control

- Allowances are established in the overall project budget (whether included in the bid scopes or as separate line items) for the “known unknowns such as floor prep, winter conditions, etc. or where the design may not have been fully developed and could not have been properly bid. These allowances are used to avoid change orders which would ordinarily be submitted for out-of-scope work.
- A contingency is established during the pre-construction phase to cover items where the design may be modified during the construction process. Where there may be a gap in scope, or where minor changes may be desired.
- Allowances and Contingencies are tracked in the Project Budget so that a current up-to-date status is known.
- Subcontractor change orders are reviewed and processed timely.

QUALITY CONTROL – QUALITY ASSURANCE



The W.B. Olson Quality Control and Quality Assurance Program starts in the Preconstruction phase. As shown on the following diagram, Quality Control starts with design and extends into construction. Quality Assurance is provided using our construction checklists and constantly planning, reviewing, monitoring, inspecting, and correcting where necessary. Our QC/QA process is summarized through the LEAN technique of PLAN DO CHECK ADJUST (PDCA).

QUALITY CONTROL

QUALITY ASSURANCE



**Project Team
Resumes**

W.B. OLSON, INC.



The Construction People

*With an average of 20 years of experience, our skilled team members have **extensive expertise** in many markets. Many of our subcontractors have been with us for decades - there're **no construction challenges we haven't faced***



North Park University



50 W.B. OLSON, INC.
The Construction People

Celebrating 50 years of service

Dave Olson, LEED AP

Project Principal

Dave joined W.B. Olson, Inc. in 1978. He has considerable depth in managing projects including Municipal, Recreation, University, Commercial and Institutional facilities. Dave provides top management oversight to construction management projects. Dave currently serves as a board member for Holy Family School serving minority students in North Lawndale in Chicago. Dave has served as a member of the City of Evanston - Green Building Ordinance Committee.

Recent W.B. Olson, Inc. Experience:

- NSSRA | Renovation of Recreation Center & Administrative Offices | Highland Park, IL
- Ravinia Festival | New Music Box Theater & Dining Pavilion Expansion | Highland Park, IL
- Legacy Charter School | New K-8 Elementary School, LEED Platinum | Chicago, IL
- Chicago International Charter School | Interior Renovation | Chicago, IL
- Holy Family School | New PreK - 8 Elementary School | Chicago, IL
- LaGrange Park District | Outdoor Sports Complex | LaGrange, IL
- Ravinia Festival | New Food Pavilion | Highland Park, IL
- Ravinia Festival | Railroad Bridge Underpass | Highland Park, IL
- Barrington Park District | Langendorf Recreation Center | Barrington, IL
- Kinowerks | Adaptive Reuse / Renovation, LEED Gold | Chicago, IL
- North Park University | Hanson Hall Renovation | Chicago, IL
- North Park University | New Library | Chicago, IL
- North Park University | New Science & Student Life Center | Chicago, IL
- Wilmette Park District | Gillson Park Beach House & Parking Lot | Wilmette, IL
- Wilmette Park District | Centennial Family Aquatic Center | Wilmette, IL
- Wilmette Park District | New Golf Clubhouse | Wilmette, IL
- Winnetka Park District | New Maintenance Facility | Winnetka, IL
- Glenview Park District | Ice Center Renovation | Glenview, IL
- Glenview Park District | Flick & Roosevelt Aquatic Caters | Glenview, IL
- Glenview Park District | Park Center | Glenview, IL
- Waukegan Park District | Outdoor Sports Complex | Glenview, IL
- Waukegan Park District | Hinkston Park Field House | Waukegan, IL
- Village of Wheeling | New Village Hall | Wheeling, IL

Education:

- University of Kentucky | Bachelors of Business Administration | 1978
- DePaul University | Master of Business Administration | 1982

Experience:

- W.B. Olson, Inc. - 1978 - Present



John Emser, LEED AP

Project Executive

John joined W.B. Olson, Inc., in 1994. John brings to our customers a focused depth of experience in the municipal / public construction markets. He is responsible for value engineering, constructability reviews, budgeting & estimating and project oversight. John is a LEED Accredited Professional.

Recent W.B. Olson, Inc. Experience:

- Village of Wheeling | New Fire Station | Wheeling, IL
- Glenview Park District | New Ice Center Complex | Glenview, IL
- Highland Park Public Library | Interior Renovation | Highland Park, IL
- Wilmette Public Library District | Interior Renovation | Wilmette, IL
- Deerfield Public Library | Interior Renovation | Deerfield, IL
- Lincolnwood Public Library | Multiple Renovations & Additions | Lincolnwood, IL
- Village of Glenview | New Fire Station Headquarters | Glenview, IL
- Park District of Highland Park | Sunset - Valley Golf Clubhouse | Highland Park, IL
- Mundelein Park District | New Recreation Center | Mundelein, IL
- Deerfield Park District | Mitchell Pool | Deerfield, IL
- Lake Bluff Park District | Pool Renovation | Lake Bluff, IL
- Winnetka Park District | New Park Maintenance Facility | Winnetka, IL
- City of Highland Park | New Fire Headquarters | Highland Park, IL
- Glenview Park District | Ice Center Renovation | Glenview, IL
- Village of Palatine | New Fire Station | Palatine, IL
- Deerfield Park District | New Senior Center | Deerfield, IL
- Deerfield Park District | Multiplex Major Renovation | Deerfield, IL
- Deerfield Park District | Deerspring Pool Renovation | Deerfield, IL
- Bolingbrook Park District | New Recreation & Aquatic Center | Bolingbrook, IL
- Bolingbrook Park District | Boughton Ridge Golf Club House | Bolingbrook, IL
- Bolingbrook Park District | Park Maintenance Facility | Bolingbrook, IL
- Elk Grove Park District | New Aquatic Facility | Elk Grove, IL

Education:

- Bradley University | Bachelor of Science - Construction Management | 1980
- LEED Accredited Professional | USGBC

Experience:

- W.B. Olson, Inc. | 1994 - Present
- Mellon Stuart Construction, Inc. | 1987-1994
- Gust K. Newberg | 1980-1987



Scott Larson, AIA, LEED AP

Project Manager

Scott joined W.B. Olson, Inc., in 1999. He is one of our more experienced construction professionals with a wealth of knowledge in new and renovation construction. His attention to details, communication and organizational skills have provided much value to our customers. He is a University of Michigan graduate with a Bachelor of Science in Architecture. He is a LEED Accredited Professional and brings a wealth of knowledge to the team.

Recent W.B. Olson, Inc. Experience:

- NSSRA | Renovation of Recreation Center & Administrative Offices | Highland Park, IL
- Deerfield Public Library | Interior Renovation | Deerfield, IL
- Highland Park Public Library | Interior Renovation | Highland Park, IL
- Skokie Country Club | Renovation Project | Glencoe, IL
- Northwestern University | 1801 Maple Building Renovation | Evanston, IL
- Northwestern University | Willard Hall Renovation | Evanston, IL
- Winnetka Park District | Tennis Center Renovation | Winnetka, IL
- Winnetka Park District | New Park Maintenance Facility | LEED Gold | Winnetka, IL
- Park District of Highland Park | Rec. Facility & Clubhouse Reno | Highland Park, IL
- Wheaton Park District | Arrowhead Golf Clubhouse | Wheaton, IL
- Village of Palatine | New Fire Station | Palatine, IL
- McGaw YMCA | Gymnasium Addition & Fitness Center Renovation | Evanston, IL
- Northwestern University | McGaw Hall Locker Room Renovation | Evanston, IL
- Northwestern University | Softball Field Renovation | Evanston, IL
- Park District of LaGrange Park | Gordon Park Redevelopment | LaGrange, IL
- Lake County Medical Clinic | New Medical & Dental Office | North Chicago, IL
- Fresenius Medical | Office Relocation | Lake Bluff, IL
- Holy Family Lutheran School | New K- 8 Elementary School | Chicago, IL
- Fortnightly of Chicago | Interior Renovation & Mechanical Upgrades | Chicago, IL
- Ravinia Festival | North Parking Lot Upgrades | Highland Park, IL

Education / Accreditations / Professional License:

University of Michigan | Bachelor of Science | Architecture | 1988

LEED Accredited Professional

Licensed Architect - State of Illinois

Experience:

W.B. Olson, Inc. | 1999- Present

Mann, Gin, Dubin & Frazier, Ltd. Architects | 1994 - 1999

Heard & Associates Architects | 1991 - 1994

Mantus Associates Architects | 1989 - 1991



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Celebrating 50 years of service

Pete Pietrusiewicz

Project Superintendent

Pete has 22 years of experience in the commercial construction industry and 30 years in construction. He has been working as a Superintendent and Foreman for 28 years and brings a wealth of knowledge to the team. He is an excellent multi-tasker and is responsive to project priorities and emergencies. Pete is a team player and has demonstrated his ability to motivate other team members.

Recent W.B. Olson, Inc. Experience:

- Highwood Public Library | Library Renovation | Highwood, IL
- NSSRA | Recreation & Administrative Building Renovation | Highland Park, IL
- Ravinia Festival | Dining Expansion Project | Highland Park, IL
- Chicago International Charter School | Classroom, Admin Offices & Entryway Renovation | Chicago, IL
- Bolingbrook Park District | Pelican Harbor | Bolingbrook, IL
- Glenview Park District | Glenview Ice Rink | Glenview, IL
- Northwestern University | Elder Dining Hall | Evanston, IL
- Northwestern University | Allison Hall | Evanston, IL
- Hickory Hills Park District | Cynthia Neal Center | Hickory Hills, IL

Qualifications:

- 30 hr. OSHA Certified
- First Aid
- Excavation Hazards Training
- Operator Certificate
- Confined Space Certification

Experience:

- W.B. Olson, Inc. | 2019 - Present
- Mande Construction | 2016 - 2019
- Cain Millwork | 2010 - 2016

*Relevant Experience
- Detailed Project
Sheets*

W.B. OLSON, INC.



The Construction People

*Every successful project stems from the experience and ability of **our people**. Just as with any project, we put ceaseless effort into building our company. Many companies use the same tools: **we value who's using them.***

*Glenview Administration Building
Historic Renovation*

W.B. Olson, Inc.

Response to RFQ - Glencoe Park District
Watts Recreation Center Renovation
Construction Management Services

W.B. OLSON, INC.



The Construction People

PROJECT Renovation of the Northern Suburban Special Recreation Association (NSSRA) Building

Owner: NSSRA
Contact: Craig Culp | 847-509-9400

Architect: Woodhouse Tinucci Architects
Contact: Andy Tinucci |

Description: 20,231 S.F. renovation include multi-purpose rooms, a demonstration kitchen, quiet activity spaces, an art room, and fitness studio. Staff areas are interspersed throughout the building, providing a reception and work area, administrative offices, program leader spaces, and staff offices.

Contract Type & Cost Construction Manager at Risk
Initial Cost - \$ 4,372,081
Final Cost - \$ 4,618,055 - Final

Project Staff: Project Principal: Dave Olson
Sr Project Estimator: Dave Ridderhoff
Project Manager: Scott Larson
Project Superintendent: Pete Pietrusiewicz



W.B. Olson, Inc.

Response to RFQ - Glencoe Park District
Watts Recreation Center Renovation
Construction Management Services

W.B. OLSON, INC.



Relevant Experience

The Construction People

PROJECT **Glenview Community Ice Center**
Owner: Glenview Park District
Contact: Michael McCarty | 224.521.2250

Architect: Williams Architect
Contact: Frank Parisi | 630.221.1220

Description: Two NHL size rinks, one studio rink, spectator seating, Ice Center includes pro shop, 11 locker rooms, dryland fitness training, community rooms, full service restaurant and great hall. Project also included site utilities, stormwater structure, storm trap & site infrastructure

Public Process: Pre-Referendum Public Meetings Referendum Support, Public Meetings, Public Bid Process

Contract Type Construction Manager at Risk
& Cost: Initial Cost - \$ 26,211,428
Final Cost - \$ 28,123,179 (Includes additional scope of work)

Project Team: Project Principal - Dave Olson
Project Executive - John Emser
Sr. Project Manager - Chris Powell
Project Manager - Sami Zafar
Project Superintendent - Larry Christiansen



W.B. Olson, Inc.

Response to RFQ - Glencoe Park District
Watts Recreation Center Renovation
Construction Management Services

W.B. OLSON, INC.



Relevant Experience

The Construction People

PROJECT **YWCA Campus Redesign (Under Construction)**
Owner: YWCA Evanston North Shore
Contact: Jim Kastenholtz - Owners Rep | 773.908.7182

Architect: Landon Bone Baker Architects
Contact: Catherine Baker - Principal | 312.212.0772

Description: Campus redevelopment project that included a demolition of existing building, new addition, renovation of existing building, and major site infrastructure. Project required phased construction and remained open throughout construction. Space includes; women's shelter, administrative offices, counseling rooms, child care, kitchens, storm water and parking.

Contract Type & Cost Construction Manager at Risk
Initial Cost - \$15,150,000
Rinal Cost - \$ 16,751,643 (Includes additional scope of work)

Project Staff: Project Principal: Dave Olson
Sr. Project Manager: Chris Powell
Project Superintendent; Mike Rivard



W.B. Olson, Inc.

Response to RFQ - Glencoe Park District
Watts Recreation Center Renovation
Construction Management Services

W.B. OLSON, INC.



Relevant Experience

The Construction People

PROJECT Fitness Center Addition & Renovation
Owner: Northfield Park District
Contact: George Alexoff | 847.446.4428

Architect: Williams Architects
Contact: Gary Pingel | 630.221.1212

Description: Addition & renovation of a fitness center, including an enlarged fitness equipment room, new fitness studio, and refurbished restrooms. The project also included renovation to the lobby and staff office areas, with a new break room and community conference room.

Public Process: Public Meeting, Task Force Meetings, Public Bid Process

Contract Type Construction Manager - Agency
& Cost: Final Cost - \$ 2,000,000

Project Team: Project Principal: Dave Olson
Project Executive: John Emser
Project Manager: Scott Larson



W.B. Olson, Inc.

Response to RFQ - Glencoe Park District
Watts Recreation Center Renovation
Construction Management Services

W.B. OLSON, INC.



Relevant Experience

The Construction People

PROJECT MusicBox Experince Center & Dining Pavillion Expansion

Owner: Ravinia Festival
Contact: Jim Schmitz | 847.432.5787

Architect: Wight & Co.
Contact: Floyd Anderson | 312--261.5100

Description: A new roof bar terrace as part of the theater building. Inside, the facility offers the immersive multi-media experiential theater and exhibit galleries. Repurposed spaces in the existing Dining Pavilion provide even more dining/drinking space for the building, along with an enlarged gift shop. Construction of the added deck and the canopies was designed to architecturally complement the existing building

Contract Type Construction Manager at Risk
& Cost: Initial Construction Budget - \$ 25,875,219
Final Construction Cost - \$ 27,215,525

Project Staff: Project Principal - Dave Olson
Sr. Project Manager - Dan Polfuss
Sr. Project Estimator - Dave Ridderhoff
Sr. Project Superintendent - Larry Christiansen



**X. Action Item B:
Approval of Pier Contract Bid**

Glencoe Park District
January 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Chris Leiner, Director of Parks & Planning
CC: Lisa Sheppard, Executive Director
SUBJECT: Contractor Approval Pier Decking Replacement
DATE: January 6, 2022

Executive Summary

Five bids were received and opened at the December 16, 2021 bid opening for the Pier Surface-Railing project. The 2019 budget estimate for the construction phase of this project was \$320,000. Upon escalation due to COVID-19 and the addition of stainless-steel railings, a placeholder of \$465,000 was selected for budget management. Bid results are as follows:

	NAME	BASE
1	MARTAM	\$770,740.00
2	ALLIANCE	\$868,090.00
3	MAG CONSTRUCTION	\$899,186.00
4	BERGLUND	\$985,000.00
5	MYS INCORPORATED	\$1,671,500.00

All bids received were significantly over the project budget. Contractors indicated that the stainless-steel railings had dramatically increased in price based on the unknown market conditions generated due to COVID-19 shortages and material availability. Contractors informed the Park District that sizable bid contingencies were necessary based on material availability.

Upon Board consensus at the January 4, 2022 Committee of the Whole Meeting to remove the railing replacement from the project scope, the below figures represent the project costs, not including the railing replacement.

	NAME	BID WITH NO RAILING
1	MARTAM	\$352,240
2	ALLIANCE	\$477,390
3	MAG CONSTRUCTION	\$459,183
4	BERGLUND	\$429,000
5	MYS INCORPORATED	\$721,000

Recommended Motion

The approval of the lowest responsible bidder, Martam Construction of Elgin, Illinois, for base bid (Contract Items 1-8,10-12) not to include railing replacement (Contract Item 9) for a total award of \$352,240.

**X. Action Item C:
Approval of Northbrook Aquatic
Reciprocal Agreement**

Glencoe Park District
January 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Reciprocal Agreement between Northbrook and Glencoe Park Districts for Aquatic Services
DATE: January 4, 2022

We had an agreement with Northbrook Park District that goes back at least ten years, but was paused the last two years due to the pandemic. This agreement is entered into by and between the Northbrook Park District the Glencoe Park District to exchange aquatic services. This agreement extends to Northbrook resident's, access to Glencoe's lakefront and sailing programs, and to Glencoe resident's, access to Northbrook's pool passes and aquatic programs for their respective residents at resident rates. This agreement assists both Park Districts in meeting the needs of their residents with facilities and services that we can't offer independently.

- Residents are defined as those who live in the District's boundaries.
- Residents of each District will be offered the opportunity to participate in the other's aquatics programs as defined in this agreement and memberships at resident rates.
- Customers must produce the approved documentation to be eligible for resident rates as outlined below:
 - Residents of the Northbrook Park District must produce a current resident ID card, in person, prior to registration at the Glencoe Park District. To obtain a card, Northbrook Park District residents will be required to prove residency with a driver's license and utility bill at one of the Northbrook Park District's registration locations.
 - Residents of the Glencoe Park District must produce a valid State of Illinois Identification Card with a Glencoe address at any of the Northbrook Park District's registration locations.
- Northbrook Park District Programs, Passes, and Services Included:
 - Summer Passes: All memberships and program options for Glencoe residents are available at Northbrook Sports Center Pool and Meadowhill Aquatics Center and are based on the pool schedule and summer program guide aquatics offerings
 - Pool Passes: Unlimited swipe pool passes will be available for individuals (Ages: 2-64), seniors (65+) and senior couples. Household memberships will be available. A household consists of up to two adults and dependent children under 26 years of age who reside at the same address. Nanny passes will be available at resident rates. Nanny passes are a reduced fee and can be purchased with family passes. Limit of one per household.
 - Family Splash Cards: 10 punches per family; individual passes are required for each family member; punches are taken off of one account. One punch per individual per visit is taken off the family account. Cards may be replenished; however, unused punches expire at the end of the season.
 - Programs:
 - a. Glencoe residents who purchased a Northbrook pool pass are eligible to register for any aquatics lessons, programs and/or classes at membership rates.
 - b. The program guide and information will be available online, however online registration is not available for Glencoe residents. Available Summer 2022 offerings will be further defined in the agreement, but past offerings included parent/child, preschool, youth, and private or semi-private swimming or diving lessons, water fitness, and special events.

MEMORANDUM

- c. Day Camp Field Trips to Pool: Dates and details of payment must be arranged by May 15 with the Northbrook Park District
- d. Communication and Contact Person Leisure: Services Supervisor or Assistant Manager of Athletics and Aquatics
- Glencoe Park District Passes, Programs, Rentals and Services Included:
 - Beach passes: unlimited visits; passes are available for purchase in person at Takiff Center during normal business hours (Monday-Friday, 8:30am-5pm); beach season dates, fees, and times will be available by March; beach passes are available for individuals, couples, and families.
 - Sailing Courses: Sailing classes offered at the boating beach to Northbrook Park District residents will be available during non-resident registration.
 - Guest passes (10-punch guest pass) are only available to current season pass holders. Northbrook residents that are pass holders of Northbrook Pools would be eligible to purchase only one (1) 10-punch card per family.
 - Day Camp Field Trips to Beach: Dates and details of payment must be arranged by May 15 with the Glencoe Park District
 - Communication and Contact Person: Facility Manager or Director of Recreation/Facilities
- Tracking: Each agency will track participation in the respective programs outlined above and provide a detailed report at the end of the aquatic season unless requested at more frequent intervals.
- Marketing & Communications: Each agency will use their respective resources to advertise the exchange of programs and services to their residents. Prior to the distribution of any marketing or communications pieces each District's contact must approve via email, including but not limited to, seasonal guides, flyers, press releases, posters, and banners.
- History of Glencoe residents purchasing pool passes between 2015-2019:
 - 2019 - 88
 - 2018 - 146
 - 2017 - 84
 - 2016 - 69
 - 2015 – 67
 - Overall total was 454 members for the 5 years before COVID-19.
- History of Northbrook residents purchasing beach passes between 2015-2019:
 - 2019 - 232
 - 2018 - 326
 - 2017 - 275
 - 2016 - 77
 - 2015 – 72
 - Overall total was 982 members for the 5 years prior to COVID-19.

Staff are seeking Board consensus to enter into a 2022 reciprocal agreement. The Executive Director then has the authority to review and sign the agreement.