



FEBRUARY 2022 Board Report



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING**

Tuesday, February 15, 2022

**Immediately following the 6:00pm Finance Committee Meeting
Zoom**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting is Zoom or Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

The Board of Park Commissioners President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that the Board of Park Commissioners will be attending via Zoom, not in-person, and Executive Director Lisa Sheppard will be attending in-person.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of January 4, 2022 Committee of the Whole Meeting (pgs. 3-6)
 - B. Minutes of January 18, 2022 Regular Board Meeting (pgs. 7-12)
 - C. Minutes of February 1, 2022 Committee of the Whole Meeting (pgs. 13-16)
 - D. Approval of the Bills (pgs. 17-30)
- IV. Matters from the Public
- V. Financial Report (pgs. 31-35)
- VI. Executive Director's Report (pgs. 36-45)
- VII. Action Items
 - A. Approval of Ordinance No. 936 to Sell Park District Property; 310 South Avenue PIN #05-07-402-018-0000 (pgs. 46-53)
 - B. Approval of Air Conditioners Bid (pgs. 54-59)
- VIII. Other Business
- IX. Executive Session
 - A. Personnel – 5ILCS 120/2(c)(1)
- X. Action Item on Executive Director Agreement following Executive Session
- XI. Adjournment

**Three Ways to Join this
Meeting
on Zoom**

Meeting ID: 858 2753 4665
Password: 999

Via Phone Dial In
312-626-6799

Via Computer
Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

Via SmartPhone
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

**View the meeting
via YouTube Livestream**

Option 1: Copy/paste this link into your browser:

<https://www.youtube.com/c/GlencoeParkDistrict>

Option 2: Go to YouTube.com and search Glencoe Park District

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

The Board of Park Commissioners welcomes public comments during all meetings.

Via Zoom Video - Attend the Zoom meeting, indicate your desire to speak once prompted that it is Matters from the Public.

Via Zoom Dial In - Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.

Via In Person – Attend the meeting at Takiff Center

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
February 2022 Board Meeting

MINUTES OF JANUARY 4, 2022 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
ZOOM AND 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 7:07pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Planning
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Committee Members absent:

Stefanie Boron, Vice President

Members of the Public in attendance who signed in or spoke: Ira Chaplik, Elsa Fischer, Andre Lerman, Mitch Melamed, Robin Melamed, Lisa Rosenfeld, Max Rosenfeld, Carl Rosenthal, Jon Ruderman, Jill Siragusa, Adam Weinberg

Matters from the Public: Mitch Melamed shared a few items from the focus group he attended including no one mentioned there was no need for a dedicated pickleball court, nor that pickleball is not popular. He commented on the economic benefit, the Lakefront tennis courts must be redone, dedicated pickleball courts should be at Shelton Park where tennis courts are underutilized and a better location for parking and noise.

Ira Chaplik indicated agreement with Mitch's previous comments, that Lakefront Park is a difficult location, Shelton Park will ease parking, and to consider alternate locations other than Lakefront Park for pickleball.

Carl Rosenthal commented that pickleball is growing big time and people are looking for a place to play, empty tennis courts could be used for pickleball, and pickleball is for all ages even young folks are playing it in school.

Presentation of Report from Focus Groups for Lakefront Racquet Courts: Executive Director Sheppard indicated that the focus groups were for Lakefront Park only. This idea stemmed from tennis players during the West Park project focus group who suggested that Lakefront Park tennis courts are not used and would be a great location for pickleball. We will know closer to the end of the budget year if we will have funds within the next two years for Lakefront Park courts. Focus groups were already held and the next step will be a community meeting on February 22 at 7:00pm where concept designs will be shared for review and feedback.

Executive Director Sheppard shared the report which is available on our website for review by the community. Sheppard indicated that pickleball is a hot trend. The District currently has shared tennis/pickleball courts at Watts and Shelton Parks. Through the pandemic, there has been a spike in tennis court usage and all courts are being used. Different hybrid models were offered in the focus groups. Report statistics and comments were reviewed. Sheppard indicated we do not currently have the funds for new courts at other locations. Director Leiner reviewed tennis court inventory and pickleball construction estimates of \$130,000-\$150,000 to add pickleball courts or to convert existing tennis courts to pickleball courts for \$35,000. Overall, they indicated, loud and clear, a preference for dedicated courts.

Staff answered commissioner questions. Sheppard indicated that only one focus group member said that Lakefront Park is not a good location. Other comments included the concern of noise because Lakefront Park is a serene location, worry over traffic especially during beach season, and would attract additional non-residents. Sheppard recommends the Board take a trip to other courts to listen to pickleball noise 90 feet away to see what the noise level would be at the surrounding Glencoe homes. Most liked the hybrid court, similar to the shared basketball courts throughout the District. Based on existing conditions, the tennis courts are not heavily used, but Director Leiner indicated they will be used following renovation. Focus group members who are tennis players indicated they prefer hybrid. Leiner indicated that surfacing is a matter of preference. Typical in the Midwest, we have Nova grass over a failed asphalt court. From a maintenance standpoint, look at asphalt for the new courts in regards to cost, maintenance ease, and longevity. Due to the water tank underneath, courts can get larger not smaller.

Discussion ensued on the focus group results.

Sheppard reviewed potential layouts that will be shared at the community meeting. Sheppard asked the Board to consider the layouts and determine if any should not be options. Next steps are a community meeting on February 22 to review layouts and playground conceptual designs. After community input, it would be brought back to the Board to decide on the conceptual design.

Carl Rosenthal indicated that a minimum of four courts are needed, if not six courts. Other communities have put in 10 courts and it still isn't enough. A reservation system would be needed. It brings people to the park which is a good thing.

Glencoe Beach Pier Decking and Railing Bid Discussion: Leiner indicated for the first time in eight years, we received a bad bid. Our pre-COVID estimate including deck and new railings had a budget of \$320,000. Due to the pandemic, stainless steel costs have skyrocketed bringing the current cost of the railings only to \$480,000. Staff recommended putting a hold on the railings and repair/paint the current railings. If the price drops before the contract ends it will be possible to move forward at that time. If not, it would be up for review in three to four years. Leiner indicated that the coating will come off by the end of the season, but contractors can repaint within one day; longer for staff to complete. Replacement railing sections are made for \$2,000-3,000. The

\$480,000 stainless steel railing cost is just not justified. Baird indicated that putting a hold on railings now will not stop us from doing this later. The Committee, following discussion, directed staff to bring this before the Board as an action item in January without the railings.

Discussion on Reciprocal Agreement with Northbrook Park District Regarding Aquatic Center and beach Passes: Sheppard indicated this program was suspended in 2020 and 2021 seasons due to the pandemic and limited passes. Discussion ensued over whether to reinstate this service as a best practice to share resources between other organizations. Pre-pandemic beach pass numbers were reviewed. Discussion comments included the cost savings to residents of \$130-140, Northbrook's cost is \$100 extra for a non-resident, Northbrook includes resident swim lessons that we cannot offer, we don't have a pool, what is the lost revenue of pass sales if they don't buy our pass, Northbrook resident's feedback was very negative for having to pay non-resident rates, despite pandemic unknowns we have to do this now for marketing purposes, take it off the table for one more year to finish out the pandemic, last year the beach did not feel crowded, and only 60% of Northbrook passholders would buy a pass again this year. Chair Brooks, based on committee discussion, directed staff to add this as an action item at the January meeting.

Other Business: Sheppard shared that clarification from Cook County was helpful following feedback from the whole park district community regarding the new vaccine mandate. The Board thanked staff for efforts at a time when would probably rather spend time with family. Programs for winter are pushed back to January 15. Early childhood wing programs are short-staffed and will communicate with the Board if any classes need to be canceled. Director Collins reviewed current staffing levels and indicated that DCFS has not adopted the reduced 5-day quarantine yet. District 35 is going with the 10-day quarantine for their staff as well. Programs work on a per class basis or percentage revenue split, so there is no loss. Programs will run longer at the end or are running over spring break. Contractors are also struggling with staffing and were relieved with the delayed start. There is very little financial impact to the District.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:24pm. Commissioner Spain seconded the motion. Roll call vote taken:

AYES: Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: Boron

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF JANUARY 18, 2022 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 7:00pm and roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Barney Gallagher, Nancy Miller, Shelley Pantelic, Michelle Rosenthal, Jill Siragusa, Matt Walker, Adam Weinberg

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of November 16, 2021 Regular Board Meeting, Minutes of December 7, 2021 Committee of the Whole Meeting, Approval of the FY2022/23 Regular Meeting Schedule, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Approval of the Tom McDonald Commemorative Resolution No. 935: Tom McDonald could not be at the meeting tonight. A motion was made by Commissioner Spain to approve Retirement Commemoration Resolution No. 935 for Tom McDonald as presented. Staff noted Tom's unbelievable impact on the park district during his time here including plant sales from the greenhouse, his conservation efforts in the community, managing trees, Dutch Elm and Emerald Ash Borer issues, and loss of inventory due to climate change, making our Glencoe tree canopy above standard compared to other communities. He also assisted the Friends of Green Bay Trail and homeowners. Tom was the horticultural Google, before Google existed. His presence here will be noticed for many years to come. We wish him a happy retirement. Commissioner Schneider shared his high regard for Tom and his skill-set.

Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Presentation on Glencoe Jr High Project (GJHP) Stipend Request: President Brooks indicated that tonight would be a presentation only, followed by Q &A, with discussion held on a later date. Brooks introduced Shelley Pantelic, GJHP Board President; and Michelle Rosenthal, GJHP Senior Program Director who gave a presentation to the Board. Shelley Pantelic described the GJHP mission, programs (performing arts and musical, community activities including park district events, civil engagement opportunities), members, restructuring due to COVID, and new program staff member Michelle Rosenthal. In addition, they hired more seasoned staff which is why they are asking for \$15,000 instead of the usual \$10,000. Michelle Rosenthal reviewed some of the new programming and partnering with other groups. The Board did not have further questions.

President Brooks thanked them for their presentation. The Board will take the GJHP application and presentation into consideration when directing staff to include a stipend amount into the FY2022/23 Budget. Executive Director Sheppard will notify GJHP of that amount once the Budget is approved.

Discussion Regarding Selling Park District Property; 310 South Ave PIN #05-07-402-018-0000: Sheppard indicated this is the second time this was presented to the Board and is looking for consensus to add this as an action item at the February Board meeting. Emails were sent out, signage is posted at the site, information is on our website, and neighbors have been notified.

Director Leiner recapped being approached two years ago about a small abandoned alley of about 1650 square feet along the park at South and Green Bay. This property serves as a tax-exempt backyard. Staff have not been approached by a realtor, nor are staff aware of any interest from realtors. Access to the parcel is restricted by a significant Park District-owned landscape berm and residential fencing. It is not presently accessible for public use, and access is only available via the adjacent private residences (309, 315, 319), all of which are now owned by the same owner.

Commissioners indicated that the previous consensus to move this forward to the February Board Meeting for approval still holds.

President Brooks asked if members of the public had comments. There was no one wishing to comment.

Financial Report: The District is ten months into the fiscal year. There are two months of activity in the report – November and December, but will only focus on December tonight. These are cash basis numbers, not including deferred revenue completed at fiscal year-end. Current revenue is comparative to pre-pandemic levels, all departments look good, all day care grant revenue was collected, the slight deficit in day care was due to three pay periods in the month opposed to the usual two pay periods. Beach and

Boating revenue is looking better than budgeted. Watts is showing a profit which will even out has the season continues; the budgeted deficit is \$55,000. There are two months of insurance payments showing in G&A. We did not make the Fund 69 transfer yet compared to \$850,000 transferred in the prior year. Staff answered questions and discussion ensued as follows. The daycare costs are not going up as expected. There was an accounting change two years ago, employee discounts are under one line-item instead of by department. We are also short-staffed, staffing with subs is a large portion of the profit. We are also saving on insurance because of that. It looks like there is a profit, but that is not necessarily the case due to indirect expenses. Some indirect expenses are allocated, but capped at a certain amount. Medicare and social security come out of a separate fund. The new Takiff playground was self-funded, so extra funds were saved for that project, as well as other projects that directly affected the early childhood wing programs including the playground, trail, roof, HVAC system. The early childhood wing does not create enough revenue for those items, so tax payers are still covering costs.

Executive Director Report: Executive Director Sheppard thanked Bobby, Lauren, front desk team, and recreation team for making the RecTrac 3.1 migration a reality followed by the Web migration. Supt. Classen indicated that we are close to having a test site to give feedback. While registration is down, we will continue to thank people for their patience. The registration web site should be up for the March registration.

Beach pass pricing is the same as last year, no increase following a large increase last year. We are slowly raising the boating beach passes every year per Board direction. Non-residents will be able to buy a pass as usual, however; we will issue passes to residents first. The District will watch COVID data to determine if changes are needed closer to the beach opening. Even with large number of pass sales, we have not seen overcrowding. Passholders only visit for a couple hours versus daily passes use which is usually most of the day. The differences between COVID summer 2020 and 2021 were discussed.

We are seeing a shortage of early childhood staff. Staff have a backup plan and are being creative in hiring. Watts Below Zero was successful with more activities and long lines. Staff will review possibilities to make it less frustrating for attendees. This is one of the few avenues for outdoor entertainment this time of year. We do require non-residents be allowed to attend due to the grant funds coming in for the Watts renovation project. Staff will look at charging or making a sign-up list for the activities. If we extend the event, it gets costly.

The Green Team has been working hard to find ways to be green and get the community involved including bees, electric charging stations, lighting, and more.

2021 park district accomplishments were extensive during the pandemic. The community has re-discovered our parks during the pandemic. There is a large need for day care. Staff will continue to advocate with our legislators about what is happening at the District and find available grants. We continue to be more efficient and productive for the community.

Action Items:

Approval of Construction Management Firm for Watts Recreation Center Project: A motion was made by Commissioner Boron to approve the WB OLSON as the construction manager for 3.25% of the total construction costs with .85% for project liability insurance as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Pier Contract Bid: A motion was made by Commissioner Boron to approve the lowest responsible bidder, Martam Construction of Elgin, Illinois, for base bid (contract items 1-8 and 10-12) not to include railing replacement (contract item 9) for a total award of \$352,240 as presented. Commissioner Spain seconded the motion. Sheppard indicated that the railing came in way too high, the railings are sound and will be repainted, and will be reviewed in the future for replacement with steel costs come down. Insurance costs collected will cover one quarter of the cost. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Northbrook Aquatic Reciprocal Agreement: A motion was made by Commissioner Boron to approve the 2022 Aquatic Services Reciprocal Agreement between Northbrook and Glencoe Park Districts as presented. Commissioner Spain seconded the motion. Commissioner Boron missed the last meeting, but wanted to say that she supports it in that our residents benefit and last year the beach was not overcrowded. Spain received feedback from neighbors who said having access to Northbrook pools was a contributing factor to buying in Glencoe. Brooks indicated that surveys show that residents prefer a resident presence at the beach. Brooks noted that Northbrook has not published their pool rates yet. Covey stated that it would be hard to make this agreement equitable considering Glencoe's small size versus Northbrook's large size. Covey agrees there was not overcrowding, it is outside, and would like to have access to a pool. Schneider understands but is not comfortable giving access at current COVID levels. Spain noted that we should try it out and re-evaluate at the end of the season. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks
NAYS: Schneider
ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:09 pm, Commissioner Boron moved to adjourn into closed session to discuss personnel as mandated by Section 2.06. 5 ILCS 120/2 (c)(1) Commissioner Spain seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Return to Open Session: Commissioner Boron moved to return to open session at 8:43pm, Commissioner Schneider seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Other Business: Staff recommended a 5% merit increase for full-time staff to help employees defray the 7% cost of living increase that is at a 39-year high. This will be a performance base increase. The salary survey was reviewed, staff that were at the minimum with over five years were adjusted this year. Those included daycare, parks, and program supervisors and coordinators. There is a huge labor shortage. Staff making lower wages combined with a 7% cost of living increase is impactful to daily living. The 5% is included in the budget first draft. Discussion ensued. Also included in the budget first draft, the District would pay 10.44% in IMRF employer contributions in the 2022 calendar year for all IMRF-eligible employees working over 1000 hours per year. Discussion ensued. Due to inflation and following private sector, 5% seems reasonable. Other organizations are giving drastic benefits for retention especially in light of the 7% cost of living increase. Staffing shortage versus shortage due to sickness was discussed. The Board does not want to lose our high quality staff.

President Brooks, following discussion, directed staff to include a 5% merit-based increase in the budget going before the Board for approval at the February Board meeting.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 9:13pm. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF FEBRUARY 1, 2022 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
ZOOM AND 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 7:01pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Members of the Public in attendance who signed in or spoke: There was no one in attendance.

Matters from the Public: There were no matters from the public.

Update on Fund Balance and Potential Transfer to Fund 69: Director Cutrera reviewed the projected fund balance, how it affects our ability to transfer funds to Fund 69 for Master Plan capital projects, the timeline for determining and transferring funds, and the FY2021-22 transfer. Staff recommended an adjustment to the timing to evaluate the transfers prior to the fiscal year end and then, if approved, those transfers can be made once the audited numbers are available and have the flexibility to reduce the transfer without having to wait one year. Staff are recommending transferring \$600,000 from the Corporate Fund leaving 67% fund balance and \$850,000 from the Recreation Fund leaving 61% fund balance, our third largest transfers in the last ten years. Staff answered commissioner questions. These funds are committed to capital projects. The timeline and the reasoning behind each task were reviewed. Commissioner Spain commented that doing the fund transfer in the current fiscal year is more transparent. Sheppard indicated that the District is proud to be able to transfer these funds to meet the goals set for capital projects.

Discussion on Fund 65, Fund 67, and Fund 69 Capital Projects:

HVAC Filters: At the December committee meeting, Board members asked for information on additional filtration. Director Leiner explained a possible MPBI system which was installed in our early childhood wing during the pandemic. This system is being installed in airports, schools, and hospitals, however; there is no third-party testing to indicate that this filtration system will work for COVID-19. It does eliminate mold, allergens, dust, and typical irritants as an additional layer to the traditional paper filter system currently in action. This system will cost approximately \$10,000. If the

Board would like to move forward, this could be paid for by reducing the R-22 refrigerant backup supply for Watts Ice Center. Staff answered commissioner questions and discussion ensued as follows. For our application this is the appropriate option, is proven, and does not see this system becoming obsolete. This system is the commercial version of the ionizers at South School and will only make the situation better. This is a 'no ozone' device. Sheppard reiterated that the system is not proven to work for COVID and we may spend \$10,000 to do nothing more than we have now. Early childhood wing families and ceramics participants have asked for better filtration, but no one has asked for programs in the rest of the building. We do not know if it would bring in more participants or not. Having better filtration and circulation is a lesson learned from COVID. If we can make families more at ease and feel safer, we should do it. If not COVID, it can help with mold and allergies.

Chair Brooks, based on committee discussion, asked staff to move forward with the filtration system using funds from reducing the Watts R-22 refrigerant.

AV Conference System for Community Hall: The Board asked for a more robust AV system for special events, rentals, and Board meetings. Director Collins indicated that the Apt quote included in the Board packet listed speakers, video conferencing, wireless projection, audio including wireless microphones and two-way mics, and a touch screen GUI system. We will have the ability to bring in attendees and speakers remotely and transmit to YouTube. The cost would be approximately \$60,000 including electrical upgrades. Staff answered commissioner questions and discussion ensued as follows. We will need to get a legal bid, although this helps us set the initial scope before the bid process begins. A moving camera is a helpful element in a board-style meeting. The extremely large screen would be mounted and retractable. The setup will be limited, if we want to be able to move the room around, we would need to increase the scope and add an additional projector and screen. The sound is not great in community hall currently, the new system will have a much higher quality sound. During the week, community hall is heavily programmed. Staff are concerned about damage to the equipment during other programming and will make it as safe as possible. Commissioners commented that modernization needs to happen as a cost of doing business since Zoom is not going away and our designers could present virtually, reducing costs. The District is not currently high-tech. This could also help with staff training. Collins indicated an additional option would be adding one portable microphone per commissioner with on/off capability to define where the audio is coming from and have control over what comments are heard adding \$3,000 to \$4,000 to the quote. Sheppard indicated that she heard a consensus requesting adding a camera that moves. This would bring the total up to approximately \$75,000. Maintenance lifespan, one-time costs, and damage/insurance claims were reviewed. Collins indicated that most renters are looking for a less expensive option, if they do have the need there is a damage deposit and an add-on fee. The camera is a pan, zoom, and tilt. This discussion tonight is to determine if a budget line item is added to the draft, not to follow through with the purchase.

Chair Brooks, based on committee discussion, directed staff to move forward with adding this line item and requesting bids.

Fund 67 & 69: Director Leiner reviewed the list of Fund 67 & 69 items. The gas kiln was approved and then tabled at the start of COVID. The beach crib wall retaining wall project from the halfway house to the water plant. After review of the project, the budget needs to be \$750,000-\$800,000 with possible additional funds from one of two grants and Village funds in addition to the \$400,000 the District has set aside. The pier project's remaining designer fees, the construction which is already Board-approved, and owner-items to be purchased while the project is constructed are included. The Watts project includes the Board-approved designer fees for Wight, the owner fees including WB Olsen and furniture, signage, and items needed inside prior to opening. We are working with WB Olsen and Wight to finalize designs for review with the Board the first week of March.

Other: Sheppard notified the Board that a community survey and an updated Master Plan are required to apply for grants. We are looking to work with the Village as a shared community effort. Leiner indicated that OSLAD grants are delayed; do not expect to hear about the West Park grant until late spring. The crib wall project is not a strong grant competitor, but is not ruled out yet. The West Park grant is a strong competitor. Commissioner Boron shared that the West School PTO is looking to possibly fund a bathroom for the park.

All items discussed above will be seen in the budget draft presented at the Finance Committee of the Whole meeting this month.

Other Business:

Racquet Court Design Options: Racquet courts design options A through D for Lakefront Park were reviewed to see if the Board wanted any of the options removed from consideration at the community meeting. Community feedback was reviewed. Comments included that the Board should consider eliminating Layout B as it eliminates all tennis courts, which the community indicated they still wanted. West Park will have pickleball only if we get the OSLAD grant and the grant is delayed. Feedback indicated the community wants pickleball, do not eliminate the pickleball only layout. Discussion ensued. Our goal is recreational, not tournament play. Noise screens are not installed in windy areas like Lakefront Park.

Chair Brooks, based on committee discussion, directed staff to offer potential layouts C & D for review at the community meeting.

GJHP Stipend Request Discussion: GJHP requested a \$15,000 stipend. Commissioner Boron recused herself as her daughter is on the GJHP Board and is very active. Commissioner Covey un-recused himself as his wife is no longer on the GJHP Board. Discussion ensued as follows. Board members indicated that GJHP has a large balance for that type of organization and we offer them use of facilities and doesn't see the need to do more. Other comments included not seeing the need to give them money, but is also a good entity and wants to be supportive, so would lean towards supporting GJHP. Really impressed that GJHP could build such a large fund balance that has not

decreased from \$300,000, especially during COVID. The park district partners with a lot of community organizations and donations in-kind are still a donation. We can share our assets/services/facilities along with the cost to maintain those. This should cement our partnership with them. A relatively small amount of money that could put other relationships at risk. Sheppard indicated we should not subsidize their theatre program which is in direct competition with our theater program that must cover its expenses. Their service projects are a worthy cause. Their healthy funds do not require such a large stipend. A \$5,000 stipend would soften the blow versus no stipend. Sheppard will explain to the GJHP board and directors. The Board directed Executive Director Sheppard to add \$5,000 for GJHP to the budget.

In response to a suggestion, Collins will look into the Court Reserve app in comparison to our newly installed RecTrac reservation system.

Adjourn to Closed Session: At 8:10pm, Commissioner Schneider moved to adjourn into closed session to discuss personnel – executive director evaluation as mandated by Section 2.06. 5 ILCS 120/2 (c)(1) Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Boron moved to return to open session at 9:18pm, Commissioner Schneider seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 9:18pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 1/11/2022 - 2/9/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10098 - AFLAC					
AFLAC	01/31/2022	15088	10-00-000-2170	Supplemental Aflac Coverage - January 2022	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10739 - Airespring					
Airespring	01/18/2022	15027	25-00-000-5210	Takiff Fiber Internet - January 2022	1,919.14
Vendor 10739 - Airespring Total:					1,919.14
Vendor: 11739 - Amanda Moores Hainke					
Amanda Moores Hainke	01/11/2022	15004	25-25-785-5300	December 2021 - Hainke	81.00
Amanda Moores Hainke	01/11/2022	15004	25-25-786-5300	December 2021 - Hainke	33.00
Vendor 11739 - Amanda Moores Hainke Total:					114.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	01/18/2022	15028	10-13-000-5415	Superhero Wall Signs/Stickers/Mask	115.39
Amazon Capital Services	01/18/2022	15028	10-14-000-5420	Radio Antenna's	251.65
Amazon Capital Services	01/18/2022	15028	25-00-000-5401	Ruler/Scissors/Laptop Stand	41.26
Amazon Capital Services	01/18/2022	15028	25-00-000-5482	Gate Latches	121.78
Amazon Capital Services	01/18/2022	15028	25-00-000-5582	(4) Replacement Vacuums	1,487.36
Amazon Capital Services	01/18/2022	15028	25-25-401-5400	Food Storage Bags/Glue/Paint	32.15
Amazon Capital Services	01/18/2022	15028	25-25-402-5400	Food Storage Bags/Glue/Paint	32.15
Amazon Capital Services	01/18/2022	15028	25-25-403-5400	Food Storage Bags/Glue/Paint	32.15
Amazon Capital Services	01/18/2022	15028	25-25-405-5400	Food Storage Bags/Glue/Paint	32.15
Amazon Capital Services	01/18/2022	15028	25-25-430-5400	Art Supplies	113.53
Amazon Capital Services	01/18/2022	15028	25-25-615-5400	Markers	19.19
Amazon Capital Services	01/18/2022	15028	25-25-712-5400	Padlock/SafetyPins/Running bibs	91.55
Amazon Capital Services	01/18/2022	15028	25-25-901-5400	PlushSnowBalls/SnowBallMaker/Games/PowderPacks	584.79
Amazon Capital Services	01/18/2022	15028	25-25-954-5400	Cables/Pyle-Pro	43.81
Amazon Capital Services	01/18/2022	15028	25-25-954-5400	Inflatable Photo Booth	332.28
Amazon Capital Services	01/18/2022	15028	25-25-954-5400	Cardioid Condenser Microphone	219.99
Amazon Capital Services	01/18/2022	15028	25-25-954-5400	Cardioid Dynamic Microphone	284.64
Amazon Capital Services	01/18/2022	15028	25-25-954-5400	5 Piece Drum Mic Kit	299.00
Amazon Capital Services	01/18/2022	15028	25-26-000-5401	Art Supplies	24.98
Amazon Capital Services	01/18/2022	15028	25-26-000-5403	Speaker/Batteries/WaterBeads	75.61
Amazon Capital Services	01/18/2022	15028	25-26-000-5430	Face Mask	188.45
Amazon Capital Services	01/18/2022	15028	25-26-000-5460	Food Storage Containers	78.35
Vendor 10946 - Amazon Capital Services Total:					4,502.21
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	01/18/2022	15030	10-11-000-5310	Legal Services - December 2021	1,347.00
Vendor 10050 - Ancel, Glink P.C. Total:					1,347.00
Vendor: 11737 - Antique Coach and Carriage Co.					
Antique Coach and Carriage Co.	01/26/2022	15060	25-25-901-5300	(2) Horse Carriages (extra hour)	350.00
Vendor 11737 - Antique Coach and Carriage Co. Total:					350.00
Vendor: 10717 - Applied Controls, LLC					
Applied Controls, LLC	01/18/2022	15031	25-00-000-5352	Takiff Bas Repairs	525.00
Vendor 10717 - Applied Controls, LLC Total:					525.00

Voucher List of Bills

Payment Dates: 1/11/2022 - 2/9/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10733 - Architectural Consulting Group, Ltd					
Architectural Consulting Group,...	01/18/2022	15032	25-00-000-5588	Takiff - Roof Assessment	3,275.00
Vendor 10733 - Architectural Consulting Group, Ltd Total:					3,275.00
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	01/26/2022	15061	10-12-000-5450	Chainsaw Supplies	238.34
Vendor 10159 - Arlington Power Equipment Total:					238.34
Vendor: 10162 - AT & T					
AT & T	01/26/2022	15063	10-12-000-5210	1/13/2022 - 2/12/2022	52.01
AT & T	01/26/2022	15063	10-15-000-5210	1/13/2022 - 2/12/2022	102.06
AT & T	01/26/2022	15063	25-00-000-5210	1/13/2022 - 2/12/2022	729.57
AT & T	02/01/2022	15090	10-13-000-5210	AT&T Service 1/13 - 2/12/2022 (Watts)	58.18
Vendor 10162 - AT & T Total:					941.82
Vendor: 11670 - AT & T					
AT & T	01/26/2022	15062	25-00-000-5210	Phone Service 1/7/22 - 2/6/22	712.99
Vendor 11670 - AT & T Total:					712.99
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	01/18/2022	15033	10-11-000-5340	IAPD Boot Camp - Carol Spain	85.00
BMO Harris Bank N.A.	01/18/2022	15033	10-11-000-5342	Carrier Gifts/Pizza for Staff	140.31
BMO Harris Bank N.A.	01/18/2022	15033	10-11-000-5402	Chicago Tribune Subscription	27.72
BMO Harris Bank N.A.	01/18/2022	15033	10-11-000-5404	Adobe Subscription - JC	15.93
BMO Harris Bank N.A.	01/18/2022	15033	10-11-000-5730	Notary Bond - JR	35.00
BMO Harris Bank N.A.	01/18/2022	15033	10-12-000-5340	2022 IPRA Membership/Conference - JB	614.00
BMO Harris Bank N.A.	01/18/2022	15033	10-12-000-5342	Retirement Gift - TM	295.00
BMO Harris Bank N.A.	01/18/2022	15033	10-12-000-5425	Retirement Dinner - TM	411.95
BMO Harris Bank N.A.	01/18/2022	15033	10-12-000-5497	Playground Audit	220.31
BMO Harris Bank N.A.	01/18/2022	15033	10-12-000-5582	(2) Chainsaws	1,479.98
BMO Harris Bank N.A.	01/18/2022	15033	10-13-000-5420	Broomball Sticks	694.98
BMO Harris Bank N.A.	01/18/2022	15033	10-14-000-5421	Beach Staff Appreciation - Backpacks/Hats	719.85
BMO Harris Bank N.A.	01/18/2022	15033	10-15-000-5421	Beach Staff Jackets	1,509.00
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5210	iPhone Cloud Storage	0.99
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5301	Postage - Notary Application	7.38
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5342	Starbucks - Staff Meeting	20.96
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5360	Calameo Upgrade/FB/Signs/BizCards/iPho neStorage	894.47
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5361	Indeed Job Sponsor - December 2021	343.17
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5362	Shutterstock - Stock Photos	29.00
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5368	Stock photos	205.00
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5480	Gas for Rec Van	61.53
BMO Harris Bank N.A.	01/18/2022	15033	25-00-000-5730	IPRA Membership 2022 - EC	279.00
BMO Harris Bank N.A.	01/18/2022	15033	25-25-601-5300	Brighwheel app monthly Subscription	150.00
BMO Harris Bank N.A.	01/18/2022	15033	25-25-615-5400	ArtShowSnacks/Glaze/Clay	1,411.33
BMO Harris Bank N.A.	01/18/2022	15033	25-25-901-5300	DJ Deposit	327.75
BMO Harris Bank N.A.	01/18/2022	15033	25-25-910-5400	Ipad - NVA	799.00
BMO Harris Bank N.A.	01/18/2022	15033	25-25-932-5300	FieldTrips- Bowlero/Canalan/Funtopia/Skyz one/TGolf	1,838.74
BMO Harris Bank N.A.	01/18/2022	15033	25-25-932-5400	Lunch for SDO Staff	72.07
BMO Harris Bank N.A.	01/18/2022	15033	25-25-941-5400	Sound Capital Improvements	1,698.90
BMO Harris Bank N.A.	01/18/2022	15033	25-25-954-5400	Property Stickers	49.95
BMO Harris Bank N.A.	01/18/2022	15033	25-26-000-5340	Indeed Job Sponsor / Food Handler Training JD	18.31
BMO Harris Bank N.A.	01/18/2022	15033	25-26-000-5360	Care.com Subs. / Indeed December 2021	577.22
BMO Harris Bank N.A.	01/18/2022	15033	25-26-000-5361	Job Posting - FT Lead Teacher	180.00

Voucher List of Bills

Payment Dates: 1/11/2022 - 2/9/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	01/18/2022	15033	25-26-000-5403	Bags/Storage Bins	130.17
BMO Harris Bank N.A.	01/18/2022	15033	25-26-000-5404	Brightwheel app monthly subscription	175.00
BMO Harris Bank N.A.	01/18/2022	15033	25-27-000-5210	Direct TV - Fitness Subscription	210.99
BMO Harris Bank N.A.	01/26/2022	15064	25-00-000-5315	1/10/2022 Statement Fee's	359.21
Vendor 10473 - BMO Harris Bank N.A. Total:					16,089.17
Vendor: 11646 - Capital One					
Capital One	01/26/2022	15066	25-26-000-5403	Food/IndexDividers/StorageBoxes/(3)Shevles	238.35
Vendor 11646 - Capital One Total:					238.35
Vendor: 11732 - Carol L. Mensinger					
Carol L. Mensinger	02/01/2022	15092	10-11-000-5321	Consulting - Finance/W2/1099/Budget/Misc.	140.00
Vendor 11732 - Carol L. Mensinger Total:					140.00
Vendor: 10187 - Cawley Company					
Cawley Company	01/26/2022	15067	25-00-000-5420	Name Tags - JS/AW/SS	77.14
Vendor 10187 - Cawley Company Total:					77.14
Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	01/18/2022	15036	25-25-315-5400	Glaze and Tools	57.75
Ceramic Supply Chicago, Inc.	01/18/2022	15036	25-25-615-5400	Glaze and Tools	57.76
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					115.51
Vendor: 11747 - Clifton Turner					
Clifton Turner	02/01/2022	15093	25-25-707-5300	Referee 1/15/22 & 1/22/22	114.00
Clifton Turner	02/01/2022	15093	25-25-708-5300	Referee 1/15/22 & 1/22/22	76.00
Vendor 11747 - Clifton Turner Total:					190.00
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	01/18/2022	15037	10-12-000-5230	11/22/2021 - 12/27/2021 - Friends Park	20.09
Commonwealth Edison	01/18/2022	15037	10-12-000-5230	11/22/2021 - 12/27/2021 - Shelton Park	132.28
Commonwealth Edison	01/18/2022	15037	10-12-000-5230	11/22/2021 - 12/27/2021 - N.Field Park	756.25
Commonwealth Edison	01/18/2022	15037	10-13-000-5230	11/22/2021 - 12/27/2021 - Watts	10,249.93
Commonwealth Edison	01/18/2022	15037	10-14-000-5230	11/22/2021 - 12/27/2021 - Beach	122.82
Commonwealth Edison	01/18/2022	15037	10-15-000-5230	11/22/2021 - 12/27/2021 - Boathouse	65.41
Commonwealth Edison	01/18/2022	15037	25-00-000-5230	11/22/2021 - 12/27/2021 - Takiff	11,439.50
Vendor 10208 - Commonwealth Edison Total:					22,786.28
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	02/01/2022	15094	10-12-000-5481	Cedar	219.96
Craftwood Lumber Company	02/01/2022	15094	10-12-000-5482	Bungee Cord/Polycrylic Spray	56.80
Craftwood Lumber Company	02/01/2022	15094	25-00-000-5412	ScrubBrush/CarpetCleaner/AdhesiveSpray	18.07
Craftwood Lumber Company	02/01/2022	15094	25-00-000-5482	30x4 Drawer/SNB	21.56
Craftwood Lumber Company	02/01/2022	15094	25-00-000-5484	Bateries/Screws	28.48
Craftwood Lumber Company	02/01/2022	15094	25-00-000-5486	Bolts/WaxBasket/WashingMachineHose	36.65
Vendor 10215 - Craftwood Lumber Company Total:					381.52
Vendor: 11417 - Daiohs USA, Inc.					
Daiohs USA, Inc.	01/26/2022	15068	10-11-000-5420	Coffee Supplies	113.22
Vendor 11417 - Daiohs USA, Inc. Total:					113.22
Vendor: 11691 - Dale Merriman					
Dale Merriman	01/11/2022	15005	67-00-000-5522	Locate Private Utilities for Watts Topo/Plat	2,368.00
Vendor 11691 - Dale Merriman Total:					2,368.00

Voucher List of Bills

Payment Dates: 1/11/2022 - 2/9/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11746 - David Dillon					
David Dillon	02/01/2022	15095	25-25-707-5300	Referee 1/15/22 & 1/22/22	114.00
David Dillon	02/01/2022	15095	25-25-708-5300	Referee 1/15/22 & 1/22/22	76.00
Vendor 11746 - David Dillon Total:					190.00
Vendor: 10334 - Discount School Supply					
Discount School Supply	01/11/2022	15006	25-26-000-5403	Art Supplies	115.13
Discount School Supply	01/11/2022	15006	25-25-401-5400	Art Supplies	147.68
Discount School Supply	01/11/2022	15006	25-25-402-5400	Art Supplies	147.70
Discount School Supply	01/11/2022	15006	25-25-403-5400	Art Supplies	147.68
Discount School Supply	01/11/2022	15006	25-25-405-5400	Art Supplies	147.68
Vendor 10334 - Discount School Supply Total:					705.87
Vendor: 11342 - DocNetwork LLC					
DocNetwork LLC	01/18/2022	15038	25-00-000-1300	RecTrac Integration Fee FY23	409.00
Vendor 11342 - DocNetwork LLC Total:					409.00
Vendor: 3391 - Donalisa Hall					
Donalisa Hall	01/18/2022	15039	25-25-403-5400	Reimbursement - Food Handler Training - D. Hall	7.95
Vendor 3391 - Donalisa Hall Total:					7.95
Vendor: 11745 - Evanston Awning Company					
Evanston Awning Company	02/01/2022	15096	10-14-000-5588	(3) Custom Trellis Covers - Glencoe Beach	7,800.00
Vendor 11745 - Evanston Awning Company Total:					7,800.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	01/11/2022	15007	10-11-000-5322	Vulnerability Scan	4,635.84
Excalibur Technology Corporati...	01/11/2022	15007	65-00-021-5501	Laptop Replacements	7,550.63
Excalibur Technology Corporati...	01/11/2022	15007	65-00-021-5501	Harddrive Replacement - Beach	165.35
Excalibur Technology Corporati...	01/11/2022	15007	10-11-000-5355	DNS Hosting	5.00
Excalibur Technology Corporati...	01/26/2022	15069	65-00-021-5501	(3) Web cams	115.69
Excalibur Technology Corporati...	02/01/2022	15097	25-26-000-5401	Laptop - JS	1,481.97
Excalibur Technology Corporati...	02/01/2022	15097	65-00-021-5501	Replacement Montiors - JR	515.03
Vendor 10341 - Excalibur Technology Corporation Total:					14,469.51
Vendor: 10405 - First Student, Inc.					
First Student, Inc.	01/11/2022	15008	25-25-932-5300	Bus 12/22/2021	273.00
First Student, Inc.	01/11/2022	15008	25-25-932-5300	Bus 12/23/2021	247.00
Vendor 10405 - First Student, Inc. Total:					520.00
Vendor: 10570 - Francotyp-Postalia, Inc.					
Francotyp-Postalia, Inc.	01/18/2022	15040	10-11-000-5370	Postage Machine 01/03/22 - 04/02/22	152.85
Vendor 10570 - Francotyp-Postalia, Inc. Total:					152.85
Vendor: 10354 - Germania Seed Company					
Germania Seed Company	01/11/2022	15009	10-12-000-5491	Seeds	115.85
Vendor 10354 - Germania Seed Company Total:					115.85
Vendor: 11695 - Goldy Locks, Inc					
Goldy Locks, Inc	02/01/2022	15098	10-13-000-5352	Inspect door watts/temp repair	150.00
Vendor 11695 - Goldy Locks, Inc Total:					150.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	02/01/2022	15099	10-13-000-5484	Cable Coupler	18.31
Grainger Inc.	02/01/2022	15099	25-00-000-5412	Floor Maintainer/Disinfectant	1,936.50
Grainger Inc.	02/01/2022	15099	25-00-000-5484	Battery/Light Recycling kits/Wire Stripper	1,074.37
Grainger Inc.	02/01/2022	15099	25-25-401-5400	Paper Plates/Bowls	96.00
Grainger Inc.	02/01/2022	15099	25-25-402-5400	Paper Plates/Bowls	96.00
Grainger Inc.	02/01/2022	15099	25-25-403-5400	Paper Plates/Bowls	80.00
Grainger Inc.	02/01/2022	15099	25-25-405-5400	Paper Plates/Bowls	120.00
Grainger Inc.	02/01/2022	15099	25-26-000-5460	Paper Plates/Bowls	577.20
Vendor 10370 - Grainger Inc. Total:					3,998.38

Voucher List of Bills

Payment Dates: 1/11/2022 - 2/9/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	01/26/2022	15070	10-12-000-5481	Screws/Coverplate/JabSaw/Knife/Tape/Sponge/DryWall	97.76
Home Depot Credit Services	01/26/2022	15070	10-12-000-5481	(10) Base Post	271.48
Home Depot Credit Services	01/26/2022	15070	10-12-000-5481	FloodLight/Tape/Glue/CountersinkSet/Pilers/Ratchet	195.80
Home Depot Credit Services	01/26/2022	15070	10-12-000-5481	Vacuum Nozzle/Wet,Dry Vacuum	116.94
Home Depot Credit Services	01/26/2022	15070	10-12-000-5482	ScrewAnchor/MetalCutoffDisk	84.91
Home Depot Credit Services	01/26/2022	15070	10-12-000-5488	Drill Bit	14.94
Home Depot Credit Services	01/26/2022	15070	25-00-000-5412	5 Gallon Disinfectant Solution Pail	1,066.90
Vendor 10384 - Home Depot Credit Services Total:					1,848.73
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	01/14/2022	DFT0001362	10-00-000-2176	HSA Bank	988.52
HSA Bank, a divison of Webster...	01/28/2022	DFT0001378	10-00-000-2176	HSA Bank	988.52
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,977.04
Vendor: 10386 - Hufcor-Chicago, Inc.					
Hufcor-Chicago, Inc.	02/01/2022	15100	25-00-000-5351	Basketball Hoop Repair - Takiff North Hoop	1,991.00
Vendor 10386 - Hufcor-Chicago, Inc. Total:					1,991.00
Vendor: 10388 - IAPD					
IAPD	01/18/2022	15041	10-11-000-5730	Annual Membership Dues 2022	6,326.90
Vendor 10388 - IAPD Total:					6,326.90
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	01/11/2022	15010	25-00-000-5484	Emergency Light Battery	26.17
Vendor 10390 - Idlewood Electric Supply Inc. Total:					26.17
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	01/14/2022	DFT0001366	10-00-000-2110	IL State Tax W/H	5,307.39
IL Dept of Revenue	01/28/2022	DFT0001382	10-00-000-2110	IL State Tax W/H	6,064.47
Vendor 10100 - IL Dept of Revenue Total:					11,371.86
Vendor: 10454 - Illinois Dept of Revenue					
Illinois Dept of Revenue	01/14/2022	DFT0001370	10-13-000-4400	2021 Sales Tax	3.00
Vendor 10454 - Illinois Dept of Revenue Total:					3.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	01/31/2022	DFT0001385	10-00-000-2150	January 2022	34,407.70
Illinois Municipal Retirement Fu...	01/31/2022	DFT0001385	10-00-000-2155	January 2022	6,373.84
Illinois Municipal Retirement Fu...	01/31/2022	DFT0001385	10-00-000-4910	January 2022 IMRF Rounding	0.04
Vendor 10101 - Illinois Municipal Retirement Fund Total:					40,781.58
Vendor: 10647 - Illinois Pump, Inc					
Illinois Pump, Inc	01/18/2022	15042	25-00-000-5352	Service Boiler Pump	781.00
Illinois Pump, Inc	01/18/2022	15042	25-00-000-5352	Emergency Repair Heat Pumps	7,279.26
Illinois Pump, Inc	01/18/2022	15042	25-00-000-5352	Emergency Repair Heat Pump #1 and #2	6,086.64
Vendor 10647 - Illinois Pump, Inc Total:					14,146.90
Vendor: 10429 - Indecor, Inc					
Indecor, Inc	02/01/2022	15101	25-00-000-5351	Blind Shade Repairs (Rooms 215,217,219,247)	200.00
Vendor 10429 - Indecor, Inc Total:					200.00
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	01/14/2022	DFT0001364	10-00-000-2120	Social Security W/H	15,201.34
IRS/Dept of Treasury	01/14/2022	DFT0001365	10-00-000-2130	Medicare	3,555.22
IRS/Dept of Treasury	01/14/2022	DFT0001367	10-00-000-2100	Fed Income Tax W/H	9,805.34
IRS/Dept of Treasury	01/28/2022	DFT0001380	10-00-000-2120	Social Security W/H	17,050.20
IRS/Dept of Treasury	01/28/2022	DFT0001381	10-00-000-2130	Medicare	3,987.56
IRS/Dept of Treasury	01/28/2022	DFT0001383	10-00-000-2100	Fed Income Tax W/H	10,344.87
Vendor 10106 - IRS/Dept of Treasury Total:					59,944.53

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11520 - J&P Park Acquisitions, Inc.					
J&P Park Acquisitions, Inc.	01/18/2022	15043	10-12-000-5491	Seeds	111.06
J&P Park Acquisitions, Inc.	01/18/2022	15043	10-12-000-5491	Seeds	24.31
Vendor 11520 - J&P Park Acquisitions, Inc. Total:					135.37
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	02/01/2022	15102	25-25-707-5300	Ref - House Games 1/15/22 & 1/22/22	159.00
Jay Zimmerman	02/01/2022	15102	25-25-708-5300	Ref - House Games 1/15/22 & 1/22/22	100.00
Vendor 10128 - Jay Zimmerman Total:					259.00
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	01/11/2022	15011	10-13-000-5356	Zamboni Blade Sharpening	37.30
Jorson & Carlson Company Inc.	01/18/2022	15044	10-13-000-5356	Zamboni Blade Sharpening	117.30
Jorson & Carlson Company Inc.	02/01/2022	15103	10-13-000-5356	Zamboni Blade Sharpening	68.10
Jorson & Carlson Company Inc.	02/01/2022	15103	10-13-000-5356	Zamboni Blade Sharpening	37.30
Vendor 10399 - Jorson & Carlson Company Inc. Total:					260.00
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	01/11/2022	15012	25-25-785-5300	December 2021 - Kaplan	335.79
Julie Kaplan	01/11/2022	15012	25-25-786-5300	December 2021 - Kaplan	135.00
Vendor 10089 - Julie Kaplan Total:					470.79
Vendor: 9311 - Keri Werner					
Keri Werner	01/11/2022	15013	25-27-000-5365	December 2021 - Werner	48.75
Vendor 9311 - Keri Werner Total:					48.75
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	01/18/2022	15045	25-00-000-5355	Additional usage for copier - DS 12/5/21-1/4/22	151.68
Konica Minolta Business Solutio...	01/18/2022	15045	10-11-000-5355	Additional usage for copier - Ad 12/5/21-1/4/22	6.89
Konica Minolta Business Solutio...	01/18/2022	15045	25-00-000-5355	Monthly maintenace for copier - DS 1/5/22-2/4/22	70.00
Konica Minolta Business Solutio...	01/18/2022	15045	10-11-000-5355	Monthly maintenace for copier - Ad 1/5/22-2/4/22	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					260.07
Vendor: 10149 - Lenny Hoffman Excavating Inc.					
Lenny Hoffman Excavating Inc.	01/11/2022	15014	10-12-000-5353	Disposal Concrete/Stone	80.00
Vendor 10149 - Lenny Hoffman Excavating Inc. Total:					80.00
Vendor: 10120 - Magic of Gary Kantor					
Magic of Gary Kantor	01/26/2022	15072	25-25-638-5300	Magic Class - January 2022	165.00
Vendor 10120 - Magic of Gary Kantor Total:					165.00
Vendor: 11607 - Martam Construction, Inc.					
Martam Construction, Inc.	01/18/2022	15046	67-00-000-5511	Stair Construction North Beach/Boating	77,000.00
Vendor 11607 - Martam Construction, Inc. Total:					77,000.00
Vendor: 10174 - MCI					
MCI	02/01/2022	15105	25-00-000-5210	Long Distance Phone Svc - January 2022	63.45
Vendor 10174 - MCI Total:					63.45
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	02/01/2022	15106	25-25-707-5300	Referee 1/15/22 & 1/22/22	152.00
Michael Corrigan	02/01/2022	15106	25-25-708-5300	Referee 1/15/22 & 1/22/22	38.00
Vendor 11748 - Michael Corrigan Total:					190.00
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	01/18/2022	15047	10-12-000-5349	Landscape Labor (263 hours)	11,835.00
Vendor 11267 - Milieu Design LLC Total:					11,835.00
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	01/11/2022	15015	25-25-785-5300	December 2021 - O'Conner	201.38
Vendor 11319 - Monica McCarthy O'Connor Total:					201.38

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10929 - Morris Schwartz					
Morris Schwartz	02/01/2022	15107	25-25-707-5300	Referee 1/15/22 & 1/22/22	190.00
Morris Schwartz	02/01/2022	15107	25-25-708-5300	Referee 1/15/22 & 1/22/22	38.00
Vendor 10929 - Morris Schwartz Total:					228.00
Vendor: 8956 - Nathan Van Allen					
Nathan Van Allen	01/25/2022	15059	10-11-000-5340	IPRA Conference - Cash Advance	195.00
Vendor 8956 - Nathan Van Allen Total:					195.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	01/18/2022	15048	10-12-000-5346	Woodlawn Stump Removal	142.50
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					142.50
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	01/26/2022	15073	10-13-000-5220	December 2021	325.71
North Shore Gas Company	01/26/2022	15073	25-00-000-5220	December 2021	1,576.38
North Shore Gas Company	02/01/2022	15108	10-14-000-5220	Gas Service 12/28/2021 - 01/21/2022 (Beach)	29.50
North Shore Gas Company	02/01/2022	15108	10-12-000-5220	Gas Service 12/28/21 - 01/21/22 (NFP Garage)	407.01
North Shore Gas Company	02/01/2022	15108	10-12-000-5220	Gas Service 12/28/21 - 1/21/22 (NFP Garage)	823.45
Vendor 10224 - North Shore Gas Company Total:					3,162.05
Vendor: 10228 - NSSRA					
NSSRA	01/18/2022	15049	30-00-000-1300	Membership Agency Contribution 2022 - 1st Intall	35,973.47
NSSRA	01/18/2022	15049	30-00-000-5750	Membership Agency Contribution 2022 - 1st Intall	17,986.74
Vendor 10228 - NSSRA Total:					53,960.21
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	02/01/2022	15109	25-00-000-5355	Takiff Elevator Mo Maintenance - February 2022	532.11
Vendor 10235 - Otis Elevator Company Total:					532.11
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	01/26/2022	15074	10-11-000-5600	Admin Fee's - February 2022	28.00
PACT Administrative Services C...	01/31/2022	15089	10-00-000-2175	January 2022	731.52
Vendor 10110 - PACT Administrative Services Corp Total:					759.52
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	01/31/2022	15086	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	01/31/2022	15086	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					150.00
Vendor: 10242 - PDRMA					
PDRMA	02/01/2022	15110	10-12-000-5340	Playground Mainteance Tech - AS	150.00
PDRMA	02/01/2022	15110	10-11-000-5340	Help 1 Training - JC/BM	398.00
PDRMA	02/01/2022	15110	10-12-000-5340	Help 1 Training - JB	199.00
Vendor 10242 - PDRMA Total:					747.00
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	01/18/2022	15050	25-00-000-5210	T1 Line - Watts 1/15/22 - 2/14/22	365.82
Vendor 11733 - Peerless Network, Inc. Total:					365.82
Vendor: 10788 - QuickScores LLC					
QuickScores LLC	02/01/2022	15111	25-25-707-5300	2022 Basketball Schedules & Teams	154.00
QuickScores LLC	02/01/2022	15111	25-25-708-5300	2022 Basketball Schedules & Teams	84.00
Vendor 10788 - QuickScores LLC Total:					238.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	01/11/2022	15016	25-00-000-5401	Toner for phaser magenta	229.07

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Quill Corporation	01/11/2022	15016	25-00-000-5401	Toner for phaser yellow and post-its	249.54
Quill Corporation	01/11/2022	15016	10-11-000-5420	Napkins	3.36
Quill Corporation	01/11/2022	15016	25-00-000-5401	Fuser, tape, markers	223.49
Quill Corporation	01/18/2022	15051	10-13-000-5401	Ink, sheet protector, post-it for Watts	96.46
Quill Corporation	01/18/2022	15051	25-00-000-5401	Paper	31.08
Quill Corporation	01/18/2022	15051	25-00-000-5401	Paper	73.96
Vendor 10259 - Quill Corporation Total:					906.96
Vendor: 10718 - R&R Specialties of Wisconsin, Inc.					
R&R Specialties of Wisconsin, In...	01/11/2022	15017	10-13-000-5418	Zamboni Parts	128.15
Vendor 10718 - R&R Specialties of Wisconsin, Inc. Total:					128.15
Vendor: 10638 - REACH Media Network					
REACH Media Network	01/26/2022	15075	25-00-000-5360	Annual Player Set up/License 2/1/22 - 11/30/22	306.67
Vendor 10638 - REACH Media Network Total:					306.67
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	01/11/2022	15018	25-25-901-5300	Watts Below Zero - Bumper Car - Balance	850.00
Record-A-Hit	01/26/2022	15076	25-25-901-5300	Bumper car extension (Watts Below Zero)	500.00
Vendor 10375 - Record-A-Hit Total:					1,350.00
Vendor: 11412 - Recreation Results, LLC					
Recreation Results, LLC	01/18/2022	15052	65-00-021-5504	RecTrac 3.1 - 2nd Payment	6,000.00
Vendor 11412 - Recreation Results, LLC Total:					6,000.00
Vendor: 10265 - Reinders, Inc.					
Reinders, Inc.	01/26/2022	15077	10-12-000-5351	Seasonal Main. Toro 4000D	1,945.85
Reinders, Inc.	02/01/2022	15112	10-12-000-5450	8" Castor Tires Motor Deck	897.12
Vendor 10265 - Reinders, Inc. Total:					2,842.97
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Hand Wash Station Takiff/Watts Park - 7/9 - 8/6	260.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Hand Wash Station Takiff/Watts Park - 8/7 - 9/4	260.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Hard Wash Station Takiff/Watts Park - 9/5 - 10/3	260.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Duke Park - 7/9 - 8/6	884.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Duke Park - 8/7 - 9/4	884.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Duke Park - 9/5 - 10/3	540.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Duke Park - 10/04 - 11/01	98.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Lakefront Park - 7/29- 8/26	176.00
Rite Portable Restrooms	01/26/2022	15078	10-12-000-5353	Portable Toilet Svcs Lakefront Park - 8/27 - 9/24	176.00
Vendor 10767 - Rite Portable Restrooms Total:					3,538.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	01/18/2022	15053	10-13-000-5357	Compressor Service Contract - October 2021	289.00
RMC Inc.	01/18/2022	15053	10-13-000-5357	Compressor Service Contract - November 2021	289.00
RMC Inc.	02/01/2022	15113	10-13-000-5357	Watts Refrig Mo Maint - February 2022	298.00
Vendor 10269 - RMC Inc. Total:					876.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	01/11/2022	15019	25-27-000-5365	December 2021 - Cadarian	112.50
Vendor 1232 - Ronald P. Cadarian Total:					112.50
Vendor: 10271 - Russo's Power Equipment Inc.					
Russo's Power Equipment Inc.	01/11/2022	15020	10-12-000-5451	Salt Spreader Parts	338.79
Russo's Power Equipment Inc.	01/26/2022	15079	25-00-000-5580	Snow Blower	687.20
Russo's Power Equipment Inc.	01/26/2022	15079	10-12-000-5450	Chainsaw Supplies/Chute Spinner Gear Motor	484.35
Russo's Power Equipment Inc.	01/26/2022	15079	10-12-000-5450	Chainsaw Supplies	188.94
Russo's Power Equipment Inc.	01/26/2022	15079	10-12-000-5450	Chainsaw Supplies	98.99
Vendor 10271 - Russo's Power Equipment Inc. Total:					1,798.27
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	01/11/2022	15021	25-25-785-5300	Nov/Dec 2021 - Culver	1,970.63
Sandra K Culver	01/11/2022	15021	25-25-786-5300	Nov/Dec 2021 - Culver	66.00
Sandra K Culver	01/11/2022	15021	25-25-787-5300	Nov/Dec 2021 - Culver	1,215.00
Vendor 10654 - Sandra K Culver Total:					3,251.63
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	01/11/2022	15022	25-25-785-5300	December 2021 - Strazzarino	91.13
Vendor 11472 - Silvia Strazzarino Total:					91.13
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	01/31/2022	15087	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					195.90
Vendor: 10068 - Stephen Duman					
Stephen Duman	02/01/2022	15114	25-25-436-5300	Cover for Jon's Class 2021	1,463.35
Stephen Duman	02/01/2022	15114	25-25-707-5300	Eval Coaches (Boys)	250.00
Stephen Duman	02/01/2022	15114	25-25-708-5300	Eval Coaches (Girls)	250.00
Stephen Duman	02/01/2022	15114	25-25-744-5300	Flag Football - Fall 2021	5,343.80
Stephen Duman	02/01/2022	15114	25-25-746-5300	Enrichment Program - Fall 2021	3,013.50
Stephen Duman	02/01/2022	15114	25-25-747-5300	Dodgeball/Basketball - Fall 2021	9,755.20
Vendor 10068 - Stephen Duman Total:					20,075.85
Vendor: 11741 - Taste For Kids, Inc.					
Taste For Kids, Inc.	01/18/2022	15054	25-25-405-5300	December 2021 Meals	487.50
Taste For Kids, Inc.	01/18/2022	15054	25-26-000-5385	December 2021 Meals	4,659.25
Vendor 11741 - Taste For Kids, Inc. Total:					5,146.75
Vendor: 10720 - Tebon's Gas Service					
Tebon's Gas Service	01/18/2022	15055	10-13-000-5480	Propane - Zamboni 12/3 - 12/23/21	587.20
Vendor 10720 - Tebon's Gas Service Total:					587.20
Vendor: 10295 - Tennant Sales & Service Co.					
Tennant Sales & Service Co.	01/26/2022	15080	25-00-000-5412	Floor machine parts	243.55
Vendor 10295 - Tennant Sales & Service Co. Total:					243.55
Vendor: 11683 - TFW Surveying & Mapping Inc.					
TFW Surveying & Mapping Inc.	01/11/2022	15024	67-00-000-5522	Survey Watts Center	6,800.00
Vendor 11683 - TFW Surveying & Mapping Inc. Total:					6,800.00
Vendor: 10300 - Tyler Technologies, Inc.					
Tyler Technologies, Inc.	01/26/2022	15081	10-00-000-1300	Annual Incode Maintenance FY23	6,926.79
Tyler Technologies, Inc.	01/26/2022	15081	10-00-000-1300	Tyler University	1,000.00
Vendor 10300 - Tyler Technologies, Inc. Total:					7,926.79
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	01/18/2022	15056	25-00-000-5301	Postage for FP Mailing Machine	1,500.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					1,500.00
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	01/26/2022	15082	10-13-000-5220	December 2021	406.46

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vanguard Energy Service, LLC	01/26/2022	15082	25-00-000-5220	December 2021	2,516.02
Vendor 10307 - Vanguard Energy Service, LLC Total:					2,922.48
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	01/14/2022	DFT0001363	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vantagepoint Trf Agents-457	01/28/2022	DFT0001379	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,853.84
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	02/01/2022	15115	25-00-000-5210	Cell Phone Svc 12/22/21 - 1/21/2022	1,138.29
Vendor 10309 - Verizon Wireless Total:					1,138.29
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	01/11/2022	15025	10-12-000-5240	10/1/21 - 12/31/21	42.43
Village of Glencoe	01/11/2022	15025	25-00-000-5240	10/1/21 - 12/31/21	1,251.94
Village of Glencoe	02/01/2022	15116	10-12-000-5452	Shared Service - Fleet Maintenance (2021)	16,034.54
Vendor 10457 - Village of Glencoe Total:					17,328.91
Vendor: 11616 - W.F. Baird & Associates Ltd.					
W.F. Baird & Associates Ltd.	01/26/2022	15083	67-00-000-5500	Design Permitting - Glencoe Beach Pier	12,921.80
Vendor 11616 - W.F. Baird & Associates Ltd. Total:					12,921.80
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	01/26/2022	15084	25-00-000-5360	Welcome Wagon Marketing - January 2022	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11102 - Wight & Company					
Wight & Company	01/18/2022	15057	67-00-000-5521	Design Watts Rec Center	28,720.04
Wight & Company	01/26/2022	15085	67-00-000-5521	Design Watts - Rec Center	16,546.65
Vendor 11102 - Wight & Company Total:					45,266.69
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	01/31/2022	DFT0001384	10-00-000-2111	January 2022	207.66
Vendor 10102 - Wisconsin Dept of Revenue Total:					207.66
Vendor: 11678 - WM Corporate Services, Inc.					
WM Corporate Services, Inc.	01/11/2022	15026	10-12-000-5353	Nov/Dec 2021	2,535.11
WM Corporate Services, Inc.	01/11/2022	15026	10-13-000-5353	Dec 2021	132.16
WM Corporate Services, Inc.	01/11/2022	15026	25-00-000-5353	Dec 2021	450.98
WM Corporate Services, Inc.	02/01/2022	15117	10-12-000-5353	Parks Disposal Services Dec 2021/Jan 2022	1,627.97
WM Corporate Services, Inc.	02/01/2022	15117	10-13-000-5353	Watts Disposal Service - January 2022	165.20
WM Corporate Services, Inc.	02/01/2022	15117	25-00-000-5353	Takiff Disposal Service - January 2022	672.47
Vendor 11678 - WM Corporate Services, Inc. Total:					5,583.89
Vendor Set AP Vendors Total:					528,242.25

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 4577 - Brad Janis					
Brad Janis	02/01/2022	15091	10-12-000-5421	Reimbursement - Hem 3 pair of work pants	45.00
Vendor 4577 - Brad Janis Total:					45.00
Vendor: 4552 - Brian Jacobs					
Brian Jacobs	01/26/2022	15065	10-11-000-5730	Reimbursement - CPA License Renewal	120.00
Vendor 4552 - Brian Jacobs Total:					120.00
Vendor: 5029 - Jacqueline Kozelka					
Jacqueline Kozelka	01/26/2022	15071	10-11-000-5342	Reimbursement - Cookies (GF)	3.99
Jacqueline Kozelka	01/26/2022	15071	10-11-000-5342	Reimbursement - Cookies	23.97
Vendor 5029 - Jacqueline Kozelka Total:					27.96
Vendor: 7851 - Lisa Sheppard					
Lisa Sheppard	01/25/2022	15058	10-11-000-5340	IPRA Conference - Cash Advance	365.00
Lisa Sheppard	02/01/2022	15104	10-11-000-5340	Reimbursement - IPRA Conference 1/27 - 1/29/2022	36.17
Vendor 7851 - Lisa Sheppard Total:					401.17
Vendor: 1834 - Stephani Briskman					
Stephani Briskman	01/11/2022	15023	25-00-000-5420	Reimbursement - COVID Test	79.92
Vendor 1834 - Stephani Briskman Total:					79.92
Vendor Set Employees Total:					674.05
Grand Total:					528,916.30

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	213,356.98
25 - RECREATION FUND	102,895.92
30 - SPECIAL RECREATION FUND	53,960.21
65 - CAPITAL PROJECTS FUND	14,346.70
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	144,356.49
	144,356.49

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1300	PREPAID EXPENSES	7,926.79
10-00-000-2100	FEDERAL WITHHOLDING	20,150.21
10-00-000-2110	IL STATE WITHHOLDING	11,371.86
10-00-000-2111	WI STATE WITHHOLDING	207.66
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	32,251.54
10-00-000-2130	MEDICARE WITHHOLDING	7,542.78
10-00-000-2140	ICMA DEF COMP WITHHOLDING	3,853.84
10-00-000-2150	IMRF WITHHOLDING	34,407.70
10-00-000-2155	IMRF VAC WITHHOLDING	6,373.84
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2175	FSA PLAN WITHHOLDING	731.52
10-00-000-2176	HSA WITHHOLDING	1,977.04
10-00-000-2180	CREDIT UNION WITHHOLDING	150.00
10-00-000-2190	GARNISHMENT WITHHOLDING	195.90
10-00-000-4910	MISC/UNCLASSIFIED INCOME	0.04
10-11-000-5310	LEGAL SERVICES	1,347.00
10-11-000-5321	CONSULTING SERVICES	140.00
10-11-000-5322	COMPUTER CONSULTING SERVICES	4,635.84
10-11-000-5340	CONFERENCES AND TRAINING	1,079.17
10-11-000-5342	OFFICIALS/MEETING EXPENSES	168.27
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	43.39
10-11-000-5370	RENTAL - EQUIPMENT	152.85
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	27.72
10-11-000-5404	COMPUTER PROGRAMS	15.93
10-11-000-5420	SUPPLIES - GENERAL	116.58
10-11-000-5600	HEALTH INSURANCE PREMIUMS	28.00
10-11-000-5730	DUES/MEMBERSHIPS	6,481.90
10-12-000-5210	TELEPHONE/INTERNET	52.01
10-12-000-5220	FUEL/HEAT	1,230.46
10-12-000-5230	ELECTRICITY	908.62
10-12-000-5240	WATER	42.43
10-12-000-5340	CONFERENCES AND TRAINING	963.00
10-12-000-5342	OFFICIALS/MEETING EXPENSES	295.00
10-12-000-5346	SHARED MAINT SVCS-Sch Dist 35	142.50
10-12-000-5349	CONTRACTL-HORT/LANDSCAPING	11,835.00
10-12-000-5351	REPAIRS - EQUIPMENT	1,945.85
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	7,781.08
10-12-000-5421	SUPPLIES - UNIFORMS	45.00
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	411.95
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	1,907.74
10-12-000-5451	SUPPLIES - BUILDING PARTS	338.79
10-12-000-5452	SHARED SVCS-FLEET MAINT SUPPLY	16,034.54
10-12-000-5481	SUPPLIES-CONSTRUCTION	901.94
10-12-000-5482	SUPPLIES-HARDWARE	141.71
10-12-000-5488	SUPPLIES-POWER TOOLS	14.94
10-12-000-5491	SUPPLIES-GREENHOUSE/BEES	251.22
10-12-000-5497	SUPPLIES-PLAYGRD/SURFACES	220.31
10-12-000-5582	EQUIPMENT - MAINTENANCE	1,479.98

Account Summary

Account Number	Account Name	Payment Amount
10-13-000-4400	CONCESSION FOOD SALES	3.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	58.18
10-13-000-5220	FUEL/HEAT	732.17
10-13-000-5230	ELECTRICITY	10,249.93
10-13-000-5352	REPAIRS - BUILDINGS	150.00
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	297.36
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	260.00
10-13-000-5357	MAINT SERVICE-REFRIGERATION	876.00
10-13-000-5401	OFFICE SUPPLIES	96.46
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	115.39
10-13-000-5418	SUPPLIES-ZAMBONI	128.15
10-13-000-5420	SUPPLIES - GENERAL	694.98
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	587.20
10-13-000-5484	SUPPLIES-ELECTRICAL/BULBS	18.31
10-14-000-5220	FUEL/HEAT	29.50
10-14-000-5230	ELECTRICITY	122.82
10-14-000-5420	SUPPLIES - GENERAL	251.65
10-14-000-5421	SUPPLIES - UNIFORMS	719.85
10-14-000-5588	BUILDING IMPROVEMENTS	7,800.00
10-15-000-5210	TELEPHONE	102.06
10-15-000-5230	ELECTRICITY	65.41
10-15-000-5421	SUPPLIES - UNIFORMS	1,509.00
25-00-000-1300	PREPAID EXPENSES	409.00
25-00-000-5210	TELEPHONE/INTERNET	4,930.25
25-00-000-5220	FUEL/HEAT	4,092.40
25-00-000-5230	ELECTRICITY	11,439.50
25-00-000-5240	WATER	1,251.94
25-00-000-5301	POSTAGE	1,507.38
25-00-000-5315	CREDIT CARD SERVICE FEES	359.21
25-00-000-5342	OFFICIALS/MEETING EXPENSES	20.96
25-00-000-5351	REPAIRS - EQUIPMENT	2,191.00
25-00-000-5352	REPAIRS - BUILDINGS	14,671.90
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	1,123.45
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	753.79
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	1,362.56
25-00-000-5361	PRINTING - EMPLOYMENT ADS	343.17
25-00-000-5362	PHOTOGRAPHY	29.00
25-00-000-5368	MARKETING-DIGITAL	205.00
25-00-000-5401	OFFICE SUPPLIES	848.40
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	3,265.02
25-00-000-5420	SUPPLIES - GENERAL	157.06
25-00-000-5480	SUPPLIES-GAS/LUBRICANT	61.53
25-00-000-5482	SUPPLIES-HARDWARE	143.34
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,129.02
25-00-000-5486	SUPPLIES-PLUMBING	36.65
25-00-000-5580	EQUIPMENT - GENERAL	687.20
25-00-000-5582	EQUIPMENT - MAINTENANCE	1,487.36
25-00-000-5588	BUILDING IMPROVEMENTS	3,275.00
25-00-000-5730	DUES/MEMBERSHIPS	279.00
25-25-315-5400	SUPPLIES-ADULT CERAMICS	57.75
25-25-401-5400	SUPPLIES-ELC 3YR	275.83
25-25-402-5400	SUPPLIES-ELC 4YR	275.85
25-25-403-5400	SUPPLIES-ELC 2YR	267.78
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	487.50
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	299.83
25-25-430-5400	SUPPLIES-PRESCHOOL ART - MESSY MONDAYS	113.53
25-25-436-5300	CONTRACTL-PRESCHOOL SPORTS/SORTS	1,463.35
25-25-601-5300	CONTRACTL-KIDS CLUB PM	150.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,488.28
25-25-638-5300	CONTRACTL-PRESTO, IT'S MAGIC	165.00
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	1,133.00
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	662.00
25-25-712-5400	SUPPLIES-PRESEASON HOUSE BB CLINICS	91.55
25-25-744-5300	CONTRACTL-YOUTH FLAG FOOTBALL	5,343.80
25-25-746-5300	CONTRACTL-HOT SHOT SATURDAYS	3,013.50
25-25-747-5300	CONTRACTL-HOTSHOT SPORT	9,755.20
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,679.93
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	234.00
25-25-787-5300	CONTRACTL-GENERAL FITNESS	1,215.00
25-25-901-5300	CONTRACTL-WATTS BELOW ZERO	2,027.75
25-25-901-5400	SUPPLIES-WATTS BELOW ZERO	584.79
25-25-910-5400	SUPPLIES-4TH OF JULY	799.00
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	2,358.74
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	72.07
25-25-941-5400	SUPPLIES-GREAT MUD RUN	1,698.90
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	1,229.67
25-26-000-5340	CONFERENCES AND TRAINING	18.31
25-26-000-5360	PRINTING/MARKETING/ADVERTISING	577.22
25-26-000-5361	PRINTING - EMPLOYMENT ADS	180.00
25-26-000-5385	FOOD SERVICE	4,659.25
25-26-000-5401	OFFICE SUPPLIES	1,506.95
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	559.26
25-26-000-5404	COMPUTER PGMS/APPs	175.00
25-26-000-5430	SUPPLIES - FIRST AID	188.45
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	655.55
25-27-000-5210	DEDICATED TV/INTERNET	210.99
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	161.25
30-00-000-1300	PREPAID EXPENSES	35,973.47
30-00-000-5750	NSSRA CONTRIBUTION	17,986.74
65-00-021-5501	CONTINGENCY-Netwk, Routers, Switches,Security	8,346.70
65-00-021-5504	REGISTRATION SOFTWARE UPGRADES	6,000.00
67-00-000-5500	PIER-Design Svcs	12,921.80
67-00-000-5511	BOATING ACCESS-Construction	77,000.00
67-00-000-5521	WATTS - Design	45,266.69
67-00-000-5522	WATTS - Owner Items	9,168.00

Project Account Summary

Project Account Key	Payment Amount
None	528,916.30

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
February 2022 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 1/31/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,508,004.26	(455,128.01)	3,052,876.25	
25-00-000-1000	CASH/INVESTMENTS	5,884,528.58	(23,357.31)	5,861,171.27	
30-00-000-1000	CASH/INVESTMENTS	409,498.17	(32,339.63)	377,158.54	
35-00-000-1000	CASH/INVESTMENTS	267,642.39	(27,731.40)	239,910.99	
36-00-000-1000	CASH/INVESTMENTS	166,492.92	(23,618.43)	142,874.49	
40-00-000-1000	CASH/INVESTMENTS	382,727.44	69,768.92	452,496.36	
45-00-000-1000	CASH/INVESTMENTS	207,343.27	(3,364.36)	203,978.91	
50-00-000-1000	CASH/INVESTMENTS	47,520.40	(156.25)	47,364.15	
55-00-000-1000	CASH/INVESTMENTS	8,847.08	(743.82)	8,103.26	
65-00-000-1000	CASH/INVESTMENTS	187,754.04	(11,428.96)	176,325.08	
67-00-000-1000	CASH/INVESTMENTS	3,626,883.97	(148,577.24)	3,478,306.73	
69-00-000-1000	CASH/INVESTMENTS	2,351,056.90	300,080.00	2,651,136.90	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>17,048,299.42</u>	<u>(356,596.49)</u>	<u>16,691,702.93</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	978,169.79	(396,297.44)	581,872.35	
99-00-000-1012	Operating PR Account	7,640.91	2.33	7,643.24	
99-00-000-1013	IL Funds	5,289,287.33	9,481.05	5,298,768.38	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	2,531,353.96	30,071.55	2,561,425.51	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,170,128.07	148,718.60	3,318,846.67	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	0.00	2,744,003.82	
99-00-000-1019	PMA 2020 BONDS IPrime	882,880.15	(148,577.24)	734,302.91	
99-00-000-1020	IPDLAF-OSLAD	200,035.39	4.66	200,040.05	
TOTAL: Cash in Bank		<u>17,048,299.42</u>	<u>(356,596.49)</u>	<u>16,691,702.93</u>	
TOTAL CASH IN BANK		<u>17,048,299.42</u>	<u>(356,596.49)</u>	<u>16,691,702.93</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	17,048,299.42	(356,596.49)	16,691,702.93	
TOTAL DUE TO OTHER FUNDS		<u>17,048,299.42</u>	<u>(356,596.49)</u>	<u>16,691,702.93</u>	
Claim on Cash	16,691,702.93	Claim on Cash	16,691,702.93	Cash in Bank	16,691,702.93
Cash in Bank	16,691,702.93	Due To Other Funds	16,691,702.93	Due To Other Funds	16,691,702.93
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
25-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	0.00	0.00	0.00	
99-00-000-1425	Due From Recreation Fund	0.00	0.00	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
 Monthly Cash/Investments Report
 January 2022**

Operating and Capital Funds:

	<u>December 2021</u>	<u>January 2022</u>
BMO Harris Bank Corporate Account 0.08%	1,180,983.79	720,339.03
Illinois Park District Liquid Asset Fund GENERAL 0.03%	3,027,353.96	3,057,425.51
Illinois Park District Liquid Asset Fund OSLAD 0.03%	200,035.39	200,040.05
The Illinois Fund (Public Treasurers' Investment Pool) 0.076%	5,289,287.33	5,298,768.38
BMO Harris Bank Payroll Account 0.08%	18,755.73	12,233.90
PMA Financial/IPRIME Account 0.03%	3,417,328.07	3,419,915.18
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(213,928.82)	(143,057.34)

PMA Certificates of Deposit:

1 CD at \$249,600 maturing March 3, 2022 (0.15% net)	249,600.00	249,600.00
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)	249,500.00	249,500.00
Grand Total-Operating and Capital	\$13,418,915.45	\$13,064,764.71

2020 Bond Proceeds:

PMA Financial/IPRIME Account 0.03%	2,135,183.97	2,132,738.22
PMA Certificates of Deposit:		
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)	249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)	248,900.00	248,900.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)	747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)	248,600.00	248,600.00
Grand Total-2020 Bond Proceeds	3,629,383.97	3,626,938.22
Grand Total - All Funds	17,048,299.42	16,691,702.93

Glencoe Park District
Monthly Financial Analysis
January 2022

	As of 1/31/2019	As of 1/31/2020	As of 1/31/2021	As of 1/31/2022	As of 12/31/2021	Variance from Prior Month
<u>Recreation Department - Programs</u>						
Revenues	3,450,322	3,633,747	2,199,294	4,283,573	4,149,832	133,741
Wages	(612,208)	(625,200)	(391,785)	(526,855)	(499,465)	(27,390)
Contractual	(1,209,444)	(1,320,494)	(892,396)	(1,278,785)	(1,264,427)	(14,358)
Supplies	(111,361)	(145,138)	(51,066)	(124,913)	(112,124)	(12,789)
Net Surplus	1,517,309	1,542,915	864,047	2,353,020	2,273,816	
<u>Day Care Department</u>						
Revenue	1,138,355	1,320,342	1,483,245	1,858,396 (1)	1,708,737	149,659
Expense	(926,612)	(1,156,788)	(1,166,607)	(1,258,177)	(1,174,802)	(83,375)
Net Surplus/(Deficit)	211,743	163,554	316,638	600,219	533,935	
<u>Fitness Department</u>						
Revenue	42,318	25,236	20,586	35,454	31,911	3,543
Expense	(35,262)	(44,544)	(31,533)	(35,090)	(31,703)	(3,387)
Net Surplus/(Deficit)	7,056	(19,308)	(10,947)	364	208	
<u>Beach Department</u>						
Revenue	322,001	287,959	254,708	551,018	551,018	0
Expense	(237,001)	(240,260)	(265,236)	(299,624)	(286,317)	(13,307)
Net Surplus/(Deficit)	85,000	47,699	(10,528)	251,394	264,701	
<u>Boating Department</u>						
Revenue	106,663	108,520	108,458	126,311	126,311	0
Expense	(148,345)	(159,768)	(125,944)	(167,441)	(158,501)	(8,940)
Net Surplus/(Deficit)	(41,682)	(51,248)	(17,486)	(41,130)	(32,190)	
Beach/Boating Dept Total:	43,318	(3,549)	(28,014)	210,264	232,511	
<u>Watts Department</u>						
Revenue	117,849	142,500	247,679	266,934	242,368	24,566
Expenses	(196,797)	(229,159)	(222,474)	(241,668)	(204,861)	(36,807)
Net Surplus/(Deficit)	(78,948)	(86,659)	25,205	25,266	37,507	
<u>G & A (Administration)</u>						
Revenue (excl G&A Tfr)	30,383	28,253	29,565	32,003	29,703	2,300
Expense	(1,064,673)	(1,077,788)	(1,082,172)	(1,210,611)	(1,141,953)	(68,658)
Net Surplus/(Deficit)	(1,034,290)	(1,049,535)	(1,052,607)	(1,178,608)	(1,112,250)	
<u>Parks Department</u>						
Revenue	18,817	12,407	15,099	27,224	27,168	56
Expense	(932,051)	(1,078,788)	(910,365)	(1,332,204)	(1,253,556)	(78,648)
Net Surplus/(Deficit)	(913,234)	(1,066,381)	(895,266)	(1,304,980)	(1,226,388)	
<u>Rec-Admin/Takiff Department</u>						
Revenues	1,285,750	1,325,946	1,191,085	1,359,021	1,352,162	6,859
Expenses	(2,232,494)	(2,523,723)	(2,601,568)	(1,928,360) (2)	(1,751,264)	(177,096)
Net Surplus/(Deficit)	(946,744)	(1,197,777)	(1,410,483)	(569,339)	(399,102)	

(1) Includes additional daycare grant for \$150,255
(2) Fund 69 transfer not made in 2021

VI. Executive Director's Report

Glencoe Park District
February 2022 Board Meeting

**Glencoe Park District
Executive Director's Report
February 2022**

COVID-19

We continue to follow updated guidance regarding mask requirements. Since this issue is evolving, we will discuss current protocols at the Board meeting. It appears that the mask mandate will end on February 28 for facilities and programs, except for our Early Learning Center and Children's Circle.

RecTrac Migration

In July 2021, the RecTrac Migration Team began planning the upgrade of our recreation software to the newest version. On January 17, 2022 our registration system (online and in-person) was taken down to begin the migration process. On January 20, both online and in-person registration was up and running. Since upgrading to the newest version of RecTrac, customers have registered online and in-person and have built new households online. Staff processing of registrations and check in patrons at Watts and the fitness center are going smoothly after making some setting adjustments. The Migration Team continues to work to make backend improvements to better the site, the registration process, the check in process and the internal uses for staff, but overall this has been a very successful migration and much of the credit goes to our Registration/Customer Service/Recreation Team.

Thank you to all our staff who were involved with the project. The project team began the planning and preparation over a year ago. Staff completed multiple training sessions and are excited for the additional functionality and improvements the new software offers our residents and staff.

FY2022/23 Budget

The proposed FY2022/23 Budget - First Draft was completed and distributed to the Board of Park Commissioners on February 8. It will be discussed in detail at the February 15 Finance Committee of the Whole Meeting. All changes from that meeting, as well as more refined projected current year amounts, will be reflected in the Approval Draft Budget which is tentatively scheduled to be approved at the regular meeting on March 15. After the required 30-day period for public inspection, the Budget and Appropriations Ordinance will then be approved at the regular meeting on April 19.

FY2022/23 Audit

Yet another fiscal year end is right around the corner on February 28. As such, staff began preparing the annual audit confirmation letters, as well as the many audit schedules required as part of the District's annual audit. Staff also met with partner, Jamie Wilkey, in December to discuss pre-audit planning. Closing journal entries will occur in early March. The auditors are scheduled for preliminary fieldwork on March 7 and final fieldwork the week of April 18.

ACA Reporting

Staff completed and distributed the 1094-C and 1095-C forms which are required to be sent to employees and the IRS for ACA reporting purposes to show proof of coverage of health insurance.

Annual Staff Performance Evaluations/Goals

As we approach the end of the current fiscal year, staff began preparing annual performance evaluations for all full-time and part-time staff. Salary increases are based solely on merit, and will be effective March 1, 2022.

Parks and Planning

- During the August 3, 2021 Board of Commissioners meeting, the Board authorized the expense of up to \$65,000 on making repairs to the Watts Recreation Center Ice Rink Cooling Floors. As of February 2, 2022 the repair was successful, with the cooling system in operation for twelve weeks. The following was expensed in making the repair. Via collaboration with engineers from Wight & Company the Park District was able to source a specialized proprietary rink sealing product. The product is designed to stop small leaks in cooling floors. The product comes with a one-year

money back guarantee.

Task	Vendor	Cost
Leak Check Cooling Floors	Associated Technical Service	\$2,303
Purchase Coolant	Mays Chemical	\$6,606
Repair Open Concrete Section	Lindblad Construction	\$10,950
Purchase Ice Rink Stop-Leak Product	Shaler	\$15,150
	Total	\$35,009

- Snow Removal: The Parks Team spent the majority of the last couple weeks preparing for and contending with heavy snow fall. Snow removal typically starts between 3:30-4:00AM each day to ensure that a safe route is cleared for the fitness center members and they do not stop until the Takiff Center closes around 9:00PM. Between the Wednesday and Thursday snowfall, 60 labor hours were used to keep the District operating. Staff clears parking lots, rinks, pathways, and sidewalks. There were no delays in opening the facilities and providing services due to the snow. The Village of Glencoe continues to support the Park District by providing rock salt for the District to use on parking lots.
- Planning: Work continues with Wight relating to the Watts renovation. Bidding was opened for the Takiff Center gym floor resurfacing project, and a surplus property auction.
- Grounds/Horticulture/ Maintenance: The parks crew continues to perform dormant pruning from grounds throughout the District. Trees were trimmed at Old Elm Playground and Shelton Park. The Parks Team made the most of breaks in the weather. Staff installed tree donor plaques and completed a major cleanup of the park's yard/maintenance center. In addition, they began identifying athletic turf areas to be targeted for repair prior to the next outdoor sports season.
- Chris Leiner resigned his position of Director of Parks and Planning and his last day will be February 18. When I hired Chris seven years ago, we rode around the parks system and discussed all the renovations and increased maintenance standards that could be achieved to enhance the outdoor recreation use for our residents. Chris and his team reached those lofty goals and he leaves a lasting legacy of excellence at the Park District. I wish Chris nothing but the best in his new position at Northbrook Park District and I look forward to watching him continue to grow in this field and his career. Chris has been very loyal to Glencoe and is busy preparing to transfer as much information as possible to the new Director of Parks & Planning so that the transition is as seamless as possible. He has also agreed to come and meet with our new Director to go over some of the intangibles in Glencoe. He is right next door, so we plan to maintain that professional connection for years to come.

Human Resources

- As we approach the end of the current fiscal year, our teams were busy preparing annual performance evaluations on all full- and part-time staff. Salary increases are based on merit and will be effective March 1, 2022.
- In late February, we will send out our annual Staff Survey to all full-time, permanent part-time and year-round part-time staff. We will use the feedback to set goals for continued to improvement for both our internal and external customers. This will be bench marked to last year's survey results. The results will be shared with the Board in late April.
- We are finishing up interviews for a new Director of Parks and Planning and hope to select a new candidate in the next week. In addition, we are interviewing for a full-time parks laborer and part-time parks staff.
- The early childhood wing is excited to announce multiple internal promotions. Savannah Martin was promoted from Children's Circle Preschool Classroom Coordinator to Early Childhood Supervisor. Danielle Bayer was promoted from Front Desk Associate to Early Childhood Coordinator. Mattie White was promoted from Assistant Teacher to Lead Teacher. We are thrilled to see these positive changes as we continue toward sustainability with our superb early

childhood programming! In addition to the internal promotions, we are welcoming one full-time staff member, Julia Becela, to the role of Children's Circle Preschool Classroom Coordinator. We also welcomed four new part-time staff this month. Children's Circle is still in need of six part-time staff to get to our traditional staffing level.

Marketing and Communication

Erin has been busy launching our new website. We are still tweaking out some bugs, but overall both internally and externally this is a big improvement. In addition to the website, Erin developed sign boards and letters to be distributed to the neighbors of Lakefront Park regarding the upcoming meeting. More data on our website and social media can be found on Appendix A.

Recreation and Facilities

- Early Learning Center and *pre*-registration (for next school year) was held January 10-21, and open registration began February 1. Registration for next school year's Early Learning Center Preschool is non-lottery, i.e. first come, first served. Children's Circle will be completing re-registration in late February. This is the time of year we typically see a great deal of movement on our waitlist, whether welcoming families into our program beginning in June or families removing themselves from the waitlist as they have secured alternative care. More data on our registration numbers at this point can be found in Appendix B.
- Youth Programs continue to grow in participation numbers. Kids Club including our School Days Off Programming are well attended (see Appendix B). Planning for camp including hiring and camp staff training is in progress.
- Basketball is in its third week and has higher enrollment than in prior years. Our skills clinics are having great attendance.
- Rentals at Takiff and Watts slowed due to the COVID surge. We opened the Watts building to patrons on February 9 and resumed rentals. We closed the building due to the COVID surge, the inability to enforce the mask mandate, and staff COVID exposure and illness. With that said, the ice rink continues to be a popular destination. (see Appendix B for a breakdown of passes and rentals)
- Fitness center usage continues to improve as current members are using the center more often each month. Our membership flattened due to the recent COVID surge and vaccine requirements by Cook County. (see appendix B for a breakdown of memberships)
- Special events continue to be very popular. Events included Watts Below Zero and a variety of themed Friday night events at Watts. We postponed our Winter Ball "Daddy Daughter" event until late summer. (see appendix B for more details)

Professional Organizations

- At the IPRA/IAPD Conference, I was sworn in as IPRA Board Chair Elect. With this role, I also serve as the Finance Committee and Foundation liaison.
- This past month, I was sworn in as the NSSRA Chair. This is a two-year position.

Freedom of Information Act Requests

- Purchasing records from October 26, 2021 to present was requested on January 27, 2022 and responded to on February 3, 2022.
- 2020 staff and payroll information was requested on February 8, 2022 and will be responded to no later than February 14, 2022.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

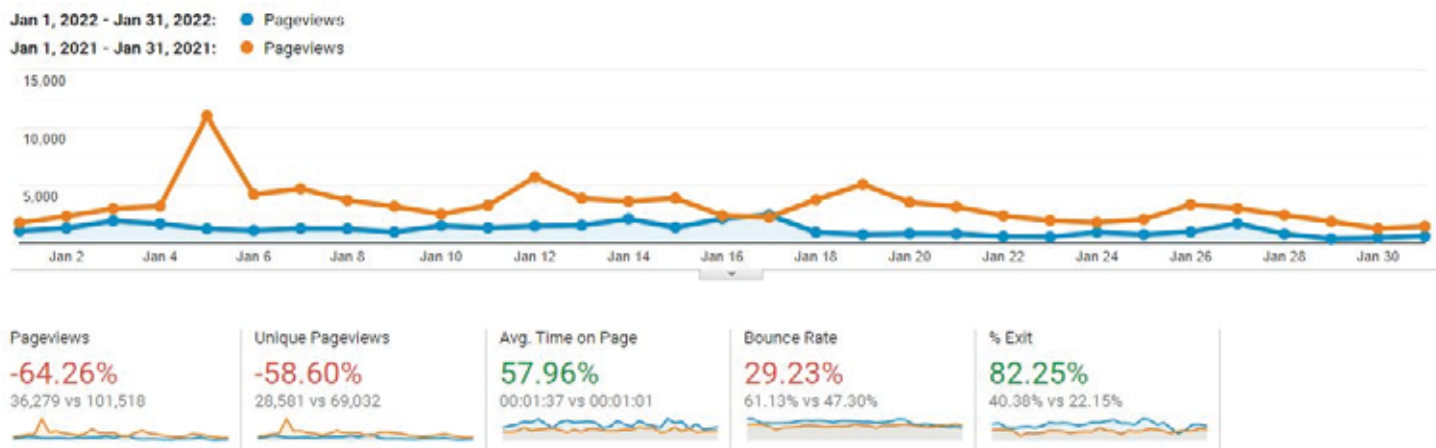
Marketing/Communications Report February 2022

Online Communication

We have a new website!

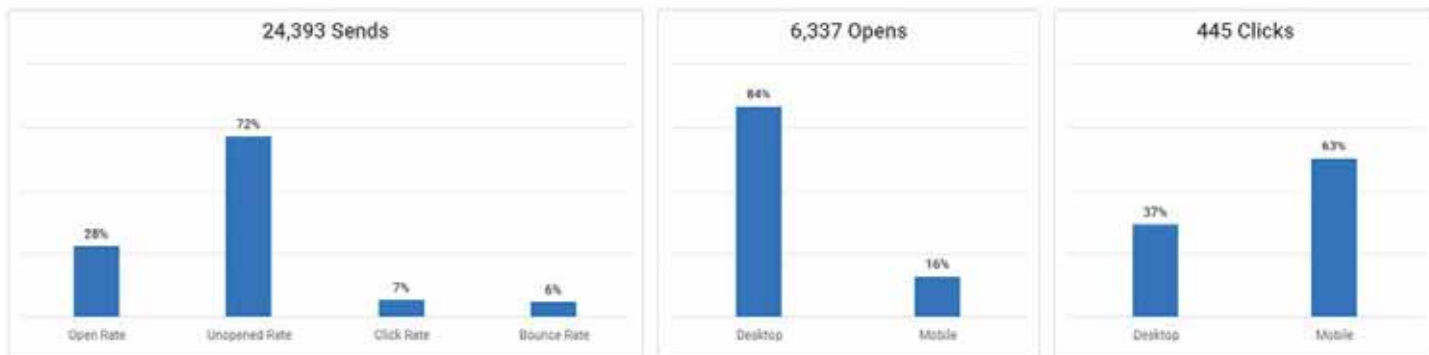
Compared to 2021, traffic in January was 64% lower. Some of this may be attributed to winter registration taking place in January in 2021 (it was in December in 2022); some may be contributed to Watts visitors needing to register in advance in 2021 (they don't have to this year), and some of it may be contributed to moving to the new website and the way data is tabulated.

Our top ten pages with the most traffic were all related to Watts, programs, and registration.



Email Marketing

As mentioned previously, we had some trouble with email open rates. Working with Excalibur and Constant Contact, we were able to identify and fix the issue, which was sending most of our emails to spam. As a result, our email open rate jumped from 7% last month to 28% this month.



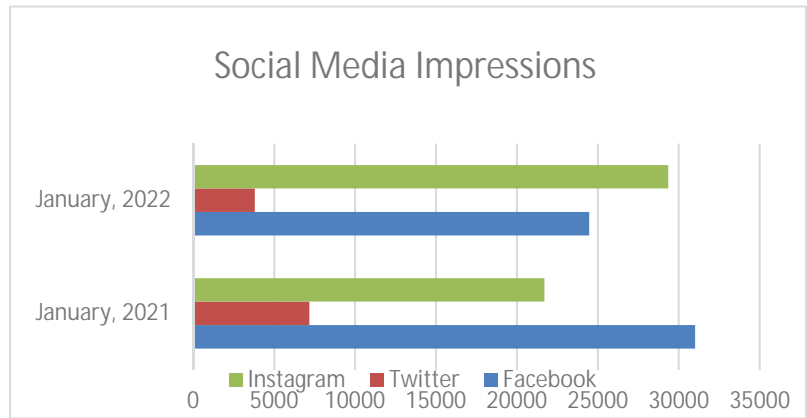
Trends

Check out how your numbers compare over time.

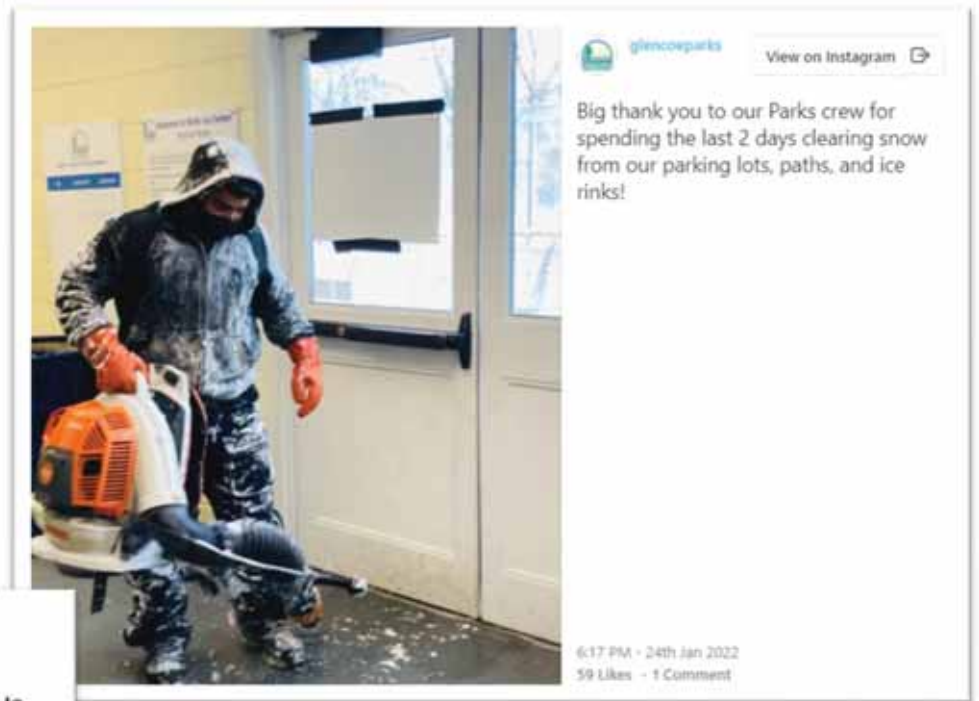
Your open rate:	28%	Your click rate:	7%
vs. previous 30 days	+20% ▲	vs. previous 30 days	+1% ▲
vs. industry average	+1% ▲	vs. industry average	+2% ▲

Social Media

Instagram is becoming our most popular social media channel. We ended the month of January with 24,474 Facebook impressions (December was 21,668). December had 3,804 impressions on Twitter (compared to 3,530 in December). Instagram had 29,350 impressions in January (compared to 19,794 impressions in December).



Submitted by:
Erin Classen, Superintendent of Marketing and Communications



Our most popular Instagram and Twitter posts in January

Top Tweet earned 579 impressions

To stop the spread of the new COVID variant, we've made the difficult decision to delay the start date of select preschool and youth programming until January 15. Open gym and open pickleball will also be paused until January 15. Learn more: i8r.it/8htn
pic.twitter.com/mBn90kHj3X

PAUSE

To stop the spread of the new COVID variant, we've made the difficult decision to delay the start date of select preschool and youth programming until January 15. Open gym and open pickleball will also be paused until January 15.

This delay **does not** impact the following programs:

- Children's Center or ECC Preschools (scheduled to return Tuesday, January 11)
- Kids Club (scheduled to return Monday, January 10)

1

Recreation and Facilities Department Report February 2022

Community Engagement & Special Events: Nate Van Allen

Watts Below Zero was very successful with more activities than ever including laser tag, dog sled demos, bumper cars, horse and carriage rides, and a color the snow mountain activity. Staff is working on a plan to mitigate crowds for next year.

Superhero Night was quiet due to the frigid weather. We did, however, get excellent media coverage with an entire article and the front page of the Glencoe News. One of our skate guards did a great job dressed up as Spiderman and kids got free superhero masks and capes. The many TikTok Night guests enjoyed decorations, a selfie station on the ice and another outside the rink, partying to DJ'd TikTok hits. At Disney Night, kids were treated to an ice-skating routine by Elsa and could skate with her and Olaf, all to a Disney music playlist. Blackhawks Night featured a signed jersey by Marc-André Fleury give-away. Decades Night was another quiet event with frigid weather. Those who attended received super special treatment along with decorations from the 50's through the 2000's and a playlist of fun music throughout the years.

Date	Event	Attendance Estimate
1/7/22	Watts Event: Superhero Night	40
1/14/22	Watts Event: Tik Tok Night	100
1/17/22	Watts Below Zero	500
1/21/22	Watts Event: Disney Night	100
1/28/22	Watts Event: Blackhawks Night	50
2/4/22	Watts Event: Decades Night	20+
2/6/22	Winter Ball (Daddy Daughter)	Postponed to late summer

Early Childhood: Jess Stockl

Early Learning Center held priority registration for our current families this past month. We had all but three families register to return to school. Our three families who did not complete re-registration are from the 2s class. The families that chose not to re-register were based on care needs or transferring to a private school that does not accept children under 3. The numbers below for 2022/23 reflect only priority registration. Registration opens to the public on February 1.

ELC Enrollment <small>As of 2/1</small>	2022/23	2021/22	2020/21	2019/20
ELC 2s	6	16	10	16
ELC 3s	10	16	11	14
ELC 4s	16	18	14	18
Kindergarten Readiness	8	19	11	16
Total	40	69	46	64

Children's Circle will be completing re-registration in late February. This is the time of year that we typically see a great deal of movement on our waitlist, whether letting families into our program beginning in June or families removing themselves from the waitlist as they have secured alternative care. We welcomed three new infants this month as well as a new Turtle friend!

Children's Circle Enrollment As of 2/1	2021/22	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	10	10	10	5
Frogs (15 months to 2 years old)*	11	12	7	7
Turtles (18 months-youngers 2s)*	15	13	13	6
Starfish (older 2s)	15	16	17	16
Dolphins (3s)	19	19	20	18
Belugas (4s)	21	21	16	14
Total	91	91	83	66

**Turtles are slightly older than Frogs; otherwise, there is no difference.*

Youth & Camps: Stephani Briskman

School Day Off: On January 27, the 21 children registered for School Day Off program participated in Watts Below Zero, ice skating, riding bumper cars, playing laser tag, and dancing at Watts Center. We see enrollment increase slightly with the ability to travel off-site. Depending on the current COVID environment, we may continue to travel or bring in outside entertainment.

School Day Off Programming As of 1/31	Enrollment			Revenue		
	2022	2021	2020	2022	2021	2020
Winter Break Camp Week 1		38	0		\$8,208	\$0
Winter Break Camp Week 2		19	0		\$4,104	\$0
Skate and Play	21	9	26	\$1,176	\$486	\$1,352
Skate and Play	27	15	33	\$1,512	\$810	\$1,716
Bowling Day	27	15	29	\$1,512	\$810	\$1,508
Spring Break Camp	3	30	0	\$168	\$1,620	\$0
Sports and Movie Day	18	25	0	\$1,008	\$1,350	\$0
Total	96	151	88	\$5,376	\$17,388	\$4,576

Kids Club: Participating in our Kids Club program continues to be strong. This month, we welcomed two new families to both our AM and PM programs.

Kids Club Enrollment As of 1/31	AM	PM
5 days	11	24
4 days	0	2
3 days	0	5
2 days	3	13
Total	14	44

Youth Camps: Summer 2022 camp planning and interviewing for Sun Fun and Camp Adventure is in progress. We held our first set of head counselor interviews for Camp Adventure. We have five prospective candidates; three are internal candidates interested in the position. On February 24, managers from the camp team will be attending a job fair at New Trier to recruit potential summer staff. The camp team is also working on clearly defining roles and expectations for our camp staff and working on incorporating those into our seasonal camp training.

2022 Camp Enrollment As of 1/31	8 week	4 week	Anticipated Revenue
Sun Fun	58	37	\$176,293
Camp Adventure	20	13	\$ 59,550

**Anticipated revenue based on participants paying in full as of 2/1. Currently, participants have the option of paying a \$150 deposit.*

Athletics/Teen Camps: Shannon Stevens

House League Basketball: Our season began with skill, drills, and scrimmages on January 15. Moving into week three, we still have high attendance in the skills clinics during the week. This year, we have higher enrollment and revenue compared to previous years. Shannon is working with James Janesku from Winnetka Park District and the basketball staff to plan end-of-season tournaments for 3rd-6th grade teams.

House League Basketball As of 1/31	Enrollment			Revenue		
	2022	2020	2019	2022	2020	2019
Girls 1/2 House League	33	36	31	\$9,075	\$8,764	\$8,602
Girls 3/4 House League	36	37	24	\$10,512	\$10,484	\$9,307
Girls 5/6 House League	13	12	13	\$4,004	\$4,225	\$5,227
Boys 1/2 House League	64	55	57	\$17,600	\$13,400	\$15,895
Boys 3/4 House League	44	62	45	\$12,848	\$17,625	\$19,432
Boys 5/6 House League	45	15	20	\$13,860	\$5,275	\$8,110
Total	235	217	190	\$67,899	\$59,773	\$66,573

Teen & Sports Camps: In the past few weeks, we saw increased enrollment for Game On! Sports 4 Girls camp. Shannon and Game On! are working to partner on event for the boys to help with enrollment. As seen below, the one-week option continues to be the most popular for Action Quest, and the two-week option is the most popular for Game On!.

2022 Camp Enrollment As of 1/31	8 week	4 week	1 week	Anticipated Revenue
Action Quest*	1	8	15	\$26,608
Game On! Sports 4 Girls**	8	65	23	\$128,116
Game On! Sports 4 Boys**	1	9	5	\$11,256

*Anticipated revenue based on participants paying in full as of 2/1. Currently, participants have the option of paying a \$150 deposit.

**Game On! participants pay in full at time of registration.

Takiff, Fitness, & Watts: Adam Wohl

Indoor Takiff Rentals: Indoor rentals at Takiff have slowed down due to the recent COVID surge. We are now required to have all guests show proof of vaccination if food is present at the event/party. Below is a 3-year comparison of rentals.

Takiff Center Rentals As of 1/31	2022	2021	2020
Revenue	\$47,273	\$6,628	\$76,963

Watts Ice Center: Watts continues to be a popular destination this winter. January brought colder temperatures, so skate traffic and pass sales have slowed down considerably.

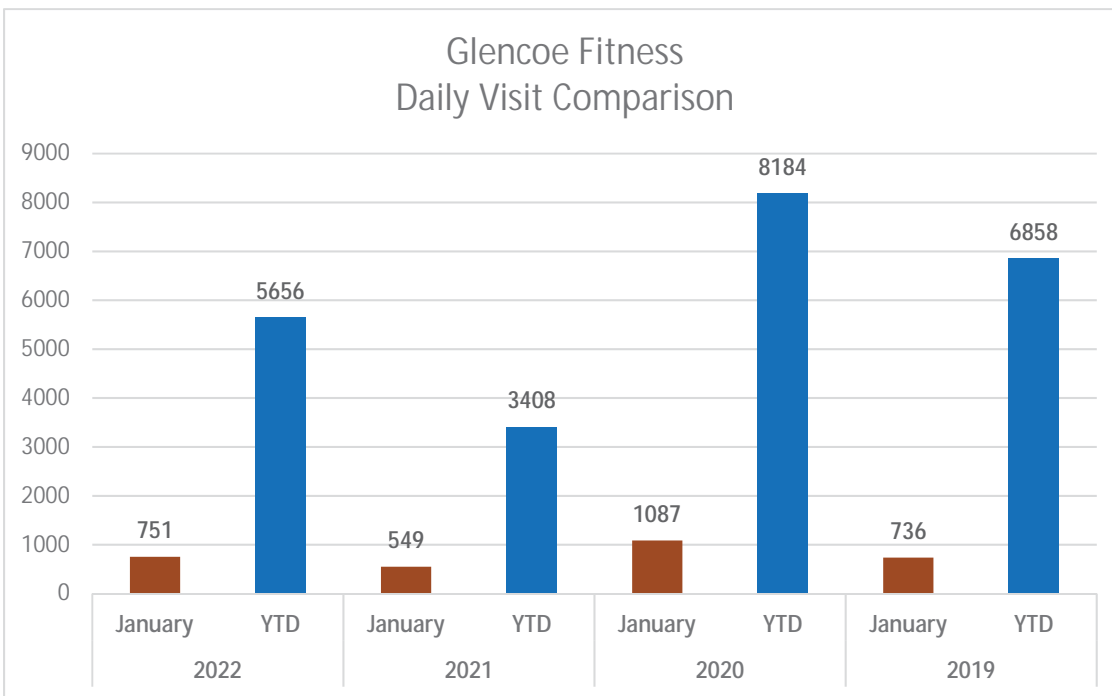
Watts Pass Sales As of 1/31	2021-22		2020-21		2019-20	
	Passes	Revenue	Passes	Revenue	Passes	Revenue
Skating Pass	1,851	\$133,860	1,569	\$82,350	242	\$10,862
Hockey Pass			292	\$53,625	56	\$6,086
Guest Pass	255	\$20,025	243	\$13,000	-	-
Total	2,106	\$153,885	2,104	\$148,975	298	\$16,948

With the inside of the building closed, hockey rentals have slowed down considerably as they want access to locker room space.

Watts Center Rentals <i>As of 1/31</i>	2022	2021	2020
Hockey Rentals	\$57,473	\$59,829	\$50,164
Party/Room Rentals	\$21,595	\$4,215	\$30,196
Total	\$79,068	\$64,044	\$80,360

Glencoe Fitness: The fitness center usage has continued to improve as current members are using the fitness center more often each month. Our membership has flattened due to the recent COVID surge and vaccine requirements by Cook County.

Fitness Memberships <i>As of 1/31</i>	2022	2021	2020
Individual Member	59		
Additional Member	8		
Senior Member	34		
Student Member	30		
3-month Member	23		
Total	154	100	226



Submitted by:
 Bobby Collins, CPRP
 Director of Recreation and Facilities

**VII. Action Item A:
Approval of Ordinance No. 936
to Sell Park District Property
310 South Avenue PIN# 05-07-402-018-0000**

Glencoe Park District
February 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Park District Property 310 South Avenue PIN #05-07-402-018-0000
DATE: 2/3/2022

The Park Board is considering the sale of 310 South Avenue, which is the site of an "alley" adjacent to a residential property. The plot is 1650 square feet. The residential garages located at 309, 315, and 319 Washington Avenue occupy 302 square feet (18%) of the plot. Based on initial research, we do not believe that the current owner of the private residences was the owner when the initial encroachment onto Park District property took place. The plot is a standalone parcel with an existing PIN. It is not a buildable lot. This property does not appear on the Park District's publicly available park property matrix maps, nor has the Park District maintained it.

Access to the parcel is restricted by a significant Park District-owned landscape berm and residential fencing. It is not presently accessible for public use, and access is only available via the adjacent private residences (309, 315, 319), all of which are now owned by the same owner.

While the Board has historically been hesitant to consider any sale of Park District property, this is not a typical situation. After an analysis of the property, the Board discussed, in numerous executive sessions and in open session on October 5, the potential of selling this property based on the following criteria:

- The property has not been historically available for public use/access.
- To add the property into the park proper of Park 11s, a healthy established landscaping berm would need removal. The additional recreational value does not justify the costs related to include this parcel in Park 11s. The parcel represents .0004% (1650 sq. ft. of 4,268,800 sq. ft.) of the Park District's total landholdings.
- This parcel is effectively a tax-exempt residential backyard for these three properties.

We do not take lightly the subject of selling Park District land and follow all legal requirements in regards to the sale of any property. Illinois Park District code, specifically the Park Commissioners Land Sale Act (Park District Code (70ILCS1235/1), authorizes park districts to sell any land it owns that is not larger than three acres and is no longer needed or useful.

Staff is adhering to the following steps:

1. The Board of Park Commissioners will need to adopt an ordinance by four-fifths vote, describing the property and declaring the land is no longer needed or useful for park purposes and that it intends to sell the land. **Pending: On February Agenda to vote on this item.**
2. If/when this is approved, then the Park District will apply by a petition in writing to the Circuit Court of the county in which the parcel is situated for approval to sell the property. The district must provide notice of the court hearing by publication in the newspaper in the county at least 10 days before the day of the hearing on the merits of the district's petition. After the hearing, the court may direct the sale of the property.
3. If/when this is approved, the Board will follow the legal requirements in the sale of the property to highest responsible party.

MEMORANDUM

Community notice was given regarding the Board's discussion in the following ways:

- Posted on the Glencoe Park District website
- Sign posted at the property indicating a community meeting with a QR Code on the sign to direct residents to more information on our website.
- Letters sent to the neighbors surrounding the property.

The Board had discussion on the sale of the property at the January Board meeting and it was the consensus of the Board to advance it as an action item at the February Board meeting.

**GLENCOE PARK DISTRICT
ORDINANCE NO. 936**

BE IT ORDAINED by the Board of Park Commissioners of the Glencoe Park District, THAT:

**AN ORDINANCE MAKING CERTAIN FINDINGS OF FACT AND AUTHORIZING THE
SALE OF CERTAIN PROPERTY COMMONLY KNOWN AS
310 SOUTH AVENUE (PIN #05-07-402-018-0000), GLENCOE, ILLINOIS UNDER THE
PARK COMMISSIONERS LAND SALE ACT, 70 ILCS 1235/1 *et seq.***

shall be, and is hereby, approved as follows:

Section 1. BACKGROUND.

The Park District is authorized under the Park Commissioners Land Sale Act, 70 ILCS 1235/1 (the "**Act**"), to sell certain parcels of land not exceeding three acres in area that are, in the legislative determination of the Board of Park Commissioners, no longer needed or deemed necessary or useful for park purposes. The Act requires that the Park District obtain the approval of the Circuit Court of the county in which the land is situated for leave to sell such parcel and that the Court may direct that the property be sold and conveyed upon such terms and conditions that the Court may think proper.

The Park District is the owner of the property commonly known as 310 South Avenue (PIN #05-07-402-018-0000), Glencoe, Illinois (the "**Property**"), which is legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance, and that is comprised of less than three acres in area. The Property is a 1650 square feet plot that has, residential garages of the adjacent property owner encroaching on the land. No passive or recreational programs are conducted on the Property. The Park District has no current or future plans to develop the Property for park and recreation purposes. The Property is no longer needed, necessary, or useful for park purposes.

The Board of Park Commissioners desires to sell the Property on terms to be negotiated with a prospective purchaser. The Board of Park Commissioners has determined that the sale will be in the public interest.

Section 2. FINDINGS OF FACT.

The Board of Park Commissioners, in accordance with Section 1 of the Park Commissioners Land Sale Act, 70 ILCS 1235/1, make the following findings in support of its legislative determination to sell the Property:

- a. The Property is approximately 1650 square feet or .0376 acres in area, sufficiently below the maximum allowable size of three acres to sell property pursuant to the Act;
- b. The property has not been historically available for public use/access.
- c. To add the property into the park proper of Park 11s, a healthy established

landscaping berm, fence and the garages would need removal. The additional recreational value does not justify the costs related to include this parcel in Park 11s. The parcel represents .0004% (1650 sq. ft. of 4,268,800 sq. ft.) of the Park District's total landholdings.

- d. The Park District has no current or future plans to develop the Property for park and recreation purposes.
- e. The Park District has no need to use the Property for administrative or other uses of the Park District; and
- f. The Property is no longer needed, necessary, or useful for park purposes.
- g. The Park District will negotiate a sale of the Property, with the Circuit Court's approval.

Section 3. AUTHORIZATION:

- a. The President, Secretary, and Attorney are hereby authorized and directed to file an application with the Circuit Court of Cook County for the sale of the Property, and to execute all necessary documents and take any other actions required for the conveyance of the Property.
- b. With approval of the Circuit Court, and with the intent to obtain fair value for the sale of the Property, or a part thereof to be determined by the Park District Board of Commissioners, the President and Secretary are authorized to negotiate the sale of the Property following approval of the application by the Circuit Court of Cook County.

ADOPTED this 15th day of February 2022 pursuant to a roll call vote as follows:

AYES:
NAYES:
ABSENT:
ABSTAIN:

Lisa M. Brooks, President
Glencoe Park District

Attest:

Lisa M. Sheppard, Secretary
Glencoe Park District

[SEAL]

EXHIBIT A
Legal Description

LEGEND

- BL = BUILDING LINE
- BSL = BUILDING SETBACK LINE
- CCS = COVERED CONCRETE STOOP
- CLF = CHAIN-LINK FENCE
- CMP = CORRUGATED METAL PIPE
- CN = CROSS NOTCH
- CON = CONCRETE
- CTV = CABLE/TV
- DE = DRAINAGE EASEMENT
- DUE = DRAINAGE & UTILITY EASEMENT
- EW = ESCAPE WINDOW WELL
- FNC = FENCE
- IP = IRON PIPE
- IR = IRON ROD
- OHW = OVERHEAD WIRE
- PUDE = PUBLIC UTILITY & DRAINAGE EASEMENT
- PUE = PUBLIC UTILITY EASEMENT
- (R) = RECORD
- RCP = REINFORCED CONCRETE PIPE
- R.O.W. = RIGHT OF WAY
- SME = STORMWATER MANAGEMENT EASEMENT
- ST = STORM
- LDE = UTILITY AND DRAINAGE EASEMENT
- UE = UTILITY EASEMENT
- UP = UTILITY POLE
- WF = WOOD FENCE
- [Pattern] = BRICK
- [Pattern] = CONCRETE
- [Pattern] = CONCRETE CURB

NOTE:
TFW SURVEYING & MAPPING, INC., HAS BEEN COMMISSIONED TO PERFORM A BOUNDARY SURVEY OF ONLY THAT REAL ESTATE AS LEGALLY DESCRIBED ABOVE. ALL DATA AS SHOWN HEREON, BUT LYING BEYOND THE BOUNDARY LIMITS AS LEGALLY DESCRIBED ABOVE, INCLUDING (BUT NOT LIMITED TO) LOT LINES, EASEMENTS AND SETBACK LINES IS UNOFFICIAL AND INCOMPLETE AND IS SHOWN FOR INFORMATIONAL PURPOSES ONLY. THIS SURVEY DOES NOT INTEND TO VERIFY OR SUBSTANTIATE EASEMENTS OR BUILDING LINES (OR THE VACATION OF SAME) ON ADJOINING PROPERTIES (UNLESS OTHERWISE SPECIFICALLY REFERENCED IN A TITLE COMMITMENT AS BEING BENEFICIAL TO OR AN ENCUMBRANCE ON THE PROPERTY AS LEGALLY DESCRIBED ABOVE). REFER TO A PLAT OF SURVEY BY OTHERS AND / OR SEE PUBLIC RECORD DOCUMENTS FOR COMPLETE DETAILS PERTINENT TO ALL ADJOINING PROPERTIES.

NOTE:
THE INTENT OF THIS SURVEY IS TO SHOW AT OR ABOVE GRADE IMPROVEMENTS ONLY. IT IS POSSIBLE THAT BELOW GRADE IMPROVEMENTS EXIST THAT THIS SURVEYOR IS NOT AWARE OF. IN SOME INSTANCES THIRD PARTY UTILITY LOCATING SERVICES HAVE PLACED WITNESS MARKERS AT GRADE TO INDICATE SOME BELOW GRADE IMPROVEMENTS OR UTILITIES. IF MARKED IN FIELD, SAID WITNESS MARKS HAVE BEEN LOCATED AND ARE SHOWN HEREON. ADDITIONAL BELOW GRADE IMPROVEMENTS OR UTILITIES MAY ALSO EXIST THAT WERE NOT MARKED BY THIRD PARTY UTILITY LOCATING SERVICES FOR THE BENEFIT OF THIS SURVEY.

NO J.U.L.I.E. LOCATE FOR THIS SITE WAS REQUESTED.
UTILITY INFORMATION SHOWN IS BASED ONLY ON VISIBLE SURFACE EVIDENCE AND INFORMATION SUPPLIED BY OTHERS.
BUILDING MEASUREMENTS AND PROPERTY LINE TIES, AS SHOWN HEREON ARE REFERENCED TO OUTSIDE OF BUILDING.
EASEMENT AND SETBACK LINES SHOWN ARE FROM THE RECORDED PLAT OF SUBDIVISION.
NO DIMENSIONS TO BE ASSUMED FROM SCALING
FENCE TIES ARE REFERENCED TO CENTER OF FENCE POST, UNLESS OTHERWISE NOTED.
COMPARE YOUR LEGAL DESCRIPTION AND BOUNDARY MONUMENTATION WITH THIS PLAT AND AT ONCE REPORT ANY DISCREPANCIES WHICH YOU MAY FIND.

ADDRESS:
310 SOUTH AVE.
GLENCOE, IL 60022
PH: 630-407-402-018

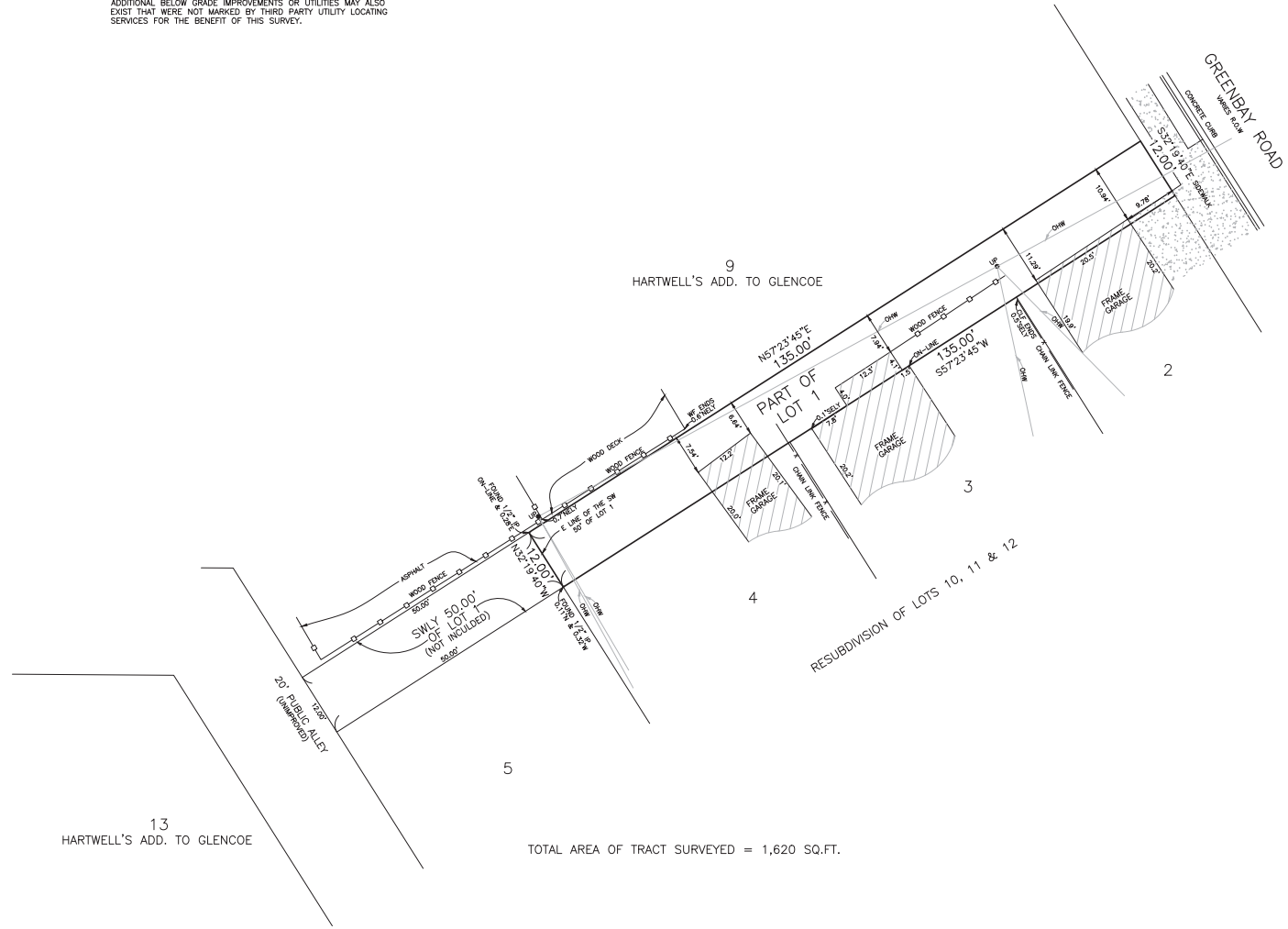


TFW SURVEYING & MAPPING
LAND SURVEYING • TOPOGRAPHIC MAPPING • CONSTRUCTION LAYOUT
1761 NORTH DOLLEY'S ROAD • SUITE 105 • GLENCOE, ILLINOIS 60021
847-548-6600 FAX 548-6699
info@tfwsurvey.com www.tfwsurvey.com

PLAT OF SURVEY OF

LOT ONE (1) (EXCEPT THE SOUTHWESTERLY FIFTY (50) FEET) THEREOF IN THE RESUBDIVISION OF LOTS TEN (10) ELEVEN (11) AND TWELVE (12) IN BLOCK ONE IN HARTWELL'S ADDITION TO GLENCOE BEING A SUBDIVISION OF THAT PORTION OF THE NORTH HALF (1/2) OF THE SOUTHEAST QUARTER (1/4) LYING EAST OF AND ADJOINING THE CENTER OF VERNON AVENUE AND WEST AND ADJOINING THE CHICAGO AND MILWAUKEE RAILWAY RIGHT OF WAY OF SECTION SEVEN (7), TOWNSHIP FORTY TWO (42) NORTH, RANGE THIRTEEN (13), EAST OF THE THIRD PRINCIPAL MERIDIAN.

NOTE:
NO LEGAL DESCRIPTION OR TITLE COMMITMENT PROVIDED BY CLIENT



TOTAL AREA OF TRACT SURVEYED = 1,620 SQ.FT.

DATE: NOVEMBER 11, 2021
ORDER NO: 3335
PROJ. NO: 210910
FOR: GLENCOE PARK DISTRICT
PROJ. NAME: MCGRAW'S RESUBDIVISION
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Professional Design Firm Registration #184-002763

NOTE ON DATUM:
BEARINGS SHOWN HEREON ARE BASED ON STATE PLANE COORDINATES AND DO NOT MATCH RECORDED BEARINGS.

DATE OF FIELD INSPECTION:
NOVEMBER 11, 2021

STATE OF ILLINOIS §55
COUNTY OF LAKE
I, JAMES P. MEIER, ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY AS DESCRIBED ABOVE AND THAT THE PLAT HEREON DRAWN IS A REPRESENTATION OF SAID SURVEY. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

CERTIFIED AT GURNEE, ILLINOIS THIS 11th DAY OF NOVEMBER, 2021.
James P. Meier
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3295
LICENSE EXPIRES NOVEMBER 30, 2022

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance No. 936:

AN ORDINANCE MAKING CERTAIN FINDINGS OF FACT AND AUTHORIZING THE SALE OF CERTAIN PROPERTY COMMONLY KNOWN AS 310 SOUTH AVENUE (PIN #05-07-402-018-0000), GLENCOE, ILLINOIS UNDER THE PARK COMMISSIONERS LAND SALE ACT, 70 ILCS 1235/1 *et seq.*

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 15th day of February 2022.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 15th day of February 2022.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**VII. Action Item B:
Approval of Air Conditioners Bid**

Glencoe Park District
February 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Chris Leiner, Director of Parks & Planning
SUBJECT: Takiff Center HVAC Replacement
DATE: February 15, 2022

The FY2022/23 Fund 65 budget includes funding to replace (1) roof top 50-ton air-cooled condenser and cooling coil. This unit provides heating and cooling for the multipurpose wing of Takiff Center. As previously discussed at the November 29, 2021 Committee of the Whole meeting, this is the second of three planned replacements.

Staff is recommending awarding the replacement contract to Midwest Mechanical. Midwest Mechanical is the awarded NCPA (National Cooperative Purchasing Alliance) approved vendor for HVAC Services. NCPA is a leading national government purchasing cooperative working to reduce the costs of goods and services by leveraging the purchasing power of public agencies in all 50 states.

NCPA leverages a competitive process for the solicitation of products and services, access to this purchasing cooperative is available to the Glencoe Park District as a result of Illinois Statute 220 known as the Illinois Intergovernmental Cooperate Act.

The NCPA cost of the new condenser/coil is **\$189,834**. Included in the price are engineering services, crane rental, R410A refrigerant, and the old unit's disposal.

In addition, at the request of the Board, Midwest furnished an installed price for the additional NPBI Filter in the amount of **\$11,627**. This totals \$201,461.

This equipment is a long lead time procurement. The unit will take 90-120 days to manufacture before delivery. The scheduled start of the installation is during the August Takiff shutdown.

The Park District will not take delivery of the unit before March 1, 2022, the start of the next fiscal year.

Recommended Motion: To award the contract for replacing (1) 50-ton air-cooled condenser for \$201,461 to Midwest Mechanical of Lombard, Illinois.



February 4, 2022

Chris Leiner
Director of Parks and Maintenance
Glencoe Park District
999 Green Bay Rd
Glencoe, Illinois 60022

NCPA RQN Proposal #: 2022-5369451252

Dear Chris,

Midwest Mechanical proposes the replacement of the 50 ton air-cooled condenser which is connected to the air handling unit ASU-2 that serves the Takiff Community Center located at 999 Green Bay Rd, Glencoe, Illinois 60022 for the Glencoe Park District. This project is tentatively scheduled to begin in August of 2022 at the request of the park district.

General

- Provide necessary Project and Construction Management and coordinate all site activities associated to the project.
- Provide equipment submittals for Park District's review prior to equipment being released.
- Provide Off-site disposal for demolished HVAC equipment.
- Provide necessary technical check-out, start-up, commissioning and testing of new equipment to ensure proper operation.
- Provide project close-out paperwork including warranty letters and Operations and Maintenance Manuals on all new equipment.
- Provide Start-Up and testing of the new equipment.
- Moving, storage, floor protection, equipment protection, and security of existing building furnishings, equipment, as needed to accommodate project, will be the responsibility of the Park District.
- *Installation is expected to take place from Monday Aug 15, 2022 through Friday Aug 26, 2022. Final schedule to be determined upon release of equipment and expected lead time.*
- Includes payment and performance bond.



Air Cooled Condenser Installation

- Reclaim the refrigerant from the existing air cooled condenser per Illinois ECC code and guidelines.
- Disconnect piping, electrical, and all other associated connections from the existing unit.
 - Remove the existing unit from the roof via crane and dispose of the unit off site
- Provide new 50-ton air cooled condenser
 - Lift unit via crane.
- Provide new insulated piping from the new condensing unit to the existing air handling unit. If portions of the refrigerant piping can be reused, piping will be inspected, flushed, and cleaned.
- Provide new DX coils at the corresponding air handling unit to accommodate new R410A refrigerant requirements.
- Fill new condensing unit with R410A refrigerant
- Start up and inspect for proper operation

Total Base Price..... \$189,834.00

Needlepoint Bipolar Ionization Installation

- Provide all necessary labor and materials to install the GPS needlepoint bipolar ionization
- Material Required:
 - (2) GPS-iMod 108 Snap
 - (2) GPS- iMod Power Strip
- Provide newly installed GPS equipment startup and commissioning to ensure proper operations.

Total ADD Price..... \$11,627.00

The proposed scope of work does not include the following:

- Any permits or associated fees.
- No premium time
- Any work associated with fire alarm and life safety systems
- BAS controls or system commissioning.
- The project does not include tax.
- Any work done on premium time.



Midwest Mechanical greatly appreciates our opportunity to work with Glencoe Park District and look forward to exceeding your expectations throughout the project. Please contact me if you have any questions or concerns.

Thank you for your consideration.

Sincerely,

Abbey Hengesbach

Accepted By: _____

Business Development Manager

Date: _____

Terms and Conditions

1. Midwest Mechanical Group warrants that the workmanship, equipment, and materials furnished and installed under this agreement shall be free from defects for one year (365 days) from date of installation.
2. Customer shall permit Midwest Mechanical Group free and timely access to areas and equipment and allow Midwest Mechanical Group to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Midwest Mechanical Group's normal working hours.
3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty (30) days or more delinquent, Midwest Mechanical Group may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
4. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
5. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and material basis at Midwest Mechanical Group's rates then in effect) over the sum stated in this Agreement.
6. In the event Midwest Mechanical Group must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Midwest



Mechanical Group all court costs and attorneys' fees incurred by Midwest Mechanical Group.

7. Any legal action relating to this Agreement, or the breach thereof, shall be commenced with one (1) year from the date of the work.
8. Midwest Mechanical Group shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Midwest Mechanical Group's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
9. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Midwest Mechanical Group, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
10. Customer shall make available to Midwest Mechanical Group's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
11. Midwest Mechanical Group expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility.
12. Midwest Mechanical Group's obligation under this proposal and any subsequent Agreement does not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered Midwest Mechanical group's sole obligation will be to notify the Customer of the existence of such products and materials. Midwest Mechanical Group shall have the right thereafter to suspend its work until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
13. Under no circumstances, whether arising in contract, tort (including negligence), equity or otherwise, will Midwest Mechanical Group be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims or customer's tenants or clients, or any special, indirect or consequential damages.