



BOARD REPORT April 2022



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, April 19, 2022 | 7:00pm
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of March 15, 2022 Regular Board Meeting
 - B. Minutes of April 5, 2022 Committee of the Whole Meeting
 - C. Approval of Post-Issuance Tax Compliance Report
 - D. Approval of the Bills
- IV. Matters from the Public
- V. Approval of Resolution No. 937: Rose Pepe 15 Years of Service
- VI. Approval of Resolution No. 938: Lauren Kinsey 10 Years of Service
- VII. Public Hearing: 2022/2023 Budget and Appropriations Ordinance No. 939
- VIII. Approval of Ordinance No. 939: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2022
- IX. Financial Report
- X. Presentation on the 2021/22 Watts Center Report
- XI. Safran Beach House Window Renovation Project
- XII. Executive Director's Report
- XIII. Action Items
 - A. Approval of 2022/23 Glencoe Park District Apparel Bid
 - B. Approval of Full-Day and Half-Day Preschool Discipline Policy Change
 - C. Approval of 2022 Mowing/Landscape Laborer Contract Extension
 - D. Approval of Change Orders on the Pier Project
- XIV. Other Business
- XV. Executive Session
 - A. Setting of a Price for Sale or Lease of Property Owned by a Public Body 5ILCS 120/2(c)(6)
- XVI. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeparkdistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
April 2022 Board Meeting

MINUTES OF MARCH 15, 2022 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:06pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation & Facilities
John Cutrera, Director of Finance & HR
Kyle Kuhs, Director of Parks & Planning
Erin Classen, Supt. of Marketing & Communications
Jenny Runkel, Administrative Assistant

Commissioners absent:

Bart Schneider, Commissioner

Members of the public in attendance who signed in or spoke: There was no one from the public in attendance.

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of February 15, 2022 Finance Committee of the Whole Meeting to include a change on page five under adjournment ayes from Lutton comma Onderdonk to Schneider comma Spain, Minutes of February 15, 2022 Regular Board Meeting, Minutes of March 1, 2022 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks

NAYS: None

ABSENT: Schneider

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District's fiscal year ended as of February 28 last month. Director Cutrera stated the packet report shows the cash basis analysis, not year-end. The Recreation Dept. has \$160,000 in revenue of which is mostly camp revenue deferred into FY2022-23. Children's Circle had a \$227,000 increase in revenue from prior months including \$64,000 in child care workforce grant payments paid out to child care staff. The Fitness Dept. at fiscal year-end is showing a \$744 excess of expenditures subject to accruals. Beach/Boating excess revenue of \$180,000 (compared to a \$90,000 deficit in the last fiscal year) was a fiscally fantastic year at the beach. Watts is in excess of revenue of \$2,000 subject to accruals that will likely end in a deficit. A reminder that there was no Fund 69 transfer this year from Rec/Admin/Takiff into Fund 69.

Per a commissioner request, Director Cutrera will research why there shows a 40% increase in Parks Dept. expenses, although a portion of that is the Duke Park water expense of \$30,000-\$40,000.

Executive Director Report: Executive Director Sheppard introduced Kyle Kuhs, our new Director of Parks and Planning. Marty Kwiatkowski and Jose Ibarra also started at the Park District in the last month.

The District held the community meeting on Lakefront Park courts and playground, sent out separate surveys to individuals and local park districts. We have time to develop the plan for this park and will advertise all meetings coming in the future.

The budget is up for approval at tonight's meeting. Director Cutrera reviewed the adjustments made since the draft version.

Director Collins shared that Watts had a great season that was extended 6 days. Skating programs, hockey programs, and family skate events were very successful.

Children's Circle is experiencing teacher shortages. Despite the extensive advertising, no one is applying. Staff are doing their best to keep our doors open as much as possible. Director Collins indicated that we are seeing non-COVID illness in both staff and children, applicants are not showing up for interviews, the staff shortage is an industry-wide issue, and we have been lucky compared to other day cares. Room closures were reviewed. We received a couple communications from parents trying to figure out child care for the spring break closure. For COVID cases, children have to quarantine and wear masks as needed to return. We can't ignore COVID cases and must follow CDC guidelines. Executive Director Sheppard and Director Collins were discussing COVID and child care measures with legislators in Springfield. Commissioners and staff brainstormed the issue. Commissioner Covey suggested sharing a fact sheet with child care parents to show what we have done and how lucky Glencoe has been. Takiff weekend hours were discussed. Weekends in Takiff are short-staffed resulting in shortened weekend hours and staffing parties remains difficult. Staff are working hard to get fully staffed.

Action Items:

Approval of Fiscal Year 2022/23 Budget – Approval Draft: A motion was made by Commissioner Boron to approve the Fiscal Year 2022/23 Budget – Approval Draft as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks
NAYS: None
ABSENT: Schneider

The motion passed.

Approval of Gym Resurfacing Bid: A motion was made by Commissioner Boron to approve the lowest responsible bidder, Floors Incorporated of Woodstock, IL for a total

base bid of \$37,100 as presented. Commissioner Spain seconded the motion. Commissioner Covey asked if the work needed to be done this year. Staff commented yes, the resurfacing needed to be done and will include pickleball lines, which has been requested. The work is scheduled for August. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks
NAYS: None
ABSENT: Schneider

The motion passed.

Approval of Executive Director Agreement: A motion was made by Commissioner Boron to approve the Executive Director Agreement for March 15, 2022 to March 14, 2025 as presented. Commissioner Spain seconded the motion. Discussion included President Brooks comments on how Commissioner Schneider was integral in this process and, although he is not here tonight, he signed off on the agreement. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks
NAYS: None
ABSENT: Schneider

The motion passed.

Approval of Bi-annual Review of Executive Session Minutes 5ILCS 120/2(c)(21): A motion was made by Commissioner Boron to approve and keep confidential executive session minutes from December 7, 2021, January 18, 2022, and February 1, 2022; and approve for destruction recordings from July 9, 2019, October 15, 2019, November 19, 2019, December 3, 2019, January 7, 2020, February 4, 2020, February 18, 2020, and May 19, 2020 as mandated by 5ILCS120/2 c21 as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Brooks
NAYS: None
ABSENT: Schneider

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 7:42pm. Commissioner Spain seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF APRIL 4, 2022 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:04pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Carol Spain, Commissioner
Bart Schneider, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Kyle Kuhs, Director of Parks and Planning

Members of the Public in attendance who signed in or spoke: Rich Bianco, Jim Fiffer, David Gelfand, Mitch Melamed, Robin Melamed, Jon Ruderman

Matters from the Public: Jon Ruderman from the Glencoe Caucus spoke in regards to the need for qualified individuals to serve on the Caucus Nominating Committees. He urged interested parties to go to glencoeaucus.org to fill out an application and learn more information on the Caucus process.

Presentation and discussion on Lakefront Park playground and racquet court design concepts and feedback from community meeting: Lacey Lawrence and Steve Konters from Hitchcock Design Group presented conceptual designs that were included in the Committee packet for Lakefront Park courts and playground, including a summary of the feedback received at the community open house regarding this issue.

Discussion ensued from the Commissioners regarding options for the playground footprint, playground pieces, swings, and other park amenities. Discussion ensued.

The Committee discussed the Lakefront Park courts and whether they should include tennis only or pickleball and, if so, two or four pickleball courts. The Board discussed the need for pickleball courts in Glencoe, but were torn as to whether this was the right location due the serene nature of the park that is used for picnics, lake viewing, a quiet spot to read, busy, etc. Discussion ensued.

Chair Brooks, based on committee discussion, directed park district staff to investigate options for a smaller play set so that the original footprint is only expanded slightly, they liked a four bay swing set, so that an ADA bucket swing can be added, they liked the mound concept, they do not like the addition of a big concrete area entering the playground, and they want the pathway and playground to be separated as much as possible, so possibly a simple sidewalk that leads to the play area. Due to the shade in the park, roof features are not necessary, they liked the idea of a lower play structure and playground that addresses wider age ranges than is there now. The Board does not want musical instrument elements in this park. From the other amenities listed, they like the chess and checker tables, replacing the existing interpretative signage, porta-potty enclosure moved to where the bike racks are indicated, and move the bike racks closer

to beach ramp. There was a consensus not to add other amenities and they discussed the fact that this project would then not be eligible for an OSLAD grant.

Also, based on Committee discussion, Chair Brooks directed staff to do a sound study at Lakefront Park courts, using pickleball racquets and 8 players to determine how the sound travels during play. Once that is completed, the Board will discuss the courts again.

Matters from the Public: Residents commented on the presentation as follows.

- A resident commented that he would like us to use another park for pickleball, like Shelton Park. The community is asking for it, but does not believe Lakefront Park is the right location.
- A resident commented he loves the idea of pickleball courts at Lakefront Park. He encouraged the board to go to Flick Park and see and hear what it is all about. He also encouraged the Board to decide what experience they want these courts to have, either experimental (2 courts) and see how pickleball is received or social (4 courts) and residents can experience the social aspect of the game.
- Another resident likes the beach serenity and that the last place the Board should consider pickleball is at Lakefront Park.
- Another resident likes the smaller footprint of the playground, no additional pathways, keep the open space, no concrete or structure, and less is more.
- A neighbor of the park indicated that the park is a place of serenity. He plays pickleball, but doesn't think Lakefront Park is the best place to have it because of the noise and encouraged the Board to look at other places.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:59 pm, Commissioner Spain moved to adjourn into closed session to discuss land acquisition as mandated by Section 2.06. 5 ILCS 120/2 (c)(5). Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Spain moved to return to open session at 9:12pm, Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Spain moved to adjourn the meeting at 9:13pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Kyle Kuhs, Bobby Collins
FROM: John Cutrera, Director of Finance/HR
SUBJECT: Annual Report – Bond Compliance
DATE: April 19, 2022

In April 2012, the Board passed Resolution No. 772, Approving a Tax-Exempt Bond Recordkeeping Policy for the Glencoe Park District, Cook County, Illinois. This resolution mandated an annual report to the Board to show post-bond issue compliance measures were taken by staff. These measures include a review of current contracts and records to determine whether tax advantaged obligations comply with applicable federal tax law.

The District currently has two outstanding bond obligations, the 2015 Refunding Series Bonds (which refunded the 2006 qualified 501(c)(3) bonds issued in 2006 for the renovation of the Takiff Center) and the 2020 Limited Tax Bonds.

In regards to the original 2006 Series Bonds and subsequent refunding in 2015, per staff's review of current "private business use" in the past two years, due to COVID-19, there was a decrease in the percentage compared to previous years. Please note, since the rules for 501(c)(3) bonds are different from those for governmental bonds, the use by Glencoe Junior Kindergarten (GJK) *does not apply* to the limit on "private business use."

Further, both GJK and Congregation Hakafa continue to meet qualifications as 501(c)(3) organizations and thus *do not impact our "private business use" calculations*. Congregation Hakafa continues to use less space (i.e. fewer rooms) than in previous years due to their contract with the District.

Certain types of arrangements are not treated as private business use. For example, short-term agreements under which the term of the use does not exceed 50 days, 100 days, or 200 days over the term of the agreement, including renewal options, generally are not treated as creating private business use. Please see attached for listing of current independent contractors and rentals who utilized space in the Takiff Center.

The largest independent contractor, Sarah Hall Theatre Company, can be perhaps identified as the lone entity who actually utilized space in Takiff, and whose use would be considered most impactful towards the District's allowable "private business use". In calculating their square foot usage for their designated program areas - Studio 126 and Community Room, it was determined their usage equated to less than 1.0% "private business use" this year.

The attached Post-Issuance Tax Compliance Report to the Board summarizes the District's ongoing compliance with regards to our tax advantaged obligations. The original template for this report was provided by Chapman and Cutler.

State of Illinois)
) SS
County of Cook)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the “*Policy*”) adopted by the Board of Park Commissioners (the “*Board*”), on the 19th day of April 2022, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantages Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantages Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantages Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based on the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 19th day of April 2022.

By _____
John Cutrera, Co-Compliance Officer

By _____
Lisa Sheppard, Co-Compliance Officer

Glencoe Park District-FY21/22 Takiff Usage

Contractor	Agreement	Program	Room	Spring	Summer	Fall	Winter	Total Days
Amazing Minds	70% - Cont. 30% - PD	Amazing Minds	Multi-Purpose Room	0	0	14	8	22
Sticky Fingers Cooking	70% - Cont. 30% - PD	Cooking Class	Multi-Purpose Room	0	0	14	8	22
Sunshine Arts and Crafts	70% - Cont. 30% - PD	Art Classes	Community Room	0	0	14	8	22
Coder School	70% - Cont. 30% - PD	Youth Enrichment	Community Room	0	0	28	16	44
Gary Kantor - Magic	70% - Cont. 30% - PD	Youth Enrichment	Community Room	0	1	1	1	3
Fitness Contractors-5 indiv	75% - Cont. 25% - PD	Fitness Classes	Fitness 123	50	60	75	40	225
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Broadway Bound	Community Room	16	0	36	16	68
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Drama Classes	Community Room	8	0	56	32	96
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Dance Classes	Yoga 126	16	16	56	32	120
Pride Dojo	75% - Cont. 25% - PD	Karate	Karate 124	30	0	42	24	96
Northbrook Speed Skating	70% - Cont. 30% - PD	Sports Programs	Gym	0	0	14	8	22
Hot Shots Sports	70% - Cont. 30% - PD	Sports Programs	Gym	60	20	14	8	102
Soccer Shots	70% - Cont. 30% - PD	Sports Programs	Gym	30	0	14	8	52
Volleyball-Club Momentum	70% - Cont. 30% - PD	Sports Programs	Gym	0	0	14	8	22
Game On! Sports For Girls	70% - Cont. 30% - PD	Sports Programs	Gym	10	0	15	8	33
Rowing	75% - Cont. 25% - PD	Sports Programs	Fitness 123	8	12	15	8	43
Totals				228	109	422	233	992

Rental Groups	# of Rental Days/per Year
Congregation Hakafa	55
Our Place of New Trier	50
New Horizons Band	45
Melissa Kerpel - Zumba	14



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10133 - Accuraty Solutions, LLC					
Accuraty Solutions, LLC	03/25/2022	15361	25-00-000-5321	Web hosting	495.00
Accuraty Solutions, LLC	03/25/2022	15361	25-00-000-5321	Web hosting	577.00
Vendor 10133 - Accuraty Solutions, LLC Total:					1,072.00
Vendor: 10098 - AFLAC					
AFLAC	03/11/2022	15301	10-00-000-2170	Supplemental Aflac Coverage - 1 of 26	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10739 - Airespring					
Airespring	03/11/2022	15302	25-00-000-5210	Takiff Fiber Internet - March 2022	1,919.14
Airespring	03/29/2022	15395	25-00-000-5210	Takiff Fiber Internet - April 2022	1,919.14
Vendor 10739 - Airespring Total:					3,838.28
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	03/11/2022	15303	10-11-000-5342	RedactingMarker/Remote/MeetingLight	136.01
Amazon Capital Services	03/11/2022	15303	10-12-000-5482	Car cloth/backpack/pliers	191.56
Amazon Capital Services	03/11/2022	15303	10-13-000-5415	Paint/Detergent/Crayons/Invisib lelnk	303.67
Amazon Capital Services	03/11/2022	15303	10-13-000-5415	St. Patricks Day Decor/Supplies	250.51
Amazon Capital Services	03/11/2022	15303	10-14-000-5580	REFUND - Marker Bouy	-210.13
Amazon Capital Services	03/11/2022	15303	25-00-000-5210	iPhone Screen Protector - LS	23.99
Amazon Capital Services	03/11/2022	15303	25-00-000-5420	Fleece Blankets	99.99
Amazon Capital Services	03/11/2022	15303	25-00-000-5420	Picture Frames	162.45
Amazon Capital Services	03/11/2022	15303	25-00-000-5430	Exam Gloves	189.98
Amazon Capital Services	03/11/2022	15303	25-00-000-5481	LeakDetectDye/Cap Removal Tool	80.15
Amazon Capital Services	03/11/2022	15303	25-25-615-5400	Ceramic supplies	582.14
Amazon Capital Services	03/11/2022	15303	25-25-910-5400	Bocce Ball Set	79.98
Amazon Capital Services	03/11/2022	15303	25-26-000-5403	Storage Bins/DVD's	106.48
Amazon Capital Services	03/11/2022	15303	25-26-000-5460	REFUND - Storage Containers	-34.23
Amazon Capital Services	03/11/2022	15303	10-12-000-5421	Work Pants	192.55
Amazon Capital Services	03/11/2022	15303	10-14-000-5401	File Folders	22.29
Amazon Capital Services	03/11/2022	15303	10-15-000-5401	File Folders	22.29
Amazon Capital Services	03/11/2022	15303	10-15-000-5420	Reflective Tape/SlowNoWake Bouy Labels	296.48
Amazon Capital Services	03/11/2022	15303	25-25-401-5400	GF Cereal and Snack bars	12.84
Amazon Capital Services	03/11/2022	15303	25-25-402-5400	GF Cereal and Snack bars, plastic cups	38.83
Amazon Capital Services	03/11/2022	15303	25-25-403-5400	GF Cereal and Snack bars	12.84
Amazon Capital Services	03/11/2022	15303	25-25-405-5400	GF Cereal and Snack bars	12.84
Amazon Capital Services	03/11/2022	15303	25-25-615-5400	Decorating tools	138.54
Amazon Capital Services	03/11/2022	15303	25-25-951-5400	Leprechaun Hunt Supplies	326.03
Amazon Capital Services	03/11/2022	15303	25-26-000-5401	Folders/Mouse/Pad/Keyboard	62.44
Amazon Capital Services	03/11/2022	15303	25-26-000-5403	CD's	29.94
Amazon Capital Services	03/11/2022	15303	25-26-000-5409	GF Cereal and snack bars	66.35
Amazon Capital Services	03/11/2022	15303	25-26-000-5430	Thermometer	39.80
Amazon Capital Services	03/11/2022	15303	25-26-000-5460	MeasurePitcher/Braizer/Pans/Kn ifeShapener/PanSpray	206.92
Amazon Capital Services	03/25/2022	15362	10-12-000-5401	Hand cleaner towels	75.54
Amazon Capital Services	03/25/2022	15362	10-12-000-5420	VehicleWashSupplies/Soap/Polish	167.30
Amazon Capital Services	03/25/2022	15362	25-00-000-5422	Biberall	212.08

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	03/25/2022	15362	25-26-000-5403	Sock shoes	112.97
Amazon Capital Services	03/25/2022	15362	10-12-000-5421	Mens outdoor sun hats	91.72
Amazon Capital Services	03/25/2022	15362	10-12-000-5480	Rust preventive spray	52.94
Amazon Capital Services	03/25/2022	15362	10-14-000-5486	Thermostatic mixing valve	199.95
Amazon Capital Services	03/25/2022	15362	10-14-000-5486	urinal rebuild kits	211.52
Amazon Capital Services	03/25/2022	15362	10-14-000-5486	Flushometer repair kits	226.79
Amazon Capital Services	03/25/2022	15362	25-00-000-5210	Cell phone accessories - MK/BJ	238.50
Amazon Capital Services	03/25/2022	15362	25-00-000-5360	Glossy photo paper/computer mouse	316.41
Amazon Capital Services	03/25/2022	15362	25-00-000-5401	Notebooks/pocket folders	27.97
Amazon Capital Services	03/25/2022	15362	25-00-000-5421	Steel toe work boot - MW	129.99
Amazon Capital Services	03/25/2022	15362	25-25-315-5400	Tool box	34.99
Amazon Capital Services	03/25/2022	15362	25-25-401-5400	Art supplies/Paper Plates/Cheerios/NameTagholders	114.14
Amazon Capital Services	03/25/2022	15362	25-25-402-5400	Art supplies/Paper Plates/Cheerios/NameTagholders	69.04
Amazon Capital Services	03/25/2022	15362	25-25-403-5400	Art supplies/Paper Plates/Cheerios/NameTagholders	106.53
Amazon Capital Services	03/25/2022	15362	25-25-405-5400	Art supplies/Paper plates	65.13
Amazon Capital Services	03/25/2022	15362	25-25-601-5400	Speaker Cord	7.90
Amazon Capital Services	03/25/2022	15362	25-25-615-5400	Funnels/Tool Box	41.99
Amazon Capital Services	03/25/2022	15362	25-25-775-5400	Tennis balls	691.96
Amazon Capital Services	03/25/2022	15362	25-25-833-5400	PingPong,TennisBalls/Puzzles/Sporges	116.29
Amazon Capital Services	03/25/2022	15362	25-26-000-5403	ArtSupp/Cheerios/NameTags/toys/Underwear/Kleenex	732.61
Amazon Capital Services	03/25/2022	15362	25-26-000-5409	Cheerios	76.27
Amazon Capital Services	03/25/2022	15362	25-26-000-5460	Freezerbags/Soap/Sporks	97.00
Vendor 10946 - Amazon Capital Services Total:					7,661.06
Vendor: 11784 - American Mobile Staging					
American Mobile Staging	03/18/2022	15337	25-25-910-5300	50% Stage Deposit - 7/3/2022 Fireworks	875.00
Vendor 11784 - American Mobile Staging Total:					875.00
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	03/11/2022	15305	25-25-653-5401	Broadway Bound Show Shirts	681.50
American Outfitters, Ltd.	03/29/2022	15396	10-12-000-5421	Carhartt Jacket	99.00
Vendor 10147 - American Outfitters, Ltd. Total:					780.50
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	03/11/2022	15306	10-11-000-5310	Legal Services - February 2022	1,387.50
Vendor 10050 - Ancel, Glink P.C. Total:					1,387.50
Vendor: 11785 - Anthony Ross					
Anthony Ross	03/25/2022	15364	25-25-708-5300	Referee - 2/12/2022	76.00
Anthony Ross	03/25/2022	15364	25-25-708-5300	Referee - 3/12/22 & 3/19/22	266.00
Vendor 11785 - Anthony Ross Total:					342.00
Vendor: 10717 - Applied Controls, LLC					
Applied Controls, LLC	03/25/2022	15365	25-00-000-5352	BAS System Repairs for VAV 1-11, Room 158	575.00
Vendor 10717 - Applied Controls, LLC Total:					575.00
Vendor: 10162 - AT & T					
AT & T	03/25/2022	15366	10-12-000-5210	ATT Service 3/13/22 - 4/12/22 (parks)	52.21
AT & T	03/25/2022	15366	10-13-000-5210	ATT Service 3/13/22 - 4/12/22 (watts)	57.86
AT & T	03/25/2022	15366	10-15-000-5210	ATT Service 3/13/22 - 4/12/22 (boathouse)	104.25

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
AT & T	03/25/2022	15366	25-00-000-5210	ATT Service 3/13/22 - 4/12/22 (takiff)	731.95
Vendor 10162 - AT & T Total:					946.27
Vendor: 10455 - AT & T					
AT & T	03/11/2022	15307	10-14-000-5210	DSL Service - Beach 2/24/22 - 3/23/22	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 11670 - AT & T					
AT & T	03/18/2022	15338	25-00-000-5210	AT&T Service 3/7/22 - 4/6/22	712.99
Vendor 11670 - AT & T Total:					712.99
Vendor: 10167 - Banner Life Insurance Co.					
Banner Life Insurance Co.	03/18/2022	15339	10-11-000-5600	Life Insurance annual premium - LS	245.00
Vendor 10167 - Banner Life Insurance Co. Total:					245.00
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	03/17/2022	DFT0001436	10-11-000-5340	IPRA Conference - Transportation (BC)	6.75
BMO Harris Bank N.A.	03/17/2022	DFT0001436	10-11-000-5404	Adobe Monthly Subscription (JC)	14.99
BMO Harris Bank N.A.	03/17/2022	DFT0001436	10-11-000-5404	Chicago Tribune Subscription	27.72
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-00-000-1300	REFUND - Trackless Train Day	-189.75
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-00-000-5210	iPhone Cloud Storage (BC)	0.99
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-00-000-5360	Facebook Marketing/iPhone Cloud Storage	36.99
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-00-000-5362	Shutterstock - Stock Photos	29.00
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-00-000-5368	Constant Contact - Stock Photos	205.00
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-25-601-5300	Brightwheel Monthly Subscription	150.00
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-25-601-5400	Staff Lunch	29.04
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-25-615-5400	Adobe for Ceramics Program	127.37
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-25-910-5400	Capital Improvements - AV Equipment	369.99
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-26-000-5360	Care.com Monthly Subscription	75.00
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-26-000-5404	Brightwheel Monthly Subscription	175.00
BMO Harris Bank N.A.	03/17/2022	DFT0001436	25-27-000-5210	Direct TV - Fitness Monthly Subscription	120.99
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-11-000-5301	Certified Mail - J.C.	15.75
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-11-000-5342	Review & Interview Lunch	135.11
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-11-000-5402	Chicago Tribune Subs. - February 2022	27.72
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-11-000-5404	Adobe Subscription J.C. - February 2022	14.99
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-13-000-5415	SqueezeBottles/BackLights- HighlighterSkate 2/25/22	347.78
BMO Harris Bank N.A.	03/24/2022	DFT0001450	10-15-000-5340	Re-Certify Powerboat Handling Certificate	75.00
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5210	iPhone Cloud Storage - February 2022 (BC)	0.99
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5301	Certified Mail - IRS & HR Letter	25.93
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5342	Lunches/Coffee - Meetings/Interview/C.L.	173.81
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5360	iphone Cloud Storage - February 2022 (E.C.)	0.99
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5360	Signs	95.19
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5362	Stock Photos - February 2022	29.00
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-00-000-5480	Gas for Rec Van	119.66
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-315-5400	Ceramic Supplies	1,666.55
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-601-5300	Brightwheel Subs. - February 2022	150.00

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-601-5400	Undernighter Dinner	138.35
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-615-5400	Ceramic Supplies	2,487.47
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-910-5400	Capital Improvements - Cases/Monitors	477.97
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-932-5400	Lunch for DaysOff	45.92
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-25-941-5400	Capital Improvements - Cases	99.97
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-26-000-5342	Lunch for EC-in service	452.93
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-26-000-5404	Brightwheel Subscription - February 2022	175.00
BMO Harris Bank N.A.	03/24/2022	DFT0001450	25-27-000-5210	Direct TV Subscription - February 2022	160.99
BMO Harris Bank N.A.	03/24/2022	DFT0001450	45-00-000-5340	First aid training	105.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5340	2022 Legislative Conference - 3/8 - 3/9/2022 (LS)	205.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5340	GFOA Conference - Airfare 6/8/2022	141.21
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5340	IGFOA Conference - Minority Tracking 3/11/2022	20.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5342	EEAppreciationDonuts/Leg.ConferenceGift, Lunch	359.40
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5361	IPRA Job Posting - Intern	360.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5404	Zoom Annual Subs. 2/16/22-2/23/23 (LS)	149.90
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5425	New EE welcome kits	21.78
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-11-000-5730	Winn/NF/Glencoe Chamber Dues 1/1/22-9/30/22	247.50
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-12-000-5425	Parks Lunch	51.47
BMO Harris Bank N.A.	03/31/2022	DFT0001452	10-12-000-5491	(4) bee colonies - April 2022	692.37
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5340	2022 Legislative Conference 3/8 - 3/9/2022 (BC)	205.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5360	Banner/Business Cards (Marty/Kyle)	169.52
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5368	Constant Contact - Stock Photos	205.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5368	Survey Monkey Subs. 3/1/22 - 2/28/23	811.63
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5404	Spotify - Monthly Subsc. March 2022	9.99
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-00-000-5480	Gas for Rec Van	71.69
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-315-5400	Glaze	293.74
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-480-5400	Glaze	293.74
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-615-5400	Glaze	293.75
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-905-5400	Spring Egg Hunt - Prefiller eggs 4/9/2022	1,056.00
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-910-5300	Party in the Park 7/3/22 - Inflatable games 50%dep	925.38
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-25-951-5400	Leperchaun Hunt Supplies/Wristbands 3/12/2022	722.93
BMO Harris Bank N.A.	03/31/2022	DFT0001452	25-26-000-5340	Kahoot for EC training/meetings 2/18/22-2/18/23	477.36
Vendor 10473 - BMO Harris Bank N.A. Total:					15,985.51
Vendor: 11210 - Bruce Carlsen					
Bruce Carlsen	03/25/2022	15369	25-25-707-5300	Referee - 3/19/22	190.00
Vendor 11210 - Bruce Carlsen Total:					190.00
Vendor: 11646 - Capital One					
Capital One	03/29/2022	15397	25-25-932-5400	Toys	410.26
Vendor 11646 - Capital One Total:					410.26

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11732 - Carol L. Mensinger					
Carol L. Mensinger	03/11/2022	15309	10-11-000-5321	Consult-Finance/Appropriations/Amendments/Budget	75.00
Vendor 11732 - Carol L. Mensinger Total:					75.00
Vendor: 10187 - Cawley Company					
Cawley Company	04/01/2022	15410	10-11-000-5420	Name tags for Matt	29.26
Cawley Company	04/01/2022	15410	25-00-000-5420	Name tags for Matt and Marty	58.48
Cawley Company	04/01/2022	15410	25-00-000-5420	Name tags for Savannah	34.33
Vendor 10187 - Cawley Company Total:					122.07
Vendor: 11705 - Celeste Cifala Roy					
Celeste Cifala Roy	03/25/2022	15371	25-25-490-5300	Contractual Split - Everybody Move 3/4, 3/11, 3/18	386.40
Vendor 11705 - Celeste Cifala Roy Total:					386.40
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	03/18/2022	15340	10-11-000-5311	Legal/Bid Notices - February 2022	152.10
Vendor 10552 - Chicago Tribune Media Group Total:					152.10
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	03/25/2022	15372	10-11-000-5342	Board Meeting Name Bar (KK)	46.80
Vendor 10202 - Classic Design Awards Total:					46.80
Vendor: 10505 - Comcast					
Comcast	03/11/2022	15310	10-12-000-5210	Internet Svc - 3/9/22 - 4/8/22	163.41
Comcast	03/18/2022	15341	10-13-000-5210	Internet Svc - watts 3/18/22 - 4/17/22	345.64
Vendor 10505 - Comcast Total:					509.05
Vendor: 10210 - Conserv FS					
Conserv FS	03/11/2022	15311	10-12-000-5485	Salt - 147 bags	1,081.95
Vendor 10210 - Conserv FS Total:					1,081.95
Vendor: 11398 - Creekside Operating, LLC					
Creekside Operating, LLC	03/25/2022	15374	25-00-000-5360	Spring/Summer 2022 Brochure	6,163.94
Vendor 11398 - Creekside Operating, LLC Total:					6,163.94
Vendor: 11417 - Daihls USA, Inc.					
Daihls USA, Inc.	03/18/2022	15342	10-11-000-5420	Coffee and filters for staff breakroom	113.22
Vendor 11417 - Daihls USA, Inc. Total:					113.22
Vendor: 11787 - David Dillon Jr.					
David Dillon Jr.	03/25/2022	15375	25-25-707-5300	Referee - 3/12/2022 & 3/19/2022	228.00
David Dillon Jr.	03/25/2022	15375	25-25-708-5300	Referee - 3/12/2022 & 3/19/2022	152.00
Vendor 11787 - David Dillon Jr. Total:					380.00
Vendor: 11746 - David Dillon					
David Dillon	03/11/2022	15312	25-25-707-5300	Referee 3/5/2022	114.00
David Dillon	03/11/2022	15312	25-25-708-5300	Referee 3/5/2022	76.00
Vendor 11746 - David Dillon Total:					190.00
Vendor: 11751 - David Manna					
David Manna	03/11/2022	15313	25-25-707-5300	Referee 3/5/2022	114.00
David Manna	03/11/2022	15313	25-25-708-5300	Referee 3/5/2022	76.00
Vendor 11751 - David Manna Total:					190.00
Vendor: 11219 - Direct Fitness Solutions, LLC.					
Direct Fitness Solutions, LLC.	03/11/2022	15314	25-27-000-5351	Preventative Maintenance - February 2022	640.00
Direct Fitness Solutions, LLC.	03/25/2022	15376	25-27-000-5420	Fitness Equipment Repair	575.27
Vendor 11219 - Direct Fitness Solutions, LLC. Total:					1,215.27

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10334 - Discount School Supply					
Discount School Supply	03/11/2022	15315	25-26-000-5403	Media Table - Belugas	689.99
Vendor 10334 - Discount School Supply Total:					689.99
Vendor: 11342 - DocNetwork LLC					
DocNetwork LLC	03/11/2022	15316	25-25-801-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-803-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-810-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-811-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-812-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-813-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-829-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-833-5300	Camp Doc Progammig - Summer Camp 2022	45.44
DocNetwork LLC	03/11/2022	15316	25-25-835-5400	Camp Doc Progammig - Summer Camp 2022	45.48
DocNetwork LLC	03/25/2022	15377	25-25-801-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-803-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-810-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-811-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-812-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-813-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-828-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-829-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-833-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-835-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-801-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-803-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-810-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-811-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-812-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-813-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-828-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-829-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-833-5300	Camp Doc Program	40.90
DocNetwork LLC	03/25/2022	15377	25-25-835-5300	Camp Doc Program	40.90
Vendor 11342 - DocNetwork LLC Total:					1,227.00
Vendor: 10401 - EAS Group, Inc					
EAS Group, Inc	03/18/2022	15343	25-00-000-5401	Payroll status forms	161.25
Vendor 10401 - EAS Group, Inc Total:					161.25
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	03/11/2022	15317	10-11-000-5355	TSS Maintenance - April 2022	5,849.00
Excalibur Technology Corporati...	03/11/2022	15317	25-00-000-5321	Webtrac Host - April 2022	1,166.65
Excalibur Technology Corporati...	03/11/2022	15317	10-11-000-5355	WMware Support/Subscription (Cloud)	1,170.35
Excalibur Technology Corporati...	03/11/2022	15317	65-00-022-5501	Computer Stoarge System	2,859.16
Excalibur Technology Corporati...	03/11/2022	15317	65-00-022-5501	Laptops/Warranty/DockingStation - JB	1,597.16
Excalibur Technology Corporati...	03/11/2022	15317	65-00-022-5501	Laptops/Warranty/DockingStation - DB	1,597.15
Excalibur Technology Corporati...	03/18/2022	15344	10-11-000-5355	SSL Certificate	16.00
Vendor 10341 - Excalibur Technology Corporation Total:					14,255.47

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10344 - FedEx					
FedEx	03/18/2022	15345	25-00-000-5360	Shipping to Creekside Printing 2/21/2022	75.93
Vendor 10344 - FedEx Total:					75.93
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	03/25/2022	15379	10-12-000-5481	Plywood/Concrete/Faucet/Show erHead/InsulatingSpray	531.94
Home Depot Credit Services	03/25/2022	15379	10-12-000-5481	Compression adapters, Insulating Spray, Wood	121.70
Home Depot Credit Services	03/25/2022	15379	10-14-000-5481	Concrete	131.75
Home Depot Credit Services	03/25/2022	15379	25-00-000-5486	Homer Bucket/Cleanout Adapter,Plug/PVC Pipe Cutter	98.19
Vendor 10384 - Home Depot Credit Services Total:					883.58
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	03/11/2022	DFT0001421	10-00-000-2176	HSA Bank	760.40
HSA Bank, a divison of Webster...	03/25/2022	DFT0001437	10-00-000-2176	HSA Bank	760.40
HSA Bank, a divison of Webster...	04/08/2022	DFT0001455	10-00-000-2176	HSA Bank	760.40
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					2,281.20
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	03/25/2022	15380	10-13-000-5360	Signs	82.20
IC Signs & Graphics	03/25/2022	15380	25-00-000-5360	Signs	164.00
Vendor 10934 - IC Signs & Graphics Total:					246.20
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	03/18/2022	15346	10-12-000-5484	Circuit Breaker	16.53
Vendor 10390 - Idlewood Electric Supply Inc. Total:					16.53
Vendor: 10557 - IL Dept of Employment Security					
IL Dept of Employment Security	03/23/2022	DFT0001448	45-00-000-5653	Unemployment - 4th Q, 2021	732.38
Vendor 10557 - IL Dept of Employment Security Total:					732.38
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	03/11/2022	DFT0001425	10-00-000-2110	IL State Tax W/H	6,253.95
IL Dept of Revenue	03/25/2022	DFT0001441	10-00-000-2110	IL State Tax W/H	6,519.78
IL Dept of Revenue	03/24/2022	DFT0001449	10-00-000-2110	IL State W/H - FT Staff Bonus	1,710.44
IL Dept of Revenue	03/25/2022	DFT0001451	10-00-000-2110	IL State W/H - CCWFB	2,930.38
IL Dept of Revenue	04/08/2022	DFT0001459	10-00-000-2110	IL State Tax W/H	5,966.95
Vendor 10100 - IL Dept of Revenue Total:					23,381.50
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	03/23/2022	DFT0001446	10-00-000-2150	IMRF Pension - Regular	51,245.66
Illinois Municipal Retirement Fu...	03/23/2022	DFT0001446	10-00-000-2155	IMRF Pension - VAC	8,737.88
Illinois Municipal Retirement Fu...	03/23/2022	DFT0001446	10-00-000-4910	IMRF Pension - Rounding	0.01
Vendor 10101 - Illinois Municipal Retirement Fund Total:					59,983.55
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	03/11/2022	DFT0001423	10-00-000-2120	Social Security W/H	17,612.10
IRS/Dept of Treasury	03/11/2022	DFT0001424	10-00-000-2130	Medicare	4,118.98
IRS/Dept of Treasury	03/11/2022	DFT0001426	10-00-000-2100	Fed Income Tax W/H	10,557.81
IRS/Dept of Treasury	03/25/2022	DFT0001439	10-00-000-2120	Social Security W/H	18,305.08
IRS/Dept of Treasury	03/25/2022	DFT0001440	10-00-000-2130	Medicare	4,281.02
IRS/Dept of Treasury	03/25/2022	DFT0001442	10-00-000-2100	Fed Income Tax W/H	11,706.54
IRS/Dept of Treasury	03/31/2022	DFT0001453	10-00-000-2100	CC Workforce Bonus	4,397.50
IRS/Dept of Treasury	03/31/2022	DFT0001453	10-00-000-2120	CC Workforce Bonus	7,856.64
IRS/Dept of Treasury	03/31/2022	DFT0001453	10-00-000-2130	CC Workforce Bonus	1,837.44
IRS/Dept of Treasury	04/01/2022	DFT0001454	10-00-000-2100	FT Staff Bonus	4,690.69
IRS/Dept of Treasury	04/01/2022	DFT0001454	10-00-000-2120	FT Staff Bonus	4,898.00
IRS/Dept of Treasury	04/01/2022	DFT0001454	10-00-000-2130	FT Staff Bonus	1,145.50
IRS/Dept of Treasury	04/08/2022	DFT0001457	10-00-000-2120	Social Security W/H	16,870.82
IRS/Dept of Treasury	04/08/2022	DFT0001458	10-00-000-2130	Medicare	3,945.60
IRS/Dept of Treasury	04/08/2022	DFT0001460	10-00-000-2100	Fed Income Tax W/H	10,634.01
Vendor 10106 - IRS/Dept of Treasury Total:					122,857.73

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11789 - Jaronn Watkins					
Jaronn Watkins	03/25/2022	15383	25-25-708-5300	Referee - 3/12/2022	76.00
Vendor 11789 - Jaronn Watkins Total:					76.00
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	03/11/2022	15319	25-25-707-5300	Assigners Fee game on 3/5/2022	27.00
Jay Zimmerman	03/11/2022	15319	25-25-708-5300	Assigners Fee game on 3/5/2022	12.00
Vendor 10128 - Jay Zimmerman Total:					39.00
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	03/18/2022	15347	10-13-000-5356	Zamboni Blade Sharpening	92.40
Jorson & Carlson Company Inc.	03/29/2022	15398	10-13-000-5356	Zamboni Blade Sharpening	40.80
Jorson & Carlson Company Inc.	03/29/2022	15398	10-13-000-5356	Zamboni Blade Sharpening	48.50
Vendor 10399 - Jorson & Carlson Company Inc. Total:					181.70
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	03/18/2022	15348	25-00-000-5355	Additional usage for copier - DS 2/5/22-3/4/22	174.88
Konica Minolta Business Solutio...	03/18/2022	15348	10-11-000-5355	Additional usage for copier - Ad 2/5/22-3/4/22	70.45
Konica Minolta Business Solutio...	03/18/2022	15348	25-00-000-5355	Monthly maintenace for copier - DS 3/5/22-4/4/22	70.00
Konica Minolta Business Solutio...	03/18/2022	15348	10-11-000-5355	Monthly maintenace for copier - ad 3/5/22-4/4/22	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					346.83
Vendor: 10174 - MCI					
MCI	03/11/2022	15321	25-00-000-5210	Long Distance Phone Svc - February 2022	63.33
MCI	03/29/2022	15399	25-00-000-5210	Long Distance Phone Svc - March 2022	61.64
Vendor 10174 - MCI Total:					124.97
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	03/11/2022	15322	25-25-707-5300	Referee 3/5/2022	114.00
Michael Corrigan	03/25/2022	15385	25-25-707-5300	Referee 3/12/2022 & 3/19/2022	190.00
Michael Corrigan	03/25/2022	15385	25-25-708-5300	Referee 3/12/2022 & 3/19/2022	76.00
Vendor 11748 - Michael Corrigan Total:					380.00
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	03/29/2022	15400	10-12-000-5355	Maintenance Contract 3/1/2022 - 5/31/2022	312.00
Midwest Mechanical	03/29/2022	15400	25-00-000-5355	Maintenance Contract 3/1/2022 - 5/31/2022	16,726.00
Midwest Mechanical	03/29/2022	15400	10-13-000-5355	Maintenance Contract 3/1/2022 - 5/31/2022	2,179.00
Vendor 11519 - Midwest Mechanical Total:					19,217.00
Vendor: 10929 - Morris Schwartz					
Morris Schwartz	03/11/2022	15323	25-25-707-5300	Referee 3/5/2022	114.00
Morris Schwartz	03/25/2022	15386	25-25-707-5300	Referee - 3/12/2022	114.00
Vendor 10929 - Morris Schwartz Total:					228.00
Vendor: 10762 - Nameplate & Panel Technologies					
Nameplate & Panel Technologies	03/18/2022	15349	10-12-000-5492	Plaques/Stake - Species Plant Names	482.02
Vendor 10762 - Nameplate & Panel Technologies Total:					482.02
Vendor: 8125 - Natalie Steinmetz					
Natalie Steinmetz	03/11/2022	15324	25-25-615-5400	Reimbursement - Ceramic Supplies	605.20
Natalie Steinmetz	03/11/2022	15324	25-25-601-5400	Reimbursement - Ceramic Supplies	13.27
Natalie Steinmetz	03/11/2022	15324	25-25-601-5400	Reimbursement - Glaze	56.00

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Natalie Steinmetz	03/11/2022	15324	25-25-315-5400	Reimbursement - Clay	116.48
Natalie Steinmetz	03/11/2022	15324	25-25-615-5400	Reimbursement - Clay	116.47
Vendor 8125 - Natalie Steinmetz Total:					907.42
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	03/10/2022	15298	10-00-000-2160	IMRF Life-#03298	80.00
NCPERS-IL IMRF	04/04/2022	15417	10-00-000-2160	IMRF Life-#03298	80.00
Vendor 10103 - NCPERS-IL IMRF Total:					160.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	03/25/2022	15387	10-13-000-5220	Watts - February 2022	341.52
North Shore Gas Company	03/25/2022	15387	25-00-000-5220	Takiff - February 2022	1,579.44
Vendor 10224 - North Shore Gas Company Total:					1,920.96
Vendor: 10340 - Northshore Omega					
Northshore Omega	03/11/2022	15325	45-00-000-5335	Pre-Employment Exam - Fatmata White	425.00
Northshore Omega	03/25/2022	15388	45-00-000-5335	Danielle Bayer	308.00
Northshore Omega	03/25/2022	15388	45-00-000-5335	Kyle Kuhs	161.00
Northshore Omega	03/25/2022	15388	45-00-000-5335	Jose Ibarra	289.00
Northshore Omega	04/01/2022	15409	45-00-000-5335	Pre-Employment Exam - Marty Kwiatowski	161.00
Vendor 10340 - Northshore Omega Total:					1,344.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	03/11/2022	15326	25-00-000-5355	Takiff Mo Exterminator - March 2022	190.00
Vendor 10233 - Orkin Pest Control Total:					190.00
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	03/11/2022	15327	25-00-000-5355	Takiff Elevator Mo Maintenance - March 2022	532.11
Otis Elevator Company	03/11/2022	15327	25-00-000-5355	Fire Alarm Initiating Device Hoistway Access	780.00
Otis Elevator Company	03/11/2022	15327	25-00-000-5355	Fire Alarm Initiating Device Witnessing	910.00
Otis Elevator Company	03/11/2022	15327	25-00-000-5355	Pressue Relief Valve Witnessing	910.00
Otis Elevator Company	03/18/2022	15350	25-00-000-5352	Elevator Repair - 12/17/2022	786.25
Otis Elevator Company	03/29/2022	15401	25-00-000-5355	Maintenance Contract 4/1/2022 - 4/30/2022	532.11
Vendor 10235 - Otis Elevator Company Total:					4,450.47
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	03/25/2022	15389	10-11-000-5600	Admin Fee's - March 2022	21.00
PACT Administrative Services C...	03/25/2022	15389	10-11-000-5600	Admin Fee's - April 2022	21.00
PACT Administrative Services C...	03/25/2022	15389	10-00-000-2175	FSA Contributions - March 2022	346.92
Vendor 10110 - PACT Administrative Services Corp Total:					388.92
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	03/10/2022	15299	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	03/10/2022	15299	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	03/21/2022	15359	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	03/21/2022	15359	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	04/04/2022	15418	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	04/04/2022	15418	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					450.00
Vendor: 10242 - PDRMA					
PDRMA	03/11/2022	15328	10-11-000-5600	Health Insurance - February 2022	32,049.96
PDRMA	03/11/2022	15328	25-26-000-5600	Health Insurance - February 2022	10,422.98
PDRMA	03/25/2022	15390	10-12-000-5340	PDRMA Playground Inspect Training 4/14/22 - A.S.	20.00
PDRMA	04/01/2022	15411	10-11-000-5600	Health Insurance - March 2022	13,231.37

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
PDRMA	04/01/2022	15411	25-26-000-5600	Health Insurance - March 2022	29,566.84
Vendor 10242 - PDRMA Total:					85,291.15
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	03/18/2022	15351	25-00-000-5210	T1 - Watts 3/15/22 - 4/14/22	389.36
Vendor 11733 - Peerless Network, Inc. Total:					389.36
Vendor: 10248 - Pioneer Press					
Pioneer Press	04/01/2022	15412	10-11-000-5402	Glencoe News (March - October 2022)	42.50
Vendor 10248 - Pioneer Press Total:					42.50
Vendor: 10259 - Quill Corporation					
Quill Corporation	04/01/2022	15413	10-11-000-5420	Staff Break room supplies-cups,sugar,creamer,tea	84.31
Quill Corporation	04/01/2022	15413	25-00-000-5401	Toner and post-it notes	247.34
Quill Corporation	04/01/2022	15413	25-00-000-5420	Office cleaning supplies - sanitizer, wipes	20.44
Quill Corporation	04/01/2022	15413	10-11-000-5420	Staff Break room - lids	37.08
Quill Corporation	04/01/2022	15413	25-00-000-5401	markers, post-its, ink	83.57
Vendor 10259 - Quill Corporation Total:					472.74
Vendor: 10767 - Rite Portable Restrooms					
Rite Portable Restrooms	03/29/2022	15402	10-12-000-5353	Lakefront Park Restrooms - 3/28/22 - 4/25/22	276.00
Rite Portable Restrooms	03/29/2022	15402	10-12-000-5353	Duke Park Restrooms - 3/28/22 - 4/25/22	296.00
Vendor 10767 - Rite Portable Restrooms Total:					572.00
Vendor: 10269 - RMC Inc.					
RMC Inc.	03/11/2022	15330	10-13-000-5357	Watts Refrig Mo Maint - March 2022	298.00
RMC Inc.	03/29/2022	15403	10-13-000-5357	Maintenance Contract 4/1/2022 - 4/30/2022	298.00
Vendor 10269 - RMC Inc. Total:					596.00
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	03/18/2022	15352	10-11-000-5730	2022 - 1st Quarter Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					275.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	03/29/2022	15404	25-25-601-5400	Food/Cooking Supplies	132.44
Roundy's Inc.	03/29/2022	15404	25-26-000-5409	Food/Milk	144.45
Roundy's Inc.	03/29/2022	15404	25-26-000-5425	Snacks/Drinks	34.03
Vendor 11320 - Roundy's Inc. Total:					310.92
Vendor: 10272 - Rydin Decal					
Rydin Decal	04/01/2022	15414	10-15-000-5420	Boat Decals	609.59
Vendor 10272 - Rydin Decal Total:					609.59
Vendor: 10931 - Safety-Kleen Systems, Inc.					
Safety-Kleen Systems, Inc.	03/25/2022	15391	10-12-000-5353	Weed Killer/Pesticide Disposal	631.95
Vendor 10931 - Safety-Kleen Systems, Inc. Total:					631.95
Vendor: 10515 - Sarah Hall					
Sarah Hall	03/11/2022	15331	25-25-601-5300	Theatre Classes - February 2022	850.00
Vendor 10515 - Sarah Hall Total:					850.00
Vendor: 10787 - School Health Corp					
School Health Corp	03/25/2022	15392	25-00-000-5430	Ice packs	555.60
Vendor 10787 - School Health Corp Total:					555.60
Vendor: 11376 - Segal Consulting					
Segal Consulting	03/11/2022	15332	55-00-000-5330	GASB 75 Services/Report	2,250.00
Vendor 11376 - Segal Consulting Total:					2,250.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	03/25/2022	15393	25-00-000-5483	Paint - Offbeat Green	286.91
Vendor 10279 - Sherwin-Williams Company Total:					286.91

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	03/10/2022	15300	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	265.63
State Disbursement Unit	03/21/2022	15360	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	04/04/2022	15419	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					657.43
Vendor: 11773 - Sunset Foods					
Sunset Foods	03/11/2022	15333	25-26-000-5409	Weekly Milk Orders - February 2022	450.46
Vendor 11773 - Sunset Foods Total:					450.46
Vendor: 11698 - Susan Salidor					
Susan Salidor	03/29/2022	15405	25-25-401-5300	Music Classes-March 3/10/17/24	200.00
Susan Salidor	03/29/2022	15405	25-25-402-5300	Music Classes-March 3/10/17/24	200.00
Susan Salidor	03/29/2022	15405	25-25-403-5300	Music Classes-March 3/10/17/24	200.00
Susan Salidor	03/29/2022	15405	25-26-000-5386	Music Classes-March 3/10/17/24	600.00
Vendor 11698 - Susan Salidor Total:					1,200.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	03/18/2022	15353	25-26-000-5409	CC- Sysco Food/Snacks February 2022	1,347.66
Vendor 11414 - Sysco Chicago, Inc. Total:					1,347.66
Vendor: 10294 - Telcom Innovations Group					
Telcom Innovations Group	04/01/2022	15415	10-11-000-5355	Labor for billable remote services (3.25 hours)	471.25
Vendor 10294 - Telcom Innovations Group Total:					471.25
Vendor: 11506 - The Home Depot Pro					
The Home Depot Pro	03/18/2022	15354	25-00-000-5481	Key blanks/Tweezers	77.53
Vendor 11506 - The Home Depot Pro Total:					77.53
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	03/18/2022	15355	10-13-000-5220	Watts Natural Gas - February 2022	619.77
Vanguard Energy Service, LLC	03/18/2022	15355	25-00-000-5220	Takiff Natural Gas - February 2022	3,433.90
Vendor 10307 - Vanguard Energy Service, LLC Total:					4,053.67
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	03/11/2022	DFT0001422	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vantagepoint Trf Agents-457	03/25/2022	DFT0001438	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vantagepoint Trf Agents-457	04/08/2022	DFT0001456	10-00-000-2140	ICMA - A/C#301403	2,026.92
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					5,880.76
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	04/01/2022	15416	25-00-000-5210	Cell Phone Svc - Feb 22 - Mar 21, 2022	1,167.79
Vendor 10309 - Verizon Wireless Total:					1,167.79
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	03/11/2022	15334	10-12-000-5240	Water/Sewer 12/1/2021 - 2/28/2022 (Parks)	889.91
Village of Glencoe	03/11/2022	15334	10-13-000-5240	Water/Sewer 12/1/2021 - 2/28/2022 (Watts)	3,587.64
Village of Glencoe	03/11/2022	15334	10-15-000-5240	Water/Sewer 12/1/2021 - 2/28/2022 (Boathouse)	43.91
Vendor 10457 - Village of Glencoe Total:					4,521.46

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11757 - W.B. Olson, Inc.					
W.B. Olson, Inc.	03/11/2022	15335	67-00-000-5522	Watts Renovation - PreConstruction Feb. 2022	6,484.00
W.B. Olson, Inc.	03/18/2022	15356	67-00-000-5522	Watts Renovation - Pre Construction January 2022	2,535.00
Vendor 11757 - W.B. Olson, Inc. Total:					9,019.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So.	03/11/2022	15336	25-00-000-5420	Paper towels	494.50
Warehouse Direct Workplace So.	03/11/2022	15336	25-00-000-5420	Paper towels	494.50
Warehouse Direct Workplace So.	03/29/2022	15406	25-00-000-5412	Towels/Liners/Cleaning Solution	2,558.80
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					3,547.80
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	03/18/2022	15357	25-00-000-5360	Welcome Wagon Marketing - March 2022	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11102 - Wight & Company					
Wight & Company	03/25/2022	15394	67-00-000-5521	Design - Watts Renovation	33,200.89
Vendor 11102 - Wight & Company Total:					33,200.89
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	03/23/2022	DFT0001447	10-00-000-2111	WI State W/H	270.99
Vendor 10102 - Wisconsin Dept of Revenue Total:					270.99
Vendor: 11678 - WM Corporate Services, Inc.					
WM Corporate Services, Inc.	03/18/2022	15358	10-12-000-5353	Parks Waste Management February 2022	916.22
WM Corporate Services, Inc.	03/18/2022	15358	10-13-000-5353	Watts Waste Management March 2022	232.20
WM Corporate Services, Inc.	03/18/2022	15358	25-00-000-5353	Takiff Waste Management March 2022	1,022.47
Vendor 11678 - WM Corporate Services, Inc. Total:					2,170.89
Vendor Set AP Vendors Total:					464,999.90

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 4577 - Brad Janis					
Brad Janis	03/11/2022	15308	10-12-000-5421	Reimbursement - Work Boots	135.00
Vendor 4577 - Brad Janis Total:					135.00
Vendor: 0804 - Corinne Barsky					
Corinne Barsky	03/25/2022	15373	25-25-480-5400	REFUND - Model Magic For Clay Play	19.17
Vendor 0804 - Corinne Barsky Total:					19.17
Vendor: 7748 - Isabel Schroeder					
Isabel Schroeder	03/25/2022	15382	25-25-615-5400	Reimbursement - Ceramic Supplies	57.27
Vendor 7748 - Isabel Schroeder Total:					57.27
Vendor: 0808 - Jared Barchenger					
Jared Barchenger	03/11/2022	15318	10-12-000-5421	Reimbursement - Work Boots	135.00
Vendor 0808 - Jared Barchenger Total:					135.00
Vendor: 8170 - Jessica Stockl					
Jessica Stockl	03/25/2022	15384	25-26-000-5403	Reimbursment - Key copies to EC Sheds	72.71
Jessica Stockl	03/25/2022	15384	25-26-000-5409	Reimbursement - Allergy Friendly Foods	132.69
Vendor 8170 - Jessica Stockl Total:					205.40
Vendor: 1650 - John Cutrera					
John Cutrera	03/11/2022	15320	10-11-000-5301	Reimbursement - Certified Mail J. Downey - JC	15.75
John Cutrera	03/11/2022	15320	10-11-000-5341	Reimbursement - Mileage Help 1 - JC	75.28
Vendor 1650 - John Cutrera Total:					91.03
Vendor: 5796 - Rebecca Moore					
Rebecca Moore	03/11/2022	15329	10-11-000-5341	Reimbursement - Mileage Help 1 - BM	35.10
Vendor 5796 - Rebecca Moore Total:					35.10
Vendor Set Employees Total:					677.97

Voucher List of Bills

Payment Dates: 3/9/2022 - 4/11/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000-00-0013 - Carolyn Withey					
Carolyn Withey	03/25/2022	15370	25-00-000-4910	Refund - Double Charge	515.00
				Vendor 000-00-0013 - Carolyn Withey Total:	515.00
				Vendor Set Refunds Total:	515.00
				Grand Total:	466,192.87

Report Summary

Fund Summary

10 - CORPORATE FUND
25 - RECREATION FUND
45 - LIABILITY INSURANCE FUND
55 - AUDIT FUND
65 - CAPITAL PROJECTS FUND
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS

Payment Amount
292,575.57
120,912.56
2,181.38
2,250.00
6,053.47
42,219.89
<hr/> 466,192.87

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	41,986.55
10-00-000-2110	IL STATE WITHHOLDING	23,381.50
10-00-000-2111	WI STATE WITHHOLDING	270.99
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	65,542.64
10-00-000-2130	MEDICARE WITHHOLDING	15,328.54
10-00-000-2140	ICMA DEF COMP WITHHOLDING	5,880.76
10-00-000-2150	IMRF WITHHOLDING	51,245.66
10-00-000-2155	IMRF VAC WITHHOLDING	8,737.88
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	160.00
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2175	FSA PLAN WITHHOLDING	346.92
10-00-000-2176	HSA WITHHOLDING	2,281.20
10-00-000-2180	CREDIT UNION WITHHOLDING	450.00
10-00-000-2190	GARNISHMENT WITHHOLDING	657.43
10-00-000-4910	MISC/UNCLASSIFIED INCOME	0.01
10-11-000-5301	POSTAGE	31.50
10-11-000-5310	LEGAL SERVICES	1,387.50
10-11-000-5311	LEGAL NOTICES	152.10
10-11-000-5321	CONSULTING SERVICES	75.00
10-11-000-5340	CONFERENCES AND TRAINING	372.96
10-11-000-5341	MILEAGE REIMBURSEMENT	110.38
10-11-000-5342	OFFICIALS/MEETING EXPENSES	677.32
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	7,608.55
10-11-000-5361	PRINTING - EMPLOYMENT ADS	360.00
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	70.22
10-11-000-5404	COMPUTER PROGRAMS	207.60
10-11-000-5420	SUPPLIES - GENERAL	263.87
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	21.78
10-11-000-5600	HEALTH INSURANCE PREMIUMS	45,568.33
10-11-000-5730	DUES/MEMBERSHIPS	522.50
10-12-000-5210	TELEPHONE/INTERNET	215.62
10-12-000-5240	WATER	889.91
10-12-000-5340	CONFERENCES AND TRAINING	20.00
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	2,120.17
10-12-000-5355	MAINTENANCE SERVICE AGREEMTS	312.00
10-12-000-5401	OFFICE SUPPLIES	75.54
10-12-000-5420	SUPPLIES - GENERAL	167.30
10-12-000-5421	SUPPLIES - UNIFORMS	653.27
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	51.47
10-12-000-5480	GASOLINE/LUBRICANTS	52.94
10-12-000-5481	SUPPLIES-CONSTRUCTION	653.64
10-12-000-5482	SUPPLIES-HARDWARE	191.56
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	16.53
10-12-000-5485	SUPPLIES-ICEMELT/SALT	1,081.95
10-12-000-5491	SUPPLIES-GREENHOUSE/BEES	692.37
10-12-000-5492	SUPPLIES-TREES/SHRUBS	482.02
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	403.50

Account Number	Account Name	Payment Amount
10-13-000-5220	FUEL/HEAT	961.29
10-13-000-5240	WATER	3,587.64
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	232.20
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	2,179.00
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	181.70
10-13-000-5357	MAINT SERVICE-REFRIGERATION	596.00
10-13-000-5360	PRINTING/MARKETING/ADVERTISING	82.20
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	901.96
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5401	OFFICE SUPPLIES	22.29
10-14-000-5481	SUPPLIES-CONSTRUCTION	131.75
10-14-000-5486	SUPPLIES-PLUMBING	638.26
10-14-000-5580	EQUIPMENT - GENERAL	(210.13)
10-15-000-5210	TELEPHONE	104.25
10-15-000-5240	WATER	43.91
10-15-000-5340	CONFERENCES AND TRAINING	75.00
10-15-000-5401	OFFICE SUPPLIES	22.29
10-15-000-5420	SUPPLIES - GENERAL	906.07
25-00-000-1300	PREPAID EXPENSES	(189.75)
25-00-000-4910	MISC/UNCLASSIFIED INCOME	515.00
25-00-000-5210	TELEPHONE/INTERNET	7,229.81
25-00-000-5220	FUEL/HEAT	5,013.34
25-00-000-5301	POSTAGE	25.93
25-00-000-5321	CONSULTING SERVICES	2,238.65
25-00-000-5340	CONFERENCES AND TRAINING	205.00
25-00-000-5342	OFFICIALS/MEETING EXPENSES	173.81
25-00-000-5352	REPAIRS - BUILDINGS	1,361.25
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	1,022.47
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	20,825.10
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	7,184.39
25-00-000-5362	PHOTOGRAPHY	58.00
25-00-000-5368	MARKETING-DIGITAL	1,221.63
25-00-000-5401	OFFICE SUPPLIES	520.13
25-00-000-5404	COMPUTER PROGRAMS	9.99
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	2,558.80
25-00-000-5420	SUPPLIES - GENERAL	1,364.69
25-00-000-5421	SUPPLIES - UNIFORMS	129.99
25-00-000-5422	SUPPLIES-UNIFORMS, BLDG STAFF	212.08
25-00-000-5430	SUPPLIES - FIRST AID	745.58
25-00-000-5480	SUPPLIES-GAS/LUBRICANT	191.35
25-00-000-5481	SUPPLIES-CONSTRUCTION	157.68
25-00-000-5483	SUPPLIES-PAINT	286.91
25-00-000-5486	SUPPLIES-PLUMBING	98.19
25-25-315-5400	SUPPLIES-ADULT CERAMICS	2,111.76
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	126.98
25-25-402-5300	CONTRACTL-ELC 4YR	200.00
25-25-402-5400	SUPPLIES-ELC 4YR	107.87
25-25-403-5300	CONTRACTL-ELC 2YR	200.00
25-25-403-5400	SUPPLIES-ELC 2YR	119.37
25-25-405-5400	SUPPLIES-KINDERGRTN READINESS	77.97
25-25-480-5400	SUPPLIES-PRESCHOOL/TOT CLAY PLAY	312.91
25-25-490-5300	CONTRACTL-JR. TRAVELERS - FUN AROUND THE WORLD	386.40
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,150.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	377.00
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	4,450.20
25-25-653-5401	COSTUMES	681.50
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	1,205.00

Account Number	Account Name	Payment Amount
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	810.00
25-25-775-5400	SUPPLIES-ADULT TENNIS	691.96
25-25-801-5300	CONTRACTL-SUN FUN CAMP	127.24
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	127.24
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	127.24
25-25-811-5300	CONTRACTL-TEDDY BEAR CAMP	127.24
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	127.24
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	127.24
25-25-828-5300	CONTRACTL-GAME ON CAMP GIRLS	81.80
25-25-829-5300	CONTRACTL-GAME ON CAMP BOYS	127.24
25-25-833-5300	CONTRACTL-ACTION QUEST	127.24
25-25-833-5400	SUPPLIES-ACTION QUEST	116.29
25-25-835-5300	CONTRACTL-AQUATIC CAMP	81.80
25-25-835-5400	SUPPLIES-AQUATIC CAMP	45.48
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	1,056.00
25-25-910-5300	CONTRACTL-4TH OF JULY	1,800.38
25-25-910-5400	SUPPLIES-4TH OF JULY	927.94
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	456.18
25-25-941-5400	SUPPLIES-GREAT MUD RUN	99.97
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	1,048.96
25-26-000-5340	CONFERENCES AND TRAINING	477.36
25-26-000-5342	OFFICIALS/MEETINGS EXPENSES	452.93
25-26-000-5360	PRINTING/MARKETING/ADVERTISING	75.00
25-26-000-5386	SERVICES-DAYCARE PROGRAM	600.00
25-26-000-5401	OFFICE SUPPLIES	62.44
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	1,744.70
25-26-000-5404	COMPUTER PGMS/APPS	350.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	2,217.88
25-26-000-5425	SUPPLIES-STAFF RECOGNITION	34.03
25-26-000-5430	SUPPLIES - FIRST AID	39.80
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	269.69
25-26-000-5600	HEALTH INSURANCE PREMIUMS	39,989.82
25-27-000-5210	DEDICATED TV/INTERNET	281.98
25-27-000-5351	REPAIRS-EQUIPMENT	640.00
25-27-000-5420	SUPPLIES-GENERAL	575.27
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	1,344.00
45-00-000-5340	IN-SERVICE TRAINING	105.00
45-00-000-5653	UNEMPLOYMENT	732.38
55-00-000-5330	AUDIT FEES	2,250.00
65-00-022-5501	CONTINGENCY - NETWORK, ROUTERS, SWITCHES, SECURITY	6,053.47
67-00-000-5521	WATTS - Design	33,200.89
67-00-000-5522	WATTS - Owner Items	9,019.00
		466,192.87

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Approval of Resolution No. 937: Rose Pepe 15 Years of Service

Glencoe Park District
April 2022 Board Meeting

**GLENCOE PARK DISTRICT
ROSE PEPE 15 YEARS OF SERVICE RESOLUTION No. 937**

WHEREAS, Rose Pepe was employed by the Glencoe Park District on the staff of the Children’s Circle program beginning on March 21, 2006; and

WHEREAS, due to her skill set, professionalism, and mentoring abilities, she has served as a vital role model to our Children’s Circle staff; and

WHEREAS, Rose has been a vital part of the Children’s Circle staff in which she has distinguished herself as a creative and energetic teacher and brought many new ideas and activities to the program; and

WHEREAS, Rose has contributed significantly to the development and care of children in her charge, working closely with our Children’s Circle families to create lasting bonds to create a solid foundation for a love of learning; and

WHEREAS, Rose’s service above and beyond the call of duty through the COVID-19 pandemic in providing child care to the District community’s families allowing parents to continue to work; and

WHEREAS, she shows outstanding SPIRIT, epitomizing the District’s core values of safety-driven, passionate, integrity-focused, responsive, innovative, and team-oriented; and

WHEREAS, she has served the Glencoe Park District in a loyal and faithful manner for 15 years; and

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Rose Pepe and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 19TH day of April 2022 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

Lisa M. Brooks, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 937:

ROSE PEPE 15 YEARS OF SERVICE RESOLUTION

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 19TH day of April 2022.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 19TH day of April 2022.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

VI. Resolution No. 938: Lauren Kinsey 10 Years of Service

Glencoe Park District
April 2022 Board Meeting

**GLENCOE PARK DISTRICT
LAUREN KINSEY 10 YEARS OF SERVICE RESOLUTION No. 938**

WHEREAS, Lauren Kinsey was employed as the Customer Service Assistant for the Glencoe Park District on March 26, 2012. Through a combination of exemplary skills and service, Lauren advanced to Registration and Customer Service Supervisor on June 1, 2016, then advanced further to the position of Registration and Customer Service Manager on May 27, 2019; and

WHEREAS, Lauren has been a vital part of the Registration and Customer Service Team on which she has brought much credit and honor to herself and the Glencoe Park District over the years; and

WHEREAS, her service, dedication, and leadership abilities have been an asset to the Glencoe Park District through a period of District growth, change, and pandemic with regard to implementing, automating, and continually improving the District's registration procedures and policies; and

WHEREAS, Lauren efficiently and effectively played a major role in successfully transitioning from a lottery to a real-time registration process, and then years later, from a server-based to a cloud-based registration software; and

WHEREAS, Lauren, who with her staff, has brought enhanced customer service and dedication to the District and, in addition, providing essential services above and beyond the call of duty to the public and staff throughout the COVID-19 pandemic; and

WHEREAS, Lauren shows outstanding SPIRIT, epitomizing the District's core values of safety-driven, passionate, integrity-focused, responsive, innovative, and team-oriented; and

WHEREAS, she has brought 10 years of experience, knowledge, and historical perspective to the District; and

NOW THEREFORE, BE IT RESOLVED, The Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Lauren Kinsey and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 19TH day of April 2022 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

Lisa M. Brooks, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 938:

LAUREN KINSEY 10 YEARS OF SERVICE RESOLUTION

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 19th day of April 2022.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 19th day of April 2022.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**VII. & VIII. Public Hearing and Approval of
Ordinance No. 939: An Ordinance Making a
Combined Annual Budget and Appropriation
of Funds for the Glencoe Park District for
Fiscal Year Beginning March 1, 2022**

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Budget and Appropriation Ordinance (BAO)
DATE: April 19, 2022

FY2022/23 Budget and Appropriation Ordinance (BAO)

We prepared the FY2022/23 Budget and Appropriation Ordinance (BAO), had it reviewed by legal counsel, and put it on public display since March 17 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular Board meeting on April 19 following the public hearing, and will be filed at the Cook County Clerk's office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board want to do so.

**GLENCOE PARK DISTRICT
ORDINANCE NO. 939**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION
OF FUNDS FOR THE GLENCOE PARK DISTRICT FOR THE FISCAL YEAR
BEGINNING MARCH 1, 2022 ENDING FEBRUARY 28, 2023**

WHEREAS, the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available to public inspection for at least thirty days prior to the date of this Ordinance, and

WHEREAS, a public hearing was held as to such tentative Budget and Appropriation Ordinance on the 19th day of April 2022 and notice of said hearing was given at least one week prior thereto as required by law and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Glencoe Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amount budgeted and appropriated for each object or purpose is as follows:

I.	The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
	Personnel Services	\$1,634,813	\$1,900,000
	Utilities	\$ 188,131	\$ 225,000
	Contractual Services	\$ 614,304	\$ 675,000
	Supplies	\$ 226,292	\$ 270,000
	Group Health Insurance	\$ 332,130	\$ 400,000

Dues/Fixed Charges	\$ 13,277	\$ 20,000
Capital Improvements	\$ 219,050	\$ 300,000
Contingency	\$ 2,500	\$ 10,000

Total amount Budgeted-Corporate Fund \$3,230,497

Total amount Appropriated-Corporate Fund \$3,800,000

II. The amount Budgeted and Appropriated for Recreation Purposes: Budget Appropriation

Personnel Services	\$2,975,936	\$3,350,000
Utilities	\$ 220,475	\$ 315,000
Contractual Services	\$2,150,096	\$2,725,000
Supplies	\$ 389,469	\$ 495,000
Group Health Insurance	\$ 429,570	\$ 600,000
Dues/Fixed Charges	\$ 9,470	\$ 40,000
Capital Improvements	\$ 14,800	\$ 40,000
Contingency	\$ 10,000	\$ 25,000

Total amount Budgeted-Recreation Fund \$6,199,816

Total amount Appropriated-Recreation Fund \$7,590,000

III. The amount Budgeted and Appropriated for Auditing Expenses: Budget Appropriation

Auditing Expenses	\$ 16,350	\$ 25,000
-------------------	-----------	-----------

Total amount Budgeted-Audit Fund \$ 16,350

Total amount Appropriated-Audit Fund \$ 25,000

IV. The amount Budgeted and Appropriated for Social Security Purposes (Social Security Participation): Budget Appropriation

Soc. Sec. & Medicare Employer Contribution	\$ 307,000	\$ 370,000
--	------------	------------

Total amount Budgeted-Social Sec Fund \$ 307,000

Total amount Appropriated-Social Sec Fund \$ 370,000

V. The amount Budgeted and Appropriated Budget Appropriation

for Pension Purposes (Illinois Municipal Retirement Fund Participation):

Illinois Municipal Retirement Fund Contribution	\$ 390,000	\$ 495,000
Total amount Budgeted-IMRF Pension Fund	\$ 390,000	
Total amount Appropriated-IMRF Pension Fund		\$ 495,000

VI. The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:

	<u>Budget</u>	<u>Appropriation</u>
Risk Management Administrative Services	\$ 37,474	\$ 50,000
Risk Management Contractual Services	\$ 10,270	\$ 20,000
Insurance Premiums	\$ 118,960	\$ 160,000
Risk Management Operating Costs	\$ 10,000	\$ 30,000
Risk Management Capital	\$ 83,500	\$ 100,000
Total amount Budgeted-Liability Insurance Fund	\$ 260,204	
Total amount Appropriated-Liability Insurance Fund		\$ 360,000

VII. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:

	<u>Budget</u>	<u>Appropriation</u>
Special Recreation Programs for the Disabled (N.S.S.R.A. Contribution)	\$ 167,500	\$ 200,000
NSSRA-Required Accessibility Improvements	\$ 275,000	\$ 325,000
Total amount Budgeted-Special Rec. Fund	\$ 442,500	
Total amount Appropriated-Special Rec. Fund		\$ 525,000

VIII. The amount Budgeted and Appropriated for Workers' Compensation:

	<u>Budget</u>	<u>Appropriation</u>
Insurance Premiums	\$ 48,906	\$ 70,000
Total amount Budgeted-Workers' Comp Fund	\$ 48,906	
Total amount Appropriated-Workers' Comp Fund		\$ 70,000

IX. The amount Budgeted and Appropriated for

Budget Appropriation

Bond and Interest costs:

Principal	\$ 1,095,000	\$ 1,300,000
Interest	\$ 222,900	\$ 400,000
Contractual Services	\$ 1,370	\$ 125,000

Total amount Budgeted-Bond and Interest Fund	\$ 1,319,270	
Total amount Appropriated-Bond and Interest Fund		\$ 1,825,000

X. The amount Budgeted and Appropriated for Capital Projects:	<u>Budget</u>	<u>Appropriation</u>
Capital Projects & Improvements	\$ 610,000	\$ 725,000
Capital Projects per Master Plan	\$ 5,942,000	\$ 8,000,000
Total amount Budgeted-Capital Projects Funds	\$ 6,552,000	
Total amount Appropriated-Capital Projects Funds		\$ 8,725,000

Summary of Funds Budgeted and Appropriated

	<u>Budget</u>	<u>Appropriation</u>
Corporate Fund	\$ 3,230,497	\$ 3,800,000
Recreation Fund	\$ 6,199,816	\$ 7,590,000
Audit Fund	\$ 16,350	\$ 25,000
Social Security Fund	\$ 307,000	\$ 370,000
Pension Fund	\$ 390,000	\$ 495,000
Liability Insurance Fund	\$ 260,204	\$ 360,000
Special Recreation Fund	\$ 442,500	\$ 525,000
Workers' Compensation Fund	\$ 48,906	\$ 70,000
Bond and Interest Fund	\$ 1,319,270	\$ 1,825,000
Capital Projects Fund	\$ 6,552,000	\$ 8,725,000
Total Budgeted	\$ 18,766,543	
Total Appropriated		\$23,785,000

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Glencoe Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of March, 2022 and ending the 28th day of February, 2023 for the respective purposes set forth.

SECTION 3: All unexpended balances of the appropriation for the fiscal year ending the

28th day of February, 2022 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of cash on hand at the beginning of the fiscal year: \$ 14,740,396
- (b) Estimate of cash expected to be received during the fiscal year from all sources:
\$ 13,063,983
- (c) Estimate of expenditures contemplated for the fiscal year: \$ 18,766,543
- (d) Statement of estimated cash expected to be on hand at the end of the fiscal year:
\$ 9,037,836
- (e) An estimate of the amount of taxes to be received during the fiscal year is:
\$ 6,174,267

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This ordinance is not intended or required to be in support of or in relation to

any tax levy made by the Park District during the fiscal year beginning March 1, 2022 and ending February 28, 2023 or any other fiscal year.

SECTION 7: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 19th day of April 2022 pursuant to roll call vote. Roll Call Vote:

Ayes:

Nays:

Absent and Not Voting:

Ordinance Approved.

Lisa M. Brooks, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE OF SECRETARY

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning March 1, 2022 and Ending February 28, 2023", adopted at a meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 19th of April 2022.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 19th day of April 2022.

Lisa M. Sheppard, Secretary
Glencoe Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Michael Covey, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2022 and ending on the 28th day of February, 2023 as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 6,174,267
Replacement Taxes	\$ 40,281
User/Program Fees	\$ 6,428,386
Interest Income	\$ 5,320
Building Rentals	\$ 99,813
Grants	\$ 200,000
Miscellaneous	\$ 115,916
Total Revenue	\$ 13,063,983

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2022 and ending on the 28th day of February, 2023 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Chief Fiscal Officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois on the 19th day of April 2022.

Michael Covey, Treasurer
Glencoe Park District
Cook County, Illinois

(SEAL)

IX. Financial Report

Glencoe Park District
April 2022 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 3/31/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,333,235.36	744,333.34	4,077,568.70	
25-00-000-1000	CASH/INVESTMENTS	5,947,212.88	700,118.60	6,647,331.48	
30-00-000-1000	CASH/INVESTMENTS	250,445.16	124,625.60	375,070.76	
35-00-000-1000	CASH/INVESTMENTS	288,972.92	90,198.88	379,171.80	
36-00-000-1000	CASH/INVESTMENTS	178,626.88	66,819.76	245,446.64	
40-00-000-1000	CASH/INVESTMENTS	699,700.55	411,720.75	1,111,421.30	
45-00-000-1000	CASH/INVESTMENTS	230,428.36	46,679.12	277,107.48	
50-00-000-1000	CASH/INVESTMENTS	56,415.85	15,077.21	71,493.06	
55-00-000-1000	CASH/INVESTMENTS	11,488.73	3,387.82	14,876.55	
65-00-000-1000	CASH/INVESTMENTS	173,092.57	36,216.68	209,309.25	
67-00-000-1000	CASH/INVESTMENTS	3,430,207.78	(42,128.70)	3,388,079.08	
69-00-000-1000	CASH/INVESTMENTS	2,848,303.87	200,331.60	3,048,635.47	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>17,448,130.91</u>	<u>2,397,380.66</u>	<u>19,845,511.57</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	160,644.57	719,261.95	879,906.52	
99-00-000-1012	Operating PR Account	5,204.55	3.27	5,207.82	
99-00-000-1013	IL Funds	5,299,241.46	13,209.40	5,312,450.86	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	3,740,914.84	1,664,241.82	5,405,156.66	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,409,293.20	567.51	3,409,860.71	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	0.00	2,744,003.82	
99-00-000-1019	PMA 2020 BONDS IPrime	643,984.06	91.19	644,075.25	
99-00-000-1020	IPDLAF-OSLAD	200,044.41	5.52	200,049.93	
TOTAL: Cash in Bank		<u>17,448,130.91</u>	<u>2,397,380.66</u>	<u>19,845,511.57</u>	
TOTAL CASH IN BANK		<u>17,448,130.91</u>	<u>2,397,380.66</u>	<u>19,845,511.57</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	17,448,130.91	2,397,380.66	19,845,511.57	
TOTAL DUE TO OTHER FUNDS		<u>17,448,130.91</u>	<u>2,397,380.66</u>	<u>19,845,511.57</u>	
Claim on Cash	19,845,511.57	Claim on Cash	19,845,511.57	Cash in Bank	19,845,511.57
Cash in Bank	19,845,511.57	Due To Other Funds	19,845,511.57	Due To Other Funds	19,845,511.57
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	44,137.02	(44,137.02)	0.00	
25-00-000-2000	VOUCHER PAYABLES	41,100.14	(41,100.14)	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	14,077.87	(14,077.87)	0.00	
36-00-000-2000	VOUCHER PAYABLES	12,169.61	(12,169.61)	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	1,551.38	(1,390.38)	161.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	2,250.00	(2,250.00)	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	42,219.89	(42,219.89)	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>157,505.91</u>	<u>(157,344.91)</u>	<u>161.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(44,137.02)	44,137.02	0.00	
99-00-000-1425	Due From Recreation Fund	(41,100.14)	41,100.14	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	(1,551.38)	1,390.38	(161.00)	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	(2,250.00)	2,250.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	(42,219.89)	42,219.89	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(131,258.43)</u>	<u>131,097.43</u>	<u>(161.00)</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	<u>131,258.43</u>	<u>(131,097.43)</u>	<u>161.00</u>	
TOTAL ACCOUNTS PAYABLE		<u>131,258.43</u>	<u>(131,097.43)</u>	<u>161.00</u>	
AP Pending	161.00	AP Pending	161.00	Due From Other Funds	161.00
Due From Other Funds	<u>161.00</u>	Accounts Payable	<u>161.00</u>	Accounts Payable	<u>161.00</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Cash/Investments Report
March 2022**

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>February 2022</u>	<u>March 2022</u>
BMO Harris Bank Corporate Account	0.08%	450,703.07	998,694.41
Illinois Park District Liquid Asset Fund GENERAL	0.03%	4,236,914.84	5,901,156.66
Illinois Park District Liquid Asset Fund OSLAD	0.03%	200,044.41	200,049.93
The Illinois Fund (Public Treasurers' Investment Pool)	0.28%	5,299,241.46	5,312,450.86
BMO Harris Bank Payroll Account	0.08%	10,102.21	11,433.29
PMA Financial/IPRIME Account	0.06%	3,568,627.99	3,909,160.71
Reconciling Items(Dep in Transit, O/S Checks, etc.)		(294,956.16)	(125,013.36)
PMA Certificates of Deposit:			
1 CD at \$249,600 maturing March 3, 2022 (0.15% net)		249,600.00	0.00
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)		249,500.00	249,500.00
Grand Total-Operating and Capital		\$13,969,777.82	\$16,457,432.50
<u>2020 Bond Proceeds:</u>			
PMA Financial/IPRIME Account	0.06%	1,984,153.09	1,893,879.07
PMA Certificates of Deposit:			
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)		249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)		248,900.00	248,900.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)		747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)		248,600.00	248,600.00
Grand Total-2020 Bond Proceeds		3,478,353.09	3,388,079.07
Grand Total - All Funds		17,448,130.91	19,845,511.57

**Glencoe Park District
Monthly Financial Analysis
March 2022**

	<u>As of 3/31/2019</u>	<u>As of 3/31/2020</u>	<u>As of 3/31/2021</u>	<u>As of 3/31/2022</u>
<u>Recreation Department - Programs</u>				
Revenues	1,300,199	1,312,870	1,059,287	1,459,715
Wages	(44,214)	(30,011)	(22,082)	(33,462)
Contractual	(211,673)	(200,856)	(12,000)	(62,101)
Supplies	(3,573)	(10,883)	(2,411)	(5,694)
Net Surplus	1,040,739	1,071,120	1,022,794	1,358,458
<u>Children's Circle Department</u>				
Revenue	122,356	147,817	147,470	161,714
Expense	(96,747)	(89,617)	(88,383)	(63,524)
Net Surplus/(Deficit)	25,609	58,200	59,087	98,190
<u>Fitness Department</u>				
Revenue	3,535	5,295	2,166	3,834
Expense	(3,693)	(2,243)	(2,183)	(2,413)
Net Surplus/(Deficit)	(158)	3,052	(17)	1,421
<u>Beach Department</u>				
Revenue	3,125	624	270,422	122,639
Expense	(11,562)	(12,285)	(11,533)	(10,544)
Net Surplus/(Deficit)	(8,437)	(11,661)	258,889	112,095
<u>Boating Department</u>				
Revenue	21,500	11,778	61,840	53,860
Expense	(7,836)	(8,363)	(8,069)	(7,478)
Net Surplus/(Deficit)	13,664	3,415	53,771	46,382
Beach/Boating Dept Total:	5,227	(8,246)	312,660	158,477
<u>Watts Department</u>				
Revenue	9,236	4,785	8,106	6,080
Expenses	(15,697)	(13,836)	(14,048)	(13,545)
Net Surplus/(Deficit)	(6,461)	(9,051)	(5,942)	(7,465)
<u>G & A (Administration)</u>				
Revenue (excl G&A Tfr)	2,695	2,650	2,805	0
Expense	(115,246)	(112,084)	(111,630)	(59,501)
Net Surplus/(Deficit)	(112,551)	(109,434)	(108,825)	(59,501)
<u>Parks Department</u>				
Revenue	25	0	4,000	4,000
Expense	(69,991)	(60,192)	(57,998)	(33,632)
Net Surplus/(Deficit)	(69,966)	(60,192)	(53,998)	(29,632)
<u>Rec-Admin/Takiff Department</u>				
Revenues	557,875	563,100	496,915	659,566
Expenses	(143,848)	(143,618)	(141,057)	(129,792)
Net Surplus/(Deficit)	414,027	419,482	355,858	529,774

X. Presentation on 2021/22 Watts Center Report

Glencoe Park District
April 2022 Board Meeting



2021-22 WATTS CENTER REPORT

An operations summary and analysis of the 2021-22 fiscal year at the Watts Recreational Center.



Table of Contents

INTRODUCTION	3
MARKETING AND PROMOTIONS.....	3
SEASON INFORMATION	3
SKATING AND HOCKEY CLASSES	6
FACILITY AND ICE RENTALS	7
NON-ICE RINK PROGRAMMING	8
FINANCIAL COMPARISON	10
PARTICIPANT FEEDBACK	11
APPENDIX A: WATTS ICE CENTER RINK SCHEDULE	15
APPENDIX B: FEE HISTORY OF WATTS CENTER.....	17
APPENDIX C: RINK FEES COMPARISON	18

INTRODUCTION

This annual report is an overview of the facility, programming, operations, and financial data for the Watts Recreational Center during the 2021-22 fiscal year. The Watts Recreational Center is comprised of two seasonal outdoor lighted ice rinks, a before and after school program, programming space for after-school enrichment, summer camp, and Dekhockey.

MARKETING AND PROMOTIONS

SIGNAGE

Before the rink opens for the season, we do a walk-through to assess the signage and make updates as needed. All the signs are then designed in-house, ordered, and installed at the rink before the season starts. Signs with QR codes were installed in the kiosks to promote purchasing a season pass. In addition, the TV screens were updated to communicate special events, COVID guidelines, and the daily schedule.

PROMOTIONS

Rink promotion began in October with a direct mail postcard to every resident in Glencoe in mid-October. The piece included a QR code to the Watts web page, scanned by 54 devices. A feature article about Watts's upcoming renovation was included in *Inside Glencoe*, which was mailed to every resident in Glencoe in August. During the season, 20 email blasts were sent out with information about pass sales, COVID guidelines, and special events.



The website was updated to reflect the new season changes. Web traffic was down 38% compared to last year without the need for reservations. Graphics for skating classes and passes were included on the Glencoe Park District website and television screens. Information for the season was updated on the website to reflect special events and changing regulations.

In addition to the Park District's general presence on Facebook, Twitter, and Instagram, Watts Center has a Facebook page. Information was shared on both the general social media pages as well as the specific page, including short videos and photos. Events were also shared with local media, and reporters from The Record North Shore attended several Friday Family Night skates. The end of the season extension/closing was communicated using the District's rainout line, which allows us to post messages quickly on the website and social media. It was also shared in an email blast to pass holders.

SEASON INFORMATION

The 2021-22 operations pivoted several times during the season based on the current state of COVID-19 in Illinois. There were no restrictions on the operation besides the requirement of masks inside the Watts Center building. Due to rising COVID-19 cases and inconsistent mask-wearing, the decision was made to temporarily close the inside of the Watts Center building to the public. Visitors to the rink entered through the external gate and checked in at the window that was installed for the 2020-21 season. The inside reopened on February 10 for ice rink patron use.

STAFFING AND TRAINING

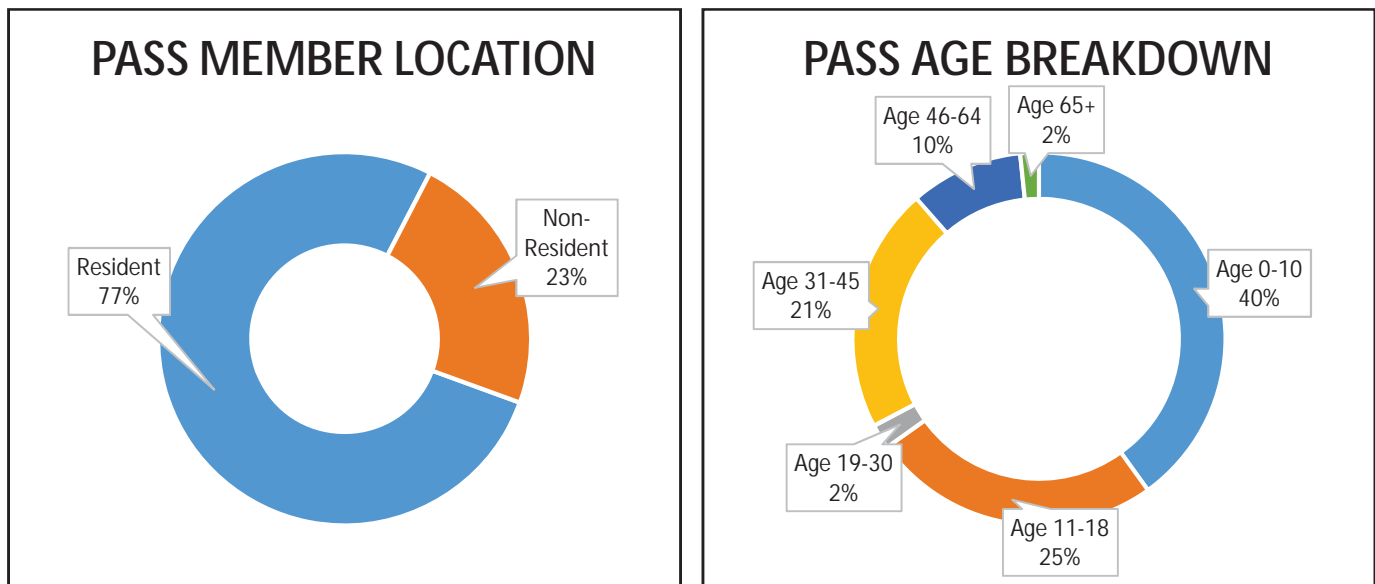
Watts Ice Center is run by a variety of seasonal part-time employees. Positions at the rink include manager/Zamboni driver, cashiers, skate guards, party attendants, and skating/hockey instructors. Staff utilized a hybrid training format to prepare for the upcoming season. This includes all-staff zoom training followed by in-person job-specific training. All staff prepare for the season with a comprehensive review of the ice rink operations, from rules and regulations to Rectrac and customer service scenarios.

SEASON PASSES

New this season, ice rink visitors were required to purchase a season pass to visit the rink Friday-Sunday. There was only one pass type available this season. It was an All-Access Pass that allowed visitors to enjoy open skate, hockey, or broomball. Daily admission was offered Monday-Thursday by purchasing tickets through Ticket Leap. This chart outlines the pricing for the 2021-22 season passes.

Pass Type	Resident/Non-Residents
All-Access Pass	\$60/120
Guest Pass (5 visits)	\$50/75
Guest Pass (10 visits)	\$100/150

The following pie chart shows where pass holders reside. During the 2021-22 season, 77% of pass holders were from Glencoe. The remaining 23% consisted of pass holders from Winnetka, Wilmette, Northbrook, Highland Park, and a small percentage of other area communities. This compares to the 2020-21 season, where 81% were Glencoe residents.

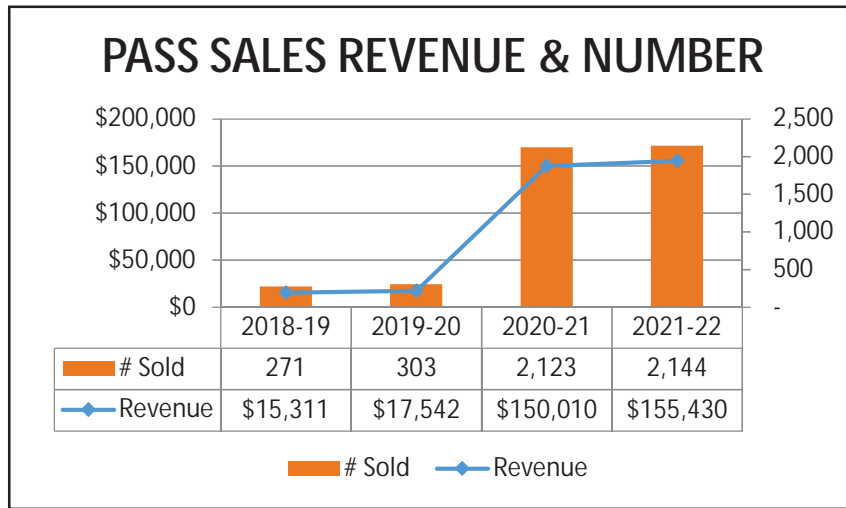


The following chart shows the total number of passes for each membership option over the last four seasons. This season there was only one pass option that allowed for all-access to the ice rink.

	# Passes Sold			
	2018-19	2019-20	2020-21	2021-22
Skating Pass	225	247	1,571	1,859*
Hockey Pass	46	56	292	
Guest Pass	0	0	260	285
Total Passes Sold	271	303	2,123	2,144

*All-Access pass only.

The following graph shows the trend of past sale revenue during the last four ice rink seasons. We continued to see a strong interest in skating at the rink.



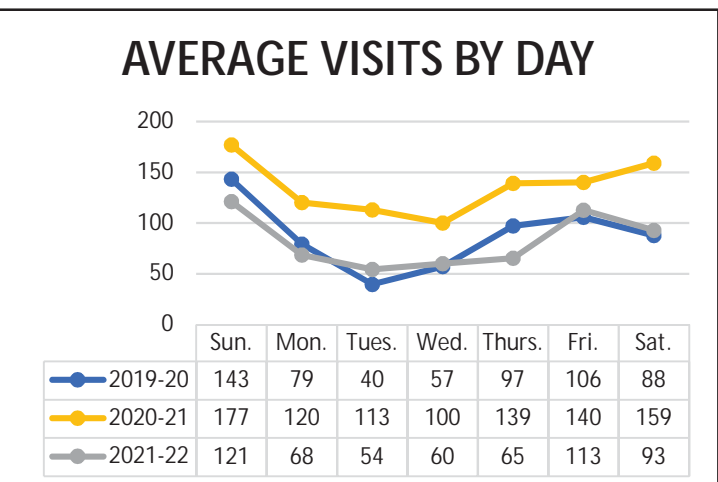
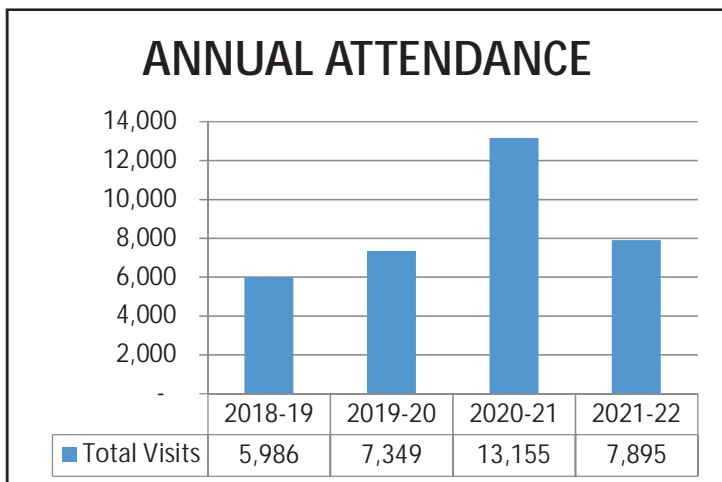
DAILY ADMISSION AND ATTENDANCE

In 2021-22, daily admission returned Monday-Thursday only. Daily admission could be purchased online in advance through Ticket Leap. Once our registration system upgraded, daily admission was received at the ice rink as well. Daily admission was \$12 for Glencoe residents and \$17 for non-residents. This allowed access to the rink for open skate, hockey, or broomball. This was the first season daily admission had separate resident and non-resident daily admission rates. There was not an option for daily admission in 2020-21.

Daily Admission Fees		
	2019-20	2021-22
Resident	\$8	\$12
Non-Resident	\$8	\$17
Skate Rentals	\$4	\$5

Daily Admission Data		
	Visits	Revenue
Resident	344	\$4,128
Non-resident	786	\$15,838
Total	1,130	\$19,966

The following graph displays the 2021-22 rink season's daily attendance compared to the previous four seasons. The total number of visits has continued to trend upwards overall. This season trended in line with pre-COVID-19 attendance.

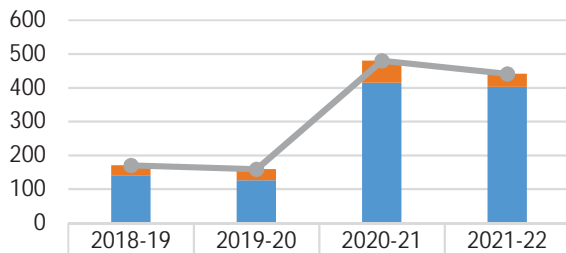


SKATING AND HOCKEY CLASSES

Our skating and hockey classes continued to be extremely popular this year due to the pandemic. The Watts skating program follows the United States Figure Skating Association (USFS) class offerings and curriculum. Watts offers USFS levels for skaters ages 3-14 and adults. Watts also offers basic hockey classes through the Minor Hawks hockey program. Classes primarily consist of beginner hockey classes for ages 4-10. These classes set the foundation for learning to play the game and the fundamentals associated with hockey. The following chart compares the last four seasons of enrollment in our skating and hockey classes. Despite slightly lower enrollment, there was a jump in class revenue. This is due to extending our second session from 6-weeks to 8-weeks.

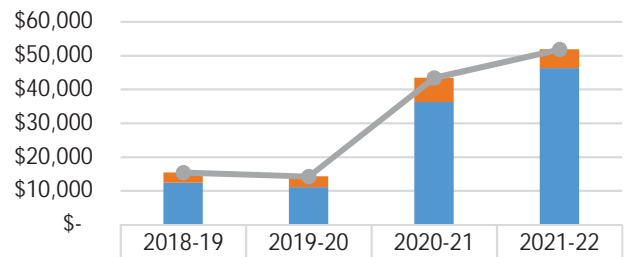


ENROLLMENT



	2018-19	2019-20	2020-21	2021-22
Hockey	31	33	65	39
Skating	139	126	415	402
Total	170	159	480	441

REVENUE



	2018-19	2019-20	2020-21	2021-22
Hockey	\$3,108	\$3,140	\$7,259	\$5,525
Skating	\$12,353	\$11,096	\$36,231	\$46,314
Total	\$15,461	\$14,236	\$43,490	\$51,839

SPECIAL EVENTS

WATTS OPENING DAY

Watts Opening Day was held on Friday, November 26. We were open from 11 AM-7 PM for open skate and open hockey. We had 240 skaters visit the rink on opening day. This compares to 312 in 2020 and 385 in 2019.

WATTS BELOW ZERO

The annual winter carnival on MLK day in January returned with the largest crowds ever. Our new Special Events Manager Nate Van Allen added several new popular elements that drew large interest from visitors to the event. This free community event included opening skating, DJ Famos, ice bumper cars, horse-drawn carriage rides, dog sled demonstrations, laser tag, and snow coloring. There were estimated to be over 1000 visitors to the 2-hour event on January 17.

FRIDAY NIGHT FAMILY SKATES

During the rink season, every Friday night from 5:30-7:30 PM there was a themed family skate which included a variety of activities and enhancements. Nate Van Allen and Ann Scheuer led the charge of these popular skating events. There were special appearances by the Grinch, Elsa and Olaf, and Snoopy. There were also giveaways including the Blackhawks night where signed memorabilia was given out.

Date	Theme	Skaters
December 3	Glow Night	110
December 10	Jersey Night	Canceled
December 17	Skate with Grinch	46
January 7	Superhero Skate	7
January 14	Tik Tok Night	45
January 21	Disney Skate	12
January 28	Blackhawks Night	47
February 4	Decades Party	8
February 11	Snoopy Sweetheart	25
February 18	Moana's Luau	24
February 25	Highlighter Party	50
March 4	Shamrock Skate	60
Total		481



ROLLER SKATE NIGHTS

The Watts Center hosted two roller skating events on the main rink. The first one was for National Night Out on August 3 where 138 people attended the superhero-themed skate. On October 22, Spooky Skate had 146 people attend. Old-fashioned roller skates were available for use, and special Halloween lighting to project onto the floor of the rink. Halloween decorations were hung, and skaters were encouraged to come dressed in their Halloween costumes. The plan is to continue to offer 1-2 of these off-season special roller-skating nights in the future once the renovation is complete.

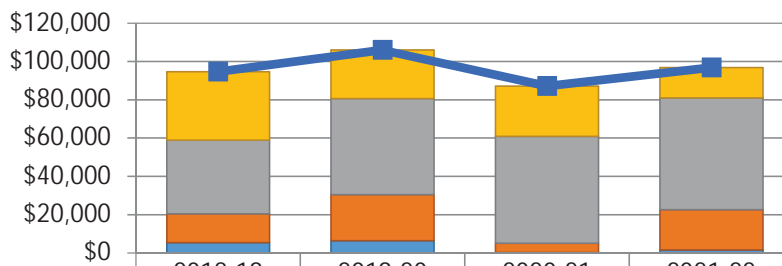
FACILITY AND ICE RENTALS

The Watts Center is available for recreation room rentals year-round and ice rink rentals during the winter season. Private party ice rentals returned during the 2021-22 season. Our facility rentals for the ice rink mostly comprise birthday/family parties, hockey groups, and broomball parties. There was a large interest in hosting outdoor birthday parties at the ice rink this season. Ice rental rates for the past three seasons can be seen in the chart.

	2019-20 R/NR	2020-21 R/NR	2021-22 R/NR
Main Rink	\$284/312	\$344/428	\$355/444
Studio Rink	\$170/187	\$206/258	\$212/265
Recreation Room	\$88/97	\$91/100	\$100/125

There are a variety of permanent renters that use the facility consistently. The largest rental group is the Winnetka Hockey Club. Other private adult groups continue to rent weekly. Rentals have seen a steady trend of facility rental revenue. The rink has limited rentable ice time available and can be affected largely by the weather each season.

FACILITY RENTAL REVENUE



	2018-19	2019-20	2020-21	2021-22
Winnetka Hockey	\$35,732	\$25,344	\$26,195	\$15,995
Misc. Hockey Rentals	\$38,431	\$50,073	\$55,852	\$58,232
Party Ice Rentals	\$14,969	\$24,155	\$4,832	\$21,106
Room Rentals	\$5,475	\$6,378	\$259	\$1,570
Total	\$94,607	\$105,950	\$87,138	\$96,903

NON-ICE RINK PROGRAMMING

KIDS CLUB AND SCHOOL DAY OFF PROGRAMMING

In 2021-22, Watts Center housed the before and after-school care Kids Club program. This program runs from 7- 9 AM in the mornings and 3-6:30 PM in the evenings. There are approximately 16 students in the AM care and 47 in the PM care. This is the fifth year the program has been housed in the Watts program room. Staff help students with homework, lead special games and activities, and help transport participants to other after-school activities.

In conjunction, the School Day Off programming is run at Watts Center. This program runs on days there is no school. During the 2021-22 fiscal year, there was 15 school day off programs with a total of 272 participants. Due to the varying phases of COVID this year, some day off programs traveled while others stayed at Watts and brought in outside vendors to run activities for participants.

SUMMER CAMP

The Action Quest summer camp returned during the summer of 2021. There were 67 campers that participated in Action Quest. This camp is for those participants entering 6th-9th grade. This camp offers 8-week, 4-week, and 1-week options. In 2021, campers returned to field trips. Action Quest visited Bear Paw Beach and Boundless Adventures in Wisconsin, Lincoln Park Zoo, and a Chicago Dogs game.

Sports Trac returned in 2021 with 65 campers. This half-day program rotated between a variety of sports-related activities including basketball, dekhockey, tennis, pickleball, and more.

DEKHOCKEY

We continued our partnership with John Scully and Dekhockey to offer classes and clinics on the studio rink. The inaugural season took place in the spring of 2021 with approximately 12 adult teams. A fall season included another 11 teams. Dekhockey was offered as part of our Sports Trac half-day sports camp.

NON-ICE PROGRAMMING FINANCIALS

Listed below is a chart of the various programming offered at the Watt Center, including enrollees, total revenue, and excess of revenue over expenditures.

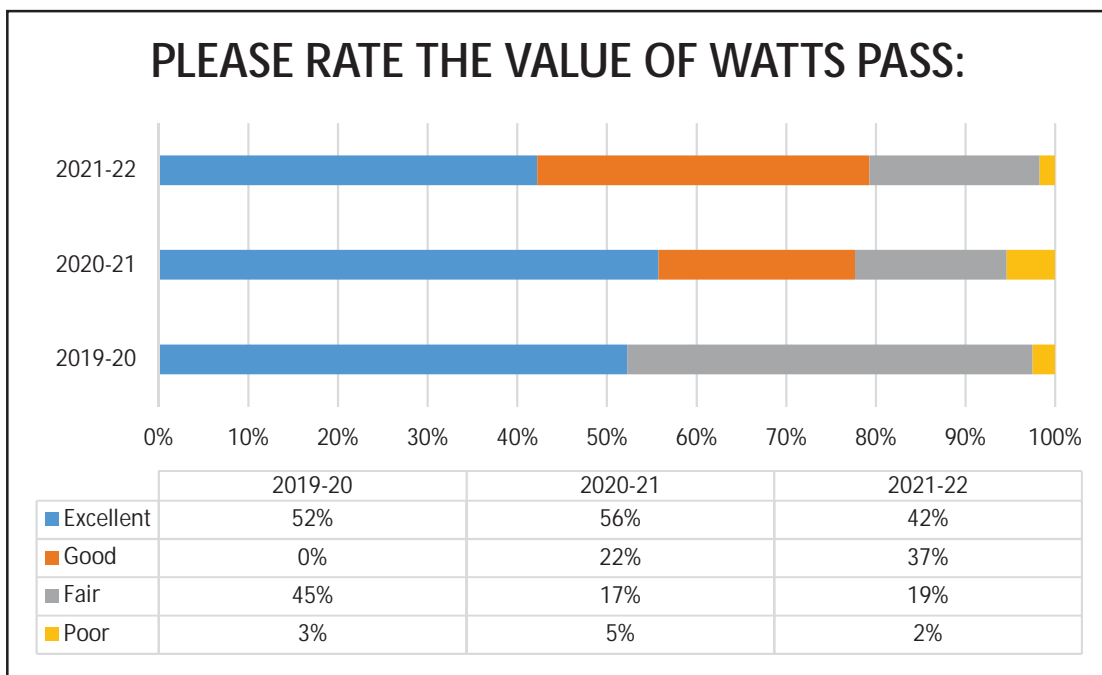
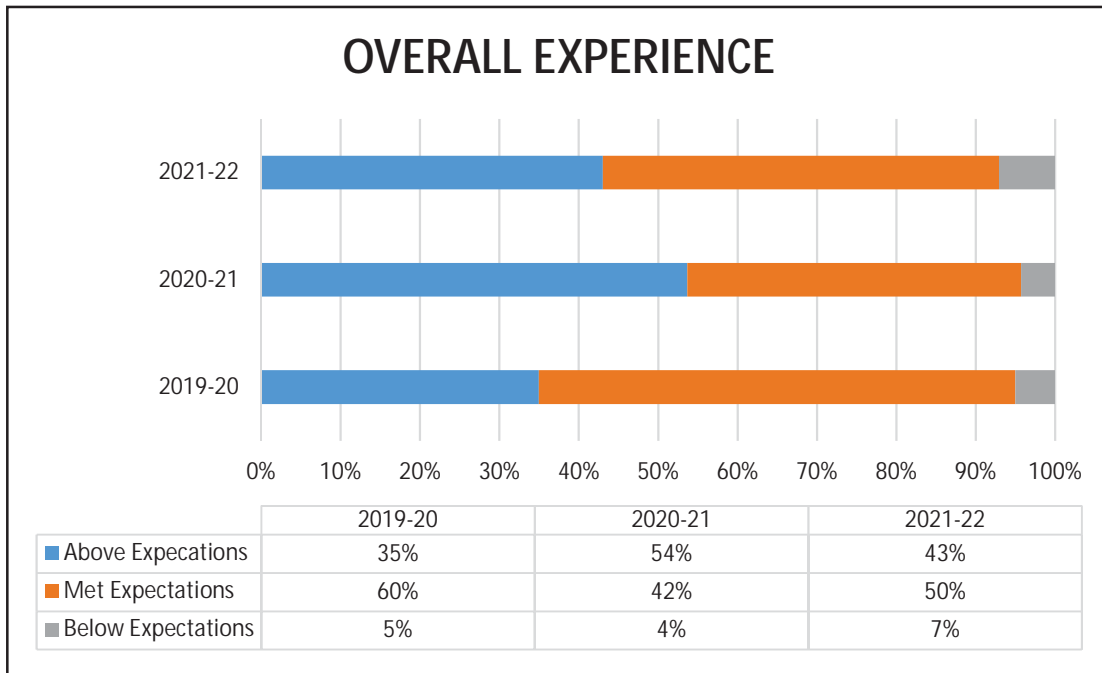
2021-22			
Program Name	# Enrolled for Year	Total Revenue	Excess of Revenue over Expenditures
Kids Club AM Care	17	\$29,196	\$9,776
Kids Club PM Care	47	\$165,177	\$99,472
Days Off Program	272	\$35,610	\$17,479
Sports Trac	65	\$39,945	\$26,886
Action Quest	67	\$87,092	\$58,467
Dance & Theatre	127	\$52,413	\$13,103
Youth Enrichments/Sports	80	\$20,420	\$5,840
Totals	675	\$429,853	\$231,023

FINANCIAL COMPARISON

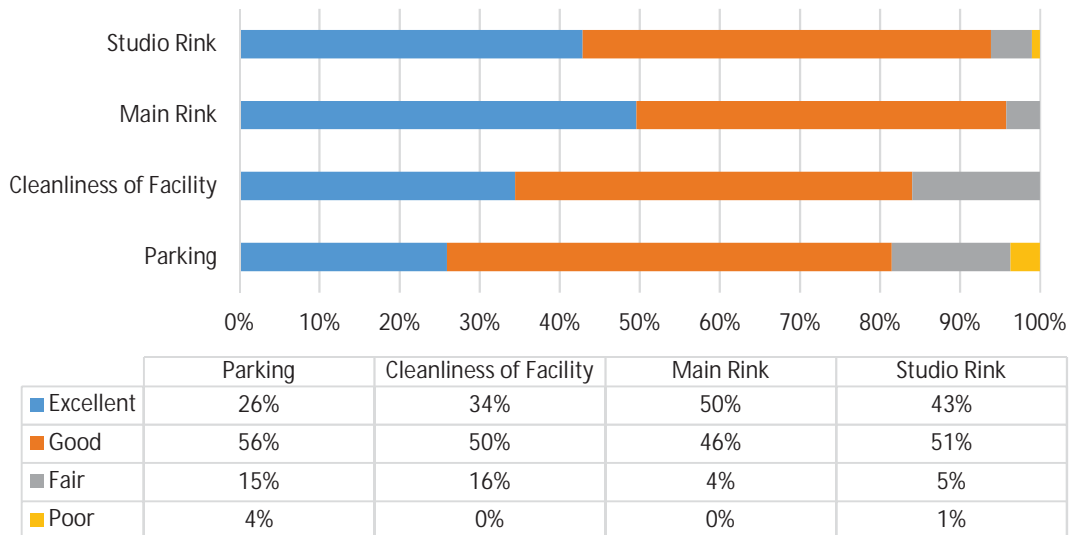
	2018-19	2019-20	2020-21	2021-22 Projected
Total Revenue	\$151,730	\$181,688	\$261,706	\$293,982
Total Expenditures	\$252,859	\$287,437	\$291,985	\$296,686
Skating/Hockey Class Excess of Revenue over Expenditures	\$10,943	\$10,252	\$36,448	\$41,563
Excess of Revenue over Expenditures	\$90,186	\$92,497	\$6,169	\$38,859

PARTICIPANT FEEDBACK

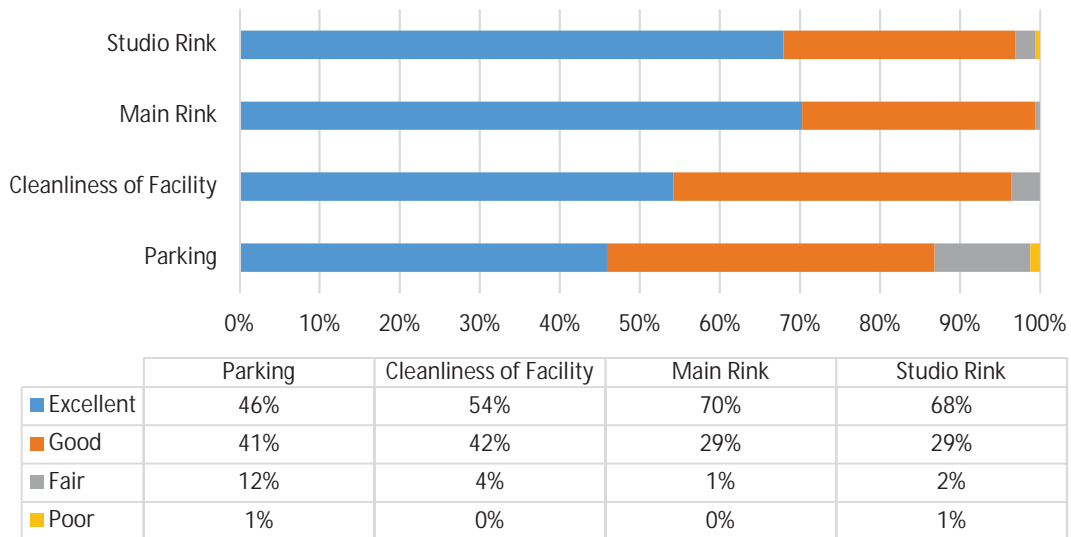
After every season, staff surveys ice rink users for their feedback about their experience at the facility. We had 120 total responses. This is compared to 167 responses after the 2020-21 season. Compiled on the following pages is important feedback received from pass holders.



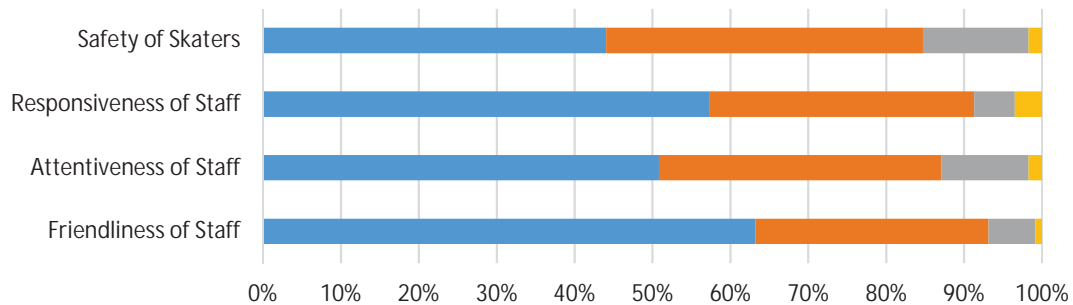
2021-22 - PLEASE RATE AMENITIES:



2020-21 - PLEASE RATE AMENITIES:

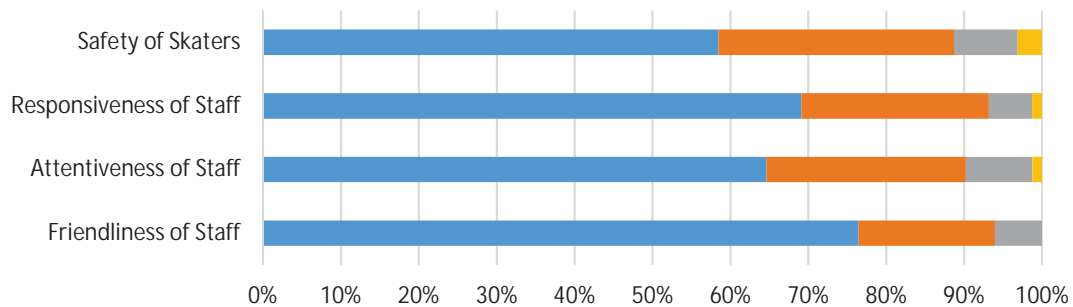


2021-22- WATTS CENTER STAFF:



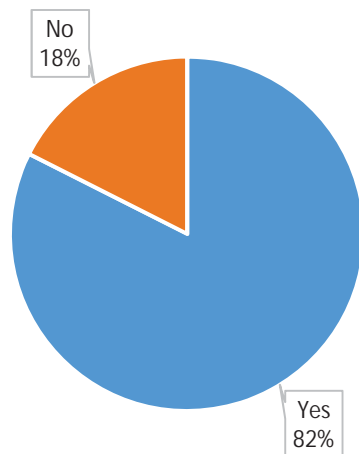
	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Safety of Skaters
■ Excellent	63%	51%	57%	44%
■ Good	30%	36%	34%	41%
■ Fair	6%	11%	5%	14%
■ Poor	1%	2%	3%	2%

2020-21 - WATTS CENTER STAFF:



	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Safety of Skaters
■ Excellent	76%	63%	67%	56%
■ Good	17%	25%	23%	29%
■ Fair	6%	8%	5%	8%
■ Poor	0%	1%	1%	3%

DID YOU LIKE THAT ADMISSION WAS LIMITED TO PASS HOLDERS ONLY ON WEEKENDS?



APPENDIX A: WATTS ICE CENTER RINK SCHEDULE

REGULAR SEASON ICE RINK SCHEDULE

Below are graphics of our regular season ice rink schedule. This was for November 26-December 19 and January 3-March 5.

Open Skate

Monday-Friday

12-1:15 PM

1:30-2:45 PM

3-5:30 PM

Saturday

11 AM-4:30 PM

6:15-7:15 PM

Sunday

11 AM-4:30 PM

Open Hockey

Monday-Friday

12-1:15 PM

1:30-2:45 PM

3-4 PM

4:15-5:15 PM

5:30-6:30 PM

6:45-7:45 PM

8-9 PM

Saturday

2:30-4 PM

Sunday

8-9:30 AM

9:45-10:45 AM

11 AM-12:15 PM

12:30-1:30 PM

1:45-2:45 PM

3-4 PM

WINTER BREAK SEASON ICE RINK SCHEDULE

Below are graphics of our winter break ice rink schedule. This was for December 20-January 2. The rink was closed on Saturday, December 25 and Saturday, January 1.

Open Skate

Monday-Friday

11 AM-5:15 PM

Sunday

11 AM-4:30 PM

Open Hockey

Monday-Thursday

9:30-10:45 AM

11 AM-12:15 PM

12:30-1:30 PM

1:45-2:45 PM

3-4 PM

5:15-6:15 PM

6:45-7:45 PM

8-9 PM

Sunday

8-9:30 AM

9:45-10:45 AM

11 AM-12:15 PM

12:30-1:30 PM

1:45-2:45 PM

3-4 PM

APPENDIX B: FEE HISTORY OF WATTS CENTER

	2019-20	2020-21	2021-22
ADMISSION FEES (R/NR)			
Youth (3-17)	\$6.00	NA	\$12/17
Adults (18-65)	\$8.00	NA	\$12/17
Open Hockey Youth/Adult	\$8.00	NA	\$12/17
Adult Scrub Hockey	\$10.00	NA	\$12/17
Skate Rental	\$4.00	\$6.00	\$5.00
SEASON PASSES (R/NR)			
Individual (New 2021-22 – All-Access Pass)	\$66/83	\$50/75	\$60/120
Additional Family Member	\$31/36	\$50/75	\$60/120
Guest Passes (5 visits)	NA	\$50/75	\$50/75
Hockey/Public Combo - Hockey Only in 2020-21	\$185/\$212	\$150/225	NA
SKATING CLASSES (per class)			
Snowplow Sam/Tot	\$20.00	\$20.00	\$20.60
Learn to Skate	\$20.00	\$20.00	\$20.60
Minor Hawk	\$20.00	\$20.00	\$20.60
Adult Learn to Skate	\$20.00	\$20.00	\$20.60
RENTALS (R/NR)			
Main Rink	\$284/312	\$344/428	\$355/444
Studio Rink	\$170/187	\$206/258	\$212/265
Permanent Renter	\$256/282	\$310/387	\$319/399
Birthday Party Package (1-hour studio/ 2-hour party room)	\$300/330	NA	\$412/515
Recreation Room	\$88/97	\$91/100	\$100/125
INTERNAL & EXTERNAL SCHOOL GROUPS (SKATE RENTALS ONLY)			
District 35 Schools	\$2.00	\$2.00	\$4.00
Kids Club	\$2.00	\$2.00	\$2.00
Children's Circle	\$2.00	\$2.00	\$2.00

APPENDIX C: RINK FEES COMPARISON

	Glencoe PD Watts Ice Center	Winnetka PD Winnetka Ice Arena	Wilmette PD Centennial Ice Rink	Highland Park Centennial Ice Rink	Skokie PD Skatium Ice Rink
ADMISSION FEES					
Youth (3-17)	\$12	\$7	\$8	\$6	\$6
Adults (18-65)	\$12	\$7	\$9	\$7	\$6
Skate Rental	\$5	\$4	\$4.50	\$3	\$3
SEASON PASSES					
Individual	\$60/120	\$750	\$100/133	\$30 (10 punch cards)	\$88
RENTALS					
Main Rink (R/NR)	\$355/444	\$350 \$200 Non-Prime	\$390	\$350 \$215 Non-Prime	\$390
Studio Rink (R/NR)	\$212/265	NA	\$190	N/A	\$175
PUBLIC SKATE AND OPEN HOCKEY WEEKLY HOURS					
Public Skate	Main - 33.5 Studio - 6.25	11	7.5	8.75	11.75
Open Hockey	Main - 8.75 Studio - 27	Not Offered	Not Offered	1.5	Not Offered

XI. Safran Beach House Window Renovation Project

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: Safran Beach House Window and Tuckpointing Project Update
DATE: April 7, 2022

As part of fiscal year 2022-2023's budget, there are \$125,000 in funds allocated for the design and construction costs associated with updating the Safran Beach House windows and necessary tuckpointing repairs.

Staff has been working with architects at Bauer Latoza Studio on the design and construction drawings for this project. Bauer Latoza specializes in the restoration and preservation of historical buildings and has previously worked on both the Halfway House and the Safran Beach House.

The intent of this project is to restore the Safran Beach House's arched windows to closely match their original design while making them functional for the building's activities.

Bauer Latoza is currently working with Marvin Windows on a design that will incorporate aluminum clad windows with a single-hung center window that can be opened and closed for airflow through the building and to allow items to be passed through during rentals, special events, etc.

Below are photographs of the original design, current condition, and a basic rendering of the new windows. Additionally, there is a rough sketch of the windows dimensions and design.

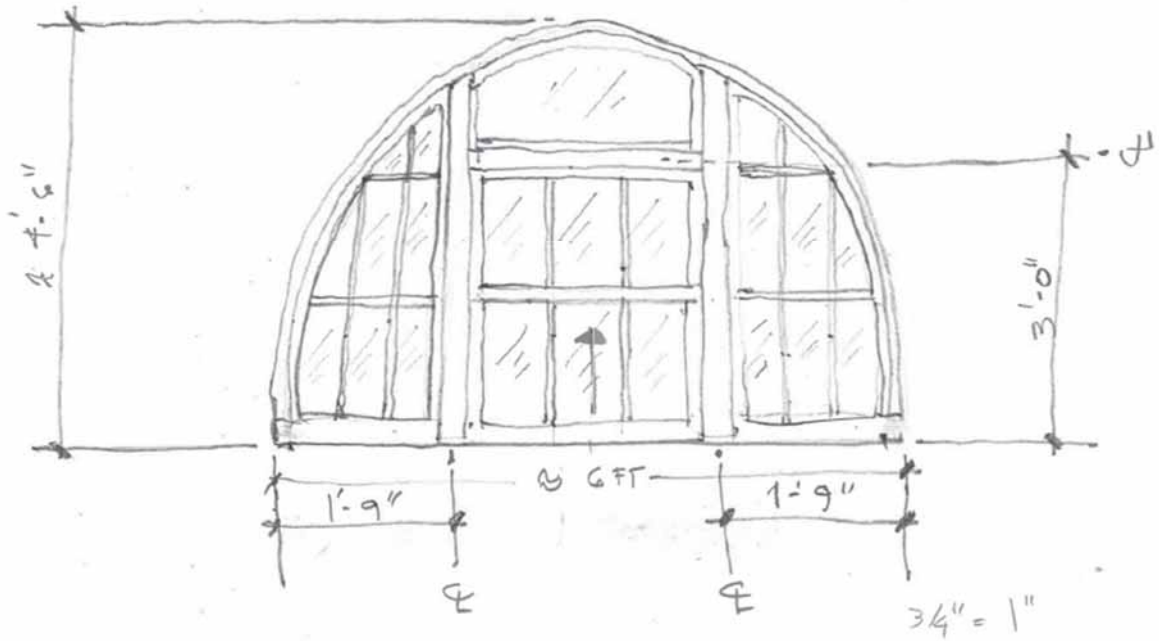
Staff would like the Board to review the design and give any feedback before moving forward with construction drawings and bid documents.



MEMORANDUM



MEMORANDUM



Glencoe Beach House Window
Double Hung Wdw.

XII. Executive Director's Report

Glencoe Park District
April 2022 Board Meeting

**Glencoe Park District
Executive Director's Report
April 2022**

Facility Projects Underway

Kyle, Bobby, Adam, Matt and I have been working with the architects and construction managers reviewing plans and project manuals for the Watts Recreational Center renovation in anticipation to go out to bid soon with construction starting in June.

The Glencoe Beach Pier Project is beginning this week depending on weather. Letters were sent out to neighbors, information has been posted on the website, and social media informing residents of the project. Equipment began staging at the site last week.

Baseball and Soccer

It is that time of the year that the parents and kids see the professionals start their baseball field and itching to get out there and play, and are sometimes upset and disappointed that games are cancelled. With the snow/rain last week combined with colder weather, the conditions are not optimal to get that fields ready to play. The ground needs to thaw out with some sun, higher temperatures and less snow and rain. However, staff have been busy installing base pegs, lining fields, and making turf repairs in preparation for the season. As soon as we get some warmer dryer weather and can get onto the fields it will be full steam ahead getting them playable. All soccer fields have been striped and soccer goals are secured and ready for use.

Property Taxes Second Installment

We have been informed that there may be a delay in the second installment of property taxes, until possibly December. This is of concern to us and we will be watching this carefully. We will need to monitor cash flow and ensure we have a plan in place. The big impact will be the bond payments which are due on December 1, a little over \$1.2M. If this does happen, we will need to go into our reserves to pay bond obligations and other bills. This will definitely impact our investment strategy; therefore, we've held off on locking anything up longer term thus far. Once we receive the taxes, we would make those funds whole again.

FY2021/22 Annual Audit

The District's auditors, Lauterbach & Amen, completed their preliminary fieldwork virtually on March 7. Staff has been busy preparing the numerous audit schedules and information that is required for their analysis and review at final fieldwork on-site on April 20. The first draft of the audit report is expected in late May.

Cybersecurity

Staff is taking proactive steps to mitigate the risk of a cybersecurity attack. We have been working with ExcalTech to ensure Multi Factor Authentication (MFA) is established on all accounts. All full-time staff with user profiles will take a 1-hour training on cybersecurity to be completed within the next month. We also initiated a phishing campaign and will follow up with staff accordingly once completed.

Marketing and Communications

The spring/summer digital guide was posted to our website on February 23. Email and social media marketing of the digital guide began on February 28. A print copy was sent to Glencoe mailboxes the first week of March. Registration for spring/summer programs took place March 10. Erin has also been working with staff on notification to neighbors and the community on pier construction and many of the special events and programs. Erin has also been working with both the Park District's and Village's administrative teams on the narrative for the Federal Community Project Funding Grant.

More data on our online communications, email marketing and social media can be found in Appendix A

Recreation and Facilities

- **Community Engagement and Special Events**

The Glencoe Park District is working with the Glencoe Sustainability Taskforce on an Earth Day Cleanup on April 23 from 9:30am-12:30pm. Volunteers will have an easier method to sign up through our website, where they will pick one of several areas around Glencoe to help clean up. In May, GPD is putting up ribbons for Mental Health Awareness Month. The materials are being supplied by Paws for Patrick, a local non-profit organization that supports youth with mental health issues by using emotional support animals and therapy dogs. We are also making our greenhouses available to the Glencoe Community Garden, Glencoe Garden Club, and Friends of the Green Bay Trail, where volunteers are getting flower and vegetable seeds started with assistance from our staff for half an hour a day.

Our special events continue to be popular. On April 9, we held our annual egg hunt! New attractions were added to this annual event including a petting zoo. More information on our other special events can be found in Appendix B.

- **Beach and Boating**

Marty Kwiatkowski, our new Beach and Board Manager, and staff have been busy preparing the facilities, planning staff training, and hiring seasonal staff. The boating beach is scheduled to open for the season on May 14.

Season Pass sales went on sale to residents on March 10 and non-residents on March 14. As expected, initial pass sales are strong compared to pre-COVID, but down compared to the same period last year. We believe the urgency of selling out-of-season beach passes is no longer an issue.

Once we start to see better weather, we expect to see an uptick in season pass sales due to people thinking about the summer season. We will also be encouraging pass purchases with additional marketing efforts. Refer to Appendix B for data on season pass sales and boat storage.

- **Early Childhood**

The early childhood leadership team led the DCFS renewal visit. The DCFS representative spent the day reviewing all staff files, student files, classrooms, and paperwork. The team had everything in order and the visit went smoothly.

We are continuing to see an increase in inquiries for both ELC and Children's Circle. Our ELC 4s class waitlist continues to grow, a continuance from 2021. The pandemic has created a delay in when students join preschool, which is why we are seeing a growth of new students in 4s.

We are currently completing re-registration for Children's Circle. We have only two registrations outstanding with all other students continuing their time at Children's Circle. Typically, this is the time of year that we begin to let families off of the waitlist as we fill spaces from children transitioning to their new classroom mid-June. This year, we are not offering as many spaces as we have in the program due to the continued staffing difficulties.

Children's Circle enrollment has not changed. We will be having three new infants begin over the next month as some of our current Jellyfish transition to the Frog classroom. All incoming infants are siblings of current students. Data on enrollment numbers can be found in Appendix B.

- House Basketball

House Basketball finished its season on March 19. Our 5/6 grade girls and boys team competed in an end-of-season tournament hosted by Glencoe and Winnetka. Shannon and Adam scheduled the first Basketball Parent Advisory Meeting on April 21. Staff will present the survey results collected at the end of the season and gather feedback from the advisory group.

- Camp

The camp team is busy planning for a successful summer camp season. Appendix B shows the data of registrations numbers currently.

- Spring Programming

Enrollment for spring has continued to grow. The chart below shows that karate enrollment is getting back to pre-pandemic numbers. We have seen large enrollment in the preschool and South School class for Karate. The tennis program continues to be our most popular class. Shannon and Coach Darius are working to hire additional staff to help accommodate the waitlist.

Pickleball workshops continue to be extremely popular. This spring and summer, we have classes running on Tuesdays and Thursdays from April through August. We have three classes each day which include beginner and intermediate level classes. Below is enrollment for spring classes comparing 2022 to 2021. We did not have spring classes in 2020 due to the pandemic.

The Dekhockey flooring was installed on the studio rink at the end of March. There are 12 men's teams and two women's teams that are currently participating in the adult spring league. League games started the week of April 3, with games played on Sundays, Tuesdays, and Thursdays. Due to the Watts renovation, there will only be a shortened spring season this year.

Enrollment data on spring programs can be found on Appendix B.

- Park Permits

Park permits continue to be very popular options for the community. We already issued 22 park permits in 2022. Adam is fielding inquiries for permits daily. The most popular parks for permits are Duke Park, Liza's Gazebo at Kalk Park, and Shelton Park.

This spring, we are rolling out online permitting through the new RecTrac software. Those interested in permitting our parks, gazebos, and playgrounds will be able to submit their requests through the online WebTrac system. Permit requests will then be reviewed for approval. There are three 4-hour time blocks to choose from (9 AM-1 PM, 11 AM-3 PM, or 2-6 PM).

- Glencoe Fitness

In March, we had 10 new fitness members (5 annual and 5 short-term). Traffic in the gym continues to remain steady with 678 visits in March. This compares to 422 in 2021, 392 in 2020, and 706 in 2019.

Parks and Planning

Kyle has applied for a small ComEd incentive related to the upgrading of the pier lights to LED. This particular rebate is not much (\$50), but setting up GPD in the system will streamline potential future projects into the rebate program where we can capture \$0.50/Watt reduced on a lighting upgrade. For reference, a standard fluorescent 4' light bulb is 32 watts, a LED equivalent is 12 watts potential rebate of \$10/bulb.

Kyle has been encouraging training opportunities to parks staff on subjects they may be interested in and help developed a well-rounded team. Several parks staff are already registered for trainings in the coming months including playground safety inspections, truck and trailer operations, and a supervisor's role in preventing injuries and chainsaw training. Additionally, staff has reached out to the Chicago Botanic Gardens to inquire about formal apiary/bee keeping training. With staff changes, we want to make sure we have formal training on beekeeping operations to supplement on the job training/experience.

Tennis court windscreens are installed at all of our tennis courts. As the weather warms, we expect their usage to ramp up. The pressure washing of the courts is tentatively scheduled for the week of the 18th to clean debris and staining off surfaces.

The West Park crack-filling and color-coating, delayed from last fall, is scheduled to be completed this spring once the surface temperature is above 50 degrees in order for the product to properly cure. Staff is hopeful this can take place at the end of April or early may but it is entirely weather dependent.

The Parks team has been busy with spring cleanup and turf restoration across our parks and athletic fields. This work is time consuming as it is essentially addressing months' worth of debris buildup, storm damage, and general use repairs that can't be achieved in the winter months. This work is essential to maintaining the beauty of our parks.

The Parks Team did an initial beach and boathouse walkthrough to compile a punch list of items needing to be addressed prior to the season. Staff will begin to tackle these items the week of the 8th by doing an initial beach cleanup and grading.

The Maintenance Team took advantage of spring break week to tackle some projects at Takiff that are not possible during normal operations. All classroom carpets were cleaned, classrooms received a deep clean, the ceramics sewer line that was clogged with clay was cleared, and a catch basin/drop pit was installed that should prevent clogging in the future. Staff recommends having that sewer line proactively jetted once a year as an additional measure to avoid future costly plumbing repairs.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

Marketing/Communications Report April 2022

Online Communication

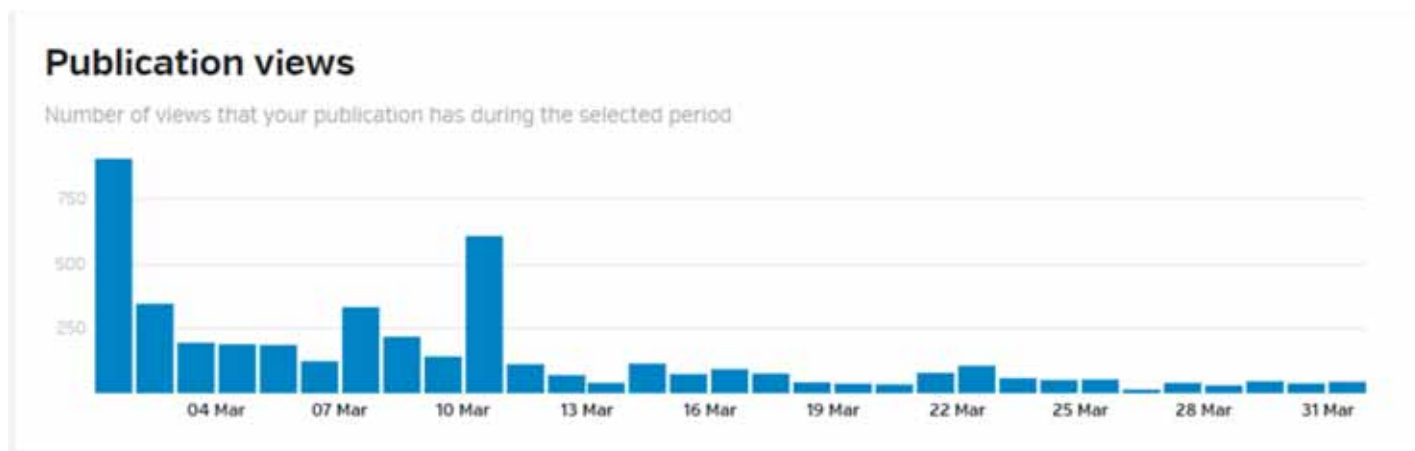
We had 117,693 page views in March, which is 514% higher than our February traffic but -18% compared to March of 2021. A glitch in transferring supporting information from RecTrac caused unusually low page views in February; the settings are now fixed. Our top ten pages with the most traffic were all related registration.



Spring Guide

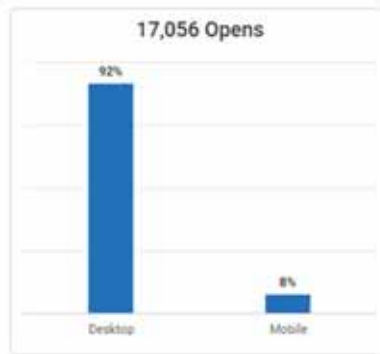
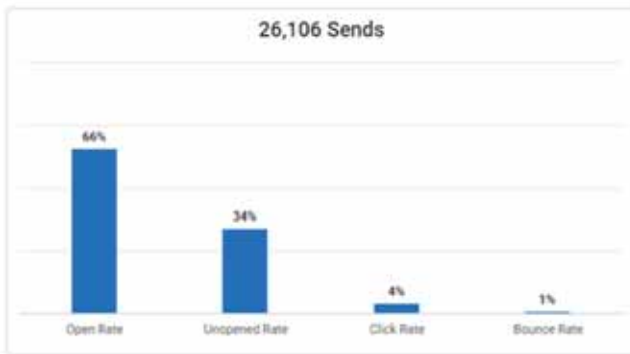
The spring/summer digital guide was posted to our website on February 23. Email and social media marketing of the digital guide began on February 28. A print copy was sent to Glencoe mailboxes the first week of March. Registration for spring/summer programs took place March 10.

In the month of March, the digital guide had 4.5K views, 126.4K page views, 55 downloads, and 2.8k link clicks. The five most clicked on links were for Adult Tennis (191), Youth Tennis (182), Pickleball Workshops (168), Hot Shots Sports Game Time Basketball (132), and Beach Passes (100).



Email Marketing

We sent 9 email blasts to 16,664 email addresses. 69% or 11,406 people opened the emails, with a 11% click rate.



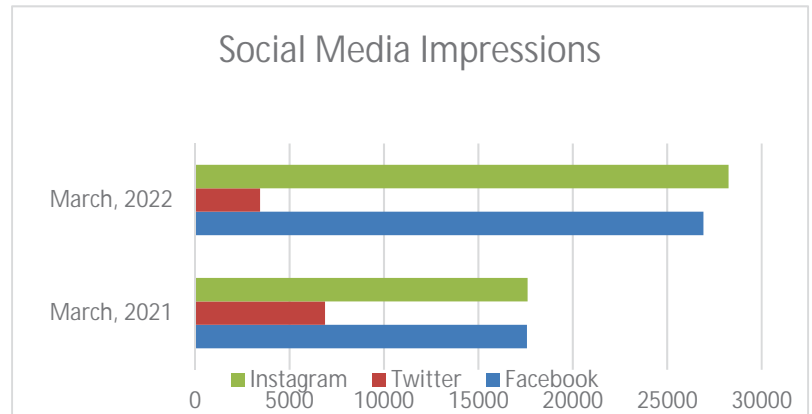
Trends

Check out how your numbers compare over time.

Your open rate:	66%	Your click rate:	4%
vs. previous 27 days	+38% ▲	vs. previous 27 days	-3% ▼
vs. industry average	+33% ▲	vs. industry average	-1% ▼

Social Media

We ended the month of February with 26,918 Facebook impressions (February with 16,411). March had 3,436 impressions on Twitter (compared to 2,975 in February). Instagram had 28,247 impressions in March (compared to 22,125 impressions in February).



Submitted by:
Erin Classen
Superintendent of Marketing and Communications



Our most popular Instagram and Twitter posts in March

**Recreation and Facilities Department Report
April 2022**

Beach and Boating: Marty Kwiatkowski

Season Pass sales went on sale to residents on March 10 and non-residents on March 14.

Beach Revenue As of 4/4	2022		2021	
	Passes	Revenue	Passes	Revenue
Resident	2,334	\$81,690	4,188	\$144,760
Non-Resident	649	\$32,150	1,676	\$117,100
Total Passes	2,983	\$113,840	5,864	\$261,860
Guest Passes	255	\$13,600	452	\$27,300
Total Revenue		\$127,440		\$289,160

This summer we reintroduced the Northbrook Aquatic Agreement where Glencoe residents can get resident rates at Northbrook aquatic facilities. In return, Northbrook residents get resident rates for beach passes. Since passes went on sale we have sold 385 passes to Northbrook residents.

Summer boat/kayak/standup paddleboard storage numbers are on track with years' past. Given the popularity of our beach for these activities, we felt it important to show where the demand is coming from. Below shows current storage that was on the rack as of 2021 and the current waitlist.

2021 Vessel Storage	Hobie or Sand	Kayak or Rack	Paddleboard
Resident	28	53	85
Non-Resident	25	10	13
Total	53	63	98

2022 Vessel Storage Waitlist	Hobie or Sand	Kayak or Rack	Paddleboard
Resident	6	20	66
Non-Resident	6	6	17
Total	12	26	83

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance Estimate
3/4/12	Leprechaun Skate	75
3/12/22	Leprechaun Hunt	200+
3/19/22	Family Nerf Battle - Postponed to April 24	75+ Signed Up
4/9/22	Spring Egg Hunt	300+

Leprechaun Skate had a very strong turnout, with people dressed in green and other celebratory gear to close out the last Family Skate of the season. Continuing our Irish celebrations, Leprechaun Hunt, on March 12 had 101 kids enrolled; including all family members we had an estimated attendance of over 200. Due to the frigid weather, the decision was made to move the event inside Watts, where kids searched upstairs, downstairs, inside and out for treasures and were able to make fun souvenirs. Family Nerf Battle was postponed due to rain and is rescheduled for April 24. Initially, the two sessions filled up, so we added a third session to ensure everyone who wanted to play could participate.

GPD is also speaking with the Village of Glencoe and the Glencoe Library about bringing back Movies on the Green. Dates will be announced soon, as will the selection of family-friendly movies.

Early Childhood: Jess Stockl

ELC Enrollment As of 4/6	2022/23	2021/22	2020/21	2019/20
ELC 2s	11	16	10	16
ELC 3s	11	16	11	14
ELC 4s	18 5 waitlisted	18	14	18
Kindergarten Readiness	11	19	11	16
Total	51	69	46	64

Children's Circle Enrollment As of 4/6	2021/22	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	10	10	10	5
Frogs (15 months to 2 years old)*	11	12	7	7
Turtles (18 months-youngers 2s)*	15	13	13	6
Starfish (older 2s)	15	16	17	16
Dolphins (3s)	19	19	20	18
Belugas (4s)	21	21	16	14
Total	91	91	83	66

**Turtles are slightly older than Frogs; otherwise, there is no difference.*

Youth/Adult (non-Athletics): Stephani Briskman

Below is the YTD comparison of Sun Fun, Camp Adventure, and CIT. Sun Fun and Full-Day CIT are ahead in enrollment and revenue compared to 2021.

Camp Enrollment As of 4/4	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Sun Fun	115	96	131	*\$197,060	\$168,046	\$184,469
Camp Adventure	48	40	68	*\$74,740	\$66,336	\$81,456
Full-Day CIT	24	23	31	*\$19,512	\$18,699	\$25,203
Total	187	159	230	\$291,312	\$253,081	\$291,128

**Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.*

Spring Programming As of 4/4	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Play-Well TEKnologies	22	13	16	\$3,432	\$3,003	\$3,296
Chess Scholars	33	15	NA	\$4,917	\$2,235	NA
Jewelry Making	6	NA	NA	\$3,426	NA	NA
Coding	4	6	NA	\$1,284	\$1,992	NA
Amazing Art	10	7	NA	\$2,310	\$1,442	NA
Crafting with Kim	25	NA	26	\$8,143	NA	\$6,682
Amazing Minds	9	NA	5	\$1,854	NA	\$1,170
Junior Chefs	12	9	12	\$3,432	\$2,466	\$2,160
Ceramics	101	48	59	\$34,401	\$17,066	\$21,591
Adult Ceramics	34	34	36	\$13,729	\$10,593	\$13,327
Adult Art	12	16	42	\$4,088	\$4,590	\$10,577
Total	268	148	196	\$81,016	\$43,387	\$58,803

Teen Camps: Shannon Stevens**Teen and Sports Camp**

Below is a year-to-date comparison of Action Quest and Game On! Camps. Looking at the data below, Action Quest and Game On! Sports 4 Girls are ahead in enrollment and revenue compared to previous years.

Camp Enrollment As of 4/4	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Action Quest	64	17	47	*\$57,278	\$40,410	\$58,759
Game On! Sports 4 Girls	163	128		\$195,758	\$156,585	
Game On! Sports 4 Boys	33			\$31,530		
Total	215	125	26	\$246,242	\$164,754	\$33,005

*Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.

Spring Programming

Spring Programming As of 4/4	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Hot Shots Sports Classes (Dodgeball, Basketball, Preschool)	167	134	58	\$21,353	\$17,183	\$5,268
Game On! (Sports 4 Boys, Sports 4 Girls)	24	24	NA	\$4,080	\$3,872	NA
Pulse Fitness (Mini Ninjas)	11	17	NA	\$2,376	\$3,672	NA
Soccer Shots	17	13	NA	\$2,160	\$1,560	NA
Volleyball	9	19	NA	\$1,620	\$3,786	NA
Karate	56	26	47	\$9,735	\$4,394	\$10,100
Youth Tennis	110	48	16	\$17,562	\$7,744	\$1,076
Adult Tennis	44	32	2	\$9,653	\$7,046	\$240
Speed & Agility	4	NA	NA	\$832	NA	NA
Rowing	10	20	2	\$1,212	\$1,675	\$311
Yoga	16	18	10	\$3,712	\$3,918	\$2,040
IBA T-Ball	20	47	NA	\$4,221	\$7,050	NA
Total	488	398	135	\$78,516	\$61,900	\$19,035

Takiff, Fitness, & Watts: Adam Wohl**Glencoe Fitness**

Fitness Center Memberships As of 3/31	2022	2021	2020
Individual Member	69		
Additional Member	8		
Senior Member	39		
Student Member	28		
3-month Member	16		
Total Members	160	97	213

Fitness Center Revenue As of 3/31	2022	2021	2020
January	\$3,543	\$2,349	\$1,616
February	\$3,401	\$2,258	\$2,254
March	\$3,784	\$2,210	\$3,643
Total	\$10,728	\$6,817	\$7,513

Pickleball

Pickleball Workshops As of 3/31	Enrollment		Revenue	
	2022	2021	2022	2021
Spring Session 1	79	30	\$10,130	\$3,780
Spring Session 2	79	11	\$10,225	\$1,405
Summer Session 1	56	0**	\$7,180	0**
Summer Session 2	25	0**	\$3,230	0**
Total	239*	41	\$30,765*	\$5,185

* Includes 24 waitlist enrollments

** Registration for summer classes did not open until later in the spring.

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**XIII. Action Item A:
Approval of 2022/23 Glencoe Park District
Apparel Bid**

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Lisa Sheppard, Executive Director and Board of Park Commissioners
FROM: Bobby Collins, Director of Recreation and Facilities
SUBJECT: Contractor Approval for Glencoe Park District Apparel
DATE: March 31, 2022

Annual Apparel Bid

On March 31, 2022, bids for Glencoe Park District's 2022 apparel needs were opened and recorded at 1:00pm. Nine bid packets were sent out to interested bidders. One bid was submitted for consideration. American Outfitters' bid was successfully completed and the only bid considered. Staff has worked with American Outfitters for the past ten years and has had an excellent experience. They have consistently hit delivery deadlines, many times with shortened notice.

Recommendation

It is recommended to award the one-year Apparel Bid for April 2022 – March 2023 to American Outfitters for the bid costs presented below for an estimate annual cost of \$21,504.38, based on their qualified bid, outstanding references, and past work completed for the District.

MEMORANDUM

Apparel Order

1. CIT

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Medium	0	T-Shirt (Gildan 5000G)		
Youth Large	0	Apparel Color - Sapphire Blue		
Adult Small	30	Print Color - White	4.21	126.30
Adult Medium	37	Full Back - Counselor In Training Logo	4.21	155.77
Adult Large	12	Left Chest - GPD Logo	4.21	50.52
Adult XL	12		4.21	50.52
TOTAL #	91	Total Cost		383.11

2. COUNSELOR OF THE WEEK

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Medium	0	Dri-Fit T-Shirt (ST350)		
Youth Large	0	Apparel Color - Royal Blue		
Adult Small	9	Print Color - White	7.02	63.18
Adult Medium	9	Top Back - COUNSELOR OF THE WEEK	7.02	63.18
Adult Large	9	Right Sleeve - SPIRIT LOGO	7.02	63.18
Adult XL	2	Left Chest - GPD Logo	7.02	14.04
TOTAL #	29	Total Cost		203.58

3. SUMMER CAMP HEAD COUNSELOR SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	4	Dri-Fit T-Shirt (ST350)	7.02	28.08
Adult Medium	9	Apparel Color - Royal Blue	7.02	63.18
Adult Large	7	Print Color - White	7.02	49.14
Adult XL	2	Top Back - Head Counselor	7.02	14.04
Adult XXL	6	Right Sleeve - SPIRIT LOGO	8.35	50.10
Adult XXXL	0	Left Chest - GPD Logo		
TOTAL #	28	Total Cost		204.54

4. SUMMER CAMP DIRECTOR SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	9	Dri-Fit T-Shirt (ST350)	7.02	63.18
Adult Medium	9	Apparel Color - Royal Blue	7.02	63.18
Adult Large	4	Print Color - White	7.02	28.08
Adult XL	7	Top Back - Camp Director	7.02	49.14
Adult XXL	4	Right Sleeve - SPIRIT LOGO	8.35	33.4
Adult XXXL	2	Left Chest - GPD Logo	11.02	22.04
TOTAL #	35	Total Cost		259.02

MEMORANDUM

5. SUMMER CAMP COUNSELOR SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	28	Dri-Fit T-Shirt (ST350)	7.02	196.56
Adult Medium	38	Apparel Color - Royal Blue	7.02	266.76
Adult Large	22	Print Color - White	7.02	154.44
Adult XL	19	Top Back - STAFF	7.02	133.38
Adult XXL	9	Right Sleeve - SPIRIT LOGO	8.35	75.15
Adult XXXL	2	Left Chest - GPD Logo	11.02	22.04
TOTAL #	118	Total Cost		848.33

6. SUN FUN

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small	130	T-shirt (Badger 2605)	15.16	1,970.80
Youth Medium	80	Apparel Color - Yellow Sub TBD (no yellow)	15.16	1,212.80
Youth Large	5	Print Color - White	15.16	75.80
Adult Small	0	Full Front - Sun Fun Logo		
Adult Medium	0	Right Sleeve - GPD Logo		
Adult Large	0			
TOTAL #	215	Total Cost		3,259.40

7. CAMP ADVENTURE

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small	15	T-shirt (Badger 2605 & 4605)	15.16	227.40
Youth Medium	55	Apparel Color - Burnt Orange	15.16	833.80
Youth Large	20	Print Color - White	15.16	303.20
Adult Small	8	Full Front - Camp Adventure Logo	15.16	121.28
Adult Medium	0	Right Sleeve - GPD Logo		
Adult Large	0			
TOTAL #	98	Total Cost		1,485.68

8. SAILING & AQUATICS CAMP COUNSELOR SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	5	Dri-Fit T-Shirt (ST350)	7.02	35.10
Adult Medium	5	Apparel Color - Carolina Blue	7.02	35.10
Adult Large	5	Print Color - White	7.02	35.10
Adult XL	5	Top Back - Head Counselor	7.02	35.10
Adult XXL	0	Right Sleeve - SPIRIT LOGO		
Adult XXXL	0	Left Chest - GPD Logo		
TOTAL #	20	Total Cost		140.40

MEMORANDUM

9. SAILING & AQUATICS CAMP SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small	0	Dri-Fit T-Shirt (ST350)		
Youth Medium	44	Apparel Color - Carolina Blue	6.35	279.40
Youth Large	29	Print Color - White	6.35	184.15
Adult Small	22	Full Front - Sailing & Aquatics Logo	7.02	154.44
Adult Medium	7	Right Sleeve - GPD Logo	7.02	49.14
Adult Large	0	Back – Large Sailing & Aquatics Logo		
TOTAL #	102	Total Cost		667.13

10. CHILDREN'S CIRCLE T-SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
2T	30	Rabbit Skins-Toddler fine T-Shirt #3321	5.53	165.90
3T	30	Apparel Color - Royal Blue	5.53	165.90
4T	25	Print Color - White	5.53	138.25
5/6	20	Full Front - Children's Circle Logo	5.53	110.60
	0	Right Sleeve - GPD Logo		
TOTAL #	105	Total Cost		580.65

11. CHILDREN'S CIRCLE BIBS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
OS	50	Rabbit Skins-Infant Contrast Trim #1004	2.48	124.00
		Color- Granite Hth/Blk		
TOTAL #	50	Total Cost		124.00

12. ACTION QUEST

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Medium	15	T-Shirt (Gildan 5000G)	4.02	60.30
Youth Large	20	Apparel Color - Red	4.02	80.40
Adult Small	20	Print Color - White	4.21	84.20
Adult Medium	10	Full Front - Action Quest Logo	4.21	42.10
Adult Large	0	Right Sleeve - GPD Logo		
TOTAL #	65	Total Cost		267.00

MEMORANDUM

13. BEARS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
2t	15	Rabbit Skins - Toddler Fine Jersey - 3321	5.53	82.95
3t	30	Apparel Color-	5.53	165.90
4t	40	Print Color - White	5.53	221.20
5/6t	25	Full Front - Bears Camp Logo	5.53	138.25
Youth XS	10	Right Sleeve - GPD Logo	4.02	40.20
Youth Small	5		4.02	20.10
TOTAL #	125	Total Cost		668.60

14. KINDER KORNER

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
5/6	50	T-Shirt (Gildan 5000G) Sub Gildan 64500P Size 6	4.89	244.50
Youth x-Small	30	Apparel Color - Lime	4.02	120.60
Youth Small	10	Print Color - White	4.02	40.20
		Front Center - Kinder Korner Logo		
		Right Sleeve - GPD Logo		
TOTAL #	90	Total Cost		405.30

15. ELC

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
2t	10	Rabbit Skin Fine Toddler Jersey -3321	5.53	55.30
3t	30	Apparel Color - Kelly Green	5.53	165.90
4t	35	Print Color - White	5.53	193.55
5/6t	10	Front Center - ELC Logo	5.53	55.30
		Right Sleeve - GPD Logo		
TOTAL #	85	Total Cost		470.05

16. MUD RUN

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small	50	T-Shirt (Gildan 5000G)	4.02	201.00
Youth Medium	200	Apparel Color - Red	4.02	804.00
Youth Large	150	Print Color - White	4.02	603.00
Youth XL	50	Full front - Mud Run Logo	4.02	201.00
		Full Back - Sponsors (TBA)		
TOTAL #	450	Total Cost		1,809.00

MEMORANDUM

17. BEACH MANAGER

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	6	Dri-Fit Polo ST640	\$ 10.13	60.78
Adult Medium	12	Apparel Color - Red	\$ 10.13	121.56
Adult Large	8	Print Color - White	\$ 10.13	81.04
Adult XL	6	Right Sleeve - SPIRIT LOGO	\$ 10.13	60.78
		Left Chest - GPD Logo		
		Under Left Chest- Beach Manager		
TOTAL #	32	Total Cost		324.16

18. BEACH OPERATION

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	16	Dri-Fit T-Shirt (ST350)	7.02	112.32
Adult Medium	28	Apparel Color - Royal Blue	7.02	196.56
Adult Large	8	Print Color - White	7.02	56.16
Adult XL	6	Top Back - BEACH OPERATIONS	7.02	42.12
Adult XXL	2	Right Sleeve - SPIRIT LOGO	8.35	16.70
Adult XXXL	0	Left Chest - GPD Logo		
TOTAL #	60	Total Cost		423.86

19. LIFEGUARD

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	16	Dri-Fit T-Shirt (ST350)	7.02	112.32
Adult Medium	24	Apparel Color - White	7.02	168.48
Adult Large	6	Print Color - Red	7.02	42.12
Adult XL	2	Top Back - LIFEGUARD	7.02	14.04
Adult XXL	0	Right Sleeve - SPIRIT LOGO		
Adult XXXL	0	Left Chest - GPD Logo		
TOTAL #	48	Total Cost		336.96

20. BOAT GUARD

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	14	Dri-Fit T-Shirt (ST350)	7.02	98.28
Adult Medium	24	Apparel Color - Grey	7.02	168.48
Adult Large	4	Print Color - Black	7.02	42.12
Adult XL	2	Top Back - BOAT GUARD	7.02	14.04
Adult XXL	2	Right Sleeve - SPIRIT LOGO	8.35	16.70
Adult XXXL	0	Left Chest - GPD Logo		
TOTAL #	46	Total Cost		339.62

MEMORANDUM

21. LIFEGUARD HATS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Large	40	Baseball Camp (Port & Co. CP80)	3.95	158.00
		Apparel Color - Red		
		Print Color - White		
TOTAL #	40	Total Cost		158.00

22. BOAT GUARD HATS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Large	40	Baseball Camp (Port & Co. CP80)	3.95	158.00
		Apparel Color - Blue		
		Print Color - White		
TOTAL #	40	Total Cost		158.00

23. WATTS RINK STAFF JERSEY

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	6	Gildan 2400	7.82	46.92
Adult Medium	12	Apparel Color - Black	7.82	93.84
Adult Large	10	Print Color - White	7.82	78.20
Adult XL	6	Right Sleeve - SPIRIT LOGO	7.82	46.92
Adult XXL		Left Chest - Watts Logo		
TOTAL #	34	Total Cost		265.88

24. WATTS RINK STAFF SWEATSHIRT

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	8	Gildan 18000	10.30	82.40
Adult Medium	8	Apparel Color - Black	10.30	82.40
Adult Large	8	Print Color - White	10.30	82.40
Adult XL	8	Right Sleeve - SPIRIT LOGO	10.30	82.40
Adult XXL		Left Chest - Watts Logo		
TOTAL #	32	Total Cost		329.60

25. WATTS RINK STAFF LONG SLEEVE POLOS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	Long Sleeve polo (Sport-tek ST657)	18.97	18.97
Adult Medium	6	Apparel Color - Black	18.97	113.40
Adult Large	6	Print Color - White	18.97	113.40
Adult XL	4	Right Sleeve - SPIRIT LOGO	18.97	75.88
Adult XXL		Left Chest - Watts Logo		
TOTAL #	17	Total Cost		321.65

MEMORANDUM

26. MAINTENCE SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Large	25	Gildan Ultra Cotton Pique Sport Shirt 3800G (Discontinued sub Port Auth K420 Pique Polo)	14.89	372.25
Adult XL	15	Item Color - Black	14.89	223.35
		Print Color - White		
		Left Chest - GPD Logo		
		Right Sleeve - Gold Medal Logo		
TOTAL #	40	Total Cost		595.60

27. MAINTENCE SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XXL	20	Gildan Ultra Cotton Pique Sport Shirt 3800G_2X (Discontinued sub Port Auth K420 Pique Polo)	16.22	324.40
		Item Color - Black		
		Print Color - White		
		Left Chest - GPD Logo		
		Right Sleeve - Gold Medal Logo		
TOTAL #	20	Total Cost		324.40

28. MAINTENCE SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	0	SportTek PosiCharge Competitor Tee ST350		
Adult Medium	10	Item Color - Navy	6.62	66.20
Adult Large	50	Print Color - White	6.62	331.00
Adult XXL	20	Left Chest - GPD Logo	7.95	159.00
		Right Sleeve -Gold Medal Logo		
TOTAL #	60	Total Cost		556.20

29. MAINTENCE SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Medium	5	SportTek PosiCharge Competitor Tee ST350LS	7.95	39.75
Adult Large	15	Item Color - Navy	7.95	119.25
Adult XXL	6	Print Color - White	9.29	55.74
		Left Chest - GPD Logo		
		Right Sleeve - Gold Medal Logo		
TOTAL #	26	Total Cost		214.74

MEMORANDUM

30. SUMMER STAFF SPIRIT SHIRTS

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	35	UNISEX Gilden 64000G	4.75	166.25
Adult Medium	80	Print Color - White	4.75	380.00
Adult Large	80	Left Chest - GPD Logo	4.75	380.00
Adult XL	37	Right Sleeve - SPIRIT LOGO	4.75	175.75
Adult XXL	18		6.83	122.94
Adult 3XL	13		8.33	108.29
TOTAL #	263	Total Cost		1,333.23

31. Kishigo Class 2 Hook/Loop Mesh Vest - 1193

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
M	1	Kishigo Class 2 Hook/Loop Mesh Vest - 1193	11.85	11.85
L	6	Lime (pictured yellow)	11.85	71.10
XL	6	Left Chest: Black Screened Logo	11.85	71.10
2XL	1	Back Centered Above Reflective Stripe: Large Black Screened Logo	12.47	12.47
3XL	1		12.47	12.47
TOTAL #	15	Total Cost		178.99

32. Charles River Apparel Men's Heathered Fleece Jacket - 9493

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
S	1	Charles River Apparel Men's Heathered Fleece Jacket - 9493	46.75	46.75
M	1	Black	46.75	46.75
L	1	Left Chest: White Embroidered Logo	46.75	46.75
XL	1		46.75	46.75
TOTAL #	4	Total Cost		187.00

33. Charles River Apparel Women's Heathered Fleece Jacket - 5493

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Charles River Apparel Women's Heathered Fleece Jacket - 5493	46.75	46.75
S	1	Black, Navy	46.75	46.75
M	1	Left Chest: White Embroidered Logo	46.75	46.75
L	1		46.75	46.75
XL	1		46.75	46.75
2XL	1		48.08	48.08
TOTAL #	6	Total Cost		281.83

MEMORANDUM

34. Port Authority LS Carefree Poplin Shirt - W100

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
S	1	Port Authority LS Poplin W100	18.40	18.40
M	1	Deep Black, River Blue Navy, White, Carolina Blue, Gusty Gray, Graphite Gray	18.40	18.40
L	1	Left Chest: White/Navy Embroidered Logo	18.40	18.40
XL	1		18.40	18.40
TOTAL #	4	Total Cost		73.60

35. Port Authority LS Carefree Poplin Shirt - LW100

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
S	1	Port Authority Ladies Poplin LW100	18.40	18.40
M	1	Deep Black, River Blue Navy, White, Carolina Blue, Gusty Gray, Graphite Gray	18.40	18.40
L	1	Left Chest: White/Navy Embroidered Logo	18.40	18.40
TOTAL #	6	Total Cost		55.20

36. Port Authority Microfleece Vest - F226

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Microfleece Vest - F226 (Discontinued, Light Royal White)	18.10	18.10
S	1	Black, Light Royal, White, Pearl Gray	18.10	18.10
M	1	Left Chest: White or Navy Embroidered Logo	18.10	18.10
L	1		18.10	18.10
TOTAL #	4	Total Cost		72.40

37. Port Authority Microfleece Vest - L226

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Microfleece Vest - L226 (Discontinued, LightRoyal White)	18.36	18.36
S	1	Black, Light Royal, White, Pearl Gray	18.36	18.36
M	1	Left Chest: White or Navy Embroidered Logo	18.36	18.36
L	1		18.36	18.36
TOTAL #	4	Total Cost		73.44

MEMORANDUM

38. Port Authority All Conditions Jacket - J331

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority All Conditions Jacket - J331	47.74	47.74
S	1	Black, True Navy, Direct Blue	47.74	47.74
M	1	Left Chest: White Embroidered Logo	47.74	47.74
L	1		47.74	47.74
XL	1		47.74	47.74
2XL	1		49.07	49.07
TOTAL #	6	Total Cost		287.77

39. Port Authority Ladies All Conditions Jacket - L331

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Ladies Jacket - L331	47.74	47.74
S	1	Black, True Navy, Direct Blue	47.74	47.74
M	1	Left Chest: White Embroidered Logo	47.74	47.74
L	1		47.74	47.74
XL	1		47.74	47.74
2XL	1		49.07	49.07
TOTAL #	6	Total Cost		287.77

40. Port Authority Torrent Waterproof Jacket - J333

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
S	1	Port Authority Torrent Waterproof Jacket - J333	42.40	42.40
M	1	Black, True Navy, Direct Blue, Vine Green	42.40	42.40
L	1	Left Chest: White Embroidered Logo	42.40	42.40
XL	1	<i>Approval to embroider waterproof jacket; we are aware that water may leak through the embroidery.</i>	42.40	42.40
TOTAL #	4	Total Cost		169.60

MEMORANDUM

41. Port Authority Ladies Torrent Waterproof Jacket - L333

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Torrent Waterproof Jacket - L333	42.40	42.40
S	1	Black, Navy, Direct Blue, Vine Green	42.40	42.40
M	1	Left Chest: White Embroidered Logo	42.40	42.40
L	1	<i>Approval to embroider waterproof jacket; we are aware that water may leak through the embroidery.</i>	42.40	42.40
XL	1		42.40	42.40
2XL	1		43.74	43.74
TOTAL #	6	Total Cost		255.74

42. Port Authority Ladies Marled Cardigan Sweater - LSW415

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Ladies Marled Cardigan Sweater - LSW415	37.07	37.07
S	1	Black, Navy Blue, Warm Gray	37.07	37.07
M	1	Left Chest: White Embroidered Logo	37.07	37.07
L	1		37.07	37.07
XL	1		37.07	37.07
2XL	1		38.40	38.40
TOTAL #	6	Total Cost		223.75

43. Port Authority Marled Sweater - SW417

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Marled Sweater - SW417	35.74	35.74
S	1	Black, Warm Gray	35.74	35.74
M	1	Left Chest: White Embroidered Logo	35.74	35.74
L	1		35.74	35.74
XL	1		35.74	35.74
2XL	1		37.07	37.07
TOTAL #	6	Total Cost		215.77

MEMORANDUM

44. Port Authority Ladies Concept Shrug - L543

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Ladies Shrug - L543	26.86	26.86
S	1	Black, Dress Blue Navy, Gray Smoke	26.86	26.86
M	1	Left Chest: Navy or White Embroidered Logo	26.86	26.86
L	1		26.86	26.86
XL	1		26.86	26.86
2XL	1		28.19	28.19
TOTAL #	6	Total Cost		162.49

45. Port Authority Cotton Touch Performance Polo - K568

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	Port Authority Polo - K568	18.40	18.40
Adult Medium	2	Black, Estate Blue, Frost Gray, Gray Smoke, Strong Blue	18.40	36.80
Adult Large	3	Left Chest: White or Navy Embroidered Logo	18.40	55.20
Adult XL	1		18.40	18.40
TOTAL #	7	Total Cost		128.80

46. Port Authority Ladies Cotton Touch Performance Polo - L568

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	Port Authority Polo - L568	18.40	18.40
Adult Medium	2	Black, Estate Blue, Frost Gray, Gray Smoke, Strong Blue	18.40	36.80
Adult Large	3	Left Chest: White or Navy Embroidered Logo	18.40	55.20
Adult XL	1		18.40	18.40
TOTAL #	7	Total Cost		128.80

47. Port Authority Dry Zone Grid Polo - K572

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	Port Authority Polo - K572	13.94	13.94
Adult Medium	2	Black, True Navy, White, Tan, Celadon Blue, Jewel Green, Battleship	13.94	27.88
Adult Large	3	Left Chest: White, Black, or Navy Embroidered Logo	13.94	41.82
Adult XL	1		13.94	13.94
TOTAL #	7	Total Cost		97.58

MEMORANDUM

48. Port Authority Ladies Dry Zone Grid Polo - L572

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Ladies Polo - L572	13.94	13.94
S	1	Black, True Navy, White, Tan, Celadon Blue, Jewel Green, Battleship	13.94	13.94
M	1	Left Chest: White, Black, or Navy Embroidered Logo	13.94	13.94
L	1		13.94	13.94
XL	1		13.94	13.94
2XL	1		15.27	15.27
TOTAL #	6	Total Cost		84.97

49. Port Authority Men's Collective Smooth Fleece Jacket - F904

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
S	1	Port Authority Men's Fleece Jacket F904	30.40	30.40
M	1	Deep Black, River Blue, Night Sky Blue, Graphite Gray, Gusty Gray	30.40	30.40
L	1	Chest: White Embroidered Logo	30.40	30.40
XL	1		30.40	30.40
TOTAL #	4	Total Cost		121.60

50. Port Authority Ladies Collective Smooth Fleece Jacket - L904

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority Ladies Fleece Jacket L904	30.40	30.40
S	1	Deep Black, River Blue, Night Sky Blue, Graphite Gray	30.40	30.40
M	1	Chest: White Embroidered Logo	30.40	30.40
L	1		30.40	30.40
XL	1		30.40	30.40
2XL	1		31.74	31.74
TOTAL #	6	Total Cost		183.74

51. Port Authority - Ladies Concept Stretch Cardigan

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
XS	1	Port Authority - Ladies Cardigan LM1008	21.42	21.42
S	1	Black, Navy, White	21.42	21.42
M	1	Left Chest: Navy or White Embroidered Logo	21.42	21.42
L	1		21.42	21.42
XL	1		21.42	21.42
2XL	1		22.75	22.75
TOTAL #	5	Total Cost		129.85

MEMORANDUM

52. PolyPro Non-Woven Drawstring Sportspack

SIZE	QTY	SPECIFICATIONS	UNIT COST	TOTAL COST
	425	PolyPro Non-Woven Drawstring Sportspack	1.52	646.00
		Apparel Color - Red		
		Print Color - White		
TOTAL #	425	Total Cost		646.00

Total Cost	21,504.38
------------	-----------

END

**XIII. Action Item B:
Approval of Full-Day and Half-Day
Preschool Discipline Policy Change**

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Lisa Sheppard, Executive Director and Board of Commissioners
FROM: Bobby Collins, Director of Recreation and Facilities
SUBJECT: Full-Day and Half-Day Preschool Discipline Policy
DATE: April 1, 2022

As a DCFS licensed day care center, we are required to comply with **Rules 407: Licensing Standards for Day Care Centers**. To be compliant with **Policy Transmittal 2020.17**, our preschool discipline policy needs to be updated. The revisions prohibit the suspension and expulsion of children from preschool settings for behavioral reasons and require licensees to establish intervention and transition policies, notification to parents regarding these policies, documentation of interventions attempted, and reporting of data on children transitioned out of preschool programs.

Staff presented the recommended changes to our DCFS rep, who had no issues with the revisions. Staff is recommending the Board make the attached changes to our current discipline policy.

Glencoe Park District Preschools Discipline Policy (Changes/deletion to the original policy are in blue)

The Glencoe Park District's Full Day and Half Day Preschool Discipline Policy shall compile and be continually updated in accordance with the Department of Children and Family Services' licensing standards.

Discipline should be administered as guidance that helps children develop appropriate social skills, gain self-control and assume responsibility for their own actions. Discipline through the use of guidance allows children to learn boundaries. It is understood that young children are not born with these skills and it is the adult's responsibility to ~~coach / guide a child in the development of these skills~~ them through the experience.

Preventing Behavioral Issues ~~Discipline is implemented in the following ways:~~

To prevent discipline problems in the classroom, staff should maintain consistent classroom routines and provide a variety of activities and materials for the children to use. Since young children are still learning to share, duplicate toys should be available in the classroom whenever possible. Staff should work with children to establish written classroom rules, posted in the classroom. ~~This should be and~~ visible to staff, children and ~~families~~ parents.

Strategies:

No one discipline method works for all children and ~~the discipline~~ methods vary greatly depending on the developmental age of the child. ~~frequently will vary from one age group to another.~~ Discipline should be administered by using the least restrictive to most restrictive approach. Methods include:

1. *Providing guidance for children in a positive manner. Acknowledging children's appropriate actions should be an ongoing part of daily adult-child interactions. . Remember, children do not know what is expected of them if they are not told. You have to identify the desired behavior. Example: chairs are for sitting.*
2. *Ignoring children who may be acting out as a method to get an adult's attention. This method can only be used if the behavior is not harming the child or anyone else. When the behavior ceases, it is important to follow-up by providing attention in response to positive behavior. ~~acting out has ceased it is important follow up by providing attention in response to positive behaviors.~~*
3. *Use of a 1-2-3 warning system ~~for some children over 3 years of age.~~*
4. *Redirection of a child to a different activity or area of the classroom ~~when inappropriate behavior is being used.~~ This is the best method for children under 2 years old.*
5. *Facilitating conflict resolution. Whenever possible, children should be encouraged to work out their differences with each other. It is the staff's role to coach this process.*
6. *Removing the child from the action. As a method of helping a child gain control, a child may be separated from the situation. This is not a use of time-out. Time-outs are not permitted. You can have the child take a walk with an adult, read a book in the library, cuddle on a chair, or hop on the sensory path~~through use of a thinking/timeout chair. The time away from the group shall~~*

not exceed 1 minute per each year of age. This strategy is not appropriate for our youngest children.

7. *Identifying the desired behavior. Example: chairs are for sitting.*
8. *Modeling the desired behavior. When behaviors seem to be impacting more than one or two children, the teacher may elect to have a group discussion to clarify what is and is not okay. The group method is only appropriate for children 3 years old and older.*

~~Home-school~~ Home-school communication is an important aspect in providing guidance for young children. Staff members and families must communicate freely to set consistent guidelines for behavior. ~~Ongoing disciplinary issues with a child will be discussed with the child's family. Since changes in a child's home life can affect a child's behavior, families are encouraged to inform staff of such changes.~~ Families should be kept informed of their child's behaviors. Since changes in a child's home life can affect a child's behavior, families are encouraged to inform staff of such changes. Changes can be as simple as one parent traveling for work.

Challenging Behaviors

Challenging behavior is defined as any serious and repeated pattern of behavior that interferes with a child's ability to engage in developmentally appropriate self-regulation and cognitive and prosocial engagement with peers and adults.

When ongoing challenging behavior is noted, the next steps of action include:

1. The program administration will meet with the child's family. The program administration will provide information regarding additional services.
2. A written behavioral support plan that is agreed upon by the program staff, families, and qualified professional resources will be created.
3. Utilize all strategies shared in the written behavioral support plan. The behavioral support plan will be an ongoing document that includes documentation of strategies used, ongoing behavioral issues, and attempts to utilize professional resources, parental consent attempts, and evaluations by any professional resources.
4. Children who, after documented attempts have been made to meet the child's individual needs, demonstrate an inability to benefit from the type of care offered by the Glencoe Park District Preschools, or whose presence is detrimental to the group, shall be transitioned to a different program. Transition plans are determined by the Glencoe Park District and the family. They are designed to ensure continuity of services to meet the child's needs.
- 4.5. In accordance with the Department of Children and Family Services, any transition plans that are created will be reported to the Illinois State Board of Education.

No child shall be subject to any form of corporal punishment, verbal, emotional or physical abuse. Children are not to be disciplined for bathroom accidents. No child shall be threatened or deprived of regularly scheduled meals or snacks.

~~Dismissal from Glencoe Park District Preschool~~

~~In accordance with the Glencoe Park District's program and facility participant conduct policy, a child may be dismissed from the Early Learning Center program when the health, safety and welfare of the child or any other member of the class is at risk. The Park District's Program/Facility Participant Conduct policy is stated below:~~

~~The Glencoe Park District reserves the right to suspend, expel, or deny participation in any program, event or facility to any person whose behavior materially interferes, or disrupts the quality of those offerings, the enjoyment of them by other participants, or the ability of staff to conduct or manage the activities of facility.~~

~~A child's parent or guardian will be notified of the first incident; the second incident shall require the presence of a parent at a meeting with the instructor and a Park District administrator/supervision; a third incident may result in an expulsion or suspension of the child from the program, event or facility.~~

~~If a child engages in a behavior which may result in bodily harm to others, an immediate meeting with the parent may be called. If such behavior warrants it, immediate suspension or expulsion may result.~~

~~An adult shall receive one verbal or written warning. The second incident may result in suspension or expulsion from the program, event or facility.~~

**XIII. Action Item C:
Approval of 2022 Mowing/Landscape
Laborer Contract Extension**

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: Milieu Mowing/Landscape Labor Contract Extension
DATE: April 7, 2022

In 2018, the Glencoe Park District accepted a mowing/landscape contract bid from Milieu Landscaping. In 2019, 2020, and 2021, the District elected to renew this contract based upon the quality of work and the pricing/rates remaining the same. The weekly mowing amount of \$2,923 is based upon the 2018 Legal Bid for Mowing received by the Park District and approved by the Board of Park Commissioners at the March 20, 2018 Board meeting and modifications that include deletion and addition of sites at the agreed upon 2018-unit cost. In addition, Milieu Landscaping has again agreed to hold the hourly price of \$45 per labor hour for select landscaping labor work.

This will be the fifth and final year that our mowing/landscaping contract can be renewed. The District will need to go out to bid for the mowing/landscape contract in 2023.

Recommendation: Staff is recommending the Milieu Landscaping mowing contract be renewed for 2022 not to exceed a weekly amount of \$2,923, in addition, the \$45 per labor hour as needed and Milieu be given the Notice to Proceed with the contracted mowing work.

**XIII. Action Item D:
Approval of Change Orders to Pier Project**

Glencoe Park District
April 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: Pier Project Change Order
DATE: April 13, 2022

At the January 6, 2022 meeting, the Board of Park Commissioners accepted the base bid (Tasks 1-8, 10-12) by Martam Construction in the amount of \$352,540 for the Pier Decking Replacement Project at Glencoe Beach. The Board approved a project budget of \$405,000.

As construction already commenced, the following change orders were presented to the district as unforeseen, but necessary changes/additions to the project. Staff is recommending the acceptance of the following change orders to the \$352,540 base bid cost.

1. Structural repairs and reinforcement at the east end of the pier not to exceed \$16,000
2. Decorative compass stamping and staining at the east end of the pier not to exceed \$4,000
(This was approved by the Board, but we noticed it was not included in the bid.)

Recommended Motion: Approve the Pier Project Change Order to Martam Construction not to exceed \$20,000.