



BOARD REPORT May 2022





**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, May 31, 2022 | 7:00pm**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Zoom or Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

The Board of Park Commissioner's President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that Commissioners will be attending via Zoom, and Executive Director Lisa Sheppard will be attending in-person.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of April 19, 2022 Regular Board Meeting
 - B. Minutes of May 3, 2022 Committee of the Whole Meeting
 - C. Approval of the Bills
- IV. Matters from the Public
- V. Election of President and Vice President
- VI. Appointment of Officers and Representatives
 - A. Treasurer
 - B. Attorney and Ethics Officer
 - C. Secretary
 - D. Glencoe Plan Commission
 - E. Freedom of Information Act Officers
 - F. Glencoe Sustainability Committee
- VII. Board Committee Appointments
 - A. Finance Committee of the Whole
 - B. Special Projects and Facilities Committee
 - C. Personnel and Policy Committee
- VIII. Board Advisory Group Chair Appointments
 - A. Glencoe Beach and Lakefront Advisory Group
 - B. Watts Advisory Group
 - C. Early Childhood Advisory Group
 - D. Northern Suburban Special Recreation Association Board Liaison
- IX. Financial Report
- X. Executive Director's Report
- XI. Action Items
 - A. Approval of Glencoe Beach and Lakefront Advisory Group Members
 - B. Approval of Watts Recreational Center Renovation Bids
 - C. Approval of Glencoe Jr. Kindergarten Agreement
- XII. Other Business
- XIII. Executive Session
 - A. Personnel 5ILCS 120/2(c)(1)
- XIV. Adjournment

**Three Ways to Join
this Meeting on Zoom**
Meeting ID: 858 3644 8127
Password: 999

Via Phone Dial In
312-626-6799

Via Computer
Go to Zoom.us, Click 'Join a Meeting',
Enter the Meeting ID and Password
above

Via SmartPhone
If you don't already have the app, go
to your smartphone's app store and
load 'Zoom Cloud Meeting' (free)

**The Board of Park Commissioners
welcomes public comments during
all meetings.**

Option 1: Via Zoom Video - Attend
the Zoom meeting via video and utilize
the "raise hand" feature to indicate a
desire to speak during Matters from the
Public.

Option 2: Via Zoom Dial In Attend the
Zoom meeting via Dial In (audio only)
and vocalize your desire to speak once
prompted that it is Matters from the
Public.

Option 3: In Person at Takiff Center
Key rules governing participation
All comments will be limited to three (3)
minutes per person and no longer than
30 minutes for all comments.

The Glencoe Park District is subject to
the requirements of the Americans with
Disabilities Act of 1990. Individuals with
disabilities who plan to attend this
meeting and who require certain
accommodations in order to allow them
to observe and/or participate in this
meeting, or who have questions
regarding the accessibility of the
meeting or facilities, are asked to
contact the Park District at 847-835-
3030. Executive Director email:
lsheppard@glencoe parkdistrict.com

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
May 2022 Board Meeting

MINUTES OF APRIL 19, 2022 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:03pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
John Cutrera, Director of Finance and HR
Bobby Collins, Director of Recreation and Facilities
Erin Classen, Supt. of Marketing and Communications
Adam Wohl, Takiff/Watts Facility Manager

Members of the public in attendance who signed in or spoke: Meridith Clement, Peter Cummins, Barney Gallagher, Joseph Keefe, Nina Schroeder, Sharon Zuklie

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of March 15, 2022 Regular Board Meeting, Minutes of April 5, 2022 Committee of the Whole Meeting, Approval of Post-Issuance Tax Compliance Report, and Approval of the Bills. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: Joe Keefe asked the President to extend the speaking time to six minutes, which was denied. Mr. Keefe spoke on the District eliminating the horticulture department and greenhouse operations and the negative and destructive effect it will have on the parks and Village including increased carbon footprint, reduction in sustainability, contradiction to environmental best practices, and increased taxes. He cited examples of the horticultural department's efforts that positively nurtured Glencoe's parks over the last 20 years. The District moving to contracted horticultural eliminates existing cost savings, but also dramatically increases Glencoe's carbon footprint, increases the introduction of herbicides and pesticides into Glencoe parks, and actively diminishes former successful sustainable practices. His other points included the effects of chemicals used on plants, migration patterns, carbon increase, transportation fuel negating ecological benefits, elimination of greenhouse shared services, potential loss of fresh food delivered to food pantries, and expansion of the greenhouse to eliminate commercial purchases. He asked the Board to take immediate and decisive steps to mitigate the problems that are already occurring due to these actions in a four-step plan.

Barney Gallagher supported Joe Keefe and informed the Board of a petition to reverse the elimination of horticulture and greenhouse operations.

Approval of Resolution No. 937: Rose Pepe 15 Years of Service: President Brooks read Resolution No. 937. Commissioners and staff commended Rose on being a passionate, caring, dedicated, and professional teacher who has successfully prepared children to move on to kindergarten. The District and the children she has taught have been lucky to have her here these last 15 years. A motion was made by Commissioner Boron to approve Employee Service Resolution No. 937 for Rose Pepe as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Resolution No. 938: Lauren Kinsey 10 Years of Service: President Brooks read Resolution No. 924. Commissioners and staff commended Lauren on her ability to make every customer feel valued. How she has excelled and expanded her roles from part-time to manager and then to include IT. A motion was made by Commissioner Spain to approve Employee Service Resolution No. 938 for Lauren Kinsey as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Public Hearing: 2022/2021 Budget and Appropriation Ordinance No. 939: The Budget and Appropriation Ordinance (BAO) No. 939 was put on display at the District's Administrative Office for the required 30-day period. President Brooks declared the public hearing open to discuss the BAO and asked for a brief summary from staff. Director Cutrera stated that the BAO is based on the working budget approved by the Board at last month's Board meeting; the BAO is the legal document filed with the county. This document legally allows us to expend these funds. President Brooks asked Executive Director Sheppard to read any public comment received in advance. There were no comments. There was no one in attendance who wished to comment. President Brooks then declared the public hearing closed.

Approval of Ordinance No. 939: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2022: A motion was made by Commissioner Boron to approve Ordinance No. 939: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2022 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Financial Report: The District is one month into the fiscal year. Director of Finance/HR Cutrera stated that the Recreation Dept. revenues are a little higher than 3/21/2020 (pre-COVID). Any revenue received after February 28 is deferred. Children's Circle revenue is close to \$100,000 over expenditures, not considering refunds, spring break refunds, and timing of insurance payments, all of which are not reflected yet. Fitness is looking good with increased usage. The Beach and Boating totals include pass sales. Watts has a little carryover from March. G & A Dept. health insurance expenditure is at \$30,000 compared to \$90,000 in prior years; same for Parks. Takiff revenue includes the first installment of property taxes showing higher revenue due to the tax relief by delayed payment given homeowners last year.

Presentation of the 2021/22 Watts Center Report: Director Collins and Watts Facility Manager Wohl gave a presentation on the annual Watts Center Report included in the Board packet and available on the District's website. Guest passes were reviewed. Senior passes are free; the District sold 21 this year.

Safran Beach House Window Renovation Project: Executive Director Sheppard indicated the District has funds for design and construction costs for replacement of the Safran Beach House windows. Bauer Latoza, a leader in restoration and preservation of historical sites, has prepared designs for the Board to review and give feedback before the project goes out to bid. Pictures were reviewed of the original building, current building with boarded up windows, and the proposed designs showing refurbished windows that can be opened for airflow and passthrough for serving food during special events. We are looking for a way to shade or glaze the area where the staff breakroom is located and to board the windows over the winter. Staff will let the Board know if the side windows are included in the project. The budget is \$125,000, staff are hopeful bids will come in within budget despite rising costs. Staff anticipate interior renovations within five years.

Executive Director Report: The Watts renovation is at the point of going out to bid, Village permits, and making design tweaks. The bid opening is scheduled for mid-May and bid approval at a May 24 Special Board meeting at 6:30am. Watts construction is set to start in June. There are not many items to cut if the project costs come in high with the exception of the players boxes, fireplace, and seating area. Staff approached the Watts Advisory Group for donations to be able to keep those items. The PARC Grant is funding this project with the requirement of a 2-year completion. If the project is held in the hopes of reduced costs, the cost could actually go higher. Staff would prefer to value-engineer elements out without hurting the project and look for additional funds. If we don't have commitment of fund by a May date, the add-on items will be cut.

Director Cutrera has been working hard with Excal Tech to resolve problems and eventually will RFP to find a new IT company that will resolve our issues in a timely manner.

The Parks Team is doing everything they can to get the baseball/soccer season going; however, they cannot get a field setup following snow or standing water.

Staff is recruiting at job fairs and putting out special ads to get fully staffed for the summer. There is a waitlist for preschool camp that cannot be extended due to room restrictions. Aquatics camp is also full. Historically, we have never had to cancel a camp due to a lack of staff, but have also never seen the labor shortages happening now.

Manager Wohl developed an online park permit application system that does not require staff time to process. A simple \$80 park permit can take four to five calls or emails to process; the need for that much communication is negated in the new online system.

Projects in our parks system include tennis courts windscreens, West court crack-fill and recoat, clean up, and turf restoration. The Earth Day event is this weekend.

Beach passes are lower compared to last year. Last year, there was a fear we would run out of passes and this year the weather has not been great. Staff budgeted a dip in pass sales post-COVID.

The pier renovation started. On Friday from 10-10:30am, we will have a mockup of a pier section's stamped concrete. If there are more than two commissioners at one time, just come look and do not say anything.

Supt. Classen took the lead on the Community Cares Grant with the Village. Between the information and pictures, we tell the story of why we have the need and would be a great choice for that grant, available on our website.

Beach events are for pass holders only. There are more events with food and live music.

Action Items:

Approval of 2022/23 Glencoe Park District Apparel Bid: A motion was made by Commissioner Boron to award the one-year Apparel Bid for April 2022-March 2023 to American Outfitters for the bid costs presented below for an estimate annual cost of \$21,504.38, based on their qualified bid, outstanding references, and past work for the District as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Full-Day and Half-Day Preschool Discipline Policy Change: A motion was made by Commissioner Boron to approve the changes to the current Children's Circle and ELC Discipline Policy as presented. Commissioner Spain seconded the motion. The reason for the changes were included in a memo in the packet. According to DCFS, time-outs are no longer good. Director Collins indicated that licensed-DCFS facilities require strict standards. During a licensing review, they requested the District update

the policy. Many of DCFS rules are because someone took the rules to the extreme - e.g. a one-hour time-out. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of 2022 Mowing/Landscape Laborer Contract Extension: A motion was made by Commissioner Boron to approve the Milieu Landscaping mowing contract be renewed for 2022 not to exceed a weekly amount of \$2,923, in addition, the \$45 per labor hour as needed and Milieu be given the Notice to Proceed with the contracted mowing work as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Change Orders on the Pier Project: A motion was made by Commissioner Schneider to approve the Pier Project Change Order to Martam Construction not to exceed \$20,000 as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:08pm, Commissioner Schneider moved to adjourn into closed session to discuss setting the price for sale or lease of property owned by a public body as mandated by Section 2.06. 5 ILCS 120/2 (c)(6). In attendance are all commissioners, Lisa Sheppard, and Peter Cummins. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Boron moved to return to open session at 9:15pm, Commissioner Spain seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Boron moved to adjourn the meeting at 9:15pm. Commissioner Spain seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF MAY 3, 2022 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
ZOOM AND 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Supt. of Marketing and Communications
Becky Moore, HR Manager

Members of the Public in attendance who signed in or spoke: There was no one from the public in attendance.

Matters from the Public: There was no one from the public wishing to speak.

Presentation on the Employee Survey: Executive Director Sheppard indicated that the survey was given through Survey Monkey and a majority of the survey questions were the same as last year for benchmarking purposes.

Director Cutrera and Manager Moore gave a presentation on the results of the 2022 Employee Survey. Successful areas, areas with room for improvement, next steps, and areas of action were reviewed. Overall, the survey showed that Glencoe Park District is an excellent place to work. Areas for improvement included communication, hire qualified staff, invest in IT/software, and offer more training opportunities. These areas will be brainstormed by staff and leadership. The results will be disseminated to all staff including a manager's meeting on May 11, Friday Update, copies in staff breakrooms, and on our staff information system. Employee appreciation, merit increases, and training opportunity efforts were reviewed.

Discussion ensued and staff answered commissioner questions including 60% of ELC and Children's Circle staff filled out the survey versus 50% of administrative staff, positive survey results may be reflective of the questions wording, COVID stress and workload, and District and Glencoe Family Service mental health support opportunities.

Director Collins indicated staff are optimistic for seasonal staff hiring. Recruitment was reviewed. Early childhood large waitlists will remain until the staffing crisis is over. Children's Circle hours will likely be reduced to a 5:30pm pick up time. We are giving incentive swag to returning seasonal staff based on years worked, bonuses to work to the end of the season, and recruitment bonus. Wages and loss of staff to other opportunities or gas prices were reviewed.

Other Business: Director Kuhs gave project updates as follows. Annual beach and boathouse maintenance are ongoing. The beach house windows are set to go to bid in June with a fall project start date. The pier's reinforcement, concrete forms, and welding were completed yesterday. The concrete pour is scheduled for next week, weather dependent. Next steps will be concrete stamping, curing, tinting, and sealing. The railings will be painted and installed, followed by installation of the benches and lights. The project is scheduled to be done by Memorial Day.

The Watts renovation project reports were submitted to IDNR and the project plans submitted to the Village for permitting. The bid was posted with the opening scheduled for May 13. Kids Club will be held at a school during renovations, likely South School.

Wight and Company is working on a gas kiln and design for ceramics. The biggest challenge will be lead times for the kiln itself.

Executive Director Sheppard indicated that due to the bid project approval, the May 17 regular Board meeting will be rescheduled to May 24 via Zoom. The Committee of the Whole meeting will be moved to June 14 for the annual park tour. Both meetings will start at 6:30pm.

President Brooks, who is the Park District representative on the Village Plan Commission, indicated that Mr. Cummins sent an email reviewed during the Plan Commission meeting where Brooks had to vocalize that his email mischaracterized the position of the Park District and the events that led to our decision. A Plan Commission member was displeased with the District for not approving the easement which would have made their business much easier. She was able to clear up one point that the Park District, as the primary neighbor, was not included in easement discussions until two-thirds of the way through the planning. Brooks did vote to approve the variance based on its merits. Mr. Cummins is now addressing if the District will allow for an additional easement for utilities. The Board previously gave approval for the utilities easement in the current utilities placement. The District will inform Mr. Cummins that the District will approve the utilities easement. All expenses for this action will be paid for by the applicant including legal fees, engineering, and previous legal expenses regarding research for a previous easement, of which there was not one. Staff answered commissioner questions.

Adjourn: Commissioner Spain moved to adjourn the meeting at 8:11pm. Commissioner Schneider seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 11797 - A+ Images, Inc.					
A+ Images, Inc.	04/27/2022	15499	25-25-402-5400	Graduation T-Shirts	240.00
Vendor 11797 - A+ Images, Inc. Total:					240.00
Vendor: 10098 - AFLAC					
AFLAC	04/27/2022	15500	10-00-000-2170	Supplemental Aflac Coverage - 2 of 13	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10739 - Airespring					
Airespring	05/04/2022	15528	25-00-000-5210	Takiff Fiber Internet - April 2022	1,931.97
Vendor 10739 - Airespring Total:					1,931.97
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	04/27/2022	15502	25-26-000-5387	Day Care Nurse Services - March 2022	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	04/21/2022	15476	10-12-000-5425	Coffee	17.30
Amazon Capital Services	04/21/2022	15476	10-12-000-5487	Installation Pliers	64.66
Amazon Capital Services	04/21/2022	15476	10-12-000-5491	Bee Keeping Supplies/Sugar Cane	281.34
Amazon Capital Services	04/21/2022	15476	10-12-000-5496	Baseball ground anchors for bases	214.27
Amazon Capital Services	04/21/2022	15476	10-14-000-5420	Flag Pole Kit	88.08
Amazon Capital Services	04/21/2022	15476	10-15-000-5420	Flag Pole Kit/Chromebook	287.35
Amazon Capital Services	04/21/2022	15476	10-15-000-5450	Sash Lock/Hydraulic Bottle Jack	41.76
Amazon Capital Services	04/21/2022	15476	25-00-000-5401	Keyboard/Mouse/Paper Clips	50.36
Amazon Capital Services	04/21/2022	15476	25-00-000-5420	Cleaning supplies for Takiff	43.41
Amazon Capital Services	04/21/2022	15476	25-00-000-5420	Key Fob, Programmer/Wrap for moving furniture	169.94
Amazon Capital Services	04/21/2022	15476	25-00-000-5482	Spare keys for Adam's Office Cabinets	38.39
Amazon Capital Services	04/21/2022	15476	25-00-000-5588	Message Boards for Custodial Closets	43.96
Amazon Capital Services	04/21/2022	15476	25-25-315-5400	Ceramic Supplies	27.28
Amazon Capital Services	04/21/2022	15476	25-25-401-5400	Snacks	22.63
Amazon Capital Services	04/21/2022	15476	25-25-401-5400	ArtSupplies/LearningMaterial/Radio/Bags/Sporks	188.80
Amazon Capital Services	04/21/2022	15476	25-25-402-5400	Snacks	22.63
Amazon Capital Services	04/21/2022	15476	25-25-402-5400	ArtSupplies/BulletinBoard/Sporks/StorageBags	134.22
Amazon Capital Services	04/21/2022	15476	25-25-403-5400	Snacks	22.63
Amazon Capital Services	04/21/2022	15476	25-25-403-5400	ArtSupplies/Game/Playdoh/Frame/Sporks/StorageBags	99.26
Amazon Capital Services	04/21/2022	15476	25-25-404-5400	Teacher Appreciation Gift Bags/items/Cards	284.82
Amazon Capital Services	04/21/2022	15476	25-25-405-5400	Art Supplies/StoageBags/Tissue/Sporks	100.77
Amazon Capital Services	04/21/2022	15476	25-25-405-5400	Snacks	22.63
Amazon Capital Services	04/21/2022	15476	25-25-615-5400	Ceramic Supplies	27.29
Amazon Capital Services	04/21/2022	15476	25-25-770-5400	Tennis Balls	105.95
Amazon Capital Services	04/21/2022	15476	25-25-905-5400	Easter Egg Hunt Supplies	79.77
Amazon Capital Services	04/21/2022	15476	25-25-910-5400	Caroo Speaker Mics	97.33
Amazon Capital Services	04/21/2022	15476	25-26-000-5430	Exam Table Paper	166.50

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	05/04/2022	15529	10-12-000-5420	Coffee/Water Cup Lids	51.80
Amazon Capital Services	05/04/2022	15529	10-12-000-5421	New Rain Suit	176.83
Amazon Capital Services	05/04/2022	15529	10-12-000-5430	Welding PPE	123.08
Amazon Capital Services	05/04/2022	15529	10-12-000-5487	Foot switch for Pressue Washer	62.98
Amazon Capital Services	05/04/2022	15529	10-14-000-5401	Clipboards	8.47
Amazon Capital Services	05/04/2022	15529	10-15-000-5401	Clipboards	8.48
Amazon Capital Services	05/04/2022	15529	10-15-000-5420	FoldingTable/RescueKnife/FirstAidKit/Compasses	255.57
Amazon Capital Services	05/04/2022	15529	10-15-000-5420	Kneepads/FishingRope	95.46
Amazon Capital Services	05/04/2022	15529	10-15-000-5421	Watersport Jackets	397.95
Amazon Capital Services	05/04/2022	15529	25-00-000-5360	Glossy & Poster paper	210.86
Amazon Capital Services	05/04/2022	15529	25-00-000-5412	Brooms/MopBucket/ReachingTool	85.10
Amazon Capital Services	05/04/2022	15529	25-25-315-5400	Acrylic Riser Displays	101.96
Amazon Capital Services	05/04/2022	15529	25-25-401-5400	ButterflyKit/Glue/Snacks/Cups	40.21
Amazon Capital Services	05/04/2022	15529	25-25-402-5400	ArtSupplies/DiplomaCertificates/Snacks/Cups	74.76
Amazon Capital Services	05/04/2022	15529	25-25-403-5400	Refund: Picture Frames	-41.98
Amazon Capital Services	05/04/2022	15529	25-25-403-5400	ButterflyKit/Snacks/Cups	47.42
Amazon Capital Services	05/04/2022	15529	25-25-404-5400	Teacer Appreciation Supplies	1,661.61
Amazon Capital Services	05/04/2022	15529	25-25-405-5400	ButterflyKit/Snacks/Cups	51.75
Amazon Capital Services	05/04/2022	15529	25-25-601-5400	Snacks	167.32
Amazon Capital Services	05/04/2022	15529	25-25-905-5400	FlowerPots/EasterEggs/Hooks	68.76
Amazon Capital Services	05/04/2022	15529	25-25-951-5400	Karaoke Mics/Storage Clipboard	87.96
Amazon Capital Services	05/04/2022	15529	25-26-000-5401	Railroad Board/Sticky Notes/Envelopes/Tape	136.60
Amazon Capital Services	05/04/2022	15529	25-26-000-5403	ArtSupplies/Books/Games/Toys/Lamp/Bibs/Bottles	911.48
Amazon Capital Services	05/04/2022	15529	25-26-000-5412	GJK Water Filters	54.94
Amazon Capital Services	05/04/2022	15529	25-26-000-5420	Laudry Detergent	74.99
Amazon Capital Services	05/04/2022	15529	25-26-000-5460	Makers/Labels	18.61
Amazon Capital Services	05/04/2022	15529	25-27-000-5420	Laudry Detergent	120.97
Vendor 10946 - Amazon Capital Services Total:					7,797.27
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	04/27/2022	15503	10-12-000-5421	Sweatshirts	133.50
Vendor 10147 - American Outfitters, Ltd. Total:					133.50
Vendor: 10741 - American Welding Gas Wheeling					
American Welding Gas Wheeling	05/04/2022	15531	10-12-000-5481	Welding supplies	278.99
Vendor 10741 - American Welding Gas Wheeling Total:					278.99
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	04/13/2022	15441	10-11-000-5310	Legal Services - March 2022	742.50
Vendor 10050 - Ancel, Glink P.C. Total:					742.50
Vendor: 10162 - AT & T					
AT & T	04/27/2022	15504	10-12-000-5210	Parks - 4/13/22 - 5/12/22	51.98
AT & T	04/27/2022	15504	10-13-000-5210	Watts - 4/13/22 - 5/12/22	57.67
AT & T	04/27/2022	15504	10-15-000-5210	Boat House - 4/13/22 - 5/12/22	99.62
AT & T	04/27/2022	15504	25-00-000-5210	Takiff - 4/13/22 - 5/12/22	729.00
Vendor 10162 - AT & T Total:					938.27
Vendor: 10455 - AT & T					
AT & T	05/04/2022	15532	10-14-000-5210	DSL Service - Beach 4/24/22 - 5/23/22	172.29
Vendor 10455 - AT & T Total:					172.29
Vendor: 11670 - AT & T					
AT & T	04/21/2022	15478	25-00-000-5210	Phone Service 4/7/22 - 5/6/22	711.13
Vendor 11670 - AT & T Total:					711.13
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-11-000-5342	Lunch Meeting Training	101.29

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-11-000-5342	New Staff Welcome Breakfast	140.85
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-11-000-5402	Chicago Tribune Monthly Subscription	27.72
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-11-000-5404	Annual Zoom Subscriptions (Board/CC)	299.80
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-12-000-5584	Pickleball Nets	2,309.65
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-12-000-5730	IPRA Membership - Kyle 2022	279.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-15-000-5340	Illinois ilearnboat course	54.95
BMO Harris Bank N.A.	04/27/2022	DFT0001477	10-15-000-5450	Cat Trax and Cat Cradles	1,126.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5210	iPhone Cloud Storage	0.99
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5321	Domain Renewal	185.20
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5342	Team Lunch	28.44
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5360	BusinessCards/DropBox/iCloud/Signs	197.30
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5361	IPRA Job Posting - Rental Cordinator	360.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5362	Stock Photos	29.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-00-000-5368	Digital Ads	560.06
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-402-5400	Art Supplies	51.77
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-403-5400	Frames for Mother's Day Project	13.99
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-601-5300	Brightwheel monthly Subscription	150.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-601-5400	Books/CookingSupplies/Toys	81.23
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-707-5400	Basketball Giveaway/Storage Containers	660.25
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-708-5400	Basketball Giveaway/Storage Containers	370.35
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-722-5400	Sod for West Ball Diamond	11.60
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-810-5300	Field Trip Deposit	250.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-833-5300	Field Trip Deposit	840.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-833-5400	Storage Containers	62.47
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-835-5400	Cat Trax Parts	240.75
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-25-905-5300	Petting zoo	1,365.25
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-26-000-5360	Monthly Subscription Care.com	75.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-26-000-5404	Brightwheel monthly Subscription	175.00
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-26-000-5425	Staff Breakfast/Lunch	671.79
BMO Harris Bank N.A.	04/27/2022	DFT0001477	25-27-000-5210	Direct TV - Fitness Subscription (April 2022)	160.99
BMO Harris Bank N.A.	04/27/2022	DFT0001477	45-00-000-5340	First Aid/CPR/AED Training	315.00
BMO Harris Bank N.A.	05/17/2022	DFT0001492	10-11-000-5340	WILS Conference	75.00
BMO Harris Bank N.A.	05/17/2022	DFT0001492	10-11-000-5404	Adobe Monthly Subscription	14.99
BMO Harris Bank N.A.	05/17/2022	DFT0001492	10-11-000-5404	REFUND - Adobe Monthly Subscription	-86.48
BMO Harris Bank N.A.	05/17/2022	DFT0001492	10-11-000-5730	WILS/SHRM Professional Yearly Membership	269.00
BMO Harris Bank N.A.	05/17/2022	DFT0001492	10-12-000-5402	Adobe Yearly Subscriptions (KKuhs)	121.66
BMO Harris Bank N.A.	05/17/2022	DFT0001492	25-00-000-5340	Basset Training - JC	13.99
BMO Harris Bank N.A.	05/17/2022	DFT0001492	25-00-000-5404	Adobe Yearly Subscriptions (BC/SS/SB)	365.00
BMO Harris Bank N.A.	05/17/2022	DFT0001492	25-00-000-5420	2022 IL/Federal LaborLaw Posters (Eng/Spn)-Takiff	68.85
BMO Harris Bank N.A.	05/17/2022	DFT0001492	25-26-000-5404	Adobe Yearly Subscriptions (DBayer)	121.66
BMO Harris Bank N.A.	05/17/2022	DFT0001493	10-11-000-5340	WILS Conference 5/11/2022	75.00
BMO Harris Bank N.A.	05/17/2022	DFT0001493	10-11-000-5342	Flower/Lunch - Admin Assistant Day	145.58
BMO Harris Bank N.A.	05/17/2022	DFT0001493	10-11-000-5342	Shinning Stars Event	30.00
BMO Harris Bank N.A.	05/17/2022	DFT0001493	10-11-000-5730	WILS Membership	25.00
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5321	Domain	18.00

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5360	Dropbox	600.00
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5360	Signage	255.39
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5360	iPhone Cloud Storage	0.99
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5362	Stock Photos	29.00
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5368	Digital Ads	155.93
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5368	Email	205.00
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5368	Email	205.00
BMO Harris Bank N.A.	05/17/2022	DFT0001494	25-00-000-5368	Adobe Reimbursement	-364.21
Vendor 10473 - BMO Harris Bank N.A. Total:					13,540.04
Vendor: 11732 - Carol L. Mensinger					
Carol L. Mensinger	04/13/2022	15442	10-11-000-5321	BondCompliance/Audit/Budget/ Benefits/Phones	100.00
Vendor 11732 - Carol L. Mensinger Total:					100.00
Vendor: 11795 - Chen Site Design Studio, LLC					
Chen Site Design Studio, LLC	04/13/2022	15443	67-00-000-5320	Flower Bed Design - 25% billing	1,352.00
Vendor 11795 - Chen Site Design Studio, LLC Total:					1,352.00
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	04/13/2022	15444	10-11-000-5311	Glencoe News Notices - Bid/Hearing	74.34
Vendor 10552 - Chicago Tribune Media Group Total:					74.34
Vendor: 10088 - Chris Beacom					
Chris Beacom	05/04/2022	15533	25-25-701-5300	50% of Spring 2022 T-Ball League	1,690.50
Vendor 10088 - Chris Beacom Total:					1,690.50
Vendor: 11592 - Christopher B. Burke Engineering, Ltd.					
Christopher B. Burke Engineerin...	05/04/2022	15534	67-00-000-5515	Design of Crib Wall and Drainage Improvements	208.00
Vendor 11592 - Christopher B. Burke Engineering, Ltd. Total:					208.00
Vendor: 11798 - Christopher Leiner					
Christopher Leiner	05/04/2022	15535	10-11-000-5321	Onboarding New Staff	650.00
Vendor 11798 - Christopher Leiner Total:					650.00
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	04/21/2022	15479	69-00-000-5555	Bench Donations & Staff Plaques (OGB Trail)	359.70
Vendor 10202 - Classic Design Awards Total:					359.70
Vendor: 11799 - Clesen Wholesale					
Clesen Wholesale	05/04/2022	15536	10-12-000-5490	Flowers	7,646.50
Vendor 11799 - Clesen Wholesale Total:					7,646.50
Vendor: 10505 - Comcast					
Comcast	04/13/2022	15445	10-12-000-5210	Internet Svc - Parks 4/9/22 - 5/8/22	163.41
Comcast	04/21/2022	15480	10-13-000-5210	Internet Svc - Watts 4/18/22 - 5/17/22	198.03
Vendor 10505 - Comcast Total:					361.44
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	05/04/2022	15537	10-12-000-5230	North Field Park - Electric 3/29/22 - 4/26/22	934.41
Commonwealth Edison	05/04/2022	15537	10-12-000-5230	Friends Park - Electric 3/29/22 - 4/26/22	31.61
Commonwealth Edison	05/04/2022	15537	10-12-000-5230	Shelton Park - Electric 3/29/22 - 4/26/22	55.55
Commonwealth Edison	05/04/2022	15537	10-13-000-5230	Watts - Electric 3/29/22 - 4/26/22	834.29
Commonwealth Edison	05/04/2022	15537	10-14-000-5230	Beach - Electric 3/29/22 - 4/26/22	160.34
Commonwealth Edison	05/04/2022	15537	10-15-000-5230	Boat House - Electric 3/29/22 - 4/26/22	568.31

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Commonwealth Edison	05/04/2022	15537	25-00-000-5230	Takiff - Electric 3/29/22 - 4/26/22	9,175.01
Vendor 10208 - Commonwealth Edison Total:					11,759.52
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	05/04/2022	15538	10-14-000-5450	Lightbulbst	46.47
Craftwood Lumber Company	05/04/2022	15538	10-15-000-5420	Door Barrel Bolt/Door Stop Wedge	46.97
Craftwood Lumber Company	05/04/2022	15538	10-15-000-5481	Plywood	197.97
Craftwood Lumber Company	05/04/2022	15538	25-00-000-5412	Ant bait	33.95
Craftwood Lumber Company	05/04/2022	15538	25-00-000-5482	Lightbulb/GapFiller/Bits/DuctCap/ShutoffSwivel	90.81
Craftwood Lumber Company	05/04/2022	15538	25-00-000-5484	Slide Glides, Outlet Covers	75.22
Vendor 10215 - Craftwood Lumber Company Total:					491.39
Vendor: 11417 - Daiohs USA, Inc.					
Daiohs USA, Inc.	04/13/2022	15446	10-11-000-5420	Coffee and filters for staff breakroom	108.39
Vendor 11417 - Daiohs USA, Inc. Total:					108.39
Vendor: 11777 - DeFranco Plumbing, Inc.					
DeFranco Plumbing, Inc.	04/21/2022	15481	25-00-000-5352	Emergency Repair - Sanitary Sewer Ceramics Room	8,500.00
DeFranco Plumbing, Inc.	04/21/2022	15481	10-13-000-5352	Watts Sewer Line Work	1,876.00
Vendor 11777 - DeFranco Plumbing, Inc. Total:					10,376.00
Vendor: 10333 - Dermatec Direct					
Dermatec Direct	04/13/2022	15447	25-26-000-5430	Diapering Supplies	1,472.99
Vendor 10333 - Dermatec Direct Total:					1,472.99
Vendor: 11219 - Direct Fitness Solutions, LLC.					
Direct Fitness Solutions, LLC.	04/21/2022	15482	25-27-000-5420	Fitness Equipment Repair	170.00
Vendor 11219 - Direct Fitness Solutions, LLC. Total:					170.00
Vendor: 10334 - Discount School Supply					
Discount School Supply	04/13/2022	15448	25-25-932-5400	School Day Off Supplies	165.28
Discount School Supply	04/13/2022	15448	25-26-000-5403	(2) Buggy's	4,817.81
Discount School Supply	04/13/2022	15448	25-25-401-5400	Water Table - ELC 3s	655.14
Vendor 10334 - Discount School Supply Total:					5,638.23
Vendor: 11342 - DocNetwork LLC					
DocNetwork LLC	04/21/2022	15483	25-25-801-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-803-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-810-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-811-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-812-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-813-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-829-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-833-5300	Camp Doc Program for Summer Camp	45.44
DocNetwork LLC	04/21/2022	15483	25-25-835-5300	Camp Doc Program for Summer Camp	45.48
Vendor 11342 - DocNetwork LLC Total:					409.00
Vendor: 11708 - Dura bilt Fence Company II, Inc.					
Dura bilt Fence Company II, Inc.	04/13/2022	15449	25-25-722-5300	Berlin Dugot Install	2,975.00
Vendor 11708 - Dura bilt Fence Company II, Inc. Total:					2,975.00
Vendor: 10401 - EAS Group, Inc					
EAS Group, Inc	04/21/2022	15484	25-00-000-5401	Business Envelopes	359.00
Vendor 10401 - EAS Group, Inc Total:					359.00

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	04/21/2022	15485	10-11-000-5355	HPE Server Warranty	1,398.10
Vendor 10341 - Excalibur Technology Corporation Total:					1,398.10
Vendor: 11645 - Facilities Management eXpress, LLC					
Facilities Management eXpress,...	05/04/2022	15539	10-12-000-5344	FMX Annual Subscription fee 5/27/22 - 5/26/23	3,150.00
Vendor 11645 - Facilities Management eXpress, LLC Total:					3,150.00
Vendor: 10405 - First Student, Inc.					
First Student, Inc.	04/21/2022	15486	25-25-932-5300	Bus Service 4/15/2022	260.00
Vendor 10405 - First Student, Inc. Total:					260.00
Vendor: 10345 - Fox Valley Fire and Safety					
Fox Valley Fire and Safety	04/21/2022	15487	25-00-000-5355	Annual Fire Safety	184.00
Vendor 10345 - Fox Valley Fire and Safety Total:					184.00
Vendor: 10570 - Francotyp-Postalia, Inc.					
Francotyp-Postalia, Inc.	04/21/2022	15488	10-11-000-5370	ink for postage machine	294.76
Francotyp-Postalia, Inc.	04/21/2022	15488	10-11-000-5370	Quarterly invoice for mail machine	152.85
Vendor 10570 - Francotyp-Postalia, Inc. Total:					447.61
Vendor: 11650 - Georjanna Grace Atlan					
Georjanna Grace Atlan	05/04/2022	15540	25-00-000-5362	event photography	575.00
Vendor 11650 - Georjanna Grace Atlan Total:					575.00
Vendor: 10354 - Germania Seed Company					
Germania Seed Company	05/04/2022	15541	10-12-000-5491	Plugs & Seeds for Greenhouse	1,091.07
Vendor 10354 - Germania Seed Company Total:					1,091.07
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	05/04/2022	15542	25-25-471-5300	3/1/2022 - 4/21/2022	14,711.25
Glencoe Junior Kindergarten	05/04/2022	15542	25-25-472-5300	3/1/2022 - 4/21/2022	41,640.93
Glencoe Junior Kindergarten	05/04/2022	15542	25-25-473-5300	3/1/2022 - 4/21/2022	72,720.17
Glencoe Junior Kindergarten	05/04/2022	15542	25-25-474-5300	3/1/2022 - 4/21/2022	96,691.69
Glencoe Junior Kindergarten	05/04/2022	15542	25-25-476-5300	3/1/2022 - 4/21/2022	7,490.63
Vendor 10076 - Glencoe Junior Kindergarten Total:					233,254.67
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	04/13/2022	15450	10-12-000-5412	(10) Mops	202.40
Grainger Inc.	04/13/2022	15450	10-12-000-5496	Cable Ties	1,795.60
Grainger Inc.	04/13/2022	15450	10-14-000-5486	CtrlStopRepairKit/O- RIng/SlipJointCoupling	281.54
Grainger Inc.	04/13/2022	15450	25-00-000-5412	Mop Bucket/Soap	719.82
Grainger Inc.	04/13/2022	15450	25-00-000-5420	Ant Spray	78.50
Grainger Inc.	04/13/2022	15450	25-00-000-5484	Light Bulbs	1,412.50
Grainger Inc.	04/13/2022	15450	25-00-000-5486	Slip Joint Coupling	172.60
Grainger Inc.	04/13/2022	15450	25-25-401-5400	Paper Plates	20.42
Grainger Inc.	05/04/2022	15543	10-12-000-5352	Fence Parts	880.10
Grainger Inc.	05/04/2022	15543	10-12-000-5486	Backflow Preventer Parts	97.35
Grainger Inc.	05/04/2022	15543	10-12-000-5486	Berlin Bathroom Tiolet Parts	161.06
Grainger Inc.	05/04/2022	15543	10-12-000-5487	Broken Pipe Extactors	101.62
Grainger Inc.	05/04/2022	15543	10-12-000-5496	Takiff BB Field Electrical Box Weather Strip	24.36
Grainger Inc.	05/04/2022	15543	10-15-000-5481	Boat House Fence Parts	470.58
Grainger Inc.	05/04/2022	15543	10-15-000-5586	Boat House Fence Screen	207.68
Grainger Inc.	05/04/2022	15543	25-00-000-5412	Mops/Buckets	300.70
Grainger Inc.	05/04/2022	15543	25-00-000-5412	Hand Soap	454.30
Grainger Inc.	05/04/2022	15543	25-00-000-5484	6V Batteries	192.18
Grainger Inc.	05/04/2022	15543	25-00-000-5486	Faucet Vacuum Breaker Repair Kit	67.32
Vendor 10370 - Grainger Inc. Total:					7,640.63

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	04/13/2022	15451	67-00-000-5320	Lake Park Concept Plan as of 2/28/2022	3,559.21
Vendor 10596 - Hitchcock Design, Inc. Total:					3,559.21
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	05/04/2022	15544	10-12-000-5420	Mini Refrigerator/BristleBrushes/Bow Rake	244.88
Home Depot Credit Services	05/04/2022	15544	10-12-000-5481	FoamBlaster/ConcreteRepair,Sealer	58.12
Home Depot Credit Services	05/04/2022	15544	10-12-000-5481	Director's Office Blinds/Utility Blades	64.94
Home Depot Credit Services	05/04/2022	15544	10-12-000-5496	Felt & Measuring tapes	155.86
Home Depot Credit Services	05/04/2022	15544	10-13-000-5415	Dek Hockey Wood	189.90
Home Depot Credit Services	05/04/2022	15544	10-13-000-5417	Studio Rink Door for Dek Hockey	60.02
Home Depot Credit Services	05/04/2022	15544	10-15-000-5481	Boathouse Fence Parts	345.83
Vendor 10384 - Home Depot Credit Services Total:					1,119.55
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	04/22/2022	DFT0001465	10-00-000-2176	HSA Bank	760.40
HSA Bank, a divison of Webster...	05/06/2022	DFT0001478	10-00-000-2176	HSA Bank	760.40
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,520.80
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	04/27/2022	15505	25-00-000-5360	Signs	236.32
IC Signs & Graphics	05/04/2022	15545	25-00-000-5360	Signs	472.00
IC Signs & Graphics	05/04/2022	15545	25-00-000-5360	Signs	118.16
Vendor 10934 - IC Signs & Graphics Total:					826.48
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	04/27/2022	15506	10-12-000-5484	Circuit Breaker/Electrical Meter	215.81
Idlewood Electric Supply Inc.	04/27/2022	15506	10-12-000-5488	Screwdrivers	40.96
Vendor 10390 - Idlewood Electric Supply Inc. Total:					256.77
Vendor: 10557 - IL Dept of Employment Security					
IL Dept of Employment Security	05/17/2022	DFT0001491	45-00-000-5653	Unemployment Insurance Tax	3.00
Vendor 10557 - IL Dept of Employment Security Total:					3.00
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	04/22/2022	DFT0001469	10-00-000-2110	IL State Tax W/H	6,306.09
IL Dept of Revenue	05/06/2022	DFT0001482	10-00-000-2110	IL State Tax W/H	6,205.03
Vendor 10100 - IL Dept of Revenue Total:					12,511.12
Vendor: 11649 - Illinois CPA Society					
Illinois CPA Society	04/21/2022	15489	10-11-000-5730	ILCPAS Annual Membership (JC)	360.00
Vendor 11649 - Illinois CPA Society Total:					360.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	04/27/2022	DFT0001475	10-00-000-2150	April 2022	37,912.92
Illinois Municipal Retirement Fu...	04/27/2022	DFT0001475	10-00-000-2155	April 2022	7,289.35
Vendor 10101 - Illinois Municipal Retirement Fund Total:					45,202.27
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	04/13/2022	DFT0001463	10-00-000-2100	FT Staff Bonus 3/18/2022 - IRS	4,690.69
IRS/Dept of Treasury	04/13/2022	DFT0001463	10-00-000-2120	FT Staff Bonus 3/18/2022 - IRS	4,898.00
IRS/Dept of Treasury	04/13/2022	DFT0001463	10-00-000-2130	FT Staff Bonus 3/18/2022 - IRS	1,145.50
IRS/Dept of Treasury	04/22/2022	DFT0001467	10-00-000-2120	Social Security W/H	17,737.32
IRS/Dept of Treasury	04/22/2022	DFT0001468	10-00-000-2130	Medicare	4,148.24
IRS/Dept of Treasury	04/22/2022	DFT0001470	10-00-000-2100	Fed Income Tax W/H	11,024.60
IRS/Dept of Treasury	05/06/2022	DFT0001480	10-00-000-2120	Social Security W/H	17,509.34
IRS/Dept of Treasury	05/06/2022	DFT0001481	10-00-000-2130	Medicare	4,094.90
IRS/Dept of Treasury	05/06/2022	DFT0001483	10-00-000-2100	Fed Income Tax W/H	10,839.37
Vendor 10106 - IRS/Dept of Treasury Total:					76,087.96

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Yates Knipping	04/13/2022	15452	25-25-787-5300	Tai Chi - Winter 2022 (JK)	299.25
Vendor 11632 - Jonathan Yates Knipping Total:					299.25
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	04/21/2022	15490	10-11-000-5355	Additional usage for copier - Ad 3/5/22-4/4/22	86.02
Konica Minolta Business Solutio...	04/21/2022	15490	25-00-000-5355	Additional usage for copier - DS 3/5/22-4/4/22	180.64
Konica Minolta Business Solutio...	04/21/2022	15490	25-00-000-5355	Monthly maintenace for copier - DS 4/5/22-5/4/22	70.00
Konica Minolta Business Solutio...	04/21/2022	15490	10-11-000-5355	Monthly maintenace for copier - Ad 4/5/22-5/4/22	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					368.16
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	04/13/2022	15454	25-25-402-5400	Geoboards & Supplies	37.97
Lakeshore Learning Material	04/13/2022	15454	25-26-000-5403	Art supplies	26.98
Vendor 10406 - Lakeshore Learning Material Total:					64.95
Vendor: 10075 - Lauterbach & Amen, LLP					
Lauterbach & Amen, LLP	05/04/2022	15546	55-00-000-5330	Audit Fees FY2021-22	10,350.00
Vendor 10075 - Lauterbach & Amen, LLP Total:					10,350.00
Vendor: 10120 - Magic of Gary Kantor					
Magic of Gary Kantor	04/27/2022	15508	25-25-638-5300	Magic Class - 4/18/2022	135.00
Vendor 10120 - Magic of Gary Kantor Total:					135.00
Vendor: 10066 - Maria Kotsinis					
Maria Kotsinis	04/13/2022	15455	25-25-402-5300	Contractual - Presch Music Enrichment Classes	80.00
Maria Kotsinis	04/13/2022	15455	25-25-422-5300	Contractual-Music Enrichment Classes 3/1 - 4/5/22	480.00
Vendor 10066 - Maria Kotsinis Total:					560.00
Vendor: 10169 - Master Truck & Trailer, LLC					
Master Truck & Trailer, LLC	04/27/2022	15509	10-12-000-5450	Plow Control Repair Parts	42.37
Vendor 10169 - Master Truck & Trailer, LLC Total:					42.37
Vendor: 10174 - MCI					
MCI	05/04/2022	15547	25-00-000-5210	Long Distance Phone Svc - April 2022	62.58
Vendor 10174 - MCI Total:					62.58
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	04/13/2022	15456	10-12-000-5495	Black Dirt for Central/Berlin Turf Restoration	123.41
Menoni & Mocogni	04/13/2022	15456	25-00-000-5481	7' Car Stop/Rebar	212.60
Menoni & Mocogni	04/13/2022	15456	25-00-000-5481	Bales of Straw	32.00
Menoni & Mocogni	05/04/2022	15548	10-15-000-5481	Boathouse Fence Parts	60.00
Vendor 10191 - Menoni & Mocogni Total:					428.01
Vendor: 11796 - Michael Brandwein					
Michael Brandwein	04/27/2022	15510	25-00-000-5340	Deposit for Camp Consultant/Speaker	1,500.00
Vendor 11796 - Michael Brandwein Total:					1,500.00
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	04/13/2022	15457	65-00-022-5508	25% Billing (Equip) CU&DX Coils	50,350.00
Vendor 11519 - Midwest Mechanical Total:					50,350.00
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	04/13/2022	15458	25-25-785-5300	Contractual - Fitness Classes March 2022 (Monica)	425.63
Monica McCarthy O'Connor	04/13/2022	15458	25-25-786-5300	Contractual - Fitness Classes March 2022 (Monica)	33.00

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Monica McCarthy O'Connor	04/13/2022	15458	25-25-787-5300	Contractual - Fitness Classes March 2022 (Monica)	900.00
Vendor 11319 - Monica McCarthy O'Connor Total:					1,358.63
Vendor: 11425 - NAPA Auto Parts					
NAPA Auto Parts	04/13/2022	15459	10-14-000-5486	Silicone Sealant	72.25
Vendor 11425 - NAPA Auto Parts Total:					72.25
Vendor: 8125 - Natalie Steinmetz					
Natalie Steinmetz	04/27/2022	15511	25-25-315-5400	Rembursement - Supplies	53.29
Natalie Steinmetz	04/27/2022	15511	25-25-615-5400	Rembursement - Supplies	157.98
Vendor 8125 - Natalie Steinmetz Total:					211.27
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	05/02/2022	15525	10-00-000-2160	IMRF Life-#03298	80.00
Vendor 10103 - NCPERS-IL IMRF Total:					80.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	05/04/2022	15549	10-12-000-5590	Emergency Tree Removal	9,906.75
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					9,906.75
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	04/27/2022	15512	10-12-000-5220	Parks Garage - 4/24/22 - 4/21/22	288.48
North Shore Gas Company	04/27/2022	15512	10-12-000-5220	Parks Garage - 4/24/22 - 4/21/22	450.82
North Shore Gas Company	04/27/2022	15512	10-13-000-5220	Watts - March 2022	261.30
North Shore Gas Company	04/27/2022	15512	10-14-000-5220	Beach - 3/24/22 - 4/21/22	36.43
North Shore Gas Company	04/27/2022	15512	25-00-000-5220	Takiff - March 2022	1,402.14
Vendor 10224 - North Shore Gas Company Total:					2,439.17
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	04/27/2022	15513	25-00-000-5355	Takiff - Pest/Ant Control	250.00
Vendor 10233 - Orkin Pest Control Total:					250.00
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	05/04/2022	15550	25-00-000-5355	Maintenance Contract 5/1/2022 - 5/31/2022	532.11
Vendor 10235 - Otis Elevator Company Total:					532.11
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	04/27/2022	15514	10-00-000-2175	April 2022	346.92
PACT Administrative Services C...	05/04/2022	15551	10-11-000-5600	Admin Fees - May 2022	21.00
Vendor 10110 - PACT Administrative Services Corp Total:					367.92
Vendor: 11380 - Park Warehouse					
Park Warehouse	04/21/2022	15491	10-14-000-5580	Sun Shelter Replacement Grill	1,274.69
Vendor 11380 - Park Warehouse Total:					1,274.69
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	04/21/2022	15474	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	04/21/2022	15474	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	05/02/2022	15526	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	05/02/2022	15526	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					300.00
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	04/13/2022	15460	25-00-000-5210	T1 Line - Watts 4/15/22 - 5/14/22	377.51
Vendor 11733 - Peerless Network, Inc. Total:					377.51
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	04/27/2022	15515	25-25-725-5300	50% of Spring 2022 Programming	3,892.13
Vendor 10090 - Pride Dojo Inc. Total:					3,892.13
Vendor: 11673 - Pure Imagination, Inc.					
Pure Imagination, Inc.	04/21/2022	15492	25-00-000-5321	CMS Fix	515.10
Vendor 11673 - Pure Imagination, Inc. Total:					515.10

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10259 - Quill Corporation					
Quill Corporation	04/13/2022	15461	25-00-000-5401	filing folder, pens, paper clips	17.86
Quill Corporation	04/13/2022	15461	25-00-000-5420	Tissues, sanitizer, spray	79.65
Vendor 10259 - Quill Corporation Total:					97.51
Vendor: 10699 - Randall Industries					
Randall Industries	04/13/2022	15462	10-12-000-5350	Genie Lift Inspection/Repair	330.15
Vendor 10699 - Randall Industries Total:					330.15
Vendor: 10262 - Raynor Door Company					
Raynor Door Company	04/13/2022	15463	10-12-000-5352	Door repairs @ Maintenance yard	316.50
Vendor 10262 - Raynor Door Company Total:					316.50
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	05/04/2022	15552	10-13-000-5355	Fire Alarm Inspection	1,381.00
Vendor 10266 - Reliable Fire & Security Total:					1,381.00
Vendor: 11173 - Rick's AutoCare & Collision Repair					
Rick's AutoCare & Collision Repa..	04/21/2022	15493	10-12-000-4910	Truck 10 Body Repairs - Claim IAP058101	386.47
Rick's AutoCare & Collision Repa..	04/21/2022	15493	10-12-000-5990	Truck 10 Body Repairs - Claim IAP058101	1,000.00
Vendor 11173 - Rick's AutoCare & Collision Repair Total:					1,386.47
Vendor: 10269 - RMC Inc.					
RMC Inc.	05/04/2022	15553	10-13-000-5357	Maintenance Contract - May 2022	298.00
Vendor 10269 - RMC Inc. Total:					298.00
Vendor: 11699 - RMI Railworks					
RMI Railworks	04/13/2022	15464	10-12-000-5497	Kids Rail Car	7,630.98
Vendor 11699 - RMI Railworks Total:					7,630.98
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	04/27/2022	15516	25-25-401-5400	Food	23.00
Roundy's Inc.	04/27/2022	15516	25-25-402-5400	Food	4.79
Roundy's Inc.	04/27/2022	15516	25-25-405-5400	Food	18.29
Roundy's Inc.	04/27/2022	15516	25-26-000-5409	Food	52.61
Vendor 11320 - Roundy's Inc. Total:					98.69
Vendor: 10271 - Russo's Power Equipment Inc.					
Russo's Power Equipment Inc.	04/27/2022	15517	10-12-000-5450	Mower Repair	119.80
Vendor 10271 - Russo's Power Equipment Inc. Total:					119.80
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	04/13/2022	15465	25-25-785-5300	Fitness Classes - March 2022 (SC)	819.00
Vendor 10654 - Sandra K Culver Total:					819.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	04/27/2022	15518	10-14-000-5483	Beach House Painting Supplies	202.83
Sherwin-Williams Company	04/27/2022	15518	10-15-000-5483	Boat House Painting Supplies	486.46
Sherwin-Williams Company	04/27/2022	15518	67-00-000-5502	Pier Lamp Post Painting	525.80
Vendor 10279 - Sherwin-Williams Company Total:					1,215.09
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	04/13/2022	15466	25-25-785-5300	Fitness classes - March 2022 (SS)	91.13
Silvia Strazzarino	04/13/2022	15466	25-25-786-5300	Fitness classes - March 2022 (SS)	33.00
Vendor 11472 - Silvia Strazzarino Total:					124.13
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	04/13/2022	15467	45-00-000-5335	Background Checks - March 2022	92.50
Vendor 11436 - SportsEngine Inc. Total:					92.50

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	04/21/2022	15475	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	05/02/2022	15527	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 10753 - Sunbelt Rentals					
Sunbelt Rentals	05/04/2022	15554	10-14-000-5586	Skid Sterer Rental for Beach Grading	2,005.50
Vendor 10753 - Sunbelt Rentals Total:					2,005.50
Vendor: 11773 - Sunset Foods					
Sunset Foods	04/13/2022	15468	25-26-000-5409	Sunset Foods - 3/31/2022 Statement	377.79
Vendor 11773 - Sunset Foods Total:					377.79
Vendor: 11698 - Susan Salidor					
Susan Salidor	04/27/2022	15519	25-25-401-5300	Music Classes-April 4/7, 4/21	100.00
Susan Salidor	04/27/2022	15519	25-25-402-5300	Music Classes-April 4/7, 4/21	100.00
Susan Salidor	04/27/2022	15519	25-25-403-5300	Music Classes-April 4/7, 4/21	100.00
Susan Salidor	04/27/2022	15519	25-26-000-5386	Music Classes-April 4/7, 4/21	300.00
Vendor 11698 - Susan Salidor Total:					600.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	04/13/2022	15469	25-25-401-5400	ELC - Snacks	28.00
Sysco Chicago, Inc.	04/13/2022	15469	25-25-402-5400	ELC - Snacks	30.00
Sysco Chicago, Inc.	04/13/2022	15469	25-25-403-5400	ELC - Snacks	26.50
Sysco Chicago, Inc.	04/13/2022	15469	25-25-405-5400	KR - Snacks	30.00
Sysco Chicago, Inc.	04/13/2022	15469	25-25-601-5400	Kids Club - Snacks	323.22
Sysco Chicago, Inc.	04/13/2022	15469	25-26-000-5409	CC - Lunch/Snacks	2,897.43
Sysco Chicago, Inc.	04/13/2022	15469	25-26-000-5409	Sunflower Seed Spread	54.95
Sysco Chicago, Inc.	04/13/2022	15469	25-26-000-5460	Food Gloves	160.00
Vendor 11414 - Sysco Chicago, Inc. Total:					3,550.10
Vendor: 11741 - Taste For Kids, Inc.					
Taste For Kids, Inc.	04/21/2022	15494	25-25-405-5300	Lunch - March 2022	840.00
Taste For Kids, Inc.	04/21/2022	15494	25-26-000-5385	Lunch - March 2022	5,270.75
Vendor 11741 - Taste For Kids, Inc. Total:					6,110.75
Vendor: 10720 - Tebon's Gas Service					
Tebon's Gas Service	04/13/2022	15470	10-13-000-5480	Propane - Zamboni	33.00
Vendor 10720 - Tebon's Gas Service Total:					33.00
Vendor: 10294 - Telcom Innovations Group					
Telcom Innovations Group	04/13/2022	15471	10-11-000-5355	Annual Maintenance - Mitel 3300	3,200.00
Vendor 10294 - Telcom Innovations Group Total:					3,200.00
Vendor: 10151 - The Lifeguard Store					
The Lifeguard Store	04/27/2022	15520	10-14-000-5421	Shorts, Hip Packs	390.34
The Lifeguard Store	04/27/2022	15520	10-15-000-5421	Shorts, Hip Packs	390.33
The Lifeguard Store	04/27/2022	15520	25-25-835-5400	Shorts, Hip Packs	390.33
Vendor 10151 - The Lifeguard Store Total:					1,171.00
Vendor: 10302 - Uline					
Uline	04/13/2022	15472	25-00-000-5412	Custodial supplies	577.31
Uline	04/21/2022	15495	25-00-000-5412	Recycling Lids	107.05
Vendor 10302 - Uline Total:					684.36
Vendor: 10705 - UMB Bank NA					
UMB Bank NA	04/21/2022	15496	40-00-000-5331	Paying agent fee	371.00
UMB Bank NA	05/04/2022	DFT0001484	40-00-000-5010	Series 2015 Interest Payments	66,600.00
UMB Bank NA	05/04/2022	DFT0001484	40-00-000-5010	Series 2020 Interest Payments	44,850.00
Vendor 10705 - UMB Bank NA Total:					111,821.00

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	04/27/2022	15521	10-13-000-5220	Watts Natuaral Gas - March 2022	284.28
Vanguard Energy Service, LLC	04/27/2022	15521	25-00-000-5220	Takiff Natural Gas - March 2022	2,258.90
Vendor 10307 - Vanguard Energy Service, LLC Total:					2,543.18
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	04/22/2022	DFT0001466	10-00-000-2140	ICMA - A/C#301403	2,026.92
Vantagepoint Trf Agents-457	05/06/2022	DFT0001479	10-00-000-2140	ICMA - A/C#301403	2,026.92
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					4,053.84
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	04/13/2022	15473	10-12-000-5240	Water/Sewer - 1/1/22 - 3/31/22 (Old Elm)	43.91
Village of Glencoe	04/13/2022	15473	25-00-000-5240	Water/Sewer - 1/1/22 - 3/31/22 (Takiff)	1,280.35
Village of Glencoe	04/13/2022	15473	10-12-000-5480	Fuel - February 2022	1,243.26
Vendor 10457 - Village of Glencoe Total:					2,567.52
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So.	04/27/2022	15522	25-00-000-5412	Takiff Custodial Supplies	4,643.50
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					4,643.50
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	04/21/2022	15497	25-00-000-5360	Marketing - April 2022	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 10316 - Wheeling Park District					
Wheeling Park District	04/27/2022	15523	25-25-932-5300	Wheeling Park District Trip	162.50
Vendor 10316 - Wheeling Park District Total:					162.50
Vendor: 11102 - Wight & Company					
Wight & Company	04/21/2022	15498	67-00-000-5521	Design - Watts Renovation (March 2022)	31,044.19
Vendor 11102 - Wight & Company Total:					31,044.19
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	04/27/2022	DFT0001476	10-00-000-2111	April 2022	223.12
Vendor 10102 - Wisconsin Dept of Revenue Total:					223.12
Vendor: 11678 - WM Corporate Services, Inc.					
WM Corporate Services, Inc.	04/27/2022	15524	10-12-000-5353	Parks - March/April 2022	1,570.60
WM Corporate Services, Inc.	04/27/2022	15524	10-13-000-5353	Watts - April 2022	165.20
WM Corporate Services, Inc.	04/27/2022	15524	25-00-000-5353	Takiff - April 2022	864.47
Vendor 11678 - WM Corporate Services, Inc. Total:					2,600.27
Vendor Set AP Vendors Total:					739,986.83

Voucher List of Bills

Payment Dates: 4/12/2022 - 5/22/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 0829 - Alena Barysik					
Alena Barysik	04/27/2022	15501	10-12-000-5421	Reimbursement: Workboots (Barysik)	135.00
Vendor 0829 - Alena Barysik Total:					135.00
Vendor: 4251 - Ilya Ioffe					
Ilya Ioffe	04/27/2022	15507	10-12-000-5421	Reimbursement: Workboots (Ioffe)	135.00
Vendor 4251 - Ilya Ioffe Total:					135.00
Vendor: 5292 - Karen Lloyd					
Karen Lloyd	04/13/2022	15453	25-26-000-5340	Reimbursement - Training Course	48.00
Vendor 5292 - Karen Lloyd Total:					48.00
Vendor: 9837 - Vishwa Zaveri					
Vishwa Zaveri	05/04/2022	15555	25-25-403-5400	Reimbursement-Notary Services for Background Check	5.00
Vendor 9837 - Vishwa Zaveri Total:					5.00
Vendor Set Employees Total:					323.00
Grand Total:					740,309.83

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	209,748.50
25 - RECREATION FUND	320,580.93
40 - BOND & INTEREST FUND	111,821.00
45 - LIABILITY INSURANCE FUND	410.50
55 - AUDIT FUND	10,350.00
65 - CAPITAL PROJECTS FUND	50,350.00
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	36,689.20
69 - MASTER PLAN CAPITAL PROJECTS	359.70
Grand total	740,309.83

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	26,554.66
10-00-000-2110	IL STATE WITHHOLDING	12,511.12
10-00-000-2111	WI STATE WITHHOLDING	223.12
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	40,144.66
10-00-000-2130	MEDICARE WITHHOLDING	9,388.64
10-00-000-2140	ICMA DEF COMP WITHHOLDING	4,053.84
10-00-000-2150	IMRF WITHHOLDING	37,912.92
10-00-000-2155	IMRF VAC WITHHOLDING	7,289.35
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	80.00
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2175	FSA PLAN WITHHOLDING	346.92
10-00-000-2176	HSA WITHHOLDING	1,520.80
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	391.80
10-11-000-5310	LEGAL SERVICES	742.50
10-11-000-5311	LEGAL NOTICES	74.34
10-11-000-5321	CONSULTING SERVICES	750.00
10-11-000-5340	CONFERENCES AND TRAINING	150.00
10-11-000-5342	OFFICIALS/MEETING EXPENSES	417.72
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	4,715.62
10-11-000-5370	RENTAL - EQUIPMENT	447.61
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	27.72
10-11-000-5404	COMPUTER PROGRAMS	228.31
10-11-000-5420	SUPPLIES - GENERAL	108.39
10-11-000-5600	HEALTH INSURANCE PREMIUMS	21.00
10-11-000-5730	DUES/MEMBERSHIPS	654.00
10-12-000-4910	MISC/UNCLASSIFIED INCOME	386.47
10-12-000-5210	TELEPHONE/INTERNET	215.39
10-12-000-5220	FUEL/HEAT	739.30
10-12-000-5230	ELECTRICITY	1,021.57
10-12-000-5240	WATER	43.91
10-12-000-5344	LICENSES	3,150.00
10-12-000-5350	MAINTENANCE SERVICES	330.15
10-12-000-5352	REPAIRS - BUILDINGS	1,196.60
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	1,570.60
10-12-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	121.66
10-12-000-5412	CUSTODIAL/CLEANING SUPPLIES	202.40
10-12-000-5420	SUPPLIES - GENERAL	296.68
10-12-000-5421	SUPPLIES - UNIFORMS	580.33
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	17.30
10-12-000-5430	SUPPLIES - FIRST AID	123.08
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	162.17
10-12-000-5480	GASOLINE/LUBRICANTS	1,243.26
10-12-000-5481	SUPPLIES-CONSTRUCTION	402.05
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	215.81

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5486	SUPPLIES-PLUMBING	258.41
10-12-000-5487	SUPPLIES-HAND TOOLS	229.26
10-12-000-5488	SUPPLIES-POWER TOOLS	40.96
10-12-000-5490	SUPPLIES-PLANTINGS/FLOWERS	7,646.50
10-12-000-5491	SUPPLIES-GREENHOUSE/BEES	1,372.41
10-12-000-5495	SUPPLIES-PULVERIZED DIRT	123.41
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	2,190.09
10-12-000-5497	SUPPLIES-PLAYGRD/SURFACES	7,630.98
10-12-000-5584	EQUIPMENT-RECREATION	2,309.65
10-12-000-5590	TREE TRIM/WORK-Outside SH SVCS	9,906.75
10-12-000-5730	DUES/MEMBERSHIPS	279.00
10-12-000-5990	CONTINGENCY	1,000.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	255.70
10-13-000-5220	FUEL/HEAT	545.58
10-13-000-5230	ELECTRICITY	834.29
10-13-000-5352	REPAIRS - BUILDINGS	1,876.00
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	165.20
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	1,381.00
10-13-000-5357	MAINT SERVICE-REFRIGERATION	298.00
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	189.90
10-13-000-5417	SUPPLIES-BOARDS/GLASS	60.02
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	33.00
10-14-000-5210	TELEPHONE/INTERNET	172.29
10-14-000-5220	FUEL/HEAT	36.43
10-14-000-5230	ELECTRICITY	160.34
10-14-000-5401	OFFICE SUPPLIES	8.47
10-14-000-5420	SUPPLIES - GENERAL	88.08
10-14-000-5421	SUPPLIES - UNIFORMS	390.34
10-14-000-5450	SUPPLIES - EQUIPMENT PARTS	46.47
10-14-000-5483	SUPPLIES-PAINT	202.83
10-14-000-5486	SUPPLIES-PLUMBING	353.79
10-14-000-5580	EQUIPMENT - GENERAL	1,274.69
10-14-000-5586	LANDSCAPING & GRADING	2,005.50
10-15-000-5210	TELEPHONE	99.62
10-15-000-5230	ELECTRICITY	568.31
10-15-000-5340	CONFERENCES AND TRAINING	54.95
10-15-000-5401	OFFICE SUPPLIES	8.48
10-15-000-5420	SUPPLIES - GENERAL	685.35
10-15-000-5421	SUPPLIES - UNIFORMS	788.28
10-15-000-5450	SUPPLIES - EQUIPMENT PARTS	1,167.76
10-15-000-5481	SUPPLIES-CONSTRUCTION	1,074.38
10-15-000-5483	SUPPLIES-PAINT	486.46
10-15-000-5586	LANDSCAPING & GRADING	207.68
25-00-000-5210	TELEPHONE/INTERNET	3,813.18
25-00-000-5220	FUEL/HEAT	3,661.04
25-00-000-5230	ELECTRICITY	9,175.01
25-00-000-5240	WATER	1,280.35
25-00-000-5321	CONSULTING SERVICES	718.30
25-00-000-5340	CONFERENCES AND TRAINING	1,513.99
25-00-000-5342	OFFICIALS/MEETING EXPENSES	28.44
25-00-000-5352	REPAIRS - BUILDINGS	8,500.00
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	864.47
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	1,216.75
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	2,252.44
25-00-000-5361	PRINTING - EMPLOYMENT ADS	360.00
25-00-000-5362	PHOTOGRAPHY	633.00
25-00-000-5368	MARKETING-DIGITAL	761.78
25-00-000-5401	OFFICE SUPPLIES	427.22

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5404	COMPUTER PROGRAMS	365.00
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	6,921.73
25-00-000-5420	SUPPLIES - GENERAL	440.35
25-00-000-5481	SUPPLIES-CONSTRUCTION	244.60
25-00-000-5482	SUPPLIES-HARDWARE	129.20
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,679.90
25-00-000-5486	SUPPLIES-PLUMBING	239.92
25-00-000-5588	BUILDING IMPROVEMENTS	43.96
25-25-315-5400	SUPPLIES-ADULT CERAMICS	182.53
25-25-401-5300	CONTRACTL-ELC 3YR	100.00
25-25-401-5400	SUPPLIES-ELC 3YR	978.20
25-25-402-5300	CONTRACTL-ELC 4YR	180.00
25-25-402-5400	SUPPLIES-ELC 4YR	596.14
25-25-403-5300	CONTRACTL-ELC 2YR	100.00
25-25-403-5400	SUPPLIES-ELC 2YR	172.82
25-25-404-5400	SUPPLIES-TEACHER APPRECIATION	1,946.43
25-25-405-5300	CONTRACTL-KINDERGTM READINESS	840.00
25-25-405-5400	SUPPLIES-KINDERGTM READINESS	223.44
25-25-422-5300	CONTRACTL-MUSIC & MORE - 3YR	480.00
25-25-471-5300	CONTRACTL-GJK PLAYTIME PARTNRS	14,711.25
25-25-472-5300	CONTRACTL-GJK 2'S	41,640.93
25-25-473-5300	CONTRACTL- GJK 3'S	72,720.17
25-25-474-5300	CONTRACTL-GJK 4'S	96,691.69
25-25-476-5300	CONTRACTL-GJK CAMPS	7,490.63
25-25-601-5300	CONTRACTL-KIDS CLUB PM	150.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	571.77
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	185.27
25-25-638-5300	CONTRACTL-PRESTO, IT'S MAGIC	135.00
25-25-701-5300	CONTRACTL-T-BALL/IL BB ACADEMY	1,690.50
25-25-707-5400	SUPPLIES-BOYS HOUSE BASKETBALL	660.25
25-25-708-5400	SUPPLIES-GIRLS HOUSE BASKETBALL	370.35
25-25-722-5300	CONTRACTL-YOUTH BASEBALL ASSN. (GBA)	2,975.00
25-25-722-5400	SUPPLIES-YOUTH BASEBALL ASSN. (GBA)	11.60
25-25-725-5300	CONTRACTL-KARATE CLASSES	3,892.13
25-25-770-5400	SUPPLIES-YOUTH TENNIS	105.95
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	1,335.76
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	66.00
25-25-787-5300	CONTRACTL-GENERAL FITNESS	1,199.25
25-25-801-5300	CONTRACTL-SUN FUN CAMP	45.44
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	45.44
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	295.44
25-25-811-5300	CONTRACTL-TEDDY BEAR CAMP	45.44
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	45.44
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	45.44
25-25-829-5300	CONTRACTL-GAME ON CAMP BOYS	45.44
25-25-833-5300	CONTRACTL-ACTION QUEST	885.44
25-25-833-5400	SUPPLIES-ACTION QUEST	62.47
25-25-835-5300	CONTRACTL-AQUATIC CAMP	45.48
25-25-835-5400	SUPPLIES-AQUATIC CAMP	631.08
25-25-905-5300	CONTRACTL-SPRING EGG HUNT	1,365.25
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	148.53
25-25-910-5400	SUPPLIES-4TH OF JULY	97.33
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	422.50
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	165.28
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	87.96
25-26-000-5340	CONFERENCES AND TRAINING	48.00
25-26-000-5360	PRINTING/MARKETING/ADVERTISING	75.00
25-26-000-5385	FOOD SERVICE	5,270.75

Account Summary

Account Number	Account Name	Payment Amount
25-26-000-5386	SERVICES-DAYCARE PROGRAM	300.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	136.60
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	5,756.27
25-26-000-5404	COMPUTER PGMS/APPS	296.66
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	3,382.78
25-26-000-5412	SUPPLIES-CLEANING/CUSTODIAL	54.94
25-26-000-5420	SUPPLIES - GENERAL	74.99
25-26-000-5425	SUPPLIES-STAFF RECOGNITION	671.79
25-26-000-5430	SUPPLIES - FIRST AID	1,639.49
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	178.61
25-27-000-5210	DEDICATED TV/INTERNET	160.99
25-27-000-5420	SUPPLIES-GENERAL	290.97
40-00-000-5010	INTEREST - BONDS	111,450.00
40-00-000-5331	PAYING AGENT/REGISTRAR FEES	371.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	92.50
45-00-000-5340	IN-SERVICE TRAINING	315.00
45-00-000-5653	UNEMPLOYMENT	3.00
55-00-000-5330	AUDIT FEES	10,350.00
65-00-022-5508	REPLACE MULTI PURPOSE WING CONDENSOR/AC COIL	50,350.00
67-00-000-5320	ARCHITECT/DESIGN SERVICES	4,911.21
67-00-000-5502	PIER-Owner Items	525.80
67-00-000-5515	CRIB/RETAIN WALL-Design	208.00
67-00-000-5521	WATTS - Design	31,044.19
69-00-000-5555	CONNECT GLENCOE TRAIL-Owner Items	359.70
		740,309.83

Project Account Summary

Project Account Key	Payment Amount
None	740,309.83

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

NO DOCUMENTS

V. Election of President and Vice President

**VI. Appointment of Officers and
Representatives**

VII. Board Committee Appointments

**VIII. Board Advisory Group Chair
Appointments**

Glencoe Park District
May 2022 Board Meeting

IX. Financial Report

Glencoe Park District
May 2022 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 4/30/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	4,117,725.56	(37,290.94)	4,080,434.62	
25-00-000-1000	CASH/INVESTMENTS	6,609,424.79	282,737.78	6,892,162.57	
30-00-000-1000	CASH/INVESTMENTS	375,070.76	10,153.21	385,223.97	
35-00-000-1000	CASH/INVESTMENTS	379,171.80	(15,020.32)	364,151.48	
36-00-000-1000	CASH/INVESTMENTS	245,446.64	(13,419.11)	232,027.53	
40-00-000-1000	CASH/INVESTMENTS	1,111,421.30	33,361.73	1,144,783.03	
45-00-000-1000	CASH/INVESTMENTS	277,107.48	1,018.84	278,126.32	
50-00-000-1000	CASH/INVESTMENTS	71,493.06	1,240.45	72,733.51	
55-00-000-1000	CASH/INVESTMENTS	14,876.55	459.31	15,335.86	
65-00-000-1000	CASH/INVESTMENTS	207,059.08	(8,699.37)	198,359.71	
67-00-000-1000	CASH/INVESTMENTS	3,391,638.29	(35,572.02)	3,356,066.27	
69-00-000-1000	CASH/INVESTMENTS	3,048,635.47	179.57	3,048,815.04	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		19,849,070.78	219,149.13	20,068,219.91	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	883,465.73	40,188.64	923,654.37	
99-00-000-1012	Operating PR Account	5,207.82	(432.30)	4,775.52	
99-00-000-1013	IL Funds	5,312,450.86	16,239.33	5,328,690.19	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	5,405,156.66	160,741.49	5,565,898.15	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,409,860.71	34,400.40	3,444,261.11	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	1,448.11	2,745,451.93	
99-00-000-1019	PMA 2020 BONDS IPrime	644,075.25	(33,460.92)	610,614.33	
99-00-000-1020	IPDLAF-OSLAD	200,049.93	24.38	200,074.31	
TOTAL: Cash in Bank		19,849,070.78	219,149.13	20,068,219.91	
TOTAL CASH IN BANK		19,849,070.78	219,149.13	20,068,219.91	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	19,849,070.78	219,149.13	20,068,219.91	
TOTAL DUE TO OTHER FUNDS		19,849,070.78	219,149.13	20,068,219.91	
Claim on Cash	20,068,219.91	Claim on Cash	20,068,219.91	Cash in Bank	20,068,219.91
Cash in Bank	20,068,219.91	Due To Other Funds	20,068,219.91	Due To Other Funds	20,068,219.91
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	12,054.36	(12,054.36)	0.00	
25-00-000-2000	VOUCHER PAYABLES	6,178.16	(6,178.16)	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	161.00	(161.00)	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	3,559.21	(3,559.21)	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>21,952.73</u>	<u>(21,952.73)</u>	<u>0.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(12,054.36)	12,054.36	0.00	
99-00-000-1425	Due From Recreation Fund	(6,178.16)	6,178.16	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	(161.00)	161.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	(3,559.21)	3,559.21	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(21,952.73)</u>	<u>21,952.73</u>	<u>0.00</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	<u>21,952.73</u>	<u>(21,952.73)</u>	<u>0.00</u>	
TOTAL ACCOUNTS PAYABLE		<u>21,952.73</u>	<u>(21,952.73)</u>	<u>0.00</u>	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Cash/Investments Report
April 2022**

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>March 2022</u>	<u>April 2022</u>
BMO Harris Bank Corporate Account	0.08%	998,694.41	942,873.07
Illinois Park District Liquid Asset Fund GENERAL	0.15%	5,901,156.66	6,061,898.15
Illinois Park District Liquid Asset Fund OSLAD	0.15%	200,049.93	200,074.31
The Illinois Fund (Public Treasurers' Investment Pool)	0.48%	5,312,450.86	5,328,690.19
BMO Harris Bank Payroll Account	0.08%	11,433.29	10,047.94
PMA Financial/IPRIME Account	0.18%	3,909,160.71	3,909,751.62
Reconciling Items(Dep in Transit, O/S Checks, etc.)		(125,013.36)	(24,491.12)
PMA Certificates of Deposit:			
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)		249,500.00	249,500.00
Grand Total-Operating and Capital		\$16,457,432.50	\$16,678,344.16
<u>2020 Bond Proceeds:</u>			
PMA Financial/IPRIME Account	0.18%	1,893,879.07	2,393,975.75
PMA Certificates of Deposit:			
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)		249,400.00	0.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)		248,900.00	0.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)		747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)		248,600.00	248,600.00
Grand Total-2020 Bond Proceeds		3,388,079.07	3,389,875.75
Grand Total - All Funds		19,845,511.57	20,068,219.91

Glencoe Park District
Monthly Financial Analysis
April 2022

	As of 4/30/2019	As of 4/30/2020	As of 4/30/2021	As of 4/30/2022	As of 3/31/2022	Variance from Prior Month
Recreation Department - Programs						
Revenues	1,614,226	1,342,141	1,508,552	1,911,348	1,459,715	451,633
Wages	(76,108)	(61,568)	(45,756)	(65,887)	(33,462)	(32,425)
Contractual	(384,712)	(204,607)	(277,972)	(78,191)	(62,101)	(16,090)
Supplies	(13,378)	(13,723)	(4,882)	(16,029)	(5,694)	(10,335)
Excess (Deficiency) Rev over Exp	1,140,028	1,062,243	1,179,942	1,751,241	1,358,458	
Children's Circle Department						
Revenue	251,837	168,266	305,244	284,880	161,714	123,166
Expense	(191,374)	(188,309)	(202,249)	(171,136)	(63,524)	(107,612)
Excess (Deficiency) Rev over Exp	60,463	(20,043)	102,995	113,744	98,190	
Fitness Department						
Revenue	5,076	5,395	4,858	8,591	3,834	4,757
Expense	(8,877)	(6,062)	(5,206)	(5,785)	(2,413)	(3,372)
Excess (Deficiency) Rev over Exp	(3,801)	(667)	(348)	2,806	1,421	
Beach Department						
Revenue	16,508	210	339,712	159,003	122,639	36,364
Expense	(25,091)	(13,805)	(25,725)	(23,807)	(10,544)	(13,263)
Excess (Deficiency) Rev over Exp	(8,583)	(13,595)	313,987	135,196	112,095	
Boating Department						
Revenue	69,711	33,271	94,577	81,997	53,860	28,137
Expense	(21,797)	(9,236)	(18,174)	(18,511)	(7,478)	(11,033)
Excess (Deficiency) Rev over Exp	47,914	24,035	76,403	63,486	46,382	
Beach/Boating Dept Total:	39,331	10,440	390,390	198,682	158,477	
Watts Department						
Revenue	10,288	458	8,431	6,357	6,080	277
Expenses	(37,054)	(18,454)	(35,051)	(30,767)	(13,545)	(17,222)
Excess (Deficiency) Rev over Exp	(26,766)	(17,996)	(26,620)	(24,410)	(7,465)	
G & A (Administration)						
Revenue (excl G&A Tfr)	5,390	5,300	5,650	0	0	0
Expense	(212,657)	(206,232)	(220,573)	(137,059)	(59,501)	(77,558)
Excess (Deficiency) Rev over Exp	(207,267)	(200,932)	(214,923)	(137,059)	(59,501)	
Parks Department						
Revenue	25	0	4,000	6,614	4,000	2,614
Expense	(193,298)	(131,116)	(142,301)	(104,326)	(33,632)	(70,694)
Excess (Deficiency) Rev over Exp	(193,273)	(131,116)	(138,301)	(97,712)	(29,632)	
Rec-Admin/Takiff Department						
Revenues	608,347	594,868	575,530	720,616	659,566	61,050
Expenses	(1,016,640)	(299,301)	(311,946)	(311,975)	(129,792)	(182,183)
Excess (Deficiency) Rev over Exp	(408,293)	295,567	263,584	408,641	529,774	

(a) GJK Contractual payments made in May 2022, April in the prior year.

X. Executive Director's Report

Glencoe Park District
May 2022 Board Meeting

**Glencoe Park District
Executive Director's Report
May 2022**

COVID-19

The Administrative Team and I have been regularly monitoring increases in COVID-19 cases and changes to the phases/tier mitigation regulations in regards to the ever-evolving Park District operations. COVID-related cancellations have hit the Early Childhood Department hard this month. Since children under 5 cannot yet be vaccinated, we are following the CDC and DCFS guidelines. There are three options:

1. If exposed to COVID-19 and are NOT up-to-date on COVID-19 vaccinations:

If the child can mask properly

- Quarantine for at least 5 days
- Days 6-10 wear a well-fitted mask

If the child cannot mask properly

- Quarantine for 10 days

2. If exposed to COVID-19 and are up-to-date on COVID-19 vaccinations:

If the child can mask properly

- Days 1-10 wear a well-fitted mask
- Tested at least 5 days after you last had close contact with someone with COVID-19

If the child cannot mask properly

- Do not go to places where you are unable to wear a mask.

3. If the child was exposed to COVID-19 and had confirmed COVID-19 within the past 90 days (tested positive using a viral test), CDC recommends that:

- You do not need to stay home unless you develop symptoms.
- Take precautions until day 10: wear a well-fitted mask for 10 full days any time you are around others inside your home or in public.

Calculating quarantine: The date of your exposure is considered day 0. Day 1 is the first full day after your last contact with a person who has had COVID-19.

Cybersecurity Training

In early April, full-time staff with network access were assigned an hour-long cybersecurity training through PDRMA with a deadline to complete by May 2. 90% of staff assigned completed the training by the deadline. Reminders will be sent to remaining staff.

PDRMA Risk Management Review

PDRMA has kicked off its risk management review for 2022. The first step in this process is to meet with our PDRMA Risk Management Representative (scheduled for May 19) and discuss both strategic and operational needs. The overall goal of the risk management review is to work collaboratively to identify risk management needs and implement appropriate best practices and solutions to minimize the impact of losses to the District. Each department has been asked to consider specific risks associated with their departments/facilities and report back prior to the meeting on May 19.

Watts Recreational Center Donations

Staff and community volunteers have been drumming up support for additional amenities at Watts Recreational Center. These extras include the players box, the fireplace gathering area and gathering area in front of the Kids Club area. To date we have \$120,000 with another \$50,000 committed.

Marketing and Communications

- *Inside Glencoe* was sent to all residents on May 6. The newsletter features articles about the Watts renovation, Glencoe Beach passes, the Northbrook agreement, summer camp, the pier project, our new parks director, and the new website/registration system. You can read the newsletter at <https://glencoe park district.com/newsletters>.
- In the month of April, the digital program guide had 1.8K views, 44K page views, 7 downloads, and 816 link clicks.
- Erin Classen continues to drive awareness to Park District services, programs, and special events by utilizing online communication, email marketing and social media. A breakdown of the views, emails, and impressions can be found in Appendix B.
- In addition, Erin is working with the team on new signage, brochures, and awareness pieces

Business Services

- John Cutrera is celebrating his first anniversary on June 7 as our Director of Finance/HR. He is doing an excellent job in his new role!
- Auditors completed their fieldwork onsite the week of April 18 for the FY2022/23 Audit. Upon the partner's final review, we will receive the first draft of the audit report the week of May 9 for our initial review. All went very smoothly this year. Staff will follow up in the next two weeks with further review of the draft, preparation of the final MD&A memo for the report, Transmittal Letter, Statistical Section, booking of any final audit journal entries, reconciliation of final draft numbers to general ledger, as well as a response to the management letter. Staff's intent is to present the annual audit at the Finance Committee of the Whole meeting before the regular Board meeting on June 21.
- FY2022/23 Budget and Appropriation Ordinance (BAO) was officially approved by the Board of Park Commissioners at the regular Board meeting on April 19 following the public hearing, and was filed at the County Clerk's Office via the online Cook County portal on April 29, well within the required legal timeline.

Recreation Services

- Summer staff training is scheduled, and the Recreation Team is finalizing all training plans and agendas. We are excited to roll out an improved camp orientation, including new self-directed learning, and leadership training. This year will again be a mix of in-person and virtual training. Camp planning is continuing as we get closer to camp. The planning committee made an online training for staff to complete before their first day of training. We also hired speaker Michael Brandwein to speak to the camp staff. He will be focusing on behavior management, activity planning, having difficult conversations, and team building. The training schedule can be seen in Appendix A.
- Beach and Boathouse Facility Manager Marty Kwiatkowski and the team had the Boat House officially opened for the 2022 season on Saturday, May 14. Staff were on-site to assist boaters. Boaters received the boater registration packets in early March this year, and we have seen a steady stream of renewals coming in.

Beach staff training will begin on May 12 for new and returning staff members. Summer staff levels remain in line with previous years. Training will focus on safety, customer service, cross-training, and leadership development.

Season Pass sales went on sale to residents on March 10 and non-residents on March 14. As expected, initial pass sales are strong compared to pre-COVID, but down compare to the same period last year. We believe the urgency of selling out-of-season beach passes is no longer an issue. Since passes went on sale, we sold 498 passes to Northbrook residents.

Beach Pass Sales <i>As of 5/1</i>	2022		2021	
	Passes	Revenue	Passes	Revenue
Resident	2,722	\$95,270	4,407	\$151,970
Non-resident	895	\$45,220	2,259	\$157,290
Guest Passes	303	\$16,900	516	\$31,750
Total	3,617	\$157,390	6,666	\$255,278

Sailing & Aquatic Camp registration is full with a waitlist. The number of total camp registrations for this summer is lower due to the camp only having an all-day option and now being a two-week session.

Camp Enrollment <i>As of 5/2</i>	Enrollment			Revenue		
	2022*	2021	2019	2022	2021	2019
Sailing	151	225	119	\$167,500	\$59,837.20	\$28,163
Aquatics		262	128		\$70,473.60	\$30,156.8
Total	151	487	247	\$167,500	\$130,310.80	\$58,319.80

*changed to a two week, full-day option

- Nate Van Allen has been busy planning and facilitating some amazing special events, including Earth Day Cleanup hosted volunteers at 4 locations: Glencoe Beach, Everly Wildflower Sanctuary, Kalk Park, and Veterans Park. The beach needed the most help, with volunteers collecting 192 gallons of garbage and 48 gallons of recycling. Everly had a fair amount of debris, with volunteers collecting 72 gallons of garbage and 48 gallons of recycling. Volunteers at Veterans Park walked north on the Green Bay Trail, collecting 72 gallons of garbage and 24 gallons of recycling. Kalk Park was the cleanest site, with volunteers collecting just under 72 gallons of garbage and 24 gallons of recycling. Overall, 408 gallons of garbage were collected along with 144 gallons of recycling. For more information on the past and future events, see Appendix A.
- The Early Childhood Team, under the direction of Jess Stockl, is gearing up for the camp season. The Bears and Kinder Korner camps filled quickly. We were able to open a second group for Preschool Summer’s Beginning as it had a waitlist of 10 as well as a second Panda group as the program had a waitlist of 15. The majority of our 2021 camp staff are returning which made these additions possible.

As spring comes, we receive many inquiries for both ELC and Children’s Circle. Our 4s seem to be particularly popular as families are now comfortable sending their little ones to school. Children’s Circle has limited space in Frogs and Turtles. The other classrooms, Starfish, Dolphins, and Belugas were filled by internal students. Our Jellyfish room will only have siblings this coming year as so many of our families announced their pregnancies in the last few months.

ELC Enrollment <i>As of 4/30</i>	2022/23	2021/22	2020/21	2019/20
ELC 2s	11	16	10	16
ELC 3s	12	16	11	14
ELC 4s	18 (5 waitlisted)	18	14	18
Kindergarten Readiness	11	19	11	16
Total	52	69	46	64

Children's Circle completed re-enrollment for the next school year with every family choosing to stay in the program. We are letting a few families off the waitlist, particularly for the Frogs and Turtles classrooms. With our staffing shortage, we are not going to fill the classrooms as normal. For example, while Turtles can hold 15 with a 1:5 ratio, we will be keeping them at 10 until we have a steadier staffing plan.

Children's Circle gained one new infant this month and has two infants that graduated to the Frog classroom. In May, we are intaking two more infants who are siblings of current families.

Children's Circle Enrollment <i>As of 4/30</i>	2021/2022	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	9	10	10	5
Frogs (15 months to 2 years old)*	13	12	7	7
Turtles (18 months-youngers 2s)*	15	13	13	6
Starfish (older 2s)	15	16	17	16
Dolphins (3s)	19	19	20	18
Belugas (4s)	21	21	16	14
Total	92	91	83	66

*Turtles are slightly older than Frogs; otherwise, there is no difference.

- Stephanie Briskman has been busy with youth camp planning. Below is a year-to-date comparison of Sun Fun, Camp Adventure, and CIT. Sun Fun and Full-Day CIT are ahead in enrollment and revenue compared to 2021.

Camp Enrollment <i>As of 5/2</i>	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Sun Fun	115	82	153	*\$201,162	\$138,691	\$219,694
Camp Adventure	52	29	73	*\$77,804	\$48,064	\$79,188
Full-Day CIT	26	20	26	*\$22,790	\$17,766	\$19,443
Total	193	131	252	\$291,312	\$204,521	\$318,325

*Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.

Stephani attended a job fair at Loyola Academy on April 26. Freshman through senior students attended during their lunch periods. We received 10 applications from attending this job fair.

- Shannon Stevens is planning for a successful teen and sports camp season this summer. Below is a year-to-date comparison of Action Quest and Game On! Camps. Looking at the data below, Game On! Sports 4 Girls is ahead in enrollment and revenue compared to previous years. Action Quest enrollment is up, but revenue is slightly down. In 2019, 4 and 8-week options were more popular. Now, we see most of our enrollment in the one-week options.

Camp Enrollment <i>As of 4/27</i>	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Action Quest	75	21	58	*\$61,546	\$50,286	\$63,005
Game On! Sports 4 Girls	178	143		\$209,894	\$167,925	
Game On! Sports 4 Boys	41			\$36,848		
Total	294	164	58	\$308,288	\$218,211	\$63,005

*Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.

- Park permits continue to be very popular options for the community. We have issued 34 Park Permits for 2022 with 14 scheduled in the month of April. Adam is fielding inquiries for permits daily. The most popular parks for permits are Duke Park, Liza's Gazebo at Kalk Park, and Shelton Park. A majority of the permits were requested via our new online RecTrac process.
- Adam Wohl has had his hands full with fitness, pickleball and tennis. More information on these programs can be found in Appendix A.

Parks

- Capital projects are progressing nicely. The Pier project should be completed by Memorial Day weekend, with the exception of the new light fixtures installation. The fixtures are on backorder and will be installed when they arrive. The existing lights will work in the interim.
- The Watts Recreational Center Bid opening occurred on Friday, May 20 and will be approved at the May Board meeting. After that, construction should begin within a couple of weeks. We will have to go to the Village for zoning review for the fence height and set-back variances for players boxes. This hearing takes place on June 6; Wight Architects and Kyle will represent the Park District at that meeting.
- The West tennis court crack filling and color coating project is complete. The site now features one dedicated tennis court and two mixed use courts with a total of four pickleball courts. A reminder that the dedicated pickleball courts will only be installed if we receive the OSLAD grant for that project. The color coating could not wait for the awarding of the OSLAD grant and the project is two years out until construction, if we are awarded that grant.
- By Memorial Day, Duke Park's interactive fountain and pedal trains will be open and all drinking fountains and bathrooms will be activated throughout the District. All tennis courts were pressure washed for the season.
- Staff attended PDRMA trainings for the safe operation of a truck and trailer as well as playground safety inspections
- Athletic fields usage are in full swing. Staff aerated, over seeded, and fertilized all athletic fields to improve their condition and resiliency to increased use. Soccer fields are being re-lined more frequently as the grass starts to grow/get cut. As the weather allows, staff has been prepping the baseball/softball fields daily to support GBA and our other partners' games. Now that the weather has warmed and the fields have been turned over and dragged several times, they dry out quicker each week allowing for a quicker turnaround time from a rain event to playable conditions when compared against April.
- Mowing season is officially here, staff is regularly mowing our athletic fields and select parks while also managing the contract with Milieu landscaping to make sure the contracted locations are being mowed at the proper intervals. The month of May is always a challenge with dandelions and grasses growing at the fastest rates we will see all year.
- Staff utilized our own skid steer along with skid steer rental to complete the in-house grading of the beach properties. The cost of the skid steer rental was \$2,000, the average cost of initial beach grading in previous years while contracted was \$5,900. In addition to this savings, the District can better control when the work takes place as we don't have to coordinate based on a contractor's availability.
- A broken light timer at Kalk Park was replaced under warranty. This timer controls all the pathway lighting in that park.
- Staff dealt with the first cooling issues of the season as the ELC wing of Takiff lost its chiller unit for several hours. Staff quickly mobilized and installed window units and fans to keep the kids comfortable. While the issue has since been resolved, we now have a plan and the equipment to quickly respond in a similar fashion in the future if the need arises.

Memorial Day Event

The Village's annual Memorial Day event is returning this year on Monday, May 30 at 11:00am at Veterans Memorial Park.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

**Recreation and Facilities Department Report
May 2022**

Summer Staff Training Schedule

Day	Date	Time	Training Description	Location
Thursday	5/12	5:30-7:30pm	ALL Beach Staff Training	Zoom
Thursday	5/12	7:30-9:30pm	Beach Manager Training	Zoom
Friday	5/13	5-8pm	Boat Guard Training	Boat House
Saturday	5/14	10am-6pm	Lifeguard Training	Northbrook Sports Center
Sunday	5/15	10am-6pm	Lifeguard Training	Northbrook Sports Center
Tuesday	5/17	5-8pm	Beach Operations Training (Cashier & Services)	Beach House
Wednesday	5/18	5-8pm	Leadership Training	Community Hall
Wednesday	5/25	4-8pm	Lifeguard Training (in water)	Beach House
Thursday	5/26	5:30-7:30pm	All Seasonal Staff Training	Community Hall
Friday	5/27	4-8pm	Lifeguard Training (in water)	Beach House
Saturday	6/4	12-4pm	Sailing & Aquatics Camp Orientation	Boat House
Tuesday	6/7	5:30-8:00pm	Leadership Training	Community Hall
Wednesday	6/8	6:30-8:00pm	Camp Training	Zoom
Thursday	6/9	6-8pm	Camp Training	Takiff
Friday	6/10	9am-4pm	Camp Training	Takiff
Monday	6/13	4-8pm	Powerboat Class	Takiff
Tuesday	6/14	4-8pm	Powerboat Class	Takiff/Boat House
Wednesday	6/15	4-8pm	Powerboat Class	Boat House
Thursday	6/16	4-8pm	Powerboat Class	Boat House

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance Estimate
4/9/22	Spring Egg Hunt	300+
4/22/22	Adult Art Show	100
4/23/22	Earth Day Cleanup	100+
4/24/22	Family Nerf Battle - rescheduled to April 24	50+
4/30/22	Game of Throws Dodgeball	CANCELLED

The Spring Egg Hunt kicked off the April events calendar. We put out over 10,000 eggs in 4 different rounds, including eggs for dogs. This year we added a petting zoo, different races, and games, as well as a giant egg coloring station. The spring bunny made an appearance as well and took pictures with kids, adults, and pets.

The Adult Art Show had a great turnout with snacks, wine, and beer from Ravinia Brewing who sponsored the event with an in-kind donation. The ceramics studio was open, and the lobby featured a mix of ceramics pieces and paintings by the adult art classes.

The rescheduled Family Nerf Games ran inside Takiff Gym. Teams with participants from 7 to 60 years old battled it out in the inflatable arena. Game of Throws Dodgeball was unfortunately canceled due to low enrollment.

Signs and ribbons went up for Paws for Patrick as a part of Mental Health Awareness Month in May.

Currently, we have approximately 120 people signed up for the ever-popular Beach Campout, our next big ticketed event, as many of our events this summer are completely free.

Spring/Summer Tennis

Both Adult and Youth Tennis continue to grow. Overall enrollment has increased by 181 participants and revenue has increased by \$20,814. Staff is continuing to look at options to better this program and add additional resources.

Tennis Programming As of 4/27	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Youth Tennis	200	106	40	\$31,853	\$16,643	\$3,092
Adult Tennis	87	41	7	\$15,251	\$9,647	\$753
Total	287	147	47	\$47,104	\$26,290	\$3,845

Glencoe Basketball Parent Advisory

Adam, Bobby, and Shannon met with the newly formed Basketball Parent Advisory. Shannon gave a brief presentation of the season and the survey results. Seven parents gave valuable feedback during the meeting, which we will use to improve the program.

Takiff, Fitness, & Watts: Adam Wohl

Takiff Center has begun to pick up in usage this spring. GJK rented the gym for their annual fundraiser on April 30 for their 80s-themed prom. We had seven private party rentals in April and have eight scheduled for May.

Glencoe Fitness

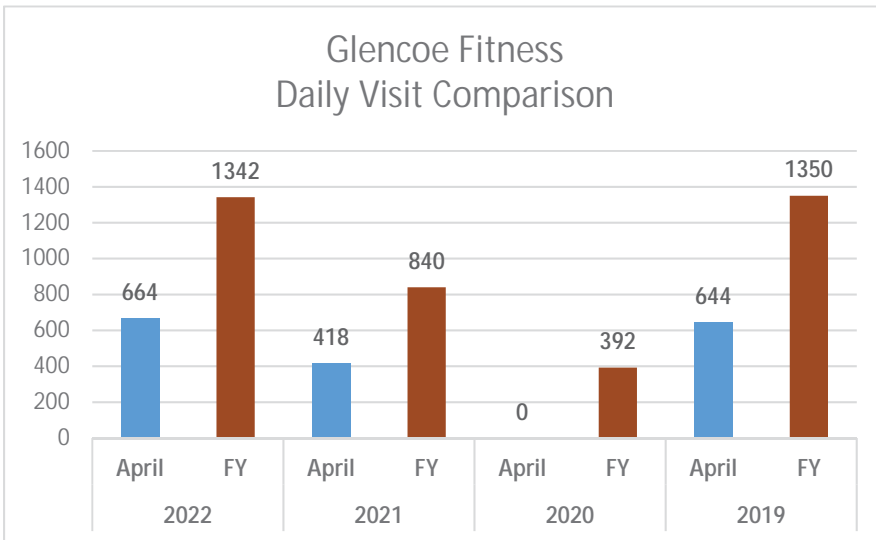
In April, we saw a large increase in fitness center memberships. There were 21 new fitness members (12 annual and 9 short-term). The short-term 3-month memberships continue to be very popular.

In April we welcomed a new piece of equipment to the fitness center. This was by the request of many of our fitness center members. We added an adjustable decline bench to the stretching area.

Fitness Center Memberships As of 4/30	2022	2021	2020
Individual Member	68		
Additional Member	7		
Senior Member	37		
Student Member	30		
Short-Term Member	23		
Total Members	165	102	213



Fitness Center Revenue As of 4/30	2022	2021	2020
January	\$3,543	\$2,349	\$1,616
February	\$3,401	\$2,258	\$2,254
March	\$3,784	\$2,210	\$3,643
April	\$4,407	\$2,648	\$50
Total	\$15,135	\$9,465	\$7,563



Pickleball

Pickleball workshops continue to be extremely popular. This spring and summer, we have classes running on Tuesdays and Thursdays from April through August. We have three classes each day which include beginner and intermediate level classes. In the comparison chart below, we did not have spring classes in 2020 due to the pandemic.

Pickleball Workshops As of 5/2	Enrollment		Revenue	
	2022	2021	2022	2021
Spring Session 1	73	47	\$9,217	\$5,965
Spring Session 2	93*	25	\$12,005	\$3,260
Summer Session 1	69*	3	\$8,805	\$390
Summer Session 2	31	0	\$3,980	0
Total	266*	75	\$34,007*	\$9,615

*includes 29 waitlist enrollments.

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

Marketing/Communications Report May 2022

Online Communication

We had 59,523 pageviews in April, which is 49% lower than our March traffic (when spring programs and beach pass sales started). Our primary visitors are female (59%) between the ages 25-34 (23%) and 35-44 (30%).



Inside Glencoe

Inside Glencoe was sent to all residents on May 6. The newsletter features articles about the Watts renovation, Glencoe Beach passes, Northbrook agreement, summer camp, pier project, our new parks director, and the new website/registration system. You can read the newsletter at <https://glencoe park district.com/newsletters>.

Program Guide

In the month of April, the digital guide had 1.8K views, 44K page views, 7 downloads, and 816 link clicks. Although traffic is low compared to March, it's interesting to know that people are still viewing the guide weeks after it was published (and after spring classes began).

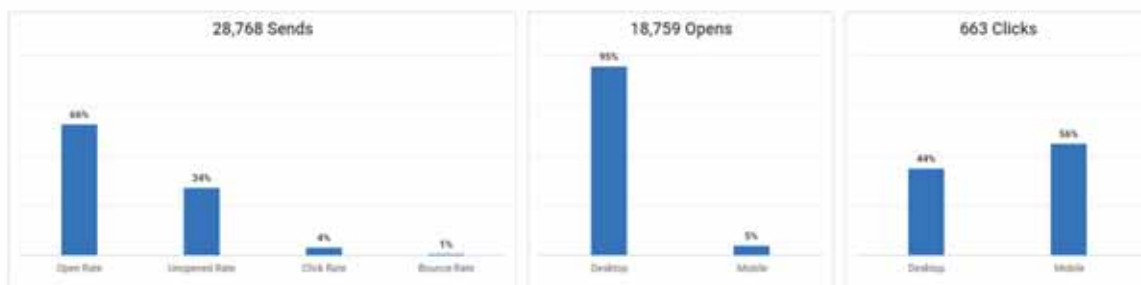
Publication views

Number of views your publications have during the selected period



Email Marketing

We sent 7 email blasts to 28,768 email addresses. 66% or 18,759 people opened the emails, with a 4% click rate.



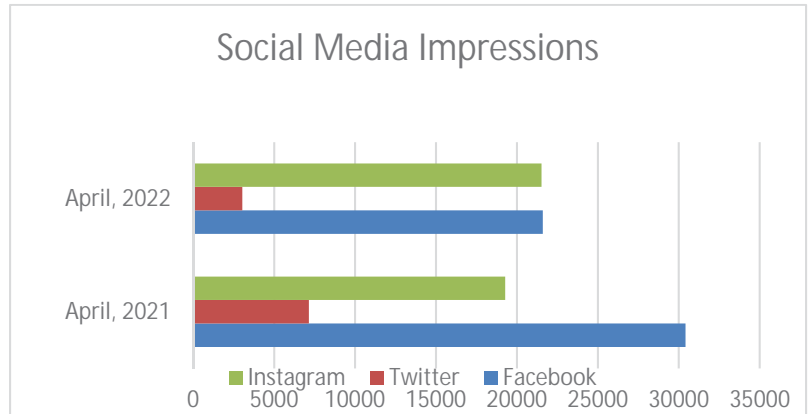
Trends

Check out how your numbers compare over time.

Your open rate:	66%	Your click rate:	4%
vs. previous 29 days	-3% ▼	vs. previous 29 days	-7% ▼
vs. industry average	+30% ▲	vs. industry average	-1% ▼

Social Media

We ended the month of April with 21,600 Facebook impressions (March with 26,918). April had 3,032 impressions on Twitter (compared to 3,436 in March). Instagram had 21,528 impressions in April (compared to 22,125 impressions in March).



Protect Our Water Grant

I worked on the Protect Our Water grant application; a joint project with the Village of Glencoe. To support our application, I created a special webpage with supporting materials viewable at <https://glencoe-park-district.com/protect-water>. Although our application did not advance to the next stage, we now have the materials and resources to use for future grant applications.

Community Impact Report

We created a comprehensive review of Glencoe Park District’s Community Impact during the 2021-2022 fiscal year. Copies of the report will be available at all our facilities and can be viewed online [here](#).

Virtual Parks Day at the Capitol

I created a short video that highlights the programs, services, and facilities that we offer our residents. The video is a collaboration with IAPD’s Virtual Parks Day at the Capitol and will be shared with the governor and legislators. View it [here](#).

Submitted by:
Erin Classen
Superintendent of Marketing and Communications



Our most popular Instagram and Twitter posts in April



XI. Action Item A
Approval of Glencoe Beach and Lakefront
Advisory Group Members

Glencoe Park District
May 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Bobby Collins, Director of Recreation and Facilities
FROM: Lisa Sheppard, Executive Director
SUBJECT: Glencoe Beach and Lakefront Advisory Group Appointments
DATE: May 19, 2022

The Lakefront Advisory Group has staggered two and four-year terms. This allows for continuity as members' terms expire and new community members join. The district looks for diversity when recommending members, so we have a wide range of opinions in the group.

The advisory application was emailed to current members and shared with the community on the district's website and social media pages. A total of 13 applications were received. The terms of our current Lakefront Advisory Group members are expiring this year.

Of the 11 current seats, we have six current members requesting to renew their terms. Seven new community members submitted applications for the open seats. A summary of the new applications is included in the packet for the Board's review. **Staff recommends the appointment of all 13 applicants to the advisory group.** The assigned terms were chosen at random.

A summary of staff recommended appointments and terms is below:

2022-2024 (2-Year Term)	2022-2026 (4-Year Term)
Larry Smith/Boat Club Representative (current)	Eileen Sirkin (current)
Dudley Onderdonk (current)	Steve Varick (current)
Linda Semel (current)	Andre Lerman (current)
Mihir Shah (new)	Julia Lissner (new)
Sarah Staffilino (new)	Ashlee Thompson (new)
Natalie Holtzman (new)	Jennifer Rapoport (new)
	Lowell Cantor (new)

2 YEAR TERMS - NEW APPLICANTS

Name	Mihir Shah	Natalie Holtzman	Sarah E Staffilino
Address			
Years as Glencoe Resident	3	9	5
Please describe your interest in the Glencoe Beach and Lakefront Park. In your description, please tell us how you use the beach, if you are a season pass holder, and any special interests you have related to Glencoe Beach/Lakefront Park.	<p>Our family have been season pass holders since the day we moved to Glencoe 3 years ago. We chose the location of our house partly due to the proximity to the beach (walking distance). We were truly impressed by the quality of the beach and once the season came around, by the staff and residents who helped keep the area beautiful. We frequently stop by the area above the beach on our bike rides to take in the beauty of the lake and hope to bring our dogs down one day during the times when they are allowed. We have even encouraged and invited others to come enjoy the facilities with us (including the sun shelters) - where an impromptu game of volleyball almost always breaks out. We love the community feel of it and take pride in a sense of ownership when we are there.</p>	<p>Season pass holder, resident, parent of school aged kids</p>	<p>Where to start! The beach is easily the best thing about Glencoe. We are season pass holders. We bring guests there and do cookouts. We utilized the sailing camps when it was offered on its own. My kids LOVED it.</p>
What do you like most about Glencoe Beach and Lakefront Park?	<p>The staff, the wonderful amenities and the movies (loved Ferris Bueller night !). We have yet to take advantage of the sailing activities but having such a wonderful beach and lakefront so close to home is very hard to describe (we have tried and people just have to see it to believe it). In fact, on our many bike rides we have visited other beaches in neighboring towns and (call it biased) we feel we have the best one.</p>	<p>The views, the trellises, the play space, the activities</p>	<p>The friendly staff, the great beach, and all the fun things around the beach (playgrounds, sailing, pier).</p>
What do you think we can do to improve Glencoe Beach and Lakefront Park?	<p>One of the constant items we hear about is lack of food options - I think food trucks or pop up food stalls (just for the season) could be wonderful. The grilling section is great and convenient and families bring their own snacks but maybe even an ice cream truck once in a while would be appreciated by our junior visitors. Organized sports activities are always good although that would depend on time and age group (maybe partner with Reach Yoga, which I know has happened in the past). A guided bike tour which ends at the beach in the middle of summer could be a good way of promoting the beach and its facilities.</p>	<p>Connect the boating beach to the main beach, make the area back there into an event space or patio /deck Offer sunrise yoga again Make more use of it in the cooler months Expand the water activities offered for rent and classes Operating concessions window Add fitness equipment at lakefront park somewhat like Shelton park</p>	<p>I think we could increase the sailing camp capacity. I think there is a great desire in the community to have more. I think we could improve concessions at the beach too. As a mother of 4 kids, I would like to see some improvements there.</p>

<p>What would you like to see the Lakefront Advisory Group accomplish?</p>	<p>Other than some of the ideas mentioned above, I think I wouldn't do the group justice if I suggest things to accomplish without getting to know the group and what they are working on already. Given that I am new to this committee, it makes sense to learn what we already have going and planned before making suggestions.</p>	<p>I would provide my input on ideas and goals the park district and village have</p>	<p>As I stated above, I think there is room for improvement at the concessions. Also increasing capacity for sailing camps would be awesome, if possible. They sell out in minutes when camps open!</p>
<p>What other Glencoe community boards, commissions, or volunteer groups have you been a member?</p>	<p>We are relatively new to the area but we love getting involved in the community so plan on being more active now that COVID has given us a better idea of how life will be going forward. We love the Library and are close to Family Services. We also participate in the Glencoe Sustainability Force when they have their events. Hopefully this summer a lot of these opportunities will return.</p>	<p>Watts advisory board</p>	<p>I am currently on the GYS board.</p>
<p>Please provide other relevant personal information, including profession, special interests, etc.</p>	<p>My wife and I always love taking vacations on beach resorts so we are biased. We both work in Finance but try to be active in interests/areas outside of our industry just so it doesn't seem monotonous. We love to read, and we like to volunteer when opportunities arise. We have a special place in our hearts for animals so stay close to a few animal shelters. Even though we are all busy with work/school lives, we always make time for friends and family. We love doing things outdoors (biking, golf, etc) and have tried our best to instill the same values raising our daughter who is a sophomore at New Trier. We moved from New York 3 years ago to Glencoe and haven't looked back.</p>	<p>Parent of school aged kids</p>	<p>I am an SLP who sees the pediatric population part time. My favorite hobby is running and walking around Glencoe. I enjoy going to town with my husband, kids and dog.</p>
<p>Any additional relevant information.</p>	<p>Happy to provide other information as you need. Looking forward to speaking.</p>	<p>We love Glencoe beach and the parks!</p>	

4 YEAR TERMS - NEW APPLICANTS

Name	Jennifer Rapoport	Ashlee Thompson	Julia Lissner	Lowell Cantor
Address				
Years as Glencoe Resident	1	10	20 years (1987-2004, 2020-Present)	12
Please describe your interest in the Glencoe Beach and Lakefront Park. In your description, please tell us how you use the beach, if you are a season pass holder, and any special interests you have related to Glencoe Beach/Lakefront Park.	I was a season pass holder last summer, but we didn't move here till August. I love kayaking and live close to the beach and excited to get more engaged.	I absolutely love the beach and have been a season pass holder for years. I grew up in MI and Lake MI specifically holds a special place in my heart. I swim in the lake all summer with my kids and even myself!! We are at the beach several times a week in the early evenings for a dip and always on the weekends. I also enjoy paddle boarding and doing paddle board yoga. I also enjoy running the hills for workouts as well!	I grew up in Glencoe going to the beach with my family and Glencoe Park District summer camps. I then worked at the Glencoe Beach during high school, checking tokens/selling tickets and occasionally selling concessions. Now, having returned to Glencoe, I love taking my two toddler children (4th generation Glencoe residents) to the Glencoe Beach throughout the year.	I happen to live 3 blocks from the beach and a season pass holder. During the Summer I enjoy spending time on the beach, but throughout the year I walk through the Lakefront Park multiple times each week.
What do you like most about Glencoe Beach and Lakefront Park?	Sports, culture, community.	I really enjoy the overlooks, i walk several mornings and head over to the beach to take in the view before I start my day. The Lakefront park is just a great place to hang out, use as part of a workout. I really enjoy the natural landscape of the beach as well. I also really appreciate how we have been able to keep such a large beach when the coast has been eroding so much over the last several years. I also think our beach house is really nice and very well kept.	As the mother of two young children, I love the playground facilities at the beach and park. As a millennial social media user, I love the picture perfect views.	Its beauty. It always amazes me that we have such an incredible beach in our village. I enjoy seeing so many families spending time together at the beach and park. I also think our July 4th event is a special one too.
What do you think we can do to improve Glencoe Beach and Lakefront Park?	Not sure yet.	I think the beach is pretty fantastic and feel so lucky that I get to live so close to something I love so much! I have really enjoyed the season pass holder only experience over these last couple of years and think it has kept our beach environment in good shape. I would like to see that continued. I wish there was more storage for personal paddleboards at the beach to use. I do think it would be cool to offer a food truck or something at the beach on weekends. I think that would be a great way for families to get lunch or early dinner and a great way to support local businesses!	Means of accessing the beach. The ramps have always been challenging to huff and puff back up, and the stairs (while aesthetically beautiful) also have their problems. The golf cart in the summers is somewhat helpful, but not always available when needed.	I think we need to get more Glencoe residents to utilize the beach. In addition, we need to figure out the concessions at the beach, even if it means some sort of self-serve option.
What would you like to see the Lakefront Advisory Group accomplish?	Access what has worked in past years and continue to look for ways to grow and improve to meet the needs/interests of residents.	I would like to see more of an opportunity for recycling options vs just trash. I will include the Food Truck idea here as well. Maybe not every weekend but something fun on those summer weekends!! It would be cool to also offer more workout classes at the beach as well. I did the 6am yoga many many times but I think the beach is a great draw for workouts!!	Enable the Glencoe Beach and Lakefront Park to fairly compete with the upcoming major improvements to the Winnetka beaches and the offerings of Gillson Beach.	Provide a Glencoe resident perspective. Maybe also come up with ideas to make it easier for beach season pass holders to visit, such as a place to leave their beach chairs securely.
What other Glencoe community boards, commissions, or volunteer groups have you been a member?	None yet.	This would be my first.	I have held leadership positions in a number of organizations, including serving on the Boards of Directors of the Northwestern University Alumni Association and the Junior League of Chicago. I have also Chaired and Vice Chaired committees for the Chicago Bar Association.	None
Please provide other relevant personal information, including profession, special interests, etc.	I am trained as a mediator and also do freelance facilitation of anti-bias workshops in schools.	I just love the water and it really is my happy place!! I have two boys (3rd & 7th) and work full time.	I am an attorney and partner of Akerman LLP, a top U.S. law firm with more than 700 lawyers and 25 offices. I represent public and private companies and individuals in a wide range of business disputes in state and federal courts nationwide. Crain's Chicago Business has repeatedly named me as one of "Chicago's Notable Women Lawyers."	I own a full service marketing agency, with over 200 employees which happens to be located within 1 mile of Glencoe, so certainly have a good marketing perspective. My receptionist who is a non-Glencoe resident, visits the beach every weekend, so on Mondays I tend to get her perspective too. I'm also an avid tennis and pickle ball player. I also grew up sailing, but just have not gotten around to it as an adult.
Any additional relevant information.	I love the Great Lakes and excited to connect in this way.	Nothing else but thank you for the consideration! Cheers,	I am extremely excited about the opportunity to be part of this advisory group and support this community that I love so much. Thank you for your consideration of my application!	I have two grown children that are now out of college, but we enjoyed using the beach/park throughout their youth.

XI. Action Item B
Approval of Watts Recreational Center
Renovation Bids

Documents will be shared with the
Board by Tuesday, May 31.

Glencoe Park District
May 2022 Board Meeting

XI. Action Item C
Approval of Glencoe Jr. Kindergarten
Agreement

Glencoe Park District
May 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Bobby Collins, Director of Recreation and Facilities
FROM: Lisa Sheppard, Executive Director
SUBJECT: GJK Renewal Agreement
DATE: May 19, 2022

It is that time to once again to renew the GJK Agreement to use our Takiff facility and other support services. Attached you will find the redlined version of the GJK Agreement. We have been very happy with our arrangement over the past five years. GJK staff have been professional, have great communication with our team, and follow all necessary procedures and policies.

The major revisions to the agreement can be found in 9. **Obligations of the District and Licensee. a.** These changes include a room change that is not DCFS-licensed, storage space, providing one office space (instead of two), and a classroom closet in room 228.

These changes will benefit the Park District, therefore for this agreement, we are not recommending an increase to their percentage split.

Bobby and I will answer any questions you may have at the Board meeting.

We recommend approving the GJK Agreement as presented.

GLENCOE JUNIOR KINDERGARTEN AND NURSERY SCHOOL AGREEMENT WITH GLENCOE PARK DISTRICT

This Agreement ("Agreement") is made as of this 18th day of ~~May~~July 20~~22~~17, by and between the **GLENCOE PARK DISTRICT**, Cook County, Illinois, an Illinois unit of local government (the "District"), and the **GLENCOE JUNIOR KINDERGARTEN AND NURSERY SCHOOL**, a general not-for-profit Illinois corporation ("Licensee"). The District and Licensee are hereinafter sometimes referred to individually as a "Party" and jointly as the "Parties."

Preamble

WHEREAS, Licensee has, since 1942, organized, managed and conducted preschool programs for children residing in the District and elsewhere; and

WHEREAS, the District owns, manages, and controls certain property located at 999 Green Bay Road, Glencoe, Illinois, commonly known as the Takiff Center ("Center"); and

WHEREAS, Section 8-1(j) of the Illinois Park District Code authorizes park districts to enter into licensing agreements with not-for-profit corporations organized under the laws of Illinois; and

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

- 1. Incorporation of Recitals.** The recitals contained in the foregoing Preamble are hereby incorporated into this Agreement, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and enforced in accordance therewith.
- 2. Services Summary.** District hereby grants to Licensee the right to operate Glencoe Junior Kindergarten and Nursery School in the Takiff Center. Licensee shall furnish all personnel ("Licensee Personnel"), equipment and supplies, and services to be provided by others (*e.g.*, entertainment, field trips) necessary to provide, and shall provide early childhood programs as more specifically identified in **Exhibit A** to this Agreement. The provision of such Licensee Personnel, equipment and supplies, and services by others, and the conduct of such programs are hereinafter sometimes collectively referred to as the "Services." For the avoidance of doubt, the Services shall be deemed to exclude any personnel, equipment, supplies, or services provided or performed by the Licensee. This is a grant of a bare license solely for the use of space in the Takiff Center for the operation of the Glencoe Junior Kindergarten and Nursery and incidental use of the common areas within the Takiff Center in a manner which is not inconsistent with the terms and conditions contained in this Agreement. Licensee shall not have any right to occupy or use the Takiff Center as a tenant or lessee at law, in equity or otherwise, or in a manner which is inconsistent with the terms and conditions of this Agreement.
- 3. Term.** The term of the Agreement shall commence on June 1, 20~~22~~18 and end on May 31, 20~~25~~1 unless sooner terminated in a manner for which the Agreement will provide.

4. Termination.

- a. In the event Licensee shall breach or be in default under any of the material provisions of this Agreement, the Park District may terminate this Agreement effective at the end of the school year then in progress if Licensee shall not have cured such default within thirty (30) days after the Park District shall have notified Licensee thereof in writing. In the event Park District shall breach or be in default under any of the material provisions of this Agreement with the exception of provisions relating to maintenance or insurance, Licensee may terminate this Agreement effective at the end of the school year then in progress, if Park District shall not have cured such default within thirty (30) days after Licensee shall have notified Park District thereof in writing.
- b. In the event Licensee shall breach or be in default under the insurance provisions of this Agreement, the Park District may terminate this Agreement effective immediately; provided however, Park District shall reinstate the grant of license and terms and conditions of this Agreement upon Licensee providing the Park District, within 30 days of the effective date of the notice of termination, with proof of insurance or such other documentation as is necessary to demonstrate that Licensee is in compliance with the insurance requirements set forth herein and Licensee paying any License Fees which would have accrued during the interim period of termination.
- c. In the event Licensee shall have (1) filed a voluntary petition in bankruptcy or made an assignment for benefit of creditors; (2) consented to the appointment of a receiver or trustee of all or part of its property; or (3) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing, this Agreement shall automatically terminate upon ninety (90) days prior written notice by either party to the other party.
- d. In the event Licensee fails to conduct operations for which this License is issued for more than forty-five (45) days out of any consecutive sixty (60) day period, the Park District shall have the right to terminate this Agreement effective immediately. Notwithstanding the foregoing, this Section shall not apply if Licensee elects not to conduct summer camp.
- e. In the event that any volunteer, agent, or representative of Licensee engages in indecent and/or unlawful conduct that materially adversely impacts the Park District or any of its patrons while on the premises of the Recreation Center, such conduct shall constitute a material breach of this Agreement. In such an instance, the District shall provide Licensee with written notice of such breach, and Licensee shall have thirty (30) days to cure such breach to the mutual satisfaction of the Licensee and the District. The District may terminate this Agreement provided Licensee has failed to cure such breach within the thirty (30) day period.
- f. Notwithstanding the provisions of this Section, the termination of this Agreement shall not terminate the obligations of the respective parties regarding indemnification set forth in paragraph 8 (a) hereof.

- g. This Agreement may be terminated by Licensee immediately in the event of District's material breach of any of its obligations under this Agreement, provided that District has failed to cure any such breach within thirty (30) days after receiving written notice of same from Licensee.
- h. In the event of termination of this Agreement, any funds held by the District for the benefit of the Licensee under Paragraph 6(b) shall be returned within thirty (30) days of termination.

5. Results to be Achieved by Licensee. Licensee shall conduct an annual survey for quality assurance purposes which demonstrates at least an 80% parental satisfaction level in a given year. In the event such survey demonstrates that such 80% parental satisfaction was not met, Licensee shall cure the conditions that are causing dissatisfaction or within 30 days for District has the right to terminate License agreement.

6. Annual Revenue Sharing. The Parties shall share Licensee's Revenue, as defined below, at the rate of 75% for the Licensee, and 25% for the District or annual amount of \$130,000, whichever is greater.

- a. "Licensee's Revenue" shall be defined as any registration fees, tuition, or mandated payment from programming and summer day camp provided by Licensee at the Center, net of any refunds. Licensee's Revenue shall not include any proceeds from donations and/or fundraising received by Licensee or any parent reimbursements for activity fees (such as payment for special trips) and lunch programs offered by Licensee. Licensee has the right to determine fees for all programming.
- b. Without any administrative charge or other cost to Licensee, District shall collect all registration fees and tuition for programs conducted on its behalf by Licensee, and shall deduct the District's share of Licensee Revenue before remitting the balance to Licensee. The Licensee shall inform the District's Registration Office Manager or designee of the details of any payment plans entered into between the Licensee and registrants for programs conducted by Licensee on the District's behalf. The District will then be responsible for billing and collecting payments according to the plan. At Licensee's expense, Licensee shall have the right to annually audit the books and records of the District to verify the amounts of registration fees and tuition collected by District pursuant to this Agreement and the amounts remitted to Licensee at Licensee's Expense.
- c. Within 30 days after the District receives any installment payment of registration fees or tuition payments for Licensee's Services or when the revenue sharing amount owed to the Licensee is greater than \$20,000, at the next month-end date following the installment date, District shall compensate the Licensee as set forth in Paragraph 6 (a) above. The District shall provide a printout of registrant names and tuition or registration fee payments received by the District along with each payment made to the Licensee. All registration fee and tuition payments that remain unpaid more than 30 days after they are due will incur a \$25 late fee to be assessed and collected by the District. This late fee amount will be retained in full by the District as complete compensation for the District's expense in generating additional balance due postcards and class lists/status reports. The Licensee shall have the sole and exclusive right to terminate the enrollment of any registrant who is in violation of any policies and procedures as set forth by the Licensee, including, but not limited to, payment policies.

7. Condition of Property/Equipment, Etc.

- a. Licensee shall maintain or cause to be maintained all facilities and equipment used by participants under this Agreement in same repair and condition as such facilities are on the date hereof, reasonable wear and tear and damage by fire and other casualty excepted; provided that Licensee shall not be responsible for any damage when such damage is caused by the acts or omissions of the District and/or the District's officers, employees, officials, volunteers and agents. Licensee shall periodically inspect all such facilities and equipment for this purpose. District may inspect such facilities and equipment to ascertain compliance whenever District deems such inspection appropriate, and shall provide reasonable notice to Licensee prior to doing so. However, District's right of inspection is not intended to and shall not create any duty or obligation to inspect or any other obligation or liability on the part of District. In connection with the Services provided on or with properties owned or controlled by District, Licensee shall use, and cause its participants to use through proper supervision and control, all facilities and equipment with due care and in the manner in which the facilities and equipment were meant to be used, and to report all defects in or damage to any such facilities and equipment and the cause thereof, if known, promptly after obtaining knowledge thereof to the Director of Recreation and Facilities.

- b. District, at its sole cost, shall provide for all custodial and cleaning services (which services shall be at the same level as are provided for the District's Early Learning Center) and all utilities, including heat, electricity, gas, water and sewer service, but excluding telephone, internet service and postage, for which the Licensee shall reimburse the District pursuant to the end of this Paragraph. Except for any alterations or improvements added by Licensee and damage caused by Licensee, its agents, employees, guests and invitees, District shall, at its own expense, provide for prompt and regular maintenance and repair of all interior and exterior facilities and fixtures in the Center, including, without limitation, repair and maintenance of the roof, replacement of burned out bulbs, landscaping, snow plowing of driveways, walkways and parking lots, and lavatory and kitchen cleaning. Licensee shall not make any alterations, additions or improvements to the Center without the prior written consent of the District, and shall require every contractor or subcontractor performing such work to comply with the Prevailing Wage Act and all other applicable statutes, ordinances, rules and regulations. Such maintenance and repair work shall be performed as part of and to the same standard as such work is performed on the portion of the Center which is not utilized for Licensee's participants. Licensee shall promptly notify the District in writing if Licensee believes that any portion of the Center that it uses pursuant to this Agreement requires repair or maintenance in order for Licensee to retain its licensure by the Illinois Department of Children and Family Services ("DCFS"). If, within forty-five (45) days, except in the event of a situation involving a unsafe condition threatening imminent injury to persons or property in which event Licensee shall contact the District immediately by text or e-mail and the District will evaluate and if needed prevent use and repair the unsafe condition; after written notice thereof, District fails to provide utilities, maintenance and repair in accordance with this paragraph, Licensee shall have the right, but not the obligation, to itself procure such utilities, maintenance and repair and to deduct from the fees due hereunder all costs and expenses, reasonably and necessarily incurred by Licensee in connection therewith. Licensee shall reimburse the District, for use of telephone services (including long distance telephone calls) and computer services (including Internet service and Wi-Fi) at the amount of one hundred (\$100) dollars per month and for any incurred postage charges.

8. Liability, Indemnification and Insurance.

- a. To the fullest extent permitted by law, Licensee shall indemnify District and defend and hold District, its park commissioners, officers, employees, volunteers and agents forever harmless from and against any and all loss, cost, damage and expense, including without limitation court costs and reasonable attorneys' fees, which District may suffer, incur or sustain, or for which District may become liable by reason of a lawsuit or claim for compensation arising in favor of any person, including, without limitation, the employees, officers, independent contractors, subcontractors or invitees of Licensee or District, on account of the injury to or the death of any person(s), or the loss or damage of any property arising out of, incident to, resulting directly or indirectly from, or in connection with the breach by Licensee of any provisions of this Agreement, or the exercise by Licensee of the rights and privileges granted to Licensee or the performance of any of the obligations undertaken by Licensee under this Agreement, except that Licensee shall have no liability for damages or the costs incident thereto to the extent caused by the acts or omissions of District or its employees or agents. In defending against any such claims, Licensee may select legal counsel of its own choice and District will reasonably cooperate with such counsel in the defense of such claim; provided, however, that District shall not have to incur any expense in connection therewith. District reserves the right to independently defend against or participate in Licensee's defense of any such claim, at District's own expense. This reserved right shall not in any way diminish Licensee's indemnification, defense and hold harmless obligations hereunder. Except with the written consent of the District, Licensee shall not consent to the entry of any judgment or settlement which does not include as an unconditional term thereof, the giving by the claimant or plaintiff to the District of an unconditional release from all liability in respect of such third party claim or demand.
- b. To the fullest extent permitted by law, District shall indemnify Licensee and defend and hold Licensee, its officers, employees, volunteers and agents forever harmless from and against any and all loss, cost, damage and expense, including without limitation court costs and reasonable attorneys' fees, which Licensee may suffer, incur or sustain, or for which Licensee may become liable by reason of a lawsuit or claim for compensation arising in favor of any person, including, without limitation, the employees, officers, independent contractors, subcontractors or invitees of Licensee or District, on account of the injury to or the death of any person(s), or the loss or damage of any property arising out of, incident to, resulting directly or indirectly from, or in connection with the breach by District of any provisions of this Agreement, or the exercise by District of the rights and privileges granted to District or the performance of any of the obligations undertaken by District under this Agreement, except that District shall have no liability for damages or the costs incident thereto to the extent caused by the acts or omissions of Licensee or its employees or agents. In defending against any such claims, District may select legal counsel of its own choice and Licensee will reasonably cooperate with such counsel in the defense of such claim; provided, however, that Licensee shall not have to incur any expense in connection therewith. Licensee reserves the right to independently defend against or participate in District's defense of any such claim, at Licensee's own expense. This reserved right shall not in any way diminish District's indemnification, defense and hold harmless obligations hereunder. Except with the written consent of the Licensee, District shall not consent to the entry of any judgment or settlement which does not include as an unconditional term thereof, the giving by the claimant or plaintiff to the Licensee of an unconditional release from all liability in respect of such third

party claim or demand.

- c. In furtherance of and not in limitation of its responsibilities and promises in this Agreement, Licensee shall secure and maintain at its own expense insurance with coverages and terms as provided in **Exhibit B** attached to and incorporated herein by reference. Given the possible extended Term of this Agreement, Licensee shall comply with such additional or different insurance requirements as shall be directed by the Park District Risk Management Agency of which the Park District is a member.
- d. Licensee shall be responsible for maintaining, at its sole cost and expense, insurance covering any of its property located at the Center or other District property. District shall not be responsible or liable for injury to or death of any person, or for damage to, loss, theft or destruction of any materials, tools, machinery, equipment or other property, incurred or sustained as a direct or indirect result of or relating to the exercise by Licensee, its agents, employees or other persons acting on behalf of Licensee or with Licensee's consent, of the rights and privileges granted to Licensee under this Agreement, except to the extent any injury, damage or loss is caused by the negligent or intentional acts or omissions of District or its employees or agents.
- e. Licensee shall not be responsible or liable for injury to or death of any person, or for damage to, loss, theft or destruction of any materials, tools, machinery, equipment or other property, incurred or sustained as a direct or indirect result of or relating to the exercise by District, its agents, employees or other persons acting on behalf of District or with District's consent, of the rights and privileges granted to District under this Agreement, except to the extent any injury, damage or loss is caused by the negligent or intentional acts or omissions of Licensee or its employees or agents.
- f. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby waives any and all rights or claims Licensee may have at any time against District, its park commissioners, officers, employees, volunteers, agents or other persons acting on its behalf, for injury to or the death of any person or for the damage to or destruction of any property sustained or incurred by Licensee, or any person claiming by, through or under Licensee in connection with the exercise by such persons of rights and privileges granted to Licensee, or the performance of Licensee's obligations under this Agreement, except to the extent any injury or death, or damage or destruction of any property is proximately caused by or results from the negligence of, or from the intentional wrongful acts or omissions of, or by the breach of this Agreement by, the District or its employees, volunteers, agents, or others acting on its behalf.
- g. To the fullest extent permitted by the laws of the State of Illinois, District hereby waives any and all rights or claims District may have at any time against Licensee, its officers, employees, volunteers, agents or other persons acting on its behalf, for injury to or the death of any person or for the damage to or destruction of any property sustained or incurred by District, or any person claiming by, through or under District in connection with the exercise by such persons of rights and privileges granted to District, or the performance of District's obligations under this Agreement, except to the extent any injury or death, or damage or destruction of any property is proximately caused by or results from the negligence of, or from the intentional wrongful acts or omissions of, or by the breach of this Agreement by, the Licensee or its employees, volunteers,

agents, or others acting on its behalf.

- h. Nothing contained in this Paragraph 8 or elsewhere in this Agreement is intended or shall be construed as a waiver by District, or its park commissioners, officers, employees, volunteers, agents or others acting on its behalf of the privileges, defenses or immunities from liability afforded under Illinois law, including without limitation the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- i. Nothing contained in this Paragraph 8 or elsewhere in this Agreement is intended or shall be construed as a waiver by Licensee, or its officers, employees, volunteers, agents or others acting on its behalf of the privileges, defenses or immunities from liability afforded under Illinois law.

9. Obligations of the District and Licensee.

- a. The District shall furnish four (4) classroom spaces, Rooms 244, 246, 247 and 250, at the Takiff Center during the school year and summer camp. The District shall also provide a fifth classroom space, Room 228 for ~~three and a half~~four hours a day (Monday through Friday, 9:00 a.m. through 12:30 p.m.) during the school year ~~and summer camp~~. Room 228 is not eligible to be licensed by DCFS and~~The selected fifth classroom space~~ will be available for use by the District at any time outside the designated hours for District's use. ~~Should Licensee determine it does not require the use of the fifth classroom during summer camp, Licensee shall allow the District to use the fifth classroom during the Licensee's designated hours. District's use of the fifth classroom at that time shall not be construed as a waiver of Licensee's right to use the fifth classroom. GJK will be responsible for any and all expense required to obtain DCFS licensing for and to make the fifth classroom space meet DCFS requirements.~~ All provided spaces shall only include permanent fixtures in the classrooms; all other furniture and supplies are to be provided by Licensee. All materials including, without limitation, toys, books, writing utensils, and school supplies, used in the fifth classroom by Licensee during their designated hours shall only be used by Licensee and shall be stored away by Licensee in designated ~~storage~~classroom outside of designated hours, so long as District provides reasonable storage space. District will provide ~~one~~two (12) office ~~spaces~~space, the classroom closet in room 228 and access to: gymnasium, gross motor skills room/tot gym, washrooms, kitchen, drop-off entrance, pick-up area, Early Childhood Wing copy/mail room, basement storage and playground; provided that District shall use its best efforts to ensure that Licensee will have approximately the same access to facilities as the District's Early Learning Center. The Licensee will be responsible for paying ¼ of replacement costs of toddler gym supplies and playground supplies (which shall not be construed to include capital improvements to playground), to be approved by both parties prior to purchase. Licensee will provide its own equipment for use in the gymnasium.
- b. District shall act as the fiscal agent for all Services provided by Licensee under this Agreement as set forth in Paragraph 4(a) above and **Exhibit A**. District shall issue all billing for these Services, as well as collect and process any and all registration fees, tuition payments and refunds for these Services according to procedures and policies agreed to by both Parties. Registration will be processed by the District and the lottery for the Licensee's core programs, Extended Day classes and Camp programming will be conducted not more than three (3) days prior to the

District's real-time registration. Licensee shall conduct registration for all programs in accordance with Licensee's policies and procedures and will notify District of such dates.

- c. The District shall publish the registration and lottery dates for Licensee's Services (excluding extended day offerings) in the District's seasonal brochures.
- d. The Licensee shall determine its own policies for core programming, extended day, and summer camp programs. The District shall not authorize any payment refunds for the Licensee's Services without the express prior written consent (via the District's "Drop Form") of the Licensee's Financial Treasurer of the Board of Directors or its Director. Upon completion of the lottery for admission to the Licensee's programs, the District shall furnish solely to the Licensee a class list and a wait list comprised of the names of all program applicants who were not selected for admission. Licensee shall prepare materials to be sent to all applicants regarding their registration status, to be mailed by District.
- e. The Licensee shall conduct its own lottery and submit all completed core preschool, extended day preschool and camp registration forms to the District no later than three (3) days after the Licensee lottery has been completed. Licensee shall maintain information on waiting list status of programs.
- f. Licensee may conduct fundraising as may be allowed by applicable law, including at the Center, provided that Licensee obtains any State, or local permits as may be required and obtains prior written approval from the District's Executive Director for any such use of the Center or other District property, which approval shall not be unreasonably withheld. The Licensee will be charged for any custodial, maintenance, facility supervision costs associated with fundraisers. An estimate of the hourly maintenance/custodial/facility supervision hourly rate will be provided to GJK upon booking of the facility.

10. Advertising. The District shall provide two pages in the seasonal programming guides to advertise Licensee's Services, except Extended Day offerings. The District will also provide a link on the District's website to Licensee's website. Licensee may promote its Services and related activities as it sees fit, including but not limited to in the Takiff Center registration lobby (on bulletin board or slot in brochure display rack) and the Licensee's portion of the early childhood wing at the sole expense of the Licensee. All advertising and marketing material designed and distributed by the Licensee that includes the Park District name or Facility Name must first receive approval by the District, which approval shall be provided in a timely manner and not unreasonably withheld. Licensee will provide District with courtesy copies of all promotional materials at the time of distribution. The District will notify the Licensee prior to the District's use of any photos of children receiving Licensee's Services for marketing purposes to verify parental release. Licensee shall furnish written notice to the District of any changes to its policies, schedules, fees, and deadlines pertaining to refunds within a reasonable time prior to the District's brochure copy submittal deadlines. The District shall furnish to Licensee an updated schedule of these deadlines, including, without limitation, District registration and pre-registration dates.

11. Extended Day Programming. Licensee will provide the Extended Day options as described in Exhibit A. Extended Day programming provided by the Licensee will continue to be advertised by

the Licensee directly to Licensee's registrants for its Services. Although registration for Extended Day programming will be processed by the District, Licensee will collect such registrations no more than three (3) days prior to District's real-time resident registration dates. Licensee will provide a full-refund for extended day programming to participants, up to three (3) days after the start of the District's real-time resident registration dates, should the participant prefer to attend a District program. Registration in such District classes shall be confirmed by the District prior to a refund being issued. District will provide a full-refund for extended day programming to participants, up to three (3) days after real-time resident registration is conducted, should the participant prefer to attend a Licensee program. Registration in such Licensee class shall be confirmed by the Licensee prior to a refund being issued. Licensee shall submit annually Extended Day Course Descriptions (including class description, day and time) for the upcoming school year to the District's Executive Director by May 1 of each year for approval, not to be unreasonably withheld.

12. The licensee will be solely responsible for inclusion services to comply with any applicable requirements of the Americans with Disabilities Act.
13. **Staff Parking.** Licensee staff will be required to park in the same location as the District staff, which may include moving to offsite parking locations as requested.
14. **Licensee shall be solely responsible for compensating its personnel.** Licensee shall be responsible for paying any expenses it incurs in the provision of the Services except as otherwise provided herein. Licensee will not be covered under Social Security, federal or state income tax withholding, or any payroll withholding program of the District. The hiring or use of qualified Licensee Personnel to provide the services shall be the sole responsibility of the Licensee, as shall the discipline and discharge of such Contractor Personnel. However, notwithstanding any provision in this Agreement to the contrary, Licensee shall, prior to the commencement of the Services, at the Licensee expense, a criminal conviction and registered sex offender background investigation of each such person who will provide Services. Licensee shall not knowingly employ or otherwise use in the provision of the Services any person whom Section 8-23 of the Park District Code, 70 ILCS 1205/8-23, prohibits the District from employing. The employment or use by the Licensee of an individual to perform the Services shall constitute the Licensee representation to the District that such individual has passed a criminal background check in accordance with the requirement of this paragraph. Licensee shall be solely responsible for compensating the Licensee Personnel. Licensee shall be responsible for paying any expenses it incurs in the provision of the Services, except as otherwise provided herein.
15. **Notices.** Any notices which are required to be given or which may be given under this Agreement shall be sent certified mail return receipt requested to the Parties at their respective addresses set forth under their respective signatures below (or such other address as either of the Parties may hereinafter designate to the other Party in writing) or by hand delivery evidenced by receipt.
16. **Non-Assignment.** This Agreement may not be assigned by Licensee.
17. **Force Majeure.** If either Party is prevented from complying, either totally or in part, with any of the terms or provisions of this Agreement by reason of fire, flood, storm, strike, lockout or other labor trouble, any law, order, proclamation, regulation, ordinance, demand or requirement of any governmental authority, riot, war, rebellion or other causes beyond the reasonable control of such

Party, or other acts of God, then upon written notice to the other Party, the affected provisions and/or other requirements of this Agreement shall be suspended during the period of such disability and such party shall have no liability to the other in connection therewith. Each Party shall make all reasonable efforts to remove such disability within thirty (30) days of giving notice of such disability.

18. Annual Audit. The Licensee shall provide yearly to the District a copy of Licensee Annual Audit, certificate of status as an Illinois not-for-profit corporation, and 501(c)(3) certificate.

19. Miscellaneous.

- a. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings, whether oral or written, of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.
- b. Where the context admits in this Agreement, words in the masculine gender shall include the feminine gender, words in the singular number shall include the plural number, and the word Licensee or any pronoun representing it shall include all officers, directors, owners, employees, agents or any other person acting on or purporting to act on behalf of Licensee.
- c. Any term or provision of this Agreement which is invalid or unenforceable by virtue of any statute, ordinance, court order, final administrative action or otherwise, shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement.
- d. No assent or waiver, express or implied, of any breach of any one or more of the terms of this Agreement shall be deemed to be taken to be a waiver of any other term or condition or assent to continuation of such breach.
- e. This Agreement shall be governed by and interpreted in accordance with the Laws of the State of Illinois. Any legal action commenced with respect to this Agreement shall be commenced and prosecuted only in a court of proper jurisdiction in Cook County, Illinois.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

GLENCOE PARK DISTRICT

GLENCOE JUNIOR KINDERGARTEN
AND NURSERY SCHOOL

By:

~~Dudley Onderdonk~~ Lisa Brooks, President
Board of Park Commissioners

By:

~~Stacey Teufel~~ Carrie Rose, Co-President
Glencoe Junior Kindergarten and

Nursery School

By:

~~Lisa Brooks~~ Stefanie Boron, Vice
President
Board of Park Commissioners

Attested:

By:

Lisa Sheppard, Secretary
Board of Park Commissioners

By:

~~Jacqueline Bierig~~ January Stramaglia, Co-
President
Glencoe Junior Kindergarten and
Nursery School

EXHIBIT A
SERVICES

A. Services.

Licensee shall offer the following services.

Program	GJK School Year	GJK Camp
18 - 30 months	Playtime Partners Min/Max: 6/12 children/caregivers per section	Pioneers Min/Max: 9/12 per section
2 years	Two Day Twos Min/Max: 6/15 per section Three Day Twos Min/Max: 6/15 per section Lunch Bunch	Buccaneers/Tiny Adventurers Min/Max: 8/16 per section
3 years	Threes Min/Max: 12/16 per section	Explorers Min/Max: 8/16 per section
3 years	Extended Day Option 5 Individual Day Offerings Min/Max: 7/10 per individual offering	
4 years	Fours Min/Max: 14/18 per section	Voyagers/Pirates Min/Max: 10/20 per section Captains Min/Max: 10/20 per section
4 years	Extended Day Option 5 Individual Day Offerings Min/Max: 7/10 per individual offering	

Licensee has sole discretion to change the minimum and maximum enrollment for any of its class offerings and/or class age ranges and to determine whether or not a class will be offered. Licensee shall have discretion to change class names with District's approval, which shall not be unreasonably withheld. Licensee's class size shall comply with DCFS regulations.

EXHIBIT B

INSURANCE REQUIREMENTS

Licensee shall obtain insurance of the types and in the amounts listed below.

A. Commercial General Liability Insurance

Licensee shall maintain commercial general liability (CGL) with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by District shall be excess of Licensee's insurance and shall not contribute with it.

B. Workers Compensation Insurance

Licensee shall maintain workers compensation and employers liability insurance. The employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

If District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General Liability Insurance required in this Contract, the Licensee waives all rights against District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Licensee's work.

C. General Insurance Provisions

1. Evidence of Insurance

Prior to beginning work, Licensee shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Licensee from beginning work until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Contract at District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of Districts' written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

5. Subcontractors

Licensee shall cause each subcontractor employed by Licensee to purchase and maintain insurance of the type specified above. When requested by the District, Licensee shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.