



# ***BOARD REPORT*** December 2022



**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Tuesday, December 20, 2022 | 7:00pm  
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
  - A. Minutes of November 15, 2022 Regular Board Meeting
  - B. Minutes of December 5, 2022 Committee of the Whole Meeting
  - C. Approval of the FY2023/24 Regular Meeting Schedule
  - D. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
  - A. Approval of Watts Recreational Center Bids
  - B. Approval of Updated Bereavement Policy
  - C. Approval to Cancel the January 10, 2023 Committee of the Whole Meeting
- VIII. Other Business
- IX. Executive Session
  - A. Personnel – Discipline 5ILCS 120/2(c)(1)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoeParkdistrict.com](mailto:lsheppard@glencoeParkdistrict.com)

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

### III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
December 2022 Board Meeting

MINUTES OF NOVEMBER 15, 2022 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Bart Schneider, Commissioner  
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Kyle Kuhs, Director of Parks and Planning  
Bobby Collins, Director of Recreation and Facilities  
John Cutrera, Director of Finance and HR  
Erin Classen, Supt. of Marketing and Communications  
Marty Kwiatkowski, Beach and Boathouse Facility Mgr.  
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Dave Olson and Scott Larson

Consent Agenda: A motion was made by Commissioner Schneider to approve the consent agenda items as presented including Minutes of October 18, 2022 Regular Board Meeting; Minutes of November 1, 2022 Committee of the Whole Meeting to include two corrections: Kyle Kuhs, Director of Park/Planning and a hyphen changed to the word 'to,' which will then read as "a strategic plan every three **to** five years" located in the November 1, 2022 Committee of the Whole minutes under agenda item "Discussion of Upcoming Glencoe Park District Comprehensive Planning including Master and Strategic Plans;" Updated Ordinance No. 856: Reimbursement of Travel, Meal, and Lodging Expenses Policy; and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2022: This year, a hearing is required by statute due to the fact that the levy increase is more than 5%. Appropriate public notice has been served. President Brooks declared the public hearing "open" to hear questions and comments on the Levy Ordinance. No members of the public or commissioners asked questions or offered comments. President Brooks closed the hearing.

Approval of Ordinance No. 946: Levying the Taxes for the 2022 Tax Year: A motion was made by Commissioner Spain to approve Ordinance No. 946: Levying the Taxes for the 2022 Tax Year as presented. Commissioner Boron seconded the motion. We have not received notification about the second installment as yet. We are expecting to receive

funds in January. It turns out the levy increase is a little less than what was anticipated. It is based off of the 2021 EAV, which decreased. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Ordinance No. 947: Tax Abatement Levied for 2022 to Pay Debt Service on the General Obligation Park Refunding Bonds, Series 2015: A motion was made by Commissioner Spain to approve Ordinance No. 947: Tax Abatement Levied for 2022 to Pay Debt Service on the General Obligation Park Refunding Bonds, Series 2015 as presented. Commissioner Boron seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Financial Report: We are eight months into the fiscal year. Director Cutrera gave a summary of the report as follows. Recreation programs continue to look strong, driven mostly by basketball and Watts programming. The Children's Circle difference is mostly due to Childcare Restoration Grant funds. Fitness had a good month with a third of the revenue from punch cards. Beach/Boating is winding down. Watts pass sales and rental income are coming in. General/Admin is lower due to the direct allocation of health insurance. The Parks Dept is \$80,000 behind compared to last year, mostly due to retirements and staff transitions. Rec/Admin and Corporate/Admin both show the delay in the second tax installment.

Presentation of Annual Lakefront Report: Director Collins and Manager Kwiatkowski presented the 2022 Glencoe Lakefront Report including an operational review, attendance, busy hours and days, beach closures, pass sales, revenue, and demographics, resident versus non-resident visits, pass revenue trends, daily pass trends, 5-year trends, boathouse financial trends, overall financial performance, survey results, and improvements for 2023. This annual report is available on the District's Web site and will be presented to the Glencoe Beach and Lakefront Advisory Group.

Staff answered commissioner questions as follows. It takes just over three visits to break even on a pass versus a daily visit. In addition, weekends are only open to pass holders who enjoy extra benefits like bands and food trucks. Weather and entertainment competition affected revenue and visits. Survey results show that pass holders want food trucks; however, they are not buying. There was only one food truck that sold out, all other food trucks broke even. Offering simple prepackaged items like ice cream, popsicles, candy, chips, and water may be the only option.

The Northbrook Reciprocal Agreement allows for Glencoe residents to get resident rates at their pool and Northbrook residents get resident rates at our beach. Generated revenue, competition with other local beaches, and adding the Northbrook Dog Park as part of the 2023 agreement were discussed.

Discussion on Watts Bid Results: Executive Director Sheppard and Director Kuhs gave an overview of the results and answered questions as follows. Director Kuhs introduced Dave Olson and Scott Larson from WB Olson. Director Kuhs gave a historical overview and bid costs. May bids came in over projections and so, with the addition of the delay in the second tax installment payments, it was determined to put the project on hold and re-bid later. The October bid is similar to the May bid; therefore, WB Olson and staff recommend accepting the bids and moving the project forward as construction pricing is not expected to decrease. The October bids are included in the FY2022-23 Budget and staff feel comfortable moving forward, despite the \$1 million increase in expected costs, so as not to lose the \$2.5 million in grant funds on a project that needs to be completed to meet ADA standards. Discussion ensued on capital projects, funding sources, and capital projects that might need to be pushed back to cover the additional \$1 million. If we give back \$2.5 million in grant funds, we may never get the grant approved in future. In this inflationary environment, capital expenditures must be well thought out, but must continue responsibly. This is a project that the community wants and will improve before and after school care. Each item was reviewed as being necessary during the planning of the project. Construction costs are not likely to come down and Director Cutrera assured the Board that the funds are available in a review of current funds and transfers.

There are twenty total trade bid packages, but only four have long lead times that are up for Board approval tonight. Compared to the bid in May, there was more competition for the October bid. Capital projects currently include Watts, crib wall, Lakefront Park, and West Park in 2025 if we receive that grant.

Dave Olson and Dave Larsen of WB Olson completed bidding and will manage the project during construction. Their goal is to get the long lead items to come in in a timely manner to complete the project by the grant deadline in 2024. The bids include escalation for 2023 prevailing wage rates, which never go down. We did go through a process to economize and open competition for better pricing.

Executive Director Report: Executive Director Sheppard gave a summary of her report as follows. We were honored by the Frank Lloyd Wright Conservation Group along with the Village and Historical Society for the Cottage. There are no problems or complaints.

Our holiday party is on December 9 with a 1972 theme in honor of Watts Ice Rink's 50<sup>th</sup> Anniversary. It will be held at Takiff with 70's music and a bar. Food will be paid for using credit card points. The District does not pay for the bar.

Watts Ice Center is celebrating its 50<sup>th</sup> Anniversary. Ice is being laid and staff are getting the facility ready for opening day. Adam is in charge of Watts with assistance from Marty.

Lisa, Bobby, and John attended the IAPD Legal Symposium to learn new laws and legal changes.

Our independent contractors are starting to see labor shortages.

The Parks Team is busy working on LED lights in the Takiff parking lot and winterizing our parks and facilities.

Our special event, Boo Bash, was a huge success. Next up on the special event schedule is If Kids Ran Thanksgiving, opening day at Watts Ice Center, Hallmark Holiday, and Visits with Santa.

Wrapping back to the previous Watts discussion, Director Kuhs reviewed the alternates for the Watts project. Staff recommend using donations received to cover the cost of the fireplace and gathering space alternates. Player boxes would be a future upgrade as the cost is out of reach using current donations collected. Commissioners reached consensus to include the fireplace and gathering space using donation funds.

Action Items:

Approval of IAPD Annual Meeting Delegates: A motion was made by Commissioner Boron to approve Bart Schneider and alternate Lisa Sheppard as Glencoe Park District's delegates for the 2023 IAPD Annual Meeting as presented. Commissioner Spain seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Approval to Change the Regular December and January Committee Meeting Dates to December 5, 2022 and January 10, 2023: A motion was made by Commissioner Boron to approve to change the regular December and January Committee meeting dates to December 5, 2022 and January 10, 2023 as presented. Commissioner Schneider seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Approval for Bart Schneider to Attend IAPD/IPRA Soaring to New Heights Conference on Saturday, January 28, 2023: A motion was made by Commissioner Boron to approve Bart Schneider to attend the IAPD/IPRA Soaring to New Heights Conference on Saturday, January 28, 2023 and cover the cost of the conference fee, travel, and meals not to exceed GSA limits as presented. Commissioner Spain seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Approval of a Portion of the Bids for Watts Recreational Center: A motion was made by Commissioner Boron to approve the Hargrave Builders bid package for "General Trades" related to the Watts Renovation Project in the amount of \$567,450, the Johnson

Floor Company bid package for “Flooring” related to the Watts Renovation Project in the amount of \$214,849, the Lyons & Pinner Electric bid package for “Electrical” related to the Watts Renovation Project in the amount of \$479,479, and the Prime Architectural Metal and Glass bid package for “Aluminum, Glass and Glazing” related to the Watts Renovation Project in the amount of \$386,300 as presented. Commissioner Spain seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None  
ABSTAIN: Covey

The motion passed.

Approval of Crib Wall Proposal: A motion was made by Commissioner Boron to approve the Christopher B. Burke Engineering Ltd. (CBBEL) proposal for design services related to the drainage improvements in Lakefront Park, crib wall, retaining wall construction, and pavement reconstruction on the lower ramp to the Water Plant /Glencoe Beach in the amount of \$55,200, with 50% of costs to be reimbursed by the Village of Glencoe as presented. Commissioner Schneider seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Other Business: Congratulations to Commissioner’s Covey and Spain who were slated by the Glencoe Caucus.

Executive Session: There was no reason to enter into closed session.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:41pm. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



MINUTES OF DECEMBER 5, 2022 COMMITTEE OF THE WHOLE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:07pm and roll was called.

<u>Committee Members present:</u>	<u>Staff present:</u>
Lisa Brooks, President	Lisa Sheppard, Executive Director/Secretary
Stefanie Boron, Vice President	Bobby Collins, Director of Recreation and Facilities
Michael Covey, Treasurer	John Cutrera, Director of Finance and HR
Bart Schneider, Commissioner	Kyle Kuhs, Director of Parks and Planning
Carol Spain, Commissioner	Erin Classen, Supt. of Marketing and Communications
	Jenny Runkel, Administrative Assistant

Approval to Attend Via Phone Conference: A motion was made by Commissioner Spain to approve Commissioner Boron to attend the meeting via phone conference. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES:	Covey, Schneider, Spain, Brooks
NAYS:	None
ABSENT:	None
ABSTAIN:	Boron

The motion passed at 7:08pm.

Members of the Public in attendance who signed in or spoke: There was no one from the public in attendance.

Matters from the Public: There was no one from the public wishing to speak.

Watts Recreational Center Bids: Executive Director Sheppard and Director of Parks and Planning Kuhs gave a history of the bid process, approval to go to bid a second time from the Board in the hopes of a better bid climate in October, and answered committee questions. Topics included possible reasons why a company doesn't bid, bidders not reaching out to all approved alternate vendors to reduce costs, the metal roof over the staircase, the vault safe, parking, water main, and trees removed or replaced. The first portion of bids was approved at the November Board meeting. The dasher board portion of the project is complete and the money is spent. The final fund balance including project funds spent and fund balance transfer was reviewed. Staff are being conservative assuming the IDNR will refund the project grant funds in 2025.

Following committee discussion, Chair Brooks directed staff to move the second portion of bids forward for approval at the next Board meeting as presented.

Update on the Final Tax Extension: Director Cutrera summarized the 2021 final extension, EAV decrease of about 7.5% with an inverse reaction causing an increase in

tax rate for the year. Old growth is capped and all new growth was captured at .40%. The cause of the EAV change and the effect of the EAV change on the levy process were reviewed. Discussion ensued.

Personnel – Discussion on the % Merit Increases: Director Cutrera stated that last year's merit increase was 5% with the same inflation rate as this year, around 7.7%. A survey of area organizations and park district's show a range of 3-7.9%. That, along with the CPI of 7.7%, leads staff propose a merit pool of 5%. It is affordable and within our means for FY2023/24 for both full-time and part-time staff. IMRF has the option for an accelerated payment if earnings increase by more than 6% to get everyone where they need to be; a common issue among all park districts. Executive Director Sheppard added that the District needed to complete salary adjustments last year and continuing into this year to get staff up to competitive levels. This conversation today is based on merit and contributions to the District. Funds not assigned are added to a merit pool as bonuses throughout the year for those doing more than their normal job. We still see staff putting in overtime across the board. Executive Director Sheppard recommends increasing the \$38,000 merit pool up to \$50,000. Open Children's Circle and custodial positions saved the District \$190,000. Discussion ensued on people not going into the child care industry, the upcoming recession, sustainability of rates that will never go back down, subsidizing child care, the majority of our staff hit by gas prices as commuters rather than rent increases, and unsustainable pay increases versus the hiring climate, competition, and inflation.

Following committee discussion, Chair Brooks directed staff to move forward the 5% merit increase and the one-time merit pool increase to \$50,000 for approval at the next Board meeting as presented.

The District's staff appreciation culture was reviewed.

Other Business – Commissioner Update on Village Planning Commission Meeting: Commissioner Spain, the Park District's Planning Commission Representative, gave a synopsis on the All In Glencoe comprehensive plan including quarterly tasks, results from the first poll which were very heavy park district, and SWOT statistics. President Brooks reviewed Glencoe Sustainable Committee's review of recycling. Discussion ensued.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:41pm. Commissioner Spain seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



## Glencoe Park District Regular Board & Committee Meeting Dates 2023-2024 Fiscal Year

Board and committee meetings are held at Takiff Center, 999 Green Bay Rd., Glencoe, IL at 7:00PM unless otherwise noted.

### Regular Board Meetings

Tuesday March 21, 2023  
Tuesday April 18, 2023  
Tuesday May 16, 2023  
Tuesday June 20, 2023  
Tuesday July 18, 2023  
Tuesday August 15, 2023  
Tuesday September 19, 2023  
Tuesday October 17, 2023  
Tuesday November 21, 2023  
Tuesday December 19, 2023  
Tuesday January 16, 2024  
Tuesday February 20, 2024

*Board meetings are held on the third Tuesday of the month.*

**\*\*Exceptions:**

### Regular Committee Meetings

Tuesday March 7, 2023  
Tuesday April 4, 2023  
Tuesday May 2, 2023  
Tuesday June 6, 2023  
Tuesday July **No Meeting**  
Tuesday August 1, 2023  
Tuesday September 5, 2023  
Tuesday October 3, 2023  
Tuesday November 7, 2023  
Tuesday December 5, 2023  
Tuesday January 9, 2024\*\*  
Tuesday February 6, 2024

*Committee meetings are held on the first Tuesday of the month.*

**\*\*Exceptions: July - No Meeting, 1/9/2023 2<sup>nd</sup> Tuesday**

The above dates and times are subject to change with proper legal notice.

There are Special Board and Committee meetings of the Park Board, which meet on an irregular basis as needed. Organizations/individuals will be sent notices or agendas as requested.

Lisa M. Sheppard, CPRP  
Board Secretary

Approved:

*Draft for Board Approval at the December 20, 2022 Regular Meeting*



Glencoe Park District

# Voucher List of Bills By Vendor Set

Payment Dates 11/10/2022 - 12/14/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: AP Vendors - AP Vendors</b>					
<b>Vendor: 10098 - AFLAC</b>					
AFLAC	11/30/2022	16575	10-00-000-2170	Supplemental Aflac Coverage - 10 of 13	168.12
<b>Vendor 10098 - AFLAC Total:</b>					<b>168.12</b>
<b>Vendor: 10739 - Airespring</b>					
Airespring	12/08/2022	16581	25-00-000-5210	Takiff Fiber Internet - December 2022	1,949.32
<b>Vendor 10739 - Airespring Total:</b>					<b>1,949.32</b>
<b>Vendor: 10138 - AJ Sewer Service</b>					
AJ Sewer Service	11/16/2022	16496	10-15-000-5350	Sanitary Pit Pump - Boat Beach	399.00
AJ Sewer Service	11/16/2022	16496	10-14-000-5350	Sanitary Pit Pump - Swim Beach	399.00
<b>Vendor 10138 - AJ Sewer Service Total:</b>					<b>798.00</b>
<b>Vendor: 11841 - Alexander Edward Sokol</b>					
Alexander Edward Sokol	12/08/2022	16582	25-00-000-5362	Drone Footage (4 of 4)	375.00
Alexander Edward Sokol	12/08/2022	16582	25-25-941-5300	Drone Footage #4	375.00
<b>Vendor 11841 - Alexander Edward Sokol Total:</b>					<b>750.00</b>
<b>Vendor: 10864 - All About Childcare Health, Ltd.</b>					
All About Childcare Health, Ltd.	11/30/2022	16543	25-26-000-5387	Nurse Services - October 2022	90.00
<b>Vendor 10864 - All About Childcare Health, Ltd. Total:</b>					<b>90.00</b>
<b>Vendor: 10946 - Amazon Capital Services</b>					
Amazon Capital Services	11/11/2022	16446	10-11-000-5401	Supplies - Adhesive Strips	10.99
Amazon Capital Services	11/11/2022	16446	10-11-000-5425	Spirit Prize	33.89
Amazon Capital Services	11/11/2022	16446	10-12-000-5451	Flammable Vapor Sensor Kit	29.88
Amazon Capital Services	11/11/2022	16446	10-12-000-5584	Tables for Events	1,556.85
Amazon Capital Services	11/11/2022	16446	10-13-000-5413	Tool for measuring Glycol Content	31.89
Amazon Capital Services	11/11/2022	16446	10-13-000-5416	Ice Making Hoses	493.89
Amazon Capital Services	11/11/2022	16446	10-13-000-5588	Smart Garage Control	29.00
Amazon Capital Services	11/11/2022	16446	10-15-000-5450	Kayak Supplies	234.97
Amazon Capital Services	11/11/2022	16446	25-00-000-5420	Bluetooth Transmitter	225.56
Amazon Capital Services	11/11/2022	16446	25-00-000-5422	Carhartt Winter Clothing	379.98
Amazon Capital Services	11/11/2022	16446	25-00-000-5580	Inspection Camera	116.99
Amazon Capital Services	11/11/2022	16446	25-25-401-5400	Misc. Supplies	19.98
Amazon Capital Services	11/11/2022	16446	25-25-402-5400	Misc. Supplies	60.00
Amazon Capital Services	11/11/2022	16446	25-25-402-5400	Misc - Boys teeshirts	13.99
Amazon Capital Services	11/11/2022	16446	25-25-403-5400	Misc. Supplies	19.99
Amazon Capital Services	11/11/2022	16446	25-25-405-5400	Misc. Supplies	30.00
Amazon Capital Services	11/11/2022	16446	25-25-405-5400	Art Supplies	21.57
Amazon Capital Services	11/11/2022	16446	25-25-615-5400	Tools - Sculpting	17.98
Amazon Capital Services	11/11/2022	16446	25-25-659-5400	Mixed Media Supplies	144.61
Amazon Capital Services	11/11/2022	16446	25-25-770-5400	Tennis Balls (36)	99.99
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Misc	45.27
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Misc - Rechargeable Stereo Bluetooth	109.17
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Lights - Boo Bash Light Projector	269.37
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Decorations	275.30
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Misc - HDMI Cable	11.86
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Misc - Power Outlet	18.48
Amazon Capital Services	11/11/2022	16446	25-25-913-5400	Costumes	552.73
Amazon Capital Services	11/11/2022	16446	25-26-000-5401	3 ring binder	9.22

Voucher List of Bills

Payment Dates: 11/10/2022 - 12/14/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	11/11/2022	16446	25-26-000-5403	Books	21.99
Amazon Capital Services	11/11/2022	16446	25-26-000-5403	Batteries	18.13
Amazon Capital Services	11/11/2022	16446	25-26-000-5403	Art Supplies	3.97
Amazon Capital Services	11/11/2022	16446	25-26-000-5403	Misc. Supplies	379.31
Amazon Capital Services	11/11/2022	16446	25-26-000-5409	Food	70.88
Amazon Capital Services	11/11/2022	16446	25-26-000-5430	Exam Table Paper	155.97
Amazon Capital Services	11/11/2022	16446	25-26-000-5460	Countertop 10 speed mixer	845.00
Amazon Capital Services	11/11/2022	16446	25-26-000-5460	Kids Silverware	29.97
Amazon Capital Services	11/11/2022	16446	25-26-000-5460	Cutting boards	16.27
Amazon Capital Services	11/11/2022	16446	25-26-000-5460	Pizza Wheel	7.19
Amazon Capital Services	11/11/2022	16446	25-27-000-5420	(60) Cotton Terry Towels	67.16
Amazon Capital Services	11/30/2022	16544	10-11-000-5342	Holiday Party Supplies	80.81
Amazon Capital Services	11/30/2022	16544	10-11-000-5342	Batteries	10.41
Amazon Capital Services	11/30/2022	16544	10-12-000-5420	Wood Moisture Measuring tool	28.76
Amazon Capital Services	11/30/2022	16544	10-12-000-5420	Breakroom Decorations	62.47
Amazon Capital Services	11/30/2022	16544	10-12-000-5430	Tourniquets for Parks Tracks	316.08
Amazon Capital Services	11/30/2022	16544	10-12-000-5480	Splash Antifreeze Coolant	84.50
Amazon Capital Services	11/30/2022	16544	10-12-000-5585	Shipping Container Ventilation	249.00
Amazon Capital Services	11/30/2022	16544	10-12-000-5588	Breakroom Supplies	85.98
Amazon Capital Services	11/30/2022	16544	10-12-000-5588	Breakroom Chairs	1,155.94
Amazon Capital Services	11/30/2022	16544	10-13-000-5412	Docopole Cleaning Kit	58.64
Amazon Capital Services	11/30/2022	16544	10-13-000-5415	Pump Sprayer/Paint in Bucket/Safety Lights	228.20
Amazon Capital Services	11/30/2022	16544	10-13-000-5416	Ice Cleats	318.38
Amazon Capital Services	11/30/2022	16544	10-13-000-5420	ShoeOrderSpray/Whistles/Candle Lighters/WorkGloves	264.18
Amazon Capital Services	11/30/2022	16544	10-13-000-5470	Coffee/Hot Chocolate	310.54
Amazon Capital Services	11/30/2022	16544	10-13-000-5482	Toilet Tissue Dispenser	14.62
Amazon Capital Services	11/30/2022	16544	10-13-000-5484	Light bulbs/Bulb Changer	85.46
Amazon Capital Services	11/30/2022	16544	10-13-000-5584	Tables and Chairs	2,323.03
Amazon Capital Services	11/30/2022	16544	25-00-000-5401	Post its	6.78
Amazon Capital Services	11/30/2022	16544	25-00-000-5420	Refund - Bluetooth transmitter	-119.98
Amazon Capital Services	11/30/2022	16544	25-00-000-5422	Winter Coats	351.49
Amazon Capital Services	11/30/2022	16544	25-00-000-5451	Pipe Heating Cable	45.98
Amazon Capital Services	11/30/2022	16544	25-00-000-5451	Batteries	36.12
Amazon Capital Services	11/30/2022	16544	25-25-401-5400	Snacks/Art Supplies	30.00
Amazon Capital Services	11/30/2022	16544	25-25-402-5400	Craft/Party/Art Supplies/Snacks	137.20
Amazon Capital Services	11/30/2022	16544	25-25-403-5400	Party Supplies/Snacks/Art Supplies	64.00
Amazon Capital Services	11/30/2022	16544	25-25-405-5400	Snacks/Art Supplies	20.00
Amazon Capital Services	11/30/2022	16544	25-25-432-5400	Snacks/Art/Craft Supplies	178.57
Amazon Capital Services	11/30/2022	16544	25-25-601-5400	Craft Supplies	80.93
Amazon Capital Services	11/30/2022	16544	25-25-615-5400	Youth Art Show - Project Mirrors	431.15
Amazon Capital Services	11/30/2022	16544	25-25-615-5400	Art Show Supplies	86.42
Amazon Capital Services	11/30/2022	16544	25-25-615-5400	Clay Play Books	13.69
Amazon Capital Services	11/30/2022	16544	25-25-913-5400	Refund - Rechargeable Stereo Bluetooth Shipping	-10.17
Amazon Capital Services	11/30/2022	16544	25-25-953-5400	Kids Thanksgiving Supplies	376.22
Amazon Capital Services	11/30/2022	16544	25-25-953-5400	Wine openers	31.97
Amazon Capital Services	11/30/2022	16544	25-25-954-5400	UHF Antenna	24.25
Amazon Capital Services	11/30/2022	16544	25-26-000-5401	File Organizer/Stapler/Thermometer Covers	74.19
Amazon Capital Services	11/30/2022	16544	25-26-000-5403	Art Supplies	257.06
Amazon Capital Services	11/30/2022	16544	25-26-000-5403	Misc-Underwear, Bottle Warmer	31.96
Amazon Capital Services	11/30/2022	16544	25-26-000-5403	Books	20.93
Amazon Capital Services	11/30/2022	16544	25-26-000-5403	Toys	97.16
Amazon Capital Services	11/30/2022	16544	25-26-000-5409	Food	109.50
Amazon Capital Services	11/30/2022	16544	25-26-000-5460	Cups/Nitrile Gloves	449.72

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	12/08/2022	16583	10-11-000-5342	Party supplies	128.03
Amazon Capital Services	12/08/2022	16583	10-12-000-5421	Staff Uniforms	959.07
Amazon Capital Services	12/08/2022	16583	10-13-000-5415	Glow Skate - Glow in dark supplies	25.95
Amazon Capital Services	12/08/2022	16583	10-13-000-5416	Ice cleats	233.57
Amazon Capital Services	12/08/2022	16583	10-13-000-5417	Ice rink door hardware	20.98
Amazon Capital Services	12/08/2022	16583	10-13-000-5420	Sports ball storage bin	209.98
Amazon Capital Services	12/08/2022	16583	10-13-000-5420	Electronic Supplies	65.03
Amazon Capital Services	12/08/2022	16583	25-00-000-5210	Phone Case (AW)	25.95
Amazon Capital Services	12/08/2022	16583	25-00-000-5360	Poster printer paper	205.78
Amazon Capital Services	12/08/2022	16583	25-00-000-5412	Revive Plus Maintainer/Rejuvenator	262.66
Amazon Capital Services	12/08/2022	16583	25-25-401-5400	Tape/PaperPlates, Bowls	27.83
Amazon Capital Services	12/08/2022	16583	25-25-402-5400	Craft Supplies	41.31
Amazon Capital Services	12/08/2022	16583	25-25-402-5400	Tape/PaperPlates, Bowls	27.84
Amazon Capital Services	12/08/2022	16583	25-25-403-5400	Tape/PaperPlates, Bowls	27.84
Amazon Capital Services	12/08/2022	16583	25-25-405-5400	Craft Supplies	40.00
Amazon Capital Services	12/08/2022	16583	25-25-405-5400	Tape/PaperPlates, Bowls	27.83
Amazon Capital Services	12/08/2022	16583	25-25-432-5400	Craft Supplies	100.00
Amazon Capital Services	12/08/2022	16583	25-25-601-5400	Craft Supplies	63.94
Amazon Capital Services	12/08/2022	16583	25-25-615-5400	Youth Art Show Supplies	63.23
Amazon Capital Services	12/08/2022	16583	25-25-615-5400	Youth Art Show Supplies	99.96
Amazon Capital Services	12/08/2022	16583	25-25-615-5400	Mason jars	124.95
Amazon Capital Services	12/08/2022	16583	25-25-659-5400	Youth Art Show Supplies - Mixed Media	118.94
Amazon Capital Services	12/08/2022	16583	25-25-954-5400	Hallmark Holiday - Gingerbread Kits	93.94
Amazon Capital Services	12/08/2022	16583	25-25-954-5400	Hallmark Holiday - Decor	1,328.55
Amazon Capital Services	12/08/2022	16583	25-26-000-5403	Books	106.94
Amazon Capital Services	12/08/2022	16583	25-26-000-5403	Toys	135.18
<b>Vendor 10946 - Amazon Capital Services Total:</b>					<b>19,546.66</b>
<b>Vendor: 10147 - American Outfitters, Ltd.</b>					
American Outfitters, Ltd.	11/16/2022	16497	25-25-653-5401	Broadway Bound Shirt	405.65
American Outfitters, Ltd.	11/30/2022	16547	10-13-000-5421	Long Sleeve Shirts - Watts Staff	298.30
American Outfitters, Ltd.	11/30/2022	16547	10-13-000-5421	Sweatshirts - Watts Staff	473.80
American Outfitters, Ltd.	11/30/2022	16547	10-13-000-5360	Winter Hats - Watts 50th Season	1,822.50
<b>Vendor 10147 - American Outfitters, Ltd. Total:</b>					<b>3,000.25</b>
<b>Vendor: 10050 - Ancel, Glink P.C.</b>					
Ancel, Glink P.C.	11/11/2022	16449	10-11-000-5310	Legal Services - October 2022	1,747.50
Ancel, Glink P.C.	12/08/2022	16585	10-11-000-5310	Legal Services - November 2022	551.25
<b>Vendor 10050 - Ancel, Glink P.C. Total:</b>					<b>2,298.75</b>
<b>Vendor: 11737 - Antique Coach and Carriage Co.</b>					
Antique Coach and Carriage Co.	11/22/2022	16519	25-25-954-5300	Hallmark Holiday - Carriage Deposit	500.00
Antique Coach and Carriage Co.	12/08/2022	16586	25-25-954-5300	Hallmark Holliday - Carriage (Balance)	400.00
<b>Vendor 11737 - Antique Coach and Carriage Co. Total:</b>					<b>900.00</b>
<b>Vendor: 10159 - Arlington Power Equipment</b>					
Arlington Power Equipment	12/08/2022	16587	10-12-000-5450	Snowblower	679.99
Arlington Power Equipment	12/08/2022	16587	10-12-000-5450	Equipment Parts	40.98
Arlington Power Equipment	12/08/2022	16587	10-12-000-5450	Equipment Parts	113.04
<b>Vendor 10159 - Arlington Power Equipment Total:</b>					<b>834.01</b>
<b>Vendor: 11609 - ASP Services LLC</b>					
ASP Services LLC	12/08/2022	16588	25-25-706-5300	Fall 2022 Programming	5,073.60
<b>Vendor 11609 - ASP Services LLC Total:</b>					<b>5,073.60</b>

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10162 - AT &amp; T</b>					
AT & T	11/22/2022	16521	10-12-000-5210	AT&T 11/13/2022 - 12/12/2022	53.94
AT & T	11/22/2022	16521	10-13-000-5210	AT&T 11/13/2022 - 12/12/2022	59.41
AT & T	11/22/2022	16521	25-00-000-5210	AT&T 11/13/2022 - 12/12/2022	740.15
<b>Vendor 10162 - AT &amp; T Total:</b>					<b>853.50</b>
<b>Vendor: 10455 - AT &amp; T</b>					
AT & T	11/22/2022	16522	10-14-000-5210	DSL Service - Beach 10/24-11/23/2022	68.06
AT & T	12/08/2022	16589	10-14-000-5210	DSL Service - Beach 11-24 - 12-23-22	68.06
<b>Vendor 10455 - AT &amp; T Total:</b>					<b>136.12</b>
<b>Vendor: 11670 - AT &amp; T</b>					
AT & T	11/22/2022	16520	25-00-000-5210	AT&T 11/7/2022 - 12/6/2022	684.11
<b>Vendor 11670 - AT &amp; T Total:</b>					<b>684.11</b>
<b>Vendor: 11850 - AT&amp;T Mobility</b>					
AT&T Mobility	11/22/2022	16523	10-14-000-5210	Beach Hotspot 11/11/22-12/10/22	101.42
<b>Vendor 11850 - AT&amp;T Mobility Total:</b>					<b>101.42</b>
<b>Vendor: 10163 - Atlas Bobcat, LLC</b>					
Atlas Bobcat, LLC	12/08/2022	16590	10-12-000-5450	Snowthrower Repairs	180.06
Atlas Bobcat, LLC	12/08/2022	16590	10-12-000-5450	Fork Repairs	439.50
Atlas Bobcat, LLC	12/08/2022	16590	10-12-000-5582	Poly Bucket	2,493.00
<b>Vendor 10163 - Atlas Bobcat, LLC Total:</b>					<b>3,112.56</b>
<b>Vendor: 10179 - Blick Art Materials</b>					
Blick Art Materials	11/16/2022	16498	25-25-615-5400	Glaze	74.00
Blick Art Materials	11/30/2022	16550	25-25-615-5400	Glaze	116.48
Blick Art Materials	11/30/2022	16550	25-25-615-5400	Youth Ceramics Project	94.18
<b>Vendor 10179 - Blick Art Materials Total:</b>					<b>284.66</b>
<b>Vendor: 10473 - BMO Harris Bank N.A.</b>					
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5210	iCloud Storage (LS)	2.99
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5340	IPRA Conference Registration (EC/JC/LS)	960.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5340	RMI PDRMA Training - (JC/LS)	130.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Holiday Gift - Backpacks	2,600.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Holiday Party - Golf/GlowTripod/LightGame	1,342.90
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Food - All Staff Training	424.34
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Holiday Party - Axe Throwing (Deposit)	161.96
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Travel - Train Ticket to Chi for Presentation (LS)	10.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	Holiday Party - Decor	30.15
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5342	WILS Luncheon (LS)	30.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5355	Bamboo HR - November 2022	1,201.73
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5402	Chicago Tribune Monthly Subscription	27.72
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5425	Refund - FTD Sales Tax	-4.80
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5425	Holiday Cards	380.18
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5730	WILS Dues (LS)	40.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5730	IPRA Membership (EC/JC/JR/LS)	1,056.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-11-000-5730	Sam's Club Membership thru 2/15/2024 (BJ)	107.67
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-12-000-5340	RMI PDRMA Training - (KK)	65.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-12-000-5340	IPRA Conference Registration (JB/KK/MW)	1,005.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-12-000-5730	ILSTMA Membership - (KK)	45.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	11/30/2022	DFT0001651	10-13-000-5360	Watts signs	235.49
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5210	iCloud Storage (BC/MW)	1.98
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5321	Domain	18.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5340	Basset Training - NVA	14.99
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5340	CPR/First Aid Training - Lunch	184.36
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5340	IPRA Conference Registration (AW/BC/ED/NVA/SS)	1,675.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5340	RMI PDRMA Training - BC/JS	130.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5342	Coffee - Boat Club Meeting	20.90
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5342	Lunch - Team Meeting	44.31
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5360	Digital ad	226.65
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5360	iCloud Storage	0.99
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5360	Social Media Data	249.90
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5362	Stock photos	29.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5368	email marketing	210.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5368	Video editing	286.01
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5404	Spotify - November 2022	9.99
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5420	Speaker	117.85
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5730	Sam's Club Membership thru 2/15/2023 (ED)	16.75
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-00-000-5730	IPRA Membership (AW/ED)	528.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-310-5400	Art Show Snacks	125.66
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-315-5400	Glaze	444.49
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-315-5400	Art Show Snacks	125.66
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-601-5300	Brightwheel Subscription	150.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-601-5400	Snacks	160.56
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-615-5400	Glaze	540.73
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-659-5400	Art Supplies	73.74
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-712-5400	Shipping - Equipment for repair	31.63
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-835-5400	ZIM Sailing	91.67
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-913-5300	Performance: Mad Science Fun Station	318.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-913-5300	Activities - BounceHouse/LEDLightGame/TripleSport	1,297.61
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-913-5400	Food - Volunteer/Staff Pizza	351.93
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-913-5400	Decorations for Hay Tractor	29.06
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - Pinstripes (Admission+Food)	710.63
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - AMC Theatre Movie Tickets	272.58
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Transportation - Sky Zone	397.44
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - Sky Zone	609.57
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - Nickel City Nickels	540.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - Marriott Theatre Tickets	552.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-932-5300	Field Trip - AMC Theatre Movie Snacks	179.60
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-25-953-5400	Art Show Hospitality	49.10
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5340	Misc - Food Handler Training	7.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5340	Care.com Subscription	38.95
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5342	Lunch for 10/10/2022 inservice	388.17
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5403	Pumpkins	147.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5404	Brightwheel Monthly Subscription	175.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5404	Adobe DC - 10/25 - 11/19/2022 (JS)	20.51
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-26-000-5730	IPRA Membership (JS)	264.00
BMO Harris Bank N.A.	11/30/2022	DFT0001651	25-27-000-5210	Direct TV - Fitness Subscription (November 2022)	160.99
<b>Vendor 10473 - BMO Harris Bank N.A. Total:</b>					<b>21,869.29</b>



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<b>Vendor: 10187 - Cawley Company</b>					
Cawley Company	11/22/2022	16524	10-11-000-5420	Name Tag - Alaina	40.35
<b>Vendor 10187 - Cawley Company Total:</b>					<b>40.35</b>
<b>Vendor: 10190 - Ceramic Supply Chicago, Inc.</b>					
Ceramic Supply Chicago, Inc.	11/11/2022	16450	25-25-315-5400	Tools/Clay/Glaze	160.00
Ceramic Supply Chicago, Inc.	11/11/2022	16450	25-25-615-5400	Tools/Clay/Glaze	241.00
<b>Vendor 10190 - Ceramic Supply Chicago, Inc. Total:</b>					<b>401.00</b>
<b>Vendor: 10552 - Chicago Tribune Media Group</b>					
Chicago Tribune Media Group	11/16/2022	16499	10-11-000-5311	Watts Rec Center Reno Bid Notice - Oct. 2022	104.88
<b>Vendor 10552 - Chicago Tribune Media Group Total:</b>					<b>104.88</b>
<b>Vendor: 10202 - Classic Design Awards</b>					
Classic Design Awards	11/11/2022	16451	10-12-000-5585	Bench Donation Plaque	99.50
<b>Vendor 10202 - Classic Design Awards Total:</b>					<b>99.50</b>
<b>Vendor: 10115 - Clowning Around Entertainment, Inc.</b>					
Clowning Around Entertainment..	12/09/2022	16641	25-25-954-5300	Hallmark Holiday- Petting Zoo	1,514.00
<b>Vendor 10115 - Clowning Around Entertainment, Inc. Total:</b>					<b>1,514.00</b>
<b>Vendor: 10505 - Comcast</b>					
Comcast	11/16/2022	16500	10-12-000-5210	Internet Svc - Parks 11/9/2022 - 12/8/2022	173.42
Comcast	11/30/2022	16551	10-13-000-5210	Watts - TV/Internet 11/18 - 12/17/2022	271.41
<b>Vendor 10505 - Comcast Total:</b>					<b>444.83</b>
<b>Vendor: 10208 - Commonwealth Edison</b>					
Commonwealth Edison	11/16/2022	16501	10-12-000-5230	Friends Park Electricity - 9/23/24 - 10/24/22	39.53
Commonwealth Edison	11/30/2022	16552	10-12-000-5230	Friends Park - 10/24 - 11/22/2022	24.87
Commonwealth Edison	11/30/2022	16552	10-12-000-5230	Duke Park - 10/24 - 11/22/2022	38.39
<b>Vendor 10208 - Commonwealth Edison Total:</b>					<b>102.79</b>
<b>Vendor: 11396 - Community Playthings</b>					
Community Playthings	11/30/2022	16553	25-26-000-5584	Adult Chairs for Classrooms	4,160.00
<b>Vendor 11396 - Community Playthings Total:</b>					<b>4,160.00</b>
<b>Vendor: 10210 - Conserv FS</b>					
Conserv FS	12/08/2022	16592	10-12-000-5485	Salt	235.20
Conserv FS	12/08/2022	16592	10-12-000-5493	Backpack Sprayers	368.28
Conserv FS	12/08/2022	16592	10-13-000-5485	Salt	235.20
Conserv FS	12/08/2022	16592	25-00-000-5485	Salt	235.20
<b>Vendor 10210 - Conserv FS Total:</b>					<b>1,073.88</b>
<b>Vendor: 10212 - Constellation Newenergy, Inc.</b>					
Constellation Newenergy, Inc.	11/16/2022	16502	10-12-000-5230	GYS/Berlin Electricity 9/23 - 10/24/2022	43.41
Constellation Newenergy, Inc.	11/16/2022	16502	10-14-000-5230	Beach Electricity 9/23 - 10/24/2022	235.09
Constellation Newenergy, Inc.	11/16/2022	16502	10-12-000-5230	Maintenance Electricity 9/23 - 10/24/2022	952.57
Constellation Newenergy, Inc.	11/16/2022	16502	10-12-000-5230	Maintenance Electricity 9/23 - 10/24/2022	645.01
Constellation Newenergy, Inc.	11/16/2022	16502	25-00-000-5230	Takiff Electricity 9/23 - 10/24/2022	8,168.67
Constellation Newenergy, Inc.	11/16/2022	16502	10-15-000-5230	Boat House Electricity 9/23 - 10/24/2022	381.87
<b>Vendor 10212 - Constellation Newenergy, Inc. Total:</b>					<b>10,426.62</b>
<b>Vendor: 10215 - Craftwood Lumber Company</b>					
Craftwood Lumber Company	12/08/2022	16593	25-25-615-5400	Ceramics Project Supplies	53.72
<b>Vendor 10215 - Craftwood Lumber Company Total:</b>					<b>53.72</b>

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<b>Vendor: 11398 - Creekside Operating, LLC</b>					
Creekside Operating, LLC	11/22/2022	16525	25-00-000-5360	Winter Brochure	9,118.72
<b>Vendor 11398 - Creekside Operating, LLC Total:</b>					<b>9,118.72</b>
<b>Vendor: 10322 - Custom Sign Consultants, Inc.</b>					
Custom Sign Consultants, Inc.	12/08/2022	16594	25-00-000-5363	Gym Doors	2,520.00
Custom Sign Consultants, Inc.	12/08/2022	16594	25-00-000-5420	Building Sign Replacements	1,503.25
<b>Vendor 10322 - Custom Sign Consultants, Inc. Total:</b>					<b>4,023.25</b>
<b>Vendor: 11417 - Daiohs USA, Inc.</b>					
Daiohs USA, Inc.	11/30/2022	16554	10-11-000-5420	Staff Breakroom - Coffee/Filters	118.58
<b>Vendor 11417 - Daiohs USA, Inc. Total:</b>					<b>118.58</b>
<b>Vendor: 11893 - Direct Energy Marketing, Inc.</b>					
Direct Energy Marketing, Inc.	11/30/2022	16556	10-13-000-5220	Gas - Watts - October 2022	158.38
Direct Energy Marketing, Inc.	11/30/2022	16556	25-00-000-5220	Gas - Takiff - October 2022	2,577.35
<b>Vendor 11893 - Direct Energy Marketing, Inc. Total:</b>					<b>2,735.73</b>
<b>Vendor: 10334 - Discount School Supply</b>					
Discount School Supply	11/11/2022	16452	25-25-402-5400	Paint	31.98
Discount School Supply	11/11/2022	16452	25-25-403-5400	Paint	67.36
Discount School Supply	11/11/2022	16452	25-26-000-5403	Infant Insert Seats for Buggy	1,177.23
Discount School Supply	11/11/2022	16452	25-26-000-5403	High Chair	316.24
Discount School Supply	12/08/2022	16595	25-26-000-5403	Toys	29.94
<b>Vendor 10334 - Discount School Supply Total:</b>					<b>1,622.75</b>
<b>Vendor: 11072 - Dog Waste Depot</b>					
Dog Waste Depot	12/08/2022	16596	10-12-000-5489	Dog Waste Bags (6,000)	1,546.10
<b>Vendor 11072 - Dog Waste Depot Total:</b>					<b>1,546.10</b>
<b>Vendor: 11908 - EFACTORY, INC</b>					
EFACTORY, INC	11/11/2022	16453	25-00-000-5362	Boo Bash 2022 Photography	150.00
<b>Vendor 11908 - EFACTORY, INC Total:</b>					<b>150.00</b>
<b>Vendor: 11719 - EnMotive Company, LLC</b>					
EnMotive Company, LLC	11/16/2022	16503	25-25-941-5300	Timing Fee - Above 300 x 146	438.00
EnMotive Company, LLC	11/16/2022	16503	25-25-941-5300	Timing Fee - First 300	1,750.00
EnMotive Company, LLC	11/16/2022	16503	25-25-941-5400	Race Bibs	200.00
EnMotive Company, LLC	11/16/2022	16503	25-25-941-5300	Photography - Above 300 x 146	219.00
EnMotive Company, LLC	11/16/2022	16503	25-25-941-5300	Photography - 300 registrants	750.00
<b>Vendor 11719 - EnMotive Company, LLC Total:</b>					<b>3,357.00</b>
<b>Vendor: 11911 - ePact Network</b>					
ePact Network	11/22/2022	16526	25-25-401-5300	Program Participant Paperwork Software	91.00
ePact Network	11/22/2022	16526	25-25-402-5300	Program Participant Paperwork Software	126.00
ePact Network	11/22/2022	16526	25-25-403-5300	Program Participant Paperwork Software	84.00
ePact Network	11/22/2022	16526	25-25-601-5300	Program Participant Paperwork Software	385.00
ePact Network	11/22/2022	16526	25-25-801-5300	Program Participant Paperwork Software	665.00
ePact Network	11/22/2022	16526	25-25-803-5300	Program Participant Paperwork Software	175.00
ePact Network	11/22/2022	16526	25-25-808-5300	Program Participant Paperwork Software	126.00
ePact Network	11/22/2022	16526	25-25-809-5300	Program Participant Paperwork Software	140.00
ePact Network	11/22/2022	16526	25-25-810-5300	Program Participant Paperwork Software	280.00
ePact Network	11/22/2022	16526	25-25-811-5300	Program Participant Paperwork Software	70.00
ePact Network	11/22/2022	16526	25-25-812-5300	Program Participant Paperwork Software	105.00
ePact Network	11/22/2022	16526	25-25-813-5300	Program Participant Paperwork Software	210.00

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ePact Network	11/22/2022	16526	25-25-828-5300	Program Participant Paperwork Software	700.00
ePact Network	11/22/2022	16526	25-25-829-5300	Program Participant Paperwork Software	175.00
ePact Network	11/22/2022	16526	25-25-833-5300	Program Participant Paperwork Software	266.00
ePact Network	11/22/2022	16526	25-25-835-5300	Program Participant Paperwork Software	700.00
ePact Network	11/22/2022	16526	25-26-000-5404	Program Participant Paperwork Software	602.00
<b>Vendor 11911 - ePact Network Total:</b>					<b>4,900.00</b>
<b>Vendor: 10341 - Excalibur Technology Corporation</b>					
Excalibur Technology Corporati...	11/11/2022	16454	10-11-000-5355	TSS Maintenance - December 2022	6,332.00
Excalibur Technology Corporati...	11/11/2022	16454	25-00-000-5321	Webtrac Host - December 2022	1,238.80
Excalibur Technology Corporati...	12/08/2022	16597	10-11-000-5355	Domain Name	30.00
Excalibur Technology Corporati...	12/08/2022	16597	10-11-000-5355	TSS Maintenance - January 2023	6,332.00
Excalibur Technology Corporati...	12/08/2022	16597	25-00-000-5321	Webtrac Host - Janaury 2023	1,233.00
<b>Vendor 10341 - Excalibur Technology Corporation Total:</b>					<b>15,165.80</b>
<b>Vendor: 11924 - F.L. Chicago, LLC</b>					
F.L. Chicago, LLC	12/08/2022	16598	25-26-000-5584	Playmounds for tot gym	12,890.00
<b>Vendor 11924 - F.L. Chicago, LLC Total:</b>					<b>12,890.00</b>
<b>Vendor: 10344 - FedEx</b>					
FedEx	11/22/2022	16528	25-00-000-5360	Fedex - Winter Brochure to Plerus	39.33
<b>Vendor 10344 - FedEx Total:</b>					<b>39.33</b>
<b>Vendor: 10506 - Frank Cooney Company, Inc</b>					
Frank Cooney Company, Inc	12/01/2022	16579	65-00-022-5505	Lockers & Enrichment Wing	13,066.80
<b>Vendor 10506 - Frank Cooney Company, Inc Total:</b>					<b>13,066.80</b>
<b>Vendor: 11375 - Game On! LLC</b>					
Game On! LLC	12/08/2022	16599	25-25-752-5300	Game On! Boys/Girls - Fall 2022	5,964.00
<b>Vendor 11375 - Game On! LLC Total:</b>					<b>5,964.00</b>
<b>Vendor: 11695 - Goldy Locks, Inc</b>					
Goldy Locks, Inc	11/11/2022	16455	25-00-000-5352	Takiff Main Enterance Hardware Replacement	832.00
<b>Vendor 11695 - Goldy Locks, Inc Total:</b>					<b>832.00</b>
<b>Vendor: 10367 - Goodmark Nurseries, LLC.</b>					
Goodmark Nurseries, LLC.	11/11/2022	16456	10-12-000-5492	Fall Tree Plantings	2,050.00
<b>Vendor 10367 - Goodmark Nurseries, LLC. Total:</b>					<b>2,050.00</b>
<b>Vendor: 10370 - Grainger Inc.</b>					
Grainger Inc.	11/11/2022	16457	10-12-000-5486	Plumbing equipment	323.47
Grainger Inc.	11/11/2022	16457	10-12-000-5496	Zipties for windscreens	158.12
Grainger Inc.	11/11/2022	16457	10-14-000-5481	Winterizing Antifreeze	100.00
Grainger Inc.	11/11/2022	16457	10-15-000-5481	Winterizing Antifreeze	72.98
Grainger Inc.	11/11/2022	16457	25-25-913-5400	Misc - Tape	72.17
Grainger Inc.	11/11/2022	16457	25-26-000-5460	Tissues/Spoons/Plates/Ziplocs/U tensils	490.52
Grainger Inc.	11/11/2022	16457	45-00-000-5587	Confined Space items	955.55
Grainger Inc.	12/08/2022	16600	10-12-000-5496	Tennis wind screen supplies	424.14
Grainger Inc.	12/08/2022	16600	25-00-000-5484	Linear Fluor Bulb	74.52
Grainger Inc.	12/08/2022	16600	25-00-000-5484	LED Incentive	-10.00
Grainger Inc.	12/08/2022	16600	25-26-000-5460	Plates, Ziplocs, Napkins, Bowls	537.89
<b>Vendor 10370 - Grainger Inc. Total:</b>					<b>3,199.36</b>

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<b>Vendor: 10596 - Hitchcock Design, Inc.</b>					
Hitchcock Design, Inc.	12/08/2022	16601	67-00-000-5320	Lakefront Park - Design	15,600.50
<b>Vendor 10596 - Hitchcock Design, Inc. Total:</b>					<b>15,600.50</b>
<b>Vendor: 11358 - Holly Nagel</b>					
Holly Nagel	11/16/2022	16504	25-25-913-5300	Balloon Surplus	112.50
<b>Vendor 11358 - Holly Nagel Total:</b>					<b>112.50</b>
<b>Vendor: 10384 - Home Depot Credit Services</b>					
Home Depot Credit Services	11/22/2022	16530	10-12-000-5420	General Supplies	77.56
Home Depot Credit Services	11/22/2022	16530	10-12-000-5450	Air Filter - KK Office	45.94
Home Depot Credit Services	11/22/2022	16530	10-12-000-5450	Electric Snowthrower & Batteries	1,447.00
Home Depot Credit Services	11/22/2022	16530	10-12-000-5481	Construction Supplies	262.01
Home Depot Credit Services	11/22/2022	16530	10-12-000-5484	Electical Repair - Takiff Ball Field	223.76
Home Depot Credit Services	11/22/2022	16530	10-12-000-5484	Electical Supplies	264.35
Home Depot Credit Services	11/22/2022	16530	10-12-000-5486	Plumbing Supplies Parks	41.16
Home Depot Credit Services	11/22/2022	16530	10-12-000-5492	Fall Tree Plantings	59.98
Home Depot Credit Services	11/22/2022	16530	10-12-000-5496	Watts Tennis Latch	28.47
Home Depot Credit Services	11/22/2022	16530	10-12-000-5585	Breakroom/Maintenance Yard Improvements	845.57
Home Depot Credit Services	11/22/2022	16530	10-12-000-5588	New Water Heater - Parks Breakroom	784.65
Home Depot Credit Services	11/22/2022	16530	10-12-000-5588	Breakroom Improvements	255.96
Home Depot Credit Services	11/22/2022	16530	10-12-000-5588	Parks Breakroom Tiolet	186.95
Home Depot Credit Services	11/22/2022	16530	10-12-000-5588	Ring Camera for Breakroom	249.99
Home Depot Credit Services	11/22/2022	16530	10-13-000-5420	Lock Box	39.98
Home Depot Credit Services	11/22/2022	16530	10-13-000-5481	Watts Player Box Repairs	49.68
Home Depot Credit Services	11/22/2022	16530	10-14-000-5481	Beach Bollard Hardware	72.47
Home Depot Credit Services	11/22/2022	16530	10-14-000-5481	Construction Supplies	257.40
Home Depot Credit Services	11/22/2022	16530	25-00-000-5412	Takiff Custodial	179.67
Home Depot Credit Services	11/22/2022	16530	25-00-000-5483	Paint	218.11
Home Depot Credit Services	11/22/2022	16530	25-00-000-5484	Electical Supplies	393.90
Home Depot Credit Services	11/22/2022	16530	25-00-000-5582	AC Coil Cleaner	35.12
Home Depot Credit Services	11/22/2022	16530	25-00-000-5582	(3) Vacuum Cleaning Kit, Battery, Voltage Tester	814.76
Home Depot Credit Services	11/22/2022	16530	25-00-000-5582	Vacuum Cleaning Kit, Leaf Blower	318.00
Home Depot Credit Services	11/22/2022	16530	25-25-941-5400	Mud Run Supplies	1,027.42
Home Depot Credit Services	11/22/2022	16530	25-26-000-5403	Shed for ELC	899.00
<b>Vendor 10384 - Home Depot Credit Services Total:</b>					<b>9,078.86</b>
<b>Vendor: 10068 - Hot Shots Sports</b>					
Hot Shots Sports	11/11/2022	16458	25-25-748-5300	Fall 2022 Travel Clinics	2,797.20
<b>Vendor 10068 - Hot Shots Sports Total:</b>					<b>2,797.20</b>
<b>Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.</b>					
HSA Bank, a divison of Webster...	11/18/2022	DFT0001625	10-00-000-2176	HSA Bank	760.40
HSA Bank, a divison of Webster...	12/02/2022	DFT0001645	10-00-000-2176	HSA Bank	760.40
<b>Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:</b>					<b>1,520.80</b>
<b>Vendor: 10934 - IC Signs &amp; Graphics</b>					
IC Signs & Graphics	11/11/2022	16459	25-00-000-5360	Signs - All Dogs must be on leash	234.00
IC Signs & Graphics	11/22/2022	16532	25-00-000-5360	Park Signs	190.00
IC Signs & Graphics	11/22/2022	16532	10-15-000-5360	Boat Signs	147.50
IC Signs & Graphics	11/22/2022	16532	10-13-000-5360	Watts Signs	350.00
<b>Vendor 10934 - IC Signs &amp; Graphics Total:</b>					<b>921.50</b>
<b>Vendor: 10557 - IL Dept of Employment Security</b>					
IL Dept of Employment Security	11/10/2022	DFT0001624	45-00-000-5653	Unemployment - Q3 - 2022	2,168.00
<b>Vendor 10557 - IL Dept of Employment Security Total:</b>					<b>2,168.00</b>
<b>Vendor: 10100 - IL Dept of Revenue</b>					
IL Dept of Revenue	11/18/2022	DFT0001629	10-00-000-2110	IL State Tax W/H	6,508.70

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IL Dept of Revenue	11/22/2022	DFT0001636	10-00-000-2110	IL State WH - Holiday Gift	490.87
IL Dept of Revenue	11/22/2022	DFT0001643	10-00-000-2110	IL State WH - Sadie Simmons	41.91
IL Dept of Revenue	12/02/2022	DFT0001649	10-00-000-2110	IL State Tax W/H	6,155.74
IL Dept of Revenue	12/08/2022	DFT0001656	10-00-000-2110	IL State WH - Anniversary 12/9/2022	16.54
<b>Vendor 10100 - IL Dept of Revenue Total:</b>					<b>13,213.76</b>
<b>Vendor: 10101 - Illinois Municipal Retirement Fund</b>					
Illinois Municipal Retirement Fu...	11/22/2022	DFT0001638	10-00-000-2150	IMRF - November 2022	40,905.30
Illinois Municipal Retirement Fu...	11/22/2022	DFT0001638	10-00-000-2155	IMRF - November 2022	6,648.52
<b>Vendor 10101 - Illinois Municipal Retirement Fund Total:</b>					<b>47,553.82</b>
<b>Vendor: 10106 - IRS/Dept of Treasury</b>					
IRS/Dept of Treasury	11/18/2022	DFT0001627	10-00-000-2120	Social Security W/H	17,515.00
IRS/Dept of Treasury	11/18/2022	DFT0001628	10-00-000-2130	Medicare	4,313.78
IRS/Dept of Treasury	11/18/2022	DFT0001630	10-00-000-2100	Fed Income Tax W/H	11,898.37
IRS/Dept of Treasury	11/22/2022	DFT0001637	10-00-000-2100	Federal tax WH - Holiday Gift	69.98
IRS/Dept of Treasury	11/22/2022	DFT0001637	10-00-000-2120	SS WH - Holiday Gift	1,875.50
IRS/Dept of Treasury	11/22/2022	DFT0001637	10-00-000-2130	Medicare WH - Holiday Gift	446.62
IRS/Dept of Treasury	11/22/2022	DFT0001644	10-00-000-2100	Federal Tax WH - Sadie Simmons	19.38
IRS/Dept of Treasury	11/22/2022	DFT0001644	10-00-000-2120	SS WH - Sadie Simmons	116.56
IRS/Dept of Treasury	11/22/2022	DFT0001644	10-00-000-2130	Medicare WH - Sadie Simmons	27.26
IRS/Dept of Treasury	12/02/2022	DFT0001647	10-00-000-2120	Social Security W/H	16,603.04
IRS/Dept of Treasury	12/02/2022	DFT0001648	10-00-000-2130	Medicare	4,100.48
IRS/Dept of Treasury	12/02/2022	DFT0001650	10-00-000-2100	Fed Income Tax W/H	11,048.91
IRS/Dept of Treasury	12/08/2022	DFT0001657	10-00-000-2120	SS/Med - Anniversary 12/9/2022	62.00
IRS/Dept of Treasury	12/08/2022	DFT0001657	10-00-000-2130	SS/Med - Anniversary 12/9/2022	14.54
<b>Vendor 10106 - IRS/Dept of Treasury Total:</b>					<b>68,111.42</b>
<b>Vendor: 11632 - Jonathan Yates Knipping</b>					
Jonathan Yates Knipping	11/30/2022	16558	25-25-786-5300	Tai Chi - Fall 2022	37.50
Jonathan Yates Knipping	11/30/2022	16558	25-25-787-5300	Tai Chi - Fall 2022	399.00
<b>Vendor 11632 - Jonathan Yates Knipping Total:</b>					<b>436.50</b>
<b>Vendor: 10089 - Julie Kaplan</b>					
Julie Kaplan	11/11/2022	16460	25-25-785-5300	Contractual - Fitness Classes October 2022 (JK)	463.50
Julie Kaplan	11/11/2022	16460	25-25-786-5300	Contractual - Fitness Classes October 2022 (JK)	66.00
Julie Kaplan	12/08/2022	16602	25-25-785-5300	Fitness Classes - November 2022 (JK)	385.13
Julie Kaplan	12/08/2022	16602	25-25-786-5300	Fitness Classes - November 2022 (JK)	82.50
<b>Vendor 10089 - Julie Kaplan Total:</b>					<b>997.13</b>
<b>Vendor: 11418 - Kids HeArt Yoga, LLC</b>					
Kids HeArt Yoga, LLC	12/08/2022	16603	25-25-439-5300	Fall 2022 Programming	2,118.20
Kids HeArt Yoga, LLC	12/08/2022	16603	25-25-639-5300	Fall 2022 Programming	1,624.00
<b>Vendor 11418 - Kids HeArt Yoga, LLC Total:</b>					<b>3,742.20</b>
<b>Vendor: 10403 - Kohl Children's Museum</b>					
Kohl Children's Museum	11/11/2022	16461	25-26-000-5340	In-service training 2/17/2023	725.00
<b>Vendor 10403 - Kohl Children's Museum Total:</b>					<b>725.00</b>
<b>Vendor: 10404 - Konica Minolta Business Solutions USA Inc.</b>					
Konica Minolta Business Solutio...	11/22/2022	16533	10-11-000-5342	Addtl Usage Admin 10/5- 11/4/22	68.00
Konica Minolta Business Solutio...	11/22/2022	16533	25-00-000-5355	Addtl Usage Knuckle 10/5- 11/4/2022	164.96
Konica Minolta Business Solutio...	11/22/2022	16533	10-11-000-5342	Mo. Maint. Admin 11/5- 12/4/2022	31.50

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Konica Minolta Business Solutio...	11/22/2022	16533	25-00-000-5355	Copy Machine Mo Maint - Knuckle 11/5-12/4/2022	70.00
<b>Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:</b>					<b>334.46</b>
<b>Vendor: 10406 - Lakeshore Learning Material</b>					
Lakeshore Learning Material	11/11/2022	16462	25-25-601-5400	Return - Kids Club Supplies	-4.24
Lakeshore Learning Material	11/11/2022	16462	25-26-000-5403	Art Supplies	145.78
Lakeshore Learning Material	12/08/2022	16604	25-26-000-5403	Book Supplies	99.47
<b>Vendor 10406 - Lakeshore Learning Material Total:</b>					<b>241.01</b>
<b>Vendor: 11692 - Louis Glunz Beer, Inc.</b>					
Louis Glunz Beer, Inc.	12/08/2022	16605	25-25-954-5400	Hallmark Holiday - Beverages	446.16
<b>Vendor 11692 - Louis Glunz Beer, Inc. Total:</b>					<b>446.16</b>
<b>Vendor: 10120 - Magic of Gary Kantor</b>					
Magic of Gary Kantor	11/22/2022	16534	25-25-638-5300	Magic Class 11/17/2022	315.00
<b>Vendor 10120 - Magic of Gary Kantor Total:</b>					<b>315.00</b>
<b>Vendor: 10171 - Mays Chemical</b>					
Mays Chemical	12/08/2022	16606	10-13-000-5413	Drums of glycol for ice rink	2,999.00
<b>Vendor 10171 - Mays Chemical Total:</b>					<b>2,999.00</b>
<b>Vendor: 10174 - MCI</b>					
MCI	12/08/2022	16607	25-00-000-5210	Long Distance Phone Svc - December 2022	63.50
<b>Vendor 10174 - MCI Total:</b>					<b>63.50</b>
<b>Vendor: 10191 - Menoni &amp; Mocogni</b>					
Menoni & Mocogni	11/11/2022	16463	10-12-000-5495	Dirt for Takiff Repair	144.26
Menoni & Mocogni	11/11/2022	16463	25-00-000-5486	Takiff cleanout covers	182.25
Menoni & Mocogni	11/11/2022	16463	25-25-913-5400	Bales of Straw	144.00
<b>Vendor 10191 - Menoni &amp; Mocogni Total:</b>					<b>470.51</b>
<b>Vendor: 11267 - Milieu Design LLC</b>					
Milieu Design LLC	11/11/2022	16464	10-12-000-5348	Mowing 10/24/2022	523.00
Milieu Design LLC	11/11/2022	16464	10-12-000-5349	Mowing 10/24/2022	2,400.00
Milieu Design LLC	11/11/2022	16464	10-12-000-5349	Additional Weeding 10/26-10/28/2022 (55hrs)	2,497.50
Milieu Design LLC	11/16/2022	16506	10-12-000-5348	Mowing week of 10/31/2022	523.00
Milieu Design LLC	11/16/2022	16506	10-12-000-5349	Mowing week of 10/31/2022	2,400.00
Milieu Design LLC	11/16/2022	16506	10-12-000-5349	Additional Weeding 11/1/2022 - 11/8/2022 (72 hrs)	3,232.80
Milieu Design LLC	11/30/2022	16561	10-12-000-5349	Additional Weeding 11/9-11/18/2022 (76 hrs)	3,412.80
Milieu Design LLC	11/30/2022	16561	10-12-000-5348	Mowing 11/14/2022	523.00
Milieu Design LLC	11/30/2022	16561	10-12-000-5349	Mowing 11/14/2022	2,400.00
Milieu Design LLC	12/08/2022	16608	10-12-000-5348	Mowing week of 11/7/2022	523.00
Milieu Design LLC	12/08/2022	16608	10-12-000-5349	Mowing week of 11/7/2022	2,400.00
<b>Vendor 11267 - Milieu Design LLC Total:</b>					<b>20,835.10</b>
<b>Vendor: 11200 - MIP V Onion Parent LLC</b>					
MIP V Onion Parent LLC	11/16/2022	16505	10-13-000-5353	Watts Garbage/Recycling - November 2022	155.82
MIP V Onion Parent LLC	11/16/2022	16505	10-12-000-5353	Parks Garage/Recycling - November 2022	376.89
MIP V Onion Parent LLC	11/16/2022	16505	25-00-000-5353	Takiff Garbage/Recycling - November 2022	483.05
MIP V Onion Parent LLC	12/09/2022	16642	10-13-000-5353	Gabage/Recycle - Watts - December 2022	365.81
MIP V Onion Parent LLC	12/09/2022	16642	10-12-000-5353	Garbage/Recycle - Maintenance Yard - December 2022	1,747.50
MIP V Onion Parent LLC	12/09/2022	16642	25-00-000-5353	Garbage/Recycle - Takiff - December 2022	500.10
<b>Vendor 11200 - MIP V Onion Parent LLC Total:</b>					<b>3,629.17</b>

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 11319 - Monica McCarthy O'Connor</b>					
Monica McCarthy O'Connor	11/11/2022	16465	25-25-785-5300	Contractual - Fitness Classes October 2022 (MO)	320.25
Monica McCarthy O'Connor	11/11/2022	16465	25-25-786-5300	Contractual - Fitness Classes October 2022 (MO)	16.50
Monica McCarthy O'Connor	12/08/2022	16610	25-25-785-5300	Fitness Classes - November 2022 (MO)	609.75
<b>Vendor 11319 - Monica McCarthy O'Connor Total:</b>					<b>946.50</b>
<b>Vendor: 10213 - Mutual Ace Hardware</b>					
Mutual Ace Hardware	11/11/2022	16466	10-12-000-5370	Rental - Winterization for irrigation	621.60
Mutual Ace Hardware	11/11/2022	16466	10-12-000-5370	Rental - Takiff Baseball electric repair	112.00
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5370	Holiday Light Lift	140.00
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5420	General Supplies	101.78
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5420	Holiday Lights	38.42
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5484	Electrical Parts	27.15
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5487	Shovels for Parks	325.75
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5585	Parts/Supplies for Shipping Containers	246.63
Mutual Ace Hardware	12/08/2022	16611	10-12-000-5588	Breakroom Fireplace Motar/Tube Braid	59.27
Mutual Ace Hardware	12/08/2022	16611	10-13-000-5370	Holiday Light Lift	140.00
Mutual Ace Hardware	12/08/2022	16611	10-13-000-5420	Holiday Lights	200.00
<b>Vendor 10213 - Mutual Ace Hardware Total:</b>					<b>2,012.60</b>
<b>Vendor: 11425 - NAPA Auto Parts</b>					
NAPA Auto Parts	11/30/2022	16562	10-12-000-5585	Storage Container Grease Fittings	69.34
<b>Vendor 11425 - NAPA Auto Parts Total:</b>					<b>69.34</b>
<b>Vendor: 8125 - Natalie Steinmetz</b>					
Natalie Steinmetz	12/09/2022	16643	25-25-615-5400	Reimbursement - Youth Art Show epoxy	166.78
<b>Vendor 8125 - Natalie Steinmetz Total:</b>					<b>166.78</b>
<b>Vendor: 10103 - NCPERS-IL IMRF</b>					
NCPERS-IL IMRF	11/30/2022	16576	10-00-000-2160	IMRF Life-#03298	64.00
<b>Vendor 10103 - NCPERS-IL IMRF Total:</b>					<b>64.00</b>
<b>Vendor: 10217 - Nels J. Johnson Tree Experts Inc.</b>					
Nels J. Johnson Tree Experts Inc.	11/16/2022	16507	10-12-000-5590	Oak & Elm Treatments	6,300.00
Nels J. Johnson Tree Experts Inc.	11/16/2022	16507	10-12-000-5590	Oak & Elm Treatments	3,325.00
Nels J. Johnson Tree Experts Inc.	12/08/2022	16612	10-12-000-5590	Everly Storm Damaged Tree	7,139.00
<b>Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:</b>					<b>16,764.00</b>
<b>Vendor: 11914 - Nelson Insulation Company</b>					
Nelson Insulation Company	11/30/2022	16563	25-00-000-5351	HVAC Pipe Insulation Repair	2,588.00
<b>Vendor 11914 - Nelson Insulation Company Total:</b>					<b>2,588.00</b>
<b>Vendor: 10453 - Nevco Sports, LLC</b>					
Nevco Sports, LLC	12/08/2022	16613	25-25-712-5400	Scoreboard Repair	231.05
<b>Vendor 10453 - Nevco Sports, LLC Total:</b>					<b>231.05</b>
<b>Vendor: 10224 - North Shore Gas Company</b>					
North Shore Gas Company	12/08/2022	16614	10-12-000-5220	North Field Park Garage 1 - 9/21 - 11/22/2022	780.46
North Shore Gas Company	12/08/2022	16614	10-12-000-5220	North Field Park Garage 2 - 9/21 - 11/22/2022	471.52
North Shore Gas Company	12/08/2022	16614	10-13-000-5220	Watts - Sept/Oct 2022	326.34
North Shore Gas Company	12/08/2022	16614	10-14-000-5220	Beach - 9/21 - 11/22/2022	84.93
North Shore Gas Company	12/08/2022	16614	25-00-000-5220	Takiff - Sept/Oct 2022	2,114.12
<b>Vendor 10224 - North Shore Gas Company Total:</b>					<b>3,777.37</b>
<b>Vendor: 10340 - Northshore Omega</b>					
Northshore Omega	11/11/2022	16467	45-00-000-5335	Pre-placement Exam - Kristina Stampel	289.00

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Northshore Omega	11/11/2022	16467	45-00-000-5335	Pre-placement Exam - Vesa Nevzadi	391.00
Northshore Omega	11/11/2022	16467	45-00-000-5335	Pre-placement Exam - Elizabeth Pond	308.00
Northshore Omega	11/16/2022	16508	45-00-000-5335	Pre-placement Exam - Isabelle Alexandre	391.00
Northshore Omega	11/16/2022	16508	45-00-000-5335	Pre-employment Exam - Isabelle Alexandre	19.00
Northshore Omega	11/16/2022	16508	45-00-000-5335	Pre-placement Exam - Alaina Whidby	161.00
<b>Vendor 10340 - Northshore Omega Total:</b>					<b>1,559.00</b>
<b>Vendor: 10233 - Orkin Pest Control</b>					
Orkin Pest Control	11/11/2022	16468	25-00-000-5355	Takiff Mo Exterminator - November 2022	204.00
<b>Vendor 10233 - Orkin Pest Control Total:</b>					<b>204.00</b>
<b>Vendor: 10235 - Otis Elevator Company</b>					
Otis Elevator Company	11/30/2022	16564	25-00-000-5355	Takiff Elevator Mo Maintenance - December 2022	549.57
<b>Vendor 10235 - Otis Elevator Company Total:</b>					<b>549.57</b>
<b>Vendor: 11527 - P &amp; J HP LLC</b>					
P & J HP LLC	12/08/2022	16615	25-25-613-5300	Fall 2022 Programming - Mini Ninjas	3,570.00
<b>Vendor 11527 - P &amp; J HP LLC Total:</b>					<b>3,570.00</b>
<b>Vendor: 10110 - PACT Administrative Services Corp</b>					
PACT Administrative Services C...	11/22/2022	16535	10-00-000-2175	FSA Contribution - November 2022	346.92
PACT Administrative Services C...	11/30/2022	16565	10-11-000-5600	Admin Fee - December 2022	21.00
<b>Vendor 10110 - PACT Administrative Services Corp Total:</b>					<b>367.92</b>
<b>Vendor: 10104 - Partnership Financial Credit Union</b>					
Partnership Financial Credit Uni...	11/14/2022	16491	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	11/14/2022	16491	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	11/30/2022	16577	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	11/30/2022	16577	10-00-000-2180	#86720 Janis	30.00
<b>Vendor 10104 - Partnership Financial Credit Union Total:</b>					<b>300.00</b>
<b>Vendor: 10242 - PDRMA</b>					
PDRMA	11/30/2022	16566	10-11-000-5600	Health Insurance - November 2022	11,014.01
PDRMA	11/30/2022	16566	10-12-000-5600	Health Insurance - November 2022	10,162.00
PDRMA	11/30/2022	16566	10-14-000-5600	Health Insurance - November 2022	957.07
PDRMA	11/30/2022	16566	25-00-000-5600	Health Insurance - November 2022	15,951.93
PDRMA	11/30/2022	16566	25-26-000-5600	Health Insurance - November 2022	15,373.88
PDRMA	12/08/2022	16616	10-12-000-5340	Brush Chipper - OS	35.00
PDRMA	12/08/2022	16616	10-12-000-5340	Towing - OS	35.00
PDRMA	12/08/2022	16616	10-12-000-5340	Playground Inspection - JI	20.00
PDRMA	12/08/2022	16616	10-12-000-5340	Towing - BJ	35.00
PDRMA	12/08/2022	16616	10-12-000-5340	Brush Chipper - AS	35.00
PDRMA	12/08/2022	16616	10-12-000-5340	Snowplow - (JI/MW)	140.00
<b>Vendor 10242 - PDRMA Total:</b>					<b>53,758.89</b>
<b>Vendor: 11733 - Peerless Network, Inc.</b>					
Peerless Network, Inc.	11/16/2022	16509	25-00-000-5210	T1 Line Watts - 11/15 - 12/14/2022	378.08
<b>Vendor 11733 - Peerless Network, Inc. Total:</b>					<b>378.08</b>
<b>Vendor: 10919 - Pizzo &amp; Associates, Ltd.</b>					
Pizzo & Associates, Ltd.	11/11/2022	16469	10-12-000-5350	Stewardship #8	1,588.75



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Pizzo & Associates, Ltd.	12/08/2022	16617	10-12-000-5585	Rain Garden Prep	1,300.00
<b>Vendor 10919 - Pizzo &amp; Associates, Ltd. Total:</b>					<b>2,888.75</b>
<b>Vendor: 10374 - Postmaster Glencoe</b>					
Postmaster Glencoe	11/11/2022	16470	25-00-000-5301	Postage - Winter Brochure	1,000.00
Postmaster Glencoe	11/11/2022	16471	25-00-000-5301	USPS Marketing Mail Renewal	275.00
<b>Vendor 10374 - Postmaster Glencoe Total:</b>					<b>1,275.00</b>
<b>Vendor: 10090 - Pride Dojo Inc.</b>					
Pride Dojo Inc.	12/08/2022	16618	25-25-725-5300	Fall 2022 Programming - Final	5,100.27
<b>Vendor 10090 - Pride Dojo Inc. Total:</b>					<b>5,100.27</b>
<b>Vendor: 10259 - Quill Corporation</b>					
Quill Corporation	11/11/2022	16472	25-00-000-5401	Phaser Toner & Copy Paper	173.91
Quill Corporation	11/11/2022	16472	25-25-401-5400	HP Ink & Storage Box	57.05
Quill Corporation	11/11/2022	16472	25-25-402-5400	HP Ink & Storage Box	57.05
Quill Corporation	11/11/2022	16472	25-25-403-5400	HP Ink & Storage Box	57.05
Quill Corporation	11/11/2022	16472	25-26-000-5401	HP Ink & Storage Box	57.06
Quill Corporation	11/11/2022	16472	25-00-000-5401	Staff Supplies	24.99
Quill Corporation	11/11/2022	16472	25-00-000-5420	Coffee Creamer	18.12
Quill Corporation	11/11/2022	16472	25-25-401-5400	EC Desk Supply	1.47
Quill Corporation	11/11/2022	16472	25-25-402-5400	EC Desk Supply	1.47
Quill Corporation	11/11/2022	16472	25-25-403-5400	EC Desk Supply	1.47
Quill Corporation	11/11/2022	16472	25-26-000-5401	EC Desk Supply	1.48
Quill Corporation	11/11/2022	16472	25-00-000-5401	Highlighters	30.57
Quill Corporation	11/11/2022	16472	25-00-000-5420	Breakroom cups	71.49
Quill Corporation	11/22/2022	16536	25-00-000-5420	General Office Supplies	7.69
Quill Corporation	11/22/2022	16536	25-00-000-5420	Keyboard & Mouse (Clara)	28.52
Quill Corporation	11/22/2022	16536	25-00-000-5401	Office Supplies	34.23
Quill Corporation	11/22/2022	16536	25-00-000-5401	Office Supplies	26.62
Quill Corporation	12/08/2022	16619	25-00-000-5420	General Office Supplies	74.99
<b>Vendor 10259 - Quill Corporation Total:</b>					<b>725.23</b>
<b>Vendor: 10718 - R&amp;R Specialties of Wisconsin, Inc.</b>					
R&R Specialties of Wisconsin, In...	11/30/2022	16567	10-13-000-5356	Zamboni Repairs	1,984.80
<b>Vendor 10718 - R&amp;R Specialties of Wisconsin, Inc. Total:</b>					<b>1,984.80</b>
<b>Vendor: 10262 - Raynor Door Company</b>					
Raynor Door Company	12/08/2022	16620	10-15-000-5352	Boat house - Garage Door Opener	494.38
<b>Vendor 10262 - Raynor Door Company Total:</b>					<b>494.38</b>
<b>Vendor: 11643 - RC Juggles, LLC</b>					
RC Juggles, LLC	11/30/2022	16569	25-25-943-5300	DJ Services	725.00
<b>Vendor 11643 - RC Juggles, LLC Total:</b>					<b>725.00</b>
<b>Vendor: 10638 - REACH Media Network</b>					
REACH Media Network	11/11/2022	16473	25-00-000-5368	TV Hosting	888.00
<b>Vendor 10638 - REACH Media Network Total:</b>					<b>888.00</b>
<b>Vendor: 11593 - Reading Rookies, LLC</b>					
Reading Rookies, LLC	11/11/2022	16474	25-25-450-5300	Reading Rookies - Fall 2022	6,138.00
<b>Vendor 11593 - Reading Rookies, LLC Total:</b>					<b>6,138.00</b>
<b>Vendor: 11486 - Red Feather Painting, Inc.</b>					
Red Feather Painting, Inc.	11/16/2022	16510	65-00-022-5509	Pay App #1 - Safran House Tuckpointing	18,000.00
<b>Vendor 11486 - Red Feather Painting, Inc. Total:</b>					<b>18,000.00</b>
<b>Vendor: 10263 - Red's Garden Center Inc.</b>					
Red's Garden Center Inc.	11/16/2022	16511	10-12-000-5492	Fall Decorations	367.40
Red's Garden Center Inc.	11/16/2022	16511	10-12-000-5492	Tree Bags	217.50
Red's Garden Center Inc.	11/16/2022	16511	10-12-000-5492	Burlap Wrap for new trees	18.69
Red's Garden Center Inc.	12/08/2022	16621	10-12-000-5492	Red's Garden - November 2022	65.25
<b>Vendor 10263 - Red's Garden Center Inc. Total:</b>					<b>668.84</b>

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10333 - Relda, LLC</b>					
Relda, LLC	12/08/2022	16622	25-26-000-5430	Diapering Supplies	1,026.74
<b>Vendor 10333 - Relda, LLC Total:</b>					<b>1,026.74</b>
<b>Vendor: 10427 - Rink Systems</b>					
Rink Systems	12/08/2022	16623	10-13-000-5588	Rubber for Watts	2,147.00
<b>Vendor 10427 - Rink Systems Total:</b>					<b>2,147.00</b>
<b>Vendor: 10767 - Rite Portable Restroom Corp</b>					
Rite Portable Restroom Corp	11/16/2022	16512	10-12-000-5353	Portable Toilet Svcs -	78.00
Rite Portable Restroom Corp	12/08/2022	16624	10-12-000-5353	Shelton Park 11/11 - 12/9/2022	78.00
<b>Vendor 10767 - Rite Portable Restroom Corp Total:</b>					<b>156.00</b>
<b>Vendor: 11337 - Ronald Otrembiak</b>					
Ronald Otrembiak	12/08/2022	16625	25-25-953-5300	Santa Claus Apperance	450.00
<b>Vendor 11337 - Ronald Otrembiak Total:</b>					<b>450.00</b>
<b>Vendor: 1232 - Ronald P. Cadarian</b>					
Ronald P. Cadarian	11/11/2022	16476	25-27-000-5365	Personal Training - October 2022 (RC)	757.50
Ronald P. Cadarian	12/08/2022	16626	25-27-000-5365	Fitness Classes - November 2022 (RC)	924.00
<b>Vendor 1232 - Ronald P. Cadarian Total:</b>					<b>1,681.50</b>
<b>Vendor: 11320 - Roundy's Inc.</b>					
Roundy's Inc.	11/11/2022	16477	25-25-402-5400	Food	26.14
Roundy's Inc.	11/11/2022	16477	25-25-403-5400	Food	23.95
Roundy's Inc.	11/11/2022	16477	25-25-405-5400	Food	42.59
Roundy's Inc.	11/11/2022	16477	25-25-428-5400	Little Builders Halloween Oreos	5.99
Roundy's Inc.	11/11/2022	16477	25-25-601-5400	Food	23.97
Roundy's Inc.	11/11/2022	16477	25-25-601-5400	Halloween Candy	42.33
Roundy's Inc.	11/11/2022	16477	25-25-913-5400	Halloween Candy	501.39
Roundy's Inc.	11/11/2022	16477	25-26-000-5409	Milk	18.69
Roundy's Inc.	12/08/2022	16627	10-11-000-5342	Beverages - All Staff & Board Meeting	45.97
Roundy's Inc.	12/08/2022	16627	25-25-402-5400	Food	13.39
Roundy's Inc.	12/08/2022	16627	25-25-428-5400	Snacks	20.94
Roundy's Inc.	12/08/2022	16627	25-25-601-5400	Food	32.49
Roundy's Inc.	12/08/2022	16627	25-25-953-5400	Kids Thanksgiving - Food/Drinks	124.52
Roundy's Inc.	12/08/2022	16627	25-26-000-5409	Milk/Snacks	67.58
<b>Vendor 11320 - Roundy's Inc. Total:</b>					<b>989.94</b>
<b>Vendor: 10271 - Russo's Power Equipment Inc.</b>					
Russo's Power Equipment Inc.	11/11/2022	16478	10-12-000-5450	RotoFiller	539.99
Russo's Power Equipment Inc.	11/11/2022	16478	10-12-000-5480	Eco-Friendly Fuel	11.18
Russo's Power Equipment Inc.	11/11/2022	16478	10-12-000-5487	Rakes	27.98
Russo's Power Equipment Inc.	11/11/2022	16478	10-12-000-5493	Round up	849.90
Russo's Power Equipment Inc.	11/11/2022	16478	10-12-000-5493	Pesticide Flags	175.00
<b>Vendor 10271 - Russo's Power Equipment Inc. Total:</b>					<b>1,604.05</b>
<b>Vendor: 10654 - Sandra K Culver</b>					
Sandra K Culver	11/11/2022	16479	25-25-785-5300	Contractual - Fitness Classes October 2022 (SC)	556.88
Sandra K Culver	12/08/2022	16628	25-25-785-5300	Fitness Classes - November 2022 (SC)	703.88
<b>Vendor 10654 - Sandra K Culver Total:</b>					<b>1,260.76</b>
<b>Vendor: 10515 - Sarah Hall</b>					
Sarah Hall	11/11/2022	16480	25-25-601-5300	Sarah Hall After School - October 2022	900.00
<b>Vendor 10515 - Sarah Hall Total:</b>					<b>900.00</b>
<b>Vendor: 10279 - Sherwin-Williams Company</b>					
Sherwin-Williams Company	11/16/2022	16513	25-00-000-5483	Takiff Paint	130.00
<b>Vendor 10279 - Sherwin-Williams Company Total:</b>					<b>130.00</b>

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<b>Vendor: 11472 - Silvia Strazzarino</b>					
Silvia Strazzarino	11/11/2022	16481	25-25-785-5300	Fitness Classes - October 2022 (SS)	223.50
Silvia Strazzarino	11/11/2022	16481	25-25-787-5300	Fitness Classes - October 2022 (SS)	15.00
Silvia Strazzarino	12/08/2022	16629	25-25-785-5300	Fitness Classes - November 2022 (SS)	268.13
Silvia Strazzarino	12/08/2022	16629	25-25-786-5300	Fitness Classes - November 2022 (SS)	16.50
Silvia Strazzarino	12/08/2022	16629	25-25-787-5300	Fitness Classes - November 2022 (SS)	45.00
<b>Vendor 11472 - Silvia Strazzarino Total:</b>					<b>568.13</b>
<b>Vendor: 11436 - SportsEngine Inc.</b>					
SportsEngine Inc.	11/11/2022	16482	45-00-000-5335	Background Checks - October 2022	74.00
<b>Vendor 11436 - SportsEngine Inc. Total:</b>					<b>74.00</b>
<b>Vendor: 11906 - Staples, Inc.</b>					
Staples, Inc.	11/22/2022	16538	25-00-000-5401	Office Supplies	76.13
Staples, Inc.	11/22/2022	16538	25-25-401-5400	EC Wing Laminating Pouches	4.90
Staples, Inc.	11/22/2022	16538	25-25-402-5400	EC Wing Laminating Pouches	4.90
Staples, Inc.	11/22/2022	16538	25-25-403-5400	EC Wing Laminating Pouches	4.89
Staples, Inc.	11/22/2022	16538	25-26-000-5401	EC Wing Laminating Pouches	4.90
Staples, Inc.	11/22/2022	16538	25-00-000-5401	Office Supplies	76.52
Staples, Inc.	11/22/2022	16538	25-00-000-5420	General Office Supply - Breakroom	17.79
Staples, Inc.	11/30/2022	16570	25-00-000-5401	Office Supplies	12.31
Staples, Inc.	11/30/2022	16570	25-25-401-5400	EC Supplies	52.82
Staples, Inc.	11/30/2022	16570	25-25-402-5400	EC Supplies	52.81
Staples, Inc.	11/30/2022	16570	25-25-403-5400	EC Supplies	52.81
Staples, Inc.	11/30/2022	16570	25-26-000-5401	EC Supplies	52.82
<b>Vendor 11906 - Staples, Inc. Total:</b>					<b>413.60</b>
<b>Vendor: 10108 - State Disbursement Unit</b>					
State Disbursement Unit	11/14/2022	16492	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	11/30/2022	16578	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
<b>Vendor 10108 - State Disbursement Unit Total:</b>					<b>391.80</b>
<b>Vendor: 11773 - Sunset Foods</b>					
Sunset Foods	11/16/2022	16514	25-26-000-5409	Milk/Cheese/Produce/Butter	748.83
<b>Vendor 11773 - Sunset Foods Total:</b>					<b>748.83</b>
<b>Vendor: 11698 - Susan Salidor</b>					
Susan Salidor	11/22/2022	16539	25-25-401-5300	Music Classes - November 3,11,17	100.00
Susan Salidor	11/22/2022	16539	25-25-402-5300	Music Classes - November 3,11,17	100.00
Susan Salidor	11/22/2022	16539	25-25-403-5300	Music Classes - November 3,11,17	100.00
Susan Salidor	11/22/2022	16539	25-26-000-5386	Music Classes - November 3,11,17	600.00
<b>Vendor 11698 - Susan Salidor Total:</b>					<b>900.00</b>
<b>Vendor: 11414 - Sysco Chicago, Inc.</b>					
Sysco Chicago, Inc.	11/11/2022	16483	25-25-401-5400	Snacks	50.00
Sysco Chicago, Inc.	11/11/2022	16483	25-25-402-5400	Snacks	104.33
Sysco Chicago, Inc.	11/11/2022	16483	25-25-403-5400	Snacks	50.00
Sysco Chicago, Inc.	11/11/2022	16483	25-26-000-5409	CC - Lunch/Snacks	2,187.36
Sysco Chicago, Inc.	12/08/2022	16630	25-25-401-5400	Snacks	39.93
Sysco Chicago, Inc.	12/08/2022	16630	25-25-402-5400	Snacks	39.93
Sysco Chicago, Inc.	12/08/2022	16630	25-25-403-5400	Snacks	39.93

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sysco Chicago, Inc.	12/08/2022	16630	25-25-601-5400	Snacks	625.64
Sysco Chicago, Inc.	12/08/2022	16630	25-26-000-5409	Snacks	124.04
Sysco Chicago, Inc.	12/08/2022	16630	25-26-000-5409	CC- Lunch/Snacks	2,551.45
Sysco Chicago, Inc.	12/08/2022	16630	25-26-000-5460	Film PVC Roll/Alumn. Foil	104.74
<b>Vendor 11414 - Sysco Chicago, Inc. Total:</b>					<b>5,917.35</b>
<b>Vendor: 11741 - Taste For Kids, Inc.</b>					
Taste For Kids, Inc.	12/08/2022	16631	25-25-405-5300	Lunch - November 2022	363.75
Taste For Kids, Inc.	12/08/2022	16631	25-26-000-5385	Lunch - November 2022	5,640.50
<b>Vendor 11741 - Taste For Kids, Inc. Total:</b>					<b>6,004.25</b>
<b>Vendor: 10720 - Tebon's Gas Service</b>					
Tebon's Gas Service	12/08/2022	16632	10-13-000-5480	Propane - Zamboni	340.00
<b>Vendor 10720 - Tebon's Gas Service Total:</b>					<b>340.00</b>
<b>Vendor: 10269 - Thermostat Acquisition Holdings, LP</b>					
Thermostat Acquisition Holding...	12/09/2022	16644	10-13-000-5357	Prep Ice Rink for Start Up	7,021.30
Thermostat Acquisition Holding...	12/09/2022	16644	10-13-000-5357	Watts Refrig Mo Maint - December 2022	310.00
<b>Vendor 10269 - Thermostat Acquisition Holdings, LP Total:</b>					<b>7,331.30</b>
<b>Vendor: 11168 - TimeClock Plus, Inc.</b>					
TimeClock Plus, Inc.	11/16/2022	16515	10-11-000-5355	License Overages	17.64
<b>Vendor 11168 - TimeClock Plus, Inc. Total:</b>					<b>17.64</b>
<b>Vendor: 11575 - Tree Holdings LLC - North Shore Series</b>					
Tree Holdings LLC - North Shore...	12/08/2022	16633	25-25-650-5300	Coding - Fall 2022	7,420.00
<b>Vendor 11575 - Tree Holdings LLC - North Shore Series Total:</b>					<b>7,420.00</b>
<b>Vendor: 10301 - Tyler Business Forms</b>					
Tyler Business Forms	11/11/2022	16484	10-11-000-5420	AP Checks	786.50
<b>Vendor 10301 - Tyler Business Forms Total:</b>					<b>786.50</b>
<b>Vendor: 10302 - Uline</b>					
Uline	11/11/2022	16485	25-00-000-5451	Carpets outside ceramics	378.54
Uline	11/16/2022	16516	10-13-000-5584	Backless Benches	1,392.23
Uline	12/08/2022	16634	10-13-000-5580	Backless Benches	1,392.23
<b>Vendor 10302 - Uline Total:</b>					<b>3,163.00</b>
<b>Vendor: 10705 - UMB Bank NA</b>					
UMB Bank NA	11/22/2022	DFT0001635	40-00-000-5000	2020 Bonds - Principal	190,000.00
UMB Bank NA	11/22/2022	DFT0001635	40-00-000-5000	2015 Bonds - Principal	905,000.00
UMB Bank NA	11/22/2022	DFT0001635	40-00-000-5010	2015 Bonds - Interest	66,600.00
UMB Bank NA	11/22/2022	DFT0001635	40-00-000-5010	2020 Bonds - Interest	44,850.00
<b>Vendor 10705 - UMB Bank NA Total:</b>					<b>1,206,450.00</b>
<b>Vendor: 10099 - Vantagepoint Trf Agents-457</b>					
Vantagepoint Trf Agents-457	11/18/2022	DFT0001626	10-00-000-2140	ICMA - A/C#301403	1,876.92
Vantagepoint Trf Agents-457	12/02/2022	DFT0001646	10-00-000-2140	ICMA - A/C#301403	1,876.92
<b>Vendor 10099 - Vantagepoint Trf Agents-457 Total:</b>					<b>3,753.84</b>
<b>Vendor: 11923 - Veco Windows, Inc</b>					
Veco Windows, Inc	12/08/2022	16635	25-00-000-5350	Window Cleaning - Takiff	1,625.00
<b>Vendor 11923 - Veco Windows, Inc Total:</b>					<b>1,625.00</b>
<b>Vendor: 10309 - Verizon Wireless</b>					
Verizon Wireless	12/08/2022	16636	25-00-000-5210	Cell Phone Svc - 10/22 - 11/21/2022	1,146.14
<b>Vendor 10309 - Verizon Wireless Total:</b>					<b>1,146.14</b>
<b>Vendor: 10457 - Village of Glencoe</b>					
Village of Glencoe	11/11/2022	16486	10-12-000-5480	Fuel - September 2022	1,179.27
Village of Glencoe	11/11/2022	16487	10-12-000-5240	Friends Park Water 8/1 - 10/31/2022	38.02
Village of Glencoe	12/06/2022	16580	25-25-954-5300	Holiday Hallmark - Local Liquor License	50.00
Village of Glencoe	12/08/2022	16637	10-12-000-5480	Fuel - October 2022	1,855.06
Village of Glencoe	12/08/2022	16638	10-12-000-5240	Water/Sewer - 9/1/2022 - 11/30/2022	4,863.20

Voucher List of Bills

Payment Dates: 11/10/2022 - 12/14/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Village of Glencoe	12/08/2022	16638	10-13-000-5240	Water/Sewer - 9/1/2022 - 11/30/2022	2,580.45
Village of Glencoe	12/08/2022	16638	10-14-000-5240	Water/Sewer - 9/1/2022 - 11/30/2022	1,067.35
Village of Glencoe	12/08/2022	16638	10-15-000-5240	Water/Sewer - 9/1/2022 - 11/30/2022	61.50
<b>Vendor 10457 - Village of Glencoe Total:</b>					<b>11,694.85</b>
<b>Vendor: 11757 - W.B. Olson, Inc.</b>					
W.B. Olson, Inc.	11/30/2022	16571	67-00-000-5522	Watts Management - October 2022	29,454.00
W.B. Olson, Inc.	11/30/2022	16571	67-00-000-5523	Watts Construction - October 2022	156,600.00
<b>Vendor 11757 - W.B. Olson, Inc. Total:</b>					<b>186,054.00</b>
<b>Vendor: 10700 - Warehouse Direct Workplace Solutions</b>					
Warehouse Direct Workplace So..	11/11/2022	16488	10-13-000-5412	Towels	74.85
Warehouse Direct Workplace So..	11/11/2022	16488	10-13-000-5412	Towels	336.83
Warehouse Direct Workplace So..	11/11/2022	16488	25-00-000-5412	Towels	336.82
Warehouse Direct Workplace So..	11/22/2022	16540	25-00-000-5412	Towels	2,115.60
Warehouse Direct Workplace So..	12/08/2022	16639	10-13-000-5412	Custodial Supplies	2,258.01
Warehouse Direct Workplace So..	12/08/2022	16639	25-00-000-5412	Custodial Supplies	4.24
<b>Vendor 10700 - Warehouse Direct Workplace Solutions Total:</b>					<b>5,126.35</b>
<b>Vendor: 11913 - Web Resource, LLC</b>					
Web Resource, LLC	11/30/2022	16572	25-26-000-5584	Infant Buggys	6,455.62
<b>Vendor 11913 - Web Resource, LLC Total:</b>					<b>6,455.62</b>
<b>Vendor: 10882 - Welcome Wagon</b>					
Welcome Wagon	11/22/2022	16541	25-00-000-5360	Welcome Mailer - November 2022	161.42
<b>Vendor 10882 - Welcome Wagon Total:</b>					<b>161.42</b>
<b>Vendor: 11085 - West Marine Pro</b>					
West Marine Pro	11/16/2022	16517	10-15-000-5430	Jim Buoy	309.93
<b>Vendor 11085 - West Marine Pro Total:</b>					<b>309.93</b>
<b>Vendor: 11619 - Whisk Taker LLC</b>					
Whisk Taker LLC	11/30/2022	16573	25-25-413-5300	Junior Chefs - Fall 2022	3,960.00
Whisk Taker LLC	12/08/2022	16640	25-25-648-5300	Junior Chefs - Fall 2022	5,400.00
<b>Vendor 11619 - Whisk Taker LLC Total:</b>					<b>9,360.00</b>
<b>Vendor: 11102 - Wight &amp; Company</b>					
Wight & Company	11/30/2022	16574	67-00-000-5521	Watts Design	6,047.27
<b>Vendor 11102 - Wight &amp; Company Total:</b>					<b>6,047.27</b>
<b>Vendor: 10102 - Wisconsin Dept of Revenue</b>					
Wisconsin Dept of Revenue	11/14/2022	DFT0001652	10-00-000-2111	WI State WH - November 2022	263.42
<b>Vendor 10102 - Wisconsin Dept of Revenue Total:</b>					<b>263.42</b>
<b>Vendor: 11678 - WM Corporate Services, Inc.</b>					
WM Corporate Services, Inc.	11/16/2022	16518	10-12-000-5353	Maintenance 20 yard - October 2022	424.07
WM Corporate Services, Inc.	11/16/2022	16518	10-12-000-5353	Maintenance 30 yard - October 2022	703.78
<b>Vendor 11678 - WM Corporate Services, Inc. Total:</b>					<b>1,127.85</b>
<b>Vendor Set AP Vendors Total:</b>					<b>1,968,157.91</b>

Voucher List of Bills

Payment Dates: 11/10/2022 - 12/14/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: Employees - Employees</b>					
<b>Vendor: 5466 - Raul Marron</b>					
Raul Marron	11/30/2022	16568	10-12-000-5421	Reimbursement - Work Boots (RM)	135.00
<b>Vendor 5466 - Raul Marron Total:</b>					<b>135.00</b>
<b>Vendor: 5796 - Rebecca Moore</b>					
Rebecca Moore	11/11/2022	16475	10-11-000-5341	Reimbursement: Mileage/Tolls (BM)	20.00
Rebecca Moore	11/22/2022	16537	10-00-000-2155	Refund: IMRF November 2022 VAC Overpayment	18.32
<b>Vendor 5796 - Rebecca Moore Total:</b>					<b>38.32</b>
<b>Vendor Set Employees Total:</b>					<b>173.32</b>

Voucher List of Bills

Payment Dates: 11/10/2022 - 12/14/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: Refunds - Refunds</b>					
<b>Vendor: 000-23-0049 - Abby Provus</b>					
Abby Provus	11/30/2022	16542	25-00-000-2580	Refund - Household Credit Balance	71.28
<b>Vendor 000-23-0049 - Abby Provus Total:</b>					<b>71.28</b>
<b>Vendor: 000-23-0051 - Beth Boyd</b>					
Beth Boyd	11/30/2022	16548	25-00-000-2580	Refund - Household Credit Balance	36.85
<b>Vendor 000-23-0051 - Beth Boyd Total:</b>					<b>36.85</b>
<b>Vendor: 000-23-0046 - Beverly Walther</b>					
Beverly Walther	11/30/2022	16549	25-00-000-2580	Refund - Household Credit Balance	1,077.00
<b>Vendor 000-23-0046 - Beverly Walther Total:</b>					<b>1,077.00</b>
<b>Vendor: 000-23-0052 - Carmen Franco</b>					
Carmen Franco	12/08/2022	16591	25-00-000-2580	Refund - Household Credit Balance	31.13
<b>Vendor 000-23-0052 - Carmen Franco Total:</b>					<b>31.13</b>
<b>Vendor: 000-23-0047 - Daniel Margulies</b>					
Daniel Margulies	11/30/2022	16555	25-00-000-2580	Refund - Household Credit Balance	21.56
<b>Vendor 000-23-0047 - Daniel Margulies Total:</b>					<b>21.56</b>
<b>Vendor: 000-23-0045 - Edrea Keogh</b>					
Edrea Keogh	11/30/2022	16557	25-00-000-2580	Refund - Household Credit Balance	130.00
<b>Vendor 000-23-0045 - Edrea Keogh Total:</b>					<b>130.00</b>
<b>Vendor: 000-23-0050 - Linda Cohen</b>					
Linda Cohen	11/30/2022	16559	25-00-000-2580	Refund - Household Credit Balance	31.13
<b>Vendor 000-23-0050 - Linda Cohen Total:</b>					<b>31.13</b>
<b>Vendor: 000-23-0048 - Margaret Boyd</b>					
Margaret Boyd	11/30/2022	16560	25-00-000-2580	Refund - Household Credit Balance	36.85
<b>Vendor 000-23-0048 - Margaret Boyd Total:</b>					<b>36.85</b>
<b>Vendor Set Refunds Total:</b>					<b>1,435.80</b>
<b>Grand Total:</b>					<b>1,969,767.03</b>

# Report Summary

## Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	299,356.62
25 - RECREATION FUND	220,435.29
40 - BOND & INTEREST FUND	1,206,450.00
45 - LIABILITY INSURANCE FUND	4,756.55
65 - CAPITAL PROJECTS FUND	31,066.80
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	207,701.77

## Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	23,036.64
10-00-000-2110	IL STATE WITHHOLDING	13,213.76
10-00-000-2111	WI STATE WITHHOLDING	263.42
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	36,172.10
10-00-000-2130	MEDICARE WITHHOLDING	8,902.68
10-00-000-2140	ICMA DEF COMP WITHHOLDING	3,753.84
10-00-000-2150	IMRF WITHHOLDING	40,905.30
10-00-000-2155	IMRF VAC WITHHOLDING	6,666.84
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	64.00
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2175	FSA PLAN WITHHOLDING	346.92
10-00-000-2176	HSA WITHHOLDING	1,520.80
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	391.80
10-11-000-5210	TELEPHONE/INTERNET	2.99
10-11-000-5310	LEGAL SERVICES	2,298.75
10-11-000-5311	LEGAL NOTICES	104.88
10-11-000-5340	CONFERENCES AND TRAINING	1,090.00
10-11-000-5341	MILEAGE REIMBURSEMENT	20.00
10-11-000-5342	OFFICIALS/MEETING EXPENSES	4,964.07
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	13,913.37
10-11-000-5401	OFFICE SUPPLIES	10.99
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	27.72
10-11-000-5420	SUPPLIES - GENERAL	945.43
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	409.27
10-11-000-5600	HEALTH INSURANCE PREMIUMS	11,035.01
10-11-000-5730	DUES/MEMBERSHIPS	1,203.67
10-12-000-5210	TELEPHONE/INTERNET	227.36
10-12-000-5220	FUEL/HEAT	1,251.98
10-12-000-5230	ELECTRICITY	1,743.78
10-12-000-5240	WATER	4,901.22
10-12-000-5340	CONFERENCES AND TRAINING	1,370.00
10-12-000-5348	SHARED SVCS-CONT MOWING	2,092.00
10-12-000-5349	CONTRACTL-HORT/LANDSCAPING	18,743.10
10-12-000-5350	MAINTENANCE SERVICES	1,588.75
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	3,408.24
10-12-000-5370	RENTAL - EQUIPMENT	873.60
10-12-000-5420	SUPPLIES - GENERAL	308.99
10-12-000-5421	SUPPLIES - UNIFORMS	1,094.07
10-12-000-5430	SUPPLIES - FIRST AID	316.08
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	3,486.50
10-12-000-5451	SUPPLIES - BUILDING PARTS	29.88
10-12-000-5480	GASOLINE/LUBRICANTS	3,130.01
10-12-000-5481	SUPPLIES-CONSTRUCTION	262.01
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	515.26
10-12-000-5485	SUPPLIES-ICEMELT/SALT	235.20
10-12-000-5486	SUPPLIES-PLUMBING	364.63



## Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5487	SUPPLIES-HAND TOOLS	353.73
10-12-000-5489	SUPPLIES-TRASH BAGS	1,546.10
10-12-000-5492	SUPPLIES-TREES/SHRUBS	2,778.82
10-12-000-5493	SUPPLIES-FERTILIZER/CHEMICALS	1,393.18
10-12-000-5495	SUPPLIES-PULVERIZED DIRT	144.26
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	610.73
10-12-000-5582	EQUIPMENT - MAINTENANCE	2,493.00
10-12-000-5584	EQUIPMENT-RECREATION	1,556.85
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	2,810.04
10-12-000-5588	BUILDING IMPROVEMENTS	2,778.74
10-12-000-5590	TREE TRIM/WORK-Outside SH SVCS	16,764.00
10-12-000-5600	HEALTH INSURANCE PREMIUMS	10,162.00
10-12-000-5730	DUES/MEMBERSHIPS	45.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	330.82
10-13-000-5220	FUEL/HEAT	484.72
10-13-000-5240	WATER	2,580.45
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	521.63
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	1,984.80
10-13-000-5357	MAINT SERVICE-REFRIGERATION	7,331.30
10-13-000-5360	PRINTING/MARKETING/ADVERTISING	2,407.99
10-13-000-5370	RENTAL - EQUIPMENT	140.00
10-13-000-5412	CUSTODIAL/CLEANING SUPPLIES	2,728.33
10-13-000-5413	REFRIGERATION SUPPLIES	3,030.89
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	254.15
10-13-000-5416	SUPPLIES-ICE MAKING	1,045.84
10-13-000-5417	SUPPLIES-BOARDS/GLASS	20.98
10-13-000-5420	SUPPLIES - GENERAL	779.17
10-13-000-5421	SUPPLIES - UNIFORMS	772.10
10-13-000-5470	RESALE - FOOD/CONCESSION	310.54
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	340.00
10-13-000-5481	SUPPLIES-CONSTRUCTION	49.68
10-13-000-5482	SUPPLIES-HARDWARE	14.62
10-13-000-5484	SUPPLIES-ELECTRICAL/BULBS	85.46
10-13-000-5485	SUPPLIES-ICEMELT/SALT	235.20
10-13-000-5580	EQUIPMENT - GENERAL	1,392.23
10-13-000-5584	EQUIPMENT - RECREATION	3,715.26
10-13-000-5588	BUILDING IMPROVEMENTS	2,176.00
10-14-000-5210	TELEPHONE/INTERNET	237.54
10-14-000-5220	FUEL/HEAT	84.93
10-14-000-5230	ELECTRICITY	235.09
10-14-000-5240	WATER	1,067.35
10-14-000-5350	MAINTENANCE SERVICES	399.00
10-14-000-5481	SUPPLIES-CONSTRUCTION	429.87
10-14-000-5600	HEALTH INSURANCE PREMIUMS	957.07
10-15-000-5230	ELECTRICITY	381.87
10-15-000-5240	WATER	61.50
10-15-000-5350	MAINTENANCE SERVICES	399.00
10-15-000-5352	REPAIRS - BUILDINGS	494.38
10-15-000-5360	PRINTING/MARKETING/ADVERTISING	147.50
10-15-000-5430	SUPPLIES - FIRST AID	309.93
10-15-000-5450	SUPPLIES - EQUIPMENT PARTS	234.97
10-15-000-5481	SUPPLIES-CONSTRUCTION	72.98
25-00-000-2580	BALANCE ON ACCOUNT-RECTRAC	1,435.80
25-00-000-5210	TELEPHONE/INTERNET	4,989.23
25-00-000-5220	FUEL/HEAT	4,691.47
25-00-000-5230	ELECTRICITY	8,168.67
25-00-000-5301	POSTAGE	1,275.00
25-00-000-5321	CONSULTING SERVICES	2,489.80

## Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5340	CONFERENCES AND TRAINING	2,004.35
25-00-000-5342	OFFICIALS/MEETING EXPENSES	65.21
25-00-000-5350	MAINTENANCE SERVICES	1,625.00
25-00-000-5351	REPAIRS - EQUIPMENT	2,588.00
25-00-000-5352	REPAIRS - BUILDINGS	832.00
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	983.15
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	988.53
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	10,426.79
25-00-000-5362	PHOTOGRAPHY	554.00
25-00-000-5363	DESIGN SERVICES/PUBLICIST	2,520.00
25-00-000-5368	MARKETING-DIGITAL	1,384.01
25-00-000-5401	OFFICE SUPPLIES	462.06
25-00-000-5404	COMPUTER PROGRAMS	9.99
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	2,898.99
25-00-000-5420	SUPPLIES - GENERAL	1,945.28
25-00-000-5422	SUPPLIES-UNIFORMS, BLDG STAFF	731.47
25-00-000-5451	SUPPLIES - BUILDING PARTS	460.64
25-00-000-5483	SUPPLIES-PAINT	348.11
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	458.42
25-00-000-5485	SUPPLIES-ICEMELT/SALT	235.20
25-00-000-5486	SUPPLIES-PLUMBING	182.25
25-00-000-5580	EQUIPMENT - GENERAL	116.99
25-00-000-5582	EQUIPMENT - MAINTENANCE	1,167.88
25-00-000-5600	HEALTH INSURANCE PREMIUMS	15,951.93
25-00-000-5730	DUES/MEMBERSHIPS	544.75
25-25-310-5400	SUPPLIES-ADULT ART/PAINTING	125.66
25-25-315-5400	SUPPLIES-ADULT CERAMICS	730.15
25-25-401-5300	CONTRACTL-ELC 3YR	191.00
25-25-401-5400	SUPPLIES-ELC 3YR	283.98
25-25-402-5300	CONTRACTL-ELC 4YR	226.00
25-25-402-5400	SUPPLIES-ELC 4YR	612.34
25-25-403-5300	CONTRACTL-ELC 2YR	184.00
25-25-403-5400	SUPPLIES-ELC 2YR	409.29
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	363.75
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	181.99
25-25-413-5300	CONTRACTL-PRESCHOOL COOKING	3,960.00
25-25-428-5400	SUPPLIES-PRESCH w/ CARI & JON	26.93
25-25-432-5400	SUPPLIES-PRESCHOOL DAY OFF	278.57
25-25-439-5300	CONTRACTL-PRESCHOOL YOGA	2,118.20
25-25-450-5300	CONTRACTL-READING ROOKIES PM	6,138.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,435.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	1,025.62
25-25-613-5300	CONTRACTL-PULSE	3,570.00
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	2,124.27
25-25-638-5300	CONTRACTL-PRESTO, IT'S MAGIC	315.00
25-25-639-5300	CONTRACTL-YOUTH YOGA	1,624.00
25-25-648-5300	CONTRACTL-STICKY FINGERS COOKING	5,400.00
25-25-650-5300	CONTRACTL-TECH/CODING/COMP EXPL	7,420.00
25-25-653-5401	COSTUMES	405.65
25-25-659-5400	SUPPLIES-YOUTH ART	337.29
25-25-706-5300	CONTRACTL-SOCCER SHOTS	5,073.60
25-25-712-5400	SUPPLIES-PRESEASON HOUSE BB CLINICS	262.68
25-25-725-5300	CONTRACTL-KARATE CLASSES	5,100.27
25-25-748-5300	CONTRACTL-BASKETBALL CLINICS	2,797.20
25-25-752-5300	CONTRACTL-GAME ONISPORTS 4 GIRLS	5,964.00
25-25-770-5400	SUPPLIES-YOUTH TENNIS	99.99
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	3,531.02
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	219.00

## Account Summary

Account Number	Account Name	Payment Amount
25-25-787-5300	CONTRACTL-GENERAL FITNESS	459.00
25-25-801-5300	CONTRACTL-SUN FUN CAMP	665.00
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	175.00
25-25-808-5300	CONTRACTL-PRESCHOOL CIT	126.00
25-25-809-5300	CONTRACTL-COUNSELOR IN TRAINING	140.00
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	280.00
25-25-811-5300	CONTRACTL-TEDDY BEAR CAMP	70.00
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	105.00
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	210.00
25-25-828-5300	CONTRACTL-GAME ON CAMP GIRLS	700.00
25-25-829-5300	CONTRACTL-GAME ON CAMP BOYS	175.00
25-25-833-5300	CONTRACTL-ACTION QUEST	266.00
25-25-835-5300	CONTRACTL-AQUATIC CAMP	700.00
25-25-835-5400	SUPPLIES-AQUATIC CAMP	91.67
25-25-913-5300	CONTRACTL-BOO BASH	1,728.11
25-25-913-5400	SUPPLIES-BOO BASH	2,370.56
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	3,261.82
25-25-941-5300	CONTRACTL-GREAT MUD RUN	3,532.00
25-25-941-5400	SUPPLIES-GREAT MUD RUN	1,227.42
25-25-943-5300	CONTRACTL-ITTY BITTY NEW YEARS	725.00
25-25-953-5300	CONTRACTL FALL SPEC EVENTS	450.00
25-25-953-5400	SUPPLIES-FALL SPEC EVENTS	581.81
25-25-954-5300	CONTRACTL-WINTER SPEC EVENTS	2,464.00
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	1,892.90
25-26-000-5340	CONFERENCES AND TRAINING	770.95
25-26-000-5342	OFFICIALS/MEETINGS EXPENSES	388.17
25-26-000-5385	FOOD SERVICE	5,640.50
25-26-000-5386	SERVICES-DAYCARE PROGRAM	600.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	199.67
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	3,887.29
25-26-000-5404	COMPUTER PGMS/APPS	797.51
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	5,878.33
25-26-000-5430	SUPPLIES - FIRST AID	1,182.71
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	2,481.30
25-26-000-5584	EQUIPMENT - RECREATION	23,505.62
25-26-000-5600	HEALTH INSURANCE PREMIUMS	15,373.88
25-26-000-5730	DUES/MEMBERSHIPS	264.00
25-27-000-5210	DEDICATED TV/INTERNET	160.99
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	1,681.50
25-27-000-5420	SUPPLIES-GENERAL	67.16
40-00-000-5000	PRINCIPAL - BONDS	1,095,000.00
40-00-000-5010	INTEREST - BONDS	111,450.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	1,633.00
45-00-000-5587	SAFETY/SECURITY EQUIP	955.55
45-00-000-5653	UNEMPLOYMENT	2,168.00
65-00-022-5505	EC LOCKERS	13,066.80
65-00-022-5509	SAFRAN HOUSE WINDOWS/WALL TUCKPOINTING	18,000.00
67-00-000-5320	ARCHITECT/DESIGN SERVICES	15,600.50
67-00-000-5521	WATTS - Design	6,047.27
67-00-000-5522	WATTS - Owner Items	29,454.00
67-00-000-5523	WATTS - Construction	156,600.00

**Project Account Summary**

Project Account Key

\*\*None\*\*

Payment Amount

\$ 1,969,767.03

**Authorization Signatures**

**To the Board of Commissioners**

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on \_\_\_\_\_ and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
Treasurer, Park Board of Commissioners

\_\_\_\_\_  
Secretary/Executive Director

# **V. Financial Report**

Glencoe Park District  
December 2022 Board Meeting



# My G/L NEW Pooled Cash Report

Glencoe Park District  
For the Period Ending 11/30/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>CLAIM ON CASH</b>					
<a href="#">10-00-000-1000</a>	CASH/INVESTMENTS	2,060,584.50	(146,128.72)	1,914,455.78	
<a href="#">25-00-000-1000</a>	CASH/INVESTMENTS	5,608,231.70	(169,484.45)	5,438,747.25	
<a href="#">30-00-000-1000</a>	CASH/INVESTMENTS	312,721.15	(18,734.25)	293,986.90	
<a href="#">35-00-000-1000</a>	CASH/INVESTMENTS	206,316.45	(33,208.72)	173,107.73	
<a href="#">36-00-000-1000</a>	CASH/INVESTMENTS	73,842.13	(27,329.88)	46,512.25	
<a href="#">40-00-000-1000</a>	CASH/INVESTMENTS	1,068,799.49	(1,176,176.48)	(107,376.99)	
<a href="#">45-00-000-1000</a>	CASH/INVESTMENTS	187,195.73	(10,485.00)	176,710.73	
<a href="#">50-00-000-1000</a>	CASH/INVESTMENTS	54,523.91	(107.14)	54,416.77	
<a href="#">55-00-000-1000</a>	CASH/INVESTMENTS	2,377.29	(349.17)	2,028.12	
<a href="#">65-00-000-1000</a>	CASH/INVESTMENTS	221,736.92	19,185.73	240,922.65	
<a href="#">67-00-000-1000</a>	CASH/INVESTMENTS	2,882,263.66	(190,333.77)	2,691,929.89	
<a href="#">69-00-000-1000</a>	CASH/INVESTMENTS	4,749,765.65	8,194.21	4,757,959.86	
<a href="#">70-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">75-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">80-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">90-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<b>TOTAL CLAIM ON CASH</b>		<b>17,428,358.58</b>	<b>(1,744,957.64)</b>	<b>15,683,400.94</b>	
<b>CASH IN BANK</b>					
Cash in Bank					
<a href="#">99-00-000-1011</a>	Operating Corporate Account	677,933.84	(569,252.07)	108,681.77	
<a href="#">99-00-000-1012</a>	Operating PR Account	3,804.77	(806.80)	2,997.97	
<a href="#">99-00-000-1013</a>	IL Funds	5,131,742.11	15,114.64	5,146,856.75	
<a href="#">99-00-000-1014</a>	IPDLAF CDs	0.00	0.00	0.00	
<a href="#">99-00-000-1015</a>	IPDLAF MM	3,024,798.21	(1,199,021.30)	1,825,776.91	
<a href="#">99-00-000-1016</a>	PMA CDs	0.00	0.00	0.00	
<a href="#">99-00-000-1017</a>	PMA MM	2,713,274.35	199,625.05	2,912,899.40	
<a href="#">99-00-000-1018</a>	PMA 2020 BOND CDs	492,700.00	0.00	492,700.00	
<a href="#">99-00-000-1019</a>	PMA 2020 BONDS IPrime	635,422.06	(190,333.77)	445,088.29	
<a href="#">99-00-000-1020</a>	IPDLAF-OSLAD	0.00	0.00	0.00	
<a href="#">99-00-000-1021</a>	PMA - TREASURY	1,999,189.28	(283.39)	1,998,905.89	
<a href="#">99-00-000-1022</a>	PMA 2020 BOND - TREASURY	1,749,493.96	0.00	1,749,493.96	
<a href="#">99-00-000-1023</a>	IPDLAF - ILLINOIS TRUST TERM	1,000,000.00	0.00	1,000,000.00	
<b>TOTAL: Cash in Bank</b>		<b>17,428,358.58</b>	<b>(1,744,957.64)</b>	<b>15,683,400.94</b>	
<b>TOTAL CASH IN BANK</b>		<b>17,428,358.58</b>	<b>(1,744,957.64)</b>	<b>15,683,400.94</b>	
<b>DUE TO OTHER FUNDS</b>					
<a href="#">99-00-000-2400</a>	Due To Other Funds	17,428,358.58	(1,744,957.64)	15,683,400.94	
<b>TOTAL DUE TO OTHER FUNDS</b>		<b>17,428,358.58</b>	<b>(1,744,957.64)</b>	<b>15,683,400.94</b>	
Claim on Cash	15,683,400.94	Claim on Cash	15,683,400.94	Cash in Bank	15,683,400.94
Cash in Bank	15,683,400.94	Due To Other Funds	15,683,400.94	Due To Other Funds	15,683,400.94
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>ACCOUNTS PAYABLE PENDING</b>					
<a href="#">10-00-000-2000</a>	VOUCHER PAYABLES	8,799.50	(9,209.40)	(409.90)	
<a href="#">25-00-000-2000</a>	VOUCHER PAYABLES	1,980.00	(1,980.00)	0.00	
<a href="#">30-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">35-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">36-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">40-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">45-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">50-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">55-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">65-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">67-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">69-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">70-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">75-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">80-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">90-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<b>TOTAL ACCOUNTS PAYABLE PENDING</b>		<u>10,779.50</u>	<u>(11,189.40)</u>	<u>(409.90)</u>	
<b>DUE FROM OTHER FUNDS</b>					
<a href="#">99-00-000-1410</a>	Due From Corporate Fund	(8,799.50)	9,209.40	409.90	
<a href="#">99-00-000-1425</a>	Due From Recreation Fund	(1,980.00)	1,980.00	0.00	
<a href="#">99-00-000-1430</a>	Due From Special Recreation Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1435</a>	Due From IMRF Retirement Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1436</a>	Due From Social Security Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1440</a>	Due From Bond & Interest Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1445</a>	Due From Liability Insurance Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1450</a>	Due From Workers Comp Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1455</a>	Due From Audit Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1465</a>	Due From Capital Projects Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1467</a>	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1469</a>	Due From Master Plan Capital Projects	0.00	0.00	0.00	
<a href="#">99-00-000-1470</a>	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1475</a>	Due From Impact Fee Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1480</a>	Due From Gen L/T Debt	0.00	0.00	0.00	
<a href="#">99-00-000-1490</a>	Due From Gen Fixed Assets	0.00	0.00	0.00	
<b>TOTAL DUE FROM OTHER FUNDS</b>		<u>(10,779.50)</u>	<u>11,189.40</u>	<u>409.90</u>	
<b>ACCOUNTS PAYABLE</b>					
<a href="#">99-00-000-2000</a>	Vouchers Payable	10,779.50	(11,189.40)	(409.90)	
<b>TOTAL ACCOUNTS PAYABLE</b>		<u>10,779.50</u>	<u>(11,189.40)</u>	<u>(409.90)</u>	
AP Pending	(409.90)	AP Pending	(409.90)	Due From Other Funds	(409.90)
Due From Other Funds	(409.90)	Accounts Payable	(409.90)	Accounts Payable	(409.90)
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District**  
**Monthly Cash/Investments Report**  
**November 2022**

<b><u>Operating and Capital Funds:</u></b>	<b><u>Rate</u></b>	<b><u>October 2022</u></b>	<b><u>November 2022</u></b>
BMO Harris Bank Corporate Account	0.00%	789,591.44	449,102.94
Illinois Park District Liquid Asset Fund GENERAL	3.46%	3,024,798.21	1,825,776.91
IPDLAF - Illinois Trust Term maturing April 14, 2023	4.16%	1,000,000.00	1,000,000.00
The Illinois Fund (Public Treasurers' Investment Pool)	3.59%	5,131,742.11	5,146,856.75
BMO Harris Bank Payroll Account	0.00%	9,868.30	14,045.84
PMA Financial/IPRIME Account	3.38%	2,706,641.85	2,720,798.13
PMA - US Treasuries	2.92%	999,403.55	999,403.55
PMA - US Treasuries	4.02%	999,502.34	999,218.95
Reconciling Items(Dep in Transit, O/S Checks, etc.)		(117,237.74)	(350,985.65)
Grand Total-Operating and Capital		<u>\$14,544,310.06</u>	<u>\$12,804,217.42</u>
 <b><u>2020 Bond Proceeds:</u></b>			
PMA Financial/IPRIME Account	3.38%	642,054.56	637,189.56
PMA - US Treasuries	2.92%	1,749,493.96	1,749,493.96
PMA Certificates of Deposit:			
1 CD at \$247,500 maturing January 11, 2023 (3.711% net)		247,500.00	247,500.00
1 CD at \$245,000 maturing April 11, 2023 (4.040% net)		245,000.00	245,000.00
Grand Total-2020 Bond Proceeds		<u>2,884,048.52</u>	<u>2,879,183.52</u>
Grand Total - All Funds		<u><u>17,428,358.58</u></u>	<u><u>15,683,400.94</u></u>



Glencoe Park District  
Monthly Financial Analysis  
November 2022

	As of 11/30/2019	As of 11/30/2020	As of 11/30/2021	As of 11/30/2022	As of 10/31/2022	Variance from Prior Month
<b>Recreation Department - Programs</b>						
Revenues	3,387,006	1,862,075	3,135,927	3,601,150	3,500,717	100,433
Wages	(524,702)	(314,451)	(448,526)	(578,307)	(536,486)	(41,821)
Contractual	(1,076,038)	(831,154)	(1,175,849)	(1,261,627)	(1,219,111)	(42,516)
Supplies	(130,306)	(45,357)	(100,082)	(135,650)	(126,563)	(9,087)
Excess (Deficiency) Rev over Exp	1,655,960	671,113	1,411,470	1,625,566	1,618,557	
<b>Children's Circle Department</b>						
Revenue	1,055,466	1,176,551	1,548,687	1,454,654	1,287,667	166,987
Expense	(925,968)	(923,395)	(1,009,921)	(1,023,841)	(880,468)	(143,373)
Excess (Deficiency) Rev over Exp	129,498	253,156	538,766	430,813	407,199	
<b>Fitness Department</b>						
Revenue	18,952	15,863	27,527	43,071	38,445	4,626
Expense	(36,593)	(24,076)	(27,432)	(38,884)	(34,606)	(4,278)
Excess (Deficiency) Rev over Exp	(17,641)	(8,213)	95	4,187	3,839	
<b>Beach Department</b>						
Revenue	286,971	254,706	551,018	386,634	384,056	2,578
Expense	(214,068)	(234,457)	(267,229)	(239,583)	(225,745)	(13,838)
Excess (Deficiency) Rev over Exp	72,903	20,249	283,789	147,051	158,311	
<b>Boating Department</b>						
Revenue	108,258	107,907	126,311	120,291	119,563	728
Expense	(142,869)	(108,896)	(146,787)	(124,500)	(114,313)	(10,187)
Excess (Deficiency) Rev over Exp	(34,611)	(989)	(20,476)	(4,209)	5,250	
<b>Beach/Boating Dept Total:</b>	38,292	19,260	263,313	142,842	163,561	
<b>Watts Department</b>						
Revenue	52,158	131,878	162,033	135,677	66,545	69,132
Expenses	(156,037)	(139,656)	(163,194)	(159,356)	(136,292)	(23,064)
Excess (Deficiency) Rev over Exp	(103,879)	(7,778)	(1,161)	(23,679)	(69,747)	
<b>G &amp; A (Administration)</b>						
Revenue (excl G&A Tfr)	23,238	24,325	26,678	0	0	0
Expense	(879,330)	(881,950)	(970,191)	(792,615)	(697,692)	(94,923)
Excess (Deficiency) Rev over Exp	(856,092)	(857,625)	(943,513)	(792,615)	(697,692)	
<b>Parks Department</b>						
Revenue	9,026	14,699	27,168	17,367	17,367	0
Expense	(935,462)	(749,957)	(1,117,973)	(1,034,832)	(878,482)	(156,350)
Excess (Deficiency) Rev over Exp	(926,436)	(735,258)	(1,090,805)	(1,017,465)	(861,115)	
<b>Rec-Admin/Takiff Department</b>						
Revenues	1,272,290	1,161,072	1,330,853	896,259	890,779	5,480
Expenses	(2,176,156)	(2,274,686)	(1,504,074)	(2,132,483)	(1,937,042)	(195,441)
Excess (Deficiency) Rev over Exp	(903,866)	(1,113,614)	(173,221)	(1,236,224)	(1,046,263)	
<b>Corporate-Admin</b>						
Revenues			2,236,159	1,375,393	1,338,603	36,790
Expenses			(481,866)	(1,430,250)	(1,388,000)	(42,250)
Excess (Deficiency) Rev over Exp			1,754,293	(54,857)	(49,397)	

- (a) 2021 revenue includes grant revenue of \$150,255 compared to \$64,395 YTD for 2022
- (b) \$400,000 transfer to fund 69 in 2022, no transfer from Recreation fund in 2021
- (c) \$1,050,000 transfer to fund 69 in 2022, no transfer from Corporate fund to fund 69 in 2021

# **VI. Executive Director's Report**

Glencoe Park District  
December 2022 Board Meeting

**Glencoe Park District  
Executive Director's Report  
December 2022**

**A Year in Review**

It is hard to believe that we are coming to the end of another exciting year. This year marked some return to normalcy and continued challenges due to the pandemic and economy. We are very fortunate to have a team of driven, energetic, and passionate individuals that bring quality programs, facilities, and parks for the community and surrounding areas to enjoy! Attachment A includes a summary of our productive year.

**Watts**

On Friday, November 25, Watts Recreational Center opened for the ice rink season. The Parks and Facilities Team got the rinks up and running and trained new staff members on the ice making process, Zamboni operation, and general facility operations. Visitors came on opening day to skate and play hockey at no cost as we celebrated the start of our 50<sup>th</sup> season. Attendees received a special gift of a Watts winter hat (while supplies lasted). Nate Van Allen has many special events planned for this special season!

Winter registration opened to residents on December 1. With winter registration also began summer camp registration. We had a strong start to registration with many classes filled. Staff is working to accommodate as many participants as possible.

**Marketing and Communications**

- The Winter & Camp Guide, which was mailed and emailed to residents in mid-December, has generated 6.2k views and 2.7k link clicks to date.
- This month, we were focusing on digital promotion to drive potential employees to our job application page. We are running paid ads on NextDoor, Facebook, Instagram, and TikTok. The ads are targeted to areas within 15 miles of Glencoe or the Cook County designated market area (depending on the platform capabilities). On Instagram and Facebook, we ran three different creatives as an A/B test. In addition, we sent an email to our entire database about our employee referral bonus program at the beginning of December. Any Glencoe Park District family that refers an employee to the District is eligible for a \$250 credit to their household. The email was sent to 11,830 email addresses, opened by 62% of subscribers, with 289 clicks on our jobs webpage. Traffic to the jobs webpage is typically low; traffic to the page in the weeks during the digital campaign, November 28-December 7 increased 1,373% compared to the previous November 18-27. We are excited by these initial results and hope it will continue to trend upward with advertising support. We are tracking job applications in relation to page traffic.

For more information on email marketing and social media, refer to Appendix B.

**Recreation and Facilities**

- Early Childhood students have been spending the month of November learning about thankfulness. They made turkeys, tee-pees, and Thanksgiving centerpieces. We hosted Little Steps Pediatric Therapy for early childhood screenings. We had 18 children participate in the screenings. The screenings were for speech, physical, and occupational therapies. Out of the 18 children, 12 were recommended for further evaluation and services. This month, we had one new Frog and one new Jellyfish start. Children's Circle is still hiring for the full-time positions of Classroom Coordinator-Preschool, Lead Frog Teacher, and three full-time assistants. We also have numerous part-time positions vacant.

- We had a strong first week of enrollment for our Youth and Teen Camps. Attachment C contains a comparison of enrollment through first 5 days of registration.
- Our basketball staff is getting ready for the start of the season. Revenue is slightly down compared to the 2021-22 season because we are taking off President's Day weekend, which makes it a 9-week season compared to 10-11 weeks. The volunteer coaches' meeting was on December 8 and skill evaluations were on December 11.
- We had strong enrollment for winter registration. Our enrollment is down, but we have a higher number of preschool participants. Waitlists are not included in the amounts below. Staff continues to work with contractors and instructors to help accommodate the waitlist. Revenue is due to higher enrollment in preschool athletic programming. Those classes are semester-long and not seasonal.
- Kids Club is currently full for PM Care. We are currently recruiting additional staff to accommodate our waitlist registrations. We are hoping to have our waitlist enrollments added to Kids Club by the end of the month.
- School Day Off Fun programs for grades K-6 continue to see high demand. All five days off programs in November were full, enrollment in our winter break program is climbing, and both weeks have now met minimum enrollment. We hope to see increased registration as we market winter program registration.
- Enrollment for Preschool, Youth, and Adult Ceramics continues to be strong. On the first day of winter program registration, 115 participants enrolled for \$56,249 in revenue. This compares to 100 last year and \$36,748 in revenue. Below is the current enrollment for winter 2023.
- This winter we are offering two options for pickleball enthusiasts. We are offering our typical workshops for beginners through advanced level players. New this winter, we are offering Pickleball Match Play Leagues. We have not offered pickleball classes the last two winters due to instructor availability. In order to meet the demand, we have brought in a new contractor to supplement our current instructor who travels during the winter months. Lifesport Athletics will be running these programs this winter. They also provide instructors for youth and adult tennis programs.

See Attachment C for more detail on participation and revenue comparisons

## **Parks and Maintenance**

The Parks and Maintenance Department has been busy this fall.

- They have installed a French drain to divert water away from the gathering space of drainage project at community gardens.
- Enhanced building security and safety measures by working with Goldy Locks to address several security related door issues including coded locks on the staff breakroom, upgrading dogging mechanisms, and replacing locksets to prevent exterior doors from being left unlocked.
- We hired professional window cleaners for Takiff; a bi-annual effort going forward.

- With help from Pizzo, we have completed prescribed burns at Takiff and Kalk Parks, finished the planting of plugs at Shelton Park, and seed/blanket at South Avenue/Green Bay Road. These rain gardens will hopefully address some of the standing water issues we deal with in portions of these parks. We may not know for a couple years when the rain gardens are fully established how successful the effort is, but we are hoping to use this environmentally friendly and sustainable measure in lieu of traditional drainage methods.
- We upgraded the sports field lights with LED lights. The new lights will provide better light quality, have been professionally designed and installed, and have an adjustable output to control brightness based on need. These LED lights will reduce our energy consumption on the ball fields by 61%, and came with a ComEd rebate of \$66,528. The total project cost was \$2,500, which was to cover the cost of the lift rental. The fixtures come with a 10-year warranty; however, the light poles and infrastructure need replacement in the near future and these fixtures can be re-installed on future poles as well. The parking lot lights should be installed shortly after the new year.
- We met with Village staff to discuss and coordinate the Lakefront Park tennis courts and playground renovation project. This project requires significant communication and collaboration given the courts location above a Village water storage tank and the potential for project overlap with the crib wall project.
- Village staff continues to support the Park District by maintaining vehicles and equipment.

### **Capital Projects**

- **Lakefront Park**  
The Board approved the final design and construction agreement with Hitchcock. We are currently working with Hitchcock for final design, bidding, and construction management. This project is anticipated to start in spring 2023.
- **Community Hall A/V Project**  
The screen and speakers are installed as well as the line and low voltage wiring runs. The projector will get mounted later this month as well as cleaning up of some of the detail work related to the screen mount (painting/patching). The “brains” of the system still have long lead times, so while we are seeing good progress that will expediate the final steps, the final steps remain several months out.
- **Safran House Window and Tuckpointing**  
Tuckpointing is complete on the hip wall at the Safran Beach House. Windows are ordered and will likely be installed in the winter or early spring.
- **Crib Wall**  
Staff has been working with the Village and Christopher B. Burke Engineering LTD on the advancement of the crib wall project. We are waiting on final construction/bid documents from CBBEL to bid the project in January/February. The project is anticipated to start in spring 2023.

- **Watts**

The new dasher board portion of the work is complete. The final 16 trade packages are going before the Board on Tuesday night for approval. Plans are to have the project to start in late March 2023.

### **Administration and Finance**

- **FY2023/24 Budget and Capital Projects**

Staff continues to review, prepare, and update budget worksheets as well as finalize capital projects for the new fiscal year. Now that the first several days of winter registration revenues are now known, it should give staff a much better understanding of projected year-end amounts. Second round budgets and projections have been turned back to the Finance Dept. and will be used in formulating the first draft of the budget to the Board. As in prior years, staff's goal is that the first draft of the budget be distributed to the Board for review in late January.

- **2022 Tax Levy Ordinance and Truth in Taxation**

The 2022 Levy was filed with the Cook County Clerk's office on November 28 and accepted by the County on December 7.

- **PDRMA Health Program Open Enrollment**

The open enrollment period for the PDRMA Health Program was conducted November 14-December 2. Orientation meetings were held in early November for all full-time staff to inform them of the planned benefit changes to the health insurance program, as well as the dental plan, EAP program, new Section 125 plan, and life insurance.

- **Preparation for Calendar Year-End**

Staff will be attending several webinars conducted by Tyler and by PDRMA related to the federal and state processing of W-2s, 1099s, and ACA 1095 forms that must be done after final payroll and accounts payable runs are completed for the calendar year.

### **Lisa Vacation**

I will be out of the office with limited email/cell service on December 21 – December 26. As always, I am also available via cell phone for any emergencies.

Submitted by:

Lisa Sheppard, CPRP  
Executive Director

## 2022 Team Accomplishments

### Empowered Team/Team-Oriented

- Hired Kyle Kuhs, Director of Parks and Planning
- Hired Marty Kwiatkowski, Beach and Boathouse Facility Manager
- Hired Erika Doroghazi, Youth and Adult Program Manager
- Nate Van Allen became CPRP certified.
- Jessica Stockl became CPRE certified.
- Updated the Early Childhood Department structure and wage range to continue towards a goal of sustainability. We successfully added nine full-time positions while finding solutions to the cost of providing health insurance.
- Lisa Sheppard was elected to the IPRA Chair position and will take over the role in January 2023.
- Lisa Sheppard was elected NSSRA Chair for 2022 and 2023.
- Trained newly hired staff and staff in new roles on the Parks & Facilities Team (Joey, Adrian, Jared, Matt and Kyle)
- Implemented new HRIS system (Bamboo HR) to streamline onboarding and training compliance
- Reorganized part-time positions to hire a new Administrative Support Specialist, which we believe will result in greater efficiency and ultimately better staff retention.
- Expanded EAP resources to all employees in response to the tragedy in Highland Park
- Successfully trained all applicable employees on cybersecurity risks
- Continued to build the IDEA Committee (Inclusion, Diversity, Equity, and Acceptance)

### Operational Effectiveness/Efficiency/Technology

- Designed, developed, and launched a new website and registration system in January/February. Our new website saw 820,260 pageviews by 101,232 users in its first year. New site gave us the ability to create self-hosted forms, replacing use of third party software and increasing efficiency
- Renegotiated the 2023 Northbrook Agreement to include Glencoe resident access to their dog park
- Worked with the Village to increase the temporary food service licenses from one day to 6 months with approval and changed the eligibility of a class B-3 liquor license to include the park district.
- Create a long-term plan for office/resource space in EC wing.
- Launched new website and registration software and rolled out over fifty 2.0 upgrades over 12 months.
- Implemented our Camp App to increase communication efforts with families and send updates, daily reminders, share pictures, videos, and calendars.
- Transitioned from Camp Docs to ePACT for participant information forms. This software will also help us collect information for Kids Club, Children's Circle and ELC.
- Implemented new HR onboarding and job posting software, BambooHR.

### Financial Stewardship

- Issued an Annual Comprehensive Financial Report in compliance with requirements of GFOA Certificate of Achievement for Excellence in Financial Reporting program
- Saved the District over \$40,000 and strengthened staff satisfaction/retention by implementing insurance buy-out program



- Successfully introduced HDHP/HSA insurance offering, increasing the benefit offerings to employees
- Strengthened internal controls with the implementation of positive pay
- Provided mid-year projections to the Board
- Transitioned to electronic pay-stubs, resulting in increased efficiency and reduction of paper waste
- Switched FSA Vendors to a much more user friendly experience (moved to debit card and app instead of faxing reimbursement forms and dealing with delays)
- Provided alternative summary information in budget document along with providing bookmarked electronic version as opposed to paper only
- Capital Asset tracking conversion from Assetmaxx
- Addressed the requirements in new HB 0453 requiring that we gather and track data on our vendors; completed for over 300 vendors.
- Continued with digitizing documents, reducing paper waste
- Moved all email accounts to Multi Factor Authentication
- Updated purchasing, travel expense reimbursement, and capital asset policies

### **Grants and Donations**

- Accepted the 2.5 million PARC Grant for Watts Recreation Center
- Awarded \$64,395 in Child Care Grants
- Raised over \$100,000 for Watts renovation
- Renewed the GJK contract for 3 years
- Applied for Protect Our Water Grant, West Park OSLAD Grant, and Tourism Attractions & Festivals Grant

### **Capital Projects**

- Accepted bid and will be ready for the renovation of Watts Recreation Center in March 2023
- Prepared final designs and bids for Lakefront Park tennis court and playground project
- Prepared conceptual plan West Park OSLAD grant
- Completed the pier project
- Refinished the Takiff Gym floor
- Installed a new AHU 2
- Bid out and started Community Hall AV project
- Prepared final design and bids for crib wall drainage and lower roadway project
- Created an innovative plan to add six new pickleball courts at Watts
- Created a nature play area to expand outdoor learning space
- Completed the Early Childhood Sensory Path that allows for indoor movement

### **Environmental Sustainability/Preservation**

- Processed wood chips from Glencoe trees into mulch for use in Glencoe parks
- Use wood/logs from trees that were taken down, for Park District Special Events
- Supported community partners through use of District greenhouses, loaded and unloaded materials, maintained the buildings infrastructure, and assisted with small projects
- Captured ComEd incentives to upgrade sport field lights to LED and parking lot lights
- Harvested oak and walnut seed/acorns from Glencoe trees to grow in the greenhouse for eventual planting in our parks





- Repurposed redwood bleachers from Takiff for use as donation tree plaques
- Started treatment of old growth oaks and elm trees to help prolong their lives
- Planted replacement trees for dead/damaged trees in need of removal
- Applied for Tree inventory and tree care management plan grant funding
- Introduced use of a cleaner burning fuel for 2-cycle equipment (Aspen 2 engineered Alkylate fuel ready mixed with biodegradable oil for 2-cycle engines, reduces carbon build up, cleaner engine reduced emissions and longer shelf life)
- Eliminated the bagging of recycled products that go into our dumpsters
- Installed a tankless water heater in the Watts Zamboni room to significantly reduce natural gas consumption
- Installed high efficiency water heaters in the Watts basement and Takiff Maintenance Garage
- Purchased a battery operated snowblower

### Safety

- Identified and purchased a mass notification software to roll out to all staff in 2023
- Upgraded our security camera and software licenses
- Addressed door hardware issues through the building to improve building security
- Conducted comprehensive intruder training
- Staff attended RMI and other required PDRMA training

### Community Outreach/Community Special Events

- Held two Early Childhood Parent Advisory Group meetings; received feedback on masking and all early childhood issues
- Hosted six blood drives with the American Red Cross at the Takiff Center, collecting 279 units and saving up to 837 lives
- Executed a record number of special events including Kalk Park for select events in the Summer Concert Series. Launched new events such as Hallmark Holiday and Beer on the Beach.
- Partnered with GYS and the Glencoe PTO on co-productions
- Solicited and gained in-kind donations for GPD and non-profit partners
- Worked on a partnership to bring the PTO into Movies on the Green events to lower costs as school movie rights are less expensive, to have the Village and Library covered the rest of the expenses, and the Park District provide equipment and event facilitation, allowing the PTO to raise money for their organization.
- Made drainage improvements at the Community Garden to address standing water issues in the gathering space

### Program and Facility Participation Growth

- Recreation program participation increased 43% from 2021-2022.

Program Participation	Adult Ceramics/Art	Athletics	Basketball*	Youth Ceramics	Dance & Theatre	Pickleball	School Days Off	Skating	Tennis	Youth Programs	Total
2022	326	987	428	398	547	470	585	406	627	608	5382
2021	142	936	200	349	390	308	266	378	503	281	3753
<b>% Changes</b>	<b>130%</b>	<b>5%</b>	<b>114%</b>	<b>14%</b>	<b>40%</b>	<b>53%</b>	<b>120%</b>	<b>7%</b>	<b>20%</b>	<b>116%</b>	<b>43%</b>
*Includes travel, preseason and regular season											



- Glencoe Fitness had over 6,000 people visit the fitness center in 2022; the membership base grew from 156 at the end of 2021 to 170 in 2022.
- Court rentals for tennis and pickleball outdoors increased by nearly 300%. In 2021, we collected \$2,020 in court rental fees. In 2022, we collected \$7,640.
- Kids Club (after school care) enrollment continues to increase. We have 21 (11 in 2021) children attending morning care and 55 (40 in 2021) children attending in the afternoon.
- The School Day Off program demand increased significantly with total enrollment for fall 2022 through winter 2023 up to 535 compared to 378 in 2021.
- Adult ceramics participation increased by 98% from 2021-2022 to 226 enrollments.
- Youth Ceramics saw a 14% increase in enrollment, with classes offered everyday afterschool, including Intermediate and teen class options.
- General athletics has 987 participants for 2022; a 5% increase from last year. Most of our programs are at maximum capacity.
- Basketball participation increased 114% over last year. Our basketball programs include preseason clinics, travel teams, travel clinics, and house league.
- We continue to see an increase in racquet sport participation. Tennis and pickleball combined participation increased 35% this year, with a 53% increase in pickleball and a 20% increase in tennis participation.
- Dance and theatre programs through the Sarah Hall Theatre Company continue to grow, with a 40% increase in participation comprised of 547 participants in 2022.
- The Spring Dance Recital was held at the Meisner Auditorium for the first time and hosted over 100 dancers and their families, selling over 450 dance tickets.
- Our Broadway Bound classes performed *High School Musical Jr.*, selling over 650 tickets to four shows.
- We continue to have high demand for our child care programming, with waitlists for all Children's Circle Full Day Preschool classrooms. The waitlist has been closed due to duration of over six months.
- Successfully completed DCFS relicensing for our early childhood wing.
- Brought on a new enrichment instructor, Kindermusik. Both sections exceeded their original maximum of 12 parent/tot groups.
- Action Quest Junior High Camp had a very successful summer with 119 unique campers compared to 44 the previous summer. Campers experienced a return to a Chicago White Sox game and many other field trips!
- Youth camps returned to pre-COVID activities and held weekly field trips and special events.
- Sun Fun Camp (grades K-2) had 134 unique campers compared to 98 in 2021.
- Camp Adventure (grades 3-4) had 68 unique campers compared to 39 in 2021.
- Game On! Sports 4 Girls offered a boys' camp this year overall their camps brought in \$264,310 of revenue this summer

### **Communication and Marketing**

- As part of the RecTrac migration team, created 300+ graphics for registration pages, created new templates for email messages, worked to create "upsell" items at purchase, developed text message services, and created new brochure template
- Continued to grow our social media presence, incorporating reels, stories, and videos into posts when possible. This year, we shared 378 Instagram posts, earned 179,985 total impressions and

289.9% engagement rate. We sent 426 tweets to 1,127 followers and earned a 22.4% engagement rate, and increased our Facebook reach by 49.9% in 2022.

- Continue to use email marketing to increase participation in programming, events, and memberships. We sent 107 email blasts to 369,421 addresses, earning a 63% open rate (an increase 34% compared to 2021).
- Developed and executed a camp marketing plan, with communication templates, social media posts, and program advertising from start of registration to the end of camp
- Rebranded our basketball program and developed a new marketing plan for the 2022-23 season.
- Developed and executed marketing support for 70+ special events, including the creation of graphics, email marketing, outdoor advertisements, digital ads, promotion items, etc.
- Brought back seasonal guides in December 2021 after pausing for COVID. We added new design elements, slimmed down content, and focused on the participant experience in 2022. We began using Calameo to publish a digital version of the guide. This platform allows us to embed clickable links to registration for each activity and track interest in activities. In 2022, our online publications garnered 40.4K views, 16.6K link clicks, and 115 shares.
- Developed the Community Impact Report to tell our story to the community. The 16-page piece includes statistics, accomplishments, and financial achievements. Copies of the report were available at all our facilities and online.
- Created a short video to highlight Glencoe Park District's impact for IAPD's Virtual Day at the Capitol
- Created a communication plan for Watts 50<sup>th</sup> season, construction, and donation items

## **Parks & Maintenance**

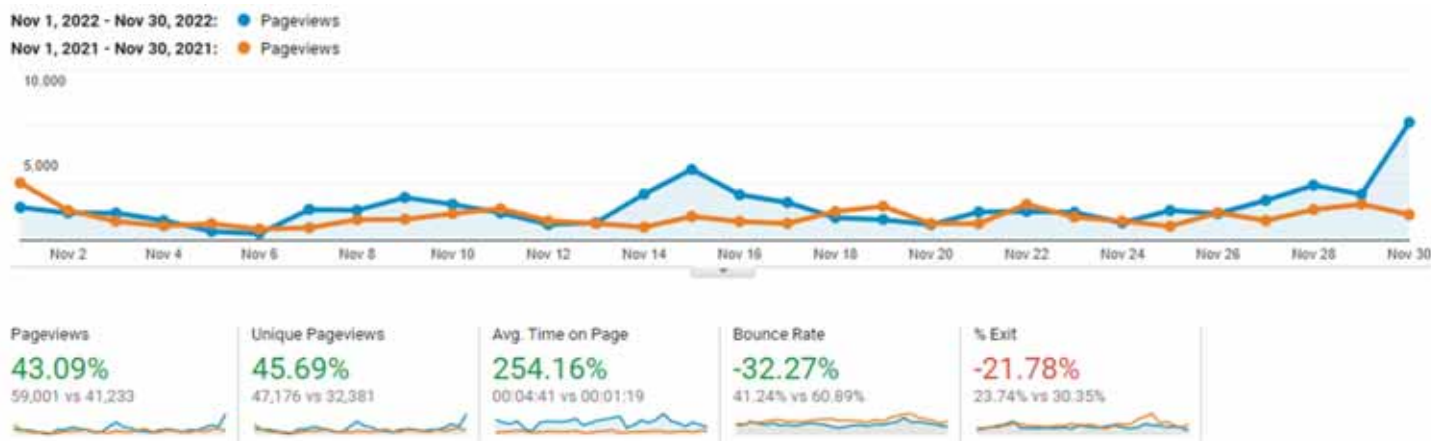
- Completed the ELC parking lot resurfacing
- Replaced, cleaned, and tuckpointed the Takiff bleachers
- Cleaned/tuckpointed the hip wall in front of Safran Beach house as part of window replacement project
- Beautification of boating beach property line, brush removal and privacy fence installation
- Installed a new trellis cover
- Using a professional design, staff completed annual bed installations for the spring/summer and fall
- Introduced new lubrication product on the Duke Park train to reduce noise pollution
- Installed decorative control fencing around the Duke Park train to reduce foot traffic on tracks
- Installed a protective gate at Berlin Park field to reduce chances of foul ball injuries in dugout areas
- Made improvements to the Ceramics Studio to support programming including clearing a clogged sewer from years of clay build up and installing a trap to collect and prevent this from occurring in the future
- Initiated professional window cleaning as part of our annual maintenance schedule
- Installed benches/cubbies in the Takiff Gym for players and parents changing in and out of street shoes/winter/cold weather gear

## Marketing/Communications Report December 2022

### Online Communication

We had 59,001 pageviews in November, which is +43.09% higher than the same month in 2021. This month, 62% of our visitors were female and 32% were between the ages of 35-44.

The blue spike leading to December 1 correlates with the start of winter/camp registration. In 2021, those events occurred on December 9.



### Winter & Camp Brochure

The Winter & Camp Guide, which was mailed and emailed to residents in mid-December, has generated 6.2k views and 2.7k link clicks to date. 75% of viewers are on mobile devices. The most popular programs clicked on were Pickleball, Hot Shot Sports, USFS Tot Skating, Youth Tennis, and Kindermusik. Winter and camp registration started on December 1 for Glencoe residents.

On the first day of fall registration, we had 32,550 pageviews. On the first day of winter/camp registration, our pageviews increased slightly (+3%) to 33,505.

### Email Marketing

We sent 14 email blasts to 51,312 email addresses. 65% or 33,331 people opened the emails, with a 3% click rate. The open rate is consistent with the month of October and +1% above the industry average.

### Now Hiring Promotion

This month, we're focusing on digital promotion to drive potential employees to our job application page. We are running paid ads on NextDoor, Facebook, Instagram, and TikTok. The ads are targeted to areas within 15 miles of Glencoe or the Cook County designated market area (depending on the platform capabilities). On Instagram and Facebook, we ran three different creatives as an A/B test. Here are the impressions/clicks generated from each ad to date:



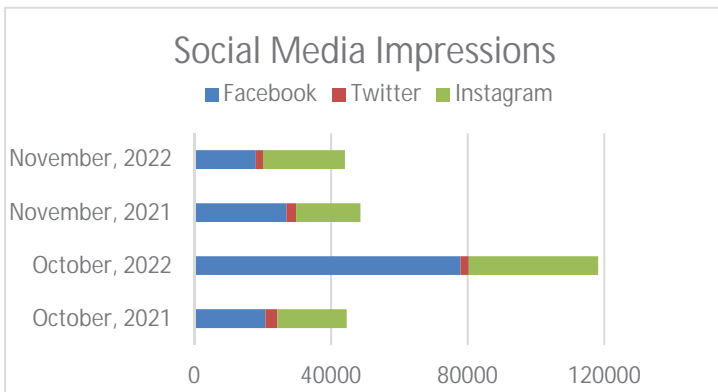
Ad Location	Impressions	Results (engagements, clicks or conversions)
Facebook/Instagram Ad 1	2,720	52 actions
Facebook/Instagram Ad 2	6,862	97 actions
Facebook/Instagram Ad 3	6,662	86 actions
Tik Tok Ad	19,001	114 clicks
NextDoor Ad	2,767	14 clicks

In addition, we sent an email to our entire database about our employee referral bonus program at the beginning of December. Any Glencoe Park District family that refers an employee to the district is eligible for a \$250 credit to their household. The email was sent to 11,830 email addresses, opened by 62% of subscribers, with 289 clicks on our jobs webpage.

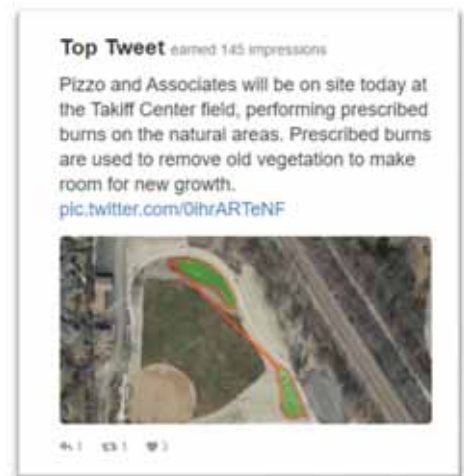
Traffic to the jobs webpage is typically low; traffic to the page in the weeks during the digital campaign, November 28-December 7 increased 1,373% compared to the previous November 18-27. We are excited by these initial results and hope it will continue to trend upward with advertising support. We are tracking job applications in relation to page traffic.

**Social Media**

Our social media followers and engagement continues to grow. We had 44,104 social media impressions in the month of November, which is approximately -9% less than November 2021 (48,616).



*Our most popular Instagram and Twitter posts in November*



Submitted by:  
 Erin Classen  
 Superintendent of Marketing and Communications

**Glencoe Park District  
Recreation and Facilities Department Report  
December 2022**

**Community Engagement & Special Events: Nate Van Allen**

<b>Date</b>	<b>Event</b>	<b>Attendance Estimate</b>
11/4	Adult Fall Art Show	100
11/19	If Kids Ran Thanksgiving	23
12/2	Glow Skate	115
<b>Upcoming</b>		
<b>Date</b>	<b>Event</b>	<b>Tickets sold as of 12/13</b>
12/15	Hallmark Holiday	260
12/17	Visit With Santa	120 Families
12/21	Friends of the Green Bay Trail Winter Solstice	FREE
12/23	Holiday Skate	FREE

The Adult Fall Art Show had a strong turnout where students displayed their works as guests were treated to complimentary snacks and beverages. For the If Kids Ran Thanksgiving event, kids got to choose what they would serve for Thanksgiving from an online survey at registration. Out of 20 regular and silly items, the number one vote-getter was slime, so all were served edible green slime with their meals. The rest of the menu consisted of grapes, ice cream, jelly beans, mac & cheese, and chicken nuggets.

Glow Skate was the first passholder-only event of the year and it was very busy. We traded regular rink lights for blacklights, colored lights, and fluorescent washable paint on the ice. Due to the high demand for Visit with Santa, we added another hour for families as well as more capacity in certain timeslots. Enhanced photos will be taken this year; contracted by the same company we used for Mud Run. Each picture will have custom frames and pictures will be available in an online gallery.

**Early Childhood: Jess Stockl and Savannah Martin**

<b>ELC Enrollment As of 12/1</b>	<b>2022/23</b>	<b>2021/22</b>	<b>2020/21</b>	<b>2019/20</b>
ELC 2s	11	16	10	16
ELC 3s	13	16	11	14
ELC 4s	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	13	19	11	16
<b>Total</b>	<b>55</b>	<b>69</b>	<b>46</b>	<b>64</b>

<b>Children's Circle Enrollment As of 12/1</b>	<b>2022/23</b>	<b>2021/22</b>	<b>2020/21</b>	<b>2019/20</b>
Jellyfish (6 weeks to 15 months)	10	10	10	10
Frogs (15 months to 2 years old)*	9	14	12	7
Turtles (18 months-youngers 2s)*	15	15	13	13
Starfish (older 2s)	15	15	16	17
Dolphins (3s)	20	19	19	20
Belugas (4s)	20	21	21	16
<b>Total</b>	<b>89</b>	<b>94</b>	<b>91</b>	<b>83</b>

*\*Turtles are slightly older than Frogs; otherwise, there is no difference.*

**Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl**

Youth/Teen Camps (first week of registration)	Enrollment		
	2023	2022	2021
Sun Fun	109	39	67
Camp Adventure	29	23	21
Action Quest	20	17	13
CIT-Full Day	2	4	6
Summer's End	42	15	13
Game On! Sport Camp – Girls	23	52	96
Game On! Sport Camp – Boys	5	1	-
<b>Total</b>	<b>230</b>	<b>151</b>	<b>216</b>

House Basketball As of 12/5	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Girls House Grades 1-6	82	71	90	\$22,200	\$20,348	\$24,822
Boys House Grades 1-6	131	135	155	\$34,348	\$39,074	\$43,147
<b>Total</b>	<b>213</b>	<b>206</b>	<b>245</b>	<b>\$56,548</b>	<b>\$59,422</b>	<b>\$67,969</b>

Tennis Programs (first week of registration)	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Youth Tennis	50	53	10	\$9,688	\$11,052	\$1,026

Youth tennis numbers are in line with enrollment. Revenue is down due to the number of weeks we are offering tennis. This session is only 9 weeks long.

Athletic Programs (first week of registration)	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Preschool	28	10	15	\$15,463	\$3,200	\$2,841
After School	224	239	144	\$42,639	\$46,479	\$20,703
Weekend	34	31	-	\$4,896	\$5,490	-
<b>Total</b>	<b>286</b>	<b>280</b>	<b>159</b>	<b>\$62,998</b>	<b>\$55,169</b>	<b>\$23,544</b>

School Day Off Care As of 12/5	Enrollment			Revenue			# of Dates		
	2022	2021	2019	2022	2021	2019	2022	2021	2019
Fall Day Off Care	271	87	230	\$18,184	\$4,892	\$4,872	7	3	6
Thanksgiving Break	140	114	41	\$9,902	\$6,503	\$2,204	3	3	1
Winter Break	55	57	130	\$14,928	\$12,754	\$7,050	8	8	6
Winter 2023	69	120	88	\$4,633	\$5,772	\$4,697	3	4	3
<b>Total</b>	<b>535</b>	<b>378</b>	<b>489</b>	<b>\$47,647</b>	<b>\$29,921</b>	<b>\$18,823</b>	<b>21</b>	<b>18</b>	<b>16</b>

Kids Club As of 12/5	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
AM Kids Club	18	15	16	\$44,616	\$29,196	\$32,037
PM Kids Club	55	40	57	\$259,234	\$165,177	\$261,819
<b>Total</b>	<b>73</b>	<b>55</b>	<b>73</b>	<b>\$303,850</b>	<b>\$194,373</b>	<b>\$293,856</b>

Ceramic Programs (first week of registration)	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Youth Ceramics	103	88	-	\$48,468	\$31,265	-
Teen Ceramics	12	12	-	\$7,781	\$5,483	-
Adult Ceramics	33	16	1	\$17,417	\$8,909	\$462
<b>Total</b>	<b>148</b>	<b>116</b>	<b>1</b>	<b>\$73,666</b>	<b>\$45,657</b>	<b>\$462</b>

General Enrichment Programs (first week of registration)	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Afterschool Art	53	38	35	\$24,449	\$11,825	\$9,914
Afterschool Enrichment	138	111	64	\$36,214	\$25,005	\$16,928
Adult Art	3	1	3	\$1,410	\$383	\$920
<b>Total</b>	<b>194</b>	<b>150</b>	<b>102</b>	<b>\$62,073</b>	<b>\$37,213</b>	<b>\$27,762</b>

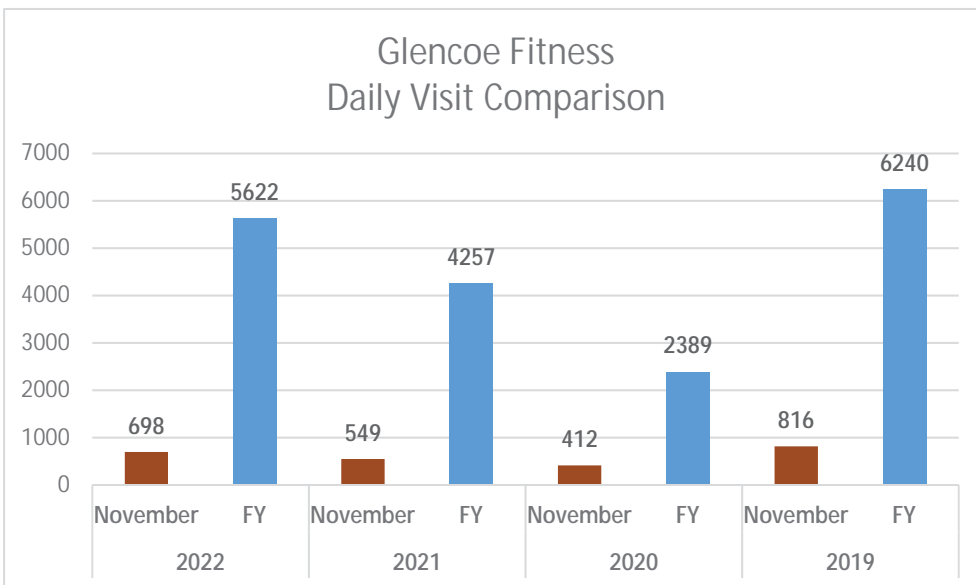
Dance/Theatre Programs (first week of registration)	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Dance	111	110	106	\$70,836	\$55,510	\$25,028
Theatre	91	67	78	\$59,697	\$43,833	\$36,124
Broadway Bound	38	39	61	\$31,720	\$28,339	\$44,136
<b>Total</b>	<b>240</b>	<b>202</b>	<b>188</b>	<b>\$162,253</b>	<b>\$124,057</b>	<b>\$97,368</b>

Glencoe Fitness Memberships As of 11/30	2022	2021	2020
Individual Member	85	48	100
Additional Member	5	9	22
Senior Member	33	31	57
Student Member	22	27	26
Short-Term Member	16	13	N/A
<b>Total Members</b>	<b>161</b>	<b>115</b>	<b>205</b>

The fitness center continues to trend positively financially and membership-wise.



<b>Fitness Center Revenue As of 11/30</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
March	\$3,784	\$2,210	\$3,643
April	\$4,407	\$2,648	\$50
May	\$5,576	\$2,570	\$0
June	\$3,861	\$2,858	\$0
July	\$3,457	\$2,593	\$1,542
August	\$4,004	\$3,144	\$1,580
September	\$3,226	\$3,289	\$3,445
October	\$3,778	\$3,443	\$1,883
November	\$4,123	\$3,427	\$2,042
<b>Total</b>	<b>\$36,215</b>	<b>\$26,181</b>	<b>\$14,184</b>



<b>Takiff Center Rentals As of 11/30</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2019-20</b>
Revenue	\$51,334	\$31,368	\$6,628	\$59,846

We have continued to see a high demand for private rentals at the Takiff Center. We are hosting a variety of events, from birthday parties to family celebrations. We received daily inquiries for usage in the Takiff Center.

<b>Watts Ice Center Pass Sales As of 12/5</b>	<b>2022-23</b>		<b>2021-22</b>		<b>2020-21</b>	
	<b># Passes</b>	<b>Fees</b>	<b># Passes</b>	<b>Fees</b>	<b># Passes</b>	<b>Fees</b>
All Access Pass	1,183	\$82,380	1,539	\$106,740	1356*	\$88,590*
Guest Pass	103	\$5,675	162	\$11,425	119	\$6,000
<b>Total</b>	<b>1,286</b>	<b>\$88,055</b>	<b>1,701</b>	<b>\$118,165</b>	<b>1,475</b>	<b>\$94,590</b>

\*Combined data for separate skating and hockey passes.

<b>Watts Skating Classes As of 12/5</b>	<b>2022-23</b>		<b>2021-22</b>		<b>2020-21</b>	
	<b>Enrolled</b>	<b>Fees</b>	<b>Enrolled</b>	<b>Fees</b>	<b>Enrolled</b>	<b>Fees</b>
Tot Learn to Skate	127	\$13,687	130	\$14,270	141	\$12,066
USFS Skating	139	\$16,407	146	\$15,923	76	\$2,958
Minor Hawks	37	\$4,150	30	\$3,375	72	\$6,492
Winter Break	40	\$3,586	28	\$2,408	64	\$3,894
<b>Total</b>	<b>343</b>	<b>\$37,830</b>	<b>334</b>	<b>\$35,976</b>	<b>289</b>	<b>\$21,516</b>

<b>Pickleball Programs (first week of registration)</b>	<b>2023</b>	
	<b>Enrolled</b>	<b>Fees</b>
Workshops/Clinics*	101	\$12,745
Leagues/Match Play*	63	\$7,935
<b>Total</b>	<b>164</b>	<b>\$20,680</b>

\*Includes waitlists

Submitted by:  
Bobby Collins, CPRP  
Director of Recreation and Facilities

**VII. Action Item A:  
Approval of Watts Recreational Center Bids**

Glencoe Park District  
December 2022 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning  
**SUBJECT:** Watts Renovation: Remaining Bid Packages  
**DATE:** December 13, 2022

---

At the December Committee meeting the Board reviewed the remaining 16 bid packages for the Watts Recreational Center renovation project and advanced them for approval at the December Board meeting.

**A total of two bids were received for “Selective Demolition” with Alpine Demolition being the lowest responsible bidder at \$188,800.** Below is a summary of bids received.

Contractor Name	Total Bid
Alpine Demolition	\$188,800
Break Thru Enterprises	\$198,300
Us Dismantlement	No Bid

**A total of four bids were received for “Earth Retention and Excavation” with Thatcher Foundations being the lowest responsible bidder at \$271,000.** Below is a summary of bids received.

Contractor Name	Total Bid
Thatcher Foundations	\$271,000
Doetsch Contractors	\$286,000
DK Contractors	\$357,028
Lenny Hoffman Excavating	\$380,777
Keller Group	No Bid

**A total of three bids were received for “Concrete” with Tor Construction being the lowest responsible bidder at \$296,000.** Below is a summary of bids received.

Contractor Name	Total Bid
Tor Construction	\$296,000
Elliot Construction	\$374,600
Schaeffges Brothers	\$382,500
Manusos General Contracting	No Bid

**A total of four bids were received for “Masonry” with MPZ Masonry being the lowest responsible bidder at \$148,100.** Below is a summary of bids received.

Contractor Name	Total Bid
MPZ Masonry	\$148,100
Midwest Masonry	\$162,800
Rasco Mason Contractors	\$170,000
Mastership Construction	\$253,000
Ebben Masonry	No Bid
JAC Masonry	No Bid

# MEMORANDUM

**A total of three bids were received for “Structural Steel and Miscellaneous Metals” with T.A. Bowman being the lowest responsible bidder at \$295,500.** Below is a summary of bids received.

Contractor Name	Total Bid
T.A. Bowman	\$295,500
S.G. Krauss Co.	\$299,000
Western Architectural Iron	\$313,500

**A total of four bids were received for “Roofing & Sheet Metal” with R.E. Burke Roofing being the lowest responsible bidder at \$311,904.** Below is a summary of bids received.

Contractor Name	Total Bid*
R.E. Burke Roofing	\$311,904
L. Marshall Roofing	\$508,000
Metalmaster-Roofmaster	\$556,509
A-1 Roofing	\$557,100

\*Including alternate for new shingles for the entire building

**A total of two bids were received for “Cold Formed Metal Framing, Drywall & Acoustical Ceilings” with The Levy Company being the lowest responsible bidder at \$378,800.** Below is a summary of bids received.

Contractor Name	Total Bid
The Levy Company	\$378,800
Wendell Builders	\$429,732
Kole Construction	No Bid

**A total of six bids were received for “Ceramic Tile” with Trostrud being the lowest responsible bidder at \$22,174.** Below is a summary of bids received.

Contractor Name	Total Bid
Trostrud	\$22,174
All-Type Tile	\$25,400
Bourbon Tile	\$26,750
Pinnacle Flooring	\$28,570
Tiles In Style	\$30,110
Johnson Floor Co.	\$33,512
Northern Illinois Terrazzo & Tile	No Bid

**A total of four bids were received for “Painting” with Cosgrove Construction being the lowest responsible bidder at \$54,950.** Below is a summary of bids received.

Contractor Name	Total Bid
Cosgrove Construction	\$54,950
Ascher Brothers Co.	\$58,800
Tiles In Style	\$59,980
Oosterbaan & Sons	\$66,690
D.E.S. Painting	No Bid

# MEMORANDUM

**A total of one bid was received for “Fire Protection” with Nelson Fire Protection being the lowest responsible bidder at \$198,433.** Below is a summary of the bid received.

Contractor Name	Total Bid
Nelson Fire Protection	\$198,433
US Alliance Fire Protection	No Bid

**A total of seven bids were received for “Plumbing” with Ernie Peterson Plumbing being the lowest responsible bidder at \$208,350.** Below is a summary of bids received.

Contractor Name	Total Bid
Ernie Peterson Plumbing	\$208,350
Helm Mechanical	\$215,000
Warren F. Thomas Plumbing	\$221,650
DeFranco Plumbing	\$222,489
National Heat & Power	\$225,000
Martin Petersen Co.	\$225,500
Jensen’s Plumbing & Heating	\$245,900

**A total of six bids were received for “HVAC” with Jensen’s Plumbing & Heating being the lowest responsible bidder at \$317,200.** Below is a summary of bids received.

Contractor Name	Total Bid
Jensen’s Plumbing & Heating	\$317,200
Atomatic Mechanical	\$332,100
Quality Mechanical	\$343,870
Helm Mechanical	\$352,000
Amber Mechanical	\$375,000
National Heat & Power	\$380,000
Martin Petersen Co.	No Bid

**A total of one bid was received for “Asphalt Paving” with Accu-Paving Co. being the lowest responsible bidder at \$55,466.** Below is a summary of the bid received.

Contractor Name	Total Bid
Accu-Paving Co.	\$55,466
Chadwick Contracting	No Bid
J.A. Johnson Paving	No Bid
Troch-McNeil Paving	No Bid

**A total of one bid was received for “Landscaping” with Milieu Design LLC being the lowest responsible bidder at \$55,170.** Below is a summary of the bid received.

Contractor Name	Total Bid
Milieu Design, LLC	\$55,170

# MEMORANDUM

A total of one bid was received for “Fencing” with Action Fence Co. being the lowest responsible bidder at \$17,893. Below is a summary of the bid received.

Contractor Name	Total Bid
Action Fence Co.	\$17,893
The Fence Store	No Bid

A total of three bids were received for “Site Utilities” with LoVerde Construction Co. being the lowest responsible bidder at \$177,711. Below is a summary of bids received.

Contractor Name	Total Bid
LoVerde Construction Co.	\$177,711
DK Construction	\$245,756
Lenny Hoffman Excavating	\$279,777

Staff is recommending the acceptance of two alternates. These alternates will be funded by private donations. These alternates total cost is spread out across multiple trades, which is why the table below looks slightly different. The gathering plaza cost consists of alternate bids in excavation, concrete and landscaping. The fireplace cost consists of alternate bids in excavation concrete and masonry.

Alternate	Cost
Fireplace	\$62,430
Gathering Plaza	\$39,688

In addition, the Guaranteed Maximum Price (GMA) includes:

Item	Total Cost
Ice Rink Controls - Allowance	\$50,000
General Conditions	\$316,748
Jobsite Requirements	\$84,400
Construction Contingency (5%)	\$254,834
CGL Insurance (085%)	\$45,488
Construction Management Fee (3.25%)	\$175,402

The GMA also includes items already approved by the Board:

Item	Total Cost*
General Trades	\$567,450
Aluminum Doors, Storefront and Curtain Wall	\$386,300
Flooring	\$214,849
Electrical	\$479,479
Dasher Board Replacement	\$445,908

# MEMORANDUM

Attached is the updated DRAFT GMP Amendment Cost Breakdown, outlining the base project cost and includes the alternate values at the bottom.

Total Construction Cost Including Dasher Board Replacement:	\$6,038,309
<b>Total Construction Cost Including the Two Alternates:</b>	<b>\$6,140,427</b>

## Recommendations:

### Action Item:

Motion to authorize the Executive Director to sign a Guaranteed Maximum Price contract with WB Olson in the amount of \$6,140,427 accepting the bid packages received on November 4, 2022 for the Watts renovation project, as presented. This amount includes \$102,118 in alternates that are being funded via private donations. The following alternates are being rejected: players boxes and smaller elevator.



**GMP AMENDMENT**

JOB: Glencoe Park District - Watts Center Renovation and Addition  
A&E: Wight & Co.

Trade Description		Contractor	Total Amount
1	Selective Demolition	Alpine Demolition	188,800
2	Earth Retention & Excavation	Thatcher Foundations	271,000
3	Concrete	Tor Construction	296,000
4	Masonry	MPZ Masonry	148,100
5	Structural Steel and Misc. Metals	T.A. Bowman	295,500
6	General Trades	Hargrave Builders	567,450
7	Roofing & Sheet Metal	R.E. Burke Roofing	311,904
8	Aluminum Doors, Storefront, and Curtain Wall	Prime Architectural	386,300
9	Drywall and Acoustical	The Levy Company	378,800
10	Ceramic Tile	Trostrud Mosaic	22,174
11	Flooring	Johnson Floor Co.	214,849
12	Painting	Cosgrove Const.	54,950
13	Fire Protection	Nelson Fire Protection	198,433
14	Plumbing	Ernie Peterson Plumbing	208,350
15	HVAC	Jensen's Plbg. & Htg.	317,200
16	Electrical	Lyons & Pinner Electric	479,479
17	Asphalt Paving	Accu-Paving	55,466
18	Landscaping	Milieu Landscaping	55,170
19	Fencing	Action Fence	17,893
20	Site Utilities	LoVerde Construction	177,711
21	Ice Rink Controls	Allowance	50,000
22	General Conditions	W.B. Olson, Inc.	316,748
23	Jobsite Requirements	W.B. Olson, Inc.	84,400
24	Construction Contingency	5%	254,834
<b>Subtotal of Construction Costs</b>			<b>5,351,511</b>
25	CGL Insurance	0.85%	45,488
26	Construction Management Fee	3.25%	175,402
27	Builder's Risk Insurance	-	By GPD
28	Permit Fees	-	By GPD
29	Construction Manager Bond	-	Excluded
30	Pre-Construction Services (Previously Paid)	-	20,000
31	FF&E	-	By GPD
<b>Total Construction Cost</b>			<b>\$ 5,592,401</b>

Dasher Board Replacement (GMP Amendment Previously Issued) 445,908  
\* Includes Dasherboard Portion of Players Box Alternate

**Total Construction Cost Including Dasherboard Replacement: \$ 6,038,309**

Alternates (Not included in values above):

1	Gathering plaza	Accepted	\$ 39,688
2	Player boxes	Not accepted	0
3	Fireplace	Accepted	\$ 62,430
4	Smaller elevator	Not accepted	0

**Total Construction Cost Including Dasherboard Replacement: \$ 6,140,427**

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Selective Demolition**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Alpine Demolition	\$188,800
2. Break Thru Enterprises	\$198,300
3. US Dismantlement	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Alpine Demolition for \$188,800

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Earth Retention and Excavation**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Thatcher Foundations	\$271,000
2. Doetsch Contractors	\$286,000
3. DK Contractors	\$357,028
4. Lenny Hoffman Excavating	\$380,777
5. Keller Group	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Thatcher Foundations                      for                      \$271,000

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Concrete**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Tor Construction	\$296,000
2. Elliot Construction	\$374,600
3. Schaeffges Brothers	\$382,500
4. Manusos General Contracting	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Tor Construction                      for                      \$296,000

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Masonry**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. MPZ Masonry	\$148,100
2. Midwest Masonry	\$162,800
3. Rasco Mason Contractors	\$170,000
4. Mastership Construction	\$253,000
5. Ebben Masonry	No bid
6. JAC Masonry	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

MPZ Masonry for \$148,100

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Structural Steel & Miscellaneous Metals**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. T.A. Bowman	\$295,500
2. S.G. Krauss Co.	\$299,000
3. Western Architectural Iron	\$313,500

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

T.A. Bowman for \$295,500

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Roofing & Sheet Metal**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid*</u>
1. R.E. Burke Roofing	\$311,904
2. L. Marshall Roofing	\$508,000
3. Metalmaster-Roofmaster	\$556,509
4. A-1 Roofing	\$557,100

\*Including alternate for new shingles for the entire building

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

R.E. Burke Roofing                      for                      \$311,904

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Cold Formed Metal Framing, Drywall & Acoustical Ceilings**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. The Levy Company	\$378,800
2. Wendell Builders	\$429,732
3. Kole Construction	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

The Levy Company                      for                      \$378,800

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard



November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Ceramic Tile**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Trostrud Mosaic	\$22,174
2. All-Type Tile	\$25,400
3. Bourbon Tile	\$26,750
4. Pinnacle Flooring	\$28,570
5. Tiles In Style	\$30,110
6. Johnson Floor Co.	\$33,512
7. Northern Illinois Terrazzo & Tile	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Trostrud Mosaic for \$22,174

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

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David L. Olson

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Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Painting**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Cosgrove Construction	\$54,950
2. Ascher Brothers Co.	\$58,800
3. Tiles In Style	\$59,980
4. Oosterbaan & Sons	\$66,690
5. D.E.S. Painting	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Cosgrove Construction for \$54,950

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Fire Protection**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Nelson Fire Protection	\$198,433
2. US Alliance Fire Protection	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Nelson Fire Protection                      for                      \$198,433

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Plumbing**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Ernie Peterson Plumbing	\$208,350
2. Helm Mechanical	\$215,000
3. Warren F. Thomas Plumbing	\$221,650
4. DeFranco Plumbing	\$222,489
5. National Heat & Power	\$225,000
6. Martin Petersen Co.	\$225,500
7. Jensen's Plumbing & Heating	\$245,900

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Ernie Peterson Plumbing                      for                      \$208,350

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: HVAC

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Jensen's Plumbing & Heating	\$317,200
2. Atomic Mechanical	\$332,100
3. Quality Mechanical	\$343,870
4. Helm Mechanical	\$352,000
5. Amber Mechanical	\$375,000
6. National Heat & Power	\$380,000
7. Martin Petersen Co.	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Jensen's Plumbing & Heating                      for                      \$317,200

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

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David L. Olson

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Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Asphalt Paving**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Accu-Paving Co.	\$55,466
2. Chadwick Contracting	No bid
3. J.A. Johnson Paving	No bid
4. Troch-McNeil Paving	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Accu-Paving Co. for \$55,466

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Landscaping**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Milieu Design LLC	\$55,170

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Milieu Design LLC                      for                      \$55,170

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: Fencing

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Action Fence Co.	\$17,893
2. The Fence Store	No bid

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Action Fence Co. for \$17,893

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard



November 30, 2022



TO: Glencoe Park District  
Ms. Lisa Sheppard  
Executive Director

RE: Watts Recreation Center Addition & Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: **Site Utilities**

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. LoVerde Construction Co.	\$177,711
2. DK Construction	\$245,756
3. Lenny Hoffman Excavating	\$279,777

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

LoVerde Construction Co. for \$177,711

Comments:

- 1) The award recommendation may change and is subject to a formal scope review with the low bidder.

Construction Manager:

Owner Approval:

\_\_\_\_\_  
David L. Olson

\_\_\_\_\_  
Lisa Sheppard

# **VII. Action Item B: Approval of Updated Bereavement Policy**

Glencoe Park District  
December 2022 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and John Cutrera, Director of Finance and HR  
**SUBJECT:** Bereavement Leave Policy  
**DATE:** December 14, 2022

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There have been some legal changes in regards to bereavement leave. Attached is the updated Bereavement Leave Policy that is in compliance with those changes.

Excerpt from Full-time Personnel Policy Manual...

## Glencoe Park District

### Emergency Funeral Leave (Bereavement Leave) Policy

Approved by the Board of Park Commissioners: Draft for Board Review on December 20, 2022, November 15, 2016 & August 19, 2014

#### 1.30.5 Bereavement Leave

All Full-Time Grade 1 and Grade 7 employees are allowed up to three (3) working days with pay per calendar year, per occurrence, of bereavement leave, for reasons defined under the Illinois Family Bereavement Leave Act (see below), with the approval of the employee's immediate supervisor and Executive Director. If travel of more than 300 miles one way is necessary an additional two (2) paid working days will be extended to the employee. Additional paid bereavement leave may be approved, at the sole discretion of the Executive Director, on a case-by-case basis. ~~to attend the funeral of an immediate family member (as defined below), or up to five (5) days if travel of more than 300 miles one way is necessary, with the approval of the employee's immediate supervisor and Executive Director. Additional time off with pay may be approved, at the sole discretion of the Executive Director, on a case-by-case basis.~~ These days are to be taken consecutively within a reasonable time of the day of the death or day of the funeral, and may not be split or postponed. For purposes of this policy, "immediate family" shall have the same meaning as defined in the Section 1.30.3, Sick Leave. Upon returning to work, the employee must record his absence as Bereavement Leave on his attendance record. Proof of death and relationship may be required.

All employees eligible for leave under the Federal Family and Medical Leave Act of 1993 (the "FMLA") shall be eligible for bereavement leave in accordance with the Illinois Child Bereavement Leave Act (the "Act") which provides up to a maximum of 2 weeks (10 work days) of unpaid bereavement leave to: (1) attend the funeral or alternative to a funeral of a child; (2) make arrangements necessitated by the death of the child; or (3) grieve the death of a child.

The Act defines "child" as an employee's son or daughter who is a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.

All employees eligible for leave under the federal Family and Medical Leave Act (FMLA) are also eligible for bereavement leave in accordance with the Illinois Family Bereavement Leave Act (the Act).

The Act provides up to a maximum of two weeks (10 work days) of unpaid bereavement leave. Any paid time provided or accrued benefit time taken counts toward the maximum of two weeks (10 work days).

In the event of the death of more than one covered family member\* in a 12-month

period, an employee may take up to a total of six weeks of bereavement leave during the 12-month period. The Act does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to, the unpaid leave time permitted by, the FMLA.

Bereavement leave is available under the Act for the following reasons: (1) attend the funeral or alternative to a funeral of a covered family member; (2) make arrangements necessitated by the death of a covered family member; (3) grieve the death of a covered family member; or (4) be absent from work due to (i) a miscarriage; (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure; (iii) a failed adoption match or an adoption that is not finalized because another party contests it; (iv) a failed surrogacy agreement; (v) a diagnosis that negatively impacts pregnancy or fertility; or (vi) a stillbirth.

\*Covered family member means an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent or stepparent.

“Domestic partner,” used with respect to an unmarried employee under this policy, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state; or (2) an unmarried adult person who is in a committed, personal relationship with the employee, who is not a domestic partner as described under subsection (1) to or in such a relationship with any other person, and who is designated to the employee's employer by such employee as that employee's domestic partner.

“Child” means an employee’s son or daughter who is a biological, adopted or foster child, a stepchild, a legal ward or a child of a person standing in loco parentis.

Employees must take leave under this policy consecutively within a reasonable time after the death of the covered family member or other triggering event (typically 60 days) and generally cannot postpone it.

The employee must notify their immediate supervisor and the Human Resources Department of the reason and length of the employee’s absence. An employee must provide notice at least 48 hours in advance, unless providing such notice is not reasonable and practicable.

The District may require reasonable documentation. Documentation may include a death certificate, a published obituary or written verification of death, burial or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution or government agency. For leave resulting from an event listed under reason (4) above, reasonable documentation is a form provided by the Illinois

Department of Labor, filled out by a health care practitioner who has treated the employee or the employee's spouse or domestic partner or surrogate for an event listed under reason (4) above, or documentation from the adoption or surrogacy organization the employee worked with related to an event listed under reason (4) above certifying the employee, spouse or domestic partner has experienced an event listed under reason (4) above. The District does not require the employee identify which subcategory of event the leave pertains under reason (4) above as a condition of exercising rights under this Act.

Eligible employees may elect to substitute accrued benefit time, including sick time for bereavement leave under the Act. If the employee does not have any accrued benefit time for paid leave, special circumstances for paid leave may be granted at the Executive Director's discretion.

**VII. Action Item C:  
Approval to Cancel the January 10, 2023  
Committee of the Whole Meeting**

**No Documents**

Glencoe Park District  
December 2022 Board Meeting