

MINUTES OF MAY 16, 2023 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:06pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner
Jordon Spector, Commissioner Elect

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Supt. of Marketing and Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Dan Kniaz, Andre Lerman, Linda Spain, Madeline Spain, Margo Spain

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of the April 12, 2023 Special Board Meeting, Minutes of April 18, 2023 Regular Board Meeting and Approval of the Bills. Commissioner Schneider seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None
Motion passed.

Matters from the Public: There was no one wishing to address the Board at this time.

Action Items:

Approval of Proposal for Emergency Architectural Repairs to Wall Next to Halfway House: The storm on March 31 produced an excess of 2 inches of rain per hour. The combo of volume of rain down the stairs, winter debris blocking storm sewers, and storm surge down the ramps resulted in washing out the foundation and mortar of the architectural wall north of the Halfway House. A claim was submitted to PDRMA who is covering the damages less than the \$1,000 deductible. The wall is structurally compromised, so will be removed prior to reinstallation of the wall scheduled during phase two of the bluff stabilization project in the fall. Our legal counsel confirmed this does meet the qualifications of an emergency. In addition, we already have the bluff stabilization project in progress with Martam, so it does not need to go out to bid.

A motion was made by Commissioner Boron to approve that due to the fact that the architectural wall north of the Halfway House was damaged during severe storms on March 31, the Board makes a finding that by its nature, the removal and repairs are not adaptable to competitive bidding due to the urgency; therefore, competitive bidding is

waived and the proposal from Martam Construction is approved in the amount of \$36,541 as presented. Commissioner Schneider seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

Motion passed.

Approval of Resolution No. 95: Erin Classen 10 Years of Service: President Brooks read the resolution. A motion was made by Commissioner Boron to approve Resolution No. 952 as presented. Commissioner Schneider seconded the motion. Commissioners and staff vocalized appreciation of Superintendent Classen. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

Motion passed.

Resolution for, Recognition of, and Comments for and from Retiring Commissioner Lisa Brooks: Vice President Boron read the resolution. Current and past Commissioners, and Park District staff lauded retiring Commissioner Lisa Brooks for her exceptional qualities, invaluable contributions, open mind, and the effectiveness of this Board as a whole. President Brooks then recounted challenges overcome, milestones achieved, and the positive impact of the Board and staff's collective efforts effect on the community.

Action Item:

Approval of Resolution No. 953 – Lisa Brooks Commissioner Service: A motion was made by Commissioner Schneider to approve Resolution No. 953 as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

Motion passed.

Oath of Office – Michael Covey, Carol Spain, and Jordan Spector: Executive Director Sheppard, as Board Secretary, issued the Oath of Offices to Michael Covey, Carol Spain, and Jordan Spector.

Recess: A celebratory recess was held for Commissioners Brooks, Covey, Spain, and Spector and Superintendent Classen.

Election of President and Vice-President: Executive Director Sheppard, as Board Secretary, opened nominations for President of the Board. Commissioner Boron nominated Carol Spain and Commissioner Spector seconded the nomination. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain
NAYS: None
ABSENT: None
Motion passed.

Sheppard opened nominations for Vice-President of the Board. Commissioner Schneider nominated Stefanie Boron and Commissioner Spector seconded the nomination. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain
NAYS: None
ABSENT: None
Motion passed.

Appointment of Officers and Representatives: President Spain made a motion to appoint Michael Covey as Treasurer; Robert Bush of Ancel Glink, as Attorney and Ethics Officer; Lisa M. Sheppard, Executive Director as Secretary to the Board; Carol Spain as representative to the Glencoe Plan Commission; and Lisa M. Sheppard and Jennifer L. Runkel as Freedom of Information Act Officers. Commissioner Spector seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain
NAYS: None
ABSENT: None
Motion passed.

Board Committee Appointments: President Spain announced the appointments. Chair Michael Covey plus all commissioners are members of the Finance Committee of the Whole. Chair Bart Schneider plus all commissioners are members of the Special Projects and Facilities Committee. Chair Bart Schneider and all commissioners are members of the Personnel and Policy Committee. The Local Government Efficiency Committee members include Lisa Sheppard; Commissioners Carol Spain, Stefanie Boron, Michael Covey, Bart Schneider, and Jordan Spector; and residents Julia Lissner, Nicole Reifman, and Bob Kimble.

Board Advisory Group Chair Appointments: President Spain announced the advisory group appointments including Chair Bart Schneider for Glencoe Beach and Lakefront Advisory Group, Chair Michael Covey for Watts Advisory Group, Chair Stefanie Boron for the Early Childhood Advisory Group, and Lisa Sheppard as the NSSRA Liaison.

Financial Report: The District is two months into the year. There was no report in addition to the information provided in the meeting packet and there were no questions.

Executive Report: There was no report in addition to the information provided in the meeting packet. Capital Projects are going very smoothly. The bluff stabilization, Lakefront Park playground, and Watts Recreational Center projects are all started. Dandelions all popped, so mowing starts this Friday. Due to complaints of dandelions and No Mow May, the Board will discuss possible changes to policy during June's

Committee meeting. The Park District is participating in a job fair this Friday. There was no further discussion.

Other Business: There was no other business.

Executive Session: There was no reason to enter into Closed Session.

Adjourn: Commissioner Boron moved to adjourn the meeting at 7:59pm. Commissioner Schneider seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary