



BOARD REPORT April 2023



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, April 18, 2023 | 7:00pm
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of March 21, 2023 Regular Board Meeting
 - B. Minutes of April 4, 2023 Committee of the Whole Meeting
 - C. Approval of Post-Issuance Tax Compliance Report
 - D. Approval of the Bills
- IV. Matters from the Public
- V. Public Hearing: 2023/2024 Budget and Appropriations Ordinance No. 951
- VI. Approval of Ordinance No. 951: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2023
- VII. Financial Report
- VIII. Presentation on Watts Center Report
- IX. Governance Efficiency Committee
 - X. Executive Director's Report
- XI. Action Items
 - A. Approval of 2023/24 Glencoe Park District Apparel Bid
 - B. Approval of Updated Conduct Ordinance No. 700 Section 4.01
 - C. Approval to Cancel the May 9 Committee Meeting
 - D. Approval of a Board Workshop on Tuesday, May 16 at 4:00pm
- XII. Other Business
- XIII. Executive Session
 - A. Personnel – 5ILCS 120/2(c)(1)
- XIV. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkdistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
April 2023 Board Meeting

MINUTES OF MARCH 21, 2023 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation & Facilities
John Cutrera, Director of Finance & HR
Kyle Kuhs, Director of Parks & Planning
Erin Classen, Supt. of Marketing & Communications
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Jordan Spector

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of February 21, 2023 Regular Board Meeting, Minutes of March 14, 2023 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued.

Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District's fiscal year 2022-23 is complete. Although the fiscal year is complete, this month's report is cash basis only. Accruals are still being entered and staff are preparing for the fiscal year 2020-23 audit scheduled for the week of April 10. The Recreation Department is overall up 10% from the prior year; \$5 million in revenue with \$2.4 million in excess revenue over expenses and accrual expenses still pending. Programs that drove revenue were primarily Kids Club, Game On! Girls, Sun Fun Camp, and Aquatics Camp; comprising 25% of total Recreation Fund revenue. The decrease in the Children's Circle Fund is due to a decrease in grant funding compared to the last fiscal year. The Fitness Dept. is showing \$5,000 revenue over expenditures. The Beach and Boating Dept. with \$60,000 revenue over expenditures. Watts Center fell short on the revenue amount budgeted; however, the \$40,000 in expenditures over revenue on Watts was better than budgeted. The G&A Dept. is close to budget at \$1,092,000 with accruals yet to be entered. The Parks Dept. expenditures were behind budget and behind prior year due primarily to salaries and insurance. The Corporate/Admin and Recreation Depts. revenue is higher than last year due to the delay in property tax payments; this year will be one month later than last year. An apples to apples comparison will become evident once accruals are entered. The Beach and Boating Dept. has historically been in the red and it is in the black this year.

Executive Director Report: Executive Director Sheppard indicated that the District was not awarded the OSLAD Grant for the West Park project. Awarding factors included past grants awarded to the District, looking to award depressed areas in the State, and specific demographics. There is a lot of OSLAD grant funding in the budget again this year. If the District should re-apply for a grant or not will be a topic during capital project discussion.

The budget draft is up for approval tonight. The first draft was reviewed and discussed in committee and the following approval draft given to commissioners for review. The notice that the budget is available for review to the community is posted in our lobby and on our Web site.

The employee evaluation, goal-setting, and merit increase process is complete. Many of the goals will come from the Comprehensive Plan being worked on this year.

Staff is busy preparing Watts Center for construction. The groundbreaking ceremony is set for April 11 at 6:30pm. Watts Advisory Group and Federal and State Senators and Representatives, both previous and newly re-districted legislators are invited. Families are welcome. We will be out of the building by Friday, followed by asbestos removal, and then construction will begin. Our Kids Club program will be held in a school, thanks to our great working relationship with the school district for which we are very thankful.

The Lakefront Park project construction begins in the next two weeks.

Early Childhood staff did a 6-hour in-service comprehensive training for continuing education credits on February 17.

The Leprechaun event was packed with over 200 attendees, very similar to our Boo Bash. The Recreation Team did a great job on this event.

The Spring Egg Hunt was moved to Kalk Park due to Watts construction. We are confident it can be held there because the park is draining so well.

Baseball and soccer start the beginning of April and the Parks Team is already out there prepping and lining fields. Water for drinking fountains will not be turned on until there is no chance for freezing temperatures.

A comprehensive Watts Annual Report will be presented at the next Board meeting.

The packet includes several legislative updates; in particular, a bill that was introduced for mandatory \$20/hour for lifeguards. While we don't think it will move on, this bill would be detrimental to park districts. If it does advance, the Board may be asked to contact our representatives. Discussion ensued.

The Comprehensive Plan kickoff meeting is scheduled for Wednesday, April 12 at 4:30pm followed by a 6:30pm Special Board meeting. That week, staff will participate in

focus groups. The Comprehensive Plan includes a Takiff safety assessment and lake shore management. We will contract the facility assessment in-house using past improvements, facility assessments, and information from the past Master Plan.

Staffing was reviewed. We are looking for staff for childcare, aquatics, and seasonal staff for the parks department. We have seen traction in childcare, but not enough. We were able to expand Kids Club by ten spots; however, hiring has been difficult. Cari Resis has been working in that program for years and the high school staff enjoy working with her.

Action Items:

Approval of FY2023-24 Budget – Approval Draft: A motion was made by Commissioner Boron to approve the FY2023/24 Budget – Approval Draft as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of the Intergovernmental Agreement by and between the Village of Glencoe and the Glencoe Park District for Reimbursement of Costs Associated with Glencoe Bluff and Ramp Improvements: A motion was made by Commissioner Boron to approve to authorize Executive Director Sheppard to sign and accept the Intergovernmental Agreement (IGA) between the Village of Glencoe and the Glencoe Park District for reimbursement of costs associated with bluff and ramp improvements as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Bids for the Lakefront Park Tennis Court and Playground Renovation Project: A motion was made by Commissioner Boron to approve the base bid and, if necessary, alternates #1 and #3 to not exceed \$607,182, and reject Alternate #2 from Hacienda Landscaping and authorize Executive Director Sheppard to sign a contract with Hacienda Landscaping for the Lakefront Park Tennis Court and Playground Renovation project as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Landscape Maintenance Labor Bid: A motion was made by Commissioner Boron to approve a one-year contract with Fleck’s Landscaping for landscape

maintenance labor at a rate of \$44.40/hour with the option for a second and third year based on performance as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Early Childhood Wing Swipe Card Policy: A motion was made by Commissioner Boron to approve the Early Childhood Wing Swipe Card Policy as presented. Commissioner Schneider seconded the motion. Sheppard confirmed that all policies need a formal vote, procedures do not. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval to Change the May 2 Regular Committee Meeting to May 9, 2023: A motion was made by Commissioner Boron to approve to change the May 2 Committee of the Whole meeting date to May 9, 2023 as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Resolution No. 950 – Lisa Sheppard 10 Years of Service: A motion was made by Commissioner Schneider to approve Resolution No. 950 for Lisa Sheppard's 10 Years of Service as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Biannual Review of Executive Session Minutes 5ILCS 120/2(c)(21): A motion was made by Commissioner Boron to approve audio tape destruction of closed/executive session for which official minutes were approved and no litigation under the Open Meetings Act is pending from the year 2020 including 10/20, 12/1, 12/15; and from 2021 including 2/2, 2/16, 3/2, 4/6, and; approve the release of previously approved confidential closed/executive session minutes from the year 2019 including 4/2, 7/9, 10/15, 11/19, 12/3, and from 2020 including 1/7, 2/4, 2/18, 12/1, 12/15, from 2021 including 2/2, 2/16, 3/2, 4/6, 12/7, from 2022 including 2/1, 4/5, and; approve and keep confidential closed/executive session minutes including 12/20/2022, and; approve and release closed/executive session minutes including 2/7/2023 and

3/14/2023 as mandated by 5ILCS120/2 (c) (21) as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Other Business: Reminder of the scheduled April 12 Special Board meeting on the Comprehensive Plan including candidate Jordan Spector as an active participant. Executive Director Sheppard indicated she sent out calendar invites. Next week is spring break; however, Sheppard indicated she would be working all week.

Adjourn: Commissioner Boron moved to adjourn the meeting at 7:29pm. Commissioner Schneider seconded the motion which passed by voice vote. No further discussion ensued.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF APRIL 4, 2023 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and the roll was called.

Commissioners present:

Lisa Brooks, President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Commission absent:

Stefanie Boron, Vice President

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Supt. of Marketing and Communications
Adam Wohl, Asst. Director of Recreation and Facilities
Shannon Stevens, Athletics Program Manager
Jenny Runkel, Administrative Assistant

Members of the public in attendance: There was no one from the public in attendance.

Matters from the Public: There was no one wishing to address the Committee.

Discussion on Pickleball Operations:

Pickleball Programming Model

Director Collins and Assistant Director Wohl gave the presentation attached to these minutes. Staff asked for pickleball model, hours ordinance, and hybrid courts input from commissioners. Staff reviewed the history of pickleball at the District to date, pickleball statistics, current pickleball classes, programming enrollment and revenue, breakdown of resident and non-resident programming participants, and court reservation data. Staff are exploring three models: the current model (free drop-in play and court reservations), a hybrid model (free drop-in play, organized paid open play with attendant, and court reservations), or a membership model (organized paid open play with attendant, court reservations, dedicated staff, membership structure). Staff then indicated the pros and cons of each model, staffing challenges, and users that take-over courts without a permit.

Staff asked commissioners how they would like the pickleball programming to operate. Discussion points included pros and cons of each model, negative construction environment for the first season, membership option plus a free option for those who do not wish to sign up, membership offsets facility operation costs, easier to start at the current model and work to a hybrid or membership model, different format restricts conforming to the beach membership model, issue of groups taking over courts, start with current model and pivot as needed, pickleball socials with registration, sign up by level of play, staff are stretched already, and Neilson payment model of low membership cost for advance registration at a lower cost. Discussion ensued.

President Brooks, based on Commissioner consensus, directed staff to follow the current pickleball model with the expectation of fluidity. If deemed that a change is needed this

season, that is something staff can do.

Executive Director Sheppard indicated that staff will develop a reservation system and post rules of pickleball court etiquette at the courts.

Commissioners discussed suspension of reservation and/or court rights if rules are not followed or players refuse to exit the court on time.

4.01 Park Hours Ordinance

Pickleball can be louder than tennis inferring a possible need to set specific hours for court use. The hours ordinance gives the District or Public Safety the ability to act on complaints. We have received complaints from play on two courts; Watts will have six pickleball courts and tennis/pickleball backboards are also loud. Staff suggest to align tennis and pickleball hours with the Village construction hours of 7:00am-8:00pm. We will still receive complaints; however, we can justify the hours that parallel with construction hours. Permits may allow play before or after ordinance hours with approval.

The Board then talked about the tennis courts that are currently lined with pickleball courts. Now that we have six dedicated pickleball courts, should we eliminate some of the pickleball courts that are on the tennis courts? The District's court inventory includes 16 pickleball courts (10 hybrid) to 14 tennis courts (7 hybrid). The Board decided that until the Lakefront Park tennis courts are opened, the pickleball nets will be removed from the Watts tennis courts. The Board will discuss this issue more as we see how Watts courts are received.

Other Business: Despite the safety emergency in Highland Park today, staff executed our safety protocols immediately and the building remained closed with only authorized users allowed in for most of the morning. Therapists were brought in for staff having a difficult time. This situation reiterates the need for an outside party to review our safety protocols. Executive Director reiterated that we do not share all our safety upgrades and procedures due to safety reasons. Staff continue to review and improve procedures and train staff.

The sold-out Fire and Ice sauna event was a wonderful event including dips in Lake Michigan, despite frigid temperatures.

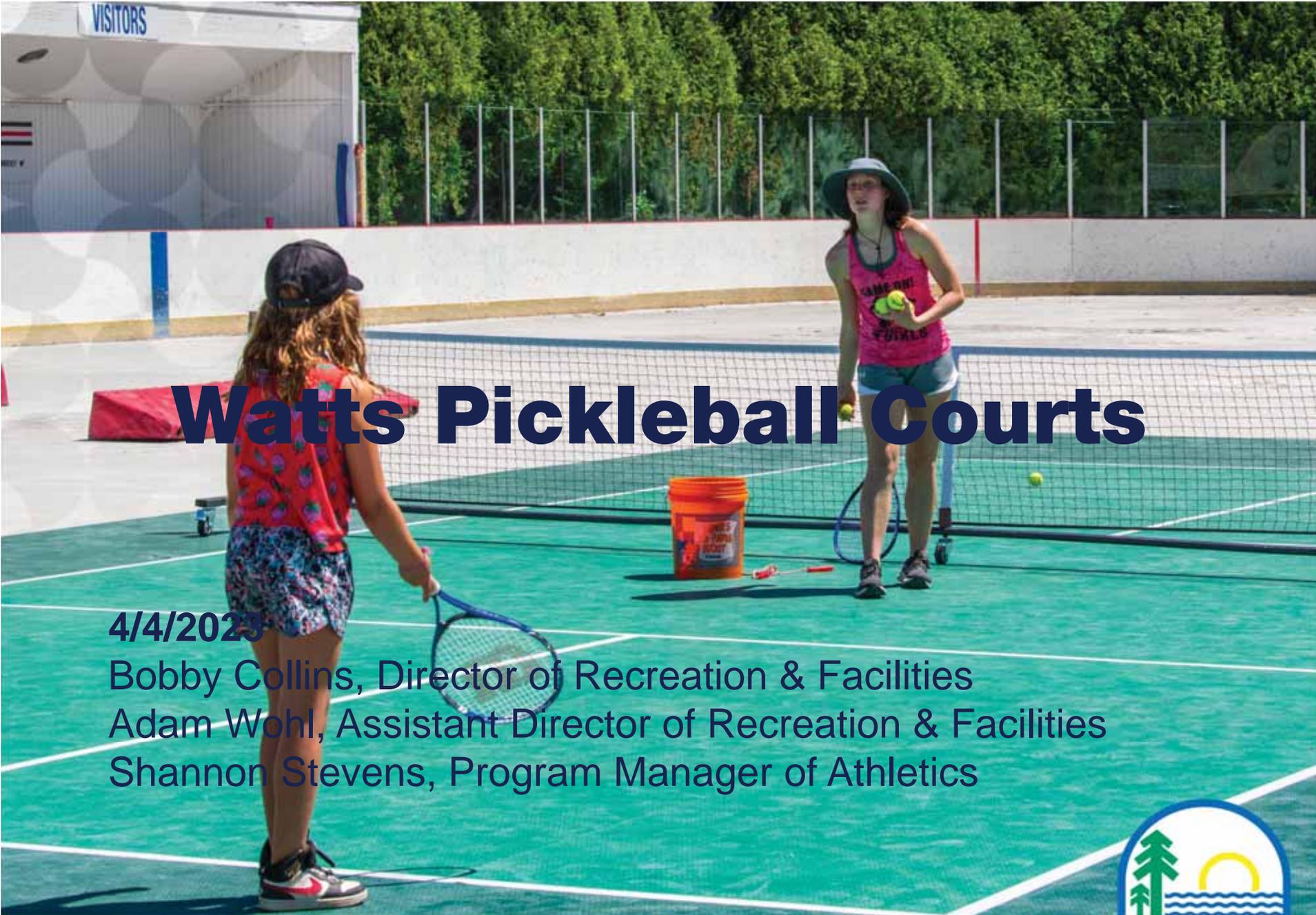
Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:23pm. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: Boron

The motion passed.

Respectfully submitted

Lisa M. Sheppard
Secretary



Watts Pickleball Courts

4/4/2023

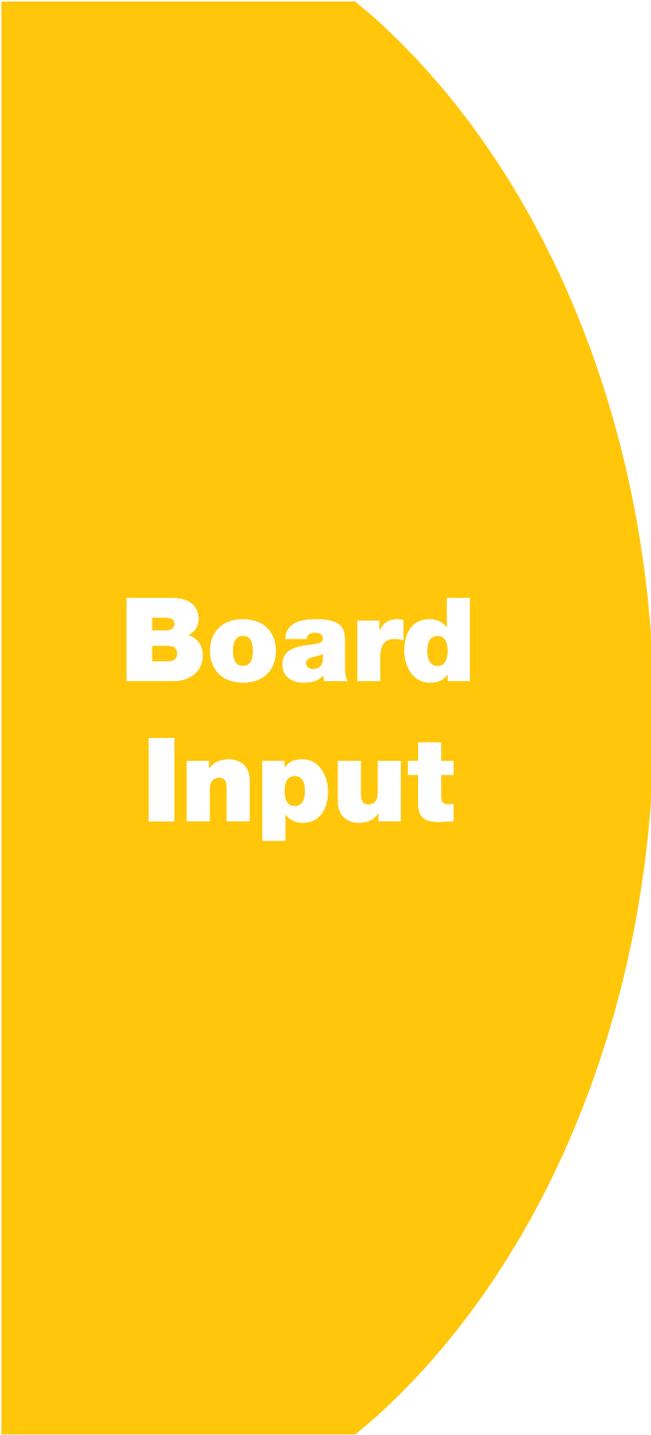
Bobby Collins, Director of Recreation & Facilities

Adam Wohl, Assistant Director of Recreation & Facilities

Shannon Stevens, Program Manager of Athletics

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Board Input

- Pickleball Model
- Park Hours Ordinance
- Discussion of Hybrid Courts



Pickleball Timeline



Key Pickleball Stats for 2023



36.5 million

Number of pickleball players in the US



158.6%

Pickleball's average growth rate over the last 3 years



18-34

Largest age bracket of pickleball players (28.8% of total)



10,320

Number of places to play pickleball in the US



\$152.8 million

Pickleball paddle market size in 2021



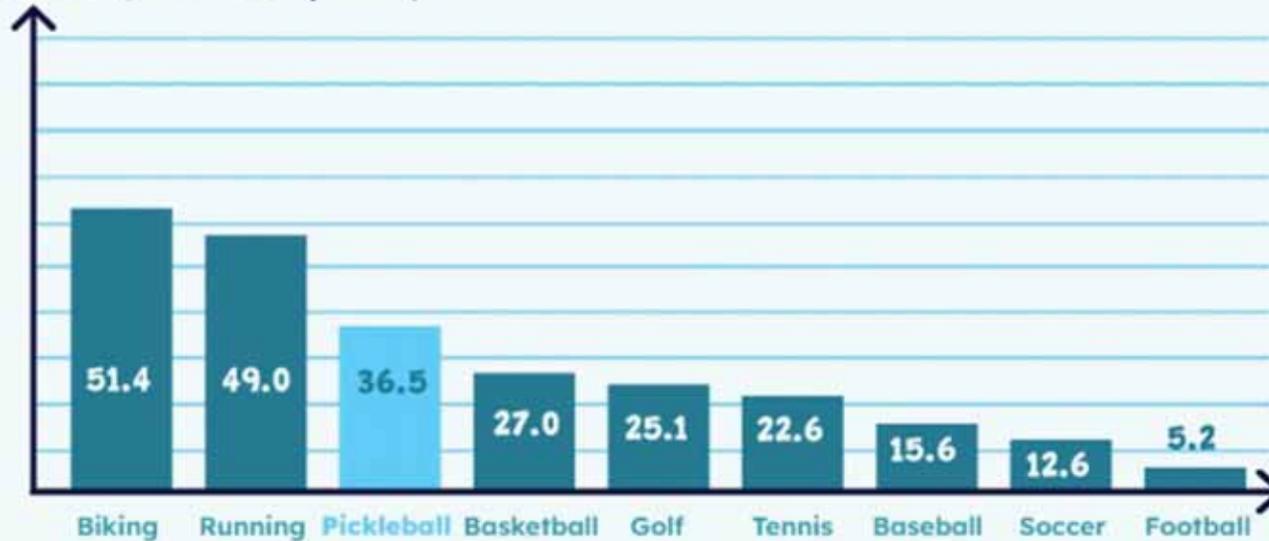
7.7%

Forecasted compound annual growth rate through 2028



Participation Rates for Popular Sports and Activities

Participants (MM)



Activity

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Programming

- Classes/Match Play
 - Tuesdays/Thursdays
 - 12-3 PM and 5:30-8 PM
 - Wednesdays
 - 3:30-8 PM
 - Currently 328 adult participants enrolled for Spring/Summer including 42 on the waitlist
 - 18 youth/teen participants

Program Data

Racquet Sports		
As of 3/31	<u>Enrollment</u>	<u>Revenue</u>
Pickleball	345	\$41,810
Tennis	279	\$48,469
Total	607	\$90,279

Pickleball Player Breakdown		
	<u>Non-unique</u>	<u>Unique</u>
Resident	274	116
Non-resident	54	27
Overall Enrollment	328	143
Percentage	84% Glencoe Residents	81% Glencoe Residents

Court Reservation Data

	Reservations	Revenue
Tennis	96	\$1,300
Pickleball	392	\$4,830
Total	488	\$6,130

	# Reservations	Percentage
Residents	288	59%
Non-Residents	200	41%

Watts Pickleball Plan

Current Model

Hybrid Model

Member Model



Watts Pickleball Plan

	<u>Current Model</u>	<u>Hybrid Model</u>	<u>Member Model</u>
Free Drop-In Play	X	X	
Organized Paid Open Play w/ Attendant		X	X
Court Reservations	X	X	X
Dedicated Staff			X
Membership Structure			X

*GPD programming, workshops, and match play have first-priority

	<u>Current Model</u>	<u>Hybrid Model</u>	<u>Member Model</u>
Use as dog park and Non-pickleball usage	-	+/-	+
Private Lessons and Unpermitted Leagues	-	+/-	+
Building Access		+/-	+
Staff Resources Needed	+	-	-
Free Public Access	+	+	-
Value to a Membership			+
Expand Programming	-	+	+

Board input on direction for Pickleball Model

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4.01 Park Hours Ordinance

- Current ordinance hours sunrise to sunset
- Staff recommends updating the 4.01 Park Hours Ordinance
 - Section 4.01 Hours
 - “...Except when otherwise permitted, the Tennis and Pickleball Courts hours of use will be from 7:00am – 8:00pm.”

Discussion on Current Tennis/Pickleball Hybrid Courts

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Current Court Inventory

Location	Pickleball	Tennis
Central/Berlin Park	0	4
Lakefront Park	0	3
Shelton Park*	2	2
Watts Park*	4	2
West Park*	4	3
Watts Center (New)	6	0
Total	16	14

*Hybrid Courts

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Kyle Kuhs, Bobby Collins
FROM: John Cutrera, Director of Finance/HR
SUBJECT: Annual Report – Bond Compliance
DATE: April 18, 2023

In April 2012, the Board passed Resolution No. 772, Approving a Tax-Exempt Bond Recordkeeping Policy for the Glencoe Park District, Cook County, Illinois. This resolution mandated an annual report to the Board to show post-bond issue compliance measures were taken by staff. These measures include a review of current contracts and records to determine whether tax advantaged obligations comply with applicable federal tax law.

The District currently has two outstanding bond obligations, the 2015 Refunding Series Bonds (which refunded the 2006 qualified 501(c)(3) bonds issued in 2006 for the renovation of the Takiff Center) and the 2020 Limited Tax Bonds.

In regards to the original 2006 Series Bonds and subsequent refunding in 2015, per staff's review of current "private business use" in the past year, there was no significant change in the percentage compared to the previous year. Please note, since the rules for 501(c)(3) bonds are different from those for governmental bonds, the use by Glencoe Junior Kindergarten (GJK) *does not apply* to the limit on "private business use."

Further, both GJK and Congregation Hakafa continue to meet qualifications as 501(c)(3) organizations and thus *do not impact our "private business use" calculations*. Congregation Hakafa continues to use less space (i.e. fewer rooms) than in previous years due to their contract with the District.

Certain types of arrangements are not treated as private business use. For example, short-term agreements under which the term of the use does not exceed 50 days, 100 days, or 200 days over the term of the agreement, including renewal options, generally are not treated as creating private business use. Please see attached for listing of current independent contractors and rentals who utilized space in the Takiff Center.

The largest independent contractor, Sarah Hall Theatre Company, can be perhaps identified as the lone entity who actually utilized space in Takiff, and whose use would be considered most impactful towards the District's allowable "private business use". In calculating their square foot usage for their designated program areas - Studio 126 and Community Hall, it was determined their usage equated to less than 1.0% "private business use" this year.

The attached Post-Issuance Tax Compliance Report to the Board summarizes the District's ongoing compliance with regards to our tax advantaged obligations. The original template for this report was provided by Chapman and Cutler.

Glencoe Park District-FY22/23 Takiff Usage

Contractor	Agreement	Program	Room	Spring	Summer	Fall	Winter	Total Days
Taste Buds	70% - Cont. 30% - PD	Cooking Class	Multi-Purpose Room	20	0	28	20	68
Reading Rookies	70% - Cont. 30% - PD	Cooking Class	Multi-Purpose Room	10	0	14	10	34
Kids Heart Yoga	70% - Cont. 30% - PD	Preschool Enrichment	Multi-Purpose Room	10	0	14	10	34
Playwell Teknologies	70% - Cont. 30% - PD	Youth Enrichment	Community Room	10	0	14	10	34
Coder School	70% - Cont. 30% - PD	Youth Enrichment	Community Room	10	0	28	0	38
Gary Kantor - Magic	70% - Cont. 30% - PD	Youth Enrichment	Community Room	1	1	2	1	5
Fitness Contractors-5 indiv	75% - Cont. 25% - PD	Fitness Classes	Fitness 123	50	60	75	40	225
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Broadway Bound	Community Room	20	0	40	20	80
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Drama Classes	Community Room	40	0	56	40	136
Sarah Hall Theatre Company	75% - Cont. 25% - PD	Dance Classes	Yoga 126	40	8	56	40	144
Pride Dojo	75% - Cont. 25% - PD	Karate	Karate 124	30	16	42	30	118
Hot Shots Sports	70% - Cont. 30% - PD	Sports Programs	Gym	40	8	28	40	116
Soccer Shots	70% - Cont. 30% - PD	Sports Programs	Gym	10	0	14	10	34
Jewelry Making	70% - Cont. 30% - PD	Youth Enrichment	Community Room	10	0	14	10	34
Mad Science	70% - Cont. 30% - PD	Youth Enrichment	Community Room	0	0	14	10	24
Chess Scholars	70% - Cont. 30% - PD	Youth Enrichment	Community Room	0	0	14	0	14
Crafting with Kim	70% - Cont. 30% - PD	Youth Enrichment	Community Room	10	0	14	10	34
Game On! Sports For Girls	70% - Cont. 30% - PD	Sports Programs	Gym	10	0	14	10	34
Pickleball - Carl Rosenthal	75% - Cont. 25% - PD	Sports Programs	Gym	20	0	20	0	40
Pickleball - Lifesport	70% - Cont. 30% - PD	Sports Programs	Gym	0	0	0	21	21
Rowing	75% - Cont. 25% - PD	Sports Programs	Fitness 123	8	0	8	8	24
Totals				349	93	509	340	1291

Rental Groups	# of Rental Days/per Year
Congregation Hakafa	55
Our Place of New Trier	50
New Horizons Band	22
Melissa Kerpel - Zumba	48
Linda Lin - WERQ	32
NSCI	18

State of Illinois)
) SS
County of Cook)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the “*Policy*”) adopted by the Board of Park Commissioners (the “*Board*”), on the 18th day of April 2023, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantages Obligations (as defined in the *Policy*), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantages Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantages Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the *Policy*.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based on the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 18th day of April 2023.

By _____
John Cutrera, Co-Compliance Officer

By _____
Lisa Sheppard, Co-Compliance Officer



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 3/14/2023 - 4/11/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10098 - AFLAC					
AFLAC	03/21/2023	17189	10-00-000-2170	Supplemental Aflac Coverage - 1 of 13	168.12
					Vendor 10098 - AFLAC Total: 168.12
Vendor: 10739 - Airespring					
Airespring	04/05/2023	17207	25-00-000-5210	Takiff Fiber Internet - April 2023	1,949.32
					Vendor 10739 - Airespring Total: 1,949.32
Vendor: 10565 - All Court Fabrics, Inc.					
All Court Fabrics, Inc.	04/05/2023	17208	10-12-000-5496	Wind Screens	2,534.00
					Vendor 10565 - All Court Fabrics, Inc. Total: 2,534.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	04/05/2023	17209	10-11-000-5583	Virtual Meeting Headset for Alex	27.87
Amazon Capital Services	04/05/2023	17209	10-12-000-5481	Supplies-Construction	510.44
Amazon Capital Services	04/05/2023	17209	10-12-000-5488	Supplies-Power Tools	41.28
Amazon Capital Services	04/05/2023	17209	10-12-000-5583	Breakroom Office Desk (5)	385.94
Amazon Capital Services	04/05/2023	17209	10-14-000-5450	Supplies - Equipment Parts	159.99
Amazon Capital Services	04/05/2023	17209	10-15-000-5352	Disinfectant Spray for Soil Locker	23.99
Amazon Capital Services	04/05/2023	17209	10-15-000-5420	General Supplies	600.73
Amazon Capital Services	04/05/2023	17209	25-00-000-5210	Replacement iPhone charger/adapters	93.94
Amazon Capital Services	04/05/2023	17209	25-00-000-5412	Takiff Kitchen Cleaner	39.95
Amazon Capital Services	04/05/2023	17209	25-00-000-5420	General Supplies	242.63
Amazon Capital Services	04/05/2023	17209	25-00-000-5451	Water Filler Filters	220.00
Amazon Capital Services	04/05/2023	17209	25-00-000-5451	Takiff Kitchen Gasket	67.37
Amazon Capital Services	04/05/2023	17209	25-00-000-5582	Takiff Dishwasher Cleaner	39.95
Amazon Capital Services	04/05/2023	17209	25-00-000-5584	New TV and Mount for Comm. Room 1	1,000.98
Amazon Capital Services	04/05/2023	17209	25-25-315-5400	Ceramic Studio Cleaning	19.99
Amazon Capital Services	04/05/2023	17209	25-25-401-5400	Supplies	104.42
Amazon Capital Services	04/05/2023	17209	25-25-401-5400	Supplies	174.62
Amazon Capital Services	04/05/2023	17209	25-25-403-5400	Supplies	110.40
Amazon Capital Services	04/05/2023	17209	25-25-405-5400	Supplies	104.41
Amazon Capital Services	04/05/2023	17209	25-25-432-5400	Supplies	80.01
Amazon Capital Services	04/05/2023	17209	25-25-601-5400	Supplies	178.00
Amazon Capital Services	04/05/2023	17209	25-25-601-5400	Storage	216.85
Amazon Capital Services	04/05/2023	17209	25-25-615-5400	Youth Ceramic Supplies	29.98
Amazon Capital Services	04/05/2023	17209	25-25-615-5400	Hydrometer	25.72
Amazon Capital Services	04/05/2023	17209	25-25-658-5400	Painting Class Supplies	130.87
Amazon Capital Services	04/05/2023	17209	25-25-658-5400	Watercolor Paper	88.00
Amazon Capital Services	04/05/2023	17209	25-25-659-5400	Mixed Media Supplies	39.83
Amazon Capital Services	04/05/2023	17209	25-25-803-5400	Supplies	24.00
Amazon Capital Services	04/05/2023	17209	25-25-813-5400	Supplies	20.51
Amazon Capital Services	04/05/2023	17209	25-25-951-5400	Spring Spec Event Supplies	808.73
Amazon Capital Services	04/05/2023	17209	25-26-000-5403	Program Supplies	871.01
Amazon Capital Services	04/05/2023	17209	25-26-000-5430	First Aid	166.06
Amazon Capital Services	04/05/2023	17209	25-26-000-5460	Food Equipment Supplies	401.03
					Vendor 10946 - Amazon Capital Services Total: 7,049.50

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 12005 - American Lithography and Publishing Inc.					
American Lithography and Publi...	03/21/2023	17192	25-00-000-5360	Spring Brochure	6,048.00
Vendor 12005 - American Lithography and Publishing Inc. Total:					6,048.00
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	03/16/2023	17161	25-25-653-5401	Broadway Bound Winter Show Shirts	598.50
Vendor 10147 - American Outfitters, Ltd. Total:					598.50
Vendor: 11965 - Amy Garber					
Amy Garber	04/05/2023	17212	25-25-785-5300	Fitness Classes PC - March 2023	788.25
Amy Garber	04/05/2023	17212	25-25-786-5300	Fitness Classes Drop In - March 2023	82.50
Amy Garber	04/05/2023	17212	25-25-787-5300	Fitness Classes General - March 2023	45.00
Vendor 11965 - Amy Garber Total:					915.75
Vendor: 11660 - Animal Quest Entertainment, Inc.					
Animal Quest Entertainment, In...	04/06/2023	17277	25-25-601-5300	1/2 Day Animal Show	410.00
Vendor 11660 - Animal Quest Entertainment, Inc. Total:					410.00
Vendor: 11785 - Anthony Ross					
Anthony Ross	04/05/2023	17213	25-25-707-5300	Referee - 3/18/2023	120.00
Anthony Ross	04/05/2023	17213	25-25-708-5300	Referee - 3/18/2023	80.00
Vendor 11785 - Anthony Ross Total:					200.00
Vendor: 10162 - AT & T					
AT & T	04/05/2023	17214	10-12-000-5210	Parks Phone - March 2023	59.93
AT & T	04/05/2023	17214	10-13-000-5210	Watts Phone - March 2023	54.47
AT & T	04/05/2023	17214	10-15-000-5210	Boat House Phone - March 2023	70.55
AT & T	04/05/2023	17214	25-00-000-5210	Takiff Phone - March 2023	746.35
Vendor 10162 - AT & T Total:					931.30
Vendor: 10455 - AT & T					
AT & T	04/05/2023	17215	10-14-000-5210	Beach Internet - April 2023	68.06
Vendor 10455 - AT & T Total:					68.06
Vendor: 11670 - AT & T					
AT & T	03/21/2023	17193	25-00-000-5210	Phone Service 3/7/23 - 4/6/23	695.32
Vendor 11670 - AT & T Total:					695.32
Vendor: 11850 - AT&T Mobility					
AT&T Mobility	04/05/2023	17216	10-14-000-5210	Beach Hotspot - March 2023	101.42
Vendor 11850 - AT&T Mobility Total:					101.42
Vendor: 10163 - Atlas Bobcat, LLC					
Atlas Bobcat, LLC	04/05/2023	17217	10-12-000-5351	Wiring Harnes for Broom	399.92
Vendor 10163 - Atlas Bobcat, LLC Total:					399.92
Vendor: 11590 - Bach to Rock Northbrook					
Bach to Rock Northbrook	04/05/2023	17218	25-26-000-5386	Instrument petting zoo-week of the young child	500.00
Vendor 11590 - Bach to Rock Northbrook Total:					500.00
Vendor: 11786 - Big Audio, Inc.					
Big Audio, Inc.	04/05/2023	17219	25-25-910-5300	Sound Deposit 7/3/2023 (50%)	1,490.17
Vendor 11786 - Big Audio, Inc. Total:					1,490.17
Vendor: 10179 - Blick Art Materials					
Blick Art Materials	03/16/2023	17162	25-25-615-5400	Youth Ceramic Glaze	401.03
Blick Art Materials	03/16/2023	17162	25-25-615-5400	Youth Ceramics Project	82.10
Blick Art Materials	03/21/2023	17194	25-25-315-5400	Spray Booth Stand	305.40
Vendor 10179 - Blick Art Materials Total:					788.53
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-11-000-5301	Certified Mail - IRS	20.05
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-11-000-5342	Lunch - IDEA Committee	113.64
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-11-000-5342	Cake - 10th Anniversary (LS)	74.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-11-000-5361	Job Posting - Mowing Lead 2/9/2023 - 3/8/2023	180.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-12-000-5210	Refund - Parks Internet Late Fees	-40.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-12-000-5210	Parks Internet - February 2023	170.64
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-12-000-5425	Food - Staff for Snow Removal	62.25
BMO Harris Bank N.A.	03/31/2023	DFT0001759	10-13-000-5415	Disney Skate Character Apperances	307.50
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5340	Lunch for Rec Team - ISU Visit 2/15/2023	45.68
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5340	CPRP Renewal (BC)	70.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5351	Bike Hoop Repair	600.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5360	Ad	1.69
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5360	iCloud Storage - February 2023	0.99
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5360	Banners	388.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5362	Photography	87.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5362	ADOBE Stock photos - February 2023	29.99
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5362	Shutterstock Stock photos - February 2023	29.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5362	Stock photos	9.99
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5368	Secure Xpress - February 2023	29.97
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5420	Anniversary Gift	40.70
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5482	Floor Scrubber Parts	427.90
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-00-000-5484	Bollard Lights for Front Parking Lot	1,598.97
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-315-5300	Kiln Repair 2/17/2023	360.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-315-5400	Clay	159.68
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-601-5300	Brightweel App subscription - February2023	150.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-615-5400	Ceramics Cart	127.60
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-615-5400	Clay	474.68
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-901-5400	Food for Staff	178.30
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-905-5400	Easter Baskets/Filled Eggs	1,983.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-932-5300	Field Trip - SDO Roller Rink 2/20/2023	800.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-932-5300	Field Trip - SDO Build a Bear 2/17/2023	900.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-25-951-5400	Leprechaun Hunt Games	375.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-26-000-5342	Lunch for 2/17/2023 In-Service	527.36
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-26-000-5404	Brightwheel Subscription - February 2023	175.00
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-26-000-5409	Milk, Allergy Alternatives	300.97
BMO Harris Bank N.A.	03/31/2023	DFT0001759	25-27-000-5210	Direct TV - Fitness Subscription (February 2023)	214.99
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5210	iCloud Storage (LS) - March 2023	2.99
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5342	Donuts for Staff (Registration Day)	32.68
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5355	Talet LMS Subscription - March 2023	569.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5355	Bamboo HR - March 2023	904.65
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5402	Chicago Tribune Subscription - March 2023	27.72
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-11-000-5402	Legal IAPD Publications (New Commissioner)	148.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-12-000-5210	iCloud Storage (MW) - March 2023	0.99
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-12-000-5425	Lunch for Staff	163.11
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-12-000-5491	Bee Packages	450.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-12-000-5584	Pickleball Nets	531.62
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-12-000-5921	GBA L-Screens	1,497.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-13-000-5210	Watts Internet - March 2023	283.63

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2023	DFT0001760	10-14-000-5340	2023 Aquatic Risk Mgmt Day 4/5/23	35.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-1200	NVA BMO CC Fraud - Card Closed March 2023	482.78
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5210	iCloud Storage (BC) - March 2023	0.99
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5210	iCloud storage (SS) - March 2023	0.99
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5340	WILS Lunch + Learn (ED) 3/23/2023	35.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5340	WILS Lunch + Learn (SS) 3/1/2023	25.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5360	Evvnt - March 2023	121.38
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5360	Ad	178.31
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	Constant Email marketing - March 2023	205.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	Domain Renewal 2/22/2023 - 2/21/2024	151.75
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	Calameo 3/6/23 - 3/5/24	588.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	Ad	205.81
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	PrivateRegistration/WebsiteFor warding FY24	69.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5368	Survey Monkey 3/1/23 - 2/27/24	900.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-00-000-5730	Wils Membership (SS) 4/6/23 - 4/5/24	40.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-315-5300	Kiln Replacement Parts	78.43
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-315-5400	Clay for Adult Classes	280.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-315-5400	Glaze for Adult Classes	85.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-615-5400	Clay for Youth Classes	474.21
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-615-5400	Glaze for Youth Classes	85.11
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-707-5400	Donuts for Staff	32.98
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-801-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-810-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-833-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-25-835-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-26-000-5340	Care.com Subscription - March 2023	38.95
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-26-000-5340	Food Handler Training (TD)	7.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-26-000-5361	Alpha Media - March 2023	2,475.00
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-26-000-5403	Scholastic Books & Shipping	245.87
BMO Harris Bank N.A.	03/31/2023	DFT0001760	25-26-000-5409	Milk, Allergy Alternatives	125.65
Vendor 10473 - BMO Harris Bank N.A. Total:					22,652.14

Vendor: 10190 - Ceramic Supply Chicago, Inc.					
Ceramic Supply Chicago, Inc.	04/05/2023	17220	25-25-315-5400	Adult clay and tools	330.50
Vendor 10190 - Ceramic Supply Chicago, Inc. Total:					330.50

Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	04/05/2023	17221	10-12-000-5311	Legal Notices - Construction February 2023	280.67
Vendor 10552 - Chicago Tribune Media Group Total:					280.67

Vendor: 11592 - Christopher B. Burke Engineering, Ltd.					
Christopher B. Burke Engineerin...	03/16/2023	17163	67-00-000-5515	Final Billing Crib Wall	15,242.99
Vendor 11592 - Christopher B. Burke Engineering, Ltd. Total:					15,242.99

Vendor: 10202 - Classic Design Awards					
Classic Design Awards	04/05/2023	17222	25-25-707-5300	2023 Awards	153.75
Classic Design Awards	04/05/2023	17222	25-25-708-5300	2023 Awards	153.75
Vendor 10202 - Classic Design Awards Total:					307.50

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	04/05/2023	17223	10-12-000-5230	Duke Park - March 2023	24.27
Commonwealth Edison	04/05/2023	17223	10-12-000-5230	Friends Park - March 2023	43.15
Vendor 10208 - Commonwealth Edison Total:					67.42
Vendor: 10212 - Constellation Newenergy, Inc.					
Constellation Newenergy, Inc.	04/05/2023	17224	10-12-000-5230	GYS Electricity - March 2023	55.16
Constellation Newenergy, Inc.	04/05/2023	17224	10-14-000-5230	Beach Electricity - March 2023	129.53
Constellation Newenergy, Inc.	04/05/2023	17224	10-12-000-5230	Maintenance Electricity - March 2023	1,229.84
Constellation Newenergy, Inc.	04/05/2023	17224	10-13-000-5230	Watts Electricity - March 2023	3,528.35
Constellation Newenergy, Inc.	04/05/2023	17224	25-00-000-5230	Takiff Electricity - March 2023	11,050.14
Constellation Newenergy, Inc.	04/05/2023	17224	10-15-000-5230	Boating House Electricity - March 2023	611.05
Vendor 10212 - Constellation Newenergy, Inc. Total:					16,604.07
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	04/05/2023	17225	25-25-315-5400	Supplies	32.05
Vendor 10215 - Craftwood Lumber Company Total:					32.05
Vendor: 11417 - Daiohs USA, Inc.					
Daiohs USA, Inc.	03/16/2023	17165	10-11-000-5420	Coffee/Filters for Breakroom	118.58
Vendor 11417 - Daiohs USA, Inc. Total:					118.58
Vendor: 11787 - David Dillon Jr.					
David Dillon Jr.	03/21/2023	17195	25-25-707-5300	Referee - 3/11/2023	120.00
David Dillon Jr.	03/21/2023	17195	25-25-708-5300	Referee - 3/11/2023	80.00
Vendor 11787 - David Dillon Jr. Total:					200.00
Vendor: 11746 - David Dillon					
David Dillon	04/05/2023	17226	25-25-707-5300	Referee 3/18/2023	120.00
David Dillon	04/05/2023	17226	25-25-708-5300	Referee 3/18/2023	80.00
Vendor 11746 - David Dillon Total:					200.00
Vendor: 11893 - Direct Energy Marketing, Inc.					
Direct Energy Marketing, Inc.	03/16/2023	17166	10-13-000-5220	Watts Gas - February 2023	775.38
Direct Energy Marketing, Inc.	03/16/2023	17166	25-00-000-5220	Takiff Gas - February 2023	4,592.71
Vendor 11893 - Direct Energy Marketing, Inc. Total:					5,368.09
Vendor: 10334 - Discount School Supply					
Discount School Supply	04/05/2023	17227	25-26-000-5403	Corner Shelf Outside Jellyfish Room	419.99
Vendor 10334 - Discount School Supply Total:					419.99
Vendor: 12008 - Divine Signs Inc					
Divine Signs Inc	04/05/2023	17228	10-11-000-5502	Special Events Trailer Wrap	2,850.00
Vendor 12008 - Divine Signs Inc Total:					2,850.00
Vendor: 12009 - Ekkert Environmental Services Inc					
Ekkert Environmental Services I...	04/05/2023	17229	69-00-000-5578	Asbestos Removal - Watts	10,475.00
Vendor 12009 - Ekkert Environmental Services Inc Total:					10,475.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	04/05/2023	17230	10-11-000-5355	Watchguard renewal	683.72
Vendor 10341 - Excalibur Technology Corporation Total:					683.72
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	03/16/2023	17167	25-00-000-5351	Fire panel repairs (takiff) 2/7/2023	945.00
Vendor 10207 - F.E. Moran, Inc. Total:					945.00
Vendor: 10342 - Family Services of Glencoe					
Family Services of Glencoe	03/16/2023	17168	25-00-000-5740	Annual Contribution - Scholarship Program	1,200.00
Vendor 10342 - Family Services of Glencoe Total:					1,200.00
Vendor: 10405 - First Student, Inc.					
First Student, Inc.	03/21/2023	17196	25-25-932-5300	SDO Field Trip 2/20/2023	385.00
First Student, Inc.	04/05/2023	17231	25-25-606-5300	Spring Break Camp Bus 3/27/2023	270.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
First Student, Inc.	04/05/2023	17231	25-25-606-5300	Spring Break Camp Bus 3/28/2023	285.00
First Student, Inc.	04/05/2023	17231	25-25-606-5300	Spring Break Camp Bus 3/29/2023	240.00
First Student, Inc.	04/05/2023	17231	25-25-606-5300	Spring Break Camp Bus 3/30/2023	390.00
First Student, Inc.	04/05/2023	17231	25-25-606-5300	Spring Break Camp Bus 3/31/2023	240.00
First Student, Inc.	04/05/2023	17231	25-25-606-5300	SDO Bus 4/7/2023	345.00
Vendor 10405 - First Student, Inc. Total:					2,155.00
Vendor: 10346 - Fun Express					
Fun Express	03/16/2023	17169	25-25-951-5400	Leprechaun Hunt Supplies	1,096.29
Fun Express	03/16/2023	17169	25-25-402-5400	Hats for Graduation	35.18
Fun Express	03/16/2023	17169	25-25-432-5400	Art Supplies	72.29
Vendor 10346 - Fun Express Total:					1,203.76
Vendor: 10120 - Gary Kantor					
Gary Kantor	04/05/2023	17232	25-25-606-5300	Spring Break Magic Show	395.00
Vendor 10120 - Gary Kantor Total:					395.00
Vendor: 11130 - H. Barber & Sons, Inc.					
H. Barber & Sons, Inc.	03/21/2023	17197	10-12-000-5450	Beach Groomer Parts	1,827.76
Vendor 11130 - H. Barber & Sons, Inc. Total:					1,827.76
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	04/05/2023	17233	67-00-000-5320	Lake Front - Additional Permitting & Final Bidding	3,592.30
Vendor 10596 - Hitchcock Design, Inc. Total:					3,592.30
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	03/16/2023	17170	10-12-000-5430	PPE	47.98
Home Depot Credit Services	03/16/2023	17170	10-12-000-5481	Breakroom Floor Repair	197.88
Home Depot Credit Services	03/16/2023	17170	10-12-000-5481	Construction Supplies	257.78
Home Depot Credit Services	03/16/2023	17170	10-12-000-5484	Electrical	314.90
Home Depot Credit Services	03/16/2023	17170	10-13-000-5420	General	64.98
Home Depot Credit Services	03/16/2023	17170	10-14-000-5487	Power Tools	79.00
Home Depot Credit Services	03/16/2023	17170	25-00-000-5484	Takiff Light Parts	9.16
Home Depot Credit Services	03/16/2023	17170	25-00-000-5488	Hand Tools	35.46
Home Depot Credit Services	03/16/2023	17170	10-12-000-5484	Electrical Parts	135.14
Home Depot Credit Services	03/16/2023	17170	10-12-000-5486	Plumbing	102.45
Home Depot Credit Services	03/16/2023	17170	10-15-000-5486	Boathouse Plumbing Repair	37.64
Home Depot Credit Services	03/16/2023	17170	25-00-000-5486	Plumbing	102.46
Vendor 10384 - Home Depot Credit Services Total:					1,384.83
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	03/24/2023	DFT0001751	10-00-000-2176	HSA Bank	907.31
HSA Bank, a divison of Webster...	04/07/2023	DFT0001761	10-00-000-2176	HSA Bank	907.31
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,814.62
Vendor: 10934 - IC Signs & Graphics					
IC Signs & Graphics	03/16/2023	17171	25-00-000-5360	Signs	101.25
Vendor 10934 - IC Signs & Graphics Total:					101.25
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	03/24/2023	DFT0001755	10-00-000-2110	IL State Tax W/H	7,505.74
IL Dept of Revenue	04/07/2023	DFT0001765	10-00-000-2110	IL State Tax W/H	6,853.57
Vendor 10100 - IL Dept of Revenue Total:					14,359.31
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	03/21/2023	DFT0001757	10-00-000-2150	IMRF - March 2023	38,247.54
Illinois Municipal Retirement Fu...	03/21/2023	DFT0001757	10-00-000-2155	IMRF - March 2023	7,655.94
Illinois Municipal Retirement Fu...	03/21/2023	DFT0001757	10-00-000-4910	IMRF - March 2023 Rounding	-0.05
Vendor 10101 - Illinois Municipal Retirement Fund Total:					45,903.43
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	03/24/2023	DFT0001753	10-00-000-2120	Social Security W/H	21,046.40
IRS/Dept of Treasury	03/24/2023	DFT0001754	10-00-000-2130	Medicare	4,922.18

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
IRS/Dept of Treasury	03/24/2023	DFT0001756	10-00-000-2100	Fed Income Tax W/H	14,410.25
IRS/Dept of Treasury	04/07/2023	DFT0001763	10-00-000-2120	Social Security W/H	19,309.22
IRS/Dept of Treasury	04/07/2023	DFT0001764	10-00-000-2130	Medicare	4,515.92
IRS/Dept of Treasury	04/07/2023	DFT0001766	10-00-000-2100	Fed Income Tax W/H	12,383.65
Vendor 10106 - IRS/Dept of Treasury Total:					76,587.62
Vendor: 12006 - James Franklin Statza					
James Franklin Statza	04/05/2023	17235	25-25-707-5300	Referee 3/18/2023	120.00
James Franklin Statza	04/05/2023	17235	25-25-708-5300	Referee 3/18/2023	80.00
Vendor 12006 - James Franklin Statza Total:					200.00
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	04/05/2023	17236	25-25-707-5300	Assigner Fee - March 3, 11, 18th, 2023	66.00
Jay Zimmerman	04/05/2023	17236	25-25-708-5300	Assigner Fee - March 3, 11, 18th, 2023	54.00
Vendor 10128 - Jay Zimmerman Total:					120.00
Vendor: 12007 - John D Jenrette					
John D Jenrette	04/05/2023	17237	65-00-023-5505	Watts Pickleball Stop Nets	250.00
Vendor 12007 - John D Jenrette Total:					250.00
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Yates Knipping	04/05/2023	17238	25-25-786-5300	Tai Chi Drop-in - March 2023	37.50
Jonathan Yates Knipping	04/05/2023	17238	25-25-787-5300	Tai Chi General - March 2023	581.87
Vendor 11632 - Jonathan Yates Knipping Total:					619.37
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	03/16/2023	17172	10-13-000-5356	Zamboni Blade Sharpening - 3/3/2023	61.35
Vendor 10399 - Jorson & Carlson Company Inc. Total:					61.35
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	04/05/2023	17239	25-25-785-5300	Fitness Personal Training - March 2023	474.00
Julie Kaplan	04/05/2023	17239	25-25-786-5300	Fitness Personal Training - March 2023	115.50
Vendor 10089 - Julie Kaplan Total:					589.50
Vendor: 9311 - Keri Werner					
Keri Werner	04/05/2023	17240	25-27-000-5365	Fitness Personal Training - March 2023	75.00
Vendor 9311 - Keri Werner Total:					75.00
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	03/16/2023	17173	10-11-000-5355	Additional Service Admin 2/5/23 -3/4/23	48.42
Konica Minolta Business Solutio...	03/16/2023	17173	25-00-000-5355	Additional Service Knuckle - 2/5/23-3/4/23	150.04
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					198.46
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	04/05/2023	17241	25-26-000-5403	Toys	80.48
Vendor 10406 - Lakeshore Learning Material Total:					80.48
Vendor: 10174 - MCI					
MCI	04/05/2023	17242	25-00-000-5210	Long Distance Phone Svc - March 2023	65.32
Vendor 10174 - MCI Total:					65.32
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	04/05/2023	17243	10-12-000-5585	Menoni & Mecogni - March 2023	293.28
Vendor 10191 - Menoni & Mocogni Total:					293.28
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	04/05/2023	17244	25-25-708-5300	Referee - 3/18/2023	80.00
Vendor 11748 - Michael Corrigan Total:					80.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	03/16/2023	17174	25-00-000-5355	Takiff - HVAC Maintenance 3/1/23-5/31/23	16,726.00
Midwest Mechanical	03/16/2023	17174	10-12-000-5355	GYS - HVAC Maintenance 3/1/23-5/31/23	324.00
Midwest Mechanical	03/16/2023	17174	10-13-000-5355	Watts - HVAC Maintenance 3/1/23-5/31/23	2,331.00
Vendor 11519 - Midwest Mechanical Total:					<u>19,381.00</u>
Vendor: 11200 - MIP V Onion Parent LLC					
MIP V Onion Parent LLC	04/05/2023	17245	10-12-000-5353	Maintenance LRS Garbage/Recycle - April 2023	1,611.19
MIP V Onion Parent LLC	04/05/2023	17245	25-00-000-5353	Takiff LRS Garbage/Recycle - April 2023	473.42
MIP V Onion Parent LLC	04/05/2023	17275	10-13-000-5353	Watts LRS Garbage/Recycle - March 2023	300.10
MIP V Onion Parent LLC	04/05/2023	17275	10-12-000-5353	Maintenance LRS Garbage/Recycle - March 2023	375.10
MIP V Onion Parent LLC	04/05/2023	17275	25-00-000-5353	Takiff LRS Garbage/Recycle - March 2023	480.75
Vendor 11200 - MIP V Onion Parent LLC Total:					<u>3,240.56</u>
Vendor: 11973 - Miss Cathy Music, Inc.					
Miss Cathy Music, Inc.	03/16/2023	17175	25-25-490-5300	Music Classes - March 2023	2,173.50
Vendor 11973 - Miss Cathy Music, Inc. Total:					<u>2,173.50</u>
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	04/05/2023	17246	25-25-785-5300	Fitness Classes PC - March 2023	482.63
Vendor 11319 - Monica McCarthy O'Connor Total:					<u>482.63</u>
Vendor: 10929 - Morris Schwartz					
Morris Schwartz	03/21/2023	17198	25-25-707-5300	Referee - 3/11/2023	80.00
Morris Schwartz	03/21/2023	17198	25-25-708-5300	Referee - 3/11/2023	40.00
Morris Schwartz	04/05/2023	17247	25-25-708-5300	Referee - 3/18/2023	80.00
Vendor 10929 - Morris Schwartz Total:					<u>200.00</u>
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	04/05/2023	17272	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					<u>64.00</u>
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	04/05/2023	17248	10-12-000-5590	Watts/South Tree Removal & Pruning	4,715.00
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					<u>4,715.00</u>
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	04/05/2023	17249	10-13-000-5220	Watts Gas - February 2023	294.54
North Shore Gas Company	04/05/2023	17249	25-00-000-5220	Takiff Gas - February 2023	1,377.76
North Shore Gas Company	04/05/2023	17249	10-12-000-5220	NF Park Garage 001 Gas - March 2023	421.13
North Shore Gas Company	04/05/2023	17249	10-12-000-5220	NF Park Garage 005 Gas - March 2023	792.35
North Shore Gas Company	04/05/2023	17249	10-14-000-5220	Beach Gas - March 2023	34.12
Vendor 10224 - North Shore Gas Company Total:					<u>2,919.90</u>
Vendor: 10340 - Northshore Omega					
Northshore Omega	03/21/2023	17199	45-00-000-5335	Pre-Employment Exam - Stephen Rog	289.00
Northshore Omega	03/21/2023	17199	45-00-000-5335	Pre-Employment Exam - Tonyette Duncan	409.00
Northshore Omega	03/21/2023	17199	45-00-000-5335	Pre-Employment Exam - Madeline Dillard	391.00
Vendor 10340 - Northshore Omega Total:					<u>1,089.00</u>
Vendor: 11925 - Olson Transportation, Inc.					
Olson Transportation, Inc.	03/16/2023	17176	25-25-932-5300	School Day Off Trip 2/17/2023	528.00
Vendor 11925 - Olson Transportation, Inc. Total:					<u>528.00</u>

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	04/05/2023	17250	25-00-000-5355	Takiff Mo Exterminator - April 2023	218.99
Vendor 10233 - Orkin Pest Control Total:					218.99
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	03/21/2023	17200	25-00-000-5355	Elevator Service	1,755.00
Otis Elevator Company	04/05/2023	17252	25-00-000-5355	Takiff Elevator Mo Maintenance - April 2023	549.57
Vendor 10235 - Otis Elevator Company Total:					2,304.57
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	03/21/2023	17190	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	03/21/2023	17190	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	04/05/2023	17273	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	04/05/2023	17273	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					300.00
Vendor: 10242 - PDRMA					
PDRMA	04/05/2023	17253	10-11-000-5600	Health Insurance - March 2023	11,336.60
PDRMA	04/05/2023	17253	10-12-000-5600	Health Insurance - March 2023	11,077.12
PDRMA	04/05/2023	17253	10-14-000-5600	Health Insurance - March 2023	1,430.81
PDRMA	04/05/2023	17253	10-15-000-5600	Health Insurance - March 2023	1,430.81
PDRMA	04/05/2023	17253	25-00-000-5600	Health Insurance - March 2023	13,654.31
PDRMA	04/05/2023	17253	25-26-000-5600	Health Insurance - March 2023	15,961.57
PDRMA	04/05/2023	17253	10-11-000-5600	January/February 2023 Adjustment	787.70
Vendor 10242 - PDRMA Total:					55,678.92
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	04/05/2023	17276	25-25-725-5300	Final Winter 2023 Payment	4,550.51
Vendor 10090 - Pride Dojo Inc. Total:					4,550.51
Vendor: 11673 - Pure Imagination, Inc.					
Pure Imagination, Inc.	03/16/2023	17177	25-00-000-5321	Web Hosting	1,140.00
Vendor 11673 - Pure Imagination, Inc. Total:					1,140.00
Vendor: 11903 - Pyrotecnico Fireworks, Inc.					
Pyrotecnico Fireworks, Inc.	03/16/2023	17178	25-25-910-5300	Fireworks Deposit	14,500.00
Vendor 11903 - Pyrotecnico Fireworks, Inc. Total:					14,500.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	03/16/2023	17179	25-00-000-5401	Office Supplies	43.34
Vendor 10259 - Quill Corporation Total:					43.34
Vendor: 11643 - RC Juggles, LLC					
RC Juggles, LLC	04/05/2023	17254	25-25-803-5300	Entertainment for camp 7/31/2023 (50%)	150.00
RC Juggles, LLC	04/05/2023	17254	25-25-812-5300	Entertainment for camp 7/31/2023 (50%)	100.00
RC Juggles, LLC	04/05/2023	17254	25-25-813-5300	Entertainment for camp 7/31/2023 (50%)	100.00
Vendor 11643 - RC Juggles, LLC Total:					350.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	04/05/2023	17255	25-25-951-5300	Leprechaun Hunt Face Paint	425.00
Vendor 10375 - Record-A-Hit Total:					425.00
Vendor: 10333 - Relda, LLC					
Relda, LLC	04/05/2023	17256	25-26-000-5430	Diapering Supplies	1,100.24
Vendor 10333 - Relda, LLC Total:					1,100.24
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	03/16/2023	17180	10-13-000-5352	Watts Fire Alarm Repair 12/12/2022	931.30
Vendor 10266 - Reliable Fire & Security Total:					931.30

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10767 - Rite Portable Restroom Corp					
Rite Portable Restroom Corp	04/05/2023	17257	10-12-000-5353	Shelton Park Porta Potty 4/6-5/6/2023	78.00
Rite Portable Restroom Corp	04/05/2023	17257	10-14-000-5353	Portable Toilet Svcs -	186.00
Vendor 10767 - Rite Portable Restroom Corp Total:					264.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	04/05/2023	17258	25-27-000-5365	Fitness Personal Training (RC) - March 2023	600.00
Vendor 1232 - Ronald P. Cadarian Total:					600.00
Vendor: 10274 - Safety Team, Inc.					
Safety Team, Inc.	04/05/2023	17259	45-00-000-5340	CPR/First Aid Training 3/18/2023	900.00
Vendor 10274 - Safety Team, Inc. Total:					900.00
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	04/05/2023	17260	25-25-785-5300	Fitness Classes PC - March 2023	934.88
Vendor 10654 - Sandra K Culver Total:					934.88
Vendor: 10515 - Sarah Hall					
Sarah Hall	04/05/2023	17261	25-25-601-5300	Sarah Hall After School - March 2023	1,050.00
Sarah Hall	04/05/2023	17261	25-25-653-5300	Fall 2022 Broadway Bound	3,761.25
Vendor 10515 - Sarah Hall Total:					4,811.25
Vendor: 12004 - Sauna Club, LLC					
Sauna Club, LLC	03/24/2023	17206	25-25-951-5300	Sauana Rental	875.00
Vendor 12004 - Sauna Club, LLC Total:					875.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	04/05/2023	17262	10-12-000-5483	Parks Breakroom Paint	148.42
Sherwin-Williams Company	04/05/2023	17262	10-14-000-5483	Beach Guard Stand Paint	108.46
Vendor 10279 - Sherwin-Williams Company Total:					256.88
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	04/05/2023	17263	25-25-785-5300	Fitness Classes PC - March 2023	257.63
Vendor 11472 - Silvia Strazzarino Total:					257.63
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	03/16/2023	17181	45-00-000-5335	Criminal Background Check Fees - February 2023	148.00
Vendor 11436 - SportsEngine Inc. Total:					148.00
Vendor: 11906 - Staples, Inc.					
Staples, Inc.	03/16/2023	17182	25-25-401-5400	Office Supplies	28.95
Staples, Inc.	03/16/2023	17182	25-25-402-5400	Office Supplies	28.95
Staples, Inc.	03/16/2023	17182	25-25-403-5400	Office Supplies	28.95
Staples, Inc.	03/16/2023	17182	25-26-000-5401	Office Supplies	28.96
Staples, Inc.	03/21/2023	17201	25-00-000-5401	Office Supplies	155.41
Staples, Inc.	03/21/2023	17201	25-00-000-5420	General Office Supplies	22.53
Staples, Inc.	04/05/2023	17264	25-00-000-5401	Office Supplies	31.36
Staples, Inc.	04/05/2023	17264	25-00-000-5420	General Office Supplies	36.00
Staples, Inc.	04/05/2023	17264	25-25-401-5400	Office supplies - EC Wing	32.98
Staples, Inc.	04/05/2023	17264	25-25-402-5400	Office supplies - EC Wing	32.98
Staples, Inc.	04/05/2023	17264	25-25-403-5400	Office supplies - EC Wing	32.98
Staples, Inc.	04/05/2023	17264	25-26-000-5401	Office supplies - EC Wing	32.98
Vendor 11906 - Staples, Inc. Total:					493.03
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	03/21/2023	17191	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
State Disbursement Unit	04/05/2023	17274	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 11698 - Susan Salidor					
Susan Salidor	03/16/2023	17183	25-25-401-5300	Music Classes - March 2023	200.00
Susan Salidor	03/16/2023	17183	25-25-402-5300	Music Classes - March 2023	200.00
Susan Salidor	03/16/2023	17183	25-25-403-5300	Music Classes - March 2023	200.00
Susan Salidor	03/16/2023	17183	25-26-000-5386	Music Classes - March 2023	900.00
Vendor 11698 - Susan Salidor Total:					1,500.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	04/05/2023	17265	25-26-000-5409	Food	2,860.30
Sysco Chicago, Inc.	04/05/2023	17265	25-26-000-5460	Supplies	87.12
Vendor 11414 - Sysco Chicago, Inc. Total:					2,947.42
Vendor: 10294 - Telcom Innovations Group					
Telcom Innovations Group	04/05/2023	17266	10-11-000-5355	Annual Maintenace - Mitel 3300	3,200.00
Vendor 10294 - Telcom Innovations Group Total:					3,200.00
Vendor: 10269 - Thermostat Acquisition Holdings, LP					
Thermostat Acquisition Holding...	03/16/2023	17184	10-13-000-5357	Gasket Replacement	814.50
Thermostat Acquisition Holding...	03/16/2023	17184	10-13-000-5357	Motor Mount Repair FY23/FY24	1,504.00
Thermostat Acquisition Holding...	04/05/2023	17267	10-13-000-5357	Watts Refrig Mo Maint - April 2023	310.00
Vendor 10269 - Thermostat Acquisition Holdings, LP Total:					2,628.50
Vendor: 11168 - TimeClock Plus, Inc.					
TimeClock Plus, Inc.	04/05/2023	17268	10-11-000-5583	New timeclock keys	51.00
TimeClock Plus, Inc.	04/05/2023	17268	10-11-000-5355	License Overage - March 2023	10.29
Vendor 11168 - TimeClock Plus, Inc. Total:					61.29
Vendor: 11981 - Timothy Galassini					
Timothy Galassini	03/21/2023	17202	25-25-707-5300	Referee 3/11/2023	80.00
Timothy Galassini	03/21/2023	17202	25-25-708-5300	Referee 3/11/2023	40.00
Timothy Galassini	04/05/2023	17269	25-25-708-5300	Referee 3/18/2023	80.00
Vendor 11981 - Timothy Galassini Total:					200.00
Vendor: 11794 - Todd Sweet					
Todd Sweet	03/21/2023	17203	25-25-707-5300	Referee - 3/1/2023	120.00
Todd Sweet	03/21/2023	17203	25-25-708-5300	Referee - 3/1/2023	80.00
Vendor 11794 - Todd Sweet Total:					200.00
Vendor: 10302 - Uline					
Uline	03/16/2023	17185	10-12-000-5430	PPE	647.78
Uline	03/16/2023	17185	10-12-000-5481	Construction Supplies	147.00
Uline	04/05/2023	17270	25-25-315-5400	Ceramic Glaze Room Tables	2,215.66
Uline	04/05/2023	17270	25-25-601-5400	Kids Club Storage Cart	718.66
Vendor 10302 - Uline Total:					3,729.10
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	03/16/2023	17186	25-00-000-5301	Postage for mailing machine	1,500.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					1,500.00
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	03/24/2023	DFT0001752	10-00-000-2140	ICMA - A/C#301403	2,080.78
Vantagepoint Trf Agents-457	04/07/2023	DFT0001762	10-00-000-2140	ICMA - A/C#301403	2,080.78
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					4,161.56
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	04/05/2023	17271	10-12-000-5480	Fuel - February 2023	680.36
Vendor 10457 - Village of Glencoe Total:					680.36
Vendor: 11757 - W.B. Olson, Inc.					
W.B. Olson, Inc.	03/16/2023	17187	67-00-000-5522	Watts Owner items - Feb 2023	13,879.00

Voucher List of Bills

Payment Dates: 3/14/2023 - 4/11/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
W.B. Olson, Inc.	03/16/2023	17187	67-00-000-5523	Watts Construction - Feb 2023	67,923.00
Vendor 11757 - W.B. Olson, Inc. Total:					81,802.00
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	03/21/2023	17204	25-00-000-5360	Marketing - March 2023	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11619 - Whisk Taker LLC					
Whisk Taker LLC	03/21/2023	17205	25-25-413-5300	Contractual Split for Junior Chefs PreSchool Class	1,080.00
Vendor 11619 - Whisk Taker LLC Total:					1,080.00
Vendor: 11102 - Wight & Company					
Wight & Company	03/16/2023	17188	67-00-000-5521	Watts A/E - Feb 2023	11,000.00
Vendor 11102 - Wight & Company Total:					11,000.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	03/21/2023	DFT0001758	10-00-000-2111	Wisconsin State WH - March 2023	236.68
Vendor 10102 - Wisconsin Dept of Revenue Total:					236.68
Vendor Set AP Vendors Total:					496,140.53

Voucher List of Bills

Payment Dates: 3/14/2023 - 4/11/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 0804 - Corinne Barsky					
Corinne Barsky	03/16/2023	17164	25-25-659-5400	Reimbursement - Mixed Media Supplies	12.39
				Vendor 0804 - Corinne Barsky Total:	<u>12.39</u>
Vendor: 4251 - Ilya Ioffe					
Ilya Ioffe	04/05/2023	17234	25-00-000-5484	Reimbursement - GYS Lights	26.97
				Vendor 4251 - Ilya Ioffe Total:	<u>26.97</u>
Vendor: 8205 - Oscar Suarez					
Oscar Suarez	04/05/2023	17251	10-12-000-5421	Reimbursement - Work Boots (OS)	150.00
				Vendor 8205 - Oscar Suarez Total:	<u>150.00</u>
				Vendor Set Employees Total:	<u>189.36</u>
				Grand Total:	<u><u>496,329.89</u></u>

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	214,587.14
25 - RECREATION FUND	157,243.46
45 - LIABILITY INSURANCE FUND	2,137.00
65 - CAPITAL PROJECTS FUND	250.00
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	111,637.29
69 - MASTER PLAN CAPITAL PROJECTS	10,475.00

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	26,793.90
10-00-000-2110	IL STATE WITHHOLDING	14,359.31
10-00-000-2111	WI STATE WITHHOLDING	236.68
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	40,355.62
10-00-000-2130	MEDICARE WITHHOLDING	9,438.10
10-00-000-2140	ICMA DEF COMP WITHHOLDING	4,161.56
10-00-000-2150	IMRF WITHHOLDING	38,247.54
10-00-000-2155	IMRF VAC WITHHOLDING	7,655.94
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	64.00
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2176	HSA WITHHOLDING	1,814.62
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	391.80
10-00-000-4910	MISC/UNCLASSIFIED INCOME	(0.05)
10-11-000-5210	TELEPHONE/INTERNET	2.99
10-11-000-5301	POSTAGE	20.05
10-11-000-5342	OFFICIALS/MEETING EXPENSES	220.32
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	5,416.08
10-11-000-5361	PRINTING - EMPLOYMENT ADS	180.00
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	175.72
10-11-000-5420	SUPPLIES - GENERAL	118.58
10-11-000-5502	DIRECTOR INITIATIVES	2,850.00
10-11-000-5583	EQUIPMENT - OFFICE	78.87
10-11-000-5600	HEALTH INSURANCE PREMIUMS	12,124.30
10-12-000-5210	TELEPHONE/INTERNET	191.56
10-12-000-5220	FUEL/HEAT	1,213.48
10-12-000-5230	ELECTRICITY	1,352.42
10-12-000-5311	LEGAL NOTICES	280.67
10-12-000-5351	REPAIRS - EQUIPMENT	399.92
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	2,064.29
10-12-000-5355	MAINTENANCE SERVICE AGREEMTS	324.00
10-12-000-5421	SUPPLIES - UNIFORMS	150.00
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	225.36
10-12-000-5430	SUPPLIES - FIRST AID	695.76
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	1,827.76
10-12-000-5480	GASOLINE/LUBRICANTS	680.36
10-12-000-5481	SUPPLIES-CONSTRUCTION	1,113.10
10-12-000-5483	SUPPLIES-PAINT	148.42
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	450.04
10-12-000-5486	SUPPLIES-PLUMBING	102.45
10-12-000-5488	SUPPLIES-POWER TOOLS	41.28
10-12-000-5491	SUPPLIES-GREENHOUSE/BEES	450.00
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	2,534.00
10-12-000-5583	EQUIPMENT - OFFICE	385.94
10-12-000-5584	EQUIPMENT-RECREATION	531.62
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	293.28
10-12-000-5590	TREE TRIM/WORK-Outside SH SVCS	4,715.00

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5600	HEALTH INSURANCE PREMIUMS	11,077.12
10-12-000-5921	EXP-GBA	1,497.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	338.10
10-13-000-5220	FUEL/HEAT	1,069.92
10-13-000-5230	ELECTRICITY	3,528.35
10-13-000-5352	REPAIRS - BUILDINGS	931.30
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	300.10
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	2,331.00
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	61.35
10-13-000-5357	MAINT SERVICE-REFRIGERATION	2,628.50
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	307.50
10-13-000-5420	SUPPLIES - GENERAL	64.98
10-14-000-5210	TELEPHONE/INTERNET	169.48
10-14-000-5220	FUEL/HEAT	34.12
10-14-000-5230	ELECTRICITY	129.53
10-14-000-5340	CONFERENCES AND TRAINING	35.00
10-14-000-5353	DISPOSAL/PORTOLET SERVICE	186.00
10-14-000-5450	SUPPLIES - EQUIPMENT PARTS	159.99
10-14-000-5483	SUPPLIES-PAINT	108.46
10-14-000-5487	SUPPLIES-POWER TOOLS	79.00
10-14-000-5600	HEALTH INSURANCE PREMIUMS	1,430.81
10-15-000-5210	TELEPHONE	70.55
10-15-000-5230	ELECTRICITY	611.05
10-15-000-5352	REPAIRS - BUILDINGS	23.99
10-15-000-5420	SUPPLIES - GENERAL	600.73
10-15-000-5486	SUPPLIES-PLUMBING	37.64
10-15-000-5600	HEALTH INSURANCE PREMIUMS	1,430.81
25-00-000-1200	ACCOUNTS RECEIVABLE	482.78
25-00-000-5210	TELEPHONE/INTERNET	3,552.23
25-00-000-5220	FUEL/HEAT	5,970.47
25-00-000-5230	ELECTRICITY	11,050.14
25-00-000-5301	POSTAGE	1,500.00
25-00-000-5321	CONSULTING SERVICES	1,140.00
25-00-000-5340	CONFERENCES AND TRAINING	175.68
25-00-000-5351	REPAIRS - EQUIPMENT	1,545.00
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	954.17
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	19,399.60
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	7,001.04
25-00-000-5362	PHOTOGRAPHY	155.98
25-00-000-5368	MARKETING-DIGITAL	2,149.53
25-00-000-5401	OFFICE SUPPLIES	230.11
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	39.95
25-00-000-5420	SUPPLIES - GENERAL	341.86
25-00-000-5451	SUPPLIES - BUILDING PARTS	287.37
25-00-000-5482	SUPPLIES-HARDWARE	427.90
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,635.10
25-00-000-5486	SUPPLIES-PLUMBING	102.46
25-00-000-5488	SUPPLIES-HAND TOOLS	35.46
25-00-000-5582	EQUIPMENT - MAINTENANCE	39.95
25-00-000-5584	EQUIPMENT - RECREATION	1,000.98
25-00-000-5600	HEALTH INSURANCE PREMIUMS	13,654.31
25-00-000-5730	DUES/MEMBERSHIPS	40.00
25-00-000-5740	COMMUNITY GRP CONTRIBUTNS	1,200.00
25-25-315-5300	CONTRACTL-ADULT CERAMICS	438.43
25-25-315-5400	SUPPLIES-ADULT CERAMICS	3,428.28
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	340.97
25-25-402-5300	CONTRACTL-ELC 4YR	200.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-402-5400	SUPPLIES-ELC 4YR	97.11
25-25-403-5300	CONTRACTL-ELC 2YR	200.00
25-25-403-5400	SUPPLIES-ELC 2YR	172.33
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	104.41
25-25-413-5300	CONTRACTL-PRESCHOOL COOKING	1,080.00
25-25-432-5400	SUPPLIES-PRESCHOOL DAY OFF	152.30
25-25-490-5300	CONTRACTL-KINDERMUSIK	2,173.50
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,610.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	1,113.51
25-25-606-5300	CONTRACTL - SCHOOL DAY OFF	2,165.00
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,700.43
25-25-653-5300	CONTRACTL-BROADWAY BOUND	3,761.25
25-25-653-5401	COSTUMES	598.50
25-25-658-5400	SUPPLIES-YOUTH ART	218.87
25-25-659-5400	SUPPLIES-MIXED MEDIA	52.22
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	979.75
25-25-707-5400	SUPPLIES-BOYS HOUSE BASKETBALL	32.98
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	927.75
25-25-725-5300	CONTRACTL-KARATE CLASSES	4,550.51
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,937.39
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	235.50
25-25-787-5300	CONTRACTL-GENERAL FITNESS	626.87
25-25-801-5300	CONTRACTL-SUN FUN CAMP	24.75
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	150.00
25-25-803-5400	SUPPLIES-KINDER KORNER CAMP	24.00
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	24.75
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	100.00
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	100.00
25-25-813-5400	SUPPLIES-KOALA BEAR CAMP	20.51
25-25-833-5300	CONTRACTL-ACTION QUEST	24.75
25-25-835-5300	CONTRACTL-AQUATIC CAMP	24.75
25-25-901-5400	SUPPLIES-WATTS BELOW ZERO	178.30
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	1,983.00
25-25-910-5300	CONTRACTL-4TH OF JULY	15,990.17
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	2,613.00
25-25-951-5300	CONTRACTL-SPRING SPEC EVENTS	1,300.00
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	2,280.02
25-26-000-5340	CONFERENCES AND TRAINING	45.95
25-26-000-5342	OFFICIALS/MEETINGS EXPENSES	527.36
25-26-000-5361	PRINTING - EMPLOYMENT ADS	2,475.00
25-26-000-5386	SERVICES-DAYCARE PROGRAM	1,400.00
25-26-000-5401	OFFICE SUPPLIES	61.94
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	1,617.35
25-26-000-5404	COMPUTER PGMS/APPS	175.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	3,286.92
25-26-000-5430	SUPPLIES - FIRST AID	1,266.30
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	488.15
25-26-000-5600	HEALTH INSURANCE PREMIUMS	15,961.57
25-27-000-5210	DEDICATED TV/INTERNET	214.99
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	675.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	1,237.00
45-00-000-5340	IN-SERVICE TRAINING	900.00
65-00-023-5505	WATTS PICKLEBALL COURTS	250.00
67-00-000-5320	ARCHITECT/DESIGN SERVICES	3,592.30
67-00-000-5515	CRIB/RETAIN WALL-Design	15,242.99
67-00-000-5521	WATTS - Design	11,000.00
67-00-000-5522	WATTS - Owner Items	13,879.00
67-00-000-5523	WATTS - Construction	67,923.00

Account Summary

Account Number

69-00-000-5578

Account Name

WATTS - Owner Items

Payment Amount

10,475.00

Project Account Summary

Project Account Key

None

Payment Amount

\$ 496,329.89

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

**V. Public Hearing: 2023/2024 Budget and
Appropriations Ordinance No. 951**

**VI. Approval of Ordinance No. 951: An
Ordinance Making a Combined Annual
Budget and Appropriation of Funds for the
Glencoe Park District for Fiscal Year
Beginning March 1, 2023**

Glencoe Park District
April 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Budget and Appropriation Ordinance (BAO)
DATE: April 18, 2023

FY2023/24 Budget and Appropriation Ordinance (BAO)

We prepared the FY2023/24 Budget and Appropriation Ordinance (BAO), had it reviewed by legal counsel, and put it on public display since March 16 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular Board meeting on April 18 following the public hearing, and will be filed at the Cook County Clerk's office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.

**GLENCOE PARK DISTRICT
ORDINANCE NO. 951**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND
APPROPRIATION OF FUNDS FOR THE GLENCOE PARK DISTRICT
FOR THE FISCAL YEAR BEGINNING
MARCH 1, 2023 ENDING FEBRUARY 29, 2024**

WHEREAS, the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available to public inspection for at least thirty days prior to the date of this Ordinance, and

WHEREAS, a public hearing was held as to such tentative Budget and Appropriation Ordinance on the 18th day of April 2023 and notice of said hearing was given at least one week prior thereto as required by law and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Glencoe Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amount budgeted and appropriated for each object or purpose is as follows:

I.	The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
	Personnel Services	\$ 935,494	\$1,200,000
	Utilities	\$ 152,866	\$ 200,000
	Contractual Services	\$ 380,253	\$ 475,000
	Supplies	\$ 202,825	\$ 250,000
	Group Health Insurance	\$ 224,115	\$ 275,000
	Dues/Fixed Charges	\$ 1,287	\$ 1,600

Capital Improvements	\$ 244,050	\$ 310,000
Contingency	\$ 6,500	\$ 8,000
Miscellaneous	\$ 26,852	\$ 35,000
General and Administrative	\$ 587,192	\$ 700,000

Total amount Budgeted-Corporate Fund \$2,761,434

Total amount Appropriated-Corporate Fund \$3,454,600

II. The amount Budgeted and Appropriated for Recreation Purposes: Budget Appropriation

Personnel Services	\$3,361,454	\$4,200,000
Utilities	\$ 253,219	\$ 315,000
Contractual Services	\$2,338,730	\$3,000,000
Supplies	\$ 396,825	\$ 500,000
Group Health Insurance	\$ 441,791	\$ 550,000
Dues/Fixed Charges	\$ 12,800	\$ 16,000
Capital Improvements	\$ 14,500	\$ 18,000
Contingency	\$ 10,000	\$ 12,500
General and Administrative	\$ 918,430	\$ 1,150,000

Total amount Budgeted-Recreation Fund \$7,747,749

Total amount Appropriated-Recreation Fund \$9,761,500

III. The amount Budgeted and Appropriated for Auditing Expenses: Budget Appropriation

Auditing Expenses \$ 16,000 \$ 22,000

Total amount Budgeted-Audit Fund \$ 16,000

Total amount Appropriated-Audit Fund \$ 22,000

IV. The amount Budgeted and Appropriated for Social Security Purposes (Social Security Participation): Budget Appropriation

Soc. Sec. & Medicare Employer Contribution \$ 348,075 \$ 450,000

Total amount Budgeted-Social Sec Fund \$ 348,075

Total amount Appropriated-Social Sec Fund \$ 450,000

V. The amount Budgeted and Appropriated Budget Appropriation

for Pension Purposes (Illinois Municipal Retirement Fund Participation):

Illinois Municipal Retirement Fund Contribution	\$ 339,600	\$ 450,000
Total amount Budgeted-IMRF Pension Fund	\$ 339,600	
Total amount Appropriated-IMRF Pension Fund		\$ 450,000

VI. The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:

	<u>Budget</u>	<u>Appropriation</u>
Risk Management Administrative Services	\$ 35,700	\$ 50,000
Risk Management Contractual Services	\$ 17,250	\$ 20,000
Insurance Premiums	\$ 129,000	\$ 160,000
Risk Management Operating Costs	\$ 5,750	\$ 10,000
Risk Management Capital	\$ 80,000	\$ 100,000
Total amount Budgeted-Liability Insurance Fund	\$ 267,700	
Total amount Appropriated-Liability Insurance Fund		\$ 340,000

VII. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:

	<u>Budget</u>	<u>Appropriation</u>
Inclusion Services	\$ 5,000	\$ 6,000
Special Recreation Programs for the Disabled (N.S.S.R.A. Contribution)	\$ 159,700	\$ 200,000
NSSRA-Required Accessibility Improvements	\$ 528,200	\$ 700,000
Total amount Budgeted-Special Rec. Fund	\$ 692,900	
Total amount Appropriated-Special Rec. Fund		\$ 906,000

VIII. The amount Budgeted and Appropriated for Workers' Compensation:

	<u>Budget</u>	<u>Appropriation</u>
Insurance Premiums	\$ 46,000	\$ 60,000
Total amount Budgeted-Workers' Comp Fund	\$ 46,000	
Total amount Appropriated-Workers' Comp Fund		\$ 60,000

IX. The amount Budgeted and Appropriated for

Budget Appropriation

Bond and Interest costs:

Principal	\$ 1,135,000	\$ 1,350,000
Interest	\$ 182,900	\$ 250,000
Contractual Services	\$ 750	\$ 10,000

Total amount Budgeted-Bond and Interest Fund	\$ 1,318,650	
Total amount Appropriated-Bond and Interest Fund		\$ 1,610,000

X. The amount Budgeted and Appropriated for Capital Projects:	<u>Budget</u>	<u>Appropriation</u>
Capital Projects & Improvements	\$ 729,473	\$ 900,000
Capital Projects per Master Plan	\$ 6,853,132	\$ 8,250,000
Total amount Budgeted-Capital Projects Funds	\$ 7,582,605	
Total amount Appropriated-Capital Projects Funds		\$ 9,150,000

Summary of Funds Budgeted and Appropriated

	<u>Budget</u>	<u>Appropriation</u>
Corporate Fund	\$ 2,761,434	\$ 3,454,600
Recreation Fund	\$ 7,747,749	\$ 9,761,500
Audit Fund	\$ 16,000	\$ 22,000
Social Security Fund	\$ 348,075	\$ 450,000
Pension Fund	\$ 339,600	\$ 450,000
Liability Insurance Fund	\$ 267,700	\$ 340,000
Special Recreation Fund	\$ 692,900	\$ 906,000
Workers' Compensation Fund	\$ 46,000	\$ 60,000
Bond and Interest Fund	\$ 1,318,650	\$ 1,610,000
Capital Projects Fund	\$ 7,582,605	\$ 9,150,000
Total Budgeted	\$ 21,120,713	
Total Appropriated		\$26,204,100

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Glencoe Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of March, 2023 and ending the 29th day of February, 2024 for the respective purposes set forth.

SECTION 3: All unexpended balances of the appropriation for the fiscal year ending the

28th day of February, 2023 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law, the following determinations have been and are hereby made a part hereof:

(a) Statement of cash on hand at the beginning of the fiscal year: \$ 15,831,247

(b) Estimate of cash expected to be received during the fiscal year from all sources:

\$ 13,896,128

(c) Estimate of expenditures contemplated for the fiscal year: \$ 21,120,713

(d) Statement of estimated cash expected to be on hand at the end of the fiscal year:

\$ 8,606,662

(e) An estimate of the amount of taxes to be received during the fiscal year is:

\$ 6,066,026

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning March 1, 2023 and ending February 29, 2024 or any other fiscal year.

SECTION 7: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 18th day of April 2023 pursuant to roll call vote. Roll Call Vote:

Ayes:

Nays:

Absent and Not Voting:

Ordinance Approved.

Lisa Brooks, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF SECRETARY

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District, and

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning March 1, 2023 and Ending February 29, 2024", adopted at a meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 18th of April, 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 18th day of April 2023.

(SEAL)

Lisa M. Sheppard, Secretary
Glencoe Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Michael Covey, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2023 and ending on the 29th day of February, 2024 as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 6,066,026
Replacement Taxes	\$ 81,414
User/Program Fees	\$ 7,196,882
Interest Income	\$ 405,800
Building Rentals	\$ 112,724
Miscellaneous	<u>\$ 33,282</u>
Total Revenue	\$ 13,896,128

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2023 and ending on the 29th day of February, 2024 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Chief Fiscal Officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois on the 18th day of April 2023.

(SEAL)

Michael Covey, Treasurer
Glencoe Park District
Cook County, Illinois

VII. Financial Report

Glencoe Park District
April 2023 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 3/31/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,524,892.39	733,179.81	3,258,072.20	
25-00-000-1000	CASH/INVESTMENTS	6,407,531.86	695,017.35	7,102,549.21	
30-00-000-1000	CASH/INVESTMENTS	352,282.02	150,462.22	502,744.24	
35-00-000-1000	CASH/INVESTMENTS	269,663.27	64,999.47	334,662.74	
36-00-000-1000	CASH/INVESTMENTS	102,558.58	76,070.28	178,628.86	
40-00-000-1000	CASH/INVESTMENTS	524,775.61	319,521.21	844,296.82	
45-00-000-1000	CASH/INVESTMENTS	149,413.99	67,159.51	216,573.50	
50-00-000-1000	CASH/INVESTMENTS	57,147.67	10,490.81	67,638.48	
55-00-000-1000	CASH/INVESTMENTS	9,575.33	2,648.17	12,223.50	
65-00-000-1000	CASH/INVESTMENTS	268,353.31	418.48	268,771.79	
67-00-000-1000	CASH/INVESTMENTS	2,246,147.50	(103,255.73)	2,142,891.77	
69-00-000-1000	CASH/INVESTMENTS	4,759,883.85	52,940.44	4,812,824.29	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		17,672,225.38	2,069,652.02	19,741,877.40	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	(103,059.18)	228,480.21	125,421.03	
99-00-000-1012	Operating PR Account	6,059.08	0.00	6,059.08	
99-00-000-1013	IL Funds	5,219,782.78	27,411.96	5,247,194.74	
99-00-000-1014	IPDLAF CDs	950,000.00	0.00	950,000.00	
99-00-000-1015	IPDLAF MM	2,916,888.46	1,787,642.57	4,704,531.03	
99-00-000-1017	PMA MM	4,441,552.04	129,373.01	4,570,925.05	
99-00-000-1018	PMA 2020 BOND CDs	245,000.00	0.00	245,000.00	
99-00-000-1019	PMA 2020 BONDS IPrime	1,996,499.86	(103,255.73)	1,893,244.13	
99-00-000-1021	PMA - TREASURY	999,502.34	0.00	999,502.34	
99-00-000-1022	PMA 2020 BOND - TREASURY	0.00	0.00	0.00	
99-00-000-1023	IPDLAF - ILLINOIS TRUST TERM	1,000,000.00	0.00	1,000,000.00	
TOTAL: Cash in Bank		17,672,225.38	2,069,652.02	19,741,877.40	
TOTAL CASH IN BANK		17,672,225.38	2,069,652.02	19,741,877.40	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	17,672,225.38	2,069,652.02	19,741,877.40	
TOTAL DUE TO OTHER FUNDS		17,672,225.38	2,069,652.02	19,741,877.40	
Claim on Cash	19,741,877.40	Claim on Cash	19,741,877.40	Cash in Bank	19,741,877.40
Cash in Bank	19,741,877.40	Due To Other Funds	19,741,877.40	Due To Other Funds	19,741,877.40
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	53,546.17	(12,040.44)	41,505.73	
25-00-000-2000	VOUCHER PAYABLES	117,402.90	(59,142.59)	58,260.31	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	5,819.09	0.00	5,819.09	
36-00-000-2000	VOUCHER PAYABLES	6,316.29	0.00	6,316.29	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	1,237.00	(337.00)	900.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	2,500.00	(2,500.00)	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	250.00	250.00	
67-00-000-2000	VOUCHER PAYABLES	111,563.74	(111,563.74)	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>298,385.19</u>	<u>(185,333.77)</u>	<u>113,051.42</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(53,546.17)	12,040.44	(41,505.73)	
99-00-000-1425	Due From Recreation Fund	(117,402.90)	59,142.59	(58,260.31)	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	(1,237.00)	337.00	(900.00)	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	(2,500.00)	2,500.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	(250.00)	(250.00)	
99-00-000-1467	Due From Community Ctr Improvement Fund	(111,563.74)	111,563.74	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(286,249.81)</u>	<u>185,333.77</u>	<u>(100,916.04)</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	<u>286,249.81</u>	<u>(185,333.77)</u>	<u>100,916.04</u>	
TOTAL ACCOUNTS PAYABLE		<u>286,249.81</u>	<u>(185,333.77)</u>	<u>100,916.04</u>	
AP Pending	113,051.42	AP Pending	113,051.42	Due From Other Funds	100,916.04
Due From Other Funds	<u>100,916.04</u>	Accounts Payable	<u>100,916.04</u>	Accounts Payable	<u>100,916.04</u>
Difference	<u>12,135.38</u>	Difference	<u>12,135.38</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Cash/Investments Report
March 2023**

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>February 2023</u>	<u>March 2023</u>
BMO Harris Bank Corporate Account	0.00%		\$ 203,119.00	\$ 236,844.69
Illinois Park District Liquid Asset Fund	4.53%		2,916,888.46	4,704,531.03
IPDLAF - Illinois Trust Term	4.16%	4/14/2023	1,000,000.00	1,000,000.00
IPDLAF Certificates of Deposit:				
1 CD at \$237,000	5.05%	12/26/2023	237,000.00	237,000.00
1 CD at \$238,000	4.90%	12/26/2023	238,000.00	238,000.00
1 CD at \$237,000	5.06%	12/26/2023	237,000.00	237,000.00
1 CD at \$238,000	4.90%	12/26/2023	238,000.00	238,000.00
The Illinois Fund (Public Treasurers' Investment Pool)	4.70%		5,219,782.78	5,247,194.74
BMO Harris Bank Payroll Account	0.00%		17,911.27	11,232.49
PMA Financial/IPRIME Account	4.78%		4,217,679.55	4,570,925.05
PMA - US Treasuries	4.02%	7/15/2023	999,502.34	999,502.34
Reconciling Items(Dep in Transit, O/S Checks, etc.)			(318,030.37)	(116,597.07)
Grand Total-Operating and Capital			\$15,206,853.03	\$17,603,633.27
<u>2020 Bond Proceeds:</u>				
PMA Financial/IPRIME Account	4.78%		\$ 2,220,372.35	\$ 1,893,244.13
PMA Certificates of Deposit:				
1 CD at \$245,000	4.04%	4/11/2023	245,000.00	245,000.00
Grand Total-2020 Bond Proceeds			2,465,372.35	2,138,244.13
Grand Total - All Funds			\$17,672,225.38	\$19,741,877.40

Glencoe Park District
Monthly Financial Analysis
March 2023

	<u>As of</u> <u>3/31/2020</u>	<u>As of</u> <u>3/31/2021</u>	<u>As of</u> <u>3/31/2022</u>	<u>As of</u> <u>3/31/2023</u>
<u>Recreation Department - Programs</u>				
Revenues	1,312,870	1,059,287	1,459,715	1,498,166
Wages	(30,011)	(22,082)	(33,462)	(43,325)
Contractual	(200,856)	(12,000)	(62,101)	(90,630)
Supplies	(10,883)	(2,411)	(5,694)	(10,965)
Net Surplus	1,071,120	1,022,794	1,358,458	1,353,246
<u>Children's Circle Department</u>				
Revenue	147,817	147,470	161,714	174,461
Expense	(89,617)	(88,383)	(63,524)	(123,854)
Net Surplus/(Deficit)	58,200	59,087	98,190	50,607
<u>Fitness Department</u>				
Revenue	5,295	2,166	3,834	5,454
Expense	(2,243)	(2,183)	(2,413)	(3,275)
Net Surplus/(Deficit)	3,052	(17)	1,421	2,179
<u>Beach Department</u>				
Revenue	624	270,422	122,639	64,311
Expense	(12,285)	(11,533)	(10,544)	(13,632)
Net Surplus/(Deficit)	(11,661)	258,889	112,095	50,679
<u>Boating Department</u>				
Revenue	11,778	61,840	53,860	41,141
Expense	(8,363)	(8,069)	(7,478)	(9,939)
Net Surplus/(Deficit)	3,415	53,771	46,382	31,202
Beach/Boating Dept Total:	(8,246)	312,660	158,477	81,881
<u>Watts Department</u>				
Revenue	4,785	8,106	6,080	2,765
Expenses	(13,836)	(14,048)	(13,545)	(14,352)
Net Surplus/(Deficit)	(9,051)	(5,942)	(7,465)	(11,587)
<u>G & A (Administration)</u>				
Revenue (excl G&A Tfr)	2,650	2,805	0	0
Expense	(112,084)	(111,630)	(59,501)	(76,173)
Net Surplus/(Deficit)	(109,434)	(108,825)	(59,501)	(76,173)
<u>Parks Department</u>				
Revenue	0	4,000	4,000	557
Expense	(60,192)	(57,998)	(33,632)	(69,844)
Net Surplus/(Deficit)	(60,192)	(53,998)	(29,632)	(69,287)
<u>Rec-Admin/Takiff Department</u>				
Revenues	563,100	496,915	659,566	383,868
Expenses	(143,618)	(141,057)	(129,792)	(165,121)
Net Surplus/(Deficit)	419,482	355,858	529,774	218,747
<u>Corporate-Admin</u>				
Revenues			1,180,318	797,259
Expenses			(42,250)	(42,917)
Excess (Deficiency) Rev over Exp			1,138,068	754,342

VIII. Presentation on Watts Center Report

Glencoe Park District
April 2023 Board Meeting



2022-23 WATTS CENTER REPORT

An operations summary and analysis of the 2022-23 fiscal year at the Watts Recreational Center.

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INTRODUCTION

This annual report is an overview of the facility, programming, operations, and financial data for the Watts Recreational Center during the 2022-23 fiscal year. The Watts Recreational Center is comprised of two seasonal outdoor lighted ice rinks, a before and after school program, programming space for after-school enrichment, summer camp, and Dekhockey.



MARKETING AND PROMOTIONS

SIGNAGE

Before the rink opens for the season, we do a walk-through to assess the signage and make updates as needed. All the signs are then designed in-house, ordered, and installed at the rink before the season starts. Signs with QR codes were installed in the kiosks to promote purchasing a season pass. In addition, the TV screens were updated to communicate special events, and the daily schedule. This year, we added a 50th Anniversary logo to most signs, with photos from the last fifty years. A commemorative knit hat with the logo was given to visitors on Opening Day and Watts Below Zero.



PROMOTIONS

Rink promotion began in October with a direct mail postcard to every resident in Glencoe in mid-October. The piece included a QR code to the Watts Web page, scanned by 71 devices (compared to 57 in 2021). A feature article about Watts's upcoming renovation was included in *Inside Glencoe*, which was mailed to every resident in Glencoe in August. During the season, 16 email blasts were sent out with information about pass sales, programs, rentals, and special events.

The Web site was updated to reflect the new season changes. The primary Watts Web page saw 16,814 visitors between October and February, with subpages receiving another earning an additional 4,832 visits. Graphics for skating classes and passes were included on the Glencoe Park District Web site and television screens. Information for the season was updated on the Web site to reflect special events and programs.

In addition to the Park District's general presence on Facebook, Twitter, and Instagram; Watts Center has a Facebook page. Information was shared on both the general social media pages as well as the specific page, including short videos and photos. Events were also shared with local media, and reporters from The Record North Shore attended several Friday Family Night skates. Changes due to weather, like canceling the Holiday Skate and rescheduling Watts Below Zero, were communicated via email, Rainout Line, and through RecTrac's text messaging service.

SEASON INFORMATION

The 2022-23 operations of the ice rink returned to normal. Full access to the facility was available for patron usage. Season passes were required to utilize the rink on Saturdays and Sundays. Daily admission was available Monday through Friday.

STAFFING AND TRAINING

Watts Ice Center is run by a variety of seasonal part-time employees. Positions at the rink include manager, Zamboni drivers, cashiers, skate guards, party attendants, and skating/hockey instructors. Staff training was held in-person at Watts Center. An all staff orientation was held on November 16 to prepare for the season. This was followed by in-person job-specific training for most positions on October 19. We had two new Zamboni drivers who participated in a multi-day training regimen. All staff prepare for the season with a comprehensive review of the ice rink operations, from rules and regulations to RecTrac and customer service scenarios.

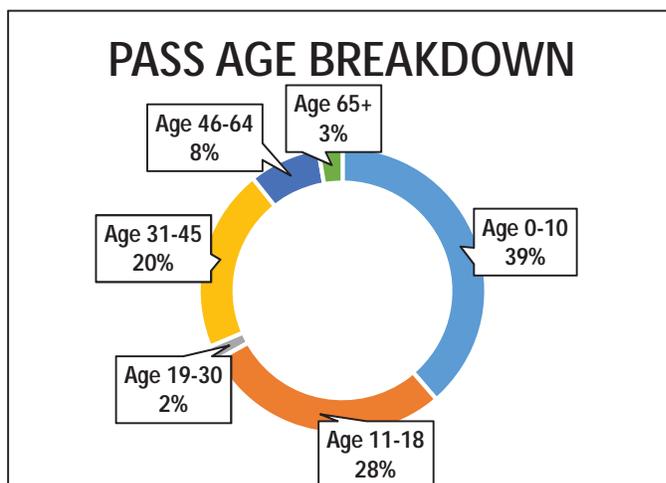
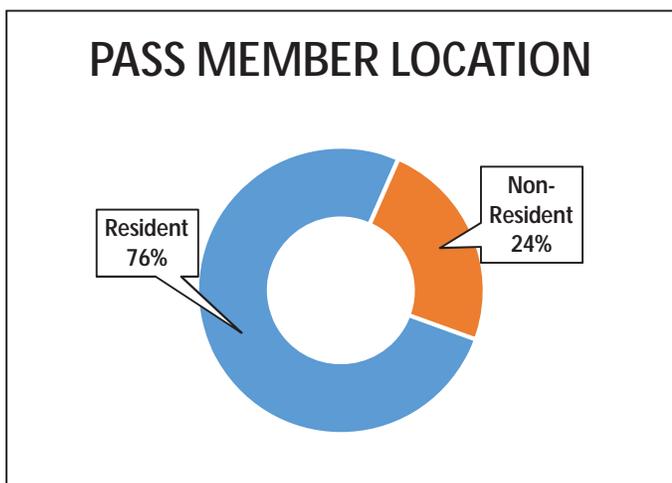
SEASON PASSES

Ice rink visitors were required to purchase a season pass to visit the ice rinks on weekends. Rink users purchased an All-Access Pass which allowed visitors to enjoy open skate, hockey, or broomball. Daily admission was offered Monday-Friday at the door. This chart outlines the pricing for the 2022-23 season passes. Season pass pricing did not change from the previous season.

Pass Type	Resident/Non-Residents
All-Access Pass	\$60/120
Guest Pass (5 visits)	\$50/75

The Pass Member Location pie chart shows where passholders reside. During the 2022-23 season, 76% of passholders were from Glencoe. The remaining 24% consisted of pass holders from Winnetka, Wilmette, Northbrook, Highland Park, and a small percentage of other area communities. This compares to 81% in 2020-21 and 77% in 2021-22.

The Pass Age Breakdown chart below shows the ages for all passholders. During the 2022-23 season, 67% of passholders were under 18. This compares to 65% in 2021-22 and 52% in 2020-21. We are seeing a trend in high usage by the 11-18 year old age group during our open hockey.

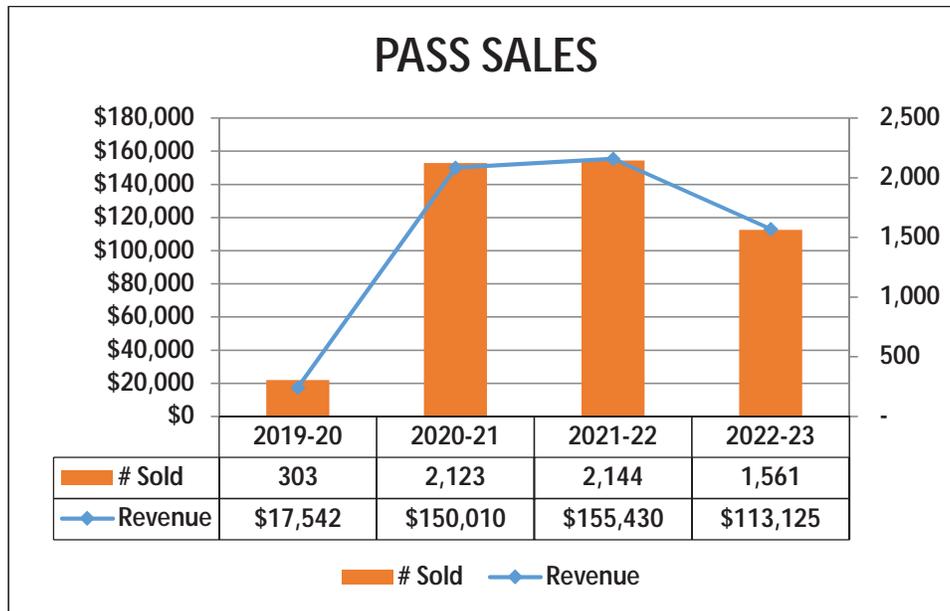


The following chart shows the total number of passes for each membership option over the last four seasons. This season there was only one pass option that allowed for all-access to the ice rink.

# Passes Sold				
	2019-20	2020-21	2021-22	2022-23
Skating Pass	247	1,571	1,859*	1,406*
Hockey Pass	56	292		
Guest Pass	0	260	285	155
Total Passes Sold	303	2,123	2,144	1,561

*All-Access Pass only.

The following graph shows the trend of past sale revenue during the last four ice rink seasons. We continued to see a strong interest in skating at the rink compared to pre-COVID usage.



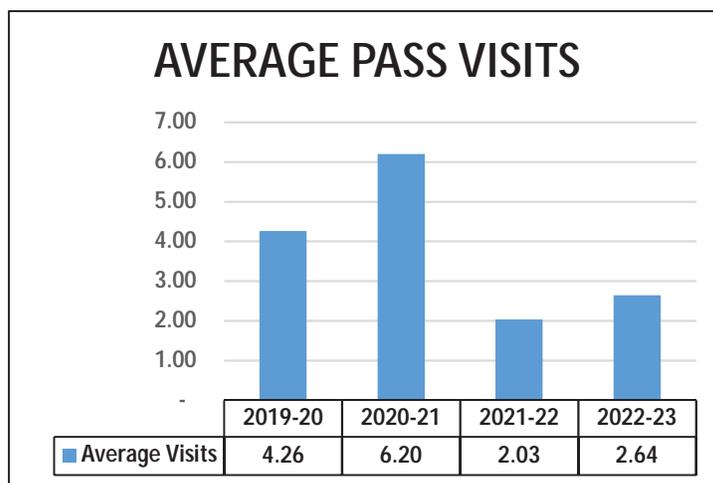
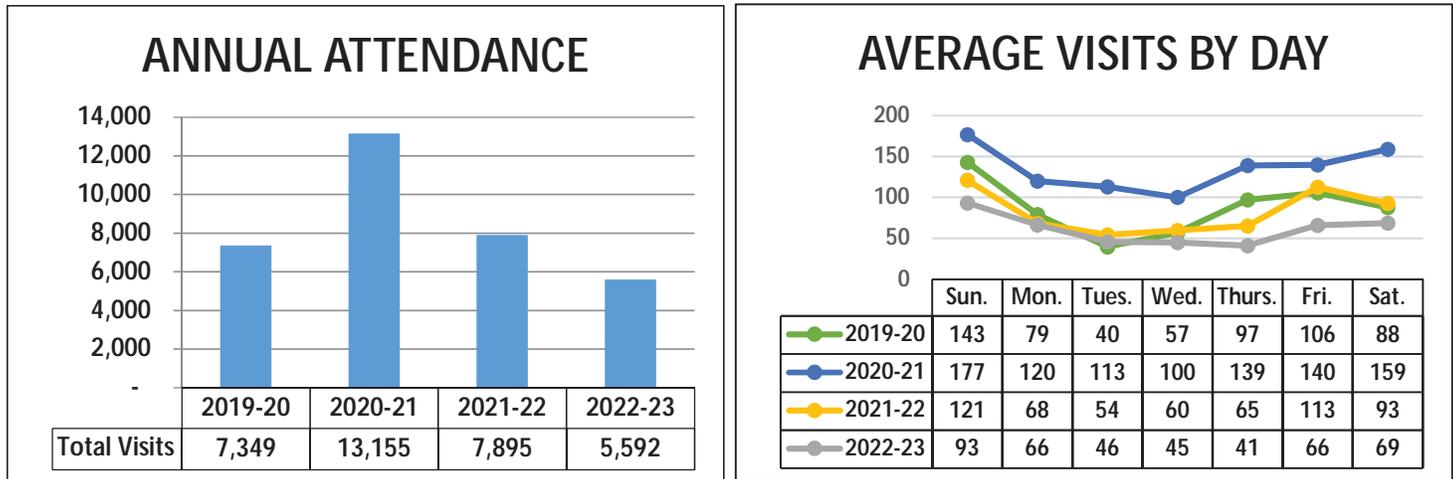
DAILY ADMISSION AND ATTENDANCE

In 2022-23, daily admission was accepted Monday-Friday only. Daily admission could be purchased in-person at the facility. Daily admission was \$12 for Glencoe residents and \$17 for non-residents. This allowed access to the rink for open skate, hockey, or broomball. Daily admission continued to be heavily non-residents as seen in the chart here.

Daily Admission Fees			
	2019-20	2021-22	2022-23
Resident	\$8	\$12	\$12
Non-Resident	\$8	\$17	\$17
Skate Rentals	\$4	\$5	\$5

Daily Admission Data				
	Visits		Revenue	
	2021-22	2022-23	2021-22	2022-23
Resident	301	486	\$3,612	\$5,832
Non-Resident	813	760	\$13,821	\$12,920
Total	1,114	1,250	\$17,433	\$18,852

The following graph displays the 2022-23 rink season's daily attendance compared to the previous four seasons. The total number of visits was down compared to the previous four seasons.

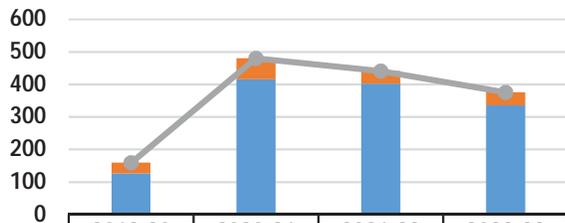


SKATING AND HOCKEY CLASSES

Our skating and hockey classes continued to be very popular. The Watts skating program follows the United States Figure Skating Association (USFS) class offerings and curriculum. Watts offers USFS levels for skaters ages 3-14 and adults. Watts also offers basic hockey classes through the Minor Hawks hockey program. Classes primarily consist of beginner hockey classes for ages 4-10. These classes set the foundation for learning to play the game and the fundamentals associated with hockey. The chart on the next page compares the last four seasons of enrollment in our skating and hockey classes. Revenue and enrollment are trending downward compared to the past two seasons. They are still both significantly higher compared to pre-COVID.

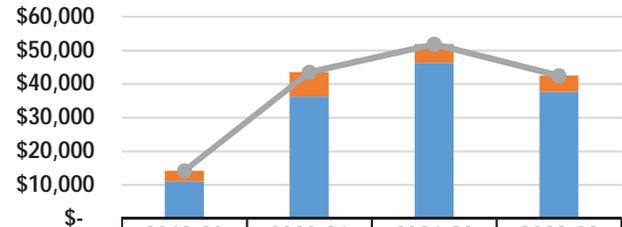


ENROLLMENT



	2019-20	2020-21	2021-22	2022-23
Hockey	33	65	39	40
Skating	126	415	402	335
Total	159	480	441	375

REVENUE



	2019-20	2020-21	2021-22	2022-23
Hockey	\$3,140	\$7,259	\$5,525	\$4,887
Skating	\$11,096	\$36,231	\$46,314	\$37,626
Total	\$14,236	\$43,490	\$51,839	\$42,513

SPECIAL EVENTS

WATTS OPENING DAY

Watts Opening Day was held on Friday, November 25. We were open from 11 AM-7 PM for open skate and open hockey. We had 275 skaters visit the rink on opening day. This compares to 240 in 2021, 312 in 2020, and 385 in 2019.

WATTS BELOW ZERO

The annual winter carnival on MLK day in January was postponed due to unseasonably warm and rainy weather. It was rescheduled for President's Day on February 20. This free community event included open skating, ice bumper cars, dog sled demonstrations, winter carnival games, and snow coloring. There were over 300 people registered for the event and nearly 200 reservations for ice bumper cars.



FRIDAY NIGHT FAMILY SKATES

This season we hosted two Friday Night Family Skates. On December 2, we hosted our Glow Night. This event included special lighting, glow giveaways, and special disco-themed music. On February 24, we hosted a Disney-themed skate. This even included a Disney movie, Disney giveaways, and Disney music. Many of the staff and patrons dressed up in their favorite Disney costumes.

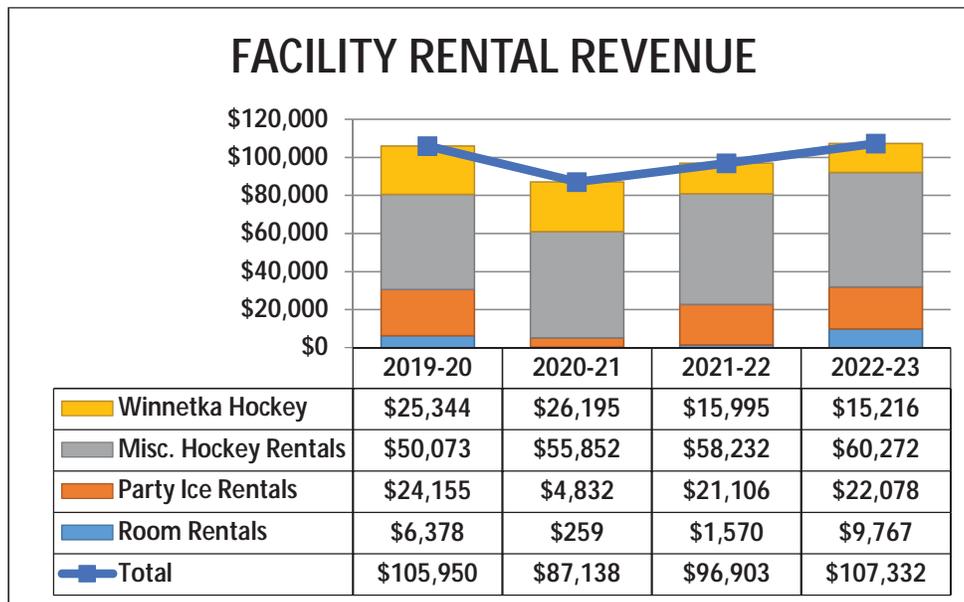
Date	Theme	Skaters
November 25	Opening Day	275
December 2	Glow Night	115
December 23	Holiday Skate	Canceled
February 20	Watts Below Zero	350
February 24	Disney Skate	75
	Total	815

FACILITY AND ICE RENTALS

Watts Center is available for recreation room rentals year-round and ice rink rentals during the winter season. Our facility rentals for the ice rink mostly comprise birthday/family parties, hockey groups, and broomball parties. There continued to be a large interest in hosting outdoor birthday parties and school events at the ice rink this season. Ice rental rates for the past three seasons can be seen in the chart.

	2020-21 R/NR	2021-22 R/NR	2022-23 R/NR
Main Rink	\$344/428	\$355/444	\$366/458
Studio Rink	\$206/258	\$212/265	\$219/274
Recreation Room	\$91/100	\$100/125	\$106/133

There are a variety of permanent renters that use the facility consistently. The largest rental group is the Winnetka Hockey Club. Other private adult groups continue to rent weekly. Rentals have seen a steady trend of facility rental revenue. Winnetka Hockey usage continues to trend downward. Due to other area rinks being under construction and COVID, our typical permanent renter slots have been filled. This is anticipated to not consistently be the case in the future. Ice rental revenue can be affected largely by the weather each season. This season we had a highly successful season for facility rentals. This was in large part due to a mild winter with only a few weather-related cancelations.



NON-ICE RINK PROGRAMMING

KIDS CLUB AND SCHOOL DAY OFF PROGRAMMING

In 2022-23, Watts Center housed the before and after-school care Kids Club program. This program runs from 7-9 AM in the mornings and 3-6:30 PM in the evenings. There were 17 students in the AM care and 53 in the PM care. This is the sixth year the program has been housed in the Watts program room. Staff help students with homework, lead special games and activities, and help transport participants to other after-school activities.

In conjunction, our School Day Off programming is run at Watts Center. This program runs on days there is no school. During the 2022-23 fiscal year, there were 21 school day off programs with a total of 604 participants. This program typically travels off-site for special field trips to places like Funtopia, Richardson’s Farm, Sky Zone, and Bowlero.

SUMMER CAMP

The Action Quest summer camp had 119 campers that participated in 2022. This camp is for those participants entering 6th-9th grade. This camp offers 8-week, 4-week, and 1-week options. Action Quest visited Bear Paw Beach and Boundless Adventures in Wisconsin, Lincoln Park Zoo, and a Chicago White Sox game.

DEKHOCKEY

We continued to lease the studio rink to John Scully and Glencoe Dekhockey. They offer leagues in the spring and fall for men, women, and youth.

NON-ICE PROGRAMMING FINANCIALS

Listed below is a chart of the various programming offered at Watt Center, including enrollees, total revenue, and excess of revenue over expenditures.

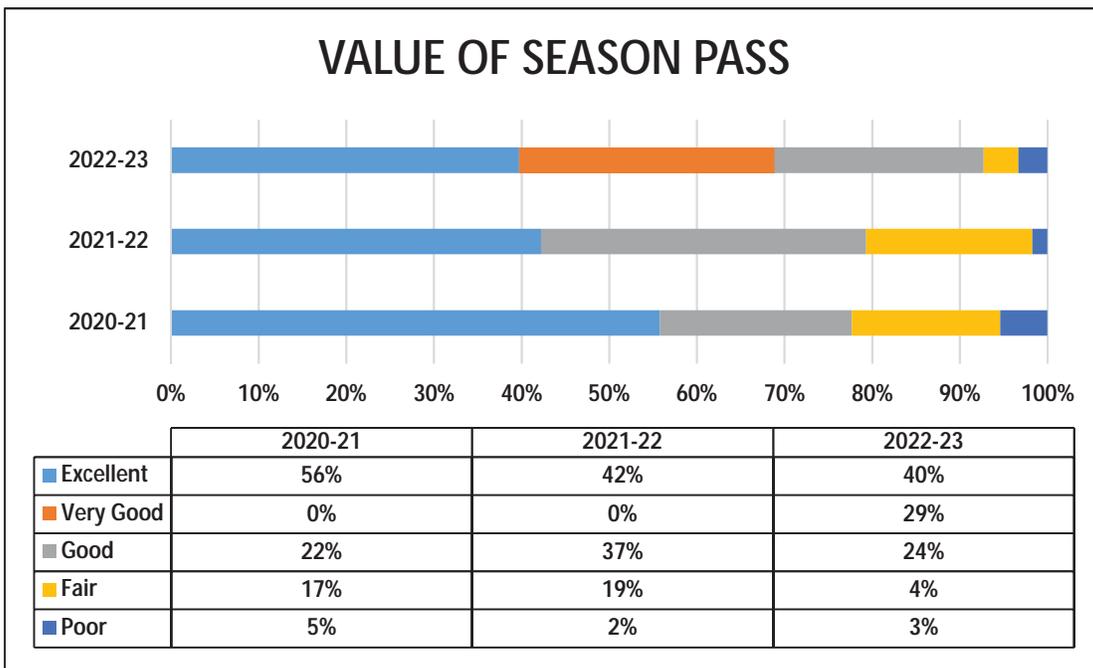
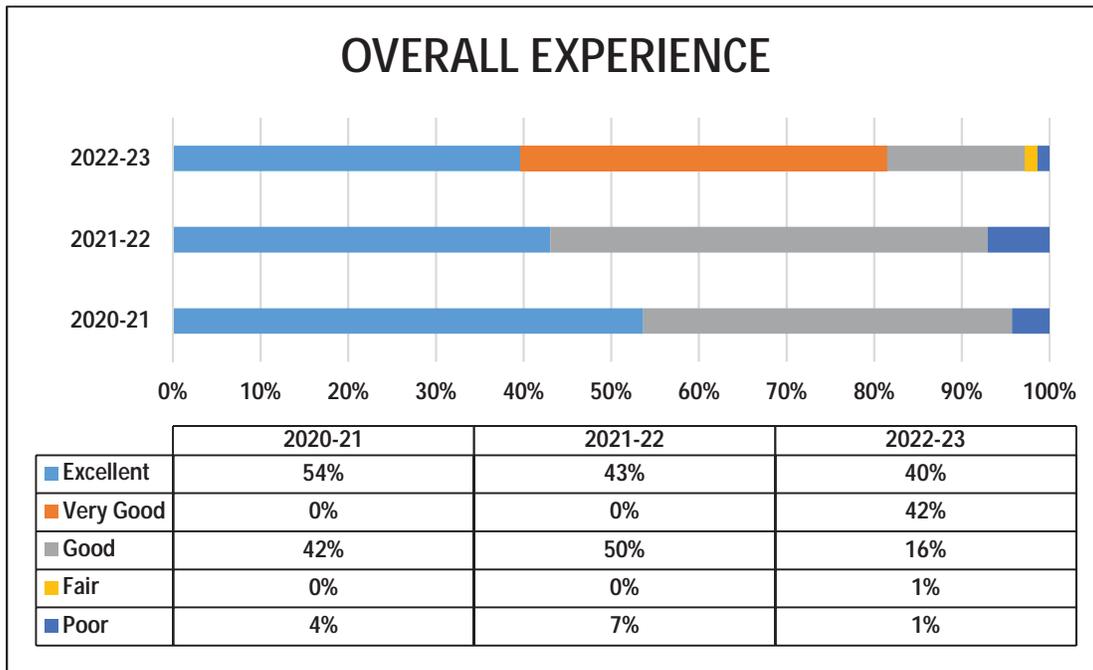
Program Name	Enrollment		Revenue		Excess Revenue Over Expenditures	
	2022-23	2021-22	2022-23	2021-22	2022-23	2021-22
Kids Club AM Care	17	17	\$45,220	\$29,196	\$27,189	\$9,776
Kids Club PM Care	53	47	\$266,297	\$165,177	\$188,231	\$99,472
Days Off Program	604	272	\$56,117	\$35,610	\$26,452	\$17,479
Action Quest	119	67	\$101,240	\$87,092	\$58,250	\$58,467
Dance & Theatre	171	127	\$90,824	\$52,413	\$68,118	\$13,103
Youth Enrichments/Sports	81	80	\$18,152	\$20,420	\$12,456	\$5,840
Totals	1,045	610	\$577,850	\$389,908	\$380,696	\$204,137

FINANCIAL COMPARISON

	2019-20	2020-21	2021-22	2022-23 Projected
Total Revenue	\$181,388	\$261,706	\$295,943	\$256,711
Total Expenditures	\$287,262	\$291,985	\$305,254	\$330,975
Skating/Hockey Class Excess of Revenue over Expenditures	\$10,252	\$36,448	\$40,539	\$32,658
Excess of Revenue over Expenditures	\$95,622	\$6,169	\$31,228	\$41,606

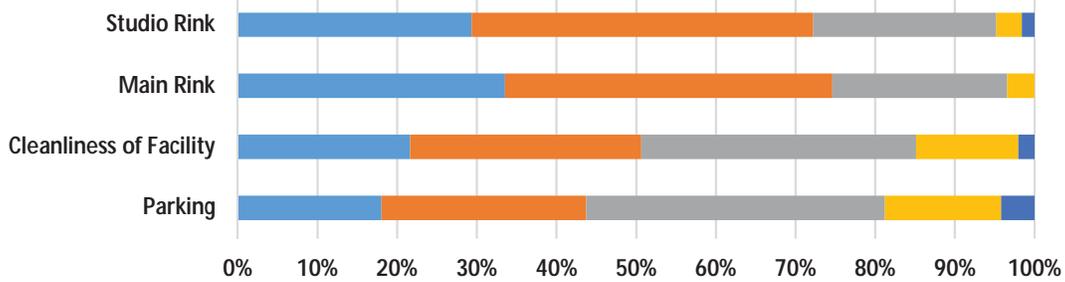
PARTICIPANT FEEDBACK

After every season, staff survey ice rink passholders for their feedback about their experience at the facility. We had 152 total responses. This is compared to 120 in 2021-22 and 167 in 2020-21 season. Compiled on the following pages is important feedback received from pass holders.



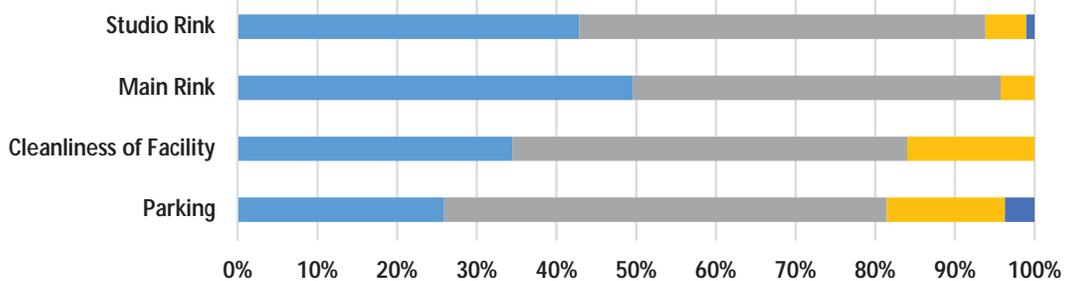
Please note in 2020-21 and 2021-22 there was not a "very good" option in the survey for these questions.

2022-23 - RATE AMENITIES:



	Parking	Cleanliness of Facility	Main Rink	Studio Rink
Excellent	18%	22%	34%	29%
Very Good	26%	29%	41%	43%
Good	38%	34%	22%	23%
Fair	15%	13%	3%	3%
Poor	4%	2%	0%	2%

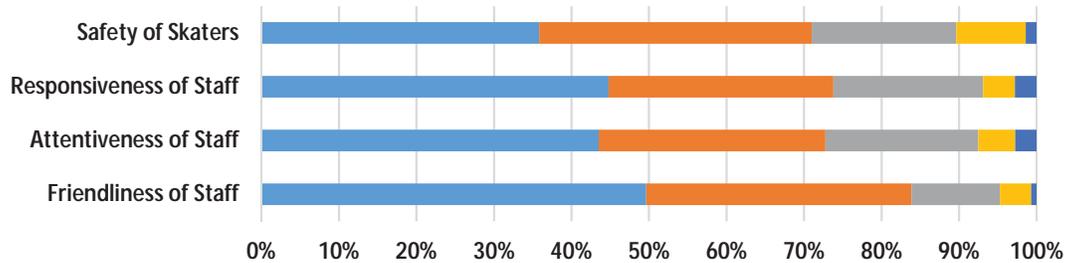
2021-22 - RATE AMENITIES:



	Parking	Cleanliness of Facility	Main Rink	Studio Rink
Excellent	26%	34%	50%	43%
Very Good	0%	0%	0%	0%
Good	56%	50%	46%	51%
Fair	15%	16%	4%	5%
Poor	4%	0%	0%	1%

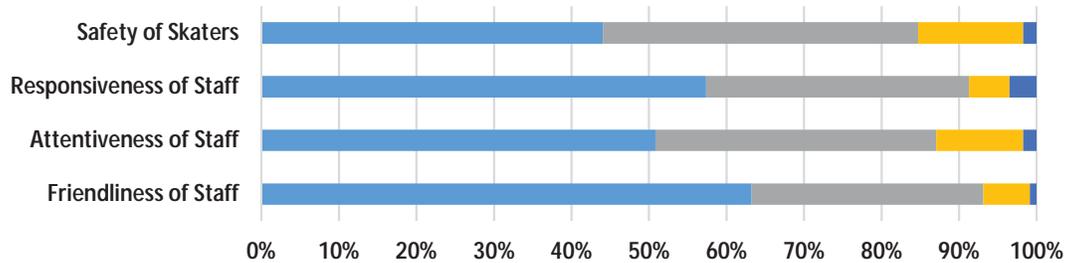
Please note in 2021-22 there was not a "very good" option in the survey for this question.

2022-23 - RATE WATTS CENTER STAFF:



	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Safety of Skaters
■ Excellent	50%	44%	45%	36%
■ Very Good	34%	29%	29%	35%
■ Good	11%	20%	19%	19%
■ Fair	4%	5%	4%	9%
■ Poor	1%	3%	3%	1%

2021-22 - RATE WATTS CENTER STAFF:



	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Safety of Skaters
■ Excellent	63%	51%	57%	44%
■ Very Good	0%	0%	0%	0%
■ Good	30%	36%	34%	41%
■ Fair	6%	11%	5%	14%
■ Poor	1%	2%	3%	2%

Please note in 2021-22 there was not a "very good" option in the survey for this question.

APPENDIX A: WATTS ICE CENTER RINK SCHEDULE

REGULAR SEASON ICE RINK SCHEDULE

Below are graphics of our regular season ice rink schedule. This was for November 25-December 22 and January 9-February 26.

Open Skate

Monday-Friday

12-1:15 PM

1:30-2:45 PM

3-7 PM

Saturday

11 AM-4:30 PM

Sunday

11 AM-4:30 PM

Open Hockey

Monday-Friday

12-1:15 PM

1:30-2:45 PM

3-4 PM

4:15-5:15 PM

5:30-6:30 PM

6:45-7:45 PM

8-9 PM

Saturday

2:30-4 PM

Sunday

8-9:30 AM

9:45-10:45 AM

11 AM-12:15 PM

12:30-1:30 PM

1:45-2:45 PM

3-4 PM

WINTER BREAK SEASON ICE RINK SCHEDULE

Below are graphics of our winter break ice rink schedule. This was for December 23-January 8. The rink was closed on Sunday, December 25 and Sunday, January 1.

Open Skate

Monday-Friday
11 AM-5:15 PM

Saturday
11 AM-4:30 PM

Open Hockey

Monday-Thursday
9:30-10:45 AM
11 AM-12:15 PM
12:30-1:30 PM
1:45-2:45 PM
3-4 PM
5:15-6:15 PM
6:45-7:45 PM
8-9 PM

Saturday
8-9:30 AM
9:45-10:45 AM
11 AM-12:15 PM
12:30-1:30 PM
1:45-2:45 PM
3-4 PM

APPENDIX B: FEE HISTORY OF WATTS CENTER

	2020-21	2021-22	2022-23
ADMISSION FEES (R/NR)			
Youth (3-17)	NA	\$12/17	\$12/17
Adults (18-65)	NA	\$12/17	\$12/17
Open Hockey Youth/Adult	NA	\$12/17	\$12/17
Adult Scrub Hockey	NA	\$12/17	\$12/17
Skate Rental	\$6	\$5	\$5
SEASON PASSES (R/NR)			
Individual (New 2021-22 – All-Access Pass)	\$50/75	\$60/120	\$60/120
Additional Family Member	\$50/75	\$60/120	\$60/120
Guest Passes (5 visits)	\$50/75	\$50/75	\$50/75
Hockey/Public Combo - Hockey Only in 2020-21	\$150/225	NA	NA
SKATING CLASSES (per class)			
Snowplow Sam/Tot	\$20.00	\$20.60	\$21.25
Learn to Skate	\$20.00	\$20.60	\$21.25
Minor Hawk	\$20.00	\$20.60	\$21.25
Adult Learn to Skate	\$20.00	\$20.60	\$21.25
RENTALS (R/NR)			
Main Rink	\$344/428	\$355/444	\$366/458
Studio Rink	\$206/258	\$212/265	\$219/274
Permanent Renter	\$310/387	\$319/399	\$329/411
Birthday Party Package (1-hour studio/ 2-hour party room)	NA	\$412/515	\$431/540
Recreation Room	\$91/100	\$100/125	\$106/133
INTERNAL & EXTERNAL SCHOOL GROUPS (SKATE RENTALS ONLY)			
District 35 Schools	\$2	\$4	\$4
Kids Club	\$2	\$2	\$2
Children's Circle	\$2	\$2	NA

APPENDIX C: RINK FEES COMPARISON

	Glencoe PD Watts Ice Center	Winnetka PD Winnetka Ice Arena	Wilmette PD Centennial Ice Rink	Highland Park Centennial Ice Rink	Northbrook PD Sports Center	Glenview PD Glenview Ice Center	Skokie PD Skatium Ice Rink
ADMISSION FEES							
Youth (3-17)	\$12	\$6.50	\$8	\$6	\$6	\$7	\$6
Adults (18-65)	\$12	\$7.50	\$9	\$7	\$7	\$7	\$6
Skate Rental	\$5	\$4	\$4.50	\$4	\$4	\$4	\$3
SEASON PASSES							
Individual	\$60/120	\$750	\$100/133	N/A	10 Visit Pass Youth \$50 Adult \$60	\$65/80	\$128/148
RENTALS							
Main Rink (R/NR)	\$366/458	\$360	\$400	\$372 \$233 Non- Prime	\$385	\$475 \$200 Non-Prime	\$410
Studio Rink (R/NR)	\$219/274	N/A	\$200	N/A	N/A	\$180 \$140 Non-Prime	\$185
PUBLIC SKATE AND OPEN HOCKEY WEEKLY HOURS							
Public Skate	Main - 33.5 Studio - 6.25	9.75	7.5	8.75	6	12	14
Open Hockey	Main - 8.75 Studio - 27	Not Offered	1.5	1.5	1.5	6	Not Offered

IX. Governance Efficiency Committee

Glencoe Park District
April 2023 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Local Government Efficiency Committee
DATE: April 7, 2023

On June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, into law. This law requires all Illinois local governments that impose a tax (as defined in the Act and excepting municipalities and counties) to convene a committee to study and report on local government efficiency. There are certain actions impacted local governments must take to begin compliance with this law by no later than June 10, 2023.

Under this law, impacted local governments must:

1. Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023.
2. Have the committee meet at least three times.
3. Prepare a written report with recommendations (if any) on efficiencies and increased accountability.
4. File the report with the county (or each county in which your local government is located).

WHO HAS TO COMPLY?

The Act applies to "all entities that levy taxes and are also units of local government, as defined in Section 1 of Article VII of the Illinois Constitution, except municipalities and counties."

WHO HAS TO BE ON THE COMMITTEE?

Section 10(b) of the Act specifies that the committee's membership must include the elected or appointed members of the governing board. In addition, it must include any chief executive officer (such as an executive director, administrator, or manager) and "other officer" of the local government. The committee must also include at least two residents within the territory served by the local government who are appointed by the committee chair. The committee chair can also appoint others to serve on the committee. Committee members are not compensated, but can be reimbursed for any committee-related expenses.

WHAT DOES THE COMMITTEE HAVE TO DO?

The committee is required to meet at least three times, with the first meeting occurring no later than June 10, 2023. The committee meeting can be the same day as the governing body's board meeting. It can even be a part of the regular board meeting, provided the committee meeting is listed as a part of the meeting agenda and there is a majority of committee members present. All other requirements of the Open Meetings Act (notice, minutes, etc.) also apply to these committee meetings.

MEMORANDUM

WHAT NEEDS TO HAPPEN AT THESE COMMITTEE MEETINGS?

The committee must “summarize its work and findings within a written report, which must include recommendations in respect to increased accountability and efficiency and must provide the report to the county board in which the governmental unit is located no later than 18 months after the formation of the committee.” The goal is for the committee to study and report on local government efficiencies. Ultimately, this can be as simple or complex as you make it.

First meeting: This meeting would essentially be an “organizational” meeting to identify committee members, set deadlines for next steps, designate different committee members to compile information and identify efficiencies the local government currently has in place, and whether there are increased opportunities for efficiency and whether there are additional opportunities for accountability. This would include identifying any intergovernmental agreements currently in place and whether there are additional opportunities for intergovernmental cooperation (sharing equipment, personnel, resources, etc.). The committee can also discuss at this meeting whether the committee members want to gather and analyze information, or whether it wants to employ specialists in public administration and governmental management or other consultants. However, keep in mind that this law is an unfunded mandate, so payment for anyone hired by the committee will have to come from existing funds.

Second meeting: This meeting could be used to take the information gathered by the committee and compile it into a draft report. The committee can also identify any additional information that might be needed to prepare a final report.

Third meeting: At this meeting, the committee can finalize and approve the report.

Remember, the Act requires a *minimum* of three meetings, but a committee could have as many meetings as it needs or wants. These meetings could be held throughout the year leading up to the report deadline, which is 18 months after the first committee meeting.

Additional requirements: At the end of each meeting, the committee must “conduct a survey of residents who attended asking for input on the matters discussed at the meeting.” A committee could poll the people present at the meeting while at the meeting or send out an email survey to those attendees who provided an email address.

WHAT DO WE DO WITH THE REPORT ONCE IT HAS BEEN PREPARED?

Section 25 of the Act requires the committee to provide its report to the county board. (Information Provided and Post Authored by Keri-Lyn Krafthefer, Ancel Glink)

NEXT STEPS

1. Choose two residents to serve on this committee
2. Appoint Chair of this Committee at the May Board Meeting
3. Hold the first meeting at the June 6 Committee of the Whole meeting
4. Hold a minimum of two more meetings in the next 18 months

X. Executive Director's Report

Glencoe Park District
April 2023 Board Meeting

**Glencoe Park District
Executive Director's Report
April 2023**

Capital Projects Underway

The Watts Recreational Center renovation has begun! Thank you to all who attended the groundbreaking on Tuesday, April 11. During construction, our before and after school program is being held at South School thanks to our partnership with District 35.

The beach crib wall project has also started with brush and debris removal and site preparation. Construction signs and notice to neighbors are complete. We did experience damage to the beach stairs and retaining wall by the Halfway House during a recent storm where we had almost two inches of rain in a short period of time. We were able to get the contractor out and the stair repairs started the week of April 10. We are currently getting a quote for the retaining wall and hope to repair this section when we do the work on the crib wall.

The beach house windows are restored to their original look and tuckpointing to the beach house is complete. Beach and boat house preseason work is already underway and it won't be long until we enjoy a sunny beach season.

We anticipate work at Lakefront Park to start the week of April 28.

Comprehensive Plan

We officially kicked off the Comprehensive Plan on Wednesday, April 12 with a Board Kick Off meeting followed by staff focus groups on Thursday and Friday facilitated by Jamie Sabbach, from the firm 110%. The focus groups provide important interaction and are key to the project's success. The staff focus groups were represented by all levels of District staff.

Baseball and Soccer

It is that time of year that parents and kids see the professionals start their baseball season and are itching to get out there and play, and are sometimes upset and disappointed that games are cancelled. Our staff have been busy installing base pegs, lining fields, and making turf repairs in preparation for the season. As of this report the forecast is sunny and unseasonably warm, so we are hopeful that the fields will dry out.

New Equipment to Facilitate Efficiencies

Our new special events trailer arrived just in time for spring and summer activities. The new trailer was wrapped with our logo and photographs of our parks and events. The trailer will house special events items that are not weather sensitive. This will increase our storage capacity at Takiff, reduce staff hours dedicated to loading and unloading equipment, and act as a functional rolling advertisement for the District.

Staff expects the new Kubota to arrive in the next month. This Kubota is replacing a truck that was removed from the fleet and sold last fall. The Kubota uses less fuel than the F-250 truck it is replacing and also allows us to access harder to reach areas of our parks systems in tight quarters or with sensitive turf conditions.

FY2023/24 Budget and Appropriation Ordinance (BAO)

Staff has prepared the FY2023/24 Budget and Appropriation Ordinance (BAO) and has put it on public display since March 16 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular Board meeting on April 18 following the public hearing, and will be filed at the County Clerk's Office within the required legal

timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.

FY2022/23 Annual Audit

The District's auditors, Lauterbach & Amen, completed their final fieldwork the week of April 10. The first draft of the audit report is expected in late May.

Cybersecurity

Staff will be working with PDRMA's outsourced cyber risk technology professionals, KYND, to evaluate current mitigating controls along with opportunities to reduce vulnerabilities. Beginning the week of 4/10, staff will be completing a signal report to identify external vulnerabilities. Follow up meetings will take place over the next couple of months to ensure the District is able to submit its individual cyber coverage application by July 1.

Marketing and Communications

Erin and the team have been ramping up publicity efforts for the Northbrook Dog Park agreement. A new Web page has been created, along with an informational postcard. The postcard will be available at all our facilities and distributed at locations in town. They will also be given to staff and Village officials who regularly encounter dogs off-leash in our parks to give those individuals as a location to visit. Social media posts are being published throughout the spring on our channels, as well as the Village's channels.

In preparation for the spring construction season, a variety of signage and communication pieces were created for Watts, Lakefront Park, and Glencoe Beach projects. This includes banners and directional signs, social media posts, Web site posts, press releases, letters to residents, *Inside Glencoe* articles, and groundbreaking materials (speeches, signage, invitations, etc.). A time-lapse camera has been installed at Watts, which we will use to share regular social media updates.

More information on our online communication, email marketing and social media posts can be found in Appendix A.

Recreation and Facilities

The District held a community favorite, the Spring Egg Hunt on April 8. The event that not only included the Spring Bunny, but also a petting zoo, sack race, hay hunt, other fun games, and a spectacular egg hunt. Over 500 individuals came out to Kalk Park on a sunny 60-degree day!

The boating beach will open on May 13 as the opening date for the upcoming season. Our Recreation and Parks and Facilities Teams are currently busy with the necessary preparations such as facility maintenance, staff training, and recruitment of seasonal employees.

Season pass sales began on March 9 for residents and March 13 for non-residents. The start of beach pass sales is not as strong as the previous seasons. As weather improves, we anticipate an increase in sales as people begin to plan for the summer season. To encourage more purchases, we have planned additional marketing efforts on warmer days.

Additionally, this summer we are reintroducing the Northbrook Aquatic Agreement. Glencoe residents are eligible for resident rates on pool passes at Northbrook aquatic facilities and the dog park, while Northbrook residents are granted resident rates for beach passes. We are pleased to share that since the passes went on sale, we sold 137 passes to Northbrook residents.

Children's Circle held re-registration this month. Every current student who is not going to Kindergarten, has re-registered for the program. Once class lists for June were created, we were able to let nine families off the waitlist. We are intaking one Dolphin, two Frogs, six Turtles, and a number of Jellyfish throughout the next few months. Due to the demand for the waitlist, we do not offer school tours unless space becomes available. This month, we have been conducting tours for each family who has been offered a space before they are asked to decide. This month, we had one Jellyfish transition to the Frog classroom and one new Jellyfish start. We hired a Lead Turtle Teacher, Miss Nicole, who started on Monday, March 20. Children's Circle is still hiring for one full-time assistant and numerous part-time positions.

The Early Learning Center classes enjoyed celebrating "Read Across America" week. They learned about rhyming, authors, illustrators, and publishers, and wrote their own stories. The Early Learning Center continues to have registration for the upcoming school year. We are seeing weak demand in our 3's program and are working to promote the program.

Registration for spring programming continues to climb. Many programs filled on March 9 during spring registration.

Our offerings and registration numbers can be found in Appendix B.

Ceramics instructor Natalie Steinmetz attended the National Council on Education for the Ceramics Arts Conference in Cincinnati, Ohio. The conference provided her new project and product ideas for our classes, inspiring studio tours, and pop-up art shows. She was able to network with many of our ceramics suppliers and meet the builder of the new gas kiln set to be installed in August.

Summer Camp enrollment has been open for four months. Summer Camp program planning and hiring are in full swing. We will continue to promote specialty camps with low enrollment over the next month as well as seasonal employment. Game On! registration is down, but we anticipate revenue is up due to more families participating in the 4-week option.

Kids Club transitioned to South School on Monday, April 4 due to Watts Renovation. Kids Club will utilize the cafeteria and gym at South School throughout the renovation of Watts. Kids Club 2023-2024 registration began February 1 after a month of preregistration for current Kids Club families. We are currently full at 60 PM participants after increasing the capacity by 10 participants. Staff is working on transportation and staffing solutions to increase the capacity of the program.

More information on registration enrollment and revenue can be found in Appendix B

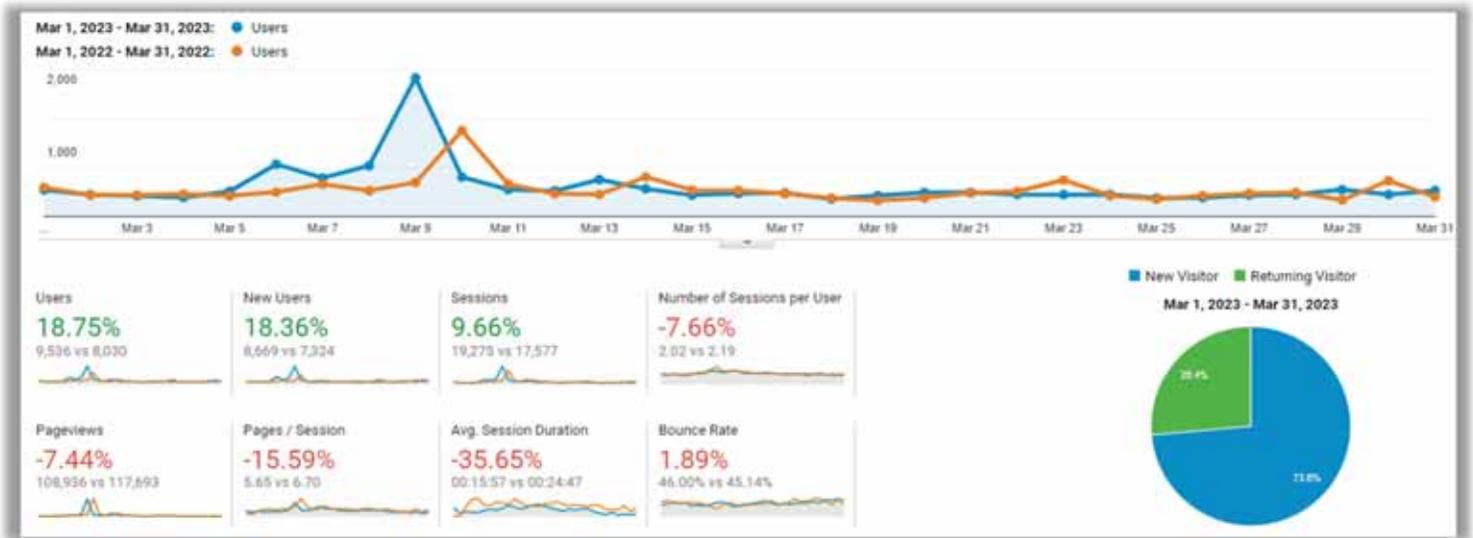
Submitted by:
Lisa Sheppard, CPRP
Executive Director

Marketing/Communications Report April 2023

Online Communication

We had 108,936 pageviews in March, which is -7% lower than the same month in 2022 (and +102% higher than the month of February).

Our most popular pages for the month were “Add to Cart”, WebTrac home page, our spring brochure, “Checkout” and “Login to Account” pages. These pages are all related to registration, which was held on March 9 for Glencoe residents and March 13 for non-residents.



Our online spring/summer digital guide has received 9,140 views, with 6,102 link clicks since publication. 72% of views are from a smartphone and the most popular time of day to read the guide is from 7 PM to 10 PM.

9.1K
VIEWS

237.9K
PAGE VIEWS

5:23
AVG. READING TIME

12
DOWNLOADS

6.1K
LINK CLICKS

20
SHARES

Publication views

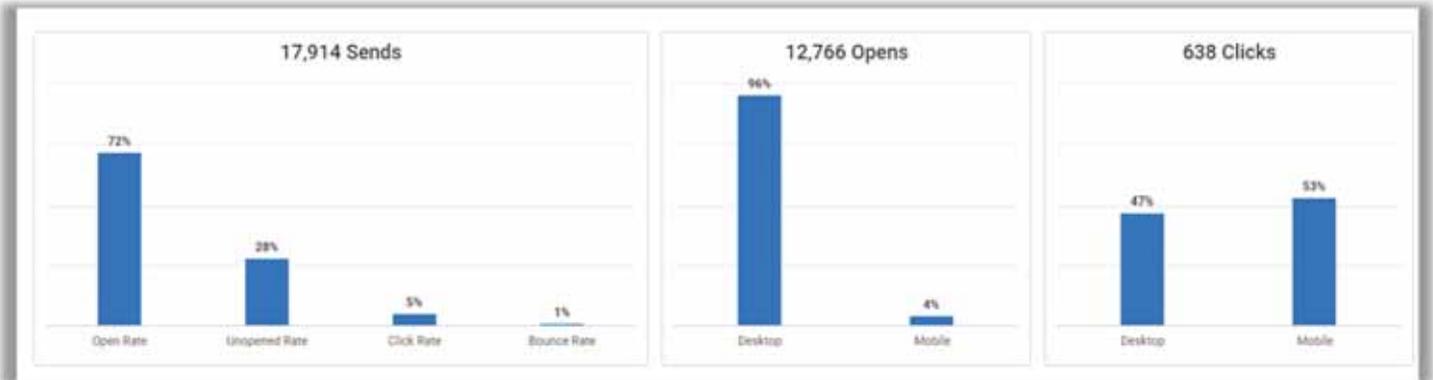
Number of views that your publication has during the selected period



Email Marketing

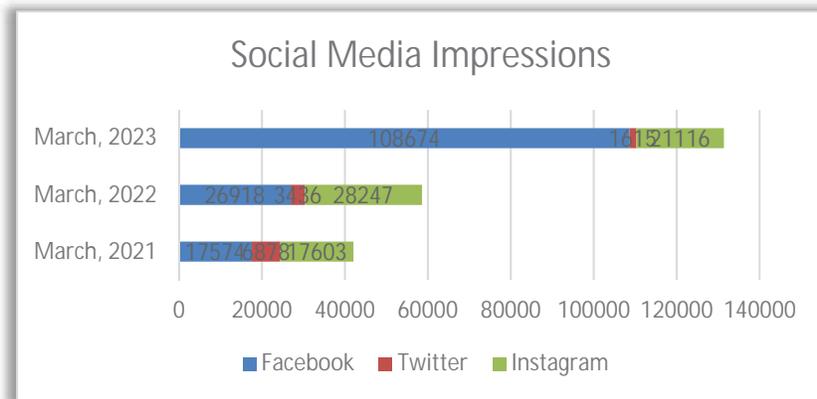
We sent 7 email blasts to 17,914 email addresses in March. 72% or 12,766 people opened the emails, with a 5% click rate. The open rate is +1% above the industry average.

Email Marketing Statistics for March

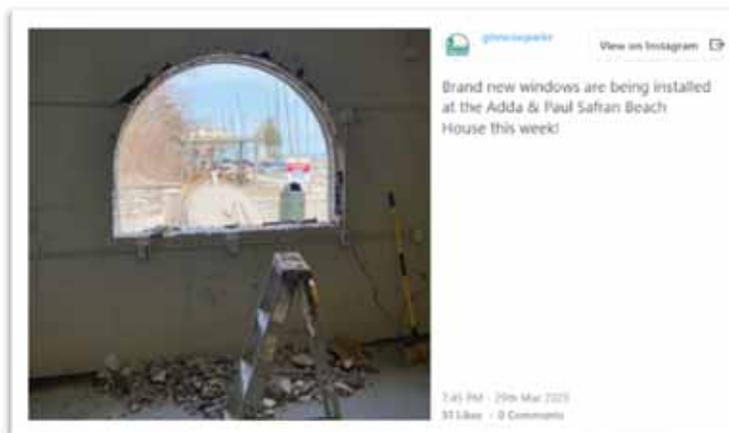


Social Media

We have 6,672 social media followers and earned 131,405 social media impressions in the month of March. Our Facebook impressions are higher than normal, partly from the Love Where You Work ad campaign.



Our most popular Instagram and Twitter posts in March



Submitted by:
Erin Classen
Superintendent of Marketing and Communications

**Recreation and Facilities Department Report
April 2023**

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance
3/17/23	Leprechaun Hunt	240+
3/25/23	Fire and Ice	48 (sold out)

The Leprechaun Hunt was held at Takiff Center on March 17. Over 240 people attended the event, which spanned from the lobby all the way through the community wing. Fire and Ice saw a mix of sun and snow, which was great outdoor sauna weather. There were chairs to relax and a fire to keep warm. Groups and individuals, friends and families participated alike, and there was overwhelmingly positive feedback on the event.

Currently, we are booking content for music and vendors all the way through the fall.

Early Childhood: Jess Stockl and Savannah Martin

ELC Enrollment	2023/24	2022/23	2021/22	2020/21	2019/20
ELC 2s	15	12	16	10	16
ELC 3s	6	13	16	11	14
ELC 4s	15	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	6	14	19	11	16
Total	42	55	69	46	64

Children's Circle Enrollment As of 4/3	2022/2023	2021/2022	2020/21	2019/20
Jellyfish (6 weeks to 15 months)	10	10	10	10
Frogs (15 months to 2 years old)*	13	14	12	7
Turtles (18 months-youngers 2s)*	15	15	13	13
Starfish (older 2s)	15	15	16	17
Dolphins (3s)	20	19	19	20
Belugas (4s)	20	21	21	16
Total	93	94	91	83

**Turtles are slightly older than Frogs; otherwise, there is no difference.*

Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl

Spring Programming

Registration for Spring programming continues to climb. Many programs filled on our spring registration day on March 9.

Appendix B

Athletics As of 4/4	Enrollment			Revenue		
	2023	2022	2021	2023	2021	2019
Hot Shots Sports Classes (Dodgeball, Basketball, Preschool)	208	176	153	\$28,382	\$22,973	\$20,969
Game On! (Sports 4 Boys, Sports 4 Girls)	32	24	24	\$5,520	\$4,080	\$3,872
Pulse Fitness (Mini Ninjas)	10	11	17	\$2,250	\$2,376	\$3,672
Soccer Shots	5	17	13	\$800	\$2,160	\$1,560
Karate*	60	56	26	\$10,151	\$9,735	\$4,394
Youth Tennis*	161	110	48	\$27,515	\$17,562	\$7,744
Adult Tennis*	118	44	32	\$20,954	\$9,653	\$7,046
Speed & Agility	0	4	NA	-	\$832	NA
Rowing	0	10	20	-	\$1,212	\$1,675
Yoga	0	16	18	-	\$3,712	\$3,918
IBA T-Ball	21	20	47	\$4,431	\$4,221	\$7,050
Total	615	488	398	\$100,003	\$78,516	\$61,900

Science, Arts, Ceramics As of 4/4	Enrollment			Revenue		
	2023	2022	2021	2023	2022	2021
Play-Well TEKnologies	15	22	13	\$3,600	\$3,432	\$3,003
Chess Scholars	35	33	15	\$5,600	\$4,917	\$2,235
Jewelry Making	16	6	NA	\$5,312	\$3,426	NA
Coding	NA	4	6	NA	\$1,284	\$1,992
Youth Art	31	10	7	\$10,571	\$2,310	\$1,442
Crafting with Kim	21	25	NA	\$9,276	\$8,143	NA
Amazing Minds	18	9	NA	\$4,320	\$1,854	NA
Junior Chefs	18	12	9	\$6,192	\$3,432	\$2,466
Mad Science	20	NA	NA	\$5,160	NA	NA
Youth Ceramics	108	101	48	\$40,791	\$34,401	\$17,066
Adult Ceramics	43	34	34	\$17,696	\$13,729	\$10,593
Adult Art	15	12	16	\$6,551	\$4,088	\$4,590
Total	340	268	148	\$115,069	\$81,016	\$43,387

School Day Off Care As of 4/4	Enrollment			Revenue			# of Dates		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Winter School Day Off Care	123	90	54	\$8,435	\$5,100	\$2,936	3	3	4
Spring Break Camp	30	0*	30	\$10,900	\$0*	\$8,100	5	5*	5
Spring Day Off School	40	0	0	\$2,859	\$0	\$0	1	0	0
Total	193	90	84	\$22,194	\$5,100	\$11,036	8	8	9

*Spring Break was canceled in 2022 due to low enrollment.

Kids Club As of 2/6	Enrollment			Revenue		
	2023-24*	2022-23	2021-22	2023-24*	2022-23	2021-22
AM Kids Club	30	19	15	\$45,639	\$45,920	\$29,196
PM Kids Club	60	51	40	\$317,124	\$259,234	\$165,177
Total	90	73	55	\$362,763	\$303,850	\$194,373

*Current enrollment and revenue based on enrollment

Summer Camp As of 4/4	Enrollment		Anticipated Revenue	
	2023	2022	2023	2022
Sun Fun	160	99	\$306,818	\$176,152
Camp Adventure	64	40	\$109,332	66,663
Action Quest	90	57	\$84,282	\$48,954
CIT	28	18	\$26,818	\$14,796
Game On! Sports 4 Girls	85	145	\$134,708	\$175,264
Game On! Sports 4 Boys	20	13	\$31,521	\$13,020
Total	447	372	\$693,479	\$494,849

Fitness

Glencoe Fitness

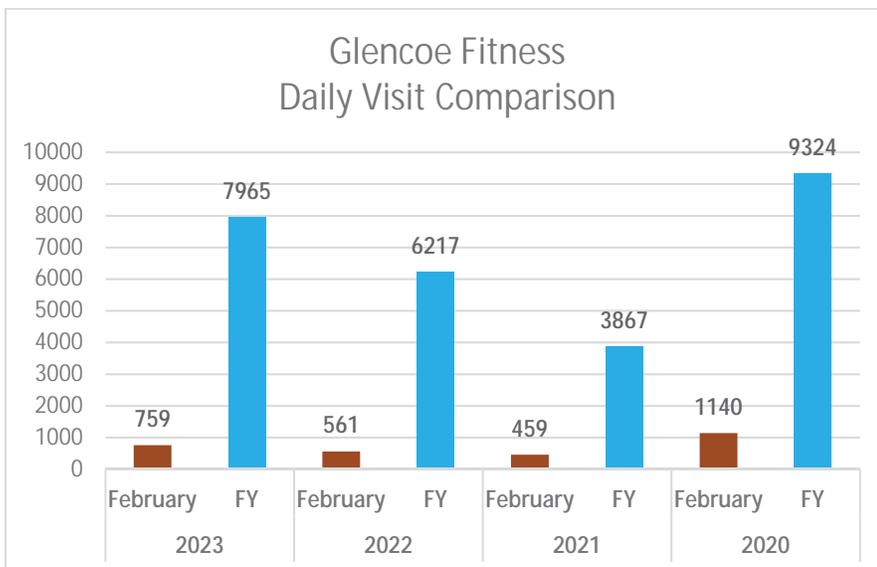
Memberships are down slightly, with a net decrease of 5 memberships compared to January. We plan to increase our fees for short-term memberships in March to allow us to run specials in the future during the summer and winter months. Below is a chart comparison of the fee increases for the 1-month and 3-month options. Overall, members want flexibility with their memberships, especially when traveling or wanting a reprieve from the cold winter months.

Membership Type Effective 3/1/2023	Old Fee (R/NR)	New Fee (R/NR)
1-month	\$45/75	\$60/90
3-month	\$99/149	\$135/202

Fitness Center Memberships Year-to-Year As of 2/28	2023	2022	2021
Individual Member	88	60	
Additional Member	1	8	
Senior Member	41	35	
Student Member	22	31	
Short-Term Member	37	20	
Total Members	189	154	100

Fitness Center Memberships Month-to-Month	February	January	December
Individual Member	88	92	89
Additional Member	1	2	3
Senior Member	41	40	36
Student Member	22	21	21
Short-Term Member	37	39	35
Total Members	189	194	184

Fitness Center Revenue As of 2/28	2023	2022	2021
March	\$3,784	\$2,210	\$3,643
April	\$4,407	\$2,648	\$50
May	\$5,576	\$2,570	\$0
June	\$3,861	\$2,858	\$0
July	\$3,457	\$2,593	\$1,542
August	\$4,004	\$3,144	\$1,580
September	\$3,226	\$3,289	\$3,445
October	\$3,778	\$3,443	\$1,883
November	\$4,123	\$3,427	\$2,042
December	\$4,859	\$4,319	\$2,082
January	\$3,844	\$3,543	\$2,349
February	\$4,431	\$3,401	\$2,209
Total	\$49,349	\$37,444	\$20,824



Takiff Center

We have continued to see a high demand for private rentals at the Takiff Center. We are hosting various events, from birthday parties to family celebrations.

Takiff Center Rentals As of 2/28	2022-23	2021-22	2020-21
Revenue	\$78,153*	\$50,867	\$6,628

*Includes deferred revenue for rentals booked for FY23-24

Glencoe Beach: Marty Kwiatkowski

Beach Passes As of 4/3	2023	2023	2022	2022
	Passes	Revenue	Passes	Revenue
Resident	1,437	\$45,115	2,334	\$81,690
Non-Resident	257	\$11,935	649	\$32,150
Total Pass	1,694	\$ 57,050	2,983	\$113,840
Guest Passes	138	\$7,410	255	\$13,600
Total Revenue		\$ 64,460		\$127,440

Summer boat/kayak/standup paddleboard storage numbers are on track with years past. Given the popularity of our beach for these activities, we felt it important to know where the demand is coming from.

2022 Vessel Storage	Hobie or Sand	Kayak or Rack	Paddleboard
Resident	28	53	86
Non-Resident	25	10	13
Total	53	63	99

2023 Vessel Storage Waitlist	Hobie or Sand	Kayak or Rack	Paddleboard
Resident	12	17	66
Non-Resident	7	7	18
Total	19	24	84

Our Sailing and Aquatics Camp is in high demand and has almost reached full capacity, with only a few spots remaining. Likewise, the new Aquatics & Sailing CIT program is just one spot shy of reaching full capacity.

Aquatics Camps As of 4/3	Enrollment		Anticipated Revenue	
	2023	2022	2023	2022
Aquatics & Sailing	158	109	\$155,841	\$111,608
Aquatics & Sailing CIT	7	0	\$3,397	\$0

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**XI. Action Item A:
Approval of 2023/24 Glencoe Park District
Apparel Bid**

Glencoe Park District
April 2023 Board Meeting

MEMORANDUM

TO: Lisa Sheppard, Executive Director and Board of Commissioners
FROM: Shannon Stevens, Program Manager of Athletics and Teen Camps
SUBJECT: Contractor Approval Glencoe Park District Apparel
DATE: 4/10/2023

Annual Apparel Bid

On March 31, 2023, bids for Glencoe Park District's 2023 apparel needs were opened and recorded at 1:00pm. Four bid packets were sent out to interested bidders. One bid was submitted for consideration. American Outfitters was the only vendor to submit a bid.

Recommendation

It is recommended to award the one-year Apparel Bid for 2023 to American Outfitters, at the per item cost presented. We estimate the annual cost of \$22,234.98, but it may fluctuate based on program enrollment. We recommend American Outfitters based on their qualified bid, outstanding references, and the past work they have completed for the District. Staff has worked with American Outfitters for the past ten years and has had an excellent experience. They have consistently hit delivery deadlines, many times with shortened notice.

Unit Prices

1. CIT - T-Shirt (Gildan 5000G)

Youth Large	\$4.80
Adult Small	\$4.99
Adult Medium	\$4.99
Adult Large	\$4.99

2. COUNSELOR OF THE WEEK - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02

3. SUMMER CAMP HEAD COUNSELOR SHIRTS - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02
Adult XXL	\$9.35
Adult XXXL	\$9.69

MEMORANDUM

4. SUMMER CAMP DIRECTOR SHIRTS - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02
Adult XXL	\$9.35
Adult XXXL	\$9.36

5. SUMMER CAMP COUNSELOR SHIRTS - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02
Adult XXL	\$9.35
Adult XXXL	\$9.69

6. SUN FUN - Dri-Fit T-Shirt (YST350/ST350)

Youth Small (6-7)	\$6.45
Youth Medium (10-12)	\$6.45
Youth Large (14-16)	\$6.45

7. CAMP ADVENTURE - Dri-Fit T-Shirt (YST350/ST350)

Youth Small (6-7)	\$6.45
Youth Medium (10-12)	\$6.45
Youth Large (14-16)	\$6.45
Adult Small	\$7.12
Adult Medium	\$7.12

8. SAILING & AQUATICS CAMP COUNSELOR SHIRTS - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02

9. SAILING & AQUATICS CAMP SHIRTS - Dri-Fit T-Shirt (ST350)

Youth Medium (10-12)	\$7.35
Youth Large (14-16)	\$7.35
Adult Small	\$8.02
Adult Medium	\$8.02

MEMORANDUM

10. CHILDREN'S CIRCLE T-SHIRTS - Rabbit Skins-Toddler fine T-Shirt

2T	\$6.03
3T	\$6.03
4T	\$6.03
5/6T	\$6.03

11. CHILDREN'S CIRCLE BIBS - Rabbit Skins-Infant Contrast Trim Bib

OS	\$2.53
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12. ACTION QUEST - Dri-Fit T-Shirt (ST350)

Youth Medium	\$6.45
Youth Large	\$6.45
Adult Small	\$7.12
Adult Medium	\$7.12
Adult Large	\$7.12

13. BEARS - Rabbit Skins - Toddler Fine Jersey - 3321

2t	\$6.03
3t	\$6.03
4t	\$6.03
5/6t	\$6.03
Youth XS	\$4.80
Youth Small	\$4.80

14. KINDER KORNER - Rabbit Skins - Toddler Fine Jersey - 3321

5/6T	\$6.03
Youth X-Small	\$4.98
Youth Small	\$4.98

15. ELC - Rabbit Skins - Toddler Fine Jersey – 3321 (No Items Needed)

16. MUD RUN - Gildan Heavy Cotton Youth (5000B)

Youth Small (6-7)	\$3.90
Youth Medium (10-12)	\$3.90
Youth Large (14-16)	\$3.90
Youth XL	\$3.90

17. BEACH MANAGER - Dri-Fit Polo ST640

Adult Small	\$11.12
Adult Medium	\$11.12
Adult Large	\$11.12
Adult XL	\$11.12

MEMORANDUM

18. BEACH OPERATION - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02
Adult XXL	\$9.35

19. LIFEGUARD - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02
Adult Large	\$8.02
Adult XL	\$8.02
Adult XXL	\$9.35
Adult XXXL	

20. BOAT GUARD - Dri-Fit T-Shirt (ST350)

Adult Small	\$8.02
Adult Medium	\$8.02

21. LIFEGUARD HATS - Baseball Camp (Port & Co. CP80)

Adult Large	\$4.99
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22. BOAT GUARD HATS - Baseball Camp (Port & Co. CP80)

Adult Large	\$4.99
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23. WATTS RINK STAFF JERSEY - Gildan 2400

Adult Small	\$8.89
Adult Medium	\$8.89
Adult Large	\$8.89
Adult XL	\$8.89

24. WATTS RINK SWEATSHIRT - Gildan 18000

Adult Small	\$10.68
Adult Medium	\$10.68
Adult Large	\$10.68
Adult XL	\$10.68

25. WATTS RINK LONG SLEEVE POLOS - Long Sleeve polo (Sport-tek ST657)

Adult Small	\$19.47
Adult Medium	\$19.47
Adult Large	\$19.47
Adult XL	\$19.47

MEMORANDUM

26. MAINTENANCE SHIRTS - Gildan Ultra Cotton Pique Sport Shirt 3800G

Adult Large	\$11.55
Adult XL	\$11.55

27. MAINTENANCE SHIRTS - Gildan Ultra Cotton Pique Sport Shirt 3800G_2X

Adult XXL	\$12.88
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28. MAINTENANCE SHIRTS - SportTek PosiCharge Competitor Tee ST350

Adult Small	\$6.22
Adult Medium	\$6.22
Adult Large	\$7.55

29. MAINTENANCE SHIRTS - SportTek PosiCharge Competitor Tee ST350LS

Adult Medium	\$7.55
Adult Large	\$7.55
Adult XXL	\$8.89

30. SUMMER STAFF SPIRIT SHORT SLEEVE T-SHIRTS - UNISEX Gilden 64000G

Adult Small	\$5.60
Adult Medium	\$5.60
Adult Large	\$5.60
Adult XL	\$5.60
Adult XXL	\$8.32
Adult 3XL	\$9.79

31. SHORT SLEEVE T-SHIRTS - UNISEX Gilden 64000G

Adult Small	\$4.70
Adult Medium	\$4.70
Adult Large	\$4.70
Adult XL	\$4.70
Adult XXL	\$7.42
Adult 3XL	\$8.89

32. UNISEX LONG SLEEVE T-SHIRTS - Augusta Tri-blend LS T-shirt - 3075

Adult Small	\$14.30
Adult Medium	\$14.30
Adult Large	\$14.30
Adult XL	\$14.30
Adult XXL	\$15.52

MEMORANDUM

33. LADIES LONG SLEEVE T-SHIRTS - Augusta Ladies Lux Tri-blend LS T-shirt - 3077

Adult Small	\$14.30
Adult Medium	\$14.30
Adult Large	\$14.30
Adult XL	\$14.30
Adult XXL	\$15.52
Adult 3XL	\$17.98

34. MENS 3-SEASON COAT - Port Authority All Conditions Jacket - J331

XS	\$47.74
S	\$47.74
M	\$47.74
L	\$47.74
XL	\$47.74
2XL	\$49.07

35. LADIES 3-SEASON COAT - Port Authority Ladies All Conditions Jacket - L331

XS	\$47.74
S	\$47.74
M	\$47.74
L	\$47.74
XL	\$47.74
2XL	\$49.07

36. MENS RAINCOAT - Port Authority Torrent Waterproof Jacket - J333

S	\$43.74
M	\$43.74
L	\$43.74
XL	\$43.74

37. LADIES RAINCOAT- Port Authority Torrent Waterproof Jacket - L333

XS	\$43.74
S	\$43.74
M	\$43.74
L	\$43.74
XL	\$43.74
2XL	\$45.07

38. MENS 1/4 ZIP PULLOVER - Vansport Men's Zen Pullover - 3450

S	\$43.73
M	\$43.73
L	\$43.73
XL	\$43.73
2XL	\$46.81

MEMORANDUM

39. LADIES 1/4 ZIP PULLOVER - Vansport Ladies Zen Pullover - 3451

XS	\$43.73
S	\$43.73
M	\$43.73
L	\$43.73
XL	\$43.73
2XL	\$46.81
3XL	\$46.82

40. SWEATSHIRT - Badger 1/4 Zip Fleece Pullover - 128600

S	\$27.08
M	\$27.08
L	\$27.08
XL	\$27.08
2XL	\$27.08
3XL	\$31.08

41. PolyPro Non-Woven Drawstring Sportspack

\$1.84

41. 20 Oz. Two-Tone Himalayan Tumbler

\$11.83

**XI. Action Item B:
Approval of Updated Conduct Ordinance No.
700 Section 4.01**

Glencoe Park District
April 2023 Board Meeting

Excerpt from Conduct Ordinance No. 700...

**Glencoe Park District
Section 4.01**

*Revisions Approved by the Board of Park Commissioners:
8/28/2012, 11/15/2016, and 9/11/2018*

CHAPTER IV - PARK HOURS, CLOSING, AND GENERAL OPERATION POLICIES

Section 4.01 Hours

- (a) Except as otherwise provided in this Section 4.01, District Property shall be open to the public from sunrise in the morning until sunset in the evening of that same day and District Property shall be closed to the public from sunset each day until sunrise the following day.
- (b) Outdoor Facilities that are designated for active recreation and are artificially lighted shall remain open to the public until such time as the artificial lighting is turned off.
- (c) Except when otherwise permitted, tennis and pickleball court hours of use will be from 7:00am to 8:00pm.
- (d) The hours of operation of the swimming portion of Glencoe Beach shall be from 10:00 a.m. until 8:00 p.m. daily from the Saturday before Memorial Day until Labor Day each year. No Person shall enter or remain in the waters of Lake Michigan adjacent to Glencoe Beach for the purposes of swimming, bathing or wading other than during the days and hours of operation set forth in this Section 4.01(c). Persons entering during any other time do so at their own risk. No Person shall operate a motor Vehicle on the Beach Access Road between the hours of 10:00 p.m. and 6:00 a.m.
- (d) The Takiff Center and Watts Center hours shall be determined by the Board and will be posted on the website.
- (e) The Board may establish other hours during which District Property or any parts thereof shall be closed to the public. The Board may periodically revise these hours.

**XI. Action Item C:
Approval to Cancel the May 9 Committee
Meeting**

No Documents

Glencoe Park District
April 2023 Board Meeting

**XI. Action Item D:
Approval of a Board Workshop on
Tuesday, May 16 at 4:00pm**

No Documents

Glencoe Park District
April 2023 Board Meeting