



BOARD REPORT April 2024





**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, April 16, 2024 | 7:00pm or Immediately Following the Local
Efficiency Committee Meeting at Takiff Center**

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act).
Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of March 19, 2024 Regular Board Meeting
 - B. Minutes of April 2, 2024 Committee of the Whole Meeting
 - C. Approval of Post-Issuance Tax Compliance Report
 - D. Approval of the Bills
 - E. Approval of Local Efficiency Committee Report
- IV. Matters from the Public
- V. Public Hearing: 2024/2025 Budget and Appropriations Ordinance No. 961
- VI. Approval of Ordinance No. 961: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2024
- VII. Approval of Resolution No. 962 for Max Barrios 15 Year of Service
- VIII. Financial Report
- IX. Beyond The Base Update and Discussion on Informative Materials
- X. Presentation of the Weinberg Family Recreation Center Ice Operations Report
- XI. Executive Director's Report
- XII. Action Items
 - A. Approval of the Updated Board Policy Manual
 - B. Approval of the Updated Administrative Policy and Procedure Manual
 - C. Approval of the Updated Finance Policy and Procedure Manual
 - D. Acceptance of Settlement offer for Pending Tax Rate Objection Cases for 2010 through 2014 tax years.
 - E. Approval of addition of Tree Preservation and Tree Protection to Conduct Ordinance 700
- XIII. Other Business
- XIV. Executive Session
 - A. Personnel – 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- XV. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments



III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
April 2024 Board Meeting

MINUTES OF March 19, 2024 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Carol Spain, President
Michael Covey, Treasurer
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Superintendent of Marketing and Comm.

Commissioners absent:

Bart Schneider, Commissioner
Stefanie Boron, Vice President

Members of the public in attendance who signed in or spoke: No attendees

Consent Agenda: A motion was made by Commissioner Spector to approve the consent agenda items as presented including Minutes of February 20, 2024 Regular Board Meeting, Minutes of March 6, 2024 Local Efficiency Committee, and Approval of the Bills. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

President Spain indicated that we have a commissioner who needs to leave at 8:00pm, therefore President Spain entertained a motion to move all stated Action Items to be discussed and approved at this point of the meeting.

Approval of Moving Action Items Up the Agenda: A motion was made by Commissioner Spector to approve moving up action items on the agenda. Commissioner Covey seconded the motion. No further discussion ensued. The motion passed via voice vote.

Action Items:

Approval of Fiscal Year 2024/25 Budget: A motion was made by Commissioner Spector to approve the Fiscal Year 2024/25 Budget Approval Draft as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain
NAYS: None
ABSENT: None

The motion passed.

Approval of Apparel Bid: A motion was made by Commissioner Spector to approve American Outfitters apparel bid for 2024 at the per cost per item as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain
NAYS: None
ABSENT: None

The motion passed.

Approval of Change of Start Time for April 2 Committee Meeting: A motion was made by Commissioner Spector to approve a change of the start time of the April 2, 2024 Committee of the Whole meeting to 6:00pm as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain
NAYS: None
ABSENT: None

The motion passed.

Approval of Cancellation of May 7 Committee Meeting: A motion was made by Commissioner Spector to approve the cancellation of the May 7, 2024 Committee of the Whole meeting as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain
NAYS: None
ABSENT: None

The motion passed.

Approval of Outsource IT Provider Agreement: A motion was made by Commissioner Spector to approve Executive Director Lisa Sheppard to sign a three-year contract with L6 Technology for outsourced IT services in the amount of \$86,400 per year as presented. Commissioner Covey seconded the motion. President Spain asked for more information on why staff is recommending this change. Director Cutrera indicated that that last fall the Board approved a recommendation to extend our current contract with ExcalTech for an additional three years. Our current contract is set to expire on March 31. In early February, ExcalTech approached us with proposed changes to what was originally agreed upon in the fall. While there was a change in cost, it was not very significant. However, in the past 6 months, District staff has experienced an increase in IT service related issues with ExcalTech. In addition, our long-time relationship manager is no longer with ExcalTech as of last month. Based on these factors, staff decided to solicit quotes from other IT vendors who specifically work with Park Districts. In February and early March staff received proposals and conducted interviews with four firms. The results of those evaluations are summarized in the board packet.

Based on review of proposals and interviews conducted, we are recommending the District enter into a contract with L6 Technology. No further discussion ensued.

Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Approval of Takiff Elevator Controller Upgrade: A motion was made by Commissioner Spector to approve the controller upgrade on both elevators at Takiff Center through OMNIA contract #2019.001563 in the amount of \$39,600 as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Approval of Bi-Annual Review of executive Session Minutes 5ILCS 120/2c(21): A motion was made by Commissioner Spector to approve audio tape destruction of closed/executive session for which official minutes were approved and no litigation under the Open Meetings Act is pending from April 5, 2022, May 19, 2022 and June 21, 2022 and approve the release of previously approved confidential closed/executive session minutes February 20, 2018, July 17, 2018, September 17, 2015, February 19, 2014 and October 21, 2014 and approve and release closed/executive session minutes including January 9, 2024 and February 20, 2024 as mandated by 5ILCS120/2 (c)(21) as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Financial Report: The District is 19 days into the fiscal year. Director Cutrera gave a synopsis of the report and overview of the year.

The Recreation Department is comparable to the prior year. The Children's Circle Fund was projected to be under \$200,000 actual numbers look closer to \$213,00. The Fitness Dept. had a good year. The Beach and Boating Dept. looks like we will break even. Watts Center Ice appears to be in \$91,000 expense over revenue. This is due to an increase of salaries due to minimum wage increase and cooling floor repair that was \$20,000. In comparison we last year it was \$50,000 expenses over revenue. The property taxes are fully collected. There was a delay in an installment that in prior years was collected in September and this year was collected in December. Discussion ensue on property tax collection.

Executive Director Report: Executive Director Sheppard shared that Comprehensive Plan is moving along and that we will have presentation of the Community Survey at the April

Committee meeting and then a Board workshop with the consultants for the Comp Plan at that meeting as well. Director Kuhs discussed Weinberg Closeout. After 9 months of construction followed by a building dedication, the project final billing and closeout was received. The final contract cost after all change orders and contingency credits were resolved is \$6,1516,538. This \$16,111 (0.2%) increase to the contract essentially represents the value of the safety and security change order (\$66,523) that was approved by the Board in November in order to ensure the Kids Club and program rooms were secured via swipe access.

Executive Director Sheppard announced team news including the retirement of Jackie Kozelka after 22 has an ELC teacher. Jackie is being recognized at the Winnetka-Northfield-Glencoe Chamber of Commerce Recognition Lunch, that honors the “Best of our Community on April 24 from 11 -1:15pm. We will also have a retirement lunch in May. Also announced was the promotion of Matt Walker to Assistant Director of Parks and Maintenance and Ashley Martinez to Recreation and Facility Coordinator.

Superintendent Classen indicated that the Spring/Summer Guide was mailed to residents on February 22. The digital version of the guide was published earlier in the month and has over 3,000 views to date. On average, readers spend 4:06 minutes reviewing our guide. Registration will take start on Thursday, March 7. Staff is already working on the Fall brochure

Director Collins addressed staff concerns regarding low enrollment numbers for ELC program. He discussed the intensive marketing that has been done. He also addressed that our 2-year-old program is filled but after surveying parents they discovered that parents sign up for that program because no other program takes non-potty-trained children and then many of them move to a Montessori or religious based preschool. Staff will continue to evaluate what can be done if registration remains low. Discussion ensued.

Executive Director Sheppard discussed the Legislative Breakfast and thanked Commission Spector for attending with Director Collins and Executive Director Sheppard. Discussion ensued on the Cook County Paid Leave Ordinance.

Discussion ensued on items from the report.

Other Business: There was no other business.

Executive Session: There was no reason to go into closed session.

Adjourn: Commissioner Spector moved to adjourn the meeting at 7:38pm. Commissioner Covey seconded the motion. The motion passed via voice vote.

No further discussion ensued. Roll call vote taken:

AYES:	Covey, Spector, Spain
NAYS:	None
ABSENT:	None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard

Lisa M. Sheppard
Secretary

MINUTES OF April 2, 2024 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 6:06pm and roll was called.

Committee members present:

Carol Spain, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Superintendent of Marketing and Comm.

Invited Consultants:

Jamie Sabbach, 110%, Farrell Bueller, 110%; Janine Hegarty, 110%; Jeff Andreasen, aQity Research,; Tessa Andreasen aQity Research

Members of the Public in attendance who signed in or spoke: There were no members of the public in attendance.

President Spain moved up on the agenda Other Business

Other Business: Executive Director Sheppard distributed to the Board the Board Policy Manual, the Administrative Manual and Finance Manual for a complete 5-year review of the manual as required for Accreditation. Executive Director Sheppard asked the Board to review the manual for intent and to contact her with any questions or changes to the manuals. If the Board is prepared, Executive Director Sheppard would like to discuss and approval of the manuals at the April Board meeting. Discussion ensued.

Executive Director Sheppard then discussed a proposed staff promotion and succession planning. After over eight years of service to the District, Executive Director Sheppard believes it is time to promote Bobby Collins to the Deputy Director position, level 21. In the past Carol Mensinger had a higher level than the other Department Heads. At the time of her departure Executive Director Sheppard did not feel it was time to move anyone to that level. Director Collins has proved himself in his role and is ready to take on the next challenge and he bring years of experience to this role. Executive Director Sheppard indicated that this move should not be viewed has any eminent departure on her part, that is not the case. Director Collins will still keep his current responsibilities with his title and he will assume other duties to this role has well. Executive Director Sheppard indicated that we have added Assistant Director, Childcare Director and administrative support to prepare for this change. Discussion ensued on their high praise for Director Collins and the salary adjustment. Executive Director Sheppard also indicated that she would like to move Director Cutrera and Kuhs to level 20 to better align with their current responsibilities

at the District. All Commissioners agreed that that the Promotion of Director Collins and level changes for the other two Directors were great moves for the District long term success.

High Level Overview of Comprehensive Plan Progress and Presentation of Comprehensive Plan Community Survey: Executive Director Sheppard introduced Jamie Sabbach from 110% to provide a summary of the progress so far on the comprehensive plan, including an engagement summary, community survey key findings, staff and board key analysis and a synopsis on how staff and community members view topics and issues facing the District. Discussion ensued. Ms. Sabbach then introduced Jeff Andreasen and Tessa Andreasen from aQity Research who provided a comprehensive overview of the community survey, that was included in the committee packet. Questions and Discussion ensued.

Comprehensive Plan Board Planning Session: Executive Director Sheppard introduced Jamie Sabbach, Farrell Bueller and Janine Hegarty from 110%. Ms. Bueller and Ms. Hegarty facilitated the Board in a Lego Serious Play workshop which prompted dialogue and encouraged reflection on the Comprehensive Plan, as well as develop problem-solving skills and a dose of imagination. The serious play revolved around the ideas generated in the community survey and staff/community input to provoke thoughts on strategic vision for the District. Discussion and Serious Play ensued.

Adjourn: Commissioner Boron moved to adjourn the meeting at 9:09pm. Commissioner Spector seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Kyle Kuhs, Bobby Collins
FROM: John Cutrera, Director of Finance/HR
SUBJECT: Annual Report – Bond Compliance
DATE: April 16, 2024

In April 2012, the Board passed Resolution No. 772, Approving a Tax-Exempt Bond Recordkeeping Policy for the Glencoe Park District, Cook County, Illinois. This resolution mandated an annual report to the Board to show post-bond issue compliance measures were taken by staff. These measures include a review of current contracts and records to determine whether tax advantaged obligations comply with applicable federal tax law.

The District currently has two outstanding bond obligations, the 2015 Refunding Series Bonds (which refunded the 2006 qualified 501(c)(3) bonds issued in 2006 for the renovation of the Takiff Center) and the 2020 Limited Tax Bonds.

The 2020 Limited Tax Bonds were used in the renovation of the Weinberg Family Recreation Center. There was no independent contractor use in that building for fiscal year 2023/24.

In regards to the original 2006 Series Bonds and subsequent refunding in 2015, per staff's review of current "private business use" in the past year, there was no significant change in the percentage compared to the previous year. Please note, since the rules for 501(c)(3) bonds are different from those for governmental bonds, the use by Glencoe Junior Kindergarten (GJK) *does not apply* to the limit on "private business use."

Further, both GJK and Congregation Hakafa continue to meet qualifications as 501(c)(3) organizations and thus *do not impact our "private business use" calculations*. Congregation Hakafa continues to use less space (i.e. fewer rooms) than in previous years due to their contract with the District.

Certain types of arrangements are not treated as private business use. For example, short-term agreements under which the term of the use does not exceed 50 days, 100 days, or 200 days over the term of the agreement, including renewal options, generally are not treated as creating private business use. Please see attached for listing of current independent contractors and rentals who utilized space in the Takiff Center.

The largest independent contractor, Sarah Hall Theatre Company, can be perhaps identified as the lone entity who actually utilized space in Takiff, and whose use would be considered most impactful towards the District's allowable "private business use". In calculating their square foot usage for their designated program areas - Studio 126 and Community Hall, it was determined their usage equated to less than 1.0% "private business use" this year.

The attached Post-Issuance Tax Compliance Report to the Board summarizes the District's ongoing compliance with regards to our tax advantaged obligations. The original template for this report was provided by Chapman and Cutler.

State of Illinois)
) SS
County of Cook)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the “*Policy*”) adopted by the Board of Park Commissioners (the “*Board*”), on the 16th day of April 2024, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantages Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantages Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantages Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based on the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 16th day of April 2024.

By _____
John Cutrera, Co-Compliance Officer

By _____
Lisa Sheppard, Co-Compliance Officer



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 12019 - 110% Inc.					
110% Inc.	03/08/2024	18872	10-11-000-5321	Comp Plan - February 2024	3,319.30
Vendor 12019 - 110% Inc. Total:					3,319.30
Vendor: 11728 - 1218 Team Inc.					
1218 App Team	03/08/2024	18873	25-25-801-5300	2024 Camp App - Balance	656.25
1218 App Team	03/08/2024	18873	25-25-810-5300	2024 Camp App - Balance	193.75
1218 App Team	03/08/2024	18873	25-25-833-5300	2024 Camp App - Balance	193.75
1218 App Team	03/08/2024	18873	25-25-835-5300	2024 Camp App - Balance	193.75
Vendor 11728 - 1218 Team Inc. Total:					1,237.50
Vendor: 10098 - AFLAC					
AFLAC	03/29/2024	18992	10-00-000-2170	Supplemental Aflac Coverage	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10565 - All Court Fabrics, Inc.					
All Court Fabrics, Inc.	03/08/2024	18874	10-12-000-5496	Tennis Windscreens (LF/South)	2,121.21
Vendor 10565 - All Court Fabrics, Inc. Total:					2,121.21
Vendor: 10056 - Amazing Minds 2					
Amazing Minds 2	03/08/2024	18875	25-25-635-5300	Amazing Minds - Winter 2024	4,410.00
Vendor 10056 - Amazing Minds 2 Total:					4,410.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	03/29/2024	18993	10-11-000-5342	Supplies	80.94
Amazon Capital Services	03/29/2024	18993	10-11-000-5401	Supplies	49.00
Amazon Capital Services	03/29/2024	18993	10-11-000-5420	Supplies	88.38
Amazon Capital Services	03/29/2024	18993	10-11-000-5425	Spirit Prize	29.65
Amazon Capital Services	03/29/2024	18993	10-12-000-5487	Flashlights	155.97
Amazon Capital Services	03/29/2024	18993	10-13-000-5415	Glow Skate Supplies	427.75
Amazon Capital Services	03/29/2024	18993	10-13-000-5415	Supplies	35.63
Amazon Capital Services	03/29/2024	18993	10-13-000-5481	WB Building Hardware	81.95
Amazon Capital Services	03/29/2024	18993	10-13-000-5488	Zamboni Tools	22.09
Amazon Capital Services	03/29/2024	18993	25-00-000-5210	Supplies	17.62
Amazon Capital Services	03/29/2024	18993	25-00-000-5352	Takiff Building Repair	274.74
Amazon Capital Services	03/29/2024	18993	25-00-000-5360	Sign Holders	50.97
Amazon Capital Services	03/29/2024	18993	25-00-000-5360	Web cam	29.99
Amazon Capital Services	03/29/2024	18993	25-00-000-5401	Supplies	125.18
Amazon Capital Services	03/29/2024	18993	25-00-000-5412	Supplies	915.23
Amazon Capital Services	03/29/2024	18993	25-00-000-5420	Supplies	145.91
Amazon Capital Services	03/29/2024	18993	25-00-000-5420	Takiff General Supplies	60.16
Amazon Capital Services	03/29/2024	18993	25-00-000-5451	Recycling Stand	68.46
Amazon Capital Services	03/29/2024	18993	25-00-000-5486	Takiff Plumbing Supplies	9.89
Amazon Capital Services	03/29/2024	18993	25-00-000-5487	Takiff Tools	97.00
Amazon Capital Services	03/29/2024	18993	25-25-315-5400	Ceramic Filters	27.34
Amazon Capital Services	03/29/2024	18993	25-25-401-5400	Supplies	100.06
Amazon Capital Services	03/29/2024	18993	25-25-402-5400	Supplies	184.56
Amazon Capital Services	03/29/2024	18993	25-25-403-5400	Supplies	100.06
Amazon Capital Services	03/29/2024	18993	25-25-405-5400	Supplies	100.07
Amazon Capital Services	03/29/2024	18993	25-25-430-5400	Supplies	67.74
Amazon Capital Services	03/29/2024	18993	25-25-432-5400	Supplies	31.29
Amazon Capital Services	03/29/2024	18993	25-25-601-5400	Kids Clubs Supplies	1,074.34
Amazon Capital Services	03/29/2024	18993	25-25-601-5400	Kids Club Paper	16.59
Amazon Capital Services	03/29/2024	18993	25-25-615-5400	Youth Ceramic Tools	75.21
Amazon Capital Services	03/29/2024	18993	25-25-615-5400	Ceramic Supplies	92.09
Amazon Capital Services	03/29/2024	18993	25-25-615-5400	Youth Ceramic Supplies	21.55
Amazon Capital Services	03/29/2024	18993	25-25-658-5400	Youth Art Supplies	270.22

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	03/29/2024	18993	25-25-659-5400	Mixed Media Supplies	172.14
Amazon Capital Services	03/29/2024	18993	25-25-659-5400	Room 2 Storage	157.14
Amazon Capital Services	03/29/2024	18993	25-25-707-5400	Supplies	9.38
Amazon Capital Services	03/29/2024	18993	25-25-901-5400	Supplies	138.58
Amazon Capital Services	03/29/2024	18993	25-25-905-5400	Supplies	645.19
Amazon Capital Services	03/29/2024	18993	25-25-951-5400	Supplies	327.35
Amazon Capital Services	03/29/2024	18993	25-25-954-5400	Supplies	953.96
Amazon Capital Services	03/29/2024	18993	25-26-000-5403	Refund - Toliel Plunger	-29.69
Amazon Capital Services	03/29/2024	18993	25-26-000-5403	Supplies	1,790.72
Amazon Capital Services	03/29/2024	18993	25-26-000-5430	Supplies	31.20
Amazon Capital Services	03/29/2024	18993	25-26-000-5460	Supplies	256.40
Vendor 10946 - Amazon Capital Services Total:					9,380.00
Vendor: 10147 - American Outfitters Ltd.					
American Outfitters Ltd.	03/08/2024	18876	25-25-653-5401	Spring 2024 Broadway Bound	460.65
Vendor 10147 - American Outfitters Ltd. Total:					460.65
Vendor: 11965 - Amy Garber					
Amy Garber	03/08/2024	18877	25-25-785-5300	Fitness Punch Cards - February 2024	878.63
Amy Garber	03/08/2024	18877	25-25-787-5300	Fitness General - February 2024	45.00
Vendor 11965 - Amy Garber Total:					923.63
Vendor: 10050 - Ancel Glink P.C.					
Ancel Glink P.C.	03/15/2024	18929	10-11-000-5310	Legal Services - February 2024	1,537.50
Vendor 10050 - Ancel Glink P.C. Total:					1,537.50
Vendor: 11785 - Anthony Ross					
Anthony Ross	03/22/2024	18959	25-25-707-5300	Referee - 3/16/2024	89.00
Anthony Ross	03/22/2024	18959	25-25-708-5300	Referee - 3/16/2024	37.00
Vendor 11785 - Anthony Ross Total:					126.00
Vendor: 11936 - Applied Communications Group, Inc.					
Applied Communications Group,	03/29/2024	18996	65-00-022-5510	Community Hall AV - 100% Complete	4,740.28
Vendor 11936 - Applied Communications Group, Inc. Total:					4,740.28
Vendor: 11609 - ASP Services LLC					
Soccer Shots North Shore	03/22/2024	18960	25-25-706-5300	Winter 2024	1,848.00
Vendor 11609 - ASP Services LLC Total:					1,848.00
Vendor: 11850 - AT&T Mobility LLC					
AT&T Mobility LLC	03/15/2024	18930	25-00-000-5210	Beach Hotspot - March 2024	264.17
Vendor 11850 - AT&T Mobility LLC Total:					264.17
Vendor: 10162 - AT&T					
AT&T	03/29/2024	18997	10-12-000-5210	Parks Phone - 3/13/2024 - 4/12/2024	57.54
AT&T	03/29/2024	18997	10-13-000-5210	Watts Phone - 3/13/2024 - 4/12/2024	63.02
Vendor 10162 - AT&T Total:					120.56
Vendor: 10455 - AT&T					
AT&T	03/08/2024	18878	10-14-000-5210	Beach Internet - March 2024	83.76
AT&T	03/22/2024	18961	25-00-000-5210	Takiff Backup Internet (MAR24)	151.81
Vendor 10455 - AT&T Total:					235.57
Vendor: 10167 - Banner Life Insurance Co.					
Banner Life Insurance Co.	03/08/2024	18879	10-11-000-5600	Life Insurance Annual Premium FY25 (LS)	668.00
Vendor 10167 - Banner Life Insurance Co. Total:					668.00
Vendor: 10179 - Blick Art Materials					
Blick Art Materials	03/15/2024	18931	25-25-615-5400	Glaze	473.38
Blick Art Materials	03/15/2024	18931	25-25-615-5400	Youth Ceramic Supplies	16.67
Vendor 10179 - Blick Art Materials Total:					490.05

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11646 - BlueTarp Financial Inc					
Capital One	03/29/2024	18998	25-25-428-5400	Supplies	16.16
Capital One	03/29/2024	18998	25-25-601-5400	Supplies	56.77
Capital One	03/29/2024	18998	25-26-000-5403	Supplies	25.64
Capital One	03/29/2024	18998	25-26-000-5403	Supplies	92.10
Vendor 11646 - BlueTarp Financial Inc Total:					190.67
Vendor: 11640 - Blythe Martin Productions, LLC					
Miss Jamie's Farm	03/15/2024	18932	25-25-401-5300	Performer for ELC	100.00
Miss Jamie's Farm	03/15/2024	18932	25-25-402-5300	Performer for ELC	100.00
Miss Jamie's Farm	03/15/2024	18932	25-25-403-5300	Performer for ELC	100.00
Miss Jamie's Farm	03/15/2024	18932	25-25-432-5300	Performer for PS Day Off	250.00
Vendor 11640 - Blythe Martin Productions, LLC Total:					550.00
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5340	WNGCOC - 46th Annual Lunch - April 2024	600.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5340	Financial Sustainability Cert. (BJ) - April 2024	429.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5342	Lunch (LS/Sabbach)	91.25
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5355	Talent LMS Software - March 2024	569.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5355	Bamboo HR - March 2024	1,068.55
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5361	Job Posting (Administrative Assistant)	220.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-11-000-5730	Sams Club Membership (BJ) - FY25	72.45
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-12-000-5210	iCloud Storage (MW) - March 2024	0.99
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-12-000-5340	Executive Development (KK) - April 2024	525.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-13-000-5210	Watts Internet - March 2024	157.75
BMO Harris Bank N.A.	03/31/2024	DFT0002077	10-13-000-5210	Youtube TV - March 2024	72.99
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5210	iCloud Storage (BC) - March 2024	2.99
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5210	iCloud Storage (SS) - March 2024	0.99
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5340	Financial Sustainability (ED/AV) - APR24	858.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5340	WILS Lunch & Learn (SS) - March 2024	30.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5340	WILS Lunch & Learn (AM) - March 2024	30.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5340	WILS L&L (ED) - March 2024	30.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5360	Google Maps - March 2024	0.01
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5360	Banners	37.34
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5360	Descript Subscription - March 2024	30.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5368	Survey Monkey - FY25	900.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5368	Web Site Domains - FY25	161.75
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5368	Domain (Private/Forwarding) - FY25	69.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5404	Adobe Sign Solutions - Ashley - FY25	193.38
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5404	Spotify REC - March 2024	16.99
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5730	Sams Club Membership (ED/NVA) - FY25	59.27
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-00-000-5730	WILS Membership (SS) - FY25	42.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-315-5400	Glaze	261.07
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-315-5400	Clay	252.80
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-606-5300	Marriott Theatre Field Trip 3/29/2024	435.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-606-5300	Mad Science Workshop 3/26/2024 - Deposit	100.00

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-615-5400	Last Class Supplies	245.24
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-615-5400	Glaze and Tools	181.81
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-801-5300	Rainbow Falls Field Trip 7/1/2024 - Deposit	200.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-810-5300	Main Event Deposit	832.95
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-833-5300	AQ Field Trip Summer 2024- Deposit	100.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-833-5300	AQ Field Trip 6/13/2024 - Deposit	100.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-833-5300	AQ Field Trip 6/25/2024 - Deposit	500.00
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-25-833-5300	AQ Field Trip 7/3/2024 - Deposit	317.82
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-26-000-5403	buggy replacement items	345.33
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-26-000-5403	calming corner supplies- Dolphins	183.21
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-26-000-5403	classroom supplies- Dolphins	208.04
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-26-000-5409	milk and snacks	55.74
BMO Harris Bank N.A.	03/31/2024	DFT0002077	25-26-000-5409	snack and milk	36.64
BMO Harris Bank N.A.	03/31/2024	DFT0002077	45-00-000-5587	AED Pad and Battery replacement	1,526.18

Vendor 10473 - BMO Harris Bank N.A. Total: 12,150.53

Vendor: 11210 - Bruce Carlsen

Bruce Carlsen	03/08/2024	18881	25-25-707-5300	Referee - 2/24/2024	59.00
Bruce Carlsen	03/08/2024	18881	25-25-708-5300	Referee - 2/24/2024	25.00

Vendor 11210 - Bruce Carlsen Total: 84.00

Vendor: 10552 - Chicago Tribune Media Group

Chicago Tribune Media Group	03/15/2024	18933	10-11-000-5311	Legal Notice - Feb24	68.34
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Vendor 10552 - Chicago Tribune Media Group Total: 68.34

Vendor: 10384 - Citibank N.A.

Home Depot Credit Services	03/22/2024	18962	10-12-000-5420	Supplies for Breakroom	39.44
Home Depot Credit Services	03/22/2024	18962	10-12-000-5484	WAP Project Supplies	592.16
Home Depot Credit Services	03/22/2024	18962	10-12-000-5484	South Score Board Project	124.52
Home Depot Credit Services	03/22/2024	18962	10-12-000-5487	Tools for WAP Project	235.94
Home Depot Credit Services	03/22/2024	18962	10-12-000-5490	Slop Sink for Greenhouse	170.84
Home Depot Credit Services	03/22/2024	18962	10-12-000-5497	WAP Project Supplies	302.12
Home Depot Credit Services	03/22/2024	18962	10-12-000-5585	Duke Porto Enclosure	46.00
Home Depot Credit Services	03/22/2024	18962	10-13-000-5488	Tools	186.68
Home Depot Credit Services	03/22/2024	18962	10-15-000-5481	Beach anchors	207.59
Home Depot Credit Services	03/22/2024	18962	25-00-000-5451	Ceramic Shelve Supplies	295.92

Vendor 10384 - Citibank N.A. Total: 2,201.21

Vendor: 12178 - Comcast

Comcast	03/22/2024	18963	25-00-000-5210	Takiff - Fiber Line (March 2024)	820.00
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Vendor 12178 - Comcast Total: 820.00

Vendor: 10208 - Commonwealth Edison

Commonwealth Edison	03/08/2024	18882	10-12-000-5230	Duke Park - 1/25/2024 - 3/01/2024	26.90
Commonwealth Edison	03/08/2024	18882	10-12-000-5230	Friends Park - 1/25/2024 - 3/01/2024	46.49

Vendor 10208 - Commonwealth Edison Total: 73.39

Vendor: 12152 - Constellation Energy Corporation

Constellation Newenergy - Gas	03/22/2024	18964	10-13-000-5220	Weinberg - Gas (FEB24)	355.77
Constellation Newenergy - Gas	03/22/2024	18964	25-00-000-5220	Takiff - Gas (FEB24)	2,154.90

Vendor 12152 - Constellation Energy Corporation Total: 2,510.67

Vendor: 10215 - Craftwood Lumber Company

Craftwood Lumber Company	03/08/2024	18883	10-12-000-5487	Tools	9.99
Craftwood Lumber Company	03/08/2024	18883	10-12-000-5497	Duke Fence for Train Cars	2,554.66
Craftwood Lumber Company	03/08/2024	18883	10-12-000-5585	Duke Porto Enclosure	483.42

Vendor 10215 - Craftwood Lumber Company Total: 3,048.07

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11417 - Daiohs USA, Inc.					
First Choice Coffee Services	03/08/2024	18884	10-11-000-5420	Coffee & Filters for Staff Breakroom	116.36
Vendor 11417 - Daiohs USA, Inc. Total:					116.36
Vendor: 11787 - David Dillon Jr.					
David Dillon Jr.	03/08/2024	18886	25-25-707-5300	Referee - 3/2/2024	177.00
David Dillon Jr.	03/08/2024	18886	25-25-708-5300	Referee - 3/2/2024	75.00
David Dillon Jr.	03/08/2024	18886	25-25-707-5300	Referee - 1/13/2024	89.00
David Dillon Jr.	03/08/2024	18886	25-25-708-5300	Referee - 1/13/2024	37.00
David Dillon Jr.	03/15/2024	18934	25-25-707-5300	Referee - 3/9/2024	177.00
David Dillon Jr.	03/15/2024	18934	25-25-708-5300	Referee - 3/9/2024	75.00
David Dillon Jr.	03/22/2024	18966	25-25-707-5300	Referee - 3/16/2024	177.00
David Dillon Jr.	03/22/2024	18966	25-25-708-5300	Referee - Referee - 3/16/2024	75.00
Vendor 11787 - David Dillon Jr. Total:					882.00
Vendor: 11746 - David Dillon					
David Dillon	03/08/2024	18885	25-25-707-5300	Referee 3/2/2024	147.00
David Dillon	03/08/2024	18885	25-25-708-5300	Referee 3/2/2024	63.00
David Dillon	03/08/2024	18885	25-25-707-5300	Referee - 1/13/2024 & 1/20/2024	294.00
David Dillon	03/08/2024	18885	25-25-708-5300	Referee - 1/13/2024 & 1/20/2024	126.00
David Dillon	03/22/2024	18965	25-25-707-5300	Referee - 3/16/2024	177.00
David Dillon	03/22/2024	18965	25-25-708-5300	Referee - 3/16/2024	75.00
Vendor 11746 - David Dillon Total:					882.00
Vendor: 11219 - Direct Fitness Solutions, LLC.					
Direct Fitness Solutions, LLC.	03/08/2024	18887	25-27-000-5351	Fitness Preventative Maintenance	765.00
Vendor 11219 - Direct Fitness Solutions, LLC. Total:					765.00
Vendor: 10334 - Discount School Supply					
Discount School Supply	03/08/2024	18888	25-26-000-5403	Art Supplies	12.93
Vendor 10334 - Discount School Supply Total:					12.93
Vendor: 11734 - Elena Victoria Swingler					
Elena Victoria, LLC	03/08/2024	18889	25-25-660-5300	Fashion Design - Winter 2024	1,995.00
Elena Victoria, LLC	03/08/2024	18889	25-25-660-5300	Jewelry Making - Winter 2024	4,096.40
Vendor 11734 - Elena Victoria Swingler Total:					6,091.40
Vendor: 12137 - Eriksson Engineering Associates Ltd.					
Eriksson Engineering Associates	03/15/2024	18935	69-00-000-5320	Central Tennis A/E - February 2024	10,800.00
Eriksson Engineering Associates	03/15/2024	18935	69-00-000-5320	Watts Tennis A/E - February 2024	10,800.00
Vendor 12137 - Eriksson Engineering Associates Ltd. Total:					21,600.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology	03/15/2024	18936	10-11-000-5355	SSL Certificate	224.64
Vendor 10341 - Excalibur Technology Corporation Total:					224.64
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	03/29/2024	18999	25-00-000-5355	Fire Panel Service	1,240.00
Vendor 10207 - F.E. Moran, Inc. Total:					1,240.00
Vendor: 11291 - Fambro Management LLC					
Chess Scholars	03/15/2024	18937	25-25-629-5300	Winter Chess (3-4) 2024	1,260.00
Chess Scholars	03/15/2024	18937	25-25-629-5300	Winter Chess (K-2) 2024	4,004.00
Vendor 11291 - Fambro Management LLC Total:					5,264.00
Vendor: 12094 - Fox River Pottery Works LLC					
The Potter's Shop	03/15/2024	18938	25-25-315-5400	Clay	388.57
Vendor 12094 - Fox River Pottery Works LLC Total:					388.57
Vendor: 11375 - Game On! LLC					
Game On! Sports 4 Girls	03/22/2024	18967	25-25-752-5300	2024 Winter - Girls	2,633.40

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Game On! Sports 4 Girls	03/22/2024	18967	25-25-752-5300	Winter 2024 - Boys	3,388.00
Vendor 11375 - Game On! LLC Total:					6,021.40
Vendor: 11189 - Gold Medal Products Company					
Gold Medal Products Company	03/08/2024	18890	25-25-956-5400	Popcort Cart	762.85
Vendor 11189 - Gold Medal Products Company Total:					762.85
Vendor: 11890 - Graf Tree Care Inc.					
Graf Tree Care Inc.	03/08/2024	18891	10-12-000-5590	Tree care management plan	3,750.00
Vendor 11890 - Graf Tree Care Inc. Total:					3,750.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	03/08/2024	18892	25-26-000-5460	Supplies	450.32
Grainger Inc.	03/08/2024	18892	25-00-000-5412	Custodial Supplies	732.11
Grainger Inc.	03/08/2024	18892	25-00-000-5481	Takiff Tools	120.65
Grainger Inc.	03/08/2024	18892	25-00-000-5482	Takiff Tools	164.15
Grainger Inc.	03/08/2024	18892	25-00-000-5484	Comed Bild Utility Incentive	-360.00
Grainger Inc.	03/08/2024	18892	25-00-000-5486	Takiff Plumbing Supplies	816.60
Grainger Inc.	03/08/2024	18892	25-00-000-5487	Takiff Tools	146.98
Grainger Inc.	03/08/2024	18892	25-26-000-5412	Custodial Supplies	128.65
Vendor 10370 - Grainger Inc. Total:					2,199.46
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	03/15/2024	18939	25-25-748-5300	Fall 2023 - Travel Clinics	3,727.50
Hot Shots Sports	03/15/2024	18939	25-25-712-5300	Fall 2023 - Preseason Clinics	6,732.60
Hot Shots Sports	03/15/2024	18939	25-25-744-5300	Fall 2023 - Flag Football	8,101.80
Hot Shots Sports	03/15/2024	18939	25-25-746-5300	Fall 2023 - Preschool Classes	7,042.00
Hot Shots Sports	03/15/2024	18939	25-25-747-5300	Fall 2023 - Youth Classes	19,996.20
Hot Shots Sports	03/15/2024	18939	25-25-767-5300	Fall 2023 - Volleyball	2,419.20
Hot Shots Sports	03/22/2024	18968	25-25-707-5300	Winter 2024	5,782.00
Hot Shots Sports	03/22/2024	18968	25-25-707-5300	Winter 2024	225.00
Hot Shots Sports	03/22/2024	18968	25-25-708-5300	Winter 2024	2,646.00
Hot Shots Sports	03/22/2024	18968	25-25-708-5300	Winter 2024	225.00
Hot Shots Sports	03/22/2024	18968	25-25-740-5300	Winter 2024	13,200.00
Hot Shots Sports	03/22/2024	18968	25-25-746-5300	Winter 2024	8,988.00
Hot Shots Sports	03/22/2024	18968	25-25-747-5300	Winter 2024	20,059.20
Vendor 10068 - Hot Shots Sports Total:					99,144.50
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster	03/08/2024	DFT0002050	10-00-000-2176	HSA Bank	788.14
HSA Bank, a divison of Webster	03/22/2024	DFT0002059	10-00-000-2176	HSA Bank	996.48
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,784.62
Vendor: 10388 - IAPD					
IAPD	03/22/2024	18969	10-11-000-5730	Annual Membership Dues 2024	6,643.25
Vendor 10388 - IAPD Total:					6,643.25
Vendor: 12206 - iCook Inc					
iCook Inc	03/08/2024	18893	25-25-648-5300	Winter 2024 Programming	3,080.00
Vendor 12206 - iCook Inc Total:					3,080.00
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	03/29/2024	19000	10-13-000-5484	Weinberg Electrical	77.36
Vendor 10390 - Idlewood Electric Supply Inc. Total:					77.36
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	03/08/2024	DFT0002054	10-00-000-2110	IL State Tax W/H	7,900.19
IL Dept of Revenue	03/01/2024	DFT0002056	10-00-000-2110	IL State WH - Performance Bonus FY24	1,168.50
IL Dept of Revenue	03/22/2024	DFT0002063	10-00-000-2110	IL State Tax W/H	7,296.86
Vendor 10100 - IL Dept of Revenue Total:					16,365.55
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	03/31/2024	DFT0002081	10-00-000-2150	IMRF - February 2024	40,195.28
Illinois Municipal Retirement	03/31/2024	DFT0002081	10-00-000-2155	IMRF - February 2024	8,451.99
Vendor 10101 - Illinois Municipal Retirement Fund Total:					48,647.27

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10647 - Illinois Pump Inc					
Illinois Pump Inc	03/22/2024	18970	25-00-000-5351	Replace Sump Pump-Takiff Control Floats	2,000.00
Vendor 10647 - Illinois Pump Inc Total:					2,000.00
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	03/08/2024	DFT0002052	10-00-000-2120	Social Security W/H	22,117.48
IRS/Dept of Treasury	03/08/2024	DFT0002053	10-00-000-2130	Medicare	5,172.66
IRS/Dept of Treasury	03/08/2024	DFT0002055	10-00-000-2100	Fed Income Tax W/H	16,325.14
IRS/Dept of Treasury	03/22/2024	DFT0002061	10-00-000-2120	Social Security W/H	21,320.64
IRS/Dept of Treasury	03/22/2024	DFT0002062	10-00-000-2130	Medicare	4,986.26
IRS/Dept of Treasury	03/22/2024	DFT0002064	10-00-000-2100	Fed Income Tax W/H	14,747.41
Vendor 10106 - IRS/Dept of Treasury Total:					84,669.59
Vendor: 12006 - James Franklin Statza					
James Franklin Statza	03/08/2024	18894	25-25-707-5300	Referee - 3/2/2024	118.00
James Franklin Statza	03/08/2024	18894	25-25-708-5300	Referee - 3/2/2024	50.00
James Franklin Statza	03/08/2024	18894	25-25-707-5300	Referee - 2/24/2024	118.00
James Franklin Statza	03/08/2024	18894	25-25-708-5300	Referee - 2/24/2024	50.00
James Franklin Statza	03/15/2024	18940	25-25-707-5300	Referee - 3/9/2024	118.00
James Franklin Statza	03/15/2024	18940	25-25-708-5300	Referee - 3/9/2024	50.00
Vendor 12006 - James Franklin Statza Total:					504.00
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	03/22/2024	18971	25-25-707-5300	Assigner Fee - 1/13/2024 - 2/24/2024	239.50
Jay Zimmerman	03/22/2024	18971	25-25-708-5300	Assigner Fee - 1/13/2024 - 2/24/2024	102.50
Jay Zimmerman	03/22/2024	18971	25-25-707-5300	Assigner Fee - 3/2/2024 - 3/16/2024 (65)	136.50
Jay Zimmerman	03/22/2024	18971	25-25-708-5300	Assigner Fee - 3/2/2024 - 3/16/2024 (65)	58.50
Vendor 10128 - Jay Zimmerman Total:					537.00
Vendor: 12196 - John Madden					
John Madden	03/08/2024	18897	25-25-707-5300	Referee - 2/24/2024	147.00
John Madden	03/08/2024	18897	25-25-708-5300	Referee - 2/24/2024	63.00
John Madden	03/15/2024	18941	25-25-707-5300	Referee - 3/9/2024	177.00
John Madden	03/15/2024	18941	25-25-708-5300	Referee - 3/9/2024	75.00
John Madden	03/22/2024	18972	25-25-707-5300	Referee - 3/16/2024	89.00
John Madden	03/22/2024	18972	25-25-708-5300	Referee - 3/16/2024	37.00
Vendor 12196 - John Madden Total:					588.00
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Knipping Physical	03/08/2024	18898	25-25-786-5300	Fitness Drop-in - February 2024	93.75
Vendor 11632 - Jonathan Yates Knipping Total:					93.75
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	03/08/2024	18899	10-13-000-5356	Zamboni Blade Sharpening - 2/9/2024	181.35
Jorson & Carlson Company Inc.	03/08/2024	18899	10-13-000-5356	Zamboni Blade Sharpening - 2/16/2024	61.35
Jorson & Carlson Company Inc.	03/08/2024	18899	10-13-000-5356	Zamboni Blade Sharpening - 2/23/2024	64.35
Jorson & Carlson Company Inc.	03/22/2024	18973	10-13-000-5356	Zamboni Blade Sharpening - 3/1/2024	72.05
Vendor 10399 - Jorson & Carlson Company Inc. Total:					379.10
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	03/08/2024	18900	25-25-785-5300	Fitness Punch Cards - February 2024	224.63
Julie Kaplan	03/08/2024	18900	25-25-786-5300	Fitness Drop-in - February 2024	82.50
Vendor 10089 - Julie Kaplan Total:					307.13
Vendor: 11418 - Kids HeArt Yoga LLC					
Kids HeArt Yoga LLC	03/22/2024	18974	25-25-439-5300	Winter 2024	2,618.00
Vendor 11418 - Kids HeArt Yoga LLC Total:					2,618.00

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11504 - Kimberly Bloomberg					
The Art Supply Junkie, LLC	03/08/2024	18901	25-25-614-5300	Winter 2024 Programs	9,273.60
Vendor 11504 - Kimberly Bloomberg Total:					9,273.60
Vendor: 11905 - Klass Electric Company, Inc.					
Klass Electric Company, Inc.	03/08/2024	18902	10-12-000-5484	Heater Diagnosis Repair (Berlin)	620.00
Klass Electric Company, Inc.	03/08/2024	18902	10-12-000-5484	Astro Time Clock Replacement (Kalk)	1,400.00
Vendor 11905 - Klass Electric Company, Inc. Total:					2,020.00
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business	03/08/2024	18903	10-11-000-5355	Admin Office - Additional Usage 1-5-24 - 2-4-24	60.75
Konica Minolta Business	03/08/2024	18903	25-00-000-5355	Knuckle - Additional Usage 1-5-24 - 2-4-24	368.39
Konica Minolta Business	03/08/2024	18903	25-00-000-5355	Knuckle - Monthly Agreement 2-5-24 - 3-4-24	77.00
Konica Minolta Business	03/08/2024	18903	10-11-000-5355	Admin Office - Monthly Agreement 2-5-24 - 3-4-24	34.65
Konica Minolta Business	03/15/2024	18942	10-11-000-5355	Admin Office - Additional Usage	99.57
Konica Minolta Business	03/15/2024	18942	25-00-000-5355	Knuckle - Additional Usage	187.88
Konica Minolta Business	03/15/2024	18942	10-11-000-5355	Admin Office - Monthly Agreement	34.65
Konica Minolta Business	03/15/2024	18942	25-00-000-5355	Knuckle - Monthly Agreement	77.00
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					939.89
Vendor: 11104 - KPC Distribution, LLC					
Central Coast Sailing	03/22/2024	18975	25-25-836-5400	Quba Sport Rig Mast Complete	895.00
Vendor 11104 - KPC Distribution, LLC Total:					895.00
Vendor: 10406 - Lakeshore Parent LLC					
Lakeshore Learning Materials	03/08/2024	18904	25-26-000-5403	Frog Classroom Supplies	278.18
Lakeshore Learning Materials	03/08/2024	18904	25-26-000-5403	Kitchen for Belugas	1,470.85
Lakeshore Learning Materials	03/08/2024	18904	25-26-000-5403	Buluga Replacement Kitchen Setup	1,514.54
Lakeshore Learning Materials	03/08/2024	18904	25-26-000-5403	Dolphin Room Supplies	249.52
Vendor 10406 - Lakeshore Parent LLC Total:					3,513.09
Vendor: 11909 - LifeSport Management Inc					
LifeSport Management Inc	03/22/2024	18976	25-25-791-5300	Winter 2024 - Sessions 1 & 2	21,194.74
Vendor 11909 - LifeSport Management Inc Total:					21,194.74
Vendor: 12186 - LP Pros LLC					
Tebon's Gas	03/08/2024	18905	10-13-000-5480	Delivery Charge	105.00
Tebon's Gas	03/08/2024	18905	10-13-000-5480	Propane Refill	477.00
Vendor 12186 - LP Pros LLC Total:					582.00
Vendor: 11852 - Mad Science of Northern Illinois					
Mad Science of Northern Illinois	03/22/2024	18977	25-25-617-5300	Winter 2024	3,712.80
Mad Science of Northern Illinois	03/22/2024	18977	25-25-606-5300	Spring Break Slime Workshop	500.00
Vendor 11852 - Mad Science of Northern Illinois Total:					4,212.80
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	03/15/2024	18943	10-12-000-5482	Curing Accelerant	19.25
Menoni & Mocogni	03/15/2024	18943	10-12-000-5495	Dirt for Old Tree Stumps	159.01
Menoni & Mocogni	03/15/2024	18943	10-12-000-5497	Stone for Duke Fence	170.04
Vendor 10191 - Menoni & Mocogni Total:					348.30
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	03/08/2024	18907	25-25-707-5300	Referee - 3/2/2024	118.00
Michael Corrigan	03/08/2024	18907	25-25-708-5300	Referee - 3/2/2024	50.00
Michael Corrigan	03/08/2024	18907	25-25-707-5300	Referee - 2/24/2024	118.00
Michael Corrigan	03/08/2024	18907	25-25-708-5300	Referee - 2/24/2024	50.00
Michael Corrigan	03/22/2024	18978	25-25-707-5300	Referee - 3/16/2024	118.00

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Michael Corrigan	03/22/2024	18978	25-25-708-5300	Referee - 3/16/2024	50.00
Vendor 11748 - Michael Corrigan Total:					504.00
Vendor: 11956 - Midwest Institute of Park Executives					
Midwest Institute of Park	03/08/2024	18908	10-12-000-5730	MIFE Annual 2024 (KK)	20.00
Vendor 11956 - Midwest Institute of Park Executives Total:					20.00
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	03/15/2024	18944	25-00-000-5350	Hot water bolier pump seal kit	350.76
Midwest Mechanical	03/15/2024	18944	10-12-000-5355	GYS - HVAC Maintenance	336.00
Midwest Mechanical	03/15/2024	18944	25-00-000-5355	Takiff - HVAC Maintenance	17,394.00
Midwest Mechanical	03/15/2024	18944	10-13-000-5355	Weinberg - HVAC Maintenance	2,493.00
Vendor 11519 - Midwest Mechanical Total:					20,573.76
Vendor: 11200 - MIP V Onion Parent LLC					
Lakeshore Recycling Systems LLC	03/08/2024	18909	10-13-000-5353	Weinberg - March 2024	335.39
Lakeshore Recycling Systems LLC	03/08/2024	18909	10-12-000-5353	Maintenance Yard - March 2024	408.74
Lakeshore Recycling Systems LLC	03/08/2024	18909	25-00-000-5353	Takiff - March 2024	526.50
Vendor 11200 - MIP V Onion Parent LLC Total:					1,270.63
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	03/08/2024	18910	25-25-785-5300	Fitness Punch Cards - February 2024	597.38
Monica McCarthy O'Connor	03/08/2024	18910	25-25-786-5300	Fitness Drop-in - February 2024	16.50
Vendor 11319 - Monica McCarthy O'Connor Total:					613.88
Vendor: 12174 - Namita Mathur					
Young Rembrandts Chicago's	03/15/2024	18945	25-25-457-5300	Winter 2024 - Preschool Drawing	630.00
Young Rembrandts Chicago's	03/15/2024	18945	25-25-657-5300	Winter 2024 - Elementary Drawing	2,275.00
Young Rembrandts Chicago's	03/15/2024	18945	25-25-657-5300	Winter 2024 - Cartoon Drawing	1,102.50
Vendor 12174 - Namita Mathur Total:					4,007.50
Vendor: 11926 - National Benefit Services LLC					
National Benefit Services LLC	03/22/2024	DFT0002066	10-11-000-5600	FSA Fees	75.00
National Benefit Services LLC	03/22/2024	DFT0002067	10-00-000-2174	FSA Funding	1,415.29
Vendor 11926 - National Benefit Services LLC Total:					1,490.29
Vendor: 10103 - NCPERS Group Life Ins					
NCPERS Group Life Ins	03/22/2024	18989	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS Group Life Ins Total:					64.00
Vendor: 10340 - Northshore Omega					
Northshore Omega	03/22/2024	18979	45-00-000-5335	Pre-Employment Exam - Ashley Martinez	101.00
Vendor 10340 - Northshore Omega Total:					101.00
Vendor: 12147 - Ooma Inc.					
Ooma Inc.	03/08/2024	18911	25-00-000-5210	Air Dialer/Efax - March 2024	251.20
Ooma Inc.	03/08/2024	18911	25-26-000-5210	Efax - March 2024	14.99
Vendor 12147 - Ooma Inc. Total:					266.19
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	03/15/2024	18946	25-00-000-5355	Takiff Elevator Mo Maintenance - April 2024	568.79
Otis Elevator Company	03/29/2024	19001	65-00-024-5503	Elevator Control Upgrade	39,600.00
Vendor 10235 - Otis Elevator Company Total:					40,168.79
Vendor: 11527 - P & J HP LLC					
Pulse Boxing & Fitness	03/22/2024	18980	25-25-613-5300	Winter 2024	3,062.50
Vendor 11527 - P & J HP LLC Total:					3,062.50
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit	03/08/2024	18870	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit	03/08/2024	18870	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit	03/22/2024	18990	10-00-000-2180	#110071680 Barrios	120.00

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Partnership Financial Credit	03/22/2024	18990	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					300.00
Vendor: 10242 - PDRMA					
PDRMA	03/15/2024	18958	10-11-000-5600	Refund: Path Overpayment 2023 (Q4)	100.00
Vendor 10242 - PDRMA Total:					100.00
Vendor: 10243 - Pentegra Systems LLC					
Pentegra Systems LLC	03/22/2024	18981	25-00-000-5420	Access Cards	1,426.36
Vendor 10243 - Pentegra Systems LLC Total:					1,426.36
Vendor: 11216 - Phillip Folino					
Phillip Folino	03/15/2024	18947	25-25-707-5300	Referee - 3/9/2024	118.00
Phillip Folino	03/15/2024	18947	25-25-708-5300	Referee - 3/9/2024	50.00
Phillip Folino	03/22/2024	18982	25-25-707-5300	Referee - 3/16/2024	118.00
Phillip Folino	03/22/2024	18982	25-25-708-5300	Referee - 3/16/2024	50.00
Vendor 11216 - Phillip Folino Total:					336.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	03/22/2024	18983	25-25-725-5300	Winter 2024 - 2nd Payment	4,843.50
Vendor 10090 - Pride Dojo Inc. Total:					4,843.50
Vendor: 11673 - Pure Imagination, Inc.					
PUREi	03/15/2024	18948	25-00-000-5321	Web Hosting	1,400.00
PUREi	03/15/2024	18948	25-00-000-5321	Web Improvements	545.00
Vendor 11673 - Pure Imagination, Inc. Total:					1,945.00
Vendor: 11903 - Pyrotecnico Fireworks Inc.					
Pyrotecnico Fireworks Inc.	03/22/2024	18984	25-25-910-5300	Fireworks - Deposit	14,500.00
Vendor 11903 - Pyrotecnico Fireworks Inc. Total:					14,500.00
Vendor: 10718 - R&R Specialties of Wisconsin Inc.					
R&R Specialties of Wisconsin Inc.	03/08/2024	18912	10-13-000-5356	Zamboni Snow Breaker Control Rod	214.00
Vendor 10718 - R&R Specialties of Wisconsin Inc. Total:					214.00
Vendor: 10262 - Raynor Door Company					
Raynor Door Company	03/29/2024	19004	10-13-000-5581	WB Zamboni Door Hardware/Service	254.60
Vendor 10262 - Raynor Door Company Total:					254.60
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	03/08/2024	18913	25-25-803-5300	Bounce House 6/14/2024 (Deposit)	681.60
Record-A-Hit	03/08/2024	18913	25-25-812-5300	Bounce House 6/14/2024 (Deposit)	364.00
Record-A-Hit	03/08/2024	18913	25-25-813-5300	Bounce House 6/14/2024 (Deposit)	454.40
Vendor 10375 - Record-A-Hit Total:					1,500.00
Vendor: 10267 - Riedell Shoes, Inc.					
Riedell Shoes, Inc.	03/08/2024	18914	10-13-000-5420	Shoe Sizing Mat	154.28
Vendor 10267 - Riedell Shoes, Inc. Total:					154.28
Vendor: 12168 - Rocking D Holding					
Vanguard Cleaning Systems of	03/15/2024	18949	25-00-000-5354	Janitorial Services - March 2024	1,980.00
Vendor 12168 - Rocking D Holding Total:					1,980.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	03/08/2024	18915	25-27-000-5365	Fitness Personal Training - February 2024	825.00
Vendor 1232 - Ronald P. Cadarian Total:					825.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	03/15/2024	18950	25-25-601-5400	Snack/Cooking	49.65
Roundy's Inc.	03/15/2024	18950	25-25-601-5400	Valentines Treats	73.85
Roundy's Inc.	03/15/2024	18950	25-25-601-5400	Undernighter	159.16

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Roundy's Inc.	03/15/2024	18950	25-25-601-5400	Valentines Supplies	23.27
Vendor 11320 - Roundy's Inc. Total:					305.93
Vendor: 10271 - Russo's Power Equipment Inc.					
Russo's Power Equipment Inc.	03/15/2024	18951	10-12-000-5351	Salter Vibrator	129.99
Vendor 10271 - Russo's Power Equipment Inc. Total:					129.99
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial	03/29/2024	19002	25-25-601-5400	Kids Club Snacks	391.19
Sam's Club Direct Commercial	03/29/2024	19002	25-00-000-4910	Service Charge	5.95
Sam's Club Direct Commercial	03/29/2024	19002	25-25-601-5400	Kids Club Snacks	265.10
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					662.24
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	03/08/2024	18916	25-25-785-5300	Fitness Punch Cards - February 2024	586.13
Vendor 10654 - Sandra K Culver Total:					586.13
Vendor: 10515 - Sarah Hall					
Sarah Hall Theatre Company	03/08/2024	18917	25-25-601-5300	Kids Club - February 2024	900.00
Vendor 10515 - Sarah Hall Total:					900.00
Vendor: 11376 - Segal Consulting					
Segal Consulting	03/08/2024	18918	55-00-000-5330	GASB 75 Service/Report FY24	2,500.00
Vendor 11376 - Segal Consulting Total:					2,500.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	03/15/2024	18952	10-13-000-5481	Beach Cart Stain	82.62
Vendor 10279 - Sherwin-Williams Company Total:					82.62
Vendor: 11472 - Silvia Strazzarino					
Chi Connect	03/08/2024	18919	25-25-785-5300	Fitness Punch Cards - February 2024	240.38
Vendor 11472 - Silvia Strazzarino Total:					240.38
Vendor: 11436 - SportsEngine Inc.					
National Center for Safety	03/08/2024	18920	45-00-000-5335	Background Checks - February 2024	55.50
Vendor 11436 - SportsEngine Inc. Total:					55.50
Vendor: 11906 - Staples Inc.					
Staples Contract & Commercial	03/15/2024	18953	10-11-000-5420	Staff breakroom supplies	43.65
Staples Contract & Commercial	03/15/2024	18953	25-00-000-5401	Office Supplies	45.24
Staples Contract & Commercial	03/15/2024	18953	25-25-401-5400	EC Wing Office Supplies	8.79
Staples Contract & Commercial	03/15/2024	18953	25-25-402-5400	EC Wing Office Supplies	8.78
Staples Contract & Commercial	03/15/2024	18953	25-25-403-5400	EC Wing Office Supplies	8.78
Staples Contract & Commercial	03/15/2024	18953	25-26-000-5401	EC Wing Office Supplies	8.79
Vendor 11906 - Staples Inc. Total:					124.03
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	03/08/2024	18871	10-00-000-2190	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	03/08/2024	18871	10-00-000-2190	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
State Disbursement Unit	03/22/2024	18991	10-00-000-2190	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	03/22/2024	18991	10-00-000-2190	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					698.38
Vendor: 11698 - Susan Salidor					
Susan Salidor	03/22/2024	18985	25-25-401-5300	Music Classes (MAR24)	100.00
Susan Salidor	03/22/2024	18985	25-25-402-5300	Music Classes (MAR24)	100.00
Susan Salidor	03/22/2024	18985	25-25-403-5300	Music Classes (MAR24)	100.00

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Susan Salidor	03/22/2024	18985	25-26-000-5386	Music Classes (MAR24)	900.00
Vendor 11698 - Susan Salidor Total:					1,200.00
Vendor: 11414 - Sysco Chicago Inc.					
Sysco Chicago Inc.	03/08/2024	18921	25-26-000-5403	Supplies	132.98
Sysco Chicago Inc.	03/08/2024	18921	25-26-000-5409	Supplies	834.32
Sysco Chicago Inc.	03/29/2024	19003	25-25-401-5400	Supplies	28.03
Sysco Chicago Inc.	03/29/2024	19003	25-25-402-5400	Supplies	28.03
Sysco Chicago Inc.	03/29/2024	19003	25-25-403-5400	Supplies	28.03
Sysco Chicago Inc.	03/29/2024	19003	25-25-405-5400	Supplies	28.03
Sysco Chicago Inc.	03/29/2024	19003	25-26-000-5409	Supplies	1,019.47
Vendor 11414 - Sysco Chicago Inc. Total:					2,098.89
Vendor: 11274 - The Boating Warehouse LLC					
The Boating Warehouse LLC	03/22/2024	18986	10-15-000-5351	Parts/Service-3 outboard engines	1,736.11
The Boating Warehouse LLC	03/22/2024	18986	10-15-000-5351	Service merc 9.9 outboard	350.00
The Boating Warehouse LLC	03/22/2024	18986	10-15-000-5450	Supplies merc 9.9 outboard	491.68
Vendor 11274 - The Boating Warehouse LLC Total:					2,577.79
Vendor: 10269 - Thermostat Acquisition Holdings, LP					
PremiStar - North	03/08/2024	18922	10-13-000-5357	Weinberg Refrig Mo Maint - March 2024	332.00
Vendor 10269 - Thermostat Acquisition Holdings, LP Total:					332.00
Vendor: 10517 - Timothy Dana Bowen					
Play-Well TEKologies	03/08/2024	18923	25-25-694-5300	Playwell - Winter 2024	5,145.00
Vendor 10517 - Timothy Dana Bowen Total:					5,145.00
Vendor: 12205 - Tobogo Therapies PLLC					
TherapyWorks	03/08/2024	18924	25-26-000-5340	Professional Observation of Classroom	660.00
Vendor 12205 - Tobogo Therapies PLLC Total:					660.00
Vendor: 10302 - Uline Inc.					
Uline Inc.	03/08/2024	18925	10-12-000-5496	Tennis windscreen zipties	279.96
Vendor 10302 - Uline Inc. Total:					279.96
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	03/08/2024	DFT0002051	10-00-000-2140	ICMA - A/C#301403	2,069.24
Vantagepoint Trf Agents-457	03/22/2024	DFT0002060	10-00-000-2140	ICMA - A/C#301403	2,069.24
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					4,138.48
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	03/08/2024	18926	25-00-000-5210	Cell Phone Svc - 1/22/24 - 2/21/24	931.88
Vendor 10309 - Verizon Wireless Total:					931.88
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	03/08/2024	18927	10-12-000-5480	Fuel - January 2024	962.40
Village of Glencoe	03/15/2024	18954	69-00-000-5583	Crib Wall - Payment #5	13,918.99
Village of Glencoe	03/15/2024	18955	10-12-000-5240	Parks Water/Sewer - 12/1/23 - 2/29/2024	802.27
Village of Glencoe	03/15/2024	18955	10-13-000-5240	WB Water/Sewer - 12/1/23 - 2/29/2024	9,054.72
Village of Glencoe	03/15/2024	18955	10-14-000-5240	Beach Water/Sewer - 12/1/23 - 2/29/2024	38.00
Village of Glencoe	03/15/2024	18955	10-15-000-5240	Boathouse Water/Sewer - 12/1/23 - 2/29/2024	49.54
Vendor 10457 - Village of Glencoe Total:					24,825.92
Vendor: 12207 - VIS-O-GRAPHIC Inc					
Visographic Inc.	03/22/2024	18987	25-00-000-5301	Postage	956.83
Vendor 12207 - VIS-O-GRAPHIC Inc Total:					956.83
Vendor: 12061 - Vistra Intermediate Company LLC					
Dynergy Energy Services LLC	03/22/2024	18988	10-12-000-5230	Maintenance Bldg Electricity - February 2024	904.92

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Dynergy Energy Services LLC	03/22/2024	18988	10-12-000-5230	GYS/Berlin Electricity - February 2024	249.14
Dynergy Energy Services LLC	03/22/2024	18988	10-13-000-5230	Weinberg Electricity - February 2024	14,891.32
Dynergy Energy Services LLC	03/22/2024	18988	10-14-000-5230	Beach Electricity - February 2024	82.57
Dynergy Energy Services LLC	03/22/2024	18988	10-15-000-5230	Boat House Electricity - February 2024	46.87
Dynergy Energy Services LLC	03/22/2024	18988	25-00-000-5230	Takiff Electricity - February 2024	11,740.10
Vendor 12061 - Vistra Intermediate Company LLC Total:					27,914.92
Vendor: 11757 - W.B. Olson Inc.					
W.B. Olson Inc.	03/15/2024	18956	30-00-000-5589	Weinberg ADA - February 2024	3,775.00
W.B. Olson Inc.	03/15/2024	18956	69-00-000-5578	Weinberg Owner Items - February 2024	34,563.00
W.B. Olson Inc.	03/15/2024	18956	69-00-000-5579	Weinberg Construction - February 2024	195,058.00
Vendor 11757 - W.B. Olson Inc. Total:					233,396.00
Vendor: 11102 - Wight & Company					
Wight & Company	03/08/2024	18928	69-00-000-5320	Public Policy & Eng. Services (FEB24)	11,250.00
Wight & Company	03/15/2024	18957	69-00-000-5320	Sensory Room A/E - February 20214	3,000.00
Vendor 11102 - Wight & Company Total:					14,250.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	03/22/2024	DFT0002065	10-00-000-2111	WI State WH - Feb/Mar	241.64
Wisconsin Dept of Revenue	03/22/2024	DFT0002068	10-00-000-2111	WI State WH - March 2024	550.30
Vendor 10102 - Wisconsin Dept of Revenue Total:					791.94
Vendor Set AP Vendors Total:					840,672.66

Voucher List of Bills

Payment Dates: 3/1/2024 - 3/31/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 4577 - Brad Janis					
Brad Janis	03/08/2024	18880	10-12-000-5421	Reimbursement: Work Boots	118.99
Vendor 4577 - Brad Janis Total:					118.99
Vendor: 0808 - Jared Barchenger					
Jared Barchenger	03/08/2024	18895	10-12-000-5421	Reimbursement: Work Boots	175.00
Vendor 0808 - Jared Barchenger Total:					175.00
Vendor: 7621 - Jennifer Runkel					
Jennifer Runkel	03/08/2024	18896	10-11-000-5341	Reimbursement - Mileage - Jan-Mar 2024	10.72
Vendor 7621 - Jennifer Runkel Total:					10.72
Vendor Set Employees Total:					304.71
Grand Total:					840,977.37

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	226,716.88
25 - RECREATION FUND	282,572.54
30 - SPECIAL RECREATION FUND	3,775.00
45 - LIABILITY INSURANCE FUND	1,682.68
55 - AUDIT FUND	2,500.00
65 - CAPITAL PROJECTS FUND	44,340.28
69 - MASTER PLAN CAPITAL PROJECTS	279,389.99
Grand Total:	840,977.37

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	31,072.55
10-00-000-2110	IL STATE WITHHOLDING	16,365.55
10-00-000-2111	WI STATE WITHHOLDING	791.94
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	43,438.12
10-00-000-2130	MEDICARE WITHHOLDING	10,158.92
10-00-000-2140	ICMA DEF COMP WITHHOLDING	4,138.48
10-00-000-2150	IMRF WITHHOLDING	40,195.28
10-00-000-2155	IMRF VAC WITHHOLDING	8,451.99
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	64.00
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2174	FSA - CLAIM RESERVE	1,415.29
10-00-000-2176	HSA WITHHOLDING	1,784.62
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	698.38
10-11-000-5310	LEGAL SERVICES	1,537.50
10-11-000-5311	LEGAL NOTICES	68.34
10-11-000-5321	CONSULTING SERVICES	3,319.30
10-11-000-5340	CONFERENCES AND TRAINING	1,029.00
10-11-000-5341	MILEAGE REIMBURSEMENT	10.72
10-11-000-5342	OFFICIALS/MEETING EXPENSES	172.19
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	2,091.81
10-11-000-5361	PRINTING - EMPLOYMENT ADS	220.00
10-11-000-5401	SUPPLIES-OFFICE	49.00
10-11-000-5420	SUPPLIES - GENERAL	248.39
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	29.65
10-11-000-5600	HEALTH INSURANCE PREMIUMS	843.00
10-11-000-5730	DUES/MEMBERSHIPS	6,715.70
10-12-000-5210	TELEPHONE/INTERNET	58.53
10-12-000-5230	ELECTRICITY	1,227.45
10-12-000-5240	WATER	802.27
10-12-000-5340	CONFERENCES AND TRAINING	525.00
10-12-000-5351	REPAIRS - EQUIPMENT	129.99
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	408.74
10-12-000-5355	MAINTENANCE SERVICE AGREEMTS	336.00
10-12-000-5420	SUPPLIES - GENERAL	39.44
10-12-000-5421	SUPPLIES - UNIFORMS	293.99
10-12-000-5480	GASOLINE/LUBRICANTS	962.40
10-12-000-5482	SUPPLIES-HARDWARE	19.25
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	2,736.68
10-12-000-5487	SUPPLIES - TOOLS	401.90
10-12-000-5490	SUPPLIES-PLANTINGS/FLOWERS	170.84
10-12-000-5495	SUPPLIES-PULVERIZED DIRT	159.01
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	2,401.17
10-12-000-5497	SUPPLIES-PLAYGRD/SURFACES	3,026.82
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	529.42
10-12-000-5590	TREE TRIM/WORK-Outside SH SVCS	3,750.00

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5730	DUES/MEMBERSHIPS	20.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	293.76
10-13-000-5220	FUEL/HEAT	355.77
10-13-000-5230	ELECTRICITY	14,891.32
10-13-000-5240	WATER	9,054.72
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	335.39
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	2,493.00
10-13-000-5356	ZAMBONI - PARTS/REPAIRS	593.10
10-13-000-5357	REFRIGERATION - PARTS/REPAIRS	332.00
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	463.38
10-13-000-5420	SUPPLIES - GENERAL	154.28
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	582.00
10-13-000-5481	SUPPLIES-	164.57
10-13-000-5484	SUPPLIES-ELECTRICAL/BULBS	77.36
10-13-000-5488	SUPPLIES-HAND TOOLS	208.77
10-13-000-5581	EQUIPMENT - ICE RINK	254.60
10-14-000-5210	TELEPHONE/INTERNET	83.76
10-14-000-5230	ELECTRICITY	82.57
10-14-000-5240	WATER	38.00
10-15-000-5230	ELECTRICITY	46.87
10-15-000-5240	WATER	49.54
10-15-000-5351	REPAIRS - EQUIPMENT	2,086.11
10-15-000-5450	SUPPLIES - EQUIPMENT PARTS	491.68
10-15-000-5481	SUPPLIES-	207.59
25-00-000-4910	MISC/UNCLASSIFIED INCOME	5.95
25-00-000-5210	TELEPHONE/INTERNET	2,440.66
25-00-000-5220	FUEL/HEAT	2,154.90
25-00-000-5230	ELECTRICITY	11,740.10
25-00-000-5301	POSTAGE	956.83
25-00-000-5321	CONSULTING SERVICES	1,945.00
25-00-000-5340	CONFERENCES AND TRAINING	948.00
25-00-000-5350	MAINTENANCE SERVICES	350.76
25-00-000-5351	REPAIRS - EQUIPMENT	2,000.00
25-00-000-5352	REPAIRS - BUILDINGS	274.74
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	526.50
25-00-000-5354	CLEANING SERVICE	1,980.00
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	19,913.06
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	148.31
25-00-000-5368	MARKETING-DIGITAL	1,130.75
25-00-000-5401	SUPPLIES-OFFICE	170.42
25-00-000-5404	COMPUTER PROGRAMS	210.37
25-00-000-5412	SUPPLIES-CLEANING/CUSTODIAL	1,647.34
25-00-000-5420	SUPPLIES - GENERAL	1,632.43
25-00-000-5451	SUPPLIES - BUILDING PARTS	364.38
25-00-000-5481	SUPPLIES-	120.65
25-00-000-5482	SUPPLIES-HARDWARE	164.15
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	-360.00
25-00-000-5486	SUPPLIES-PLUMBING	826.49
25-00-000-5487	SUPPLIES - TOOLS	243.98
25-00-000-5730	DUES/MEMBERSHIPS	101.27
25-25-315-5400	SUPPLIES-ADULT CERAMICS	929.78
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	136.88
25-25-402-5300	CONTRACTL-ELC 4YR	200.00
25-25-402-5400	SUPPLIES-ELC 4YR	221.37
25-25-403-5300	CONTRACTL-ELC 2YR	200.00
25-25-403-5400	SUPPLIES-ELC 2YR	136.87
25-25-405-5400	SUPPLIES-KINDERGRTN READINESS	128.10

Account Summary

Account Number	Account Name	Payment Amount
25-25-428-5400	SUPPLIES-PRESCH w/ CARI & JON	16.16
25-25-430-5400	SUPPLIES-PRESCHOOL ART - MESSY	67.74
25-25-432-5300	CONTRACTL-PRESCHOOL DAYS OFF	250.00
25-25-432-5400	SUPPLIES-PRESCHOOL DAY OFF	31.29
25-25-439-5300	CONTRACTL-PRESCHOOL YOGA	2,618.00
25-25-457-5300	CONTRACTL-PRESCHOOL DRAWING -	630.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	900.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	2,109.92
25-25-606-5300	CONTRACTL - SCHOOL DAY OFF	1,035.00
25-25-613-5300	CONTRACTL--PULSE	3,062.50
25-25-614-5300	CONTRACTL-YOUTH CRAFTING	9,273.60
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,105.95
25-25-617-5300	CONTRACTL-MAD SCIENCE	3,712.80
25-25-629-5300	CONTRACTL-CHESS SCHOLARS	5,264.00
25-25-635-5300	CONTRACTL-AMAZING MIND	4,410.00
25-25-648-5300	CONTRACTL-STICKY FINGERS	3,080.00
25-25-653-5401	COSTUMES	460.65
25-25-657-5300	CONTRACTL-YOUNG REMBRADT/ART	3,377.50
25-25-658-5400	SUPPLIES-YOUTH ART	270.22
25-25-659-5400	SUPPLIES-MIXED MEDIA	329.28
25-25-660-5300	CONTRACTL-JEWELRY MAKING	6,091.40
25-25-694-5300	CONTRACTL-LEGO-PLAYWELL	5,145.00
25-25-706-5300	CONTRACTL-SOCCER SHOTS	1,848.00
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	9,126.00
25-25-707-5400	SUPPLIES-BOYS HOUSE BASKETBALL	9.38
25-25-708-5300	CONTRACTL-GIRLS HOUSE	4,195.00
25-25-712-5300	CONTRACTL-PRESEASON HOUSE BB	6,732.60
25-25-725-5300	CONTRACTL-KARATE CLASSES	4,843.50
25-25-740-5300	COTNRACTL-TRAVELING BASKETBALL	13,200.00
25-25-744-5300	CONTRACTL-YOUTH FLAG FOOTBALL	8,101.80
25-25-746-5300	CONTRACTL-HOT SHOT SATURDAYS	16,030.00
25-25-747-5300	CONTRACTL-HOTSHOT SPORT	40,055.40
25-25-748-5300	CONTRACTL-BASKETBALL CLINICS	3,727.50
25-25-752-5300	CONTRACTL-GAME ON!SPORTS 4	6,021.40
25-25-767-5300	CONTRACTL-YOUTH VOLLEYBALL	2,419.20
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,527.15
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	192.75
25-25-787-5300	CONTRACTL-GENERAL FITNESS	45.00
25-25-791-5300	CONTRACTL-PICKLEBALL	21,194.74
25-25-801-5300	CONTRACTL-SUN FUN CAMP	856.25
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	681.60
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	1,026.70
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	364.00
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	454.40
25-25-833-5300	CONTRACTL-ACTION QUEST	1,211.57
25-25-835-5300	CONTRACTL-AQUATIC CAMP	193.75
25-25-836-5400	SUPPLIES-AQUATICS & SAILING CIT	895.00
25-25-901-5400	SUPPLIES-WINTER CARNIVAL/WATTS	138.58
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	645.19
25-25-910-5300	CONTRACTL-4TH OF JULY	14,500.00
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	327.35
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	953.96
25-25-956-5400	SUPPLIES-GRAND OPENINGS	762.85
25-26-000-5210	TELEPHONE/INTERNET	14.99
25-26-000-5340	CONFERENCES AND TRAINING	660.00
25-26-000-5386	SERVICES-DAYCARE PROGRAM	900.00
25-26-000-5401	SUPPLIES-OFFICE	8.79
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	6,274.35

Account Summary

Account Number	Account Name	Payment Amount
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	1,946.17
25-26-000-5412	SUPPLIES-CLEANING/CUSTODIAL	128.65
25-26-000-5430	SUPPLIES - FIRST AID	31.20
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	706.72
25-27-000-5351	REPAIRS-EQUIPMENT	765.00
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	825.00
30-00-000-5589	ADA-RELATED FUND 69	3,775.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	156.50
45-00-000-5587	SAFETY/SECURITY EQUIP	1,526.18
55-00-000-5330	AUDIT FEES	2,500.00
65-00-022-5510	COMMUNITY HALL AV SYSTEM	4,740.28
65-00-024-5503	TAKIFF ELEVATOR CONTROLLER	39,600.00
69-00-000-5320	ARCHITECT/DESIGN/ATTESTATION	35,850.00
69-00-000-5578	WATTS - Owner Items	34,563.00
69-00-000-5579	WATTS - Construction	195,058.00
69-00-000-5583	CRIB WALL - Design	13,918.99
	Grand Total:	840,977.37

Project Account Summary

Project Account Key	Payment Amount
None	840,977.37
Grand Total:	840,977.37

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

EFFICIENCY REPORT FOR THE GLENCOE PARK DISTRICT



**APPROVED BY THE GLENCOE PARK DISTRICT'S
COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
ON APRIL 16, 2024**

I. Purpose

The Glencoe Park District (“Park District”) formed its Committee on Local Government Efficiency on June 6, 2023 to study efficiencies and report recommendations regarding those efficiencies and increased accountability pursuant to 50 ILCS 70/1, *et seq.* (the “Committee”).

II. Committee Membership

The Committee consisted of the following individuals:

- Carol Spain, Board President and Chairperson
- Stefanie Boron, Board Vice President
- Michael Covey, Board Treasurer
- Bart Schneider, Board Commissioner
- Jordan Spector, Board Commissioner
- Julia Lissner, Glencoe Resident Member
- Nicole Reifman, Glencoe Resident Member
- Bob Kimble, Glencoe Resident Member
- Lisa Sheppard, Executive Director and Board Secretary

III. Committee Meetings:

Meeting Dates:

Tuesday, August 1, 2023
Wednesday, March 6, 2024
Tuesday, April 16, 2024

Meeting Place and Time:

Takiff Community Center at 7:00pm
Takiff Community Center at 6:00pm
Takiff Community Center at 7:00pm

Meeting Place:

Takiff Center
999 Green Bay Road
Glencoe, IL 60022

Minutes of these meetings are available on the Park District’s website or upon request at the Park District’s administrative office.

IV. General Overview of Governing Statutes, Ordinances, Rules, Procedures, Powers, Jurisdiction:

The Glencoe Park District was established by a referendum initiated and approved by the voters of the Park District in 1912, and is one of the oldest park districts in the State of Illinois. All Illinois park districts, including the Park District, are governed by the Park District Code, 70 ILCS 1205/1 *et seq.*

Having a separate and distinct taxing body for parks, recreation, and conservation within the local community, which operates apart from general purpose governments, is extremely beneficial to the community for many reasons, as detailed further in this report.

- **Elected, non-partisan, non-compensated Board.** The Park District is governed by a Board of five commissioners. Commissioners must reside within the boundaries of the Park District and are elected at the Consolidated Election in odd-numbered years. Pursuant to state law, commissioners are non-partisan and serve without compensation.
- **Accessible and focused representation.** Having a dedicated Board to oversee these essential facilities, programs, and services provides the community with increased access to their elected representatives and allows those elected representatives to remain focused solely on those facilities, programs, and services. This is contrasted with general purpose governments, where elected representatives are responsible for broad oversight on a wide range of issues. This special purpose benefit is particularly advantageous when it comes to budget and finance oversight.
- **Increased transparency.** Having a dedicated unit of local government to provide park and recreation services also improves the relationship between the Park District and its residents because of the transparency and openness related to the Board and Park District operations. Having detailed agenda and action items allows taxpayers to be better informed about the inner workings of their local government. When individual units of government are responsible for providing specified services like Park Districts, transparency is increased because action items and budget procedures are more detailed. Additionally, these items and budgetary decisions are subject to more scrutiny by locally elected officials than is the case with larger, multi-purpose governments with a multitude of departments.
- **Protection of revenues.** Because the Park District is a separate unit of local government, the revenues it generates can only be used for Park District purposes. This assurance is contrasted with general purpose governments like cities, villages, and counties that provide a multitude of services such as fire, police, public works, economic development, etc., where revenues that are generated specifically for parks and recreation can be expended on these other services with limited, if any, input from voters.
- **Protection of assets.** Public parks and other real property owned by the Park District is held in trust for the residents of the Park District, and, subject to very limited exceptions, can only be sold or transferred if residents approve of the sale or transfer by a referendum. This is contrasted with general purpose units of government, which have authority to sell or dispose of property by a vote of the governing Board.
- **Providing the community more with less.** The Park District does more with much fewer funding options. Unlike other units of local government that receive direct state funding, income, sales, use, hotel/motel, motor fuel, and other numerous taxes, the Park District's only tax revenues come from a modest portion of a resident's overall property tax bill. In fact, despite its limited funding options, the Park District share is only 7% of the local tax bill. Additionally, only 36% of the revenue earned

by the Park District is generated through property taxes. The remaining 64% is generated charges for services, interest income, and other revenue sources.

- The following shows the various taxing bodies in Glencoe and the percentage of taxes per agency for Fiscal Year 2023-2024:

Elementary School District	35.27%
High School District	24.58%
Village of Glencoe	15.16%
Glencoe Park District	6.92%
Cook County All	5.51%
Sanitary District	4.78%
Glencoe Library	3.07%
Community College	2.83%
New Trier Township	0.64%
Other	1.25%

As part of good governance and implementing best practices in the management of day-to-day operations, the Park District has also adopted the following ordinances, rules, policies, and procedures:

- General Conduct Ordinance 700
- Board of Park Commissioners Policies and Procedures Manual
- Administrative Policies and Procedures Manual
- Finance Policies and Procedure Manual
- Personnel Policies Manual for all Staff
- Safety/Risk/Crisis Management Manual
- Volunteer Manual
- Comprehensive Master Plan and Strategic Plan
- Community Impact Report (<https://www.calameo.com/read/006911757698857f9c008>)
- Departmental, Facility, and Program Specific Manuals
 - Beach Manual and Ice Rink Manual
 - Kids Club Manual (before and after school program)
 - Early Childhood Manual (ELC and Children’s Circle)

V. List of Shared Services and Partnerships

The Park District works diligently to provide the best possible programs, services, and facilities to our community at the least possible cost. One of the many ways the Park District achieves this goal is by partnering with neighboring park districts, school districts, other units of local government within or near the community, the State of Illinois, non-profit organizations, and for-profit corporations. Below is a comprehensive list of the current partnerships, agreements, and other relationships that assist the Park District's mission of delivering the best possible services at the least possible cost to our community.

1. Member in Northern Suburban Special Recreation Association

The Park District is part of the Northern Suburban Special Recreation Association ("NSSRA"). Special recreation associations are a form of intergovernmental cooperation among units of local government that are authorized under the Illinois Constitution, the Intergovernmental Cooperation Act, the Park District Code, and the Municipal Code. Their formation is rooted in a fundamental belief and recognition that "Recreation is for Everyone." They are shining examples of local government efficiency.

By partnering together, local communities are able to effectively and efficiently deliver more successful program opportunities to community members who have special needs. Furthermore, by participating in NSSRA, the Park District networks with thirteen other local governments to provide many more program opportunities for our community members who have special needs and offers a choice between participating in the NSSRA's programs or in programs that are provided by the Park District.

The Park District and NSSRA also achieve efficiency by utilizing existing facilities that are owned and operated by NSSRA's members, including the Park District. Utilizing these existing facilities allows NSSRA to deliver services to its member communities at a lower cost. Currently, the Park District provides NSSRA access to the following facilities for their program offerings:

- Takiff Community Center
- *Takiff Fitness Center*
- *Weinberg Family Recreation Center*
- *Weinberg Ice Rinks*
- *Glencoe Swimming and Boating Beach*

NSSRA also provides the support needed for participants with special needs who choose to register for Park District programs or inclusive programming. NSSRA collects information on the registered participant and determines what supports are needed for that participant to be successful in this inclusive setting or the Park District program. This could include additional training of the supervisory staff, additional support staff, the use of adaptive equipment, behavior management, and/or other measures that will assist in the successful participation of this individual in the Park District program. Although success may not look the same for everyone, NSSRA works with the Park District's staff to ensure the best possible results for all the participants in the program. The Park District's cost of providing these services would be much greater without its participation and partnership with NSSRA.

In 2022, NSSRA provided 338 programs for people with disabilities in its thirteen partner communities. Twenty-seven Glencoe Park District residents were served through these program offerings. Additionally, NSSRA supported six Glencoe Park District participants with 1182.79 hours of inclusive services in programs that were provided by the Park District.

The Park District is very proud of the ongoing collaboration with NSSRA. By working cooperatively with other local governments, not only are we better able to collectively serve all citizens within our communities, including persons with disabilities, but we are able to do so in the most efficient and effective manner possible.

2. Intergovernmental agreements with other park districts, forest preserve districts, conservation districts, or municipal recreation agencies

- Northbrook Park District Reciprocal Agreement for aquatic center/beach passes
- Northbrook Park District Reciprocal Agreement for dog park
- Winnetka Park District Reciprocal Agreement for paddle tennis

3. Intergovernmental agreements with other units of local government

- *Village of Glencoe (VOG)*
 - *Police Protection*
 - *Shared Services Agreement: GPD mowing / VOG mechanic work*
 - *Agreement for Joint Bluff Restoration Project*
 - *Inside Glencoe: joint publication with School District 35, Glencoe Library, and VOG*
- *School District 35*
 - *Agreement that allows for use of school facility in exchange for athletic field maintenance*
 - *Camp use*
 - *General recreation use*
 - *Joint purchase and shared use of the playground at West School*
 - *Reciprocal field and facility use*
 - *Inside Glencoe: joint publication with School District 35, Glencoe Library, and VOG*
- *Cook County Forest Preserve: Chicago Botanic Garden*
- *Glencoe Library: joint special events/programming*

- *New Trier High School Transition Program*
4. **Intergovernmental agreements with the State of Illinois**
 - Illinois Department of Central Management Services – Federal Surplus Property Program
 5. **Partnerships or agreements with athletic or similar affiliate organizations that operate sports or other leagues**
 - Glencoe Youth Baseball and Softball
 - AYSO Soccer
 - KW Baseball Association
 - New Trier Travel Basketball
 - Glencoe tennis groups
 - Variety of relationships with recreation independent contractors
 6. **Partnerships or other interrelationships with non-profits**
 - Family Service of Glencoe
 - Glencoe Youth Services
 - Glencoe Junior High Project
 - Glencoe Junior Kindergarten
 - Glencoe Historical Society (park space for historical structure owned by GHS)
 - Glencoe Rotary
 - Glencoe/Winnetka/Northfield Chamber of Commerce
 - Glencoe Community Garden
 - Friends of the Green Bay Trail
 - American Red Cross
 7. **Informal cooperation with other units of local government which save taxpayer dollars by eliminating redundancy**
 - New Trier Township: cooperation with the Park District by offering fee assistance for childcare programs such as camp, daycare, and before and after care programming

- Village of Glencoe: shared equipment use, works cooperatively on National Night Out, training opportunities at Glencoe Beach for rescue trainings, joint program for Independence Day community event

VI. Other Examples of Efficient Operations

Use of volunteers. One way in which the Park District reduces the burden on taxpayers is through the use of volunteers. Last year, residents volunteered as basketball coaches, in early childhood classrooms, community cleanup days, and a variety of special events totaling over 2,000 hours of service to the Park District.

Youth employment. The Park District is a major employer of youth in the community. Last year, the Park District employed 122 youth. Not only is this an efficient way to deliver services, but youth employment serves as a valuable training tool for the future workforce.

Joint purchasing. The Park District participates in joint purchasing cooperatives pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/0.01 *et seq.*) thereby saving taxpayer dollars through economies of scale. These include:

- Sourcewell: vehicle/equipment, playgrounds, picnic shelters, staples office supplies
- State of Illinois Joint Purchase Program
- The Cooperative Purchasing Network Agreement

Collaboration with other park districts on best practices. Because park districts are not in competition with one another, they are more willing than the private sector to share best practices. These best practices help to avoid unnecessary costs and deliver services more effectively and efficiently.

Reliance on non-tax revenue. Unlike most local governments that rely on a wide range of sales, use, and income taxes, the Park District is not permitted to access these types of taxes. Additionally, although the Park District is an economic engine for the community and generates much revenue for the state and our community in the form of hotel/motel, sales, and motor fuel taxes, our Park District does not receive any of these revenues. Also, unlike Illinois cities, villages, counties, and school districts that received billions of dollars in direct financial assistance from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan Act (ARPA), our Park District did not receive any such direct federal aid. Our Park District also does not receive state funding under the Local Government Distributive Fund (LGDF) or General State Aid (GSA) that these same cities, villages, counties, and school districts receive through the State budget.

Instead, the Park District provides all of the programs, facilities, and services to the community with a very modest amount of property taxes and from **non-tax sources** such as memberships, program registrations, and other user fees as well as private donations and grants.

The Park District has been very successful receiving grant awards, including Development (OSLAD) Grants, Department of Commerce and Economic Opportunity (DCEO) Grants, and a Park and Recreation Facilities Construction (PARC) Grant. The grants supplement the Park District's capital project fund and without the funds, the Park District would not be able to improve the parks and facilities at the accelerated time frame. The project, fiscal year award, and grant/donation amounts received include:

2023	Citizen Donations: Weinberg Family Recreation Center	\$750,000
2022	USDA/IDNR UCF (Tree inventory and tree care management plan)	\$7,250
	Child Care Restoration Grant	\$64,395
2021	PARC Grant for Watts Recreation Center	\$2,500,000
	IDNR BAAD Grant (Bluff Stabilization, in progress)	\$80,000
	Child Care Restoration Grant	\$213,615
2020	OSLAD Grant for Duke Park	\$400,000
	Child Care Restoration Grant	\$193,811
2019	CMAP Transportation Alternatives Program (TAP-L) Grant	\$667,150
	IDNR Bicycle Path Grant Program Recipient	\$200,000
	Citizen Donation: Duke Park	\$300,000
2016	Citizen Donation: Berlin Park	\$1,000,000

VII. Transparency to the Community

The following information about the Park District may be obtained by citizens in the location listed.

The documents listed below are available at www.glencoeParkDistrict.com unless otherwise noted:

- Annual Tax Levy Website, Administrative Office
- Annual Budget and Appropriation Ordinance Website, Administrative Office
- Agenda and minutes Website, Administrative Office
- Comptroller's Annual Finance Report (AFR) : <https://illinoiscomptroller.gov/constituent-services/local-government/local-government-warehouse/searchform?SearchType=AFRSearch>
- Annual Comprehensive Financial Report Website, Administrative Office
- Bids, proposals, and legal notices Website
- Treasurer's Report Administrative Office
- IMRF Employer Coast/Participant Information Administrative Office
- Statement of Receipts and Disbursements Administrative Office
- Conduct Ordinance Website, Administrative Office
- Master Plans Website, Administrative Office
- Strategic Plans Website, Administrative Office
- Capital Improvement Plan Website, Administrative Office
- ADA Transition Plan Administrative Office
- Capital replacement schedule Website, Administrative Office
- FOIA information Website, Administrative Office
- MBE, WBE, VBE status for vendors Website, Administrative Office
- Environmental Policy Website
- Scholarship Information and Application Website

The Park District offers residents many opportunities to provide feedback. These include:

- The Park District's practice is to hold a truth and taxation meeting regardless of whether or not it was required under the truth and taxation law.

- The Board of Park Commissioners meet twice each month. Residents may provide public comment at every meeting.
- The Park District's annual Budget and Appropriations Ordinance is available in tentative form at least 30 days prior to its adoption at an open meeting of the Board of Park Commissioners. Additionally, at least one public hearing is held prior to final action, and notice of the hearing is published in the newspaper at least one week prior to the hearing.
- The Park District's annual property tax levy is approved at an open meeting of the Board of Park Commissioners in accordance with the Open Meetings Act. The Park District follows all public notice and hearing requirements under the Truth in Taxation Law prior to the adoption of this annual tax levy. (The Park District's annual levy is also subject to the limitations of the Property Tax Extension Limitation Law.)
- Residents may contact or request information from the Park District by phone at 847-835-3030 or email at info@glencoe parkdistrict.com.
- The Park District has representation on community organizations and boards including:
 - Glencoe Beach and Lakefront Advisory Group
 - Weinberg Family Recreation Center Advisory Group
 - Early Childhood Advisory Group
 - Short Term Task Forces (e.g.: Dog Park Feasibility Group, Berlin Park Design Group, other playground design groups)
 - Northern Suburban Special Recreation Association
 - Glencoe Rotary
 - Glencoe/Northfield/Winnetka Chamber of Commerce
 - Illinois Park and Recreation Association
- The following surveys have been sent to residents in the past five years:
 - 2023 Community Wide Comprehensive Park District Needs Assessment
 - 2019-2023 Annual Camp Survey
 - 2019-2023 Annual Kids Club Survey
 - 2019-2023 Annual Beach Survey
 - 2019-2023 Annual Ice Rink Survey
 - 2019-2023 Annual Variety of General Recreation Survey

The Park District offered the following parks improvements since 2016 that included public hearings and opportunity for public comments on the following projects and initiatives:

- 2023-2024 Pickleball court discussion
- 2023 Lakefront playground and tennis court renovation
- 2022 Historically accurate renovation of Halfway House and exterior of Safran Beach House input
Glencoe Pier replacement input
- 2022-2019 Watts/Weinberg Family Recreation Center input
- 2021-2019 West Park OSLAD Grant
Master Plan community input
- 2021 Connect Glencoe trail development input
Veterans Memorial Park input
Duke Park input
Kalk Park input
- 2019 Takiff Center early childhood playground input
Dog Park Task Force and community meeting
Agreement with Glencoe Historical Society to move the historic Frank Lloyd Wright house to Ravine Bluffs Park
- 2018 Old Elm Park input
Takiff parking lot and walking path improvements input
Vernon playground input
Woodlawn Park input
- 2017 Astor Park input
Glencoe Fitness input
West Park input
- 2016 Berlin Park and Baseball Field Task Force input
Shelton Park input

VIII. District Awards and Recognition

The District's achievements have been recognized in numerous ways.

- 2023 Chair of the IPRA Board of Directors: Executive Director Sheppard
Government Finance Officers Association (GFOA) Certificate of Excellence
- 2022 Frank Lloyd Wright Spirit Award Winner

- 2019 NRPA National Gold Medal for Excellence in Park and Recreation Management Winner
IAPD/IPRA Distinguished Accreditation
IPRA Program of the Year for Beach S.A.F.E.
- 2018 NRPA National Gold Medal Finalist
AAA Bond Rating from Moody's Investor Services
IPRA Exceptional Workplace Award
- 2017 IPRA Professional of the Year: Executive Director Sheppard
NRPA National Gold Medal Finalist
NSSRA Shining Star Partner Agency of the Year

Benefits and Services

The Park District serves the entire community from the youngest child to the oldest adult and all ages in between. It does so in a variety of ways as follows.

1. Facilities (See Appendix A for a District Map)

The Park District offered the following facilities to the community last year:

- Takiff Center - 80,000 sq. ft. of indoor recreation space
- Weinberg Family Recreation Center and refrigerated ice rinks
- Safran Beach House
- Perlman Boating Beach
- Holmes Warming House/Glencoe Youth Services Center
- Park maintenance buildings
- 86.26 acres of land with 12 parks and playgrounds and two natural areas
- Other passive parks and open space

2. Programs

The Park District offered the following programs last year. Registration numbers are also provided.

In 2023, the Park District offered:

- 577 general program unique activity types with an enrollment of 5,724 participants
- The District provided a wide range of camp programming to 860 participants
- Provided year-round full-day preschool to 93 children
- Provide half-day preschool to 55 children
- Proved before and after school care to 67 children

Daily facility attendance:

- Beach and Boating Beach: 20,000+

- Fitness: 7,000+
- Ice Rink: 5,592

Program types include:

Athletics

- Baseball
- Basketball
- Dodgeball
- Figure Skating
- Flag Football
- Floor Hockey
- Hockey
- Lacrosse
- Martial Arts
- Multisport
- Pickleball
- Rowing
- Sailing
- Soccer
- Tennis
- Volleyball
- Yoga

Camps

- Preschool Camps
- Youth
- Specialty Camps
- Counselor in Training

Childcare

- Kids Club Before and After School Care
- ELC Preschool Half-Day Preschool
- Children's Circle Full-Day Preschool
- School Days Off Programs

Preschool Enrichment Programs

- Cooking
- Dance
- Art
- STEAM
- Crafting
- Tot Skating
- Parent Tot

- Music
- Sports
- Ceramics
- Reading
- Soccer
- Yoga

Cultural Arts and Enrichments

- Cooking
- Dance
- Fine Arts
- Crafting
- Coding
- Magic
- Chess
- Mixed media
- STEAM
- Ceramics
- Theatre

Exercise and Fitness

- Paddleboard Yoga
- Yoga
- Pilates
- Tai Chi
- Rowing
- Barre
- Pickleball
- Tennis
- Open Gym

Adult

- Ceramics
- Improv
- Art
- Tennis
- Pickleball
- Scrub Hockey
- Dek Hockey
- Karate
- Mahjong

Provide the following free or low-cost special events

- Messy Morning

- Sweetheart Dance
- Subzero Shenanigans
- Disney Skate
- Leprechaun Hunt
- Fire and Ice
- Good Friday
- Spring Egg Hunt/Dog Treat Hunt
- Weinberg Family Recreation Center Groundbreaking
- Spring Art Show
- Earth Day Cleanup
- Mother's Day Gift Making
- Takiff Express Train Day
- Sauna Club
- Beach Music
- Kickback at Kalk
- GJHP Beach Bash
- Tots-n-Tunes
- Glencoe .500
- Fourth of July Party in the Park & Fireworks
- Fun Run
- Family Games
- Unplug Illinois Day
- Beach Campout
- Beach S.A.F.E.
- Green Bay Trail Day
- Trellis Table
- Outdoor Movies
- Bier on the Pier
- Doggie Dip
- Great Mud Run
- ELC Harvest Festival
- Kids Night Out
- Boo Bash
- Preschool Spooktacular
- Adult Art Show
- If Kids Ran Thanksgiving
- Weinberg Ice Rink Season Opening
- ELC Book Fair
- Weinberg Family Recreation Center Grand Opening
- Hallmark Holiday
- Visit with Santa
- Skate and Create
- Winter Solstice
- Itty Bitty New Year

3. Additional Services

The Park District provided the following additional services to the community:

- Working apiary to educate on the importance of bees
- Composting locations in cooperation with the Village of Glencoe
- Spring Park Cleanup Event
- Working greenhouse to assist the Glencoe Community Garden, Glencoe Gardening Club, and Friends of the Green Bay Trail
- Local site for monthly Red Cross Blood Drives
- Various clothing, food, and supply drives to benefit local charities and food banks

4. Other Benefits

While the Park District is a special purpose district, its impact to the community is multi-faceted and far reaching. For example, the Park District's parks, recreational programming, and other opportunities improve the community's overall physical and mental health and wellness, thereby reducing health care costs. Full and half-day preschool, before and after school care, and summer programs offer safe, convenient, and affordable childcare options for working families during critical times when school is not in session. These opportunities also help reduce juvenile crime.

The Park District's open space and trees help improve air and water quality and mitigate flooding. The numerous flower beds and native planting areas beautify the Village. The District prioritizes planting native species. Native areas attract pollinators such as bees, butterflies, and birds. In 2023, the District planted 20 trees throughout its parks.

IX. Recommendations for Increased Accountability and Efficiency

1. Intergovernmental Fees and Charges

One opportunity for efficiency would be the elimination of fees and charges assessed by other units of government. By way of example, below are amounts that other units of local government charge the Park District even though the Park District's taxpayers are also taxpayers of these other units of local government. Such fees and charges, and the bureaucracy that accompanies them, inhibit the Park District's ability to deliver programs, facilities, and services at the least possible cost.

- The Village does waive most permit fees to the District, unless they involve an outside contractor. The Park District reciprocates with giving the Village free use of parks and facilities for events and meetings. This is a great example of collaboration between the Village and Park District.
- Water Utility Fee
- State and local liquor license
- Background check fees (and checking minors)
- Daily beach water testing
- Elevator inspection license

- Construction permits (only for services they outsource)
- Food service permits
- Illinois Department of Public Health inspections
- Fire inspections

Other units of local government should recognize that intergovernmental fees often lead to inefficiency in the expenditure of taxpayer dollars through extra bureaucracy and administrative costs. In many cases, the unit of government assessing the fee ultimately benefits from the project or event, meaning it can recoup its costs through the extra sales tax or other revenue that will be generated. Where such fees are absolutely necessary, general purpose units of government should offset the fee by crediting the Park District for all benefits they will receive from a project, event, or property. For example, open space that is protected and maintained by the Park District helps mitigate stormwater management costs, so assessing stormwater management fees on the Park District not only leads to inefficiency, but it is also shortsighted.

Governmental units should be discouraged or prohibited from charging more than their out-of-pocket costs associated with the activities covered by a fee that is assessed to another unit of local government with the same taxpayers. Put another way, one unit of local government should not profit by taxing another. Eliminating local permit fees is a way to reduce administrative costs without impacting overall public revenue. Local government best serves the people when it cooperates and works together. Some communities recognize this and do not charge fees to other units. All communities should be encouraged to follow that model to receive the best results for local taxpayers and to promote governmental efficiency.

2. Inefficiency of Other Governments

The Park District is also negatively impacted by the inefficiency of the state and other units of local government.

- State grants are often overly complicated to apply for and staff at the state level are not routinely available to answer questions or provide guidance, which causes delays for the Park District attempting to apply for grant funds. Once grant funding is obtained, cumbersome and time-consuming reports are due on a monthly or quarterly basis.
- Metropolitan Water Reclamation District's slow review process
- Delay in Village Permit Review

3. Unfunded Mandates

Unfunded state mandates are another cost driver. While the Park District recognizes that there are benefits to some of these mandates, modifications could help alleviate some of the burden to the Park District

- Non-resident FOIA Requests.** In 2023, the Park District received 15 FOIA requests, some requiring hours of staff time to fulfill. Often the individuals/businesses submitting the FOIA requests are from outside of the Park District boundaries, and they appear to be serving a specific agenda, rather than assuring better local government. Only one of the 15 were from Glencoe residents.

Under current law, resident taxpayers end up footing the bill for these non-resident or commercial requests. In order to help alleviate the burden for these non-resident requests the law could be amended to: (1) add a requirement that non-residents identify/explain the purpose of the request for information; (2) add a time limit on how far back a non-resident can request information; (3) staff time and costs could be included in the amount that is reimbursable for non-resident and commercial requests; (4) move back the deadline for non-resident requests 10 business days so that the Park District does not have to delay services to its residents in order to comply with a non-resident request.

Sunshine laws are supposed to protect taxpayers by allowing them to shed light on any issue that is not exempt from FOIA. However, local government can be burdened by having to drop everything to rearrange priorities to meet FOIA deadlines, particularly if it has limited resources. Since local residents ultimately bear the expense of complying with FOIA, treating resident and non-resident requests differently would be justified.

- b) Criminal Background Checks.** All Park Districts are statutorily required to conduct criminal background checks on all employees pursuant to Section 8-23 of the Park District Code. The background checks must be done through the Illinois State Police (ISP). Last year, the Park District spent \$3,663 for criminal background checks. The Park District does not recommend eliminating this mandate because it is necessary to ensure the safety and well-being of children and other Park District patrons. However, the State should explore ways in which it could improve the current system and make it less costly for Park Districts to comply with the law.

The mandate also raises the fundamental question as to why one layer of government is forced to charge its taxpayers to comply with a State mandate when the State made the determination to impose the mandate. Put another way, if the State has determined that criminal background checks are necessary for public safety, the State should assist with compliance.

The Park District recommends studying whether there can be a more efficient background check process implemented through the ISP to reduce the time and expense it takes for background checks. Another suggestion is for ISP to waive the fee for checks on minors or waive all fees for name checks. If there is a "hit" from a name check, the fee could be charged for the costlier fingerprint check. Since it is a state mandate, perhaps the fee structure for Park Districts should also be reviewed to determine whether the fee being charged exceeds the actual cost of doing the check and, if so, perhaps the ISP could consider reducing its cost to local governments.

- c) Prevailing Wage.** One way to reduce burden on local government staff is to limit the prevailing wage requirement to larger capital contracts. This would free up tracking of the paperwork on small repairs and projects. One reason for creating a threshold requirement is the cost of the administrative burden relative to the cost of the actual project. For example, eliminating prevailing wage on smaller projects, e.g., those less than \$50,000, will result in more local bids and decrease the overall cost for these smaller public works projects.
- d) Newspaper Publication.** The newspaper is no longer the most effective way to provide notice. Websites are cheaper and reach more people. Permitting the Park District to post the information on its website in lieu of newspaper publications would reduce costs.
- e) Minimum Wage.** The minimum wage increases have put a burden on the Park District's operating budget, and have caused the District to increase fees to taxpayers. This increased burden is

specifically for seasonal workers who are high school to college age and work seasonally during the summer months at our day camps and beach.

- f) **COVID-19, American Rescue Plan Act.** During the pandemic, the Park District was counted on to provide services for all ages, when allowable, under the Centers for Disease Control, Illinois Department of Health regulations. While other units of governments were closed, or solely operating remotely, park districts were turned to for individuals seeking respite in our parks, for emergency day care, daycare for school age children when schools were closed, and many other recreation services. When the U.S. Senate approved the final version of the \$1.9 trillion American Rescue Plan Act, park districts were left out of this funding. The Act included \$360 billion for states, territories, tribes, counties and cities and Illinois was estimated to receive approximately \$13.2 billion of this state and local funding. The plan did not include dedicated funding for special districts, which include park districts. The Act allowed funds to be used to provide government services affected by a revenue reduction during the pandemic relative to revenue collected in the most recent full fiscal year. Again, the Act left out special districts.

In addition to the thousands of unbudgeted dollars spent on COVID-19 related expenses, the Park District lost approximately a million in revenues from programs and services over the previous year. The District's ability to recover from COVID-19 in operating and capital funds has extended to date. In addition to the operating loss, the Park District was unable to transfer necessary funds to capital projects for the 2020 budget.

4. Opportunities for Increased Transparency

As illustrated above, the Park District is very transparent in its operations. The following are opportunities for increased transparency. These were ideas or requests generated from the Local Government Efficiency Committee. In areas where there has been, or will be efforts for increased opportunities by the Park District, they are noted above in italics.

- Does the Committee see any opportunities for Transparency?

- **Request:**

Increase transparency and communication with the public on waitlist for Children's Circle, Day Camps, Kids Club, Boat Storage at Glencoe Beach.

Response:

The District will look into ways of improving the waitlist and communication process for Day Camps, Children's Circle, Kids Club, and Boat Storage at Glencoe Beach, which tend to experience waitlists quickly based on the amount of space and staff needed. Look to provide information on how many individuals were removed from the waitlist and number of spots filled.

- **Request:**

A lot of new and good information was shared in this report, would like this information shared with the community.

Response:

The District will look at ways to communicate the details of this report to the community

through different avenues such as in Inside Glencoe, Social Media, and Videos.

- **Request:**
Would be nice to meet with the Executive Director and Department Heads to ask questions or learn more about the District.

Response:

The District will look at developing a series such as "Coffee with the Park District" where there would be published office hours either at a Park District Facility/Park or local coffee shop. Commissioners, Executive Director, and Administrative team would attend allowing for free-flowing questions and dialogue.

- **Request:**
How can we better communicate employee's departure from the district and the reason, especially in Children's Circle or ELC?

Response:

Keeping in mind employee confidentiality, look at ways when possible, to inform parents of why and when teachers leave the employment of the District.

- **Request:**
Better communicate Sustainability efforts of the Park District.

Response:

The District will look at adding a tab on the District Website that would lead to a list of all the sustainability efforts that the district is undertaking.

5. Opportunities for Other Intergovernmental Agreements

- Does the Committee see any opportunities for other Intergovernmental Agreements?

- **Request:**
Continue to provide greenhouse use for adults interested in gardening and community groups and partner with community groups such as Glencoe Community Garden and Friends of the Green Bay Trail.

Response:

Investigate the possibility of building a new greenhouse near the community garden, working with the Village on land use. This would move greenhouse operations away from the parks yard where it can be dangerous to have the public in an area where the parks team is actively working.

- **Request**
Is there a possibility to partner with another organization to do birthday parties?

Response:

Look at working with independent contractors to offer birthday parties in our Community Centers.

6. Opportunities for Savings such as Energy Efficiency Projects, Joint Purchasing

- Does the Committee see any opportunities for Energy Efficiency Projects?

- Request:
Have more EV Park District trucks and equipment.

Response:

When renovating the parks maintenance facility, look at ways that more energy efficient elements can be added. For example, for a future renovation, we should investigate the ability to include solar panels on the roof and plan for infrastructure needs so that our future fleet and equipment changes from gas to EV.

- Request:
Look at ways to put solar panels on Park District facilities.

Response:

Now that the law has changed to allow park district the ability to enter into long term agreements with solar panel companies, investigate the ability to do so on Takiff Community Center and Weinberg Family Recreation Center.

- Request:
Is it possible to use thermal energy to heat our facilities?

Response:

The District will look into the feasibility and cost of adding thermal energy to our facilities.

X. OTHER

Does the Committee have any ideas or suggestions that demonstrate ways to be a more efficient or transparent form of local government and to provide park and recreation services?

- Include Park Amenity Document into this report

Dated: _____ [INSERT DATE FINAL REPORT APPROVED BY EFFICIENCY COMMITTEE]

Signed: _____ [CHAIR'S SIGNATURE]

**V. Public Hearing
Budget and Appropriations
Ordinance No. 961**

VI. Approval of Ordinance No. 961

Glencoe Park District
April 2024 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Budget and Appropriation Ordinance (BAO)
DATE: April 16, 2024

FY2024/25 Budget and Appropriation Ordinance (BAO)

We prepared the FY2024/25 Budget and Appropriation Ordinance (BAO), had it reviewed by legal counsel, and put it on public display since March 15 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular Board meeting on April 16 following the public hearing, and will be filed at the Cook County Clerk's office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.

**GLENCOE PARK DISTRICT
ORDINANCE NO. 961**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND
APPROPRIATION OF FUNDS FOR THE GLENCOE PARK DISTRICT
FOR THE FISCAL YEAR BEGINNING
MARCH 1, 2024 ENDING FEBRUARY 28, 2025**

WHEREAS, the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available to public inspection for at least thirty days prior to the date of this Ordinance, and

WHEREAS, a public hearing was held as to such tentative Budget and Appropriation Ordinance on the 16th day of April 2024 and notice of said hearing was given at least one week prior thereto as required by law and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Glencoe Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amount budgeted and appropriated for each object or purpose is as follows:

I.	The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
	Personnel Services	\$1,030,572	\$1,300,000
	Utilities	\$ 143,891	\$ 180,000
	Contractual Services	\$ 380,635	\$ 475,000
	Supplies	\$ 214,030	\$ 265,000
	Group Health Insurance	\$ 211,605	\$ 265,000

Dues/Fixed Charges	\$ 1,200	\$ 1,600
Capital Improvements	\$ 251,300	\$ 310,000
Contingency	\$ 24,532	\$ 30,000
Miscellaneous	\$ 19,897	\$ 30,000
General and Administrative	\$ 559,612	\$ 700,000

Total amount Budgeted-Corporate Fund \$2,837,274

Total amount Appropriated-Corporate Fund \$3,556,600

II. The amount Budgeted and Appropriated for Recreation Purposes: Budget Appropriation

Personnel Services	\$3,479,070	\$4,300,000
Utilities	\$ 209,440	\$ 265,000
Contractual Services	\$2,538,471	\$3,200,000
Supplies	\$ 432,339	\$ 550,000
Group Health Insurance	\$ 439,623	\$ 555,000
Dues/Fixed Charges	\$ 12,675	\$ 16,000
Capital Improvements	\$ 29,867	\$ 35,000
Contingency	\$ 10,000	\$ 12,500
General and Administrative	\$ 875,290	\$1,100,000

Total amount Budgeted-Recreation Fund \$8,026,775

Total amount Appropriated-Recreation Fund \$10,033,500

III. The amount Budgeted and Appropriated for Auditing Expenses: Budget Appropriation

Auditing Expenses	\$ 15,650	\$ 20,000
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Total amount Budgeted-Audit Fund \$ 15,650

Total amount Appropriated-Audit Fund \$ 20,000

IV. The amount Budgeted and Appropriated for Social Security Purposes (Social Security Participation): Budget Appropriation

Soc. Sec. & Medicare Employer Contribution	\$ 407,000	\$ 500,000
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Total amount Budgeted-Social Sec Fund \$ 407,000

Total amount Appropriated-Social Sec Fund \$ 500,000

V.	The amount Budgeted and Appropriated for Pension Purposes (Illinois Municipal Retirement Fund Participation):	<u>Budget</u>	<u>Appropriation</u>
	Illinois Municipal Retirement Fund Contribution	\$ 335,000	\$ 425,000
	Total amount Budgeted-IMRF Pension Fund	\$ 335,000	
	Total amount Appropriated-IMRF Pension Fund		\$ 425,000
VI.	The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:	<u>Budget</u>	<u>Appropriation</u>
	Risk Management Administrative Services	\$ 37,453	\$ 45,000
	Risk Management Contractual Services	\$ 18,000	\$ 22,500
	Insurance Premiums	\$ 122,500	\$ 150,000
	Risk Management Operating Costs	\$ 12,500	\$ 16,000
	Risk Management Capital	\$ 120,000	\$ 150,000
	Total amount Budgeted-Liability Insurance Fund	\$ 310,453	
	Total amount Appropriated-Liability Insurance Fund		\$ 383,500
VII.	The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:	<u>Budget</u>	<u>Appropriation</u>
	Inclusion Services	\$ 5,000	\$ 6,000
	Special Recreation Programs for the Disabled (N.S.S.R.A. Contribution)	\$ 180,000	\$ 225,000
	NSSRA-Required Accessibility Improvements	\$ 170,000	\$ 215,000
	Total amount Budgeted-Special Rec. Fund	\$ 355,000	
	Total amount Appropriated-Special Rec. Fund		\$ 446,000
VIII.	The amount Budgeted and Appropriated for Workers' Compensation:	<u>Budget</u>	<u>Appropriation</u>
	Insurance Premiums	\$ 50,000	\$ 62,500
	Total amount Budgeted-Workers' Comp Fund	\$ 50,000	
	Total amount Appropriated-Workers' Comp Fund		\$ 62,500

IX.	The amount Budgeted and Appropriated for Bond and Interest costs:	<u>Budget</u>	<u>Appropriation</u>
	Principal	\$ 1,175,000	\$ 1,350,000
	Interest	\$ 139,450	\$ 200,000
	Contractual Services	\$ 750	\$ 10,000
	Total amount Budgeted-Bond and Interest Fund	\$ 1,315,200	
	Total amount Appropriated-Bond and Interest Fund		\$ 1,560,000
X.	The amount Budgeted and Appropriated for Capital Projects:	<u>Budget</u>	<u>Appropriation</u>
	Capital Projects & Improvements	\$ 657,200	\$ 825,000
	Capital Projects per Master Plan	\$ 1,062,000	\$ 1,300,000
	Total amount Budgeted-Capital Projects Funds	\$ 1,719,200	
	Total amount Appropriated-Capital Projects Funds		\$ 2,125,000

Summary of Funds Budgeted and Appropriated

	<u>Budget</u>	<u>Appropriation</u>
Corporate Fund	\$ 2,837,274	\$ 3,556,600
Recreation Fund	\$ 8,026,775	\$10,033,500
Audit Fund	\$ 15,650	\$ 20,000
Social Security Fund	\$ 407,000	\$ 500,000
Pension Fund	\$ 335,000	\$ 425,000
Liability Insurance Fund	\$ 310,453	\$ 383,500
Special Recreation Fund	\$ 355,000	\$ 446,000
Workers' Compensation Fund	\$ 50,000	\$ 62,500
Bond and Interest Fund	\$ 1,315,200	\$ 1,560,000
Capital Projects Fund	\$ 1,719,200	\$ 2,125,000
Total Budgeted	\$ 15,371,552	
Total Appropriated		\$19,112,100

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Glencoe Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of March, 2024 and ending the 28th day of February, 2025 for the respective purposes set forth.

SECTION 3: All unexpended balances of the appropriation for the fiscal year ending the 29th day of February, 2024 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law, the following determinations have been and are hereby made a part hereof:

(a) Statement of cash on hand at the beginning of the fiscal year: \$ 12,557,639

(b) Estimate of cash expected to be received during the fiscal year from all sources:
\$ 16,185,692

(c) Estimate of expenditures contemplated for the fiscal year: \$ 15,371,552

(d) Statement of estimated cash expected to be on hand at the end of the fiscal year:
\$ 13,371,779

(e) An estimate of the amount of taxes to be received during the fiscal year is:
\$ 6,742,500

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning March 1, 2024 and ending

February 28, 2025 or any other fiscal year.

SECTION 7: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 16th day of April 2024 pursuant to roll call vote. Roll Call Vote:

Ayes:

Nays:

Absent and Not Voting:

Ordinance Approved.

Carol Spain, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF SECRETARY

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District, and

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning March 1, 2024 and Ending February 28, 2025", adopted at a meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 16th of April, 2024.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 16th day of April 2024.

(SEAL)

Lisa M. Sheppard, Secretary
Glencoe Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Michael Covey, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2024 and ending on the 28th day of February, 2025 as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 6,742,500
Replacement Taxes	\$ 59,300
User/Program Fees	\$ 7,630,005
Interest Income	\$ 623,500
Building Rentals	\$ 137,643
Grants/Donations	\$ 1,151,212
Miscellaneous	<u>\$ 46,532</u>
Total Revenue	\$16,185,692

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2024 and ending on the 28th day of February, 2025 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Chief Fiscal Officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois on the 16th day of April 2024.

(SEAL)

Michael Covey, Treasurer
Glencoe Park District
Cook County, Illinois

VII. Approval of Ordinance No. 692: Max Barrios 15 Year Anniversary

Glencoe Park District
April 2024 Board Meeting

**Glencoe Park District
Commemorative Resolution No. 962
Maximino Barrios 15 Years of Service Recognition**

WHEREAS, Maximino Barrios was employed by the Glencoe Park District on the staff of the Parks and Facilities Team beginning on March 26, 2009;

WHEREAS, Maximino has been a vital part of the Parks and Facilities Maintenance Team in which he has, over the years, provided selfless leadership, exceptional patience, mentorship, unparalleled commitment, exceedingly hard work, and a thoughtful approach to the upkeep of Glencoe Park District facilities;

WHEREAS, his service, passion, proficient equipment skills, and years of experience maintaining valued assets like the Takiff Community Center, Adda and Paul Safran Beach House, and Weinberg Family Recreation Center were vital to the continuation of our Glencoe gems;

WHEREAS, Maximino has been a role model, passing on his skill set and knowledge to our younger staff thereby perpetuating the level of excellence required to keep our parks and facilities in prime condition for the community;

WHEREAS, he was an integral part of the Park District when we were awarded the 2019 NRPA National Gold Medal for Excellence, were a finalist for the Gold Medal in 2017 and 2018, and became an IPRA/IAPD Distinguished Accredited Agency for the first time in the District's history;

WHEREAS, Maximino served in-person during the 2020-2023 COVID-19 pandemic by keeping our parks open and clean for the Glencoe community to enjoy the outdoors safely;

WHEREAS, Maximino has served the Glencoe Park District in a loyal and faithful manner for 15 years; and

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Maximino Barrios and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 16th day of April 2024 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT AND NOT VOTING:

Carol Spain, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 962:

MAXIMINO BARRIOS 15 YEARS OF SERVICE RESOLUTION

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 16th day of April 2024.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 16th day of April 2024.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

VIII. Finance Report

Glencoe Park District
April 2024 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 3/31/2024

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,951,931.70	726,570.91	3,678,502.61	
25-00-000-1000	CASH/INVESTMENTS	7,065,583.84	637,805.26	7,703,389.10	
30-00-000-1000	CASH/INVESTMENTS	218,876.34	92,018.11	310,894.45	
35-00-000-1000	CASH/INVESTMENTS	309,665.17	76,689.75	386,354.92	
36-00-000-1000	CASH/INVESTMENTS	142,588.05	105,059.16	247,647.21	
40-00-000-1000	CASH/INVESTMENTS	535,417.72	408,162.44	943,580.16	
45-00-000-1000	CASH/INVESTMENTS	194,401.84	82,636.44	277,038.28	
50-00-000-1000	CASH/INVESTMENTS	48,414.36	10,994.77	59,409.13	
55-00-000-1000	CASH/INVESTMENTS	14,450.28	2,907.69	17,357.97	
65-00-000-1000	CASH/INVESTMENTS	199,647.04	149.59	199,796.63	
67-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
69-00-000-1000	CASH/INVESTMENTS	4,223,576.56	(263,737.90)	3,959,838.66	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>15,904,552.90</u>	<u>1,879,256.22</u>	<u>17,783,809.12</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	OPERATING CORPORATE ACCOUNT	30,351.63	36,097.99	66,449.62	
99-00-000-1012	OPERATING PR ACCOUNT	106.63	0.00	106.63	
99-00-000-1013	IL FUNDS	5,768,720.23	31,083.94	5,799,804.17	
99-00-000-1014	IPDLAF CDs	4,256,000.00	0.00	4,256,000.00	
99-00-000-1015	IPDLAF MM	2,162,401.80	1,795,773.63	3,958,175.43	
99-00-000-1017	PMA MM	3,686,972.61	16,300.66	3,703,273.27	
99-00-000-1018	PMA 2020 BOND CDs	0.00	0.00	0.00	
99-00-000-1019	PMA 2020 BONDS IPrime	0.00	0.00	0.00	
99-00-000-1021	PMA - TREASURY	0.00	0.00	0.00	
99-00-000-1022	PMA 2020 BOND - TREASURY	0.00	0.00	0.00	
99-00-000-1023	IPDLAF - ILLINOIS TRUST TERM	0.00	0.00	0.00	
TOTAL: Cash in Bank		<u>15,904,552.90</u>	<u>1,879,256.22</u>	<u>17,783,809.12</u>	
TOTAL CASH IN BANK		<u>15,904,552.90</u>	<u>1,879,256.22</u>	<u>17,783,809.12</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	15,904,552.90	1,879,256.22	17,783,809.12	
TOTAL DUE TO OTHER FUNDS		<u>15,904,552.90</u>	<u>1,879,256.22</u>	<u>17,783,809.12</u>	
Claim on Cash	17,783,809.12	Claim on Cash	17,783,809.12	Cash in Bank	17,783,809.12
Cash in Bank	17,783,809.12	Due To Other Funds	17,783,809.12	Due To Other Funds	17,783,809.12
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PENDING				
10-00-000-2000	VOUCHER PAYABLES	102,445.51	(100,560.15)	1,885.36
25-00-000-2000	VOUCHER PAYABLES	231,649.00	(226,161.26)	5,487.74
30-00-000-2000	VOUCHER PAYABLES	3,775.00	(3,775.00)	0.00
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
45-00-000-2000	VOUCHER PAYABLES	156.50	(156.50)	0.00
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
55-00-000-2000	VOUCHER PAYABLES	2,500.00	(2,500.00)	0.00
65-00-000-2000	VOUCHER PAYABLES	4,740.28	(4,740.28)	0.00
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
69-00-000-2000	VOUCHER PAYABLES	279,389.99	(279,389.99)	0.00
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE PENDING		<u>624,656.28</u>	<u>(617,283.18)</u>	<u>7,373.10</u>

DUE FROM OTHER FUNDS

99-00-000-1410	Due From Corporate Fund	(102,445.51)	100,560.15	(1,885.36)
99-00-000-1425	Due From Recreation Fund	(231,649.00)	226,161.26	(5,487.74)
99-00-000-1430	Due From Special Recreation Fund	(3,775.00)	3,775.00	0.00
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00
99-00-000-1445	Due From Liability Insurance Fund	(156.50)	156.50	0.00
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00
99-00-000-1455	Due From Audit Fund	(2,500.00)	2,500.00	0.00
99-00-000-1465	Due From Capital Projects Fund	(4,740.28)	4,740.28	0.00
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00
99-00-000-1469	Due From Master Plan Capital Projects	(279,389.99)	279,389.99	0.00
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		<u>(624,656.28)</u>	<u>617,283.18</u>	<u>(7,373.10)</u>

ACCOUNTS PAYABLE

99-00-000-2000	VOUCHERS PAYABLE	624,656.28	(617,283.18)	7,373.10
TOTAL ACCOUNTS PAYABLE		<u>624,656.28</u>	<u>(617,283.18)</u>	<u>7,373.10</u>

AP Pending	7,373.10	AP Pending	7,373.10	Due From Other Funds	7,373.10
Due From Other Funds	7,373.10	Accounts Payable	7,373.10	Accounts Payable	7,373.10
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Glencoe Park District
Monthly Cash/Investments Report
March 2024

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>February 2024</u>	<u>March 2024</u>
BMO Harris Bank Corporate Account	0.00%		\$ 175,427.53	\$ 255,616.34
BMO Harris Bank Payroll Account	0.00%		25,601.33	8,464.58
The Illinois Fund (Public Treasurers' Investment Pool)	5.40%		5,768,720.23	5,799,804.17
IPDLAF Certificates of Deposit:				
Global Bank, NY	5.25%	4/15/2024	237,000.00	237,000.00
Schertz Bank & Trust, TX	5.25%	4/15/2024	237,000.00	237,000.00
First Internet Bank of Indiana, IN	5.59%	4/15/2024	236,000.00	236,000.00
Mainstreet Bank, VA	5.45%	4/15/2024	237,000.00	237,000.00
Crossfirst Bank, KS	5.60%	7/15/2024	236,000.00	236,000.00
Fieldpoint Private Bank & Trust, CT	5.60%	7/15/2024	236,000.00	236,000.00
Maplemark Bank, TX	5.60%	7/15/2024	236,000.00	236,000.00
Farmers & Merchants Union Bank, WI	5.65%	7/15/2024	236,000.00	236,000.00
Dmb Community Bank, WI	5.70%	10/15/2024	236,000.00	236,000.00
Nexbank, Ssb, TX	5.65%	10/15/2024	236,000.00	236,000.00
Valley State Bank (The), KS	5.60%	10/15/2024	236,000.00	236,000.00
First Bank Of Ohio, OH	5.75%	10/15/2024	236,000.00	236,000.00
T Bank, TX	5.45%	1/15/2025	237,000.00	237,000.00
Bank Of China, NY	5.60%	1/15/2025	236,000.00	236,000.00
First State Bank of Dequeen, AR	5.15%	1/15/2025	237,000.00	237,000.00
West Pointe Bank, WI	5.20%	1/15/2025	237,000.00	237,000.00
Financial Federal Savings Bank, TN	5.30%	1/15/2025	237,000.00	237,000.00
Gbank, NV	5.45%	1/15/2025	237,000.00	237,000.00
Illinois Park District Liquid Asset Fund	5.17%		2,162,401.80	3,958,175.43
PMA Financial/IPRIME Account	5.21%		3,686,972.61	3,703,273.27
Reconciling Items(Dep in Transit, O/S Checks, etc.)			(170,570.60)	(197,524.67)
Grand Total-Operating and Capital			\$15,904,552.90	\$17,783,809.12

Glencoe Park District
Monthly Financial Analysis
March 2024

	<u>As of</u> <u>3/31/2021</u>	<u>As of</u> <u>3/31/2022</u>	<u>As of</u> <u>3/31/2023</u>	<u>As of</u> <u>3/31/2024</u>	
<u>Recreation Department - Programs</u>					
Revenues	1,059,287	1,459,715	1,498,166	573,088	(a)
Wages	(22,082)	(33,462)	(43,325)	(44,741)	
Contractual	(12,000)	(62,101)	(90,630)	(24,098)	
Supplies	(2,411)	(5,694)	(10,965)	(2,337)	
Excess (Deficiency) Rev over Exp	1,022,794	1,358,458	1,353,246	501,912	
<u>Children's Circle Department</u>					
Revenue	147,470	161,714	174,461	184,451	
Expense	(88,383)	(63,524)	(123,854)	(107,545)	
Excess (Deficiency) Rev over Exp	59,087	98,190	50,607	76,906	
<u>Fitness Department</u>					
Revenue	2,166	3,834	5,454	6,080	
Expense	(2,183)	(2,413)	(3,275)	(3,503)	
Excess (Deficiency) Rev over Exp	(17)	1,421	2,179	2,577	
<u>Beach Department</u>					
Revenue	270,422	122,639	64,311	37,444	
Expense	(11,533)	(10,544)	(13,632)	(11,734)	
Excess (Deficiency) Rev over Exp	258,889	112,095	50,679	25,710	
<u>Boating Department</u>					
Revenue	61,840	53,860	41,141	3,398	
Expense	(8,069)	(7,478)	(9,939)	(7,689)	
Excess (Deficiency) Rev over Exp	53,771	46,382	31,202	(4,291)	
Beach/Boating Dept Total:	312,660	158,477	81,881	21,419	
<u>Weinberg Department</u>					
Revenue	8,106	6,080	2,765	5,329	
Expenses	(14,048)	(13,545)	(14,352)	(21,841)	
Excess (Deficiency) Rev over Exp	(5,942)	(7,465)	(11,587)	(16,512)	
<u>G & A (Administration)</u>					
Revenue (excl G&A Tfr)	2,805	0	0	0	
Expense	(111,630)	(59,501)	(76,173)	(87,819)	
Excess (Deficiency) Rev over Exp	(108,825)	(59,501)	(76,173)	(87,819)	
<u>Parks Department</u>					
Revenue	4,000	4,000	557	11,427	
Expense	(57,998)	(33,632)	(69,844)	(53,609)	
Excess (Deficiency) Rev over Exp	(53,998)	(29,632)	(69,287)	(42,182)	
<u>Rec-Admin/Takiff Department</u>					
Revenues	496,915	659,566	383,868	430,089	
Expenses	(141,057)	(129,792)	(165,121)	(147,548)	
Excess (Deficiency) Rev over Exp	355,858	529,774	218,747	282,541	
<u>Corporate-Admin</u>					
Revenues		1,180,318	797,259	871,551	
Expenses		(42,250)	(42,917)	(43,750)	
Excess (Deficiency) Rev over Exp		1,138,068	754,342	827,801	

(a) Deferred revenue adjustments not yet made, approximately \$870k in the prior year.

IX. Beyond The Base Update and Discussion on Informative Materials

Glencoe Park District
April 2024 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Department Heads
FROM: Erin Classen, Superintendent of Marketing & Communications,
 Lisa Sheppard, Executive Director
SUBJECT: Community Engagement
DATE: April 5, 2024

Below is an update on our collaboration with Beyond the Base in creating informational materials for the potential bond referendum scheduled for November. Since our initial kick-off meeting in January, we have made significant progress. Together with Beyond the Base, we have identified our projects, developed fact sheets, web pages, and FAQs, and also prepared preliminary visual representations of the proposed projects.

Our first mailing to voters will be sent this month, following Board approval. The draft of the letter and its attachment will be sent in a separate e-mail after changes were made based on Board input. The content for this mailing was crafted collaboratively by Beyond the Base and our GPD team. A full-page article will also be published in the forthcoming *Inside Glencoe* newsletter. To further engage with residents, we have scheduled a series of informal community meetings where individuals can drop by to ask questions. We would welcome up to two commissioners to join us at these meetings, if you are available. These meetings will feature conceptual drawings and photographs depicting the current conditions of the areas under consideration. Furthermore, we plan to engage various community groups and affiliates in meetings to discuss the potential bond referendum and gather feedback. The detailed Public Engagement timeline outlined below includes additional tactics for our outreach efforts.

It's important to note that the conceptual drawings, provided by Wight & Company, are intentionally broad to allow for flexibility and we will not finalize any details or plans until they have undergone thorough vetting by the Board of Commissioners and the community. Any potential projects will be subject to scope definition, budget and community input before implementation.

Glencoe Park District Public Engagement Timeline

DRAFT - 4/5/24

Public Policy Program	2023					2024						
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
1 Discuss Possible Ballot Measures With Other Public Entities	x	x	x	x	x							
2 Prepare Voter Analysis & Order Voter Lists		x	x									
3 Develop Preliminary Messaging, Including FAQ		x	x									
4 Ongoing Communications With Board and District Employees	x	x	x	x	x	x	x	x	x	x	x	x
5 Earned Media (Specific to Proposal)					Late	x	x	x	x	x	x	
6 Presentations / Public Meetings / Open Houses						x	x	x	x	x	x	
7 District Website Landing Page & Updates				x	x	x	x	x	x	x	x	x
8 Social Media Posts, Emails, and Leveraging of Other Existing Communication Channels					x	x	x	x	x	x	x	x
9 Digital Advertising (Animated Banner Ads Linking to Web Landing Page), if Pursued					x	x						
10 Work with Bond Counsel to Prepare Preliminary Draft of Ballot Question					x							
11 Letter/Attachment to Registered Voter Households					22							
12 Public Information Meetings						9,18	5,28	x	x	x	x	
13 Presentations (Local Organizations/Others)						x	x	x	x	x	x	
14 Newsletter to Registered Voter Households (QR Code Link to Short Online Survey)						13						
15 Prepare Summary of Results of Online Survey & Other Public Input							x					
16 Board Meeting - Review & Discuss Public Engagement Efforts & Community Feedback							x					
17 Further Refine Ballot Question, if Needed							x	x				
18 Adopt Ballot Resolution, if Pursued									x			
19 Follow-Up Correspondence (Voter Information Pieces), if Pursued										x	x	

X. Presentation of the Weinberg Family Recreation Center Ice Operations Report

Glencoe Park District
April 2024 Board Meeting



2023-24

WEINBERG FAMILY RECREATION CENTER

Ice Operations Report

A summary and analysis of the 2023-24 ice operations at the Weinberg Family Recreation Center.

Enriching lives and creating memorable experiences.





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INTRODUCTION

This annual report overviews the facility, programming, operations, and financial data for the Weinberg Family Recreation Center Ice Operation during the 2023-24 fiscal year. The Weinberg Family Recreation Center comprises two seasonal outdoor lighted ice rinks, a before and after-school program, programming space for after-school enrichment, summer camp, and seasonal pickleball/Dekhockey courts.

MARKETING AND PROMOTIONS

SIGNAGE

With the new facility, the entire building needed directional and informational signage. We worked with three companies to install new exterior, interior, and digital signage in time for opening day. We also selected, printed, and installed photographs on the walls.

We installed a camera to capture a time-lapse of the construction process, which was shared throughout the summer months. A final video, with before and after photos and the time-lapse, was shared during the Grand Opening party and on social media.

PROMOTIONS

Rink promotion began in the fall with a direct mail postcard to every resident in Glencoe in mid-October. The piece included a QR code to the rink's web page, scanned by 48 devices (compared to 71 in 2022). A digital guide to programs was created and emailed to subscribers in October. The digital guide had 2.1K views, and 386 link clicks, with the average viewer spending 2:30 minutes reviewing the guide.

The new name was announced online and in a press release on October 25. The facility name was changed on our website, brochure, social media, and marketing pieces. A photo of the building was featured on the cover of *Inside Glencoe* and multiple media outlets reported the story.



The website was also updated to reflect the new season changes. The primary Weinberg Family Recreation Center page saw 15,757 visitors over the last 12 months, with subpages receiving an additional 17,461 visits. Graphics for skating classes, special events, and passes were included on the Glencoe Park District web-site and television screens.

In addition, information was shared on social media pages, including short videos and photos. Rink closures were posted on the website using RainOut Line. Event changes, like rescheduling Subzero Shenanigans, were communicated via email, Rainout Line, and through RecTrac's text messaging service.



SEASON INFORMATION

The 2023-24 operations of the ice rink returned to normal. Full access to the facility was available for patron usage. Season passes were required to utilize the rink on Saturdays and Sundays. Daily admission was available Monday through Friday.

STAFFING AND TRAINING

A variety of seasonal part-time employees ran the Weinberg Family Recreation Center. Positions at the rink include manager, Zamboni driver, cashier, skate guard, party attendant, and skating/hockey instructor. Staff training was held in person at Weinberg. An all-staff orientation was held on November 18 to prepare for the season. We had one new Zamboni driver who participated in a multi-day training regime. All staff prepared for the season with a comprehensive review of the ice rink operations, from rules and regulations to RecTrac and customer service scenarios.

SEASON PASSES

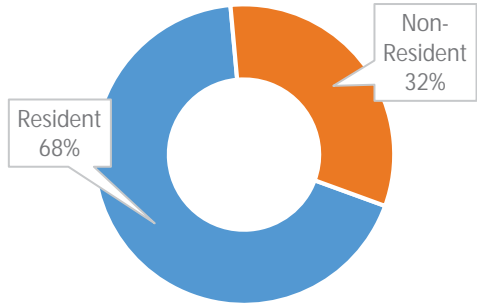
Ice rink visitors were required to purchase a season pass to visit the ice rinks on weekends. Rink users purchased an All-Access Pass, which allowed visitors to enjoy open skating, hockey, or broomball. Daily admission was offered Monday-Friday at the door. This chart outlines the pricing for the 2023-24 season passes. Season passes increased by 3% from last season. The breakeven for purchasing a season pass is five visits.

Pass Type	Resident/Non-Residents
All-Access Pass	\$63/126
Guest Pass (5 visits)	\$50/75

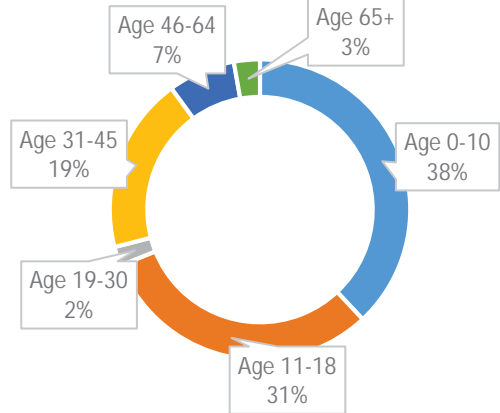
The Pass Member Location pie chart shows where pass holders reside. During the 2023-24 season, 68% of pass holders were from Glencoe. This compares to 77% in 2021-22 and 76% in 2022-23. The remaining 32% consisted of pass holders who resided in Winnetka, Wilmette, Northbrook, Highland Park, and a small percentage of other area communities.

The Pass Age Breakdown chart below shows the ages of all pass holders. During the 2023-24 season, 69% of pass holders were under 18. This compares to 67% in 2022-23 and 65% in 2022-21. We are seeing a trend in high usage by the 11-18-year-old age group during our open hockey.

Pass Member Location



Pass Age Breakdown

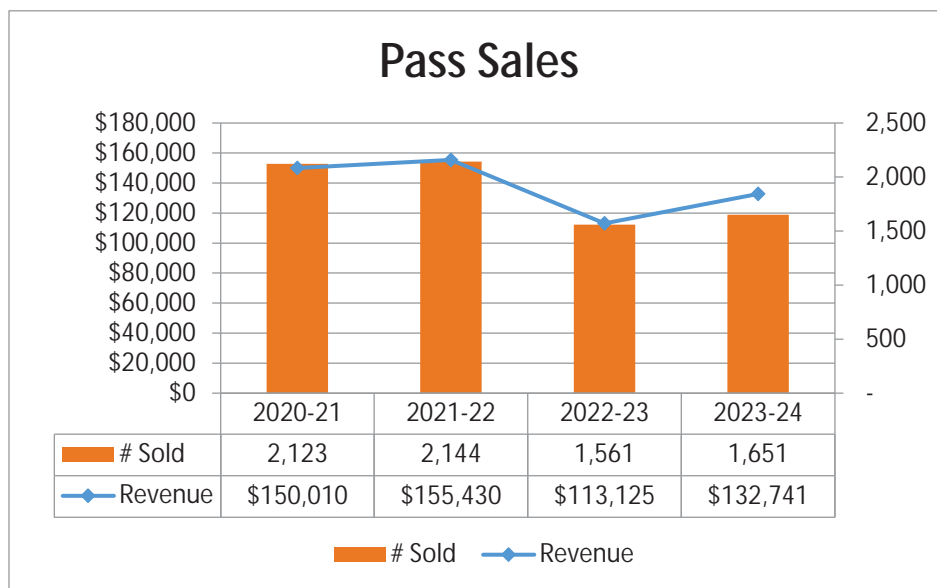


The following chart shows the total number of passes for each membership option over the last four seasons. This season, there was only one pass option that allowed for all access to the ice rink.

# Passes Sold				
	2020-21	2021-22	2022-23	2023-24
Skating Pass	1,571	1,859*	1,406*	1,465*
Hockey Pass	292			
Guest Pass	260	285	155	186
Total Passes Sold	2,123	2,144	1,561	1,651

*All-Access Pass only.

The following graph shows the trend of pass sale revenue during the last four ice rink seasons. We continued to see a strong interest in skating at the rink. The increase in pass sales this season was driven by non-residents interested in Open Hockey.



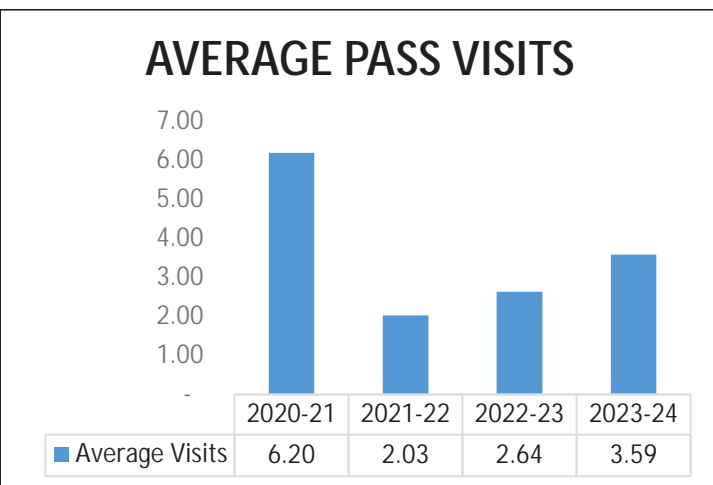
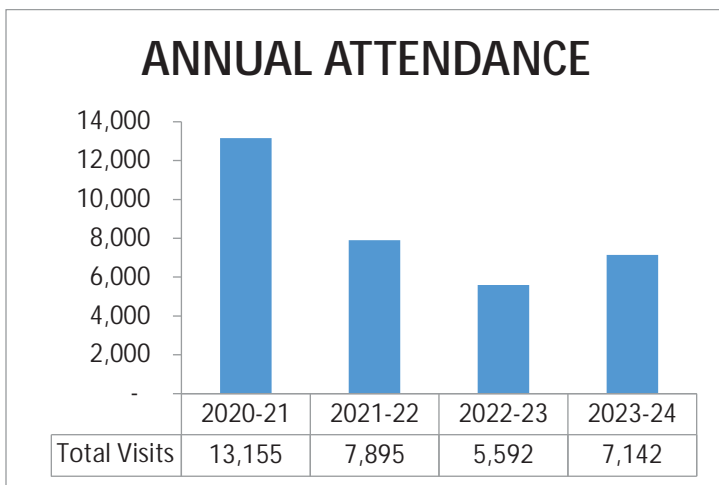
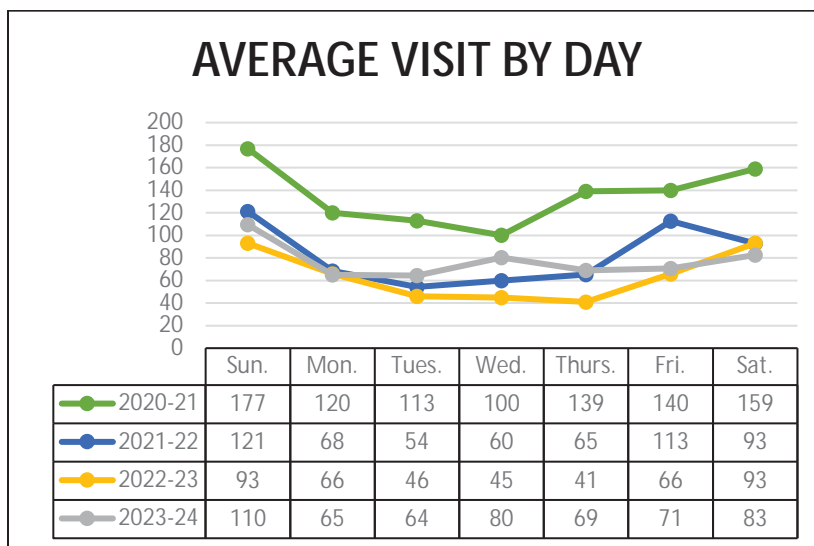
DAILY ADMISSION AND ATTENDANCE

In 2023-24, daily admission was accepted Monday-Friday only. Daily admission could be purchased in-person at the facility. Daily admission was \$12 for Glencoe residents and \$20 for non-residents. This allowed open skate, hockey, or broomball access to the rink. Daily admission continued to be heavily non-residents, as seen in the chart.

Daily Admission Fees			
	2021-22	2022-23	2023-24
Resident	\$12	\$12	\$12
Non-Resident	\$17	\$17	\$20
Skate Rentals	\$5	\$5	\$5

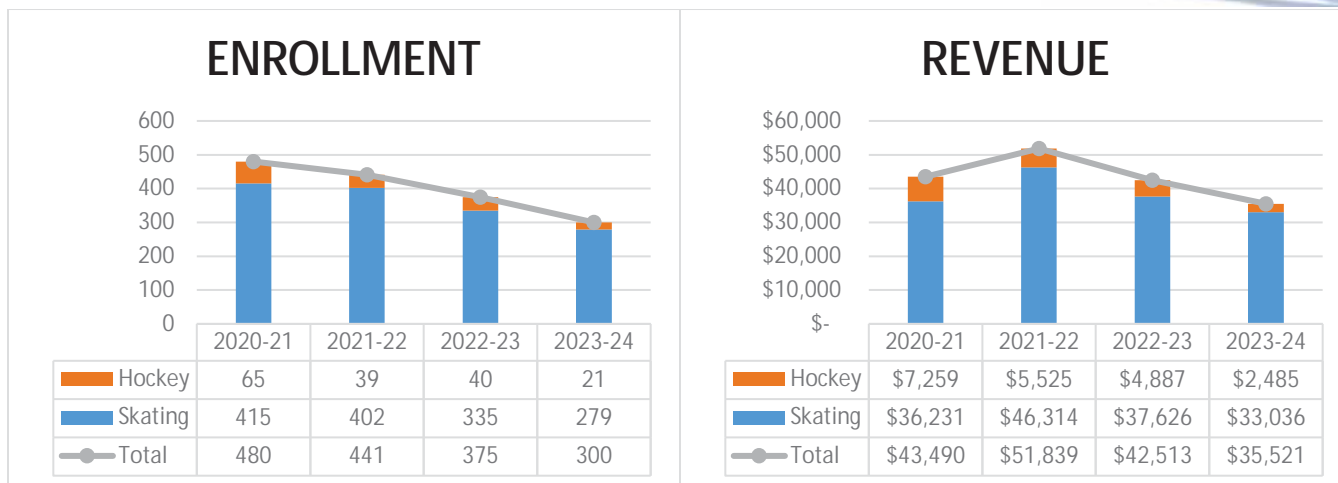
Daily Admission Data				
	Visits		Revenue	
	2022-23	2023-24	2022-23	2023-24
Resident	486	396	\$5,832	\$4,752
Non-Resident	760	811	\$12,920	\$16,220
Total	1,246	1,207	\$18,752	\$20,972

The graph below illustrates the daily visitation numbers for the 2023-24 rink season and contrasts them with the attendance data from the past four seasons. There was a significant uptick in total visits, showing a 27% increase compared to the previous year. It is highly probable that the renovations contributed as a primary factor to the surge in attendance.



SKATING AND HOCKEY CLASSES

Our skating and hockey classes continued to be very popular. The program follows the United States Figure Skating Association (USFS) class offerings and curriculum. Weinberg offers USFS levels for skaters ages 3-14 and adults. Weinberg also offers basic hockey classes through the Minor Hawks hockey program. Classes primarily consist of beginner hockey classes for ages 4-10. These classes set the foundation for learning to play the game and the fundamentals associated with hockey. The chart below compares the last four enrollment seasons in our skating and hockey classes. Revenue and enrollment are trending downward compared to the highs we saw during COVID.



Demand for both skate and hockey classes is continuing to return to the levels experienced before the COVID-19 pandemic. At our seasonal facility, we typically notice a pattern where participants sign up for beginner lessons, but there's a drop-off when it comes to transitioning into more advanced classes—a contrast to the continuity seen in year-round indoor facilities. Hockey lessons continue to struggle as the level of interest is closely linked to the success of the Chicago Blackhawks.

SPECIAL EVENTS

WEINBERG FAMILY RECREATION CENTER OPENING DAY

Weinberg Opening Day was held on Friday, November 24. We were open from 11 AM-7 PM for open skate and open hockey. We had free open hockey and open skate for everyone that stopped by the rink.

WEINBERG GRAND OPENING

Our groundbreaking ceremony was held on December 9. We hosted the Weinberg family to honor the name change from Watts Recreational Center to the Weinberg Family Recreation Center. There were refreshments, speeches from multiple project members, and a ribbon-cutting ceremony.

SUBZERO SHENANIGANS

The annual winter carnival on MLK Day in January was postponed due to extreme cold weather conditions. It was rescheduled for President's Day on February 19. This free community event included open skating, ice bumper cars, a ski lodge, winter carnival games, and a DJ. We had 116 people registered for the event.

FRIDAY NIGHT FAMILY SKATES

This season, we hosted three Friday Night Family Skates. On December 22, we hosted our holiday skate, which featured the Grinch and Cindy Lou. Due to the weather, we had lower attendance. On January 19, we hosted a Blackhawks night. We raffled off Blackhawks merch, and the night's big prize was a Bedard Jersey donated by Ben Cohen and Jessica Rosien. To wrap up the season, we hosted our popular Glow Skate.



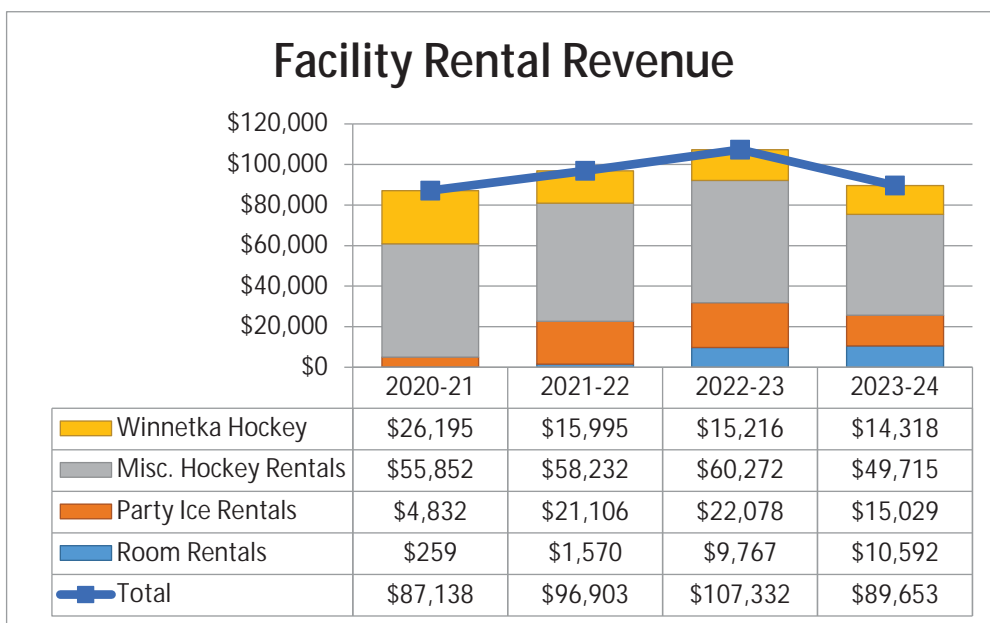
Date	Theme	Skaters
December 9	Weinberg Grand Opening	100+
December 22	Holiday Skate	Canceled
January 19	Blackhawks Skate	49
February 16	Glow Skate	80+
February 19	Subzero Shenanigans	116

FACILITY AND ICE RENTALS

Weinberg Family Recreation Center is available for recreation room rentals year-round and ice rink rentals during the winter season. Our facility rentals for the ice rink are mainly comprised of birthday/family parties, hockey groups, and broomball parties. This season, there continued to be a large interest in hosting outdoor birthday parties and school events at the ice rink. With the renovation, we now have another space to host rentals. Ice rental rates for the past three seasons can be seen in the chart.

	2021-22 R/NR	2022-23 R/NR	2023-24 R/NR
Main Rink	\$355/444	\$366/458	\$384/480
Studio Rink	\$212/265	\$219/274	\$230/288
Recreation Room	\$100/125	\$106/133	\$111/139

The facility has experienced a reduction in demand for the early evening permanent ice time slots following the reopening of the Highland Park Ice Rink. Additionally, over the past number of years there has been a notable decrease in revenue from the Winnetka Hockey Club, particularly from their house league. Despite a consistent trend in facility rental income over the past years, this dip in hockey-related rentals is evident. When the ice time is not rented the District convert the excess ice time into open skate or hockey. The income from ice rentals, which is largely contingent on seasonal weather, faced disruptions in the current season due to extreme weather events, causing a number of cancellations.



FINANCIAL COMPARISON

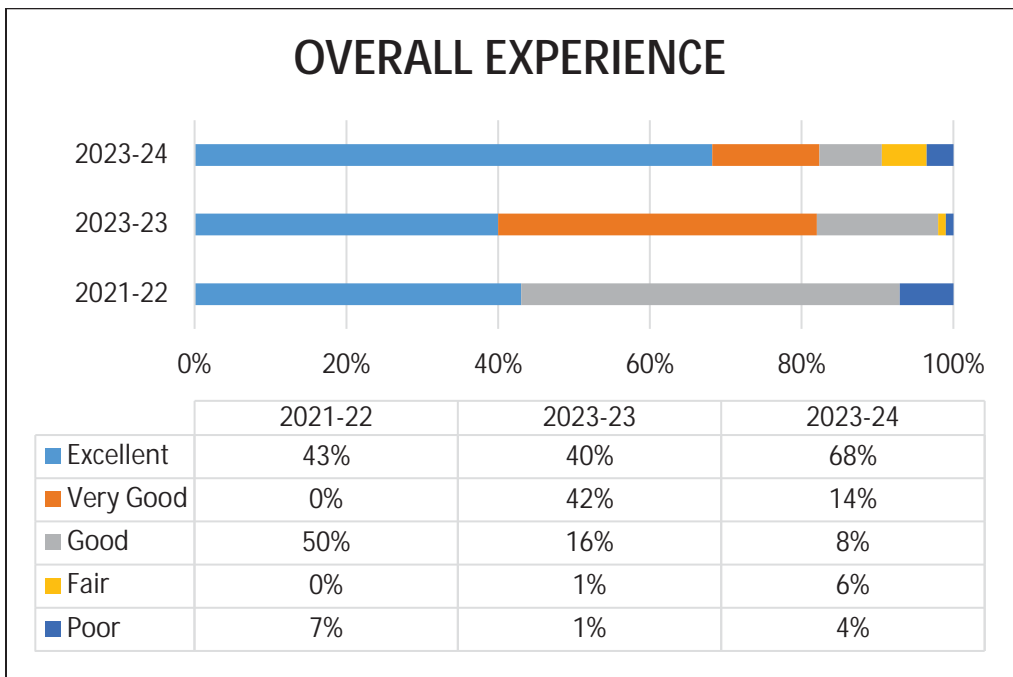
	2020-21	2021-22	2022-23	2023-24 Projected
Total Revenue	\$261,706	\$295,943	\$256,195	\$261,397
Total Expenses	\$291,985	\$305,254	\$335,754	\$377,825
Skating/Hockey Class Surplus	(\$36,448)	(\$40,539)	(\$33,249)	(\$26,821)
Excess Revenue Over Expenditures	(\$6,169)	(\$31,228)	\$46,310	\$89,607

The facility's present financial shortfalls align closely with the historical pre-COVID deficiencies, traditionally spanning from \$100,000 to \$150,000, underscoring a consistent financial pattern observed over the years. The facility's financials are marked by the struggle to navigate increased operational costs amid the volatile nature of weather-related interruptions, emphasizing the delicate balance required in managing a seasonal facility's fiscal health. The financial summary for the facility reflects additional operational hurdles:

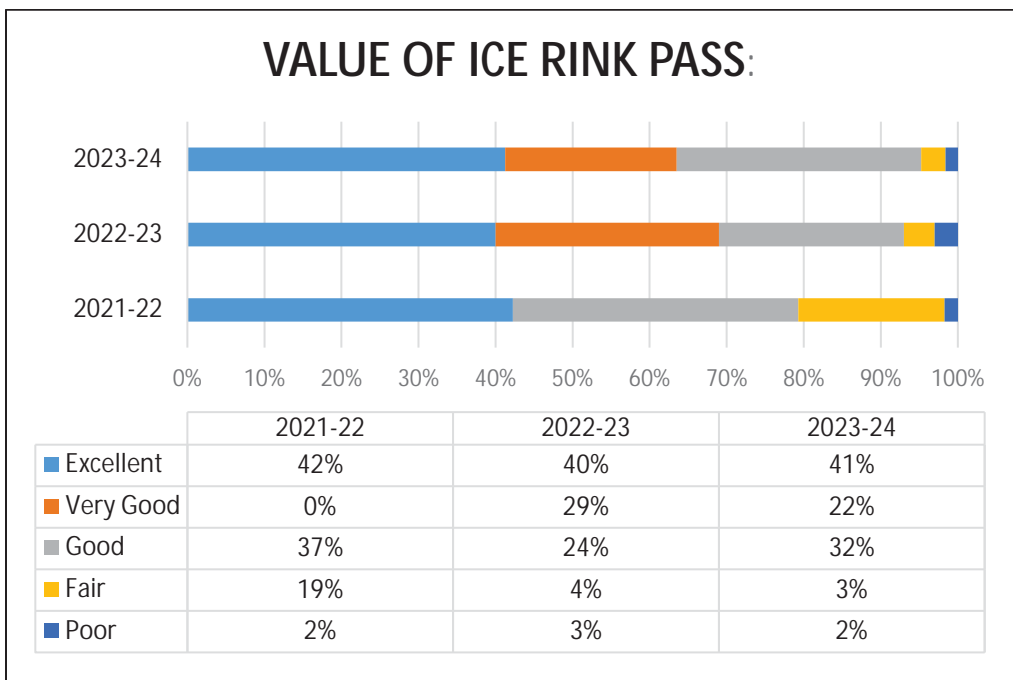
- The facility's revenue was impacted by a decrease in hockey rentals but an increase in pass sales, indicating a shift in consumer usage.
- A larger increase in labor expenses is likely influenced by the reopening of the facility and the continued increase in minimum wage.
- Costs associated with refrigeration repairs and general rink supplies were noted.
- Utility expenses were a significant factor, with considerable expenditures on fuel/heat and electricity, which are essential for the rink's operations.

PARTICIPANT FEEDBACK

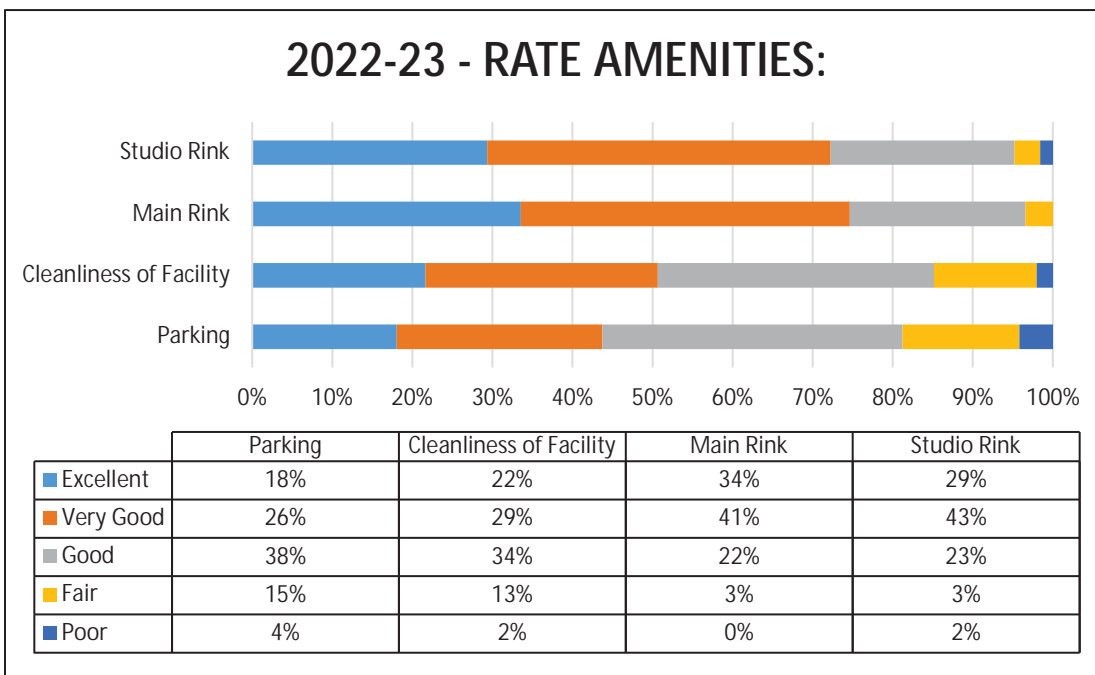
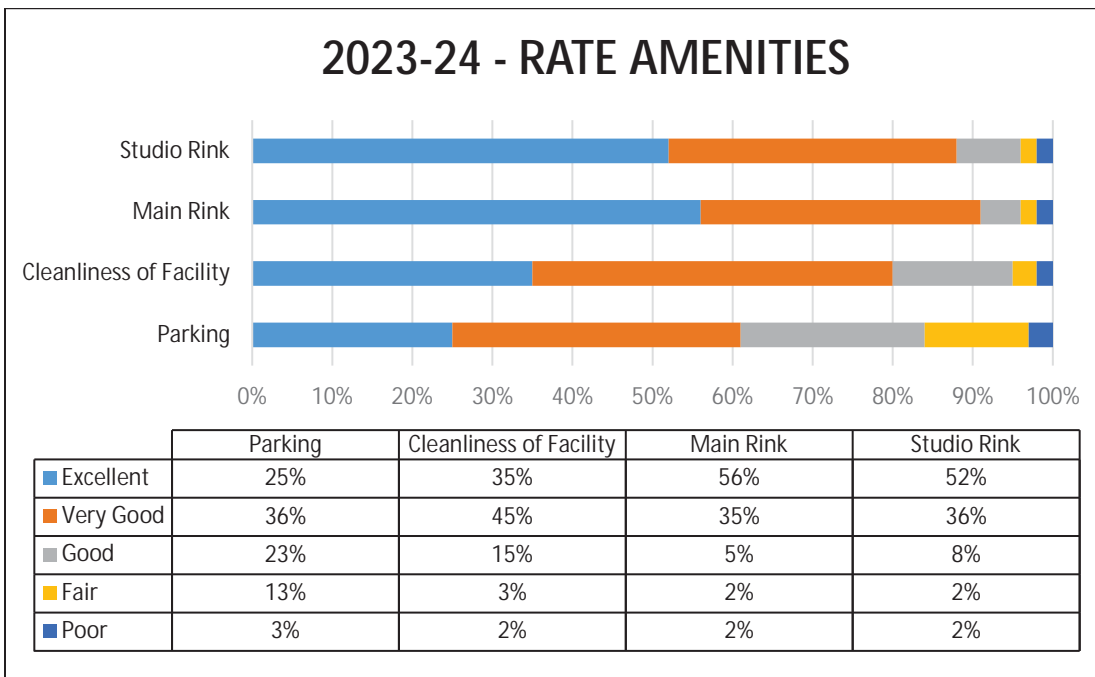
After every season, staff survey ice rink pass holders for feedback about their facility experience. This year, we had 85 total responses, compared to 150 in the 2022-23 and 120 in the 2021-22 seasons. The following pages compile the essential feedback received from pass holders.



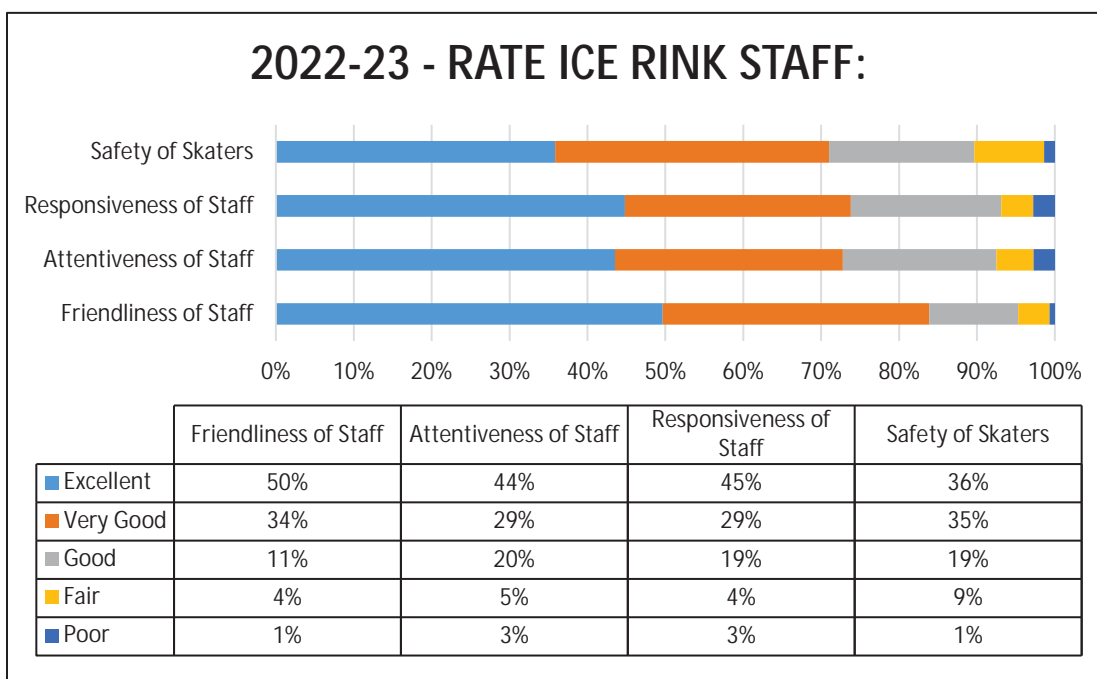
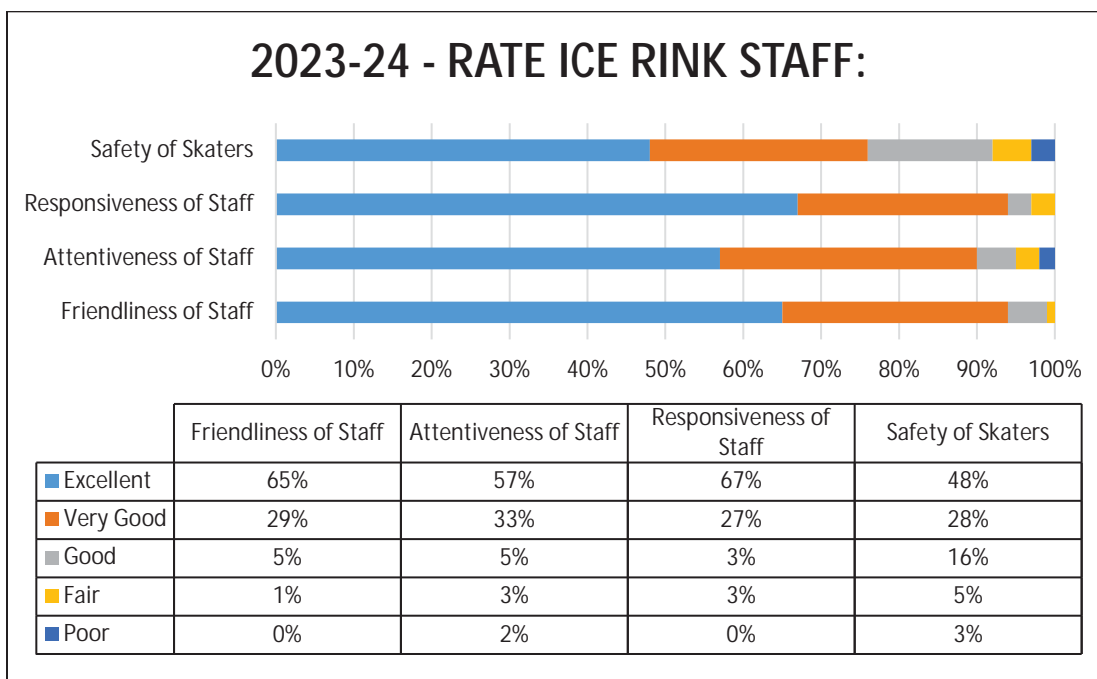
Overall, the data indicates a significant improvement in the user experience from 2021 to 2024, with a substantial increase in the “Excellent” category and a decrease in lower ratings over the three-year span.



Overall, the data suggests a consistent recognition of high value in the ice rink pass from 2021 to 2024, with the majority of ratings falling within the “Excellent” to “Good” range. The decrease in “Fair” and “Poor” perceptions over the years indicates an overall positive trend in customer satisfaction regarding the value offered by the ice rink pass.



Overall, from the 2022-23 period to the 2023-24 period, there's a notable trend of improvement across most amenities. The "Excellent" and "Very Good" categories increased for almost all amenities, indicating a higher level of user satisfaction. The "Good" category generally saw a decrease, suggesting that more people are shifting to the higher categories of satisfaction. "Fair" and "Poor" categories mostly stayed the same or decreased slightly, further indicating improved satisfaction with the amenities provided.



Overall, the data for the 2023-24 season indicates an improvement in all the categories related to the staff's performance. In particular, there are significant gains in the "Excellent" ratings across all categories, suggesting that the staff's quality of service has markedly improved, enhancing the overall experience at the ice rink.

APPENDIX A: WEINBERG FAMILY RECREATION CENTER ICE RINK SCHEDULE

REGULAR SEASON ICE RINK SCHEDULE

Below is the regular season ice rink schedule. This was for November 24-December 22, and January 5-February 26.

Open Skate

Monday-Friday

12-2:45 PM

3-6:30 PM

Saturday

11 AM-4:30 PM

Sunday

11 AM-4:30 PM

Open Hockey

Monday-Friday

12-2:45 PM

3-4 PM

4:15-5:15 PM

5:30-6:30 PM

6:45-7:45 PM

8-9 PM

Saturday

1:15-2:45 PM

2:45-4 PM

Sunday

8-9:30 AM

9:45-10:45 AM

12-1:15 pm

1:15-2:45 PM

2:45-4 PM

WINTER BREAK SEASON ICE RINK SCHEDULE

Below is the winter break ice rink schedule. This was for December 23-January 5. The rink was closed on Monday, December 25, and Monday, January 1.

Open Skate

Tuesday-Friday
11 AM-6:30 PM

Saturday
11 AM-4:30 PM

Sunday
11 AM-5 PM

Open Hockey

Tuesday-Friday
9:30-10:45 AM
11 AM-12 PM
12:15-1:15 PM
1:15-3:15 PM
3:45-4:45 PM
6:45-7:45 PM
8-9 PM

Saturday
12-1:15 PM
1:15-2:45 PM
2:45-4 PM

Sunday
8-10:45 AM
12-1:15 PM
1:30-2:30 PM
2:45-4 PM

APPENDIX B: FEE HISTORY OF ICE RINK

	2021-22	2022-23	2023-24
ADMISSION FEES (R/NR)			
Youth (3-17)	\$12/17	\$12/17	\$12/20
Adults (18-65)	\$12/17	\$12/17	\$12/20
Open Hockey Youth/Adult	\$12/17	\$12/17	\$12/20
Adult Scrub Hockey	\$12/17	\$12/17	\$12/20
Skate Rental	\$5	\$5	\$5
SEASON PASSES (R/NR)			
Individual (New 2021-22 – All-Access Pass)	\$60/120	\$60/120	\$63/126
Additional Family Member	\$60/120	\$60/120	\$63/126
Guest Passes (5 visits)	\$50/75	\$50/75	\$50/75
Hockey/Public Combo - Hockey Only in 2020-21	NA	NA	NA
SKATING CLASSES (per class)			
Snowplow Sam/Tot	\$20.60	\$21.25	\$22.50
Learn to Skate	\$20.60	\$21.25	\$22.50
Minor Hawk	\$20.60	\$21.25	\$22.50
Adult Learn to Skate	\$20.60	\$21.25	\$22.50
RENTALS (R/NR)			
Main Rink	\$355/444	\$366/458	\$384/480
Studio Rink	\$212/265	\$219/274	\$230/288
Permanent Renter	\$319/399	\$329/411	\$345/431
Birthday Party Package (1-hour studio/ 2-hour party room)	\$412/515	\$431/540	\$452/566
Recreation Room	\$100/125	\$106/133	\$111/139
INTERNAL & EXTERNAL SCHOOL GROUPS (SKATE RENTALS ONLY)			
District 35 Schools	\$4	\$4	\$5
Kids Club	\$2	\$2	\$5
Children's Circle	\$2	NA	\$5

APPENDIX C: RINK FEES COMPARISON

	Glencoe PD Ice Rink	Winnetka PD Winnetka Ice Arena	Wilmette PD Centennial Ice Rink	Highland Park Centennial Ice Rink	Northbrook PD Sports Center	Glenview PD Ice Center	Skokie PD Skatium Ice Rink
ADMISSION FEES							
Youth (3-17)	\$12/20	\$6.50	\$8	\$7	\$6	\$7	\$7
Adults (18-65)	\$12/20	\$7.50	\$9	\$7	\$7	\$7	\$7
Skate Rental	\$5	\$4	\$4.50	\$4	\$4	\$4	\$3
SEASON PASSES							
Individual	\$63/126	\$750	\$100/133	N/A	10 Visit Pass Youth \$50 Adult \$60	\$65/80	\$128/148
RENTALS							
Main Rink (R/NR)	\$384/480	\$360	\$420	\$275 (10-20 skaters) \$325 (21-30 skaters)	\$385	\$475 \$200 Non-Prime	\$420
Studio Rink (R/NR)	\$230/288	N/A	\$210	N/A	N/A	\$180 \$140 Non-Prime	\$185
PUBLIC SKATE AND OPEN HOCKEY WEEKLY HOURS							
Public Skate	Main – 23.5 Studio – 2	9.75	7.5	8.75	7.5	10.5	14
Open Hockey	Main – 7 Studio – 25.5	Not Offered	1.5	1.5	4.25	4.5	Not Offered

XI. Executive Director Report

Glencoe Park District
April 2024 Board Meeting

**Glencoe Park District
Executive Director's Report
April 2024**

Comprehensive Plan Process

On Tuesday April 2, staff and Board members worked with Serious Lego to envision the future of the Glencoe Park District. Facilitated by our 110% Consultants, the sessions delved into a series of thought-provoking questions, guiding participants toward deeper insights. The models served as a foundation for group discussions, knowledge exchange, problem-solving, and decision-making. Through the integration of visual, auditory, and kinesthetic elements, the method encourages active learning and listening, and ensures every participant's input is valued. The staff's collective projects were presented to the Board on Tuesday evening, April 2, and will help the 110% team define values and key themes for our forthcoming Comprehensive Plan.

Attachment A outlines the Comprehensive Plan process Progress report and engagement summary.

Announcement

- John Cutrera has been selected as one of this year's ICPAS Distinguished Service Award recipients. This award recognizes members who displayed commitment to excellence by taking on extra challenges and responsibilities in their 2023-2024 volunteer service. This is related to John's volunteer work on the Governmental Report Review Committee and Government Content and Advisory Group. They will present John with this special award at their Leadership Recognition and Awards Dinner on June 13 at the Metropolitan in Chicago. Congratulations John!
- We are excited to welcome Alan Stuart to the parks team. Alan will be filling the role of the full-time parks maintenance laborer and will operate as the mowing crew leader during the grass growing season. Alan previously worked for the Lake Bluff Park District doing similar work in a part time capacity.
- We are also excited to announce that Stephen Rog accepted the position of full-time custodian working the third shift Tuesday-Saturday. Stephen previously worked in a part-time custodian capacity for the District.
- Job postings for our summer/seasonal part-time parks and recreation positions have been released and hiring has begun.
- Shannon Stevens achieved her Red Cross Lifeguard Instructor certification in March and is now gearing up to obtain certifications in US Powerboating Safety, Powerboat Handling, and Safety & Rescue Instruction. These qualifications will enable Shannon to provide crucial safety training to our beach staff. Additionally, some of our returning managers are undergoing Lifeguard Instructor training to assist in conducting staff in-service training sessions.
- We are excited to share that we have hired a Lead Teacher for Dolphins and Frogs. Miss Melissa joined us as the Dolphin Lead Teacher on Monday, April 1. She has a great deal of experience as a lead teacher and a school director. Miss Nicole will join us on Monday, April 8, for her first day as the Lead Teacher in Frogs. She is excited to continue her career in Early Childhood. We

currently have two full-time positions open, Assistant Teacher- Jellyfish and Assistant Teacher- Belugas, along with a few part-time positions.

Business Department

- John and Brian have prepared the FY2024/25 Budget and Appropriation Ordinance (BAO) and have put it on public display since March 15 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular board meeting on April 16 following the public hearing, and will be filed at the County Clerk's Office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.
- The District's auditors, Lauterbach & Amen, completed their final fieldwork the week of April 2. The first draft of the FY2024/25 annual audit report is expected in late May.
- April's billing included ACH billing for GJK and Camps. We are now able to bill ACH for Children's Circle, Kids Club, ELC, Fitness, GJK, and Camps. Total ACH billings for April were just slightly under \$380k.
- L6 Technology officially took over the District's IT on March 21st. They spent most of that weekend transferring over and enhancing our registration server. Staff and L6 remain hard at work on various changes, including enhanced security, switching over firewalls, and reworking our network access down at the beach.

Marketing and Communications

Erin and the team have been ramping up publicity efforts for the summer camp, beach, and Northbrook Dog Park agreement. She has also been working with our consultant on information pieces for the possible referendum. More information on our online communication, email marketing, and social media posts can be found in Appendix B.

Parks and Facility

- Staff has begun preparations for the pickleball court installation at Weinberg Family Recreation center taking place the week of the 4/15. Once the courts are installed, we will place the tables, benches, and nets; set the light timers; activate the exterior bathroom access; and provide access via the single gate next to the building's main entrance.
- Now that freezing temps appear to be over, water services are being turned back on for drinking fountains, yard hydrants, and irrigation systems throughout the District.
- The beach internet service was upgraded to fiber and staff is working on installation of a switch and wireless access points to provide reliable service for beach check-in.
- The new tri-deck mower was delivered and staff received training on the machine's operation and maintenance. The grass will begin growing very soon and the mower will be put into service.

Recreation and Facilities

- Glencoe Beach Season pass sales began on March 7 for residents and March 11 for non-residents. The start of the beach pass sales is not as strong as the previous seasons. As the weather improves, we anticipate increased sales as people begin to plan for the summer season. We have planned additional marketing efforts on warmer days to encourage more purchases.

This summer, we will continue with the Northbrook Aquatic Agreement. Glencoe residents are eligible for resident rates on pool passes at Northbrook aquatic facilities and the dog park, while Northbrook residents are granted resident rates for beach passes. We are pleased to share that since the passes went on sale, we have sold 89 passes to Northbrook residents.

Summer boat/kayak/standup paddleboard storage applications were emailed to current boaters on March 29. Around 20 boaters have already renewed for the summer 2024 spots. Staff is actively hiring staff for the beach season and preparing to open the Boathouse on May 11!

- The Great Green Egg Hunt was held inside and outside of the Takiff Center. 260 people, adults and kids, participated in the mashup event to accommodate residents celebrating and traveling during spring break and holiday weeks. New this year, we used wooden eggs for the first time to move towards a more sustainable event model, free from single-use and/or recyclable plastics.

The Park District and Glencoe Youth Services partnered to launch a new event, the Teen Glow Egg Hunt. It was held in the field outside of GYS at Berlin, and had over 80 teen and tween participants. Given the difficulty of hosting events for this age group, it was extremely successful and one we intend to build upon in the future. Sustainability will also be a guiding principle of this event as it builds year over year.

On April 2, the Park District and the Glencoe Community Garden began hosting a Community Sponsored Agriculture (CSA) pickup from Klug Farms. Subscribers can pick up a box of fresh produce weekly or bi-monthly through the growing season. The pickups are aligned with the garden volunteer times and any extra produce will be donated to their local kitchen food pantry partners.

- During Spring Break, Children's Circle had Spirit Week, which included pajama day, costume day, and inside-out day! Children's Circle is welcoming two additional Jellyfish in the upcoming weeks. In addition, three of our families gave birth in the last two weeks!

Last month, our Early Learning Center classes enjoyed learning all about the weather, space, and springtime. ELC 4's and Kindergarten Readiness welcomed a new student who is excited to finish out the school year with us.

- Planning for Preschool Fall 2024: At our previous monthly board meeting, we noted a projected decrease in enrollment for our half-day preschool program next year, anticipating a shortfall of 12 children. In the next board meeting, we will give a further update on the variety of strategies our staff is evaluating to address this challenge for the school year beginning in September.
- Summer camp enrollment continues to be extremely strong for summer 2024, with new additional registrations throughout March. Staff is busy rehiring, booking field trips, and planning great activities for our campers this summer.

- Spring Programming launched on Monday, April 1, with a smooth start to classes. Yet, enrollment has significantly decreased for both Tennis and Karate compared to the previous year. Staff has put in considerable effort to promote classes with lower enrollment to ensure they proceed for this session, though unfortunately, some were still canceled due to low participation. Specifically, the adult tennis segment has seen a substantial drop in enrollment, a situation primarily linked to the extended absence of a beloved instructor. The recreation team is set to undertake an in-depth analysis of programs where enrollment was less than expected.

Additionally, there's been a noticeable reduction in Kids Club participants signing up for enrichment programs, which seems to be influenced by the introduction of a new, dedicated space at Weinberg. The feedback for this space has been overwhelmingly positive, showing that the kids want to spend time in the program.

- Kids Club continues to gain registration for the 2024-2025 school year. We are exploring possibly utilizing additional programming space downstairs at Weinberg for the next school year. We will closely monitor the enrollment figures and evaluate the required program modifications to accommodate the increasing group size. The table on appendix C reflects projected revenue with current enrollment.
- Please refer to Appendix C for more detail registration numbers and commentary.

Submitted by:
Lisa Sheppard, CPRP
Executive Director



Comprehensive Plan Process Project Progress Report



Phase 1: Master Plan Development		
TASK	PROGRESS NOTES	% COMPLETE
Project Branding/Website	Complete	100%
Bi weekly Staff Check in Meetings	Ongoing	80%
1.1 Staff and Board Engagement Staff and Board Planning & Input Workshops	Staff & Board Work Session I - April 12-14; Board Work Session II - May 16	75%
1.1 Staff and Board Engagement Staff Focus Groups	April 12-14	100%
1.1 Staff and Board Engagement Staff Interviews	April 12-14	100%
1.1 Staff and Board Engagement Board Update Meetings	Ongoing; Board check in/update 9/20; Board attend Open House on 3/6; Board Update - Survey Results 4/2/24	50%
1.2 Community Engagement Key Stakeholder Meetings	Complete	100%
1.2 Community Engagement Public Workshops & Open Houses	Complete	100%
1.2 Community Engagement Virtual Community Engagement Room	Complete	100%
1.2 Community Engagement Community Questionnaires & Surveys	Complete	100%
1.3 Community Engagement Community needs assessment statistically valid survey	Complete	100%
1.4 Community/District Conditions Analyses Planning Area Tour & Site Visits - Assessments	Site visits started in June; park/site assessments in progress - Upland Design; Community feedback enlisted at 3/6 Open House	85%
1.4 Community/District Conditions Analyses Demographic Analysis	In process	70%
1.4 Community/District Conditions Analyses Trends Analysis	In process	70%
1.4 Community/District Conditions Analyses Recreation Programs/Service Analysis	Complete - how does the district wish to incl: in the report?	75%
1.4 Community/District Conditions Analyses Partnerships & Agreements Analysis	Initial meetings with Bobby, Adam and Lisa; materials sent	25%
1.4 Community/District Conditions Analyses Administrative Procedures Analysis	In progress - how does the district wish to incl: in the report?	75%
1.4 Community/District Conditions Analyses Financial Analysis	In progress - how does the district wish to incl: in the report?	50%
1.4 Community/District Conditions Analyses Glencoe Beach Analysis	Site analysis work started in June; met with project team on 11/21 to review findings, etc.; Baird to provide two cross sections plan options; Community enlisted at 3/6 at Open House	85%
1.4 Community/District Conditions Analyses Risk Assessment	Report and exec summary submitted	100%

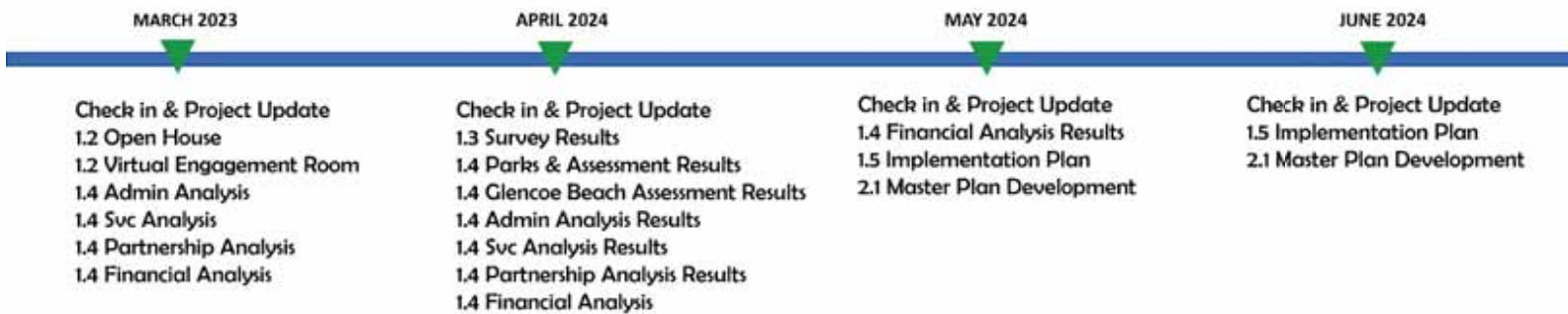
1.5 Master Plan Development

Framework under construction

5%

Phase 2: Strategic Plan Development

TASK	PROGRESS NOTES	% COMPLETE
2.1 Implementation Plan ranking and prioritizing needs, expectations, and opportunities and designing action	Staff planning sessions - 4/2	5%



March-June Timeline

1.1 Board Updates - 4/2 and final presentation (June?)

1.2 Open House - March 6th

1.2 Virtual Engagement - March 6-20

1.3 Survey Results - presentation of results April 2

1.4 Admin Analysis Focus Groups - March 6th

How should admin analysis recommendations be provided - in master plan or separate document?

1.4 Service Analysis Workshop - March 6th

Are there select services we can/should evaluate? General recommendation with reference to the analysis process in the plan?

1.4 Partnership Analysis - through mid April

1.4 Financial Analysis - through end of May

1.5 Implementation Plan - tentative 4/25-26

Discuss Early Childhood interests? Our team have a conflict with 4/25-26 if we are to include LSP - I will circle back with you

Plan Development & Design - May/June

Draft early June

Complete



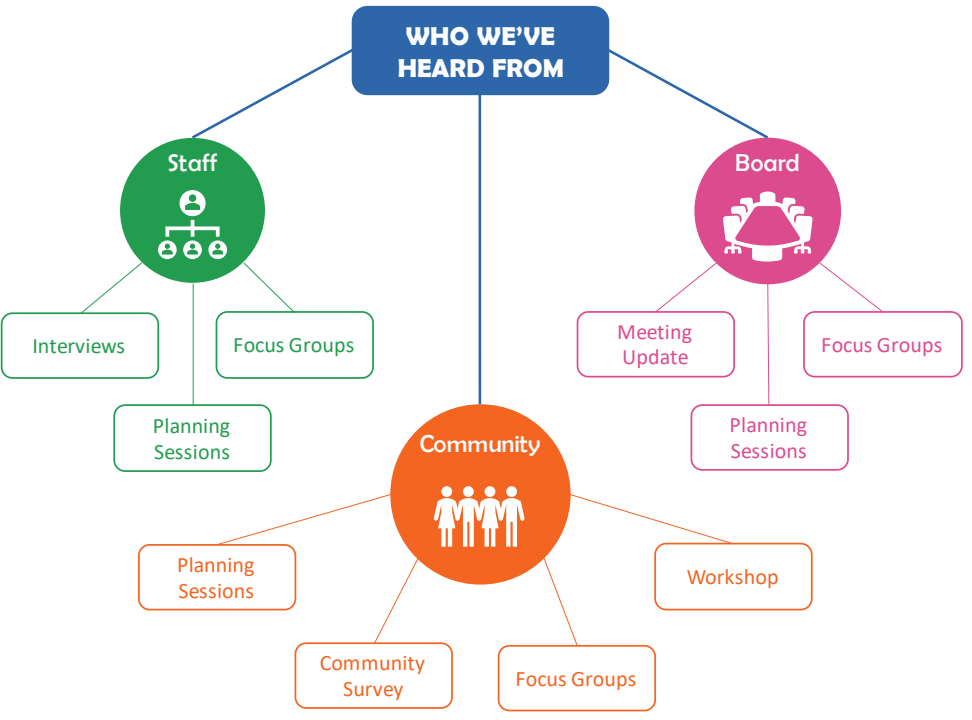
LET'S PLAY
GLENCOE



ENGAGEMENT SUMMARY

Comprehensive Plan

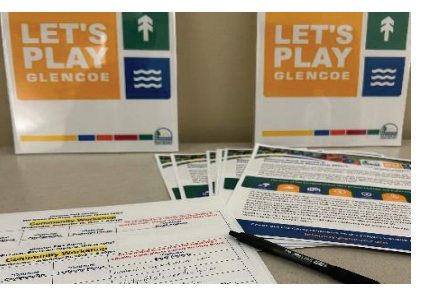
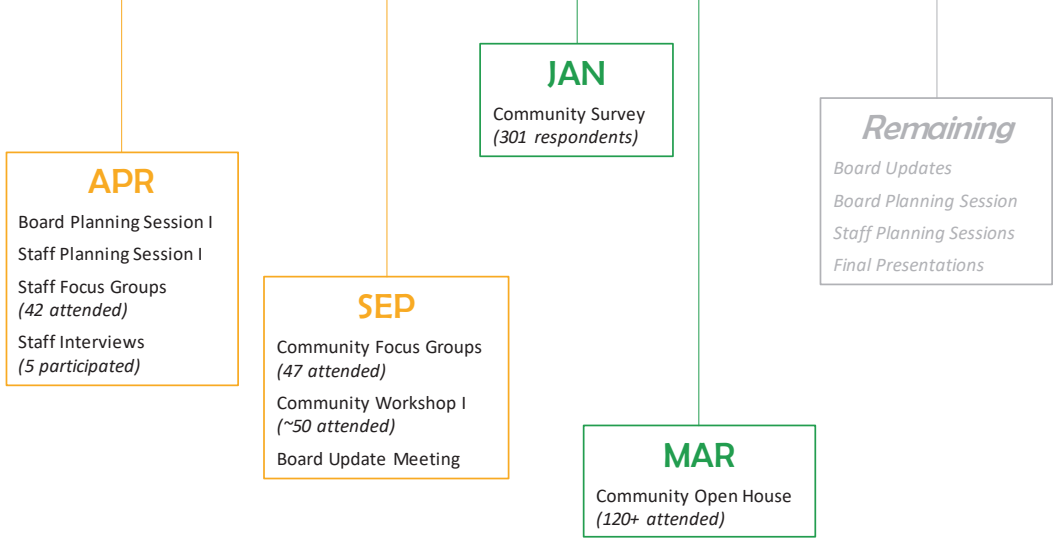
WHO WE'VE HEARD FROM



TIMELINE

2023

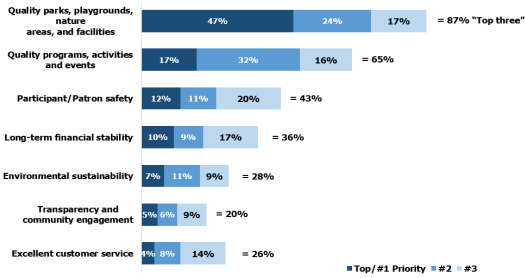
2024



Community Survey – Key Findings

Statistically valid survey findings based on responses from n=301 residents. Data collection dates: 12/1/23 - 1/24/24. Margin of error is +/- 5.6% (at the 95% confidence level)

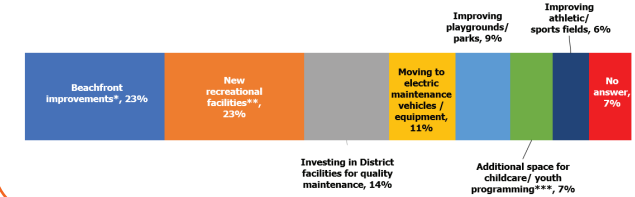
Top 3 Priorities



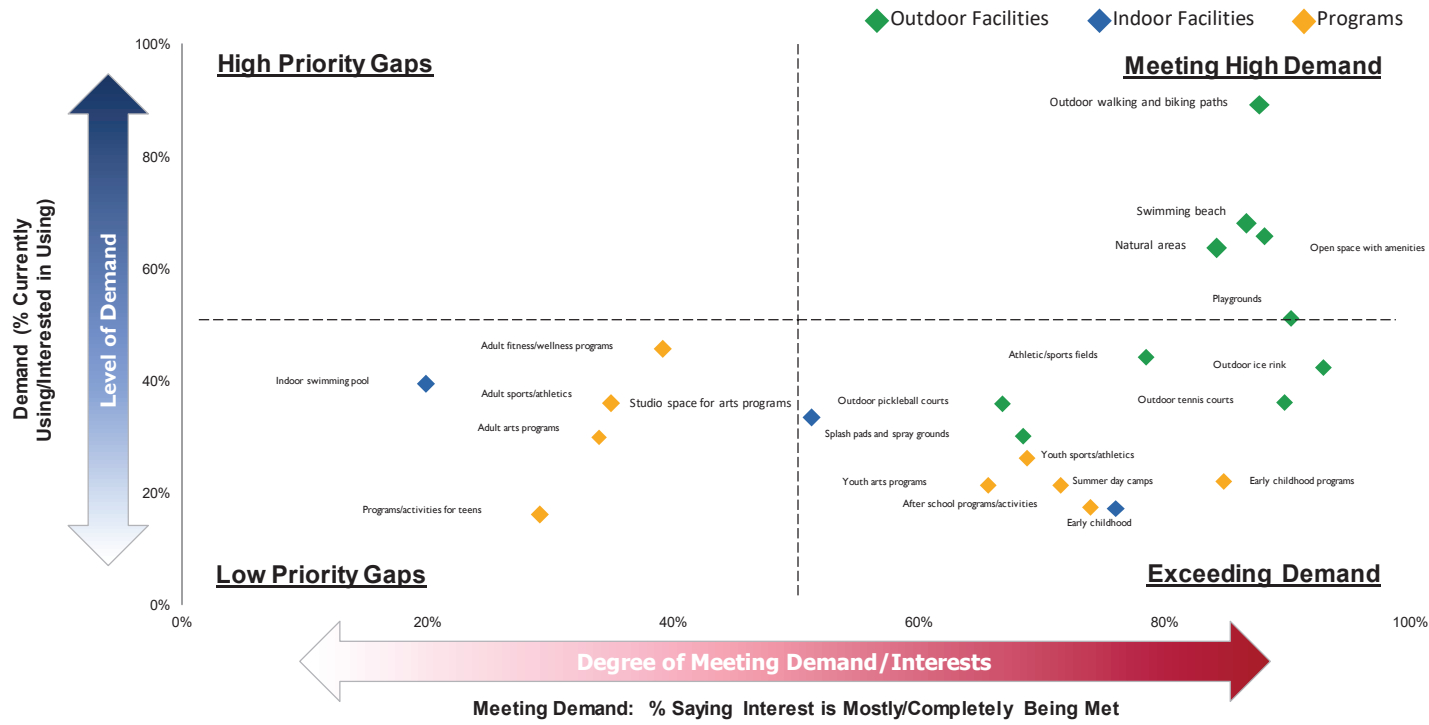
Maintain vs. Improve



Potential Improvements



Gap Analysis



Staff & Board – Key Analyses

Top responses based on Staff and Board Planning Session I conducted on April 12th and 13th, 2023



How Do Staff and Community Members View Topics and Issues Facing the Glencoe Park District?

Top responses based on Staff and Community Focus Groups conducted on April 13th - 14th and September 19th - 20th, 2023

Barriers to Participating?		
Staff	Rank	Community
Capacity of programs	1	Capacity of programs
Staffing deficiencies	2	Affordability
Quality of programs and infrastructure	3	Time/availability

Biggest Issues Facing The Glencoe Community In The Next 3-5 Years?		
Staff	Rank	Community
Staffing issues (e.g., workforce, wages/benefits, retention)	1	Financial considerations (e.g., economy and impacts to GPD)
Parks, park amenities, and facilities (e.g., maintenance & improvements of assets)	2	Environmental (e.g., response to climate change)
Changing community (e.g., aging population, meeting arising needs)	3	Crisis/emergency preparedness (e.g., safety, security, procedures)

How Do We Influence/Impact These Issues?		
Staff	Rank	Community
Improve internal communication (e.g., involve staff and value their input)	1	Update programs (e.g., adapt programs to meet needs of the community)
Plan for capital improvement (e.g., prioritize maintenance and improvement of assets)	2	Partnerships (e.g., partnerships to maximize community resources)
Improve external communication (e.g., improve ways to reach and connect with community)	3	Improve external communication (e.g., improve ways to reach and connect with community)

How Should GPD Invest Its Resources?		
Staff	Rank	Community
Operational changes (e.g., invest in efficient and customer-centric systems)	1	Focus on community benefit (e.g., prioritize actions that serve GPD's mission and benefit the collective)
Invest in staff (e.g., wages/benefits)	2	Programs
Parks, park amenities, and facilities (e.g., use what we have)	3	Parks, park amenities, and facilities (e.g., use and invest in what we have)

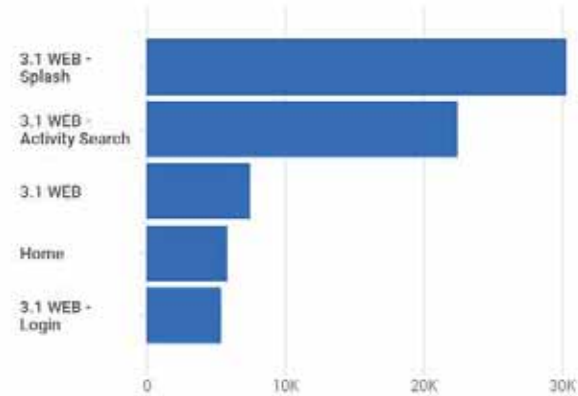
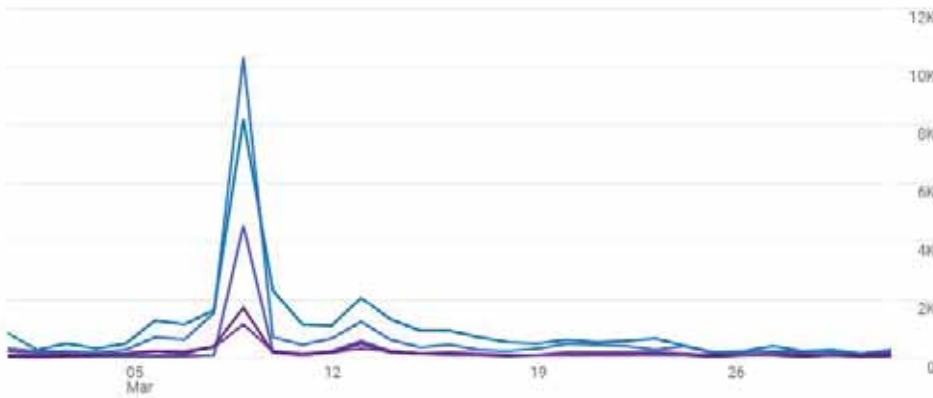
Potential Partnerships or Collaborations?		
Staff	Rank	Community
Surrounding Park Districts	1	School Districts
Village of Glencoe	2	Village of Glencoe
School Districts	3	Private Businesses (e.g., for sponsorships, facility use)



Marketing/Communications Report

Online Communication

We had 110,086 pageviews in March, which is slightly higher than last year (108,936 in 2023). Our most popular pages for the month are primarily related to activity registration (see chart on right). As you can see in the chart on the left below, our web traffic spiked on registration day (March 7) and with a smaller spike on non-resident registration day (March 12).



Email Marketing

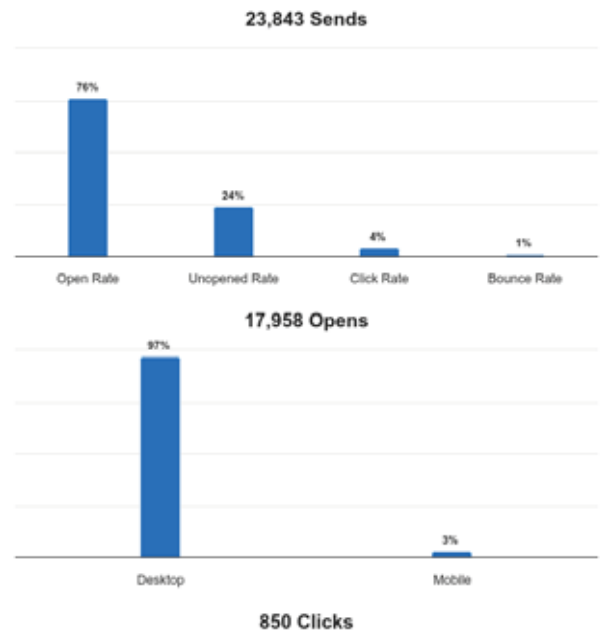
We sent 13 email blasts to 23,843 email addresses in March. 76% or 17,958 people opened the emails, with a 4% click rate. The open rate is consistent with the previous 30 days but is +32% above the industry average.

Social Media

We earned 50,620 social media impressions in the month of March.

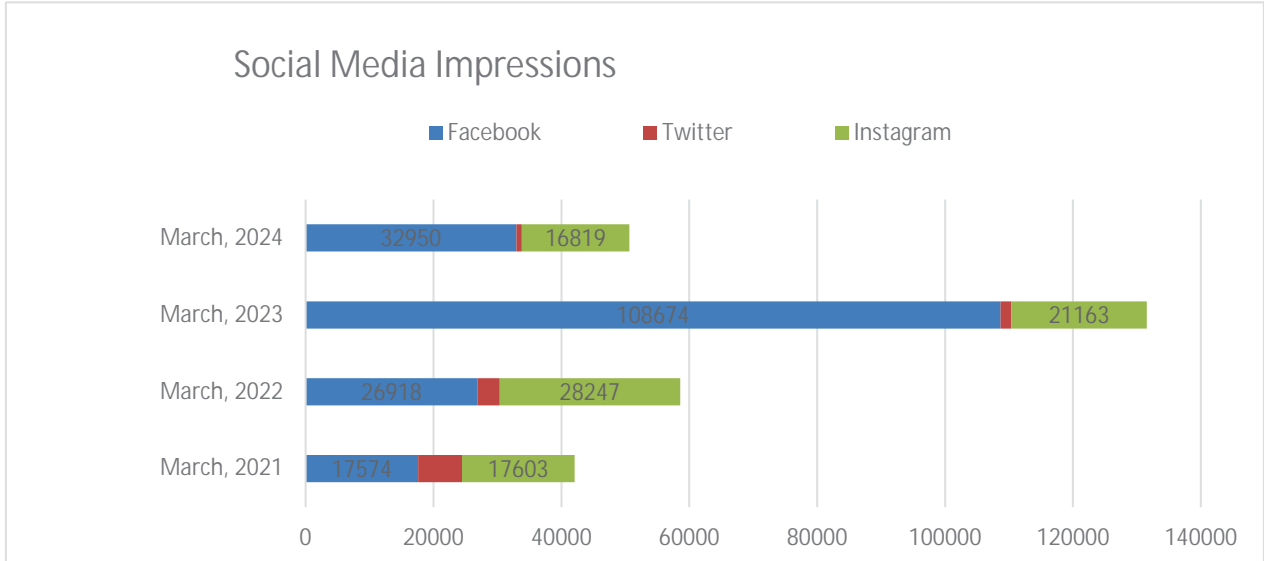
Welcome, Olga!

We are delighted to welcome Olga Hautin to the Marketing team as the new part-time Graphic Design and Social Media Specialist. With strong illustration and branding experience, Olga joins the team with 9+ years of design experience, most recently as a senior designer for Great Wolf Resorts and art director for Princeton University Concerts.



Submitted by:

Erin Classen, Superintendent of Marketing and Communications



Our most popular Instagram & Facebook posts in March



**Glencoe Park District
Recreation and Facilities Department Report
April 2024**

Glencoe Beach: Shannon Stevens

Season pass sales began on March 7 for residents and March 11 for non-residents. The start of the beach pass sales is not as strong as the previous seasons. As the weather improves, we anticipate increased sales as people begin to plan for the summer season. We have planned additional marketing efforts on warmer days to encourage more purchases.

Beach Pass Sales As of 4/3	2024		2023	
	Passes	Revenue	Passes	Revenue
Resident	832	\$26,784	1,437	\$45,115
Non-Resident	156	\$8,028	257	\$11,935
Total Pass	988	\$34,812	1,694	\$57,050
Guest Passes	65	\$4,150	138	\$7,410
Total	1,053	\$38,962	1,832	\$64,460

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance
3/15/24	Great Green Egg Hunt	260
3/16/24	Fire and Ice	POSTPONED
3/20/24	Teen Glow Egg Hunt	80 +
3/26/24	Tots N' Tunes: Spring Break	100+

Early Childhood: Jess Stockl and Savannah Martin

E.L.C. Enrollment As of 4/2/24	2024/2025	2023/2024	2022/2023	2021/2022	2020/2021
Little Waddlers	2	10	8	-	-
ELC 2s	5	18	12	16	10
ELC 3s	7	8	13	16	11
ELC 4s	4	15	18 (3 waitlist)	18	14
Kindergarten Readiness	12	12	14	19	11
Total	30*	63	65	69	46

*Enrollment for the upcoming school year was 42 children in April 2023

Children's Circle Enrollment As of 4/3	2023/2024	2022/2023	2021/2022	2020/2021
Jellyfish (6 weeks to 15 months)	8	10	10	10
Frogs (15 months to 2 years old)*	15	13	14	12
Turtles (18 months-youngers 2s)*	15	15	15	13
Starfish (older 2s)	16	15	15	16
Dolphins (3s)	20	20	19	19
Belugas (4s)	20	20	21	21
Total	94	93	94	91

*Turtles are slightly older than Frogs; otherwise, there is no difference.

Youth/Adult/Athletic Programming: Erika Doroghazi, Andrew Valett, Shannon Stevens, Adam Wohl

Youth/Teen Camps As of 4/4	Enrollment			Projected Revenue		
	2024	2023	2022	2024	2023	2022
Sun Fun	139	130	95	\$288,717	\$261,593	\$176,293
Camp Adventure	91	38	33	\$184,163	\$70,631	\$59,550
Action Quest	243	90	57	\$261,220	\$84,282	\$48,954
Youth CIT - Full Day	33	9	13	\$34,038	\$9,943	\$9,105
Summer's End	79	40	18	\$33,495	\$16,210	\$4,860
Game On! Sport Camp — Girls	424	85	145	\$262,880	\$134,708	\$175,264
Aquatics & Sailing	141	128	110	\$152,654	\$138,996	\$112,728
Aquatics & Sailing CIT	10	5	-	\$9,700	\$5,125	-
Total	1,160	525	471	\$1,226,867	\$734,547	\$550,971

Spring Programming

Spring Programming As of 4/4	Enrollment			Projected Revenue		
	2024	2023	2022	2024	2023	2022
Athletics						
Hot Shots Sports Classes (Dodgeball, Basketball, Preschool)	185	208	176	\$27,388	\$28,382	\$22,973
Game On! (Sports 4 Boys, Sports 4 Girls)	35	32	24	\$6,556	\$5,520	\$4,080
Pulse Fitness (Mini Ninjas)	12	10	11	\$2,723	\$2,250	\$2,376
Soccer Shots	13	5	17	\$2,160	\$800	\$2,160
Karate	25	60	56	\$4,430	\$10,151	\$9,735
Youth Tennis	59	161	110	\$9,363	\$27,515	\$17,562
Adult Tennis	18	118	44	\$4,440	\$20,954	\$9,653
Speed & Agility	0	0	4	-	-	\$832
Rowing	0	0	10	-	-	\$1,212
Yoga	4	0	16	\$1,044	-	\$3,712
IBA	27	21	20	\$5,712	\$4,431	\$4,221
Total	378	615	488	\$63,816	\$100,003	\$78,516
Enrichments						
Play-Well TEKnologies	27	15	22	\$6,840	\$3,600	\$3,432
Chess Scholars	18	35	33	\$3,564	\$5,600	\$4,917
Jewelry Making/ Fashion	13	16	6	\$4,470	\$5,312	\$3,426
Youth Art	29	31	10	\$9,387	\$10,571	\$2,310
Crafting with Kim	26	21	25	\$12,012	\$9,276	\$8,143
Amazing Minds	18	18	9	\$4,320	\$4,320	\$1,854

Junior Chefs	15	18	12	\$4,245	\$6,192	\$3,432
Mad Science	14	20	NA	\$3,780	\$5,160	NA
Youth Ceramics	114	108	101	\$44,970	\$40,791	\$34,401
Adult Ceramics	62	43	34	\$27,062	\$17,696	\$13,729
Adult Art	12	15	12	\$5,400	\$6,551	\$4,088
Total	348	340	268	\$126,050	\$115,069	\$81,016

School Day Off Care

Enrollment for Spring Break Camp remained consistent with the previous year despite ten cancellations caused by last-minute travel and family visits. Staffing for the Spring Break period has proven to be particularly difficult. The team is actively seeking solutions for next year's Spring Break challenges.

The upcoming Spring School Day Off to Legoland has strong enrollment so far and offers non-Kids Club families the option to add extended daycare for an additional fee.

School Day Off Care As of 4/4	Enrollment			Revenue			# of Dates		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Winter Break Camp	84	80	62	\$23,024	\$22,028	\$17,200	8	8	8
Winter 2024	85	65	75	\$6,016	\$4,600	\$5,082	3	2	3
Spring Break Camp	18	17	0	\$6,549	\$6,105	0	5	5	5
Total	187	162	137	\$35,589	\$32,733	\$22,282	16	15	16

Kids Club

Kids Club As of 4/4	Enrollment			Projected Revenue		
	2024-25	2023-24	2022-23	2024-25	2023-24	2022-23
AM Kids Club	15	20	18	\$43,821	\$52,029	\$44,616
PM Kids Club	79	66	55	\$385,205	\$352,172	\$259,234
Total	94	86	73	\$429,026	\$404,262	\$303,850

Glencoe Fitness

Memberships remain steady.

Fitness Center Memberships As of 4/4	2024	2023	2022
Individual Member	96	89	68
Senior Member	45	40	39
Student Member	17	24	28
Short-Term Member	12	28	16
Total Members	170	181	151

Fitness Center Revenue <i>As of 4/4</i>	2024	2023	2022
March	\$3,670	\$3,784	\$2,210
Total Revenue	\$3,670	\$3,784	\$2,210

Submitted by:

Bobby Collins, C.P.R.P.

Direct/or of Recreation and Facilities

XI. Action Items

- A. Approval of the Updated Board Policy Manual**

- B. Approval of the Updated Administrative Policy Manual**

- C. Approval of the Updated Finance Policy and Procedure Manual**

These manuals have been provided to the Board at the April Committee meeting. Any updates to the manuals will be sent electronically prior to the meeting.

Glencoe Park District
April 2024 Board Meeting

XI. Action Items

D. Approval of Settlement Offer for Pending Tax Rate Objection Cases for 2010 through 2014 Tax Years

Glencoe Park District
April 2024 Board Meeting



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 kkrafthefer@ancelglink.com
 (P) 312.604.9126
 (F) 630.596.4611

March 26, 2024

By Email to lsheppard@glencoparkdistrict.com

Lisa Sheppard
 Executive Director
 Glencoe Park District

Re: Pending Tax Rate Objection Cases – Settlement offer for 2010 through 2014 tax years

Dear Ms. Sheppard:

As you are aware, I have been representing the Park District in pending tax rate objection cases. These cases are terribly slow moving. To remind you, these are lawsuits that taxpayers in the County file once a year against all the taxing bodies in the County challenging either the budget, levy, or amount of the levy. In Cook County, the Treasurer will not payout or close a tax year until all of the taxing bodies in the County have either settled or litigated their pending objections for that year. This creates a frustrating log jam where the other, smaller, taxing districts like yours cannot proceed on their pending objections, or their future objections, until the Court opens a specific tax year.

You have not heard from me very often because there has been nothing new to report, as these cases have simply been continued from month to month, waiting for other taxing bodies to resolve their objections from 2009. The good news is that we are currently working on resolving tax objections for 2010 through 2014. We are hoping the Court will open additional tax years soon.

The tax objectors have offered to settle your pending tax objections for the dollar amounts below.

Year	2010	2011	2012	2013	2014
EAV	282,010,042	249,821,667	243,586,056	197,106,825	109,862,453
Mils	.00001	.00001	.00001	.00001	.00001
Offer:	\$2,820.10	\$2,498.22	\$2,435.86	\$1,971.07	\$1,098.62

ANCEL GLINK

March 26, 2024

Page 2

2010	\$2,820.10
2011	\$2,498.22
2012	\$2,435.86
2013	\$1,971.07
2014	\$1,098.62
TOTAL	\$10,823.87

Please put this item on an agenda for approval by your Park Board. We recommend that this settlement offer be accepted because it would be less expensive to settle these than to litigate them. If approved, the County will deduct this amount from your next tax levy. Let me know whether you require additional information about these objections.

Sincerely,



Keri-Lyn J. Krafthefer

cc: Rob Bush

XI. Action Items

E. Approval of Tree Preservation and Tree Protection Ordinance No. 700

Glencoe Park District
April 2024 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning.
SUBJECT: Tree Preservation and Tree Protection Ordinance
DATE: April 5, 2024

In late 2022 staff applied for and was later awarded grant funding through Morton Arboretum's "Urban and Community Forestry Grant Program" to help fund the development of a modern GIS (geographical information system) driven tree inventory and accompanying tree care management plan. The inventory was completed in January 2024 and the tree care management plan in March 2024.

The GIS tree inventory is the modern means for tracking and managing tree canopies. Previously, trees were tracked in notebooks making regular updates and ongoing notes impractical. With the new GIS software all trees are plotted/tagged with descriptions and notes which can be updated/referenced in real time from a phone, tablet or computer. As trees are added or removed from our canopy those corresponding updates can also be made in real time.

The tree care management plan lays the foundation and road map for the district in order to protect the trees we have, care for them properly and successfully grow our tree canopy with regionally appropriate species. The plan also provides guidance for addressing/removing, dead, dying, damaged and undesirable species. The management plan will be reviewed by the District's Green Team annually and is meant to be a living breathing document that can be adjusted over time based on the District's resources and priorities.

One of the grant program's requirements is the adoption of a Tree Preservation and Tree Protection ordinance into the District's conduct ordinance. The attached ordinance memorializes/symbolizes the District's commitment to a well-managed tree canopy and holds the district and the public accountable to the management plan's standards.

Attachments:

Tree Preservation and Tree Protection addition to Ordinance No. 700

**Glencoe Park District
Addition to Conduct Ordinance No. 700**

Chapter II Specific Restrictions on Conduct and Behavior

Section 2.42 Tree Preservation and Tree Protection

The purpose of this section is to protect and preserve the urban forest on property owned or operated by the Glencoe Park District in order to enhance the quality of life for residents and visitors. The Glencoe Park District recognizes that trees are essential components of parks and should receive the same care as other critical infrastructure.

The Director of Parks and Planning under the direction of the Executive Director of the Glencoe Park District and the governance of the Glencoe Park District Green Team and Board of Commissioners shall be responsible for making decisions about trees including the development and implementation of the Tree Management Plan.

Tree care within the Glencoe Park District shall comply with all best management practices set forth in the District's Tree Care Management Plan. As the sole property owner of all Park District-owned land in Glencoe, the Director of parks and Planning or their designee shall have sole discretion as to trees to be planted, maintained, or removed on its property. The district shall be responsible for holding its contractors and vendors to its internal standards set forth in the Tree Care Management Plan.

The Glencoe Park District shall take all reasonable steps to preserve and protect trees on Park District property through active forest management by replacing trees that are lost to attrition, construction, or accident, where possible.

No person shall upon, or in connection with, any property of the District:

A. Cut, remove, uproot, or wantonly destroy any tree, sapling, seedling, bush, shrub, flower, or plant, whether alive or dead; or chip, blaze, box, girdle, trim or otherwise deface or injure any tree, shrub, or bush; break or remove any branch or foliage thereof; or pick or gather any seed of any tree or other plant without the written permission of the Executive Director

B. Remove or cause to be removed any sod, earth, humus, downed timber, wood, chips, peat, rock, sand, or gravel; or remove or cause to be removed any other natural material of the forest floor or earth without written permission of the Executive Director.

All fines, penalties and civil remedies are set forth by Ordinance by the Glencoe Park District Board of Commissioner under Chapter 7 "Penalties" of the Glencoe Park District Conduct Ordinance No. 700