

MINUTES OF JUNE 1, 2021 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 7:01pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Members of the Public in attendance who signed in or spoke: Matt Duggan, Bob Ijams

Matters from the Public: There were no matters from the public, in-person or emailed.

Discuss PARC Grant for Watts Recreational Center: The scope of the PARC Grant was reviewed by Directors Collins and Leiner followed by a review of the project plans by Matt Duggan of Wight and Company. Discussion ensued. Duggan and staff answered committee questions.

Chair Brooks, based on committee discussion, directed park district staff to move the agreement forward for approval at the June Regular Board Meeting.

Capital Funding Planning Review: Executive Director Sheppard and staff reviewed completed and current projects, project priorities, source of funds, and Watts cooling system. Discussion ensued and staff answered committee questions.

Present Updated Employee Compensation Study: Executive Director Sheppard and Director Mensinger explained the history of employee compensation, survey results, and their impact on rates of compensation and the budget. Discussion ensued and staff answered committee questions.

Chair Brooks, based on committee discussion, directed park district staff to move the staff recommendations forward for approval at the June Regular Board Meeting.

Other Business: John Cutrera start date changed to June 1, Director Mensinger is retiring at the end of the month, and Liz Stowick is leaving in two weeks to work at the Village in a position of growth. Executive Director Sheppard explained the increased growth in programs and staff have not translated to an increase in staff in the business

department. The need to add two full-time staff members to the business team was reviewed. Discussion ensued and staff answered committee questions.

Chair Brooks, based on committee discussion, directed park district staff to move forward with hiring an accounting manager and HR manager, both full-time positions.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:57pm. Commissioner Covey seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary