

MINUTES OF OCTOBER 5, 2021 COMMITTEE OF THE WHOLE MEETING  
GLENCOE PARK DISTRICT  
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear.

The meeting was called to order at 7:01pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Bart Schneider, Commissioner  
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
John Cutrera, Director of Finance/HR  
Erin Classen, Supt. of Marketing/Communications  
Jenny Runkel, Administrative Assistant  
Adam Wohl, Facilities Manager

Members of the Public in attendance who signed in or spoke: Jill Siragusa, Matt Walker,

Matters from the Public: There were no matters from the public.

Discussion on Watts Operations for 2021/22 Season: Director Collins and Watts Manager Wohl gave a presentation on Watts 2021-22 season pricing and operating plan. They reviewed three admission options, pricing strategy, 2020-21 pass rates and revenue, daily rates/visits/revenue, staff recommendation, revenue models, operating cost per skate/hockey visit/hourly rental, tentative special events, and marketing. Staff answered committee member questions and discussion ensued. Staff do not foresee a pass limit this year. Advisory Group Feedback included adding a tot skate for after preschool and instead of offering 10 guest passes, offer multiples of five. Staff reminded the committee that other area rinks were closed last year, so rinks usage will be lower. Last year was an anomaly. Members asked staff to work time into the schedule for as many birthday parties as possible and to try a lunchtime skate for preschoolers. Non-residents should pay double due to the fact the ice rink is subsidized by taxes. Executive Director Sheppard indicated the building would be closed during the day for school use, but will be open late Friday and weekends. We will utilize the need for access to most special events as incentive to purchase a pass. No recommendation was needed at this time from the committee.

Discussion on 2022 Fireworks: Executive Director Sheppard indicated that Melrose Pyrotechnics is no longer available on July 2, 3, or 4. Staff reached out to three other vendors. Mad Bombers could guarantee a show on July 3. This was the only provider available on July 3. There are no providers available for July 4 fireworks. On July 3, 2022, the District will provide the usual fireworks, band, and food trucks at night, and the beach will be closed. On July 4, we will have the Fun Run, children's and youth events,

and entertainment on the open beach. There is no option for a barge. The only other option is a different day in the year. Staff indicated that we should consider keeping the event on July 3 in the future, so that the residents know the date going forward. The Village is informed of the new plan. Discussion ensued. The committee indicated agreement for July 3 fireworks.

Discussion on Property Tax Levy: Director Cutrera gave an overview of the levy memo included in the meeting packet. The levy gives the District the ability to tax, whereas the budget gives the District the ability to spend those revenues. The District has kept our funds within the 50% balance, however it did shift slightly through COVID due to a reduction in program revenue. The pandemic continues to be an unknown variable in the current fiscal year. The tax extension is limited to either the December 31, 2020 CPI of 1.4% or 5%, whichever is lower. New growth was reviewed and is not subject to the 1.4% CPI or 5% limit. The District is taking a conservative approach to capture and budget for about a little over 2.5% new growth from the Hoover estate. The District will still hold the Truth in Taxation hearing for the sake of transparency and community feedback despite being below the 5% threshold for requiring a hearing. Tonight, staff are asking for consensus on the request for an overall increase of 2.16% when factoring the debt service for a little over a 4% increase for the capped operating funds. Director Cutrera will reconcile the final numbers showing discrepancy in the resolution and memo. Discussion ensued.

Presentation and Discussion on Year 2 of the 3-Year Capital Projects Plan (Fund 67/69) and Property Condition Assessment for the District (Fund 65/69/67): Director Leiner reviewed the packet memos including the status of this year's projects, what we are committed to next year, and the overall funding mechanisms. This year's projects were strong and came in under budget due to the COVID environment including Kalk Park, boating beach access, and south overlook. West Park tennis courts cost came in higher than budgeted as the estimate was created when there was snow on the courts. Ongoing projects were then reviewed. We are seeking a partnership with the Village on the crib retaining wall (past the beach halfway house on the west side of the road) project. As we finalize this partnership, it may delay the project for a year. The pier project is set for spring 2022, and the \$4 million Watts renovation, funded partially by a PARC grant, has an approved architect and construction manager solicitations are out. Future projects and budgets are placeholders, the Board agreed to include them as possibilities only. Future projects are not approved by the Board to move forward yet. Staff will revisit this list at a future meeting for the new Board members. The District has received feedback about the condition of the Lakefront Park tennis courts, in addition, the playground is getting to the end of its useful life. Staff recommends development of a concept plan to address those amenities, not a full park redesign plan discussed and designed previously. Timeline, funds, and community input were reviewed. The District did apply for an \$80,000 grant for the crib wall. The expectation that project costs may escalate, which projects could be delayed, and those that cannot were discussed. The Lakefront Park Master Plan was discussed. The District can only financially take on the tennis courts and playground, not new infrastructure indicated in the Lakefront Park Master Plan. The entryway in that plan was actually used at the Veterans Memorial and Kalk Parks entryways. Discussion ensued.

Chair Brooks, based on committee discussion, directed staff to move forward with a design plan for \$17-18,000 for the Lakefront playground and tennis courts.

Director Leiner reviewed Fund 65 condition assessment, large ticket capital project items and equipment. There was no Board discussion.

Director Leiner continued to a review of Fund 69/67 conditions assessment, capital projects, and non-referendum bond issuance. The maintenance center buildings were discussed. The District does not have the \$4-5 million needed to replace the maintenance buildings. The only other option is to go to referendum.

Park drainage and the possibility of a drainage fund in the budget were reviewed.

Discussion on Sale of Property – 310 South Ave PIN #05-07-402-018-0000: Executive Director Sheppard explained that the Board has been discussing the possibility of selling 310 South Avenue in closed session and are now bringing it to open session. Sheppard indicated that previous owners of the properties along our park encroached on our land. It is not accessible by the public and would take a significant amount of funds to make it accessible. It is currently tax-exempt residential backyard. With Board approval, staff entered into negotiations with the help of a local realtor to help set the price of \$45,000 plus legal fees not to exceed \$5,000. If the Board decides to sell it, the District would need to adopt a resolution, go to Circuit Court to apply to sell, provide legal notices in the local newspaper, and hold community input meeting, as well as additional court time. Discussion ensued.

Chair Brooks, based on committee discussion, directed park district staff to move forward with a resolution for approval.

Other Business: There was no other business.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:30pm. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES:	Boron, Covey, Schneider, Spain, Brooks
NAYS:	None
ABSENT:	None

The motion passed.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary