



**GLENCOE PARK DISTRICT**  
**Committee of the Whole Meeting**  
**Tuesday, December 7, 2021 | 7:00pm**  
**Takiff Center Community Center**

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted. Location of the meeting is Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Matters from the Public
- IV. Presentation from Wight on updated Watts Recreational Center design (pgs. 3-17)
- V. Discussion on need for construction management firm for Watts Recreational Center renovation (pgs. 18-19)
- VI. Discussion on Fund 65 recommended Capital Projects (pgs. 20-28)
- VII. Update on focus groups that were held on December 6 in regards to Lakefront Tennis Courts (pgs. 29-30)
- VIII. December 21 Glencoe Park District Regular Board Meeting Canceled (pg. 31)
- IX. Other Business
- X. Executive Session
  - a. Personnel 5ILCS 120/2(c)(1)
- XI. Adjourn

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoeParkdistrict.com](mailto:lsheppard@glencoeParkdistrict.com)

**The Board of Park Commissioners welcomes public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



## **IV. Presentation from Wight on updated Watts Recreational Center design**

Glencoe Park District  
December 7, 2021 Committee of the Whole Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks and Maintenance  
**SUBJECT:** Watts Recreational Center Designs  
**DATE:** November 30, 2021

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Attached are the updated designs for Watts Recreational Center. The architects from Wight will be at the meeting to give a brief overview of the project and present the most recent updates, which concentrates on the Kids Club entrance and the addition of spectator/player boxes on the studio rink. The spectator/player boxes will be bid has an alternate, if approved, based on funding.

We look forward to giving a full presentation on the design's elements at the meeting, please keep an open mind while previewing them until that the presentation is given. We welcome questions and discussion at that time.

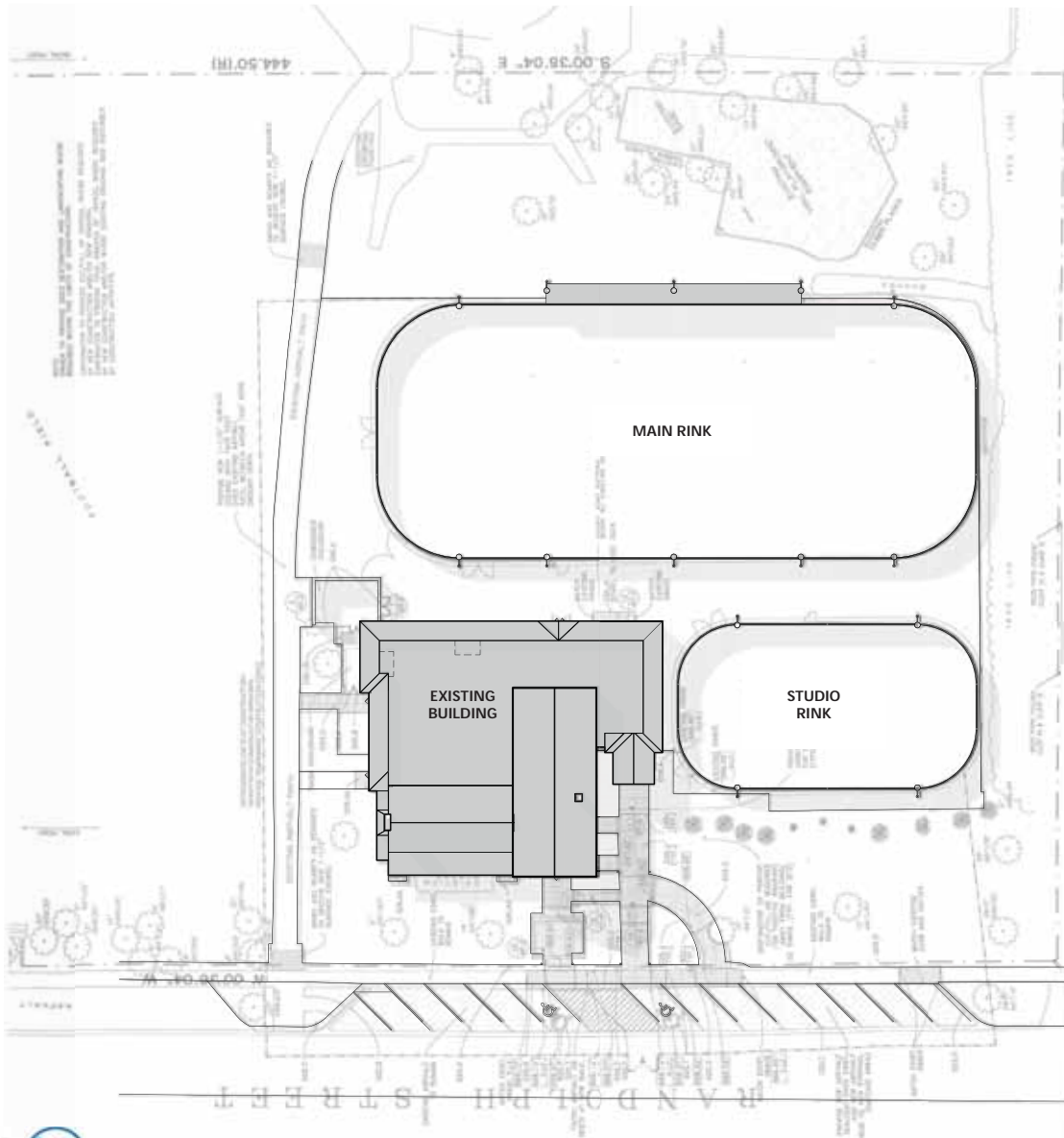


GLENCOE PARK DISTRICT | **WATTS RECREATIONAL CENTER**

BOARD MEETING  
NOVEMBER 30, 2021



# EXISTING SITE PLAN AND ELEVATIONS



West Side of Building Facade



East Side of Building Facade

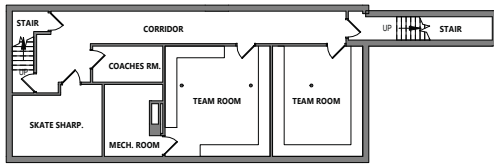


North Side of Building Facade

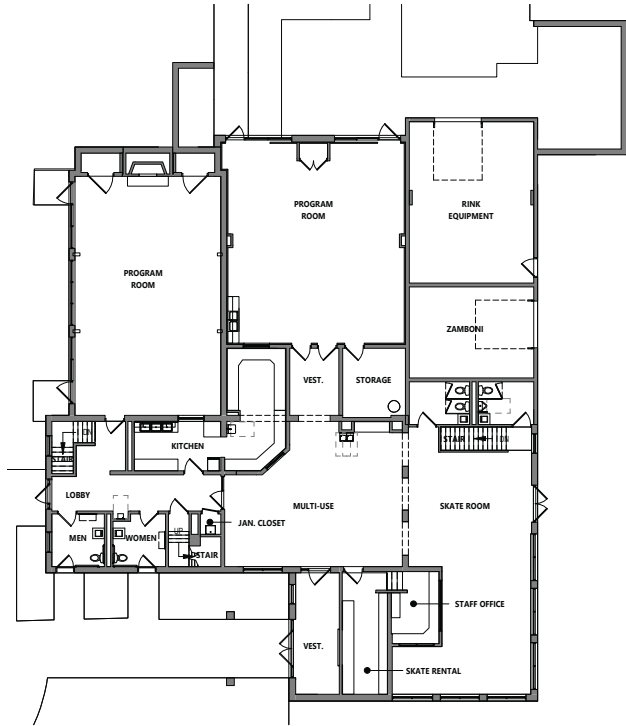


South Side of Building Facade

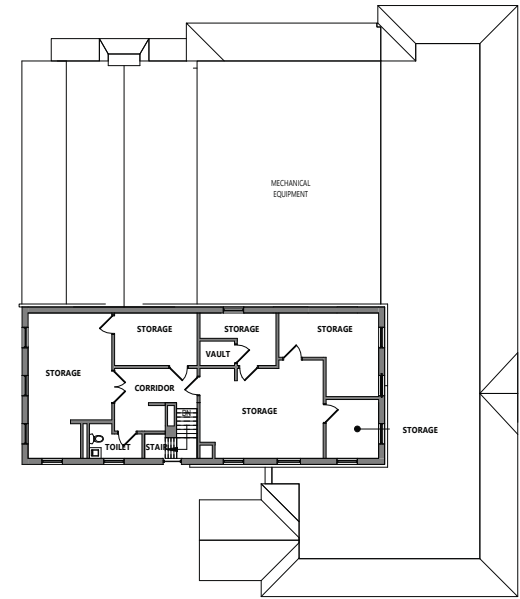
# EXISTING FLOOR PLANS



**BASEMENT FLOOR PLAN**

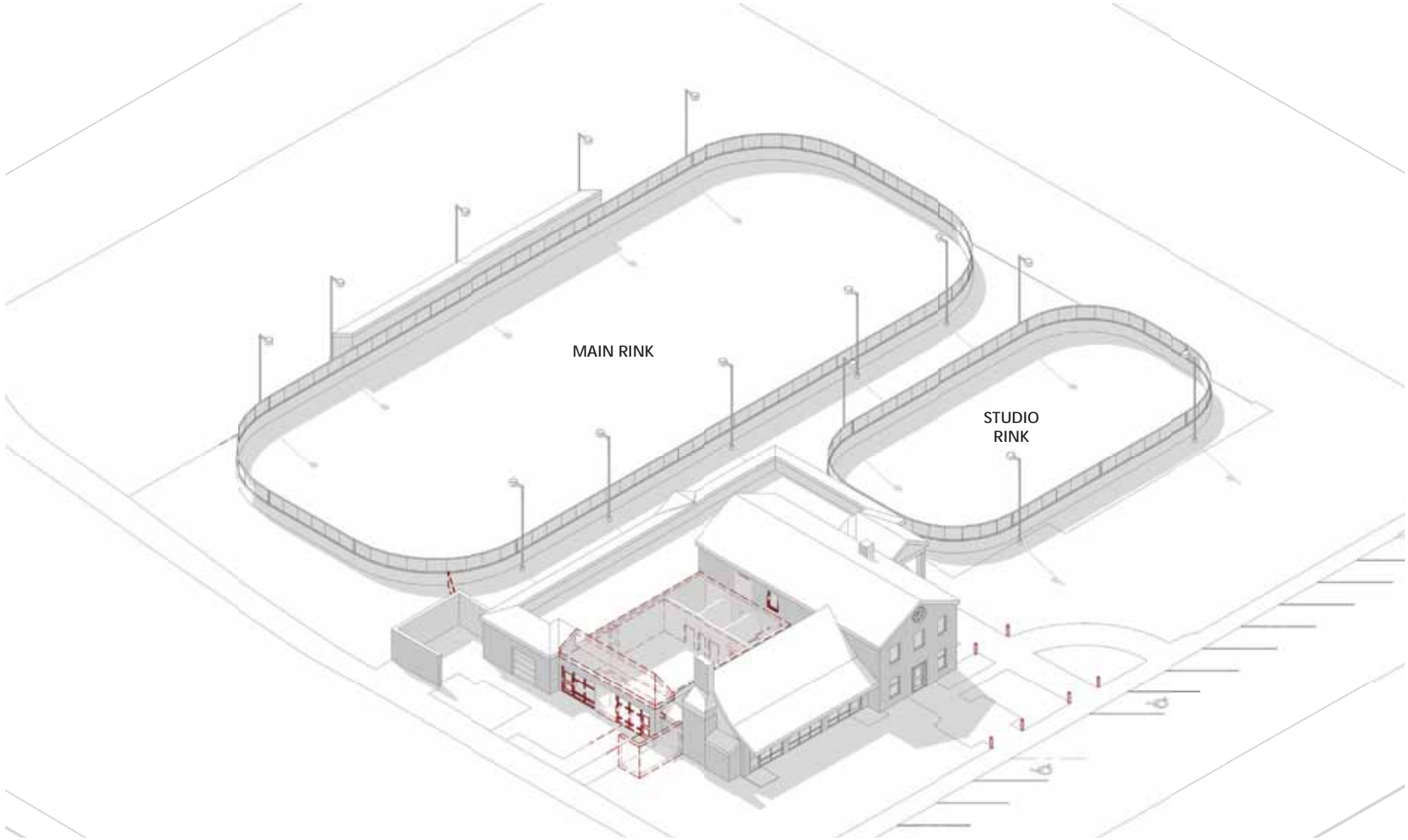


**FIRST FLOOR PLAN**



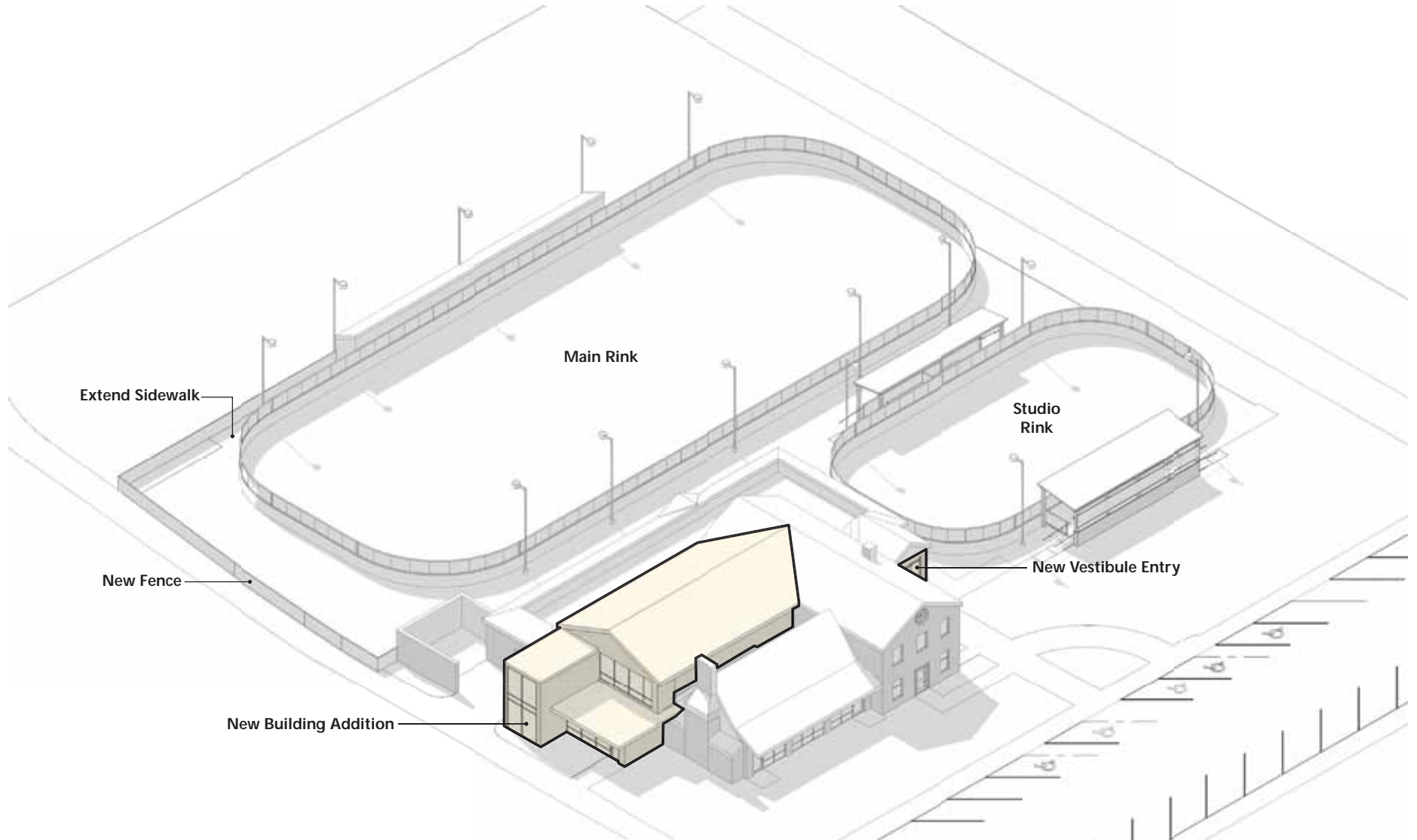
**SECOND FLOOR PLAN**

EXISTING  
SITE ISOMETRIC VIEW - DEMO





PROPOSED  
SITE ISOMETRIC VIEW





# PROPOSED SITE PLAN



PROPOSED  
SITE ISOMETRIC VIEW

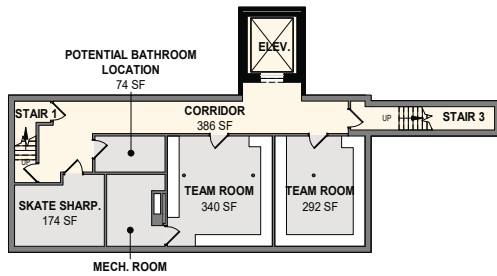




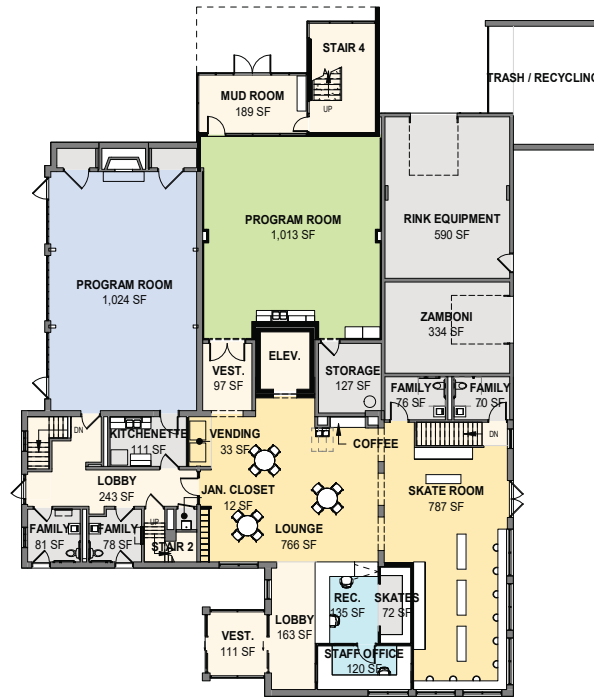
PROPOSED  
PLAYERS BOXES



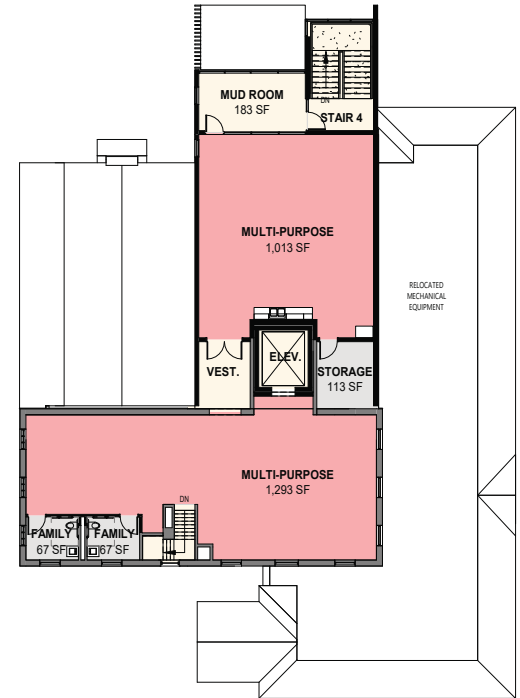
# PROPOSED FLOOR PLANS



**BASEMENT FLOOR PLAN**



**FIRST FLOOR PLAN**



**SECOND FLOOR PLAN**

PRECEDENT IMAGES  
INSPIRATION





EXTERIOR VIEWS  
OPTION 1



EXTERIOR VIEWS  
OPTION 1





EXTERIOR VIEWS  
**OPTION 2**



EXTERIOR VIEWS  
**OPTION 3**



**V. Discussion on need for  
construction management firm for  
Watts Recreational Center renovation**

Glencoe Park District  
December 7, 2021 Committee of the Whole Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance  
CC: John Cutrera, Director of Finance & HR and Bobby Collins, Director of Recreation & Facilities  
SUBJECT: Construction Management Firm FAQ  
DATE: November 29, 2021

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The Watts Recreational Center renovation has advanced to the point that the Park District started interviewing firms to provide construction management services for the project. This is a different model than was previously used for small facility projects and park renovations, except for the Green Bay Trail expansion.

Before bringing a firm to the Board for approval, staff wanted to provide an FAQ on why this level of support is necessary for this project.

For previous projects under \$2 million, construction management was provided by the contracted design firm and the Director of Parks with the exception of the Green Bay Trail expansion, where an onsite manager was required to fulfill the obligations of the IDOT grant agreement.

The current project has a working construction budget of \$3.8-\$4.2 million, which is approximately \$2 million dollars more than other recent projects undertaken, with staff acting as the primary construction manager. The size and scope of the Watts renovation dictate an additional level of support necessary to assist staff in managing the project.

An outside construction manager provides a third-party oversight to represent the Park District in managing the project between the architect and contractor.

**The role of the construction manager (CM) is to deliver a functionally and financially viable project coordinated seamlessly between multiple trades.** When delays or problems do occur, the construction manager is the project's first responder, ensuring the project stays on schedule and within budget. This firm will provide a secondary cost estimate and design/bid review that is necessary to ensure a successful project.

Furthermore, the selected firm will provide regular onsite supervision of the project. A task that the District's existing staff cannot undertake. This onsite presence keeps the project moving, limits waste, and prevents cutting corners.

The costs of retaining a construction management firm were included in the \$2.5 million-dollar PARC application and built into the existing project budget. Typical fees for this service run between 4%-5% of the total construction costs.

We sent out a RFQ (Request for Qualifications) to five highly regarded firms in our industry. The Administrative Team will interview construction management firms and bring back the chosen firm for approval at the January meeting.

# **VI. Discussion on Fund 65 recommended Capital Projects**

Glencoe Park District  
December 7, 2021 Committee of the Whole Meeting



# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Maintenance  
CC: John Cutrera, Director of Finance & HR and Bobby Collins, Director of Recreation & Facilities  
SUBJECT: Proposed Fund 65 Items  
DATE: November 29, 2021

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## Capital Fund 65

Capital Fund 65 has traditionally funded capital repairs and purchases that are needed for "keeping the lights on." This fund is tax-supported with an annual transfer of tax receipts in the amount of \$500,000 from the Corporate Fund and carry-over funds from the previous fiscal year.

Attached is the Fund 65 Conditions Assessment for the entire District. The current Conditions Assessment is a planning tool; not an exhaustive list of every purchase or project the District will make in the next three fiscal years. Costs are estimates based on previous engineering assessments, current market conditions, and in some cases, placeholder numbers.

As with all District funds, the allocation and expenditure of funds is ultimately a Board decision.

Included below is a list of recommended Fund 65 projects/purchases for FY2022/23 with a total budget request of \$557,000.

### **Replace Multipurpose Wing AC Coil/Condenser \$203,000**

This HVAC unit provides heating and cooling to the entire multipurpose wing of the Takiff Center. It was originally installed as part of the 2008 facility renovation. These units have a projected service life of 15 years before a rebuild is necessary. Rebuilding this unit is part of a three-year phased plan to rebuild all three large AC coil/condensers at Takiff Center. This represents year two of the three-year plan, effectively replacing the unit at 14 years of service. By phasing the units over three years, the District has avoided a \$500k-\$600k cost in one fiscal year. This is a long lead item, and if it was to fail during operation, we could expect a 4-6-week interruption in cooling capabilities. This includes replacing the interior coils and exterior condenser. The current unit runs on R-22 refrigerant, which is no longer in production.

### **Safran Beach House Window Replacement/Wall Tuckpointing \$125,000**

The exterior window frames on the Safran Beach House are rotted and require replacement. In addition, tuckpointing is needed on the knee wall directly in front of the Safran House and in various other locations on the ramp. This is the third year of a multi-year approach to continue to invest in the Safran Beach House. Included in this budget is the retention of a preservation architect to oversee window selection and prepare the bid documents.

### **IT Hardware \$50,000**

Historically, \$50,000 is budgeted each fiscal year to cover existing IT infrastructure replacement costs, including workstations, switches, routers, and warranty extensions.

# MEMORANDUM

## **Replace 2001 Chevy 2500 \$47,500**

Staff is recommending the replacement of the District's oldest fleet vehicle. This 21-year-old truck is past its useful life. The replacement would be a District standard F-250 purchased via the cooperative bid process.

## **R-22 Bulk Purchase \$35,000**

Staff is recommending a bulk purchase of the refrigerant used for the compressors at Watts. The current refrigerant (R-22) was banned from production in 2020, and costs have risen 200% since the ban. While the District has an existing stockpile, staff recommends the additional purchase to ensure the continued operation of the Watts ice rink compressors. The existing compressors have 8-10 years of useful service remaining before requiring replacement. The system cannot be retrofitted to use a different product. R-22 leaks are not uncommon in ice rink operations. The District is on track to eliminate the use of R-22 in all systems except Watts by the end of 2024.

## **Refinish Takiff Gym Floor \$26,500**

The existing gym floor was installed as part of the 2008 Takiff facility renovation. The floor is resealed each year to protect the wood. Based on the usage at Takiff, staff is recommending sanding the floor down to the wood as a restorative measure. This gym floor maintenance is typically done every 10-15 years.

## **Design Study Early Childhood Entrance \$15,000**

The existing concrete ADA ramp installed in 2008 leading to the EC Wing entrance is cracked and requires replacement. The ramp is set on the historical facility entrance installed in 1955. Staff recommends retaining an architect to study the area to determine if the original entrance footings require replacement and if any improvements can be made to the facility entrance to improve access and drop off. The architect would provide the District with a cost assessment for the necessary repairs, which would be budgeted later.

## **Upgrade Takiff Center Parking Lot Lights to LED \$15,000**

The existing parking lot lights were installed in 2008 and are not energy efficient. Staff recommends replacing the pole light heads with LED fixtures to align with the existing sustainability goals outlined in the District's Strategic Plan.

## **Director Initiatives \$15,000**

This is an amount historically budgeted to allow the Park District to pivot and meet new community needs. Past examples include the purchase of tennis backboards and a park movie screen.

## **Community Hall AV System \$25,000**

Staff recommends installing a permanent professional sound system in Community Hall, which would be available for programs, rentals, and meetings. Currently, speakers are rolled into the room depending on what is needed.



# 5 Year Condition Assessment

## Budget Year 2022-23 (Updated 9/21/2021)

- 5 New Amenity
- 4 Remaining useful life expected to be greater than 6 years
- 3 Amenity is in generally good serviceable condition. May need repairs or renovations to improve functionality/operational efficiency. Amenity may be duplicated within the District's infrastructure
- 2 Amenity is near the end of its useful life, managing the element is inefficient and costly. The functionality may be impacted by changing site conditions. Amenity is duplicated within the District's infrastructure
- 1 Amenity is at the end of its useful life

| Priority   | Amenity  |      | Typical Useful Life | Condition Assessment    | Estimated Capital Expenses Within 5 years |
|--|--|------|---------------------|-------------------------|---|
|  | TAKIFF CENTER EQUIPMENT                              | Date | Years               | Remaining Useful Life % |   |
| <span style="color: red;">●</span> 2             | AIR HANDLER/CONDENSOR 2 MULTI-PURPOSE-AEROBICS       | 2008 | 15                  | 7%                      | \$195,000                                 |
| <span style="color: red;">●</span> 2             | AIR HANDLER/CONDENSOR 3 COMM WING-FITNESS CENT-CERAM | 2008 | 15                  | 7%                      | \$200,000                                 |
| <span style="color: red;">●</span> 2             | BOILER 1   | 2008 | 15                  | 7%                      | \$42,500                                  |
| <span style="color: red;">●</span> 2             | BOLIER 2   | 2008 | 15                  | 7%                      | \$42,500                                  |
| <span style="color: red;">●</span> 2             | EJECTOR PUMPS (2 TANDEM)                             | 2008 | 15                  | 7%                      | \$20,000                                  |
| <span style="color: red;">●</span> 2             | FIRE PROTECTION PANEL                                | 2008 | 15                  | 7%                      | \$11,500                                  |
| <span style="color: red;">●</span> 2             | SOLAR SITE LIGHTING ELC                              | 2008 | 15                  | 7%                      | TBD                                       |
| <span style="color: orange;">●</span> 3          | FIRE PUMP  | 2008 | 20                  | 30%                     | -   |
| <span style="color: orange;">●</span> 3          | ELEVATOR CONTROLLER                                  | 2008 | 25                  | 44%                     | -   |
| <span style="color: orange;">●</span> 3          | HOT WATER TANK                                       | 2019 | 5                   | 40%                     | -   |
| <span style="color: green;">●</span> 4           | PARKING LOT LIGHTS COMMUNITY CENTER/ELC              | 2008 | 25                  | 44%                     | -   |
| <span style="color: green;">●</span> 4           | TURN ABOUT PARKING LOT LIGHTS                        | 2017 | 15                  | 67%                     | -   |
| <span style="color: green;">●</span> 4           | KNUCKLE IT ROOM COOLING UNIT                         | 2019 | 12                  | 75%                     | -   |
| <span style="color: green;">●</span> 4           | 2ND FLOOR IT ROOM COOLING UNIT                       | 2019 | 12                  | 75%                     | -   |
| <span style="color: green;">●</span> 5           | DOMESTIC HOT WATER BOILER (1)                        | 2020 | 10                  | 80%                     | -   |
| <span style="color: green;">●</span> 5           | DOMESTIC HOT WATER BOILER (2)                        | 2020 | 10                  | 80%                     | -   |
| <span style="color: green;">●</span> 5           | RTU 1 (GYM)  | 2020 | 15                  | 87%                     | -   |
| <span style="color: green;">●</span> 5           | RTU 2 ( LOBBY-ADMIN OFFICE)                          | 2020 | 15                  | 87%                     | -   |
| <span style="color: green;">●</span> 5           | AIR HANDLER/CONDENSOR 1 ELC                          | 2021 | 15                  | 93%                     | -   |
| <span style="color: green;">●</span> 5           | TOT GYM FLOOR  | 2021 | 12                  | 92%                     | -   |
| <b>TAKIFF EQUIPMENT TOTAL</b>                    |  |      |                     |                         | <b>\$511,500</b>                          |
| <b>TAKIFF CENTER PARKING LOTS</b>                |  |      |                     |                         |   |
| <span style="color: green;">●</span> 4           | TURN ABOUT LOT                                       | 2017 | 18                  | 78%                     | -   |
| <span style="color: green;">●</span> 4           | PARKS DRIVE/STAFF PARKING                            | 2017 | 18                  | 78%                     | -   |
| <span style="color: green;">●</span> 4           | COMMUNITY CENTER LOT                                 | 2018 | 18                  | 83%                     | -   |
| <span style="color: green;">●</span> 4           | BEHIND GYM LOT                                       | 2018 | 18                  | 83%                     | -   |
| <span style="color: green;">●</span> 5           | ELC LOT  | 2021 | 18                  | 94%                     | -   |
| <b>PARKING LOT TOTAL</b>                         |  |      |                     |                         | <b>\$0</b>                                |
| <b>REC SPECIFIC AMENITIES</b>                    |  |      |                     |                         |   |
| <span style="color: red;">●</span> 2             | GYM FLOOR TOTAL REFINISH                             | 2008 | 15                  | 7%                      | \$26,500                                  |
| <span style="color: orange;">●</span> 3          | ELECTRIC KILN (2)                                    | 2008 | 20                  | 30%                     | -   |
| <span style="color: green;">●</span> 4           | FITNESS EQUIPMENT                                    | 2016 | 15                  | 60%                     | -   |
| <b>REC SPECIFIC TOTAL</b>                        |  |      |                     |                         | <b>\$26,500</b>                           |
| <b>Estimated Capital Expenses Within 5 years</b> |  |      |                     |                         | <b>\$538,000</b>                          |

\* Note Remaining Useful Life was determined by combining ACG Facility Assessment and Existing Equipment Condition taking into account repair history and wear.

# 5 Year Condition Assessment

## Budget Year 2022-23 (Updated 9/21/2021)

- 5 New Amenity
- 4 Remaining useful life expected to be greater than 6 years
- 3 Amenity is in generally good serviceable condition. May need repairs or renovations to improve functionality/operational efficiency. Amenity may be duplicated within the District's infrastructure
- 2 Amenity is near the end of its useful life, managing the element is inefficient and costly. The functionality may be impacted by changing site conditions. Amenity is duplicated within the District's infrastructure
- 1 Amenity is at the end of its useful life

| Priority                              | Amenity                    |      | Typical Useful Life | Condition Assessment    | Estimated Capital Expenses Within 5 years |
|---------------------------------------|----------------------------|------|---------------------|-------------------------|---|
|                                       | BOAT HOUSE EQUIPMENT/ROOFS | Date | Years               | Remaining Useful Life % |   |
| <span style="color: red;">●</span> 2  | PLUMBING/WATER MAIN        | 1951 | 60                  | 5%                      | TBD                                       |
| <span style="color: gold;">●</span> 3 | WOOD DECK (REPAIRED 2011)  | 1988 | 20                  | 5%                      | TBD                                       |
| <span style="color: gold;">●</span> 3 | ELECTRIC HEATERS           | 2005 | 15                  | 5%                      | \$15,000                                  |
| <span style="color: teal;">●</span> 4 | DOMESTIC WATER HEATER      | 2018 | 10                  | 60%                     | -   |
| <span style="color: teal;">●</span> 4 | WINDOWS                    | 2017 | 20                  | 75%                     | -   |
| <span style="color: teal;">●</span> 4 | BOAT RACKS                 | 2018 | 15                  | 73%                     | -   |
| <span style="color: teal;">●</span> 5 | PAINTING                   | 2020 | 8                   | 75%                     | -   |
| <span style="color: teal;">●</span> 5 | SHINGLE ROOF               | 2021 | 30                  | 97%                     | -   |
| <span style="color: teal;">●</span> 5 | STAIRS                     | 2021 | 35                  | 97%                     | -   |
| <span style="color: teal;">●</span> 5 | EJECTOR PUMP               | 2021 | 20                  | 95%                     | -   |
| <b>Boat House Total</b>               |                            |      |                     |                         | <b>\$15,000</b>                           |

\* Note Remaining Useful Life was determined by combining ACG Facility Assessment and Existing Equipment Condition taking into account repair history and wear.

# 5 Year Condition Assessment

## Budget Year 2022-23 (Updated 5/24/2021)

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- 1 Amenity is at the end of its useful life

| Priority                                | Amenity                                    |  | Typical Useful Life |       | Condition Assessment    |     | Estimated Capital Expenses |
|---|--|--|---------------------|-------|-------------------------|-----|----------------------------|
|   | WATTS CENTER EQUIPMENT/ROOFS               |  | Date                | Years | Remaining Useful Life % |     | Within 5 years             |
| <span style="color: red;">●</span> 1    | DOMESTIC HOT WATER HEATER ZAM/BACK BATH    |  | 2001                | 10    | 0                       | 5%< | \$15,000                   |
| <span style="color: red;">●</span> 2    | FIRE PROTECTION SYSTEM                     |  | 2001                | 15    | 0                       | 5%< | \$40,000                   |
| <span style="color: red;">●</span> 2    | BASEMENT AC/HEATER                         |  | 2001                | 15    | 0                       | 5%< | \$16,000                   |
| <span style="color: red;">●</span> 2    | SHINGLE ROOF                               |  | 2001                | 20    | 1                       | 5%< | \$65,000                   |
| <span style="color: orange;">●</span> 3 | DOMESTIC HOT WATER HEATER SINGLE BATH-CONC |  | 2013                | 10    | 3                       | 30% | \$12,000                   |
| <span style="color: green;">●</span> 4  | WATER MAIN                                 |  | 2001                | 65    | 45                      | 69% |                            |
| <span style="color: green;">●</span> 4  | EXTERIOR FACILITY LIGHTS                   |  | 2016                | 20    | 16                      | 80% | -                          |
| <span style="color: green;">●</span> 4  | RTU 1                                      |  | 2018                | 15    | 13                      | 87% | -                          |
| <span style="color: green;">●</span> 4  | RTU 2                                      |  | 2018                | 15    | 13                      | 87% | -                          |
| <span style="color: green;">●</span> 4  | RTU 3                                      |  | 2018                | 15    | 13                      | 87% | -                          |
| <span style="color: green;">●</span> 4  | RTU 4                                      |  | 2018                | 15    | 13                      | 87% | -                          |
| <span style="color: green;">●</span> 4  | EXTERIOR PAINTING                          |  | 2019                | 12    | 11                      | 92% | -                          |
| <span style="color: green;">●</span> 4  | MEMBRANE ROOF                              |  | 2019                | 20    | 19                      | 95% | -                          |
| <span style="color: green;">●</span> 5  | OVERHEAD RINK LIGHTS                       |  | 2020                | 20    | 19                      | 95% |                            |
| <b>Watts Recreational Center</b>        |  |  |                     |       |                         |     |                            |
| <b>Total</b>                            |  |  |                     |       |                         |     | <b>\$148,000</b>           |

\* Note Remaining Useful Life was determined by combining ACG Facility Assessment and Existing Equipment Condition taking into account repair history and wear.

# 5 Year Condition Assessment

## Budget Year 2022-23 (Updated 9/21/2021)

- 5 New Amenity
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- 1 Amenity is at the end of its useful life  
NR (Recommending replacing with used equipment. Not on a regular schedule)

| Priority                                 | Amenity                                      | Date | Typical Useful Life<br>Years | Condition Assessment<br>Remaining Useful Life % | Estimated Capital Expenses<br>Within 5 years |
|--|--|------|------------------------------|---|--|
| <b>PARKS TRUCKS</b>                      |  |      |                              |   |  |
| <span style="color: darkred;">●</span> 1 | Chevy 2500HD #6                              | 2001 | 12                           | 5%<   | \$47,500                                     |
| <span style="color: darkred;">●</span> 1 | FORD F-250/PLOW #3                           | 2008 | 12                           | 5%<   | \$48,500                                     |
| <span style="color: darkred;">●</span> 2 | FORD F-150 #2                                | 2011 | 12                           | 8%  | \$48,500                                     |
| <span style="color: darkred;">●</span> 2 | FORD RANGER DUMP (PURCHASED USED 2018) #1    | 2011 | 12                           | 8%  | \$65,000                                     |
| <span style="color: orange;">●</span> 3  | FORD F-250/PLOW #4                           | 2014 | 12                           | 33%   | \$50,000                                     |
| <span style="color: orange;">●</span> 3  | FORD F-350 DUMP TRUCK #5                     | 2014 | 14                           | 43%   | -  |
| <span style="color: orange;">●</span> 3  | FORD F-250/PLOW #10                          | 2015 | 12                           | 42%   | -  |
| <span style="color: teal;">●</span> 4    | FORD F-250 #18                               | 2017 | 12                           | 58%   | -  |
| <span style="color: teal;">●</span> 4    | FORD F-450 DUMP TRUCK #13                    | 2017 | 14                           | 64%   | -  |
| <span style="color: green;">●</span> 5   | FORD F-250/PLOW                              | 2022 | 12                           | 100%  | -  |
| <b>Fleet Truck Total</b>                 |  |      |                              |   | <b>\$259,500</b>                             |
| <b>PARKS UTV</b>                         |  |      |                              |   |  |
| <span style="color: teal;">●</span> 4    | KUBOTA RTV-X/PLOW-SALTER                     | 2018 | 12                           | 67%   | -  |
| <span style="color: teal;">●</span> 4    | KUBOTA RTV-X/BROOM                           | 2019 | 12                           | 75%   | -  |
| <b>UTV Total</b>                         |  |      |                              |   | <b>\$0</b>                                   |
| <b>PARKS EQUIPMENT</b>                   |  |      |                              |   |  |
| <span style="color: darkred;">●</span> 2 | VERMEER CHIPPER (PURCHASED USED 2017) NR     | 2007 | 18                           | 17%   | -  |
| <span style="color: darkred;">●</span> 2 | KUBOTA LIGHT TURF TRACTOR NR                 | 1991 | 40                           | 23%   | -  |
| <span style="color: darkred;">●</span> 2 | FORD 2120 TURF TRACTOR NR                    | 1999 | 30                           | 23%   | -  |
| <span style="color: darkred;">●</span> 2 | KUBOTA LOADER/SNOW THROWER                   | 2011 | 15                           | 27%   | \$70,000                                     |
| <span style="color: darkred;">●</span> 2 | KUBOTA BACKHOE                               | 2011 | 15                           | 27%   | \$55,000                                     |
| <span style="color: orange;">●</span> 3  | CATERPILLAR FORKLIFT (PURCHASED USED 2017)   | 2006 | 30                           | 47%   | -  |
| <span style="color: orange;">●</span> 3  | CUSHMAN SPRAY-TEK (PURCHASED USED 2017)      | 2014 | 20                           | 60%   | -  |
| <span style="color: teal;">●</span> 4    | SMITHCO BALLFIELD DRAG                       | 2018 | 15                           | 73%   | -  |
| <span style="color: teal;">●</span> 4    | KUBOTA BEACH TRACTOR                         | 2018 | 15                           | 73%   | -  |
| <span style="color: green;">●</span> 5   | BOBCAT TRACK LOADER                          | 2021 | 15                           | 93%   | -  |
| NR                                       | BOBCAT WHEELED SKID STEER NOT SCHEDULED REP. | 2004 | NA                           | -   | -  |
| <b>Equipment Total</b>                   |  |      |                              |   | <b>\$125,000</b>                             |
| <b>LICENSED TRAILERS</b>                 |  |      |                              |   |  |
| <span style="color: darkred;">●</span> 2 | LIGHT UTILITY TRAILER                        | 2008 | 15                           | 13%   | \$10,000                                     |
| <span style="color: orange;">●</span> 3  | R&R UTILITY TRAILER                          | 2005 | 20                           | 20%   | \$13,500                                     |
| <span style="color: teal;">●</span> 4    | BIG TEX DUMP TRAILER                         | 2018 | 15                           | 80%   | -  |
| <span style="color: teal;">●</span> 4    | BIG TEX UTILITY TRAILER                      | 2018 | 20                           | 85%   | -  |
| <span style="color: teal;">●</span> 4    | ERHARDT LANDSCAPE TRAILER                    | 2017 | 15                           | 73%   | -  |
| <span style="color: green;">●</span> 5   | SKID STEER TRAILER                           | 2021 | 20                           | 95%   | -  |
| <b>Licensed Trailer Total</b>            |  |      |                              |   | <b>\$23,500</b>                              |

| MOWERS                            |   |                                  |      |    |     |                  |
|-----------------------------------|---|----------------------------------|------|----|-----|------------------|
| ●                                 | 2 | TORO 4000D OPEN FIELD MOWER      | 2010 | 15 | 20% | \$90,000         |
| ●                                 | 4 | CHEETAH 48" Z-TURN               | 2017 | 10 | 50% | -                |
| ●                                 | 4 | CHEETAH 61" Z-TURN               | 2017 | 10 | 50% | -                |
| <u>Mower Total</u>                |   |                                  |      |    |     | <u>\$90,000</u>  |
| RECREATION VEHICLES               |   |                                  |      |    |     |                  |
| ●                                 | 4 | DODGE MINIVAN #11                | 2017 | 12 | 58% | -                |
| ●                                 | 4 | FORD E-250 BUS #9 (HILARY)       | 2015 | 20 | 65% | -                |
| ●                                 | 4 | DODGE MINIVAN #13 (LORISE)       | 2019 | 12 | 75% | -                |
| <u>Fleet Van/Bus Total</u>        |   |                                  |      |    |     | <u>\$0</u>       |
| BEACH EQUIPMENT                   |   |                                  |      |    |     |                  |
| ●                                 | 3 | BARBER SURF RAKE                 | 2011 | 15 | 27% | -                |
| ●                                 | 3 | CUSHMAN 6 PASSENGER CART         | 2015 | 5  | 20% | \$10,500         |
| ●                                 | 4 | ATV                              | 2019 | 5  | 40% | -                |
| ●                                 | 4 | ZODIAC POWER BOAT HULL 14FT      | 2016 | 15 | 67% | -                |
| ●                                 | 4 | TORO DINGO LOADER                | 2018 | 25 | 84% | -                |
| ●                                 | 4 | ZODIAC POWER BOAT HULL 15FT      | 2018 | 15 | 80% | -                |
| ●                                 | 5 | CARRY ALL 6 PASSENGER CART       | 2020 | 5  | 80% | -                |
| <u>Beach Equipment Total</u>      |   |                                  |      |    |     | <u>\$10,500</u>  |
| ICE RINK EQUIPMENT                |   |                                  |      |    |     |                  |
| ●                                 | 3 | ERKSINE SNOW THROWER             | 2011 | 15 | 27% | \$40,000         |
| ●                                 | 3 | ZAMBONI MODEL 500 (REBUILT 2015) | 1995 | 25 | 64% | -                |
| <u>Ice Rink Equipment Total</u>   |   |                                  |      |    |     | <u>\$40,000</u>  |
| <u>Estimated Capital Expenses</u> |   |                                  |      |    |     | <u>\$548,500</u> |
| <u>Within 5 years</u>             |   |                                  |      |    |     |                  |

\* Note Remaining Useful Life was determined by combing GSA fleet replacement standards and GPD Equipment Use taking into account repair history and wear.

# 5 Year Condition Assessment

## Budget Year 2022-23 (Updated 9/21/2021)

- 5 New Amenity
- 4 Remaining useful life expected to be greater than 6 years
- 3 Amenity is in generally good serviceable condition. May need repairs or renovations to improve functionality/operational efficiency. Amenity may be duplicated within the District's infrastructure
- 2 Amenity is near the end of its useful life, managing the element is inefficient and costly. The functionality may be impacted by changing site conditions. Amenity is duplicated within the District's infrastructure
- 1 Amenity is at the end of its useful life

| Priority                                | Amenity                                |      | Typical Useful Life | Condition Assessment    | Estimated Capital Expenses |
|---|--|------|---------------------|-------------------------|----------------------------|
|   |  | Date | Years               | Remaining Useful Life % | Within 5 years             |
| <b>HARDWARE</b>                         |  |      |                     |                         |                            |
| <span style="color: green;">●</span> 5  | EMPLOYEE WORK STATIONS (42)            | VAR  | 5                   | VARIOUS                 | \$60,000                   |
| <span style="color: green;">●</span> 5  | NETWORK SERVER HOST REC/FINANCE (2)    | 2019 | 6                   | 50%                     | -                          |
| <span style="color: green;">●</span> 5  | NETWORK SAN STORAGE                    | 2019 | 6                   | 50%                     | -                          |
| <span style="color: green;">●</span> 5  | RUCKUS WIFI/CISCO SWITCHER/HOST SERVER | 2021 | 4                   | 75%                     | \$55,000                   |
| <b>HARDWARE TOTAL</b>                   |  |      |                     |                         | <b>\$115,000</b>           |
| <b>SOFTWARE</b>                         |  |      |                     |                         |                            |
| <span style="color: orange;">●</span> 3 | FINANCIAL SYSTEM                       | 2015 | 10                  | 30%                     | TBD                        |
| <span style="color: green;">●</span> 4  | TAKIFF BAS                             | 2018 | 10                  | 60%                     | -                          |
| <span style="color: green;">●</span> 5  | ELECTRONIC TIMECLOCK                   | 2017 | 10                  | 50%                     | -                          |
| <span style="color: green;">●</span> 5  | REGISTRATION SYSTEM                    | 2022 | 10                  | 100%                    |                            |
| <b>SOFTWARE TOTAL</b>                   |  |      |                     |                         | <b>\$0</b>                 |
| <b>FACILITY TECHNOLOGY</b>              |  |      |                     |                         |                            |
| <span style="color: red;">●</span> 1    | WATTS CENTER SECURITY SYSTEM           | 2004 | 15                  | 0%                      | TBD                        |
| <span style="color: red;">●</span> 2    | TAKIFF CENTER SECURITY SYSTEM          | 2010 | 15                  | 20%                     | TBD                        |
| <b>Estimated Capital Expenses</b>       |  |      |                     |                         | <b>\$115,000</b>           |
| <b>Within 5 years</b>                   |  |      |                     |                         |                            |

\* Note Remaining Useful Life was determined by combining ExcalTechs recommendations with District Experience.

**VII. Update on focus groups that  
were held on December 6 in regards to  
Lakefront Tennis Courts**

Glencoe Park District  
December 7, 2021 Committee of the Whole Meeting



# MEMORANDUM

**TO:** Board of Park Commissioners  
**CC:** Department Heads  
**FROM:** Lisa Sheppard, Executive Director  
**SUBJECT:** Focus Groups for Input on Lakefront Park Tennis Courts  
**DATE:** November 29, 2021

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Based on discussion with the Board about developing conceptual plans for the Lakefront Tennis Courts, we have reached out to the community to be part of the Lakefront Park Tennis Court design process.

Residents will have the opportunity to share their opinions on this amenity at one of three community meetings held on Monday, December 6. The meetings will be held on Zoom at 10:00am, 6:00pm, and 7:15pm. The focus groups will be facilitated by Elsa Fischer from Berry Dunn. Focus group information was posted on our website and social media, and a direct email was sent out to those involved in our tennis lessons, tennis court permits, or pickleball classes.

The information gathered at these community meetings will be used to draft a concept plan for Lakefront Park and shared at a future Board meeting, tentatively scheduled for early 2022. The concepts plans will then be added to our capital projects plan for renovation in the future.

We will ask participants to give input on three options we are currently considering: maintaining the historical layout (new surfacing-no changes to the number of courts), replacing the existing courts with pickleball courts, or a combination of tennis and pickleball courts. We will also review court surfaces and design elements.

Website Post: <https://www.glencoe park district.com/News/Glencoe-Park-News/be-part-of-the-lakefront-park-design-process>

**VIII. December 21 Glencoe Park District  
Regular Board Meeting Canceled  
No Documents**

Glencoe Park District  
December 7, 2021 Committee of the Whole Meeting