



GLENCOE PARK DISTRICT
Committee of the Whole Meeting
Tuesday, January 4, 2022 | 7:00pm
Zoom, In-Person or YouTube Livestream

Consistent with the requirements of the Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted. Location of the meeting is Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Matters from the Public
- IV. Presentation of Report from Focus Groups for Lakefront Racquet Courts (pgs. 2-32)
- V. Glencoe Beach Pier Decking and Railing Bid Discussion (pgs. 33-34)
- VI. Discussion on Reciprocal Agreement with Northbrook Park District Regarding Aquatic Center and Beach Passes (pgs. 35-37)
- VII. Other Business
- VIII. Adjourn

Three Ways to Join this Meeting on Zoom

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Password: 999

Via Phone Dial In
312-626-6799

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Via SmartPhone
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

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Option 1: Copy/paste this link into your browser: <https://www.youtube.com/c/GlencoeParkDistrict>

Option 2: Go to YouTube.com and search Glencoe Park District

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The Board of Park Commissioners welcomes public comments during all meetings.

- Via Zoom Video** - Attend the Zoom meeting, indicate your desire to speak once prompted that it is Matters from the Public.
- Via Zoom Dial In** - Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.
- Via In Person** – Attend the meeting at Takiff Center

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



IV. Presentation of Report from Focus Groups for Lakefront Racquet Courts

Glencoe Park District
January 4, 2022 Committee of the Whole Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Chris Leiner, Director of Parks and Planning
FROM: Lisa Sheppard, Executive Director
SUBJECT: Lakefront Park Racquet Courts
DATE: December 28, 2021

Attached is the report on the Lakefront Park racquet courts. This report is one piece of information that will assist the Board in making a decision on the renovation of the Lakefront racquet courts, when funding becomes available. The other recommended steps before a decision is made are as follows:

- Hold a Community Meeting on February 22 at 7:00pm to solicit information from the community on the “initial renovation design options” for the racquet courts and playground that are included in this project.
 - This meeting would be advertised via the District’s website, social media, email blast, signs at the park, letters to the neighbors that about the park, and an email to those who were invited or attended the focus group.
 - Provide the Board with a recap of that meeting
- Provide the Board with a list of concerns that were addressed in the focus groups, so staff can gather information and/or discuss with the Board.
 - For example, a concern came up at the focus group about noise generated by pickleball. Staff would recommend the Board take a field trip together or separately (TBD) to a neighboring community that has pickleball courts to listen to the sound generated by pickleball play.
- Discussion with the Board on when the project can be funded. Timing of this is TBD based on budgeting projections.

Glencoe Park District

Summary of Outdoor Court Focus Groups

Final Report



Submitted by:

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Submitted On:

13 December 2021

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1.0 Project Overview

The Glencoe Park District (District) retained the services of BerryDunn to conduct two focus groups with resident tennis and pickleball players to gather feedback regarding potential court renovations at Lakefront Park. Currently, the three tennis courts (two doubles and one single) at Lakefront Park are in disrepair and in need of renovation. This exercise was to help determine if dedicated pickleball courts are desired by residents.

The District solicited focus group participants by emailing past participants in tennis and pickleball programs and court permit holders. The information was also posted on the District's website and included on all social media platforms.

Due to the level of interest, a third focus group was added. The three focus groups were held on Tuesday, December 6 at 10 a.m., 6 p.m., and 7:15 p.m. Everyone who expressed interest in participating in a focus group was included in one of the three sessions.

2.0 Focus Group Outline

Each of the three focus groups were conducted in the following manner:

1. Brief introductions of consultants and attendees
2. Explanation of the reason for the meeting – to gain feedback from Glencoe residents
3. First Zoom polling question: “On the Glencoe outdoor courts, I play:”
 - Pickleball
 - Tennis
 - Both Pickleball and Tennis
4. PowerPoint presentation (created by District staff) with data regarding pickleball and tennis registrations and court permitting (included in this report as appendix A). The PowerPoint also includes four potential layouts for the existing courts at Lakefront Park compiled by Hitchcock Design Group.
5. Second Zoom Polling question: “With a renovation, what type of courts would you like to see in the same footprint?”
 - Option A: All Tennis – 2 doubles and 1 singles
 - Option B: All Pickleball – 6 courts
 - Option C: A Hybrid layout with 2 Doubles Tennis and 2 Pickleball
 - Option D: A Hybrid layout with 1 Doubles Tennis and 4 Pickleball
6. The last portion of the focus group was an open discussion about pickleball and tennis courts in Glencoe.

In the first focus group, an additional Zoom polling questions was asked about the desired court surface (asphalt or synthetic). Due to confusion, this question was not asked in the subsequent focus groups.

3.0 Focus Group Attendees

The following 29 people attended the focus groups held on December 6:

10 a.m.

1. Rich Bianco
2. Jay Dempsy
3. Chuck Duffield
4. Debbie Dresner
5. Mike Naro
6. Maureen Wells
7. Adam Weinburg

6 p.m.

1. Steven Dresner
2. David Gelfand
3. Gary Gerstman
4. Elizabeth Kole
5. Katy Kletzel
6. Robin Melamed
7. Marilyn Riefe
8. Lisa Rosenfeld
9. Carl Rosenthal
10. Kathy Share

7:15 p.m.

1. Gary Barth
2. Marci Barth
3. Rich Bianco
4. Megan Gray
5. Andre Lerman
6. Mitch Melamed
7. Vivian Nitzberg
8. Linda Regins
9. Mike Regins
10. Marina Reyzin Elson
11. Debbie Rudderman
12. Jon Rudderman

4.0 Results of Polling Questions

During the focus groups, two Zoom polling questions were asked. The first was regarding which sport focus group attendees play on the outdoor courts in Glencoe. The second was regarding the desired layout for a potential court renovation at Lakefront Park.

4.1 Sport Played on Glencoe Courts

10 a.m.

- Pickleball (3)
- Tennis (1)
- Both Pickleball and Tennis (3)

6 p.m.

- Pickleball (8)
- Tennis (1)
- Both Pickleball and Tennis (1)

7:15 p.m.

- Pickleball (7)
- Tennis (2)
- Both Pickleball and Tennis(2)
- Neither (1)

Totals:

- Pickleball (18 or 62.1%)
- Tennis (4 or 13.8%)
- Both Pickleball and Tennis (6 or 20.7%)
- Neither Pickleball nor Tennis (1 or 3.4%)

4.2 Desired Court Layout with Court Renovation at Lakefront Park

10 a.m.

- Option A: All Tennis – 2 doubles and 1 singles (1)
- Option B: All Pickleball – 6 courts (2)
- Option C: A Hybrid layout with 2 Doubles Tennis and 2 Pickleball (1)
- Option D: A Hybrid layout with 1 Doubles Tennis and 4 Pickleball (3)

6:00 p.m.

- Option A: All Tennis – 2 doubles and 1 singles (2)
- Option B: All Pickleball – 6 courts (4)

- Option C: A Hybrid layout with 2 Doubles Tennis and 2 Pickleball (1)
- Option D: A Hybrid layout with 1 Doubles Tennis and 4 Pickleball (3)

7:15 p.m.

- Option A: All Tennis – 2 doubles and 1 singles (1)
- Option B: All Pickleball – 6 courts (8)
- Option C: A Hybrid layout with 2 Doubles Tennis and 2 Pickleball (2)
- Option D: A Hybrid layout with 1 Doubles Tennis and 4 Pickleball (0)
- None of the above: Prefers reducing the footprint of the existing courts and including 1 Tennis and 2 Pickleball – freeing up space closest to the lake for picnic tables and a viewing area (1)

Totals:

- Option A: All Tennis – 2 doubles and 1 singles (4 or 13.8%)
- Option B: All Pickleball – 6 courts (14 or 48.3%)
- Option C: A Hybrid layout with 2 Doubles Tennis and 2 Pickleball (4 or 13.8%)
- Option D: A Hybrid layout with 1 Doubles Tennis and 4 Pickleball (6 or 20.7%)
- None of the above: Reduce the footprint of the existing courts and build 1 Tennis and 2 Pickleball – freeing up some space closest to the lake for picnic tables and a viewing area (1 or 3.4%)

5.0 Focus Group Discussion

Regardless of where new pickleball courts are added in the District system, it appears they are needed based on the data provided by District staff and the feedback obtained during the focus groups.

5.1 Pickleball Courts Comments

Even those in attendance who play only tennis agree that more pickleball courts are needed in the community (but not necessarily at the Lakefront Park location). Below are some of the comments made about the need for more pickleball courts in Glencoe:

- The avid Glencoe pickleball players are excited about the possibility of dedicated courts being added in the community.
- It would be a great asset to have more pickleball courts in Glencoe. Some of the focus group attendees play at Flick Park in Glenview where there are six courts – this park and the racquet system utilized would be a great location to model a new Glencoe facility after. (Flick Park came up in every meeting as a great model for Pickleball.)
- Pickleball can be played and enjoyed by all ages and has proven to be a revenue generating activity at the District.
- Pickleball players don't want to take away from tennis but desire dedicated courts somewhere in Glencoe. Sharing courts with tennis is not ideal due to the different net height and the different game lines on the court.
- There is a desire for a pickleball complex (with at least four courts with six courts optimal) where leagues and tournaments could be held.
- For the taxes that residents pay to live in Glencoe, there should be adequate tennis and pickleball courts within the community (so residents don't need to travel to another suburb to play).
- Most expressed that they don't care where new, dedicated pickleball courts are located within the community but they want them in town (so they don't have to travel to another suburb).
- The existing tennis courts located in the community are not used to full capacity (this is a perspective shared by many pickleball players – the tennis players do not concur).

5.2 Tennis Comments and Questions

The tennis players feel very strongly that Lakefront Park is not an ideal location for pickleball. Below are some of the comments shared by the tennis players who attended the focus groups.

- Lakefront Park is a beautiful location in which to play tennis but the current courts are in terrible condition and unusable.

- There are few courts on the north shore on the lake and tennis courts should remain in this location.
- The tennis courts at Lakefront Park are in terrible condition and should be replaced. Several commented that they do not like the court surface and hope that's changed with a renovation.
- Pickleball is a louder sport than tennis and should not be added to Lakefront Park as it will disrupt the tranquility of this park setting. The noise that pickleball generates was mentioned at each of the three focus groups.
- Adding two, four, or six pickleball courts at Lakefront Park will add to the current traffic problems at Lakefront Park and increase the nonresident use of this beautiful community asset.
- Many tennis players do not obtain a permit to use a District court so the staff data was skewed towards pickleball. (The consultant explained several times that the data provided was only one source of information that will be used for decision making).
- There are plenty of other locations in the community where pickleball courts could be added – the tennis players would prefer that pickleball courts go in another location so that tennis can remain at Lakefront Park.
- Before determining if pickleball courts will be added to Lakefront Park, could temporary courts be added to assess the noise issue?
- Could the existing court layout at Lakefront Park be extended to add more courts of either type?

5.2 Comments regarding a Hybrid Layout

- If a hybrid layout is pursued, a four foot fence will not be high enough (a 10 foot high fence was suggested by one but objected to by another).
- If pickleball courts are added at Lakefront Park, put them to the east of tennis to limit the noise. Another suggested that placing pickleball closer to the lake will increase the noise in the park.

5.3 General Comments and Questions

- Besides Lakefront Park, are other Glencoe park locations being considered for the addition of new pickleball courts?
- Regardless of the future court configuration, the tennis courts at Lakefront Park are in terrible condition and a renovation is past due.
- When new courts are added to any location, could a bubble be considered to extend play throughout the winter?

- Consider making the 80 to 90 feet next to Lake Michigan dedicated to picnicking enjoying the views and not for any racquet sports.
- Instead of changing the configuration of the courts at Lakefront Park, could pickleball courts be added to the property where the Takiff Center resides? Some seem to feel that there is room while another suggested this is a detention area.
- The lighting of tennis and pickleball courts throughout the community will increase the hours these amenities are available to residents.

6.0 Additional Comments

Several Glencoe residents were unable to participate in one of the three focus groups and submitted their comments to staff. In addition, some residents attend a focus group and followed up to provide additional thoughts and comments. All of the additional comments relayed to staff outside of a focus group are summarized here.

6.1 General Comments

- Many more people in the community play pickleball than tennis.
- There is a huge interest in the community in Pickleball and it is radically more enjoyable to play pickleball on a dedicated court (instead of a shared tennis court).
- I have become very interested in Pickleball and have taken lessons through the Park District. However, I find it necessary to leave Glencoe to find places that offer open play (show up, rack your paddle, and join random groups of four). I'd like very much if there were such a set-up in Glencoe. A side benefit of pickleball courts is that they provide an opportunity to mingle and get to know one another.
- The tennis courts in Glencoe, and in Lakefront Park in particular, seem to be underutilized.
- I encourage the District to build more pickleball courts as they will be well-used.
- Interest in pickleball is rapidly increasing. Witness the number of participants playing (and waitlisted) for classes at the Takiff Center.
- Three (makeshift) outdoor courts currently exist in Glencoe. More, and better, courts are needed.
- Would expect many Glencoe people would use courts and have additional opportunities to meet fellow residents.
- You have my full support for more pickleball courts in Glencoe! We have a large and growing community of pickleball players in Glencoe in need of local facilities at which to play.
- I live in Glencoe and would love to have dedicated pickleball courts. I play three times per week and travel to Highland Park and Northfield for real courts. We have so many players in Glencoe – it would be fabulous to have dedicated courts!
- Thank you for furthering growth and development of pickleball in Glencoe. The best part of recently learning pickleball as it has connected me to Glencoe as a 34-year resident in a fresh way as an empty nester. Pickleball is active, social, and makes me want to stay and play here instead of traveling outside of 60022. My children like to come home to play this game!

- Missing data from the Park District presentation at the beginning of the focus group was a summary of the results from the timely and expensive Lakefront Park plan completed a few years back for the entire property not just the existing courts. This is relevant and needs to be transparent through the planning process for the courts.
- Regarding future notices for Lakefront Park or any parks in Glencoe, I recommend signage be posted about opportunities for residents to participate in focus groups, meetings, etc., be posted similarly to the signs posted recently for locals to use their leaves on their property to mulch. While emails, social media, and mailings are useful, it is clear there is data being missed about who is using the Park from the casual users of the courts and other areas of the parks in Glencoe who do not register for District programs. Also, there is something to be said for going back to the basics and word of mouth using the existing signs in the Village and parks.
- The courts at Lakefront Park need to be renovated for safety reasons as well as to potentially add pickleball. As a neighbor to Lakefront Park, a pickleball player, and a tennis player, I hope the noise of pickleball is addressed wherever in the community these courts are placed, preferably without a concentration at the lakefront for those who see the water for serenity and transformation. We have many locations in Glencoe to meet the needs of our community and just one lakefront park. It would be helpful knowing what is slated for repair or enhancements to other existing tennis courts in Glencoe before voting on options for the courts at Lakefront Park.
- Thank you for all you are doing to keep Glencoe Green and Active year-round. I am happy to participate on a committee for this initiative as I understand your process for decisions on Lakefront Park will develop in 2022.
- Have X number of courts be dedicated to just tennis (some tennis players mentioned that pickleball is noisier than they like for playing tennis). Have X number of courts just for pickleball: and the balance could have the courts divided for each distinct sport (tennis or pickleball).
- Hopefully Glencoe can add new pickleball courts to our community to keep up with the other surrounding communities.

6.3 Lakefront Park – Pro Pickleball

- The Tennis courts at this location are not used much.
- Tennis courts abound and seem to be underutilized – especially at Lakefront Park.
- I have a strong desire to see the existing courts at Lakefront Park repurposed to dedicated pickleball courts.
- I am in favor of converting the existing tennis courts at Lakefront Park to dedicated pickleball courts. Even if the three tennis courts at this location are converted, there are quite a few other tennis courts elsewhere in Glencoe.

- If it is decided to convert the tennis courts at Lakefront Park to pickleball, I would hope that they would be exclusively pickleball as the double striping is confusing. (Glenview converted tennis courts at Flick Park to six pickleball courts – someone told me the cost was \$30,000 to make the conversion but I don't know if that figure is accurate.)
- The three tennis courts at Lakefront Park could be converted to six pickleball courts. Visit Flick Park in Glenview to see how they did it.
- I am in favor of a six pickleball court system. I didn't get a chance to bring up how Glencoe may accommodate parking which may/could be a concern to those around that area.
- I play pickleball with several Glencoe residents in several area communities, but not in Glencoe. It would be really nice to play here.

6.4 Lakefront Park – Pro Tennis

- Keep the courts at Lakefront Park as tennis courts.
- This fall on the weekends, the Watts Park had children's tennis for much of the day on both courts. It would be nice if there was some open time available for adults.

6.5 Lakefront Park – Hybrid renovation with Tennis and Pickleball

- Consider renovating the courts at to either combined tennis and pickleball or just pickleball.
- I think a combination of tennis and pickleball courts would be a great option. This would cater to both types of players and would be an asset to our community.
- As a Glencoe resident, an infrequent tennis player, and an avid pickleball player, and in light of the enormous interest in pickleball and the sport's incredible growth, I believe it would be great to keep one tennis court and convert the other two tennis courts into four pickleball courts with fixed/permanent net structures.
- A combination of dedicated pickleball and tennis courts would be good.
- I am a tennis player but support putting in at least four dedicated pickleball courts at Lakefront Park (layout option D). I am hoping we maintain the remaining 10 court tennis footprint (West, Central, Watts, and Shelton).
- I prefer option a hybrid of tennis and pickleball. I can live with the shared set-up, but I think pickleball players would much prefer at least one or two dedicated pickleball courts. I am a tennis player but recognize the growing enthusiasm for pickleball. Lakefront Park works and has great potential to boost both sports.

- I voted for a hybrid tennis/pickleball court layout at the 10am Focus Group. I wish I had current information on plans about the renovation/additions for all of the courts and parkland in Glencoe considering the tennis/pickleball options versus just Lakefront Park. Using Lakefront Park is one option. Living in the neighborhood, I am concerned about more traffic and the noise of this fun game.

7.0 Summary

The facilitation of these three focus groups was the first step in 1). Determining the level of interest in providing dedicated pickleball courts in the community and 2). Determining the future of the existing tennis courts at Lakefront Park.

Based on the conversation at the three focus groups and the comments submitted by Glencoe residents to District staff, there is clearly a desire for dedicated pickleball courts in Glencoe. The number of dedicated courts and the location are still to be determined.

Next steps:

Additional community input is needed regarding the renovation of the tennis courts at Lakefront Park and adding dedicated pickleball courts in Glenview. Three potential issues that require further study (and resolution) regarding adding pickleball at Lakefront Park include:

- The anticipated noise that pickleball will add to this location (describe as serene and tranquil by focus group attendees).
- The added traffic that will likely be added to this already popular park site during the summer months.
- The concern that adding six pickleball courts in this location will attract additional nonresident to this iconic lakefront park.

The District plans to obtain additional community input regarding this issue by:

- Creating a database to include everyone involved in the focus groups, past pickleball and tennis program participants, past court permit holders, and any residents who contact the District regarding this topic. When this topic is scheduled to be discussed at future committee or board meetings, those on this databased will be contacted.
- Holding at least one community meeting on this topic.
- In addition to contacting the database, meetings where this topic will be discussed will be messaged through the full email database, sign boards announcing community meetings at the park site, and via a direct mailing to neighbors of the park.

Lastly, the District is encouraged to create a Frequently Asked Questions (FAQ) document regarding this topic that addresses all of the issues that were raised through this initial step and post on the District's website.

Tennis/Pickleball



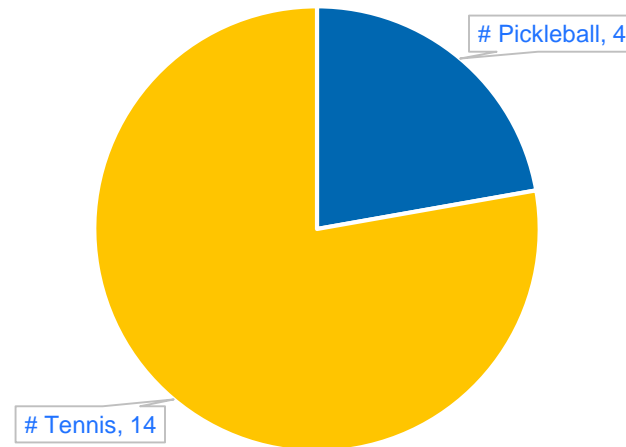
Types of Racquet Courts in Glencoe

Tennis – 14 Courts

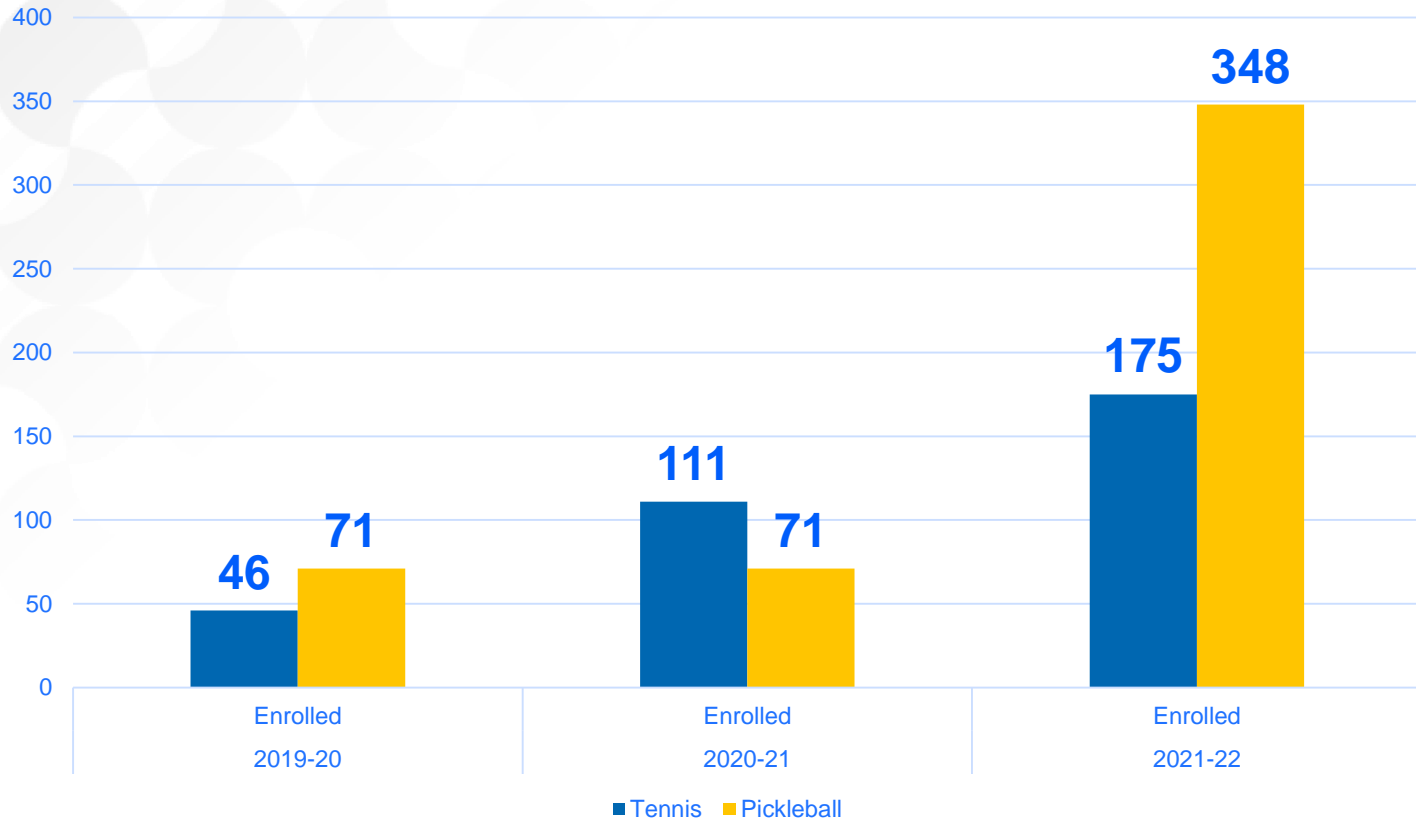
- Central – 4 Courts
- Lakefront – 3 Courts
- Shelton – 2 Courts
- Watts – 2 Courts
- West – 3 Courts

Pickleball – 4 courts

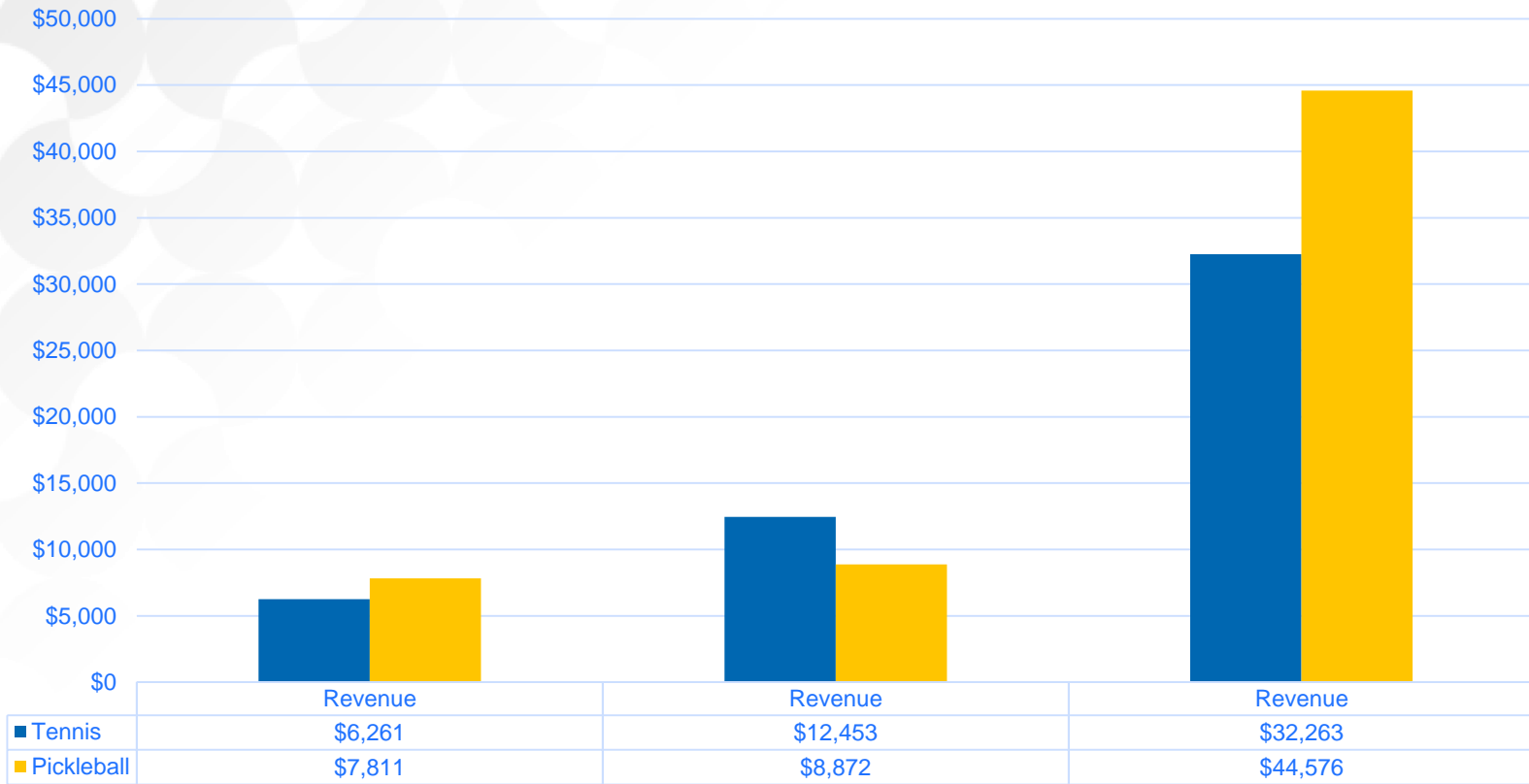
- Shelton – 2 Courts
- Watts – 2 Courts



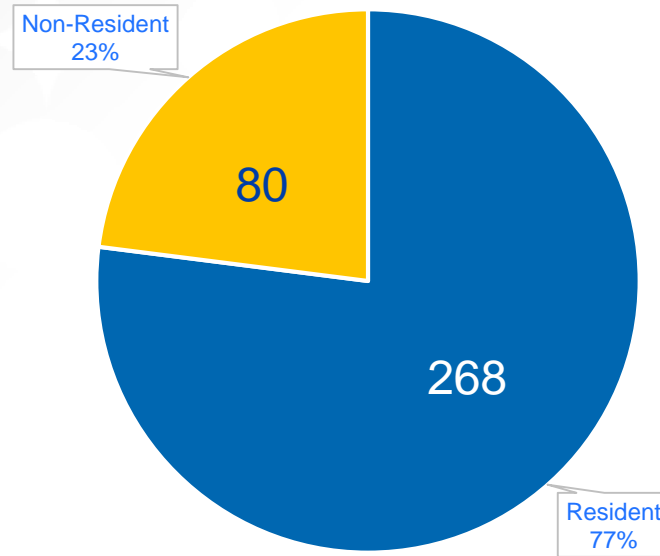
Adult Racquet Class Enrollment



Adult Racquet Class Revenue



Pickleball Class Demographics

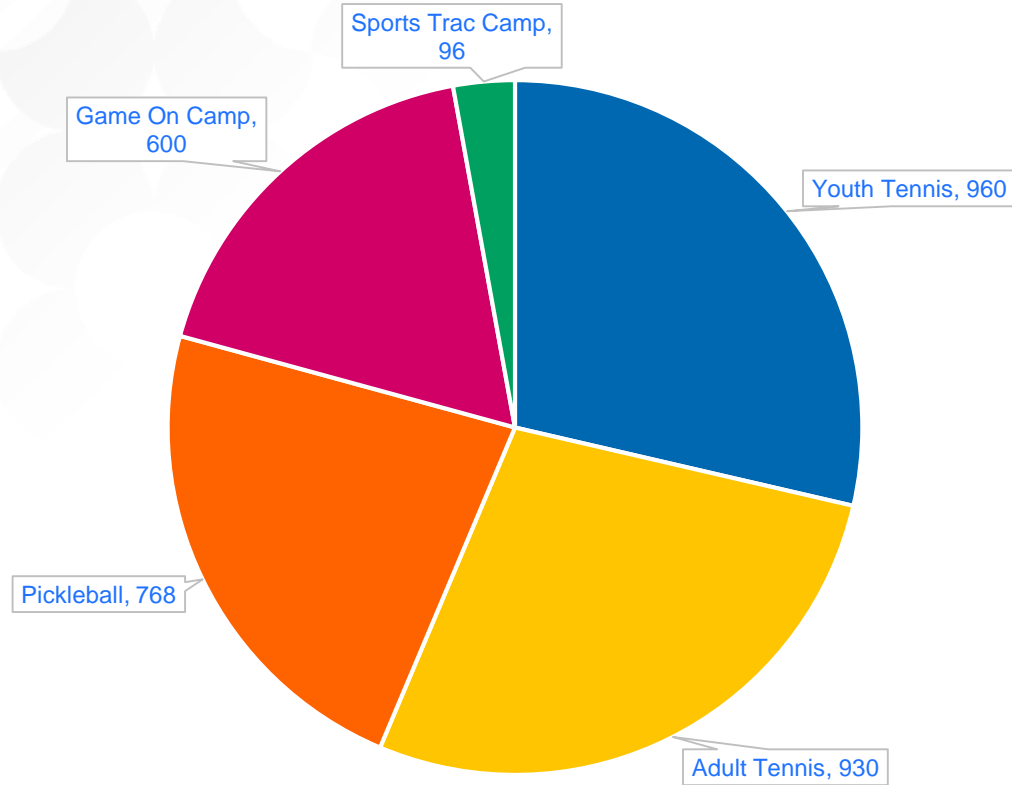


Pickleball Waitlists

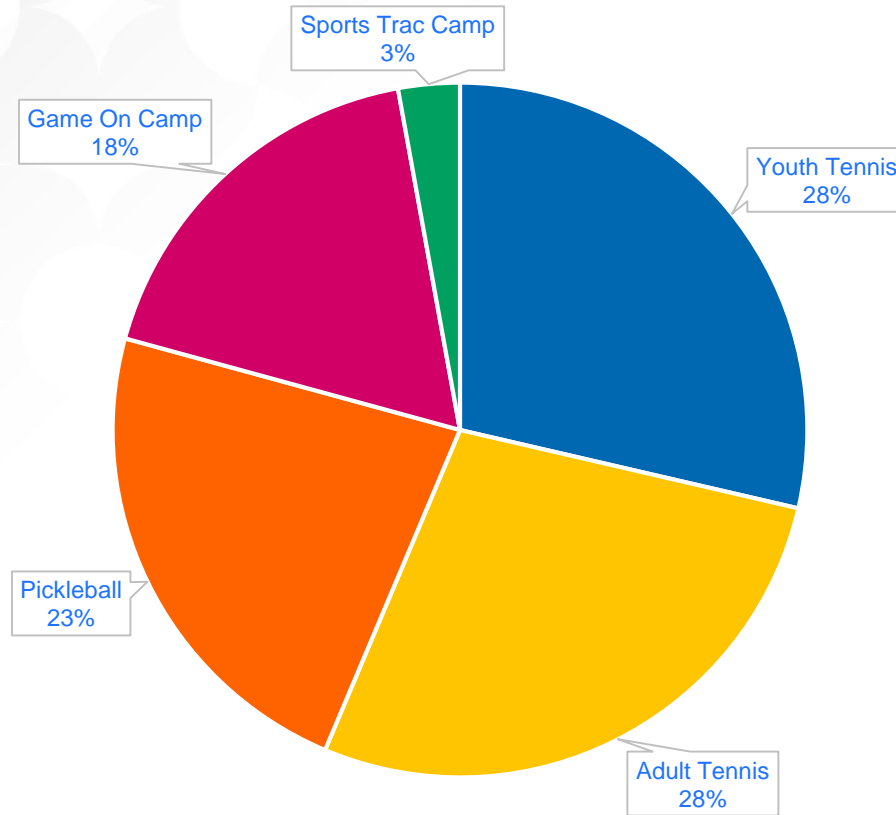
- Spring Session – 10
- Summer Session – 12
- Fall Session – 15



Number of Hours Per Year by Park District Programs



Percentage of Court Usage for Park District Programs



2021 Court Reservations

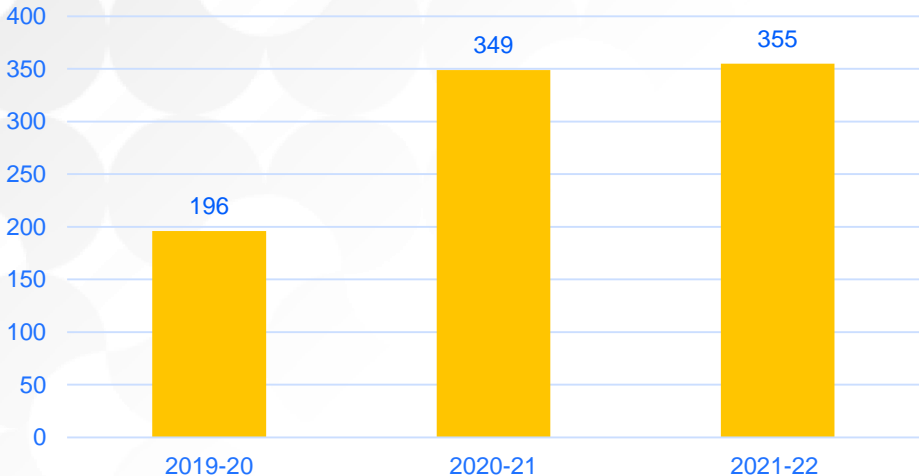
<u>Court Type</u>	<u># Reservations</u>	<u># Hours</u>
Pickleball (2 courts)	36	45
Tennis (8 courts)	155	224
Totals	191	269

- 8 Tennis Permits issued
 - 2 internal instructors
 - 6 external instructors/organizations
- 379 court reservations during height of pandemic in Spring 2020.
- District 35 uses Tennis courts at Central & West Schools for approximately 1,000 hours per year (fall and spring).

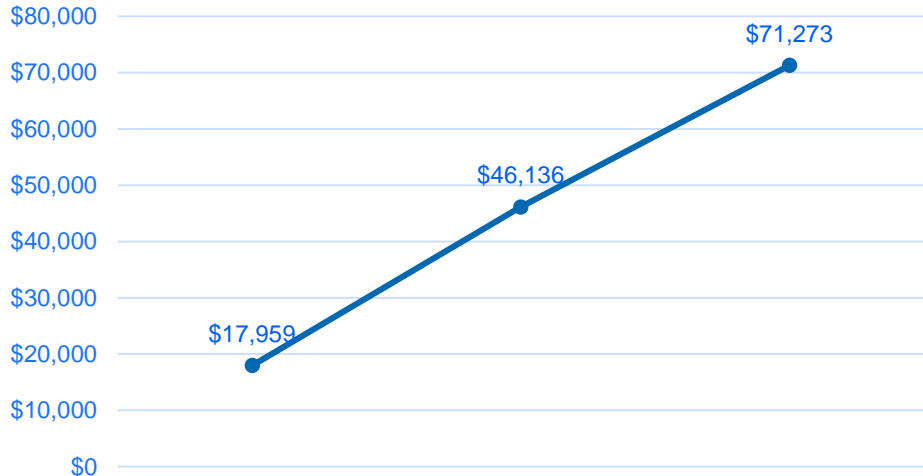


Youth Tennis

Youth Tennis Enrollment



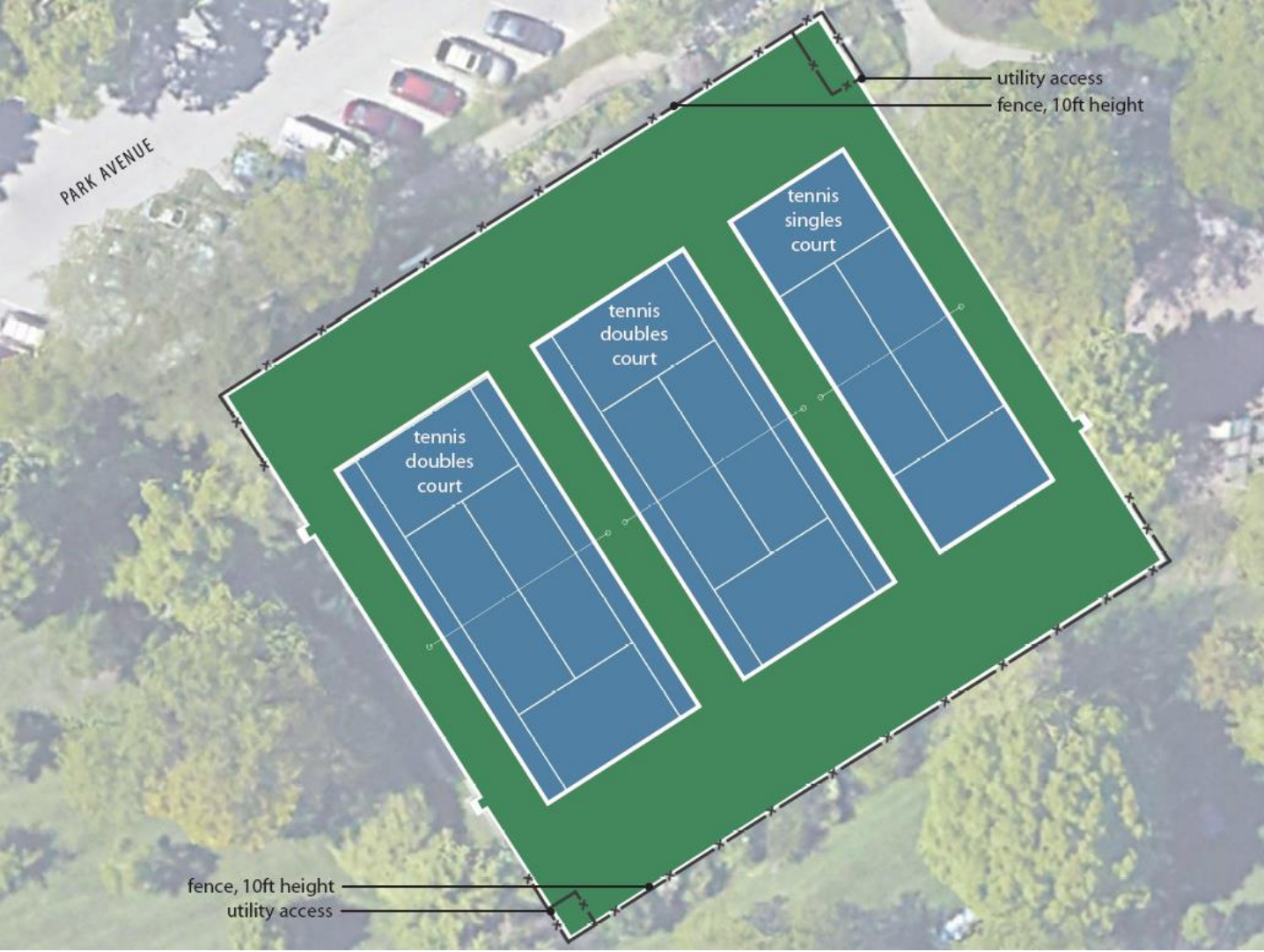
Youth Tennis Revenue



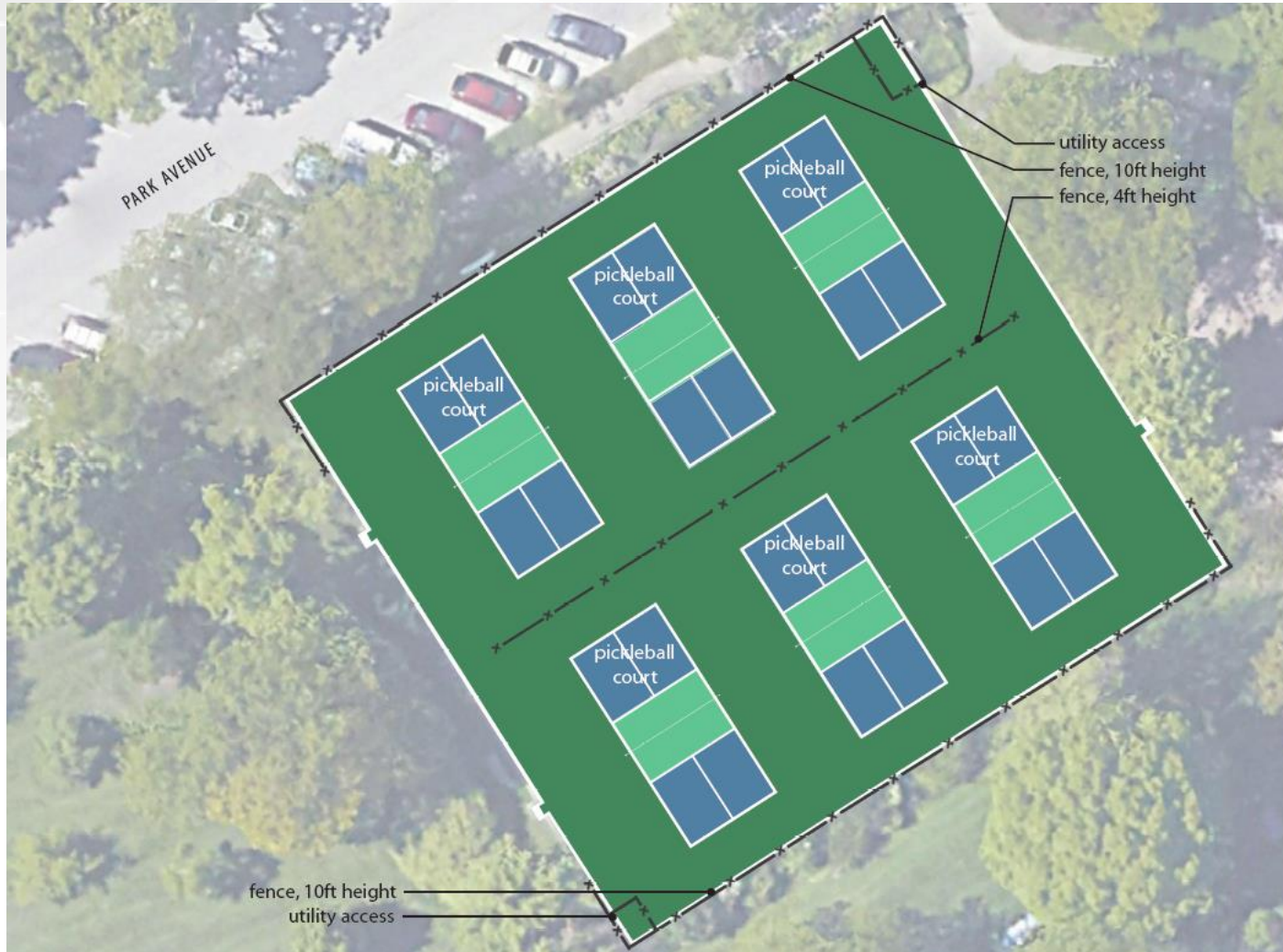
*Does not include Winter 2022 numbers



Potential Layout A



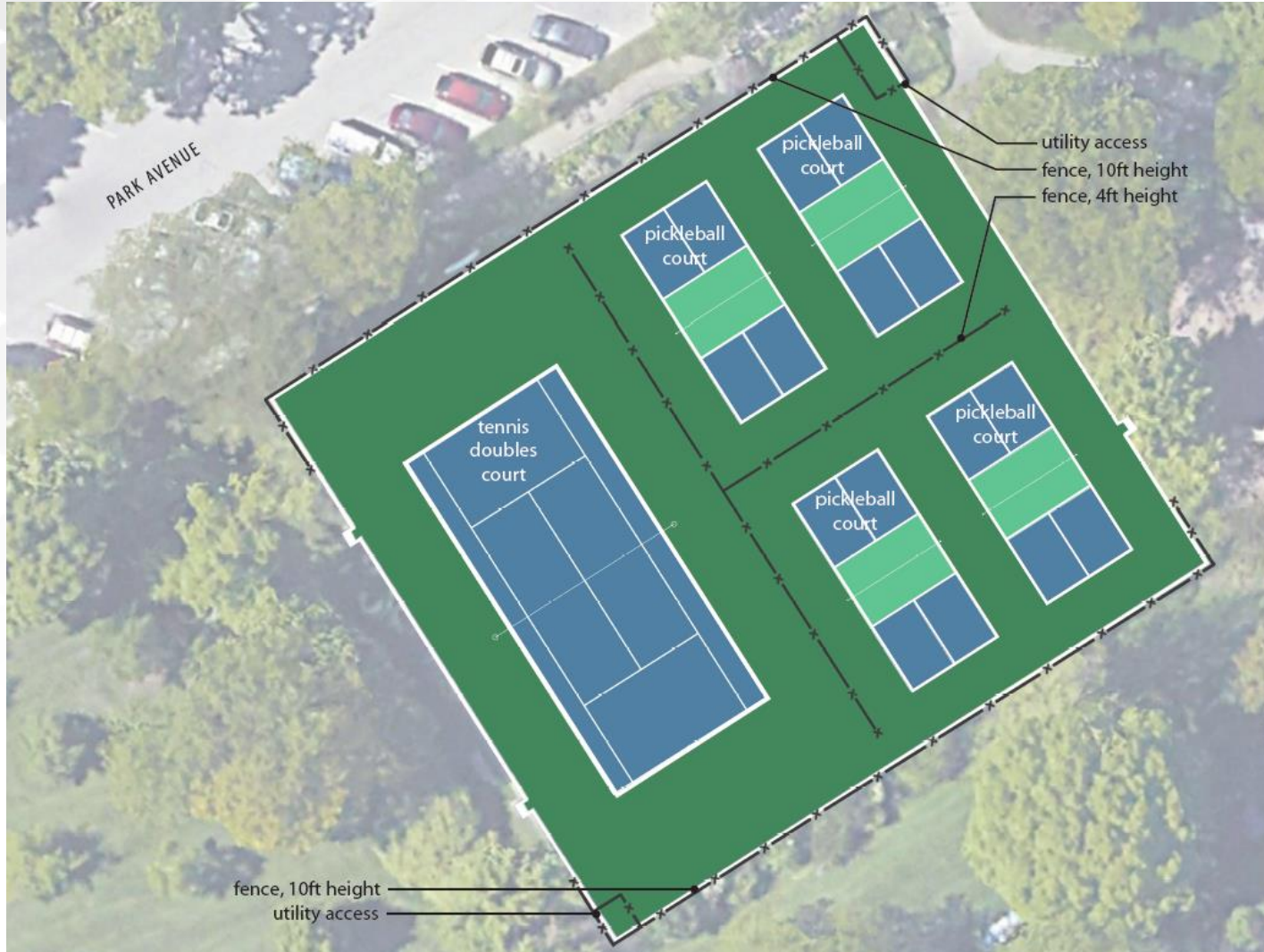
Potential Layout B



Potential Layout C



Potential Layout D



V. Glencoe Beach Pier Decking and Railing Bid Discussion

Glencoe Park District
January 4, 2022 Committee of the Whole Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Planning
SUBJECT: Pier Surfacing-Railing Project
DATE: January 4, 2022

Five bids were received and opened at the December 16, 2021 bid opening for the pier surface-railing project. The 2019 budget estimate for the construction phase of this project was \$320,000. Upon escalation due to COVID-19 and the addition of stainless-steel railings, a placeholder of \$465,000 was selected for budget management. Bid results are as follows:

	NAME	BASE
1	MARTAM	\$770,740.00
2	ALLIANCE	\$868,090.00
3	MAG CONSTRUCTION	\$899,186.00
4	BERGLUND	\$985,000.00
5	MYS INCORPORATED	\$1,671,500.00

All bids received were significantly over the project budget. Contractors indicated that the stainless-steel railings had dramatically increased in price based on the unknown market conditions generated due to COVID-19 shortages and material availability. Contractors informed the Park District that sizable bid contingencies were necessary based on material availability.

Staff is recommending that the Board consider replacement of the concrete deck only. The plan would then be to make any repairs necessary to the existing railings and leave them in place.

This would not affect our insurance claim payout with PDRMA. Baird has indicated that this will not structurally compromise the new concrete deck.

We would proceed with awarding the lowest qualified bidder, MARTAM, excluding the railing replacement. There would need to be additional bid adjustments due to work on the existing railings. The figures below are a **rough estimate of project costs, excluding the railings**. If we choose to proceed with this approach, we would have finalized numbers for approval at the January Board meeting.

	NAME	BID WITH NO RAILING
1	MARTAM	\$352,240
2	ALLIANCE	\$477,390
3	MAG CONSTRUCTION	\$459,183
4	BERGLUND	\$429,000
5	MYS INCORPORATED	\$721,000

Staff is seeking Commissioner consensus in removing the railing replacement from the project to keep within the existing budget. The railings represent an approximate cost of \$420,000. The initial cost estimate in 2019 was \$35,000. While the existing railings are more maintenance intensive than the proposed design, they are still structurally sound and safe.

VI. Discussion on Reciprocal Agreement with Northbrook Park District Regarding Aquatic Center and Beach Passes

Glencoe Park District
January 4, 2022 Committee of the Whole Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Reciprocal Agreement between Northbrook and Glencoe Park Districts for Aquatic Services
DATE: December 28, 2021

We had an agreement with Northbrook Park District that goes back at least ten years, but was paused the last two years due to the pandemic. This agreement is entered into by and between the Northbrook Park District the Glencoe Park District to exchange aquatic services. This agreement extends to Northbrook resident's, access to Glencoe's lakefront and sailing programs, and to Glencoe resident's, access to Northbrook's pool passes and aquatic programs for their respective residents at resident rates. This agreement assists both Park Districts in meeting the needs of their residents with facilities and services that we can't offer independently.

- Residents are defined as those who live in the District's boundaries.
- Residents of each District will be offered the opportunity to participate in the other's aquatics programs as defined in this agreement and memberships at resident rates.
- Customers must produce the approved documentation to be eligible for resident rates as outlined below:
 - Residents of the Northbrook Park District must produce a current resident ID card, in person, prior to registration at the Glencoe Park District. To obtain a card, Northbrook Park District residents will be required to prove residency with a driver's license and utility bill at one of the Northbrook Park District's registration locations.
 - Residents of the Glencoe Park District must produce a valid State of Illinois Identification Card with a Glencoe address at any of the Northbrook Park District's registration locations.
- Northbrook Park District Programs, Passes, and Services Included:
 - Summer Passes: All memberships and program options for Glencoe residents are available at Northbrook Sports Center Pool and Meadowhill Aquatics Center and are based on the pool schedule and summer program guide aquatics offerings
 - Pool Passes: Unlimited swipe pool passes will be available for individuals (Ages: 2-64), seniors (65+) and senior couples. Household memberships will be available. A household consists of up to two adults and dependent children under 26 years of age who reside at the same address. Nanny passes will be available at resident rates. Nanny passes are a reduced fee and can be purchased with family passes. Limit of one per household.
 - Family Splash Cards: 10 punches per family; individual passes are required for each family member; punches are taken off of one account. One punch per individual per visit is taken off the family account. Cards may be replenished; however, unused punches expire at the end of the season.
 - Programs:
 - a. Glencoe residents who purchased a Northbrook pool pass are eligible to register for any aquatics lessons, programs and/or classes at membership rates.
 - b. The program guide and information will be available online, however online registration is not available for Glencoe residents. Available Summer 2022 offerings will be further defined in the agreement, but past offerings included parent/child, preschool, youth, and private or semi-private swimming or diving lessons, water fitness, and special events

MEMORANDUM

- c. Day Camp Field Trips to Pool: Dates and details of payment must be arranged by May 15 with the Northbrook Park District
 - d. Communication and Contact Person Leisure: Services Supervisor or Assistant Manager of Athletics and Aquatics
- Glencoe Park District Passes, Programs, Rentals and Services Included:
 - Beach passes: unlimited visits; passes are available for purchase in person at Takiff Center during normal business hours (Monday-Friday, 8:30am-5pm); beach season dates, fees, and times will be available by March; beach passes are available for individuals, couples, and families.
 - Sailing Courses: Sailing classes offered at the boating beach to Northbrook Park District residents will be available during non-resident registration.
 - Guest passes (10-punch guest pass) are only available to current season pass holders. Northbrook residents that are pass holders of Northbrook Pools would be eligible to purchase only one (1) 10-punch card per family.
 - Day Camp Field Trips to Beach: Dates and details of payment must be arranged by May 15 with the Glencoe Park District
 - Communication and Contact Person: Facility Manager or Director of Recreation/Facilities
 - Tracking: Each agency will track participation in the respective programs outlined above and provide a detailed report at the end of the aquatic season unless requested at more frequent intervals.
 - Marketing & Communications: Each agency will use their respective resources to advertise the exchange of programs and services to their residents. Prior to the distribution of any marketing or communications pieces each District's contact must approve via email, including but not limited to, seasonal guides, flyers, press releases, posters, and banners.
 - History of Glencoe residents purchasing pool passes between 2015-2019:
 - 2019 - 88
 - 2018 - 146
 - 2017 - 84
 - 2016 - 69
 - 2015 - 67

Overall total was 454 members for the 5 years before COVID-19.

- History of Northbrook residents purchasing beach passes between 2015-2019:
 - 2019 - 232
 - 2018 - 326
 - 2017 - 275
 - 2016 - 77
 - 2015 - 72

Overall total was 982 members for the 5 years prior to COVID-19.

Staff are seeking Board consensus to enter into a 2022 reciprocal agreement. The Executive Director then has the authority to review and sign the agreement.