



**GLENCOE PARK DISTRICT**  
**Committee of the Whole Meeting**  
**Tuesday, February 1, 2022 | 7:00pm**  
**Zoom or Takiff Center**

The Board of Park Commissioners President determined that an in-person meeting is not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster. If you prefer to attend in-person, please enter Takiff Center around the back at the main entrance. Please note that the Board of Park Commissioners will be attending via Zoom, not in-person, and Executive Director Lisa Sheppard will be attending in-person.

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting is Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Matters from the Public
- IV. Update on Fund Balance and Potential Transfer to Fund 69 (pgs. 2-7)
- V. Discussion on Fund 65, Fund 67 and Fund 69 Capital Projects (pgs. 8-20)
- VI. Other Business
- VII. Executive Session
  - a. Personnel - Executive Director Evaluation 5ILCS 120/2(c)(1)
- VIII. Adjourn

**Three Ways to Join this Meeting on Zoom**

**Meeting ID:** 882 8768 2903  
**Password:** 999

**Via Phone Dial In**  
312-626-6799

**Via Computer**  
Go to Zoom.us, Click 'Join a Meeting', Enter the Meeting ID and Password above

**Via SmartPhone**  
If you don't already have the app, go to your smartphone's app store and load 'Zoom Cloud Meeting' (free)

**View the meeting via YouTube Livestream**

**Option 1:** Copy/paste this link into your browser:

<https://www.youtube.com/c/GlencoeParkDistrict>

**Option 2:** Go to YouTube.com and search Glencoe Park District

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoeParkDistrict.com](mailto:lsheppard@glencoeParkDistrict.com)

**The Board of Park Commissioners welcomes public comments during all meetings.**

- Via Zoom Video** - Attend the Zoom meeting, indicate your desire to speak once prompted that it is Matters from the Public.  
**Via Zoom Dial In** - Attend the Zoom meeting via Dial In (audio only) and vocalize your desire to speak once prompted that it is Matters from the Public.  
**Via In Person** - Attend the meeting at Takiff Center

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

## **IV. Update on Fund Balance and Potential Transfer to Fund 69**

Glencoe Park District  
February 1, 2022 Committee of the Whole Meeting

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: John Cutrera, Director of Finance/HR  
SUBJECT: Committing a Portion of Excess Fund Balance for Future Master Plan Capital  
DATE: February 1, 2022

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The District's past practice regarding approval of Capital Project Fund transfers has been to wait for final audited fund balances which are available in June. At that point, a Board resolution is presented and approved. The amount approved at the June meeting is then committed in that fiscal year's fund balance and ultimately transferred the following fiscal year. For example, the most recent capital project transfers were made in June 2020. These were transfers that were approved by the Board in June 2019. Due to the COVID pandemic, there was no capital project transfer proposed in June 2020, therefore there was no Board approved transfer for fiscal year 2021-2022. As we neared the end of FY 2020-2021 and had a better idea on projections and fiscal year 2021-2022 budget, staff did propose that \$300,000 be budgeted from the Corporate Fund to transfer out in fiscal year 2021-2022. Given we now have firm projections and fiscal year 2022-2023 budget amounts, staff proposes the following:

- Transfer the budgeted \$300,000 from the Corporate Fund to the Capital Projects Fund in fiscal year 2021-2022.
- Adjust the timing of when transfers are made moving forward. Rather than proposing the transfer in June (once the audit is finalized) and then making that transfer the following fiscal year, staff proposes that we provide our recommendation for a transfer in February. In February, staff does have firm projections and following year budget information to be able to make a recommendation. This resolution would then be voted in the March meeting and the transfer would then be made once the audit is final in June. This allows for time to account for any potential audit adjustments while not having to wait 9-12 months to transfer balances once they are approved by the Board.

Per the District's current Fund Balance Policy, guidelines for the Corporate Fund and Recreation Fund minimum fund balance levels are as follows:

- A. **General Fund** - The General Fund is a major fund and the general operating fund of the Park District. It is used to account for administrative, maintenance, parks, greenhouse, Watts ice, beach operations, and all financial resources except those that are accounted for in another fund.
1. Each year, a portion of the spendable fund balance will be determined as follows:
    - a. Committed – A portion of the fund balance may be committed through formal action of the Board of Park Commissioners either through a resolution or ordinance.
    - b. Assigned – Fiscal Sustainability. This assigned fund balance will be maintained at a minimum level of 50% of annual budgeted expenditures. This will be adjusted annually with the adoption of the annual budget and is calculated at a minimum of six months (50%)

# MEMORANDUM

of next fiscal year's expenditures not including capital, debt service, and interfund transfers.

- c. Unassigned – The unassigned fund balance will be reviewed annually during the budget process. Balances in excess of six months (50%) of annual budgeted expenditures may be transferred to the Capital Projects Fund to support future capital projects.

**B. Special Revenue Funds** - Special revenue funds are used to account for and report the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than debt service or capital projects. Financing for most special revenue funds is provided by a specific annual property tax levy. In some cases, financing is received from admissions, fees, and charges for programs and activities. These proceeds are devoted exclusively to the purposes of which the special tax was authorized. Fund balances in special revenue funds (other than the Recreation Fund) are derived from property taxes and are, therefore, legally restricted to the purpose of the fund.

1. Recreation - This fund is a major fund and is used exclusively for planning, establishing, and maintaining recreational programs carried out by the Park District. Financing is provided from fees and charges for programs and activities and an annual property tax levy.

Each year a portion of the spendable fund balance will be determined as follows:

- i. The restricted fund balance for this fund will be targeted at a minimum level of 50% of annual budgeted expenditures. This will be adjusted annually with the adoption of the annual budget and is calculated at a minimum of six months (50%) of expenditures not including capital, debt service, and interfund transfers.
- ii. Committed – A portion of the fund balance may be committed through formal action of the Board either through a resolution or ordinance.

**As of February 28, 2022**, the projected fund balance in the Corporate Fund is approximately \$2.78M. With a proposed \$600,000 commitment to future capital, the projected fund balance as of February 28, 2023 would be at 67% of projected annual FY2023/24 budgeted expenditures. In the previous three fiscal years, this amount has been 69%, 72% and 81% respectively.

**As of February 28, 2022**, the projected fund balance in the Recreation Fund is approximately \$4.48M. With a proposed \$850,000 commitment to future capital, the projected fund balance as of February 28, 2023 would be at 61% of projected annual FY2023/24 budgeted expenditures. In the previous three fiscal years, this amount has been 68%, 64% and 73% respectively.

## **Staff Recommendation**

Based on the District's current Fund Balance Policy, staff recommends that an amount of \$600,000 be committed in the Corporate Fund to "Future Capital Projects" AND that \$850,000 be committed in the Recreation Fund. Corporate and Recreation Funds will meet minimum requirements within the policy to hedge against emergencies/unforeseen expenditures, and yet still allow the District to plan for the future.

# MEMORANDUM

If approved, staff would plan on making these transfers in June 2022 (once audited balances are available). Future capital project transfers would then be discussed in February/March 2023 in line with adjusted timeline proposed above. With these new committed amounts, the District will have committed a total of \$9.3 million for future capital projects from the master plan. (This is *in addition* to the \$1 million donation for Berlin Park.) Please see attached for the sample resolution that will be on the agenda for the March 15 regular board meeting.

**GLENCOE PARK DISTRICT  
RESOLUTION No. XXX**

**A RESOLUTION FOR THE COMMITMENT OF \$600,000 OF THE CORPORATE  
FUND BALANCE AND \$850,000 OF THE RECREATION FUND BALANCE  
FOR FUTURE CAPITAL PROJECTS OF THE GLENCOE PARK DISTRICT**

**WHEREAS**, the Board of Park Commissioners (the “Board”) of the Glencoe Park District, has a Fund Balance Policy which was adopted by the Board in December 2011 and amended in August 2012 and again in February 2017;

**WHEREAS**, the District has more than the 50% required fund balance reserve in the Corporate Fund of the District and more than 50% required fund balance reserve in the Recreation Fund; and

**WHEREAS**, as the District has completed its master plan process which identifies future capital needs of the District;

**NOW THEREFORE**, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois that

**Section 1:** In the current Fiscal Year 2022/2023, the Park District will commit an amount of \$600,000 in the Corporate Fund and an additional \$850,000 in the Recreation Fund as “committed fund balance” to be used specifically for “Future Capital Projects of the District” as specifically outlined in the Master Plan.

**Section 2:** The Resolution shall be in full force and effect from after its adoption as provided by law.

Adopted by roll call vote on March 15, 2022:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

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Michael Covey, Treasurer  
Board of Park Commissioners

ATTEST:

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS     )  
  ) **SS**  
COUNTY OF COOK     )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution No. **XXX**:

**A RESOLUTION FOR THE COMMITMENT OF \$600,000 OF THE CORPORATE FUND BALANCE AND \$850,000 OF THE RECREATION FUND BALANCE FOR FUTURE CAPITAL PROJECTS OF THE GLENCOE PARK DISTRICT**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 15<sup>th</sup> day of March 2022.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 15<sup>th</sup> day of March 2022.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]

## **V. Discussion on Fund 65, Fund 67, and Fund 69 Capital Projects**

Glencoe Park District  
February 1, 2022 Committee of the Whole Meeting



# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director  
**SUBJECT:** Fund 65  
**DATE:** January 25, 2022

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Attached are two Fund 65 projects that the Board requested more information.

1. AC Condenser Filter
2. AV/Conference/Entertainment for Community Hall

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Chris Leiner, Director of Parks & Planning  
SUBJECT: Takiff Center HVAC Filtration  
DATE: February 1, 2022

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The FY2022/23 Fund 65 budget includes funding to replace (1) roof top 50-ton air-cooled condenser and cooling coil. This unit provides heating and cooling for the multi-purpose wing of Takiff Center. As previously discussed at the December 7, 2021 Committee of the Whole meeting, this is the second of three planned replacements.

As part of this discussion, several Commissioners inquired about adding additional filtration to the system. Staff recommended that if the District wishes to pursue this option, to consider the use of NPBI filtration as used in the EC wing. NPBI stands for needlepoint bipolar ionization. The manufacturer claims that the product is proven to clean the air of particles, allergens, and virus's such as COVID-19. Although testing information to provide a concrete metric for how much of the COVID-19 virus the technology eliminates.

At minimum, the filtration will eliminate allergens and dust however there is no third-party analysis guaranteeing the product eliminates COVID-19. The current project budget is \$203,000. If the Board chooses to go this direction, the Park District would need to earmark an additional \$15,000. These funds would be made available by reducing the amount of R-22 the District would purchase out of Fund 65 next year.

**EDUCATION**



*It's about*  
**KEEPING  
PEOPLE SAFE**

**GPS recognizes the urgent need  
for clean, breathable air.**

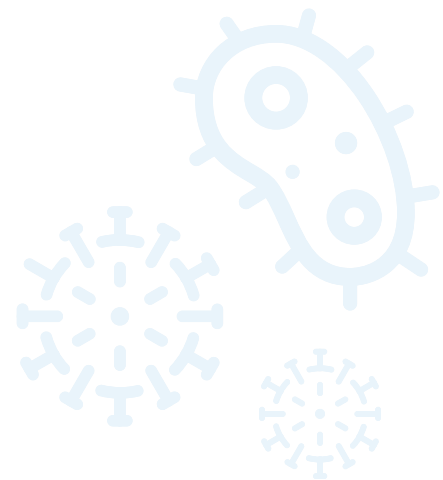
Pathogen control should be the #1 priority for a safe indoor environment – particularly in the education sector. Classrooms, campus buildings, and other school settings are gathering spaces and regularly feature a large number of people in a confined area. In order to reduce the spread of disease and limit a virus's infectivity, you need solutions that are up for a challenge.

Our products are installed at over 250,000 locations including colleges and universities, where GPS technology safely and effectively improves the quality of air.

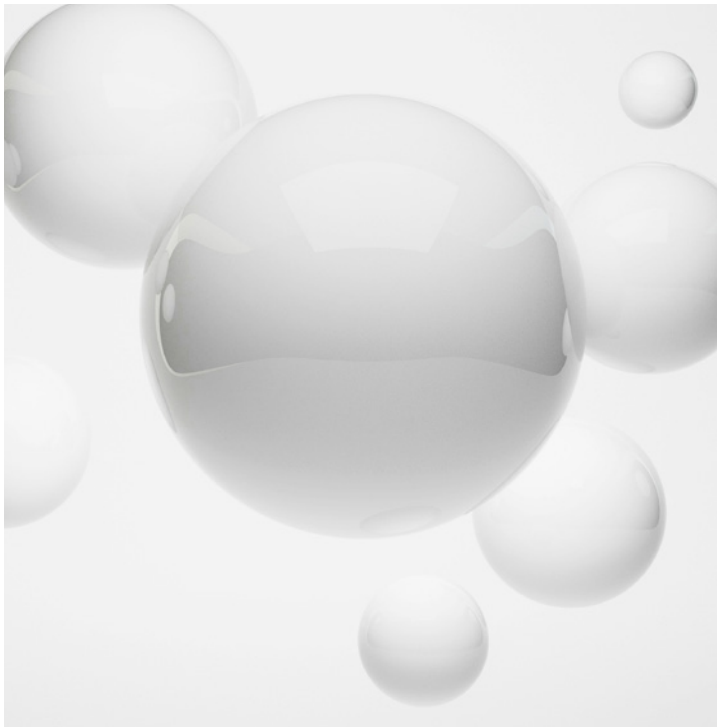
**TAKE ACTION**

3101 YORKMONT ROAD  
SUITE 400  
CHARLOTTE, NC 28208  
**980-279-5622**

**GPS**<sup>®</sup>  
ADDRESSING AN URGENT CONCERN  
**visit [globalplasmasolutions.com](http://globalplasmasolutions.com)**



# The road to **BETTER, CLEANER AIR**



Better, cleaner air starts with reducing particles that contribute to the spread of a virus.

Sanitary practices such as regular deep cleanings and sanitized surfaces are helpful – but they don't clean the air. GPS' ionization technology, through the process of needlepoint bipolar ionization (NPBI)<sup>™</sup>, makes a significant impact on air quality.

GPS technology delivers ionization through the HVAC system, reducing the volume of infectious pathogens in the air. Independent laboratory studies have shown reduced infectivity of certain viruses **by 90% or more.**\*

[globalplasmasolutions.com/covid-19](https://globalplasmasolutions.com/covid-19)

## *But, how?*

### **GPS technology clears the air of particles faster.**

Pollutants, dust, allergens, mold, bacteria, and viruses are all common types of particles in the air. In many cases, you can't see them. Ions collide with particles, resulting in a charge that attracts additional particles of opposite polarity. As a result, the particle grows larger and becomes easier to capture in filtration systems. This is proven by independent laboratory testing to be both safe and effective.

### **Ionization targets pathogens**

Contact with ions disrupts pathogens' surface proteins, rendering them inactive.

### **GPS technology is SAFE.**

Our needlepoint bipolar ionization (NPBI)<sup>™</sup> process is ozone-free and safe to use across commercial, industrial and residential buildings. Traditional bipolar ionization systems produce harmful ozone, but GPS products are certified by independent laboratories to be ozone-free.

#### **DISCLAIMER**

\* The use of this technology is not intended to take the place of reasonable precautions to prevent the transmission of pathogens (including the novel coronavirus). It is important to comply with all applicable public health laws and guidelines issued by federal, state, and local governments and health authorities as well as official guidance published by the Centers for Disease Control and Prevention (CDC) (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>), including but not limited to social distancing, hand hygiene, cough etiquette, and the use of face masks.

Global Plasma Solutions (GPS) uses multiple data points to formulate performance validation statements. GPS technology is used in a wide range of applications across diverse environmental conditions. Since locations will vary, clients should evaluate their individual application and environmental conditions when making an assessment regarding the technology's potential benefits.

Independent laboratory studies have shown  
reduced infectivity of certain viruses  
**by 90% or more\***

## **STRIVING** *for solutions*

Universities have many issues and concerns to address on campus – and the prevention of illness caused by pathogens is one of the top priorities. GPS technology targets particles and limits the spread of active pathogens in the air, making your buildings and their indoor environments safer for students, faculty and staff.

But that's not the only issue that our technology tackles head-on.

Many university buildings are older and require more attention to maintenance and upkeep. As these buildings age, mold becomes more prevalent. GPS technology reduces airborne mold spores, further adding to the benefits of our products.



### *Making a difference*

There's no recurring cost associated with GPS technology – which cannot be said for UV lights (many only last 1-2 years and can cost in excess of \$100 per bulb).

Our technology has a low current draw, which lowers your utility costs and makes installation easier (there's no gauge wiring or heavy conduit needed).

### *Products*



#### **IMOD IONIZATION BAR**

Fits small systems and those up to multi-100 tons. Customarily mounts on the cooling coil of a HVAC system.



#### **DM 48**

Good up for to 12 tons of cooling and typically featured on a duct mount system.



#### **FC 48**

Mounts inside the air fan unit, fan coil or air handlers. Also good for up to 12 tons of cooling.

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Bobby Collins, Director of Recreation and Facilities  
**SUBJECT:** AV Conferencing System for Community Hall  
**DATE:** January 24, 2022

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At the December 7, 2021 committee meeting, the Board requested that staff present a more robust system for the Community Hall that would include TV's or large screen that could be used by renters and at Board meetings. After discussing the desires with Abt Entertainment System Design, this is what was recommended to meet those needs:

**Initial scope of AV/conferencing/entertainment system:**

- One (1) new large venue projection system with a fixed motorized screen; eight (8) speakers for even audio coverage in the space.
- One (1) Atlona PTZ USB camera and a professional Shure microphone system for in room speech audio support and remote video conferencing applications.

**What will we be able to do:**

The user will be able to come into the room and control everything from one 10" in-the-wall touch panel. The user can also select between the two (2) handheld microphones, one (1) Bluetooth receiver and one 3.5mm Aux input for phones or tablets. They will be able to select from three (3) video sources including:

- One (1) Barco wireless presentation system for wireless presentations
- One (1) in room dedicated PC for video conferencing or presenting that is controlled from a wireless keyboard & mouse
- One (1) USB-C/HDMI wall plate for a user's own laptop computer to plug into the wall.

The user can control the projector, screen, camera, audio inputs, and microphone volume from the touch screen with a graphical user interface.

The user can then choose to video conference using the in-room PC or their own laptop using the in-room mics, speakers, and cameras with Zoom or any other application. The system will automatically route the correct source to the projector/screen and audio system.

**Cost: Initial estimate from Abt: \$53,177.09 plus + \$5,000 for electrical upgrades. Based on the above scope and a small contingency, I recommend budgeting \$60,000 for the project.**

**Glenco Park District**

999 Green Bay Rd, Ste # 2

Glencoe, IL, 60022

Attn: Bobby Collins

P: 847-835-3030

[bcollins@glencoparkdistrict.com](mailto:bcollins@glencoparkdistrict.com)

Preliminary Proposal Version 3.0

Qty.	Product	Model #	MSRP	Abt Price	Ext. Price
<b>Conference Room: Video Equipment</b>					

Abt will install one (1) new Optoma Pro 7.5K Laser projector on one (1) new Crimson projector drop pole mounting system hung from the second wooden beam. Glenco's Electrical Contractor will provide a 120VAC power outlet for projector power at the projector location in the ceiling. Abt will pull two (2) Cat6 cables from this projector location to the AV rack location for video feed, network and control. Abt will install one (1) New 159" Da-Lite Cinema Contour fixed wall mounted screen with ambient light rejection technology for the best possible picture in this space. Glenco's Electrical Contractor will provide a 120VAC power outlet for projector screen power at the left end of the projector screen location in the wall. Abt will also install one (1) Atlona PTZ camera in the room for video conferencing. Abt will pull two (2) Cat6 lines and one (1) DC power line from the camera location to the AV rack for USB Control and power. Throw distance for this Projector lens and 159" screen size is between 16.1ft - 28.8ft. NOTE \*( Glenco Park District will provide Abt installers with one (1) 30ft working height lift needed to complete this installation.)\*

Qty.	Product	Model #	MSRP	Abt Price	Ext. Price
<b><u>Projector</u></b>					
1 Each	Optoma Pro WUXGA Laser 7.5K 7,500 Lumens	ZU720T	\$4,999.00	\$4,749.00	\$4,749.00
<b><u>Projector Location - Equipment</u></b>					
1 Each	Crimson Tv Acc 8x8 Ceiling Adapter	CA8	\$76.99	\$34.00	\$34.00
1 Each	Crimson Drop pole 8ft-10ft	EA810	\$245.00	\$197.00	\$197.00
1 Each	Crimson JR2 Projector Mount	JR2	\$151.00	\$98.00	\$98.00
75 Feet	Cat6a 24/4p Shielded White	GENCAT6AWPL	\$1.55	\$1.24	\$93.00
<b><u>Projector Screen</u></b>					
1 Each	Dalite Cinema Contour 159" 16:9 W/ Parallax Ambient Light Rejection	29967V	\$3,702.00	\$2,961.00	\$2,961.00
75 Feet	Cat6 Cable Wire Plenum White	GENCAT6WPL	\$1.08	\$0.86	\$64.50
<b><u>Camera - Equipment</u></b>					
1 Each	Atlona Ptz Camera For Hdvs-300 White	ATHDVSCAMW	\$1,000.00	\$860.00	\$860.00
1 Each	Atlona HDBaseT USB Extender Kit	ATUSBEX100KIT	\$550.00	\$473.00	\$473.00
1 Each	C2G 2m Usb 2.0 A/B Cable Black	28102	\$7.95	\$6.00	\$6.00
75 Feet	Cat6a 24/4p Shielded White	GENCAT6AWPL	\$1.55	\$1.24	\$93.00
75 Feet	Cat6 Cable Wire Plenum White	GENCAT6WPL	\$1.08	\$0.86	\$64.50
75 Feet	Liberty 16/2 Speaker cable	162WPL	\$0.70	\$0.56	\$42.00
<b><u>User Interface</u></b>					
1 Each	Crestron Touch Panel				



Qty.	Product	Model #	MSRP	Abt Price	Ext. Price
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**Conference Room: Audio Equipment**

Abt will install eight (8), JBL Commercial 8" inch surface mounted speakers (Black) evenly on the underside of the beams in the open conference room for even audio coverage in the space. Abt will install and provide 16-AWG 2 conductor plenum rated speaker cable (Black) from the amplifier location in the AV rack to the first speaker in this zone location. From the first speaker in each zone another 16/2 speaker cable will run to each speaker in this zone running all speakers in series parallel 70V configuration. Abt will also install a professional Shure wireless audio conferencing system consisting of ten (10) in ceiling steerable microphones and two (2) Handheld Microphones for presenters/audience. This will provide individual presenter and audience coverage for VOIP audio conferencing and soft codec video conferencing applications. There will also be one (1) TRRS 3.5mm Aux input for a phone to connect to the system as well as one (1) Bluetooth receiver for music. Abt will setup and EQ the space for optimal audio quality. NOTE \*( Glenco Park District will provide Abt installers with one (1) 30ft working height lift needed to complete this installation.)\*

**Speakers**

4 Pair	JBL PRO 8" In Surface Mount (Black)	CTRL128B	\$630.00	\$497.00	\$1,988.00
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**Speaker Location - Equipment**

8 Each	JBL Control28 Yoke Mount (Black)	MTC28UB1-BL	\$73.00	\$54.06	\$432.48
200 Feet	Liberty 16/2 Speaker cable Black	162BPL	\$0.70	\$0.56	\$112.00

**Audio - Equipment**

1 Each	Symetrix 12x8 Radius NX W/USB/AEC	80-0149	\$4,674.00	\$4,019.00	\$4,019.00
1 Each	C2G 2m Usb 2.0 A/B Cable Black	28102	\$7.95	\$6.00	\$6.00
2 Each	Shure Linear Array Microphone 4ft Black	MXA710B-4FT	\$2,699.00	\$2,564.00	\$5,128.00
1 Each	Shure 2-CH Digital Wireless Access Point	MXWAPT2	\$1,625.00	\$1,235.00	\$1,235.00
1 Each	Shure 2-CH Networked Charging Station	MXWNCS2	\$725.00	\$551.00	\$551.00
2 Each	Shure Wireless Handheld Microphone	MXW2/SM58	\$716.00	\$544.00	\$1,088.00
2 Each	Desk Top Mic Stand, 9-13" High	DS7200B	\$25.00	\$16.49	\$32.98
2 Each	Telescoping Floor Mic Stand	JSMCTB200	\$32.99	\$28.37	\$56.74
1 Each	QSC Audio Power Amp 400W x 1 70V	MPA20V	\$1,020.00	\$918.00	\$918.00
1 Each	Symetrix Bluetooth Receiver / 3.5MM	80-0189	\$1,398.00	\$1,203.00	\$1,203.00
25 Feet	Plenum 22/2 Mic wire	MICBPL	\$0.30	\$0.24	\$6.00
75 Feet	Cat6 Cable Wire Plenum White	GENCAT6WPL	\$1.08	\$0.86	\$64.50

**User Interface**

1 Each	Shure Web Application				
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Qty.	Product	Model #	MSRP	Abt Price	Ext. Price
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**Conference Room: Supporting AV Equipment**

Abt will install all AV equipment in one (1) Middle Atlantic 16U wall mounted locking security rack in the corner of the room. Glenco's Electrical Contractor will provide a 120VAC (dedicated) power outlet for equipment power at the rack location. Glenco's IT will provide one (1) working Cat6 line a from ISP at the rack location for network. Abt will home run all 16-AWG 2 Conductor Plenum rated speaker cable from the first speaker in this zone location to the equipment for audio feed. Abt will also home run all Cat6 cable from the projector, camera and microphones to the Av rack for video feed and network/control. Abt will program the Shure system and setup and EQ each microphone for the best audio coverage int he room. Control will be done through one (1) Crestron 10" in wall touch panel location. Abt will custom program this system for very simple user control. In depth system education will be provided.

**Rack - Equipment**

1 Each	Panamax 9 Outlet Pwr Mgmt 15amp	M4315PRO	\$824.95	\$709.46	\$709.46
1 Each	Middle Atlantic 16U Wall Mounted Rack	EWR1622	\$947.00	\$757.00	\$757.00
3 Each	Middle Atlantic 2U Rack Shelf	U2V	\$93.00	\$74.00	\$222.00
1 Each	Middle Atlantic 2U Rack Drawer	D2MIDD	\$257.00	\$205.00	\$205.00
1 Each	Middle Atlantic rack Screws	HP	\$37.00	\$29.00	\$29.00

**Source - Equipment**

1 Each	<b>Wireless Presentation System</b>				
1 Each	Barco Clickshare Wireless	CSE200-PLUS-US	\$2,250.00	\$2,199.00	\$2,199.00
1 Each	Audioquest 2.25M HDMI Cable	HDMIBLUEBERRY2/25	\$42.95	\$36.94	\$36.94
1 Each	<b>Wall Plate USBC/HDMI/USB-B Input</b>				
1 Each	Atlona HdBaseT HDMI/USBC Transmitter	ATOMESW21TXWPC	\$840.00	\$722.00	\$722.00
1 Each	Audioquest 2.25M HDMI Cable	HDMIBLUEBERRY2/25	\$42.95	\$36.94	\$36.94
1 Each	C2G 6ft Thunderbolt 3 Cable (20Gbps)	28842	\$39.99	\$34.99	\$34.99
1 Each	C2G 2m Usb 2.0 A/B Cable Black	28102	\$7.95	\$6.00	\$6.00
75 Feet	Cat6a 24/4p Shielded White	GENCAT6AWPL	\$1.55	\$1.24	\$93.00
1 Each	<b>Video Conferencing PC</b>				
1 Each	MSI PC I7-10510u 16gb 512ssd	CUBI510M064	\$899.00	\$889.00	\$889.00
1 Each	Logitech Wireless Combo MK520	920002553	\$58.00	\$54.00	\$54.00
1 Each	Audioquest 2.25M HDMI Cable	HDMIBLUEBERRY2/25	\$42.95	\$36.94	\$36.94
1 Each	C2G 2m Usb 2.0 A/B Cable Black	28102	\$7.95	\$6.00	\$6.00

**Network - Equipment**

1 Each	Domotz IP Network Diagnostic System	NETSUPPORTPRO	\$689.00	\$592.54	\$592.54
1 Each	Watchguard Fire Box T20	WGT20003	\$570.00	\$490.20	\$490.20
1 Each	Ruckus Dual Band Access Point	WPA550UNL	\$900.00	\$774.00	\$774.00
1 Each	Cisco 24-Port Gigabit POE + Switch	CBS250-24PP-4G	\$476.00	\$428.00	\$428.00
100 Feet	Cat6 Cable Wire Plenum White	GENCAT6WPL	\$1.08	\$0.86	\$86.00

**AV Switching - Equipment**

1 Each	Atlona 6x2 Matrix Switcher	ATOMEPS62	\$4,050.00	\$3,483.00	\$3,483.00
2 Each	Audioquest 2.25M HDMI Cable	HDMIBLUEBERRY2/25	\$42.95	\$36.94	\$73.88

**Control/User Interface - Equipment**

1 Each	Crestron 4-Series™ Control System	CP4	\$2,000.00	\$1,720.00	\$1,720.00
1 Each	Crestron 10" Wall Mount Touch Screen	TSW1070WS	\$2,800.00	\$2,408.00	\$2,408.00
75 Feet	Cat6 Cable Wire Plenum White	GENCAT6WPL	\$1.08	\$0.86	\$64.50

**Supplies- Equipment**

1 Each	Custom Installation Supplies	CSUPPLIES	\$200.00	\$200.00	\$200.00
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Qty.	Product	Model #	MSRP	Abt Price	Ext. Price
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**Project Notes**

**These notes and requirements are applicable to this proposal in its entirety.**

- 1) A 25% deposit is due upon proposal acceptance
- 2) Upon delivery of product/services, NET 30 day terms will apply
- 3) All equipment comes with its standard manufacturer's warranty. Installation and service calls are covered by a 120 day warranty. A complete 4 year equipment, installation and service call warranty is available and is listed below.
- 4) Electrical installation and or drywall patching services are available for an additional charge.
- 5) Any changes to system scope or layout will be reflected in change orders and will detail additional costs or credits.
- 6) Any equipment being reused is assumed to be in working order until determined otherwise. Abt will then suggest the best course of action to either repair or replace defective equipment for an additional charge.
- 7) If your organization is exempt from sales tax, proper documentation must be provided upon proposal acceptance.
- 8) Supplies included within this proposal will cover all additional parts and/or connectors needed for installation.
- 9) This proposal is valid for 30 days.

Equipment Total	\$42,933.09
Commercial Installation Labor	\$5,600.00
DSP & EQ Programming	\$1,548.00
Crestron Programming	\$3,096.00
<u>Sales Tax</u>	<u>\$0.00</u>
<b>TOTAL</b>	<b>\$53,177.09</b>

We appreciate the opportunity to provide you with this proposal. If you have any questions or require further information, please do not hesitate to contact us. We look forward to hearing from you.

Yours Truly,

Devin Ohlsen

Phone: 847.544.2528

Fax: 847.544.2459

[Devin.Ohlsen@Abt.com](mailto:Devin.Ohlsen@Abt.com)

X \_\_\_\_\_  
Signature of Acceptance

Date: \_\_\_\_\_

# MEMORANDUM

TO: Board of Park Commissioners  
FROM: Lisa Sheppard, Executive Director and Chris Leiner, Director of Parks & Planning  
CC: John Cutrera, Director of Finance & Human Resources  
SUBJECT: Capital Project Budgets  
DATE: January 24, 2022

## Ongoing Capital Projects: FY2022/23

The chart below represents the projects that the Board has advanced beyond the concept design phase to prepare for construction in FY2022/23 or beyond. All of these projects are currently considered "funded" based on the District's current financial position.

ONGOING CAPITAL FUND 67/69	
	FY22/23 BUDGET
GAS KILN ADDITION	\$105,000
ARCHITECT/DESIGN SERVICE/CONSULTING**	\$250,000
CRIB/RETAIN WALL-DESIGN	\$35,000
CRIB/RETAIN WALL-CONSTRUCTION	\$400,000
CRIB/RETAIN WALL-OWNER ITEMS	\$2,500
PIER-DESIGN	\$32,000
PIER-CONSTRUCTION	\$405,000
PIER-OWNER ITEMS	\$2,500
WATTS-DESIGN	\$195,000
WATTS-CONSTRUCTION	\$4,450,000
WATTS-OWNER ITEMS	\$285,000

\*\* Allowance for the following tasks:

1. Potential design fees for a Lakefront Park Court/Playground Project if advanced by the Board. Construction in fiscal year 2023
2. Community Survey: Ours is over 9 years old and need to update the Master Plan at year 10 in order to continue to apply for grants
3. Financial flexibility for future grant application costs/future opportunity

# MEMORANDUM

## Outstanding Grant Projects: FY2022/23 & Beyond

**West Park OSLAD Grant:** In conjunction with District 35, the Park District developed a \$1.5 million-dollar park renovation plan for West Park. The project was submitted for a \$400,000 matching grant to the IDNR. If the grant is awarded, each local government unit will fund \$550,000 to execute the project. The completion of this project is currently contingent on being awarded the OSLAD grant.

**Crib Wall BAAD Grant:** The Park District applied for an \$80,000 grant to offset the costs of the crib wall replacement project. The District is currently pursuing a partnership with the Village of Glencoe related to this project.